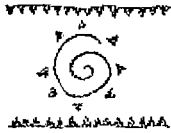


UNCTAD



Martine Therer /NY/UNO
03/11/2005 03:21 PM

To: aboutass@nrcan.gc.ca
cc: lakshmi.puri@unctad.org, aignatow@nrcan.gc.ca, Michael Moller/NY/UNO@UNHQ, Kevin S. Kennedy/NY/UNO@UNHQ, Henk-Jan
bcc:

Subject: The Intergovernmental Forum on the Sustainable Development of Mining, Minerals and Metals

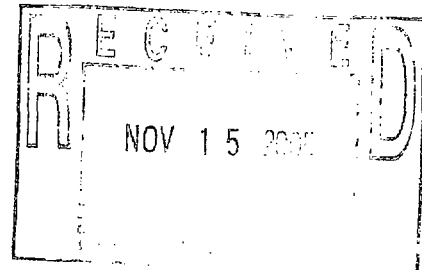
Dear Mr. Bourassa,

This is to let you know that Ms. Lakshmi, Director of the Division on International Trade in Goods and Services and Commodities, UNCTAD, will deliver the Secretary-General's message at the above-mentioned meeting, as Officer-in-Charge of UNCTAD.

Please accept our best wishes for a successful event.

Best regards,

Martine Th  rer
Special Assistant to the Deputy Chef de Cabinet
of the Secretary-General
United Nations Headquarters
New York
1 212 963 9636



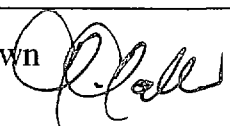
UNITED NATIONS



NATIONS UNIES

TELEFAX COVER SHEET

Telefax No. (212) 963-3826
Telephone No. (212) 963-8833

EXECUTIVE OFFICE OF THE SECRETARY-GENERAL	
TO: Dr. Supachai Panitchpakdi Secretary-General UNCTAD Geneva	FROM: Mark Malloch Brown  Chef de Cabinet New York
FAX NO.: 01141 22 917 0042	DATE: 25 October 2005
TOTAL OF PAGES COVER INCLUDED: 1	
SUBJECT: Intergovernmental Forum on the Sustainable Development of Mining, Minerals and Metals, Geneva, 7-9 November	

Thank you for your fax of 20 October regarding the above mentioned event. We would be grateful if Ms. Lakshmi Puri, Director of the Division on International Trade in Goods and Services, and Commodities, could deliver the Secretary-General's message at the forum.

The message will be sent to you shortly.

Many thanks and best regards.

cc: Mr. Mortimer

CONFÉRENCE DES NATIONS UNIES SUR
LE COMMERCE ET LE DÉVELOPPEMENT



UNITED NATIONS CONFERENCE
ON TRADE AND DEVELOPMENT

CABINET DU SECRÉTAIRE GÉNÉRAL
DE LA CNUCED

SECRETARY-GENERAL'S
OFFICE

Téléfax : + 41 22 917 00 42
Téléphone : + 41 22 917 5806

Palais des Nations
CH - 1211 GENÈVE 10

Ref. :
(à rappeler dans la réponse)

Handwritten notes:
L...
9/10/05

TELEFAX

20 October 2005

To: Mark Malloch Brown
Chef de Cabinet
Executive Office of the Secretary-General
Fax: 26 - 33826

From: Supachai Panitchpakdi
Secretary-General of UNCTAD

Pages: 1 (including this one)

Subject: Intergovernmental Forum on the Sustainable Development of Mining, Minerals and Metals, Geneva, 7-9 November 2005

Stamp:
20 OCT 2005
25-13679

Handwritten: 9/10/05

Dear Mr. Malloch Brown,

I would like to thank you very much for your fax of 5 October 2005, requesting me to deliver a message on behalf of the Secretary-General of the UN to the Intergovernmental Forum on the Sustainable Development of Mining, Minerals and Metals, to be held in Geneva from 7 to 9 November 2005.

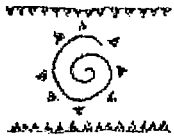
Unfortunately, previous commitments will require me to be away from Geneva on these days, and it will not be possible for me to attend the Forum. I have therefore asked Ms. Lakshmi Puri, Director of the Division on International Trade in Goods and Services, and Commodities, to represent me as Officer-in-Charge of UNCTAD.

I am sure that she would be delighted to deliver the message by the Secretary-General of the UN, should you wish her to do so.

Yours sincerely,

Handwritten notes:
Rsk: -
Forward to
M7 2
per. No further action
Kell

Signature: S. Panitchpakdi
Supachai Panitchpakdi
Secretary-General of UNCTAD



Martine Therer/NY/UNO
31/10/2005 01:10 PM

To Henk-Jan Brinkman/NY/UNO@UNHQ
cc Richard Amdur/NY/UNO@UNHQ
bcc
Subject Re: Fw: The Intergovernmental Forum on the Sustainable
Development of Mining, Minerals and Metals

Supachai will not be able to attend the Forum. Ms. Lakshmi Puri, Director of the Division on International Trade in Goods, Services and Commodities will attend as officer in charge of UNCTAD. We sent a fax last week to Supachai to ask that she deliver the SG's message.

