

DESA / UN - Women

Note to Secretary-General

Appointment process – USG / UN Women

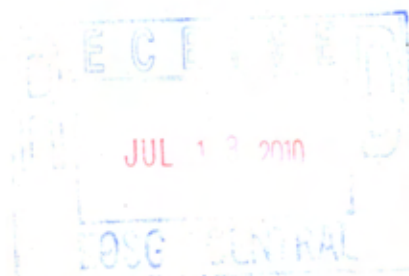
1. A Note Verbale was sent to all Permanent Missions on 6 July 2010, advising of a 23 July deadline for receipt of nominations with respect to the position of Under-Secretary-General for UN Women. 13/07/10
2. In line with General Assembly resolution A/RES/64/289 on System-wide coherence, the Secretary-General is requested to appoint the USG by the beginning of the 65th session of the General Assembly (OP85). This swift appointment process will, in turn, greatly benefit the entity itself during its current critical transition.
3. I am therefore writing to seek your concurrence and approval to proceed with the below-mentioned arrangements.

Panel

4. The Panel would be chaired by the Deputy Secretary-General and would comprise seven additional members. The criteria for Panel membership would be in line with the expertise sought and, hence, members would be drawn from the Funds & Programmes, the UN Secretariat, as well as representatives from Civil Society.

Name		Alternative (if unavailable)
Ms. Migiro (Chair)	United Nations	
Mr. Nambiar	Secretariat	Mr. Diarra (OSAA)
Ms. Clark	UNDP	Ms. Grynspan (UNDP)
Ms. Pillay	OHCHR	Ms. Obaid (UNFPA)
Mr. Lake	UNICEF	Mr. Pascoe (DPA)
Mr. Guterres	UNHCR	Mr. Steiner (UNEP)
Ms. Kathy Bushkin-Calvin	UN Foundation	
Ms. Mary Robinson	CSO	

5. Furthermore, should there be a need to replenish the list of alternative Panel members, the following colleagues could be 'pre-approved' as potential additional members: Mr. Le Roy (DPKO), Ms. O'Brien (OLA), Ms. Malcorra (DFS) and Ms. Coomaraswamy (CAAC).
6. Additionally, in order for an interview to proceed, a quorum would be set of at least five internal panel members present and one external panel member present.



Interviews

7. To meet the General Assembly deadline and appoint the USG by 14 September 2010, we had been working on the following schedule for the appointment process:

Panel Interviews	25 – 27 August
Panel recommendation submission to SG	31 August
SG interaction with short-listed candidates	Suggested no later than 8 September
Appointment announcement	Monday 13 September

8. In light of the Secretary-General's instructions however to try expediting the interview schedule vis-à-vis those candidates already nominated, we have since explored the possibility of holding such interviews over three working days beginning 16 July. Unfortunately, it appears that only three of the total list of proposed Panel members (internal) would be available on the dates outlined to participate in the interview process for the time required.

9. Therefore, it is recommended that we proceed with the schedule as outlined in the above table; this will help ensure that the calendars of both the Panel members and the candidates are aligned and reserved.

10. Finally, given the tight sequence of events, it is recommended that the Secretary-General agree to the approval of, on an exceptional basis in this case, any required travel to New York (& DSA) for either the Panel members or candidates in order to facilitate the schedule of interviews to proceed smoothly as outlined in the table above. I understand that such costs may be chargeable to the costs associated with the post-in-question.



Asha-Rose Migiro
13 July 2010

cc: Mr. Nambiar
Mr. Kim