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BUREAU OF AREAS
(MONTHLY)

1945

271 Bureau of Areas
(Monthly) '45

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UNITED NATIONS
RELIEF AND REHABILITATION ADMINISTRATION

Areas

4 May 1945

BUREAU OF AREAS (ADG)
RECEIVED

MAY 5 1945

TIME _____

To: M. Menshikov

From: William G. Welk *WGW*

Subject: Monthly Report for March-April

I am submitting a typed draft of the Bureau of Areas' Monthly Report for March-April. Before having it duplicated I should like very much to have your suggestions and comments. The present draft has not yet been cleared with the Bureau's various divisions and certain adjustments and corrections may, therefore, still have to be made.

Attachment

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Report of the
BUREAU OF AREA OPERATIONS
to the Director General
March-April, 1945

A. GENERAL

1. APPOINTMENTS

Mr. Michail A. Menshikov, Deputy Director General, Bureau of Areas, was appointed personal representative of the Director General and Chief of the Temporary UNRRA Delegation to Poland. In addition to negotiating an agreement with the Provisional Government of the Polish Republic Mr. Menshikov will consult with the Government regarding relief and rehabilitation supplies and ascertain its wishes for services in the fields of health, welfare, displaced persons and agricultural and industrial rehabilitation. If necessary, Mr. Menshikov will also discuss supply and transport problems relating to Polish relief and rehabilitation with officials of neighboring countries.

Mr. Richard R. Brown, Chief of the Staff Services Division of the Bureau, was appointed Assistant Chief of the Bureau of Area Operations.

B. SOUTHERN EUROPEAN DIVISION

1. DISESTABLISHMENT OF BALKAN MISSION As a result of Mr. Hendrickson's visit to Cairo the disestablishment of the Balkan Mission has been achieved. On 9 March the Greek, Yugoslav and Albanian Missions were instructed to report directly to Washington. ERO was to assume supervisory responsibility for these missions on 1 April and informed Headquarters that it is prepared to begin on that date. Formal transfer, however, was postponed until after scheduled consultations between Commander Jackson, Mr. Hendrickson and ERO and Headquarters officials.
2. MIDDLE EAST OFFICE A detailed budget for the newly established Middle East Office for the second quarter of 1945 has been received. Its main items, as approved by Mr. Hendrickson, provide for a total expenditure of \$5,273,000: for the Middle East Office proper, Middle East Camp operations, the repatriation of displaced persons in Middle East camps, and the training camp at Maadi. After consultation with this Division the Treasurer made an initial allotment of about \$1.75 million for the month of April. The budget was duplicated and distributed for comment to all interested Headquarters' bureaus and divisions; comments received are now being analyzed.
3. GREEK AGREEMENT The basic agreement between UNRRA and Greece for relief operations during the post-military period was signed in Athens on 1 March; its text was duplicated and distributed by the Division to the appropriate bureaus and divisions for their information.
4. MISSION TO GREECE The Mission to Greece was reorganized: Mr. Laird Archer, Chief of Mission, resigned on 1 March and Mr. Buell Maben, Deputy Chief was appointed Acting Chief. The directive originally drafted by the Division and issued to the Mission Chief by the Director General on 6 February was amended by Mr. Hendrickson. The Division has sought clearance of the changes proposed by Mr. Hendrickson with the various interested Headquarters bureaus and divisions; the comments received were collected for final modification when the transfer of responsibility from Headquarters to ERO is made.

With the assumption of full responsibility by the UNRRA Mission in Greece on 1 April a number of supply questions which had been initiated by M.L. in Greece were referred to this Division for follow-up. Perhaps the most urgent matter was the supply of certain pipe and pumping equipment for the Athens-Piraeus water works. Athens and Piraeus are threatened with water shortage which the military and other authorities in the field consider very serious.

Other matters reported to Headquarters as of urgent importance are sulphur for grapevines, D.D.T. and airplanes for malaria control and more transport equipment, which is the limiting factor of all relief and rehabilitation in the country.

~~circulated~~ The Second Quarter Budget was received, duplicated and
~~circulated~~ for comments by the Greek Branch. On 11 April Headquarters made the
~~following allotments for convertible currency, \$759,479 and local currency~~
~~\$263,790, distributed as follows:~~

5. GREEK MISSION
BUDGET

The Second Quarter Budget was received, duplicated and circulated for comments by the Greek Branch. ~~xxx~~ On 11 April Headquarters made the following allotments: for convertible currency, \$739,479 and local currency \$963,790

distributed as follows:

	Convertible currency	Local Currency
Personal Services	\$ 383,954 plus	\$ 284,666
Travel & Subsistence	109,025 plus	617,390
Communication	10,500 plus	3,834
General Supplies & Materials	14,000 plus	35,200
General Equipment	53,000 plus	9,000
Other Contractual Services	8,000 plus	13,700
Special Services	180,000	-0-

~~This allocation was made in Headquarters cable #89 to Athens.~~

6. VOLUNTARY
AGENCIES

The Greek Branch has participated in various discussions on relationships with voluntary agencies; the Greek War Relief Association in particular has been considering plans for supplementary activities in Greece for some time. Mr. Spyres Skouras and Dr. Oscar Broneer had notified UNRRA of their desire to visit Greece in the early part of April and arrangements for their travel under UNRRA auspices were completed.

The Greek Branch also participated in arrangements for the shipment of six bulls to Greece as part of the Near East Foundation project of artificial insemination and in discussions ~~on the general problems~~ of supplementary projects by voluntary agencies. *Latin*

7. ASSISTANCE TO
ALBANIA

The stalemate regarding operations in Albania, climaxed by the temporary assignment to other missions of almost all the Albanian Mission personnel, was broken at the beginning of March. After the receipt of a formal request from Colonel General Enver Hoxha for UNRRA assistance and the visit of Mr. Hendrickson, Commander Jackson and Mr. Xanthaky to Albania Colonel Oakley-Hill was appointed Chief of the Mission on ~~the~~ 3 April. Mr. Gene Simmons was appointed to be in charge of Supply Procurement and Dr. Thompson as Deputy Chief of Mission for Relief Services.

All mission members loaned to other missions were recalled and on ~~the~~ 17th of April the Chief of Mission reported that he was rebuilding the staff to operational strength.

The M.L. Albania Agreement was signed on 11 April 1945 and forwarded to Headquarters and the Chief of Mission reports that he is awaiting an early call from M.L. to go in Albania with M.L. until such a time, yet to be decided, when UNRRA assumes full responsibility for relief and rehabilitation activities.

8. ALBANIAN MISSION
BUDGET

The Second Quarter Budget was received and duplicated by the Division and circulated for comments and action among the various bureaus and divisions concerned. On 7 April Headquarters made the following allotments: Grand Total \$170,880; for personal services \$100,000 of which \$75,000 for convertible currency and \$25,000, local currency. Total for all other expenses: \$70,880, of which \$8,860 for convertible currency and \$62,020 for local currency. This allotment is subject to revision during the quarter, based upon the Mission's presentation of justification for any requested changes.

9. OTHER ACTIVITIES

Mr. Haskell, former Chief of the Albanian Mission, returned to Washington and reported to the Division on various aspects of his activities in the Mission. Mr. Filbert also returned and reported.

In conjunction with the Welfare Division, the Albanian Branch participated in the review of Voluntary Agencies' ~~for~~ funds for Albania, held by the Office of the President's War Fund Committee.

The Branch reviewed the recruitment requests of the Mission and referred them to the appropriate bureaus for action.

Representatives of the Division attended a series of meetings with members of the Bureau of Supply for the review of initial shipping targets. As a result the Mission Guide to Import Requirements and Priorities for Albania was revised to incorporate suggestions made by the Bureau of Areas.

10. YUGOSLAV
AGREEMENT

On 24 March the basic agreement between UNRRA and the Yugoslav Government was signed at Belgrade. The text of the agreement was duplicated and distributed to the appropriate offices by the Yugoslav Branch.

An exchange of correspondence between Roy F. Hendrickson and Nikola Petrovich, Minister of Commerce for the Yugoslav Government, contains further amplification of the Agreement by way of interpretation of the provisions of the Agreement relating to: (a) lease of capital equipment, (b) diversion of supplies intended for Yugoslavia, (c) definition of net proceeds, (d) limitation of UNRRA personnel in accordance with ^{the} Government's request.

On 15 April UNRRA took over from ML relief and rehabilitation operations for Yugoslavia.

11. YUGOSLAV
MISSION

Mr. Alan Hall was designated Acting Chief of the Yugoslav Mission; according to a cablegram from Mr. Sergeichic received by Mr. Klentsov, Mr. Sergeichic was leaving Moscow for Belgrade on 20 April to take up his duties as Chief of Mission to Yugoslavia.

During the first week of April, UNRRA Mission headquarters were established in Belgrade; by the last week of April, about 20 UNRRA officials were in Belgrade. Some 50 UNRRA officials were in Split, Dubrovnik and other points along the Dalmatian coast and hinterland. About 10 additional personnel went to this area during the month. The total personnel in Yugoslavia at the end of April was about 80 with 50 still in Bari.

The Mission is being reorganized along the following lines: (1) supply and distribution are being merged under a Deputy Chief for Supply and Distribution (Mr. Rolf Nugent) ^{who} ~~and~~ ^{is in charge of} will also include the Agricultural and Industrial Rehabilitation Divisions, (2) the Health, Welfare and Displaced Persons Divisions will be placed under a Deputy Chief for Services (Mr. Alan Hall who will be relieved of his duties of Acting Chief of Mission when the permanent chief is available) (3) The Finance and Administration Bureau is being made a division of the Office of the Chief of Mission. About 80 ML personnel are being retained temporarily to assist UNRRA, chiefly communications and engineering technicians.

A directive defining its powers and duties was issued to the Acting Mission Chief by Mr. Hendrickson; a final directive on the purpose and scope of the Mission and the powers, functions and duties of the Chief of Mission has been approved by Headquarters. Mr. Hendrickson recommended that the total personnel of the Mission not exceed 150 persons, since the Yugoslav Government, while not insisting upon any limitation in the agreement, prefers a small mission and few, if any, voluntary society personnel.

The development of the Mission's budget is being delayed pending the determination of the needs in the several offices of the Mission at Belgrade, along the Dalmatian coast and at Bari. The urgent personnel needs of the Mission are for experts in truck transportation operation, maintenance and servicing, for stenographic personnel and for a Director of the Finance and Administration Division.

Responsibility for supervision of the Health, Welfare and Displaced Persons functions of the Mission were transferred to ERO, effective 15 April 1945.

12. ML SUPPLIES TO YUGOSLAVIA Reports from ML-UNRRA observers indicate that supplies are being efficiently and fairly distributed by Yugoslav authorities. Recently, however, goods are reported piling up in sub-depots for lack of trucks, which were brought in in insufficient numbers.

Actual shipments to Split and Dubrovnik during February totalled 12,941 metric tons: 10,880 to Split and 2,061 to Dubrovnik. During March the following tonnages were delivered to Split and Dubrovnik: Total, 29,452; food, 20,402; clothing, 403; footwear, 101; Industrial Rehabilitation, 6,524; Agricultural Rehabilitation, 1,774; Medical, 247. Scheduled April ^{and May} tonnages total 38,897 and 48,000 tons, respectively.

On 15 April, UNRRA assumed financial responsibility for supplies provided by ML and supplemental shipments of up to 10,000 tons by UNRRA for June arrivals are being programmed.

13. UNRRA SUPPLY PROGRAM FOR YUGOSLAVIA The revisions of the Mission in the supply program for July arrivals provide for 3 alternative programs; based on port capacities of 110,000, 65,000 and 50,000 respectively with indication of priorities. Late in April, several cable communications were received reflecting the requests of the Yugoslav Government in Belgrade and modifying considerably the original Mission Guide.

Apart from supply and shipping availabilities, tonnages planned for Yugoslavia have been affected by port capacities of liberated areas

of that country. The Yugoslav Government states it can receive 168,000 tons monthly, whereas shipping authorities are of the opinion that "less than 100,000 tons" can be handled. Plans to this point have assumed total port capacity of 50,000 tons, divided fairly evenly between Split and Dubrovnik, with only 3,000 tons through Salonika.

Present allocations for Yugoslavia are viewed by the Mission as most "disturbing."

14. PRIVATE RELIEF AGENCIES The United Yugoslav Relief Fund of America has made an informal proposal to provide technical personnel to assist Yugoslavia in the field of health. Dr. Nelsbach of the Yale School of Public Health, consultant to the Fund, will submit a tentative statement of this proposal, which will be forwarded to the Mission for discussion with the Government. Joint discussions were held with Dr. Nelsbach by the Health and Welfare Divisions and the Yugoslav Branch.

The Unitarian Service Committee (U.S.) proposed that it undertake a project in Yugoslavia for the physical rehabilitation of young women who fought in the Yugoslav Army and have been seriously affected physically. The Yugoslav Branch indicated to the Welfare Division that since the need for the proposed project had never been confirmed by the Yugoslav Government, there was doubt that it should be endorsed.

The Mennonite Central Committee submitted a proposal to send to Yugoslavia a doctor and other personnel plus equipment and medical supplies for directing and supervising a country medical program. This proposal has been referred to the President's War Relief Control Board for approval prior to its referral to the Mission and Yugoslav authorities.

Reports indicate that 16 voluntary society workers (with complete equipment) entered the country for a special project relating to the institutional care of homeless children in Montenegro. An additional 29 persons from voluntary societies are at Bari.

15. RELIEF TO ETHIOPIA At a meeting in the Director General's office on 9 March approval was recommended of Dr. Frechette's proposal for UNRRA relief and rehabilitation supplies and services to Ethiopia, requiring an expenditure of about \$3 million. After this meeting a committee, chaired by the Assistant Chief of the Bureau of Areas and composed of representatives of interested Headquarters bureaus and divisions, developed a specific program and budget proposals for UNRRA operations in Ethiopia.

The committee reported its main conclusions to the Director General on 26 March. Its recommendations differ markedly from those sent by Mr. Hendrickson from Cairo, which envisaged what would be, in effect, another "exploratory" mission to Ethiopia.

The committee's full report, to be submitted to the Director General shortly, will include a draft directive to the Chief of Mission, a draft UNRRA-Ethiopian agreement, and a tentative budget for UNRRA operations in Ethiopia. The committee recommended a program along the lines of Dr. Frechette's report, providing for a total expenditure of about \$3.4 million, for: (a) a health program of needed medical care and preventive services (b) an agricultural rehabilitation program (c) rehabilitation of transport and (d) care and rehabilitation

of approximately 1,500 boys rendered homeless by the war. A final decision on the scope of the program was held in abeyance by the Director General pending the return of Commander Jackson and Mr. Hendrickson; during the latter part of April discussions were held with them at Headquarters and additional data is being obtained as a basis for final decision.

16. ITALIAN AGREEMENT On 8 March the basic agreement between UNRRA and the Italian Government was signed. The text of the agreement was duplicated and distributed to appropriate offices by the Italian Branch.
17. SUPPLIES FOR ITALY Two ships of supplies arrived in Naples - one from Algiers and the ~~other was the~~ first full UNRRA ship to land in Italy carrying 7,300 tons of supplies. 900 tons of food were delivered to the Italian Government in Naples and 300 in Rome. The first distribution of UNRRA food was made in Naples Province to children's institutions, municipal kindergartens and to child care centers operated by OMNI (Opera Nazionale Maternita' ed Infanzia). Approximately ~~500~~ 55,000 persons were served during this first distribution. The ENSDI (Ente Nazionale per la Distribuzione dei Soccorsi in Italia) will furnish its own milk to institutions and will distribute UNRRA foods to them.
- Italian officials and UNRRA staff are working on plans for selection of persons to receive foods and of agencies to distribute them in the cities of Rome and ^{the} devastated provinces of Frosinone, Littoria, Chieti, Aquila and Pescara.
- A number of memoranda were transmitted to the Bureau of Supply concerning the transportation requirements of the Italian Mission and close contact was maintained with that Bureau to expedite the procurement of passenger cars and bicycles for the administrative requirements of the Mission. In view of the impossibility of procuring new cars, the Branch proposed that a number of used cars be purchased. Later the Bureau of Supply was able to obtain 1,500 surplus Army jeeps which are now being reconditioned to fill the emergency needs of the Italian and other missions in the Mediterranean.
18. ASSISTANCE TO DISPLACED ITALIAN NATIONALS In a letter from Foreign Minister de Casperi to the Director General dated 1 February 1945, the Italian Government requested UNRRA assistance in the care and repatriation of Italian nationals displaced outside Italy by reason of the war. The Chief of the Italian Mission recommended that the Italian Government's request be placed on the agenda of the forthcoming meeting of the Council. The matter is being considered by the Displaced Persons Division and the General Counsel in conjunction with the Bureau of Areas. It is estimated that over 1,000,000 Italian nationals are displaced outside Italy, of which about 800,000 are believed to be in German territory.
19. PROPOSED ITALIAN NUTRITION PROJECT Conferences were held with the Health and Welfare Divisions and with representatives of the Congregational and Unitarian Churches on a Nutrition Project to be attached to the Italian Mission, with a view to expediting the

project's installation and the departure of personnel. Under the project several outstanding American nutritionists would go to Italy for a period of about a year to test the most effective methods of feeding undernourished children.

20. OTHER
ACTIVITIES

Numerous letters were received by the Division from needy Italian civilians. These letters were translated, replies prepared and copies forwarded to the Italian Mission and American Relief for Italy.

Mail from the Italian Mission was regularly reviewed and disposition made for the transmission of documents and for duplication.

Action on requests from the Mission was expedited.

On 10 April the Acting Chief of the Italian Branch, Paolo Contini, left to join the Italian Mission in Rome.

C. CENTRAL AND EASTERN EUROPEAN DIVISION

1. SHIPMENTS TO
POLAND AND
CZECHOSLOVAKIA

The Division collaborated with the Bureau of Supply in planning the relief shipments to Poland and Czechoslovakia. UNRRA assistance to these countries became an actuality with the arrival of the first ship bearing relief supplies for them.

Shipments proceeded at an accelerated rate during April. The second ship contained a cargo of 5,631 long tons of which 3,714 tons were destined to Poland and 1,917 tons to Czechoslovakia.

The third ship left with a cargo of 5,162 long tons of which 3,264 tons were destined to Poland and 1,898 tons to Czechoslovakia.

A fourth ship left the United Kingdom with a cargo of 4,860 tons exclusively destined to Czechoslovakia.

UNRRA has been advised of the arrangements made for delivery of cargoes at Constanza. Representatives of the Polish Government, the U.S. Military Mission, and the Commissariat of Foreign Trade of the USSR, participated in this arrangement.

2. TEMPORARY DELEGA-
TION TO POLAND

In his cable dated 13 April, the Polish Premier accepted the names of the persons constituting the Temporary UNRRA Delegation to Poland with the exception of two. Arrangements were completed for replacements and for clearance with the Provisional Government. A cablegram was recently dispatched to ERO requesting the members of the delegation now in London to proceed immediately to Headquarters in order that certain preparatory work may be completed prior to the departure of the entire delegation for Poland.

Personnel of the delegation now consists of Mr. Menshikov, head of the delegation and personal representative of the Director General; Frank Weisl, Chief Assistant; Oscar Schachter, Legal Adviser; Clifford Willson, Chief Supply Officer; Charles R. Stein, Displaced Persons Specialist and Clarence Anderson, Requirements and Supply Specialist. Gertrude Mott is Secretary to the Delegation.

The part of the delegation which has been located in London includes Dr. H. Holle, Medical Officer; Alan Gordon-Finlay, Industrial Rehabilitation Specialist; Maurice Hayes, Accountant; and E. Teesdale, Agricultural Rehabilitation Specialist.

To facilitate the work of the delegation, the Director General instructed the Headquarters staff to consult on and clear with Mr. Menshikov all matters, including communications, concerning Poland or the delegation.

Frank Weisl was relieved of his duties as Chief of the Central and Eastern European Area Division and is devoting himself entirely to matters concerning the delegation. Victor Rodnov, Chief of the Northern and Western European Area Division, is now also Acting Chief of the Central and Eastern European Area Division.

A supply of office materials and equipment for the use of the Delegation has been assembled in Washington and crated for shipment with the Delegation. A quantity of UNRRA documents and other papers is similarly being assembled for crating. Medical kits have been prepared for use of the members of the Delegation.

3. CONTRIBUTIONS FOR POLISH RELIEF The Provisional Government of the Polish Republic has advised UNRRA that it will gratefully accept two offers of private contributions to Polish relief which UNRRA had forwarded to Warsaw. The British "Aid to Warsaw" (Lady Sinclair Fund) will contribute the sum of 40,000 pounds sterling, which will be used for medical supplies. The American ORT Federation will contribute 5½ tons of artisans' tools and 50 tailors' sewing machines.

4. POLICY ON POLISH PROGRAM The ERO was informed during April that, in accordance with the general policy regarding the Polish program established earlier, questions concerning the services of the Polish Red Cross and other voluntary agencies may be discussed only with the Provisional Government of the Polish Republic or its representatives abroad. The ERO was also advised that questions concerning Polish displaced persons in France or elsewhere may be discussed only with the Provisional Government or its representatives.

5. AREA RESPONSIBILITY FOR RUMANIA Responsibility for area matters regarding Rumania has been assigned to the Eastern European Branch, Central and Eastern European Division, by Bureau of Areas Order No. 10.

General background material on Rumania is being gathered and a file of information developed.

6. OTHER EASTERN EUROPEAN BRANCH ACTIVITIES The Eastern European Branch continued to collect data on Poland and to make the material available to other units. Six releases of "Latest News on Poland" were issued in the series of news digests on Poland inaugurated by the Branch in February. A growing interest in this work by other units has revealed the utility of this series.

The Branch received a number of documents for review and comment. Among these were: a document, "A Few Facts about Poland" prepared by the ERO; Part II, "Changes during Occupation", of the study of welfare services for Poland, prepared by the ERO. Comments were also prepared on several administrative orders of concern to the Polish Program.

Progress Reports of the ERO were studied with regard to their bearing on the program for Poland.

A procedure for telephone conversations with the ERO dealing with matters which concern the Polish program was established and Frank Weisl was designated to conduct all future conversations from Washington on this matter.

7. CZECHOSLOVAK
AGREEMENT

The text of the agreement between the Czechoslovak Government and UNRRA, signed on 26 February was duplicated and distributed to the appropriate Headquarters offices.

On 13 April the Czechoslovak Minister of Foreign Trade, Mr. Ripka, and ERO's Deputy Director General, Mr. Rhatigan, signed six separate agreements to supplement the main agreement of 26 February 1945, dealing with: Welfare, Health, Agricultural Rehabilitation, Rehabilitation of Industry and Public Utilities, Czechoslovak Displaced Persons, and Non-Czechoslovak Displaced Persons. Copies of the final texts were received at Headquarters on 28 April.

8. MISSION TO
CZECHOSLOVAKIA

The Central European Branch assisted mission personnel at Headquarters in assembling documents and other material and has discussed with them the means through which the Branch may be most helpful to the mission.

After negotiations with the ERO, four new positions were added to the mission budget which now totals 17, of which, at present 11 are filled. Of the unfilled positions two are to be filled by Headquarters and the balance by ERO. The Mission is being assembled in London for anticipated departure to Czechoslovakia during the second half of May. Seven members are already in London, two are in transit and the remaining two are expected in London by mid-May.

9. RELATIONS WITH
THE BUREAU OF
SUPPLY

Representatives of the Division participated in a series of meetings with the Bureau of Supply in connection with the preparation of shipping programs for Central, Eastern and Southeastern Europe.

There has been considerable criticism of the composition of the cargoes of the first three ships which left for the Black Sea. Objections were voiced not only by the Central European Branch, but also by the representatives of the Czechoslovak Government. In spite of the urgent need for medical supplies and repeated requests for them by the Czechoslovak Government, the first ship carried only about 33 tons; the second ship none and the third ship less than a ton of such supplies. The first and the third ships carried various seeds (especially mangels) which cannot be expected to reach Czechoslovakia in time for sowing. These were originally planned for shipment in February and were not put out even though the shipping schedule had to be changed. The third ship loaded 37,962 cases of dried prunes (one-fourth of the entire cargo for Czechoslovakia) in preference to commodities with much higher priorities.

10. MISSION GUIDE FOR
CZECHOSLOVAKIA

To help speed up delivery of the Mission Guide to Mission personnel, the Central European Branch has taken an active part in its preparation. A number of meetings were held with the several commodity divisions, the purpose of which was to secure information as precise and up to date as possible on the supply program for Czechoslovakia. The results of these meetings were embodied in the introductory part and in the tables of the Mission Guide. The Guide is mimeographed and will be issued in the near future.

D. NORTHERN AND WESTERN EUROPEAN DIVISION

1. EMERGENCY AID TO WESTERN AND NORTHERN EUROPE Following the Central Committee's authorization of emergency aid to the countries of Western and Northern Europe, the Director General held a conference with representatives of the interested governments to discuss means of effectuating the resolution.

On 8 March the French Government requested UNRRA's assistance for "sinistres" and Allied displaced persons in France. As of 23 March, UNRRA had sent 17 tons of clothing for the French sinistres. Fifty tons of relief goods are now being sent weekly by ERO; the first consignment included 10 tons of clothing and 40 tons of food. Subsequent shipments will include approximately 20 tons of clothing and 30 tons of food. These items are being distributed in France through the French "Entrée 'Aide" society. Supplies shipped thus far for displaced persons include 150 tons of clothing and 100 tons of food.

The suggestion was made by the Acting Chief of the Western European Branch that the Chief of the Mission in Paris should be regularly informed in advance of all shipments of relief goods sent to France from ERO or Headquarters. The Mission Chief should then inform the responsible French agencies which actually receive and distribute the goods. This would increase the prestige of the Mission and avoid embarrassing situations; the Mission should, of course, abstain from any operations regarding the reception, warehousing and distribution of the supplies.

2. EXPORTABLE FRENCH TEXTILES The Division analyzed the Bureau of Supply's suggestion that France might aid other liberated countries by manufacturing in French plants textile goods and clothing from cotton and wool imported for this purpose. France would be supplied with these raw materials against delivery of finished goods and garments to UNRRA specifications. The Division believes this plan to be sound and feasible, provided UNRRA can obtain ships to transport the required raw materials.

3. RELATIONS WITH FRENCH SUPPLY MISSION The Acting Chief of the French Branch was formally invited to attend three meetings at the French Supply Mission to discuss with its experts problems pending with UNRRA. The resulting closer relationship with the French Mission is expected to be mutually beneficial.