Henk-Jan Brinkman/NY/UNO



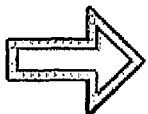
Henk-Jan Brinkman/NY/UNO
31/10/2005 11:23 AM

To Martine Therer/NY/UNO@UNHQ
cc Richard Amdur/NY/UNO@UNHQ
Subject Fw: The Intergovernmental Forum on the Sustainable
Development of Mining, Minerals and Metals

Any word from Supachai?

Henk-Jan Brinkman
Senior Economic Affairs Officer
Executive Office of the Secretary-General
United Nations
Room S-3275 G
New York, NY 10017
Telephone: (212) 963-4742
Fax: (917) 367-4113
E-mail: Brinkman@un.org

----- Forwarded by Henk-Jan Brinkman/NY/UNO on 31/10/2005 11:23 AM -----



Richard Amdur/NY/UNO
11/10/2005 11:04 AM

To Henk-Jan Brinkman/NY/UNO@UNHQ
cc
Subject Re: Fw: The Intergovernmental Forum on the Sustainable
Development of Mining, Minerals and Metals

i understand from martine that we have asked supachai to deliver a v. short message before his own remarks. but supachai has not yet confirmed his availability.

Henk-Jan Brinkman/NY/UNO



Henk-Jan Brinkman/NY/UNO
10/10/2005 05:41 PM

To Richard Amdur/NY/UNO@UNHQ
cc
Subject Fw: The Intergovernmental Forum on the Sustainable



Development of Mining, Minerals and Metals

Sorry to pesture with this. Any idea?

Henk-Jan Brinkman
Senior Economic Affairs Officer
Executive Office of the Secretary-General
United Nations
Room S-3275 G
New York, NY 10017
Telephone: (212) 963-4742
Fax: (917) 367-4113
E-mail: Brinkman@un.org

----- Forwarded by Henk-Jan Brinkman/NY/UNO on 10/10/2005 05:40 PM -----



Henk-Jan Brinkman/NY/UNO

30/09/2005 01:54 PM

To Richard Amdur/NY/UNO

cc

Subject Fw: The Intergovernmental Forum on the Sustainable
Development of Mining, Minerals and Metals

"we would appreciate knowing when and how this message will be sent so that we have a better idea of what may be expected from us and at what time."

Couldl you help me with this? Would we just send it electronically if we do not identify anybody to deliver it?

Henk-Jan Brinkman
Senior Economic Affairs Officer
Executive Office of the Secretary-General
United Nations
Room S-3275 G
New York, NY 10017
Telephone: (212) 963-4742
Fax: (917) 367-4113
E-mail: Brinkman@un.org

----- Forwarded by Henk-Jan Brinkman/NY/UNO on 30/09/2005 01:53 PM -----



"Bourassa, André"
<abourass@nrca.gc.ca>

30/09/2005 01:51 PM

To "Henk-Jan Brinkman" <brinkman@un.org>

cc Josiane Ambiehl <ambiehl@un.org>, Janice Willingston
<willingston@un.org>, Christine Harrop <harrop@un.org>,
"Ignatow, Aleksander" <aignatow@nrca.gc.ca>, "Kinowska,
Ela" <ekinowsk@nrca.gc.ca>

Subject RE: The Intergovernmental Forum on the Sustainable
Development of Mining, Minerals and Metals

Mr. Brinkman,

Let me first express our most sincere thanks for this good news. A message from the Secretary-General is most appreciated and will certainly be a motivating factor for all at the meeting.

Your message mentions that the Secretary-General will send a message. Would it be possible for you to clarify whether this will be a written message or video recorded? As well, we would appreciate knowing when and how this message will be sent so that we have a better idea of what may be expected from us and at what time.

Once again, thank you very much.

André Bourassa

-----Original Message-----

From: Henk-Jan Brinkman [mailto:brinkman@un.org]

Sent: Wednesday, September 28, 2005 1:21 PM

To: Bourassa, André

Cc: Josiane Ambiehl; Janice Willingston; Christine Harrop

Subject: Fw: The Intergovernmental Forum on the Sustainable Development of Mining, Minerals and Metals

Dear Mr. Bourassa,

I am pleased to inform you that the Secretary-General will send a message to the Forum.

You should also have received from one of my colleagues a communication that the Secretary-General is, unfortunately, not able to attend the Forum.

