

PER 250/2

INDICATE  
PRIORITY

S V C Service	FFFFF Routine	SSSSS Priority	PRIORITE NATIONS
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Priorité Nations traffic  
is strictly limited.

N R

Address(es)

ONUC ALBERTVILLE

1963 Dec 18 - 10.17 am

C-8

(TEXT &amp; SIGNATURE)

insert prefix &amp; / or number as required

USE DOUBLE SPACING.

LEOAL 1359 BEITSMA FROM SEWARD MURPHY REUR ALLEO 1429

PX BOARD MEETING HELD ON 9 DECEMBER DISAPPROVED THE SUGGESTION  
THAT LOCAL EXPERTS SIGN FOR PX INVENTORY. ALL MERCHANDISE  
SHOULD BE IMMEDIATELY SENT TO BUKAVU, EXCEPT THREE MONTHS'  
SUPPLIES CAN BE ISSUED TO LOCAL EXPERTS AGAINST PAYMENT.  
THEREAFTER LOCAL EXPERTS WILL HAVE TO ARRANGE PURCHASE FROM  
THE FIELD PX BUKAVU.

ADMINFIELD

cc: Mr. Trisciuzzi ✓

INFO. COPY 262

Action To.....  
File No.

T. O. R.

T. O. D.

BY :

WMM/fod

Drafted by :

Murphy

Authorized

Col. Madan

Date

17 December 1963

CivOps 46/64

9 January 1964

To : Mr. T. Trisciuzzi, Assistant Chief Administrative Officer  
From : S. Habib Ahmed, Chief, Civilian Operations  
Subject : Administrative Arrangements at Albertville

1. Re your memo of 3 January to Mrl. Polgar concerning administrative arrangements in Albertville. I should be grateful if you would reconsider the matter concerning the payment of rent for the PX house at Albertville. In our budget proposals up to the end of June 1964 we have assumed that rentals for official accommodation would continue to be borne by ONUC. Accordingly we have not provided for payment of any rental on the part of Civilian Operations in our budget. As far as the PX is concerned, we have further assumed that all expenses incurred in the administration of the PX would be recovered from the surcharge to be made on PX prices. In other words, it is supposed to be a self-supporting operation.

2. I therefore hope that the rent of 12,000 francs for the PX house will not be charged to the Civilian Operations budget and that if it cannot be absorbed within the ONUC financing, arrangements would be made to distribute the incidence of rent in the prices to be paid by Civilian Operations personnel for PX goods in Albertville.



Onge  
Loopoldville

PER 250/2

Seen by S. H. A.

3 January 1964

JAN 6 1964

To : Mr S. Habib Ahmed, Chief of Civilian Operations

From : Carey Seward, Chief Administrative Officer

Subject : PX facilities for teachers with UNESCO guaranteed contracts

ACTION

TO: *Mr. Ahmed*  
1 *Fisciaff*  
2 *Page*  
3 *MR. TRACI*  
☐ *MR. TRACI*  
☐ *MR. TRACI*  
☐ *MR. TRACI*  
INITIALS *262*

By memorandum dated 14 December 1963 you were informed of the possibility for teachers with UNESCO guaranteed contracts to obtain a limited amount of PX coupons.

I would like to inform you that the decision by Headquarters, New York to withdraw PX coupons from the 25% convertible portion of the ISA of ONUC staff members also applies to UNESCO teachers and they should pay for their PX coupons in hard currency obtained from the convertible portion of their salaries.

cc: Chief of Mission, UNESCO  
Executive Officer, Congo Fund  
Chief Finance Officer  
Chief PX Officer  
Chief, Audit and Inspection Service  
Chief of General Services  
Chief of Civilian Personnel  
All Field Administrative Officers

*Carey Seward*

Mr. S. Habib Ahmed  
Chief of Civilian Operations



PER 250/2

ONUC  
Leopoldville

31 December 1963

CAO INFORMATION CIRCULAR NO. 220

To: All ONUC International Civilian Staff members and Military Personnel utilising PX Retail Store, Leopoldville

From: Carey Seward, Chief Administrative Officer

Subject: Leopoldville PX Retail Store

Effective 6 January 1964, the PX Retail Store in Leopoldville will be reserved for different categories of personnel on the days as listed below:

Military Personnel

Monday, Wednesday, Friday

Civilian Personnel and Dependents:

Tuesday, Thursday, Saturday

The PX operating hours will remain the same:

Monday to Friday:	12.00 - 14.00 hrs. 17.00 - 19.00 hrs.
Saturday:	12.00 - 16.00 hrs.
Sundays and Holidays:	Closed

*Carey Seward*

ONUC  
Leopoldville

Le 31 décembre 1963

CIRCULAIRE D'INFORMATION No. 220 DU CHEF DES SERVICES ADMINISTRATIFS

Destinataires: Tous les membres du personnel civil et militaire,  
ayant droit au PX, Leopoldville  
Origine: Carey Seward, Chef des services administratifs  
Objet: Heures d'ouverture du PX, Leopoldville

A compter du 6 janvier 1964, le PX de Léopoldville sera réservé  
aux différentes catégories de personnel selon les jours indiqués ci-  
dessous:

Personnel militaire : lundi, mercredi, vendredi

Personnel civil et leurs dépendants: mardi, jeudi, samedi

Les heures d'ouverture du PX resteront les mêmes:

du lundi au vendredi: 12.00hrs à 1400 hrs  
17.00hrs à 1900 hrs

samedi: 12.00hrs à 1600 hrs

dimanches et fêtes: fermé

*Carey Seward*



OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

DEC 24 1963

ACTION

ONUC/UNESCO/Memo/619

le 24 décembre 1963

TO:	Trisciuzzi 262
1	
3	
<input checked="" type="checkbox"/>	Issued
<input type="checkbox"/>	ed
<input type="checkbox"/>	No. Ac.
INITIALS	SS

CONFIDENTIEL

A : M. T. Trisciuzzi, Chef, Fonds du Congo  
De : D. Najman, Chef p.i. de la Mission de l'Unesco au Congo

...

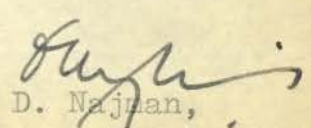
Je me réfère au memorandum ci-joint du 18 décembre concernant M. R.H. Paccard.

J'ai convoqué M. Paccard pour lui demander des explications au sujet de la bouteille de shampoing qu'il avait prise au PX sans payer.

M. Paccard m'a dit qu'il avait pris cette bouteille pour démontrer à un ami que l'on pouvait prendre des objets au PX sans les payer. C'est pourquoi il a choisi un objet de très faible valeur et qui ne pouvait, de toute évidence, lui être d'aucune utilité puisque M. Paccard est pratiquement chauve.

J'ai naturellement fait remarquer à M. Paccard que ce genre d'opération n'était guère digne d'un expert de l'Unesco ni d'un homme de son âge, ce qu'il a volontiers admis.

J'espère que grâce à cette explication, ce cas pourra être considéré comme réglé.

  
D. Najman,  
Chef p.i., Mission Unesco



PER 250/2

OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE : ONUC. LEOPOLDVILLE

18 December 1963

CONFIDENTIAL

To : Asst. Chief Admin Officer and Executive Officer, Congo Fund ✓  
From : Senior Administrative Officer *[Signature]*  
Subject : Theft in PX Store

1. Enclosed please find copy of a report from Mr. Villefranche, Leopoldville PX Store Manager, addressed to Mr. Murphy, Chief PX Officer, HQ ONUC.
2. An incident of this nature involving a responsible member of UNESCO is quite upsetting, to say the least. I am sure you will take necessary action in the matter and would be grateful if you would inform me of further developments, if any.

DEC 19 1963

ACTION

TO:	<i>Trisciuzzi 262</i>
1	
2	
3	
<input checked="" type="checkbox"/>	Answered
<input type="checkbox"/>	Not Answered
<input type="checkbox"/>	Not Answered



OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7244  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

18 December 1963

To: Mr. W.E. Murphy, Chief PX Officer  
From: Maurice Villefranche, PX Store Manager  
Subject: Theft in Store

On Monday, 16 December, 1963, at 1.30 p.m. my doorman told me that he had seen a gentleman put a bottle of Dial shampoo in his pocket. I told him to watch this person until he left the store and to check if he paid for the shampoo at the cash desk.

This person only paid for what merchandise he had in his hand, and did not show the bottle of shampoo.

My doorman stopped him as he was leaving, and asked him politely if he intended to pay for what he had in his pocket. The man immediately began to stammer guiltily, and it was obvious that he was fully conscious of what he had in his pocket. He returned the bottle of shampoo.

The person involved in this incident was:

R.M. Feneard (French nationality)  
UNESCO.  
Identity Card No. 4166.

7 8EQ 250/2

ACAO-116-63

TT:ph

24 December 1963

To: Mr. W. E. Murphy, Chief PX Officer  
From: T. Trisciuzzi, Assistant Chief Administrative Officer  
and Executive Officer of the Congo Fund  
Subject: PX Facilities for Civilian Operations Personnel in Field Stations

1. Listed below are the approximate figures requested in your memorandum dated 12 December 1963:

<u>Place</u>	<u>Experts</u>	<u>UNESCO Teachers</u>
Coquilhatville	60	120
Stanleyville	60	150
Bukavu	90	250
Luluabourg	60	150
Elisabethville	30	70



OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

CivOps 1827/63

22 December 1963

To : Mr. T. Trisciuzzi, Assistant CAO  
From : S. Habib Ahmed, Chief, Civilian Operations  
Subject : PX and Commissary

.....

1. With reference to the attached papers concerning the PX, I believe that it would be a good thing if we could set up a small committee consisting of Chiefs of Mission of one or two Agencies, yourself, the Chief of Personnel and wives of one or two staff members, to go over the general principles on the formation of the Cooperative and to make their recommendations to us. This committee could perhaps be set to work at the beginning of next year.

2. With regard to the question of obtaining a quota from the Government for import of supplies for the Commissary, I had a talk with Mr. Eskenazi, General Manager of Solbena, and he has asked me to give him a comprehensive list of items which we should like to order on a quarterly basis from which he proposes to select those items which Solbena is in the best position to supply. Cigarettes and liquor should be excluded from this list and we might add to it other items such as those noted in the attached pencilled statement and some others for which you might consult a few other staff members.

3. If I could have such a complete list during the course of next week, I could pass it on to Mr. Eskenazi and thereafter follow up similar discussions with a few other importers.

*[Handwritten signature]*



PER 250/2

PC/eg

le 20 décembre 1963

A : Mr T. Trisciuzzi, Assistant Chief Administrative Officer, ONUC

De : P.J.M. Carvin, Administrateur

Objet: PX et Commissary

Je me réfère au mémorandum circulaire de Monsieur Ahmed, Chef des opérations civiles, du 17 décembre 1963 (réf. CivOps 1772/63) relatif au sujet porté en marge.

Je confirme expressément avoir reçu des plaintes de plus en plus croissantes de la part des fonctionnaires et des Agents de l'OMS au sujet des heures d'ouverture des magasins du PX et Commissary.

Les motifs allégués sont les suivants:

1. Perturbations familiales. Les personnes ayant leur famille au Congo doivent prendre leur repas séparément, car si l'épouse va aux magasins à 12h, elle n'en ressort qu'à 13h 30, le membre du personnel doit repartir à 13h 45 pour son travail. Si elle y va le soir, la chose est moins ennuyeuse, mais la soirée est gâchée, car là également 1h  $\frac{1}{2}$  de file est nécessaire au minimum.