Steps thus far taken by UNRRA in supply matters which were of direct benefit to France include: (a) allocations granted by the Combined Boards to UNRRA and later released to France, amounting to about \$43 million up to February 1945; (b) procurement actions initiated by UNRRA and later withdrawn in favor of France, amounting to roughly \$10½ million; (c) commodities procured by UNRRA and later transferred to France, including fish valued at about \$400,000.

4. ANALYSIS OF DUTCH AND NORWEGIAN ADVANCE PURCHASE REQUESTS The Northern European Branch analyzed prewar facilities for the production of electrical energy in connection with a request by the Netherlands Government for four 2500-kilowatt electric power stations. In view of the destruction, particularly of the large power station at

Geertruidenberg which had a capacity of 100,000 kilowatts, the request was considered justified.

Norwegian advance purchase requests for two short wave radio transmitters and for hospital sheetings and drugs were also analyzed.

5. OTHER ACTIVITIES

The question of procurement of supplies from Continental Europe, particularly fish and timber from Norway and foodstuffs from Denmark was studied. In this connection Mr. Schuller's provisional directive on procurement of supplies from Continental Europe was reviewed and various conferences were held with him on this subject.

In collaboration with the Welfare Division budgets of the voluntary relief societies for work in Northern Europe were examined and recommendations on these budgets submitted item by item to Mr. Silverstein, the liaison officer between UNRRA and the Societies and the ~~President~~ President's War Relief Control Board. In connection with this activity ^{conferences were held} conferred at length with Dr. Guthe, Assistant Surgeon General of Norway and Mr. Haavelmo. In these conferences this year's ~~budgets~~ and next year's budgets were surveyed.

A summary of the status of recruitment for the Missions in the Northern European countries received from the ERO was reviewed. Suggestions for nominees from the Bureau of Supply and the functional divisions were obtained and the fitness of candidates proposed was examined. Reconciliation of ERO and Headquarters points of view on several conflicts in connection with certain nominees was achieved. A complete list of recommendations based upon the requests from ERO and the lists of candidates submitted by the Divisions at Headquarters is being sent to ERO.

E. FAR EASTERN DIVISION

1. COMMITTEE OF THE
COUNCIL FOR THE
FAR EAST

The Committee of the Council for the Far East ended its meeting at Sydney on 20 February. Dr. T. F. Tsiang, Chairman, and Mr. Edwin G. Arnold, Secretary, left Sydney for China and arrived in Chungking on 7 March. Mr. Arnold worked with the China Office in Chungking until his return to Headquarters early in April.

At the suggestion of Brigadier E. W. Gibbons, representative of Admiral Mountbatten at the meeting of the CCFE, that "Admiral Mountbatten would welcome some kind of UNRRA liaison being maintained with their headquarters," Colonel Frederick Jones-Davies is being considered for this position.

The Division has been actively following up the resolutions and recommendations of the Lapstone Conference. A check list of all items calling for action has been prepared, and memoranda on individual items have been sent to the Divisions primarily concerned, suggesting action they should take. Correspondence has been carried on with the Southwest Pacific Area Office in connection with action to be taken by them.

Following up the resolution calling for the dissemination of medical information among the member governments, letters have been sent to the members of the Committee transmitting the first series of documents on developments in the medical field.

2. CHINA OFFICE

This office, formerly known as China Area Office, is now officially named "China Office." Since the arrival of Dr. T.F. Tsiang and Mr. Arnold, the office has been engaged in discussions with the Chinese Government and the Chinese National Relief and Rehabilitation Administration on the UNRRA master agreement on relief and rehabilitation in China.

3. OFFICE IN
INDIA

Discussions were held by the Chief of the Far Eastern Division with other bureaus and divisions concerning the establishment of an UNRRA Office in India; also with Sir Girja Shankar Bajpai, Agent General for India, who was asked to ascertain his government's views on the establishment of this office.

4. PHILIPPINE ~~OFFICE~~
RELIEF

After receipt by the Director General of a cable from President Osmena regarding conditions in the Philippines, two meetings were held for discussion of the problem of Philippine relief. On 20 March it was decided that supplies amounting to \$1 million be offered for particularly devastated areas, and that the Commonwealth representative, Mr. Jaime Hernandez, be contacted to determine the items to be procured and shipped.

Representatives of the division participated in a meeting held on 22 March with Mr. Hernandez in which conditions in the Philippines and civilian relief supplied by the military authorities were discussed. He was notified that \$1 million had been allotted by UNRRA for emergency relief in the Philippines and that a detailed list of requirements was desired by the Bureau of Supply.

Following up a suggestion contained in a letter of 7 April from Mr. Leo T. Crowley, Administrator of FEA, a meeting was held with the Acting Chief of the Philippine Division of FEA, to discuss details of the various relief programs for the Philippines, principally those of the Army, FEA and UNRRA. A memorandum giving details of this discussion has been prepared and distributed to the Director General and interested divisions of UNRRA.

5. INDO-CHINESE RELIEF Representatives of the Division discussed with M. Adrien Alcan of the French Supply Mission and M. Leo Brousset, French plans for Indo-China, in particular the training program for colonial administrators.

The Division was informally notified that UNRRA may expect a request from the French Government to assist in the reestablishment of the Pasteur Institute in Indo-China in lieu of furnishing medical teams or other forms of medical assistance.

6. DUTCH EAST INDIES RELIEF The Division's representatives met with Raden Mohammed Moesa Soeria Nata Djoemena, First Secretary of the Netherlands Embassy, to inform him of past UNRRA correspondence with the Netherlands Government, and to discuss conditions and relief needs in the Netherlands Indies, the work of NICA in the areas liberated to date, and the possibility of a request for UNRRA assistance.

In a conversation with Commander Stibbe of the Netherlands Navy, the \$2,400,000,000 5-year plan of the Netherlands Government for rehabilitation of the Netherlands Indies was discussed. Of the total sum involved, only \$1,500,000,000 is at present available. Much of this represents funds requisitioned from private firms and individuals which may be returned to the original owners, enabling private enterprise to undertake a large part of the rehabilitation work.

7. SOUTHWEST PACIFIC AREA OFFICE Since the meeting of the Committee of the Council for the Far East adjourned, members of the Sydney office have been working on the recruitment of personnel for other missions and for headquarters, and on the procurement of supplies in Australia and New Zealand, especially war surplus clothing.

8. CHINA PROGRAM COMMITTEE This Committee held its 12th meeting on 7 March. Colonel Roy F. Bessey, Chief Transportation Officer of the China Office, presented a paper on the unit approach to the China Program. His plan is to establish units which are more or less standard, would meet the needs of any large area and would comprise the most urgently needed items which must be planned for months in advance and which will be needed in whatever area is liberated first. In addition to these standard typical emergency units, there would be special units to meet peculiar geographical and other circumstances. All members of the committee agreed to use the unit approach. Another meeting will be called to review the various units proposed.

At a meeting on 13 April, Mr. Arnold described his recent visit to Chungking and reported on current developments in the China Office.

9. SUBCOMMITTEE ON INDUSTRIAL REHABILITATION AND TRANSPORTATION - COMMITTEE OF REVIEW
- The fifth meeting of the Subcommittee was held on 14 April, 1945. At this meeting Dr. C. H. Shih of the Chinese Delegation Office presented the revised requirements list on Industrial Rehabilitation for China as prepared by the Ministry of Economic Affairs for CNRRA. This list is substantially the same as that submitted to UNRRA by the Chinese Government in September, 1944, but it is supported by more data and more detailed specifications. From this revised list, the Chinese Experts of the Chinese Delegation Office prepared a list of materials and equipment for those industries which have direct bearing on relief and are essential for emergency purposes. After examination and discussion the list was accepted by the Subcommittee as a reference document.

A similar list is to be prepared for transportation requirements and is to be submitted to the next meeting.

10. COMMITTEE OF REVIEW - SUBCOMMITTEE ON AGRICULTURAL REHABILITATION
- This Subcommittee's purpose is to analyze the relative distribution of materials in the UNRRA supply program of agricultural rehabilitation for specified areas of China, and to make policy recommendations to be referred to Chungking for the Chinese Government's consideration. The Subcommittee held its first meeting on 27 March to discuss the agricultural rehabilitation requirements of China.

The second meeting of the Subcommittee was held on 18 April. Mr. P. L. Slagsvold of the Agricultural Rehabilitation Division reported on regional studies of Chinese Agricultural Rehabilitation requirements. Dr. K. S. Sie, the Agricultural Expert of the Chinese Delegation Office explained the agricultural background of the different regions of China.

11. REGIONAL STUDIES
- The regional studies of Kwangtung and Kwangsi (combined) and Fukien and Kiangsu were completed and sent to the China Office, together with a memorandum suggesting ways for a satisfactory division of labor between the analysts of the China Branch and the Investigators of CNRRA, both of whom are currently gathering regional information.

The basic outline employed in preparing the regional studies was carefully reviewed and revised in the light of experience in the early studies. The final draft of the regional study of Chekiang Province was completed.

Economic and social data concerning Shantung and Anhwei provinces were assembled, pending determination as to the continuation of additional regional studies.

12. JOINT MEETING WITH CAMPS, DISPLACED PERSONS AND WELFARE DIVISIONS
- In the course of several meetings devoted to the classification of the Welfare Program, Mr. Arnold held a conference on 24 April with Mr. Van Hyning and Miss Shepperson (Welfare Division), Mr. Cooley (Displaced Persons) and Mr. Robert Brown (Camps Division). The purpose of the conference was to discuss the possibility

of coordinating the activities of the three divisions in the China Office, in order to remove overlapping functions. It was the opinion of all participants that it was desirable to appoint one man to head Welfare, Displaced Persons and Camps, with a second-line man in each specialized field under him. It was recommended that the matter be referred to the heads of the respective divisions at Headquarters.

13. CHINA'S SOCIAL
WELFARE
PROGRAM

Before Mr. H. C. Chang, Chinese Social Welfare Specialist of the Chinese Delegation Office, left for China, several meetings ~~had been~~ ^{were} held with him to make a thorough analysis of the entire welfare program and determine the specific types of personnel to be recruited for the Chinese Welfare Training Program. As a result, he specified 14 specialists to be recruited. This result was cabled by Mr. H. C. Chang to Dr. T. F. Tsiang for his final approval. A firm request for this personnel will then be submitted by Dr. T. F. Tsiang to the China Office.

F. DIVISION OF AREA COORDINATION, STUDIES AND REPORTS

1. COUNTRY STUDIES

A study on UNRRA plans and operations in France, the first of a series of Bureau of Areas studies on individual liberated countries, was reviewed by all interested organizational units at Headquarters and by representatives of the French Government, and was duplicated and distributed. A similar study on Norway is being reviewed; studies on a number of other liberated countries are in preparation.

2. ESTABLISHMENT OF
FIELD REPORTING
SYSTEM

Miss Helen Jeter, Acting Chief of the Field Reports and Statistics Branch, has arrived in London for discussion with ERO of the draft "Manual on Reporting by Chiefs of Mission" recently prepared by this division, in collaboration with various other Headquarters bureaus and divisions. After her visit to ERO, Miss Jeter is expected to visit the field missions in the Mediterranean to discuss with their staffs the Headquarters reporting program, and to assist the missions in establishing the procedures for preparing adequate statistical and narrative field reports.

3. STATUS OF
STATISTICAL
REPORTING

Monthly statistical report forms developed by the division in collaboration with other Headquarters divisions, bureaus and offices were transmitted to the Yugoslav, Greek and Italian Missions with a request to ~~begin~~ begin reporting as promptly as possible. They include: (a) Reports to be submitted by mission chiefs: registration and repatriation of displaced persons; care of displaced persons in UNRRA camps; hospital inpatient service and clinic or dispensary out-patient service; personnel; expense of mission operations; supplies received by the mission from sources outside mission territory; supplies acquired by the mission within mission territory; use of proceeds from UNRRA supplies; (b) Reports to be submitted by national governments through the mission chiefs: distribution of UNRRA supplies; amount and use of proceeds from UNRRA supplies. Statistical report forms applicable to the Middle East Office have also been sent to that office.

Health. A weekly report on injuries and illnesses of UNRRA field personnel, requested by the Chief of Medical Services, was cleared with interested bureaus and divisions and transmitted to the Greek, Yugoslav, Italian, and Middle East Missions and the China Office. This form will replace informal reports currently being made in response to a cabled request.

Distribution. Conferences on the distribution accounting system resulted in the development of Forms FRS 13 and 14 for use in accounting for supplies imported into countries in which there is no Mission either for transshipment or for direct displaced persons operations. The forms were sent to Miss Jeter for discussion and concurrence by the ERO.

As a result of the same conferences UNRRA Forms FRS 6 and 7 on supplies received or purchased by the Missions will be reconciled with ERO's Form 13.

Emergency Supplies for Western Europe. Miss Jeter was requested to develop with the ERO a form to be used in Western Europe for reporting on emergency supplies received in accordance with the recent resolution of the Central Committee. It was suggested that the governments be requested to distinguish between supplies used for displaced persons and those used for sinistres.

Displaced Persons. The FRS series of statistical report forms were reviewed to determine their applicability to the displaced persons operation in Germany and other enemy countries. The Displaced Persons Division is currently considering the suggestions made for the necessary revisions.

A proposed report form on assistance in cash or kind to displaced allied nationals has also been developed and sent to the Displaced Persons Division for comment.

Local Proceeds forms originally drafted became obsolete in terms of the financial provisions of the agreements recently signed: the forms were redrafted and sent to interested Bureaus and Divisions for comment.

Receipt of the First FRS Reports. The first statistical report, FRS 4 on mission personnel, has been received by airgram from the Balkan Mission. It covers Balkan Mission personnel for the month of February 1945.

While the first statistical reports from the field are awaited, the Field Reports and Statistical Branch is endeavoring to compile statistical data on UNRRA field operations from reports, cables and correspondence available at Headquarters.

4. NARRATIVE REPORTING An Administrative Order on narrative reporting by Chiefs of Mission is about to be issued. Work has begun in collaboration with the appropriate Headquarters units on integrated outlines for narrative reports from the field.
5. AREA INFORMATION SERVICE After defining and establishing the security measures needed to receive classified materials from U.S. Government agencies, an acceptable system of control of classified documents was worked out. The U.S. Office of Strategic Services found the system satisfactory; ^{that office and} as a result classified materials are being made available to UNRRA by other U.S. Government agencies.

OSS. Effective liaison with the OSS enables UNRRA to receive classified materials from their Central Information Section, to use the Map Section, and the facilities of the Pictorial Records Section. At the request of OSS, however, no persons from UNRRA may call upon members of the OSS staff except by appointment through the respective liaison officers.

FEA. Liaison with the FEA is not yet as firm as that with OSS, but a number of classified documents have already been received.

Other Agencies. Effective liaison has also been established with ~~the~~ the State Department, the War and Navy Departments, the Office of War Information, the American Red Cross, the Treasury Department, and several other U.S. government agencies.

Embassies and Legations. Individual staff members have already established ~~effective~~ liaison with representatives of various governments. Without disturbing these relationships, the Information Officer is contacting some of the larger organizations to increase the flow of materials to UNRRA.

A bulletin, now in preparation, will inform UNRRA staff members of security procedures to be followed in using classified documents.

Discussions are in progress with the Library on the use of a common subject index for informational material and on the channelling of all classified material through the office of the Information Officer to the Classified Section of the Central Registry, and of all unclassified material to the Library.

A survey of materials prepared by the various functional divisions of UNRRA is being made by the division so that information concerning these materials will be readily available at one central point.

During the past two months about 200 classified documents have been obtained on deposit or on loan from U.S. Government agencies.

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| 6. REVIEW OF DIRECTOR
GENERAL'S REPORT TO
THE COUNCIL | During March the Division reviewed the draft of the Director General's report to the Council for the period of September 15 - December 31, 1944. A number of suggestions and comments were offered to the Secretariat. |
| 7. COUNCIL COMMITTEE
MEETINGS | During March and April the Division represented the Bureau of Areas at the meetings of the Council Committees on Industrial Rehabilitation, Financial Control, Displaced persons, Supplies and Welfare. Reports on these meetings were prepared for the Deputy Director General. |

G. CAMPS DIVISION

1. GUIDE TO
CAMPS REQUIRE-
MENTS FOR
EUROPE

Five hundred copies of "Section 2, Operations" of the Guide to Camp Requirements for Europe were received from the printer and immediately assembled and distributed. One copy of the Guide was sent by airmail to all field offices and additional copies by the fast boat. The Budget Division used the Guide

to analyze costs of the displaced persons operation in Germany; The Financial Advisers' Office is using the Guide to develop per capita costs for maintaining refugees in camps. Other bureaus also commented favorably on the book.

Part II of the Guide describes all items necessary for the construction of camps. It includes data on wooden shelter, canvas shelter, water supply and chlorination equipment, and space heating equipment. It is being edited in its final form by the Sanitation Engineering Section of the Health Division and should be ready for presentation to the Committee of Review within the next two weeks.

2. STOCKPILE FOR
REFUGEE CAMPS

On 1 March Camps Division requisition CAE 38 was forwarded to the Bureau of Supply requesting procurement of supplies needed to maintain and operate three camps of 10,000 persons each for a 90-day period. This was

done to permit UNRRA to have in its warehouses expendable supplies and equipment for three camps in the event that it should become necessary to establish new camps on short notice.

In preparing this requisition, the Camp Division's Guide for Camps Requirements was used as a basis of items required and for computations of necessary quantities.

3. ETHIOPIAN BUDGET

In cooperation with the Welfare Division a budget was formulated for the education and rehabilitation of 1,500 Ethiopian boys to be cared for in 7 centers.

4. REFUGEES MAPS

During the past month, the Camps Division prepared a series of maps for the use of the Deputy Director General of the Bureau of Areas, showing the location of various camps, and the nationality and numbers of refugees therein, and indicating which of these groups are now being cared for by UNRRA.

5. WORKING COMMITTEE
ON CAMP OPERATION

The nucleus of a Working Committee is being formed consisting of representatives of the Welfare, Displaced Persons, Health, and Camps Divisions. Its purpose is not only to foster better working relationships among the Divisions with regard to camps operations, but also to ~~mix~~ obviate duplication of effort among them. It is hoped that through this Committee there will result a better understanding and handling of operational problems.

6. COLLABORATION WITH
THE BUREAU OF
SUPPLY

Discussions were held with the various divisions of the Bureau of Supply to determine the most feasible method of handling requests from the field for supplies for camps. As a result it was agreed that action copies of cables on all supply matters for camps will come to the

Camps Division, where they will be screened and where requisitions will be made from an interpretation of the cable, these to be sent to the Bureau of Supply. It is understood that a Bureau of Supply order is being prepared outlining this procedure.

7. REQUISITIONS
SCREENED

A request for supplies for the Philippeville Camp was analyzed and requisitions were presented to the Bureau of Supply. Total requirements for the third quarter for the Middle East Camps are in the process of screening.

8. COLLABORATION WITH
DISPLACED PERSONS,
WELFARE AND HEALTH
DIVISIONS

Numerous meetings were held with representatives of these divisions to get action on mutual problems. As a result a curriculum was developed for the new training program at the training center with the Camps Division being responsible for 20 hours of lectures on operating pro-

cedure in camps and assembly centers; the Camps Requirements Catalogue will be used as a base for estimating surplus items to be procured from the American Armies for the use of the Welfare and the Displaced Persons Divisions; a statement of basic assumptions in the Far East program for Camps, Displaced Persons and Welfare supplies was prepared by the Camps Division at the suggestion of these functional divisions and given to Mr. Howard of the Welfare Division who is going to China for discussion with Chinese Government authorities and UNRRA personnel already in Chungking; in agreement with the Welfare and Displaced Persons Divisions the Camps Division has requested the position of Camps Director to be set up in the Far East Mission.

9. ANALYSIS OF
MIDDLE EAST
CAMPS BUDGET

A complete analysis of the budget for the second quarter for the Middle East Camps was made from an operating standpoint and presented to the Budget Division for their comment.

10. PERSONNEL

Ned Campbell, Acting Project Director at Philippeville has returned to headquarters and has been replaced by Mr. Rolf Roth from the Italian Mission pending permanent

appointment of a Project Director. Several persons have been under consideration for this position but no final decision has as yet been made.

P. G. Beck, Director of Camps in the Middle East, has returned to headquarters and has been replaced by Mr. J. Benson Saks.

Mr. Campbell is currently working on the recruitment program, and Mr. Beck is assigned to the training center lecturing on camp management problems.

A decision was reached in the Middle East office last month to civilianize the Middle East Camps as far as possible. British Army personnel were to be given an opportunity in some instances to join UNRRA as civilians and, by and large, it was hoped that within a short time all Middle East Camps would be

staffed entirely with civilian personnel. Reports from Cairo during April indicate that this process is proceeding in an orderly manner. Some difficulty was encountered in El Shatt. Details have not as yet reached Headquarters but cable dispatches indicate that a compromise was reached on the replacement of the Camp Commander. His replacement ~~is~~ scheduled for 1 April was postponed to 1 May.

11. REPATRIATION
MOVEMENT

The long awaited repatriation movement is under way in the Middle East Camps. The movements completed to date are as follows:

<u>Date</u>	<u>No. of Persons</u>	<u>Nationality</u>	<u>Destination</u>	<u>Origin</u>
Dec. 16, 1944	1200	Yugoslavs	Yugoslavia	El Shatt
10 April 1945	500	Greeks	Aegean Is.	Moses Wells
14 " "	1300	Yugoslavs	Dalmatia	El Shatt
26 " "	1700	"	"	"
Total	4700			

Reports and news stories from Cairo indicate that the movements are progressing satisfactorily. As of 30 April a total of 33,249 persons were left in Middle East Camps.

12. PHILIPPEVILLE
CAMP

The population of Philippeville is still 389 persons. This camp is expecting momentarily the arrival of 1,672 refugees from Switzerland.

13. SOUTHERN ITALIAN
CAMPS

The expected agreement between the military and UNRRA was formally signed, giving complete administrative control to UNRRA for the Southern Italian Camps. ~~Now~~

Population figures as of the 3rd of March for these camps are as follows:

<u>Camp or Description</u>	<u>CHildren</u>			<u>Men, 16</u>	<u>Women, 16</u>	<u>Total</u>
	<u>0-1</u>	<u>1-7</u>	<u>8-16</u>	<u>& over</u>	<u>& over</u>	
Di Bagni	0 9	41	59	259	196	564
Santa Cesarea	9	13	13	657	43	735
Di Leuca	9	46	92	306	160	613
Lecce				13	4	17
Ferramonti	4	11	13	173	83	284
Total	31	111	177	1408	486	2203 2213
In Hospital:						
Di Leuca	4	5	2	19	19	49
Maglie	1	19	22	10	19	71
Total in Hospital	5	24	24	29	38	120
GRAND TOTAL	36	135	201	1437	524	2333

H. DISTRIBUTION AND INLAND TRANSPORT DIVISION

1. VISIT OF ERO DISTRIBUTION OFFICIALS

Mr. R. H. Parker, Director of the Distribution Division of the ERO, and Mr. E. R. S. Caston, Deputy Director in charge of transportation, records and warehousing, spent about ten days at Headquarters. The purpose of their visit was to discuss current plans and the

division of responsibility between Headquarters, ERO, and the European country missions as they concern distribution, record-keeping and reports on movement of goods, warehousing, and inland transport.

Representatives of the Distribution Branch at Headquarters and at ERO are agreed that the maintenance of close personal contact between members of their divisions and the field by interchange of personnel is important, since first-hand experience with conditions in the field is essential to efficient operation.

2. OPERATIONS MANUAL

The first issue of the "Operations Manual on Storage and Transportation of UNRRA Supplies in Areas of Relief Operations" has been issued for distribution to Headquarters staff, the ERO, and the European Missions. The manual outlines the basic record-keeping procedures and forms to be used in controlling the movement of UNRRA supplies in liberated areas while they are UNRRA's responsibility.

Mr. Parker, Mr. Caston, and the Headquarters staff have compared ERO's recommendations on the procedures and forms in the Operations Manual. As a result certain changes were made in the Operations Manual, which is about to be sent into the field.

3. DIRECTIVE ON DISTRIBUTION AND PRICE POLICY

Several drafts of a directive on distribution and price policy for the guidance of country missions have been prepared. Representatives of the Bureau of Areas, Supply and Finance and Administration, of the Welfare Division, the Financial Adviser's Office and the Office of the General Counsel met several times to discuss the interpretation of Council Resolutions 2 and 7. There was general agreement on what constitutes non-discriminatory distribution. After clarification of a few minor points, a final draft of the statement was prepared and submitted to the Director General for approval.

4. FIELD ACCOUNTING CONTROL OF SUPPLIES

A team composed of Fred M. Bellows, of the Accounts Division, and Andrew J. Allott, of the Distribution Branch of the Bureau of Areas, has departed for London, Italy, the Balkan Missions and Cairo to lay the groundwork for a system of accounting control for UNRRA supplies, and to coordinate with the needs of central accounting at Headquarters the procedures and forms for controlling the physical movement of supplies while they are the responsibility of UNRRA. This assignment is extremely urgent because the supply accounting methods so far devised by the missions have been both confused and inadequate and have been criticized by the auditors of the UNRRA Council.

5. APPOINTMENT OF
DISTRIBUTION
OFFICERS

Mr. John Shute was appointed Distribution Officer for the initial Czech Mission. Mr. Ernest Theodore Nash arrived from London to assume the post of Distribution Officer for the China Office.

6. VISIT TO NEW
YORK PORT AND
WAREHOUSES

With the assistance of the Ocean Shipping Branch, Bureau of Supply, the staff of the Distribution Branch and the Director and Deputy Director of Distribution and Transport, ERO, were able to observe the loading of two ships with UNRRA supplies and to inspect the warehousing of UNRRA supplies in the port of New York.

7. FIELD REPORTS
ON INLAND TRANSPORT

Dr. Hostie, Chief of the Inland Transport Branch was ill during the whole of March and the first half of April. Mr. Dospil, Dr. Hostie's assistant for Europe, is still in Greece. A report of his first three weeks of activities gives valuable information on transportation in Greece, Yugoslavia and Albania. The report was duplicated for distribution.

8. INLAND TRANSPORT
IN WESTERN EUROPE

At a meeting on 27 March, Mr. Parker of the Distribution Division of ERO, gave an account of inland transport conditions in Western Europe. As to railroads, Mr. Parker thinks that although the damage has been considerable, sleepers and rails will be replaced fairly rapidly; for signal systems and junctions, replacement will, on the contrary, be quite difficult. There is a large deficiency of rolling stock everywhere. For example: before the war Belgium used 4,000 locomotives and 80,000 trucks; there are now but 1,000 locomotives and 20,000 trucks.

