



Summary of AG-002 United Nations Temporary London Office (1946)

Title

United Nations Temporary London Office (1946)

Active Dates

1941-1947

Administrative History

Established March 1946, officially closed 31 December 1946 (liquidation in process until the end of 1947).

The primary functions of the Office were to staff and service European-held conferences, to finance and staff United Nations offices abroad, and to recruit personnel for the new United Nations.

The Office had evolved further to the dissolution of the London-based Preparatory Commission of the United Nations, which had closed after the conclusion of the first session of the General Assembly of the United Nations (held in London).

The Office reported to the Secretary-General, by this time based in New York.

By May 1946 it was organized into the following sections: Languages, Information, General Services, Finance, and Personnel. The Executive Director was F. C. Sharpley. When liquidation of the Office had been completed, the remaining staff were formally merged with the new United Nations London Information Centre (under the Department of Public Information).

Scope and Content

Fonds consists of the records of the Temporary London Office, which primarily documents staff recruitment activities. Also included in the fonds are files created earlier by the Preparatory Commission of the United Nations, which were brought forward into the filing system of the Temporary London Office.

Fonds is arranged in the following record series.

Accounting records (1945-1947) S-0934

Cables from the International Labour Organization and United Nations New York (1946-1947) S-0933

Central Registry files (1945-1947) S-0925

Executive Director's cable, information circulars and other records (1941-1947) S-0926

Related records: For the records of the Preparatory Commission of the United Nations see AG-009.

Collection Inventory

S-0925 Central Registry Files 1945-1947

Scope and Content

Series consists of primarily documents the organizing of international conferences and commissions, General Assembly meeting arrangements, personnel hiring, and information/media activities. Records of the Preparatory Commission of the United Nations were incorporated in the Temporary London Office Central Registry files comprising this series. Included are records such as correspondence, reports Arranged alphabetically by file title.

Box	Folder	Title	Date Created	Date Closed	Security Level	Scanned Items
S-0925-0001		Central Registry Files	05/10/1945	03/12/1947		
	S-0925-0001-01	Administration - staff - formation and administration of Staff Committee	23/04/1946	01/01/1947	Unclassified	No
	S-0925-0001-02	Administration - Services - policy	24/01/1946	09/12/1946	Unclassified	No
	S-0925-0001-03	Administration - Services, Conference and Mission Section	12/12/1945	07/06/1946	Unclassified	No
	S-0925-0001-04	Administration - Services - Documents Service	18/03/1946	13/07/1946	Unclassified	No
	S-0925-0001-05	Administration - Public Information Service - policy	09/04/1946	06/12/1946	Unclassified	No
	S-0925-0001-06	Administration - Public Information Service - interdepartmental memos	29/04/1946	24/02/1947	Unclassified	No
	S-0925-0001-07	Administration - Public Information Services - reports on missions	03/04/1946	12/08/1946	Unclassified	No
	S-0925-0001-08	Administration - Public Information Service - weekly news to field information offices overseas	21/06/1946	06/12/1946	Unclassified	No
	S-0925-0001-09	Administration - Public Information Service - working plan for the Information Branch	27/05/1946	27/05/1946	Unclassified	No
	S-0925-0001-10	Administration - Finance Service - policy	30/03/1946	05/02/1947	Unclassified	No
	S-0925-0001-11	Administration - Finance Service - interdepartmental memo	28/05/1946	16/09/1947	Unclassified	No
	S-0925-0001-12	Administration - Language Service - policy	10/05/1946	20/10/1947	Unclassified	No
	S-0925-0001-13	Administration - Personnel Service - policy	23/05/1946	19/02/1947	Unclassified	No
	S-0925-0001-14	Administration - Personnel Service - Travel Service - policy	19/07/1946	03/12/1947	Unclassified	No
	S-0925-0001-15	Administration - Supplies, Purchases and Accommodation Office - general	05/10/1945	02/01/1946	Unclassified	No
	S-0925-0001-16	Administration - Supplies, Purchases and Accommodation Office - general	05/03/1946	03/01/1947	Unclassified	No
S-0925-0002		Central Registry Files	19/07/1945	27/02/1947		
	S-0925-0002-01	Administration - Services	06/03/1946	20/12/1946	Unclassified	No
	S-0925-0002-02	Accommodation - London Office - arrangements with Church House Authorities	02/04/1946	31/12/1946	Unclassified	No

S-0925-0002-03	Accommodation - Russel Square House - arrangements	01/01/1947	17/02/1947	Unclassified	No
S-0925-0002-04	Accommodation - Russell Square House - office rent	31/01/1947	31/01/1947	Unclassified	No
S-0925-0002-05	Accommodation - question of move from Church House to alternative site	03/04/1946	27/02/1947	Unclassified	No
S-0925-0002-06	Accommodation - office - general	13/08/1945	19/12/1945	Unclassified	No
S-0925-0002-07	Accommodation - Conference on Devastated Area	06/06/1946	06/08/1946	Unclassified	No
S-0925-0002-08	Accommodation - maintenance - recoverable	03/12/1945	07/08/1946	Unclassified	No
S-0925-0002-09	Accommodation - maintenance - non-recoverable	08/05/1946	08/08/1946	Unclassified	No
S-0925-0002-10	Accommodation - Church House - office rent	03/04/1946	31/01/1947	Unclassified	No
S-0925-0002-11	Accommodation - Church House - office rent	19/07/1945	05/02/1946	Unclassified	No
S-0925-0002-12	Accommodation - Church House - presentation to [Winston] Churchill of the Freedom of Westminster	11/03/1946	03/05/1946	Unclassified	No
S-0925-0002-13	Accommodation - Central Hall - arrangements made for Assembly	17/10/1945	31/12/1945	Unclassified	No
S-0925-0002-14	Accommodation - Central Hall - arrangements made for Assembly	01/01/1946	15/04/1946	Unclassified	No
S-0925-0002-15	Admission - Secretariat and public - facilities and passes	28/11/1945	01/08/1946	Unclassified	No
S-0925-0002-16	Admission - procedure	10/05/1946	02/08/1946	Unclassified	No
S-0925-0002-17	Admission - Trade and Employment Conference - requests for passes	03/10/1946	25/10/1946	Unclassified	No
S-0925-0002-18	Letters of appreciation - incoming	25/10/1945	28/08/1946	Unclassified	No
S-0925-0002-19	Letters of appreciation - outgoing	07/10/1946	28/11/1946	Unclassified	No
S-0925-0002-20	Letters of appreciation - internal	03/06/1946	18/09/1946	Unclassified	No
S-0925-0003	Central Registry Files	01/10/1945	12/02/1947		
S-0925-0003-01	BBC recording	12/10/1945	19/11/1945	Unclassified	No
S-0925-0003-02	BBC recording	04/05/1946	04/06/1946	Unclassified	No
S-0925-0003-03	Branch offices - Paris office - accommodation and material arrangement	07/04/1946	25/11/1946	Unclassified	No
S-0925-0003-04	Branch offices - Geneva office - correspondence	04/05/1946	07/02/1947	Unclassified	No
S-0925-0003-05	Cables and telegrams - cables - facilities with cable companies	01/10/1945	31/01/1947	Unclassified	No
S-0925-0003-06	Cables and telegrams - telegraphs - facilities with Post Office	06/10/1945	12/02/1947	Unclassified	No
S-0925-0003-07	Cables and telegrams - teleprinter and ticker tape installation and servicing	23/10/1945	05/02/1947	Unclassified	No
S-0925-0003-08	Cables and telegrams - instructions - internal arrangements	20/04/1946	21/11/1946	Unclassified	No
S-0925-0003-09	Cleaning - equipment - cafeteria	20/03/1946	20/12/1946	Unclassified	No
S-0925-	Cleaning - equipment - office	07/02/1946	01/01/1947	Unclassified	No

