

MIR

SECTOR I, BYUMBA

6 SEPT 1994 - 25 SEPT 1995

POLICY , INSTRUCTIONS AND STANDARD
OPERATING PROCEDURES

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EL/WG JUNE 2009

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FILE 7

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SECTOR - 1 (BYUMBA)

FILE CONTENTS - POLICIES , INSTRUCTIONS , DIRECTIVES , AND
SOPS (Contd)

NO	DATE	DOCUMENT	No of Pgs	Sig of Ops O	REMARKS
26	06 Jan 95	Policy on Leave/CTO	1	<i>[Signature]</i>	
27	13 Jan 95	Reporting of Incidents	1	<i>[Signature]</i>	
28	13 Jan 95	Driving stds & Tfc discp	3	<i>[Signature]</i>	
29	13 Jan 95	Reporting of Incidents	1	<i>[Signature]</i>	
30	20 Jan 95	Sector Policy	1	<i>[Signature]</i>	
31	27 Jan 95	FC Directive Handling of DPs	4	<i>[Signature]</i>	
32	02 Feb 95	Reporting of Incidents	1	<i>[Signature]</i>	
33	14 Feb 95	UNAMIR SOP COMMS	28	<i>[Signature]</i>	
34	20 Feb 95	Policy on Extension DDM	01	<i>[Signature]</i>	
35	21 Feb 95	LOG DIRECTIVE 01/95	05	<i>[Signature]</i>	
36	26 Feb 95	REACTION TO SITS	01	<i>[Signature]</i>	
37	15 Mar 95	Leave Policy MILOBs	01	<i>[Signature]</i>	
38	03 Mar 95	UNAMIR Holidays	01	<i>[Signature]</i>	
39	07 Mar	Interim leave Policy	04	<i>[Signature]</i>	
40	09 Mar	Standards of Conduct	03	<i>[Signature]</i>	
41	11 Mar	Fuel Accounting	11	<i>[Signature]</i>	
42	24 Mar	Report of MILOBs	02	<i>[Signature]</i>	
43	21 Mar	UNAMIR Postal	06	<i>[Signature]</i>	
44	17 Apr	HEPT REQUEST	04	<i>[Signature]</i>	
45	13 May	Use of Vch's SECTOR 1	02	<i>[Signature]</i>	
46	17 May	Directive Legal Juris	18	<i>[Signature]</i>	

SECTOR - 1 (BYUMBA)

FILE CONTENTS - POLICIES , INSTRUCTIONS , DIRECTIVES , AND
SOPs

NO	DATE	DOCUMENT	No of Pgs	Sig of Ops O	REMARKS
1	22 Aug 94	Mine And Unexploded munition sighting Questionnaire	3	4r.	
2	06 Sep 94	FC Policy Access to UNAMIR	2	4r.	
3	08 Sep 94	FC Directive Disposal Criminds	2	4r.	
4	13 Sep 94	FORMAT MILOB BRIEF	3	4r.	
5.	18 Sep 94	FC Policy Alcohol Use	2	4r.	
6.	21 Sep 94	MILOB Security Measures	2	4r.	
7.	23 Sep 94	Passport + Visa Regs	9	4r.	
8.	26 Sep 94	Policy Allocation of Vols	1	4r.	
9.	29 Sep 94	Demarcation of Milder Sectors	2	4r.	
10.	29 Sep 94	Sect Body between 1+2	2	4r.	
11.	05 Oct 94	Action by UNAMIR Open Fire.	2	4r.	
12	11 Oct 94	Status of Msn Agreement	1	4r.	
13.	16 Oct 94	Public Affairs Directive	9	4r.	
14.	16 Oct 94	Security Instrs	1	4r.	
15.	23 Oct 94	Monitoring Border Xgr	2	4r.	
16	24 Oct 94	Opdulas Milob Sec-1	2	4r.	
17	02 Nov 94	Conf Report MILOBs	6	4r.	
17A	02 Nov 94	Movement of Cdr.			
18	03 Nov 94	Legal Jurisdiction UNAMIR	19	4r.	
18A	07 Nov 94	CONDUCT, DRESS, WPN CARRIAGE	6	4r.	
19	08 Nov 94	Road Restrictions	1	4r.	
20.	09 Nov 94	Use of Flack Jacket + Helmets	1	4r.	
21	15 Nov 94	Submission of Reports	1	4r.	
22	05 Dec 94	Status UNAMIR Monthly stn	1	4r.	
23	07 Dec 94	Handing Taking over procedure	3	4r.	
24	23 Dec 94	Inventory Pers effects	1	4r.	
25	06 Jan 95	SOP for reporting Investigation 20 + Boards of Inquiries		4r.	

25A 07 Dec 94 Handling of EDP Equip. 03 4r.

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Copy No. ¹⁴ of ¹⁵UNAMIR GHANBATT 3
KIBUNGO

Rwanda

13 Sep 95

GH/060/G(OPS)

See Distribution

GHANBATT SECURITY AND
EVACUATION PLAN

Reference:

A. UNAMIR SECURITY AND EVACUATION PLAN 5000.46(Plans)
dated 14 Aug 95.

B. MAP OF RWANDA SCALE 1: 250,000.

GENERAL

1. On 6 Apr 94 after the death of the President of Rwanda and Burundi there was a genocide in Rwanda which resulted in the death of about 500,000 Rwandese who were mainly Tutsis. This genocide resulted in a Civil War which ended in the defeat of the government forces and the displacement of about 1.5 Mtus.

2. The present government of Rwanda is a government of National Unity supported by an Army and Gendarmes who are mainly Tutsis. There are also about 1.8 million displaced people who are scattered in the neighbouring countries of Tanzania, Burundi and Zaire. These displaced people wish to come back to the country and in addition to that their host countries also wish to repatriate them for economic and security reasons..

THREAT

3. The threat to UNAMIR could be External or Internal. Since the presence of UNAMIR is of assistance to Rwanda, it is considered that the most likely threat could come from outside and may be from the Ex-Forces of Army of Rwanda (Ex-FAR).

4. In this regard it is likely that the Ex-FAR may start insurgence activities from their bases in the neighbouring countries with the view of achieving the following:

- a. To establish bases in the Hutu dominated areas.
- b. Gradual infiltration into urban areas especially with the aim of stretching government resources and the security forces to facilitate the conduct of small scale conventional

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operations by the Ex-FAR.

c. The large scale decisive conventional operations to reach the desired political objective.

5. With the above in mind it is assumed that the threat could manifest itself through three states as follows:

a. Low Level Threat. The threat at this level may take three forms as follows:

(1) Insurgent Activities. This is the preliminary phase and may take the form of strikes and civil disobedience acts. In general it will be the disturbance of law and order.

(2) Insecurity. The government and people of Rwanda, the RPA or Ex-FAR may decide to be hostile to UNAMIR thereby creating a state of insecurity. This may necessitate the move of UNAMIR personnel and curfew may be imposed.

(3) Threat to UNAMIR Personnel and Property. The inflicting of damage to property and injury of UNAMIR personnel may take place. This could be a planned or mistaken action. It could however become persistent and therefore develop into a serious threat.

(4) Intentions. At this level it will be difficult to determine the intentions towards UNAMIR.

b. Medium Level. The following may occur at this level:

(1) Insurgency Activities. A pattern of insurgency activities may be found at this level. The occurrence of hostile activities increases resulting in a confrontation between the RPA and the insurgents.

(2) Insecurity. The government and people may become uncooperative resulting in obstructive and hostile behaviour. Movement may be impeded, humanitarian activities obstructed resulting in increased security commitment of UNAMIR formed troops.

(3) Threat to UNAMIR. Threat to UNAMIR personnel increases confirming the threat to UNAMIR.

(4) Intention. Hostile intention towards UNAMIR is now confirmed.

c. High Level Threat. The following may characterize this level of threat:

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(1) Insurgency Activities. Hostile activities may be well co-ordinated, widespread and intensified. There may be small scale conventional activities between the opposing forces.

(2) Insecurity. The government may become ineffective resulting in restricted movement and humanitarian activities may be halted. The security commitment of UNAMIR may increase significantly.

(3) Threat to UNAMIR. The threat becomes critical and frequency of incidents against UNAMIR increases. This deteriorated situation may halt UNAMIR operations.

(4) Intentions. The hostile intention to destabilize UNAMIR is confirmed.

SECURITY STAGES

6. This stage is broken down into 5 stages and the activity of GHANBATT will be as follows:

a. Normal Stage. Movement between 2300 hrs and 0500 hrs may be restricted. Movement between these moments will be authorised by GHANBATT Ops only.

7. Alert Stage (General). On declaration of this Stage the following will take place.

a. All civilian personnel in the Sector will fall back to Kibungo and will be evacuated to Kigali on order.

b. OC GHANCOY 1 will standby to receive reinforcement when nec.

c. All Ranks are to remain alert and be prepared to be disengaged.

d. All movement to and from Kibungo must be cleared with the Ops Cell.

e. All Ranks will remain alert and wpns will be carried at all times.

f. As the situation deteriorates action will be taken as follows:

(1) Alert Stage 1 (Low Level Threat). Under this condition the following will be undertaken:

(a) All civil staff in Sector to be on Unit net.

(b) Movement is restricted between 1800 and 0600

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hrs and VIP visit postponed.

(2) Alert Stage 2 (Medium Level Threat). The following will be undertaken:

- (a) Withdrawal of all civilians to Sector HQ.
- (b) OC GHANCOY 1 to standby to provide reinforcement to other Sectors on order.
- (3) Movement is restricted between 1900 to 0600 hrs and VIP visit postponed.

(3) Alert Stage 3 (High Level Threat). The following will be undertaken under this stage:

- (a) All operations in Sector may be halted except emergency operations.
- (b) GHANCOY 1 to standby to provide reinforcement on order.
- (c) All civilians and NGOs available to be evacuated to Kigali under maximum security.
- (d) GHANCOY 1 to prepare to undertake other tasks on order.
- (e) Movement is restricted to essential services only and VIP visits cancelled.

8. Disengagement Stage. At this stage GHANCOY Ops Cell may order withdrawal from Sector to Kigali on orders from UNAMIR HQ. Destruction of non-essential stores may be ordered at this stage.

9. Consolidation Stage. At this stage GHANCOY 1 & 2 will link up and come under the command of CO GHANBATT. All activities of GHANBATT will now be controlled from Ops Cell GHANBATT HQ.

10. Evacuation Stage. Details of this will be issued based on the situation. All Ranks will be ready to move within one hour.

11. Protection. GHANBATT will provide the following with protection until withdrawal from Sector 2.

- a. UNHRFO, UNHCR, UNCIVPOL and other UN agencies.
- b. Contractors including BRSC.
- c. Any other person under UN protection.
- d. NGOs if possible (NGOs to take note of this during the

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briefing). List of personnel as at 31 Aug 95 is at annex A.

12. Caution. It is to be noted that the escalation of hostile activities may be so rapid as to be impossible to be classified into stages. All Ranks, MILOBS and civilian personnel of various organisations are to respond promptly to all instructions from GHANBATT.

13. Change in Security Stage. Any changes in the security stage will be communicated to all by the fastest means possible.

CO-ORDINATING INSTRUCTIONS

14. Evacuation destinations (Outside Rwanda) are as follows:

a. Planned - Kabale and Kampala in Uganda. Nairobi in Kenya.

b. Alternative - Areas of Nyamahale and Kanazi in Tanzania.

c. Contingency destinations are as follows:

(1) Goma in Zaire.

(2) Bukavu in Zaire.

(3) Cibitoke or Bujumbura in Burundi.

15. Reporting. Normal SITREPS to be submitted as per existing timings. Any unusual activity to be reported without delay to the Ops Cell.

16. Frequent rehearsal of Alarm Schemes.

17. Training of All Ranks in MT ambush and contact ambush drills by OCs GHANCOY 1 & 2 immediately on receipt of these instructions.

18. All Ranks are to be revised on Operation Plans NIKE, HECTOR and JASON attached as annexes B, C and D respectively.

19. Withdrawal Routes. Kibungo - Kigali. MIO to recce all withdrawal routes and submit report to Ops Cell by 20 Sep 95. Routes to be recce indicated below:

a. Kigali - Byumba - Kabale.

b. Kigali - Kibungo - Rusumo - Nyamahale.

20. Reception point for GHANCOY 1 - Road Bend GR 154843.

21. Reception point for MILOBS from Byumba - Cross Road junction

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GR 048856.

22. Assy Pts. The following are the assy pts for civilian personnel.

- a. UNHCR.
- b. UNDP HQ.
- c. BMS Building.
- d. Hotel Meridian.
- c. Trafipro.
- e. Amahoro Complex.
- g. Regional Stadium for the local staff.

23. Safe Areas in Kigali are as follows:

- a. Amahoro Hotel.
- b. UNAMIR Transit Camp.
- c. UNICEF building.
- d. Chez Lando Hotel.
- e. Kigali International Airport.
- f. TRAFIPRO.

24. All emergency assistance required by civilian personnel may be sent to GHANCOY 1 and should contain the following:

- a. What type of emergency, that is activity taking place.
- b. Assistance required.