The ECITO in London is still in an embryonic stage and although good research work is being done there is some doubt that national governments will give it the powers which appear to be envisaged for it in some quarters.

9. OTHER TRANSPORTA-
TION BRANCH
ACTIVITIES

At the request of the Yugoslav Embassy, the Branch supplied the Embassy with descriptions of various types of locomotives.

The Greek Mission Budget was studied and approved with the suggestion that experience in actual operation would lead to further rationalization.

The Albanian Mission Budget was studied and the Branch is assisting in the recruitment of transportation personnel for the Mission.

Mr. Dospil, the Branch Assistant for Europe, is expected to complete his Greece assignment and return to Headquarters via London where he will report his observations to ERO. He is expected to return to Washington early in June.

I. STAFF SERVICES DIVISION

1. REORGANIZATION OF THE DIVISION

Philip Hammer has been Acting Chief of the Division since the appointment of Richard R. Brown as Assistant Chief of the Bureau. To improve the efficiency of its operations, the division has been recently reorganized

into two sections, the Personnel Services Branch and the Operations Branch. An experienced chief for each is being recruited.

2. UNRRA UNIFORMS

Arrangements were made for the possible manufacture and delivery by 1 September of a new UNRRA gray sharkskin uniform. The Division recommended to the Director General, through the Assistant Chief of the Bureau, that this new uniform be approved as the official UNRRA uniform and that it be prescribed for the Mediterranean and Far East operations as soon as available, but not for Displaced Persons operations until and unless some new arrangement is made with the military. No decision having been reached on this recommendation, ~~no~~ steps have thus far been taken to put the new uniform into manufacture. *note*

An administrative order is being issued establishing a clothing and uniform allowance of \$100 in cash per person for members of the UNRRA overseas staff, in addition to the free issuance of the overcoat, jacket and cap of the official UNRRA uniform. The order will make possible more satisfactory accounting arrangements in the issuance of uniforms and essential clothing. It is proposed that the allowance become retroactive for all field employees who are now on duty overseas.

During April news was received from ERO that Canadians embarking from Headquarters for operations in Europe were taken out of UNRRA uniforms in London and asked to wear British battle dress. A telephone conversation with ERO confirmed this policy and the Division made the appropriate protest. It was also reported that some Americans had been taken out of the UNRRA uniform and asked to wear U.S. battle dress. This matter was also taken up with ERO.

3. INDIVIDUAL CLOTH- ING ITEMS

An administrative order on the bulk procurement of clothing items to be made available to members of the field staff has been issued. Under this order the division is responsible for initiating requisitions based on field requirements and for establishing appropriate policies governing the sale and issuance of clothing items through the official commissaries and post exchanges mentioned below.

An official list of clothing items deemed to be essential for wear by Displaced Persons personnel in Europe has been issued and the items in question are now being made available to members of the Displaced Persons Staff before departure.

4. PROVISIONING OF FIELD STAFFS

The proposed system of commissaries and post exchanges for field missions is taking definite form. Complete instructions on the establishment and maintenance of such facilities are now being prepared under the general supervision of the Staff Services Division. Meanwhile, field missions have been advised to make known their requirements for provisions (including food rations, personal accessories, clothing and hardware).

5. **FOOD RATIONS FOR FIELD STAFF**

A requisition has been forwarded to the Division of Administrative Services for the procurement of basic food rations needed to maintain 2,000 field employees for a period of six months. This requisition is now being filled and will be stockpiled for issuance to field staffs upon request, in connection with the proposed system of UNRRA commissaries and post exchanges. Items are being purchased for use under either common mess or individual issuance arrangements.
6. **FIELD EQUIPMENT**

After protracted negotiations between SHAEF, the U.S. War Department and ERO, it was decided that all persons recruited for dispatch from Washington for Displaced Persons operations in Europe would be issued a full set of field equipment before their departure from the U.S. The determining factor in this decision was the insistence by SHAEF that this equipment is necessary for field operations and not obtainable in the theater. Arrangements have been made for the issuance of this equipment through the Washington Quartermaster store.
7. **RETURNING FIELD STAFF**

During March there has been a rather heavy inflow of field personnel returning to Headquarters for termination or reassignment. During one week of the month the number of returning employees was greater than that reporting for overseas duty. The processing of returning employees (interviewing, reassignment or termination procedures, etc.) consumes a large amount of time since almost each case poses new problems requiring the establishment of policy. The procedure established for the handling of such cases is, however, functioning satisfactorily.
8. **COMMUNICATIONS**

A new policy on the handling of communications has eliminated the necessity for the Communications Office of the Bureau to route routine cables arriving at Headquarters. A list of the types of cables considered routine and directions for the distribution of each type have been prepared, and such cables are now routed directly by the Cable Room, Division of Administrative Services. More important cables, however, continue to be handled and routed by the Bureau's Communications Office.
9. **PERSONNEL**

Similarly, upon recommendation of the Bureau, arrangements have been made to eliminate the handling of routine personnel actions by the Bureau of Areas. The Bureau is now reviewing only actions involving non U.S. and non-Canadian nationals but continues to be fully responsible for its own field personnel, such as Distribution and Warehouse Officers.
10. **EMERGENCY PROCESSING PROCEDURE**

To speed up the processing of personnel through Headquarters enroute to Displaced Persons operations, the Division brought the appropriate administrative units together in an effort to devise a simplified procedure. However, additional personnel to meet the emergency has not been forthcoming and present prospects are that the seven-days-a-week work schedule of last summer may have to be restored to meet the emergency.

11. TRANSPORTATION

In addition to controlling priority allocations for the transportation of field service employees, the division is now assisting the Southern European

Division in screening the travel of Headquarters personnel to the Mediterranean theater. This is in response to several urgent cables asking that transportation into the theater be carefully controlled and, if possible, sharply curtailed.

12. POSTAL
FACILITIES

The Division is working with representatives of the Division of Administrative Services and the Diplomatic Adviser's office to prepare for the provision of field

postal facilities in the post-military period. Immediate steps are being taken to alleviate the situation in Cairo and Algiers where postal facilities of the U.S. Army have been withdrawn from use by UNRRA employees.

JD
271 Areas
4 May 1945

To: M. Manshikov
From: William G. Welk
Subject: Monthly Report for March-April

I am submitting a typed draft of the Bureau of Areas' Monthly Report for March-April. Before having it duplicated I should like very much to have your suggestions and comments. The present draft has not yet been cleared with the Bureau's various divisions and certain adjustments and corrections may, therefore, still have to be made.

Attachment 10 Encl.

cc-MH

2-4-22
Choose
Monthly Report

271 - Bureau of Press
2 May 1945
K

MEMORANDUM

To: Dr. Welk

From: Ben Eckhaus

Subject: Items for Monthly Report - April

Poland

1. See cablegram from Provisional Government of the Polish Republic re the Delegation coming to Poland.
2. See last trans-Atlantic conversations and recent cable (Weisl) on London contingent coming to Washington.
3. According to the Schaaf report of 14 February, arrangements were contemplated for transport for the Temporary UNRRA Delegation to Poland via Swedish facilities. The Bureau of Areas dispatched a cable to ERO specifying that the contemplated itinerary is Cairo, Teheran, Moscow and Warsaw.
4. In a memorandum to the Director General, Mr. Menshikov stated that it would be in the interest of our task in Poland to send copies of the various UNRRA documents to the Provisional Government of the Polish Republic. He also recommended to the DG that in adopting this recommendation we notify the Provisional Government of our intention to send them such documents until such time as they appoint a representative to the Council who would receive them. Mr. Menshikov urged that copies of UNRRA documents should not be sent to the Polish Government"-in-exile, and also stated he believed that an invitation to the Council Meeting should be sent to the Provisional Government of the Polish Republic and that no invitation to the Council Meeting should be sent to the Polish "Government"-in-exile inasmuch as the latter does not represent Poland.

Relative to preparation for 3rd Council meeting

2 May 1945

5. In his memorandum to the DG regarding ERO's cable No. 690, Mr. Menshikov pointed out that ERO was very confused as to the reason why the Temporary UNRRA Delegation to Poland had not yet departed for Poland. ERO believed that it was due to the failure of the U.S.S.R. to issue the necessary transit visas. Actually, it has been because there had not yet been cleared with the Provisional Government of the Polish Republic the aims and personnel of the Delegation. Accordingly, it was recommended that Mr. Iliuschenko's request to revise the report of the Committee of the Council for Europe on this point be granted and a cablegram to that effect was dispatched to ERO.
6. Mr. Menshikov disagreed with the DG's principal reason for not permitting a proposed cablegram to be dispatched to ERO regarding relations with Poland. The DG's principal reason was cable No. 582 from London which Mr. Menshikov considered unsatisfactory because it meant the continuation of relationships with the so-called Polish "Government"-in-exile and therefore a hindrance to UNRRA's activities in relation to Poland.
7. There continue to be delays in the transmission of our cablegram messages to the Provisional Government of the Polish Republic due to clearances deemed necessary by the State Department. Because of these delays, misunderstandings developed between the Provisional Government of the Polish Republic and UNRRA. Mr. Weisl can give you full details on this. The point to emphasize is that it is essential to eliminate such delays in transmission and thereby eliminate misunderstandings. Toward this end steps are necessary to discontinue clearance with the State Department. If such clearance is unavoidable, it should at least be arranged for the State Department to expedite our communications.

Yugoslavia

1. In his memoranda of 21 and 30 April, Mr. Menshikov urged the Director General that displaced persons operations be carried out only in accordance with the request of and in agreements with the appropriate governments and authorities in control of the countries concerned. Mr. Menshikov urged against taking any action which involves UNRRA in or interferes with the political activity of the country concerned. Mr. Menshikov also asked that the staff in the field be so instructed.

Dr. Welk

- 2 -

2 May 1945

2. According to a cablegram from Mr. Sergeichic, ^{received} by Mr. Klentsov, Mr. Sergeichic was leaving Moscow for Belgrade on 20 April to take up his duties as chief of the UNRRA Mission to Yugoslavia.

Miscellaneous

Xanthaky, Hendrickson and R. G. A. Jackson returned to Washington. As to what they have been doing that affects the Bureau of Areas---???

271

See my Card

27th April 1945.

TO: G. Xanthaky
FROM: Joel Gordon *JG*
SUBJECT: Monthly Progress Report - Relief and Rehabilitation
Operations for Yugoslavia, Ethiopia and Bulgaria.

YUGOSLAVIA

UNRRA-YUGOSLAV AGREEMENT

The text of the UNRRA-Yugoslav Agreement concluded in Belgrade on 24th March 1945 has been received and generally distributed. An exchange of correspondence between Roy F. Hendrickson and Nikola Petrovich, Minister of Commerce for the Yugoslav Government, contains further amplification of the Agreement by way of interpretation of the provisions of the Agreement relating to: (a) lease of capital equipment, (b) diversion of supplies intended for Yugoslavia, (c) definition of net proceeds, (d) limitation of UNRRA personnel in accordance with Government's request. On the 15th of April UNRRA took over from ML, relief and rehabilitation operations for Yugoslavia.

2. MISSION ORGANIZATION

During the first week of April, UNRRA headquarters were established in Belgrade, Yugoslavia. By the last week of April, about 20 UNRRA officials were in Belgrade including: the Acting Chief of Mission; the Deputy Chief for Supply and Distribution and supply specialists; the directors of the Agricultural Rehabilitation, Industrial Rehabilitation, Health, Welfare and Displaced Persons Divisions. Not more than 40 officials will be located in Belgrade for some months to come and the number should never exceed 50. Some 50 UNRRA officials were in Split, Dubrovnik and other points along the Dalmatian coast and hinterland at the beginning of April. About 10 additional personnel went to this area during the month. The total personnel in Yugoslavia at the end of April was about 80 with 50 still in Bari. A fairly permanent base will be maintained at Bari, including the Shipping Section and part of the Administration Section to take care of the Mission needs on the Italian side.

The Mission is being reorganized along the following lines: (1) supply and distribution are being merged under a Deputy Chief for Supply and Distribution (Mr. Rolf Nugent) and will also include the Agricultural and

Industrial Rehabilitation Divisions, (2) the Health, Welfare and Displaced Persons Divisions will be placed under a Deputy Chief for Services (Mr. Alan Hall who will be relieved of his duties of Acting Chief of Mission when the permanent chief is available) (3) The Finance and Administration Bureau is being made a division of the Office of the Chief of Mission. About 80 ML personnel are being retained temporarily to assist UNRRA, chiefly communications and engineering technicians.

The development of the Mission's budget is being delayed pending the determination of the needs in the several offices of the Mission at Belgrade, along the Dalmatian coast and at Bari. The urgent personnel needs of the Mission are for experts in truck transportation operation, maintenance and servicing, for stenographic personnel and for a Director of the Finance and Administration Division. No further word has been received as to the acceptance of the post of Chief of Mission by Mr. Sergeichik, whose appointment has been determined by the Yugoslav Government to be acceptable.

A final directive on the purpose and scope of the Mission and the powers, functions and duties of the Chief of Mission has been approved.

Responsibility for supervision of the Health, Welfare and Displaced Persons functions of the Mission were transferred to ERO, effective 15 April 1945.

3. RECEIPT OF SUPPLIES AND THEIR DISTRIBUTION (ML)

As of 31 March the following tonnages of supplies were delivered to Split and Dubrovnik by ML: Total, 29,452; food, 20,402; clothing, 403; footwear, 101; Industrial Rehabilitation, 6,524; Agricultural Rehabilitation, 1,774; Medical, 247. The April and May tonnages called for are as follows:

	<u>TOTAL</u>	<u>38,897</u>
Grain and flour		24,120
Other feeds		6,727
Soap		280
Coal		2,565
Miscellaneous		5,207
		<u>38,897</u>

May tonnages planned: Total, 43,000; food, 31,325; footwear, 750; Industrial Rehabilitation, 3,156; Agricultural Rehabilitation, 1,490; Medical, 1,299; unallotted, 10,000.

Numerous detailed reports by ML and UNRRA observers on the distribution of these supplies by the Yugoslav authorities, uniformly advise that the supplies are being efficiently unloaded and distributed to sub-depots and distributed equitably by the local civil authorities. Recently, however, goods are reported piling up in sub-depots for lack of trucks, which have been brought in in insufficient numbers.

On 15 April, UNRRA assumed financial responsibility for supplies provided by ML and supplemental shipments of up to 10,000 tons by UNRRA for June arrivals are being programmed.

4. UNRRA SUPPLY PROGRAMMING FOR JULY AND LATER ARRIVALS

The revisions of the Mission in the supply program for July arrivals in Yugoslavia provide for 3 alternative programs; based on port capacities of 110,000, 65,000 and 50,000 respectively with indication of priorities. This program was based on relatively no consultation with the Yugoslav authorities. Late in April, several cable communications were received reflecting the requests of the Yugoslav Government in Belgrade and considerably modify the original Mission Guide.

Apart from the question of supply and shipping availabilities, the tonnages planned for Yugoslavia have been affected by questions as to possible port capacities of the liberated areas of that country. The Yugoslav Government states it can receive 168,000 tons monthly, but the shipping authorities are of the opinion that "less than 100,000 tons" can be handled. Plans to this point have assumed total port capacity of 50,000 tons, divided fairly evenly between Split and Dubrovnik, with only 3,000 tons through Salonika. It is reported that negotiations are under way between the Yugoslav and Greek Governments for the use of free port facilities in Salonika.

Mounting evidence has been received of the ever-rising importance of the need for trucks. Present allocations for Yugoslavia are viewed by the Mission as most "disturbing".

5. SERVICES

The Mission Chief reports, as a result of his discussions with the Yugoslav authorities in Belgrade, that the provision of services was regarded as "less important than the provision of supplies" but that the Yugoslav Government "had shown an interest in the services available from UNRRA and it had been agreed that specific projects should not be laid down in the Agreement until such time as the division directors of the UNRRA Mission were able to discuss with their opposite numbers in the Yugoslav Government". The UNRRA-Yugoslav Agreement provides for the conclusion of supplemental agreements on services. Mr. Hall was convinced that they would, at least, require doctors, agricultural and other engineers. Commander Jackson reported there was "a big health job to do" but that on "welfare matters the Government had its own plans but after finding out what they were, there might be many places where UNRRA could help".

Several reports received from health personnel who visited medical institutions along the Dalmatian coast indicate that the institutions are well run but lack adequate equipment and supplies of an elementary character. The institutions in Split which were visited were: Hygiene Institute, Civil General Hospital, Fever Hospital, Orphanage and Central Sanitary Office for Oblast of Dalmatia.

The private medical unit under Dr. McPhail is assisting in the care of children at an orphanage in Montenegro on invitation of the Yugoslav authorities.

MHFAU No. 4 was given permission by the Montenegrin Government to establish a unit in Koter.

With the transfer of responsibility for care and repatriation of displaced Yugoslav Nationals in Italy from AGU to UNRRA, a question was raised as to whether UNRRA could accept the restriction of relief to persons designated by the Yugoslav delegate in Italy. This policy question is under consideration at headquarters. The final decision will be made when further details are received from the Italian Mission.

Thirteen hundred Yugoslav Refugees, cared for at El Shatt, arrived in Dalmatia during the middle of April, their repatriation being handled by the Middle East Office.

6. PRIVATE AGENCIES

The United Yugoslav Relief Fund budget, submitted to the President's War Relief Control Board and referred to UNRRA for review and comment, provides for increasing emphasis on the shipment of supplies to liberated areas of Yugoslavia. Hitherto the largest part of the relief supplies of this organization have been used for prisoners of war and assistance to the population in areas occupied by the enemy. The organization has submitted a general proposal for sending health personnel to Yugoslavia for a health and welfare project in that country. The proposal is under review.

The Mennonite Central Committee has submitted a proposal to send to Yugoslavia a doctor, one or more nurses, a dietitian, and a laboratory technician plus equipment and medical supplies for directing and supervising a country medical program; plus one or more men with mechanical skills in automotive maintenance and building or repair. This proposal has been referred to the President's War Relief Control Board for approval prior to its referral to the Mission and Yugoslav authorities.

7. MISCELLANEOUS

A number of human interest stories on the experiences of UNRRA personnel in Dalmatia have been received.

ETHIOPIA

Decision as to the scope and content of the program of the Administration for Ethiopia were deferred until the return of Commander Jackson. During the latter part of April discussions were held with him and additional data is being obtained as a basis for final decisions. The Ethiopian Mission is under the immediate supervision of the Middle East Office,

which sent Mr. Molineaux, transportation expert, to Addis Ababa to determine the supplies needed for rehabilitation of the railroad. Mr. Hubbard has returned to Washington from Cairo and Mr. Price from Addis Ababa. Mr. Emerson Brown, administrative officer, returned to Cairo. The establishment of a permanent mission will be undertaken as soon as decisions on the general scope of the Administration's program in Ethiopia have been determined.

A statement of the foreign exchange position of Ethiopia has been prepared by the Financial Adviser in anticipation of a determination of the ability or inability of Ethiopia to pay for relief supplies in suitable means of foreign exchange.

BULGARIA

The Soviet High Command "does not see the necessity for UNRRA to send its representatives to Bulgaria as relief to previous mentioned categories of people (displaced United Nations Nationals) is an obligation of the Bulgarian Government in conformity with the Armistice Agreement" according to a cable received by UNRRA from the chairman of the Allied Control Commission, Bulgaria.

UNRRA INTEROFFICE MEMORANDUM

Blue Monthly Report

TO: Richard R. Brown

DATE 25 April 1945

FROM: Ben Eckhaus *BE*

SUBJECT:

I think it would be very useful if you would approve the attached memorandum from you to Mr. Welk.

Attachment



no

BE

UNITED NATIONS
RELIEF AND REHABILITATION ADMINISTRATION

1344 CONNECTICUT AVENUE
WASHINGTON 25, D. C.

MEMORANDUM

25 April 1945

To: William G. Walk
From: Richard R. Brown
Subject: Monthly Report of the Bureau of Areas

This is with reference to your memorandum, Monthly Report of the Bureau of Areas, dated 25 April.

I recall that you have issued a similar memorandum once or twice before. While it can be appreciated that the time limitations may justify the issuance of the memorandum of 25 April, I do not think that monthly memoranda of this type are a desirable substitute for a formal statement of responsibility and procedure. I suggest, therefore, that you draft as soon as possible a Bureau of Areas directive to the staff defining the types of reports required, the detailed specifications of each, the responsibilities of the divisions with respect to such reports, the implementing mechanics, and any such features as may seem to you to be necessary. The draft of this directive shall be submitted for clearance in accordance with established procedures of the Bureau.

I have certain questions regarding specifications of the reports as you have set them forth in your memorandum of 25 April but I plan to hold them in abeyance pending an opportunity to review the draft directive which I ask you to prepare.

Mr. Menshikov.
25 April 1945

To: E. G. Arnold
Robert L. Brown
Loda Mae Davis
Philip G. Hammer
J. F. Hostie
Victor Rodnov
Frank Weisl (Attention Mr. Rodnov)
George Xanthaky

From: William G. Welk

Subject: Monthly Report of the Bureau of Areas

2547
BUREAU OF AREAS (DDGJ)
RECEIVED

APR 25 1945

TIME

May I remind you that the divisions' monthly reports for April are due on Saturday, April 28. As you know, in accordance with the discussion in the recent staff meeting in Mr. Brown's office the plan now is to prepare two monthly reports in the Bureau of Areas: a report on Bureau of Areas' activities by Mr. Menshikov to the Director General, and a general report made by the Bureau of Areas on the progress of UNRRA operations in the field. To avoid duplication the first report will be concerned exclusively with matters in which the various divisions of the Bureau have played a role and will describe and stress that role; the second will be a general report on the progress of UNRRA field operations without particular mention of the part played by the Bureau in them.

May I therefore ask

- (1) that each division of the Bureau prepare a report describing the principal activities in which it has been engaged and the significant work it has done during the month, arranged by individual topics listed in the order of their importance;
- (2) that the four area divisions report separately on the principal events affecting their areas and on the activities of the missions in their areas; and
- (3) that the Camps Division report separately on significant activities and events in or affecting UNRRA camps.

MEMORANDUM

25 April 1945

To: William G. Welk
From: Richard R. Brown
Subject: Monthly Report of the Bureau of Areas

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EEckhaus/mcs

Central Files

25 April 1945 271

25 April 1945

To: E. G. Arnold
Robert L. Brown
Leda Mae Davis
Philip G. Hamner
J. F. Hostie
Victor Rodney
Frank Weisl (Attention Mr. Rodney)
George Lanthaky

From: William G. Welk

Subject: Monthly Report of the Bureau of Areas

May I remind you that the divisions' monthly reports for April are due on Saturday, April 28. As you know, in accordance with the discussion in the recent staff meeting in Mr. Brown's office the plan now is to prepare two monthly reports in the Bureau of Areas: a report on Bureau of Areas' activities by Mr. Henshikov to the Director General, and a general report made by the Bureau of Areas on the progress of UNRRA operations in the field. To avoid duplication the first report will be concerned exclusively with matters in which the various divisions of the Bureau have played a role and will describe and stress that role; the second will be a general report on the progress of UNRRA field operations without particular mention of the part played by the Bureau in them.

May I therefore ask

- (1) that each division of the Bureau prepare a report describing the principal activities in which it has been engaged and the significant work it has done during the month, arranged by individual topics listed in the order of their importance;
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- (3) that the Camps Division report separately on significant activities and events in or affecting UNRRA camps.

271

25 April 1945

in files

To: E. G. Arnold
Robert L. Brown
Leda Mae Davis ✓
Philip G. Hammer
J. F. Hostie
Victor Rodnov
Frank Weisl (Attention of Mr. Rodnov)
George Xanthaky

From: William G. Welk *WGW*

Subject: Monthly Report of the Bureau of Areas

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- (2) that the four area divisions report separately on the principal events affecting their areas and on the activities of the missions in their areas; and
- (3) that the Camps Division report separately on significant activities and events in or affecting UNRRA camps.

UNRRA INTEROFFICE MEMORANDUM

Bureau Monthly Report

TO: Mr. Menshikov

DATE 24 April 1945

FROM: Ben Eckhaus

SUBJECT:

BB *reprints*

Eck
I told you already
on several occasions,
that I would not
be considering
Bureau of
myself
passed on to
Before
for

Do you have any objections to Richard Brown transmitting
the Monthly Report for the Bureau of Areas for March to
the DG over his own signature?
Yes
act. can
D.G.
John
11.24

UNITED NATIONS RELIEF AND REHABILITATION ADMINISTRATION

19 April 1945

To: Richard R. Brown
From: William G. Welk *WGW*
Subject: Monthly Report of the Bureau



I have revised the first draft of the monthly report of the Bureau for March in accordance with your suggestions and I am attaching the revised copy hereto for your perusal. I think that when typed in final form the length of the document will be about 12 pages, single spaced.

Attachment

noted
Bureau
Monthly Report ✓
2698



To: Dr. Welk
From: Ben Eckhaus
Subject: Monthly Report

My inquiry of Mr. Menshikov this afternoon as to the current status of the monthly report brought out his opinions as to the general character of future reports of this kind.

I am passing on what Mr. Menshikov said because I know from our recent discussions that you would be very interested in having them.

The monthly report of the Bureau of Areas should be given mainly to the actual activities and accomplishments of the Bureau during the particular period. Developments outside the Bureau should be brought into the report principally insofar as the Bureau of Areas had some role in connection with them. Mr. Menshikov's indication of relationship was that it should be about 75% Bureau of Areas and about 25% for the rest, including outstanding events worthy of mentioning in the Bureau's own report.

Mr. Menshikov also indicated his awareness that the detail which we have been including in the monthly reports about activities pertaining to countries but not necessarily pertaining to the immediate activities of the Bureau of Areas, are properly related to the reports from the field.

He also expressed some thoughts on the use of the monthly report in showing Bureau of Areas reactions to the activities and omissions of other bureaus and divisions. Coverage of this point would be a little too much for a memorandum.

CC RBrown

MEMORANDUM

7 April 1945

TO: Mr. Menshikov

FROM: B. Eckhaus *BE*

SUBJECT: Monthly Report of the Bureau of Areas to the
Director General

Per your instructions, I have cut the report by approximately thirteen pages. If no other eliminations or additions are made, the final product will be about eighteen pages single spaced. I have also made certain modifications in language which seemed absolutely necessary and pointed up certain weaknesses.

The report is an inferior one:

1. It is supposed to cover the major activities of the Bureau of Areas. Instead it is about 10% Bureau of Areas and related information and 90% everything else. At the present rate it will be a volume each month, and will require all your time to read it.
2. In a number of places which I have indicated, the information is incomplete.
3. The result of such a report can only be negative for the Bureau:
 - a. The character of the Bureau of Areas' activities is lost in a forest of general information. By mingling incomplete details about Bureau of Areas' activities with a mass of general information the reader is apt to feel that the Bureau of Areas does not have enough to do and is using this verbal deluge as a disguise.
4. By repeating information which should appear principally in the reports of the organization units more intimately concerned, we are raising the obvious difficulty which Mr. Hendrickson called to your attention some time ago.

