

UNITED NATIONS



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EXECUTIVE OFFICE OF THE SECRETARY-GENERAL
CABINET DU SECRETAIRE GENERAL

REFERENCE:

The Executive Office of the Secretary-General presents its compliments to the Permanent Mission of the People's Republic of China to the United Nations, and has the honour to request a bilateral meeting between the Secretary-General of the United Nations, His Excellency Mr. BAN Ki-moon, and the President of the People's Republic of China, His Excellency Mr. Xi Jinping, in the margins of the 21st session of the Conference of Parties to the United Nations Framework Convention on Climate Change on 30 November 2015, at Le Bourget in Paris, France.

In that regard, the Executive Office of the Secretary-General would appreciate the assistance of the Permanent Mission of the People's Republic of China to the United Nations in arranging the bilateral meeting. The point of contact for the Secretary-General's bilateral meetings is Ms. Poorti Sapatnekar, Political Affairs Officer (e-mail: sapatnekar@un.org; office phone: + 1-917-367-2396; cell phone: + 1-917-690-3632).

The Executive Office of the Secretary-General would be grateful if the Permanent Mission of the People's Republic of China to the United Nations can kindly communicate at first opportunity the name and contact information (e-mail and mobile phone number) of the focal point of the Chinese delegation for meeting arrangements to Ms. Sapatnekar.

The Executive Office of the Secretary-General avails itself of this opportunity to renew to the Permanent Mission of the People's Republic of China to the United Nations the assurances of its highest consideration.



23 November 2015



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EXECUTIVE OFFICE OF THE SECRETARY-GENERAL
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REFERENCE:

The Executive Office of the Secretary-General presents its compliments to the Permanent Mission of India to the United Nations, and has the honour to request a bilateral meeting between the Secretary-General of the United Nations, His Excellency Mr. BAN Ki-moon, and the Prime Minister of the Republic of India, His Excellency Mr. Narendra Modi, in the margins of the 21st session of the Conference of Parties to the United Nations Framework Convention on Climate Change on 30 November 2015, at le Bourget in Paris, France.

In that regard, the Executive Office of the Secretary-General would appreciate the assistance of the Permanent Mission of India to the United Nations in arranging the bilateral meeting. The point of contact for the Secretary-General's bilateral meetings is Ms. Poorti Sapatnekar, Political Affairs Officer (e-mail: sapatnekar@un.org; office phone: + 1-917-367-2396; cell phone: + 1-917-690-3632).

The Executive Office of the Secretary-General would be grateful if the Permanent Mission of India to the United Nations can kindly communicate at first opportunity the name and contact information (e-mail and cell phone number) of the focal point of the delegation of India for meeting arrangements to Ms. Sapatnekar.

The Executive Office of the Secretary-General avails itself of this opportunity to renew to the Permanent Mission of India to the United Nations the assurances of its highest consideration.

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EXECUTIVE OFFICE OF THE SECRETARY-GENERAL
CABINET DU SECRETAIRE GENERAL

REFERENCE:

The Executive Office of the Secretary-General presents its compliments to the United States Mission to the United Nations, and has the honour to request a bilateral meeting between the Secretary-General of the United Nations, His Excellency Mr. BAN Ki-moon, and the President of the United States of America, His Excellency Mr. Barack Obama, in the margins of the 21st session of the Conference of Parties to the United Nations Framework Convention on Climate Change on 30 November 2015, at Le Bourget in Paris, France.

In that regard, the Executive Office of the Secretary-General would appreciate the assistance of the United States Mission to the United Nations in arranging the bilateral meeting. The point of contact for the Secretary-General's bilateral meetings is Ms. Poorti Sapatnekar, Political Affairs Officer (e-mail: sapatnekar@un.org; office phone: + 1-917-367-2396; cell phone: +1- 917-690-3632).

The Executive Office of the Secretary-General would be grateful if the United States Mission to the United Nations can kindly communicate at first opportunity the name and contact information (e-mail and mobile phone number) of the focal point of the United States delegation for meeting arrangements to Ms. Sapatnekar.

The Executive Office of the Secretary-General avails itself of this opportunity to renew to the United States Mission to the United Nations the assurances of its highest consideration.



23 November 2015