SERVICE SUPPORT

25. LOGO is to maintain the present level of compo and water reserves as authorised by UNAMIR HQ.

26. LOGO to submit admin instructions to support this plan to Ops Cell by 25 Sep 95 to include plan to receive and sp re-enforcement.

MEDICAL

27. Present medical facilities will be maintained until otherwise directed. All Ranks are however to continue to carry

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field dressing at all times.

COMD AND SIGNAL


28. Present comm facilities will be maintained until the interference of comm escalates or supported.

29. BSO is to issue anticipated comm instrs by 25 Sep 95 to cater for all stages of this plan.

30. Present Chain of Comd will be maintained until GHANCOY 1 withdraw to Kigali. On arrival in Kigali GHANCOY 1 & 2 will come under the Comd of CO GHANBATT.

ACKNOWLEDGEMENT

31. Ack.


SK ADETI
Maj
for Commanding Officer

Annexures:

- A. List of UN and NGO Personnel.
- B. Ops Plan NIKE.
- C. Ops Plan HECTOR.
- D. Ops Plan JASON.
- E. Status of MILOBs

Distribution:

External:

Information:

UNAMIR HQ (OPS)
ARMY HQ
MILOBs Sector 2
UN Agencies

Internal:

Action:

Ops Cell

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ANNEX A TO
GH3/D60/G(OPS)
DATED 12 SEP 95

LIST OF UN AND NGO PERSONNEL

Srl	Name	Nationality	Residence	Remarks
1.	<u>INTERNATIONAL MEDICAL CORPS</u>			
a.	Lea Svedeen	American	Kibungo	
b.	Loma Masingila	Kenyan		
c.	Dr Martin Ngokion	Congolese		
d.	Christa Lonneville	Belgian		
2.	<u>INTERNATIONAL COMMITTEE OF THE RED CROSS</u>			
a.	Jarvis, Dabyelle Marie	-	Kibungo	
b.	Jeanneret, Martine	-	Kibungo	
c.	Emery, Jean-Charles	-	Kibungo	
d.	Sandoz, Jean-Christophe	-	Kibungo	
e.	Giambonini, Monica	-	Kibungo	
f.	Bodaghi, Bardia	-	Kibungo	
3.	<u>INTERNATIONAL RESCUE COMMITTEE</u>			
a.	Ganesh Ratbasamy	-	Kibungo	
b.	Amina Issa Mohamed	-	Kibungo	
c.	Tim Schmaiz	-	Kibungo	
d.	Linnet Onyango	-	Kibungo	
e.	Getachew Teklu	-	Kibungo	
f.	Ben Mwongera	-	Kibungo	

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ANNEX B TO
GH3/003/G(OPS)
DATED 13 SEP 95

OPS PLAN NIKE1. PLAN NIKE GREEN

- a. Normal Activities. Continue with normal activity.
- b. Recce. Confirmatory recce to be carried out on routes including alternatives to all locations identified for use under NIKE YELLOW and RED.
- c. Protected Pers. All protected pers incl MILOBs are to be briefed on procedures to be followed under NIKE YELLOW and RED.

2. PLAN NIKE YELLOW. Withdrawal to Safe Areas as follows:

- a. NIKE YELLOW ALFA. Mov of pers on escort duties to be restricted.
- b. Protected Personnel. May be withdrawn to Safe Areas on a voluntary basis only.
- c. Fixed Installations. Fixed Installations will be listed and the level of security to be accorded each will be indicated.
- d. MILOB Withdrawal. As per Annex E.
- e. Movement.
 - (1) Min number of vehs in a convoy is four.
 - (2) Min protection for a convoy or a packet is one section.
 - (3) Movement off main Supply Route (MSR) only when absolutely nec.
 - (4) All convoys will have guaranteed comm.
 - (5) Night movement may be undertaken only when absolutely necessary.
- f. Administration.
 - (1) Combat Supplies. 7 x days supplies as first line will be maint.

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(2) Stockpiling. Further 7 x days combat ration at Coy level.

(3) Destr. In accordance with ops Plans HECTOR and JASON.

(4) Leave. Restricted to compassionate cases only.

(5) Alcohol. No alcohol will be consumed when on NIKE YELLOW or RED.

3. PLAN NIKE RED. When the Unit is NIKE RED the following will prevail:

a. Recce. Further recce of locations/routes for use under plans HECTOR and JASON will be carried out.

b. Protected Personnel. The Unit will plan to escort protected personnel to Kigali or neighbouring country as may be ordered by HQ UNAMIR.

c. Movement.

(1) Min convoy - 8 x vehicles.

(2) Min protection - 2 Sections per convoy or packet.

(3) No movement off MSR.

(4) All convoys or packets have guaranteed comm.

(5) No movement at night.

d. Administration.

(1) No leave to be granted.

(2) All personnel will wear ballistic protective equipment and headgear when issued.

B - 2

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ANNEX C TO
GH3/003/G(OPS)
DATED 13 SEP 95

OPS PLAN HECTOR1. PLANS HECTOR GREEN

a. Recce. Confirmatory recce of loc and routes for use under HECTOR YELLOW and RED.

b. Admin of Rft Troops. Be prep to administer one platoon consisting of:

- (1) Recce Party - 5
- (2) Advance party - 5
- (3) Main Body - 20
- (4) 5 Vehicles.

c. Prep of Own Troops. Be prep to rft another Sector as fols:

- (1) NTM
 - (a) Recce Party - 6 Hrs NTM
 - (b) Advance Party - 12 Hrs NTM
 - (c) Main Body - 18 Hrs NTM
- (2) Eqpt. Fully eqpt and sealed for 7days Ops.
- (3) Combat Supplies. Self contained for 3 days.

2. PLAN HECTOR YELLOW

a. Recce. Further recce if nec.

b. Prep for Rft. If ordered to rft another Sector/Sub-Sector, reduce NTM to:

- (1) HECTOR YELLOW ALFA
 - (a) Recce Party - Move immediately.
 - (b) Advance Party - 6 hrs.
 - (c) Main Body - 24 hrs.

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(2) HECTOR YELLOW BRAVO

(a) Advance party - Move immediately.

(b) Main Body - 12 hrs.

(3) HECTOR YELLOW CHARLIEc. Reception Arrangements

(1) Issue verbal orders on arrival of Recce Party.

(2) Appoint LO.

(3) Provide guides.

(4) Coord incl electronic eqpts.

(5) Prep accn.

(6) Coord admin sp.

3. PLAN HECTOR RED

a. GHANCOY 1 or 2 will deploy Main Body immediately if ordered to reinforce another sector.

b. Reception Arrangements if receiving rfts:

(1) Issue confirmatory orders.

(2) Coord arrangements.

(3) Arrange admin sp as reqd.

C - 2

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ANNEX D TO
GH3/003/G(OPS)
DATED 13 SEP 95

OPS PLAN JASON

1. PLAN JASON GREEN. Normal ops may continue as feasible.
 - a. CO GHANBATT will:
 - (1) Prepare GHANCOY for Ops Plan JASON activation.
 - (2) Brief all pers to incl:
 - (a) Threat.
 - (b) Safe Areas.
 - (c) Destruction Plan.
 - (d) Comm Plan.
 - (e) Log Plan.
 - (f) Mov Plan.
 - (3) Provide UNAMIR HQ with updated list on Protected Personnel if/when deployed to Safe Areas.
 - (a) Names and parent organisation.
 - (b) Locations.
 - (c) Medical Condition.
 - (d) Aval tpt.
 - (e) Store and Eqpt.
 - (f) Capability for self sufficiency.
 - (g) Intentions.
 - (4) Prepare to escort protected pers to Kigali.
2. PLAN JASON YELLOW. It is staged as follows:
 - a. JASON YELLOW ALFA. Wdr to Kigali. On receipt of Code "JASON YELLOW ALFA".
 - (1) GHANCOY 2 Protected Persons will marshall into Safe Areas. Contact will be made with Zone Warden, Maj

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- (1) Reduction of KP resp by Security Force to min.
- (2) Centralisation of UN personnel in one loc.
- (3) Provision of transitional security at KIA for final evac flights.
- (4) Route recce for land evacuation route.
- (5) Escort of remaining UN personnel to KIA by Security Forces.
- (6) Evacuation of UN presence less Security Forces.

b Phase 2. Evac by road of Security Forces to consist of the fol:

- (1) Centralisation of Security Force.
- (2) Desp of recce elms incl Engr Liaison Det.
- (3) Clearing of Route, if reqd.
- (4) Route Security.
- (5) Rd mov to neighbouring country.

D - 3

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MM Singh, to facilitate movement.

(2) Briefing and prep for move to Kigali using rehearsed wdr plan/routes.

(3) Await detailed Instrs from UNAMIR HQ.

(4) Non essentials will be prep for destruction.

(5) Route clearance and Security carried out.

(6) Destr non-essentials before departure.

(7) Move to Kigali.

(8) Arrival procedures (Kigali).

(a) Estb perimeter defence.

(b) Coord return of protected pers to parent org with Zone Warden.

(c) RRF to take over local def from Sector 1 Commander.

(d) Ops Offr and Logo to list non-essential stores and manifest for evac under YELLOW BRAVO.

(e) Ops Offr and Logo to identify important stores for evac.

(f) Ops Offr and Logo to identify non-essential stores for destr.

b. JASON YELLOW BRAVO. Prelim Evac.

c. JASON YELLOW CHARLIE. Force level will be reduced to min consistent with the maint of UN presence. When ordered:

(1) All remaining non-essential eqpt will be destroyed.

(2) All eqpt which cannot be evac within remaining air/veh lift avail will be destr.

(3) GHANCOY will evac as ordered by UNAMIR HQ.

3. PLAN JASON RED. Executive Order to evac Rwanda will be conducted in 2 Phases:

a. Phase 1. Evac of remaining presence via KIA to consist of fol:

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UN SECRET

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Rwanda

25 Sep 95

GH3/002/G

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COMMUNICATION INSTRUCTIONS
GHANBATT SECURITY AND EVACUATION PLANReferences:

- A. UNAMIR SECURITY AND EVACUATION PLANS 5000.46 (PLAN)
dated 14 Aug 95.
- B. GHANBATT SECURITY AND EVACUATION PLAN GH3/060/G(OPS)
dated 13 Sep 95.

GENERAL

1. The threat to UNAMIR covered in references A and B will require good communication to facilitate the initiation of the desired reaction. The existing HF, VHF and V-Satellite Comms will be employed with varied emphasis depending on the security stage.

NORMAL STAGE

2. During this stage normal communication security will be maintained. Fol comms will continue to be maintained:

- a. VHF net link to UNAMIR HQ.
- b. HF back-up net to UNAMIR HQ.
- c. V-Satellite facilities for the telephones and FAX.
- d. HF link to GHANCOY 2.
- e. All NGOs to remain on their operating channel.
- f. All appr holders to remain on Channel 1 while at the HQ and to switch to Channel 3 when moving out of the HQ.

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UN SECRET

UN SECRET

- g. Rear link to Ghana.

ALERT STAGE 1 (LOW LEVEL THREAT)

3. On the declaration of this stage, the fol steps must be taken:
- a. All NGOs to establish comms on the sector Channel (Channel 3) with GOLF ZERO
 - b. All Offrs on CO's command net to be on the sector Channel.
 - c. All low level priority messages to be on Channel 1, after obtaining permission from GOLF ZERO
 - d. Rft troops to establish comms on sector Channel.

ALERT STAGE 2 (MEDIUM LEVEL THREAT)

4. The Communication remains unchanged as in Alert Stage 1.

ALERT STAGE 3 (HIGH LEVEL THREAT)

5. The Communication remains as per srl 4 in addition to following:
- a. GHANCOY 1 and 2 to remain linked by HF, V-Satellite and VHF.
 - b. GHANCOY 2 to monitor sector Channel.
 - c. All NGOs, MILOBS and Appt Holders to remain on sector Channel.
 - d. Transmissions to be restricted to only operational issues.

DISENGAGEMENT STAGE

6. The fol to be maintained during this stage:
- a. All to remain on sector channel.
 - b. The CO, OPO, OC GHANCOY 1 and GHANCOY 2 to be linked on HF Net.
 - c. V-Satellite equipment, VHF repeater and HF base stations to be at 6 hrs notice to close down.
 - d. Rear link to Accra to be at 6 hrs notice to close down and be relocated.

CONSOLIDATION STAGE

7. During this stage the fol takes place:

- a. V-Satellite eqpt, VHF repeaters and HF base stations close down.
- b. GHANCOY 1 and 2 to be on sector Channel.
- c. Base stations and repeaters to be relocated at safe areas.
- d. Key Appt Holders issued man packed HF radios.

EVACUATION

8. The evacuation stage will entail the fol:

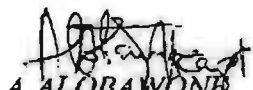
- a. HF will be primary means of communication.
- b. Close down of all VHF Communications.
- c. Handing over of all UN Communication equipment.
- d. Additional details to be based on the situation.

