

MDR

G3 OPERATIONS/PLANS - HAC - CHIEF HUMANITARIAN  
ASSISTANCE OFFICER (CHAO)

20 MAY - 29 SEPT 1995

PLEASE RETAIN  
ORIGINAL ORDER

UNCLASSIFIED  
RTH/mg JUNE 2001

UN ARCHIVES

SERIES 5-1002

BOX 118

FILE 2

ACC. 1998/0283

To : DCOS OPS

File: 5000.1(HAC)/A/1

Info : FORCE ENGINEER COMPANY  
SECTOR 5A

From : HAC

Date: 29 Sep 95

Subject : DISMANTLING AND TRANSPORTATION OF  
ORPHANAGE TENTS

1. The Orphanage at Nemba (Nyaratowe Commune) moved to Ruhengeri in July 95 with the assistance of TUNBATT and MILOBS. However two large Canadian tents could not be moved due to lack of tools for dismantling them, and are still at Nemba.

2. The tools for dismantling have now been arranged by the Hum Offr Sector 5A. However NICOY is unable to undertake the task due to lack of engineering expertise. As the tents are valuable and essentially required for the functioning of the orphanage, it is requested that Force Engineer Company be tasked to undertake the job.

3. Best Regards.



TJ FOX  
Lt Col  
CHAO

To : GHANAIAN CONTINGENT COMMANDER File: 5000.1(HAC)/A/1

From : HUMANITARIAN ASSISTANCE CELL Date: 30 Sep 95

Subject : CONDOLENCE LETTER

1. Please receive the condolence of HAC personnel and CHAO, about the decease of the late Maj Ntim Darkwah Kwasi from Ghana, and kindly send it to his family.

2. We pray for the perfect peace of his soul, since he died working hard for peace here in Rwanda, and this circumstances have the strength and the significance of the best moral and spiritual tribute.

3. Military Observers and his family could be proud of this gentleman and I wish you consolation and high acceptance of the facts and great honour of his memory in achieving his best personal objectives.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'TJ FOX', with a large, stylized flourish extending from the bottom left.

TJ FOX  
Lt Col  
CHAO



**To** : World Food Programme  
World Relief International  
Kigali, Rwanda

**From** : H A C

**Date** : 29 Sep 95

**File** : 5000.1/HAC/A/1

**Subject** : **PROBLEM OF LOCUSTS AND PESTS**

1. A problem of destruction of crops due to locusts and other pests has been noticed in Gashora commune. The problem was projected by the Bourgemestre of Gashora and the same has been verified by the Military Observers visiting that area. An area of approximately 2000 hectares has been affected so far.
2. You are requested to provide assistance in eradicating this problem as it could spread further. The Military Observers could go on joint patrol with your representative to look at the problem, if required.
3. Best Regards.



(T J Fox)  
Lt Col  
CHAO

To : See Distribution


File: 5000.1(HAC)/G/13

From : HAC, UNAMIR HQ

Date: 29 Sep 95

Subject : ARTICLES FOR PUBLICATION IN  
"UMUSIRIKARI AMAHORO" MAGAZINE

1. Enclosed herewith, please find 2 articles written by a compatriot-Maj 'Lanre' Adekagun for publication in the above mentioned magazine.
2. The officer prefers outright rejection of the article titled "My sojourn as a Military Observer in Rwanda" to its being edited out of context.
3. Best wishes.

  
BE DUKOBU  
Lt Cdr  
for CHAO

Enclosure:

1. Two articles written by Maj 'Lanre' Adekagun intended for publication in "Umusirikari Amahoro" magazine.

Distribution:

External:

Action:

The Editor  
"Umusirikari Amahoro" Magazine

Information:

HQ NICOY 2  
(Attn: Commanding Officer)

### **FOOD FOR THOUGHT**

*Do you agree with the following?:*

1. *He who fails to plan, plans to fail.*
2. *Education is a companion which no fortune can depress, no crime can destroy, no enemy can alienate and no nepotism can enslave.*
3. *Experience is not what befalls you but what you actually do with what befalls you.*
4. *Injustice occurs when identical cases are treated differently.*
5. *If you want to know how your wife will look like at old age, take a close look at her mother.*
6. *The best way for one to live happily is to forget the past, take care of the present and wait for the future.*
7. *A soldier's perception of fair and impartial treatment strongly affects the state of discipline in a command.*
8. *You don't fight the effect to cure the cause, rather, fight the cause to cure the effect.*
9. *The mind is a link that connects the being of the unmanifested nature with the body of the relative world.*
10. *The wisdom of a learned man comes by opportunity of leisure.*
11. *A grapefruit is a lemon that had a chance (of expansive growth size) and took advantage of it.*
12. *Heredity is something one believes in if one has a bright child.*
13. *Teach men to be honest and oaths will be unnecessary.*
14. *It's a good thing to be steady, but some are so steady they hardly move at all.*
15. *He that cannot obey cannot lead as good leadership flows from good followership (obedience).*
16. *Some so-called open minds should be closed for repairs.*
17. *God makes the sun but man makes his own shadows.*

18. *A mistake is not serious unless it is repeated.*
19. *Love is like measles which we all have to go through.*
20. *If you cannot have your hands on the wheels for its control, then place your hand on the shoulders of the man on the wheels.*

*Compiled by Maj 'Lanre' Adekagun*

## **MY SOJOURN AS A MILITARY OBSERVER IN RWANDA**

***\*\*Maj 'Lanre' Adekagun pjsc, LL.B(Hons) BL***

*I got to know of RWANDA and her problems ab initio in 1994. Sometimes that year around the month of April or thereabout, I cannot remember the exact day/date now but I know for sure it was after officers' evening games day period at 2 Mech Div Officers Mess, some officers and my humble self were each waiting behind to cool down with a bottle of beer or two in the main hall when CNN beamed an unbelievable horrendous stretch of pictures on the tube.*

*These pictures were that of human bodies (corpses) flowing [or is it floating?] on rivers Akagera and Nyabarongo in the country called RWANDA. The mental picture at least as discerned from the CNN report was that Rwanda is a country of savages who kill at the slightest opportunity and bury enmasse. Those that could not be buried were thrown into the rivers.*

*Suffice it to state that but for this CNN-reported carnage which made me to scurry for an atlas from which I located Rwanda in a map of Africa, I would not have known that a country called Rwanda exists in fact not only in Africa but in the world. Wait a minute before you doubt if I ever had secondary education, my geography tutor was to blame for being high handed then. He was ambidextrous, always with a piece of chalk in his left hand and a cudgel in the right hand. In contrast I know or rather heard of Rwanda's next door neighbour - Burundi consequent upon the brilliant showing of the latter in African youth football championship.*

*I had earlier on since November 1993 been pencilled down for a foreign peace-keeping operation, first in Angola, later Western Sahara and finally to Yugoslavia. Since the Yugoslavia trip became jinxed and unrealistic by some variable factors, no time was wasted in diverting myself and fourteen other Nigerian Military Officers to Rwanda on peace-keeping mission under the auspices of UNO as military observers (MILOBS). It was with the stated horrific background that we left the shores of Nigeria in March 1995 to join the rest of the world in quest of restoration of peace to Rwanda.*

*We left Lagos almost at midnight of 3/4 March 1995 and kept a night at Hotel 680 in Nairobi in order to connect a flight to Kigali - the capital city of Rwanda. RWANDA here we landed like "Richard Lander" on Sunday 5 March to the "warm" embrace of some compatriots that we were to replace sequel to the completion of their one-year tour of duty in Rwanda weeks earlier.*

*As a first comer to Rwanda, I was taken aback by the beautiful weather that welcomed us. The atmosphere was so cool and serene to the belying of CNN broadcast I earlier referred to. I almost exclaimed and wondered aloud if the serene atmosphere was not as a result of general air conditioning! Nobody can blame me for this soliloquy "abi?" After all, this Rwanda trip is my first trip outside Nigeria (without prejudice to the fact that I joined the Nigerian Army via NDA on 28 Jun 79 and was commissioned a Second Lieutenant in June 1982) and Nigeria's weather which I am used to and from which I've just arrived was its direct opposite.*



*The two compatriots who awaited us at Gregory Kayibanda International airport in Kigali later drove us to the Nigeria House located at Kicukiro area of Kigali ville. There we were feted to good food et al. We later on the same day checked into Kiyovu hotel from where we returned to Nigeria House for a formal situational briefing on Rwanda. We were privileged to have the Nigerian Ambassador to Zaire - 'Col Wilcox (Rtd) in attendance at the briefing eloquently given by Col Iliya - the leader of our predecessors, MILOBS team.*

*After an almost two-week orientation programmes organised by MILOBS GP HQ which included lectures and driving tests conducted by my good friend - Tony Adams (the man in chains), we were posted as much as possible in pairs to various sectors. I was posted alongside Lt Col Abubakar to Sector 4B (as it then was) located in Butare Prefecture and we reported there on 18 March. Capt Yusuf who arrived Rwanda about two weeks after us was later posted to join us in Butare. Butare Prefecture had since been redesignated Sector 3B.*

*Incidentally Lt Col Abubakar - a fellow compatriot was appointed the Sector Commander. He in turn appointed me a team member initially, later the most senior Duty Officer and finally a team leader after I've learnt the ropes.*

*A typical day in the life of a MILOBS especially in Sector 3B Butare was exciting as it was interesting. One wakes up as usual at different times depending on individuals' official and unofficial activities both during the previous day and the immediate night. Lest I forget, MILOBS were not accommodated or fed as it is assumed the funds for these and others were embedded in the Mission Subsistence Allowance (MSA) that a MILOBS earns. The rule was therefore everybody to himself, God for us all. No paddy for jungle as the way and manner an individual survives was his business.*

*I recalled a related incident which occurred at Hotel 680 Nairobi where we were lodged while on transit at the expense of the airliner. We were not briefed that the airliner would only foot our bill for accommodation and food. We all ate modestly and severally took either water or juice to wash the food down. On checking out and almost to our embarrassment, separate bills were brought for the consumed liquids. A compatriot claimed to have taken just water and thus not entitled to extra bill. We were made to understand that even water bill is higher than juice bill. We laughed over it, rallied round each other and settled the bills jointly.*

*Now to the Sector, "morning prayers" (apology to Fd Marshal Viscount slim) were held religiously at 0800 hrs daily and it is during those sessions that everybody gets debriefed and briefed on the previous patrol report/prevaling situation and tasks for the day respectively. At the uppermost rung of the MILOBS Sector's hierarchy was the Sector Commander with the Operations Officer who was the defacto second in command following in tow. It was the duty of the Operations Officer to conduct the 'morning prayers' while the team leaders would chorus "Amen".*

*Other key appointments in the sector were the Administration/Personnel Officer, Humanitarian Officer, Logistics Officer, Duty Officer(s) and Team Leaders. All other MILOBS*

who did not fall under any of the mentioned appointments were deployed as team members. Sector 3B had 5 patrol teams of which 1 was the Leader of Team 2 with call sign Echo Mike 2.

The basic and fundamental job of a MILOBS was to patrol the communes, interview the government officials - Prefect, Bourgemestre etc as well as the locals and finally make a report. It is worthy of mention that MILOBS report had acquired such credibility because of its characteristic indepth nature that most often than not, high level decisions are direct outflows there-from. This is unlike other reports with undertone ends to serve.

During the patrol, if you are not lucky to have an air conditioned vehicle at your disposal, then be rest assured that you will return to base properly bathed or is it powdered with dust gratuitously?. The roads are winding, bumpy and to crown it all constructed on the precipice of the hills. Woe betides you for any careless move as it would be 'nun dimitis' into the deep ravines that are ten for 'one kobo' sorry 'amafaranga'.

Along the way, you are bound to meet stretcher bearers which MILOBS chose to call human ambulance with either a sick person or a woman-in-labour being shoulder-carried by at least four men to a far away health centre. On occasions you may be moved by 'human faces' and milk of kindness' to convert your patrol vehicle to an ad hoc ambulance and take over the object of the stretcher bearers.

At the commune office, if it was not your lucky day, too bad as the Bourgemestre will not talk to you even if he is available and not doing anything. However, if the Bourgemestre is in the mood to 'parley' with you, one's luck could 'kaput' with any mention of or request to visit the commune gaol. Experience had since taught MILOBS that prison matters are the very last of things to mention to any Bourgemestre or else the overall mission for that day could be negatively affected.

If your luck really shines on any day to the extent that a Bourgemestre obliges you with a visit to the detention centre, padlock will literally be placed on your mouth to put it in a permanent position of "attention". This means you can only see the detainees but cannot talk to them. I need not add that living conditions in the gaol is not up to a one hundredth-star hotel standard. Hope you understand what I mean?.

Depending on what the mission is and how far away the commune is, a MILOBS patrol team may not return to base earlier than 1500 hrs. In fact during the Kibeho incident of April 95, some MILOBS patrol teams kept the night at Kibeho camp and Way (Wait) Stations. On return to base a formal report of what had been observed must be made and their compilation from various teams forms the Sector's report to Higher Headquarters. Suffice it to state that prior to the making of the formal reports, informal ones would have been made over the radio from the team vehicle to the base radio station manned round the clock by changing duty officers.

MILOBS are prohibited by everything be it law, convention, statute of force agreement (SOFA) etc from being armed just as everybody/authority is by rule enjoined to protect and

*cooperate with the MILOBS. I leave readers to their imaginations as to the practicabilities of the rules.*

*The greatest tool or weapon which a MILOBS has is his mouth which (tongue) he had to tactically and diplomatically employ for both offensive and defensive actions. An instance of when a MILOBS team leader used his mouth offensively goes thus. Teams were tasked to get information on the number and ratio of Bourgemestres as per the two main tribes purposely to gauge the level of reintegration. This without any gainsaying is a sensitive task as it touches on the cause of the problem in Rwanda. A smart MILOBS team leader approached the Prefect and charged at him that "the government is not serious about any reintegration and unification of the whole citizenry with its deliberate policy of appointing only people from tribal group Tamgo as Bourgemestres". The Prefect charged back by saying "who told you?, the Bourgemestres of L, A, N, R and E communes are of Hotel stock while that of I, Y, B and O communes are of Tamgo stock". The MILOBS team leader apologised for allegedly being misinformed earlier on. Can you beat this strategy which the MILOBS used to know that there were 5 Bourgemestres of Hotel stock as against 4 of the Tango stock in the 9 communes that make up the prefecture?. Definitely No!.*

*The doubts of "Thomases" amongst us as to the truthfulness or otherwise of the pogrom that ravaged Rwanda last year as reported by CNN would be cleared with simple attendance at any of the reburial ceremonies of the remains of the genocide victims. At one of such occasions which I attended at Nyamure and was made to even give a speech, the sight is not good enough to say the least. A conservative approximation of the number of people whose bones were exhumed from mass graves and piled up for befitting reburial cannot be less than 1,000. These people were sent to the world beyond for spurious and peccadillos offences that are tribally motivated.*

*From my personal experience/observation in Rwanda, I can safely opine that what happened in Rwanda in April 1994 constitutes one of the greatest atrocities ever committed against humanity since the concentration camp days of Adolf Hitler. Thus, I am most constrained to opine further that no efforts should be spared in bringing the perpetrators of that evil to book if history is not to repeat itself.*

*The UN standard of 3 MILOBS to one vehicle is hardly applicable here in UNAMIR as demand outstrips supply. For example sector 3B Butare had 6 vehicles as against its total strength of 32 MILOBS. Resort is therefore to patrols in turns by the teams with consequential loss of valuable time.*

*The job of a MILOBS is as thankless as it is dangerous. Nobody seems to like the MILOBS. While some see MILOBS as a bunch of meddlesome interlopers, others see us as nosey bunch of irritants. Some just developed hatred for us just like that. In all honesty and no matter what, I make bold to say that MILOBS are of absolute necessity. If for nothing at all, our presence on patrol in the communes exudes and builds confidence of safety and security to the populace who are directly affected by the actions of the belligerents. Remember even*

*when 2 elephants make love, the grass is bound to suffer talk less of when they quarrel or fight.*

*MILOBS are expected to work round the clock, 7 days in a week and 30 days in a month. A scheme called compensatory time off (CTO) is evolved wherein a six-day off duty is granted (though at the discretion of the Sector Commander vis-a-vis prevailing exigency) to a MILOBS for recreation after a continuous 30-day work period. This is in line with the principle that all work and no play makes Jack a dull boy. A rider (caveat) to this CTO is that it must be spent within the mission area (which extends to Uganda and Kenya) or else MSA for the period would be slashed by some percentage. I need not forget to add that I maintained two rented accommodations (one at Butare and the other at Kigali) concurrently during the period for convenience sake. While the Butare accommodation was put into maximum use, the Kigali accommodation was only used during the CTOs or when I was in the capital city for one thing or the other until I got posted to serve in the Humanitarian Assistance Cell (HAC) of UNAMIR HQ in Kigali.*

*We were awarded the United Nations medal with the inscription - "In the service of Peace" on 9 June 95 at an epoch ceremony held within UNAMIR HQ. The award was made by the Commander of the multi-national force - Maj Gen Guy Tousignant from Canada on behalf of the Secretary General of UNO. He was ably assisted by his then deputy Brig-Gen Anyidoho from Ghana. It is pertinent to state that to qualify for this medal, a 90 day service period is the minimum a MILOBS has to put in.*

*From my experience in Rwanda, I have got to realise first hand that my country - Nigeria is really blessed and great. The Nigerian military is professionally comparable with any of the Bazungu. This belief is courtesy of my personal interaction with officers from different armies during the mission.*

*My anxiety to return to my sweet home (Nigeria) soonest knows no bound as North or South, East or West, home is the best as there is no place like home. This is more so as life is fast returning back to normalcy in Rwanda. I can proudly raise up my head with my medal dangling on my chest to chorus the refrain - WE HAVE DONE IT! Do I hear you ask me what have we done? Well, if so, the simple answer is we have paved way for the return of peace to the once war-torn RWANDA.*

*All said and done and as a parting shot, even though I am eager/anxious to return home, I must not shy away from saying that I most fervently look forward to the day (providence willing) that I would return to a super peaceful and progressive Rwanda in future to have some re-union with the beautiful "inshutis" especially my good friend - Mr JA Millah.*

*\*\*The writer was the Ag. Assistant Director Army Legal Services at HQ 2 Mechanised Division of the Nigerian Army based at Ibadan prior to coming to Rwanda as a Military Observer.*

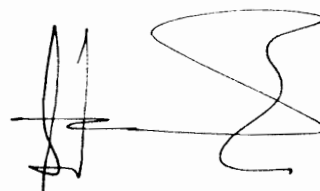
CHAO

To : ASBL"CENTRE MEMORIAL GISIMBA" File: 5000.1(HAC)/A/1  
ACCUEIL SANS FRONTIERE  
B.P. 1433 KIGALI

From : HAC Date: 29 Sep 95

1. Your request for the provision of water twice a week cannot be met because UNAMIR has no spare capacity of water supply available at present.