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S-0925-0003-11	Conferences and missions - policy - general	17/11/1945	31/10/1946	Unclassified	No	
S-0925-0003-12	Conferences and missions - conference organization - policy	24/05/1946	04/11/1946	Unclassified	No	
S-0925-0003-13	Conferences and missions - questionnaire - policy	22/05/1946	25/06/1946	Unclassified	No	
S-0925-0003-14	Conferences and missions - transport - policy	03/04/1946	03/04/1946	Unclassified	No	
S-0925-0003-15	Conferences and missions - progress reports	12/06/1946	13/11/1946	Unclassified	No	
S-0925-0003-16	Conferences and missions - conference accommodation - facilities for London	22/05/1946	18/07/1946	Unclassified	No	
S-0925-0003-17	Conferences and missions - forthcoming meetings - calendar	16/03/1946	01/12/1946	Unclassified	No	
S-0925-0003-18	Conferences and missions - forthcoming meetings - calendar	11/06/1946	15/06/1946	Unclassified	No	
S-0925-0004	Central Registry Files	29/09/1945	31/12/1946			
S-0925-0004-01	Conferences and missions - London, November 1945	29/09/1945	14/11/1945	Unclassified	No	
S-0925-0004-02	Conferences and missions - Assembly - London, January/February 1946	03/10/1945	14/03/1946	Unclassified	No	
S-0925-0004-03	Conferences and missions - International Health Conference, Paris, March/April 1946	26/03/1946	06/04/1946	Unclassified	No	
S-0925-0004-04	Conferences and missions - International Health Conference - Paris, March/April 1946 - reimbursement of expenses	13/06/1946	17/06/1946	Unclassified	No	
S-0925-0004-05	Conferences and missions - Emergency Conference on European Cereals Supplies - London, April 1946	27/02/1946	12/04/1946	Unclassified	No	
S-0925-0004-06	Conferences and missions - Food Conference - London, April 1946	22/03/1946	06/04/1946	Unclassified	No	
S-0925-0004-07	Conferences and missions - National Farmers Union Conference - London, May 1946	19/02/1946	04/05/1946	Unclassified	No	
S-0925-0004-08	Conferences and missions - Refugees Conference - London, May 1946	04/03/1946	26/10/1946	Unclassified	No	
S-0925-0004-09	Conferences and missions - International Court of Justice - missions	01/11/1945	11/04/1946	Unclassified	No	
S-0925-0004-10	Conferences and missions - Airways Conference - Paris, April/May 1946	17/01/1946	03/04/1946	Unclassified	No	
S-0925-0004-11	Conferences and missions - Paris Peace Conference - April/May 1946	03/04/1946	07/10/1946	Unclassified	No	
S-0925-0004-12	Conferences and missions - Paris Peace Conference - July 1946 - travel and material arrangements	03/04/1946	05/10/1946	Unclassified	No	
S-0925-0004-13	Conferences and missions - Trade and Employment Conference - general	06/09/1946	01/10/1946	Unclassified	No	
S-0925-0004-14	Conferences and missions - Trade and Employment Conference - general	02/10/1946	15/10/1946	Unclassified	No	
S-0925-0004-15	Conferences and missions - Trade and Employment Conference - accommodation and equipment	14/06/1946	31/12/1946	Unclassified	No	
S-0925-0005	Central Registry Files	16/08/1945	10/02/1947			
S-0925-0005-01	Conferences and missions - Trade and Employment Conference - finance	21/06/1946	20/12/1946	Unclassified	No	