CONCLUSION

9. The UN Comms equipment is insecured and must only handle unclassified information. All are advised to despatch classified messages by hand.

10. Note that strict radio discipline must be maintained at all times. Radio watch by all stations and adherence to prescribed procedures is mandatory.

11. In the event of interference of Comms all are to contact GOLF ZERO for necessary instructions.


A ALOBAWONE
Capt
for Commanding Officer

UN SECRET

*Distribution:**External:**Information:*

UNAMIR HQ (OPS)
ARMY HQ
MILOBS SECTOR 2A
MILOBS SECTOR 2B
UN AGENCIES

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1
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5 - 6

*Internal:**Action:*

Ops Cell
Logo
GHANCOY 1
GHANCOY 2
File
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25/09 '95 13:10

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UNAMIR GH 2

--- NIBATT HQ

001

UN RESTRICTED

TO : MILOB SECTOR 2A (ATTN OPS OFFR) GH3/060/G(OPS)
MILOB SECTOR 2B

FROM : GHANCOY 1

DATE : 25 Sep 95

SUBJECT : GHANBATT SECURITY AND EVAC PLAN

Reference:

A. GH3/060/G(OPS) dated 13 Sep 95.

1. Grateful bring the contents of ref A to the attention of all officers.
2. Any observations/comments should forwarded as soon as possible.
3. Treat as urgent.

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U N S E C R E T

ANNEX E TO
GH3/003/G(OPS)
DATED 7 SEP 95
12

STATUS OF MILOBSGeneral

1. MILOBS have Special Status under UN Convention herein they are defined as "experts". Because they are unarmed their security will be safeguarded by the CO GHANBATT.

MILOB Withdrawal.

2. MILOBS will adhere to Op NIKE SAMs.

3. Reception and administration for them will be considered by CO GHANBATT.

4. They may be given military tasks in the AOR under NIKE and YELLOW provided:

a. They are not sent to the site of known or suspected threat.

b. They travel as a minimum party of six in two vehicles.

c. They must have guaranteed communications.

5. They may not be given military tasks in the AOR under NIKE RED without the specific authority of the Force Commander.

E - 1

U N S E C R E T

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UNITED NATIONS ASSISTANCE MISSION FOR RWANDA
UNAMIR

FAX OUT NO:

PAGE 1 OF 5

TO: SECTOR OPS O DUTY OPS O, MILOB DUTY O	FROM: SO2 G3 AIR
PREFIX NO:	DATE: 17 APR 95
ATTN: OPS O	PHONE: 11161
FAX NO:	FAX NO: <i>W. P. Sundman</i>
INFO:	DRAFTER: WG SUNDMAN, MAJ FILE REF: 3000.1/ADMIN/2
INTERNAL DIST:	
SUBJECT: HELICOPTER REQUESTS AND PAX MANIFESTS	
REFERENCE:	

1. UNAMIR has been directed to implement the manifesting of passengers that travel in UNAMIR helicopters. Enclosed is a revised AIR TASK REQUEST FORM, UNAMIR HELICOPTER PROGRAMME AND UNAMIR HELICOPTER PASSENGER LIST.

2. The following AIR TASK points will be discussed at UNAMIR OPS Officer meeting on 18 Apr 95:

a. The revised AIR TASK FORM should be submitted 48 hours or more in advance of the requested helicopter tasking. Late submissions risk not being actioned when requested.

b. By 1200 hours the day before the flight, AIR TASKS should be consolidated into the UNAMIR HELICOPTER PROGRAMME. Changes to your requested tasking may be required to assist other users of the helicopters.

c. By 1800 hours, sector Ops Os should receive by fax, a copy of the UNAMIR HELICOPTER and PASSENGER programmes.

d. After 1700 hrs daily, UNAMIR (ext 11150) and MILOB (11060) duty officers may be contacted to confirm latest changes.

e. New passengers are either to phone AIR OPS (ext 11161) or appropriate duty officers. Passengers not manifested will not be picked up by the helicopter.

3. Request your comments on the forms and above helicopter tasking procedures at the UNAMIR OPS Officer meeting.

Sect Cdr *[Signature]* 20/4

Ops Off *[Signature]* 20/04

Sir,
We will wait for the min of this
Conf or follow up letter for procedure
to be followed now.

AIR TASK REQUEST FORM (18 APR 95)

1. IDENTITY OF APPLICANT

- A. Name.
B. Branch or Section.
C. Location, Building, Room Number.
D. Telephone Number or method of Contact.

2. FLIGHT REQUEST

- A. Number of helicopter(s).
B. Date for Pick Up (PUP).
C. Pick Up Point(s) (PUP). D. Drop of Point(s) (DOP)

FROM (1)
TIME

TO (1)
TIME

FROM (2)
TIME

TO (2)
TIME

E. Passengers. (UNID NUMBER, NAME)

- | | |
|-----|-----|
| (1) | (5) |
| (2) | (6) |
| (3) | (7) |
| (4) | |

- F. Freight (weight).
G. Type and duration of Task.
H. Special Instructions or Information.
I. Telephone or Call Sign at PUP or DOP if available.

3. AUTHORIZING AGENT _____ APPOINTMENT _____
DATE:

4. RECOMMENDATION BY SO2 G3(Air). _____
Signature SO2 G3(Air)

5. FLIGHT AUTHORIZED

Comments: _____

This mission request is a valid
operational requirement and
meets the UNAMIR mission mandate.
FC Through DCOS Ops _____

Comments: _____

This mission meets UNAMIR
requirements and is cost
approved.
CAO through AirOps _____

UNAMIR HELICOPTER PAX LIST

TUESDAY, 18 APR 95

SERIAL	ETD	ROUTING	PAX REMARKS	TOTAL PAX
1	0630	KIG - KIB	MR TROMBATORE +2	3
	0705	MUT - KIG	2 TUNBAT	5
	0740	KIB - KIG	1 MALI	3
	0805	KAM - KIG	2 ETHIOBAT	5
	0830	GIK - KIG	CAPT SIAME	6
	0845	BUT - KIG	1 SENBAT	7
	1500	KIG - BUT	7 OPS Os AS ABOVE	7
	1535	BUT - GIK		6
	1550	GIK - KIG	MAJ CUTHBERT BROWN	5
	1615	KAM - KIB		3
	1640	KIB - MUT	MR TROMBATORE +2	5
	1705	MUT - KIG		4
2	0915	KIG-RIL-KBG	DFC, ADC, AMA	3
	1300	KIG-NYG-KIG	BMS-CMDR TESFAYE(M1956), MS L IBRAHM	2
3	0735	KIB - KIG	LCOL BASHA	1
	0930	KIG - GIK	MAJ CUTHBERT-BROWN	1
	1005	GIK - GIK	4 MILOB RECCE	4
	1135	KEBHIO - KIG	CAPT PAGE + 3 REPORTERS	4
4	800	KIG - BUT	MAJ MUSTAFIZ (M8059) +100KG	1
	0835	KIG-BUT-KIBEHO	CAPT PAGE + 3 REPORTERS	5
	1130	KIG - KBG	COL MOEEH, LCOL BASHA, LCOL FOX, LCDR KEITOK	3
	1435?	KBG - KIG	DFC, ADC, AMA	3
		KBG - KIG	COL MOEEH, LCOL BASHA, LCOL FOX, LCDR KEITOK	7
	1455?	KIG - KIB	LCOL BASHA	1

DIST: UNAMIR OPS, MILOB OPS, AIR SVC, CA HEL, G3 AIR (5)

UNAMIR HELICOPTER PROGRAMME

TUESDAY, 18 APR 95

GIKONGORO - helicopter landing area is temporarily relocated to MURAMBI (GRID 516 292) until THURSDAY 20 APR 95.

SERIAL	ETD	ETA	ROUTING	PAX REMARKS	TOTAL PAX	AIR TASK#
1	0630	0700	KIG - MUT	3 PCIU	3	3
	0705	0735	MUT - KIB	2 TUNBAT	5	2
	0740	0800	KIB - KAM	1 MALI	3	2
	0805	0825	KAM - GIK	2 ETHIOBAT	5	2
	0830	0840	GIK - BUT	1 ZAMBAT	6	2
	0845	0915	BUT - KIG	1 SENBAT	7	2
	1500	1530	KIG - BUT	7 OPS O	7	2
	1535	1545	BUT - GIK		6	2
	1550	1610	GIK - KAM	1 MP	6	2.6
	1615	1635	KAM - KIB		4	2
	1640	1700	KIB - MUT	3 PICU	6	2.3
	1705	1740	MUT - KIG		4	2
2	0915	0925	KIG - RIL	3 DFC	3	4
	?		RIL - KBG	3 DFC	3	4
		1200	KBG - KIG	POS		
	1300	1325	KIG - NYG	2 BMS	2	8
	1530	1555	NYG - KIG	2 BMS	2	8
3	0700	0730	KIG - KIB	200 KG BREAD		12
	0735	0805	KIB - KIG	1 MILOB	1	11
	0930	1000	KIG - GIK	1 MP	1	6
	1005	1115	GIK - GIK	4 MILOB RECCE	4	5
	1120	1130	GIK - Kibeho	POS		
	1135	1215	KIBEHO - KIG	4 PAO	4	7
4	800	0830	KIG - BUT	4 PAO, 1 MILOB +100KG	5	7.9
	0835	0845	BUT - KIBEHO		4	7
	0850	0930	KIBEHO - KIG	POS		
	1130	1145	KIG - KBG	4 GHANBAT OFFR	4	12
	1150	1205	KBG - KIG	POS		
	1415	1430?	KIG - KBG	POS		
	1435	1450	KBG - KIG	3 DFC, 4 GHANBAT OFFR	7	4.12
	1455	1525	KIG - KIB	1 GHANBAT	1	
	1530	1600	KIB - KIG	POS		

DIST: UNAMIR OPS, MILOB OPS, AIR SVC, CA HEL, RP LO, G3 AIR (6)



MILOB GP HQ

TO: Distribution List

FROM: MILOB GP HQ // OPS //

DATE: 14 Feb 95

REF: 5000.7 (PLANS) 13 FEB 95

SUBJECT: UNAMIR SOP PAR 6 COMMUNICATIONS

1. SUBJECT SOPS ARE ATTACHED FOR USE BY ALL MILOB
SECTOR HQS

[Signature]

Anoshkine
LCol
SOO

Distribution List

MILOB SECTOR 1

2
3
4A
4B
4C
5
6

Secd Cdr *[Signature]* 14/2

Ops Officer *[Signature]* 14/2

Sir
✓ 1. Certain Extracts for
Duty Room.
✓ 2. Procedure for demand of comm eqpt. Sec 6.
OK. 14/2. B/F 15/2. me.



C3

File No 5000.7 (PLANS)

To: DISTRIBUTION LIST

From: G3 PLANS *[Signature]*

Date: 13 Feb 95

Subject: UNAMIR FORCE SOPs

[Handwritten signature]

1. Please find enclosed a copy of the UNAMIR SOP Part 6 - Communications.
2. Please ensure that amendments are made to your copy of the UNAMIR SOP.

Enclosure: 1

Distribution List: COPY No.

MA TO FC	1
MA TO DFC	5
COS	8
G3 OPS	10
G4	18
G1/CMPO	15
MILOB GP HQ	31
AUSMED	84
CAO	99

500-3
inform
all sub
copy to each.
[Signature]

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AMENDMENT RECORD SHEET

[illegible]

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5 - ENGINEERING OPERATIONS	1 - 2 - 3 - 4 - 5 - ANNEX A ANNEX B ANNEX C ANNEX D ANNEX E ANNEX F ANNEX G ANNEX H ANNEX I ANNEX J ANNEX K ANNEX L	ORGANIZATION MINE AWARENESS MINE RESPONSIBILITY PROCEDURES FOR CONTRACT ENGINEER SUPPORT REQUESTS AND REPORTS ENGINEER REQUEST ENGINEER TERRAIN REPORT ENGINEER ROAD REPORT LOCAL RESOURCES REPORT ENGINEER BRIDGE REPORT ENGINEER DEMOLITIONS REPORT ROUTINE MINE/UXO INCIDENT REPORT UNAMIR MINEFIELD/MUNITIONS DUMP RECCE REPORT UNAMIR MINEFIELD/MUNITIONS DUMP CLEARANCE REPORT ENGINEER CASUALTY REPORT EOD TASKING FORM ENGINEERING SITREP	G3 ENGR
6 - COMMUNICATIONS	1 - 2 - 3 - 4 - 5 - 6 - ANNEX A ANNEX B ANNEX C ANNEX D ANNEX E ANNEX F	ORGANIZATION RADIO COMMS TEL COMMS HARDCOPY MESSAGE COMMUNICATION SECURITY MISCELLANEOUS UNAMIR COMM LINKS FORCE COMMAND NET VOICE PROCEDURE UNAMIR TELEPHONE SYSTEM MESSAGE FORM MESSAGE HANDLING PROCEDURES	G6/FSO
7 - MEDICAL	1 - 2 - 3 - 4 - 5 - 6 -	COMMAND AND CONTROL RESPONSIBILITIES OF KEY PERS REPORTS AND RETURNS FUNCTIONING OF THE MED BR OP ROOM EVACUATION AND REPATRIATION HEALTH LOGISTICS	FMO

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UNAMIR SOPS

PART SIX

COMMUNICATION

SECTION 1 -	ORGANIZATION
SECTION 2 -	RADIO COMMS
SECTION 3 -	TEL COMMS
SECTION 4 -	HARDCOPY MESSAGE
SECTION 5 -	COMMUNICATION SECURITY
SECTION 6 -	MISCELLANEOUS
ANNEX A -	UNAMIR COMMS LINKS
ANNEX B -	FORCE COMMAND NET
ANNEX C -	VOICE PROCEDURE AIDE-MEMOIRE
ANNEX D -	UNAMIR TELEPHONE SYSTEM
ANNEX E -	MESSAGE FORM
ANNEX F -	MESSAGE HANDLING PROCEDURES

PART 6 - COMMUNICATION

SECTION 1 - ORGANIZATION

AIM

1. The aim of this SOP is to coordinate the economical employment of all UNAMIR communication assets and to familiarize all UNAMIR staff with existing comms facilities and operating procedures.

