



BOITE POSTALE 7248
LEOPOLDVILLE
REPUBLIQUE DU CONGO
CABLE: ONUC. LEOPOLDVILLE

2 October 1963

Gie 252

To : Chief of Civilian Operations
From : Chief Administrative Officer
Subject : PX and Commissary facilities - Teachers recruited by
UNESCO and employed by the Central Government.

1. As you are aware, we had in the past given limited PX and Commissary facilities to the UNESCO teachers falling under the category of the subject under reference. But these privileges were of a temporary nature and had therefore been withdrawn at the end of June 1963.

2. In view of a series of representations that we had received from these teachers to continue the limited privileges that they had enjoyed in the past, and considering the recommendation of the Ministry of Education of the Congolese Central Government, I have again accepted the necessity to continue these privileges with effect from 15 October 1963. However, these are still being introduced as a temporary measure and are liable to be withdrawn or amended according to how the circumstances change in the future.

3. In order to introduce a measure of uniformity in the extension of these facilities to those who are not provided with ONUC pink Identity Cards, the following rules/limitations will apply:

- a) the limit to draw PX/Commissary stores is fixed at \$30.00 per month, per person; \$20.00 per month for wife and each dependent child.
- b) cigarettes will be limited to two cartons per month;
- c) no liquor will be authorized;

.../.2..

- d) sales will be made in bulk, it being the responsibility of the group to get the articles dispatched to their colleagues in the interior. In this connection, however, the services and help of the ONUC Administrative Officer posted in the province can be made use of.
4. Finally, in view of the coupon system, it will be appreciated that the payment by the UNESCO teachers in question will only be accepted in hard currency.
5. It will be appreciated if the above is brought to the notice of the UNESCO teachers wherever they are servicing in the Congo.
6. All previous instructions on the subject are hereby cancelled.

cc:

Chief Finance Officer
Chief PX Officer
Chief, Purchasing and Supply Section
Chief, Audit and Inspection Service
Chief of Civilian Personnel.

Léopoldville, le 13/19/63 → PER 250/24

N° 1779/CAB/EDN/63/ChL/AGM.-

SEP 18 1963

ACTION

TO: *gic 232*
Brooks 222
☒ Completed
☐ Not Completed
☐ No Action Required
IN A/S

Monsieur H. AHMED
Chef des Opérations civiles
Organisation des Nations-Unies au Congo
à LEOPOLDVILLE.-

Monsieur le Chef des Opérations civiles,

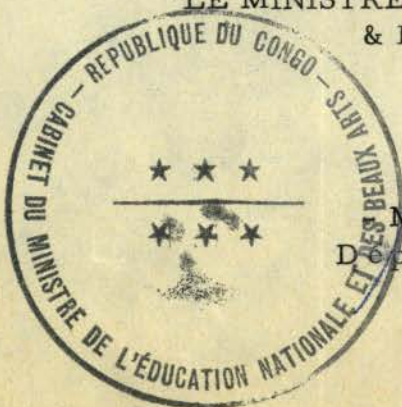
J'ai l'honneur de demander votre assistance pour le ravitaillement en denrées alimentaires essentielles des professeurs de l'enseignement secondaire bénéficiant de l'assistance financière de l'UNESCO.

Vous êtes certainement conscient du fait que dans certaines parties du pays les denrées alimentaires, qui constituent la nourriture de base des professeurs, manquent partiellement ou totalement. Pour leur permettre un travail efficace, je vous serais reconnaissant de leur accorder le droit de bénéficier des services de ravitaillement des experts et techniciens des Nations-Unies au Congo. Les modalités de cette action pourraient être étudiées avec mes services.

De mon côté, je puis vous assurer que le Gouvernement vous sera très reconnaissant pour toute l'aide que vous pourrez fournir dans ce sens à nos professeurs.

Je vous prie de croire, Monsieur le Chef des Opérations civiles, à l'expression de ma considération distinguée.-

LE MINISTRE DE L'ÉDUCATION NATIONALE
& DES BEAUX-ARTS,



[Signature]
Michel COLIN.-
Député National.

*Passed to CAO
for approval
S.S.*

République du Congo

.S.B.L. S E R V I R

Organisation de Jardins d'enfants
et de pouponnières.

SEP 13 1963

ACTION

TO: Giebin 232
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A Monsieur Anthony G I L P I N
Deputy Chief,

Civilian Opération
Room 232, ROYAL,

O.N.U.C. LEOPOLDVILLE

J'ai l'honneur de porter à votre connaissance que notre Comité de l'Oeuvre "SERVIR", commencera ses activités éducatives au bénéfice des petits Congolais de 2 à 6 ans, le 1^{er} octobre 1963. La fête d'inauguration aura lieu solennellement, le 28 septembre à 16 heures.

C'est dans les locaux de la Salle Cultrana, Grand-Place, Commune de Kalamu que seront réunis environ deux cent enfants de toutes conditions sociales. Une formation gardienne leur sera dispensée selon les méthodes s'inspirant des Centres d'Intérêts. Ces enfants recevront un uniforme et ils bénéficieront de la pension complète (3 repas par jour). Dans le courant de décembre 1963, nous compléterons notre oeuvre en y adjoignant une pouponnière pour une cinquantaine de bébés Congolais.

Pour atteindre notre but, nous devons pouvoir compter sur un approvisionnement sérieux autant que varié, mais les possibilités offertes par le marché local sont limitées. En conséquence, nous sollicitons que vous nous donniez l'occasion de procéder à des achats de produits divers aux cantines de l'ONUC que vous dirigez.

Dans l'attente de votre réponse que nous souhaitons favorable, nous vous prions de vous mettre en rapport à partir de lundi 16 courant avec Madame G R U N, Hotel Memling Téléph: 3260, Léopoldville. Madame Grun part vendredi à Matadi pour le transport du matériel entreposé au port.

Veuillez agréer, Monsieur, avec mes remerciements anticipés, l'assurance de ma considération distinguée.

La Fondatrice de l'Oeuvre
"S E R V I R"

B. G R U N.

We talked to Mme. Grun
and told her to refer to
Mr. Tombran + Dr. Brown.

Begun

PER. 250/2

9 September 1963

CAO ADMINISTRATIVE INSTRUCTION Nº 36

TO: All Section Chiefs, all Heads of Specialized Agencies,
Chief Military Personnel

FROM: Carey Seward, Chief Administrative Officer

SUBJECT: PX Cards for Personnel visiting ONUC on Mission

1. Personnel from UN Hq., Specialized Agencies, or other institutions and organizations visiting ONUC on Mission will be entitled to PX privileges (excluding attractive items) only if they meet the following requirements :

(a) If they obtain MSA paid by ONUC while in the Congo;

(b) or if they agree to pay in dollars.

2. Eligible personnel will obtain the necessary authorization in the Office of Civilian Personnel.

3. A temporary PX and Commissary card will be delivered only if their stay in the Congo is expected to exceed two weeks, and if they obtain MSA.

9 septembre 1963

INSTRUCTION ADMINISTRATIVE N° 36 DU CHEF DES SERVICES ADMINISTRATIFS

Destinataires : Tous les chefs de section
Tous les représentants principaux d'institutions
spécialisées
Le Chef du Personnel militaire

Origine : Carey Seward, Chef des Services administratifs

Objet : Octroi de cartes de PX aux personnes en mission
auprès de l'ONUC

1. Les membres du personnel du Siège des Nations Unies, des institutions spécialisées ou d'autres institutions et organisations venant en mission auprès de l'ONUC n'ont droit aux avantages offerts par le PX (à l'exclusion des achats d'articles de luxe) qu'à la condition

- a) de bénéficier, pendant leur séjour au Congo, d'une indemnité de subsistance en mission (MSA) versée par l'ONUC
- b) ou d'accepter de régler en dollars le montant de leurs achats.

2. Les personnes qui peuvent prétendre à ces avantages obtiendront l'autorisation nécessaire auprès du Bureau du personnel.

3. Les bénéficiaires ne pourront recevoir une carte temporaire de PX et d'Economat que si la durée prévue de leur séjour au Congo dépasse deux semaines et s'ils perçoivent une indemnité de subsistance en mission.

ORGANISATION DES NATIONS UNIES
AU CONGO



UNITED NATIONS ORGANIZATION
IN THE CONGO

BOITE POSTALE 7248
LEOPOLDVILLE
REPUBLIQUE DU CONGO
CABLE: ONUC. LEOPOLDVILLE

TT/dmp

ACAO-33/63

6 September 1963

TO: Mr. R. Polgar, Deputy Chief Administrative Officer
FROM: T. Trisciuzzi, Assistant Chief Administrative Officer
SUBJECT: PX and Commissary Facilities for Volunteer Workers

In reply to your memorandum dated 2 September 1963 on the above subject, I would like to inform you that the granting of PX and Commissary privileges to volunteer workers who will be assigned to our social affairs projects has the full support of Civilian Operations.

OPERATION DES NATIONS UNIES
AU CONGO



UNITED NATIONS OPERATION
IN THE CONGO

BOITE POSTALE 7248
LEOPOLDVILLE
REPUBLIQUE DU CONGO
CABLE: ONUC. LEOPOLDVILLE

M-200

2 September 1963

To: Mr. T. Trisciuzzi, Assistant CAO Civilian Operations and
Executive Officer, Congo Fund

From: R. Polgar, Acting DCAO

Subj: PX and Commissary Facilities for Volunteer Workers

I am forwarding to you a memorandum from Mr. Grigg, Senior
Community Development Consultant, requesting PX and Commissary facilities
for possible volunteer workers for the Community Development Program.

As their status will be somewhat similar to persons working
for UN, but not being international staff members, they may be integrated
into the revised PX and Commissary scheme along the same lines as UNESCO
teachers.

Your comments will be appreciated.

SEP 4 1963

ACTION

TO:	Trisciuzzi
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<input checked="" type="checkbox"/>	Action Completed
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<input type="checkbox"/>	No Action Required
INITIALS	

OPERATION DES NATIONS UNIES
AU CONGO



UNITED NATIONS OPERATION
IN THE CONGO

BOITE POSTALE 7248
LEOPOLDVILLE
REPUBLIQUE DU CONGO
CABLE: ONUC, LEOPOLDVILLE

No. 31

File: SOC/III/2

28 August 1963

TO : Mr. J. Schoellkopf, Chief of Civilian Personnel
FROM : Ernest C. Grigg, Senior Community Development Consultant
SUBJECT : Volunteer workers for the community development programme

As I explained over the telephone, our programme of initiating a national community programme is, to a large measure, based on our ability to secure volunteer workers from countries outside of the Congo. Indeed, in approving this project, U.N. Headquarters was particularly conscious of the Secretary General's expressed desire that the development and reconstruction of the Congo should be a matter of participation by all elements in position to help.