2. Perturbations personnelles. Si c'est le membre du personnel qui y va entre 12h et 14h, qu'il soit ou non marié, il doit se passer de repas. D'autre part, le soir après une journée de travail sous les tropiques on aspire à liquider ses achats, à rentrer chez soi et se mettre à l'aise.

Si donc on dégageait les magasins en autorisant les membres des familles à faire leurs achats pendant les heures de travail, les achats des membres du personnel sans personne à charge en seraient facilités, puisqu'il n'y aurait plus autant de monde dans les magasins, voire en dehors des magasins. A noter également l'aspect démoralisant et même indécemment des files extérieures.

En outre, l'affluence des militaires aux mêmes heures que le personnel civil n'est pas fait pour arranger la situation.

cc: Mr S. Habib Ahmed, Chief, Civilian Operations, ONUC

Mr R. Polgar, Deputy CAO, ONUC

Chief PX Officer, ONUC

Mr D. Najman, Senior UNESCO Representative



PER 250/2



OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

DEC 13 1963

ACTION

12 December 1963

TO: *2/5/64 232*

2

3

☐ Completed

☐ Acknowledged

☐ No Action Required

To: Mr. Habib Ahmed, Chief of Civilian Operations

From: Walter E. Murphy, Chief PX Officer *W.E. Murphy*

Subject: PX facilities for Civilian Operations personnel in Field Stations

In order to give PX support to Civilian Operations personnel located in areas where there will remain an ONUC Administrative Officer after 1 January 1964, we would like to know how many of your personnel will utilize the field PXs located in the following stations:

Coquilhatville	41
Stanleyville	46
Bukavu	90
Kamina	-
Elisabethville	28
Luluabourg	47



ORGANISATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS ORGANIZATION  
IN THE CONGO

PER 250/2

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

To: Office of the Chief Administrative Officer  
From: T. Trisciuzzi, Assistant Chief Administrative Officer  
and Executive Officer of the Congo Fund  
Subject: Item for Administrative Report to New York

Cooperative Arrangements

The budget estimate for 1964 for administrative support of Civilian Operations contemplates the formation of a Cooperative which would replace the present PX and Commissary organization. We are beginning to develop the procedures which will lead to the statute of the Cooperative we have in mind.

It will be very helpful to have here the statutes of the U.N. Cooperative in New York and any other pertinent material you may obtain about this question, which should be forwarded to us as quickly as possible.

*T. Trisciuzzi*

*[Signature]*

AR 148/5 of 21/12/63



PER 250/2

CivOps 1827/63

22 December 1963

To : Mr. T. Trisciuzzi, Assistant CAO  
From : S. Habib Ahmed, Chief, Civilian Operations  
Subject : PX and Commissary

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1. With reference to the attached papers concerning the PX, I believe that it would be a good thing if we could set up a small committee consisting of Chiefs of Mission of one or two Agencies, yourself, the Chief of Personnel and wives of one or two staff members, to go over the general principles on the formation of the Cooperative and to make their recommendations to us. This committee could perhaps be set to work at the beginning of next year.

2. With regard to the question of obtaining a quota from the Government for import of supplies for the Commissary, I had a talk with Mr. Eskenazi, General Manager of Solbena, and he has asked me to give him a comprehensive list of items which we should like to order on a quarterly basis from which he proposes to select those items which Solbena is in the best position to supply. Cigarettes and liquor should be excluded from this list and we might add to it other items such as those noted in the attached pencilled statement and some others for which you might consult a few other staff members.

3. If I could have such a complete list during the course of next week, I could pass it on to Mr. Eskenazi and thereafter follow up similar discussions with a few other importers.



PER 250/21

ONUC  
Leopoldville

18 December 1963

CAO INFORMATION CIRCULAR NO. 217

To: All ONUC International Civilian Personnel and Military  
Personnel with PX Cards and Commissary Cards in Leopoldville

From: Carey Seward, Chief Administrative Officer

Subject: Change of hours of operation of Leopoldville PX and Commissary  
- 24, 25 and 26 December 1963

On 24 December 1963, the hours of operation of Leopoldville  
PX and Commissary will be as follows:

10.00 hrs. - 14.00 hrs.

Leopoldville PX and Commissary will remain closed on 25 and 26  
December 1963.

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ONUC  
Leopoldville

Le 18 décembre 1963

CIRCULAIRE D'INFORMATION No. 217 DU CHEF DES SERVICES ADMINISTRATIFS

Destinataires : Tous les membres du personnel international civil et  
militaire de l'ONUC à Léopoldville, porteurs de la  
carte du PX et de la carte du Commissary

Origine: Carey Seward, Chef des Services administratifs

Objet: Heures d'ouverture des magasins du PX et de  
l'Economat (Commissary) les 24, 25 et 26 décembre 1963

Le 24 décembre 1963 les heures d'ouverture des magasins du PX et  
de l'Economat seront:

de 10 heures à 14 heures

Les magasins du PX et de l'Economat seront fermés les 25 et 26  
décembre 1963.



PER 250/V

CivOps 1772/63

17 December 1963

To : Mr. T. Trisciuzzi, Assistant Chief Administrative Officer  
From : S. Habib Ahmad, Chief, Civilian Operations  
Subject : PX and Commissary

1. I should be grateful if you would kindly take up at the next meeting of the PX Board the problem of overcrowding at the PX and the Commissary. I understand that the question of hours of work of the two shops has been discussed on several occasions but no satisfactory solution has been found. I hope however that the PX Board will not give up its efforts and continue to occupy its attention, as it has done before, to facilitate shopping by staff members of various categories.

2. In view of the fact that the supply situation is likely to improve in the near future, I should be grateful if you would kindly have the following matters brought up for consideration once again at the next meeting of the PX Board:

(a) shopping hours for staff members working at the Royal should be fixed in a manner so as to enable them to shop conveniently after office hours and on Saturday afternoons. In this connection it might be considered whether the working hours on weekdays in the afternoons could be extended so as to give an opportunity to all those staff members who have to work after the normal hour of closing of the office;

(b) shopping hours for the military air personnel working at N'Djili should be kept as far as possible separate from those of others. This personnel must necessarily come as a group for reasons of transport and it naturally tends to create a certain amount of confusion with others. It might be possible, for instance, to allocate the personnel a particular day of the week for shopping at which time no other customers would be permitted;

(c) as the number of families of experts are growing, it is clear that their facilities should be augmented. The usual time for wives of staff members to go out for shopping is the morning since they can also at that time visit the local markets. It seems to me therefore that the PX and Commissary should be open every day in the morning hours to enable this class of customer to do their shopping conveniently;



(d) as regards experts in general, their shopping hours should be put in the same category as those of Headquarters staff members both military and civilian. If the shopping hours for these staff members are extended, everyone would have the opportunity to do his shopping conveniently without having to rush out of his office at five o'clock at the sacrifice of his work so as to avoid losing his rations.

3. Would you be good enough to explore the above points with the PX Board and let me have its reactions. If necessary, I am prepared personally to come to the meeting of the Board to represent the case on behalf of the experts of the Civilian Operations to invite the sympathetic consideration of the Board.

cc: Mr. M. Darsinville  
Mr. C. Seward



RESTRICTED

MINUTES OF PX BOARD MEETING HELD IN ROOM 613 ON 17 DECEMBER 1963 AT 8.15 HRS.

Present: Mr. N. Madan, Senior Administrative Officer (Chairman)  
Mr. A. Cooper, Chief, Purchasing and Supply Section  
Mr. W. Ledwidge, Deputy Chief Finance Officer  
Col. V.S. Kapoor, Chief Logistics Officer  
Mr. T. Trisciuzzi, Assistant Chief Administrative Officer  
Mr. G. Hamdy, Audit Section  
Capt. T. McMacken, Personnel Officer, Military Personnel  
Mr. W.E. Murphy, Chief PX Officer

The Chairman stated that he had called the meeting to discuss a letter he had received from the 57 Canadian Signal Unit. This letter requested a sum of C.frs. 50,000 from the ONUC PX profits to help in defraying the cost of Christmas entertainment, as the unit had suffered a financial loss due to the devaluation of the Congolese franc.

The Chairman said his reaction to the letter was as follows:

1. The principle involved was a serious one - if a contribution were given to one contingent, other contingents must benefit also.
2. The amount involved in this case was C.frs. 50,000 - approximately C.frs. 250 per man. In the case of a larger contingent, i.e. the Ethiopians, the amount could run into hundreds of thousands of francs.

The Chairman said that there were three points for the Board to decide:

- (a) Did the Board agree, in principle, to this contribution from PX profits?
- (b) If the Board agreed, should the number of persons in each unit be taken into account when deciding on a contribution?
- (c) Will PX funds allow these contributions?

Mr. Ledwidge said that units had not suffered a loss due to devaluation. Mr. Murphy agreed and said that since devaluation the prices of goods purchased locally had probably risen considerably. Col. Kapoor said that as all units had helped towards the PX profits, a percentage of this profit should be given to them for their unit funds. Mr. Murphy pointed out that contingents are allowed a 5% profit on PX goods. Col. Kapoor pointed out that contingents had to pay for their losses out of this 5%. Mr. Murphy also stated that he was at present awaiting an answer from New York concerning the recent devaluation of the Congolese franc.

Capt. McMacken put forward the suggestion that it would be better if Welfare Section were given any money, rather than individual units. A Welfare Board could then decide what should be bought for the troops. Mr. Cooper mentioned that it would be against New York ruling to distribute PX profits to contingents. He felt that New York should be asked to give ONUC a firm directive as regards the dispersal of PX profits.

.../...



The Chairman asked if the Board accepted the principle that some portion of PX profits should be given to the units. The Board decided against this proposal. The Chairman said that the Board noted that Welfare had no funds of their own, and that they are entirely dependent on PX profits to look after the welfare of the troops in terms of amenities and equipment. It would be advisable, therefore, instead of giving profits to units, to allocate a certain amount of money to Welfare, and they, in turn, would work out a scheme whereby most people would benefit.

The Board recommended that the Chief PX Officer approach the Welfare Officer for a list of equipment he requires, and this list will be submitted to the PX Board for their approval. Col. Kapoor suggested that any equipment given to the units should remain their property, and he requested a ruling on this. Col. Madan said that this proposal could be considered later. Mr. Cooper stated that Welfare had recently turned over to the PX surplus items of welfare equipment, even though units had not got such equipment. Col. Madan stated that he was now in charge of the Welfare Section. He would investigate what had happened and would report back to the Board. The Board decided not to sanction the request contained in the letter from the 57 Canadian Signal Unit, and requested Mr. Murphy to inform the unit of the Board's decision.

#### MINUTES OF PX BOARD MEETING ON 9 DECEMBER 1963

##### Item 10

Mr. Trisciuzzi put forward the name of Kintambo Hospital in Leopoldville for the donation of approximately \$1,000 profit accruing from sale of ONUC Christmas Cards. He said that various charities had been considered, and this hospital had finally been selected as most deserving of financial aid. The Board agreed to donate this profit to Kintambo Hospital.

##### Item 8

The opening hours of the Leopoldville PX Store had been discussed with the CAO, who recommended that the Chief PX Officer should:

- (a) engage another counter attendant,
- (b) increase stocks on the shelves to prevent panic buying.

The question of opening another PX store in Limete was raised. Mr. Cooper mentioned that he thought there had been a previous decision regarding a PX in Limete, and the Chairman requested the Chief PX Officer to look into this matter.

A letter from Mr. Ahmed, addressed to Mr. Trisciuzzi, c.c. CAO, concerning opening hours of the PX, was discussed. The Board decided to await the CAO's return from New York before reaching a decision.

../..