2. Best Regards.

A handwritten signature in black ink, consisting of a stylized 'S' followed by a 'P' and a long horizontal stroke.

SK PRASAD  
Major  
for CHAO

To : MILOBS SEC 5C

File: 5000.1(HAC)/A/1

Info : HQ NICOY 2

From : HAC, UNAMIR HQ

Date: 29 Sep 95


Subject : REPORT ON OUTBREAK OF CHOLERA AND  
MEASLES IN NYAGAHIMA

Reference:

A. UNAMIR/NICOY 2/7429.9/A dated 25 Sep 95.

1. Forwarded herewith, please find a photocopy of reference A which is self explanatory on the above mentioned subject matter.

2. You are advised to heed the recommendation contained in paragraph 3 of reference A.



L ADEKAGUN  
Maj  
for CHAO

775 2 1  
25/9

UNITED NATIONS  
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES  
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - KINYINYA

UN RESTRICTED

UNAMIR/NICOY 2/7429.9/A


HQ NICOY 2 MIR  
UNAMIR  
Nyundo Camp  
Nyundo

MED BRANCH  
UNAMIR HQ

25 Sep 95

REPORT ON OUTBREAK OF CHOLERA AND  
MEASLES IN NYAGAHIMA

1. The MILOBS HQ at Kibuye reported the outbreak of cholera and measles at Nyagahima (GR1953) to the Nicoy HQ on 15 Sep 95. The Nicoy medical team were airlifted to Kibuye on 16 Sep 95. The rest of the journey was made by road as there was no favourable landing site at Nyagahima.
2. Investigation conducted at Nyagahima and Ngoma hospital revealed that there was no single incidence of cholera. Measles is under control with ten death recorded. The last death occurred ten days prior to this visit.
3. It is hereby recommended that MILOBS should scrutinize all information relating to health properly before disseminating same to the appropriate authority
4. Acknowledge please.

  
AA OROKPO  
Maj  
for Nicoy Comd

UN RESTRICTED

To : See Distribution

File: 5000.1(HAC)/A/1

From : HAC

Date: 29 Sep 95

Subject : URGENT NEED FOR BLANKETS AT HOSPITALS

Reference:

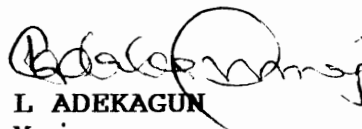
A. MILOBS SEC 2B undated fax message on 27 Sep 95.

1. Reference A complained of the urgent need of 250 blankets each at the hospitals located in Kibungo and Rwamagana within the Prefecture. It also conveyed the information on your possession of these items at Kigali.

2. You are please requested to provide these valuable items of clothings to the hospitals in view of the imminence of the cold/wet season.

3. The transportation of the items would be done by GHANCOY Kibungo while Maj MK Yadav - the Humanitarian Officer of MILOBS Sector 2B Kibungo is the linkman. You can get in touch with him on telephone number 11145.

4. Very grateful for your anticipated positive action.

  
L ADEKAGUN  
Maj  
for CHAO

Distribution:

External:

Action:

Austrian Relief Service

Information:

MILOBS Sec 2B (Hum Offr)

GHANCOY



URGENT

TO : HAC  
HQ UNAMIR

FROM : SECT 2B MILOBS  
LT COL R MANZL


SUBJECT : URGENT NEED OF BLANKETS FOR HOSPITALS

1. We have just received an urgent request for blankets from the main hospitals in our AOR , namely KIBUNGO and RWAMAGANA .
2. Both of them are in need of 250 pieces each .
3. I was informed by AUSTRIAN RELEIF PROGRAMME recently that a large surplus of blankets is available at KIGALI and could be distributed on short notice.
4. Since the cold and wet season is approaching a quick action on the above request will be highly appreciated.
5. Transport could be provided by GHAN COY KIBUNGO and incharge of co-ordination is my humanitarian officer Maj M K Yadav, contactable by landline number 11145.

Regards,

Info Copy To UNREO



Team 2,  
Pse contact the NGO  
mentioned in Para 3 above  
for rec link up. 

To : CIVPOL COMMISSIONER

5000.1(HAC)/A/2

From : HUMANITARIAN ASSISTANCE CELL

Date: 28 Sep 95

Subject : CONDOLENCE LETTER

1. Please receive the condolences of HAC personnel and CHAO, about the decease of the late Captain FADIALA SEKOU TOURE from Mali, and kindly send it to his family.

2. We pray for the perfect peace of his soul, since he died working hard for peace here in Rwanda, and this circumstances have the strength and the significance of the best moral and spiritual tribute.

3. Civpol and his family could be proud of this gentleman and I wish you consolation and high acceptance of the facts and great honour of his memory in achieving his best personal objectives.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'TJ FOX', with a large, sweeping flourish extending from the bottom right.

TJ FOX  
Lt Col  
CHAO

To : See Distribution

File: 5000.1(HAC)/A/1

From : HAC

Date: 28 Sep 95

Subject : HUMANITARIAN ACTIVITIES FOR THE PERIOD  
1 OCT - 31 DEC 95

Reference:

A. 5000.1(HAC)/A/1 dated 19 Sep 95.

1. Reference A requested for the submission by 27 Sep 95 of your proposed plan on the above mentioned subject. Only information addressees had so far complied as at now.

2. You are please requested/reminded to submit the proposed plan immediately without any further delay.

  
L ADEKAGUN  
Maj  
for CHAO

Distribution:

External:

Action:

MILOBS SEC 1A (HUM OFFR)  
MILOBS SEC 1B (HUM OFFR)  
MILOBS SEC 2A (HUM OFFR)  
MILOBS SEC 2B (HUM OFFR)  
MILOBS SEC 3A (HUM OFFR)  
MILOBS SEC 3B (HUM OFFR)  
MILOBS SEC 4 (HUM OFFR)  
MILOBS SEC 5B (HUM OFFR)

Information:

MILOBS SEC 5A (HUM OFFR)  
MILOBS SEC 5C (HUM OFFR)

CHAO  
To : HQ NICOY 2

File: 5000.1(HAC)/A/1

From : HAC, UNAMIR HQ

Date: 28 Sep 95

Subject : REPRESENTATION OF HAC AT THE DONATION  
OF HUMANITARIAN MATERIAL DURING  
NIGERIAN NATIONAL DAY CELEBRATION

Reference:

A. UNAMIR/NICOY 2/7424.9/A dated 26 Sep 95.

1. I am directed to convey the nomination of Capt SC Agbanusi (M 7741) to you as the representative of HAC at the above mentioned activity.
2. Wishing all Nigerians a happy National Day celebrations. Warmest regards.

  
L. ADEKAGUN  
Major  
for CHAO

To : DCOS SUPPORT

File: 5000.1(HAC)/A/1

From : CHAO

Date: 28 Sep 95

Subject : HEALTH HUMANITARIAN SUPPORT

1. To HAC arrives a frequent and solid lot of requests regarding health and sanitation of local population, vulnerable groups, orphans and children especially.

2. These requests are for medical attention, supply of medicines (mefloquine especially) and transport of patients (ambulances).

3. The supply of water and electricity, essentials for obvious reason in the health centres over all the country are a big problem to solve.

4. The prevention of malaria through mosquito netting was done in sporadic and insufficient cases.

5. HAC acting under restrictions, can afford very few of the necessary efforts to improve the sanitation and health of the population.

6. Request. We request from UNAMIR Medical Branch through DCOS Support, an assessment about the best way of answering the requests in order to bring an adequate humanitarian support, procedures to follow and capacities that we have in that sensitive matter.

7. Best Regards.



TJ FOX  
Lt Col  
CHAO

To : DIRECTOR SOS CHILDREN'S VILLAGE  
KIGALI -RWANDA

File: 5000.1(HAC)/A1

From : HUMANITARIAN ASSISTANCE CELL

Date: 27 Sep 95

Subject : BORROWING A TRUCK

Reference: Your request dated 26 Sep 95.

1. Capt Karim and I went to SOS orphanage on 26 Sep 95 to look at the problem of the open tanks.
2. We agree that it is a high risk for the security of the children, but we think that emptying the tanks will not be a solution since with the rain it could be filled again. Also even if they are empty they could still be dangerous for children.
3. We think that the solution is to cover the tanks with an appropriate top to avoid accidents. We have asked the assistance of our Engineers to go as soon as possible to attend the request and if possible, to construct the above mentioned cover. In the mean time I hope you will do the best to avoid the presence of children near the tanks.
4. Best Regards.



TJ FOX  
Lt Col  
CHAO

To : DCOS OPS

File: 5000.1(HAC)/A/1

From : HAC

Date: 27 Sep 95

Subject : ENGINEERS SUPPORT

1. On 26 Sep 95 HAC received a request for a septic truck from SOS Rwanda. The truck has been requested for emptying tanks installed for production of bio gas which are no longer in use. These tanks are located in SOS children's village in Kigali which is an orphanage with around 200 children.

2. I went to the orphanage and saw the tanks on 26 Sep 95. These are at the moment open, and are something like a trap that could kill the children if they fall in it. The problem may be obviated by construction of a top to cover it. I would like to request for a recce by the Force Engineers and if possible subsequently construct such a protective cover ASAP, regarding the current danger for children's life.

3. Best regards.



TJ FOX  
Lt Col  
CHAO

Kigali, On 26th/09/1995

The Chairman  
Humanitarian Assistance Committee  
C/O CAO Officer  
UNAMIR HEADQUARTERS  
KIGALI -RWANDA.

Dear Sir,

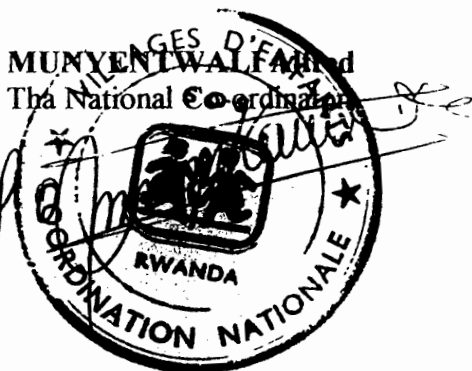
**RE: BORROWING A TRUCK.**

After a thorough observation, we have seen that the deep hole situated in the SOS Children's Village of Kigali which was used some years ago as a collecting centre for the sewage and the litter for the production of the gas power, will cause disastrous accidents to the young orphans that have been newly admitted to the above mentioned SOS.

We kindly forward in our request of borrowing a truck that is used to empty such waste materials so that the place is safe for the children and the entire community of the village.

With this note, we wish to cordially thank you for the spontaneous consideration to our request.

Yours Faithfully,





TO : MILOB SEC 3A HUM OFFR File: 5000.1(HAC)/A/1  
FROM : CHAO  
LTCOL TJ FOX Date: 23 Sep 95  
SUBJECT : CARE OF 3 ORPHANS AT CYANIKA

1. With regards to the 3 orphans under the care of an oldman at Cyanika who are said to be in bad conditions of health, HAC has written to SOS in Kigali but had not received any response at the time of writing this letter.

2. To save these children from suffering further deterioration of health, you are please requested to contact the following NGOs operating in the sector as soon as possible for the childrens' adoption or any assistance.

- a. Save the Children.
- b. World Vision International (Nyamagabe).
- c. CARITAS Rwanda Emergency Office.
- d. Foundation Terre Des Hommes - Rwanda.

3. One of these organizations could perhaps receive the children. In the mean time, you are advised to check the children with a doctor for possible treatment.

4. Best regards.



TJ FOX  
LtCol  
CHAO

TO : CLOGO File: 5000.1(HAC)/A/1

INFO : DCOS OPS  
DCOS SP  
G3 OPS

FROM : HAC UNAMIR HQ Date: 22 Sep 95


SUBJECT : REQUEST FOR TRANSPORT FOR REFUGEES MOVEMENT

Reference:

A. MILOB Sec 5B Hum Offr letter dated 21 Sep 95.

1. Forwarded is a request from the Humanitarian Officer of MILOBS Sector 5B for your info and necessary action.

2. Please treat as urgent.



BE DUKOBU  
Lt Cdr  
for CHAO

UNITED NATIONS  
ASSISTANCE MISSION FOR RWANDA



UNAMIR - KIGALI

NATIONS UNIES  
MISSION POUR L'ASSISTANCE AU RWANDA

TO : UNAMIR HQ // HAC/OPS O//

21 September 95

FROM : HUMANITARIAN OFFICER SECTOR 5B

SUB : REQUEST FOR TRANSPORT SUPPORT FOR REFUGEE MOVEMENT

1. The purpose of this letter is to ask for transport assistance with the movement of refugees from the Nkunas transit camp. UNHCR/IOM are only able to move some 600 persons per day from the camp to the Kibungo area. At the present rate of influx the camp will soon reach its capacity unless they can move 1000 persons per day.

2. We ask that the transport be made available for tomorrow if possible. The ideal capacity would be for the ability to transport the additional 400 persons per day.


3. Please treat as urgent, acknowledge receipt of the fax.

  
WG Saunders

Major  
Humanitarian Officer  
Sector 5B

TO : FORCE ENGINEER OFFICER File: 5000.1(HAC)/A/1  
INFO : DCOS OPS  
DCMO  
HUM OFFR MILOBS SEC 5A  
FROM : HAC UNAMIR HQ Date: 22 Sep 95  
SUBJECT : ROAD RECCE - SECTOR 5A

1. The DCMO after his visit to Kibuye has informed the HAC about the bad condition of a bridge located about 2 kms South of NYAMUTERA on the road GITARAMA-RUHENGERI.
2. This is an important bridge that is used by a large number of people in Gitarama, Ruhengeri and Gisenyi Prefectures. The bridge in its present state is unlikely to last through the oncoming rainy season.
3. You are requested to send a recce team to the bridge to assess the requirements and undertake repairs, if possible.
4. Best regards.




BE DUKOBU  
Lt Cdr  
for CHAO

TO : MILOBS SEC 2A HUM OFFR File: 5000.1(HAC)/A/1  
FROM : HAC UNAMIR HQ Date: 22 Sep 95  
SUBJECT : REPAIR OF WATER PUMP AT GAKONI ORPHANAGE

Reference:

- A. Your Weekly Hum Report for the period 03 - 09 Sep 95.
1. You are requested to remove the faulty water pump at Gakoni Orphanage and transport it to Kigali for repairs.
  2. Best regards.



BE DUKOBU  
Lt Cdr  
for CHAO

TO : MILOBS SEC 1B HUM OFFR File: 5000.1(HAC)/A/1  
FROM : HAC UNAMIR HQ Date: 22 Sep 95  
SUBJECT : REPAIR OF WATER SYSTEM AT SAINT BERNADETTE ORPHANAGE

1. You are requested to inspect the rain water collecting system at the Saint Bernadette Orphanage and submit a report indicating the material and work required for repair of the system.

2. Best regards.



BE DUKOBU  
Lt Cdr  
for CHAO

TO : DCOS SP File: 5000.1(HAC)/A/1

INFO : G3 OPS  
SO TPT  
MILOBS SEC 5B HUM OFFR  
MR. RANDALL ZINDLER - FHI

FROM : HAC UNAMIR HQ Date: 20 Sep 95

SUBJECT : TRANSPORT REQUEST

1. An NGO, Food for the Hungry has requested for transportation of beans and maize seeds for distribution to returnees in Gisenyi Prefecture.

2. It is please requested that transport is provided to the NGO to convey the seeds from European Union Warehouse in Gikondo Industrial Park in Kigali to Nkamira Transit Center, about 20km before the town of Gisenyi. The total weight of seeds is 22 tons.