I have been in touch with a number of private organizations and government representatives who have indicated their interest in our community development projects and some at least are willing to consider the assignment of personnel for which their agencies will be responsible. In other words, we expect to secure the services of a number of competent volunteers who will be working directly under the supervision of my Office although officially they will have been requested by the Congolese Government. Thus, the overall community development programme for which U.N. has assumed technical assistance responsibility will be undertaken in large part by personnel for whom neither the U.N. nor the Congo will be financially responsible.

Obviously in these circumstances we must do everything we can to encourage and facilitate the assignment of such personnel. Once they are assigned, we must, in line with the Secretary General's appeal and for the efficiency of their work, provide such assistance and facilities as are within the means of the ONUC operation recognizing, of course, that special budgetary provision cannot at this time be considered. In this connection, therefore, I wonder if you would indicate the extent to which the following services could be made available:

1. Provision of an identity document indicating that they are volunteers and have certain U.N. privileges.
2. Automatic provision of U.N. air transport to the extent that it is available plus internal commercial air transport when necessary.

3. Entrance and use of U.N. facilities to the extent that this does not require a special financial outlay on the part of the U.N.

4. Commissary and PX privileges (Col. Madan has indicated the possibility of working out the same sort of arrangement we have for the League of Red Cross Societies, and the Chief Finance Officer sees no administrative difficulties).

As of this writing we are engaged in negotiations which would make available about twelve people. Should the negotiations succeed, I would expect that they would be arriving during the next three months. Additional people will be sought but it is difficult to predict how many people can be secured during the coming year. I would hope we could get about fifty. I suspect, however, that if we get twenty-five, we shall be doing well.

File

PER 250/2

AWC/ek

520/2/5

3 September 1963

To: Chief PX Officer
From: Chief, Purchasing and Supply Section
Subject: Surplus PX Stock
Ref.: Your letter of 31 August 1963

A.W. Cooper

Your comments are noted. I have to advise you that no decision has as yet been arrived at in connection with the future of the PX/Commissary activity.

cc: - CAO
- Chief Civilian Operations
- Chairman PX Board

SEP 4 1963

INFO/COPY

262

Action To

File No.

PER 250/2

TT/dap

CONFIDENTIAL

ACAO-30/63

3 September 1963

TO: Mr. Carey Seward, Chief Administrative Officer
FROM: T. Trisciuzzi, Assistant Chief Administrative Officer
SUBJECT: PX and Commissary services

1. I have seen a copy of memorandum dated 31 August 1963 from the Chief of PX to the Chief of Purchasing and Supply Section concerning the disposal of PX surplus "after the close-down of the ONUC PX service on 31 December 1963."
2. I am afraid that news such as these are causing alarm among the staff and resulting in panic buying as can be witnessed by the long lines that form at the PX from the moment they open till the time they close. This is detrimental to the morale of the staff and to those who cannot leave their duties to rush to the PX to buy items which disappear very rapidly from the shelves.
3. It might be opportune to inform the staff that though the present structure of the PX and Commissary may be changed after 31 December 1963, essential items will continue to be available.

cc: Mr. M. Dorsinville
Chief PX Officer
Chairman, PX Board

CONFIDENTIAL

AGAO-30/63

3 September 1963

TO: Mr. Carey Seward, Chief Administrative Officer
FROM: T. Trisciuzzi, Assistant Chief Administrative Officer
SUBJECT: PX and Commissary services

1. I have seen a copy of memorandum dated 31 August 1963 from the Chief of PX to the Chief of Purchasing and Supply Section concerning the disposal of PX surplus "after the close-down of the ONUC PX service on 31 December 1963."

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cc: Mr. M. Dorsainville
Chief PX Officer
Chairman, PX Board

AUG 31 1963

INFO. COPY *Gilpin 232*

Action	to
File No	

31 August 1963

To: Chief Purchasing and Supply Section
From: Chief PX Officer *W. L. Murphy*
Subj: Surplus PX Stock

I suggest that before any surplus PX merchandise is offered for sale on the local economy, the list of surplus be screened by the Chief of Civilian Operations, in order to ensure that the merchandise is not required by them after the close-down of the ONUC PX Service on 31 December 1963.

cc: CAO
Chief Civil Ops
Chairman PX Board

Registry

PER 250/2

TT/dmp

ACAO-29/63

3 September 1963

TO: Mr. D. Najman, Deputy to Senior Representative, UNESCO
FROM: T. Trisciuzzi, Assistant Chief Administrative Officer
and Executive Officer, Congo Fund
SUBJECT: PX and Commissary facilities for UNESCO Teachers

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1. I am enclosing copy of a memorandum dated 31 August 1963 from Mr. C. Seward on the above subject, which is self-explanatory.

2. Concerning the granting of PX and Commissary privileges to the UNESCO teachers, I wish to refer to our previous conversation regarding a letter to be obtained from the Minister of Education stating that the Congolese Government would have no objection that the United Nations grant the teachers such privileges.

3. On the question of the currency, I will be discussing the matter with ONUC Chief Finance Officer.

cc: Mr. C. Seward
Mr. T. De Gandia

OPERATION DES NATIONS UNIES
AU CONGO



UNITED NATIONS OPERATION
IN THE CONGO

BOITE POSTALE 7248
LEOPOLDVILLE
REPUBLIQUE DU CONGO
CABLE: ONUC. LEOPOLDVILLE

PER 250/2
M-790

31 August 1963

To: Mr. A. Gilpin, Acting Chief Civilian Operations
From: Carey Seward, Chief Administrative Officer
Subject: PX and Commissary facilities for UNESCO Teachers

As you may remember, PX and Commissary facilities for UNESCO teachers were withdrawn with effect 30 June this year. The problem of their participating in a PX and Commissary, modified along the lines of the policy laid down in relation with the reduction of force, was discussed several weeks ago. At that time you agreed to request a formal decision from the Congolese Government for giving them officially the facilities of PX and Commissary reserved, for the time being, to international staff members. Has a decision been taken by the Government?

One of our main difficulties in running a modified PX and Commissary will be the problem of hard currency. I am dealing with New York as far as the international staff members are concerned, but if you wish the UNESCO teachers to enter into our PX and Commissary scheme, I would appreciate your taking up the matter of conversion facilities for them through the Congolese Government and Monetary Council. Even on a very reduced scale of \$40 a month per person, the needs will be around \$32,000 per month for UNESCO teachers alone.

This is a matter of some urgency since time is short and no provision has been made for the teachers in ordering PX supplies.

SEP 2 1963

ACTION

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IN	A S	

Registry
PER 250/2
BT/dmp

ACAO-28/63

31 August 1963

TO: Mr. R. Polgar, Acting Deputy Chief Administrative Officer

FROM: T. Trisciuzzi, Assistant Chief Administrative Officer
and Executive Officer, Congo Fund

SUBJECT: Re-organization of PX for 1964

1. In your memorandum dated 26 August 1963 you have asked for my comments regarding Draft for a Cooperative prepared by Mr. Murphy, Chief of our PX.

2. My views on this question are those already expressed by Mr. Gilpin in his memorandum dated 7 August 1963 addressed to Col. Madan. It is my belief that there is no point in dismantling a going concern like the PX and the Commissary since, while maintaining the present arrangement, we still can achieve the main objective, that is, that the operation will be entirely self-supporting and no costs, either direct or indirect, would be incurred by the United Nations.

3. Therefore, I firmly believe that the PX and the Commissary should continue as under the present structure. Any problems, such as currency of payments of items imported, procurement, Headquarters support, etc. can always be solved.

4. I will, however, comment some of the items on the draft constitution prepared by Mr. Murphy:

(1) NAME

It is encouraging to see that the word "ONUC" appears on the title of the proposed organization. There seems to exist the misconception in some quarters that we have now two separate organizations - ONUC and Civilian Operations - completely foreign to each other and even rivals to a certain extent. The recognition that "ONUC" encompasses all United Nations activities in the Congo - civilian, military, technical assistance, political, etc. - is welcome.

(4) ELIGIBILITY FOR MEMBERSHIP

Any member of the United Nations Operations in the Congo would always be here on a temporary basis and we could not attribute to them the condition of "resident" in the Congo. Therefore, it must be specified what is the

length of time required for full or temporary membership.

(6) ADMISSION TO MEMBERSHIP

- (a) It may be assumed from this item that each adult member of a family will pay \$100.00, those under the age of 18, \$20.00. I believe it would be preferable that only the staff member would qualify for membership and his deposit of \$100 would entitle him to make purchases for the whole family.
- (b) A definition of full and temporary member must be made to permit any comments on this item.

I would like to stress the difficulties already pointed out in paragraph one in Mr. Gilpin's memorandum mentioned above regarding subscription of capital.

(7) OFFICERS OF THE ASSOCIATION

Since the Cooperative would be a private organization, no one should be indicated to any post on account of his official capacity with the United Nations.

(8) COMPOSITION OF THE BOARD OF GOVERNORS

The composition of the Board of Governors seems logical except as pointed out in No. 7.

(14) DISPOSITION OF ASSETS IN LIQUIDATION

Again, since the Cooperative would be fully administered and managed by its members, disposition of funds at any time is a matter that would concern the members of the Cooperative only.

(19) FINAL AUTHORITY

See items 7 and 8.

GENERAL COMMENTS

The draft constitution does not provide for payments of dividends and rebates on purchases made by the members of the Cooperative; profits of the Cooperative should be distributed according to decisions taken by the Board of Governors, similarly to what is done with the Headquarters' United Nations Cooperative, New York.

5. In your memorandum dated 26 August, you have mentioned that staff members in Civilian Operations will be the parties most concerned with the Cooperative. On this point, I would like to point out the fact that the common administrative services will remain with the present structure until at least 31 March 1964, though on a re-

duced basis; it is estimated that at the beginning of 1964 there will still be about 400 staff members assigned to the various administrative units. I am sure that these people will be also very much concerned with any changes introduced in the PX and Commissary facilities.

6. It must be borne in mind that stocks are being exhausted and are apparently not being replenished; as Mr. Ahmed has already stressed in his letter dated 2 August to Mr. Lansky, it is essential that requisitions must continue to be processed in an orderly manner to ensure that supplies will continue to be available during this transitional period.

cc: Mr. M.H. Dorsinville, Officer in Charge

PER 250/2

OPERATION DES NATIONS UNIES
AU CONGO



UNITED NATIONS OPERATION
IN THE CONGO

BOITE POSTALE 7248
LEOPOLDVILLE
REPUBLIQUE DU CONGO
CABLE: ONUC. LEOPOLDVILLE

M-162

26 August 1963

To: Mr. T. Triscuizzi, Assistant CAO/Civilian Operations
From: R. Polgar, Acting DCAO
Subj: Reorganisation of PX for 1964

.....
Please find attached a proposal made by Mr. Murphy, Chief
PX Officer for the possible transformation of the present ONUC PX and
Commissary into an ONUC Cooperative Association. As staff members in
Civops will be the parties most concerned with this transformation, I
would appreciate your comments on the above project after consultation with
all parties concerned.