Sincerely,

Henk-Jan Brinkman

Henk-Jan Brinkman
Senior Economic Affairs Officer
Executive Office of the Secretary-General
United Nations
Room S-3275 G
New York, NY 10017
Telephone: (212) 963-4742
Fax: (917) 367-4113
E-mail: Brinkman@un.org

----- Forwarded by Henk-Jan Brinkman/NY/UNO on 28/09/2005 01:14 PM -----

Christine
Harrop/NY/UNO

21/07/2005 04:16
PM

"Bourassa, André"
<abourass@nrcan.gc.ca>

To

cc

Josiane Ambiehl/NY/UNO@UNHQ,
Henk-Jan Brinkman/NY/UNO@UNHQ,
Janice Willingston/NY/UNO@UNHQ

Subject

Re: The Intergovernmental Forum on
the Sustainable Development of Min
ing, Minerals and Metals(Document
link: Henk-Jan Brinkman)

Dear Mr. Bourassa,

Thank you for your message. We will make sure that it receives the
necessary attention, as soon as possible.

Janice Willingston
Assistant to the Deputy Secretary-General
Executive Office of the Secretary-General
United Nations
Tel: 212 963 8010
Fax: 212 963 8845
Email: willingston@un.org

"Bourassa, André"
<abourass@nrca.nrcan.gc.ca>
<harrop@un.org>
Aleksander" <aignatow@nrca.nrcan.gc.ca>
Intergovernmental Forum on the Sustainable Development of Mining,
21/07/2005 04:03
PM

To: "'harrop@un.org'"
cc: "Ignatow,
Subject: The
Minerals and Metals

This is a message intended for Ms. Louise Fréchette

Ms. Fréchette,

I sought to reach you over the phone and it was recommended that I send
this
email to bring my request to your attention.

I am with Natural Resources Canada and I have been asked to contact you by
my ADM, Mr. Gary Nash, formerly the Secretary General of the International
Council on Metals and the Environment (ICME). I am seeking your advice as

to
whether we could invite Mr. Kofi Annan to an event described below.

Background

At the World Summit in Johannesburg, Canada sponsored a number of voluntary partnerships. One of them was the Global Dialogue on Mining, Metals and the Environment. The decision by Cabinet to endorse this initiative reflects Canada's global leadership in the mining/metals sector, the importance of this sector for the economic development of many developing countries and the need for these countries to better manage the sector and the related social, environmental and economic challenges it poses. Some of these challenges are spelled out in paragraph 46 of the Summit's Plan of Action.

Co-sponsored with South Africa, over 50 countries were involved in the Global Dialogue. Together they agreed on the need for national governments to work together to enhance governance in the sector. It led to the decision to form what is now called the Intergovernmental Forum on Sustainable Development for Mining, Minerals and Metals. Canada is the Secretariat.

I have attached a copy of the Terms of reference of the Forum. You may look mainly at the sections under Objective and Functions.

The event

The inaugural meeting of the Forum will be held in Geneva, November 7-9 2005. It is co-hosted with UNCTAD and also supported by UNDESA, the World Bank and the UK's DFID (and Canada including Foreign Affairs). I have attached a copy of the agenda.

The welcoming remarks on day one will be by the new Secretary General of UNCTAD, Khun Supachai. Should he accept, Mr. Annan would be the keynote speaker and would follow. He would be followed by a CEO from a major mining multinational in that first segment of the first day.

We believe it would be proper for Mr. Annan to accept because the Forum
* is a success story of a partnership linked to the
World Summit,
* is supported by multilateral UN (UNCTAD, UNDESA)
and other (World Bank) agencies,
* is aimed at implementing the priorities of the
Johannesburg Plan of Implementation, particularly section 46 on mining/metals
* is focused on developing countries, particularly
Africa (Ghana is a member)
* objective is to enhance capacity for governance of
the sector
* aims to foster sustainable economic development in
developing countries based on their natural resources to help them meet
their poverty reduction goals.

The participants at the meeting will include Mines Ministers and/or senior officials from member countries. There are now 28 member countries but we expect that number to possibly reach 40 by the time of the meeting. Most members are developing countries, 18 of which are from Africa. The list of members is on the web site at www.globaldialogue.info.

It is probably unrealistic to think of having Mr. Annan go to Geneva specifically for that meeting. We wonder however if he could not make a remote presentation from New York or send a pre-recorded one.

Your advice and views on our proposal are welcome.

I will be pleased to provide any additional information you may require.

André Bourassa, Secretariat of the Forum

Tel: (613) 992-3834; Fax: (613) 992-5244

Email: abourass@nrca.gc.ca

Natural Resources Canada, 10th Floor, 580 Booth Street, Ottawa, Ontario K1A 0E4

Ressources naturelles Canada, 10^eme étage, 580 rue Booth, Ottawa, Ontario K1A 0E4

Government of Canada / Gouvernement du Canada

<<Edited TOR English June3.doc>> <<Agenda for inaugurall.doc>>

(See attached file: Edited TOR English June3.doc) (See attached file: Agenda for inaugurall.doc)