3. The contact man is Randall Zindler on telephone No. 73654.


4. Submitted for your necessary action, please.

BE DUKOBU  
Lt/Cdr  
for CHAO

*Already  
Solved*

TO : MILOBS GP HQ File: 5000.1(HAC)/A/7  
FROM : HAC UNAMIR HQ Date: 20 Sep 95  
SUBJECT : CONFIDENTIAL REPORTS - OFFICERS  
M 2072 MAJ AS DEBALI  
M 7741 CAPT SC AGBANUSI

1. Attached, please find Confidential Reports duly completed in respect of the above-named Officers for your further action.
2. Grateful acknowledge receipt.




BE DUKOBU  
Lt Cdr  
for CHAO




TO : CMPO File: 5000.1(HAC)/A/7  
FROM : HAC UNAMIR HQ Date: 20 Sep 95  
SUBJECT : CONFIDENTIAL REPORTS - OFFICERS  
M 4779 MAJ ALICK MHONE  
M 4832 CAPT BEN KHELIFA ABDELKARIM

1. Attached, please find Confidential Reports in respect of the above-named Staff Officers for your further action.
2. Please ack receipt.

  
BE DUKOBU  
Lt Cdr  
for CHAO

TO : MILOBS SEC 5C File: 5000.1(HAC)/A/1  
FROM : HAC UNAMIR HQ Date: 20 Sep 95  
SUBJECT : REQUEST FOR TRANSPORT TO ASSIST WFP IN KIBUYE

1. Receipt is hereby acknowledged of your undated letter with which you requested for transport assistance for WFP activities.
2. Without prejudice to the insufficient details of the task in your letter, please be informed that we do not have any truck of your description.
3. You may consider contacting NICOY for possible assistance.



BE DUKOBU  
LtCdr  
for CHAO

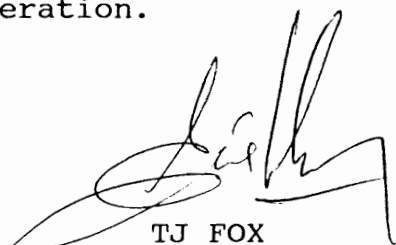


TO : ALL MILOBS SEC HUM OFFRS File: 5000.1(HAC)/A/1  
FROM : CHAO Date: 19 Sep 1995  
SUBJECT : PLANNING OF HUMANITARIAN ACTIVITIES

1. As I explained at the Monthly Humanitarian Meeting on Fri 15 Sep 95, you are requested to submit to HAC before 27 Sep 95 your proposed plan of Humanitarian Assistance for the period 1st October - 31 December 1995 for CHAO's approval.
2. These assistance must consist of the following:
  - a. Assistance that can be provided with available resources within the sector.
  - b. Assistance that is beyond the capability of the sector and requires UNAMIR resources.
3. In determining these assistance, one would have to consider his priorities in view of the limitations of UNAMIR resources. Example of priorities may be as follows:
  - a. Orphans
  - b. Widows
  - c. Returnees
  - d. Health & Education
  - e. Minor repairs.
4. It should be noted that since UNAMIR has scarce resources for humanitarian activities the following should not be included:
  - a. Assistance to organizations which have available resources ie. UNHCR, WFP UNICEF etc.
  - b. Assistance involving Brown & Roots labour.
  - c. Assistance involving supply of generators, water supply and the building of baily bridges.
5. It must be understood that UNAMIR is not capable of providing all the necessary assistance to the Rwandese Government in view of the fact that it has limited resources. You are therefore asked to be cautious in the drawing of the proposed plan.
6. A careful planning is necessary to make an accurate selection of targets and to direct the efforts and completion of tasks to where they are most needed.

7. A specimen of what is required from all Sector Hum Offrs is attached as Annex A.

8. Best regards and thanks for cooperation.

A handwritten signature in black ink, appearing to read 'TJ FOX', with a large, stylized flourish extending from the bottom left.

TJ FOX  
Lt Col  
CHAO

ANNEX A TO  
5000.1(HAC)A/1  
DATED 19 SEP 95

SECTOR .....A  
PROPOSED PLAN FOR HUMANITARIAN ASSISTANCE  
FOR THE PERIOD 1ST OCT - 31ST DEC 95

[illegible]

FAX 73024  
TO UNICEF MR RAY TORRES URGENT  
FROM "HAC" UNAMIR HQ

TO : MILOBS SEC 3B File: 5000.1(HAC)/OPS/37  
INFO : MILOBS SEC 1B  
FROM : HAC UNAMIR HQ Date: 19 September, 1995  
SUBJECT : RE: MINOR PRISONER

1. It will be recalled that on 18 Aug 95, your Humanitarian Officer was informed of the situation of a nine-year old child languishing in Ntongwe commune jail in Gitarama prefecture.

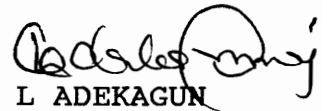
2. The relevant details are as follows:

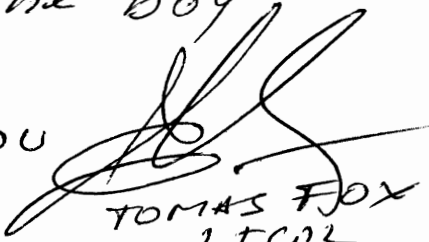
- a. Name of child - Sindayigaya.
- b. Father's Name - Serutanganya.
- c. Mother's Name - Nirere.
- d. Cellule - Muramba.
- e. Sector - Mulinya.
- f. Prefecture - Butare.

3. Grateful confirm what action has been or is about to be taken about the boy's plight..

As I anticipated this are the  
details about the boy  
imprisoned.

Thank you

  
L ADEKAGUN  
Major  
for CHAO

  
THOMAS FOX  
LT COL  
CHAO

TO : CLOGO File: 50001.(HAC)1/A  
INFO : G3 OPS  
SO TPT  
HUM OFFR MILOBS SEC 1B  
FROM : HAC UNAMIR HQ Date: 19 September, 1995  
SUBJECT : REQUEST FOR CARGO TRANSPORTATION

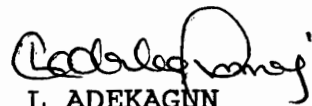
Reference:

A. MILOBS Sector 1B letter dated 11 Sep 95.

1. Reference A among others requested for vehicles for the transportation of three tons of fertilizer from Kigali to Nyabikenke Commune and food from Kigali to Nyakabanda commune all in Gitarama Prefecture.

2. You are please requested to provide transport for the conveyance of these perishable items. Grateful notify the Humanitarian Officer of MILOBS Sector 1B of your plan towards accomplishing the task. He is the linkman.

3. Please act and acknowledge receipt.

  
L ADEKAGUN  
Major  
for CHAO

TO : UNHCR File: 5000.1(HAC)/A/1  
INFO : CLOGO  
MILOBS SEC 1B HUM OFFR  
FROM : HAC UNAMIR HQ Date: 14 Sep 95  
SUBJECT : REQUEST FOR WATER BLADDER/CISTERN AT  
SAINTE-BERNARDZTTE SCHOOL - KAMONYI

1. The above-named School which caters for over 70 orphans is critically short of water supply. The school desires a water tank which however is not available within UNAMIR.

2. You are please requested to provide a 10,000-liter capacity water bladder/cistern which will facilitate regular supply of water to the school.


3. Very grateful for your positive action on this matter.

  
L ADEKAGUN  
Maj  
for CHAO



TO : THE CHIEF FINANCE OFFR File: 5000.1(HAC)/A/2  
FROM : HAC UNAMIR HQ Date: 14 Sep 95  
SUBJECT : PAYMENT OF SEPTEMBER MSA  
M 11902 CAPT MAEN AL-KHASHMAN

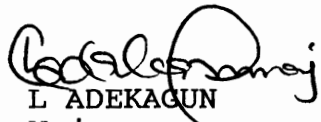
1. The above named Officer will be proceeding on leave with effect from 2nd October, 1995.
2. It would be appreciated if his MSA for the month of September could be paid earlier to enable the offr travel outside Kigali.
3. Counting on your usual co-operation.

  
L ADEKAGUN  
Maj  
for CHAO

TO : ALL MILOBS SEC HUM OFFRS File: 5000.1(HAC)/A/4  
FROM : HAC UNAMIR HQ Date: 14 Sep 95  
SUBJECT : AGENDA FOR MONTHLY HUMANITARIAN  
MEETING ON FRI 15 SEP 95

References:

- A. 5000.1(HAC)/A/4 dated 5 Sep 95.
- B. 5000,1(HAC)/A/4 dated 9 Sep 95.
- 1. Welcome Address by the Chairman.
- 2. Humanitarian Requests and Priorities.
- 3. Prisons-related Matters.
- 4. Humanitarian Reports.
- 5. Use of Terminologies.
- 6. Proposed plan for the last quarter of 1995.
- 7. Briefs from the Sectors.
- 8. Any other matters.
- 9. Closing Remarks.

  
L ADEKAGUN  
Major  
Operations Officer


TO : DCOS SP File: 5000.1(HAC)/A/1  
INFO : MILOBS SECTOR 1B  
FROM : HAC UNAMIR HQ Date: 14 Sep 95  
SUBJECT : REQUEST FOR CARGO TRANSPORTATION

Reference:

A. MILOBS Sec 1B letter dated 11 Sep 95.

1. Forwarded herewith, please find a self-explanatory letter and attachments of Reference A on the above mentioned subject matter for your necessary action.

2. Grateful act and acknowledge receipt.

  
L ADEKAGUN  
Major  
for CHAO

TO : See Distribution File: 5000.1(HAC)/A/1  
FROM : HAC UNAMIR HQ Date: 14 Sep 95  
SUBJECT : TRANSPORTATION OF HUMANITARIAN AIDS


References:

- A. Chef de L'equipe HCFOR Kibungo letter dated 13 Sep 95.  
B. My Discussion with GHANCOY 2 Commander.

1. Reference A urgently requested for a big truck for the transportation of humanitarian aids (300 blankets) from CARITAS warehouse in Kigali to Rukare Commune in Kibungo Prefecture. The blankets are scheduled for distribution to some orphans today hence the urgency.

2. In view of the foregoing and further to reference B, you are please requested to assist with the conveyance of these materiel. The contact man is OIC CARITAS warehouse in Kigali.

3. Grateful expedite action to the convenience of the purpose and acknowledge receipt.

  
L ADEKAGUN  
Maj  
for CHAO

Distribution:

External:

Action:

GHANCOY 2  
(Attention: COMD)

Information:

OIC CARITAS Warehouse Kigali  
Chef de L'equipe, HCFOR Kibungo

Internal:

Information:

DCOS SP



From : Col K S Sivakumar  
COS  
UNAMIR

To : Mr Randolph C Kent  
UN Humanitarian Coordinator

Info : HAC, UNAMIR

Date : Jul 95

Subject : WORKSHOP ON THE PEACEKEEPERS AND THE HUMANITARIAN COMMUNITY  
LESSONS FROM RWANDA

1. Ref your letter on the subject dated 20 Jul 95.
2. In principle, we agree with the concept of holding a workshop on the aforesaid subject. However, keeping in view the Force Commander's prior commitments, you are requested to postpone the dates by a week.
3. HAC will be the nodal agency from UNAMIR side. Further consultations on the subject, therefore, be carried out with them.
4. Regards.

Seen  
*[Signature]*

# SEEN SLIP

DATE	APPT	SIG	REMARKS
	CHAO	28 25/7	
	DCHAO		
	OPS OFFR		←
	DUTY OFFR	28	
	DUTY OFFR		
	DUTY OFFR		
	CC		

UNITED NATIONS  
ASSISTANCE MISSION FOR RWANDA



UNAMIR - MINUAR

NATIONS UNIES  
MISSION POUR L'ASSISTANCE AU RWANDA

From : Col K S Sivakumar  
COS  
UNAMIR

To : Mr Randolph C Kent  
UN Humanitarian Coordinator

Info : HAC, UNAMIR

Date : Jul 95

Subject : WORKSHOP ON THE PEACEKEEPERS AND THE HUMANITARIAN COMMUNITY  
LESSONS FROM RWANDA

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4. Regards.

Seen  
[Signature]

## THE PEACEKEEPERS AND THE HUMANITARIAN COMMUNITY: A WORKSHOP PROPOSAL

7-8 September 1995

— K i v

UN peacekeepers and the humanitarian community find themselves increasingly embroiled in complex emergencies in many parts of the world. More and more the mandates and responsibilities of each have become inter-related; and more and more, each has become dependent upon the other. Peacekeepers are frequently asked to support the relief and recovery activities of the humanitarian community, and the humanitarian community is regarded as an essential component for creating conditions for peace.

Yet, while the inter-relationship and mutual dependence between the two continues to grow, there are inevitably tensions that arise over the processes and procedures of an essentially military world and those of the far more amorphous and loosely structured humanitarian community.

In the context of Rwanda, the relations between the peacekeepers and the humanitarian community have in many respects proved to be a model. Difficulties and misunderstandings arose in the course of approximately sixteen months of collaboration, but at the same time much had been achieved together. It is important to capture the weaknesses as well as the strengths of this collaborative relationship, and to ensure that the lessons learned from the Rwanda experience are available to the international community for the future.

### A Workshop on Lessons-Learned

It is important to encapsulate the lessons that have been learned from the experiences of almost sixteen months of close inter-action between the peacekeeping forces of the United Nations Advisory Mission in Rwanda [UNAMIR] and the UN agencies and non-governmental organisations that have been at the forefront of providing humanitarian assistance within Rwanda. The results of the workshop should form the basis of a document presented to the United Nations, entitled ***The Peacekeepers and the Humanitarian Community: Lessons Learned from Rwanda.***

### Proposed Workshop Format and Agenda

The workshop, to last for one and one-half days, will be divided into a set of plenary and small group sessions covering the following topics:

- \* Review of UNAMIR-UN-NGO Activities
- \* Coordination
- \* The Capacity and Use of Military Assets for Humanitarian Activities
- \* Protecting the Humanitarian Mandate

Each plenary and small group session will be based initially upon a short briefing note intended to guide the discussions. The tentative agenda attached seeks to bring out lessons-learned by reviewing past patterns of activities and focussing upon specific issues where valuable insights might be gained.

Responsibility for each of the proposed workshop papers will be divided between UNAMIR and UN agencies. It is assumed that each paper will not exceed four pages.

### Workshop Participants

The workshop has been designed for senior management in UNAMIR and the UN agencies as well as for four representatives of the NGO community. The SRSG, the Force Commander and the UNHC may at the same time wish to consider inviting a representative from DHA and DPKO New York. Excluding any participants from headquarters, the workshop has been designed for twenty-four participants:

9 Senior UN agency representatives

11 UNAMIR representatives

4 NGO representatives

### Workshop Budget

The preliminary budget for the workshop is based upon costs for an overnight stay in a hotel outside Kigali, including accommodation, meals, meeting rooms and documentation, is US\$ 3100.



Tentative Agenda for 7-8 September 1995 Workshop

Day One:

9:00 Plenary Session: Key Transitions in the Activities of UNAMIR and the Humanitarian Community, April 1994 - July 1995 [\*]

9:45 Plenary Session: The Evolving Humanitarian Situation, July 1994 - July 1995 [\*]

10:30 Coffee Break

11:00 Plenary [panel] Session: Mandates and Structures of UNAMIR and UN agencies: the Limits of Intervention [\*]

12:30 Luncheon

14:00 Group Sessions:

Group #1: Coordination Mechanisms [\*]

Group #2: Utilisation of Military Assets [\*]

Group #3: Pros & Cons of Operation Hope [\*]

Group #4: The Inevitability of Kibeho [\*]

16:00 Coffee Break

16:30 Plenary Session: Group Session Reports and Discussion

18:00 End of First Day

19:00 Dinner

After-dinner speaker on UNAMIR and the Humanitarian Community from an RPA Perspective

## Day Two:

9:00 Plenary Session: Reflecting on the Past and  
Looking Towards the Future

10:00 Group Sessions:

Group #1: Steps to Improve Coordination

Group #2: Ten Key Points that Each Must  
Understand About the Other

Group #3: Relating to Government  
Authorities

Group #4: Dealing with Local and  
International Media

12:00 Plenary Session: Review of Recommendations

13:00 Luncheon

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[\*] Paper to be prepared



UNAMIR - MINUAR

INTER OFFICE MEMORANDUM

14 July 1995

**TO:** Mr J. Lombardo, STO, HAC Civil Admin Rep

**FROM:** Mr. G. Brière, CCM *Brière*

**INFO:** Mr. W. Clive, CISS  
Mr. T. Woods, BRSC PGM  
Col W. Fletcher, D COS Sp  
L Col R. Powell, C LSG  
Maj R. Albert, HACC  
All CMC staff

**REF:** SRSG Meeting 03 July 95

**SUBJECT:** HUMANITARIAN ASSISTANCE

1. The subject of assistance to the Government and other non UNAMIR organizations was discussed at a meeting chaired by the SRSG on 03 July 95 (ref).
2. As requested at that meeting, I asked BRSC to produce a list of projects where they could provide support. This list is attached to this memo.
3. I take this opportunity to reiterate to you, since you are the representative of the Civil Administration on the HAC Committee, that our actual capacity to provide assistance to other organizations is extremely limited. As you are well aware, we still do not have a signed contract with BRSC. Therefore, I can not mobilize the personnel required to even support UNAMIR so it would be very difficult to undertake any additional tasks.
4. It is my understanding that funds could be made available to HAC from the Trust Fund managed by UNDP to undertake those projects. However, it is still unclear how this would be managed. I would therefore appreciate that you provide me guidelines on how HAC Committee intends to allocate/manage these projects.
5. Until I get some directions, I have directed BRSC and my staff not to accept any case from non UNAMIR organizations and to refer **all** these cases to HAC Committee for review/perusal. **Every cases** approved by HAC will need to be covered by an individual WOR signed by C HAC or his delegated representative. This procedure is required in order that I can account all the costs incurred to provide this support. This procedure will be subject to review if separate funds are indeed obtained to provide this assistance.