AUG 27 1963

ACTION

TO:	Triscuizzi	262
1		
2		
3		
<input checked="" type="checkbox"/>	Action Completed	
<input type="checkbox"/>	Acknowledged	
<input type="checkbox"/>	No Action Required	
INITIALS		

PER 250/2

ONUC
Leopoldville

CAO INFORMATION CIRCULAR No. 185

To: All ONUC Military and International Staff Members
From: Carey Seward, Chief Administrative Officer
Subject: Cancellation of orders for Zenith Transoceanic
Radio, Model 1000 D

Because of uncertain delivery dates it has been necessary to cancel all orders for the Zenith Transoceanic Radio, Model 1000 D.

Customers who have placed special orders with the ONUC PX Service are requested to collect their deposits where the deposits were made if possible, otherwise from the ONUC PX Service Central Accounting Office, Leopoldville.

ONUC
Léopoldville

31 août 1963

CIRCULAIRE D'INFORMATION N° 185 DU CHEF DES SERVICES ADMINISTRATIFS

Destinataires : Tous les membres du personnel international et militaire de l'ONUC

Origine : Carey Seward, Chef des Services administratifs

Objet : Annulation des commandes de récepteurs radio Zenith
"Transoceanic" modèle 1000D

Les délais de livraison des récepteurs radio Zenith "Transoceanic" modèle 1000D étant incertains, il a été nécessaire d'annuler toutes les commandes d'appareils de ce type.

Les personnes qui ont commandé ces appareils sont priées de bien vouloir retirer le montant de leur dépôt, si possible, au comptoir où le versement a été effectué ou, à défaut, au service central de comptabilité du PX de l'ONUC à Léopoldville.

CIV.OPS./997/63
PER 250

7 August, 1963

To: Col N. N. Madan
Senior Administrative Officer and Chairman of PX Board

From: A. G. Gilpin, Acting Chief, Civilian Operations

Subject: Future organisation of PX and commissary

Thank you for your memorandum of 30 July and attachment. I appreciate this opportunity of commenting on the suggestions of the Chief PX Officer.

I have already expressed my general views on the future of the PX and commissary facilities in my confidential memorandum of 25 July to Mr. Dorsinville, of which a copy was sent to Mr. Twigt. The following comments should be regarded as supplementing those general comments.

1. The proposal to organise a cooperative for the management of PX and commissary facilities may present certain difficulties. In view of the fairly rapid turnover of staff, as well as the presence of staff on short-term assignments, an initial outlay of some \$200 to \$300 by way of contribution to the cooperative may not be easy; moreover, there is the question of the currency in which subscriptions could be made, bearing in mind that the currencies in which experts are paid vary according to their home countries.

2. More importantly, it is difficult to see any valid reason for changing the present organisation of the PX and commissary, since these are self-supporting facilities and, indeed, have reportedly accumulated massive profits. Any overhead costs which are not at present carried by the PX and commissary, as well as any increased incidence of overheads due to the reduced number of customers, could probably be covered quite easily by increased prices or a reduction in profits. Staff members are much more concerned about being able to obtain essential goods, not available in the market, than in paying low prices.

.../...

✓

3. Mr. Murphy's suggestion that a commercial firm should be asked to take over the PX and commissary functions is worthy of study. However, any such arrangement should avoid placing UN stocks in the same store at which the firm sells to the general public, since this would certainly have unfortunate repercussions.

4. There can be no question of "liquidating" the PX and commissary. The question is how to continue them most effectively so that staff, in Leopoldville and especially in the provinces, will be assured of essential supplies without any break due, for example, to precipitate cancellation of orders.

5. It is not clear what is meant by "liquidation losses". If there are any losses - and why there should be is obscure - these should be absorbed by profits in hand. I would oppose most strongly the proposal to double the liquor ration merely in order to make quick profits. The probable effect of this would be either to promote excessive drinking or to stimulate the black market. Liquor stocks, like those of other items, should be carried forward to meet the continuing needs of the staff under whatever arrangements are decided upon.

6. Arrangements for the future of the Calima Club should be quite separate from those for the PX and commissary. While the club is a very acceptable amenity for the staff, it cannot be put in the same category as the essential services represented by the PX and commissary.

7. In conclusion, I would emphasize again the importance of maintaining supplies for staff stationed in the interior. Their needs are much more acute than those of staff in places like Leopoldville and Elisabethville. At Mr. Carey Seward's request, I shall submit to him a list of all such staff, so that measures to meet their needs may be undertaken forthwith.

cc: Mr. Dorsinville
Mr. Carey Seward

2

DRAFT

Ann. A.

CONSTITUTION OF THE ONUC COOPERATIVE ASSOCIATION1. NAME

The full name of the Cooperative established in accordance with this Constitution shall be "The ONUC Cooperative Association". For brevity it will hereafter be referred to as "The Cooperative".

2. PURPOSES

The purposes of the Cooperative shall be:

- (a) To maintain a Commissary service in the Republic of the Congo (Leopoldville) for and on behalf of its members;
- (b) To maintain and operate such other facilities as would tend to promote the welfare of its members;
- (c) To provide such other services as may be conducive to the comfort and pleasure of its members.

3. TYPES OF MEMBERSHIP

- (a) Membership of the Cooperative shall be of two types: (i) Full membership;
- (ii) Temporary membership.

4. ELIGIBILITY FOR MEMBERSHIP

- (a) Full membership shall be granted, upon fulfilment of the conditions hereinafter specified, to all internationally recruited staff of the United Nations Operation in the Congo and the specialized agencies who are resident in the Republic of the Congo (Leopoldville) and have been appointed, assigned or detailed for service in a civilian or military capacity, and to their dependants residing with them.

- (b) Temporary membership may be granted to staff members of the United Nations Operation in the Congo and the specialized agencies who are temporarily in the Republic of the Congo (Leopoldville), and to their dependants.

TOBACCO AND LIQUOR PRODUCTS

The sale and distribution of tobacco and liquor products shall at all times be subject to any regulations that may be prescribed for such sale and distribution by the Officer-in-charge of the United Nations Operation in the Congo, or by any person delegated to act on his behalf.

6. ADMISSION TO MEMBERSHIP

(a) A staff member eligible for full membership may become a full member upon (i) making a deposit of 100 dollars, or such other sum as may be determined by the Board of Governors, which shall be returnable to him in dollars upon his final departure from the Republic of the Congo (Leopoldville); and (ii) signing a declaration indicating acceptance of the terms of this Constitution.

In the case of members under the age of 18 the deposit shall be 20 dollars, or such other sum as may be determined by the Board of Governors, returnable to him in dollars upon his final departure from the Republic of the Congo (Leopoldville).

The declaration may be signed on their behalf by either of their parents or sponsors.

(b) A staff member eligible for temporary membership may become a temporary member by the deposit of 50 dollars, returnable to him upon his departure from the Republic of the Congo (Leopoldville). The Board of Governors may, however, by regulation provide that the deposit may be waived or reduced in the case of staff members intending to remain in the Republic of the Congo (Leopoldville) for a period not exceeding one month.

(c) A staff member who becomes a full or temporary member shall be entitled to enjoy all facilities provided by the Cooperative.

7. OFFICERS OF THE ASSOCIATION

(a) The full members of the Cooperative shall, on the first Monday following the 15th of January and the 15th of July of each year, elect from among their number the Vice Chairman, Secretary and Treasurer of the Cooperative.

(b) The Chief Administrative Officer of the United Nations Operation in the Congo is automatically elected to the post of Chairman.

(c) The Chairman shall, subject to the authority of the Board of Governors, and the members of the Cooperative, take, or provide for the taking of, all measures necessary for the proper administration of the Cooperative, preside at the meetings of the Board of Governors and of the Cooperative, and represent the Cooperative in its relations with third parties. The Board of Governors shall authorize the Chairman to enter into and sign contracts and agreements on behalf of the Cooperative and to engage personnel to carry out the activities of the Cooperative.

(d) The Vice Chairman shall perform the duties of the Chairman in the absence of the Chairman and shall perform such other duties as may be assigned to him by the Board of Governors.

(e) The Secretary shall keep the minutes of the meetings of the Board of Governors and the Cooperative, the Accounting Records and other appropriate records and shall conduct such correspondence and perform other duties as may be assigned by the Chairman.

(f) The Treasurer shall be responsible for the financial accounts of the Cooperative, have custody of the money of the Cooperative, and make such payments as may be evidenced by properly approved vouchers. At each annual meeting of the Cooperative, he shall present a financial report.

(g) Whenever the office of Chairman becomes vacant, the Vice Chairman shall serve as Chairman for the remainder of the term. Whenever the office of Vice Chairman, Secretary or Treasurer becomes vacant, the Board of Governors of the Cooperative shall elect a member of the Cooperative to serve for the remainder of the term.

BOARD OF GOVERNORS OF THE CO-OPERATIVE

(a) The Board of Governors of the Cooperative shall be composed of five officers of the Cooperative, who shall be members ex officio, and three members elected by the Board of Governors on the 15th of January and the 15th of July of each year from among full members of the Cooperative. These elected members shall be: (i) a senior officer of Civilian Operations, representing the Office-in-Charge of the United Nations in the Congo; (ii) an expert of the United Nations Organization in the Congo or the specialized agencies; (iii) and a member of the family of a full member of the Cooperative.

Whenever the office of any other of the three elected members becomes vacant, the Chairman of the Board of Governors may appoint, subject to confirmation by the Board of Governors, any member of the Cooperative having similar qualifications to serve for the remainder of the term.

(b) The Officer-in-charge of the United Nations Operation in the Congo, or in his absence, the Acting Officer-in-charge, shall be the Honorary Chairman of the Board of Governors, and the President of the Cooperative shall be the Chairman of the Board.

(c) The Board shall have discretion to invite any other person to attend a meeting.

9. FUNCTIONS OF THE BOARD OF GOVERNORS

The Board of Governors shall, in addition to performing the functions specifically vested in it by this Constitution, supervise the administration and management of the Cooperative, adopt such by-laws and regulations as may be necessary and proper, and, in general, exercise the degree of control required to insure the effective operation of the services and facilities maintained by the Cooperative. The Board of Governors may not, however, initiate any activity involving the expenditure of funds, other than the maintenance of a Cooperative facility, without the approval of the membership of the Cooperative in the manner provided in Article 15.