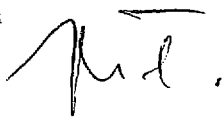
UNITED NATIONS



NATIONS UNIES

TELEFAX COVER SHEET

Telefax No. (212) 963-3826
Telephone No. (212) 963-8833

EXECUTIVE OFFICE OF THE SECRETARY-GENERAL	
TO: Dr. Supachai Panitchpakdi Secretary-General UNCTAD Geneva	FROM: Mark Malloch Brown  Chef de Cabinet New York 
FAX NO.:	DATE: 5 October 2005
TOTAL OF PAGES COVER INCLUDED:	
SUBJECT: Intergovernmental Forum on the Sustainable Development of Mining, Minerals and Metals, Geneva, 7-9 November	

The Secretary-General has received an invitation from the Secretariat of the Forum on the Sustainable Development of Mining, Minerals and Metals to participate in the above-mentioned event, co-hosted by UNCTAD. He is unable to attend due to other commitments, but has agreed to send a message to the participants. We would be grateful if you could deliver this message on behalf of the Secretary-General.

Should you be able to do it, we will send you the approved message in due time.

Many thanks and best regards.

cc: Mr. Mortimer

UNITED NATIONS



NATIONS UNIES

EXECUTIVE OFFICE OF THE SECRETARY-GENERAL
CABINET DU SECRETARIE GENERAL

OUTGOING FACSIMILE

DATE: 28 September 2005

TO: Dr. Supachai Panitchpakdi Secretary-General UNCTAD	FROM: Edward Mortimer <i>EM</i> Director of Communications EOSG
FAX NO: 41 22 917 00 42	FAX NO: (212) 963-2155
SUBJECT: Intergovernmental Forum on Mining, Minerals, Metals and Sustainable Development, Geneva, 7 – 9 November 2005	
TOTAL NUMBER OF TRANSMITTED PAGES INCLUDING THIS PAGE 1	

Dear Mr. Panitchpakdi,

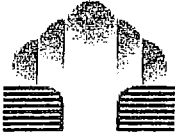
The Secretary-General's has agreed to send a message to the above-mentioned forum. I would be grateful if UNCTAD could provide a draft (comprising a maximum of 400 words) for this message by 14 October.

Kindly send this draft directly by email to the Ms. Ruxandra Ferascu in my office (ferascu@un.org).

Thank you

*All best wishes
for success*

Cc: New York Liaison Office



Henk-Jan Brinkman/NY/UNO

14/09/2005 06:08 PM

To Ruxandra Ferascu/NY/UNO@UNHQ
cc
bcc
Subject Re: Fw: Resending (with correction): The Intergovernmental Forum on the Sustainable Development of Mining, Minerals and Metals

Neither Ocampo nor Toepfer will go and we are getting some doubts whether the SG should send a message.

Let me know what the speechwriters think.

Henk-Jan Brinkman
Senior Economic Affairs Officer
Executive Office of the Secretary-General
United Nations
Room S-3275 G
New York, NY 10017
Telephone: (212) 963-4742
Fax: (917) 367-4113
E-mail: Brinkman@un.org

- WE WILL SEND A WRITTEN MESSAGE
- PUT ON SKED

Ruxandra Ferascu/NY/UNO



Ruxandra Ferascu/NY/UNO

14/09/2005 03:46 PM

- INPUT NEEDED FROM UNCTAD
BY 14 OCT

Henk-Jan,

First time I saw this. Apparently, Danielle spoke with Mr. Bourassa telling him that SG could not attend and he should send a written request for a message, which he hasn't done yet.

I will show it to the speechwriters and check with them if a message is OK.

Ruxandra

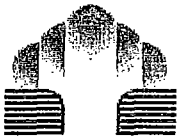
Henk-Jan Brinkman/NY/UNO



Henk-Jan Brinkman/NY/UNO

12/09/2005 10:09 AM

To Ruxandra Ferascu/NY/UNO@UNHQ
cc
Subject Fw: Resending (with correction): The Intergovernmental Forum on the Sustainable Development of Mining, Minerals and Metals



Henk-Jan Brinkman/NY/UNO
12/09/2005 10:09 AM

To Ruxandra Ferascu/NY/UNO@UNHQ
cc
bcc

Subject Fw: Resending (with correction): The Intergovernmental
Forum on the Sustainable Development of Mining,
Minerals and Metals

Was this already requested?

Henk-Jan Brinkman
Senior Economic Affairs Officer
Executive Office of the Secretary-General
United Nations
Room S-3275 G
New York, NY 10017
Telephone: (212) 963-4742
Fax: (917) 367-4113
E-mail: Brinkman@un.org

----- Forwarded by Henk-Jan Brinkman/NY/UNO on 12/09/2005 10:09 AM -----



Yohannes
Mengesha/NY/UNO
Sent by: Maria Pamela Portillo
26/08/2005 11:07 AM

To Henk-Jan Brinkman/NY/UNO@UNHQ
cc Christine Harrop/NY/UNO@UNHQ, Janice
Willingston/NY/UNO@UNHQ, Josiane
Ambiehl/NY/UNO@UNHQ, Paolo Galli/NY/UNO@UNHQ,
Irrina Jose/NY/UNO@UNHQ, Isabel
Deza/NY/UNO@UNHQ
Subject Re: Resending (with correction): The Intergovernmental
Forum on the Sustainable Development of Mining,
Minerals and Metals

HJB: This got buried in paper stacks! Can you check whether JAO or KT will be going. Then Ask EM's shop if they could do a message from the SG. Inform KSK that we recommend that the SG send a message but not attend. SOSG to respond to Bourassa.