6. In this vein, please find attached a request for services from MSF which has been forwarded to BRSC by HAC. This request is sent back to you for the consideration and approval of HAC Committee. Indeed, the request should have been blessed by HAC and then sent to me for action with the appropriate TOM and BRSC. Again, I want to reiterate that I have very limited capabilities and in the case of liquid waste management, we already have a large backlog. It is my view that HAC Committee must take into account our capacity before accepting to help any other non UNAMIR organizations.

7. Therefore, until the approach WRT HAC financing is clarified and that the situation concerning the BRSC Contract is regularized, I would ask you to consult with me before recommending/approving any assistance requests to be executed by BRSC.

8. Your assistance in this matter is greatly appreciated and I remain available to discuss this issue at your convenience.

Attachments: 02

TO : BROWN & ROOTS  
UNAMIR HQ  
KIGALI


File: 5000.1(HAC)/A/1

FROM : HAC UNAMIR HQ

Date: 12 July 1995

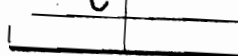
SUBJECT : ASSISTANCE REQUEST

1. Attached, please find request for assistance from MSF which was misdirected to HAC for your necessary action.
2. Regards.

  
R ALBERT  
Major  
for CHAO



**MEDECINS SANS FRONTIERES**  
**ARTSEN ZONDER GRENZEN**



Max Euweplein 40  
P.O. Box 10014  
1001 EA Amsterdam  
The Netherlands

Tel. (31) 20 52 08 700  
Fax (31) 20 62 05 170  
e-mail:  
hq@amsterdam.msf.org  
Telex 10773

To HQ UNAMIR Kigali

→ Dept Brown & Roots

From MSF Holland Ruhengeri

Date June 30 1995

Dear Sir,


As from yesterday MSF holland HQ in Ruhengeri is faced with the unsavoury problem of a full septic tank.

We hereby formally request you to assist us with the emptying of this tank, which is located at "the Palace", just outside the town of Ruhengeri on the road to Gitarama.

We would much appreciate your cooperation in this matter

For any further information I can be reached by telephone on number 46960.

Kind regards,

  
J.P. Rebel  
log. coordinator  
MSF Holland  
Ruhengeri

② HAC

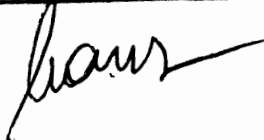
In accordance with the ALCOS letter 4 July. I am forwarding this request for your action.

Pls info me in channel 10 that you have received this and what action will be taken.

Best regards.

W. S. Saunders  
MSF  
HOM 01772  
SECRET 5

③ TO: B + R





**Brown & Root Services Corporation**  
**Kigali, Rwanda**

---

**MEMORANDUM**

**DATE:** 6 JULY 95

**TO:** GILLES BRIERE, CCM

**FROM:** TOMMY D. WOODS, BRSC/PM

**SUBJECT:** PROJECT LIST

As per your request, attached is a list of proposed type projects that BRSC could support in any effort by the UNAMIR to support the Rwandan Gov't. This list is not all inclusive and is only provided as examples of the type of work that can be supported by BRSC.

**PROPOSED TYPE PROJECTS FOR UNAMIR  
SUPPORT TO RWANDA GOV'T.**

1. Water distribution in the Kigali area.

- a. Repair of pumps.
- b. Installation of new pumps.
- c. Testing of distribution mains and lines.
- d. Repair of distribution mains and lines.

(these tasks can also be accomplished in other areas as needed)

2. Maintenance and repair of roads.

- a. Repair of potholes.
- b. Repair of shoulders.
- c. Repair of bridges.
- d. Assist in repairing and maintaining road maintenance equipment. (MINITCAP)

3. Repair and maintenance of Electrical Power Distribution System

- a. Repair of High Tension Lines
- b. Repair of Power Distribution Substations
- c. Repair/replace transformers
- d. Repair of city distribution systems ( traffic signals, street lights, etc.)

4. Repair and Renovation of Schools.

- a. Plumbing
- b. Electrical
- c. Carpentry
- d. Masonry

5. Repair and Renovation of Civil Police Offices.

- a. Plumbing
- b. Electrical
- c. Carpentry
- d. Masonry

6. Repair and Renovation of Medical facilities.

- a. Plumbing
- b. Electrical
- c. Carpentry
- d. Masonry



7. Repair and Renovation of other Gov't. facilities.

- a. Plumbing
- b. Electrical
- c. Carpentry
- d. Masonry

8. Repair of City Waste Water Plant.

- a. Electrical
- b. Mechanical

9. Waste Removal.

- a. Collection and disposal of trash and rubbish
- b. Collection and disposal of sewage.

The above are highlights of the type of projects that BRSC could support the UNAMIR in their efforts to provide support to the Rwandan Gov't. In addition to performing the above type tasks, Brown & Root has special expertise in providing Engineering, Management and Consulting Services for these projects.

It should be noted that if BRSC becomes involved in projects to support the Rwandan Gov't., we will employ and train Rwandan personnel in each task to the maximum extent possible.

Office of the Force Commander  
UNAMIR HQ  
Kigali  
Rwanda

20 July, 1995

MR. RANDOLPH KENT  
UNREO  
BP 445  
KIGALI  
RWANDA

Dear Mr. Kent,

**HUMANITARIAN ASSISTANCE FUND**

Reference : PATROL REPORT AND REQUEST FOR ASSISTANCE(ENCLOSED)

1. As part of its new mandate, UNAMIR has the responsibility to support the Rwandese Government in the provision of humanitarian aid, and of assistance and expertise in engineering, logistics, medical care and demining.

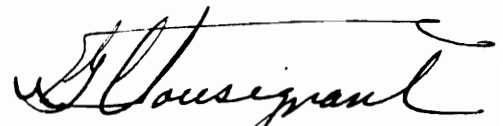
2. In order to accomplish its mandate, UNAMIR has formed a new committee called UNAMIR Humanitarian Assistance Advisory Group (UHAAG) formed of all representative elements of UNAMIR both military and civilians. This committee is responsible to coordinate and prioritize all humanitarian assistance requested of UNAMIR.

3. So far, the actions of UHAAG have been impeded because of lack of resources and funds. For example, every request that requires the use of second and third line resources controlled by Brown and Root need to be covered by a work order signed by Chief Humanitarian Officer. This procedure is required in order to account for all costs incurred in providing this support to non-UNAMIR organizations. Since UNAMIR's budget has suffered drastical cut, it makes it impossible to bear the costs of these expenses without having access to the Trust Fund.

4. It is therefore essential that the funding situation of HAC/UHAAG be clarified at the soonest so UNAMIR is not seen or perceived as not being able to achieve its mandate. So far we have outstanding requests for at least nine bridges replacements or repairs, many requests for roads repair and rebuilding of water pipe system to bring extra water either to Kigali or in the country side just to name a few. (See Enclosures)

5. Your assistance in this matter is greatly appreciated and I remain available to discuss the issue at your convenience.

6. Best Regards.

A handwritten signature in black ink, appearing to read 'G. Tousignant', with a stylized flourish at the end.

GUY TOUSIGNANT  
Major-General  
Force Commander

CNR 196 CYZ 607 P1/1

OUTGOING CODE CABLE  
UNAMIR MOST IMMEDIATE

95 JUL 14 04 38

TO: KHAN, UNAMIR, KIGALI

COPY: KENT, UNREO, KIGALI

INFO: HANSEN, UNATIONS, GENEVA

FROM: *for De Ind.*  
HANSEN, UNATIONS, NEW YORK

UNED NATIONS  
OPERATIONS  
95 JUL 13 P 9 40

DATE: 13 July 1995

NUMBER: 2317

SUBJECT: New Zealand Contribution to the Trust Fund

1. Reference correspondence on the utilization of the contribution of the Government of New Zealand to the Trust Fund, I should like to inform you of the following:

a) As requested by you, US\$30,000 for the Rwandese Ministry of the Family and the Promotion of Women are being transferred directly to the GOR. We are making every effort to ensure that the funds are in the account of the Ministry next week.

b) Action is also underway to transfer US\$110,000 for a telecommunication project, which was endorsed by General Tousignant in your absence.

2. After allocating resources for these two projects, we have a balance of US\$174,000 in the Trust Fund account: US\$34,000 of the New Zealand contribution and additional US\$140,000, the current balance. These resources are available for immediate utilization. Please let me have your proposals in this regard as soon as possible.

Best regards.

*Bridge? Lead? Prison?*

141	100	100		
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HAC/G/18

TO : CHAO

FROM : HAC SPECIAL PATROL TEAM

DATE : 07 JULY 1995

SUBJECT : SPECIAL PATROL REPORT : GASHORA BRIDGE (GR 308566)

### INTRODUCTION

1. A HAC special patrol was conducted on 05 Jul 95 for investigating the condition of the bailey bridge in Gashora Commune and assessing the requirements for its repair. The bridge is in Kibungo Prefecture in the area of responsibility of Nyamata Subsector of Sector 2. It was rendered unusable in 1994 by use of explosives.

2. The patrol consisted of five members :

- |                       |  |
|-----------------------|--|
| (a) Maj Satish Prasad | Patrol Leader                                |
| (b) Maj M K Yadav     | Nyamata Subsector MILOBS                     |
| (c) Capt H K Bajaj    | Engineer Officer<br>with one JCO team member |
| (d) Mr T Gerald       | IOC Representative                           |

### MISSION

3. The mission of the special patrol was to investigate the condition and assess repair requirements of the bailey bridge at Gashora in Sector 2.

### CONDUCT OF THE PATROL

4. The patrol started from Force HQ at 0930h on 05 Jul 95 and picked up the IOC representative from IOC HQ. The Engineer Team was picked up from Force Engineer Coy location and the patrol reached Subsector HQ at Nyamata at 1130h. After a short briefing by Maj M K Yadav the patrol started for the bridge accompanied by him.

5. The patrol reached the bridge (GR 308566) near Gashora at 1315h. The bailey bridge is on the dirt road Gashora - Sake - Kibungo on river Nyabaronga. The nearest other bridge on this river is midway between Kigali and Kanzenze.

6. At present the bailey bridge is totally unusable. A fording had been made with stones for crossing by people but that has been partially washed away by the river. Presently the people are crossing over by means of a small boat.

7. The bailey bridge was made unusable in 1994 during the war. The middle portion of the bridge was destroyed by use of explosives and the bridge is now beyond repairs. The approach to the bridge from both sides is also unusable as the stones and the mud filling has been dug up and removed. A new bailey bridge needs to be laid. The approaches will also have to be rebuilt, however the abutments of the previous bridge can be used. The details of requirements for the bridge are at Appendix.

8. The Rwandan Ministry of Transportation (MINITRAPE) is presently making a fording at the site of the washed away ford crossing. The stones and earth has already been collected at the place and depending on continued availability of stores and funds it is expected to be completed by next month.

9. The patrol returned to Subsector HQ reaching at 1500h. After a short debriefing the patrol returned to Kigali reaching at 1630h.

#### RECOMMENDATIONS

10. The Gashora bridge being an important link between Nyamata SubPrefecture and the Prefecture of Kibungo needs to be reconstructed on priority. The stores required for reconstruction of the bridge are however not available with the Force Engineers and will have to be provided from other sources.

11. The fording being made by MINITRAPE will be useful as a temporary measure and hence needs to be expedited. However for move of vehicles it is essential that a new bailey bridge is laid. It is also likely that the fording will not be able to withstand heavy rains.

12. It is recommended that the stores for the bailey bridge be provided by MINITRAPE and the laying of the bridge be undertaken by the Force Engineer Coy. The approaches to the bridge on both sides be remade by MINITRAPE with technical support from Force Engineers.

CONCLUSION

13. The special patrol was able to investigate the Gashora bridge in Sector 2 and assess the requirements for the repairs / reconstruction. The fording under construction by MINITRAPE needs to be expedited to ease the problems faced by the people in the area. However the reconstruction of the bailey bridge is essential to ensure smooth transportation of persons as well as goods.



(S K Prasad)  
Major  
Patrol Leader

## Information :

FC

HQ UNAMIR OPS

Force Engineer Officer

Force Engineer Coy

IOC

Hum Offr SECTOR 2

File

Appendix  
(Refer to Para 7  
of Patrol Report)

REQUIREMENTS AT GASHORA BRIDGE (GR 308566)

1. A new 80 feet bailey bridge is required to be constructed at Gashora. Abutments of the demolished bridge can be used. However the approaches on both sides will have to be reconstructed.

2. The stores required for the reconstruction are :-

(a) Base Plate	- 04
(b) Bearing	- 08
(c) Bracing Bolts	- 115
(d) Bracing Frame	- 18
(e) End Post male	- 04
(f) End Post female	- 04
(g) Launching Link MkI	- 02
(h) Panel	- 47
(i) Panel Pins	- 102
(j) Plane Roller	- 10
(k) Racker	- 21
(l) Rocking Roller	- 04
(m) Stinger Button	- 18
(n) Stinger Plane	- 27
(o) Sway Brace	- 22
(p) Template	- 04
(q) Transom	- 26

3. Erection tools required for construction of the bridge are :-

(a) Allen Key	- 02
(b) Bailey Jack	- 04
(c) Box Spanner	- 04
(d) Carrying Handle	- 20
(e) Crank Spanner 3/4"	- 02
(f) Decking Bolt	- 74
(g) Jack Handle	- 04
(h) Op Hold Fast	- 06
(i) Op Pin	- 36
(j) Pin Extractor	- 01
(k) Rope 100 mtr	- 01
(l) Sledge Hammer	- 01



TO : CHAO

FROM : HAC SPECIAL PATROL TEAM

DATE : 29 JUNE 1995

SUBJECT : SPECIAL PATROL REPORT : BRIDGES IN SECTOR 3

### INTRODUCTION

1. A HAC special patrol was conducted on 28 Jun 95 for investigating the condition of the bridges in Sector 3 (Gitarama) and assessing the requirements for their repairs. A total of four bridges are inspected, all in Gitarama Prefecture.

2. The patrol consisted of nine members with two vehicles :-

- |                       |   |
|-----------------------|---|
| (a) Maj Satish Prasad | Patrol Leader   |
| (b) Maj Gabriel Dube  | Team Leader (Sector 3 Team)<br>with one team member and interpreter |
| (c) Capt G Kaushal    | Team Leader (Force Engineer Team)<br>with two team members          |
| (d) Mr T Gerald       | IOC Representative  |

### MISSION

3. The mission of the special patrol was to investigate the condition and assess repair requirements of four bridges in Sector 3.

### CONDUCT OF THE PATROL

4. The patrol started from Force HQ at 0845h on 28 Jun 95 and picked up the IOC representative from IOC HQ enroute. The patrol reached Sector 3 HQ at Gitarama at 1000h. After a short briefing by the team leaders of the affected teams the patrol started for the bridges in Nyabikenke Commune.

5. Bridge I. The patrol reached the first bridge ,Bridge I (GR 707882) in Kabuye Secteur, at a distance of about 28 kms from Gitarama, at 1115h. This bridge is on the mud road Mushubati - Nyabikenke. The main bridge was washed away long back and only a part of the abutments remains. A new bridge needs to be constructed including fresh filling and abutments. However a small detour is presently in use which has a smaller timber bridge. Details of the requirements at Bridge I site are given at Appendix A.

6. The patrol then proceeded to Nyabikenke Commune HQ to meet with the Bourgemestre for guiding the patrol to the other two bridges in the commune. As the Bourgemestre was not available a commune official was picked up from the Commune HQ to guide the patrol to the two bridges. These two bridges are on the mud road Nyabikenke - Ruhengeri in Mugunga Secteur.

7. Bridge II. The patrol reached the second bridge, Bridge II (GR 727975) at a distance of about 27 kms from Bridge I, at 1230h. This bridge has one of its abutments damaged extensively and requires dismantling and reconstruction of at least half of the abutment in addition to some filling work. The details of the requirements are at Appendix B.

8. Bridge III. The patrol reached the next bridge, Bridge III (GR 727985), on the same road at a distance of about a km, at 1300h. This bridge has one abutment partially damaged due to erosion by the river. The abutment requires to be repaired and strengthened. The details of requirements are at Appendix C.

9. Bridge IV. The patrol then proceeded to Bridge IV (GR 581697) reaching at 1530h. This bridge is an important bailey bridge on the road Gitarama - Kibuye. The bridge is presently operational. The bridge however requires change of decking and some fitments to be fully effective and safe. The details of requirements are at Appendix D.

10. The patrol then returned to Sector 3 HQ reaching at 1700h. After a short debriefing of the team leaders the patrol less Sector 3 team returned to Kigali reaching at 1800h.

#### RECOMMENDATIONS

11. The bridges of Sector 3 which were inspected are important links from the Prefecture of Gitarama to the Prefectures of Kibuye and Ruhengeri. The items required for repairs / reconstruction of the bridges are not available with the Force Engineers and will have to be provided from other sources.