10. MEMBERSHIP MEETINGS

There shall be two annual meetings of the Cooperative, on the first Monday following the 15th of January and the 15th of July of each year, for the election of officers and members of the Board of Governors as hereinabove provided, and for the transaction of other business of the Cooperative. Special meetings shall be convened by the President at the request of the Board of Governors or upon petition of fifty full members. The notice for any special meeting shall be given at least three days in advance of the meeting and shall state the business to be transacted.

The presence at any meeting of twenty-five percent of the members eligible to vote shall constitute a quorum.

All meetings shall be held in Leopoldville, Republic of the Congo.

11. BOARD MEETINGS

The Board of Governors shall meet from time to time in accordance with such regulations as may be established by the Board. Such regulations shall specify the method for determining the time and place of such meetings and the minimum number necessary to constitute a quorum.

12. FINANCIAL STATEMENTS

A summary of financial statements, including a balance sheet and the results of operations of each of the major activities of the Cooperative shall be compiled under the direction of the Board of Governors at least once a year and made available to all members for inspection.

The books of the Cooperative shall be audited each year by a reputable public accountant to be selected by the Board of Governors.

13. SUSPENSION OF PRIVILEGES

The Board of Governors by a two-thirds vote may at any time suspend or cancel the privileges of any member upon evidence that the privileges of the Cooperative have been abused. The sale or substantial gift of any materials acquired through the Cooperative to anyone not a member of the Cooperative may be considered prima facie justification for such action.

14. DISPOSITION OF ASSETS ON LIQUIDATION

In the event of dissolution of the Cooperative, all bank and other assets including receipts from the final sales of merchandise and disposal of equipment shall be applied against outstanding obligations to creditors and to the refunding of capital contributions made by the Cooperative members. The Cooperative shall inform the United Nations of any funds remaining after payment of such obligations and take such action as the United Nations prescribes concerning the disposition of the funds.

15. VOTING

(a) At any meeting of the Cooperative, whether general or special, a majority of votes cast for any proposal before the meeting, or in favor of any candidate for office or for the Board of Governors, shall be sufficient to carry such proposal or elect such candidates, except that, (i) a two-thirds majority of the votes cast

shall be necessary to carry any proposal for the initiation of any activity involving the expenditure of funds other than the maintenance of a Cooperative facility, and, (ii) any amendment to the Constitution must be approved by a two-thirds majority of the members present on the date of the meeting at which such amendment is considered.

(b) Any full member of good standing who is 18 years of age or over shall have the right to vote at any general or special meeting.

16. AMENDMENTS

(a) The present Constitution may be amended upon compliance with the following requirements:

(i) A petition for amendment of the Constitution signed by at least fifty full members of the Cooperative eligible to vote, or by a majority of the Board of Governors, and setting forth the general purport of the amendment shall be presented to the President of the Cooperative.

(ii) If the proposed amendment is to be considered at a general meeting, such petition shall be presented to the President at least a week before such meeting.

(iii) If the proposed amendment is to be considered at a special meeting, such petition may be included in a request for such meeting.

(iv) The President of the Cooperative shall, upon the receipt of any such petition, inform the members of the Cooperative in writing of the purport of the proposed amendments, either by a separate statement or by inclusion in the call for a special meeting.

(v) An amendment shall be considered as having entered into force upon its approval at a general or special meeting in the manner provided in Article 15.

(b) No amendment may deprive a member of his right to the return of a deposit.

17. ADOPTION OF THE CONSTITUTION

The present Constitution shall enter into force on January 1, 1964, if approved by the patrons of the existing Commissary of the United Nations Operation in the Congo as expressed by the majority vote of those patrons who shall cast a vote prior to that date on ballots distributed for that purpose.

18. TEMPORARY OFFICE

The Cooperative Committee of the United Nations Operation in the Congo, in existence at the time of the adoption of the Constitution, will, notwithstanding any other provision in this Constitution, constitute the Board of Directors of the Cooperative until the regular election of officers and board members. The Chairman of the Committee, or in his absence the Vice Chairman, shall act as Chairman of the Cooperative, and may designate a Secretary and Treasurer from among the members of the Committee.

19. FINAL AUTHORITY

In all matters relating to Cooperative activities the Officer-in-charge of the United Nations Operation in the Congo shall have final authority.

8 August, 1963

To: Mr. Carey Seward, Chief Administrative Officer
From: A. C. Gilpin, Acting Chief, Civilian Operations
Subject: PX and commissary supplies for Civilian Operations
personnel in the field

... Further to our recent conversation, I attach copy of a list of Civilian Operations experts, showing their geographical distribution within the Congo at 30 June 1963. From page 11 onwards, statistics are given for those outside the capital city of Leopoldville. It is in regard to these experts that we are particularly concerned that regular supplies of essential commodities should be assured. The possibility should not be excluded that there may be some increase in these figures in 1964.

... I also attach copy of a note from Mr. Terenzio, giving estimates of the numbers of UNESCO-recruited teachers expected to be stationed in the various provinces of the Congo in the school year starting 8 September 1963. As agreed, we shall ask Mr. Terenzio to take up with the Government the question of formalisation of the position of these teachers in regard to PX and commissary privileges.

cc: Mr. Terenzio

OPERATION DES NATIONS UNIES
AU CONGO



UNITED NATIONS OPERATION
IN THE CONGO

BOITE POSTALE 7248
LEOPOLDVILLE
REPUBLIQUE DU CONGO
CABLE: ONUC. LEOPOLDVILLE

7 August 1963

ONUC/UNESCO/Memo/377

To : Mr. A.C. Gilpin, Acting Chief, Civilian Operations
From : P.C. Terenzio, Chief, Unesco Mission in the Congo
Subject : Unesco teachers in Leopoldville and the provinces

Please find below the approximate numbers of teachers with Unesco assistance expected to be in Leopoldville and the various provinces during the school year starting 8 September 1963 and terminating 30 June 1964 :

- Leopoldville	248
- Congo central	70
- Kwango	18
- Kwilu	34
- Lac Leopold II	11
- Moyen Congo	9
- Cuvette centrale	70
- Ubangi	20
- Haut Congo	64
- Uélé	17
- Kibali Ituri	10
- Kivu central	68
- Nord Kivu	28
- Maniema	12
- Nord Katanga	15
- Kasai central	54
- Nord Sankuru	15
- Lomami	10
- Sud-Kasai	27
<u>Total</u> :	<u>800</u>

AUG 7 1963

ACTION

TO: *Gilpin*
1
2
3
☒ Action Completed
☐ Acknowledged
☐ No Action Required
INITIALS *am*

To these should be added 6 experts based in Coquilhatville, 2 in Luluabourg, 16 in Bukavu, 6 in Stanleyville, 1 in Albertville, and 73 in Leopoldville, plus families and secretaries.

P.C. Terenzio
P.C. Terenzio

CIV.OPS./997/63
PER 250

7 August, 1963

To: Col N. N. Madan
Senior Administrative Officer and Chairman of PX Board

From: A. G. Gilpin, Acting Chief, Civilian Operations

Subject: Future organisation of PX and commissary

Thank you for your memorandum of 30 July and attachment. I appreciate this opportunity of commenting on the suggestions of the Chief PX Officer.

I have already expressed my general views on the future of the PX and commissary facilities in my confidential memorandum of 25 July to Mr. Dorsinville, of which a copy was sent to Mr. Twigt. The following comments should be regarded as supplementing those general comments.

1. The proposal to organise a cooperative for the management of PX and commissary facilities may present certain difficulties. In view of the fairly rapid turnover of staff, as well as the presence of staff on short-term assignments, an initial outlay of some \$200 to \$300 by way of contribution to the cooperative may not be easy; moreover, there is the question of the currency in which subscriptions could be made, bearing in mind that the currencies in which experts are paid vary according to their home countries.

2. More importantly, it is difficult to see any valid reason for changing the present organisation of the PX and commissary, since these are self-supporting facilities and, indeed, have reportedly accumulated massive profits. Any overhead costs which are not at present carried by the PX and commissary, as well as any increased incidence of overheads due to the reduced number of customers, could probably be covered quite easily by increased prices or a reduction in profits. Staff members are much more concerned about being able to obtain essential goods, not available in the market, than in paying low prices.

.../...

3. Mr. Murphy's suggestion that a commercial firm should be asked to take over the PX and commissary functions is worthy of study.

However, any such arrangement should avoid placing UN stocks in the same store at which the firm sells to the general public, since this would certainly have unfortunate repercussions.

4. There can be no question of "liquidating" the PX and commissary. The question is how to continue them most effectively so that staff, in Leopoldville and especially in the provinces, will be assured of essential supplies without any break due, for example, to precipitate cancellation of orders.

5. It is not clear what is meant by "liquidation losses". If there are any losses - and why there should be is obscure - these should be absorbed by profits in hand. I would oppose most strongly the proposal to double the liquor ration merely in order to make quick profits. The probable effect of this would be either to promote excessive drinking or to stimulate the black market. Liquor stocks, like those of other items, should be carried forward to meet the continuing needs of the staff under whatever arrangements are decided upon.

6. Arrangements for the future of the Galien Club should be quite separate from those for the PX and commissary. While the club is a very acceptable amenity for the staff, it cannot be put in the same category as the essential services represented by the PX and commissary.

7. In conclusion, I would emphasize again the importance of maintaining supplies for staff stationed in the interior. Their needs are much more acute than those of staff in places like Leopoldville and Elisabethville. At Mr. Carey Seward's request, I shall submit to him a list of all such staff, so that measures to meet their needs may be undertaken forthwith.

cc: Mr. Dorsinville
Mr. Carey Seward

ROUTING SLIP

TO

Mr. Gilpin

APPROVAL	NOTE AND RETURN
SEE ME, PLEASE	YOUR COMMENTS
YOUR SIGNATURE	YOUR INFORMATION
NOTE AND FILE	FOR ACTION

I'd suggest elimination
of reference to alcoholism
among staff (though you're
right). The rest is fine.
(I also can be gentle...)

DATE

FROM

J. Livingston

ROUTING SLIP

TO

1. Mr. Triscuzzi

<input checked="" type="checkbox"/>	APPROVAL		NOTE AND RETURN
	SEE ME, PLEASE	<input checked="" type="checkbox"/>	YOUR COMMENTS
	YOUR SIGNATURE		YOUR INFORMATION
	NOTE AND FILE		FOR ACTION

2. Mr. Brooks.

DATE

6/8

FROM

am

To: Col. N.N. Madan, Senior Administrative Officer and Chairman of PX Board
From: A.C. G.
Subject: Future organisation of PX and commissary

Thank you for your memorandum of 30 July and attachment. I appreciate this opportunity of commenting on the suggestions of the Chief PX Officer.

I have already expressed my general views on the future of the PX and commissary facilities in my confidential memorandum of 25 July to Mr. Dorsinville, of which a copy was sent to Mr. Twigt. The following comments should be regarded as supplementing those general comments.