The report also includes criticism of the Bureau of Supply. I know that you are strongly in favor of including such criticisms when they are justified. I think, however, in the long run it will work against the Bureau's interest to criticize any division or bureau in a report which gets the circulation which ours does. It is bound

to work against us because we invite a general audience to the disagreement. If it is necessary to put your opinions in writing, I think they should take the form of individual memoranda.

Recommendations:

The Bureau of Areas' reports in the present form should be discontinued and should be substituted for by the following:

1. Monthly reports covering the major activities of the Bureau of Areas and including outstanding information which is relative to those activities. This report should be no more than about 8 pages in length and would be prepared in your name to the Director General.
2. Monthly reports giving an over-all picture about each country without any special reference to activities of bureaus or divisions at Headquarters except when it is absolutely necessary. These reports would not necessarily be reviewed by you but would constitute a routine activity of the divisions in collaboration with the Area Coordination, Studies and Reports Division..
3. Memoranda with appropriate copies sent to the other organization units covering specific complaints of the Bureau of Areas.

271

Bureau of Areas

4 April 1945

To: M. Menshikov
From: William G. Walk
Subject: Monthly Report for March

I am submitting a typed draft of the Bureau of Areas' Monthly Report for March. Before having it mimeographed I should like very much to have your suggestions and comments. The present draft has not yet been cleared with the Bureau's various divisions and certain adjustments and corrections may, therefore, still have to be made.

As was done last month I have included in the report not only material in which the Director General may be personally interested but also information well known to him which reflects the progress of UNRRA operations in the various areas for which the Bureau is responsible. I have done this because I believe that the monthly report of the Bureau should gradually come to be the document wherein a brief but complete and systematic account of the progress of UNRRA operations overseas may be found. Because it attempts to give such an account the Bureau's report has already proved to be helpful and welcome both to the Headquarters' staff and to the staffs of area offices and field missions.

To guard against a possible criticism by the Director General that we are reporting what in many instances is already well known to him I would suggest that the dual purpose which the report seeks to serve--a report to him on the Bureau's activities and an account of the progress of UNRRA operations throughout the world--be pointed out in your memorandum of submittal to the Director General.

Attachment

270
26 March 1945

To: E. G. Arnold
Robert L. Brown
Leda Mae Davis
Philip G. Hammer
J. F. Hostie
Victor Rodnov
Frank Weisl
George Xanthaky

From: William G. Welk

Subject: Monthly Report of the Bureau of Areas

May I remind you that the Divisions' monthly report for March ^{is} due on Friday morning, March 30. In accordance with Mr. Menshikov's wishes the report should give a precise factual summary of the main events which occurred during the month and should stress the role played by the Bureau of Areas.

May I ask that in preparing the report for your division you proceed as follows:

- 1) Look over the sections referring to your division in the Bureau's report for January-February so as to be able to achieve continuity in any further statements which you may wish to make on the topics there mentioned.
- 2) Begin your report for March with a first section in which you would describe the most important events of the month in the very same manner as you would wish to find them described in the monthly report of the Bureau, arranging the various topics dealt with in the order of the importance which you attribute to them.
- 3) Include in a second section of your divisional report a discussion of all other matters which you wish to bring to Mr. Menshikov's attention but which you feel need not be included in the Bureau's report to the Director General.

Copy to: M. Menshikov
R. R. Brown

D BSM
RHR

26 March 1945

To: E. G. Arnold
Robert L. Brown ✓
Loda Mae Davis
Philip G. Hammer
J. F. Hostie
Victor Rodnov
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George Xanthaky

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Copy to: M. Menshikov
R. R. Brown

cc Monthly Report

MEMORANDUM

24 March 1945

To: Dr. Welk
From: Ben Eckhaus
Subject: Monthly reports of other Divisions and Bureaus

I tried to see you this afternoon before I left but found that you were busy but thought that I could just as well tell you about this in a short memorandum.

As you know, Mr. Menshikov wishes to see the monthly reports of all other divisions and bureaus. I believe that Mrs. Deignan started on getting these reports and we received some of them for Mr. Menshikov covering the month of January. I do not recall having received for Mr. Menshikov any reports from other divisions for the month of February.

I had hoped that some system would be set up whereby your division would arrange for a follow-up on the receipt of such monthly reports and would see to it that copies came in promptly to Mr. Menshikov.

What can the matter be?

*Control for reply
Mon. afternoon*

8

UNITED NATIONS
RELIEF AND REHABILITATION ADMINISTRATION

20 March 1945

2217
BUREAU OF AREAS (B.A.A.)
RECEIVED

MAR 20 1945

TIME _____

To: M. Menshikov
From: William G. Welk WGW
Subject: Monthly Report for January-February

I am attaching hereto for your information two mimeographed copies of the Bureau of Areas' Monthly Report for January-February.

Similar copies have been airmailed to all field missions and to the London, Sydney and Chungking offices. Additional copies for distribution to mission staffs and mission district offices have been sent by sea where required.

Within Headquarters the report is being distributed to all bureau, division and branch chiefs, a total of about 80 copies.

Attachments

271

Bureau of Areas

20 March 1945

To: M. Menshikov
From: William G. Welk
Subject: Monthly Report for January-February

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Attachments

271- Training Branch

19 March 1945.

TO: George A. Cronyn
FROM: Frank Munk
SUBJECT: Report of Activities of Training Branch
and Training Center for week ended
17 March 1945.

Attached is report of activities of the Training
Branch and Training Center for the week ended 17
March 1945, for the UNRRA Weekly Bulletin.

FM/KM/cl

x - College Park Training Center - 271

19 March 1945.

ACTIVITIES OF THE TRAINING BRANCH

Week Ending 17 March 1945

A series of six orientation conferences for new members of the professional and administrative staff at Headquarters will be held beginning 19 March and ending 30 March. The program will be as follows:

1. Monday Objectives of UNRRA Richard R. Bown
19 March Assistant Chief of
11:30-12:30 Bureau of Areas

Major problems of postwar relief and rehabilitation -
Negotiations leading up to the formation of UNRRA -
The Washington agreements - The Atlantic City and
Montreal negotiations - Major plans and policies
which have emerged and major problems facing the
organization.
2. Wednesday Planning for Field Operations Mary Craig McGeachy
21 March Director, Welfare Div.
10:30-12:30 Fred K. Hoehler
 Director, Displaced
 Persons' Division
 Dr. James A. Crabtree
 Deputy Director
 Health Division
 David Weintraub
 Assistant Chief
 Bureau of Supply

A panel discussion of the responsibilities of the major
functional divisions and the Bureau of Supply for field
planning - Their plans for operation, cooperation, and
coordination of activities in the field.
3. Friday Structure of the Council and Eugene S. Sergeev
23 March Its Committees Chief, Committee Division
11:30-12:30 The Secretariat

Discussion of the legislative body of UNRRA - The
central committee - the four standing committees
and the technical committees - Their representation,
responsibilities, and operations.

19 March 1945.

ACTIVITIES OF THE TRAINING BRANCH

The next Clerical Orientation Conferences, conducted by the Training Branch, will be held in Room 525 from 9 a.m. to 10 a.m. The program is as follows:

Tuesday 27 March	- I. The Objectives of UNRRA Discussion	Rose N. Franzblau Training Officer
Wednesday 28 March	- I. The Organization of UNRRA	Harold E. Snyder Asst. Chief of Training
Thursday 29 March	- Bureau of Finance and Administration I. How It Is Organized	C. H. Cramer Assistant Director in Charge of Employ- ment.
	II. Division of Administrative Services and Its Functions	David B. Vaughan Director of Administrative Services
	A. Security of Confidential Materials Equipment and Supplies	
	B. Central Mail Room General Files	
Friday 30 March	- Personnel Division and Its Services I. How It Is Organized	William F. Howell Deputy Director Division of Personnel
	A. Health Services	Dr. Wm. J. Wood Chief, Medical Services
	B. Personnel Services	Johanna Von Goeckingk Utilization Officer
	C. Employee Counseling	Marguerite Beecher Employee Counselor

TRAINING CENTER ACTIVITIES

Frank Munk, Director of Training, initiated the new class to some of the less romantic, though dramatic, aspects of work in war-wracked Europe in his talk preceding the Monday evening reception in the Maryland Room of the Home Economics Building. He emphasized again the element of personal danger inherent in field operations and asked his hearers to pause and weigh all the implications before making a final commitment. The seriousness of the meeting was relieved by a fresh and amusing skit by class 39 depicting the arrival of "Unrranians" at the new training center in France.

Europe's economy after the deluge was the subject of Frank Munk's talk Tuesday morning in the area studies course. He discussed the outlook for wide-scale economic reconstruction and necessary factors in planning for a sound European economy of the future.

Conrad Van Hyning, Acting Director, Welfare Division, outlined the nature and organization of welfare services for the members of the field planning and information group Tuesday morning. Dr. Neville Goodman, Health Division, related health problems that will be encountered in post-war Europe, in the Wednesday meeting, and Dr. Hughes Bryan, Nutrition Section, discussed specific nutritional problems.

Tuesday evening's guest was Haakon Lie of the Norwegian Embassy and secretary of the Norwegian Federation of Labor. Mr. Lie who remained in Norway for more than a year under the Nazi occupation, described his country's determined passive resistance to the oppressor.

Paolo Contini, Acting Chief, Italian Branch, Southern European Division, Bureau of Areas, brought developments in Italy up-to-date for the areas course Wednesday morning, and gave some account of UNRRA's latest plans for its limited program in Italy. Ludwik Rajchman, in his "Introduction to Poland" in the Thursday morning session, gave an over-all description of the Polish situation from the time of the first World War up to the Yalta Agreement.

On Wednesday evening, Molly Flynn, displaced persons officer with the Balkan Mission and Chairman of the Cairo working party planning the repatriation of the Greeks, Yugoslavs, and Poles in the camps in the Middle East outlined the plan. The program included several selected films. The new class which entered the Center on March 3rd is the fortieth group to receive training for service in Europe since the Training Center was established in May.

The class in UNRRA and Related Agencies Friday morning heard a discussion of UNRRA's relations with private agencies by Professor Joseph Chamberlain of Columbia University. Chairman of the American Council of Voluntary Agencies, with special reference to the American Council and its various committees and procedures.

Martha Biehle, Displaced Persons Division, described the organization and work of the Intergovernmental Committee on Refugees in the Saturday morning session of the field planning and information course.

Hertha Kraus, associate professor of social economy and research, Bryn Mawr College, returned to the Center to present her courses "People in Need and History of International Aid".

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Area
10 March 1945

To: Herbert H. Lehman
Director General

From: M. Menshikov
Deputy Director General

I take pleasure in submitting herewith
the report of the Bureau of Area Operations for the
months of January and February 1945.

Attachment

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Report of the
BUREAU OF AREA OPERATIONS
to the Director General
March 1945

A. GENERAL

1. APPOINTMENTS Mr. Michail A. Menshikov, Deputy Director General, Bureau of Areas, was appointed personal representative of the Director General and Chief of the Temporary UNRRA Delegation to Poland. In addition to negotiating an agreement with the Provisional Government of the Polish Republic Mr. Menshikov will consult with the Government regarding relief and rehabilitation supplies and ascertain its wishes for services in the fields of health, welfare, displaced persons and agricultural and industrial rehabilitation. If necessary, Mr. Menshikov will also take up supply and transport problems, relating to Polish relief and rehabilitation, with officials of neighboring countries.

Mr. Richard R. Brown, Chief of the Staff Services Division of the Bureau was appointed Assistant Chief of the Bureau of Area Operations.

B. SOUTHERN EUROPEAN DIVISION

1. DISESTABLISHMENT OF BALKAN MISSION As a result of Mr. Hendrickson's visit to Cairo the disestablishment of the Balkan Mission has been achieved. On 9 March the Greek, Yugoslav and Albanian Missions were instructed to report directly to Washington. ERO was to assume supervisory responsibility for these missions on 1 April and informed Headquarters that it is prepared to begin on that date. Formal transfer, however, has been postponed until after scheduled consultations in London between Commander Jackson, Mr. Hendrickson and ERO officials.

2. MIDDLE EAST OFFICE A detailed budget for the newly established Middle East Office for the second quarter of 1945 has been received. Its main items, as approved by Mr. Hendrickson, provide for a total of \$5,273,000 to be expended: for the Middle East Office proper, Middle East Camp operations, the repatriation of displaced persons in Middle East camps, and the training camp at Maadi. After consultation with this Division the Treasurer made an initial allotment for the month of April of about \$1.75 million. The budget was duplicated and distributed for comment to all interested Headquarters' bureaus and divisions; the comments received are now being analyzed.

3. GREEK AGREEMENT The basic agreement between UNRRA and Greece for relief operations during the post-military period was signed in Athens on 1 March; its text was duplicated and distributed by the Division to the appropriate bureaus and divisions for their information.

4. MISSION TO GREECE

The Mission to Greece was reorganized during the month: Mr. Laird Archer, Chief of Mission, resigned on 1 March and Mr. Buell Maben, Deputy Chief was appointed Acting Chief. The directive originally drafted by the Division and issued to the Mission Chief by the Director General on 6 February was amended by Mr. Hendrickson. At the end of the month the Division was seeking clearance of the changes proposed by Mr. Hendrickson with the various interested Headquarters bureaus and divisions.
5. ASSISTANCE TO ALBANIA

The stalemate regarding operations in Albania, climaxed by the temporary assignment to other missions of almost the entire Albanian Mission personnel, was broken at the beginning of March. After the receipt of a formal request from Colonel General Enver Hoxha for UNRRA assistance, representatives of the Division attended a series of meetings with members of the Bureau of Supply for the review of initial shipping targets. As a result of these meetings the Mission Guide to Import Requirements and Priorities for Albania was revised to incorporate suggestions made by the Bureau of Areas.
6. ITALIAN AGREEMENT

On 8 March the basic agreement between UNRRA and the Italian Government was signed. The text of the agreement was duplicated and distributed to appropriate offices by the Italian Branch.
7. SUPPLIES FOR ITALY

A number of memoranda were transmitted to the Bureau of Supply concerning the transportation requirements of the Italian Mission and close contact was maintained with that Bureau to expedite the procurement of passenger cars and bicycles for the administrative requirements of the Mission. In view of the impossibility of procuring the required new cars, the Branch proposed that a number of used cars be purchased and shipped. Later the Bureau of Supply was able to obtain 1,500 surplus Army jeeps which are now being reconditioned to fill the emergency needs of the Italian Mission and of the other missions in the Mediterranean.
8. ASSISTANCE TO DISPLACED ITALIAN NATIONALS

In a letter from Foreign Minister de Casperi to the Director General dated 1 February 1945, the Italian Government requested UNRRA assistance in the care and repatriation of Italian national displaced outside Italy by reason of the war. The Chief of the Italian Mission recommended that the Italian Government's request be placed on the agenda of the forthcoming meeting of the Council. The matter is being considered by the Displaced Persons Division and the General Counsel in conjunction with the Bureau of Areas. It is estimated that over 1,000,000 Italian nationals are displaced outside Italy, of which about 800,000 are believed to be in German territory.
9. PROPOSED ITALIAN NUTRITION PROJECT

Conferences were held with the Health and Welfare Divisions and with representatives of the Congregational and Unitarian Churches on a Nutrition Project to be attached to the Italian Mission, with a view to expediting the project's installation and the departure of personnel. Under the project several outstanding American nutritionists would go to Italy for a period of about a year to test the most effective methods of feeding undernourished children.

10. YUGOSLAV AGREEMENT On 24 March the basic agreement between UNRRA and the Yugoslav Government was signed at Belgrade. The text of the agreement was duplicated and distributed to the appropriate offices by the Yugoslav Branch.
11. YUGOSLAV MISSION Mr. Alan Hall was designated Acting Chief of the Yugoslav Mission and will establish Mission Headquarters in Belgrade. The Mission will include a small group of specialists in supply and distribution, health and welfare, displaced persons, and agricultural and industrial rehabilitation. A directive defining its powers and duties was issued to the Mission Chief by Mr. Hendrickson. Mr. Hendrickson also recommended that the total personnel of the Mission not exceed 150 persons, since the Yugoslav Government, while not insisting upon any limitation in the agreement, prefers a small mission and few, if any, voluntary society personnel.
- In contrast to the Mission's second-quarter budget request for 294 positions which preceded the signing of the agreement, the UNRRA staff for Yugoslavia as of 16 March totalled 150 persons, exclusive of voluntary society personnel. Of these, 31 were on the Adriatic coast assisting the military in relief operations, 77 were in Bari, and 42 were to be called forward to Bari from Cairo.
- Reports indicate that 16 voluntary society workers (with complete equipment) also entered the country for a special project relating to the institutional care of homeless children in Montenegro. An additional 29 persons from voluntary societies were at Bari.
12. ML SUPPLIES TO YUGOSLAVIA Reports from ML-UNRRA observers indicate that supplies are being efficiently and fairly distributed by Yugoslav authorities. Actual shipments to Split and Dubrovnik during February totalled 12,941 metric tons; 10,880 to Split and 2,061 to Dubrovnik. Shipments of 30,584 tons were planned for March: 13,503 to Split and 17,081 to Dubrovnik; for April, 38,497 tons, about equally divided between Split and Dubrovnik.
13. UNRRA SUPPLY PROGRAM FOR YUGOSLAVIA Shortly after the Mission Guide to Import Requirements for Yugoslavia was forwarded to the Mission, drastic revisions were made in the light of availabilities at a series of meetings called by the Requirements and Allocations Branch of the Bureau of Supply.
- A new target shipping program, dated 10 March, prepared by the Bureau of Supply, and differing markedly from the earlier program, is available for review. Review by the Yugoslav Branch, however, is being held in abeyance in the light of statements made at earlier discussions that it is likely to be drastically changed again. The soundest course of action appears to be to await definite information from the Government as to the supplies it wishes to receive during the first six months and then to review the program in terms of availabilities.
14. PRIVATE RELIEF AGENCIES The United Yugoslav Relief Fund of America has made an informal proposal to provide technical personnel to assist Yugoslavia in the field of health. Dr. Nelsbach of the Yale School of Public Health, consultant to the Fund, will submit a tentative statement of this proposal, which will be forwarded to the Mission for discussion

with the Government. Joint discussions were held with Dr. Nelsbach by the Health and Welfare Divisions and the Yugoslav Branch.

The Unitarian Service Committee (U.S.) has proposed that it undertake a project in Yugoslavia for the Physical rehabilitation of young women who fought in the Yugoslav Army and have been seriously affected physically. The Yugoslav Branch has indicated to the Welfare Division that the need for the proposed project had never been indicated by the Yugoslav Government and was very doubtful.

15. RELIEF TO
ETHIOPIA

At a meeting in the Director General's office on 9 March approval was recommended of Dr. Frechette's proposal for UNRRA relief and rehabilitation supplies and services to Ethiopia and of an expenditure of about \$3 million. After this meeting a committee under the chairmanship of the Assistant Chief of the Bureau of Areas, representing interested Headquarters' bureaus and divisions, developed a specific program and budget proposals for UNRRA operations in Ethiopia.

A summary report on the recommendations of this committee was sent to the Director General on 26 March. The report varies markedly with Mr. Hendrickson's recommendations from Cairo for what would be, in effect, another "exploratory" mission to Ethiopia.

The committee's full report to be submitted to the Director General shortly, will include a draft Directive to the Chief of Mission, a draft UNRRA-Ethiopian agreement, and a tentative budget for UNRRA operations in Ethiopia. The committee recommended a program along the lines of Dr. Frechette's report providing for a total expenditure of about \$3.4 million, for: (a) a health program of needed medical care and preventive services (b) an agricultural rehabilitation program (c) rehabilitation of transport and (d) care and rehabilitation of approximately 1,500 boys rendered homeless by the war. A final decision on the scope of the UNRRA program for Ethiopia is being held in abeyance by the Director General pending the return of Commander Jackson and Mr. Hendrickson.

C. CENTRAL AND EASTERN EUROPEAN DIVISION

1. SHIPMENTS TO
POLAND AND
CZECHOSLOVAKIA

The Division collaborated with the Bureau of Supply in the planning of relief shipments to Poland and Czechoslovakia. UNRRA assistance to these countries has become an actuality with the departure of the first ship bearing relief supplies for them.

2. DONATED SUPPLIES
FOR POLAND

Headquarters transmitted to the Provisional Government of the Polish Republic an offer of Canadian ORT federation of 5 tons of hand tools and 50 sewing machines and also transmitted an offer of the British Aid for Warsaw (Lady Sinclair) Fund of £40,000 to be spent for the procurement of additional medical supplies for Poland. Both offers were gratefully accepted by the Provisional Government.

3. TEMPORARY DELEGATION
TO POLAND

In his cable dated 13 April, the Premier accepted the names of the persons listed as constituting the Temporary UNRRA Delegation to Poland with the exception of two. Arrangements are being completed for replacements and for clearance with the Provisional Government. A cablegram was recently dispatched to ERO requesting

the members of the delegation now in London to proceed immediately to Headquarters in order that certain preparatory work may be completed prior to the departure of the whole delegation for Poland.

Personnel of the delegation now consists of Mr. Menshikov, head of the delegation and personal representative of the Director General; Frank Weisl, Chief Assistant; Oscar Schachter, Legal Adviser; and Clifford Willson, Chief Supply Officer. Charles R. Stein of Headquarters is being nominated as the Displaced Persons Specialist and Clarence Anderson also of Headquarters is being nominated as Requirements and Supply Specialist. Gertrude Mott has been appointed to the position of Secretary of the Delegation.

The portion of the delegation which has been located in London includes Dr. H. Holle, Medical Officer; Alan Gordon-Finlay, Industrial Rehabilitation Specialist; Maurice Hayes, Accountant; and E. Teesdale, Agricultural Rehabilitation Specialist.

To facilitate the work of the delegation, the Director General instructed the Headquarters staff to consult on and clear with Mr. Menshikov all matters, including communications, concerning Poland or the delegation.

Frank Weisl was relieved of his duties as Chief of the Central and Eastern European Area Division and is devoting himself entirely to matters concerning the delegation. Victor Rodnov, Chief of the Northern and Western European Area Division, is now also Acting Chief of the Central and Eastern European Area Division.

4. CZECHOSLOVAK AGREEMENT The text of the agreement between the Czechoslovak Government and UNRRA, signed on 26 February, has been duplicated and distributed by the Central European Branch to the appropriate Headquarters offices.
5. MISSION TO CZECHOSLOVAKIA The Central European Branch assisted mission personnel at Headquarters in assembling documents and other material and has discussed with them how the Branch may be most helpful to the mission. After negotiations with the ERO, three new positions were added to the mission budget which now totals 16.
6. MEETINGS WITH THE BUREAU OF SUPPLY Representatives of the Division participated in a series of meetings with the Bureau of Supply in connection with the preparation of target shipping programs for Central, Eastern and Southeastern Europe.

D. NORTHERN AND WESTERN EUROPEAN DIVISION

1. EMERGENCY AID TO WESTERN AND NORTHERN EUROPE Following the Central Committee's authorizing emergency aid to the countries of Western and Northern Europe, the Director General held a conference with representatives of the Western and Northern European Governments to study how to effectuate the resolution.

On 8 March the French Government requested UNRRA's assistance for "sinistres" and Allied displaced persons in France. As of 23 March, UNRRA had sent 17 tons of clothing for the French sinistres. Fifty tons of relief goods are now being sent weekly by ERO; the first consignment included 10 tons of clothing and 40 tons of food. Subsequent shipments will include approximately 20 tons of clothing and 30 tons of food. These items are being distributed in France through the French "Entr'Aide" society.

2. **EXPORTABLE
FRENCH TEXTILES** The Division analyzed the Bureau of Supply's suggestion that France might aid other liberated countries by manufacturing in French plants textile goods and clothing from cotton and wool imported for this purpose. France would be supplied with wool and cotton against delivery of finished goods and garments to UNRRA specifications. The Division believes this plan sound and feasible, provided UNRRA can obtain ships to transport the required raw materials.
3. **RELATIONS WITH
FRENCH SUPPLY
MISSION** The Acting Chief of the French Branch was formally invited to attend three meetings at the French Supply Mission to discuss with its experts problems pending with UNRRA; the resulting closer relationship with the French Mission is expected to be mutually beneficial.

Steps thus far taken by UNRRA in supply matters which were of direct benefit to France include: (a) allocations granted by the Combined Boards to UNRRA and later released to France, amounting to about \$43 million up to February 1945; (b) procurement actions initiated by UNRRA and later withdrawn in favor of France, amounting to roughly \$10½ million; (c) commodities procured by UNRRA and later transferred to France, including fish valued at about \$400,000.

4. **ANALYSIS OF DUTCH
AND NORWEGIAN
ADVANCE PURCHASE
REQUESTS** The Northern European Branch analyzed prewar facilities for the production of electrical energy in connection with a request by the Netherlands Government for four 2500-kilowatt electric power stations. In view of the destruction, particularly of the large power station at Geertruidenberg which had a capacity of 100,000 kilowatts, the request was considered justified.

A Norwegian advance purchase request for two short wave radio transmitters was also approved.

E. FAR EASTERN DIVISION

1. **COMMITTEE OF THE
COUNCIL FOR THE
FAR EAST** The Committee of the Council for the Far East ended its meeting at Sydney on 20 February. Dr. T. F. Tsiang, Chairman, and Mr. Edwin G. Arnold, Secretary, left Sydney for China and arrived in Chungking on 7 March. Mr. Arnold worked with the China Office in Chungking until his return to Headquarters early in April.

At the suggestion of Brigadier E. W. Gibbons, representative of Admiral Mountbatten at the meeting of the CCFE, that "Admiral Mountbatten

would welcome some kind of UNRRA liaison being maintained with their headquarters", Colonel Frederick Jones-Davies is being considered for this position.

