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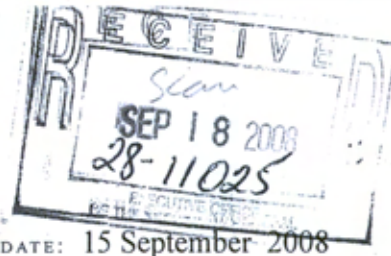
INTEROFFICE MEMORANDUM



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MEMORANDUM INTERIEUR

VN



DATE: 15 September 2008

TO: Mr. Vijay Nambiar, Chef de Cabinet

A:

THROUGH: Angela Kane, Under-Secretary-General

S/C DE: for Management

FROM: Warren Sach, Assistant Secretary-General

DE: for Office of Central Support Services

REFERENCE:

SUBJECT: **Alignment of SEPT membership**

OBJET:

1. In order to align the membership of the Senior Emergency Policy Team to recent changes in the organization's structure, we would like to propose for your consideration that the following senior officials be included as members:
 - Ms. Susana Malcorra, Under-Secretary-General, Department of Field Support
 - Mr. Choi Soon-hong, Chief Information Technology Officer
 - Mr. Michael Adlerstein, Executive Director, Capital Master Plan
2. Participation of the above-mentioned officials in the upcoming simulation exercise of the NY Pandemic Preparedness Plan would be highly appreciated.

Thank you for your attention.