CH: Tell him this is under consideration in the SG's office and a reply will be sent shortly.
(I will inform YM that you have already sent a reply to Mr. Bourassa...PAM)

Yohannes Mengesha
Director
Office of the Deputy Secretary-General
Tel : (212) 963 9698
Fax : (212) 963 8845
mengeshay@un.org
Henk-Jan Brinkman/NY/UNO



Henk-Jan Brinkman/NY/UNO
22/07/2005 04:44 PM

To mengeshay@un.org
cc Paolo Galli/NY/UNO@UNHQ, Josiane
Ambiehl/NY/UNO@UNHQ, Janice



Willingston/NY/UNO@UNHQ, Christine
Harrop/NY/UNO@UNHQ
Subject Resending (with correction): The Intergovernmental Forum
on the Sustainable Development of Mining, Minerals and
Metals

Sorry, should have been
"I would recommend the SG sending a message, but NOT his attending. "

Henk-Jan Brinkman
Senior Economic Affairs Officer
Executive Office of the Secretary-General
United Nations
Room S-3275 G
New York, NY 10017
Telephone: (212) 963-4742
Fax: (917) 367-4113
E-mail: Brinkman@un.org

----- Forwarded by Henk-Jan Brinkman/NY/UNO on 22/07/2005 04:43 PM -----



Henk-Jan Brinkman
22/07/2005 10:49 AM

To: mengeshay@un.org
cc: Paolo Galli/NY/UNO@UNHQ, Josiane Ambiehl/NY/UNO@UNHQ,
Janice Willingston/NY/UNO@UNHQ, Christine
Harrop/NY/UNO@UNHQ
Subject: Re: The Intergovernmental Forum on the Sustainable Development of
Mining, Minerals and Metals

YM,

I would recommend the SG sending a message, but his attending. This is an important result of WSSD, which could be supported. As SUPachai would speak as well, rather asking him to read the SG's message (and not allowing him to give his own remarks), JAO or KT (or even SO) could deliver SG's message.

Henk-Jan Brinkman
Senior Economic Affairs Officer
Executive Office of the Secretary-General
United Nations
Room S-3275 G
New York, NY 10017
Telephone: (212) 963-4742
Fax: (917) 367-4113
E-mail: Brinkman@un.org

----- Forwarded by Henk-Jan Brinkman/NY/UNO on 22/07/2005 10:47 AM -----



Christine Harrop
21/07/2005 04:16 PM

To: "Bourassa, André" <abourass@nrca.gc.ca>
cc: Josiane Ambiehl/NY/UNO@UNHQ, Henk-Jan
Brinkman/NY/UNO@UNHQ, Janice Willingston/NY/UNO@UNHQ
Subject: Re: The Intergovernmental Forum on the Sustainable Development of
Mining, Minerals and Metals

Dear Mr. Bourassa,

Thank you for your message. We will make sure that it receives the necessary attention, as soon as possible.

Janice Willingston
Assistant to the Deputy Secretary-General
Executive Office of the Secretary-General
United Nations
Tel: 212 963 8010
Fax: 212 963 8845
Email: willingston@un.org
"Bourassa, André" <abourass@nrcan.gc.ca>

25 -- 09630



"Bourassa, André"
<abourass@nrcan.gc.ca>
a>
21/07/2005 04:03 PM

To: "harrop@un.org" <harrop@un.org>
cc: "Ignatow, Aleksander" <aignatow@nrcan.gc.ca>
Subject: The Intergovernmental Forum on the Sustainable Development of Mining, Minerals and Metals

This is a message intended for Ms. Louise Fréchette

Ms. Fréchette,

I sought to reach you over the phone and it was recommended that I send this email to bring my request to your attention.

I am with Natural Resources Canada and I have been asked to contact you by my ADM, Mr. Gary Nash, formerly the Secretary General of the International Council on Metals and the Environment (ICME). I am seeking your advice as to whether we could invite Mr. Kofi Annan to an event described below.

Background

At the World Summit in Johannesburg, Canada sponsored a number of voluntary partnerships. One of them was the Global Dialogue on Mining, Metals and the Environment. The decision by Cabinet to endorse this initiative reflects Canada's global leadership in the mining/metals sector, the importance of this sector for the economic development of many developing countries and the need for these countries to better manage the sector and the related social, environmental and economic challenges it poses. Some of these challenges are spelled out in paragraph 46 of the Summit's Plan of Action.