The repair of the bridges should preferably be done before the onset of rains in August. The priority of repairs may be given as :-

- (a) Repair of abutment at Bridge III.
- (b) Changing of Decking at Bridge IV.
- (c) Repair/reconstruction of abutment at Bridge II.
- (d) Reconstruction of Bridge I.

#### CONCLUSION

12. The special patrol was able to investigate all four bridges in Sector 3 and assess the requirements for the repairs / reconstruction. As the distances were large and road conditions not very good the time taken was more. It may be preferable to undertake such patrols in future by helicopter. The early rehabilitation of these bridges will be of great help to the general populace as it will ease transportation of persons as well as goods.



(S K Prasad)  
Major  
Patrol Leader

Information :

FC

HQ UNAMIR OPS

Force Engineer Officer

IOC

Hum Offr SECTOR 3

File

Appendix A  
(Refer to Para 5  
of Patrol Report)

BRIDGE I (GR 707882)

1. The old bridge was a timber bridge resting on stone masonry abutments. Both the abutments have collapsed. The details of the gap are as under :-

(a) Length	:	10.1 m
(b) Width	:	6.0 m
(c) Height of abutment	:	5.2 m
(d) Nature of gap	:	Wet

2. The stores required for construction of both abutments and the timber bridge are :-

(a) Cement (50 Kg Bags)	:	150 Nos
(b) Sand	:	32 cu m
(c) Stone	:	140 cu m
(d) Timber (30 cm diameter, 12 m length)	:	20 Nos

Appendix B  
(Refer to Para 7  
of Patrol Report)

BRIDGE II (GR 727975)

1. The existing bridge is a timber bridge resting on stone masonry abutments. One of the abutments has partially collapsed. The decking also requires to be partly replaced. The details of the gap are as under :-

(a) Length	:	9 m
(b) Width	:	5 m
(c) Height of abutment	:	5 m
(d) Nature of gap	:	Wet

2. The stores required for repair of the abutment and replacement of part of the decking are :-

(a) Cement (50 Kg Bags)	:	50 Nos
(b) Sand	:	10 cu m
(c) Stone	:	40 cu m
(d) Timber (30 cm diameter, 9 m length)	:	5 Nos

Appendix C  
(Refer to Para 8  
of Patrol Report)

BRIDGE III (GR 727985)

1. The existing bridge is a timber bridge resting on stone masonry abutments. Bottom portion of one of the abutments has partially collapsed. The details of the gap are as under :-

(a) Length	:	8.1 m
(b) Width	:	5.0 m
(c) Height of abutment	:	4.0 m
(d) Nature of gap	:	Wet

2. The stores required for repair of the abutment are :-

(a) Cement (50 Kg Bags)	:	25 Nos
(b) Sand	:	8 cu m
(c) Stone	:	35 cu m

Appendix D  
(Refer to Para 9  
of Patrol Report)

BRIDGE IV (GR 581697)

1. The existing bridge is a three span D S Bailey bridge. All three sections are simply supported, being a 4 - 9 - 4 bay M L C 30 design. All trusses look sound but wearing surface needs replacing.

2. The stores required for change of decking are :-

(a) Bailey chassis/wooden plank (3.85m X 25cm X 5cm)	: 370 Nos
(b) Bailey Ribon/Timber (10cm X 15m X 3.5m)	: 40 Nos
(c) Transom Clamps	: 40 Nos
(d) Nails (6 inch) or Ribbon bolts	: 20 Kgs 120 Nos

From : Commune RUBUNGO  
To : FORCE ENGR COY  
UNAMIR II  
Mulindi, Rubungo

OBJET : Entretien des routes et  
réparation des ponts

Nous avons l'honneur de nous adresser auprès  
de votre compagnie en vue de vous solliciter l'intervention technique en ce qui  
concerne l'entretien des routes et la réparation des ponts se trouvant en  
Commune RUBUNGO.

Il s'agit de :

a) Pour l'entretien des routes

1. Dans le Secteur NDERA

- Route Mulindi - Bureau Communal - Kibenga = 5 Km
- Route Mulindi - Munini - Zindiro = 7Km
- Route Kibenga - Orphelinat - Mulindi=6 Km

2. Dans le Secteur GASOGI

- Mulindi - Bureau de Secteur:4 Km
- Rudashya - Kabuga : 5 Km
- Gashure - Jurwe:4 Km

3. Dans le Secteur RUBUNGO

- Zindiro - Bureau de Secteur - Karama : 15 Km
- Zindiro - Kigarama - Kayumba - Ndera:10 Km
- Musave - Centre scolaire - Kayumba : 7 Km
- Kayumba - Kinyaga : 6 Km
- Kigarama - Kinyaga : 4 Km
- Kigarama - Munini - Mulindi:2 Km

4. Dans le Secteur KARAMA

- Route Zindiro - Masizi - Runyinya : 5 Km
- Route Masizi - Centre scolaire - Centrale Karama : 10 Km
- Route Nyabikenke - Ryakabaka : 6 Km

5. Dans le Secteur RUSORORO

- Kabuga - Gasogi : 7 Km
- Mulindi - Kabuga : 8,5 Km
- Kabuga - Mbandazi, Gikomero:15 Km



6. Dans le Secteur KINYINYA

- Murama - Rwankuba : 4 Km
- Binunga - Birembo : 3 Km

7. Dans le Secteur JURWE

- Gishure - Nyamabuye - Bureau de Secteur : 5 Km
- Bureau de Secteur - Burunga : 4 Km
- Bureau de Secteur - Mukuyu - Karama : 6 Km

b) La réparation des ponts

1. Dans le secteur RUBUNGO :

Ponts Nyaruhoni  
Pont Rwabihayiga

2. Dans le secteur KINYINYA:

Pont Rwankuba

3. Dans le secteur RUSORORO

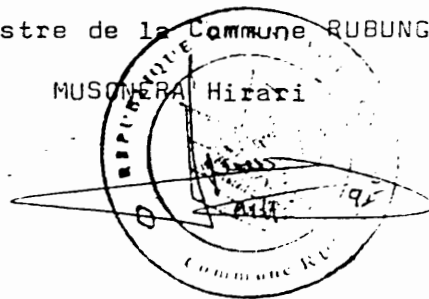
Pont reliant Gasogi et RUSORORO

Compte tenu du mauvais état dans lequel se trouvent ces routes et ponts, nous demandons que votre intervention se fasse dans les meilleurs délais. Nous estimons par ailleurs qu'il est nécessaire d'identifier les priorités avant de se lancer dans l'exécution desdits travaux.

Nous vous remercions d'avance d'une bonne collaboration.

Le Bourgmestre de la Commune RUBUNGO

MUSONERA Hirari



1076/UN, P/1076

13 Jul 95

From : Force Engr Coy

To : HAC (HQ UNAMIR) ✓

Subject : MAINTENANCE OF ROADS AND BRIDGES

1. Copy of request dt 06 Jul 95 received from Bourgmestre Rubungo commune is forwarded herewith for your necessary action please.



( B D Pandey )

Maj

OC Force Engr Coy

Enclosure : (2 sheets)

Office of the Force Commander  
UNAMIR HQ  
Kigali  
RWANDA

20 July 1995

MR. RANDOLPH KENT  
UNREO  
BP 445  
KIGALI  
RWANDA

Dear Mr. Kent,

SUPPORT TO UNREO

1. I have read your letter dated 29 June 1995 with a lot of interest. I think the issues you have raised are relevant and their resolution will contribute to better cooperation in the future.

2. In discussing with my staff, I am pleased to say we have tried to resolve these issues in a practical way. Firstly, I have asked the UNAMIR Humanitarian Assistance Cell (HAC) to cooperate fully with UNREO in the matter of providing you with a suitable Liaison Officer, available from Mon 10 July 95. The specific officer you requested is being repatriated soon. HAC UNAMIR is also tasked to share with you all information on humanitarian activities as well as any relevant security information for your contingency planning.

3. In keeping with our new mandate, you are aware that the force will be considerably reduced in a very short period of time. I am at this moment trying to keep as many resources with the deployed troops as possible. This should enable UNAMIR to provide humanitarian aid, assistance and expertise in the field of transport, engineering, logistics, medical care, demining and to facilitate the voluntary and safe return of refugees to their home communes. Also because of our larger involvement in humanitarian assistance to Rwanda, UNAMIR HAC has been expanded to enable them do their tasks more efficiently. The new organization will enable them to:

a. Strengthen the links to the Sectors Humanitarian Officers which has enormously improved the ability for gathering humanitarian information and produce Weekly Humanitarian Reports.

b. Organize two weekly special patrols to investigate on humanitarian matters with combined teams consisting of HAC, Sector Specialists and IOC expert.

c. Conduct regular Humanitarian Conference involving all sector humanitarian teams.

d. Chair the newly formed UNAMIR Humanitarian Assistance Advisory Group (UHAAG) whose main purpose is to be the central focal point for coordinating the requests and tasking for all UNAMIR support elements.

4. Secondly, I would suggest that everything concerning the matter of contingency planning for future operation be discussed with my Chief Humanitarian Officer with input from G2 and G3 Plans.

5. Your request for a direct telephone to my headquarters has been directed to my Force Signal Officer who had a close look into the technical side of this problem. I hope this can be resolved shortly.

6. In turn, the future participation of UNAMIR in the IOC has to be reconsidered after clarification by the Ministry of Rehabilitation regarding the future mandate and role of the IOC. I am fully aware that just prior to and during the Kibeho crisis the IOC was most useful. However, my CHAO informs me that at the present time only one HAC LO is working there with not much to do. Consequently we must critically examine the employment of all our personnel.

7. I hope that your requests at this time of reduction have been met to our mutual satisfaction.

8. My best regards.




G TOUSIGNANT  
Maj-Gen  
Force Commander UNAMIR

TO : COS File: 5000.1(HAC)/A/1  
FROM : DCHAO Date: 11 July 1995  
SUBJECT : HUMANITARIAN DATA REQUEST

Reference: Your Request 10 July 1995.

1. As requested please find enclose the Humanitarian Data you wanted.
2. Regards.

  
For R MANZL  
Ltcol  
DCHAO

TO : SEC HUM OFFRS (MILOBS)

File : 5000.1(HAC)/A/1

- Sector 1 (Byumba)
- Sector 2 (Kibungo)
- Sector 3A (Kibuye)
- Sector 4B (Butare)
- Sector 5 (Gisenyi)
- Sector 5A (Ruhengeri)
- Sector 6 (Kigali)

FROM : H A C

Date : 06 July 1995

SUBJECT : H A C DATABASE : REMINDER

Reference :

- A. 5000.1(HAC)/A/1 dated 20 June 1995.
- B. 5000.1(HAC)/A/1 dated 26 June 1995.

1. The details as asked for by the letters under reference have not yet been received from your sectors. Please send the required commune details as per attached format in printed/ handwritten form at the earliest.

2. Accept for urgent action.



(S K Prasad)  
Major  
SO Comm  
for CHAO

COMMUNE DETAILS

1. COMMUNE : GRID :
2. BOURGEMESTRE :
3. PREFECTURE :
4. SECTEURS :
5. POPULATION BEFORE WAR :
6. POPULATION AT PRESENT :
7. ESTIMATED REFUGEES OUTSIDE RWANDA :
8. TOTAL PRISONERS :
9. RETURNEE PRISONERS :
10. TOTAL RETURNEES :
11. IDP RETURNEES :
12. REFUGEE RETURNEES :
13. NUMBER OF ORPHANAGES :
14. NUMBER OF ORPHANS :
15. ORPHANAGE ASSISTED BY:
16. NUMBER OF SCHOOLS :
17. NUMBER OF TEACHERS :
18. PRIMARY STUDENTS :
19. SECONDARY STUDENTS :
20. NUMBER OF HOSPITALS :
21. HOSPITAL BEDS :
22. NUMBER OF PATIENTS :
23. HOSPITALS ASSISTED BY :
24. WATER SITUATION :
25. HYGIENE SITUATION :
26. ELECTRICITY SITUATION :
27. TRANSPORT SITUATION :
28. UN ORGS / NGOs ACTIVE :
- a. FOOD :
  - b. MEDICAL :
  - c. AGRICULTURE :
  - d. EDUCATION :
  - e. REFUGEES :
29. ADDITIONAL INFORMATION :

*SubSector 5*

TO : ALL SEC HUM OFFRS (MILOBS) File: 5000.1(HAC)A/1  
FROM : HAC Date: 26 June 1995  
SUBJECT : DETAILS FOR ESTABLISHMENT OF HAC DATEBASE

Reference:

A. 5000.1(HAC)/A/1 dated 20 June 1995.

1. Please send commune details as requested vide reference A above. Details should be in printed/handwritten form and as per the attached format.
2. Accept for urgent action.



SK PRASAD  
Major  
for CHAO



COMMUNE DETAILS

1. COMMUNE : GRID :
2. BOURGEMESTRE :
3. PREFECTURE :
4. SECTEURS :
5. POPULATION BEFORE WAR :
6. POPULATION AT PRESENT :
7. ESTIMATED REFUGEES OUTSIDE RWANDA :
8. TOTAL PRISONERS :
9. RETURNEE PRISONERS :
10. TOTAL RETURNEES :
11. IDP RETURNEES :
12. REFUGEE RETURNEES :
13. NUMBER OF ORPHANAGES :
14. NUMBER OF ORPHANS :
15. ORPHANAGE ASSISTED BY :
16. NUMBER OF SCHOOLS :
17. NUMBER OF TEACHERS :
18. PRIMARY STUDENTS :
19. SECONDARY STUDENTS :
20. NUMBER OF HOSPITALS :
21. HOSPITAL BEDS :
22. NUMBER OF PATIENTS :
23. HOSPITALS ASSISTED BY :
24. WATER SITUATION :
25. HYGIENE SITUATION :
26. ELECTRICITY SITUATION :
27. TRANSPORT SITUATION :
28. UN ORGS / NGOs ACTIVE :
- a. FOOD :
  - b. MEDICAL :
  - c. AGRICULTURE :
  - d. EDUCATION :
  - e. REFUGEES :
29. ADDITIONAL INFORMATION :

MEMORANDUM

3001.1(FEO)/OPS/-1

FROM: Maj S Agrawal  
G3 Engrs/FEO

TO: ADCOS SP

INFO: DCOS OPS  
Mr A S Dao, OIC HAO Office

DATE: 30 Jun 95

SUBJECT: RENOVATION OF PRISONS

1. Reference " Note for the File" from Mr A B Sidique Dao.
2. The "Charter of Duties" for the Project Officer are forwarded to you for your further necessary action please.
3. Regards.

(2) DCOS  
Do you know  
ANYTHING ABOUT THIS  
S/7

## CHARTER OF DUTIES OF PROJECT MANAGER FOR PRISON IMPROVEMENT

1. Coordinate effort between the Ministry of Justice, UNAMIR, UNDP, ICRC, other Rwandan government departments, and Human Rights.
2. Assist in selection of sites for prisons which need to be taken up for improvement. At present, 7 sites have been shortlisted. The need to establish priorities and to exclude/include any from the list may be there after a detailed survey is conducted.
3. Assess the requirements at each site to include the following:
  - (a) Construction/Repairs of accommodation.
  - (b) Ancillaries ie toilets, washing places, kitchens.
  - (c) Fencing.
  - (d) Levelling of area/improvement in approach roads.
  - (e) Provision of electricity.
  - (f) Provision of potable/non potable water, including storage.
4. Allocate tasks to each agency depending on their capability to undertake the task and on availability of their resources.
5. Arrange procurement of materials including organisation of finances.
6. Arrange supervision of work by UNDP, UNAMIR or ICRC.
7. Monitor progress by visits/ by developing a system of reporting.
8. Appoint site supervisors and direct/monitor them.

FC

Draft

Brief on INTEGRATED OPERATIONS CENTRE  
new mandate  
of IOC?

MEMORANDUM

TO : IOC TASK FORCE

FROM : IOC COORDINATION

DATE : 24.5.1995

SUBJECT : PROPOSED NEW STRUCTURE FOR THE IOC

From the inception of the new Rwandese government, the different humanitarian organizations felt the need to coordinate their efforts. In August 1994, a meeting was held between the Ministry of Rehabilitation and Social Integration and UNDP/UNREO in order to establish a mechanism for coordination between the government and the different international and national organisations. The aim was to address the problems encountered in managing the post genocide era.

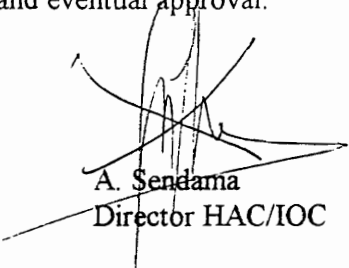
Such a system was difficult to establish: the urgency of the problem and the means to address it did not leave time at the beginning to put in place a system that would be sustainable and long-term. Nevertheless, in view of the means available and the results to be achieved, many ideas were expressed and spontaneous actions were taken to address the successive crises. In due course this led to the establishment of the IOC.

The major task of the IOC, taking into account the complexity and the sensitivity involved in the return of the internally displaced, was to get the people then in the former Zone Turquoise back home. The idea was launched in August and the first cooperative actions were taken in October 1994. Strategies were developed during frequent meetings of the IOC. The structure which was used initially was conceived to resolve the problem of the Gikongoro camps. It proved to be fairly effective and large numbers of the internally displaced people were able to return home. Now that they are at home, the procedures of the IOC need to be adapted to the new phase, and to the strategy for the reintegration of the returnees into their communes of origin. In many cases the reintegration is faced with problems, namely insufficient communal structures to allow a smooth reintegration of the formerly displaced population alongside the population already in the communes.