Item 3

Mr. Murphy read a cable from Albertville, regarding the closing of the PX there. Mr. Murphy was instructed to send a cable to Albertville, informing them of the Board's decision that experts should in future draw their supplies from Bukavu.

Item 5

Col. Kapoor brought up the question of shortage of PX merchandise in Elisabethville. He said he had received a cable stating that

- (a) a more trickle of merchandise was coming from Rhodesia
- (b) items purchased in Rhodesia were being sold at double the price of normal PX merchandise

Mr. Murphy stated that beer from Rhodesia was being sold in Leopoldville PX at 25 cents per case dearer than usual. He felt that the question of merchandise being sold at double the normal price was an exaggeration.

The meeting terminated.



OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

CivOps 1772/63

17 December 1963

To : Mr. T. Trisciuzzi, Assistant Chief Administrative Officer  
From : S. Habib Ahmed, Chief, Civilian Operations  
Subject : PX and Commissary

1. I should be grateful if you would kindly take up at the next meeting of the PX Board the problem of overcrowding at the PX and the Commissary. I understand that the question of hours of work of the two shops has been discussed on several occasions but no satisfactory solution has been found. I hope however that the PX Board will not give up its efforts and continue to occupy its attention, as it has done before, to facilitate shopping by staff members of various categories.

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(d) as regards experts in general, their shopping hours should be put in the same category as those of Headquarters staff members both military and civilian. If the shopping hours for these staff members are extended, everyone would have the opportunity to do his shopping conveniently without having to rush out of his office at five o'clock at the sacrifice of his work so as to avoid losing his rations.

3. Would you be good enough to explore the above points with the PX Board and let me have its reactions. If necessary, I am prepared personally to come to the meeting of the Board to represent the case on behalf of the experts of the Civilian Operations to invite the sympathetic consideration of the Board.

cc: Mr. M. Dorsinville  
Mr. C. Seward

*Harry*

CivOps 1773/63

17 December 1963

Mr. Caray Seward, Chief Administrative Officer  
S. Habib Ahmed, Chief, Civilian Operations  
PX Facilities for UNESCO teachers

Thank you for your memo dated 14 December concerning  
PX facilities for the teachers with UNESCO guaranteed  
contracts. I am gratified to know that the problem has  
now been satisfactorily resolved and thank you for the  
support you have personally given in arriving at a  
solution.



*M. Ahmed 214*

14 December 1963

To : Chief of Civilian Operations

From : Chief Administrative Officer

Subject : PX Facilities for teachers with UNESCO guaranteed contracts

From 1st January 1964 until the end of the school year, teachers employed by the Congolese Government who are beneficiaries of a UNESCO guaranteed contract will be entitled to certain limited PX facilities, both in Leopoldville and in the Field. This entitlement is limited to \$5<sup>00</sup> worth of merchandise per teacher and \$30 per dependent per month. Teachers will not be entitled to draw liquor or any other alcoholic beverages. The purchase of all other merchandise on sale in PXs is permitted. This does not, of course, extend to special orders for attractive items.

Those wishing to join the scheme will demand coupons and PX/Commissary cards on a special form that will be distributed to them through the Interprovincial Administrators of UNESCO. The PX/Commissary cards and coupons issued against their demands will be distributed through the same channel. The PX card will be over stamped "Teacher" and the liquor and beer portion removed before issue. It will not therefore be necessary for the Field Offices to become involved in the distribution of PX cards and coupons, but it is suggested that they contact the local UNESCO administrator to determine how many teachers intend to avail themselves of the scheme in order that they may increase their periodic orders on the PX depot accordingly, so as to cope with the increase in customers.

The opportunity to join the scheme will be open to teachers in both Leopoldville and the provinces. It will not, however, be possible for all of them to come personally to the PXs for their purchase, especially those in remote areas. Arrangements should therefore be made with the Interprovincial Administrators of UNESCO to furnish, either to him or to persons he may delegate as responsible for any particular areas, PX merchandise in sufficient quantity to cover the requirements of the teachers in outlying areas. The Interprovincial Administrator of UNESCO or his delegate will buy for all the teachers who furnish him with their PX cards and coupons to purchase on their behalf. It is the primary responsibility of the Interprovincial Administrator or whoever he delegates, to ensure that merchandise bought on behalf of teachers in outlying areas reaches its destination. The ONUC Administration will, however, assist whenever possible, within the context of facilities available, in such matters as packing, transport, etc.

*Very Truly Yours*

cc: Chief of Mission, UNESCO  
Executive Officer, Congo Fund  
Chief Finance Officer  
Chief PX Officer  
Chief, Audit and Inspection Service  
Chief of General Services  
Chief of Civilian Personnel  
All Field Administrative Officers.



PER 250/L

ONUC  
LEOPOLDVILLE

CivOps 1772/63

17 December 1963

To : Mr. T. Trisciuzzi, Assistant Chief Administrative Officer  
From : S. Habib Ahmed, Chief, Civilian Operations  
Subject : PX and Commissary

*mmmm*

1. I should be grateful if you would kindly take up at the next meeting of the PX Board the problem of overcrowding at the PX and the Commissary. I understand that the question of hours of work of the two shops has been discussed on several occasions but no satisfactory solution has been found. I hope however that the PX Board will not give up its efforts and continue to occupy its attention, as it has done before, to facilitate shopping by staff members of various categories.

2. In view of the fact that the supply situation is likely to improve in the near future, I should be grateful if you would kindly have the following matters brought up for consideration once again at the next meeting of the PX Board:

(a) shopping hours for staff members working at the Royal should be fixed in a manner so as to enable them to shop conveniently after office hours and on Saturday afternoons. In this connection it might be considered whether the working hours on weekdays in the afternoons could be extended so as to give an opportunity to all those staff members who have to work after the normal hour of closing of the office;

(b) shopping hours for the military air personnel working at N'Djili should be kept as far as possible separate from those of others. This personnel must necessarily come as a group for reasons of transport and it naturally tends to create a certain amount of confusion with others. It might be possible, for instance, to allocate the personnel a particular day of the week for shopping at which time no other customers would be permitted;

(c) as the number of families of experts are growing, it is clear that their facilities should be augmented. The usual time for wives of staff members to go out for shopping is the morning since they can also at that time visit the local markets. It seems to me therefore that the PX and Commissary should be open every day in the morning hours to enable this class of customer to do their shopping conveniently;



(d) as regards experts in general, their shopping hours should be put in the same category as those of Headquarters staff members both military and civilian. If the shopping hours for these staff members are extended, everyone would have the opportunity to do his shopping conveniently without having to rush out of his office at five o'clock at the sacrifice of his work so as to avoid losing his rations.

3. Would you be good enough to explore the above points with the PX Board and let me have its reaction. If necessary, I am prepared personally to come to the meeting of the Board to represent the case on behalf of the experts of the Civilian Operations to invite the sympathetic consideration of the Board.

cc: Mr. M. Dorsinville

Mr. C. Seward

All members of the Consultative Group



OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

14 December 1963

To: All Members of the PX Board  
From: Walter E. Murphy, Chief PX Officer  
Subject: PX Board Meeting

You are requested to attend a meeting of the PX Board at 8.15 hrs. on 17 December 1963 in Room 613, Le Royal.

The subject to be discussed is 'Contribution from ONUC PX Profits'.

Col. N.N. Madan, Senior Administrative Officer (Chairman)  
Mr. A.W. Cooper, Chief, Purchasing and Supply Section  
Mr. T. De Candia, Chief Finance Officer  
Col. V.S. Kapoor, Chief Logistics Officer  
Mr. T. O'Carroll, Senior Auditor  
Lt. Col. D.K. Soni, Senior Supply and Transport Officer  
Capt. T. McMacken, Personnel Officer, Military Personnel  
Mr. T. Trisciuzzi, Assistant Chief Administrative Officer  
Mr. W.E. Murphy, Chief PX Officer

INFO. COPY 262

Action To .....

File No. DEC1 61963

Kintambo Hospital



Mr. Brooks 222  
14 December 1963  
PER-250/V

To : Chief of Civilian Operations  
From : Chief Administrative Officer  
Subject : PX Facilities for teachers with UNESCO guaranteed contracts

From 1st January 1964 until the end of the school year, teachers employed by the Congolese Government who are beneficiaries of a UNESCO guaranteed contract will be entitled to certain limited PX facilities, both in Leopoldville and in the Field. This entitlement is limited to \$50 worth of merchandise per teacher and \$30 per dependent per month. Teachers will not be entitled to draw liquor or any other alcoholic beverages. The purchase of all other merchandise on sale in PXs is permitted. This does not, of course, extend to special orders for attractive items.

Those wishing to join the scheme will demand coupons and PX/Commissary cards on a special form that will be distributed to them through the Interprovincial Administrators of UNESCO. The PX/Commissary cards and coupons issued against their demands will be distributed through the same channel. The PX card will be over stamped "Teacher" and the liquor and beer portion removed before issue. It will not therefore be necessary for the Field Offices to become involved in the distribution of PX cards and coupons, but it is suggested that they contact the local UNESCO administrator to determine how many teachers intend to avail themselves of the scheme in order that they may increase their periodic orders on the PX depot accordingly, so as to cope with the increase in customers.

The opportunity to join the scheme will be open to teachers in both Leopoldville and the provinces. It will not, however, be possible for all of them to come personally to the PXs for their purchase, especially those in remote areas. Arrangements should therefore be made with the Interprovincial Administrators of UNESCO to furnish, either to him or to persons he may delegate as responsible for any particular areas, PX merchandise in sufficient quantity to cover the requirements of the teachers in outlying areas. The Interprovincial Administrator of UNESCO or his delegate will buy for all the teachers who furnish him with their PX cards and coupons to purchase on their behalf. It is the primary responsibility of the Interprovincial Administrator or whoever he delegates, to ensure that merchandise bought on behalf of teachers in outlying areas reaches its destination. The ONUC Administration will, however, assist whenever possible, within the context of facilities available, in such matters as packing, transport, etc.

cc: Chief of Mission, UNESCO  
Executive Officer, Congo Fund  
Chief Finance Officer  
Chief PX Officer  
Chief, Audit and Inspection Service  
Chief of General Services  
Chief of Civilian Personnel  
All Field Administrative Officers.



PER 250/2

CivOps 1731/63

13 December 1963

To : Mr. Carey Seward, Chief Administrative Officer  
From : S. Habib Ahmed, Chief, Civilian Operations  
Subject : PX and Commissary

1. In line with our recent discussions concerning the expansion of commissary facilities to include articles of local production including agricultural produce, I should be grateful if you would kindly let me know at your early convenience of your views as to the possibility of implementing such a proposal in the near future.

2. I have had discussions with the Bureau of Economic Coordination and understand that the Government would be favourably disposed to giving us a small quota for essential supplies to cover the minimum requirements of technical assistance experts and their families. If you would be good enough to give me a list of items and their quantities for which such a quota is required, I would take up the matter again with the Government.

3. It is essential however that arrangements be made as early as possible to set up an area in the PX and Commissary in which civilian staff of this Mission could make purchases in Congolese francs.

4. I hope that in consideration of the items for the PX and the Commissary, account has been taken of the needs of the families of experts and particularly of children.



OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO  
DEC 12 1963  
ACTION

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE : ONUC. LEOPOLDVILLE

12 December 1963

TO: Trisciuzzi 262  
1  
2  
☒ Action Completed  
☒ Action Required  
☐ No Action Required  
INITIALS

To Mr. T. Trisciuzzi, Assistant Chief Admin. Officer and Exec. Officer  
From Senior Administrative Officer.  
Subject: PX and Commissary Profits

Please refer to your letter ACAO-80/63 dated 3 December 1963 on the above subject.