Co-sponsored with South Africa, over 50 countries were involved in the Global Dialogue. Together they agreed on the need for national governments to work together to enhance governance in the sector. It led to the decision to form what is now called the Intergovernmental Forum on Sustainable Development for Mining, Minerals and Metals. Canada is the Secretariat.

I have attached a copy of the Terms of reference of the Forum. You may look mainly at the sections under Objective and Functions.

The event

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Page: 1/1
Sustainable Development

Kevin S. Kennedy

25/07/2005 11:04 AM

To: Yohannes Mengesha/NY/UNO@UNHQ

cc: Paolo Galli/NY/UNO@UNHQ, Edward Mortimer/NY/UNO@UNHQ

Subject: e-mail addressed to DSG by André Bourassa of Natural Resources Canada (log No. 25-09630)

You were copied on the hard copy of this message, just received in SOSG, concerning SG's possible participation in an event in Geneva in November.

Does not seem an event for the SG but grateful your advice/background, as we are trying to work out options for October-November.

Thanks.
ksk

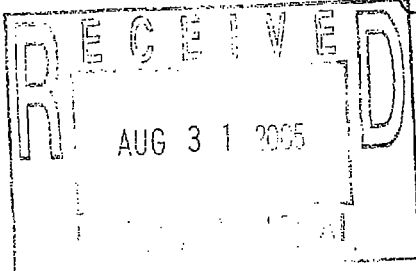
Rep'd

.....
Kevin S. Kennedy
Principal Officer
Chief, Scheduling Office
Executive Office of the Secretary-General
United Nations
Tel. 1.212.963.6821
Mobile 1.917.783.9758
Fax 1.212.963.1185

*Mr. Bourassa,
Asked if
SG would
* show support through a message
or teleconference
* video message*

→ travaille au gouvernement fédéral

*Called to regret
I asked them to send letter
to SG since they're requesting
a message*



[Signature]
31/08/05

The welcoming remarks on day one will be by the new Secretary General of UNCTAD, Khun Supachai. Should he accept, Mr. Annan would be the keynote speaker and would follow. He would be followed by a CEO from a major mining multinational in that first segment of the first day.

We believe it would be proper for Mr. Annan to accept because the Forum
* is a success story of a partnership linked to the
World Summit,
* is supported by multilateral UN (UNCTAD, UNDESA) and
other
* (World Bank) agencies,
* is aimed at implementing the priorities of the
Johannesburg
Plan of Implementation, particularly section 46 on mining/metals
* is focused on developing countries, particularly
Africa
(Ghana is a member)
* objective is to enhance capacity for governance of
the
sector
* aims to foster sustainable economic development in
developing countries based on their natural resources to help them meet
their poverty reduction goals.

The participants at the meeting will include Mines Ministers and/or senior officials from member countries. There are now 28 member countries but we expect that number to possibly reach 40 by the time of the meeting. Most members are developing countries, 18 of which are from Africa. The list of members is on the web site at www.globaldialogue.info.

It is probably unrealistic to think of having Mr. Annan go to Geneva specifically for that meeting. We wonder however if he could not make a remote presentation from New York or send a pre-recorded one.

Your advice and views on our proposal are welcome.

I will be pleased to provide any additional information you may require.

André Bourassa, Secretariat of the Forum
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Government of Canada / Gouvernement du Canada
<<Edited TOR English June3.doc>> <<Agenda for inaugural1.doc>>



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The Intergovernmental Forum on Mining, Minerals, Metals and Sustainable Development

- Terms of Reference -

Preamble

The Members of the Intergovernmental Forum,

Mindful of the priorities of the Plan of Implementation adopted in Johannesburg in September 2002 at the World Summit on Sustainable Development aimed at the implementation of Agenda 21, particularly as they relate to mining, minerals and metals, within the context of poverty alleviation, changing unsustainable patterns of consumption and production, protecting and managing the natural resource base of economic and social development and, regional sustainable development initiatives,

Reaffirming their pledge to encourage partnership initiatives for implementation by all relevant participants to support the outcome of the World Summit on Sustainable Development,

Aware that mining, minerals and metals are essential for modern living and of the need to achieve sustainable development, so that the benefits generated today by the activities of the mining, minerals and metals sectors are shared and secured for present and future generations, that positive social and economic benefits are maximized while adverse environmental and social impacts are minimized,

Acknowledging that national governments must play a leading role in creating a policy and regulatory environment to enhance the contribution of mining, minerals and metals to sustainable development and of the need for them to be full participants in global debates on issues affecting the sector,

Mindful of the relevant work carried out at all levels by governments, intergovernmental organizations, industry, labour, non-governmental organizations and others to promote the contribution of mining, minerals and metals to sustainable development,

Recognizing the need for enhanced capacity by governments to better manage the areas of sustainable development that are within their prerogative,

Recognizing the sovereign right of States to exploit their own resources,

Recognizing the special characteristics of developing countries and countries with economies in transition, and the important role that mining, minerals and metals play in poverty reduction and economic and social development, and

determined to promote globally the contribution of mining, minerals and metals to sustainable development

Decided on:

The following Terms of Reference for the establishment of an Intergovernmental Forum on Mining, Minerals and Metals and Sustainable Development.