1. With regard to the proposal to organise a cooperative for the management of PX and commissary facilities, this may present certain difficulties. In view of the fairly rapid turnover of staff, as well as the presence of staff on short-term assignments, an initial outlay of some \$200 to \$300 by way of contribution to the cooperative may not be easy; moreover, there is the question of the currency in which subscriptions could be made, bearing in mind that the currencies in which experts are paid vary according to their home countries.

2. More importantly, it is difficult to see any valid reason for changing the present organisation of the PX and commissary, since these are self-supporting facilities and, indeed, have ^{reportedly} accumulated massive profits. Any overhead costs which are not at present carried by the PX and commissary, as well as any increased incidence of overheads due to the reduced number of customers, could probably quite easily be covered by increased prices or ^a reduced ^{time in} profits. Staff members are much more concerned about being able to obtain essential goods, not available in the market, than in paying low prices.

3. Mr. Murphy's suggestion that a commercial firm should be asked to take over the PX and commissary functions is worthy of study. However, in any such

arrangement should avoid placing UN stocks in the same store at which the firm sells to the general public, since this would certainly have unfortunate repercussions.

4. There can be no question of "liquidating" the PX and commissary. The question is how to continue them most effectively so that staff, in Leopoldville and especially in the provinces, will be assured of essential supplies without any break due, for example, to precipitate cancellation of orders.

5. It is not clear what is meant by "liquidation losses". If there are any losses - and ^{why there should be is} ~~reasons for this are~~ obscure - these should be absorbed by profits in hand. I would oppose most strongly the proposal to double the liquor ration merely in order to make quick profits. The ^{probable} effect of this would be either to promote ^{excessive drinking} ~~alcoholism amongst the staff~~ or to stimulate the black market. Liquor stocks, like those of other items, should be carried forward to meet the continuing needs of the staff under whatever arrangements are decided upon.

6. Arrangements for the future of the Galiema Club should be quite separate from those for the PX and commissary. While the club is a very acceptable amenity for the staff, it cannot be put in the same category as the essential services represented by the PX and commissary.

7. In conclusion, I would emphasize again the importance of maintaining supplies for staff stationed in the interior. Their needs are much more acute than those of staff in places like Léopoldville and Elisabethville. At Mr. Carey Seward's request, I shall submit to him a list of all such staff, so that measures to meet their needs may be undertaken forthwith.

cc. Mr. Duvivier
Mr. Carey Seward

100
CIV. OPS./917/63

Confidential

25 July, 1963

To: Mr. M. Dornville, Officer-in-Charge
From: A. C. Gilpin, Acting Chief, Civilian Operations
Subject: Mr. Vaughan's letter of 15 July regarding phasing out operation

I should like to offer the following comments on Mr. Vaughan's letter of 15 July:

1. Disposal policy

Each of the surplus UNWCO equipment and supplies, including food, will be of great value to Civilian Operations, and it is satisfactory to note that it has been agreed, in principle, that we should have the first claim on all such items before they are advertised for sale or otherwise disposed of. Our interest covers both "serviceable" and "unserviceable" items. Where such items are durable assets, e.g. vehicles, they would presumably be merely transferred from UNWCO to Civilian Operations inventories. Where they are perishable, e.g. food, they would be charged to the projects concerned, e.g. Community Development, at a reasonable price. So-called "unserviceable" items would of course be transferred free to Civilian Operations. It is most important that these arrangements should be notified to all persons concerned with disposal of surplus supplies. Otherwise valuable items may be lost to our work and even, in some cases, destroyed.

2. PA and commissary facilities

It is essential that basic commissary and PX facilities should continue for civilian operations and administrative personnel after 31 December 1963. This will be especially important in the provinces, where shortages of many basic items may be expected to continue for a long time. So far as these PX and commissary facilities for civilians are concerned, it would seem unlikely that there will be any substantial surpluses and there should, in any case, not be a "complete liquidation".

.../...

Since the PX and commissary facilities are already on a self-supporting basis, it is not clear why their administration should be changed. On the other hand, I see no objection to the proposal that they should be managed by a staff cooperative. Whatever arrangements are decided upon, the staff responsible for the future management should be represented on the Survey Board so that they will have a say in regard to disposal of surpluses and residual stocks and future orders.

The proposal that, insofar as "liquidation costs" are incurred in connection with the PX and commissary facilities, these should be charged to PX profits and reserves, is reasonable. But this should be done on a detailed accounting basis, and any profits or reserves remaining should be carried forward to the new management.

It is disturbing to read of "drastic action" having been taken to cancel many requisitions for PX and commissary supplies. Since the PX and commissary have been self-supporting operations, this action appears to have been unwarranted and, in any case, there should have been consultation with the staff who will be affected by such action. On the face of it, there seems to be a real danger that, through such cancellations, there will be serious shortages of essential supplies for the large number of staff members who will probably be here in 1964.

3. Local transport

The target figure of 300 vehicles and 75 local drivers to meet the needs of Civilian Operations will require detailed study, especially in the light of essential needs in the provinces where there has already been a waste of experts' services due to lack of transportation.

4. Telecommunications

Any attempt to rely on commercial facilities for communications is likely to be disastrous so far as telecommunications are concerned. Commercial telegrams often take several days, or even weeks, to reach their destinations within the country.

5. Aircraft

The proposal to dispose of all UN-owned aircraft is tantamount to closing down the offices in Lulubourg and Elisabethville, where chief civilian officers are expected to remain after the end of 1963. Without ONUC aircraft, especially in Kasai, the chief civilian officer could not function effectively.

6. Field offices

It is understood that chief civilian officers will be retained in Elisabethville and Lulubourg beyond the end of 1963, and that

.../...

administrative offices (primarily concerned with providing administrative support for civilian operations) will be maintained in the other former provincial capitals, namely, Coquilhatville, Stanleyville and Bukavu. The terms of reference of these administrative offices should be established with some precision, and the administrative officers should be chosen with regard for the fact that, in certain exceptional circumstances, they might have to deal with political problems. It will be essential to maintain official communications between the field offices in Leopoldville, and it will also be advisable for these offices to be visited fairly regularly by senior Civilian Operations officials. A budget to permit some travel by the administrative officer to provincial capitals within his region will also be necessary.

As a general comment, I would add that, while the need for sharply reduced expenditures is fully appreciated, Mr. Vaughan's letter takes inadequate account of the continuing needs of the ONUC operation as a whole. Civilian operations are an integral part of ONUC. Certain economies, especially in regard to administrative support for civilian operations, - not to mention action tending to cause a hasty withdrawal of civilian operations personnel - might well have the effect of dissipating much of what ONUC has achieved.

cc: Mr. Twigt

NOTES ON THE PX

(3) The PX and Commissary should not be abolished but should be on a continued on a reduced basis and adjusted to the conditions prevailing at the end of 63 and through 64. At this moment I can foresee ^{that,} taking into account the ^{remaining for liquidation operations} ~~liquidation of ONUC~~ staff as well as the staff required as administrative support for Civilian Operations, plus Civilian Operations experts and their families, we will have about 4,000 people depending on the supplies now found at the PX and Commissary.

(1) X Under the conditions existing in the Congo it might not be very easy to organise a co-operative in view of the turnover of staff which we have and also because of a certain reluctance we may find from personnel regarding an initial outlay of something like two to three hundred dollars for ~~the~~ subscription for ^{the} capital required. Furthermore, we also have to consider the currency in which capital subscriptions will be accepted since currency of payment for experts varies in accordance with their home country.

In addition, we have to consider the short ~~term~~ personnel who come to the Congo for assignments of two, three and four months who would be deprived of the benefits of PX supplies unless they were prepared to invest money in the co-operative.

(2) Since the PX operations at the present time is a fully self-supporting one, the question of the use of UN funds would not arise. If, at the present, we still may have some overhead costs absorbed by UN, these could very easily be passed on to the PX operations. Of course, as a result, we may have to increase certain prices or perhaps ^{maintain} the prices and reduce reserves and profits. The suggestion made by Mr. Murphy of having one of the commercial firms already in the Congo taking over ^{PX} ~~such~~ functions is worth studying, although the articles should not be sold to the UN personnel at the same store where this firm sells to the general public.

Unpleasant repercussions from having UN personnel buying articles at reduced prices, especially articles which are not available to the general public, can easily be imagined.

(3) The exercise to be pursued now is not the liquidation of the PX with the consequent liquidation of its stock but to find a formula whereby the present organisation can be transformed into a similar one to provide the ^{indispensable} ~~independent~~ items to those who are to continue serving the UN in the Congo during the next year.

(4) "Losses in liquidation" ?
Liquidation.

(5) Galicima - treat sup'ly.

(6) Staff in provinces.

ROUTING SLIP

TO

Mrs. Silgen 210

APPROVAL		NOTE AND RETURN
SEE ME, PLEASE		YOUR COMMENTS
YOUR SIGNATURE		YOUR INFORMATION
NOTE AND FILE		FOR ACTION

Thank you.

DATE

2/8/63

FROM

[Signature]

OPERATION DES NATIONS UNIES
AU CONGO



UNITED NATIONS OPERATION
IN THE CONGO

BOITE POSTALE 7248
LEOPOLDVILLE
REPUBLIQUE DU CONGO
CABLE: ONUC. LEOPOLDVILLE

30 July 1963

To: Mr. A. C. Gilpin, Acting Chief, Civilian Operations

From: N. N. Madan, Senior Administrative Officer and Chairman
of PX Board

.....

As you are aware New York had suggested the formation of a "co-operative" with a working capital subscribed to by staff members in order to provide essential items which are now made available through our PX/Commissary service which is expected to be discontinued at the end of December 1963 when all military personnel will leave the Congo. In this connection, the Chief PX Officer has given certain suggestions as contained in the attached enclosure. Since it will be necessary to take in hand appropriate action for the formation of a co-operative to cater to mainly the Civilian Operations staff and such other administrative personnel that may be required to stay for the purpose of winding up and other residuary work, I would appreciate if you could bestow some thought on the suggestions of the Chief PX Officer and let us have your reactions to enable us to plan the phasing out operations of the PX/Commissary service.

JUL 31 1963

ACTION

TO:	<i>Gilpin</i>
1
2
3
<input type="checkbox"/>	Action Completed
<input type="checkbox"/>	Acknowledged
<input type="checkbox"/>	No Action Required
INITIALS	

30 July 1963

To: Mr. A. C. Gilpin, Acting Chief, Civilian Operations

From: N. N. Madan, Senior Administrative Officer and Chairman
of PX Board

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cc: Mr. W. Murphy, Chief PX Officer, with reference to his memorandum dated 26 July 1963 with a request that the question of derationing liquor may please be brought up to the PX Board at its next meeting as desired by the CAO.

1) We will establish stock structure for PX after 31 December.

2) We will consolidate all stock at San Warren Depot.

