

[CONFIDENTIAL]

UN ARCHIVES

SERIES S1120

BOX 54

FILE 2

ACC. 1998/0278

Mr. DiAlco



URGENT

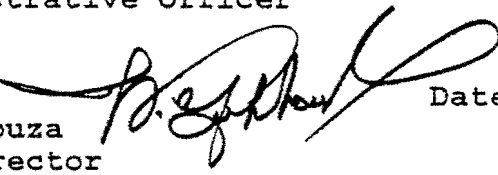
UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

To: Mr. C. Ouziel
Chief Administrative Officer

From: Wilfrid De Souza
Executive Director

 Date: 7 July 1995

Subject: Visit of the Secretary-General of the United Nations
to Rwanda: 13-14 July 1995

1. Please find attached the Draft Programme of the forthcoming visit of the Secretary-General to Rwanda. This Programme is the outcome of several working sessions we had earlier this week with officials of the Ministry for Foreign Affairs of Rwanda. It was cabled to New York yesterday and is likely to be approved by the office of the Secretary-General.

2. As you are aware, the preparation for the visit requires a number of specific actions to be taken by all of us. Following are some suggestions in that regard.

(i) Accommodation:

As discussed earlier, reservation was made for one suite and 16 rooms at Hotel des Mille Collines on 3 July 1995. The related request was copied to all officers concerned. At the request of Mr. Hughes, Director of Communications in the office of the Secretary-General, (see attached) six additional rooms were reserved yesterday to accommodate journalists accompanying the Secretary-General. As indicated in Mr. Hughes' Fax the press will pay for their own rooms.

(ii) Transportation

I have been informed by Mr. Dessande, Chief of Protocol, that the Rwandese Government may provide a Mercedes for the transportation of the Secretary-General. This remains to be confirmed. It would, therefore, be advisable to have a car

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ready for the Secretary-General in case the Government's offer is not confirmed. As regards the transportation of the Secretary-General's party you will recall that Mr. Aime's cable 2038 of 20 June 1995, indicated that the Secretary-General would be travelling with seven officials, including Mr. Kouyate, Assistant Secretary-General for Political Affairs, Ms. Fayza Abounaga, Special Assistant to the Secretary-General, Ms. T. Gastaut, Spokesperson of the Secretary-General and Mr. Yasser Sabra, second officer. That number is likely to increase as we have been informed subsequently that Ms. Ellen Johnson Sirleaf, Assistant Administrator of UNDP will also be included in the delegation. Mr. Aime's cable also indicated that the Secretary-General and his party would be arriving with approximately 30 pieces of luggage. This also will require the appropriate transportation means. You may wish to request the offices concerned to make the necessary arrangements for the transportation of the Secretary-General and his party taking the above into account. The office of the Force Commander, for its part, has been requested to arrange for the Secretary-General's travel by helicopter.

(iii) Communications

Since, according to Mr. Aime's cable, the Secretary-General will not be travelling with his communications officer, the Communications Section of UNAMIR may be requested to take the necessary measures accordingly. The Director of the Hotel is aware that UNAMIR technicians will be contacting him for the necessary installations (see my letter of 3 July which was also copied to the Chief of Communications Section).

(iv) Security

In addition to an aide-de-camp to be designated by the Force Commander, a security officer should be assigned to the Secretary-General. Both will stay at the hotel for the night of 13 July. Other security measures may be required for the duration of the Secretary-General's stay in Rwanda, particularly during his travel to Nyarubuye. Those measures are presently under consideration by the office of the Force Commander.

(v) Special assignment of staff

The SRSG has recommended that one of the rooms at the hotel be transformed into an office and that a bilingual secretary and any other staff member that may be required, be assigned to that office throughout.

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(vi) Medical facilities

It might also be appropriate to arrange for a medical officer (AUSMED) to be on call at the hotel and to have an ambulance on stand-by.

3. The SRSG has decided that a meeting will be held tomorrow at 10.00 a.m. in his Conference room on the preparations for the Secretary-General's visit. This will provide the opportunity to discuss the above items and any further suggestions that you may wish to make.