S-0925-0005-02	Conferences and missions - Trade and Employment Conference - final report	18/09/1946	24/01/1947	Unclassified	No
S-0925-0005-03	Conferences and missions - Trade and Employment Conference, October 1946 - organization and material arrangements	13/06/1946	10/02/1947	Unclassified	No
S-0925-0005-04	Conferences and missions - Trade and Employment Conference - copies of notes between Services sent to Executive Director	11/09/1946	05/12/1946	Unclassified	No
S-0925-0005-05	Conferences and missions - Trade and Employment Conference - material arrangements	19/06/1946	06/12/1946	Unclassified	No
S-0925-0005-06	Conferences and missions - Conference of the Financial Committee of Refugee Organization, London, July 1946	27/06/1946	18/07/1946	Unclassified	No
S-0925-0005-07	Conferences and missions - Economic and Social Council conferences - general	19/02/1946	26/07/1946	Unclassified	No
S-0925-0005-08	Conferences and missions - Economic and Social Council conferences - Special Committee on Refugees and Displaced Persons - arrangements	20/03/1946	27/06/1946	Unclassified	No
S-0925-0005-09	Conferences and missions - Food and Agriculture Organization, April 1946; Copenhagen meeting - September 1946	16/03/1946	02/08/1946	Unclassified	No
S-0925-0005-10	Conferences and missions - Emergency Committee for Europe - Conference on European Cereal Supplies	12/03/1946	12/04/1946	Unclassified	No
S-0925-0005-11	Conferences and missions - Sub-Commission on Devastated Areas	28/06/1946	21/11/1946	Unclassified	No
S-0925-0005-12	Delegates and delegation - Preparatory Commission - arrangements	16/08/1945	21/12/1945	Unclassified	No
S-0925-0005-13	Delegates and delegation - Assembly - arrangements	14/12/1945	24/05/1946	Unclassified	No
S-0925-0005-14	Delegates and delegation - Devastated Areas Sub-Commission - names	18/07/1946	31/07/1946	Unclassified	No
S-0925-0006	Central Registry Files	05/09/1945	21/02/1947		
S-0925-0006-01	Delegates and delegation - Trade and Employment Conference - names	15/10/1946	24/10/1946	Unclassified	No
S-0925-0006-02	Documents - production figures - from 14 September 1945 to 16 February 1946	14/09/1945	16/02/1946	Unclassified	No
S-0925-0006-03	Documents - Devastated Areas Sub-Commission - instructions	23/07/1946	02/12/1946	Unclassified	No
S-0925-0006-04	Documents - supplies	11/01/1946	20/12/1946	Unclassified	No
S-0925-0006-05	Documents - production figures - from 17 February 1946 to 18 December 1946	17/02/1946	18/12/1946	Unclassified	No
S-0925-0006-06	Documents - production figures - distribution	05/09/1945	18/12/1946	Unclassified	No
S-0925-0006-07	Documents - San Francisco material - missing volume	21/06/1946	21/02/1947	Unclassified	No
S-0925-0006-08	Equipment - Ministry of Works - bedding and linen	21/12/1945	21/06/1946	Unclassified	No
S-0925-0007	Central Registry Files	31/08/1945	27/02/1947		
S-0925-0007-01	Equipment - Ministry of Works - cafeteria	04/02/1946	10/12/1946	Unclassified	No
S-0925-0007-02	Equipment - Ministry of Works - carpets and curtains	19/02/1946	20/06/1946	Unclassified	No

S-0925-0007-03	Equipment - Ministry of Works - electrical and clocks	12/06/1946	11/07/1946	Unclassified	No
S-0925-0007-04	Equipment - Ministry of Works - furniture	06/02/1946	20/02/1947	Unclassified	No
S-0925-0007-05	Equipment - Ministry of Works - returns to the Ministry	18/02/1946	26/04/1946	Unclassified	No
S-0925-0007-06	Equipment - Ministry of Works - returns to stock	02/02/1946	10/10/1946	Unclassified	No
S-0925-0007-07	Equipment - pictures, indicators and signs	06/02/1946	19/02/1947	Unclassified	No
S-0925-0007-08	Equipment - United States requisitions	31/08/1945	08/11/1945	Unclassified	No
S-0925-0007-09	Equipment - ex-League of Nations	05/06/1946	21/02/1947	Unclassified	No
S-0925-0007-10	Equipment - War Office - storehouse elevating platform trucks	02/01/1946	21/02/1947	Unclassified	No
S-0925-0007-11	Financial administration - from January 1946 to May 1946	14/01/1946	23/05/1946	Unclassified	No
S-0925-0007-12	Financial policy - cheques - payments, methods	02/05/1946	12/06/1946	Unclassified	No
S-0925-0007-13	Financial policy - financial arrangements for members of commissions and committees in Europe	18/03/1946	25/10/1946	Unclassified	No
S-0925-0007-14	Financial policy - claims for hospitality	01/06/1946	14/12/1946	Unclassified	No
S-0925-0007-15	Financial policy - insurance	06/04/1946	31/10/1946	Unclassified	No
S-0925-0007-16	Financial policy - correspondence - International Court of Justice	06/05/1946	19/06/1946	Unclassified	No
S-0925-0007-17	Financial policy - London Office	30/03/1946	08/02/1947	Unclassified	No
S-0925-0007-18	Financial policy - overtime - claims and authorization	31/05/1946	10/09/1946	Unclassified	No
S-0925-0007-19	Financial policy - United Nations Preparatory Commission	06/04/1946	06/01/1947	Unclassified	No
S-0925-0007-20	Financial policy - provident fund	27/03/1946	04/10/1946	Unclassified	No
S-0925-0007-21	Financial policy - salary and tax questions	03/04/1946	04/06/1946	Unclassified	No
S-0925-0007-22	Financial policy - travel to New York - staff and their dependents	23/03/1946	06/05/1946	Unclassified	No
S-0925-0007-23	Financial policy - foreign exchange facilities	19/06/1946	19/06/1946	Unclassified	No
S-0925-0007-24	First aid - post and medical attention	07/10/1945	11/12/1945	Unclassified	No
S-0925-0007-25	Flags and emblems - public, firms or organization - use of UNO emblem [i.e. the United Nations logo]	27/01/1946	26/06/1946	Unclassified	No
S-0925-0007-26	Headquarters - correspondence - London/New York - documents and distribution	03/06/1946	16/12/1946	Unclassified	No
S-0925-0007-27	Headquarters - correspondence with Adrian Pelt [Assistant Secretary-for Conference and Services] - questions	24/05/1946	01/01/1947	Unclassified	No
S-0925-0007-28	Headquarters - correspondence with Egon Ranshofen-Wertheimer [Chief, Overseas Offices Division] - questions	05/07/1946	27/02/1947	Unclassified	No
S-0925-0008	Central Registry Files	19/02/1945	06/02/1947		