As discussed at the PX Board meeting held on 9 December 1963, this question is being taken up by the CAO with United Nations HQS New York. We shall advise you with regard to the final outcome of this problem on the CAO's return from New York.

cc: Mr. Murphy, Chief PX Officer - a copy of the above mentioned letter was also endorsed to you.



OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO 1963

ACTION

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE : ONUC. LEOPOLDVILLE

TO: Tricciuffi 262  
1  
2  
3  
12 December 1963  
☐ Answered  
☒ No Action Required  
IN/A'S

12 December 1963

To : Assistant Chief Admin. Officer and Executive Officer of the Congo Fund.  
From : Senior Administrative Officer (Chairman, PX Board).  
Subject : PX Activities - ALBERTVILLE

1. Please refer to your letter No. ACAO-90/63 dated 7 December 1963 on the subject noted above.
2. This is to confirm that action in the matter may please be taken according to the decision that was reached at the PX Board Meeting held on 9 December 63.

cc: Mr. Murphy - a copy of the above mentioned letter was also endorsed to you.



OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE : ONUC. LEOPOLDVILLE

DEC 12 1963

ACTION

11 December 1963

To : Mr. J. R. Brooks, Deputy Chief, Civilian Operations  
From : C. Seward, Chief Administrative Officer  
Subject : U.N. Experts.

TO:	Brooks
1	
2	
3	
	Completed
	<input type="checkbox"/> - Action Wadged
	<input type="checkbox"/> - No Action Required
	INITIALS

1. This is in reply to your memorandum of 11 December 1963 on the above subject.

2. Matters of major policy concerning the PX are decided by the PX Board on which the Civilian Operations side is represented by Mr. Trisciuzzi.

3. I regret that I cannot undertake to clear every decision with any one element of ONUC. When I consider it necessary, I shall discuss decisions with interested parties, but I cannot undertake to do so as a matter of course.

cc: Mr. Trisciuzzi  
Mr. Madan



PER 250/V

ONUC LEOPOLDVILLE

11 December 1963

CAO INFORMATION CIRCULAR NO. 210

To: All ONUC International Children and Parents  
From: Carey Seward, Chief Administrative Officer  
Subject: PX Toys

Toys will be placed on sale at the PX Office, located in the villa next to the Finance Office, at 18.30 hrs., Friday, 13 December 1963.

Santa Claus will be in attendance to talk to the children from 18.30 to 20.30 hrs.

Toys will be sold only to parents with children's Commissary Cards.

The Toy Store will be open thereafter as follows:

Monday -- Friday	17.00 - 19.00 hrs.
Saturday	13.00 - 16.00 hrs.

-----  
*Carey Seward*



ONUC LEOPOLDVILLE

11 décembre 1963

CIRCULAIRE D'INFORMATION N° 210 DU CHEF DES SERVICES ADMINISTRATIFS

Destinataires : Tous les membres du personnel international de  
l'ONUC et leurs enfants

Origine : Carey Seward, Chef des Services administratifs

Objet : Vente de jouets au PX

Le vendredi 13 décembre 1963, à 18 h 30, des jouets seront mis en vente au bureau du PX qui se trouve dans la villa située à côté de la Division des finances.

Le Père Noël sera présent entre 18 h 30 et 20 h 30 pour s'entretenir avec les enfants.

Les jouets ne seront vendus qu'aux parents munis de cartes d'Economat au nom des enfants.

Par la suite, la vente des jouets aura lieu aux jours et heures suivants :

du lundi au vendredi	17 heures - 19 heures
le samedi	13 heures - 16 heures

*Carey Seward*



11 December 1963

To : Mr. J. R. Brooks, Deputy Chief, Civilian Operations  
From : C. Seward, Chief Administrative Officer  
Subject : U.N. Reports.

1. This is in reply to your memorandum of 11 December 1963 on the above subject.
2. Matters of major policy concerning the PX are decided by the PX Board on which the Civilian Operations side is represented by Mr. Trisciuzzi.
3. I regret that I cannot undertake to clear every decision with any one element of OHUC. When I consider it necessary, I shall discuss decisions with interested parties, but I cannot undertake to do so as a matter of course.

cc:

Mr. Trisciuzzi ✓  
Mr. Madan

INFO. COPY 262

Action To.....

File No.



PER 250/v

CivOps. 1708/63

11 December 1963

To : Mr. Carey Seward  
Chief Administrative Officer

From : James R. Brooks  
Deputy Chief, Civilian Operations

Subject : U.N. Experts

In his last discussions with us before his departure, Mr. Bruce Stedman pointed out that one of the things which distinguishes the successful Resident Representative's Office is the concern which it takes regarding the welfare and morale of the experts attached to it. This concern includes all of the elements which make the life of the expert and his family a happy, prosperous and successful one.

Under this concept, one must be interested in the total of the facilities which are made available to our experts through the U.N. family. Specifically, this would include the PX and Commissary. Accordingly, I believe that all major decisions taken concerning the policy to be followed regarding the PX and Commissary ought to be discussed with and receive the clearance of the Office of the Resident Representative.



Per 250/2

CIV.OPS./1699/63

10 December, 1963

To: Mr. Carey Seward, Chief Administrative Officer  
From: A. C. Gilpin, Deputy Chief, Civilian Operations  
Subject: PX and Commissary hours

The new hours for PX and Commissary are not achieving their purpose and have, in fact, created a worse situation than previously.

Queues, mainly of military, begin to form outside the premises about an hour before opening time. Any scarce items tend to vanish before staff observing office hours have a chance to get to the counter. Anyone going to the PX at noon yesterday, for example, to buy films, shirts, etc., would have had to queue for at least an hour before reaching the counter.

May I suggest the following for your consideration:

- (a) Reversion to previous hours, coupled with some separation of military and civilians. Military to be served from 11 a.m. to noon and from 4 p.m. to 5 p.m.; civilians from noon to 1 p.m. and from 5 p.m. to 6 p.m.; and both military and civilians from 1 p.m. to 2 p.m. (Saturdays - military noon to 1 p.m.; civilians 1 p.m. to 2 p.m.; civilians and military 2 p.m. to 4 p.m.).
- (b) The supply of scarce items would be staggered (as used to be done for some items in the Commissary) so that limited quantities would be put on sale at 11 a.m., 12 noon, 1 p.m., 4 p.m. and 5 p.m. on weekdays. (Noon, 1 p.m. and 2 p.m., Saturdays).

I believe that arrangements on these lines would reduce the crowds at peak hours, and would also make for more equitable distribution of scarce items.



*Mr. Trisciuzzi*

RESTRICTED

MINUTES OF PX BOARD MEETING HELD IN ROOM 252 ON 9 DECEMBER 1963 at 14.30 HRS.

Present: Mr. N. Madan, Senior Administrative Officer (Chairman)  
Mr. A. Cooper, Chief, Purchasing and Supply Section  
Mr. W. Ledwidge, Deputy Chief Finance Officer  
Mr. T. O'Carroll, Senior Auditor  
Mr. T. Trisciuzzi, Asst. Chief Administrative Officer  
Col. V.S. Kapoor, Chief Logistics Officer  
Col. D.K.N. Soni, Senior Supply and Transport Officer  
Capt. T. McMacken, Personnel Officer, Military Personnel  
Mr. W.E. Murphy, Chief PX Officer  
Mr. K. Heckmann, Deputy Chief PX Officer

1. SHARE OF PX PROFITS FOR CIVILIAN OPERATIONS

Before the Board dealt with the Agenda, Mr. Trisciuzzi read out a letter from Mr. Ahmed dealing with the question of Civilian Operations being given a share of PX and Commissary profits for the eventual use of running the PX Service when ONUC would no longer be able to do so. On this question, the Chairman informed the members of the Board that the CAO thought it a better proposition if New York would be approached to consider the possibility of allotting a certain reasonable amount of money for this purpose, as opposed to working out the exact share of Civilian Operations. Consequently, the CAO has taken this as one of the points to be discussed during his visit to New York.

2. LOSS OF PX PROFITS DUE TO DEVALUATION OF CONGOLESE FRANC

Mr. Ledwidge stated that before discussing the disposal of PX profits, the actual profit had to be determined. Due to the devaluation of the Congolese franc, PX profits, being in francs, had dropped approximately from \$1,500,000 to \$500,000. Mr. Murphy said that the PX account was presented in dollars, and as far as he was concerned the PX still had a profit of \$1,500,000. He felt that the UN, rather than individuals, should carry the full loss of PX profits, and that the same consideration which had been given to individual MSA accounts should be given to the PX account. The Board recommended that Mr. Ledwidge check on conversion facilities in view of the devaluation of the Congolese franc, and report back to them.

On this subject, the Chairman informed the members of the Board that the CAO was of the opinion that the loss which occurred as a result of devaluation should really be absorbed by the PX Service. However, this is one of the points that the CAO will clarify with New York during his visit there.

3. SUPPLY OF PX MERCHANDISE TO REMAINING PERSONNEL IN ALBERTVILLE

Mr. Trisciuzzi read a cable from Mr. Beitsma in Albertville regarding supplying remaining ONUC personnel in Albertville with PX merchandise. As Albertville is closing, and there will be no Administrative Officer, various

../..



experts wish to have authority to sign for PX inventories. Mr. Murphy said that the PX would have no control in such a case, and an amendment would be required for this procedure. Mr. O'Carroll suggested that these experts draw their supplies from Bukavu. After a discussion, it was agreed that remaining personnel in Albertville should obtain their supplies from Bukavu.

Mr. Murphy said that the PX should absorb the cost of supplying field stations with supplies by air, and could provide for this by increasing the price of cigarettes by one cent per packet. Col. Kapoor said he felt that prices of PX merchandise must remain the same throughout the Congo, regardless of transport costs. Mr. Trisciuzzi said that the extra cost should be absorbed by the PX as it is here to serve ONUC. Mr. Murphy agreed that if the PX could absorb the losses, there would be no increase. If it was unable to do so, prices would be increased.

#### 4. REVIEW OF FINANCIAL STATEMENT FOR 3RD QUARTER 1963

Mr. O'Carroll referred to Page 5(c) in connection with food spoiled and written off. He said that these losses should be shown in the Profit and Loss Account. Mr. Murphy said that these losses were included in the Gross Profit and were approved by the Survey Board. Mr. O'Carroll said that the Board should pass these losses for both the second and third quarter, as the Board had not met since the Financial Statement for the second quarter had been issued. He emphasized that these losses should be passed by the PX Board, as well as the Survey Board, as the members of the two Boards are not the same. Mr. Murphy said he had no objections. The Board recommended that all losses for second and third quarter 1963 be written off.

The Financial Statements for second and third quarters 1963 were approved, subject to their acceptance by the auditors. The Chairman recommended that the PX Board should meet at least once every quarter to approve the Financial Statement.

#### 5. DISTRIBUTION OF PX MERCHANDISE TO FIELD STATIONS

Col. Kapoor introduced the subject of the distribution of PX goods to field stations. He said he had many complaints from the Katanga area that they are not getting enough stores. It was no longer true that this is due to shortage of goods. He felt that the field stations should be looked after as well, if not better, than HQ, and put forward two proposals:

- (a) goods should be immediately airlifted to Katanga area
- (b) surface shipments by containers should be investigated.