3) We are establishing list of surplus as of 31 December.

X 4) We should not have any losses in liquidation if we make the liquor ration once a week instead of by weekly.

We have enough stock to last until December with a weekly ration.

? As this is 100% mark up department we will cover most liquidation losses.

Unit PX's should not sell their stock at cost as they were charged retail less 5%. They should have no problem disposing of their stock. (We can take back any surplus they have and issue credit).

X 5) Special Orders will be a problem if we refund all the outstanding orders from May onward, as we would have to refund close to a million dollars in Coupons and CP's. We do not have the coupons to refund and the Finance Office would have to refund the G.P. to the Military Contingents.

6) I think it would be better to turn the Cooperative PX over to a local retail store such as Sedco for the following reason.

a) As no U.S. monies can be used for the Cooperative, staff members will have to put up money for 4 - 5 months worth of supplies in order to take care of procurement time and the first month sales. Where as with a established retail store we could use their regular shipment channels.

b) The Cooperative would have to hire local personnel to take care of ordering, receiving, selling and accounting for the merchandise and would also have to hire selling and storage space. This would be eliminated if we used a local firm who is already set up with these facilities.

c) The cooperative would have difficulty with transportation from the port to Leopoldville and Customs Clearance. They would also have to ship inland to staff members. A local firm also has these problems solved.

d) The Cooperative would have to insure the shipment agent loss in transit and make necessary claims etc. The local firm is set up to do this.

e) The Cooperative expenses will be very heavy and the expense will have to be charged to the cost of merchandise. I think the sell price would be cheaper even paying a local firm a reasonable profit.

7) If you still desire that the cooperative should be formed, the following suggestions are offered.

a) The PX/Commissary should be set up as part of the Galliens Club which is also to be a cooperative.

b) Local CNUC employees should be hired to staff the cooperative under the direction of a board of governors made up of staff members.

c) The board should be made up now and notice sent out to the staff who will be here after 1 January 1964 asking who wish to join the cooperative.

- d) Monies will have to be collected now to start procurement action.
- e) Id. Cards will have to be issued to members of the cooperative.
- f) Arrangements will have to be made to supply staff members stationed inland.
- g) A constitution will have to be drawn up as a guide for the cooperative operation.
- h) The cooperative will have first choice on surplus ONUS PX supplies.

PROPOSED NEW LIQUOR RATION

Weekly

- 1 Scotch Whisky or Cognac
- 1 Gin
- 1 Canadian or American or Irish Whiskey
- 1 Liquor or Rum
- 2 Wine
- 1 Campari or Vermouth or Champagne

NOTE

Full weekly ration subject to availability.

PER 250/2

ONUC
Léopoldville

3 August 1963

CAO ADMINISTRATIVE CIRCULAR No. 311

To: All ONUC Staff Members

From: C. Seward, Chief Administrative Officer

Subject: PX Pre-paid Special Orders

1. CAO Information Circular No. 178 is hereby cancelled.
2. Pre-paid special orders will be accepted under the following conditions only :

Military

- a) Orders placed up to and inclusive 26 July 1963 will be processed subject to production of a certificate by Contingent Commanders to the effect their respective Governments will permit shipments to be made to home countries in bond in the event units involved have left the theatre prior to delivery;
- b) That ONUC shall not in any manner whatsoever become responsible for:
 - i) Any part of cost of transshipment to home countries;
 - ii) losses resulting from transshipment;
 - iii) additional costs which may eventually accrue from imposition of import duties and taxes by the respective Governments.
- c) Orders placed after 26 July 1963 will only be accepted if a guarantee of delivery before departure of the personnel concerned can be obtained from the suppliers;
- d) Should, by unforeseen circumstances, any orders placed under c) above fail to be delivered prior to departure, the same terms as are stated in a) and b) above will apply.

Civilian

- a) Orders placed up to and inclusive 26 July will be processed;
- b) In the event delivery cannot be effected prior to departure of the individual concerned the merchandise will be disposed of as follows:

- i) the individual concerned may authorise delivery to be made to another staff member on the understanding that ONUC shall not become liable in event of loss;
 - ii) the order will be considered cancelled and monies deposited by the individual will be refunded and the merchandise disposed of to best advantage;
 - iii) ONUC shall not accept responsibility for onforwarding items delivered after departure of staff member.
- e) Orders placed after 26 July 1963 will only be accepted on presentation to the PX Management of written evidence the staff member has a minimum of four months left to serve in the area.

3. Requests for airfreight of items normally transported by sea or land transport will only be entertained if the unit or individual concerned deposits in advance, funds to cover the difference in cost between the normal mode of transportation and airfreight.

No pre-paid special orders will be accepted after 31 August 1963.

cc. to Mr. Carey Seward

Mr. ~~Salpini~~

→ PER 250/v

2 August 1963

Dear George,

I hope you would kindly give your serious consideration to the continued operation of the PX and Commissary in the Congo. At the time I left Leopoldville some essential items had already gone out of stock and some others were getting scarce.

I am in entire agreement with you that the attractive items should be cut out but it is extremely important for the morale of the Civilian Operations experts that the supplies which they have hitherto been obtaining from the PX and Commissary are maintained. The problem of funding is of course important but I hope some way would be found, after your discussions with the Controller, to resolve the problem. It would take some time to work out the details of the cooperative arrangements you have proposed and I hope that in the meantime the existing operational setup would be maintained, and I do not see any reason why the prices should not be adjusted to ensure that the PX and Commissary operations do not result in a charge to the United Nations in any way. This can perhaps be done without changing the present setup until a new organization has been worked out.

The important thing to assure for the present is that the Administration in Leo should be aware of the policy to continue the PX and Commissary operations geared to meet the Civilian Operations needs and are asked to submit their requisitions in an orderly manner so that supplies can continue to be made.

Sincerely,

S. Habib Ahmed

Mr. George Lansky
Acting Chief, Field Operations Service
Room 2127D
United Nations

ONUC
Leopoldville

26 July 1963

CAO INFORMATION CIRCULAR No. 179

To: All ONUC Staff Members
From: Ben T. Twigt, Chief Administrative Officer
Subj: Transfer of ONUC HQ Leopoldville Liquor Store

The ONUC HQ Leopoldville Liquor Store will be closed on 30 July 1963 and reopen on 31 July 1963 in the ONUC HQ Leopoldville PX Retail Store.

.....

ONUC
Léopoldville

26 juillet 1963

CIRCULAIRE D'INFORMATION N° 179 du CHEF DES SERVICES ADMINISTRATIFS

Destinataires : Tous les membres du personnel de l'ONUC
Origine : Ben T. Twigt, Chef des Services administratifs
Objet : Vente des vins et spiritueux au Siège de l'ONUC à Léopoldville : changement de local

Le magasin de vente des vins et spiritueux, au Siège de l'ONUC à Léopoldville, sera fermé le 30 juillet 1963. Les ventes reprendront le 31 juillet 1963 à un comptoir installé dans le magasin principal du PX (Royal).

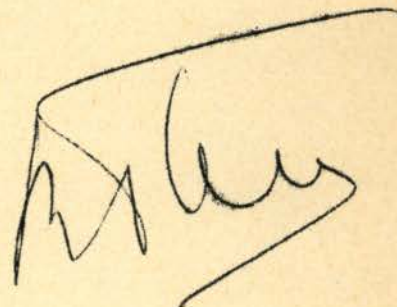
PER 250/L

ONUC
Leopoldville

26 July 1963

CAO INFORMATION CIRCULAR No. 178

To: All ONUC Staff Members
From: Ben T. Twigt, Chief Administrative Officer
Subj: SPECIAL ORDERS



Effective immediately the acceptance of pre-paid special orders for attractive items is discontinued.

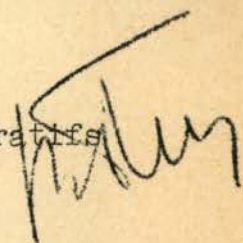
.....

ONUC
Léopoldville

26 juillet 1963

CIRCULAIRE D'INFORMATION N° 178 du CHEF DES SERVICES ADMINISTRATIFS

Destinataires : Tous les membres du personnel de l'ONUC
Origine : Ben T. Twigt, Chef des Services administratifs
Objet : Commandes spéciales d'articles de luxe



Les commandes spéciales d'articles de luxe moyennant versement préalable ne sont plus acceptées. Cette mesure prend effet immédiatement.

ARC 100

I-100 (64-65)

PER 250/2

ADM 520/3

CIV.OPS./917/63

Confidential

25 July, 1963

To: Mr. M. Dorsinville, Officer-in-Charge
From: A. G. Gilpin, Acting Chief, Civilian Operations
Subject: Mr. Vaughan's letter of 15 July regarding phasing out operation

I should like to offer the following comments on Mr. Vaughan's letter of 15 July:

1. Disposal policy

Much of the surplus ONUC equipment and supplies, including food, will be of great value to Civilian Operations, and it is satisfactory to note that it has been agreed, in principle, that we should have the first claim on all such items before they are advertised for sale or otherwise disposed of. Our interest covers both "serviceable" and "unserviceable" items. Where such items are durable assets, e.g. vehicles, they would presumably be merely transferred from ONUC to Civilian Operations inventories. Where they are perishable, e.g. food, they would be charged to the projects concerned, e.g. Community Development, at a reasonable price. So-called "unserviceable" items would of course be transferred free to Civilian Operations. It is most important that these arrangements should be notified to all persons concerned with disposal of surplus supplies. Otherwise valuable items may be lost to our work and even, in some cases, destroyed.

2. PX and commissary facilities

It is essential that basic commissary and PX facilities should continue for civilian operations and administrative personnel after 31 December 1963. This will be especially important in the provinces, where shortages of many basic items may be expected to continue for a long time. So far as these PX and commissary facilities for civilians are concerned, it would seem unlikely that there will be any substantial surpluses and there should, in any case, not be a "complete liquidation".

.../...

Since the PX and commissary facilities are already on a self-supporting basis, it is not clear why their administration should be changed. On the other hand, I see no objection to the proposal that they should be managed by a staff cooperative. Whatever arrangements are decided upon, the staff responsible for the future management should be represented on the Survey Board so that they will have a say in regard to disposal of surpluses and residual stocks and future orders.

The proposal that, insofar as "liquidation costs" are incurred in connection with the PX and commissary facilities, these should be charged to PX profits and reserves, is reasonable. But this should be done on a detailed accounting basis, and any profits or reserves remaining should be carried forward to the new management.

It is disturbing to read of "drastic action" having been taken to cancel many requisitions for PX and commissary supplies. Since the PX and commissary have been self-supporting operations, this action appears to have been unwarranted and, in any case, there should have been consultation with the staff who will be affected by such action. On the face of it, there seems to be a real danger that, through such cancellations, there will be serious shortages of essential supplies for the large number of staff members who will probably be here in 1964.

