

[CONFIDENTIAL]

UN ARCHIVES

SERIES S-1060

BOX 27

FILE 3

ACC. 1998/0281

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SECTION 8- CASUALTIES AND MEDICAL

8.1. General. This section only covers the general procedure in handling the casualties and medical cases for the purpose of admin and reporting. The full op procedures pertaining to the execution of an evacuation of casualties is covered in the Medical Evacuation Plan.

DEATH, INJURIES AND DANGEROUS ILLNESS

8.2. Initial Action

8.2.1. In the event of death, serious injury or permanent disability of a member of a UN peacekeeping force, observer mission or other UN field mission, the Unit Commander concerned will immediately notify the mission headquarters giving the following information on the deceased or injured individual(s).

- (1) Service number.
- (2) UN I.D. card number.
- (3) Rank.
- (4) Last name, in brackets, first and middle name.
- (5) Sex.
- (6) Nationality.
- (7) Next of Kin (Name, address and relationship).
- (8) Category (e.g. Contingent member, MILOB, etc).
- (9) On duty (yes or no).
- (10) Date (Date, Month, Year).
- (11) Time of Casualty (Local time).
- (12) Place of Casualty.
- (13) Type of Casualty (death, injuries, illness).
- (14) Cause of Casualty.

8.2.2. Immediately following the receipt of information concerning a casualty the mission Headquarters must

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filed 22/12/96
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inform UN Headquarters, New York, by a preliminary cable which is to include all relevant details as available at the time of despatch.

- 8.2.3. In the case of death the Unit concerned will advise its national headquarters to inform the next of kin and to advise the mission Headquarters immediately when the next of kin has been informed. No mention of the deceased's name will be made in any public release before such notification has been received.

8.3. Notification of Casualty (NOTICAS).

- 8.3.1. Following the despatch of the preliminary information to UN Headquarters, New York, a NOTICAS will be prepared by the Chief, Military Personnel Officer of the mission in accordance with the following pro forma :

- (1) Noticas number.
- (2) Name of mission.
- (3) Service number.
- (4) UN ID card number.
- (5) Rank.
- (6) Last name (in brackets), first and middle name.
- (7) Sex.
- (8) Nationality.
- (9) Next of kin, (name, address and relationship).
- (10) Category (e.g. Contg. member or MILOB).
- (11) On duty (yes or no).
- (12) Date (Day, Month, Year).
- (13) Time of Casualty (local time).
- (14) Place of Casualty.
- (15) Type of Casualty (death, injuries or illness).

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(16) Cause of Casualty.

8.3.2. The NOTICAS will be prepared in the name of the Chief Administrative Officer and despatched to UN Headquarters, New York addressed to : ANNAN/OUSGSPA AND BEISSEL/ FIELDOPS. It is imperative that in a case where an initial NOTICAS covers serious injuries or illness which later results in death, follow-up information must be despatched to the aforementioned addressees with references to the original NOTICAS as soon as possible.

8.3.3. It is the responsibility of the Chief Military Personnel Officer to maintain a list of NOTICAS, numbered sequentially commencing with number one, covering all casualties of the mission concerned during its existence. The relevant number will be indicated on the NOTICAS which will be prepared for each casualty. Any amendments or updating of a NOTICAS will refer to the original NOTICAS number and cable reference.

8.3.4. The Chief Administrative Officer is responsible for notifying UN Headquarters immediately concerning death or serious injury or illness of internationally or locally recruited staff members following the same NOTICAS procedure described herein.

8.4. Arrangements Concerning the Deceased.

8.4.1. Upon the death of a member of a UN peacekeeping force, observer mission or UN field office, an Ad Hoc committee, comprising the following members, will be convened:

- (1) Chief Administrative Officer (or his/her representative).
- (2) Chief Finance Officer (or his/her representative).
- (3) Chief Medical Officer.
- (4) A representative from the contingent concerned.
- (5) Legal Adviser.

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8.4.2. On receipt of the NOTICAS, UN NY will officially notify the permanent mission concerned in New York of the death, injury or illness. The contingent comd UNAMIR should simultaneously inform his national auth, if rear link facilities exist. In the case of death the national auth will be asked to inform the next of kin and when that is verified as having been done, the home country will so inform UNAMIR. No mention of the deceased's name will be made in any public release by the UNAMIR HQ until this is done.

8.4.3. Additional Considerations.

- (1) An autopsy will be performed only if it is considered necessary from the medical or legal point of view. In such cases, the prior approval of the contingent will be needed.
- (2) Responsibility for arranging the transportation of the body of the deceased and of the accompanying escort to the home country rests with CAO.
- (3) The LO to the host government auth should assist in all matters requiring their cooperation. In particular, he should assist them in expediting the completion of any document which is required, such as export permission.
- (4) The CAO is to ensure that all documents, as well as any written travel auth required for the casket and escort, are properly prepared and distributed. He will issue one UN flag to the escort for draping the coffin at various transfer points, notify the contingent as to the time of departure of the casket, and escort and give the contingent a copy of the deceased's death certificate for transmission to the appropriate auth in the home country. He will also prepare a letter of condolence to the next of kin, in the appropriate language, for the SRSG's signature.

8.4.4. In the case of injury or illness, the patient will receive full med treatment at the appropriate level. The general procedure is to treat the patient at whatever level is best equipped to handle the problem. Various levels of treatment exist:

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- (1) First aid.
- (2) Sector HQ aid posts.
- (3) Normal hospital.
- (4) Specialist civilian hospitals in host country or general mission area.
- (5) Repatriation via air ambulance, normal commercial flight or military flight.

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