2. CHINA OFFICE This office, formerly known as China Area Office, is now officially named "China Office." Since the arrival of Dr. T. F. Tsiang and Mr. Arnold the office has been engaged in discussions with the Chinese Government and the Chinese National Relief and Rehabilitation Administration on the UNRRA master agreement on relief and rehabilitation in China.
3. SOUTHWEST Since the meeting of the Committee of the Council for the
PACIFIC AREA Far East adjourned, members of the Sydney office have
OFFICE been working on the recruitment of personnel for other
 missions and for headquarters, and on the procurement of
supplies in Australia and New Zealand - at this moment especially on war surplus clothing.
4. CHINA PROGRAM This Committee held its 12th meeting on 7 March. Colonel
COMMITTEE Roy F. Bessey, Chief Transportation Officer of the
 China Office, presented a paper on the unit approach to
the China Program. His plan is to establish units which are more or less standard, would meet the needs of any large area and would comprise the most urgently needed items which must be planned for months in advance and which will be needed in whatever area is liberated first. In addition to these standard typical emergency units, there would be special units to meet peculiar geographical and other circumstances. All members of the committee agreed to work on the unit approach. Another meeting will be called to review the various units proposed.
5. COMMITTEE OF This Subcommittee's purpose is to analyze the relative
REVIEW--SUB- distribution of materials in the UNRRA supply program
COMMITTEE ON of agricultural rehabilitation for specified areas of
AGRICULTURAL RE- China and to make policy recommendations to be referred
HABILITATION to Chungking for the Chinese Government's consideration.
 The Subcommittee held its first meeting on 27 March to
discuss the agricultural rehabilitation requirements of China.
6. REGIONAL STUDIES The regional studies of Kwangtung and Kwangsi (combined)
 and Fukien and Kiangsu were completed and sent to the
 China Office with a memorandum suggesting ways for a
satisfactory division of labor between the analysts of the China Branch and the Investigators of CNRRA, both of whom are currently gathering regional information.

 The basic outline employed in preparing the regional
studies was carefully reviewed and revised in the light of experience in the first studies. The final draft of the regional study of Chekiang Province was completed.
7. PHILIPPINE After receipt by the Director General of a cable from
RELIEF President Osmena regarding conditions in the Philippines,
 two meetings were held for discussion of the problem of
 Philippine relief. On 20 March it was decided that
supplies amounting to \$1 million be offered for particularly devastated areas of the Philippine and the Commonwealth representative, Mr. Jaime Hernandez, be contacted to determine the items to be procured and shipped.

Representatives of the division participated in a meeting held on 22 March with Mr. Hernandez in which there was discussed conditions in the Philippines and civilian relief supplied by the military authorities. He was notified that \$1 million was allotted by UNRRA for emergency relief in the Philippines and that a detailed list of requirements was desired by the Bureau of Supply.

8. INDO-CHINESE RELIEF Representatives of the Division discussed with M. Adrien Alcan of the French Supply Mission and M. Leo Brousset, French plans for Indo-China, in particular the training program for colonial administrators. Details will be made available soon.

9. DUTCH EAST INDIES RELIEF The division's representatives met with Raden Mohammed Moesa Soeria Nata Djoemena, First Secretary of the Netherlands Embassy, to inform him of past UNRRA correspondence with the Netherlands Government, and to discuss conditions and relief needs in the Netherlands Indies, the work of NICA in the areas liberated to date, and the possibility of a request for UNRRA assistance. Details will be available shortly.

F. DIVISION OF AREA COORDINATION, STUDIES AND REPORTS

1. COUNTRY STUDIES A study on UNRRA plans and operations in France, the first of a series of Bureau of Area studies on individual liberated countries, was reviewed by all interested organizational units at Headquarters and by representatives of the French Government and copies have been distributed. A similar study on Norway is being reviewed; studies on a number of other liberated countries are in preparation.

2. ESTABLISHMENT OF FIELD REPORTING SYSTEM Miss Helen Jeter, Acting Chief of the Field Reports and Statistics Branch, has arrived in London for discussion with ERO of the draft "Manual on Reporting by Chiefs of Mission" recently prepared by this division, in collaboration with various other Headquarters' bureaus and divisions. After her visit to ERO Miss Jeter is expected to visit the field missions in the Mediterranean to discuss with the various mission staffs the Headquarters' reporting program, and to assist the missions in establishing the procedures for preparing adequate statistical and narrative field reports.

3. STATUS OF STATISTICAL REPORTING PROGRAM Monthly statistical report forms developed by the division in collaboration with other Headquarters' divisions and bureaus and offices were transmitted to the Yugoslav, Greek and Italian Missions with a request to begin reporting as promptly as possible include the following:

(a) Reports to be submitted by mission chiefs: registration and repatriation of displaced persons; care of displaced persons in UNRRA camps; hospital in-patient service and clinic or dispensary out-patient service; personnel, expense of mission operations; supplies received by the mission from sources outside mission territory; supplies acquired by the mission within mission territory; use of proceeds from UNRRA supplies; and (b) Reports to be submitted by national governments through the mission chiefs are concerned with: Distribution of UNRRA supplies; amount and use of proceeds from UNRRA supplies. Statistical report forms applicable to the Middle East Office have also been sent to that office.

In addition, the Health Division has requested a weekly report on injuries and illness of UNRRA personnel to replace the type of information currently received. This form has been drafted and should be ready for transmission to the missions shortly.

While the first statistical reports are awaited from the field, the Field Reports and Statistics Branch is endeavoring to compile statistical data on UNRRA field operations from reports, cables and correspondence, available at Headquarters.

4. NARRATIVE REPORTING An Administrative Order on narrative reporting by Chiefs of Mission has been issued. Work has begun in collaboration with the appropriate Headquarters' units on integrated outlines for narrative reports from the field.
5. AREA INFORMATION SERVICE After defining and establishing the security measures needed to receive classified materials from U.S. Government agencies, an acceptable system of control of classified documents was worked out. OSS found the system satisfactory. As a result classified materials are being made available to UNRRA by other U.S. Government agencies.

OSS. Effective liaison with the OSS enables UNRRA to receive classified materials from their Central Information Section, to use the Map Section, and the facilities of the Pictorial Records Section. At the request of OSS, however, no persons from UNRRA may call upon members of the OSS staff except by appointment through the respective liaison officers.

FEA. Liaison with the FEA is not yet as firm as that with OSS, but a number of classified documents have already been received.

Embassies and Legations. Individual staff members have already established effective liaison with representatives of various governments. Without disturbing these relationships the Information Officer is contacting some of the larger organizations to increase the flow of materials to UNRRA.

A bulletin, now in preparation, will inform UNRRA staff members of security procedures to be followed in using classified documents.

Discussions are in progress with the Library on the use of a common subject index for informational material and on the channelling of all classified material through the office of the Information Officer to the Classified Section of the Central Registry, and of all unclassified material to the Library.

A survey of materials prepared by the various functional divisions of UNRRA is being made by the division so that information concerning these materials will be readily available at one central point.

G. CAMPS DIVISION

1. STOCKPILE FOR REFUGEE CAMPS On 1 March Camps Division requisition CAE 38 was forwarded to the Bureau of Supply requesting procurement of supplies needed to maintain and operate three camps of 10,000 persons each for a 90- day period. This was done to permit

UNRRA to have in its warehouses expendable supplies and equipment for three camps in the event that it should become necessary to establish new camps on short notice.

In preparing this requisition, the Camp Division's Guide for Camps Requirements was used as a basis of items required and for computations of necessary quantities.

2. ETHIOPIAN BUDGET In cooperation with the Welfare Division a budget was formulated for the education and rehabilitation of 1,500 Ethiopian boys to be cared for in 7 centers.
3. REFUGEES MAPS During the past month, the Camps Division prepared a series of maps for the use of the Deputy Director General of the Bureau of Areas, showing location of various camps and the nationality, and numbers of refugees therein, and indicating which of these groups are now being cared for by UNRRA.
4. WORKING COMMITTEE ON CAMP OPERATION The nucleus of a Working Committee is being formed consisting of representatives of the Welfare, Displaced Persons, Health, and Camps Divisions. This Committee is not only to foster better working relationships among the Divisions with regard to camps operations but is also intended to obviate duplication of effort among them. It is hoped that through this Committee there will result a better understanding and handling of operational problems.
5. MERRA CAMPS There have been no population statistics submitted during the past month for these camps. The totals submitted as of last month are still considered authentic, with a grand total of 37,949 persons in these camps.

The Middle East Budget was commented on in a general memorandum, and the detailed camps administration and management budget has been analyzed in connection with the overall Middle East budget.

The comments of the operating divisions will be compiled in Areas and then the detailed analysis will be forwarded to Cairo for its information and guidance.

6. SOUTHERN ITALIAN CAMPS There have been no new population statistics submitted by the Italian Mission, and it is assumed that the refugee population at the present time is the same as that reported during the month of February. Now: 2,490 persons.
7. PHILIPPEVILLE The population at Philippeville is now 389 persons. There has been no report of additional refugees being received during the past month.

H. DISTRIBUTION AND INLAND TRANSPORT DIVISION

1. VISIT OF ERO DISTRIBUTION OFFICIALS Mr. R. H. Parker, Director of the Distribution Division of the ERO, and Mr. E. R. S. Caston, Deputy Director in charge of transportation, records and warehousing, spent about ten days at Headquarters. The purpose of their visit was to

discuss current plans and the division of responsibility between Headquarters, ERO, and the European country missions as they concern distribution, record-keeping and reports on movement of goods, warehousing, and inland transport.

Representatives of the Distribution Branch at Headquarters and at ERO are agreed that the maintenance of close personal contact between members of their divisions and the field by interchange of personnel is important since first-hand experience with conditions in the field is essential to efficient operation.

2. OPERATIONS
MANUAL

The first issue of the "Operations Manual on Storage and Transportation of UNRRA Supplies in Areas of Relief Operations" has been issued for distribution to Headquarters' staff, the ERO, and the European Missions. The manual outlines the basic record-keeping procedures and forms to be used in controlling the movement of UNRRA supplies in liberated areas while they are UNRRA's responsibility.

Mr. Parker, Mr. Caston, and the Headquarters staff have compared ERO's recommendations on the procedures and forms in the Operations Manual. As a result certain changes were made in the Operations Manual which is now about to be sent into the field.

3. DIRECTIVE ON
DISTRIBUTION AND
PRICE POLICY

Several drafts of a directive on distribution and price policy for the guidance of country missions have been prepared. Representatives of the Bureau of Areas, Supply and Finance and Administration, of the Welfare Division, the Financial Adviser's Office and the Office of the General Counsel met several times to discuss the interpretation of Council Resolutions 2 and 7. There has been general agreement on what constitutes non-discriminatory distribution. After clarification of a few minor points a final draft of the statement was prepared and submitted to the Director General for approval.

4. FIELD ACCOUNTING
CONTROL OF
SUPPLIES

A team composed of Fred M. Bellows, of the Accounts Division of the Bureau of Finance and Administration, and Andrew J. Allott, of the Distribution Branch of the Bureau of Areas, have departed for London, Italy, the Balkan Mission, and Cairo to lay the groundwork for a system of accounting control for UNRRA supplies and to coordinate with the needs of central accounting at Headquarters the procedures and forms for controlling the physical movement of supplies while they are the responsibility of UNRRA. This assignment is extremely urgent because the methods so far devised by the missions to account for supplies have been both confused and inadequate and have been criticized by the auditors of the UNRRA Council.

5. APPOINTMENT OF
DISTRIBUTION
OFFICERS

Mr. John Shute has been appointed Distribution Officer for the initial Czech Mission. Mr. Ernest Theodore Nash has arrived from London to assume the post of Distribution Officer for the China Office.

6. FIELD REPORTS
ON INLAND TRANSPORT

Dr. Hostie, Chief of the Inland Transport Branch, has been ill during the whole of March. Mr. Dospil, Dr. Hostie's assistant for Europe, is still in Greece. A report of his first three weeks' activities gives valuable information on transportation

in Greece, Yugoslavia and Albania. The report was duplicated for distribution.

7. INLAND TRANSPORT At a meeting on 27 March, Mr. Parker of the Distribution
IN WESTERN EUROPE Division of ERO, gave an account of inland transport
 conditions in Western Europe. As to railroads, Mr.
Parker thinks that although the damage has been considerable, sleepers and rails
will be replaced fairly rapidly; for signal systems and junctions, replacement
will, on the contrary, be quite difficult. There is a large deficiency of rolling
stock everywhere. For example: before the war Belgium used 4,000 locomotives
and 80,000 trucks; there are now but 1,000 locomotives and 20,000 trucks.

The ECITO in London is still in an embryonic stage of development and although good research work is being done there is some doubt that national governments will give it the powers which appear to be envisaged for it in some quarters.

I. STAFF SERVICES DIVISION

1. REORGANIZATION OF Philip Hammer has been Acting Chief of the Division since
THE DIVISION the appointment of Richard R. Brown to the position of
 Assistant Chief of the Bureau. To improve the efficiency
of its operations, the division has been recently reorganized into two sections,
the Personnel Services Section and the Operations Services Section. Experienced
chiefs for each are being recruited.

2. UNRRA UNIFORMS With the contributed assistance of some of the nation's
 best designers a new non-military UNRRA uniform has been
designed and exhibited. The proposed new uniform is simple, becoming and service-
able. It is definitely a civilian uniform and can be ready for delivery to all
field staffs by 1 September. The Director General's final decision is awaited
before orders for it are placed.

Arrangements have been made with the Division of Administrative Services to make available the number of current uniforms necessary to meet field requirements up to 1 September. The highest possible priority for cloth was obtained and orders were let to manufacturers for sufficient quantities of overcoats, jackets, and caps for Displaced Persons operations in Europe. To meet the need of the Displaced Persons staff for other uniform items, the U.S. Quartermaster General's office made possible their procurement in London.

An administrative order is being issued establishing a clothing and uniform allowance of \$165 per person for members of the Displaced Persons staff. The order will make possible more satisfactory accounting arrangements in the issuance of uniforms and essential clothing. It is proposed that in the near future a similar allowance be made available to other persons going overseas and that the allowance will become retroactive for all field employees who are now on duty overseas.

3. INDIVIDUAL CLOTHING An administrative order on the bulk procurement of clothing
ITEMS items to be made available to members of the field staff
 has been issued. Under this order the division is responsible
for initiating requisitions based on field requirements and for establishing the
appropriate policies governing the sale and issuance of clothing items through the

official commissaries and post exchanges mentioned below.

An official list of clothing items deemed to be essential for wear by Displaced Persons personnel in Europe has been issued and the items in question are now being made available to members of the Displaced Persons Staff before ~~departure~~ departure.

4. PROVISIONING OF
FIELD STAFFS

The proposed system of commissaries and post exchanges for field missions is taking definite form. Complete instructions on the establishment and maintenance of such facilities are now being prepared under the general supervision of the Staff Services Division. Meanwhile, field missions have been advised to make known their requirements for provisions (including food rations, personal accessories, clothing, and hardware).

5. FOOD RATIONS
FOR FIELD STAFF

A requisition has been forwarded to the Division of Administrative Services for the procurement of basic food rations needed to maintain 2,000 field employees for a period of six months. This requisition is now being filled and will be stockpiled for issuance to field staffs upon request, in connection with the proposed system of UNRRA commissaries and post exchanges. Items are being purchased for use under either common mess or individual issuance arrangements.

6. FIELD EQUIPMENT

After protracted negotiations between SHAEF, the U.S. War Department and ERO, it was decided that all persons recruited for dispatch from Washington for Displaced Persons operations in Europe, would be issued a full set of field equipment before their departure from the U.S. The determining factor in this decision was the insistence by SHAEF that this equipment is necessary for field operations and not obtainable in the theater. Arrangements have been made for the issuance of this equipment through the Washington Quartermaster store.

7. RETURNING
FIELD STAFF

During the month there has been a rather heavy inflow of field personnel returning to Headquarters for termination or reassignment. During one week of the month the number of returning employees was greater than that reporting for overseas duty. The processing of returning employees (interviewing, reassignment or termination procedures, etc.) consumes a large amount of time since almost each case poses new problems requiring the establishment of policy. The procedure established for the handling of such cases is, however, functioning satisfactorily.

8. COMMUNICATIONS

A new policy on the handling of communications has eliminated the necessity for the Communications Office of the Bureau to route routine cables arriving at Headquarters. A list of the types of cables considered routine and directions for the distribution of each type has been prepared and such cables are now routed directly by the Cable Room, Division of Administrative Services. More important cables, however, continue to be handled and routed by the Bureau's Communications Office.

9. PERSONNEL

Similarly, upon recommendation of the Bureau arrangements have been made to eliminate the handling of routine personnel actions by the Bureau of Areas. The Bureau is now reviewing only actions involving non U.S. and non-Canadian nationals but continues to be fully responsible for its own field personnel, such as Distribution and Warehouse officers.

10. TRANSPORTATION

In addition to controlling priority allocations for the transportation of field service employees, the division is now assisting the Southern European Division in screening the travel of Headquarters personnel to the Mediterranean theater. This is in response to several urgent cables asking that transportation into the theater be carefully controlled and, if possible, sharply curtailed.

11. POSTAL
FACILITIES

The Division is working with representatives of the Division of Administrative Services and the Diplomatic Adviser's office to prepare for the provision of field postal facilities in the post-military period. Immediate steps are being taken to alleviate the situation in Cairo where postal facilities of the U.S. Army have been withdrawn from use by UNRRA employees.

Report of the
BUREAU OF AREA OPERATIONS
to the Director General
March 1945

A. GENERAL

1. APPOINTMENTS

Mr. Michail A. Menshikov, Deputy Director General, Bureau of Areas, was appointed personal representative of the Director General and Chief of the Temporary UNRRA Delegation to Poland. In addition to negotiating an agreement with the Provisional Government of the Polish Republic Mr. Menshikov will consult with the Government regarding relief and rehabilitation supplies and ascertain its wishes for services in the fields of health, welfare, displaced persons and agricultural and industrial rehabilitation. If necessary, Mr. Menshikov will also take up supply and transport problems, relating to Polish relief and rehabilitation, with officials of neighboring countries.

Mr. Richard R. Brown, Chief of the Staff Services Division of the Bureau was appointed Assistant Chief of the Bureau of Area Operations.

B. SOUTHERN EUROPEAN DIVISION

1. DISESTABLISHMENT
OF BALKAN MISSION

As a result of Mr. Hendrickson's visit to Cairo the disestablishment of the Balkan Mission has been achieved. On 9 March the Greek, Yugoslav and Albanian Missions were instructed to report directly to Washington. ERO was to assume supervisory responsibility for these missions on 1 April and informed Headquarters that it is prepared to begin on that date. Formal transfer, however, has been postponed until after scheduled consultations in London between Commander Jackson, Mr. Hendrickson and ERO officials.

2. MIDDLE EAST
OFFICE

A detailed budget for the newly established Middle East Office for the second quarter of 1945 has been received. Its main items, as approved by Mr. Hendrickson, provide for a total of \$5,273,000 to be expended: for the Middle East Office proper, Middle East Camp operations, the repatriation of displaced persons in Middle East camps, and the training camp at Maadi. After consultation with this Division the Treasurer made an initial allotment for the month of April of about \$1.75 million. The budget was duplicated and distributed for comment to all interested Headquarters' bureaus and divisions; the comments received are now being analyzed.

3. GREEK
AGREEMENT

The basic agreement between UNRRA and Greece for relief operations during the post-military period was signed in Athens on 1 March; its text was duplicated and distributed by the Division to the appropriate bureaus and divisions for their information.

4. MISSION TO GREECE

The Mission to Greece was reorganized during the month: Mr. Laird Archer, Chief of Mission, resigned on 1 March and Mr. Buell Maben, Deputy Chief was appointed Acting Chief. The directive originally drafted by the Division and issued to the Mission Chief by the Director General on 6 February was amended by Mr. Hendrickson. At the end of the month the Division was seeking clearance of the changes proposed by Mr. Hendrickson with the various interested Headquarters bureaus and divisions.
5. ASSISTANCE TO ALBANIA

The stalemate regarding operations in Albania, climaxed by the temporary assignment to other missions of almost the entire Albanian Mission personnel, was broken at the beginning of March. After the receipt of a formal request from Colonel General Enver Hoxha for UNRRA assistance, representatives of the Division attended a series of meetings with members of the Bureau of Supply for the review of initial shipping targets. As a result of these meetings the Mission Guide to Import Requirements and Priorities for Albania was revised to incorporate suggestions made by the Bureau of Areas.
6. ITALIAN AGREEMENT

On 8 March the basic agreement between UNRRA and the Italian Government was signed. The text of the agreement was duplicated and distributed to appropriate offices by the Italian Branch.
7. SUPPLIES FOR ITALY

A number of memoranda were transmitted to the Bureau of Supply concerning the transportation requirements of the Italian Mission and close contact was maintained with that Bureau to expedite the procurement of passenger cars and bicycles for the administrative requirements of the Mission. In view of the impossibility of procuring the required new cars, the Branch proposed that a number of used cars be purchased and shipped. Later the Bureau of Supply was able to obtain 1,500 surplus Army jeeps which are now being reconditioned to fill the emergency needs of the Italian Mission and of the other missions in the Mediterranean.
8. ASSISTANCE TO DISPLACED ITALIAN NATIONALS

In a letter from Foreign Minister de Gasperi to the Director General dated 1 February 1945, the Italian Government requested UNRRA assistance in the care and repatriation of Italian national displaced outside Italy by reason of the war. The Chief of the Italian Mission recommended that the Italian Government's request be placed on the agenda of the forthcoming meeting of the Council. The matter is being considered by the Displaced Persons Division and the General Counsel in conjunction with the Bureau of Areas. It is estimated that over 1,000,000 Italian nationals are displaced outside Italy, of which about 800,000 are believed to be in German territory.
9. PROPOSED ITALIAN NUTRITION PROJECT

Conferences were held with the Health and Welfare Divisions and with representatives of the Congregational and Unitarian Churches on a Nutrition Project to be attached to the Italian Mission, with a view to expediting the project's installation and the departure of personnel. Under the project several outstanding American nutritionists would go to Italy for a period of about a year to test the most effective methods of feeding undernourished children.

10. YUGOSLAV
AGREEMENT

On 24 March the basic agreement between UNRRA and the Yugoslav Government was signed at Belgrade. The text of the agreement was duplicated and distributed to the appropriate offices by the Yugoslav Branch.

11. YUGOSLAV
MISSION

Mr. Alan Hall was designated Acting Chief of the Yugoslav Mission and will establish Mission Headquarters in Belgrade. The Mission will include a small group of specialists in

supply and distribution, health and welfare, displaced persons, and agricultural and industrial rehabilitation. A directive defining its powers and duties was issued to the Mission Chief by Mr. Hendrickson. Mr. Hendrickson also recommended that the total personnel of the Mission not exceed 150 persons, since the Yugoslav Government, while not insisting upon any limitation in the agreement, prefers a small mission and few, if any, voluntary society personnel.

In contrast to the Mission's second-quarter budget request for 294 positions which preceded the signing of the agreement, the UNRRA staff for Yugoslavia as of 16 March totalled 150 persons, exclusive of voluntary society personnel. Of these, 31 were on the Adriatic coast assisting the military in relief operations, 77 were in Bari, and 42 were to be called forward to Bari from Cairo.

Reports indicate that 16 voluntary society workers (with complete equipment) also entered the country for a special project relating to the institutional care of homeless children in Montenegro. An additional 29 persons from voluntary societies were at Bari.

12. MI. SUPPLIES TO
YUGOSLAVIA

Reports from MI-UNRRA observers indicate that supplies are being efficiently and fairly distributed by Yugoslav authorities. Actual shipments to Split and Dubrovnik during February totalled 12,941 metric tons; 10,880 to Split and 2,061 to Dubrovnik. Shipments of 30,584 tons were planned for March: 13,503 to Split and 17,081 to Dubrovnik; for April, 38,497 tons, about equally divided between Split and Dubrovnik.

13. UNRRA SUPPLY
PROGRAM FOR
YUGOSLAVIA

Shortly after the Mission Guide to Import Requirements for Yugoslavia was forwarded to the Mission, drastic revisions were made in the light of availabilities at a series of meetings called by the Requirements and Allocations Branch of the Bureau of Supply.

A new target shipping program, dated 10 March, prepared by the Bureau of Supply, and differing markedly from the earlier program, is available for review. Review by the Yugoslav Branch, however, is being held in abeyance in the light of statements made at earlier discussions that it is likely to be drastically changed again. The soundest course of action appears to be to await a definite information from the Government as to the supplies it wishes to receive during the first six months and then to review the program in terms of availabilities.

14. PRIVATE RELIEF
AGENCIES

The United Yugoslav Relief Fund of America has made an informal proposal to provide technical personnel to assist Yugoslavia in the field of health. Dr. Nelsbach of the Yale School of Public Health, consultant to the Fund, will submit a tentative statement of this proposal, which will be forwarded to the Mission for discussion.

with the Government. Joint discussions were held with Dr. Nelbach by the Health and Welfare Divisions and the Yugoslav Branch.

The Unitarian Service Committee (U.S.) has proposed that it undertake a project in Yugoslavia for the Physical rehabilitation of young women who fought in the Yugoslav Army and have been seriously affected physically. The Yugoslav Branch has indicated to the Welfare Division that the need for the proposed project had never been indicated by the Yugoslav Government and was very doubtful.

15. RELIEF TO
ETHIOPIA

At a meeting in the Director General's office on 9 March approval was recommended of Dr. Frechette's proposal for UNRRA relief and rehabilitation supplies and services to Ethiopia and of an expenditure of about \$3 million. After this meeting a committee under the chairmanship of the Assistant Chief of the Bureau of Areas, representing interested Headquarters' bureaus and divisions, developed a specific program and budget proposals for UNRRA operations in Ethiopia.

A summary report on the recommendations of this committee was sent to the Director General on 26 March. The report varies markedly with Mr. Hendrickson's recommendations from Cairo for what would be, in effect, another "exploratory" mission to Ethiopia.

The committee's full report to be submitted to the Director General shortly, will include a draft Directive to the Chief of Mission, a draft UNRRA-Ethiopian agreement, and a tentative budget for UNRRA operations in Ethiopia. The committee recommended a program along the lines of Dr. Frechette's report providing for a total expenditure of about \$3.4 million, for: (a) a health program of needed medical care and preventive services (b) an agricultural rehabilitation program (c) rehabilitation of transport and (d) care and rehabilitation of approximately 1,500 boys rendered homeless by the war. A final decision on the scope of the UNRRA program for Ethiopia is being held in abeyance by the Director General pending the return of Commander Jackson and Mr. Hendrickson.

C. CENTRAL AND EASTERN EUROPEAN DIVISION

1. SHIPMENTS TO
POLAND AND
CZECHOSLOVAKIA

The Division collaborated with the Bureau of Supply in the planning of relief shipments to Poland and Czechoslovakia. UNRRA assistance to these countries has become an actuality with the departure of the first ship bearing relief supplies for them.