Objective

The objective of the Intergovernmental Forum is to enhance and promote the contribution of the mining, minerals and metals sector to sustainable development.

Functions

The functions of the Intergovernmental Forum are consultative and advisory based on the principles of voluntary partnership. The Forum will provide governments with a framework in which to discuss the opportunities provided by mining, minerals and metals and to respond to the challenges they pose. The Intergovernmental Forum will meet to share experiences and information, to consider and to provide advice and, where appropriate, make recommendations for consideration by governments, intergovernmental bodies and others. The Intergovernmental Forum will meet at high level or officials level, as appropriate.

Membership

Any member State of the United Nations may become a member of the Intergovernmental Forum. Until the Forum comes into effect, notification of its acceptance of the Terms of Reference and Rules of Procedure may be sent to either Canada or South Africa. After the Forum has come into effect, notification of acceptance of the Terms of Reference and Rules of Procedure should be sent to the Secretariat.

Each member of the Forum will designate one ministry or agency with primary responsibility for the development of the mining minerals or metals sector as the national focal point for this Forum.

Observers and Experts

Relevant United Nations bodies and specialized agencies, and governments not members of the Intergovernmental Forum which are Member States of the United Nations, as well as other relevant intergovernmental organizations may, as determined by the Members, be invited to participate as observers in the Forum. The Executive Committee, in consultation with the Members, may invite other relevant groups or individuals as experts or advisors as the agenda or work programme may require.

Operations of the Intergovernmental Forum

The Intergovernmental Forum will:

1. Meet at times and places mutually convenient to its members,
2. Adopt such rules of procedures as are considered necessary to carry out its functions,
3. Make such Secretariat and financial arrangements as it may deem necessary for the proper conduct of its work,
4. Make decisions relevant to its operations.

Nature of the Intergovernmental Forum

These Terms of reference, which are administrative in nature, do not create any legally binding obligations between or among its Members. None of the recommendations or decisions of the Forum are legally binding.

Coming into effect

These Terms of Reference will come into effect when at least 25 governments notify in writing their acceptance of the Terms of Reference and Rules of Procedure to either South Africa or Canada.

The Terms of Reference will remain in effect for an initial period of five years, after which, Members will have the opportunity to re-evaluate the work of the Intergovernmental Forum and the need for its continuation.

Amendments

The Terms of Reference can be amended by consensus of the majority of the Members present at a General Session. Proposed amendments will be circulated by the Secretariat to all Members at least 90 days in advance of the General Session.

**Intergovernmental Forum on Mining, Minerals, Metals
and Sustainable Development**

Inaugural meeting

Geneva November 7-9, 2005

Co-hosted by UNCTAD

With the assistance of UNDESA, World Bank, DFID, FACan

Draft Annotated agenda

Day 1, 2005

- 09:00 a.m. Registration/security**
- 10:00 a.m. Welcoming remarks (UNCTAD Secretary-General) (15 minutes)**
- Introductory Remarks by the South Africa and Canada co-Chairs (10 minutes)**
- Adoption of the agenda (5 minutes)**
- 10:30 a.m. Perspective on key issues and priorities. Speakers will come from the United Nations, and a major mining multinational (20 minutes each).**
- 11:10 a.m. Coffee break**
- 11:30 a.m. Continuation of perspectives on key issues and priorities. Speakers from the World Bank, a NGO and the Government of the United States.**
- 13:00 p.m. Lunch**
- 15:00 p.m. National statements: (for delegations that may wish to do so: two minutes each. Each country will identify its single key national priority in the field of governance for the mining sector. Written statements will be circulated with minutes of meeting.) (1.0 hour)**
- 16:00 p.m. Final review and adoption of the Rules of Procedure**
- 17:00 p.m. Coffee Break**

**17:15 p.m. Election of the Executive (Chair and 4 vice chairs)
Word from the new Chair
Other business: Introduction to the workings of the issues discussions
on day 2**

18:15 - 20:00 p.m. Reception

Day 2, 2005

10:00 a.m. Participants will be divided into three groups.

First round of rotating issues discussions on the three topics selected based on the programme of work and the related guidance provided in earlier meetings. The topics to be addressed are:

- 1. The national mining policy framework: priorities, data collection and management**
- 2. The public and private sector policies that can best assure equitable local, regional and national distribution of economic and social benefits.**
- 3. Financial Surety and environmental protection: mine rehabilitation and closure:**

Each topic is managed by an expert team that comprises a Government Chair, an expert and a rapporteur. Breakout sessions start with a presentation of the topic by the expert (15 minutes).