S-0925-0008-01	Headquarters - correspondence with Mary Smieton [Personnel Director] - staff policy	05/06/1946	04/02/1947	Unclassified	No
S-0925-0008-02	Headquarters - correspondence with John B. Hutson [Assistant Secretary-for Administrative and Financial Services] - administrative questions	16/05/1946	29/10/1946	Unclassified	No
S-0925-0008-03	Headquarters - inter-office memoranda - acknowledgements of correspondence received	23/07/1946	06/02/1947	Unclassified	No
S-0925-0008-04	Hospitality - arrangements - delegates	14/11/1945	16/12/1946	Unclassified	No
S-0925-0008-05	Hospitality - arrangements - Secretariat	21/12/1945	20/05/1946	Unclassified	No
S-0925-0008-06	Hospitality - Trade and Employment Conference - delegates and Secretariat	21/12/1945	18/11/1946	Unclassified	No
S-0925-0008-07	Integral bodies of the United Nations - International Labour Organisation - cooperation	14/06/1945	27/11/1946	Unclassified	No
S-0925-0008-08	Integral bodies of the United Nations - Advisory Group of Experts	09/05/1946	01/11/1946	Unclassified	No
S-0925-0008-09	Inter-departmental memoranda - Services	01/04/1946	21/12/1946	Unclassified	No
S-0925-0008-10	Inter-departmental memoranda - Language Service	30/03/1946	03/12/1946	Unclassified	No
S-0925-0008-11	Inter-departmental memoranda - Personnel Service	05/06/1946	27/09/1946	Unclassified	No
S-0925-0008-12	Inter-departmental memoranda - cooperation with other organizations	18/07/1946	16/09/1946	Unclassified	No
S-0925-0008-13	Leave - annual and special leaves - application of staff rules	29/04/1946	28/11/1946	Unclassified	No
S-0925-0008-14	Lighting - orders - alterations and additions	30/01/1946	19/12/1946	Unclassified	No
S-0925-0008-15	Lighting - correspondence - maintenance	02/06/1945	25/01/1947	Unclassified	No
S-0925-0008-16	Local purchase - badges	12/10/1945	30/12/1946	Unclassified	No
S-0925-0008-17	Local purchase - cafeteria	27/05/1946	11/11/1946	Unclassified	No
S-0925-0008-18	Local purchase - Kardex	17/01/1946	02/08/1946	Unclassified	No
S-0925-0008-19	Local purchase	19/02/1945	19/01/1946	Unclassified	No
S-0925-0008-20	Local purchase - office equipment	01/01/1946	09/09/1946	Unclassified	No
S-0925-0008-21	Local purchase - packing cases	16/11/1945	19/12/1946	Unclassified	No
S-0925-0008-22	Local purchase - stationery	25/10/1945	19/09/1946	Unclassified	No
S-0925-0008-23	Lost property - thefts and lost property	07/09/1945	24/01/1946	Unclassified	No
S-0925-0008-24	Manifests - documents distribution from February to March 1946	28/02/1945	30/03/1946	Unclassified	No
S-0925-0009	Central Registry Files	25/04/1945	04/02/1947		
S-0925-0009-01	Manifests - documents distribution from March to April 1946	12/04/1946	13/04/1946	Unclassified	No
S-0925-0009-02	Manifests - documents distribution from April to August 1946	13/04/1946	08/08/1946	Unclassified	No

S-0925-0009-03	Manifests - documents distribution from August 12/08/1946 to December 1946	20/12/1946	Unclassified	No
S-0925-0009-04	Office keys	15/02/1946	04/02/1947	Unclassified No
S-0925-0009-05	Organisations - United Nations Association of Great Britain and Ireland - cooperation with the United Nations	20/05/1946	20/12/1946	Unclassified No
S-0925-0009-06	Organisations - Intergovernmental Committee on Refugees (London meeting, October 1946) - United Nations representation	17/09/1945	13/12/1946	Unclassified No
S-0925-0009-07	Organisations - United Nations Association - St. Paul's Cathedral service	18/10/1946	20/10/1946	Unclassified No
S-0925-0009-08	Personnel - catering and transport	25/04/1945	12/11/1946	Unclassified No
S-0925-0009-09	Personnel - distribution and registry	30/04/1946	08/08/1946	Unclassified No
S-0925-0009-10	Personnel - Documents Section	17/06/1946	14/12/1946	Unclassified No
S-0925-0009-11	Personnel - leave - Documents Section	11/04/1946	10/12/1946	Unclassified No
S-0925-0009-12	Personnel - leave - Document Section (January-August 1946)	30/01/1946	15/08/1946	Unclassified No
S-0925-0009-13	Personnel - leave - Document Section (August-December 1946)	15/08/1946	30/12/1946	Unclassified No
S-0925-0010	Central Registry Files	18/08/1945	21/01/1947	
S-0925-0010-01	Personnel - all sections matters	30/05/1946	04/12/1946	Unclassified No
S-0925-0010-02	Personnel - night and weekend shifts	12/03/1946	13/11/1946	Unclassified No
S-0925-0010-03	Personnel - organization of the London Office	20/02/1946	30/04/1946	Unclassified No
S-0925-0010-04	Personnel - typing pool and duplicating	28/02/1946	28/11/1946	Unclassified No
S-0925-0010-05	Personnel - Order of the Day Office - administration	25/03/1946	28/11/1946	Unclassified No
S-0925-0010-06	Personnel - duplicating operators - overtime sheets of personnel on loan from His Majesty's Stationery Office	18/08/1945	13/05/1946	Unclassified No
S-0925-0010-07	Personnel - military personnel - employment with United Nations Preparatory Commission	22/10/1945	15/01/1946	Unclassified No
S-0925-0010-08	Personnel - Supplies, Purchases and Accommodation Office - leave	18/02/1946	27/11/1946	Unclassified No
S-0925-0010-09	Personnel - house staff - male	20/02/1946	01/01/1947	Unclassified No
S-0925-0010-10	Personnel - house staff - female	01/11/1945	21/01/1947	Unclassified No
S-0925-0010-11	Personnel - Service - establishment	02/04/1946	12/12/1946	Unclassified No
S-0925-0010-12	Post - mail - general	27/10/1945	19/11/1946	Unclassified No
S-0925-0010-13	Post - instructions - forwarding of mail	20/08/1945	06/09/1946	Unclassified No
S-0925-0010-14	Post - correspondence - forwarded mail	05/06/1946	30/12/1946	Unclassified No
S-0925-0010-15	Post - correspondence regarding the Franco regime - instructions for mail dispatch	21/10/1946	31/10/1946	Unclassified No
S-0925-	Progress reports - fortnightly reports	27/03/1946	15/07/1946	Unclassified No