4. Thank you for your cooperation.

cc: SRSG
FC
Mr. Buo ✓
Mr. Dessande
Mr. Ischlika, Security
Mr. Anglin, Communications
Mr. Jorsling, Transport

**VISITE DU SECRETAIRE GENERAL DES NATIONS UNIES
AU RWANDA**

13-14 juillet 1995

PROJET DE PROGRAMME

13 juillet 1995:

- 17h00** - Arrivée à l'Aéroport International Grégoire Kayibanda, Salon d'Honneur I;
- Accueil par S.E.M. Faustin Twagiramungu, Premier Ministre;
- Revue de la garde d'honneur - (Forces Nationales/ Forces de la MINUAR);
 - Présentation du Gouvernement par Monsieur le Premier Ministre;
 - Présentation du Corps Diplomatique par ordre de préséance;
 - Présentation du Substitut du Procureur Général du Tribunal International sur le Rwanda;
 - Présentation des Représentants des Agences et Institutions Spécialisées des Nations Unies.
- 17h20** - Départ pour l'Hôtel des Mille Collines.
- 17h35** - Arrivée et installation à l'Hôtel des Mille Collines.
- 18h00** - Séance de travail.
- 18h30** - Entretiens avec Monsieur le Premier Ministre à son bureau, suivis d'une séance de travail des deux délégations.
- 19h15** - Message du Secrétaire Général à l'Assemblée Nationale au Siège de l'Assemblée, en présence des Représentants des Corps Constitués et des Chefs de missions diplomatiques.
- 20h00** - Fin de la séance à l'Assemblée Nationale.
- 20h15** - Dîner offert par Monsieur le Premier Ministre.

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14 juillet 1995:

8:15 9:45

- 07h45 - Départ de l'Hôtel des Mille Collines pour l'Aéroport International Grégoire Kayibanda. Salon d'Honneur I.
- 08h00³² - Départ par hélicoptère pour Nyarubuyè, accompagné de S.E.M. Anastase Gasana, Ministre des Affaires Etrangères et de la Coopération Internationale.
- 09h00 - Fin de la visite.
- 09h30 - Arrêt à Rebero: dépôt de gerbes à la mémoire des victimes du génocide.
- 10h00 - Retour à Kigali. Salon d'Honneur I.
- 10h30^{22:00} - Entretiens avec S.E.M. Pasteur Bizimungu, Président de la République et S.E. le Général-Major Paul Kagamé, Vice-Président et Ministre de la Défense, au bureau du Président.
- 11h30 - Visite au siège de la MINUAR et rencontre avec le personnel de la MINUAR et des Chefs d'Agences du Système des Nations Unies.
- 12h00 - Conférence de presse à l'Aéroport, Salon d'Honneur I.
- 12h15 - Départ pour Luanda (Angola) via Entebbe (Ouganda).

/ militaires
↳ demande

UNITED NATIONS
ASSISTANCE HUMANITAIRES POUR RWANDA



NATIONS UNIES
ASSISTANCE POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Kigali, 3 juillet 1995

Monsieur le Directeur,

Suite à notre visite du samedi 24 juin 1995 à votre établissement, nous avons l'honneur de confirmer la réservation d'une suite et de 16 chambres individuelles pour la nuit du 13 au 14 juillet 1995, ceci à l'usage du Secrétaire Général des Nations Unies et de sa délégation qui seront en visite officielle au Rwanda du 13 au 14 juillet 1994.

Comme convenu, la suite et les chambres devront être sur le même étage et une des chambres devra être nécessairement attenante à la suite du Secrétaire Général.

Le Secrétaire Général n'étant pas accompagné pour l'occasion d'un responsable des télécommunications, les services techniques de la MINUAR se mettront en contact avec vous en temps opportun pour examiner avec vos services compétents les possibilités de maintenir un contact permanent entre le Secrétaire Général et ses correspondants éventuels pendant la durée de son séjour à Kigali.

Nous vous serions obligé de bien vouloir confirmer cette réservation, ce dont nous vous remercions par avance.

Veuillez agréer, Monsieur le Directeur, l'assurance de notre considération très distinguée.

Wilfrid De Souza
Directeur Exécutif

M. Dehlandre
Directeur
Hôtel des Mille Collines
Kigali

cc: CAO

URGENT



UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Kigali, 5 juillet 1995

Monsieur le Directeur Général,

Nous voudrions vous remercier pour toutes les informations relatives à la confirmation d'une suite et de 16 chambres individuelles que vous avez bien voulu nous communiquer par votre courrier du 3 juillet 1995.

Suite à l'entretien que vous avez eu avec M. Dessandé au cours de la matinée de ce jour, nous confirmons par la présente la réservation de six (6) autres chambres individuelles pour le compte des membres de la presse qui doivent accompagner le Secrétaire Général pendant son voyage et dont les noms vous ont été communiqués à la même occasion.