2. DONATED SUPPLIES
FOR POLAND

Headquarters transmitted to the Provisional Government of the Polish Republic an offer of Canadian ORT federation of 5 tons of hand tools and 50 sewing machines and also transmitted an offer of the British Aid for Warsaw (Lady Sinclair) Fund of £40,000 to be spent for the procurement of additional medical supplies for Poland. Both offers were gratefully accepted by the Provisional Government.

3. TEMPORARY DELEGATION
TO POLAND

In his cable dated 13 April, the Premier accepted the names of the persons listed as constituting the Temporary UNRRA Delegation to Poland with the exception of two. Arrangements are being completed for replacements and for clearance with the Provisional Government. A cablegram was recently dispatched to ERO requesting

the members of the delegation now in London to proceed immediately to Headquarters in order that certain preparatory work may be completed prior to the departure of the whole delegation for Poland.

Personnel of the delegation now consists of Mr. Menshikov, head of the delegation and personal representative of the Director General; Frank Weisl, Chief Assistant; Oscar Schachter, Legal Adviser; and Clifford Willson; Chief Supply Officer. Charles R. Stein of Headquarters is being nominated as the Displaced Persons Specialist and Clarence Anderson also of Headquarters is being nominated as Requirements and Supply Specialist. Gertrude Mott has been appointed to the position of Secretary of the Delegation.

The portion of the delegation which has been located in London includes Dr. H. Kolle, Medical Officer; Alan Gordon-Finlay, Industrial Rehabilitation Specialist; Maurice Hayes, Accountant; and E. Teesdale, Agricultural Rehabilitation Specialist.

To facilitate the work of the delegation, the Director General instructed the Headquarters staff to consult on and clear with Mr. Menshikov all matters, including communications, concerning Poland or the delegation.

Frank Weisl was relieved of his duties as Chief of the Central and Eastern European Area Division and is devoting himself entirely to matters concerning the delegation. Victor Rodnov, Chief of the Northern and Western European Area Division, is now also Acting Chief of the Central and Eastern European Area Division.

4. CZECHOSLOVAK AGREEMENT The text of the agreement between the Czechoslovak Government and UNRRA, signed on 26 February, has been duplicated and distributed by the Central European Branch to the appropriate Headquarters offices.
5. MISSION TO CZECHOSLOVAKIA The Central European Branch assisted mission personnel at Headquarters in assembling documents and other material and has discussed with them how the Branch may be most helpful to the mission. After negotiations with the ERO, three new positions were added to the mission budget which now totals 16.
6. MEETINGS WITH THE BUREAU OF SUPPLY Representatives of the Division participated in a series of meetings with the Bureau of Supply in connection with the preparation of target shipping programs for Central, Eastern and Southeastern Europe.

D. NORTHERN AND WESTERN EUROPEAN DIVISION

1. EMERGENCY AID TO WESTERN AND NORTHERN EUROPE Following the Central Committee's authorizing emergency aid to the countries of Western and Northern Europe, the Director General held a conference with representatives of the Western and Northern European Governments to study how to effectuate the resolution.

On 8 March the French Government requested UNRRA's assistance for "sinistres" and Allied displaced persons in France. As of 23 March, UNRRA had sent 17 tons of clothing for the French sinistres. Fifty tons of relief goods are now being sent weekly by ERO; the first consignment included 10 tons of clothing and 40 tons of food. Subsequent shipments will include approximately 20 tons of clothing and 30 tons of food. These items are being distributed in France through the French "Entr'Aide" society.

2. EXPORTABLE
FRENCH TEXTILES

The Division analyzed the Bureau of Supply's suggestion that France might aid other liberated countries by manufacturing in French plants textile goods and clothing from cotton and wool imported for this purpose. France would be supplied with wool and cotton against delivery of finished goods and garments to UNRRA specifications. The Division believes this plan sound and feasible, provided UNRRA can obtain ships to transport the required raw materials.

3. RELATIONS WITH
FRENCH SUPPLY
MISSION

The Acting Chief of the French Branch was formally invited to attend three meetings at the French Supply Mission to discuss with its experts problems pending with UNRRA; the resulting closer relationships with the French Mission is expected to be mutually beneficial.

Steps thus far taken by UNRRA in supply matters which were of direct benefit to France include: (a) allocations granted by the Combined Boards to UNRRA and later released to France, amounting to about \$43 million up to February 1945; (b) procurement actions initiated by UNRRA and later withdrawn in favor of France, amounting to roughly \$10½ million; (c) commodities procured by UNRRA and later transferred to France, including fish valued at about \$400,000.

4. ANALYSIS OF DUTCH
AND NORWEGIAN
ADVANCE PURCHASE
REQUESTS

The Northern European Branch analyzed prewar facilities for the production of electrical energy in connection with a request by the Netherlands Government for four 2500-kilowatt electric power stations. In view of the destruction, particularly of the large power station at Geertruidenberg which had a capacity of 100,000 kilowatts, the request was considered justified.

A Norwegian advance purchase request for two short wave radio transmitters was also approved.

E. FAR EASTERN DIVISION

1. COMMITTEE OF THE
COUNCIL FOR THE
FAR EAST

The Committee of the Council for the Far East ended its meeting at Sydney on 20 February. Dr. T. F. Tsiang, Chairman, and Mr. Edwin G. Arnold, Secretary, left Sydney for China and arrived in Chungking on 7 March. Mr. Arnold worked with the China Office in Chungking until his return to Headquarters early in April.

At the suggestion of Brigadier E. W. Gibbons, representative of Admiral Mountbatten at the meeting of the CCPE, that "Admiral Mountbatten

would welcome some kind of UNRRA liaison being maintained with their headquarters", Colonel Frederick Jones-Davies is being considered for this position.

2. CHINA OFFICE This office, formerly known as China Area Office, is now officially named "China Office." Since the arrival of Dr. T. F. Tsiang and Mr. Arnold the office has been engaged in discussions with the Chinese Government and the Chinese National Relief and Rehabilitation Administration on the UNRRA master agreement on relief and rehabilitation in China.

3. SOUTHWEST PACIFIC AREA OFFICE Since the meeting of the Committee of the Council for the Far East adjourned, members of the Sydney office have been working on the recruitment of personnel for other missions and for headquarters, and on the procurement of supplies in Australia and New Zealand - at this moment especially on war surplus clothing.

4. CHINA PROGRAM COMMITTEE This Committee held its 12th meeting on 7 March. Colonel Roy F. Bessey, Chief Transportation Officer of the China Office, presented a paper on the unit approach to the China Program. His plan is to establish units which are more or less standard, would meet the needs of any large area and would comprise the most urgently needed items which must be planned for months in advance and which will be needed in whatever area is liberated first. In addition to these standard typical emergency units, there would be special units to meet peculiar geographical and other circumstances. All members of the committee agreed to work on the unit approach. Another meeting will be called to review the various units proposed.

5. COMMITTEE OF REVIEW—SUB-COMMITTEE ON AGRICULTURAL REHABILITATION This Subcommittee's purpose is to analyze the relative distribution of materials in the UNRRA supply program of agricultural rehabilitation for specified areas of China and to make policy recommendations to be referred to Chungking for the Chinese Government's consideration. The Subcommittee held its first meeting on 27 March to discuss the agricultural rehabilitation requirements of China.

6. REGIONAL STUDIES The regional studies of Kwangtung and Kwangsi (combined) and Fukien and Kiangsu were completed and sent to the China Office with a memorandum suggesting ways for a satisfactory division of labor between the analysts of the China Branch and the Investigators of CNRRA, both of whom are currently gathering regional information.

The basic outline employed in preparing the regional studies was carefully reviewed and revised in the light of experience in the first studies. The final draft of the regional study of Chekiang Province was completed.

7. PHILIPPINE RELIEF After receipt by the Director General of a cable from President Osmena regarding conditions in the Philippines, two meetings were held for discussion of the problem of Philippine relief. On 20 March it was decided that supplies amounting to \$1 million be offered for particularly devastated areas of the Philippine and the Commonwealth representative, Mr. Jaime Hernandez, be contacted to determine the items to be procured and shipped.

Representatives of the division participated in a meeting held on 22 March with Mr. Hernandez in which there was discussed conditions in the Philippines and civilian relief supplied by the military authorities. He was notified that \$1 million was allotted by UNRRA for emergency relief in the Philippines and that a detailed list of requirements was desired by the Bureau of Supply.

8. INDO-CHINESE RELIEF Representatives of the Division discussed with M. Adrien Alcan of the French Supply Mission and M. Leo Brousset, French plans for Indo-China, in particular the training program for colonial administrators. Details will be made available soon.

9. DUTCH EAST INDIES RELIEF The division's representatives met with Raden Mohammed Moesa Soeria Nata Djoemem, First Secretary of the Netherlands Embassy, to inform him of past UNRRA correspondence with the Netherlands Government, and to discuss conditions and relief needs in the Netherlands Indies, the work of NICA in the areas liberated to date, and the possibility of a request for UNRRA assistance. Details will be available shortly.

F. DIVISION OF AREA COORDINATION, STUDIES AND REPORTS

1. COUNTRY STUDIES A study on UNRRA plans and operations in France, the first of a series of Bureau of Area studies on individual liberated countries, was reviewed by all interested organizational units at Headquarters and by representatives of the French Government and copies have been distributed. A similar study on Norway is being reviewed; studies on a number of other liberated countries are in preparation.
2. ESTABLISHMENT OF FIELD REPORTING SYSTEM Miss Helen Jeter, Acting Chief of the Field Reports and Statistics Branch, has arrived in London for discussion with ERO of the draft "Manual on Reporting by Chiefs of Mission" recently prepared by this division, in collaboration with various other Headquarters' bureaus and divisions. After her visit to ERO Miss Jeter is expected to visit the field missions in the Mediterranean to discuss with the various mission staffs the Headquarters' reporting program, and to assist the missions in establishing the procedures for preparing adequate statistical and narrative field reports.
3. STATUS OF STATISTICAL REPORTING PROGRAM Monthly statistical report forms developed by the division in collaboration with other Headquarters' divisions and bureaus and offices were transmitted to the Yugoslav, Greek and Italian Missions with a request to begin reporting as promptly as possible include the following:
(a) Reports to be submitted by mission chiefs: registration and repatriation of displaced persons; care of displaced persons in UNRRA camps; hospital in-patient service and clinic or dispensary out-patient service; personnel, expense of mission operations; supplies received by the mission from sources outside mission territory; supplies acquired by the mission within mission territory; use of proceeds from UNRRA supplies; and (b) Reports to be submitted by national governments through the mission chiefs are concerned with: Distribution of UNRRA supplies; amount and use of proceeds from UNRRA supplies. Statistical report forms applicable to the Middle East Office have also been sent to that office.

In addition, the Health Division has requested a weekly report on injuries and illness of UNRRA personnel to replace the type of information currently received. This form has been drafted and should be ready for transmission to the missions shortly.

While the first statistical reports are awaited from the field, the Field Reports and Statistics Branch is endeavoring to compile statistical data on UNRRA field operations from reports, cables and correspondence, available at Headquarters.

4. **NARRATIVE REPORTING** An Administrative Order on narrative reporting by Chiefs of Mission has been issued. Work has begun in collaboration with the appropriate Headquarters' units on integrated outlines for narrative reports from the field.
5. **AREA INFORMATION SERVICE** After defining and establishing the security measures needed to receive classified materials from U.S. Government agencies, an acceptable system of control of classified documents was worked out. OSS found the system satisfactory. As a result classified materials are being made available to UNRRA by other U.S. Government agencies.

OSS. Effective liaison with the OSS enables UNRRA to receive classified materials from their Central Information Section, to use the Map Section, and the facilities of the Pictorial Records Section. At the request of OSS, however, no persons from UNRRA may call upon members of the OSS staff except by appointment through the respective liaison officers.

FEA. Liaison with the FEA is not yet as firm as that with OSS, but a number of classified documents have already been received.

Embassies and Legations. Individual staff members have already established effective liaison with representatives of various governments. Without disturbing these relationships the Information Officer is contacting some of the larger organizations to increase the flow of materials to UNRRA.

A bulletin, now in preparation, will inform UNRRA staff members of security procedures to be followed in using classified documents.

Discussions are in progress with the Library on the use of a common subject index for informational material and on the channelling of all classified material through the office of the Information Officer to the Classified Section of the Central Registry, and of all unclassified material to the Library.

A survey of materials prepared by the various functional divisions of UNRRA is being made by the division so that information concerning these materials will be readily available at one central point.

G. CAMPS DIVISION

1. **STOCKPILE FOR REFUGEE CAMPS** On 1 March Camps Division requisition CAE 38 was forwarded to the Bureau of Supply requesting procurement of supplies needed to maintain and operate three camps of 10,000 persons each for a 90-day period. This was done to permit

UNRRA to have in its warehouses expendable supplies and equipment for three camps in the event that it should become necessary to establish new camps on short notice.

In preparing this requisition, the Camp Division's Guide for Camps Requirements was used as a basis of items required and for computations of necessary quantities.

2. ETHIOPIAN BUDGET In cooperation with the Welfare Division a budget was formulated for the education and rehabilitation of 1,500 Ethiopian boys to be cared for in 7 centers.
3. REFUGEES MAPS During the past month, the Camps Division prepared a series of maps for the use of the Deputy Director General of the Bureau of Areas, showing location of various camps and the nationality, and numbers of refugees therein, and indicating which of these groups are now being cared for by UNRRA.
4. WORKING COMMITTEE ON CAMP OPERATION The nucleus of a Working Committee is being formed consisting of representatives of the Welfare, Displaced Persons, Health, and Camps Divisions. This Committee is not only to foster better working relationships among the Divisions with regard to camps operations but is also intended to obviate duplication of effort among them. It is hoped that through this Committee there will result a better understanding and handling of operational problems.
5. MERRA CAMPS There have been no population statistics submitted during the past month for these camps. The totals submitted as of last month are still considered authentic, with a grand total of 37,949 persons in these camps.

The Middle East Budget was commented on in a general memorandum, and the detailed camps administration and management budget has been analyzed in connection with the overall Middle East budget.

The comments of the operating divisions will be compiled in Areas and then the detailed analysis will be forwarded to Cairo for its information and guidance.

6. SOUTHERN ITALIAN CAMPS There have been no new population statistics submitted by the Italian Mission, and it is assumed that the refugee population at the present time is the same as that reported during the month of February. Now: 2,490 persons.
7. PHILIPPEVILLE The population at Philippeville is now 389 persons. There has been no report of additional refugees being received during the past month.

H. DISTRIBUTION AND INLAND TRANSPORT DIVISION

1. VISIT OF ERO DISTRIBUTION OFFICIALS Mr. R. H. Parker, Director of the Distribution Division of the ERO, and Mr. E. R. S. Gaston, Deputy Director in charge of transportation, records and warehousing, spent about ten days at Headquarters. The purpose of their visit was to

discuss current plans and the division of responsibility between Headquarters, ERO, and the European country missions as they concern distribution, record-keeping and reports on movement of goods, warehousing, and inland transport.

Representatives of the Distribution Branch at Headquarters and at ERO are agreed that the maintenance of close personal contact between members of their divisions and the field by interchange of personnel is important since first-hand experience with conditions in the field is essential to efficient operation.

2. OPERATIONS
MANUAL

The first issue of the "Operations Manual on Storage and Transportation of UNRRA Supplies in Areas of Relief Operations" has been issued for distribution to Headquarters' staff, the ERO, and the European Missions. The manual outlines the basic record-keeping procedures and forms to be used in controlling the movement of UNRRA supplies in liberated areas while they are UNRRA's responsibility.

Mr. Parker, Mr. Gaston, and the Headquarters staff have compared ERO's recommendations on the procedures and forms in the Operations Manual. As a result certain changes were made in the Operations Manual which is now about to be sent into the field.

3. DIRECTIVE ON
DISTRIBUTION AND
PRICE POLICY

Several drafts of a directive on distribution and price policy for the guidance of country missions have been prepared. Representatives of the Bureau of Areas, Supply and Finance and Administration, of the Welfare Division, the Financial Adviser's Office and the Office of the General Counsel met several times to discuss the interpretation of Council Resolutions 2 and 7. There has been general agreement on what constitutes non-discriminatory distribution. After clarification of a few minor points a final draft of the statement was prepared and submitted to the Director General for approval.

4. FIELD ACCOUNTING
CONTROL OF
SUPPLIES

A team composed of Fred M. Bellows, of the Accounts Division of the Bureau of Finance and Administration, and Andrew J. Allott, of the Distribution Branch of the Bureau of Areas, have departed for London, Italy, the Balkan Mission, and Cairo to lay the groundwork for a system of accounting control for UNRRA supplies and to coordinate with the needs of central accounting at Headquarters the procedures and forms for controlling the physical movement of supplies while they are the responsibility of UNRRA. This assignment is extremely urgent because the methods so far devised by the missions to account for supplies have been both confused and inadequate and have been criticized by the auditors of the UNRRA Council.

5. APPOINTMENT OF
DISTRIBUTION
OFFICERS

Mr. John Shute has been appointed Distribution Officer for the initial Czech Mission. Mr. Ernest Theodore Nash has arrived from London to assume the post of Distribution Officer for the China Office.

6. FIELD REPORTS
ON INLAND TRANSPORT

Dr. Hostie, Chief of the Inland Transport Branch, has been ill during the whole of March. Mr. Dospil, Dr. Hostie's assistant for Europe, is still in Greece. A report of his first three weeks' activities gives valuable information on transportation

in Greece, Yugoslavia and Albania. The report was duplicated for distribution.

7. **INLAND TRANSPORT IN WESTERN EUROPE** At a meeting on 27 March, Mr. Parker of the Distribution Division of ERO, gave an account of inland transport conditions in Western Europe. As to railroads, Mr. Parker thinks that although the damage has been considerable, sleepers and rails will be replaced fairly rapidly; for signal systems and junctions, replacement will, on the contrary, be quite difficult. There is a large deficiency of rolling stock everywhere, for example: before the war Belgium used 4,000 locomotives and 80,000 trucks; there are now but 1,000 locomotives and 20,000 trucks.

The ECITO in London is still in an embryonic stage of development and although good research work is being done there is some doubt that national governments will give it the powers which appear to be envisaged for it in some quarters.

I. STAFF SERVICES DIVISION

1. **REORGANIZATION OF THE DIVISION** Philip Hammer has been Acting Chief of the Division since the appointment of Richard R. Brown to the position of Assistant Chief of the Bureau. To improve the efficiency of its operations, the division has been recently reorganized into two sections, the Personnel Services Section and the Operations Services Section. Experienced chiefs for each are being recruited.

2. **UNRRA UNIFORMS** With the contributed assistance of some of the nation's best designers a new non-military UNRRA uniform has been designed and exhibited. The proposed new uniform is simple, becoming and serviceable. It is definitely a civilian uniform and can be ready for delivery to all field staffs by 1 September. The Director General's final decision is awaited before orders for it are placed.

Arrangements have been made with the Division of Administrative Services to make available the number of current uniforms necessary to meet field requirements up to 1 September. The highest possible priority for cloth was obtained and orders were let to manufacturers for sufficient quantities of overcoats, jackets, and caps for Displaced Persons operations in Europe. To meet the need of the Displaced Persons staff for other uniform items, the U.S. Quartermaster General's office made possible their procurement in London.

An administrative order is being issued establishing a clothing and uniform allowance of \$165 per person for members of the Displaced Persons staff. The order will make possible more satisfactory accounting arrangements in the issuance of uniforms and essential clothing. It is proposed that in the near future a similar allowance be made available to other persons going overseas and that the allowance will become retroactive for all field employees who are now on duty overseas.

3. **INDIVIDUAL CLOTHING ITEMS** An administrative order on the bulk procurement of clothing items to be made available to members of the field staff has been issued. Under this order the division is responsible for initiating requisitions based on field requirements and for establishing the appropriate policies governing the sale and issuance of clothing items through the

official commissaries and post exchanges mentioned below.

An official list of clothing items deemed to be essential for wear by Displaced Persons personnel in Europe has been issued and the items in question are now being made available to members of the Displaced Persons Staff before ~~dispatch~~ departure.

4. PROVISIONING OF
FIELD STAFFS

The proposed system of commissaries and post exchanges for field missions is taking definite form. Complete instructions on the establishment and maintenance of such facilities are now being prepared under the general supervision of the Staff Services Division. Meanwhile, field missions have been advised to make known their requirements for provisions (including food rations, personal accessories, clothing, and hardware).

5. FOOD RATIONS
FOR FIELD STAFF

A requisition has been forwarded to the Division of Administrative Services for the procurement of basic food rations needed to maintain 2,000 field employees for a period of six months. This requisition is now being filled and will be stockpiled for issuance to field staffs upon request, in connection with the proposed system of UNRRA commissaries and post exchanges. Items are being purchased for use under either common mess or individual issuance arrangements.

6. FIELD EQUIPMENT

After protracted negotiations between SHAEF, the U.S. War Department and ERO, it was decided that all persons recruited for dispatch from Washington for Displaced Persons operations in Europe, would be issued a full set of field equipment before their departure from the U.S. The determining factor in this decision was the insistence by SHAEF that this equipment is necessary for field operations and not obtainable in the theater. Arrangements have been made for the issuance of this equipment through the Washington Quartermaster store.

7. RETURNING
FIELD STAFF

During the month there has been a rather heavy inflow of field personnel returning to Headquarters for termination or reassignment. During one week of the month the number of returning employees was greater than that reporting for overseas duty. The processing of returning employees (interviewing, reassignment or termination procedures, etc.) consumes a large amount of time since almost each case poses new problems requiring the establishment of policy. The procedure established for the handling of such cases is, however, functioning satisfactorily.

8. COMMUNICATIONS

A new policy on the handling of communications has eliminated the necessity for the Communications Office of the Bureau to route routine cables arriving at Headquarters. A list of the types of cables considered routine and directions for the distribution of each type has been prepared and such cables are now routed directly by the Cable Room, Division of Administrative Services. More important cables, however, continue to be handled and routed by the Bureau's Communications Office.

9. PERSONNEL

Similarly, upon recommendation of the Bureau arrangements have been made to eliminate the handling of routine personnel actions by the Bureau of Areas. The Bureau is now reviewing only actions involving non U.S. and non-Canadian nationals but continues to be fully responsible for its own field personnel, such as Distribution and Warehouse officers.

10. TRANSPORTATION

In addition to controlling priority allocations for the transportation of field service employees, the division is now assisting the Southern European Division in screening the travel of Headquarters personnel to the Mediterranean theater. This is in response to several urgent cables asking that transportation into the theater be carefully controlled and, if possible, sharply curtailed.

11. POSTAL
FACILITIES

The Division is working with representatives of the Division of Administrative Services and the Diplomatic Adviser's office to prepare for the provision of field postal facilities in the post-military period. Immediate steps are being taken to alleviate the situation in Cairo where postal facilities of the U.S. Army have been withdrawn from use by UNRRA employees.

DM

UNITED NATIONS
RELIEF AND REHABILITATION ADMINISTRATION

1344 CONNECTICUT AVENUE
WASHINGTON 25, D. C.

23 February 1945

To: E. G. Arnold
Richard R. Brown ✓
Robert L. Brown
Loda Mae Davis
J. F. Hostie
Victor Rodnov
Frank Weisl
George Xanthaky

From: William G. Welk WNW

Subject: Monthly Report of the Bureau of Areas to the
Director General



As you know Mr. Menshikov is quite concerned with bringing about an improvement in the Bureau's monthly report to the Director General. As he said during the meeting which he called recently on this subject he feels that the monthly report of the Bureau should give a precise, factual summary of the main events which occurred during the month. The summary should be detailed enough to permit the reader to obtain a clear impression of what the main elements in a particular situation are and of what part the Bureau of Areas has had in dealing with them. Mr. Menshikov believes that the role played by the Bureau of Areas should be emphasized and that the Bureau's opinions about controversial issues should be clearly stated even though they may be at variance with opinions held by others at Headquarters. In Mr. Menshikov's view the report should be such that both members of the Bureau of Areas and other members of the UNRRA staff who read it, both at Headquarters and in the field, can really learn something from it.

As you recall, during the meeting mentioned above several suggestions were made as to a procedure through which the report could be improved and the time needed to turn it out shortened. It was suggested that each division should have its own monthly report ready and a copy of it in my hands on the last day of the month. Mr. Menshikov has since told me that this should be changed to the morning of the day preceding the last day of the month.

To facilitate my task in preparing the Bureau's report from the various divisional reports I would suggest that you might wish to proceed as follows in preparing the report for your division:

UNITED NATIONS
RELIEF AND REHABILITATION ADMINISTRATION

1344 CONNECTICUT AVENUE
WASHINGTON 25, D. C.

- 2 -

(1) Look over the sections referring to your division in the Bureau's last monthly report so as to be able to achieve continuity in any further statements which you may wish to make about the topics there mentioned.

(2) Begin your own monthly report with a summary in which you would describe briefly the most important events of the month in very much the same manner as you would wish to find them described in the monthly report of the Bureau. It would help too, if you were good enough to arrange the various topics dealt with in this summary in the order of the importance which you attribute to them and number them accordingly. These summaries, prepared by the various divisions themselves, would give me a good start on the monthly report for the Bureau and would permit me to produce, more effectively and rapidly, the kind of document Mr. Menshikov wants.

(3) Have your monthly report, with the above described summary, in my hands promptly on the morning of the day preceding the last day of the month.

~~271-271~~
271-271
K
271-271
23 February 1945

To: E. G. Arnold
Richard M. Brown
Robert L. Brown
Leda Mae Davis
J. P. Hostie
Victor Rodary
Frank Weiss
George Xanthaky

From: William G. Volk

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M

✓

UNITED NATIONS
RELIEF AND REHABILITATION ADMINISTRATION

17 February 1945

To: M. Menshikov
From: William G. Welk WGW
Subject: Monthly Report for January

In accordance with the wishes you expressed during the recent meeting in your office I have entirely rewritten the first draft of the Monthly Report for January. I am attaching the new draft and shall be glad to have your suggestions and comments.

Please note that part "A" is not a summary but merely sets forth certain individual items of general overall interest.

This draft has not yet been cleared with the Bureau's various divisions and certain minor adjustments and corrections may, therefore, still have to be made.

Attachment

Report of the
BUREAU OF AREA OPERATIONS
January, 1945 *

A. GENERAL

1. BUDGET FOR 1945 A revised budget for the Bureau of Areas for 1945 was prepared. It includes ¹⁴²...positions as against ~~199~~...positions ^{requested in August} ~~approved by the end of 1944~~. This revision reflects changes in Headquarters organization indicated by the proposed delegation of authority to the European Regional Office.
2. DELEGATION OF AUTHORITY TO ERO Discussions concerning delegation of authority from Headquarters to ERO continued and a revised statement on such delegation was prepared for the Distribution and Inland Transport and the Camps Division, patterned after the statements adopted for other UNRRA functional divisions.
3. RELIEF SHIPMENTS THROUGH BLACK SEA PORTS Arrangements for initial shipments of relief supplies to Poland and Czechoslovakia via the Black Sea ports of Constanța and Galatz ^{were} ~~have been~~ completed. The Central and Eastern European Division is participating in the allocation of available shipping space to the most urgently required commodities to permit use of the limited space in the most advantageous manner.