	0010-16	transmitted to Headquarters				
S-0925-0011		Central Registry Files	23/08/1945	17/02/1947		
S-0925-0011-01		Progress reports - fortnightly reports transmitted to Headquarters	15/07/1946	30/11/1946	Unclassified	No
S-0925-0011-02		Publications - publishing contacts	01/04/1946	12/07/1946	Unclassified	No
S-0925-0011-03		Public address system	31/10/1945	04/02/1946	Unclassified	No
S-0925-0011-04		Public address system - Central Hall	31/10/1945	02/01/1946	Unclassified	No
S-0925-0011-05		Quotations and estimates - His Majesty's Stationery Office	01/01/1946	22/11/1946	Unclassified	No
S-0925-0011-06		Quotations and estimates - Ministry of Works	06/02/1946	21/11/1946	Unclassified	No
S-0925-0011-07		Quotations and estimates	06/02/1946	14/10/1946	Unclassified	No
S-0925-0011-08		Recruitment - New York and London offices - establishment of interviewing board for candidates	28/05/1946	21/01/1947	Unclassified	No
S-0925-0011-09		Recruitment - European recruitment - policy	13/05/1946	07/06/1946	Unclassified	No
S-0925-0011-10		Recruitment - nominations and applications for posts - general	23/03/1946	17/02/1947	Unclassified	No
S-0925-0011-11		Recruitment - examinations in Paris and Brussels (June-July 1946) - translators and bilingual shorthand/typists	30/03/1946	29/07/1946	Unclassified	No
S-0925-0011-12		Recruitment - temporary staff recruited or on loan from ministries for international conference	30/04/1946	07/12/1946	Unclassified	No
S-0925-0011-13		Refreshments - bar - supplies, staff administration	28/08/1945	02/08/1946	Unclassified	No
S-0925-0011-14		Refreshments - bar and cafeteria - provision and administration of staff	23/08/1945	21/01/1947	Unclassified	No
S-0925-0011-15		Refreshments - bar and cafeteria - financial policy	04/10/1945	20/01/1947	Unclassified	No
S-0925-0011-16		Refreshments - United Nations Cafeteria Club	06/09/1945	26/11/1946	Unclassified	No
S-0925-0012		Central Registry Files	11/01/1945	21/02/1947		
S-0925-0012-01		Registry - Temporary London Office - reorganization of Registry Service - registration of papers	12/02/1946	18/12/1946	Unclassified	No
S-0925-0012-02		Registry - Services - reorganization of Registry	23/03/1946	11/07/1946	Unclassified	No
S-0925-0012-03		Registry - plan for reorganization of Registry Service - Information Circular London No. 43 - 3 June 1946	26/07/1946	24/10/1946	Unclassified	No
S-0925-0012-04		Reporting - verbatim - work carried by Gurnsey, Sons and Funnel	22/09/1945	06/04/1946	Unclassified	No
S-0925-0012-05		Security - Central Hall and Church House - correspondence with Foreign Office and police	23/10/1945	18/11/1946	Unclassified	No
S-0925-0012-06		Security - thefts	01/07/1946	18/11/1946	Unclassified	No
S-0925-0012-07		Security - Central Hall and Church House - administration	15/12/1945	11/12/1946	Unclassified	No
S-0925-0012-08		Supplies - office machinery - accounting and calculating machines	01/01/1946	11/09/1946	Unclassified	No

S-0925-0012-09	Supplies - office machinery - ditto machine (American)	04/10/1945	19/03/1946	Unclassified	No
S-0925-0012-10	Supplies - office machinery - duplicating machine (American)	17/10/1945	29/01/1946	Unclassified	No
S-0925-0012-11	Supplies - office machinery - duplicating machine (His Majesty's Stationery Office)	11/09/1945	03/12/1946	Unclassified	No
S-0925-0012-12	Supplies - office machinery	22/08/1945	21/05/1946	Unclassified	No
S-0925-0012-13	Supplies - office machinery - typewriters - general	18/02/1946	28/01/1947	Unclassified	No
S-0925-0012-14	Supplies - office machinery - typewriters - returns to His Majesty's Stationery Office	18/02/1946	21/02/1947	Unclassified	No
S-0925-0012-15	Supplies - photographic reproduction	11/01/1945	20/02/1946	Unclassified	No
S-0925-0012-16	Supplies - printing - general	27/11/1945	19/02/1947	Unclassified	No
S-0925-0012-17	Supplies - printing - Christmas cards	13/11/1945	17/12/1946	Unclassified	No
S-0925-0012-18	Supplies - printing - demand amendment notices	15/11/1945	20/12/1946	Unclassified	No
S-0925-0012-19	Supplies - printing - desk calendars	04/12/1945	11/12/1945	Unclassified	No
S-0925-0012-20	Supplies - printing - journals	23/12/1945	04/07/1946	Unclassified	No
S-0925-0012-21	Supplies - printing - passes	27/11/1945	26/07/1946	Unclassified	No
S-0925-0012-22	Supplies - printing - United Nations Preparatory Commission report (Russian text)	20/12/1945	28/08/1946	Unclassified	No
S-0925-0012-23	Supplies - stationery - draughtsman's	02/11/1945	12/12/1945	Unclassified	No
S-0925-0012-24	Supplies - stationery - duplicating paper - weekly returns	15/01/1946	13/12/1946	Unclassified	No
S-0925-0012-25	Supplies - stationery - paper for delegations	10/01/1946	06/02/1946	Unclassified	No
S-0925-0012-26	Supplies - conferences - general	27/02/1946	28/02/1946	Unclassified	No
S-0925-0012-27	Supplies - conferences (dead) - Emergency Economic Committee for Europe	06/03/1946	12/04/1946	Unclassified	No
S-0925-0012-28	Supplies - conferences (dead) - Special Committee on Refugees and Displaced Persons	19/03/1946	26/06/1946	Unclassified	No
S-0925-0012-29	Supplies - conferences (dead) - Finance Drafting Committee - Special Committee on Refugees and Displaced Persons	19/06/1946	10/07/1946	Unclassified	No
S-0925-0012-30	Supplies - conferences (dead) - National Farmers Union	20/02/1946	23/07/1946	Unclassified	No
S-0925-0012-31	Supplies - conferences (dead) - Devastated Areas Conference	23/07/1946	21/11/1946	Unclassified	No
S-0925-0013	Central Registry Files	01/02/1945	13/02/1947		
S-0925-0013-01	Supplies - conferences (current) - Trade and Employment	14/09/1945	23/12/1946	Unclassified	No
S-0925-0013-02	Supplies - Geneva - stationery and printing	01/02/1945	24/04/1946	Unclassified	No
S-0925-0013-03	Supplies - Library	09/04/1946	03/08/1946	Unclassified	No
S-0925-0013-04	Supplies - flags	15/10/1945	11/07/1946	Unclassified	No