The presentation will provide context to explain the topic and identify the key commonly identified issues related to the topic; presentations will be made in a manner that is consistent with the expected outcome of the breakout sessions.

The objective of each breakout session is for members to identify policy and regulatory responses that ought to receive priority consideration and options for follow-up activities of the Forum. At the same time, members may wish to identify policies to enhance the contribution of the sector to sustainable development for consideration by other members.

12:00 p.m. Second round of rotating workshops on the three topics selected from the programme of work. Expert teams will move to a different breakout group of participants.

13:00 - 15.00 p.m. Lunch

15:00 p.m. Continuation of Second round of rotating workshops on the three topics selected from the programme of work

16:00 p.m. **Third round of rotating workshops on the three topics selected from the programme of work. Expert teams will move to a different breakout group of participants.**

Evening: **Each expert team meets to prepare a synthesis of the outcome of the breakout sessions.**

Day 3, 2005

10:00 a.m. - 13:00 p.m. **Plenary on the workshop**

The expert on each team presents the synthesis of the outcome of each of the breakout groups.

Discussion of the reports. These reports will be the reference for discussion on follow-up activities for the Forum.

Adoption of a final reports on each of the three topics.

Follow-up activities, including possible Asherpas@.

13:00 - 15:00 p.m. **Lunch**

15:00 - 17:00 p.m. **Meeting Summary (Chair)**
Approval of draft Chair=s report
Approval of Press Release or Communiqué
Chair=s comments: Future priority areas for the Forum including

- X 2010-2011 CSD meeting**
- X Areas for future priorities and recommendations**
- X Forum international accreditations**
- X Report to UN agencies (e.g. CSD, UNDESA, UNITAR, UNCTAD, UNDP, etc.)**

Other Business

Last comments by the Chair: Overview of future

Closing remarks: UNCTAD



Correspondence Log # 25-09630

Logged by: Wossene Lakew

From	Andre Bourassa Secretariat of the Forum Natural Resources Canada <abourass@nrcan.gc.c	In / Out Log status	Incoming Logged
Through		Incoming Ref#	n/a
To	DSG	Outgoing Ref#	n/a
cc		Case #	Sustainable Development; UNESCO(29/8/05)
Correspondence Subject	Re: Intragovernmental Forum on the Sustainable Development of Mining, Minerals and Metals: Informs that author is with Natural Resources Canada and is seeking DSG's advice as to whether they could invite SG to The Intergovernmental Forum on Mining, Minerals, Metals and Sustainable Development to take place on 7-9 November 2005. The inaugural mtng is co-hosted with UNCTAD and also supported by UNDESA, World Bank and the UK's DFID. Indicated that the Forum was endorsed at the World Summit in Johannesburg by Canada Co-sponsored with South Africa, Over 50 countries had been involved in the Global Dialogue. Informs that the welcoming remarks on day one would be the new Secretary General of UNCTAD, Khun Supachai. Should SG accepts the invitation he would be the keynote speaker followed by a CEO from a major mining multinational. Atchd Terms of Reference of the Forum and draft annotated agenda.		
Date of Correspondence	21 July 2005	Reply by	Reply date not specified
Date received	21 July 2005	Reply date	n/a
Distribution	Kevin S. Kennedy/NY/UNO; cc: YM; Edward Mortimer/NY/UNO(w.encl)		
Remarks			
Editors	Document author Wossene Lakew		
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Audit Trail

Entered by Wossene Lakew on 21/07/2005 05:55 PM
Edited last by Francis Nunez on 01/09/2005 01:02 PM

22/07/2005 at 1:17:14 PM - Track note by Wai Tak Chua: KSK (fm Central)

22/07/2005 at 4:22:53 PM - Track note by Janice Willingston: cc: HJB

copy also given to PG (O-i-C)

22/07/2005 at 4:40:46 PM - Track note by Sophia Williamson: cc HJB rec'd

25/07/2005 at 9:17:44 AM - Track note by Sophia Williamson: HJB-YM (o/r)

25/07/2005 at 10:11:53 AM - Track note by Isabel Deza: cc to PG

25/07/2005 at 11:48:51 AM - Track note by Maria Pamela Portillo: cc: YM (from HJB)

25/07/2005 at 12:40:45 PM - Track note by Wai Tak Chua: KSK e-mailed YM 25/7 seeking advice/background. (Pending 1 Aug)

27/07/2005 at 10:53:11 AM - Track note by Isabel Deza: cc PG seen, central

31/08/2005 at 4:01:54 PM - Track note by Wai Tak Chua: Not heard from YM, brought to KSK's attention.

31/08/2005 at 4:32:39 PM - Track note by Danielle Loff-Fernandes: Spoke to Mr. Bourassa. Regretted that SG will not be able to attend. Mr. Bourassa requested a video message, written message or teleconferencing. Suggested to send letter addressed to SG.

31/08/2005 at 4:47:39 PM - Track note by Gian Dean: Sent to central.