Veuillez agréer, Monsieur Deblandre, l'assurance de notre considération très distinguée.

Wilfrid De Souza
Directeur Exécutif

M. André Deblandre
Directeur Général
Hôtel des Mille Collines
Kigali

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UNAMIR

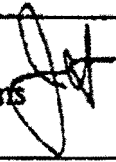
ED
Protocol
Spokesman

Page 1 of 2

30 June 1995

FACSIMILE TRANSMISSION

Telefax No. (212) 963-2155
Telephone No. (212) 963-5071

EXECUTIVE OFFICE OF THE SECRETARY-GENERAL	
TO: MR. SHAHYAR M. KHAN Special Representative of the Secretary-General to Kigali	FROM: JOHN HUGHES Director of Communications New York 
FAX NO.: 3.9097	PAGES INCLUDING THIS: 2
MESSAGE	

On his trip to Africa, the Secretary-General will be accompanied by six traveling press.

On his personal plane will be:

BARBARA CROSSETTE, UN Correspondent, NY Times
MICHAEL IGNATIEFF, Interviewer, IBT/BBC
LAWRENCE GARDINER, Cameramen, IBT/BBC
ONE OTHER, NAME AND NEWS ORGANIZATION TO FOLLOW

On the second plane will be:

TIM LAMBERT, Producer, IBT/BBC
ROBIN HARRIS, Sound Technician, IBT/BBC

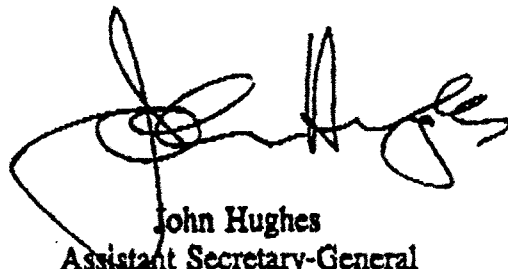
We would appreciate the six media personnel being regarded as members of the official delegation and included in events that are appropriate.

SRSC

We would also appreciate provision of transport in the Secretary-General's motorcade for the traveling press.

Insofar as accommodation is concerned, we would be grateful if you would reserve rooms for the accompanying press in the same hotel as the Secretary-General, or if this is not possible, as close to the Secretary-General's quarters as can be the case. (THE PRESS WILL PAY FOR THEIR OWN ROOMS.)

I much appreciate your cooperation in helping to secure as effective press coverage as possible.



John Hughes
Assistant Secretary-General
Director of Communications

cc: Mr. Aimé
Mr. Hill
Ms. Gastaut
Mr. Sills
Mr. Fawzi

CNR 172 P1/1

ONLY

OUTGOING CRYPTOFAX

1995 JUN 21

UNAMIR

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1995 JUN 20 P 9 30

UNITED NATIONS
PEACE OPERATIONS

To: KHAN, UNAMIR, KIGALI ONLY

From: AIME, UNATIONS, NEW YORK *Handwritten signature*

Date: 20 JUNE 1995

Number: 2038

For your confidential information, the Secretary-General will be arriving in Kigali by chartered aircraft in the afternoon of Thursday 13 July and departing in the morning of Friday 14 July. He will be accompanied by the following delegation:

- Mr. Lansana Kouyaté, Assistant Secretary-General for Political Affairs
- Ms. Fayza Abounaga, Special Assistant to the Secretary-General
- Ms. Thérèse Gastaut, Spokeswoman for the Secretary-General
- Mr. Yasser Sabra, Second Officer, Executive Office of the Secretary-General
- Ms. Yanick Saint Victor-dos Santos, Secretary to the Secretary-General
- Mr. Mark Hoffman, Security Officer
- Mr. Arnulfo Fareaux, Security Officer

In addition, four journalists will be accompanying the Secretary-General; names will follow later.

I would be grateful if you could arrange for reservations to be made in a suitable hotel for one suite for the Secretary-General and single rooms for the other members of the delegation. At least one single room should be next to the Secretary-General's suite and, to the extent possible, the other single rooms should be on the same floor as the suite. I would also appreciate it if you could ensure that transportation is available for the delegation, which will be arriving with approximately thirty pieces of luggage. Since the Secretary-General will not be travelling with a communications officer, please ensure that arrangements are in place for any cables which arrive for the delegation to be delivered promptly.

Regards.

Handwritten: SRSG
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