Mr. Murphy said that the PX had a certain number of containers, but these are not enough to look after the field, taking into account the delay in getting empty containers back to Leopoldville. However, Mr. Murphy said that the problem of containers for shipments to Katanga would exist only until mid-January, when goods would be arriving for that area via Lobito. Mr. Cooper emphasized the fact that, apart from liquor, all other essential goods for the Katanga area can be ordered from Rhodesia. This authority had been given six weeks ago. Mr. Murphy said that the PX had received no such notification, and they had 30,000 lbs. for shipment to Kamina and Elisabethville. In order



to prevent this situation occurring again, Mr. Cooper suggested that a three-month supply be shipped, without containers but with an escort, to Elisabethville immediately. Mr. Murphy requested the permission of the Board to ship without containers. The Board recommended that one plane, and if necessary two, be sent immediately with provisions for the Katanga area, subject to the following conditions:

- (i) enough funds available in PX account
- (ii) items already in Katanga, or in transit, be checked beforehand.

#### 6. PX MERCHANDISE WITH LIMITED SALE

Col. Kapoor introduced another subject - that of certain items purchased from PX funds, which serve only a limited number of people, i.e. household goods, toys, etc. The Chairman replied that the UN has commitments towards certain staff members, e.g. in the case of recognised dependents, they must provide some household goods, toys for the children at Christmas, etc.

#### 7. RATIONING IN COMMISSARY

Mr. Cooper raised the point that families, with say five children, can draw meat rations for seven people, even though the children would obviously not consume their rations. After a general discussion, it was agreed that the system of rationing needs revision. However, Mr. Murphy emphasized that the need for rationing would no longer exist in the New Year when adequate supplies would be available.

#### 8. LEOPOLDVILLE PX STORE

Mr. O'Carroll brought up the subject of the Leopoldville PX Store, and the difficulties regarding the hours of opening and long queues. The Chairman said he thought this was an Administration problem, and called for a decision by the CAO. Capt. McMacken suggested that another sales clerk at the film counter would speed up purchases, and this was generally agreed. The Board recommended that the Chief PX Officer look into this matter, and pass on his findings to the CAO for his decision.

#### 9. NEW CATALOGUE FOR ATTRACTIVE ITEMS

Mr. Murphy distributed to the Board copies of the new Catalogue for Attractive Items, effective 16 December 1963. The question of paying for attractive items in hard currency was discussed. The Board noted that if a customer wished to pay for an attractive item in hard currency, he should be allowed to do so, subject to certain conditions. The Board recommended that the Chairman check on this with the CAO.

#### 10. ONUC GREETING CARDS

The Chief PX Officer stated that the ONUC Greeting Cards had just arrived and were selling well at \$1 per box, from which there would be a profit of approximately \$1,000. He asked the Board's authority to donate this amount to a Congolese charity. The Board agreed to this and decided to discuss, at the next Board meeting, which particular institution would get the benefit of this profit.



11. AIR TRANSPORTATION

The Chief PX Officer requested that, in future, he be allowed to decide on what general merchandise should be air-lifted. Col. Kapoor agreed to this, saying that he was only interested in the shipment of attractive items.

12. LIQUOR RATION FOR CHRISTMAS AND NEW YEAR

The Board was informed that the CAO had agreed to a double issue of whiskey or gin for Christmas and the New Year. The question of extra beer was raised. Mr. Murphy said that the beer ration has now been increased to one case per week.

The meeting terminated.



PER 250/v

AGAO-90/63

TT:ph

7 December 1963

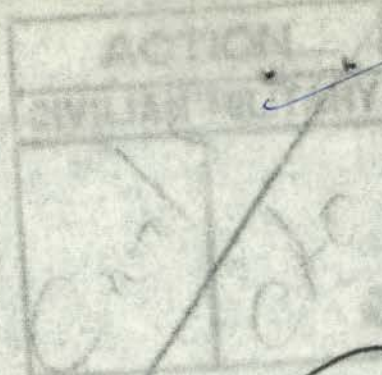
To: Mr. H. N. Madan, Chairman, PK Board  
From: T. Trisciuzzi, Assistant Chief Administrative Officer  
and Executive Officer of the Congo Fund  
Subject: PK Activities -- Albertville

..... I am enclosing a copy of Cable No. 1380 received from Mr. Deitman concerning the future of PK activities in Albertville. I believe that at the next meeting of the PK Board, scheduled for 9 December, will offer a good opportunity to discuss this case in particular, and similar situations that may arise in the future in general.

cc: Mr. Murphy



38132



PER 250/2  
ADM 430  
ORG 130/1 AVI  
LVE

Mr. Gilpin

(C2)

1 AVILLE 411 4 1700Z

ONUC LEO

ALLEO 1380 SEWARD GILPIN FROM BEITSMA. REOUR CONVERSATION OF 27  
NOVEMBER CONCERNING ORGANIZATION OF PX FACILITIES ETC FOR REMAINING  
EXPERTS AAA THE EXPERT HAVE ELECTED DR ORTLIES WHO MR FOULONNEAU  
AND MR VAN CAUTER FOR PX COMMITTEE . COMMITTEE WILL TAKE OVER  
AND SIGN FOR INVENTORY ON

P2

31 DECEMBER . EXPERTS WOULD APPRECIATE IF RENT FOR PX AND STORE  
12.000 CFRS COULD BE PAID BY CIVOPS. THEY ARE WILLING TO PAY AIR-  
FREIGHT CHARGES FOR FUTURE SHIPMENTS. BBB DIRECTOR BANQUE DU CONGO  
IN AVILLE IS WILLING TO HANDLE ALL LOCAL BANK BUSINESS FOR ONUC.  
THEY

P3

WILL DELIVER PX COUPONS, CONGOLESE FRANCS AND FORWARD TRANSFER  
CERTIFICATES TO ONUC LEO. THEY ARE ALSO WILLING TO KEEP AN ACCOUNT  
GOING FOR PETROL, OIL AND REPAIRS OF VEHICLES FOR EXPERTS, HOWEVER  
ONUC LEO SHOULD CONTACT BANQUE DU CONGO IN LEO AND MAKE AGREEMENT  
. LOCAL

P4



( HR 1 AVILLE 411 4 1700Z )

P-4

BANK HERE CAN ONLY WORK ON DIRECT INSTRUCTIONS FROM THEIR HQ IN  
LEO CCC 18 VEHICLES SHOULD REMAIN IN AVILLE FOR THE USE OF THE  
EXPERTS PLUS ----- ONE TRUCK MERCEDES FOR SANITARY EXPERTS  
PLUS ONE WILLYS PICKUP FOR WHO PLUS ONE TRUCK FOR PUBLIC WORKS.  
UNESCO NEEDS TWO DRIVERS

P5

FOR THEIR BUSES WHO NEEDS THREE DRIVERS. WOULD IT BE POSSIBLE TO  
HAVE THESE FIVE DRIVERS PAID REGULARLY BY BANQUE DU CONGO . IF  
DRIVERS NOT ONUC PAID NO CONTROL POSSIBLE AND LOCAL GOVT OFFICIALS  
WILL ABUSE THE VEHICLES. EYE SUGGEST TO MAKE SPECIAL CONTRACT  
WITH GARAGE

P6

VAN BROEKHUIZEN FOR PETROL, SERVICE AND REPAIR OF ABOVE VEHICLES.  
FOR INSTANCE EACH EXPERT COULD BE ALLOWED AVE RATION OF 250 LITERS  
OF PETROL PER MONTH, TWICE OIL CHANGING AND REPAIRS UP TO 6.400  
CFRS. ALL GARAGE BILLS SIGNED BY EXPERT COULD BE SENT TO BANQUE

P7



((NR 1 AVILLE))

P7

DU CONGO FOR PAYMENT DDD THE EXPERTS HAVE ELECTED DR ORTLEES AS  
THEIR REPRESENTATIVE IN AVILLE. IT IS SUGGESTED THAT THE MAIL  
POUCH SHOULD BE SENT TO HIM. HE WILL ALSO BE RESPONSIBLE FOR  
DESPATCH OF POUCH. EXPERTS WILL COMMUNITE WITH LOCAL GOVT THRU  
HIM. IN

P8

CASE OF URGENT TRAVEL TO LEO OR EVILLE NOW WILL TRAVEL AUTHORIZATIONS  
IE GIVEN, COULD DR ORTLIES BE AUTHORIZED TO SIGN PT-6 QUERY. KEE  
IN CASE OF NEED WOULD IT BE POSSIBLE TO CONTACT ONUC LEO THRU 888  
CONTROL TOWER AVILLE QUERY. ALL REGULAR CABLES CAN BE

P9/11

SENT TO UNATIONS EXPERTS POST OFFICE BOX TEN, ALBERTVILLE

ONUC AVILLE

#50830Z MID



PER 250/2

AGAO-80/63

FT:ph

3 December 1963

To: Mr. H. H. Madan, Chairman, PX Board  
From: T. Trisciuzzi, Assistant Chief Administrative Officer  
and Executive Officer Congo Fund  
Subject: PX and Commissary Profits

..... I am enclosing a copy of Mr. Ahmed's memorandum dated 2 December 1963 concerning the disposal of the PX and Commissary profits which have been accumulated. I would very much appreciate having your comments and guidance in this question.

cc: Mr. Seward  
Mr. Murphy





INTER-OFFICE MEMORANDUM

CivOps 1640/63

2 December 1963

A: Mr. T. Trisciuzzi, Executive Officer, Congo Fund  
DE: S. Habib Ahmed, Chief, Civilian Operations  
OBJET: PX and Commissary profits

S. Habib Ahmed  
Chef des  
opérations civiles

I should be grateful if you would look into the question of the accumulated profits of the PX and Commissary and of the share of such profits which could be attributable to the Civilian Operations. I have in mind that when the time comes for the technical assistance programme to have its own commissary and PX, that the share of profits should be made available as a starting working capital fund.



PER-250/2

HP/amp

CF-1440/63

Mr. T. De Candia, Chief Finance Officer

2 December 1963

H. Pichler, Administrative Officer, Congo Fund

Advance to Administration project 20-01

1. Complying with Mr. Najman's request (ref. ONUC/UNESCO memorandum 567 of 28 November 1963), we agreed that Mr. Berger, Educational Administrator at Kebinda, Lomani, be given an advance of \$240 to enable him to obtain PX coupons (ref. CF 292/63 of 29 November 1963).

2. However, it was understood that this amount be recovered from that portion of his salary which is payable in hard currency.

3. By copy of this memorandum I request Mr. Blanch to make the necessary adjustments on the next pay list to be submitted to us.

cc: Mr. Najman  
Mr. Blanch



PER 250/2

CivOps 1640/63

2 December 1963

Mr. T. Trisciuzzi, Executive Officer, Congo Fund

S. Habib Ahmed, Chief, Civilian Operations

PX and Commissary profits

I should be grateful if you would look into the  
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PER 250/2

ONUC  
Leopoldville

25 November 1963

CAO INFORMATION CIRCULAR NO. 205

To: All ONUC International Civilian Personnel and Military Personnel with PX Cards and Commissary Cards in Leopoldville  
From: *f.* Carey Seward, Chief Administrative Officer  
Subject: Closing of HQ PX Store and Commissary for Inventory

1. The ONUC PX Store in Leopoldville will be closed all day Wednesday, 27 November 1963, for regular inventory.
2. It will reopen on Thursday, 28 November 1963.
3. The ONUC Commissary store will be closed on the same day, all day, and reopen on Thursday, 28 November 1963.

.....

ONUC  
Léopoldville

le 25 novembre 1963

CIRCULAIRE D'INFORMATION NO. DU CHEF DES SERVICES ADMINISTRATIFS

Destinataires: Tous les membres du personnel international civil et militaire de l'ONUC à Léopoldville, porteurs de la carte du PX et la carte du Commissary  
Origine: *f.* Carey Seward, Chef des Services Administratifs  
Objet: Fermeture des magasins du PX et de l'Economat (Commissary) pour cause d'inventaire

1. Le magasin du PX du Siège de l'ONUC à Léopoldville sera fermé le mercredi, 27 novembre 1963, toute la journée pour cause d'inventaire.
2. Il réouvrira ses portes le jeudi, 28 novembre 1963.
3. Le magasin de l'Economat du Siège de l'ONUC sera fermé le même jour pendant toute la journée et réouvrira le jeudi, 28 novembre 1963.