Hence, the need to review the IOC structure and to establish a different one capable of responding to these new priorities. It is in recognition of these new priorities that a Commune Rehabilitation Office is being established within the IOC structure, to ensure the greatest possible coordination and effectiveness in rehabilitation of the communes unfastructures.

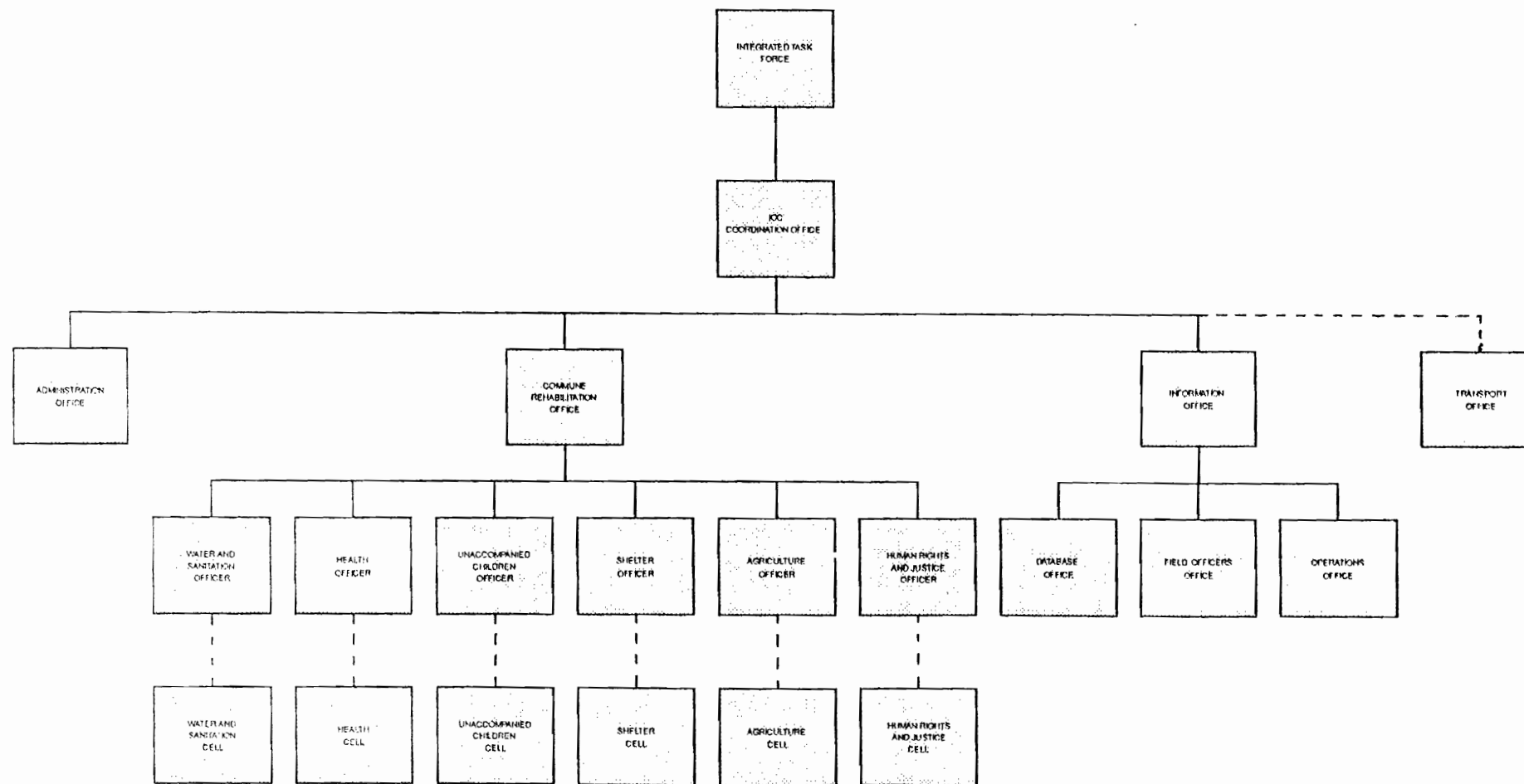
At the Task Force the relevant Ministries are represented, as well as the UN agencies, the NGOs and other national and international organisations. In the cells the Ministries, the agencies and NGOs concerned with particular sectors in one or other of the cells, will be grouped and will form plans to put into action the strategies adopted by the Task Force and coordinated by the IOC.

Attached is an organigramme proposing a new structure and Terms of Reference for occupants of the posts, drafted for Task Force perusal and eventual approval.



A. Sendama  
Director HAC/IOC

# PROPOSED IOC STRUCTURE



## THE IOC TASK FORCE

The IOC Task Force is composed of a Representative from the following:

MINIREISO  
MININTER  
MINIJUST  
MINADEP  
UNDP  
UNHCR  
UNICEF  
UNREO  
UNAMIR  
FAO  
WHO  
WFP  
ECHO  
IOM  
USAID  
NGO} to be designated  
NGO} to be designated  
ICRC (Independent Observer)

The Task Force is chaired by: MINIREISO (Director General)

Associate Chair: IOM or UNDP

The Task Force will:

- develop and publish strategies and plans for commune rehabilitation, refugee repatriation and humanitarian assistance coordination;
- approve IOC reports;
- provide guidance to the IOC Coordinator, to include priorities, goals and specific tasks.

POST

Director, HACU / IOC

LOCATION Kigali

TERMS OF REFERENCE

Under the general guidance of the Chairman of the Integrated Task Force the Director, HACU / IOC is responsible for the proper functioning of the Humanitarian Assistance Coordination unit (HAC), located in the MINIREISO, and the Integrated Operations Center (IOC). In particular, he will:

1. Ensure the close cooperation between the two organizations to maximise their impact on humanitarian assistance needs by coordinating their planning and programme implementation.
2. Ensure that their programmes are complementary and sustainable, and that duplication of effort and resources is avoided.
3. Advise the Integrated Task Force on resources available as an input into policy and strategy discussions.
4. Propose policy and strategy adjustments after evaluation of programme accomplishments and analysis of information provided through the HACU / IOC structures.

5.

6.



POST

IOC Coordinator  
Associate IOC Coordinator

LOCATION Kigali

SUPERVISOR: Director, HACU/IOC  
TERMS OF REFERENCE

Under the ~~general guidance of the Chairman of the Integrated Task Force~~ <sup>strict</sup> and the immediate direction of the Director HACU/IOC, the IOC Coordinator is responsible for the implementation of the Strategies approved by the Task Force, in accordance with its Policies. In particular, he will:

1. Supervise and evaluate the adequacy of the personnel assigned to work in the IOC center; make recommendations on changes required in the IOC structure.
2. Supervise the <sup>rational</sup> use of funds allocated to the IOC; authorize <sup>minor</sup> expenditures and ensure the preparation of periodic financial reports.
3. Encourage donors to contribute appropriate funding for support of the IOC office and commune rehabilitation activities.
4. Ensure the maintenance of up-to-date and comprehensive information on commune rehabilitation, refugee activities and humanitarian aid activities in the country.
5. Ensure wide dissemination of information on the humanitarian aid situation and needs; conduct weekly coordination and information meetings for all parties interested in humanitarian aid activities.
6. Oversee the preparation of the regular weekly report, reports to the Task Force and other special reports; ~~ensure that reports receive proper clearance prior to publication.~~
7. <sup>Recruit</sup> ~~Employ~~ temporary staff required for the operations of the IOC; <sup>Recommend</sup> ~~approve~~ the issuance of service contracts <sup>to the Director</sup>.
8. Develop a training plan after identification of the training needs of IOC staff; locate trainers or training organizations and implement the plan.
9. Coordinate an integrated response to any sudden humanitarian crisis.

POST

Administrative Officer

Location: Kigali

SUPERVISOR IOC Coordinator

TERMS OF REFERENCE

*As chief of personnel and financial administration*

The Administrative Officer is responsible for providing the support services required by the IOC offices. To accomplish this he will:

1. Supervise the IOC secretarial, janitorial and transport staff.
2. Ensure that the IOC is furnished with the supplies and equipment required to accomplish its functions; establish and maintain an inventory and issue list of all supplies and equipment;
3. Maintain close contacts with the Logistics Department of the Ministry of Rehabilitation and Social Integration, and with contractors / service organizations in the private sector.
4. Keep accounting records of all funds received and disbursed by the IOC; make payments required by IOC activities after receiving the proper authorization; manage the IOC Petty Cash fund.
5. Maintain attendance records for those staff employed directly ~~by~~ <sup>in</sup> the IOC; prepare and make salary and allowance payments for these staff.
6. Prepare a financial report at the end of each month and submit it to the IOC Coordinator.
7. Ensure the preparation for IOC meetings to include organization, documentation and follow-up; control the use of the IOC conference room by outside parties.

admin01

POST

Commune Rehabilitation Officer  
Associate Commune Rehabilitation Officer

LOCATION: Kigali

SUPERVISOR IOC Coordinator

TERMS OF REFERENCE

The Commune Rehabilitation Officer is responsible for the coordination of the inter-sectoral activities undertaken in support of commune rehabilitation. To accomplish this the incumbent will:

1. Drawing on information provided from governmental and non-governmental organizations as to overall commune needs and after consideration of resources available from all sources, prepare recommendations for a general commune rehabilitation policy for the country.
2. Supervise the work of the IOC Coordination Officers; ensure that they actively encourage the sectoral cell in which they participate to undertake commune rehabilitation; advise them on sources of information required in response to requests from their cell; notify them of commune needs as signaled or verified by other IOC offices; ensure that inter-sectoral coordination with other sectoral Officers is undertaken to encourage complementary activities.
3. Analyze reports on specific commune needs received from the IOC Coordination Officers, other IOC offices and sources exterior to IOC, assess and evaluate specific commune needs to provide input into the overall commune rehabilitation planning exercise; seek organizations which can supply the needed services, elaborate and propose recommendations for adjustments to the rehabilitation programme adopted to reflect accomplishments in the various sectors.
4. Ensure that information received on resources available from cell participants and on activities planned and undertaken is transmitted to the IOC Information Office for processing by that office; maintain up-to-date briefing material on sectoral activities.

comrehab

POST

IOC Water and Sanitation Coordination Officer  
Associate IOC Water and Sanitation Coordination Officer

LOCATION: Kigali

SUPERVISOR Commune Rehabilitation Coordinator

TERMS OF REFERENCE

As IOC Coordination Officer to the Water and Sanitation Cell, the incumbent will:

1. Represent the IOC at Water and Sanitation Cell meetings to:
  - a. ensure the flow of information from the cell to the IOC;
  - b. ensure the flow of information from the IOC to the cell;
  - c. present IOC requests for information or rehabilitation actions to the cell;
  - d. act in the name of the cell in passing or receiving request for information / action between this cell and the other cells;
  - e. participate in the development of policies and strategies recommended by the Cell.
2. Ensure that information coming from the cell is passed to the Commune Rehabilitation Coordinator for transmittal to other offices; keep the Coordinator informed as to organizations participating in cell activities.
3. Provide administrative back-up services to the cell as required, to include:
  - a. arranging for the typing of minutes or other documents;
  - b. reproduction and distribution of documents;
  - c. making arrangements for cell meetings.
4. Establish contacts with the authorities of organizations working in the area of the cell's interest, but not represented in the cell, to:
  - a. obtain information useful for the cell's activities;
  - b. keep these authorities informed of specific cell activities in their field of interest;
  - c. promote cooperation with the IOC.
5. Undertake related tasks as assigned by the Supervisor.

The object of the incumbents coordination activities will be to i) promote project development at the communal level for the rehabilitation of water supply and sanitation installations, based on verified requests for support, ii) harmonize policies related to rehabilitation of water and sanitation in order to avoid duplication and isolation of efforts iii) promote the evaluation of needs in each commune in order to establish a plan of action, iv) provide information which will enable complementary action by rehabilitation organizations, v) encourage organizations to participate, as possible, in rehabilitation of water and sanitation installations.

watsan01

POST

IOC Health Coordination Officer  
Associate IOC Health Coordination Officer

LOCATION: Kigali

SUPERVISOR Commune Rehabilitation Coordinator

TERMS OF REFERENCE

As IOC Coordination Officer to the Health Cell, the incumbent will:

1. Represent the IOC at cell meetings to:
  - a. ensure the flow of information from the cell to the IOC;
  - b. ensure the flow of information from the IOC to the cell;
  - c. present IOC requests for information or rehabilitation actions to the cell;
  - d. act in the name of the cell in passing or receiving request for information / action between this cell and the other cells;
  - e. participate in the development of policies and strategies recommended by the Health Cell.
2. Ensure that information coming from the cell is passed to the Commune Rehabilitation Coordinator for transmittal to other offices; keep the Coordinator informed as to organizations participating in cell activities.
3. Provide administrative back-up services to the cell as required, to include:
  - a. arranging for the typing of minutes or other documents;
  - b. reproduction and distribution of documents;
  - c. making arrangements for cell meetings.
4. Establish contacts with the authorities of organizations working in the area of the cell's interest, but not represented in the Health Cell, to:
  - a. obtain information useful for the cell's activities;
  - b. keep these authorities informed of specific cell activities in their field of interest;
  - c. promote cooperation with the IOC.
5. Undertake related tasks as assigned by the Supervisor.

The object of the incumbents coordination activities will be to i) promote project development at the communal level for the rehabilitation of healthcare centers and healthcare training facilities, based on verified requests for support, ii) provide information which will avoid the duplication of efforts in a given commune, iii) provide information which will enable complementary action by rehabilitation organizations, iv) encourage organizations to participate, as possible, in commune rehabilitation activities to include self-help programmes.

health01

POST

IOC Unaccompanied Children Coordination Officer  
Associate IOC Unaccompanied Children Coordination Officer

LOCATION: Kigali

SUPERVISOR Commune Rehabilitation Coordinator

TERMS OF REFERENCE

As IOC Coordination Officer to the Unaccompanied Children Cell, the incumbent will:

1. Represent the IOC at Unaccompanied Children Cell meetings to:
  - a. ensure the flow of information from the cell to the IOC;
  - b. ensure the flow of information from the IOC to the cell;
  - c. present IOC requests for information or rehabilitation actions to the cell;
  - d. act in the name of the cell in passing or receiving request for information / action between this cell and the other cells;
  - e. participate in the development of policies and strategies recommended by the Cell.
2. Ensure that information coming from the cell is passed to the Commune Rehabilitation Coordinator for transmittal to other offices; keep the Coordinator informed as to organizations participating in cell activities.
3. Provide administrative back-up services to the cell as required, to include:
  - a. arranging for the typing of minutes or other documents;
  - b. reproduction and distribution of documents;
  - c. making arrangements for cell meetings.
4. Establish contacts with the authorities of organizations working in the area of the cell's interest, but not represented in the cell, to:
  - a. obtain information useful for the cell's activities;
  - b. keep these authorities informed of specific cell activities in their field of interest;
  - c. promote cooperation with the IOC.
5. Undertake related tasks as assigned by the Supervisor.

The object of the incumbents coordination activities will be to i) promote projects in communes to rehabilitate health and social infrastructures for children, ii) initiate specific activities to protect and educate unaccompanied children in order to allow them a sustainable reintegration in the society, iii) coordinate all activities related to unaccompanied children at the commune level, iv) set approaches and strategies related to reunification of families in order to facilitate family reconstitution.

POST                      IOC Shelter Coordination Officer  
Associate IOC Shelter Coordination Officer

LOCATION: Kigali

SUPERVISOR   Commune Rehabilitation Coordinator

TERMS OF REFERENCE

As IOC Coordination Officer to the Shelter Cell, the incumbent will:

1. Represent the IOC at Shelter Cell meetings to:
  - a. ensure the flow of information from the cell to the IOC;
  - b. ensure the flow of information from the IOC to the cell;
  - c. present IOC requests for information or rehabilitation actions to the cell;
  - d. act in the name of the cell in passing or receiving request for information / action between this cell and the other cells;
  - e. participate in the development of policies and strategies recommended by the Cell.
2. Ensure that information coming from the cell is passed to the Commune Rehabilitation Coordinator for transmittal to other offices; keep the Coordinator informed as to organizations participating in cell activities.
3. Provide administrative back-up services to the cell as required, to include:
  - a. arranging for the typing of minutes or other documents;
  - b. reproduction and distribution of documents;
  - c. making arrangements for cell meetings.
4. Establish contacts with the authorities of organizations working in the area of the cell's interest, but not represented in the cell, to:
  - a. obtain information useful for the cell's activities;
  - b. keep these authorities informed of specific cell activities in their field of interest;
  - c. promote cooperation with the IOC.
5. Undertake related tasks as assigned by the Supervisor.

The object of the incumbents coordination activities will be to i) promote the undertaking of activities at the commune level taking into account priority needs which will ensure housing for commune inhabitants, if possible built with local materials, ii) provide the cell with information which will enable complementary action by rehabilitation organizations, iii) provide information which will avoid the duplication of efforts in a given commune, iv) encourage organizations to participate, as possible, in the implementation of programmes designed to carry-out the government's housing policy for the construction of durable and sustainable housing.