SCOPE

2. This SOP describes the communication support required for the different levels of Command and Control within UNAMIR. It also outlines the organizations, procedures and reports that are integral in maintaining effective communication.

ORGANIZATION AND RESPONSIBILITY

3. The comm support to UNAMIR is provided by UN FIELD SERVICES COMMS SECTION and UNAMIR FORCE SIGNAL UNIT. This support is coordinated by the CHIEF COMMUNICATIONS OFFICER (CCO) and the FORCE SIGNAL OFFICER (FSO).

4. Duties

a. Chief Communications Officer

(1) Develop and implement a communications plan for provision of a communication network relevant to the operational needs of 8000 military and civilian personnel deployed in different sectors of the country, utilizing 6 different communications systems.

(2) Supervise the following sub-units which are staffed by 32 specialist technical personnel and 14 local staff and provide communications, electricity and other types of support to the UNAMIR mission:

(a) Radio Workshop. Installation, maintenance and operation of equipment in support of 22 active VHF networks, 1000 GP 300, 75 Fixed Base Stations, and 35 Repeaters spread over the entire country.

(b) Satellite Communications. Installation, maintenance and operation of 11 INTELSAT, 8 VSAT satellite terminals, 25 INMARSAT terminals and 20 Rural telephone links; tower erection and antenna installation.

6-1-1

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(c) Communication Centres. Staffed continuously on 24/365 rotating shifts.

(d) Special Equipment Unit. Installation and maintenance of fax and photocopy machines in UNAMIR offices

(e) Stores and Inventory Unit. Receiving and inspection; inventory control; stores management.

(3) Management and Administration. Office administration; liaison with local Government Authorities; procurement and property control; fiscal control.

b. Force Signal Officer

(1) Coordination of all military communication in UNAMIR.

(2) Ensuring that comm equipment of formed units are kept at acceptable levels.

(3) Provision of Signal Despatch Service within UNAMIR AOR.

(4) Manning all comm equipment in UNAMIR OPS Room and all Formed Units Rear Links to UNAMIR HQ.

LEVEL OF COMM

5. The four levels of comm are:

a. UNAMIR HQ to Higher. Comms between UNAMIR HQ, UN HQ NY and other countries are provided by UN Field Services and are controlled by UNAMIR Comm Centre. All international comms are to be approved by the Force Commander or the Chief Administrative Officer. These comms are voice and data via satellite links.

b. UNAMIR HQ TO SECTOR/UNIT HQ. Comms from Force HQ down to SECTOR HQ, MILOB GP HQ, CIVPOL HQ and under cmd independent units are provided by UN Field Services and Force Signal Unit. These comms are voice and hard copy msg via radio and telephone links.

c. Sector Comms. Sector comms are provided by UN Field Services and are controlled by the SECTOR HQ.

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- d. Unit Comms. Unit comms are the responsibilities of the individual units, with the only exception being those units that the UN agreed to provide comms eqpt to.

GENERAL COMM LAYOUT

6. The following means of comm are to be provided to the various components of UNAMIR (Annex A):

- a. Radio. VHF nets are to be established for FORCE COMD, ADMIN and CO-ORD and SECTOR COMD. Other VHF nets can be established if the reqr is justified and assets are available.
- b. Telephone. Telephone services (voice & fax) are to be established at each SECTOR HQ, MILOB HQ, CIVPOL HQ and under comd indp unit. This service will be provided by a combination of satcom, VHF/UHF rural links and RwandaTel (local telephone system).
- c. Hardcopy Message. Hardcopy messaging system to be established between UNAMIR HQ and all the Sector HQ, Milob HQ, Civpol HQ and under comd indp units. This system to be provided via combination of fax, TTY and SDS.

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SECTION 2 - RADIO COMMS

VHF

1. VHF comms at all levels except at unit level are to be provided by UN Field Services. Currently, the VHF system provided by UN Field services is based on Motorola VHF radios. Motorola VHF radios work in two modes simplex and duplex. In most cases duplex mode, which involves using a repeater, will be employed because of the large area of coverage required and the mountainous terrain of Rwanda.

VHF NETS

2. The VHF nets to be established are:

- a. Force Comd. The Force Comd net (Annex B) is a "directed net" that is to provide point to point links from UNAMIR HQ Ops centre to the Ops centre at all Sector HQ, Milob HQ, Civpol HQ and under cmd indp units.
- b. Force Adm. The Force Adm net is a "directed net" that is to be set along the same guidelines as the Force Comd Net.
- c. Sector. Sector nets are established to provide a means of communication for all UNAMIR pers within a specific sector for operation and security requirements. These nets are not directed; however, control of the net is the responsibility of the sector HQ.
- d. Force Co-ord. The Force Co-ord net is established to provide a means for coordinating UNAMIR Force HQ within Sector 6. The net is not directed and is accessible to a limited number of call signs.

AIR TO GROUND RADIO LINKS.

3. Aircraft radios are to be programmed, where possible, to have access to UNAMIR command nets.

CHANNEL AND FREQUENCY ALLOCATION.

4. Channel Allocation. Frequencies for the Motorola radio systems are allotted to different channels. The pairing of frequencies to channel is done by UN Field Services. Changing of the frequencies for any channel can only be authorised by Force Operations after consultations with CCO and FSO.

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5. Frequency Allocation. All frequencies which will be used by UNAMIR force including those used by contingents for rear links must be approved by RWANDATEL through UNAMIR HQ. This is necessary because of restrictions placed on the use of frequencies by governments and also to aid in management of the frequency spectrum.

CALL SIGNS

6. Force Nets. Only authorized call signs can be used on the Force Comd, Admin and Co-ord nets. The use any unauthorized call signs on these nets are strictly forbidden.

7. Sector Nets. Because of the unrestricted access to Sector Nets by all UNAMIR pers, it is important that call signs for all pers issued with Motorola radios be coordinated through the office of either the Force Signal officer or the Chief Communication Officer.

RADIO PROCEDURES

8. Voice Procedure. In order to ensure the effective and efficient use of available radio comms, a high standard of voice procedure should be adhere to. Attached as Annex C is an aide memoire on voice procedure.

9. Net Control. The control stations for all directed nets are responsible for maintaining net discipline and for ensuring the integrity of the net by the use of periodic radio checks. Sector HQ is responsible for enforcing net discipline on Sector nets.

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SECTION 3 - TELEPHONE

1. Telephone service is to be provided to all UN facilities when feasible. The installation and commissioning of telephone service will be done by UN Field Services. Telephone services will be provided via a combination of VSat, Inmarsat, VHF/UHF Rural Links and RwandaTel Lines. Attached as annex D is the proposed telephone system for linking UNAMIR HQ to all Sector HQ, Milob HQ, Civpol HQ and under comd indp units.
2. A telephone directory and other telephone instructions are to be published by UN Field Services and will be circulated separately and updated periodically.
3. International Tel services are available through the UNAMIR telephone exchange. This service is accessible from any UNAMIR tel extension (VSat ext included); however, prior arrangements with the CCO must be made for payment of long distance charges.

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SECTION 4 - HARDCOPY MESSAGE

1. Hardcopy messaging is to be established from UNAMIR HQ to all Sector HQ, Milob HQ, Civpol HQ and under comd indp units. This service will be provided via a combination of telephone fax, Inmarsat fax and SDS. Attached as Annex E is the message form for hard copy messages. Procedures and terminology for sending hardcopy messages are detailed in Annex F.

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SECTION 5 - COMMUNICATION SECURITY

1. All UN comms equipment is non-secure, and must only handle UNCLASSIFIED information. Any secure communications of RESTRICTED and above must be handled through SDS.

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SECTION 6 - MISCELLANEOUS

REQUEST FOR COMMS EQPT AND SERVICE

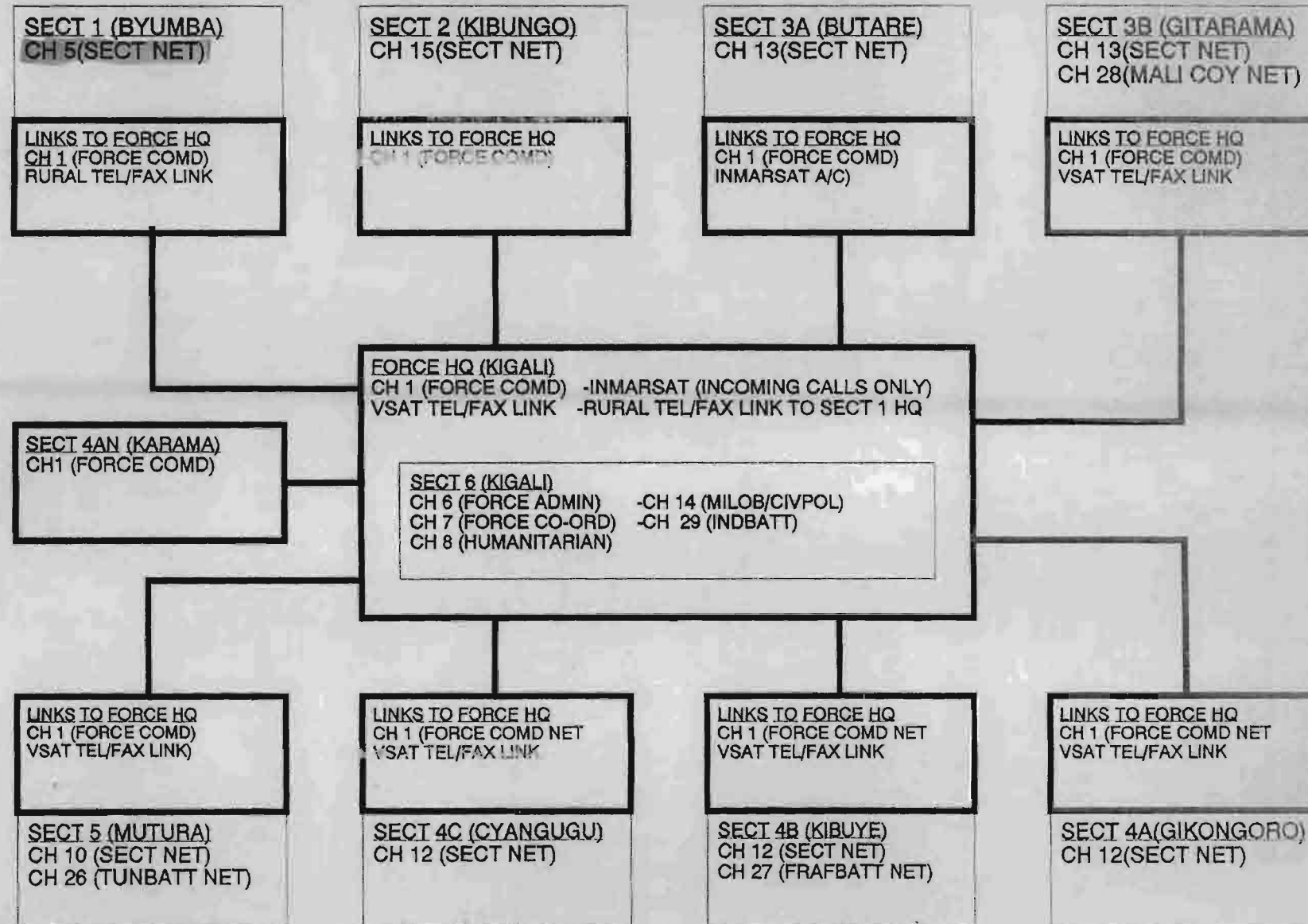
1. In order to avoid problems in demanding comms eqpt and service the following guidelines are to be implemented:

- a. All military req for comms eqpt and services are to be forwarded to the Force Signal Officer. Justification of req is to be attached to req.
- b. All req will be vetted with primary consideration given to operational requirements and the overall UNAMIR comms plan.
- c. Approved req will be sent to Chief Communication Officer, who is responsible for the installation and repair of the eqpt.
- d. Military comms req not sent by the FSO will not be handled by the Chief Communication Officer.