Welfare Circular No.169  
15th November 1963

To: All military and Civilian Personnel, Leopoldville  
From: Constantine S. Dabbagh, Leopoldville Welfare Officer  
Subject: CONGO RIVER TRIP

Due to the interest shown by the military and civilian personnel in the last trip, another two-day boat trip is being organized on the Congo River for the week-end of 30 November/1 December 1963, as follows:

ETD 'Le Royal' 13:30 hrs on Saturday 30 November  
ETA 'Le Royal' 18:00 hrs on Sunday 1 December

All inclusive price 4500 C.Frs.

(Lunch on Saturday, meals, lodging, etc.)

No telephone inscriptions will be accepted. No names will be accepted without payment.

The deadline for inscription is Monday, 25 November 1963, at 10:00 hrs.



PRESENTATION OF FINANCIAL STATEMENTS OF ONUC PX AND ONUC COMMISSARY  
3rd QUARTER 1963

18 November 1963

A. ONUC PX

1. Profit and Loss Statement

a) General

New pricing policy has been established, effective 25 July 1963, to reduce future gross and net profit.

Kamina and Elisabethville Retail Stores have been transferred from the ONUC PX Service to the Civilian Administration. The stocks in the sub-depot in Elisabethville have been reduced to zero in October 1963; however, new shipments have been received again in November 1963.

No new orders for attractive items have been accepted after 31 August 1963.

b) Sales

The sales for the third quarter 1963 have decreased by \$517,271 under last quarter. Comparison of sales are shown on the following two exhibits:

Sales by Classes of Merchandise:

	<u>3rd Qu. 1963</u>	<u>2nd Qu. 1963</u>	<u>Increase or (Decrease)</u>	
	\$	\$	\$	%
Liquor	149,229	206,568	(57,339)	(27.8)
Cigarettes, Tobacco	190,734	229,290	(38,556)	(16.8)
Beer, Soft Drinks	96,688	267,602	(170,914)	(63.9)
Other Basic Mdse	382,988	513,985	(130,997)	(25.5)
Total Basic Mdse	819,639	1,217,445	(397,806)	(32.7)
"Attractive Items"	577,834	697,299	(119,465)	(17.1)
Total Sales	<u>1,397,473</u>	<u>1,914,744</u>	<u>(517,271)</u>	<u>(27.0)</u>

Sales by Outlets:

Bulk Sales to Contgt. and Civ. Field PXs	939,014	1,281,278	(342,264)	(26.7)
Leo HQs PX	420,155	446,553	(26,398)	(5.9)
Kamina Base PX	38,304	106,127	(67,823)	(63.9)
A'ville HQs PX	-	15,307	(15,307)	-
E'ville HQs PX	-	65,479	(65,479)	-
Total Sales	<u>1,397,473</u>	<u>1,914,744</u>	<u>(517,271)</u>	<u>(27.0)</u>

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c) Gross Profit

Below find comparison of gross profit:

Gross Profit by Classes of Merchandise - in U.S. Dollars

	<u>3rd Qu. 1963</u>	<u>2nd Qu. 1963</u>	<u>Increase or (Decrease)</u>
	\$	\$	\$
Liquor	64,747	87,731	(22,984)
Cigarettes, Tobacco	45,340	49,554	(4,214)
Beer, Soft Drinks	5,881	13,833	(7,952)
Other Basic Mdse	61,357	44,124	17,233
Total Basic Mdse	177,325	195,242	(17,917)
"Attractive Items"	107,012	150,579	(43,567)
Total	<u>284,337</u>	<u>345,821</u>	<u>(61,484)</u>

Gross Profit by Classes of Merchandise - in % to Sales

Liquor	43.4	42.6	(.8)
Cigarettes, Tobacco	23.8	23.2	.6
Beer, Soft Drinks	6.1	5.3	.8
Other Basic Mdse	16.0	8.8	7.2
Total Basic Mdse	21.6	16.2	5.4
"Attractive Items"	18.5	23.8	(5.3)
Total	<u>20.3</u>	<u>18.8</u>	<u>1.5</u>

The following analysis of this quarter's gross profit and sales may serve as a guide to determine future pricing policy:

	<u>GROSS PROFIT</u>			<u>Sales</u>
	\$	% of Sales	% to Total Gross Profit	% to total Sales
Liquor	64,747	43.4	22.8	10.7
Cigarettes, Tobacco	45,340	23.8	15.9	13.7
Beer, Soft Drinks	5,881	6.1	2.1	6.9
Other Basic Mdse	61,357	16.0	21.6	27.4
Total Basic Mdse	177,325	21.6	62.4	58.7
"Attractive Items"	107,012	18.5	37.6	41.3
Total	<u>284,337</u>	<u>20.3</u>	<u>100.0</u>	<u>100.0</u>

A profit of approx. \$60,000 has been realized from sales of surplus merchandise on the local economy, which is reflected in the above figures for the third quarter.

Other reason for increase in gross profit in relation to sales is due to the fact that sales of beer and soft drinks, which have a low profit margin, have been far below previous quarter's sales for this class of merchandise.

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d) Salaries

Comparison of salary expenses is shown below:

	<u>3rd Qu. 1963</u>		<u>2nd Qu. 1963</u>		<u>Increase or (Decrease)</u>	
	<u>\$</u>	<u>% to Sales</u>	<u>\$</u>	<u>% to Sales</u>	<u>\$</u>	<u>%</u>
Central Depot and Office	42,428	3.0	40,383	2.1	2,045	.9
Sub-Depots	3,671	.3	6,009	.3	(2,338)	-
Leo HQs PX	15,730	3.7	16,424	3.7	(694)	-
Kamina Base PX	1,650	4.3	3,000	2.8	(1,350)	1.5

Increase of salary expenses for Central Depot is due to salary increments of locally-hired employees, plus an additional storekeeper for fresh food items, which was formerly charged to the Commissary.

e) Direct Expenses of Retail Store Operations (See separate Profit and Loss Statement)

Leo HQs PX	18,032	4.3	19,768	4.4	(1,736)	(.1)
Kamina Base PX	1,854	4.8	3,137	3.0	(1,283)	1.8
A'ville HQs PX	-	-	916	6.0	(916)	-
E'ville HQs PX	-	-	1,019	1.6	(1,019)	-
Total	<u>19,886</u>	<u>4.3</u>	<u>24,840</u>	<u>3.9</u>	<u>(4,954)</u>	<u>.4</u>

The direct expenses of the retail stores operated directly by the PX Service are 4.34% of sales, whereas discounts granted and expenses for Contingent and Civilian PXs are 4.71%.

f) Contingent PX Expenses

Out of the \$19,453 for Contingent PX Expenses shown on the statement, only \$9,664 are actual expense items paid for Contingent PX store operations. A lump sum of \$9,789 has been credited to the ONUC Budget for hidden charges paid by ONUC on behalf of PXs (e.g. rental for Contingent PX store space located in buildings provided for troop accommodation, etc.). These credits to the ONUC Budget have been made since the discount for basic merchandise to Contingent PXs was reduced from 10% to 5% on 1 February 1962. This lump sum represents the difference of the 5% discount reduction, less actual charges for Contingent PX expenses made by the Finance to the PX Service. The previous lump sum credits made by the PX Service to the ONUC Budget amounted to:

\$ 16,834 for 1st quarter 1962  
 24,110 for 2nd quarter 1962  
 32,956 for 3rd quarter 1962  
 41,251 for 4th quarter 1962  
 41,329 for 1st quarter 1963  
 32,930 for 2nd quarter 1963

.../...



g) Overhead Expenses

Overhead and Depot Expenses are \$66,582 (4.76% of sales) for this quarter against \$75,467 (3.94% of sales) for the previous quarter. "Depot Rent and Warehousing" has decreased from \$14,213 for last quarter to \$4,301 for this quarter, because very little bulky merchandise was received and this reduced commercial transportation to a minimum. The actual rent of the depot has been \$1,000 per month for the past; rent of the new depot will be \$3,400 per month. However, in the past it was necessary to use commercial transportation to bring merchandise from the railcars into the depot, for which the cost averaged \$9,000 per quarter. At the new location, the rail tracks extend into the depot itself which will eliminate cartage charges.

h) Sub-Depot Expenses

Sub-Depot expenses were \$5,036 for the third quarter 1963 against \$8,749 for the second quarter 1963.

i) Net Profit

The net profit for the third quarter 1963 was \$173,380 (12.41% of sales) against \$200,270 (10.46%) for the previous quarter. Future net profit should gradually decrease because of expected reduction of customer strength.

2. Balance Sheet

a) Accounts Receivable

Ratio of Contingent PX Accounts Receivable to Sales is:

	<u>30 Sept. 1963</u>	<u>30 June 1963</u>
Due from Contingent and Civ. Field PXs	\$258,163	\$304,583
Sales to Contingent and Civ. Field PXs for Sept. 1963/June 1963	123,881	237,651
Ratio Accounts Receivables/Sales	2.1	1.28

b) Merchandise Inventories and Prepaid Assets

Below find comparison of inventory to sales:

	<u>30 Sept. 1963</u>	<u>30 June 1963</u>
Inventory of Central and Sub-Depot excl. "attractive items" at cost	\$679,772	\$1,184,992
Inventory of Contingent PXs (based on Accounts Receivable)	123,881	304,583
Total Inventories	803,653	1,489,575
Average Monthly sales at cost for quarter excl. "attractive items"	205,748	326,701
Ratio Inventory/Sales	3.9	4.6
Merchandise in Transit from Vendors	161,986	296,979

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c) Retail Merchandise Inventory Variances

The inventories taken during the third quarter 1963 disclosed the following variances at retail prices:

	<u>Shortage or (Overage)</u>	<u>Merchandise Issues* or Sales</u>	<u>% to Issues or Sales</u>
PX Central Depot	170	1,223,094*	.014
Sub-Depot, E'ville	160	184,708*	.087
Leo HQs PX	5,030	420,155	1.20
Kamina Base PX- Phase-out	256	37,551	.68
A'ville HQs PX- Recovered	(54)	-	-
E'ville HQs PX- Phase Out	(94)	-	-
Total	<u>5,468</u>	<u>1,397,473</u>	<u>.39</u>

The shortage for Leo HQs PX is being investigated by a Board of Inquiry.

d) Current Liabilities

Open deposits for "attractive items" was \$659,938 on 30 September 1963 against \$630,451 on 30 June 1963.

e) Reserves and Deferred Credits

All reserves and deferred credits have been taken out of Retained Earnings to cover unforeseeable losses or liabilities.

Contingent liabilities of \$300,000 have been set up on request of New York HQs.

Deferred gross profit on unsold merchandise stocks at Contingent PXs of \$120,000 would cover a possible loss, if all merchandise stock of Contingent PXs should be returned to the PX Depot. This amount is based on a total inventory of \$400,000 at a gross profit margin of 30%.

f) Net Worth

A statement of PX Retained Earnings is given below:

Retained PX Earnings, 30 June 1963	\$1,400,582
Deduct: Expenses for upkeep of Nigerian Band	\$235
Air freight for feature movie films from New Delhi	49
PX coupons lost by Finance Office, charged to PX by instructions of Controller, New York	40
Total deductions from Retained PX Earnings	(324)
Add: Net profit for 3rd quarter 1963	<u>173,380</u>
Retained PX Earnings, 30 September 1963	<u>\$1,573,638</u>



B. ONUC COMMISSARY

1. Profit and Loss Statement

The following table shows comparison of the financial results of the Commissary for the third quarter 1963 against the second quarter 1963:

	<u>3rd Quarter 1963</u>		<u>2nd Quarter 1963</u>	
	<u>\$</u>	<u>% to Sales</u>	<u>\$</u>	<u>% to Sales</u>
Sales	157,899	100.00	141,428	100.00
Gross Profit	16,944	10.73	23,195	16.40
Expenses	13,980	8.85	19,824	14.02
Net Profit	2,964	1.88	3,371	2.38

Increase in Sales is due to arrival of household supplies (dinnerware, cookware, etc.)