S-0925-0013-05	Telephones - orders - emblems	10/11/1945	04/06/1946	Unclassified	No
S-0925-0013-06	Telephones - orders - installations and removal	13/12/1945	08/01/1947	Unclassified	No
S-0925-0013-07	Telephones - service and - correspondence	05/04/1946	13/02/1947	Unclassified	No
S-0925-0013-08	Transport - garage and parking - Church House and Deans Yard	07/10/1945	27/11/1946	Unclassified	No
S-0925-0013-09	Transport - military transport	12/11/1945	22/03/1946	Unclassified	No
S-0925-0013-10	Transport - cars and drivers - administration	07/08/1945	12/12/1946	Unclassified	No
S-0925-0013-11	Transport - cars - hire service	13/09/1945	18/12/1945	Unclassified	No
S-0925-0013-12	Travel - United Nations officials from Headquarters visiting Europe - transport and material arrangements	04/12/1945	12/04/1946	Unclassified	No
S-0925-0013-13	Travel - delegates and experts attending United Nations committees - transport and material arrangements	06/04/1946	10/08/1946	Unclassified	No
S-0925-0013-14	Welfare - Women's Voluntary Services	26/07/1946	30/09/1946	Unclassified	No

S-0926 Office of the Executive Director 1941-1947

Scope and Content

Series consists of incoming and outgoing cable exchanges with United Nations New York, of "Information Circulars" which were issued by the Executive Director for the staff of the Temporary London Office (Mar. to Oct. 1946), and two additional files, one of them containing the floor plans of the Church House facility (dated 1941). Arranged in the order cited, and therein chronologically.

Box	Folder	Title	Date Created	Date Closed	Security Level	Scanned Items
S-0926-0001		Office of the Executive Director	01/01/1941	28/02/1947		
S-0926-0001-01		Cables - outgoing - United Nations Headquarters, New York (January)	02/01/1947	31/01/1947	Unclassified	No
S-0926-0001-02		Cables - incoming - United Nations Headquarters, New York (February)	01/02/1947	28/02/1947	Unclassified	No
S-0926-0001-03		Cables - incoming - United Nations Headquarters, New York (January)	01/01/1947	31/01/1947	Unclassified	No
S-0926-0001-04		Cables - outgoing - United Nations Headquarters, New York (January)	01/02/1947	27/02/1947	Unclassified	No
S-0926-0001-05		Cables - incoming - other than United Nations Headquarters, New York (January-February)	01/01/1947	25/02/1947	Unclassified	No
S-0926-0001-06		Cables - outgoing - other than United Nations Headquarters, New York (January)	01/01/1947	31/01/1947	Unclassified	No
S-0926-0001-07		Cables - outgoing - other than United Nations Headquarters, New York (February)	01/02/1947	26/02/1947	Unclassified	No
S-0926-0001-08		Information circulars nos. 1 - 60	19/03/1946	04/07/1946	Unclassified	No
S-0926-0001-09		Information circulars nos. 61 - 95	05/07/1946	18/10/1946	Unclassified	No
S-0926-		Central Statistical Office - information required	16/01/1946	19/02/1947	Unclassified	No

0001-10 by H. Campion from J. Stafford

S-0926- Church House, Westminster - floor plan 01/01/1941 01/01/1941 Unclassified No
0001-11

S-0933 Cables from the International Labour Organization and United Nations New York 1945-1947

Scope and Content

Series consists of administrative and financial records relating to cables and the teleprinter, incoming ILO cables, incoming and outgoing New York Headquarters cables, and teleprinter conversations with Headquarters. Arranged in the order cited, and therein chronologically.

Box	Folder	Title	Date Created	Date Closed	Security Level	Scanned Items
S-0933-0001		Cables from the International Labour Organization and United Nations New York	29/09/1945	28/02/1947		
	S-0933-0001-01	Temporary London Office - receipt books - cable companies	29/09/1945	20/06/1946	Unclassified	No
	S-0933-0001-02	Teleprinter returns	27/05/1946	18/09/1946	Unclassified	No
	S-0933-0001-03	Teleprinter returns	19/09/1946	14/01/1947	Unclassified	No
	S-0933-0001-04	Cable postage receipts	28/05/1946	28/02/1947	Unclassified	No
	S-0933-0001-05	Temporary London Office - register - incoming and outgoing - cable and teleprinter	22/03/1946	28/02/1947	Unclassified	No
	S-0933-0001-06	Temporary London Office - register - telegrams sent	22/03/1946	28/02/1947	Unclassified	No
	S-0933-0001-07	Cables - incoming from New York - ILO [International Labor Organization] series	22/03/1946	19/04/1946	Unclassified	No
S-0933-0002		Cables from the International Labour Organization and United Nations New York	09/03/1946	29/08/1946		
	S-0933-0002-01	Cables - incoming from New York - International Labor Organization (ILO) series	18/04/1946	22/05/1946	Unclassified	No
	S-0933-0002-02	Cables - incoming from New York - International Labor Organization (ILO) series	23/05/1946	11/06/1946	Unclassified	No
	S-0933-0002-03	Cables - incoming - International Labor Organization (ILO) series	09/03/1946	27/05/1946	Unclassified	No
	S-0933-0002-04	Cables - incoming - International Labor Organization (ILO) series	29/05/1946	17/07/1946	Unclassified	No
	S-0933-0002-05	Cables - incoming - International Labor Organization (ILO) series	14/07/1946	02/08/1946	Unclassified	No
	S-0933-0002-06	Cables - incoming - International Labor Organization (ILO) series	03/08/1946	29/08/1946	Unclassified	No
S-0933-0003		Cables from the International Labour Organization and United Nations New York	28/05/1946	25/06/1947		
	S-0933-0003-01	Cables - incoming - International Labor Organization (ILO) series	29/08/1946	30/09/1946	Unclassified	No
	S-0933-0003-02	Cables - incoming - International Labor Organization (ILO) series	01/10/1946	14/10/1946	Unclassified	No
	S-0933-0003-03	Cables - incoming - International Labor Organization (ILO) series	14/10/1946	30/10/1946	Unclassified	No
	S-0933-	Cables - incoming - International Labor	01/11/1946	28/11/1946	Unclassified	No