3. Local transport

The target figure of 300 vehicles and 75 local drivers to meet the needs of Civilian Operations will require detailed study, especially in the light of essential needs in the provinces where there has already been a waste of experts' services due to lack of transportation.

4. Telecommunications

Any attempt to rely on commercial facilities for communications is likely to be disastrous so far as telecommunications are concerned. Commercial telegrams often take several days, or even weeks, to reach their destinations within the country.

5. Aircraft

The proposal to dispose of all UN-owned aircraft is tantamount to closing down the offices in Luluabourg and Elisabethville, where chief civilian officers are expected to remain after the end of 1963. Without ONUC aircraft, especially in Kasai, the chief civilian officer could not function effectively.

6. Field offices

It is understood that chief civilian officers will be retained in Elisabethville and Luluabourg beyond the end of 1963, and that

administrative offices (primarily concerned with providing administrative support for civilian operations) will be maintained in the other former provincial capitals, namely, Coquilhatville, Stanleyville and Bukavu. The terms of reference of these administrative offices should be established with some precision, and the administrative officers should be chosen with regard for the fact that, in certain exceptional circumstances, they might have to deal with political problems. It will be essential to maintain official communications between the field offices ~~and~~ Leopoldville, and it will also be advisable for these offices to be visited fairly regularly by senior Civilian Operations officials. A budget to permit some travel by the administrative officer to provincial capitals within his region will also be necessary.

As a general comment, I would add that, while the need for sharply reduced expenditures is fully appreciated, Mr. Vaughan's letter takes inadequate account of the continuing needs of the ONUC operation as a whole. Civilian operations are an integral part of ONUC. Certain economies, especially in regard to administrative support for civilian operations, - not to mention action tending to cause a hasty withdrawal of civilian operations personnel - might well have the effect of dissipating much of what ONUC has achieved.

cc: Mr. Twigt

OPERATION DES NATIONS UNIES
AU CONGO



UNITED NATIONS OPERATION
IN THE CONGO

BOITE POSTALE 7248
LEOPOLDVILLE
REPUBLIQUE DU CONGO
CABLE: ONUC. LEOPOLDVILLE

19 July 1963

To: All members of PX Board
From: N.N. Madan, Chairman, PX Board
Subject: PX Board

It has been decided to designate Mr. T. Trisciuzzi, Assistant Chief Administrative Officer (Civilian Operations), as a member of the PX Board with immediate effect.

INFO. COPY

Action is
File No.

- 1- Mr. A. Cooper, Chief of Purchasing and Supply Section
- 2- Mr. T. de Candia, Chief Finance Officer
- 3- Mr. C.L. Gardner, Chief Welfare Officer
- 4- Colonel V.S. Kapoor, Chief Logistics Officer
- 5- Mr. K. U. Menon, Administrative Officer
- 6- Mr. W. Murphy, Chief PX Officer
- 7- Mr. T. O'Carroll, Audit and Inspection
- 8- Lt. Colonel D.K.N. Soni, Senior Supply and Transport Officer
- 9- Captain Swann, Military Personnel
- 10- Mr. Tatistcheff, Chief of Languages and Documents Section

cc: Mr. S. Habib Ahmed, Chief of Civilian Operations

Mr. T. Trisciuzzi, Assistant Chief Administrative Officer

ONUC
Leopoldville

12 July 1963

CAO INFORMATION CIRCULAR NO. 176

To: All ONUC International Civilian Personnel and Military Personnel with
PX Cards and Commissary Cards in Leopoldville

From: B.T. Twigt, Chief Administrative Officer

Subj: Identification requirements for entrance to Leopoldville
ONUC PX and Commissary

1. All persons entering the Leopoldville PX and Commissary are required to show their Civilian PX or Commissary card and their ONUC I.D. card to the guard stationed at the store entrance. Any other authorization to enter the PX or Commissary must be signed by the CAO or his designated representative. If such authorization is presented for entrance, the PX Manager will be required to verify the authorization.

.....

ONUC
Léopoldville

12 juillet 1963

CIRCULAIRE D'INFORMATION No 176 DU CHEF DES SERVICES ADMINISTRATIFS

Destinataires: Tous les membres du personnel civil international
et du personnel militaire de l'ONUC à Léopoldville,
détenteurs de cartes de PX et d'économat (Commissary)

Origine: B.T. Twigt, Chef des Services administratifs

Objet: Contrôle d'identité à l'entrée du PX et de l'Economat
(Commissary) de l'ONUC à Léopoldville

Il est demandé à toutes les personnes entrant au PX ou à l'Economat (Commissary) de l'ONUC à Léopoldville de présenter au garde de service à la porte leur carte de PX ou d'économat ainsi que leur carte d'identité de l'ONUC. Toute autre autorisation d'accès à ces magasins doit être signée par le Chef des Services administratifs ou son représentant désigné. Lorsqu'une telle autorisation est présentée à l'entrée des locaux, le gérant du PX est tenu d'en vérifier la validité.

PER 250/2

11 July

3

To : Mr. Ben T. Twigt, Chief Administrative Officer

From : S. Habib Ahmed, Chief of Civilian Operations

Subject : PX Board

In view of the changes that will occur in the operations of the PX and Commissary for the remainder of the year, which will affect the Civilian Operations personnel who remain in the Congo beyond 31 December 1963, it has become necessary that a representative of Civilian Operations should participate in the deliberations of the PX Board.

To that effect I would like you to designate Mr. T. Trisciuzzi, Assistant Chief Administrative Officer (Civilian Operations) and Executive Officer Congo Fund, as a member of the PX Board representing Civilian Operations.

MINUTES OF THE PX BOARD MEETING

HELD IN ROOM 610 ON 9 JULY 1963 AT 1400 HOURS

Present:

Mr. N.N. Madan, Senior Administrative Officer (Chairman)
Mr. A.W. Cooper, Chief Purchasing and Supply Unit
Mr. T. de Gandia, Chief Finance Officer
Mr. Gardner, Chief Welfare Officer
Col. V.S. Kapoor, Chief Logistics Officer
Mr. K.U. Menon, Administrative Officer
Mr. W.E. Murphy, Chief PX Officer
Mr. T. O'Carroll, Senior Auditor
Lt. Col. D.K. Soni, Senior Supply and Transport Officer
Capt. D. Swann, Personnel Officer, Military Personnel

Before the agenda was taken up, the Chairman mentioned that as required at the Board's earlier meeting, the Chief Logistics Officer had since presented a case for the grant of a monthly allowance to the Nigerian Military Band. The Chairman recalled that the Board had decided to recommend the grant of a sum of 5,000 C.F. per month to the Nigerian Military Band to enable the Band to incur extra expenditure for special dry cleaning of their uniforms and also to keep their instruments in good condition. He emphasized that it should be unambiguously stated in the communication to the Commanding Officer that no conversion facilities would be afforded for a part or the whole of this grant. The Board agreed that the Chief Finance Officer could make the payment each month, raising the appropriate debit against the PX accounts. It was decided to recommend to the C.A.O. that a sum of 5,000 C.F. be granted to the Nigerian Band each month.

2. Review of the Financial Statement for the first quarter of 1963

The Financial Statement for the first quarter of 1963 was approved by the Board subject to its acceptance by the audit. The Chairman directed that since the copies of the statement had been sent to New York and since there were a number of corrections in the statement, corrected copies should be sent without any delay in substitution of the earlier statements.

3. Action to be taken on recommendations outlined in the Audit Report for 1962 on the activities of PX and Commissary

1) Recommendation of the Audit regarding inspection, retention and disposal of samples and selections.

It was explained that under the existing procedure, all free samples received when taken on charge, while previously this was not done. Under this present system, all free samples would, therefore, be accounted for.

ii) Institution of correct procedures in respect of free samples

It was decided that the selection of samples would normally be the responsibility of the Chief PX Officer in consultation with the Chief of Purchasing and Supply Unit. The Chief PX Officer could also give disposal instructions regarding the free samples provided that their disposal was accounted for.

iii) Availability of adequate staff for maintaining necessary records

The Chief PX Officer confirmed that adequate staff were now available and that the documents were being kept in good order.

iv) Decision of the PX Board in respect of the pricing policy

It was confirmed that the decision to reduce the mark-up on basic merchandise from 25% to 15% and on attractive items from 30% to 20% during the first quarter of 1963 was taken after approval by the Board in its meeting held in 1962. The fact that the minutes of the Board meeting did not include this item might have been due to an oversight.

v) Pricing policy and profit recommendation

It was reiterated that the introduction of revised mark-up percentages in 1963 was with the approval of the Board. It was also explained that any revision in the pricing policy was being submitted to the PX Board for approval.

4. Authorization for Welfare Section to Purchase PX Items in Congolese Francs

The Chairman explained that the Welfare Section had requested for authority to draw PX items such as soft drinks and beer for utilization during excursions arranged by that section, on payment of Congolese francs, which were subscribed by the participants who included individuals not having PX coupons. The Chairman recalled that this issue was more or less similar to the question of the Martini transit camp issuing PX items to transit passengers and also to the request of ONUC hospitals for PX items for supply to the patients. It was pointed out by the Chairman that the request as it was made by the Welfare Section for permission to draw PX items on payment of Congolese francs was really for the Administration to decide and that the PX Board did not come into the picture. On the other hand, if there was at all a question of issuing free of charge certain items and the cost thereof to be debited to the PX profits the issue would have to be discussed within the Board. It was decided that this question should be discussed further by the Chief Welfare Officer, Chief PX Officer and specific suggestions be placed before the Board.

5. The question raised at the earlier meeting regarding donating a sum of \$500,000 out of PX profits to the United Nations, New York with specific recommendation for its utilization was brought up with a view to finding out the reactions of the members but it was decided that the matter should be discussed at the next meeting of the PX Board in order that the members of the Board could have the opportunity to study the minutes of the earlier meeting of the Board.

6. The Chairman brought to the attention and ratification of the Board the decision to issue as a gift four bags of rice and four bottles of whisky or items equivalent in value to the villagers and the mechanic who helped ONUC in its search for the body of Mr. Farag who met with a tragic accident at the Zongo Falls. The Board approved the decision.

Distribution

All members of the PX Board
Chief Administrative Officer
Field Service, New York (5 copies with AR)

RESTRICTED

--- MINUTES OF THE PX BOARD MEETING

HELD IN ROOM 613 ON 21 JUNE 1963 AT 1430 HOURS

Present:

Col. N.N. Madan, Senior Administrative Officer (Chairman)
Mr. A.W. Cooper, Chief Purchasing and Supply Unit
Mr. T. O'Carroll, Senior Auditor
Mr. T. De Candia, Chief Finance Officer
Mr. K.U. Menon, Administrative Officer
Mr. K. Mortenson, Administrative Officer
Mr. A.B. Tatistcheff, Chief of Languages and Documents Section
Mr. Charles L. Gardner, Chief Welfare Officer
Col. V.S. Kapoor, Chief Logistics Officer
Capt. D. Swann, Personnel Officer, Military Personnel
Mr. Walter E. Murphy, Chief PX Officer

1. Introduction of new members

The new members of the PX Board were introduced to each other. The Chairman remarked that the PX Board used to meet irregularly hitherto and that in future the Board should meet at least once a month.