AS OF: 15 JAN 95

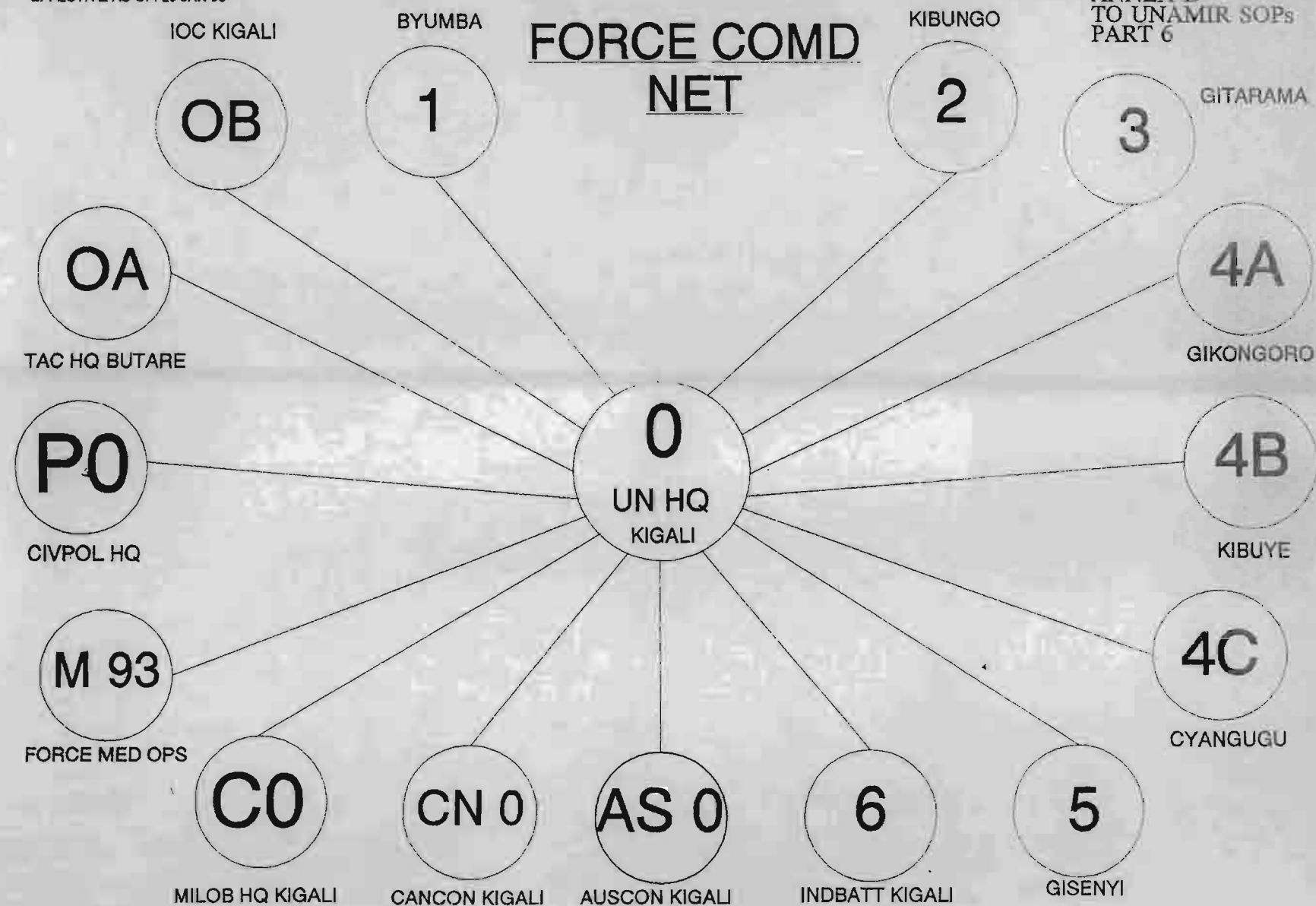
UNAMIR COMMS LINKS

ANNEX A
TO UNAMIR SOPs
PART 6



EFFECTIVE AS OF: 29 JAN 95

ANNEX B
TO UNAMIR SOPs
PART 6



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ANNEX C
TO UNAMIR SOP
PART 6

VOICE PROCEDURE - AIDE MEMOIRE

PURPOSE

1. The purpose of this aide-memoire is to prescribe the basic radio-telephone procedure that shall be used on all UNAMIR radio nets.

GENERAL

2. Transmissions by radiotelephone will be as short and concise as possible. Since personnel other than trained operators frequently operate radio equipment, all personnel must be cautioned that transmissions by radio are subject to intercept and therefore have no security.

3. Adherence to prescribed procedure is mandatory. Unauthorized departures from or variations in prescribed procedure often create confusion, reduce reliability and speed, and are therefore prohibited. If the procedure prescribed herein does not cover a specific operating requirement, initiative and common sense should suffice.

4. The following basic rules are essential and should be strictly enforced:

a. No transmission shall be made which has not been authorized by proper authority.

b. The following practices are forbidden:

(1) unofficial conversation between operators.

(2) excessive time consumed in tuning, changing frequency or adjusting/testing equipment.

(3) profane, indecent or obscene language.

(4) transmitting at speeds beyond capabilities of receiving operator.

5. To utilize circuit time more efficiently, all messages or their substance should be written down prior to transmission. Those messages which must be delivered by the receiving operator to another person or which are preceded by proword MESSAGE shall be written down.

6. Transmissions by radiotelephone shall be as short and concise as practicable. The use of standard phraseology enhances brevity.

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7. Transmissions over radiotelephone should be clear with natural emphasis on each word (except the prescribed pronunciation of a numeral), and should be spoken in natural phrases, not word by word.

8. To avoid interfering with other traffic, an operator shall listen to make certain that a circuit is clear before making any transmissions.

DISCIPLINE

9. Good discipline is essential to the efficient working of radio nets. Irrespective of rank, the CONTROL STATION is in charge of the net, and is responsible for its discipline. Radio discipline includes:

- a. correct use of procedures;
- b. opening and closing of nets or stations;
- c. keeping net or circuit on correct frequency;
and
- d. maintenance of radio watch by all stations.

ESTABLISHING COMMUNICATIONS

10. Before conducting regular traffic over radiotelephone circuits, it may be necessary to make contact with other stations involved to ascertain that communication is possible.

EXAMPLE A (Conditions good):

1. 2A transmits:
Two Three - THIS IS - Two Alfa - OVER.
2. 23 answers the initial call:
Two Three - OVER.
3. 2A having nothing for 23, transmits:
Two Alfa - ROGER - OUT.

EXAMPLE B (Conditions difficult):

1. 2A transmits:
Two Three - Two Three - THIS IS - Two Alfa -
Two Alfa - RADIO CHECK - OVER.
2. 23 transmits:
Two Alfa - Two Alfa - THIS IS - Two Three -
Two Three - WEAK - OVER.
3. 2A having nothing for 23, transmits:
Two Three - THIS IS - Two Alfa - ROGER -
OUT.

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RADIO CHECKS, SIGNAL STRENGTH
AND READABILITY

11. A station is understood to have good signal strength and readability unless otherwise notified. Strength of signals and readability will be exchanged only when requested or when difficulty is experienced.

12. The prowords listed below are for use when initiating and answering queries concerning signal strength and readability.

a. General

RADIO CHECK What is my signal strength and readability, i.e. How do you hear me.

ROGER I have received your last transmission satisfactorily. (the omission of comment on signal strength and readability is understood to mean that reception is loud and clear. If reception is other than loud and clear it must be described with the prowords from paragraphs b and c below).

NOTHING HEARD To be used when no reply is received from a call station.

b. Report of signal strength

LOUD Your signal strength is very strong.

GOOD Your signal strength is good.

WEAK Your signal strength is weak.

VERY WEAK Your signal strength is very weak.

FADING At times your signal strength fades to such an extent that continuous reception cannot be relied upon.

c. Report of readability

CLEAR Excellent quality.

READABLE Quality is satisfactory.

UNREADABLE The quality of your transmission is so bad that i cannot read you.

DISTORTED Having trouble reading you because your signal is distorted.

WITH
INTERFERENCE Having trouble reading you due to interference.

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NODUFF

13. NODUFF is used when an emergency occurs such as a helicopter MED EVAC. Upon hearing NODUFF all stations on the circuit shall stay off the air until the emergency is over.

PHONETIC ALPHABET

14. When necessary to identify any letter of the alphabet, the standard phonetic alphabet shall be used. This alphabet is listed below:

<u>LETTER</u>	<u>PHONETIC</u>	<u>SPOKEN AS</u>
A	ALFA	<u>AL</u> FAH
B	BRAVO	<u>BRAH</u> VOH
C	CHARLIE	<u>CHAR</u> LEE
D	DELTA	<u>DELL</u> TAH
E	ECHO	<u>ECK</u> OH
F	FOXTROT	<u>FOKS</u> TROT
G	GOLF	GOLF
H	HOTEL	HOH <u>TELL</u>
I	INDIA	<u>IN</u> DEE AH
J	JULIETT	<u>JEW</u> LEE <u>ETT</u>
K	KILO	<u>KEY</u> LOH
L	LIMA	<u>LEE</u> MAH
M	MIKE	MIKE
N	NOVEMBER	NO <u>VEM</u> BER
O	OSCAR	<u>OSS</u> CAH
P	PAPA	PAH <u>PAH</u>
Q	QUEBEC	KEH <u>BECK</u>
R	ROMEO	<u>ROW</u> ME OH
S	SIERRA	SEE <u>AIR</u> RAH
T	TANGO	<u>TANG</u> GO
U	UNIFORM	<u>YOU</u> NEE FORM
V	VICTOR	<u>VIK</u> TAH
W	WHISKEY	<u>WISS</u> KEY
X	XRAY	<u>ECKS</u> RAY
Y	YANKEE	<u>YANG</u> KEY
Z	ZULU	<u>ZOO</u> LOO

NOTE: syllables underlined carry the accent.

14. Difficult words or groups within the text of plain-text messages may be spelled using the phonetic alphabet and preceded by the proword "I SPELL". If the operator can pronounce the word to be spelled, he will do so before and after the spelling to identify the word.

EXAMPLE: "Cantenary - I SPELL charlie alfa november tango echo november alfa romeo yankee - Cantenary".

"Rendez vous point is - I SPELL uniform november india mike alfa kilo".

PRONUNCIATION OF NUMERALS

15. To distinguish numerals from words similarly pronounced, the proword "FIGURES" may be used preceding such numbers.

16. When numerals are transmitted by radio, the following rules for their pronunciation will be observed:

<u>NUMERAL</u>	<u>SPOKEN AS</u>	<u>NUMERAL</u>	<u>SPOKEN AS</u>
0	ZE-RO	5	FIFE
1	WUN	6	SIX
2	TOO	7	SEV-EN
3	TREE	8	AIT
4	FOW-ER	9	NIN-ER

17. Numbers will be transmitted digit by digit, except that exact multiples of thousands may be spoken as such.

<u>NUMERAL</u>	<u>SPOKEN AS</u>
44	FOW-ER FOW-ER
136	WUN TREE SIX
90	NIN-ER ZE-RO
500	FIFE ZE-RO ZE-RO
7000	SEV-EN TOU-SAND
16000	WUN SIX TOU-SAND
812081	AIT WUN TOO SIX AIT WUN

18. The decimal point is to be spoken as "DAY-SEE-MAL".

EXAMPLE: 123.4 is to be spoken as "wun too tree DAY-SEE-MAL fow-er".

19. Dates shall be spoken digit by digit, with months in full.

20. Roman numerals shall be transmitted as the corresponding arabic numerals preceded by the word "ROMAN".

ABBREVIATION IN THE TEXT

21. Abbreviation in the text are transmitted as follows:

- a. Initials used alone or in conjunction with short titles shall be spoken phonetically.

EXAMPLE: "Para A" - shall be spoken as "Paragraph Alfa".

"APC" - shall be spoken as "Alfa Papa Charlie".

- b. Personal initials shall be spoken phonetically, prefixed by the word "INITIALS".

EXAMPLE: "G.M. Smith" - shall be spoken as "INITIALS Golf Mike Smith".

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c. Abbreviations frequently used in normal speech may be used in the same manner when transmitted by voice.

EXAMPLE: "NATO" - may be spoken as "NATO".

d. Punctuation shall be spoken as follows:

Comma (,)	COMMA
Period (.)	FULL STOP
Parentheses ()	OPEN BRACKETS/CLOSE BRACKETS
Oblique stroke (/)	SLANT
Quotation marks (" ")	QUOTE/UNQUOTE
Hyphen (-)	HYPHEN
Colon (:)	COLON
Semicolon (;)	SEMICOLON
Dash (_)	DASH

PROWORDS

22. Prowords are pronounceable words or phrases which have been assigned meanings for the purpose of expediting message handling on circuits where radiotelephone is employed. In no case shall a proword or a combination of prowords be substituted for the textual component of a message.