0003-04	Organization (ILO) series					
S-0933-0003-05	Cables - incoming - International Labor Organization (ILO) series	28/11/1946	25/02/1947	Unclassified	No	
S-0933-0003-06	Cables - incoming - Prete series	21/10/1946	27/11/1946	Unclassified	No	
S-0933-0003-07	Cables - incoming - UNNY [United Nations New York] series nos. 1-18	28/05/1946	25/06/1947	Unclassified	No	
S-0933-0004	Cables from the International Labour Organization and United Nations New York	26/06/1946	13/09/1946			
S-0933-0004-01	Cables - incoming - United Nations New York (UNNY) series nos. 19-200	26/06/1946	15/07/1946	Unclassified	No	
S-0933-0004-02	Cables - incoming - United Nations New York (UNNY) series nos. 201-300	15/07/1946	26/07/1946	Unclassified	No	
S-0933-0004-03	Cables - incoming - United Nations New York (UNNY) series nos. 301-500	26/07/1946	14/08/1946	Unclassified	No	
S-0933-0004-04	Cables - incoming - United Nations New York (UNNY) series nos. 501-700	14/08/1946	05/09/1946	Unclassified	No	
S-0933-0004-05	Cables - incoming - United Nations New York (UNNY) series nos. 701-788	06/09/1946	13/09/1946	Unclassified	No	
S-0933-0005	Cables from the International Labour Organization and United Nations New York	13/09/1946	10/11/1946			
S-0933-0005-01	Cables - incoming - United Nations New York (UNNY) series nos. 789-914	13/09/1946	25/09/1946	Unclassified	No	
S-0933-0005-02	Cables - incoming - United Nations New York (UNNY) series no. 915-1100	25/09/1946	07/10/1946	Unclassified	No	
S-0933-0005-03	Cables - incoming - United Nations New York (UNNY) series no. 1101-1201	07/10/1946	13/10/1946	Unclassified	No	
S-0933-0005-04	Cables - incoming - United Nations New York (UNNY) series no. 1202-1300	07/10/1946	23/10/1946	Unclassified	No	
S-0933-0005-05	Cables - incoming - United Nations New York (UNNY) series no. 1301-1420	23/10/1946	31/10/1946	Unclassified	No	
S-0933-0005-06	Cables - incoming - United Nations New York (UNNY) series no. 1421-1520	31/10/1946	10/11/1946	Unclassified	No	
S-0933-0006	Cables from the International Labour Organization and United Nations New York	30/05/1946	27/02/1947			
S-0933-0006-01	Cables - incoming - United Nations New York (UNNY) series nos. 1521-1600	11/11/1946	21/11/1946	Unclassified	No	
S-0933-0006-02	Cables - incoming - United Nations New York (UNNY) series nos. 1601-1701	22/11/1946	07/12/1946	Unclassified	No	
S-0933-0006-03	Cables - incoming - United Nations New York (UNNY) series nos. 1702-1800	07/12/1946	21/12/1946	Unclassified	No	
S-0933-0006-04	Cables - incoming - United Nations New York (UNNY) series nos. 1801-1910	21/12/1946	15/01/1947	Unclassified	No	
S-0933-0006-05	Cables - incoming - United Nations New York (UNNY) series nos. 1911-2010	15/01/1947	27/02/1947	Unclassified	No	
S-0933-0006-06	Cables - outgoing to United Nations Headquarters, New York - General Post Office (GPO) series nos. 1-200	30/05/1946	25/07/1946	Unclassified	No	
S-0933-0007	Cables from the International Labour Organization and United Nations New York	01/03/1946	09/12/1947			
S-0933-0007-01	Cables - outgoing to United Nations Headquarters, New York - General Post Office (GPO) series nos. 201-350	25/07/1946	26/08/1946	Unclassified	No	
S-0933-0007-02	Cables - outgoing to United Nations Headquarters, New York - General Post Office	26/08/1946	16/09/1946	Unclassified	No	