* In some instances this report includes information which became available early in February.

4. LOCAL CURRENCY
PROCEEDS

The Director General advised the Central Committee that he plans to adopt for the first six months of UNRRA's operations in a given country ~~the~~ a policy which would permit ~~the~~ recipient government~~s~~ to use ~~actual~~ proceeds derived from sale of UNRRA supplies for ~~its~~ ^{their} ordinary operations but would require that the government~~s~~ expend an equivalent amount for relief and rehabilitation purposes within a reasonable period after the commencement of UNRRA operations. At the end of the initial six months' period this policy will be reconsidered in the light of conditions ^{then prevailing} in the ~~country~~ ^{particular country}.

5. PANEL ON RETURNED
FIELD EMPLOYEES

Upon the recommendation of the Staff Services Division a special panel of three members has been set up to review all cases of returning field employees. This panel will consult with other Headquarters officials to decide questions of compensation, future assignments, dismissal or resignation, and will make appropriate recommendations to the Director General. It will also consider administrative problems which come to light in the course of these hearings, and will transmit them to the appropriate officers for consideration and action.

UNRRA

6. UNIFORMS

In view of the difficulties encountered, particularly in Greece, the Director General, on recommendation of the Bureau of Areas, confirmed established policy directing UNRRA personnel to wear distinctive UNRRA uniforms. If UNRRA uniforms are not available civilian clothes with the UNRRA arm band will be worn. In the Bureau of Areas' view no exceptions to this rule should be permitted, even for doctors and nurses of the U.S. Public Health Service and voluntary society teams of the United Kingdom now on the staff of MERFA Camps. The Bureau believes that in this matter deviations from established policy will not be to UNRRA's advantage.

B. SOUTHERN EUROPEAN DIVISION

1. GREEK MISSION

The most significant events during the month were the conversations between the Director General and the CCAC regarding the taking over by UNRRA of full responsibility for operations in Greece at the end of hostilities. Substantial agreement was reached as to the procedure for initial steps in shipping, financial clearance and transfer of supplies and operational equipment.

According to latest information there are in Greece about 75 UNRRA personnel and 109 voluntary agency workers, under UNRRA jurisdiction, located principally in Athens and Salonika and on the islands.

A directive by the Director General with instructions as to responsibility and authority of the Chief of the Greek Mission, and a mission organization chart and functional statement were drafted for Headquarters clearance.

2. YUGOSLAV AGREEMENT
AND MISSION

An agreement was concluded between the National Liberation Committee (with concurrence of the Royal Yugoslav Government) and the U.S.-U.K. for relief during the military period. The major provisions of the agreement are: (1) Yugoslav authorities will distribute relief supplies through their own organizations and will determine the methods of distribution; (2) M.L.-Yugoslavia will handle the relief goods at ports determined by the Yugoslav authorities with M.L. concurrences and will be afforded all facilities to observe distribution throughout Yugoslavia, and to provide expert advice; (3) all relief supplies will be billed to Yugoslavia, financial settlement being subject to later agreement; (4) M.L.-Yugoslavia will provide technical advisers for the handling of special relief and displaced persons problems and of medical and hygienic problems, and (5) U.K. and U.S. Governments expect that UNRRA will take over responsibility from M.L.-Yugoslavia as soon as possible.

In a separate memorandum M.L. and the Yugoslav authorities agreed to the admission of total personnel not exceeding 300, including military and UNRRA officials. The number of personnel may be increased by mutual agreement in the future.

Under this plan UNRRA will act as agent for the military. The arrangement is basically as follows: (1) basic policies will be determined by a ~~triumvirate~~ consisting of the M.L. Commander, the M.L. Deputy Commander, and the UNRRA Mission Chief; (2) wherever possible and agreed to by the above UNRRA will be assigned responsibility for a specific function such as Health, or Displaced Persons, or for all functions or specified functions in a given geographical area; (3) all orders will be transmitted through M.L. channels; (4) administrative control of UNRRA employees will be an UNRRA responsibility except in case of breach of military law, and (5) UNRRA may maintain independent liaison with civilian Yugoslav authorities for post-military period planning and may, for this purpose, have a separate establishment in Yugoslavia.

Under this agreement UNRRA personnel has already gone forward to Yugoslavia. The exact number is not known at this time but latest reports indicate that as many as 40 persons may already have entered the country.

There have been no further developments on the conclusion of the agreement for the UNRRA period, except that a revised draft of the local currency section of the agreement approved by the Central Committee has been forwarded to London.

The only information available on shipment of supplies is a newspaper report from Rome that 1500 ^{tons} of supplies provided by the military have arrived in Yugoslavia.

3. ITALIAN MISSION

During the month the Italian Mission was engaged mainly in negotiating the UNRRA-Italian Government agreement which is about to be ratified, in aiding Italian refugees with the assistance of 37 voluntary agency workers loaned by the Yugoslav Mission, and in the selection of 75,000 particularly under-nourished children who should be the first recipients of supplemental feeding when supplies become available. In addition, surveys were made by health, welfare and displaced persons officials of local needs and conditions, particularly with regarding to malaria control, refugees, and displaced persons.

About 300 tons of supplies, including equipment for motor vehicles, clothing, medical supplies and some foodstuffs were shipped from Casablanca and Algiers and have arrived in Naples. The complete list of supplies requested by the Italian Mission for shipment from the U.S. has been submitted to the Bureau of Supply. Total tonnages thus far requested amount to approximately 21,000 tons, distributed as follow: 5,000 for January, 14,000 for February, and the remainder to constitute an initial allotment for March. The main items scheduled for shipment are foodstuffs, motor vehicles, medical supplies, clothing and blankets. Thus far 581 tons were actually shipped, but no word has as yet been received as to their arrival.

An agreement was reached between the Mission and the Allied Commission for the loan of 2,000 tons of supplies, mostly foodstuffs, to be made to the Mission as soon as definite assurance is received that shipments to it are going forward from the U.S. These supplies will be used to begin supplemental feeding operations for mothers and children. Negotiations were also conducted to secure an AFHQ directive to the Allied Military defining the services and privileges to which UNRRA personnel in Italy would be entitled.

The Mission staff now in the field numbers about 60, including British and American personnel recruited in Italy. Transportation has been requested for 14 additional persons who are to leave from Washington in the near future.

4. ALBANIAN DEVELOP-
MENTS

The Albanian Mission, assembled at Ruba, Italy, is largely occupied in gathering requirements information. Until agreement among the Allies as to recognition of Albanian authorities is reached it will be difficult for UNRRA to bring relief to the Albanian people. No specific indications of what are the points of disagreement between the Allies as to the recognition of the present Hoxha Government is available. Negotiations are said to be underway. Indications are of a general unwillingness on the part of the Albanian authorities to permit Allied military to enter Albania. The fact that UNRRA representatives have not thus far been able to have any direct contact with representatives of Albanian authorities has resulted in considerable discontent among the staff of the mission and a feeling that the Mission should be permitted to negotiate directly with Albanian authorities. However, without the consent and support of AML and without their supplies it would take months before UNRRA would be able to bring effective aid to the Albanian people. Radio dispatches state that Albania wants relief and rehabilitation assistance from the United Nations as soon as possible. The priorities of relief needs are indicated to be: (1) textiles, clothing and footwear, (2) medical supplies, (3) transportation equipment and (4) food.

At the end of January the Albanian Mission included approximately 38 UNRRA personnel and an equal number of voluntary personnel under UNRRA's jurisdiction.

5. ETHIOPIAN MISSION

The Chief of the Ethiopian Mission, Dr. Frechette, has arrived in Washington and is at present preparing a report for the Director General on the entire situation in Ethiopia with specific proposals for the UNRRA program in that country. Mr. Hubbard, who was designated as Acting Chief, is at present in Cairo where he will remain until a new Chief of Mission has been selected.

6. DIRECTIVE TO
BALKAN MISSION

A detailed directive containing instructions from the Director General to the Chief of the Balkan Mission as to his responsibility and authority was drafted and is being cleared with Headquarters units.

7. TYPHUS EPIDEMIC
IN ROUMANIA

Reports have reached UNRRA of the existence of a typhus epidemic in Roumania. This has involved the Bureau of Areas in considerations of UNRRA's responsibilities and negotiations with the Allied Control Commission in Roumania. The matter is now being closely followed by the Health Division. Reports have been received that drugs and insecticides are being sent from Switzerland to Italy; plans for their transmission, by transport plane, to the Roumanian Red Cross are being completed as a result of appeals by the Roumanian Red Cross to the International Red Cross.

8. AID TO DISPLACED
PERSONS IN HUNGARY
ROUMANIA AND BULGARIA

Aid to displaced Jews and United Nations nationals in Hungary, Roumania and Bulgaria has been the reason for attempts made by ERO to obtain permission for UNRRA observers to enter Bulgaria and Roumania. Such permission has thus far not been obtained; ~~the matter is being held in abeyance until~~ Mr. Hoehler ^{will} ~~can~~ report on and discuss this problem during his forthcoming visit to Headquarters.

C. CENTRAL AND EASTERN EUROPEAN DIVISION

1. RELIEF SHIPMENTS TO POLAND AND CZECHOSLOVAKIA UNRRA was officially notified by the USSR that relief shipments to Poland and Czechoslovakia may be sent through the Black Sea ports of Constanta and Galatz ^{and}

The Combined Shipping Adjustment Board has ~~made~~ ^{ed} allocations of several ships for this purpose. Discussions were conducted with the Bureau of Supply concerning the proportion of the cargo to be assigned to each country and the composition of initial shipments. These will include, in order of priority, medicines, clothing, food, agricultural implements and supplies, and trucks.

2. POLISH DELEGATION The revised list of personnel of the ~~Polish UNRRA~~ ^{to Poland} Delegation has been forwarded to the Provisional Government at Lublin. Measures have been taken to expedite their ^{Delegation's} departure and the Government was requested to use its good offices in expediting the issuance of Soviet transit visas. An alternate route for dispatch of the Delegation to Poland was developed by ERO in cooperation with the British Air Ministry and submitted to the Provisional Government ~~in Lublin~~ for comment.

3. Planning for Polish relief. Planning and programming for Poland has been handicapped by lack of direct communications with the Polish Government in Lublin. Wartime censorship prevents the transmission of messages in plain language dealing with matters of shipping. Because Poland ~~is~~ ^{was} still considered, technically, as enemy territory even insignificant cables were not permitted without special licenses. For coded messages UNRRA depends entirely on the good offices of the U.S. State Department and the USSR Commissariat of Foreign Affairs. These complications were probably not fully realized in Poland. According to newspaper reports and official Lublin Radio broadcasts Polish officials resented UNRRA's failure to communicate with them directly and its approaching them exclusively through foreign government channels.

The Division repeatedly invited attention of Headquarters and ERO to the existence ⁱⁿ of the liberated territory of Poland of de facto authorities in administrative control of the area with whom matters, including technical matters, concerning relief and rehabilitation programming for Poland should be taken up.

4. MISSION TO
CZECHOSLOVAKIA

The schedule of personnel for the initial Mission to Czechoslovakia agreed upon between Headquarters and ERO calls for fourteen positions as follows: Chief of Mission, Deputy Chief of Mission, General Assistant, Deputy Chief for Requirements and Supply, Requirements Coordination and Supply Specialist, Procurement Coordination Specialist, Finance and Accounting Officer, Director of Health, Welfare Director, Displaced Persons Officer, Director of Agricultural Rehabilitation, and two secretaries.

Mr. Peter Ivanovich Alexeev, an official of the Soviet Commissariat of Foreign Commerce, has been nominated for the position of Chief of the Czechoslovak Mission, has been accepted by the Czechoslovak government, and has been invited by the Director General to join the UNRRA staff in London at his earliest convenience.

Negotiations for an agreement with the Czechoslovak government initially carried on in Washington, were continued in London and are expected to be concluded in February, before the Czech government's departure for the liberated areas of Czechoslovakia.

25 DISPLACED PERSONS
IN GERMANY AND
AUSTRIA

In connection with the coordination of activities concerning displaced persons in Germany and Austria, the following materials were reviewed: several reports from the European Regional Office, the budget for personnel to be recruited by UNRRA for work on displaced persons for SHAEF, and several memoranda on the problem of transportation. A member of the War Department was referred to the Division by the Displaced Persons Division, and discussions were held with him on

methods for the establishment of responsibility for the displacement of United Nations' nationals and their forced employment in German war industries.

Assistance was also given to members of the Training Center who are preparing a manual for guidance of displaced persons officers in dealing with requests for information to be received from families of displaced persons concerning relatives to be repatriated, and with similar requests made by displaced persons concerning their families.

D. NORTHERN AND WESTERN EUROPEAN DIVISION

1. AID TO FRENCH
SINISTRES'

During the Director General's recent visit to Paris aid for the French sinistrés - war victims who lost their dwellings and household goods - was requested by the Minister for Reconstruction and Housing. The minister estimated that there are a million and a half such persons in France, chiefly in Normandy and Brittany, and presented a detailed description of their requirements to the Director General. Although sympathizing deeply with the sufferings of the French people ERO officials who dealt with this question, upon the Director General's return to London, found that little could actually be done to help since the military would not release the necessary supplies or shipping. A used clothing drive in Great Britain was suggested, however, and it was believed that the clothing collected might be sent to France in small boats.

In the recent meeting of the Technical Subcommittee on Welfare in London representations were made by the British representative requesting that ways be found to meet emergency needs in Western Europe. M. Massigli, the French Ambassador in London again expressed the concern of the French Government on this matter; as a result the problem is being brought before the next meeting of the Committee of the Council for Europe.

2. DISPLACED CZECH-
SLOVAK NATIONALS

Aid for about 20,000 Czechoslovak nationals displaced in France was officially requested from ERO by the Czechoslovak Government in London. Despite the conclusion of a bilateral agreement on displaced persons between France and Czechoslovakia according to which Czechoslovaks displaced in France are entitled to the same treatment as French nationals, the Czechoslovak Government asked for direct UNRRA help. After studying the problem ERO recently requested that 50 tons a month of miscellaneous supplies be sent from England and distri-

buted to Czechoslovak nationals displaced in France. Headquarters agreed to this proposal on condition that it would not be considered a binding precedent.

3. FRENCH SUPPLY
PROGRAM

The return of M. Monnet to Washington and the concurrent dispatch to Washington of several technical missions by various French Ministries resulted in the reorganization of the French supply program for 1945. The emphasis is now put on supplies which will directly aid the military in the war effort. The French consequently hope that financing of this program may be obtained through Lend-Lease.

4. DANISH SUPPLY
PROGRAM

Denmark offers to supply UNRRA with certain milk products of which it expects to have an exportable surplus if it can secure sufficient imports of feedstuffs (oilcakes) of which in prewar days sizable quantities were imported. The original Danish proposal to import oilcakes to an amount of approximately \$60 million was considered by the Bureau of Supply and accepted in principle. Negotiations on the precise amount to be supplied are continuing.

5. EMERGENCY RELIEF TO
NORTHERN NORWAY

The Norwegian Government was able to ship to northern Norway some supplies from its stockpiles in Great Britain; in addition SHAEF released some supplies for shipment to the same area. Since SHAEF is not in charge of military operations in that area it was proposed that UNRRA serve as the intermediary in securing supplies from SHAEF and passing them on to the Norwegian Government. It now appears, however, that SHAEF will deal directly with the Norwegian Government without the mediation of UNRRA.

6. DISPLACED DANISH
NATIONALS

The Danish displaced persons problem was discussed on several occasions with Danish representatives.

Arrangements were said to have been made by the Danish Government to repatriate 16,000 Danes now in Sweden within two weeks after liberation. As to the 25,000 Danish nationals displaced in Germany it was indicated that Denmark would expect UNRRA to provide for such persons until such time as they could be brought to the Danish border.

E. FAR EASTERN DIVISION

1. COMMITTEE OF THE
COUNCIL FOR THE
FAR EAST

The Committee of the Council for the Far East will ~~held its meeting~~ in Sydney, Australia, the latter part of February, ~~1945~~. Mr. Edwin G. Arnold, Chief of the Far Eastern Division, was appointed Secretary to that Committee, ~~he~~ ^{and} ~~Arnold~~ left for Sydney on 27 January, ~~1945~~. Mr. Gaines made the necessary arrangements for the various subcommittees to meet in Sydney before the convening of the CCFE. ~~The Chairman of CCFE is scheduled to arrive shortly.~~

2. CHINA AREA OFFICE

A first narrative report was received from Mr. Price describing the organization of the China National Relief and Rehabilitation Administration (CNRRA). This report, with the best of communication facilities, took about six weeks in transit. Mr. Kizer and Mr. ~~Johnson~~ ^{Johnson} arrived in Chungking. They had a talk with Mr. T. F. Tsiang before his departure for Sydney. Arrangements ^{were also made} through which Mr. Kizer was able to meet a number of high government officials before the departure of Mr. Tsiang. ~~we also made~~

3. CHINA PROGRAM
COMMITTEE

The China Program Committee ~~has~~ continued its review of the proposed China Programs. During January it recommended further investigation and study in the field of (1) the China Shelter Program and (2) the Displaced Persons Program. In the case of the Shelter Program it is felt that while the preliminary program is modest in requirements, and sound in its reliance upon local materials and labor, many factors need further study. ~~In the case of~~ ^{For} the Displaced Persons Program a revision of estimates is required because of items now found not to be available in China which must be supplied by UNRRA.

4. WORKING PARTY "C"

Members of the division ~~have~~ participated in discussions of Working Party "C" concerned with (1) the method of calculation ~~of~~^{for} Far Eastern requirements and (2) a summary of Far Eastern relief requirements presented by ~~the~~ Member Governments.

5. CHINESE TECHNICAL EXPERTS

The eight technical experts on water conservancy ^{U.S.} completed their study with the ^{U.S.} Engineers Corps on 16 January, ~~1945~~. They made an extensive inspection tour of ^{U.S.} Army projects ^{Land} ~~in this country~~ and are now with the ^{U.S.} Bureau of ^{Land} Reclamation.

All members of the medical group, with the exception of Miss Shu-ying Chao, who is ill, are pursuing their individual studies according to the itineraries prepared by the UNRRA Advisory Committee on Chinese Technical Experts.

The technical experts on agricultural rehabilitation and social welfare are also carrying on their work according to the itineraries prepared for them.

Itineraries for European trips of the agricultural and water conservancy experts ~~have been~~^{were} submitted to the UNRRA Advisory Committee on Chinese Technical Experts. The Social Welfare and Health Divisions are still working on itineraries for their respective groups. After extensive discussion on the advisability and feasibility of a visit to Europe, the Committee decided that a visit to England, the Balkans, Egypt and India would be feasible and profitable.

F. CAMPS DIVISION

1. GUIDE FOR CAMP REQUIREMENTS

Now known as the Guide for Camps Requirements, the Catalog of Requirements is rapidly nearing completion. Section II, Operational Supplies, was presented to the Bureau of Supply Committee of Review. A first draft of Section I, concerned with construction of camps, has received the tentative approval of the Industrial Rehabilitation Division and will be presented to the Committee of Review in the near future. Section II, on Vocational, Educational and Religious Supplies, is being reviewed by the Welfare Division and the Contributed Supplies Branch.

2. CAMP SUPPLY FLOW CHART

In view of ~~the~~ increasing dissatisfaction on the part of the Division with lack of information ^{on} ~~and~~ ~~adequate liaison with the Bureau of Supply with~~ ~~reference to~~ some 36 requisitions, discussions were held with representatives of the Bureau ^{of Supply} to effect a solution to the problem. As a device to focus attention upon the needs of the Camps Division to obtain current and adequate information with regard to the camp supply requisitions which it has forwarded, a chart has been prepared showing the flow of camp supplies from the time a requisition is made by the field to the time materials reach their destination. The chart, which indicates the divisions through which the requisition passes and the time involved, was evolved to assist in locating requisitions at any time after they are placed and to facilitate diversion of shipments when necessary.

The chart graphically illustrates present delays; it shows that apparently six months ~~are~~ time are required between the initiation of a request in one of the camps until supplies can be delivered to it.

3. ADMINISTRATION AND
OPERATION QUESTIONNAIRE

A Camp Administration and Operation Questionnaire has been sent to Cairo and to the Italian Mission to obtain narrative reports on all phases of camp operation and administration.

4. MERRA CAMPS

There are six MERRA camps with approximately 40,000 ^{refugees;} ~~persons;~~ of these about 75 percent are Yugoslavs and 25 percent Greeks. The largest of the six camps is El Shatt with an estimated population of 20,000.

Information has been received from Cairo that a tentative schedule for the repatriation of refugees in the Middle East has been agreed upon by GHQ-MEF, but has not yet been agreed to by AFHQ. The schedule would provide for the return of all Greeks except those in Ethiopia, Belgian Congo and East Africa. During the first half of 1945 the same schedule contemplates the return of approximately one half of the Yugoslavs. Other information indicates that many Dodecanese are likely not ^{to} be repatriated during the first half of the year because the key islands are still occupied by Germany. Repatriation of Poles in the first half of the year, too, is unlikely. Additional information concerning UNRRA's assuming responsibility of Polish camps in the Middle East was requested from Cairo but has not yet been received.

Headquarters has received the first camp requirements information. In spite of considerable pressure over many months to obtain it, this information constitutes merely a comprehensive listing of requirements; it is hoped that ^{The division} ~~we~~ will receive immediately requisitions covering actual needs in order that supplies can be made available through normal channels. Budget estimates for the operation of the MERRA Camps which may result in revisions of the funds allocated for their operation are understood to have been prepared in Cairo but are not yet available to the Division.

5. SOUTHERN
ITALIAN CAMPS

In Southern Italy there are four camps and two hospitals with a capacity of approximately 10,000 persons, but an actual population of less than 2,000, at last reporting. As a result of negotiations with the military UNRRA has assumed responsibility for the camps and approximately 35 persons have been detailed to them from the Italian Mission.

The policy statement on operations of the Southern Italian Camps has been revised to accord with the new lines of authority among the Displaced Persons, Welfare and Camps Division^s, and is to be issued shortly in the form of a General Bulletin.

6. PHILIPPEVILLE CAMP

At present Philippeville has a staff of 19 persons which are caring for some 234 stateless people. Information was received that Mr. Hoehler and Mr. Scott had informal discussions with the military concerning the future of the Philippeville camp. Both Hoehler and Scott have urged that ^{it} ~~the camp~~ be retained as a camp for stateless persons. ERO has asked Caserta to carry on negotiations with the French relative to the acceptability of the use of the camp for such a purpose.

7. NORTH AFRICAN
RECEPTION CENTER

Clearance has been received from the State Department, FEA and the Foreign Office for the return of the Fedahla camp to the American military, for possible use as a Prisoners of War camp. Requests have been made to the camp for a clothing inventory, accounting of funds, and final date of return of the camp to the military.

8. HUNGARIAN JEWS
FROM SWITZERLAND

Upon receipt of information concerning the possible movement of 1,762 Hungarian Jews from Switzerland, Headquarters communicated with Mr. Keeny to ascertain his views with respect to Philippeville's ~~xxxx~~ ability to care for these refugees. Mr. Keeny replied

that all of the refugees could be housed at Philippeville and sufficient food was available pending arrival of supplies under procurement. Keeny, however, proposed that, if possible, refugees having requested Palestine visas prior to leaving Hungary should be transferred to appropriate Middle Eastern camps awaiting Palestine immigration. This would make such immigration easier than from Philippeville. He also suggested the possibility of using Ferramonti for caring for ~~the~~ refugees who were not Palestine immigrants. Governor Cochran also discussed the matter with AFHQ. Thus far, however, no additional information has been received.

G. DISTRIBUTION AND INLAND TRANSPORT DIVISION

1. DISTRIBUTION PLANS
FOR ALBANIA

Plans forwarded by the Balkan Mission for the organization of distribution in Albania were analyzed. An alternate plan for a general program of distribution of supplies in Albania was developed jointly by the Distribution Branch and the Inland Transport Branch and sent to Cairo as a suggestion. It provides for working out distribution programs jointly with the Albanian Government, and for maximum use of local distribution channels.

2. TRANSPORT AND
DISTRIBUTION PLANS
FOR CHINA

A study was made of the capacity of the transport equipment listed in the program of requirements submitted by the Chinese Government. Representatives of the Division also participated in the work of the Chinese Program Committee and of Working Party "C".

Information on distribution problems in China was collected and questions were drafted to be sent to Chungking for discussion with the Chinese Government.

3. DISTRIBUTION OFFICERS

The Distribution Branch recommended that a distribution liaison officer be attached to each paying country mission when established. For non-paying countries it is felt that distribution staff can be determined only after the type of service requested by the government is known.

4. MANUAL ON DISTRIBUTION
AND TRANSPORTATION

A draft manual on Distribution and Transportation was forwarded to ERO for comment. It will also be discussed with the Balkan Mission by the Assistant Chief of the Transportation Branch during his field visit. Proposed forms for transportation by truck and for reception at the port of unloading will also be discussed at that time.

5. DISTRIBUTION IN NON-PAYING COUNTRIES

The Distribution Branch repeatedly called attention to the fact that in accordance with Council resolutions on distribution UNRRA would assist in handling distribution operations only if requested to do so by the recipient government. The assumption that UNRRA would handle and control distribution in non-paying countries sometimes entertained is misleading and has at times resulted in improper planning and in difficulties with recipient governments, notably that of Yugoslavia. To clarify the matter ^{to} distribution staffs on field missions the Distribution Branch suggests that certain of its members be sent into the field.

6. TRANSPORTATION STUDIES

The study on organization of international waterways has been completed. OSS studies on Greece, Albania and Yugoslavia have been completed and distributed. A study of the Rumanian ports of Galatz and Constanza is being made ^{and} with the assistance of one of the field men awaiting transportation, ~~and in~~ in cooperation with OSS.

In cooperation with the Southern European Division and the Central and Eastern European Division, a study was undertaken of the organization of transportation personnel of landlocked or semi-landlocked states.