Gross Profit has decreased because of new pricing policy of groceries, effective 25 July 1963.

Expenses appear to have decreased because in last quarter's statement, a payment for construction work of \$3,900 was included. Salary expenses were only \$6,720 for third quarter, against \$9,072 for second quarter 1963. However, the Commissary was understaffed during the last quarter; a salary cost of \$2,800 per month has been budgeted for the future.

2. Balance Sheet

Merchandise Inventory which was \$31,026 on 30 June 1963 has been decreased to \$19,079 at the end of September 1963.

Inventory Variance. The inventory shortage at retail value amounted to \$715 (.45% of sales) against \$374 (.26% of sales) for last quarter.

R. LIMACHER  
Chief PX Accountant



PROFIT AND LOSS STATEMENT  
PX CENTRAL SERVICE AND RETAIL STORES  
FOR 3rd QUARTER 1963

	<u>TOTAL</u>		<u>CENTRAL SERVICE</u>		<u>ONUC PX RETAIL STORES</u>	
	\$	%	\$	%	\$	%
SALES AT RETAIL VALUE	1,397,473	100.00	939,014	100.00	458,459	100.00
LESS DISCOUNT TO CONTINGENTS	24,834	1.78	24,834	2.64	-	-
SALES AT NET VALUE	<u>1,372,639</u>	<u>98.22</u>	<u>914,180</u>	<u>97.36</u>	<u>458,459</u>	<u>100.00</u>
 COST OF GOODS SOLD:						
INVENTORY OF 30 JUNE 1963	1,335,566	95.57				
RECEIPTS AT LANDED COST SEAPORT	622,886	44.57				
RAIL FREIGHT PORT - DEPOT	3,625	.26				
AIR FREIGHT	7,740	.56				
Total available for Sale	<u>1,969,817</u>	<u>140.96</u>				
LESS: TRANSFERS OUT AT COST TO COMMISSARY	111,324	7.97				
Sub Total	<u>1,858,493</u>	<u>132.99</u>				
LESS: ENDING INVENTORY	770,191	55.11				
Cost of Goods Sold	<u>1,088,302</u>	<u>77.88</u>	<u>731,270</u>	<u>77.88</u>	<u>357,032</u>	<u>77.88</u>
 GROSS PROFIT	284,337	20.34	182,910	19.48	101,427	22.12
 DIRECT EXPENSES:						
SALARIES	17,380	1.24			17,380	3.79
RENT OF SPACE AND EQUIPMENT	1,716	.12			1,716	.38
SUPPLIES	424	.03			424	.09
COUPONS SHORT AND (OVER)	271	.02			271	.06
REPAIRS AND REPLACEMENTS	93	.01			93	.02
MISCELLANEOUS	2	-			2	-
Total direct expenses	<u>19,886</u>	<u>1.42</u>	<u>-</u>	<u>-</u>	<u>19,886</u>	<u>4.34</u>
 CONTINGENT AND CIVILIAN FIELD PX EXPENSES	19,453	1.39	19,453	2.07	-	-
 DIRECT OPERATING PROFIT	244,998	17.53	163,457	17.41	81,541	17.78



PROFIT AND LOSS STATEMENT  
PX CENTRAL SERVICE AND RETAIL STORES  
FOR 3rd QUARTER 1963  
(Contd.)

	<u>TOTAL</u>		<u>CENTRAL SERVICE</u>		<u>ONUC PX RETAIL STORES</u>	
	<u>\$</u>	<u>%</u>	<u>\$</u>	<u>%</u>	<u>\$</u>	<u>%</u>
DIRECT OPERATING PROFIT	244,998	17.53	163,457	17.41	81,541	17.78
OVERHEAD AND DEPOT EXPENSES						
SALARIES	42,428	3.03				
DEPOT RENT AND WAREHOUSING	4,301	.31				
DEPOT IMPROVEMENT AND UTILITIES	2,041	.15				
INLAND FREIGHT	3,071	.22				
LOSSES ON SHIPMENTS INLAND	-	-				
OFFICE RENT, UTILITIES AND REPAIRS	861	.06				
SUPPLIES AND PRINTING	7,497	.53				
DEPRECIATION OF EQUIPMENT	4,859	.35				
BANK CHARGES AND MISCELLANEOUS	1,524	.11				
Total Overhead and Depot Expenses	66,582	4.76	44,739	4.76	21,843	4.76
SUB-DEPOT EXPENSES						
SALARIES	3,671	.26				
RENT	1,365	.10				
SUPPLIES	-	-				
MISCELLANEOUS	-	-				
Total Sub-Depot Expenses	5,036	.36	3,384	.36	1,652	.36
NET PROFIT	173,380	12.41	115,334	12.28	58,046	12.66



PROFIT AND LOSS STATEMENT  
ONUC PX RETAIL STORES  
FOR 3rd QUARTER 1963

	<u>TOTAL</u>		<u>LEO HQs PX</u>		<u>KAMINA CIV. PX</u>	
	\$	%	\$	%	\$	%
SALES AT RETAIL VALUE	458,459	100.00	420,155	100.00	38,304	100.00
COST OF GOODS SOLD	357,032	77.88	327,202	77.88	29,830	77.88
GROSS PROFIT	101,427	22.12	92,953	22.12	8,474	22.12
DIRECT EXPENSES						
SALARIES	17,380	3.79	15,730	3.74	1,650	4.31
RENT OF SPACE AND EQUIPMENT	1,716	.38	1,716	.41	-	-
SUPPLIES	424	.09	313	.08	111	.29
COUPONS SHORT OR (OVER)	271	.06	271	.06	-	-
REPAIRS AND REPLACEMENTS	93	.02	-	-	93	.24
MISCELLANEOUS	2	-	2	-	-	-
Total Direct Expenses	19,886	4.34	18,032	4.29	1,854	4.84
DIRECT OPERATING PROFIT	81,541	17.78	74,921	17.83	6,620	17.28
ALLOCATION OF OVERHEAD EXPENSES	23,495	5.12	21,532	5.12	1,963	5.12
NET PROFIT	58,046	12.66	53,389	12.71	4,657	12.16



# BALANCE SHEET

PX CENTRAL SERVICE AND RETAIL STORES  
30 SEPTEMBER 1963

ASSETS			LIABILITIES AND NET WORTH		
	\$	\$		\$	\$
CASH AND COUPONS			CURRENT LIABILITIES		
ON HAND	241	-	EST. ACCOUNTS PAYABLE		
IN BANK	-	241	FOR MERCHANDISE RECD.		
			WITHOUT INVOICE	217,009	
CONTINGENT AND CIVILIAN			DEPOSITS FOR ORDER OF		
FIELD PXs:			ATTRACTIVE ITEMS	659,938	
DUE FROM CONTINGENT PXs	120,005		PROFIT DUE TO CIVILIAN		
CIVILIAN FIELD PX ACCOUNTS	152,027		FIELD PXs	<u>7,474</u>	884,421
RESERVE FOR BAD ACCOUNTS	<u>(13,869)</u>	258,163			
OTHER ACCOUNTS RECEIVABLE			ACCRUED LIABILITIES		
INSURANCE CLAIMS	-		ACCRUED FREIGHT	128,259	
CLAIMS FILED	40,003		ACCRUED EXPENSES	<u>144,053</u>	272,312
EST. UNCOLLECTABLE CLAIMS	<u>(12,112)</u>				
Net Value	27,891		RESERVE AND DEFERRED		
CHARGE SALES TO ONUC	2,404		CREDITS		
CHARGE SALES BY RETAIL			CONTINGENT LIABILITIES	300,000	
STORES	<u>608</u>	30,903	DEF. GROSS PROFIT ON		
MERCHANDISE INVENTORIES:			UNSOLD STOCK AT		
DEPOT AND RETAIL STORES			CONTINGENT PXs	<u>120,000</u>	420,000
AT LANDED COST	770,191				
OUT FOR REPAIR	<u>7,432</u>	777,623	NET WORTH		
FIXED ASSETS:			RETAINED EARNINGS PER		
EQUIPMENT-ACQUIS VALUE	75,711		30 SEPTEMBER 1963		1,573,638
ACCUMULATED DEPRECIATION	<u>(48,383)</u>				
VALUE FOR BALANCE SHEET					
PURPOSE		27,328			
PREPAID ASSETS:					
MDSE IN TRANSIT fr. VENDORS	161,986				
PREPAID FREIGHT	-	161,986			
DUE FROM ONUC:					
CLEARING ACCOUNT	1,421,118				
NET CREDITS DUE fr. F.O.	284,383				
DUE FROM COMMISSARY	<u>188,626</u>	1,894,127			
TOTAL ASSETS		<u>3,150,371</u>	TOTAL LIABILITIES AND NET WORTH		<u>3,150,371</u>



FINANCIAL STATEMENTS  
ONUC COMMISSARY  
FOR 3rd QUARTER 1963

	<u>PROFIT AND LOSS STATEMENT</u>	
	<u>\$</u>	<u>\$</u>
SALES	157,899	100.00
COST OF GOODS SOLD:		
OPENING INVENTORY	31,026	19.65
RECEIPTS AT COST	129,008	81.70
TOTAL	160,034	101.35
ENDING INVENTORY	19,079	12.08
COST OF GOODS SOLD	140,955	89.27
GROSS PROFIT	16,944	10.73
EXPENSES		
SALARIES	6,720	4.26
RENT	4,426	2.80
SUPPLIES	2,279	1.44
UTILITIES	-	-
LAUNDRY	27	.02
DEPRECIATION	287	.18
REPAIRS AND IMPROVEMENTS	188	.12
MISCELLANEOUS	53	.03
TOTAL EXPENSES	13,980	8.85
NET PROFIT	2,964	1.88

	<u>BALANCE SHEET 30 SEPTEMBER 1963</u>	
	<u>\$</u>	<u>\$</u>
CASH		
ACCOUNTS RECEIVABLE		197
MERCHANDISE INVENTORY		19,079
FIXED ASSETS		
EQUIPMENT ACQUISITION VALUE	18,638	
ACCUMULATED DEPRECIATION	(17,173)	
VALUE FOR BALANCE SHEET		1,465
DUE FROM ONUC		
CLEARING ACCT. FINANCE OFFICE	222,850	
DUE TO ONUC PX SERVICE	(188,626)	
NET DUE FROM ONUC		34,224
Total Assets		54,965
	<u>LIABILITIES AND NET WORTH</u>	
ACCOUNTS PAYABLE		1,215
RESERVE FOR POTENTIAL LOSSES		30,000
NET WORTH		
RETAINED EARNINGS 30 JUNE 63	20,786	
ADD: NET PROFIT FOR 3rd QU 63	2,964	
RETAINED EARNINGS 30 Sept. 63		23,750
Total Liabilities and Net Worth		54,965



PER 250/2

2 November 1963

CAO INFORMATION CIRCULAR No. 201

To: All ONUC civilian staff members in Leopoldville  
From: Carey Seward, Chief Administrative Officer  
Subject: ONUC PX Supplemental Ration Cards

PX Supplemental Ration Cards for PX items in short supply will be issued beginning on 4 November in Room G-3, Ground Floor, Le Royal, from 8.00 - 11.30 a.m. and 2.00 - 4.30 p.m. Personnel must bring their regular PX Ration Cards with them in order to obtain the Supplemental Ration Card.