	(GPO) series nos. 351-450				
S-0933-0007-03	Cables - outgoing to United Nations Headquarters, New York - General Post Office (GPO) series nos. 451-600	16/09/1946	06/10/1946	Unclassified	No
S-0933-0007-04	Cables - outgoing to United Nations Headquarters, New York - General Post Office (GPO) series nos. 601-700	08/10/1946	18/10/1946	Unclassified	No
S-0933-0007-05	Cables - outgoing to United Nations Headquarters, New York - General Post Office (GPO) series nos. 701-850	19/10/1946	14/11/1946	Unclassified	No
S-0933-0007-06	Cables - outgoing to United Nations Headquarters, New York - General Post Office (GPO) series nos. 851-1081	14/11/1946	28/02/1947	Unclassified	No
S-0933-0007-07	Cables - outgoing to United Nations Headquarters, New York - Pretelon series nos. 1-67	01/10/1946	09/12/1947	Unclassified	No
S-0933-0007-08	Cables - outgoing to United Nations Headquarters, New York - Office in London (OLO) series nos. 1-369	01/03/1946	19/05/1946	Unclassified	No
S-0933-0008	Cables from the International Labour Organization and United Nations New York	27/05/1946	07/10/1946		
S-0933-0008-01	Cables - outgoing to United Nations Headquarters, New York - United Nations Office in London (UNOL) series nos. 359-612	27/05/1946	01/07/1946	Unclassified	No
S-0933-0008-02	Cables - outgoing to United Nations Headquarters, New York - United Nations Office in London (UNOL) series nos. 613-829	01/07/1946	20/07/1946	Unclassified	No
S-0933-0008-03	Cables - outgoing to United Nations Headquarters, New York - United Nations Office in London (UNOL) series nos. 830-1007	20/07/1946	06/08/1946	Unclassified	No
S-0933-0008-04	Cables - outgoing to United Nations Headquarters, New York - United Nations Office in London (UNOL) series nos. 1008-1200	06/08/1946	23/08/1946	Unclassified	No
S-0933-0008-05	Cables - outgoing to United Nations Headquarters, New York - United Nations Office in London (UNOL) series nos. 1201-1469	23/08/1946	16/09/1946	Unclassified	No
S-0933-0008-06	Cables - outgoing to United Nations Headquarters, New York - United Nations Office in London (UNOL) series nos. 1470-1720	16/09/1946	07/10/1946	Unclassified	No
S-0933-0009	Cables from the International Labour Organization and United Nations New York	29/05/1946	26/12/1947		
S-0933-0009-01	Cables - outgoing to United Nations Headquarters, New York - United Nations Office in London (UNOL) series nos. 1721-2100	07/10/1946	07/11/1946	Unclassified	No
S-0933-0009-02	Cables - outgoing to United Nations Headquarters, New York - United Nations Office in London (UNOL) series nos. 2101-2400	07/11/1946	20/12/1946	Unclassified	No
S-0933-0009-03	Cables - outgoing to United Nations Headquarters, New York - United Nations Office in London (UNOL) series nos. 2401-2645	20/12/1946	28/02/1947	Unclassified	No
S-0933-0009-04	Cables - teleprinter conversations with United Nations Headquarters, New York - Conference	21/10/1946	29/11/1946	Unclassified	No

	Service				
S-0933-0009-05	Cables - teleprinter conversations with United Nations Headquarters, New York - Documents Service	29/05/1946	09/08/1946	Unclassified	No
S-0933-0009-06	Cables - teleprinter conversations with United Nations Headquarters, New York - Language Service	12/09/1946	13/11/1946	Unclassified	No
S-0933-0009-07	Cables - teleprinter conversations with United Nations Headquarters, New York - Frederic Sharpley	06/07/1946	14/01/1947	Unclassified	No
S-0933-0009-08	Cables - teleprinter conversations with United Nations Headquarters, New York - Saunders, Malania, Owen, Guerrero	16/11/1946	18/01/1947	Unclassified	No
S-0933-0009-09	Cables - teleprinter conversations with United Nations Headquarters, New York - finance	26/12/1946	26/12/1947	Unclassified	No
S-0933-0009-10	Cables - teleprinter conversations with United Nations Headquarters, New York - registry and cable	15/07/1946	13/12/1947	Unclassified	No
S-0933-0009-11	Cables - teleprinter conversations with United Nations Headquarters, New York - travel arrangements	10/10/1946	13/11/1946	Unclassified	No

S-0934 Accounting records 1945-1947

Scope and Content

Series consists of ledgers, journals, and banking records. Arranged in no particular order.

Box	Folder	Title	Date Created	Date Closed	Security Level	Scanned Items
S-0934-0001		Accounting records	01/09/1945	31/12/1946		
	S-0934-0001-01	United Nations Preparatory Commission disbursement ledger - general account no. 1	13/09/1945	27/06/1946	Unclassified	No
	S-0934-0001-02	United Nations Preparatory Commission receipts ledger - general account no. 1	01/09/1945	01/07/1946	Unclassified	No
	S-0934-0001-03	United Nations Preparatory Commission impersonal ledger	01/09/1945	31/12/1946	Unclassified	No
	S-0934-0001-04	United Nations Preparatory Commission journal no. 1	28/12/1945	26/06/1946	Unclassified	No
	S-0934-0001-05	United Nations Preparatory Commission journal vouchers - account no. 1	28/12/1945	31/05/1946	Unclassified	No
	S-0934-0001-06	United Nations Preparatory Commission journal vouchers - account no. 1	02/02/1946	31/03/1946	Unclassified	No
	S-0934-0001-07	United Nations journal - account no. 1	01/02/1946	28/06/1946	Unclassified	No
	S-0934-0001-08	United Nations journal vouchers - account no. 1	01/04/1946	30/06/1946	Unclassified	No
S-0934-0002		Accounting records	02/02/1946	18/12/1947		
	S-0934-0002-01	Cash book	01/07/1946	12/12/1947	Unclassified	No
	S-0934-0002-02	Check and cash book - Chase National Bank	02/02/1946	05/01/1947	Unclassified	No

S-0934-0002-03	General ledger	30/06/1946	18/12/1947	Unclassified	No
S-0934-0003	Accounting records	24/01/1946	01/07/1946		
S-0934-0003-01	United Nations bank account no. 1 - payments	04/02/1946	27/06/1946	Unclassified	No
S-0934-0003-02	United Nations bank account no. 1 - summary	04/02/1946	30/06/1946	Unclassified	No
S-0934-0003-03	United Nations impersonal ledger (a)	08/02/1946	01/07/1946	Unclassified	No
S-0934-0003-04	United Nations impersonal ledger (b)	24/01/1946	01/07/1946	Unclassified	No
S-0934-0003-05	United Nations impersonal ledger (c)	28/05/1946	01/07/1946	Unclassified	No
S-0934-0004	Accounting records	01/08/1945	10/11/1947		
S-0934-0004-01	Allotment ledger	01/06/1946	10/11/1947	Unclassified	No
S-0934-0004-02	Control account ledgers	01/08/1945	10/05/1946	Unclassified	No