23. The following prowords are authorized for general use:

PROWORD

MEANING

ACKNOWLEDGE	An instruction to the addressee that the msg must be acknowledged.
ALL AFTER	The portion of the msg to which I have reference is all that which follows.
ALL BEFORE	The portion of the msg to which I have reference is all that which precedes.
ALL STATIONS	Means all stations on a net including the control station.
ASSUME CONTROL	You will assume control of this net until further notice.
BREAK	I hereby indicate the separation of the text from other portions of the msg
CALL SIGN	The group that follows is a call sign
CLEAR	The quality of your transmission affords excellent readability

C-6/9

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CORRECT	You are correct or what you have transmitted is correct
CORRECTION	An error has been made in this transmission. Transmission will continue with the last word correctly transmitted
DISREGARD THIS	This transmission is in error.
TRANSMISSION- OUT	Disregard it.
DISTORTED	Having trouble understanding your transmission because your signal is distorted
FADING	At times your signal strength fades to such an extent that continuous reception cannot be relied upon
FETCH	Used when indicating to whom the caller wishes to speak
FIGURES	Numerals or numbers follow
FLASH	Precedence FLASH
GOOD	Your signal strength is good
GRID	Portion following is a grid reference
I AM ASSUMING CONTROL	I am assuming control of this net until further notice
IMMEDIATE	Precedence IMMEDIATE
I READ BACK	The following is my response to your instructions to read back
I SAY AGAIN	I am repeating transmission or portion indicated
I SPELL	I shall spell the next word
LONG MESSAGE	The message about to be transmitted will take longer than twenty mins
LOUD	Your signal strength is very loud
MESSAGE	A message which requires recording is about to follow
MESSAGE PASSED	Used by the relaying station to advise the originating station that the message has been cleared
MORE TO FOLLOW	Transmitting station has additional traffic

C-7/9

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UN RESTRICTED

NOTHING HEARD	To be used when no reply is received from a called station
OUT	This is the end of my transmission to you
OVER	This is the end of my transmission to you and a response is necessary. Go ahead; transmit
PRIORITY	Precedence PRIORITY
RADIO CHECK	What is my signal strength and readability
READABLE	The quality of your signal permits satisfactory readability
READ BACK	Repeat the text of the transmission back to me exactly as received
RELAY (TO)	Transmit this message to
RELAY THROUGH	Relay your message through ... callsign
ROGER	I have received your last transmission satisfactorily
ROUTINE	Precedence ROUTINE
SAY AGAIN	Repeat all of your last transmission.
SEND	Ready to receive your message
SITREP	Situation report
SPEAKING	Used in conjunction with an appointment title to indicate who is speaking
SPEAK LOWER	Your transmission is too fast, reduce speed
SPELL	Spell word phonetically
THROUGH ME	Relay your message through me
UNKNOWN STATION	The identity of the station calling or with whom I am attempting to establish communication is unknown
UNREADABLE	The quality of your transmission is so bad that I cannot understand you
VERIFY	Verify entire message (or portion indicated) with the originator and send correct version

UN RESTRICTED

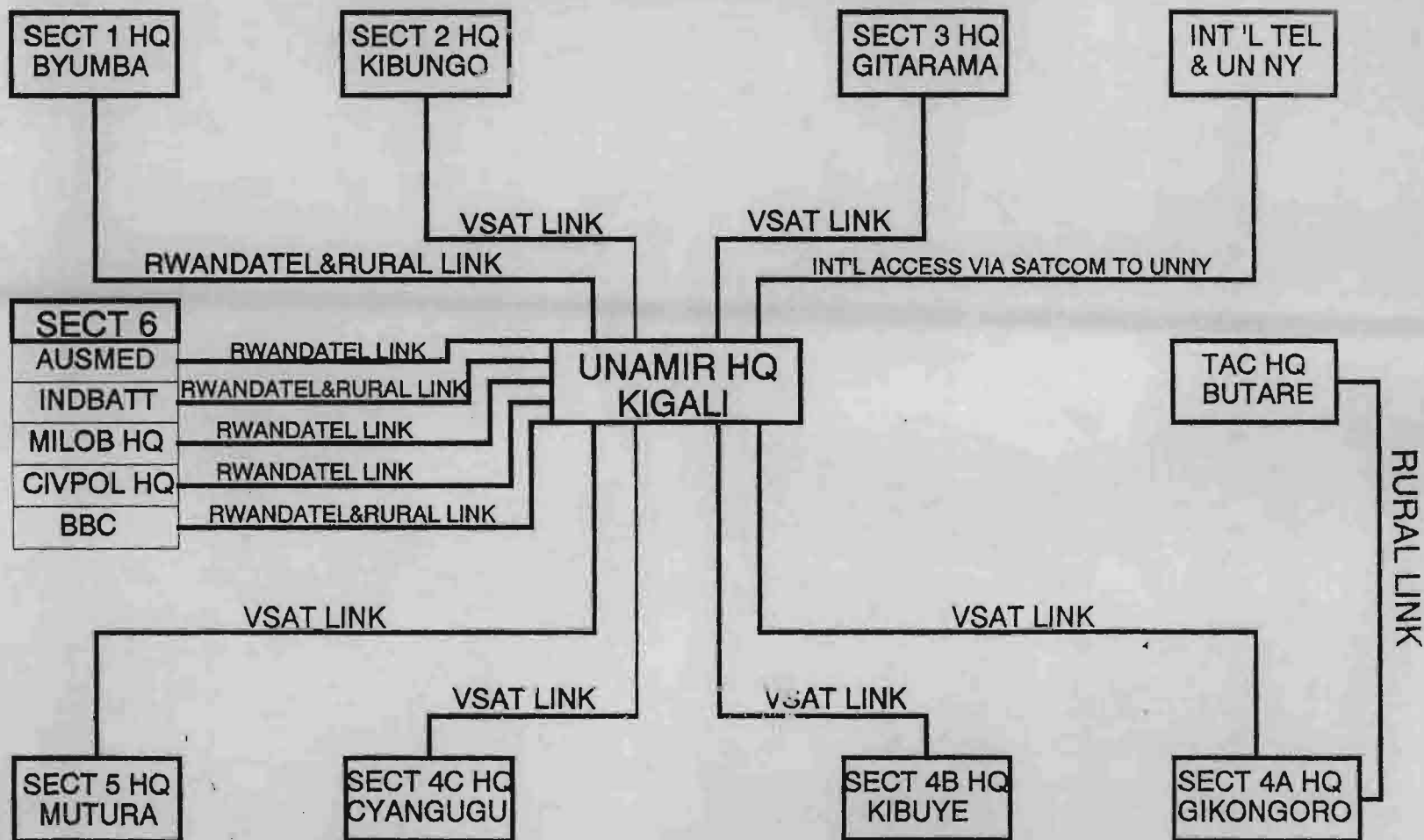
VERY WEAK	Your signal strength is very weak
WAIT	I must pause for a few seconds (no longer than 5 seconds)
WAIT OUT	I must pause longer than a few seconds
WEAK	Your signal strength is weak
WILCO	I have received your signal, understand it, and will comply. (To be used only by the addressee. ROGER and WILCO are never used together)
WITH INTERFERENCE	Having trouble understanding your transmission due to interference
WORD AFTER	The word of the message to which I have reference is that which follows....
WORD BEFORE	The word of the message to which I have reference is that which precedes...
WORDS TWICE	Communication is difficult. Transmit each phrase twice.
WRONG	Your transmission was incorrect, the correct version is.....

25. Radio Appointment Titles

<u>SER</u>	<u>APPOINTMENT</u>	<u>TITLE</u>
1.	COMMANDER	SUNRAY
2.	CHIEF OF STAFF	MOONBEAM
3.	G OPS STAFF	SEAGULL
4.	G INT STAFF	ACORN
5.	ADMINISTRATIVE STAFF	MANHOLE
6.	LOGISTICS STAFF/QUARTERMASTER	MOLAR
7.	AIR TRAFFIC CONTROLLER	BASEBALL
8.	AIR TRANSPORT SUPPORT OPERATIONS REP	ATOLL
9.	LAND AIR REPRESENTATIVE	HAWKEYE
10.	ENGINEER	HOLDFAST
11.	INFANTRY REPRESENTATIVE	FOXHOUND
12.	MEDICAL REPRESENTATIVE	STARLIGHT
13.	METEOROLOGICAL REPRESENTATIVE	METEOR
14.	MOVEMENTS STAFF	CONTRACTOR
15.	PROVOST REPRESENTATIVE	WATCHDOG
16.	ELECTRICAL/MECHANICAL ENGINEERING REP	BLUEBELL
17.	SIGNALS REPRESENTATIVE	PRONTO
18.	SUPPLY AND TRANSPORT REPRESENTATIVE	PLAYTIME

UNAMIR TELEPHONE LINKS TO BE INSTALLED BY FEB 95

ANNEX D
TO UNAMIR SOPs
PART 6



MESSAGE FORM		SECURITY CLASSIFICATION	FILE NUMBER
PRECEDENCE-ACTION		PRECEDENCE-INFO	DATE-TIME GROUP
PAGE OF	MESSAGE HANDLING INSTRUCTIONS		ORIGINATORS NUMBER
<p>FROM :</p> <p>TO :</p>			
DRAFTER		SPECIAL INSTRUCTIONS	
NAME	OFFICE TEL		
RELEASING OFFICER			
NAME	OFFICE TEL		
SIGNATURE		SECURITY CLASSIFICATION	

MESSAGE HANDLING PROCEDURES

1. Message Handling. All messages will be processed by the fastest means available. Messages will be completed in two copies using the UNAMIR message form attached as Annex E. Two copies of messages will be handed to the UNAMIR HQ Orderly Room who will register all outgoing and incoming message traffic. After messages have been transmitted, one copy will be placed on file and a second copy will be returned to the Originator as a confirmation copy. All HQs are to set up a similar system for handling hardcopy message traffic.

2. Message Precedence. All message traffic will be given a precedence as determined by the subject and the time factor involved. The precedence determines the order in which messages are to be handled. They indicate:

- a. The urgency of the message; and
- b. The relative order of processing and delivery of the message.

3. Message handling Time. The following are the handling times for message traffic:

- a. Flash - as fast as possible but within 10 minutes;
- b. Immediate - 2 hours;
- c. Priority - 4 hours; and
- d. Routine - 8 hours.

4. Date Time Group (DTG). All messages will be allotted a DTG by the Originator. The DTG is comprised of the date, time, zone suffix, month and year (eg. 260900B DEC 94). The zone suffix utilized in Rwanda is zone 2 and is indicated by the letter B. The zone for GMT is indicated by the letter Z.

5. Security Classification. All message traffic will be allotted a security classification in accordance with the security nature or information contained within. The following security classifications will be used for classified traffic:

- a. Secret;
- b. Confidential; and
- c. Restricted.

6. Use of References. When references are used within the text of a message and all addressees have not received such references, the term NOTAL (not to all) will be inserted after the message reference to indicate that all addressees didn't receive copies.

21

UN RESTRICTED

To : All Sectors

From : MILOB GP HQ

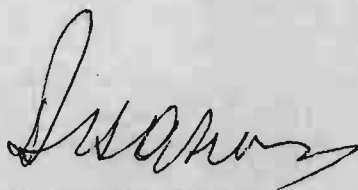
Date : 15 Nov 94

Sub : SUBMISSION OF INVESTIGATION REPORTS

1. It is learnt from the daily sitrep that many incidents or cases are being investigated by the MILOBs of different sectors. But all the reports are not sent to MILOB GP HQ after completion of the investigation. Thus the HQ remain half heartedly informed about the incident for which follow up action cannot be taken from this end. So to expedite the follow up action, it is requested that all the investigation reports in complete form must reach to MILOB GP HQ on every Monday for onward despatch to FHQ for nec action.

2. This is sent for your nec action pl.

Info :
DCMO



ANOCHKINE ALEX

Lt Col

For CMO

UN RESTRICTED

14

SECT- 1

20

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To : Sectors 4A, 4B, 4C

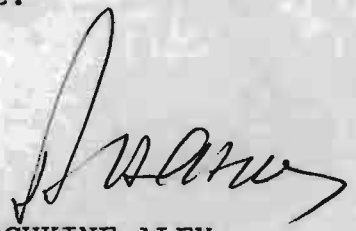
From : MILOB GP HQ

Date : 09 Nov 94

Sub : USE OF FLAKE JACKET AND UN HELMET

1. From the past few incidence, it has been observed that in general the security situation in sectors 4A, 4B and 4C are deteriorating gradually. It is more prominent in the DPs camps. So, it is directed that during patrols, recce mission and investigation all the MILOBs of the above mentioned sectors are to wear flake jacket and UN helmet for safety purpose.