POST

IOC Agriculture Coordination Officer  
Associate IOC Agriculture Coordination Officer

LOCATION: Kigali

SUPERVISOR Commune Rehabilitation Coordinator

TERMS OF REFERENCE

As IOC Coordination Officer to the Agriculture Cell, the incumbent will:

1. Represent the IOC at Agriculture Cell meetings to:
  - a. ensure the flow of information from the cell to the IOC;
  - b. ensure the flow of information from the IOC to the cell;
  - c. present IOC requests for information or rehabilitation actions to the cell;
  - d. act in the name of the cell in passing or receiving request for information / action between this cell and the other cells;
  - e. participate in the development of policies and strategies recommended by the Cell.
2. Ensure that information coming from the cell is passed to the Commune Rehabilitation Coordinator for transmittal to other offices; keep the Coordinator informed as to organizations participating in cell activities.
3. Provide administrative back-up services to the cell as required, to include:
  - a. arranging for the typing of minutes or other documents;
  - b. reproduction and distribution of documents;
  - c. making arrangements for cell meetings.
4. Establish contacts with the authorities of organizations working in the area of the cell's interest, but not represented in the cell, to:
  - a. obtain information useful for the cell's activities;
  - b. keep these authorities informed of specific cell activities in their field of interest;
  - c. promote cooperation with the IOC.
5. Undertake related tasks as assigned by the Supervisor.

The object of the incumbents coordination activities will be to i) encourage continual needs assessment for agricultural inputs at the commune level, ii) provide the cell with information which will enable complementary action by rehabilitation organizations, iii) provide information which will avoid the duplication of efforts in a given commune, iv) encourage organizations to participate, as possible, in the implementation of programmes designed to carry-out the government's agricultural policies, v) facilitate food, seeds and tools distribution programmes within the context of rehabilitation.



POST

IOC Human Rights and Justice Coordination Officer      LOCATION: Kigali  
Associate IOC Human Rights and Justice Coordination Officer

SUPERVISOR    Commune Rehabilitation Coordinator

TERMS OF REFERENCE

As IOC Coordination Officer to the Human Rights and Justice Cell, the incumbent will:

1. Represent the IOC at Human Rights and Justice Cell meetings to:
  - a. ensure the flow of information from the cell to the IOC;
  - b. ensure the flow of information from the IOC to the cell;
  - c. present IOC requests for information or rehabilitation actions to the cell;
  - d. act in the name of the cell in passing or receiving request for information / action between this cell and the other cells;
  - e. participate in the development of policies and strategies recommended by the Cell.
2. Ensure that information coming from the cell is passed to the Commune Rehabilitation Coordinator for transmittal to other offices; keep the Coordinator informed as to organizations participating in cell activities.
3. Provide administrative back-up services to the cell as required, to include:
  - a. arranging for the typing of minutes or other documents;
  - b. reproduction and distribution of documents;
  - c. making arrangements for cell meetings.
4. Establish contacts with the authorities of organizations working in the area of the cell's interest, but not represented in the cell, to:
  - a. obtain information useful for the cell's activities;
  - b. keep these authorities informed of specific cell activities in their field of interest;
  - c. promote cooperation with the IOC.
5. Undertake related tasks as assigned by the Supervisor.

The object of the incumbents coordination activities will be to i) incite the support of activities at the commune level which will enable Human Rights Monitors to carry out their assigned functions; ii) in cooperation with organizations participating in cell activities, participate in the development of procedures for response to human rights violations, iii) provide information from the database in case a pattern of violations is discovered in a commune, iv) encourage the dissemination and the understanding „ through cell participating organizations, of the Government's judicial policies and practices, e.g., arrest and detention policies, rights of arrested persons, access to prisoners, etc.

POST

Information Officer  
Associate Information Officer

LOCATION: Kigali

SUPERVISOR IOC Coordinator

TERMS OF REFERENCE

The Information Officer is responsible for the collection and dissemination of information relating to humanitarian aid activities in the Communes. To accomplish this he will:

1. Develop and recommend an all-inclusive information gathering and dissemination plan; establish internal IOC procedures for analyzing information received, processing it for Data Base utilization or for direct dissemination to interested offices and organizations or the general public.
2. Supervise the staff of the Operations Office, the Data Base and the Field Officers Office; coordinate their activities with requests/reports on activities received from other IOC offices or from organizations outside of the IOC
3. Draft and disseminate the IOC periodic Bulletin, and other information papers on IOC activities.
4. Maintain daily contacts with the Information Department of the Ministry of Rehabilitation and Social Integration, with other Ministries, with the information offices of other organizations and with the public press.
5. Ensure that information and comments received from field representatives is analyzed and distributed to the appropriate IOC office.

POST Database Officer  
Associate Database Officer

LOCATION Kigali

SUPERVISOR Information Officer

TERMS OF REFERENCE

The Data Base Officer is responsible for proper functioning of the IOC data base. This will include the timely collection, inputting and retrieval of information in response to needs identified or agreed by the Information Officer. In particular, he will:

1. Update the design of the database system in response to new or changed needs.
2. Advise on the creation and maintenance of a system of information collection from other IOC offices, government ministries, UN agencies, NGOs and other organizations outside of the IOC; develop standard formats for collection of updates on information in the database; advise on formats for one-time collections of information.
3. Analyze incoming data for relevance to the database; assist in the inputting of information into the database.
4. Assist in the creation of and act as Liaison Officer to a database users group; advise on the format and content of regular and special reports to users to improve operational decision making capabilities.
5. Supervise data entry staff.

POST                      Operations Officer  
Associate Operations Officer

LOCATION   Kigali

SUPERVISOR   Information Officer

TERMS OF REFERENCE

The Operations Officer is responsible for the operation of the IOC communications equipment and the real time situation monitoring of humanitarian and rehabilitation field operations. He will ensure:

1. The reception and registering, as required, of incoming reports and messages whether by radio or in written form and their transmission to the proper office, signaling those needing urgent attention.
2. Radio communications to international and governmental staff in the field, passing through the government, UNREO, UNHCR, UNAMIR or other headquarters offices in Kigali, as required; a record will be kept of the communications.
3. The updating of Operations Room log, situation maps and other status reports.
4. Liaison with UNAMIR, to include the briefing of HAC and other authorities on IOC activities; briefing of IOC staff on UNAMIR reports.
5. The reception of visitors and the preparation and delivery of briefings to Ministry staff, UN Officials and other organization visitors on IOC activities.
6. Maintenance of the IOC documentation center to include supervision of documentation center staff, researches for pertinent supporting documents or other file records..

opsoff01

POST                      Field Liaison Officer

LOCATION    Kigali

SUPERVISOR    Information Officer

TERMS OF REFERENCE

The Field Liaison Officer is responsible for establishing and maintaining contact with all Minireiso Prefecture and Commune Representatives, in order to facilitate commune rehabilitation activities. In particular, he will:

1. Establish systems of communication with each Minireiso field representative, using any appropriate technical assistance which is available .
2. Develop and implement a periodic reporting system from and to IOC / Minireiso; follow-up on requests for information from or to the field officers.
3. Work closely with the IOC Operations Officer in making contact with field staff of other organizations, including NGOs and UN agencies.

liaoff01

GR 393964

TO : HQ MILOB SEC 4A File: 5000.1(HAC)/A/1  
FROM : HAC Date: 21 June 1995  
SUBJECT : OUTBREAK OF PNEUMONIA AND CHOLERA IN NSHILI

**Reference:** Your Weekly Hum Report 9 - 16 June 1995.

1. You reported an outbreak of pneumonia and cholera in Nshili in your last report.
2. Since your Weekly Report the week before has not been received by HAC we are requesting you to send a copy by fax.
3. We have informed IOC to organise immediate medical action.
4. To speed up the necessary health operations some further information is request from you, ie number of people affected, breakdown, comments and recommendations etc.
5. Your quick response is anticipated.



RM MANZL  
Lt Col  
DCHO

TO : ALL SEC HUM OFFRS

File: 5000.1(HAC)/1/A

FROM : HAC

Date: 20 June 1995

SUBJECT : DETAILS FOR ESTABLISHMENT OF HAC DATABASE

Reference:

A. 5000.1(HAC)/1/A dated 15 June 1995.

1. Attached, please find details required for mentioned database.

2. Details to be handed in on Sat 24 June 1995 during Hum meeting.

3. Submitted for your necessary action.



SK PRASAD  
Major  
for CHAO

TO : ALL SEC HUM OFFRS  
FROM : HAC  
SUBJECT : HAC DATABASE


File: 5000.1(HAC)/A/1

Date: 15 June 1995

1. A database is being created at the Humanitarian Assistance Cell regarding the humanitarian activities in Rwanda. The database will be using PARADOX 3.5 Software. It may be subsequently integrated with the IOC Database.

2. Please bring with you to the Hum conf on Sat 24 Jun 95 all the data concerning communes and humanitarian activities on a diskette(3.5m) along with a list of files and the software programme used. A diskette can be taken for this purpose from HAC office at UNAMIR HQ Room 2004.

3. A standardised format for collection and collation of data for HAC will be forwarded to you later.

  
SK PRASAD  
Major  
for CHAO



TO : HQ MILOB SEC 2 File: 5000.1(HAC)/A/1  
SEC COMD/HUM OFFR

FROM : HAC Date: 13 June 1995

SUBJECT : PATROL REQUEST

Reference : Letter from Gikoro Musha School Master  
Copy attached.

1. With reference to the attached letter you are requested to carry out a patrol to mentioned school to find out what the actual problem is and how to solve this problem.
2. Your patrol report is expected to be submitted together with your Weekly Hum Report by evening of Fri 16 June 1995.
3. Your cooperation is anticipated.



RM MANZL  
Lt Col  
DCHAC

ECCLE SECONDAIRE DE MUSA  
A.P.A.G.I.E/GIKORO  
B.P. 82 KIGALI.

FC 9-6-95  
Gikoro, le 6 Juin 1995

What would you suggest we  
reply? 1572.

A Monsieur le Représentant de la MINUAR à  
KIGALI.

Objet: Demande d'approvisionnement  
en eau, par un ou deux  
tours camion citerne.

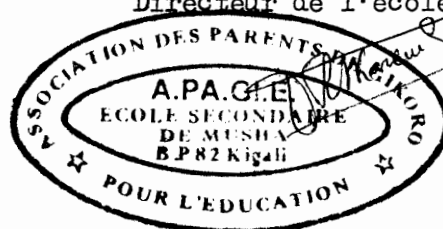
Monsieur le Représentant,  
J'ai l'honneur de venir auprès de votre haute  
bienveillance pour vous demander de nous approvisionner en eau potable.

En effet, Monsieur le Représentant, l'école  
Secondaire de Musha se trouve dans une région où l'eau était distribuée à l'  
aide d'une pompe qui fonctionnait avec l'électricité.  
Avec la guerre, la région manque d'électricité et la pompe d'eau a été volée.  
L'école a ouvert ses portes en Avril dernier. Les problèmes pour le démarrage  
sont multiples, mais celui du manque d'eau est le plus épineux pour l'internat.

Je vous demande donc si possible de bien vou-  
loir nous en fournir et votre intervention serait d'une grande importance pour  
les élèves.

Veuillez agréer, Monsieur le Représentant, l'  
expression de mes sincères remerciements.

RUZAGIRIZA K. Jovite  
Directeur de l'école



CR of GIKORO  
Kigali 369 869

FROM: HAT Waco Moun  
to: Ops O Sec 2, Request  
+ Sec 2 Hum task to  
visit this school and  
to rep. back to HAT written report  
tel 11197

UNAMIR - MINUAR

WORK ORDER REQUEST

CUSTOMER #

F.S.A.#

CMC#

DATE OF REQUEST: 12/6/95  
Description of work: (Attach sheet if necessary)

WORK LOCATION: Kigali Centre Market

See annexed copy -  
req. by Health Department

Point of contact: HAC FHQ

Phone/Call Sign 11250

FSA Sign [Signature]

Priority of work: ☐ Flash

☐ Immediate

☒ Urgent

☐ Routine

Requested completion date:

**TASK ORDER MANAGER (Only)**

Task WO number: \_\_\_\_\_

Priority of work: ☐ 2 Days ☐ 7 Days ☐ 14 Days ☐ 21 Days ☐ 21 Days Plus

Detailed Cost reporting required: ☐ Yes ☐ No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Task Order Manager: \_\_\_\_\_

Date: \_\_\_\_\_

FSA Coordinator: \_\_\_\_\_

Date: \_\_\_\_\_

**CONTRACT MANAGEMENT CELL (Only)**

Work order #

Cost Estimate: ☐ No Cost Estimate required  
☐ Need Detailed Cost Estimate Provide estimate in \_\_\_\_\_ day(s)  
☐ Need Rough Estimate Provide estimate in \_\_\_\_\_ day(s)

Action: ☐ Do not begin work until directed by The Contract Administrator.

☐ Begin work immediately.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

AUTHORISED BY: \_\_\_\_\_ (G. Briere, CMC9)

DATE: \_\_\_\_\_

SEEN SLIP

DATE	APPT	SIG	REMARKS
	CHAO	<i>[Signature]</i> 12/6	
	DCHAO		
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	DUTY OFFR		
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	DUTY OFFR		
	CC		

.I PREFECTURE  
BOX 2285

KIGALI-RWANDA  
08/06/1995

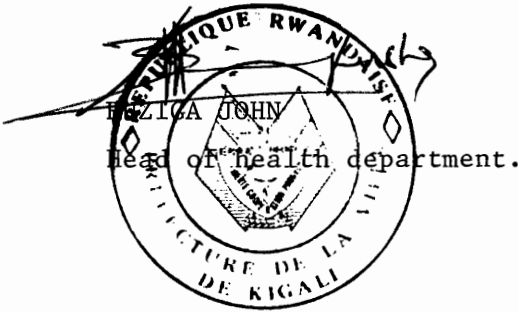
*CHAC*

UNAMIR  
KIGALI-RWANDA  
REPRESENTATIVE

RE : ASSISTANCE OF CESSPIT EMPTIER VEHICLE

We appeal for assistance of cesspit Empitier vehicle to empty Toilet cesspits of Kigali Centre Market which is full of sewage, because it can cause eperdermic disease if it is not emptied.

Thanking you in advance.



UNAMIR  
HL-24  
MR. Boyd  
CMC

TO : ALL MILOB HQs  
SEC COMDs/HUM OFFRS

File: 5000.1(HAC)/A/1

INFO : DCMO

FROM : CHAC

Date: 12 June 1995

PRIORITY : URGENT

SUBJECT : WEEKLY HUMANITARIAN REPORT

Reference :

A. 5000.1(HAC)/A/1 dated 27 May 1995.

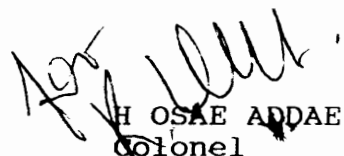
B. 5000.1(HAC)/A/1 dated 5 June 1995.

1. In reference to these letters you are again reminded the submission of mentioned report should be received by UNAMIR HQ HAC latest every Friday evening.

2. So far the Weekly Humanitarian Reports from Sectors 2, 4A and 4B for the period 03 - 09 June 1995 have not been received.

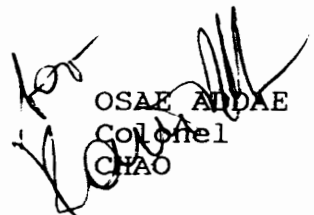
3. We are aware that there was a problem with the fax transmission machine at Milob HQ during the last few days.

4. The mentioned reports are needed urgently to prepare UNAMIR WEEKLY HUM REPORT in particular to brief the Force Commander on the humanitarian situation of Rwanda.

  
H OSAE ADDAE  
Colonel  
HAC

TO : ALL MILOBS HQ SECTORS File: 5000.1(HAC)/A/4  
FROM : HAC Date : 12 June 1995  
SUBJECT : HUMANITARIAN MEETING

1. The next Humanitarian Meeting will be held on Sat 24 June 1995 at 1000 hrs at the UNAMIR HQ Conference Room.
2. All Humanitarian Team Leaders from the sectors are requested to attend.
3. Please be informed that UNAMIR helicopter transport service is available again and necessary arrangements should be made in good time.
4. Agenda for the meeting will be sent later. Any available points may be submitted to HAC Ops.

  
OSAE ADPAE  
Colonel  
CHAO

TO : HQ MILOB SEC 1  
SEC COMD/ HUM OFFR

File: 5000.1(HAC)/A/1

FROM : DCHAC

Date: 12 June 1995

SUBJECT : REMINDER OF LETTER ON EPEDEMIC IN SECTOR 1

References:

- A. Your Sitreps of 4/6 June 1995.
- B. 5000.1(HAC)/A/1 dated 6 June 1995.
- 1. Reference Bravo requested you to furnish this HQ with additional information like figures, breakdowns and comments on your report.
- 2. To date no information has been received.
- 3. IOC needs this information for urgent attention.



RM MANZL  
Lt Col  
DCHAC

TO : HQ MILOB SEC 1  
SEC COMD/HUN OFFR

File: 5000.1(HAC)/A/1

FROM : DCHAC

Date: 6 June 1995

SUBJECT : EPEDEMIC IN SECTOR 1

Reference : Your Sitreps of 4/6 Jun 95.

1. You reported an outbreak of measles in Buyoga Commune as well as malaria and bronchitis in Rutare Commune.
2. I have informed IOC to organise immediate medical actions.
3. To speed up the needed health operations some additional information is requested from your side like figures, breakdowns, comments etc. (Your report on this matter is too larkonic)
4. As former Sec 1 member I am counting very much on your cooperation.