*Carey Seward*



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UNITED NATIONS  
SECURITY  
COUNCIL



Distr.  
GENERAL

S/Agenda/1068  
11 September 1963

ORIGINAL: ENGLISH

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PROVISIONAL AGENDA FOR THE 1068TH MEETING  
OF THE SECURITY COUNCIL

To be held in the Security Council Chamber at Headquarters,  
New York, on Thursday, 12 September 1963, at 3.00 p.m.

1. Adoption of the agenda
2. Letter dated 2 August 1963 from the representatives of Ghana, Guinea, Morocco and the United Arab Republic addressed to the President of the Security Council (S/5382); and letter dated 30 August 1963 from the Chargé d'Affaires of the Permanent Mission of the Congo (Brazzaville) addressed to the President of the Security Council on behalf of the representatives of Algeria, Burundi, Cameroon, Central African Republic, Chad, Congo (Brazzaville), Congo (Leopoldville), Dahomey, Ethiopia, Gabon, Ivory Coast, Liberia, Libya, Madagascar, Mali, Mauritania, Niger, Nigeria, Rwanda, Senegal, Sierra Leone, Somalia, Sudan, Tanganyika, Togo, Tunisia, Uganda and Upper Volta (S/5409)

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PER. 250/2

Seen by S. H. A.

ONUC LEOPOLDVILLE

CAO INFORMATION CIRCULAR NO. 200

29 October 1963

To: All ONUC HQ International Civilian and Military Personnel  
From: Carey Seward, Chief Administrative Officer  
Subj: Change of Hours of Business for the Leopoldville PX/Commissary Stores and Bookshop

In order to accommodate the entire staff, effective Monday 4 November 1963, the PX/Commissary and Bookshop will be open for business outside normal working hours. The schedule is as follows:

1) PX/COMMISSARY

Monday-Friday	12 noon to 2PM 5 PM to 7PM
Saturday	1PM to 4PM
Sunday	Closed

2) BOOKSHOP

Monday-Friday	12 noon to 2PM 5PM to 6PM
Saturday	1PM to 2:30PM

*Carey Seward*



ONUC LEOPOLDVILLE

CIRCULAIRE ADMINISTRATIVE No 200 DU CHEF DES SERVICES ADMINISTRATIFS

29 octobre 1963

Destinataires: Tous les membres du personnel civil international et  
du personnel militaire de l'ONUC à Léopoldville

Origine : Carey Seward, Chef des Services administratifs

Objet : Changement des heures d'ouverture des services du PX  
et de l'Economat et de la librairie de l'ONUC

Pour la commodité de tous les membres du personnel, il a été  
décidé qu'à dater du lundi 4 novembre 1963, le PX, l'Economat et la  
librairie ne seront ouverts qu'après les heures habituelles de travail.  
Le nouvel horaire est le suivant :

1) PX et ECONOMAT

du lundi au vendredi: de midi à 14 heures  
de 17 heures à 19 heures

le samedi: de 13 heures à 16 heures

Le PX et l'Economat seront fermés le dimanche.

2) LIBRAIRIE

du lundi au vendredi: de midi à 14 heures  
de 17 heures à 18 heures

le samedi: de 13 heures à 14 h.30



Civ.Ops. 1439/63

→ PER 250/2,  
T 1101BRD  
Léopoldville, le 28 octobre, 1963

A : Monsieur Jacques Schoellkopf, Chef du Personnel  
De : James R. Brooks, Chef adjoint des Opérations civiles  
Objet : Mission du Fonds Monétaire international

Je vous serais très obligé de bien vouloir faire délivrer à MM. Pfeifer et Martin, délégués du Fonds Monétaire International, les cartes d'identité et de PX auxquelles ils ont droit. Leur statut est le même que celui des délégués de la Banque mondiale.

JRB/jf



PER 250/2

O N U C  
LEOPOLDVILLE

18 October 1963

CAO INFORMATION CIRCULAR NO. 197

TO: All ONUC civilian staff members in Leopoldville  
FROM: Carey Seward, Chief Administrative Officer  
SUBJECT: PX and Commissary Cards

The new PX and Commissary cards will be issued beginning on 21 October in Room G-3, Ground Floor, Le Royal, from 8.00 - 11.30 am and 2.00 - 4.30 pm. The old PX and Commissary cards have to be turned in, in exchange for the new ones.

*Carey Seward*

Destinataires: Tous les membres du personnel de L'ONUC  
à Léopoldville

Origine : Carey Seward, Chef des Services Administratifs

Objet : Cartes du PX et du Commissary

Les nouvelles cartes pour le PX et le Commissary seront distribuées au personnel civil, à partir du 21 octobre, au bureau G-3, situé au rez-de-chaussée du Royal, de 8h. à 11.30h et de 14.00h à 16.30 h. Les anciennes cartes devront être remises en échange des nouvelles.

*Carey Seward*



OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

ONUC/UNESCO/ADM-294

16 October 1963

To : Mr. T. Trisciuzzi, Asst. Chief Administrative Officer  
(Civ Ops) Executive Officer, Congo Fund

From : D. Najman, Deputy Chief of Unesco Mission

Subject : PX ration

I would be extremely grateful to you if you could authorize us to buy at the PX store 20 bottles of whisky, 20 bottles of wine and 5 bottles of gin.

This additional ration would be used for the farewell parties given at the occasion of Mr. Terenzio's departure from the Congo.

Thanking you in advance.

A large, stylized handwritten signature in blue ink, likely belonging to Mr. Terenzio, is located on the left side of the page.

A handwritten signature in blue ink, identified as D. Najman, is located on the right side of the page.  
D. NAJMAN





PER 250/2  
20-01

7 October 1963

1. In continuation of my letter dated 2 October 1963 on the above subject.

2. As a result of a conference which was held this morning in my Office with Mr. Pichler, Mr. Najman and members of my staff, we came to the conclusion that in order to implement the facilities to the UNESCO teachers that had been agreed to in my memorandum mentioned above, certain details have to be worked out by the UNESCO Mission in conjunction with Mr. Pichler before we can take any action.

by the UNESCO Mission  
can take any action.

*Copy Howard*

OCT 8 1963

## ACTION

cc: Chief Finance Officer  
Chief PX Officer  
Chief, Purchasing and Supply Section  
Chief, Audit and Inspection Service  
Chief of Civilian Personnel

TO: ~~CHIEF~~ 23  
1  
2 Pichler  
3  
☐ - Action Completed  
☐ - Acknowledged  
☐ - No Action Required  
INITIALS



2

OPERATION DES NATIONS UNIES  
AU CONGO



PER 250/2

UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

OCT 2 1963

ACTION

2 October 1963

To : Chief of Civilian Operations ✓  
From : Chief Administrative Officer  
Subject : PX and Commissary facilities - Teachers recruited by UNESCO and employed by the Central Government.

1	✓	Done
2	✓	Completed
3	✓	Acknowledged
	✓	No Action Required
INITIALS		

Giebr 232

1. As you are aware, we had in the past given limited PX and Commissary facilities to the UNESCO teachers falling under the category of the subject under reference. But these privileges were of a temporary nature and had therefore been withdrawn at the end of June 1963.

2. In view of a series of representations that we had received from these teachers to continue the limited privileges that they had enjoyed in the past, and considering the recommendation of the Ministry of Education of the Congolese Central Government, I have again accepted the necessity to continue these privileges with effect from 15 October 1963. However, these are still being introduced as a temporary measure and are liable to be withdrawn or amended according to how the circumstances change in the future.

3. In order to introduce a measure of uniformity in the extension of these facilities to those who are not provided with ONUC pink Identity Cards, the following rules/limitations will apply:

- a) the limit to draw PX/Commissary stores is fixed at \$30.00 per month, per person; \$20.00 per month for wife and each dependent child.
- b) cigarettes will be limited to two cartons per month;
- c) no liquor will be authorized;

.../.2..

*Mr. Guehin*  
*Plan admi*  
*reorganise*

*nu*  
*37/10*



- d) sales will be made in bulk, it being the responsibility of the group to get the articles dispatched to their colleagues in the interior. In this connection, however, the services and help of the ONUC Administrative Officer posted in the province can be made use of.
4. Finally, in view of the coupon system, it will be appreciated that the payment by the UNESCO teachers in question will only be accepted in hard currency.
5. It will be appreciated if the above is brought to the notice of the UNESCO teachers wherever they are servicing in the Congo.
6. All previous instructions on the subject are hereby cancelled.



cc: Chief Finance Officer  
Chief PX Officer  
Chief, Purchasing and Supply Section  
Chief, Audit and Inspection Service  
Chief of Civilian Personnel.



PER 200/2

cc: Mr. Carey Seward  
Mr. de Candia  
Mr. Trisciuzzi

Ref: Civops 1347/63

4 October 1963

To: Mr. P.C. Terenzio  
Chief, UNESCO Mission

From: James R. Brooks, Deputy Chief  
Civilian Operations

Subject: PX and Commissary facilities for teachers

I am pleased to advise that the Chief Administrative Officer ONUC has authorized, effective 15 October 1963, the continuation of limited privileges for use of PX and Commissary facilities to the teachers recruited by UNESCO and employed by the Congolese Central Government.

The terms and conditions of this authorization are contained in the attached memorandum dated 2 October 1963 from the Chief Administrative Officer to the Chief of Civilian Operations.

I wish to call your attention particularly to the provision that payment by the UNESCO teachers will only be accepted in hard currency. As you will understand, this is essential to protect the United Nations against the acquisition of unconvertible Congolese francs.

Will you please prepare an instruction to your administrators which will bring this authorization to the notice of the UNESCO teachers. In addition, I would appreciate the opportunity to consult with you concerning the procedure which can be utilized for ensuring that the requirement of payment in hard currency is fulfilled.



ORGANISATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS ORGANIZATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

3 October 1963

ACTION

ONUC/UNESCO/480

TO: *Giv...* 237  
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To : Mr. H. Ahmed, Chief Civilian Operations, ONUC  
From : P.C. Terenzio, Chief Unesco Mission in the Congo  
Subject: Food difficulties at Coquilhatville, Lisala, Gemena, Boende

...

May I draw your attention to the attached cable from the Unesco Representative for the former Equateur province.

During the last school-year the teachers enjoyed some PX privileges in that region. This has now been suppressed.

Can something be urgently done ?

*P.C. Terenzio*

P.C. Terenzio

this has been authorized

*...*



236 coq 60 2 1120.-

unesco onuc leo

ACTION		C.F.A.		W.H.O.		F.A.O.	
CIVILIAN MILITARY		C.R.O.	<i>pas</i>	ACC & IR		<i>UNESCO</i>	
		C.F.O.		LANGSER		W.M.O.	
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		C.G.S.					
<i>UNESCO</i>		1963 OCT -3 AM 8:12					
		O.N.U.C.					
		MILITARY RECEIPT					

*C21*

terenzio ~~xxxxxx~~ de griffon unes coq 50 attire instamment votre  
attention et celle autorites onuc sur difficultes croissantes  
ravitaillements coq lisala em.... gemena boende stop sans pain depuis  
un mois pas de sucre pas de sel stop professeurs en but difficultes  
insurmontables sans assistance px onuc vous prie intervenir  
efficacement pour maintien disposition bienveillances ravitaillements  
px coq faveur professeurs++