2. The Chairman stated that since the Financial Statement for the first quarter of 1963 had contained certain typographical errors, necessary corrections should be made and the Statement should be reviewed at the next meeting of the PX Board.

3. The Chief PX Officer brought to the attention of the Board the difficulties experienced by the locally recruited Security Guards at the PX stores on account of an impression among certain patrons that they should not be required to show identification cards to such guards. The Board decided that a circular should be drafted for approval of the CAO informing all staff members of the necessity to identify themselves before entering the PX or Commissary stores. The circular should also mention that any special authorization for entrance approved by the CAO or his designated representatives should be verified by the PX Manager.
(Action Mr. Murphy)

4. Discussion on payment of dry cleaning bills for the Nigerian Military Band

The Board was informed of a claim preferred by the Nigerian Military Band for the payment of the dry cleaning charges in respect of the uniforms of the band which was required to perform on various occasions on behalf of ONUC. In view of a universal nature performed by the Band, it was decided that the Chief Logistics Officer should make a special representation to the Chief Administrative Officer on receipt of which the Board would make appropriate recommendations to the CAO. (Action Chief Logistics Officer)

5. Review of action taken on the minutes of the meeting of the PX Board held on 17 April 1963

The Chief PX Officer again brought to the attention of the Board the fact that adequate controls were not being exercised in respect of purchases by military contingents of PX stores with Congolese francs. After discussion, it was decided that there were adequate safe guards incorporated in the relevant Administrative Instructions and that the provisions therein should be fully implemented by the Chief Finance Officer in conjunction with the Chief P Officer. (Action Mr. De Candia and Mr. Murphy)

6. Purchase of toys

Mr. Murphy stated that he had obtained from the American PX System in Europe lists of about 3500 items of toys and that he believed that it would be possible for us to obtain \$10,000 worth of toys before Christmas. Mr. Cooper explained that direct purchases from the American PX System in Europe were contrary to UN practices and procedure and that it would be necessary to examine the question of obtaining supplies from manufacturers in Europe. Mr. Murphy pointed out that since "production plans" would have already been finalized by European manufacturers by March or April, it might be difficult to obtain any substantial quantity of toys for our purposes. Mr. Cooper assured that as soon as he received the relevant requisitions, he would make all attempts possible to get the toys into Leopoldville before Christmas. (Action Mr. Cooper and Mr. Murphy)

7. Greeting Cards

Mr. Murphy explained that two cards were selected by the Selection Committee appointed by the Board and the prize winners were also chosen. Prizes were presented to the winning students by Mr. R. Polgar, the Acting Deputy Chief Administrative Officer, at a ceremony held at the Art School on 28 June 1963. The requisitions for bulk printing of these cards were under transmission to the Chief Purchasing and Supply Section. The selling price of cards would be \$1 per box of 10 cards and the requisition was for 2,000 boxes of each card. (Action Chief Purchasing and Supply Section)

8. Reduction in PX Prices

Mr. Murphy stated that the committee set up to reduce prices in the PX and Commissary had gone through each item in the catalogue. Prices were mostly reduced on items of necessity. The pricing policy on attractive items was changed from a flat 20% mark-up to a sliding scale mark-up based on the cost of the merchandise. The Chief PX Officer stated that when the new prices went into effect the net profit would be reduced from 10% to less than 5% and that the Commissary would come out with a net loss of approximately 7%. (Most heavy mark-downs were taken on commissary food merchandise). The Board unanimously agreed to implement new prices on or about 1 August 1963. The list of price changes and the new pricing policy should be submitted to the CAO for approval as soon as possible (Action Mr. Murphy).

9. Losses on meat received from United States sources

Mr. Murphy stated that a shipment of meat received in April 1963 from United States was very expensive and of very poor quality. In order to ensure that this meat was sold, prices as were applicable to the meat formerly received from South Africa were retained. If the entire shipment was sold at this rate, there would be a loss of \$9,000.

As it was not certain that we would be able to sell the entire meat in view of the poor quality the Board recommended that the meat be examined and unsaleable parts be sold in the local market in order to avoid any further loss.

Mr. Murphy exhibited certain sample leaflets of meat and meat packing from sources in Denmark pointing out its superior quality and cheaper cost. Mr. Cooper stated that New York's attention had already been brought to the poor quality of meat received and to the high prices but that we were helpless in the matter as all purchases had to be processed through New York. The Board decided that the sample leaflets should be sent to the Chief of Purchasing and Supply Section to enable him to take up the matter further with New York.

10. Cutting down of requisitions

The attention of the Board was drawn to the fact that UN HQs had drastically sliced down the requisitions for PX and Commissary stores. Particular attention was drawn to the likelihood of the PX going completely out of stock of beer and cigarettes by September 1963 since the requisitions for these items had been cut down from 50-100%. Mr. Cooper pointed out that the position was again being explained to New York in a further effort to get our requisitions cleared.

11. Letter from Canadian Mess requesting approval to open a Club

The Board discussed the request for approval for the opening of a club and decided that no approval should be given.

12. PX stores for Martini transit camp and ONUC hospital patients

Captain Swann stated that under the existing arrangements, the Martini transit camp issued certain essential items of PX to transit passengers. The Chairman remarked that as these passengers had facilities to draw their PX items at their duty stations, it would not appear to be absolutely necessary for the transit camp to undertake this responsibility. The Chairman pointed out that we should always bear in mind the contingency of abuse of the currency regulations since these personnel could draw PX items on payment of Congolese francs. He requested Captain Swann to examine this question more thoroughly and to apprise the Board of his findings.

The question of providing PX stores to the ONUC hospitals was also discussed and it was decided that this matter should also be examined further in the light of the findings of Captain Swann regarding Galiema transit camp.

13. Souvenirs

Mr. Murphy stated that a few souvenirs were under orders from Rhodesia on an experimental basis.

14. Increase in salaries

Mr. Murphy explained that the increase on account of salaries as shown in the Financial Statement for the first quarter of 1963 was due to the temporary employment of 15 Congolese laborers in connection with the Limete Depot and that this was a temporary feature. The Depot was closed on 30 June 1963.

15. Introduction of two cash registers

Mr. Murphy explained that under the present system of one cash register at the Commissary, it was not possible to distinguish the sales of cold storage items from the dry goods. He added that one of the recommendations of the Board of Enquiry constituted to investigate into the loss of \$13,000 from the Commissary was the introduction of two cash registers. He had made enquiries with the manufacturers of cash registers and obtained from them a quotation of \$2,500 for two cash registers. This would be the amount to be paid to the firm in addition to the trading in of the existing cash registers. The board approved the purchase of the two cash registers.

16. Shipment of PX items to the interior

Mr. Murphy explained that on account of the reduction of the Air fleet, he was finding it very difficult to send PX stores to the various Field Stations. It was explained that certain Field Stations were now accessible by surface means and that efforts should be made to utilize surface means for consignments of PX stores. It was also decided consignments to inaccessible places would have to be sent through commercial air service fully insured.

17. Utilization of accumulated PX profits

Mr. Cooper brought to the consideration of the Board the need to hand over a portion of the accumulated profits to UN Headquarters with specific proposals as to their utilization. He explained that these profits were generated out of the personnel engaged by ONUC and that it would be highly desirable for the profits to be utilized for certain specific purposes at the instance of ONUC. The Board agreed that Mr. Cooper's proposal was a commendable one and that the Board members should give consideration as to the channelling of a portion of the profits, say about \$500,000. The proposals would be discussed in a subsequent meeting of the PX Board.

REGISTRY

~~ADM~~ 400

PER 250/2

BCAO Civops 11/63

18 June 1963.

TO : Mr. G.J. Chapiro, Chief of General Services
FROM : F.W. Tooby, Deputy Chief Administrative Officer, Civilian Operations
SUBJECT: Visit of Mr. Erskine Childers on special service assignment.

I confirm Mr. Ahmed's request that Mr. Erskine Childers should be accorded every facility on a V.I.P. standard during his visit to the Congo to write a study on Civilian Operations.

A cable just received from London confirms that Mr. Childers will arrive on Sabena flight 527 EFN 0500 19 June, and that Mr. Van Stuwe of OPI intends to meet him and drive him to the Royal.

By copy of this memorandum I am asking Personnel Division to issue to Mr. Childers temporary identity, PX and Commissary cards.

It will be appreciated if arrangements are made to place a car and driver at Mr. Childers' disposal as when he may need one.


Frederick W. Tooby.

cc: Mr. Ahmed
Personnel Division

OPERATION DES NATIONS UNIES
AU CONGO



UNITED NATIONS OPERATION
IN THE CONGO

BOITE POSTALE 7248
LEOPOLDVILLE
REPUBLIQUE DU CONGO
CABLE: ONUC. LEOPOLDVILLE

15 June 1963

To: Mr. S. Habib Ahmed, Chief, Civilian Operations
From: Ben T. Twigt, Chief Administrative Officer
Subject: PX/Commissary facilities - UNESCO Teachers

As you know, we extended, as a very special case, PX and Commissary facilities to the UNESCO teachers stationed in the outstations. I have informed all field Administrative Officers that these facilities will be withdrawn as from the end of June 1963 and that they will not be renewed.

JUN 17 1963

ACTION

TO:	<i>Gilman</i>
1	
2	
3	
<input checked="" type="checkbox"/>	- Action Completed
<input type="checkbox"/>	- Acknowledged
<input type="checkbox"/>	- No Action Required
INITIALS <i>J.F.</i>	

*Government to be approached
on this matter to see whether
we can extend privileges to these
UNESCO personnel
J.F.*

UNATIONS NEW YORK

ONUC 3957 AMACHREE FROM AHMED. IN ADDITION TO PX AND COMMISSARY FACILITIES EXTENDED TO THREE LICROSS INTERNATIONAL STAFF IT HAS NOW BEEN AGREED TO ALSO PROVIDE THEM WITH ONUC IDENTITY CARDS. MARLIN HAS BEEN ADVISED ACCORDINGLY.

cc: Miss N. Gray

Ahmed
13.6.63

for 553/2

65-1170

12 June 1963

To: Mr. J. Edgar, Chief Administrative Officer
From: Mr. [illegible], Administrative Officer, [illegible]
Subject: Report to Bureau for Mr. [illegible]

Enclosed is a draft note for insertion
into the Administrative Report to New York.

2/2