2. It is for your nec action and strict compliance.



ANOCHKINE ALEX

Lt Col

For CMO

Info :

DCMO

All Sectors (except 4A, 4B, 4C)

SLOG O

15

15 Nov 94.

SECT 1

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UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

19

MILOB GP HQ

TO : ALL SECTORS

Date: 08 Nov 94

FROM : MILOB GP HQ

Ref : 6464/OPS

SUBJECT : ROAD RESTRICTIONS

References:

- A. Force HQ OPO No 18 dated 31 Aug 94.
- B. Force HQ OPO No 19 dated 04 Sep 94.
- C. MILO3 Gp HQ Instruction Plans 25/94 dated 29 Sep 94.
- D. Force HQ OPO No 20 dated 06 Oct 94.

- 1. Be informed that Reference A was cancelled by Reference D above.
- 2. Annex D of Reference D above outlines routes. The routes referred to by the Annex are not for security purposes but rather, major supply networks.
- 3. As far as route restrictions are concerned, all MILOB movements shall be as directed by the Sector Commanders.
- 4. All to be informed.

MMAS 14 11/94

M MASANGANISE

Lt Col

for CMO

Info :

F HQ

SLOGO

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UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

MILOB GP HQ

17A

To : All Sect Comds

Date : 2 Nov 94

From : MILOB GP HQ

Ref : 6464.0/Ops

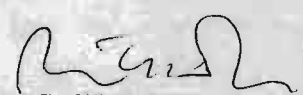
Sub : MOVEMENT OF SECTOR COMMANDERS

Ref :

A. MILOB GP HQ letter dated 14 Oct 94

1. I am directed to inform you that even after circulating an instruction on the movement of Sect Comds, some of the comds are found in Kigali without any prior permission of MILOB GP HQ. It is simply a violation of the headquarters instructions. Please be reminded once more that no Sect Comd should leave his sector especially for Kigali without the express permission of CMO/DCMO/MILOB GP HQ.

2. This is for your info and strict compliance.


S ILIYA
Lt Col
For CMO

Info :
CMO

All Brs

UN RESTRICTED

(A.F.)

RECEIVED

SECT-1

TO : SEE DISTRIBUTION

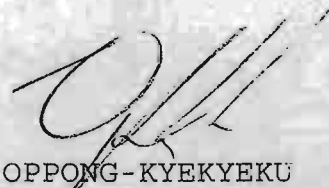
FILE NO : MILOB/REPAT/6443.11

FROM : MILOB GP HQ

DATE : 2 November 1994

SUBJECT -: CONFIDENTIAL REPORTS -MILOBS

1. Attached is a copy of Standing Operating Procedure (SOP) on the compilation and rendition of confidential reports for your guidance.
2. Sector Commanders and Principal Staff Officers are to note that officers reported upon will initial their final reports during the interview with CMO/DCMO before repatriation. Therefore Confidential reports of all MILOBS completing their tour of duty should reach MILOBS GP HQ at least two weeks before their DDM.
3. Please accept for action.


K OPPONG-KYEKYEKU
Lt Col
for CMO

DISTRIBUTION:

EXTERNAL:

ACTION:

ALL SECTOR COMMANDERS

CHAC

INFORMATION:

DFC/COS/CMO

INTERNAL:

ACTION:

SOO

S PLANS

S LOGO

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SECTION 14 - UN CONFIDENTIAL REPORT

14.1. General. Contributing countries to UNAMIR have their own regulations regarding confidential report (Performance Evaluations) on UNMOs/ Staff. There can be written reports on all ranks in a national format for formed units but will vary from contingent to contingent. UNAMIR Confidential Reports are required for:

14.1.1. UNMOs/ Staff Officer.

14.1.2. All UNAMIR troop commanders and Branch Heads.

14.2. Conditions. In principle, UNAMIR Confidential Reports should contain a professional assessment of how pers performed during their tour of duty. They are to be completed on all mil pers who have served a minimum of three months for UNMOs/staff and one month for the case of troops within UNAMIR. They serve to provide HQ UNAMIR with a record of those pers who have served within the mission area as well as provide the contributing country a record of the individual officer's service within UNAMIR on his return to his home country.

14.3. Compilation of Reports.

14.3.1. Upon posting of an UNMO from one appointment to the other. During the rotation, it is mandated, to initiate an efficiency report if the UNMO is rated outstanding, above average, below average or unsatisfactory. No report needs to be initiated if the UNMO has been graded average. The initiating officer, after endorsement, will then forward the same to the CMPO for retention.

14.3.2. UNAMIR Confidential Reports will be compiled on all relevant pers before their DDM. The original and one copy will be forwarded to USGSPA. A copy is retained in the CMPO's office. The original is transmitted via the Permanent Mission to the individual's national mil HQ.

14.3.3. The UNAMIR Confidential Report format with explanatory notes is at Annex A.

14.3.4. Annex B to this section is a guide to initiating and reviewing UN Confidential Reports.

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UN CONFIDENTIAL

UNAMIR
UN CONFIDENTIAL REPORT

ANNEX A TO
UNAMIR SOPS
PART 9 SECTION 14

SURNAME _____

FIRST NAME _____

MIDDLE NAME _____

RANK _____

STATUS _____

UNID _____

NATIONALITY _____

PERIOD COVERED BY REPORT _____ TO _____

APPOINTMENTS HELD/DUTIES PERFORMED DURING PERIOD:

<u>APPTS</u>	<u>FROM</u>	<u>TO</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

OUTSTANDING		An Exceptional Performance
ABOVE AVERAGE	X	A Sterling Performance
AVERAGE		A Good Officer who executes his tasks in a professional manner
BELOW AVERAGE		Shows some weaknesses
UNSATISFACTORY		Continuously performs badly Not recommended for future UN service

UN CONFIDENTIAL

Assessment of Performance

Date : _____

Initiating Officer

Signature: _____

Name : _____

Rank: _____ Appt: _____

UN CONFIDENTIAL

Comments of Officer Being Assessed

I have been appraised of the contents of my UN efficiency report. I wish to add the following points:

Date : _____

Signature : _____

Name : _____

Rank : _____

Comments of Reviewing Officer

Date : _____

Signature : _____

Name : _____

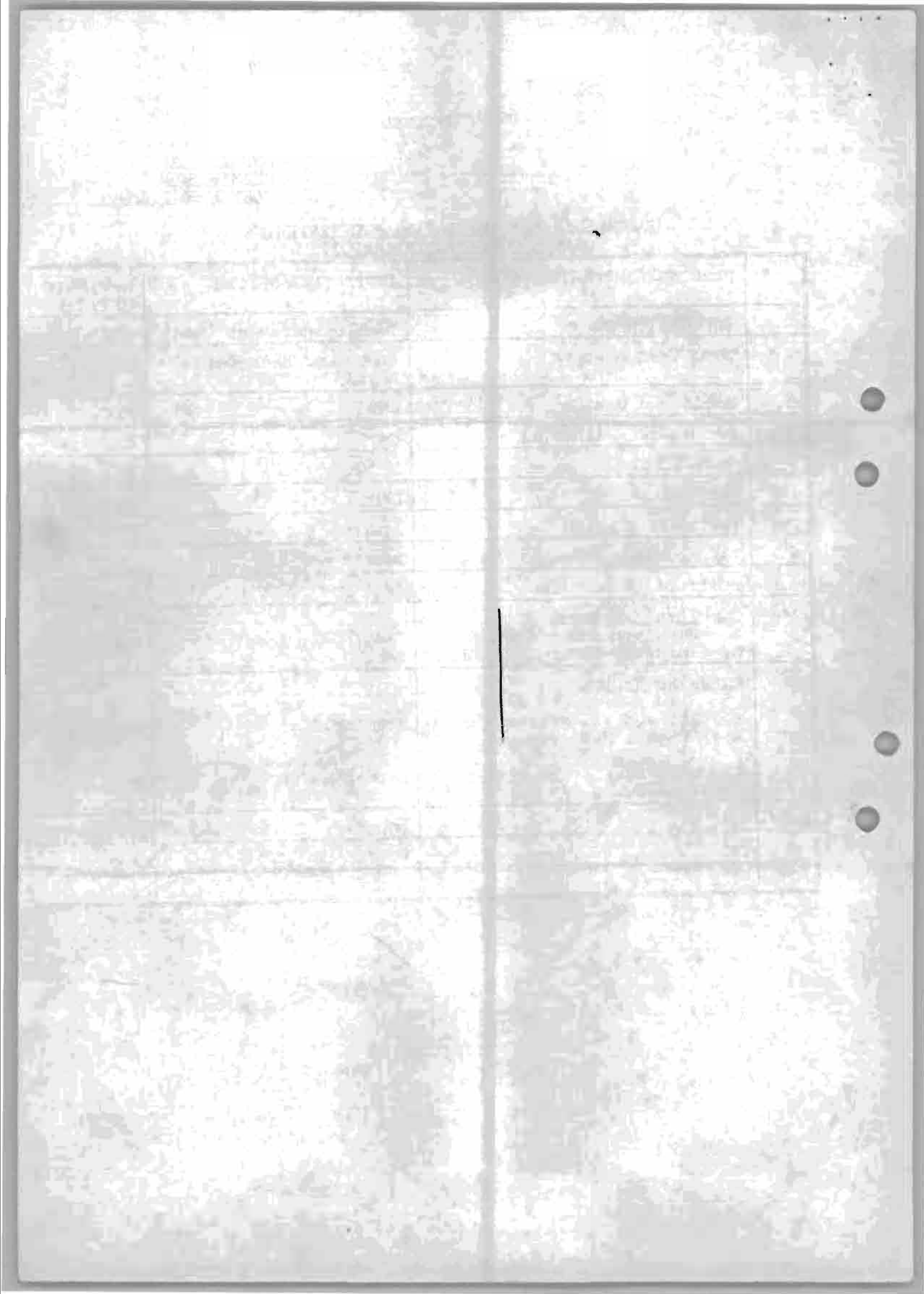
Rank: _____ Appt: _____

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ANNEX B TO
UNAMIR SOP
PART 9 SECTION 14

GUIDELINES FOR INITIATING AND REVIEWING
UNAMIR CONFIDENTIAL REPORTS

	PERSONNEL REPORTED UPON	INITIATING OFFICER	REVIEWING OFFICER
1.	For all UNMOS	Team Leader/Sect Comd	CMO
2.	UNMO Team Leaders	Sect Comd/Sect Snr Coord	DFC
3.	Sect Comd UNMOS	CMO	DFC
4.	Sec Heads - Milob HQ	CMO	DFC
5.	Sect Comd	DFC	FC
6.	Sec Chiefs	DFC	FC
7.	Force HQ Staff	Sec Chief	DFC
8.	2ICs of Sect HQs	Sect Comd	DFC
9.	Staff of Sector HQs	Sect 2IC	Sect Comd
10.	Contigent Members: a. 2ICs and all offrs b. Infantry Group Commanders	Contingent Comd Sect Comd	Sect Comd FC
11.	<u>Force HQ Troops</u> a. 2IC and all officers of Log, Engr & Med element. b. Log, Engr & Med Element Commanders	Element Comd Sect Comd/DFC	Sect Comd/DFC FC
12.	CMO	FC	-
13.	DFC	FC	-



15

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UNITED NATIONS ASSISTANCE MISSION FOR RWANDA
U N A M I R

TO : MILOB GP HQ
ATTN SOO

File Ref:oct092.ops

FROM : SECTOR 1 HQ

DATE : 23 Oct 94

SUBJECT: MONITORING OF BORDER CROSSING WITHIN SECTOR 1

1. EXISTING BORDER CROSSINGS:

TO UGANDA: -GATUNA
-KAGITUMBA
-TABAGWE

-These border crossing points are capable of carrying wheeled traffic.

-There are numerous crossing points from Uganda into Rwanda which are well used by people moving on foot. Especially in the general area of SHONGA (B 1954) - TABAGWE (B 2358) RWEMPASHA (B 3366) civilians, mainly nomads, are crossing from and into Rwanda.

2. EXECUTION OF MONITORING OF POPULATION MOVEMENT ACROSS THE UGANDAN-RWANDESE BORDER ON A DAILY BASIS

(REF. OPO 9/94 PARA 3 SUBPARA b SUBPARA (I)vi.)

a. GATUNA BORDER CROSSING

Gatuna border crossing is located 40 KM from Byumba approximately thirty minutes driving time from MILOB GP Sector 1.

Communication: nil. At present the repeater does not cover this area. Accommodation: The only existing building on the border is fully occupied by the Rwandese border authorities.

RECOMMENDATION: Border movement may be monitored from MILOB base Byumba during daylight.

b. KAGITUMBA BORDER CROSSING.

This border crossing is approximately 150 Km on road from Byumba. Under good (dry) conditions using the Byumba - Ngarama - Nyagatare - Kagitumba road it will take 4 hours to reach Kagitumba from Byumba. Communication: Nil. At present the repeater does not cover the whole NE part of the Sector. Accommodation: Nil. Only on Ugandan side there are houses (former used by UNOMUR) useable as proper accommodations. At present NO permission granted from Ugandan authorities to put up on their side of the border. Due to the long distance and driving time a daily monitoring of this border from Byumba seems not to be

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feasible.

Teams would be forced to drive on dirt roads during nighttime to and from this location. There is no communication along the route and therefore it would be hazardous to dispatch teams during the hours of darkness.