RM MANZL  
Lt Col  
DCHAC

*Handwritten note:* v. ...



# SEEN SLIP

DATE	APPT	SIG	REMARK
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	OPS OFF		
	DUTY OF		
	DUTY OF		
	DUTY OF		
<i>8/6</i>	CC	<i>lntc</i>	

07/06 '95 16:05

→→ MILOB HQ

2001

*HACIATI*

TO : CHAO, UNAMIR HQ, KIGALI  
Att: DCHAC

FROM : HQ MILOB Sec 2  
KIBUNGO

DATE : 7 JUNE 1995

SUBJECT: WATER SHORTAGE IN NYAKARAMBI TRANSIT CAMP

## Reference:

A. 5000.1(HAC)A/1 Dated 7 June 1995.

1. Reference "A" requested investigation into water shortage in NYAKARAMBI Transit Camp. The investigation was conducted this morning (1000 - 1145hrs) and the findings are as follows:-

(a) The camp was supplied with water on Monday 5th June by UNAMIR water tanker. The camp administration is rationing the water to the returnees and may run out this evening or tomorrow morning.

(b) There is water collecting point at RUSUMO Commune Bureau which is approx 300m from the camp. As at the time of the investigations the water tap was not running. The team was told that the water runs from 0600 -0800hrs (2hrs) each day and that it is not purified from the water source into the reservior before distribution at various collecting points.

(c) There were 642 returnees at the camp. Out of this number 107 will be transported this afternoon for settlement at RUKIRA, KIGARAMA and KAYONZA Communes all in KIBUNGO Prefecture. The team was told that some returnees will arrive at the camp this week from KIGALI and GISENYI.

2. It was observed that the water supplied through the pipe line is woefully inadequate and unsuitable for drinking.

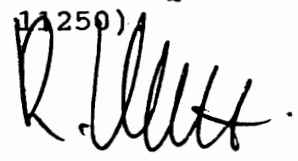
3. It is therefore suggested that efforts be made for periodic supply of portable water for drinking while the local pipe borne water is used for washing and cooking.

*[Signature]*  
RS ADU  
Major  
Hum Offr  
for Sect Cdr

TO : CO SEC 5 TUNBATT File: 5000.1(HAC)/A/1  
FROM : CHAC Date: 8 June 1995  
SUBJECT : TRANSPORT REQUEST BY REV EMMANUEL

Reference: Letter EER/DS/RE/RE/045/95 dated 6 June 1995.

1. Force Commander UNAMIR has approve the request.
2. Please liaise with Rev. Emmanuel to organise transport for him.
3. If you require any assistance please contact Milob HQ Sec 5 Hum Offr or HAC office in Force Headquarters(tele 11250)

  
RM MANZL  
Lt Col  
DCHAC



**EGLISE EPISCOPALE AU RWANDA**

**Diocèse de SHYIRA**

B.P. 15 Vunga (Via Ruhengeri)  
RWANDA  
Tél. 46399 Ruhengeri

(1)

Cptes bancaires :

B.C.R. Kigali : No 14432/76  
B.C.R. Kigali : No 9.757/050-14  
B.C.R. Ruhengeri : No 95564  
B.C.R. Ruhengeri : No 96267  
B.K. Ruhengeri : No 51.740

Ruhengeri, le 06/06/1995.-

N° EER/DS/RE/RE/045/95.-

Objet: Demande d'une assistance  
pour déplacement matériel  
scolaire Kagogo et dépla-  
cement Pasteurs D/S.

Le Commandant en Chef de la MINUAR  
TUNIBAT.  
Secteur Ruhengeri.

Nous avons l'honneur de vous présenter nos remerciements pour nous avoir assisté au déplacement de nos Pasteurs en mutation et au déplacement du matériel scolaire de Shyira à Kagogo, suivant notre demande par lettre n° EER/DS/RE/RE/038/95 datée du 9 mai dernier.

Nous portons à votre connaissance que les opérations se sont bien déroulées, mais il nous restent toujours quelques autres déplacements qui n'ont pas été faits suite à des pluies intenses qui ont causé des éboulements et ont fait que les routes à quelques endroits étaient coupées.

Il nous reste à déplacer le matériel de trois pasteurs:

1°.- De Nyamutera à Ryandinzi et de Ryandinzi à Kabaya.

2°.- De Gitega(Satinsyi) à Muhanda(Mutura).

Puisque Gitega se trouve sur le tronçon de Kabaya, cette opération peut être simultanée pour ne pas être obligé de retourner dans cette localité encore une fois, si possible.

Comme le matériel scolaire de l'ENP KAGOGO, une partie, est toujours à Shyira(Commune de Giciye), nous vous demanderions de nous faciliter encore son déplacement comme vous en aviez commencé l'opération.

Nous souhaiterions que le déplacement des Pasteurs ait lieu le 12/6/1995, à partir de 8 heures du matin, tandis que l'opération du déplacement du matériel scolaire peut s'effectuer aussitôt que possibilité il y a.

Veillez agréer, Commandant en Chef, nos remerciements les meilleurs.

S/C du Major ALBERT  
MINUAR KIGALI.-

Rév.Pasteur RUKERA Emmanuel,  
Représentant Légal du Diocèse de Shyira.-

(2) CHAO

1. FC has approved.
2. Pls liaise with Tunbatt and diocese to coord our assistance.

8.6.95



TO : HQ MILOB SEC 2 File: 5000.1 (HAC)/A/1  
FROM : DCHAC Date: 7 June 1995  
SUBJECT : WATER SHORTAGE IN NYAKIRAMBI CAMP  
Reference: Letter SOO dated 2 June 1995.  
See Annex

1. In reference to Annex letter an update on the situation is urgently required.

2. So far UNHCR was not very cooperative and we have no confirmation whether this camp was supplied with water.

3. We have been informed by IOC that a water point in the vicinity of mentioned camp(approx 300m) can be used. Please confirm and give also information about quantity and quality of water.

4. Further, it is of interest how many people are stationed in the camp at the moment.

5. Please report back as soon as possible.  
We are counting very much on your cooperation.



RM MANZL  
Lt Col  
DCHAC

TO : HAC

DATE: 02 JUN 95

FROM : MILOB GP HQ

SUBJECT : ACUTE SHORTAGE OF WATER AT NYAKIRAMBI CAMP

1. The water piping system around the NYAKIRAMBI Transit camp is currently under repairs and it will take not less than two weeks to complete the repairs. The camp has been without water for the past 4 days thus making life very unbearable for the refugees.
2. Currently the transit camp has over 500 old case loads and additional 200 people are expected today. The water shortage is creating a lot of concern to UNHCR and the other NGOs working at the camp.
3. It is therefore requested that arrangements be made for a water tanker to be sent once every 3 days for two weeks to alleviate the acute water shortage in the camp. In view of the seriousness of the problem, it would be appreciated if the first water tanker is despatched today to the camp before the situation gets out of hand by the close of day.
4. Please treat urgent.

hear RUSUMO  
Bureau communal

*Ahsan*  
MOHD AHSANULLAH  
Lt Col  
SOO

File

TO : HQ MILOB SEC 1  
SEC COMD/HUN OFFR

File: 5000.1(HAC)/A/1

FROM : DCHAC

Date: 6 June 1995

SUBJECT : EPEDEMIC IN SECTOR 1

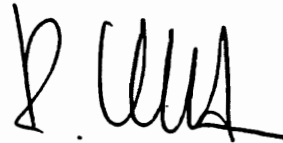
Reference : Your Sitreps of 4/6 Jun 95.

1. You reported an outbreak of measles in Buyoga Commune as well as malaria and bronchitis in Rutare Commune.

2. I have informed IOC to organise immediate medical actions.

3. To speed up the needed health operations some additional information is requested from your side like figures, breakdowns, comments etc. (Your report on this matter is too larkonic)

4. As former Sec 1 member I am counting very much on your cooperation.



RM MANZL  
Lt Col  
DCHAC

TO : SEC 3 MILOB HQ SEC COMD File: 5000.1(HAC)/A/1  
SEC 3 HUM OFFR

FROM : HAC Date: 5 June 1995

SUBJECT : SPECIAL HUM PATROL ON 7 JUNE 1995

Reference :

A. Kigoma Humrep and Sitrep/Widows and unattended children.

1. I would like to inform you that on Wed 7 Jun 95 a special HAC patrol will be carried out to investigate the situation in Kigoma Commune in reference to widows and unattended children.


2. The team leader will be Maj Macintosh/former Sec 3 Milob. Also an expert of IOC is expected to attend.

3. The team will arrive at your HQ at approx 1000 hrs.

4. You are requested to have this team briefed on the situation and accompanied by your Sector Hum Offr.

5. Please inform the Prefect about the mentioned mission.

6. Any inconvenience caused as a result of the short notice is very much regretted.

  
HERMAN OSSAE ADDAE  
Col  
CHAC

TO : ALL SECTORS  
(HUM OFFRS/TEAM LDRS)

File: 5000.1(HAC)/A/1

FROM : HAC OPS

Date: 05 Jun 95

SUBJECT: SUBMISSION OF WEEKLY HUMANITARIAN REPORT  
REMINDER

1. Please be again reminded that submission of the above-mentioned report by Hum Offrs/Team Leaders in the various sectors should be received latest by Friday evening.
2. So far the Weekly Humanitarian Report from Sec 1, 4A and 4C for the period 28 May - 02 Jun have not been received.
3. Submitted for your compliance.



RM MANZL  
Lt Col  
DCHAC



TO : IOC

File: 5000.1(HAC)/A/1

INFO : MILOB GP HQ

FROM : HAC

Date: 02 June 1995

SUBJECT : HUMANITARIAN ASSISTANCE REQUEST

Attached, please find request for water in respect of Nyakirambi for your necessary action.

h

**MILOB GP HQ**


TO : HAC

DATE: 02 JUN 95

FROM : MILOB GP HQ

SUBJECT : ACUTE SHORTAGE OF WATER AT NYAKIRAMBI CAMP

1. The water piping system around the NYAKIRAMBI Transit camp is currently under repairs and it will take not less than two weeks to complete the repairs. The camp has been without water for the past 4 days thus making life very unbearable for the refugees.
2. Currently the transit camp has over 500 old case loads and additional 200 people are expected today. The water shortage is creating a lot of concern to UNHCR and the other NGOs working at the camp.
3. It is therefore requested that arrangements be made for a water tanker to be sent once every 3 days for two weeks to alleviate the acute water shortage in the camp. In view of the seriousness of the problem, it would be appreciated if the first water tanker is despatched today to the camp before the situation gets out of hand by the close of day.
4. Please treat urgent.

  
MOHD AHSANULLAH  
Lt Col  
SOO

TO : HUM OFFR - SECTOR 1

File: 5000.1(HAC)/A/1

FROM : HAC

Date: 02 June 1995

SUBJECT: HUMANITARIAN ASSISTANCE REQUESTS

Reference:

A. Weekly Humanitarian Report dated 28 May 95.

1. It is requested that you clarify the following points to enable the necessary action to be taken on your requests.

a. Kivuye Commune

(1) What type of engine is required? Indicate power output, volume of water pump per hour or day and any other details.

(2) Are there any other items stolen? eg. accessories, pipes etc.

(3) Is there a local engineer to install the engine?

(4) Is there a local engineer to operate and maintain the engine when installed?

b. Kibali

What is the cause of the water shortage?

2. For your necessary action.

TO : MILOB HQ, SI  
: UNAMIR HQ, I

/ MAY 95

FROM: MILOB COMD, SECTOR 5

SUBJECT: REQUEST/REQUIREMENT FOR SEWAGE TRUCK AT GISENYI PRISON


Reference: a. Conference Milob Comd Sector 5/Director Gisenyi  
Prison 31 May 95;  
b. Brown and Root, Sector 5, request of week of 21 May  
95.

1. The Director of the Gisenyi Prison has identified an urgent requirement for the use of a sewage removal truck. This vehicle was originally scheduled to arrive Gisenyi on 26 May for this one day task. Unfortunately, due to mechanical breakdown, this vehicle was not available nor has it since been dispatched to our location.

2. The population of the Prison (1210 souls) well exceeds the capacity of the sewage system and this situation is fast becoming a major health problem. Within the past two weeks there have been two deaths as result of complications associated with diarrhea; of note these are the only two deaths that have occurred in this prison.

3. In addition, the population of this facility is steadily increasing with few, if any, releases. With the above in mind, it is requested that this problem be given the closest attention which will hopefully lead to a rapid resolution of this situation.

4. Your assistance in this matter is greatly appreciated. Please treat as urgent.

  
V BELSKI  
LCOL  
COMD, MILOB, SECTOR 5

SEEN SLIP

DATE	APPT	SIG	REMARKS
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# IONS UNIES

**UNITED NATIONS RWANDA EMERGENCY OFFICE  
BUREAU D'URGENCE DES NATIONS UNIES POUR LE RWANDA  
(UNREO)**

# MEMORANDUM

To: Col. H. Osae Addae CHAO	Date: 29 May 1995
From: Randolph C. Kent UN Humanitarian Coordinator Rwanda	File:  Total Pages: One
Subject : REQUESTS FOR HUMANITARIAN ASSISTANCE	

Thank you very much for forwarding the 26 May 1995 requests for humanitarian assistance [Yr Ref: 5000.1(HAC)/A/1].

**I will bring these matters to the attention of UN agencies on Wednesday, 31 May, and to the NGOs, tomorrow.**

However, let me use this opportunity to raise two points.

[1] Information regarding Requests. The information that you provide regarding humanitarian needs is most valuable. Nevertheless, this information would be further enhanced if we could have more precise figures. For example, you mention that there is a "lack of food distribution" in the Nyamagbe Commune, but would you have any additional details on affected populations. Or, in the case of the elderly people's home in Kibungo, would you have any idea about numbers/specific requirements?

I realise that your requests are merely to flag our attention to particular issues, but if your unit could provide more details, it would help us to identify more readily whom and how best to approach such requests.

[2] Review of Procedures. The liaison between our two offices seems quite adequate at the moment. However, I wonder if there were ways that we could strengthen this connection, particularly as regards the day-to-day flow of information and the response to requests. Perhaps, the best way to think this through might be for the two of us to get together; and,

therefore, let me suggest that when you have a moment, you give me a call, and we can fix a time.

Look forward to hearing from you, and, in the meantime, please be assured that I shall move on the various requests that you have forwarded.

Best regards

TO : IOC

File: 5000.1(HAC)/A/1

FROM : HAC

Date: 29 May 95

SUBJECT: HUMANITARIAN ASSISTANCE REQUESTS

1. Attached, please find Humanitarian assistance requests from Sectors 1, 3 and 4A for your necessary assistance.
2. Your cooperation is anticipated.



H OSAE ADDAE  
Colonel  
CHAO

TO : ALL SECTORS  
(HUM OFFRS/TEAM LDRS)

File: 5000.1(HAC)/A/1

FROM : HAC OPS

Date: 27 May 95

SUBJECT: SUBMISSION OF WEEKLY HUMANITARIAN REPORT

1. Please be reminded that submission of the above-mentioned report by Hum Offrs/Team Leaders in the various sectors should be received latest by Friday.
2. Submitted for your compliance.




R ALBERT  
Major  
HAC Ops Offr



TO : UNREO OPS File: 5000.1(HAC)/A/1  
FROM : HAC Date: 26 May 95  
SUBJECT : REQUEST FOR HUMANITARIAN ASSISTANCE  
FOR KIBUNGO ELDERLY PEOPLE'S HOME

1. Humanitarian request has been received in respect of Kibungo Elderly People's Home for the provision of clothes and cooking utensils.
2. It would be very much appreciated if your office could investigate and provide the needed assistance.
3. Your cooperation is anticipated.

  
H OSAE ADAE  
Col  
CHAO

TO : UNREO OPS

File: 5000.1(HAC)/A/1

FROM : HAC

Date: 26 May 95

SUBJECT : REQUEST FOR HUMANITARIAN ASSISTANCE

1. There has been humanitarian assistance request from the following sectors:

a. Sector 4A

(1) Lack of food distribution in the sector of Nyamagbe Commune and Kibingo.

b. Sector 4B

(1) Transport needed to convey 756 IDPs at Kibilizi Transit Camp to their home communes.

(2) Lack of food for IDPs.

2. It is please requested that you investigate and provide the necessary assistance.

3. Your co-operation would be very much appreciated.



H OSAE ADDAE  
Col  
CHAO

Humanitarian Assistance Cell  
UNAMIR HEADQUARTERS  
Kigali  
Rwanda


5000.1(HAC)/A/1

26 May 95

MR. RANDOLPH KENT  
UNREO HEAD OF MISSION  
KIGALI  
RWANDA

**HUMANITARIAN ASSISTANCE**

1. This office has been approached by OXFAM-QUEBEC-RWANDA and NGO involved in rehabilitation of IDPs and Refugees to provide assistance.
2. We have been requested to provide assistance for construction of a track approximately 50km in length along the perimeter of the intended area of rehabilitation situated at Rwinkavu. After visiting the site the Force Engineer officers found the task to be well beyond UNAMIR capabilities.
3. It is therefore requested that your office do co-ordination with the Humanitarian Community to address this problem.
4. A copy of the letter requesting for the assistance is attached.
5. Best regards.

  
H OSAE ADDAE  
Colonel  
CHAO