RECOMMENDATION: A proper monitoring of Kagitumba border crossing may be conducted either from Nyagatare or from Kagitumba.

NYAGATARE: RPA still denies utilization of houses there even if their Min. of Defence will give UNAMIR clearance to set up a base there.

However even permission being granted to operate from Nyagatare the communication situation would prevent that collected data from the border may be transmitted to the HQ.

KAGITUMBA: No accommodations existing. Prefabricated structures have to be erected for office accommodation. Communication link has to be established in addition. Ugandan side: Houses are available, clearance from Ugandan authorities not yet been granted to use these structures.

c. TABAGWE BORDER CROSSING: Tabagwe border crossing is approximately 15 Km W. of Nyagatare. It will take approximately 45 minutes to use the dirt road/ tracks from Nyagatare to Tabagwe. In Tabagwe there are no houses available. Communications: Nil.

RECOMMENDATION: Nyagatare may be used as a Base for monitoring this crossing point.

3. SECURITY SITUATION

Considering the attitude of local RPA in Nyagatare area, which indicates that they have no interest to see UNAMIR permanently residing there a collocation of armed UNAMIR troops with MILOBS is strongly recommended.

W PURTSCHER
Lt Col
Sector Commander

DISTRIBUTION:
Info: File

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11

TO : ALL SECTORS

Date : 05 OCT 94

INFO : DCMO
SOO
SMPO

Ref : PLANS 27/94

FROM : MILOB GP HQ

SUBJECT : ACTION TO BE TAKEN ON UNAMIR PERSONNEL OPENING FIRE

Refs : A. HQ UNAMIR OP DIRECTIVE 02 - ROE - 22 JUL 94.

B. AMENDMENT 1 TO REF A DATED 10 SEP 94.

1. THE PROCEDURE TO BE ADOPTED IN THE EVENT OF UNAMIR PERSONNEL
OPENING FIRE IS AS FOLLOWS:

A. MILOB GP HQ DUTY OFFICER IS TO BE INFORMED THAT THE EVENT
HAS OCCURRED BY THE FASTEST POSSIBLE MEANS. THE SECTOR
COMMANDER CONCERNED IS TO FOLLOW THIS UP:

- (1) WITH A DETAILED REPORT WITHIN ONE HOUR OF THE EVENT.
- (2) WITH A WRITTEN REPORT WITHIN 3 HOURS OF THE EVENT.

B. THE DUTY OFFICER IS TO INFORM:

- (1) CMO OR DCMO
- (2) SOO
- (3) HQ UNAMIR DUTY OFFICER
- (4) CONTINGENT SENIOR CONCERNED

2. THE DUTY OFFICER IS TO LOG AND DISTRIBUTE REPORTS FROM THE
SECTOR COMMANDER TO THOSE LISTED ABOVE, AS THEY ARE RECEIVED.

3. SECTOR COMMANDERS ARE TO BE PREPARED FOR A FULL INVESTIGATION
IF ORDERED BY MILOB GP HQ / HQ UNAMIR. THEY SHOULD BE PARTICULARLY

1
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AWARE OF THE REQUIREMENT FOR:

- A. PRESERVING/RECORDING EVIDENCE AT THE SCENE OF THE INCIDENT.
 - B. WITNESS LISTS.
 - C. WITNESS STATEMENTS.
 - D. STATEMENTS BY THE INDIVIDUAL(S) WHO OPENED FIRE.
 - E. MP INVESTIGATION UNDER NATIONAL AND/OR UNAMIR AUSPICES, AS ORDERED BY HQ UNAMIR.
4. ADDRESSEES ARE REMINDED OF THE NEED FOR ALL PERSONNEL TO BE FULLY BRIEFED ON THEIR RESPONSIBILITIES UNDER THE CURRENT ROE, REFS A AND B.

M Masanganise
M MASANGANISE
Lt Col
for CMO

SECTION 1

UN RESTRICTED

UNITED NATIONS ASSISTANCE MISSION FOR RWANDA
U N A M I R

10

TO : See Distribution

File Ref: Sep071.doc

FROM : SECTOR 1 HQ

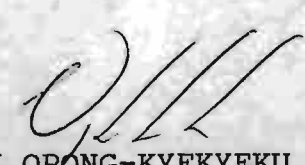
DATE : 29 Sep 94

SUBJECT: SECTOR BOUNDARIES BETWEEN SECTOR 1 AND SECTOR 2

Reference:

A. PLANS 16/94 dated 29 Sep 94.

1. In Your letter dated 29 Sep 94 it is mentioned that Sector Two covers the Prefectures of KIBUNGO and BUGESERA.
2. At present the Sector boundaries between Sector One and Sector Two do not tally with the administrative boundaries between the prefectures of BYUMBA and KIBUNGO.
3. Sector One requests clarification in this regard and any changes of the present boundaries are brought to the attention of this Sector.


K OPONG-KYEKYEKU
Lt Col
for Sector Commander

DISTRIBUTION:

Action: MILOB GP HQ
PLANS/TRG

Info: SECTOR 2
FILE

UN RESTRICTED

UN RESTRICTED

09

TO : ALL SECTORS

Date : 29 Sep 94

FROM : MILOB GP HQ

Ref : Plans 16/94

INFO : UNAMIR HQ (OPS)
CMO
SOO

SUBJECT : REDEMARCATION OF MILOB SECTORS

1. For effective Command and Control of MILOB Sector 2, the sector will be redemarcated into two sectors in line with Prefecture boundaries as follows:

- a. Sector 2 - KIBUNGO
BUGESERA
- b. Sector 6 - KIGALI

2. Deployment in this sector will be prioritised as follows:

- a. Priority 1. Deployment of MILOBS into Sector 2 (KIBUNGO). Four MILOB Teams from KIGALI Sector are to be thinned out immediately to form the nucleus of this sector. The Command structure for this sector will be outlined soon.
- b. Priority 2. Deployment of MILOBS into Sector 2 (BUGESERA). Strength of MILOB Teams to be deployed in this sector will be initiated soon.

3. Other Boundaries. The boundary between Sectors 4A and 4B was originally marked out irrespective of the Prefecture boundaries. This boundary is to be readjusted as per the Prefecture boundary by the respective Sector Comds.

4. Sector 5 Comd is advised to take note that the boundary of Sector 4B with Sector 5 is to be moved slightly North into his sector to fall in line with the Prefecture boundary also. The Comds concerned are to submit reports to this HQ on the location of the new boundaries after the adjustment.

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5. Sector 3 shall remain without any alterations.
6. Accept for your information and necessary action.

MMAN1W1W-

M J MASANGANISE
Lt Col
for CMO

SECTOR 1

UN RESTRICTED

06

TO : ALL SECTORS

Date : 11 Sep 94

FROM : Plans/Trg Cell

Ref : 13/94 Plans

INFO : DCMO
SOO
SLOGO
SMPO
FHQ

SUBJECT : MILOB SECURITY MEASURES IN ALL SECTORS

Reference : UNAMIR HQ Memo dated 29 Aug 94.

1. The prevailing situation currently demands MILOBs to expand their deployment. The question of resources to support such a programme is always failing our intentions.

2. There is a possibility of the situation deteriorating. From this basis, a tentative withdrawal plan as outline below shall serve as a guideline for MILOBs to implement. The plan shall be executed in three phases as follows:

a. Phase 1. Phase 1 shall cater for MILOBs deployed as independent teams or MILOB teams collocated with armed troops. The following withdrawal procedure shall be adopted:

(1) Independent MILOB Teams.

a. Withdraw to nearest armed troops.

b. If there are no armed troops, withdraw to MILOB Sector Hq.

(2) MILOB Teams Collocated with Armed Troops. Withdraw with armed troops to next higher troop Hq.

b. Phase 2. Phase 2 shall be considered if the situation continues to deteriorate. Independent MILOB Sectors shall be affected. Action to be taken is as follows:

(1) Withdraw to nearest armed troops Hq.

(2) Withdraw to MILOB GP Hq. This is only applicable to those Sector Hqs where armed troops

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are not deployed.

c. Phase 3. If the situation continues to deteriorate then Phase 3 shall be adopted. Force Hq shall issue a withdrawal instructions to a selected area.

3. Attention of all MILOBs is drawn on the need to:

- a. Recover all essential stores and equipment.
- b. Identification of transport requirements.
- c. Additional support requirements.

4. MILOBs are expected to continue executing task at each level of withdrawal as seen fit by the CMO.

M Masanganise

M MASANGANISE
Lt Col
for CMO

SECTOR 1

→ SECTOR 1

(04)

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UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA
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MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR

TO: ALL SECTORS

FROM: MILOBS GP HQ (PLANS & TRG)

DATE: 13 SEP 1994

SUBJECT: FORMAT FOR MILOB STANDARD BRIEFS

INTRODUCTION

1. Due to different training backgrounds, repetition and wastage of time, the following briefing procedure shall be adopted by all sectors as a standard lay out of all briefs to be presented to visiting dignitaries.

2. All briefs shall have the following headings:

- a. Introduction.
- b. Situation.
- c. Operation matters.
- d. Administrative matters.
- e. Logistic matters.
- f. Humanitarian matters.
- g. Problems.
- h. Conclusion
- j. Questions & Answers session.

3. All briefs shall have the following format:

- a. Introduction.

(1). Cover preliminaries.

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b. Situation.

- (2). Threats in the AO.
- (3). Government Forces Activities.
- (4). State of the Local population.
- (5). Government political programs.

c. Operational Matters.

- (6). MILOB ops.
- (7). Armed troops ops.
- (8). Comms.

d. Admin matters.

- (9). Str.
- (10). Medical
- (11). Morale

e. Logistics Matters

- (12). Transport
- (13). Accommodation
- (14). Food and Water
- (15). Generators
- (16). Computers
- (17). Communication Eqpts

f. Humanitarian Issues

- (18). Refugees
- (19). Displaced people
- (20). NGO's activities

g. Problems

- (21). Outline all problems faced from paragraph(2) above.

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h. Conclusion

i. Questions and Answer Session
(CMO, BRANCH HEADS BRIEFS)

4. All Commanders are requested to be very short and precise with their briefs. Only important matters shall be reflected.

5. Thank you in anticipation.

MASANGANSE
M MASANGANSE
Lt Col
for CMO

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02
UNAMIR
Force HQ
OPS Branch

To: Distribution List
From: Force Commander
Date: 6 September 1994
Subject: FORCE COMMANDER'S POLICY DIRECTIVE:
ACCESS TO UNAMIR FACILITIES

1. The following procedures will be applied, with respect to who may or may not be authorized access to a UNAMIR facility. As stipulated in the legal binding agreement between the UN and the Government of the Republic of Rwanda on the status of UNAMIR, the UN alone may consent to the entry of any government officials or of any other person not a member of UNAMIR to such premises.

2. In all cases, the Officer in Charge, or an appointed delegate, of any specific UNAMIR facility has the authority vested in him from the Force Commander to decide who may or may not enter his respective facility. In general, the following guidelines will be followed at all times unless the Officer in Charge of a particular facility feels there are overriding circumstances that warrant a deviation from the general practice.

RPA SOLDIERS

3. RPA soldiers requesting access to any UNAMIR facility must be accompanied by an RPA Liaison Officer (RPA LO). If the RPA LO is not present the soldiers are to be instructed to contact an RPA LO at UN HQ (Amahoro Hotel) and request the LO to accompany them. Only when the RPA LO is accompanying the soldiers and he produces his identification pass, may they seek authorization from the Officer in Charge, or his delegate. Should access be granted, an escort shall be provided. All RPA soldiers will abide by the rules and regulations pertaining to each respective facility ie. unloading of weapons, denied access to restricted areas, etc.

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RPF OFFICIALS

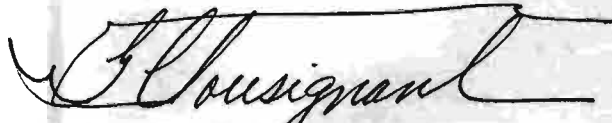
4. RPF officials (ie. government dignitaries - the President, Vice President, Ministers) do not require an RPA LO to accompany them when requesting access to a UNAMIR facility. Often, these personnel will travel with an entourage of RPA soldiers. Again, access will be granted or denied by the Officer in Charge of the facility, or his delegate, and an escort will be provided.

VISITORS

5. Any person who is not in possession of a pass (ie. UN pass, local worker pass, media/NGO or contractor pass) is considered to be a visitor. If it is determined that the visitor has a legitimate cause to visit the facility, the Officer in Charge, or his delegate, shall be sought after to decide whether access should be granted. If access is granted, the visitor will be given and shall wear a visitor pass (if the facility has incorporated the production of visitor passes), an escort shall be provided and the visitor must abide by all rules and regulations applicable to the facility.

PERSONNEL WITH PASSES

6. All personnel with a pass (as listed at paragraph 5) will be allowed access only if the photograph identification is a positive match to the person wearing the pass. Personnel shall wear their passes at all times and only visit areas where they have a need to do so. At times, with the case of media and contractors, an escort may need to be provided.



Guy C. Tousignant
Major-General
Force Commander

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