H. STAFF SERVICES DIVISION

UNRRA

1. UNIFORMS

In view of the continuing difficulties encountered, particularly in the Balkan area, coupled with the dissatisfaction of UNRRA staff in wearing British battle dress, the Bureau of Areas brought to the attention of the Director General the need for establishing definite policy with regard to adopting, and adhering to^a distinctive UNRRA uniform. The Bureau recommended that all field personnel, if in uniform, wear only the approved UNRRA uniform, or, otherwise, appear in civilian dress using an UNRRA arm band. Since this recommendation involves determinations with respect to U.S. Public Health Service and the Voluntary Society personnel from the U.K. a decision was reached that the Director General would confer with the U.S. Surgeon General and ascertain the possibility of putting all U. S. Public Health doctors and nurses serving in UNRRA field missions in UNRRA uniforms.

Additional uniforms were ordered to meet increasing demands for personnel to be assigned to the Displaced Persons program in Germany. New designs for uniforms were also secured from several commercial concerns and a showing of them was held. Permission was requested from the War Department to purchase from the Quartermaster's stores such additional items as underwear, socks, etc., to secure necessary priorities for the purchase of required fabrics and accessories and to proceed in manufacturing such uniforms for all UNRRA personnel. In addition to the present items issued free to field employees the Director General approved the Bureau's recommendations for a summer uniform and for certain other required articles.

2. TRAVEL TO LONDON

After considerable difficulty a schedule has been developed to assure a flow of field personnel to London during the next six weeks for Displaced Persons operations. Procedures were developed with the functional divisions and the Personnel Division for

scheduling departures of approximately 25 persons per week.

3. PERSONAL SUPPLIES
FOR FIELD MISSIONS

A procedure has been developed for the handling of requests from field missions for personal supplies and equipment. This procedure is designed to cover the requirements of missions as FX and NAAFI facilities become unavailable. Plans for the handling of the financial aspects of this procedure are now being developed and it is anticipated that an administrative order on the subject will be issued shortly. It is the responsibility of the Bureau of Areas to develop standards and to determine overall policy concerning purchase, issuance of and accountability for personal supplies and equipment.

4. PERSONNEL RECORDS

As was reported last month, it is planned to transfer the Flexoline personnel records to the Personnel Division. This has not as yet been done because the Personnel Division has not thus far been able to complete the necessary arrangements for the transfer. In the meantime, the records for all Mediterranean operations have been maintained in this division.

5. COMMUNICATIONS

As a result of the Director General's request that distribution of copies of cables be diminished, the Bureau has participated with the Bureau of Finance and Administration in revising the dispatch procedure. Communications continue to increase in volume and complexity, particularly since an increasing number of reports from missions is now beginning to be received.

6. PANEL ON RETURNED
FIELD EMPLOYEES

Upon the recommendation of the Staff Services Division a special panel of three members has been set up to review all cases of returning field employees. This panel will consult with such officials as may be required to

decide questions of compensation, future assignments, dismissal or resignation, and will make appropriate recommendations to the Director General. It will also consider administrative problems which come to light in the course of these hearings, and will transmit them to the appropriate officers for consideration and action. As a result of this recommendation the Division was asked to draft an Administrative Order implementing this procedure, the assumption being that the Chief of the Division will be the Chairman of the panel.

7. SUBSISTENCE ALLOW-
ANCES FOR FIELD
EMPLOYEES

The Chief of the Staff Services Division ~~has~~ devoted considerable time to the work of the Committee on developing a revised plan for subsistence allowances for field employees. In arriving at the recommendations which have been forwarded to the Director General, discussions were also held with the Training School group, both at Headquarters and at the Training School.

I. AREA COORDINATION, STUDIES AND REPORTS DIVISION

1. ORGANIZATION OF THE DIVISION

Some time was spent during the month in defining the objectives and functions, discussing and perfecting the budget, and initiating personnel actions for appointments to the staff of the new division. The Division will have an initial staff of thirteen persons. It is organized into two Branches: The Area Studies and Liaison Branch and the Field Reports and Statistics Branch. Its main functions are to collaborate with the various Area Divisions in the preparation of periodic reports on UNRRA's overall program, for and operations in individual countries; to establish and maintain a system of periodical narrative and statistical reporting from UNRRA's field offices and missions, to establish and maintain an area intelligence service and to perform such other functions as the Deputy Director General for Areas may require. Dr. William G. Welk will be the Chief of the new Division.

2. COUNTRY STUDIES

The first of the Bureau of Areas' country studies, undertaken in collaboration with the Northern and Western European Division, that on UNRRA Plans and Operations in France, was completed and sent to the heads of various other Bureaus and Divisions for comment. Similar studies on Norway, The Netherlands, Czechoslovakia and Poland are in preparation.

3. FIELD REPORTS AND STATISTICS

The statistical reporting procedures for chiefs of mission on registration and repatriation of displaced persons, health services, camp operations, personnel and expense of missions were completed, cleared with all major organizational units and transmitted to the Balkan Mission and its constituent country missions. Work continued on other portions of the proposed field reports and statistics manual; these are now being cleared by the Headquarters' units concerned.

4. AREA INFORMATION
SERVICE

During the month a number of classified documents were secured from United States and British Agencies, and the European Regional Office, and distributed as required.

Documents prepared by other UNRRA organizational units were distributed within the Bureau of Areas and followed up to assure appropriate action. These included: (1) allocation requests submitted to the Combined Boards, (2) proposed advance purchases of governments of liberated countries, (3) monthly reports on allocations requested and recommended, and requests to supply and (4) weekly reports on requests to supply issued.

5. USED CLOTHING
DRIVE

In accordance with a request made by the Office of Public Information for material on the need for clothing, shoes and headgear in Europe to be used in connection with the publicity campaign for the forthcoming clothing drive in the United States, statements on such needs in France, Belgium, Luxembourg, The Netherlands, Norway, Denmark, Greece, Yugoslavia, Italy, Czechoslovakia and Poland were obtained from the various Area divisions of the Bureau and transmitted to the Office of Public Information. Similar statements on the need for clothing for foreign workers in Germany and Austria and ^{on} the need in UNRRA camps in the Middle East and in Italy were also obtained and transmitted to the Office of Public Information.

6. COUNCIL COMMITTEE
MEETINGS

During the month the Bureau of Areas was represented by the Division at the meetings of the Council Committees on Welfare, Financial Control, Supplies and at two meetings of the staff Committee on Contributions.

Honorable B. Doan
1008
Barber

Report of
BUREAU OF AREA OPERATIONS
January-February, 1945

RESTRICTED
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A. GENERAL

1. BUDGET FOR 1945 A revised budget for the Bureau of Area Operations for 1945 was prepared. It includes 142 positions as against 199 positions requested in August 1944. This revision reflects changes in Headquarters organization indicated by the proposed delegation of authority to the European Regional Office. The Bureau believes that the actual number of its staff members will be smaller and it will do everything to reduce it to the absolute minimum.
2. DELEGATION OF AUTHORITY TO ERO Discussions concerning delegation of authority from Headquarters to ERO continued and a revised statement on such delegation was prepared for the Distribution and Inland Transport and the Camps Divisions patterned after the statements adopted for other UNRRA functional divisions.
3. PROCUREMENT IN NEUTRAL COUNTRIES The question of purchasing relief supplies from neutral countries arose on several occasions, lately through ERO's request for authority to purchase 2,000,000 wool blankets from Spain. It is the view of the Bureau of Areas that since the Government of Spain is known to be pro-Axis there should not be any UNRRA procurement in Spain.
4. LOCAL CURRENCY PROCEEDS The Director General advised the Central Committee that he plans to adopt for the first six months of UNRRA operations in a given country a policy which will permit recipient governments to use proceeds derived from sale of UNRRA supplies for their ordinary operations, but will require that the government expend an equivalent amount for relief and rehabilitation purposes within a reasonable period after the commencement of UNRRA operations. At the end of the initial six months this policy will be reconsidered in the light of then prevailing conditions.

In the Director General's staff meeting of 20 January Mr. Menshikov expressed the belief that proceeds from the sale of UNRRA relief goods, wherever such goods are not distributed to the population free of payment, will not, as a rule, be sufficient to cover the cost even of the most urgent of the remaining needs of the suffering people in the liberated areas of the country, and must, therefore, be used to meet such needs (providing for homeless children, for invalids, etc.). Mr. Menshikov recommended that the procedure for the use of local currency be simplified so that a member government be allowed to retain full control over any sale proceeds of UNRRA supplies but use such proceeds at once for relief and rehabilitation purposes. Mr. Menshikov added that the only other obligation which the Government should have was that of informing the Director General about the goods distributed free of payment, the goods sold to the population, the actual proceeds received by the Government, and the relief purposes for which such proceeds were used.

5. SUBSISTENCE ALLOWANCES FOR FIELD EMPLOYEES A revised plan for subsistence allowances for field employees was adopted providing that all employees without dependents receive \$2 per day less than the living allowances paid to employees with dependents. The method of determining living allowances for employees with dependents in areas where they provide their own food and lodging remains unchanged. The provisions of the new plan will not become effective in the Balkan Mission before September 1, 1945.

In the Bureau of Areas' view, per diem should cover only part of the staff members' actual expenditures; moreover, an equal amount should be paid to all staff members working in the same locality. Regarding salaries, the Bureau of Areas' opinion is that there should be no difference in salaries to incumbents of different nationalities who occupy the same positions in the same office or mission.

6. PANEL ON RETURNED FIELD EMPLOYEES Upon the recommendation of the Staff Services Division a special panel of three members was set up to review all cases of returning field employees. This panel will consult with other Headquarters officials to decide questions of compensation, future assignments, dismissal or resignation, and will make appropriate recommendations to the Director General.

7. UNRRA UNIFORMS In view of the difficulties encountered, particularly in Greece, the Director General, on recommendation of the Bureau of Areas, confirmed established policy directing UNRRA personnel to wear distinctive UNRRA uniforms. If UNRRA uniforms are not available civilian clothes with the UNRRA arm band will be worn. In the Bureau of Areas' view, no exceptions to this rule should be permitted, even for doctors and nurses of the U.S. Public Health Service and voluntary society teams of the United Kingdom now on the staff of MEHRA Camps. The Bureau believes that in this matter deviations from this policy will not be to UNRRA's advantage.

8. RELATIONSHIP WITH BUREAU OF SUPPLY The question of relations between the various Area Divisions and the Bureau of Supply with regard to the allocation of supplies among recipient countries was given consideration, certain allocations having been made by the Bureau of Supply without previous consultation with the interested Area Divisions. To resolve the difficulty and redefine relationships between the two Bureaus on this matter, a meeting of their leading officials was held on 23 February. At this meeting representatives of the Bureau of Areas brought to the attention of the Bureau of Supply specific instances of lack of consultation and restated their belief that interested Area Divisions should be consulted with regard to allocations of supplies to recipient countries before such allocations are finally determined. Representatives of the Bureau of Supply agreed and methods were suggested for closer working relationships between the two Bureaus.

B. SOUTHERN EUROPEAN DIVISION

1. GREEK MISSION The most significant recent events were the conversations between the Director General and CCAC regarding the taking over by UNRRA of full responsibility for relief operations in Greece. Substantial agreement was reached as to the procedure for initial steps in shipping, financial clearance and transfer of supplies and operational equipment. To

hasten final agreement and to settle details on the spot, Mr. Xanthaky, Chief of the Division, left for the Mediterranean theater on 14 February to accompany Mr. Hendrickson, the special representative of the Director General. During the discussions preceding Mr. Hendrickson's departure, the Head of the Bureau of Areas expressed his disagreement with the suggestion that UNRRA assume full responsibility immediately after hostilities ceased. His view was that UNRRA should assume full responsibility for relief operations only after the period of military control is over.

Word has just been received that during Mr. Hendrickson's visit to Athens the basic agreement on Greek-UNRRA relations was signed by the Greek Government.

According to latest direct information there are now in Greece about 75 UNRRA personnel and 109 voluntary agency workers under UNRRA jurisdiction, principally engaged in administrative activities and the distribution of ML supplies. The number has in all probability by now been considerably increased by the arrival from Cairo of additional members of the Greek Mission.

During January the Greek Mission was advised by Headquarters, in reply to an earlier communication, that UNRRA cannot be a party to negotiations on the status of hostages and that, therefore, the Mission's function should be limited to providing such relief as is agreeable to all parties concerned, action in this respect being kept free from any political involvement or implication. According to reports received from the Mission, appeals from UNRRA officials made on humanitarian grounds led ELAS to release 620 hostages, mostly women and old men. In the following days UNRRA personnel driving FAU (Friends Ambulance Unit) trucks provided transportation for hostages returning to Athens on foot and administered first aid to them.

Two relief teams in Thebes and Levadia distributed foodstuffs and clothing to hostages. Up to January 31, 1,578 hostages were cared for, in cooperation with UNRRA, in the refugee center in Athens. Moreover, plans were made to care for 300 orphans and about 200 trachomatous children.

Nursing advisers were placed in 11 Athens hospitals; in consultation with Greek authorities steps were taken to improve these hospitals, badly damaged as a result of having been used as strongholds by both sides.

The directive from the Director General with instructions as to responsibility and authority of the Chief of the Greek Mission, was dispatched by the Division with an organizational chart and functional statement.

The "Country Mission Regulations" drafted by the Greek Mission and sent to Headquarters for comment and review were returned by the Division to Athens with the comments and suggestions of interested Headquarters' Bureaus and Divisions.

2. YUGOSLAV AGREEMENT

An agreement was concluded on 19 January between the National Liberation Committee (with concurrence of the Royal Yugoslav Government) and the U.S.-U.K. for relief during the military period. The major provisions of the agreement are: (1) Yugoslav authorities will distribute relief supplies through their own organizations and will determine the methods of distribution; (2) ML-Yugoslavia will handle

the relief goods at ports determined by the Yugoslav authorities with ML concurrence and will be afforded all facilities to observe distribution throughout Yugoslavia, and to provide expert advice; (3) all relief supplies will be billed to Yugoslavia, financial settlement being subject to later agreement; (4) ML-Yugoslavia will provide technical advisers for the handling of special relief and displaced persons problems and of medical and hygienic problems; (5) U.K. and U.S. Governments expect that UNRRA will take over responsibility from ML-Yugoslavia as soon as possible; and (6) to start with, total personnel will not exceed 300, including military and UNRRA officials. The number of personnel may later be increased by mutual agreement. A supplementary agreement provides that all mission personnel (excluding Yugoslav nationals) shall be subject to jurisdiction of military courts only and that such personnel and all property brought in by them shall be exempt from Yugoslav taxes.

Under this plan UNRRA will act as agent for the military. The arrangement is basically as follows: (1) Basic policies will be determined by the ML Commander, the ML Deputy Commander, and the UNRRA Mission Chief in consultation, disagreements being referred to higher authority; (2) Wherever possible and agreed to by the above, UNRRA will be assigned entire functional and geographical tasks to be performed under the immediate supervision of a responsible UNRRA official; (3) Subject to policy control at the time, UNRRA may maintain independent liaison with civilian authorities as to the post-military period for purely UNRRA operations, but will keep ML informed of all such contacts and information derived therefrom; (4) Subject to instructions received from higher authority in connection with the proposed UNRRA agreement with the Government of Yugoslavia, UNRRA may create a separate establishment or mission in Yugoslavia for the purpose of joint planning with the Yugoslavs on questions concerning the post-military period. ML will be kept informed of all details of this planning and will extend all physical facilities to such a mission.

Immediate participation of UNRRA under the agreement described above involves the following UNRRA officials entering Yugoslavia; at Siberik, UNRRA mission headquarters - Alan Hall, Acting Chief of Mission and four other officers; at various ports and administrative centers, a total of 18 other UNRRA personnel. The number which have already entered Yugoslavia as of the last week of February is 23.

Mr. Hendrickson and Mr. Xanthaky plan to visit Belgrade for the purpose of concluding the agreement between the Yugoslav authorities and UNRRA for relief during the post-military period. Under a directive issued to the theater command by CCAC, the fixing of firm target dates at the earliest possible moment for termination of the military period is stated as desirable. April 1 is recommended and the question is raised as to whether a period as long as two months of military responsibility is necessary. Under this proposal all ML relief supplies would be turned over to UNRRA on that date, as well as ML organizational stores and equipment to the extent of their availability; UNRRA would pay for all such supplies, stores and equipment.

3. APPOINTMENT OF
CHIEF OF YUGOSLAV
MISSION

No word has as yet been received from the Yugoslav authorities as to the acceptability of Mr. Sergeichik as Chief of the Yugoslav Mission. It is understood that a reply is being delayed pending the formation

of the new government. Mr. Hendrickson has been requested by the Director General to make further inquiries in his discussions at Belgrade. An offer of the post of Deputy Chief of Mission has been communicated to Mr. Sergeichik with the understanding that he would be assigned the post of Chief if acceptable to the Yugoslav authorities. No reply has as yet been received.

4. SUPPLY PROGRAM
FOR YUGOSLAVIA

According to reports received from the UNRRA Mission in Bari, up to the last week in February the military shipped to Yugoslavia, through the port of Split, a total of 3,800 tons of civilian supplies, as follows: 2,400 tons of wheat and flour, 150 tons of meat, 60 tons medical supplies, 50 tons of sugar, 40 tons of salt and the balance in engineering supplies.

The Yugoslav Branch is now reviewing the supply program prepared by the Bureau of Supply for the first six months of UNRRA operations. A series of conferences are planned with representatives of that Bureau for the purpose of determining the responsiveness of the program to the needs expressed by the Government.

5. PRIVATE AGENCIES'
CONTRIBUTIONS TO
YUGOSLAV RELIEF

At the request of the President's War Relief Control Board, a joint meeting was held with private relief organizations with a view to coordinating the medical supplies contributed by them. The United Yugoslav Relief Fund proposed to send approximately \$150,000 of medical supplies to the liberated areas of Yugoslavia. The program of the American Committee for Yugoslav Relief also contemplates the shipment of a considerable amount of medical supplies. On the recommendation of Dr. Sollins, Acting Chief of the Medical and Sanitation Supplies Division of the Bureau of Supply, both organizations agreed to place greater emphasis on drugs for epidemics.

At a dinner held by the American Committee for Yugoslav Relief in New York City on 7 February, more than \$500,000 was raised. This is in addition to approximately \$250,000 previously raised by this organization. Approximately 350 tons of supplies, chiefly clothing and medical supplies, will be shipped to the liberated areas of Yugoslavia during March. Arrangements were made for continuing advice to that organization by the Medical Supply Division, including assistance in determining sources of supply.

6. PROGRAM FOR
TYPHUS CONTROL

An agreement has been concluded between the U.S. Typhus Commission and Marshal Tito for a typhus control program. Under this agreement ML and UNRRA personnel will assist with a view to transfer of responsibility for this program at the earliest possible moment to the Yugoslav Mission.

7. BALKAN MISSION

Following upon conversations in Cairo between Mr. Dayton and the Balkan Mission, budget allotments for personal services were revised. The budget of the Albanian Mission was increased by \$25,391 and that of the Balkan Mission by \$46,554 while the budget for Greece was decreased by \$69,068, for Yugoslavia by \$53,892 and for the Middle East Camps by \$9,563, thus effecting a net decrease of \$60,578 from an original total for personal services of \$1,136,668 allotted for the first quarter of 1945.

The Director General has dispatched to the Chief of the Balkan Mission a Directive as to his responsibilities and authority.

The Balkan Mission has requested immediate recruitment of sixty Distribution and Transport officers to be sent forward during the second quarter of 1945; however, this is not taken as a firm request until the country mission chiefs have confirmed the need.

In the future field personnel from Headquarters and ERO may be sent directly to their assignments in the country missions without being routed through Cairo. The procedure now is to route them to Caserta for onforwarding to their missions.

The future of the Balkan Mission, which has been under consideration for some time, is now being determined by Mr. Hendrickson and Mr. Kanthaky in the field, after consultation with Sir William Matthews, Commander Jackson, Governor Cochran, and other UNRRA officials. Cables indicate that both the scope and the name of the Mission are to be changed, but full details are not available for reporting at this time.

8. ITALIAN MISSION

The ratification of the formal agreement between the Italian Government and UNRRA is expected momentarily.* AFHQ in Italy have issued a general order concerning facilities and services to be extended to UNRRA Italian Mission personnel. UNRRA personnel will be regarded as "persons following the armed forces in the field without directly belonging thereto."

The Allied Commission in Italy has loaned 2,000 tons of supplies, mainly foodstuffs, to the UNRRA Mission, subject to definite assurance that shipments to UNRRA are going forward from the United States.

About 5,000 tons of UNRRA supplies have been shipped to Italy from the United States. They include foodstuffs, trucks, contributed clothing, shoes, medical and administrative supplies. About 300 tons of UNRRA supplies were shipped from stocks in Casablanca and Algiers and have arrived in Naples. They include some motor vehicles, clothing, medical supplies and foodstuffs.

Four southern accommodation centers, now in the hands of the military and occupied by approximately 2,000 Yugoslav and Jewish refugees, are in operation. Thirty UNRRA personnel have joined these centers preliminary to the transfer of administrative responsibility from the military to UNRRA when the agreement with the Italian Government is signed.

A nutrition assessment team, composed of Welfare and Health Division personnel, is selecting 70,000 undernourished children in Rome and Naples who will be the first recipients of the UNRRA child feeding program.

A survey of non-Italian displaced persons has been conducted by Displaced Persons specialists.

*) According to the latest cables the agreement has been signed.

Close cooperation between Italian authorities and the Health Division personnel has been established. They are engaged in joint planning for the control of epidemics and especially of malaria in the regions flooded by the Germans.

The Yugoslav Mission teams loaned to the Italian Mission have continued their work of help to Italian refugees near Rome. Their contribution has been very effective, and as of the beginning of February they had to their credit more than 27,000 truck miles, and had actually moved to their homes about 1,400 refugees.

Italian Mission personnel now in the field number 60. They include some British and American personnel recruited in Italy. Fourteen additional persons are en route from Washington or are expecting to leave shortly.

9. ALBANIAN
MISSION

The Albanian Mission has assembled 38 UNRRA personnel and 30 British voluntary agency personnel (1 medical and 2 welfare teams) at Ruvo in Italy and has been the subject of considerable correspondence. Uncertainty and unhappiness in the Mission have been the prevalent factors, resulting in part from the fact that the present government in Albania under Enva Hoxha has not been recognized by the Allies. ML authorities have consistently felt it necessary to bar UNRRA officials from direct contact with representatives of the Albanian authorities. This state of affairs has led to a decision to temporarily re-assign most of the Albanian Mission to the Greek and Yugoslav Missions with the exception of one or two members of the staff who will remain in Ruvo, pending developments calling for action with regard to Albanian relief.

10. ETHIOPIAN
MISSION

Dr. Frechette returned from his mission to Ethiopia and submitted to the Director General his report containing recommendations for an UNRRA program in Ethiopia. Copies of the report were distributed and a series of conferences were held with the various bureaus and divisions concerned for the purpose of proceeding with the development of technical programs.

Dr. Frechette resigned to return to his position in New Hampshire, but will be available on a consultant basis. A recommendation has been made to the Director General for the appointment of a new Chief for the Ethiopian Mission. Mr. Hubbard, who was Acting Chief of the Mission in Dr. Frechette's absence, is in Cairo awaiting further instructions. At present the mission in Addis Ababa consists of Mr. Gerard Price, Welfare officer, an administrative officer and a secretary. Activities of the mission are being held in abeyance pending decisions as to program.

11. AID TO DISPLACED
PERSONS IN
HUNGARY, RUMANIA
AND BULGARIA

On the basis of reports received from the International Red Cross and several Jewish organizations indicating the necessity for urgent help to some displaced persons groups in Hungary, Rumania and Bulgaria, the ERO, the Cairo office and Headquarters approached the Allied Control Commissions of the above countries, through diplomatic channels and directly, asking their permission to send UNRRA representatives into those countries to ascertain the needs of displaced persons and the possibility of sending them relief supplies. Although no official reply has as yet been received from the Allied Control Commissions Soviet representatives in London and Washington expressed the view that the question of providing necessary help to the displaced persons in Rumania and Bulgaria was covered by the respective armistice agreements.

C. CENTRAL AND EASTERN EUROPEAN DIVISION

1. RELIEF SHIPMENTS
TO POLAND AND
CZECHOSLOVAKIA

On January 17 UNRRA was officially notified by representatives of the USSR that the first relief shipments to Poland and Czechoslovakia may be sent through the Black Sea ports of Constanza and Galatz. The first ship is being loaded with about 4,000 tons of relief goods destined to the above countries. The Combined Shipping Adjustment Board has, moreover, allocated additional ships for this purpose, and the Bureau of Supply is at present negotiating with the appropriate authorities to prepare their cargoes. The Bureau of Areas is participating in discussions with the Bureau of Supply concerning the proportion of the cargo to be assigned to each country and the composition of initial shipments. These will include, in order of priority, medicines, clothing, food, agricultural implements and supplies, and trucks.

Nearly two months have elapsed since UNRRA received confirmation from the USSR that shipments to Poland and Czechoslovakia could be made: the Bureau of Areas is deeply concerned with the slowness of the progress in the Bureau of Supply's arrangements for the dispatch of relief supplies.

2. UNRRA DELEGATION
TO POLAND

In a recent cable the Provisional Government of the Polish Republic stated that it is now ready to accept at Constanza relief supplies intended for Poland, inquired about the final list of personnel of the UNRRA Delegation and the exact aims of its proposed journey to Poland, and informed us that the Soviet Government has no objections to transit through USSR territory. In reply the Director General stated that the aims of the Delegation were: to negotiate an agreement with the Government for relief and rehabilitation operations, including arrangements for an UNRRA Mission accredited to the Provisional Government; to consult with the Provisional Government on its supply requirements and to make corresponding recommendations to supply and shipping authorities in Washington; and to ascertain the Provisional Government's wishes concerning the assistance which UNRRA might furnish Poland in the fields of health, welfare, displaced persons and industrial and agricultural rehabilitation.

WAS In view of the resignation of the Chief of the Delegation, Mr. Gregg, of its Chief Supply Officer, Mr. Stein, and of the Agricultural Rehabilitation Specialist, Mr. McCormick, new candidates are being considered for these positions.

3. PLANNING FOR
POLISH RELIEF

Planning and programming for Poland had been handicapped by lack of direct communications with the Provisional Government of the Polish Republic, due partly to the absence of representatives of that Government here and partly to the delay in the departure of UNRRA's Delegation to Poland. Wartime censorship, moreover, prevents the transmission of messages in plain language dealing with matters of shipping. Because U. S. authorities still considered Poland, technically, as enemy territory, even insignificant cables were not permitted without special license. For coded messages UNRRA depends entirely on the good offices of the U. S. State Department. There were instances when special licenses for cables to the Provisional Government of Poland were not granted to UNRRA.

The Bureau of Areas repeatedly drew the attention of Headquarters and the ERO to the inadvisability of dealing with the so-called Polish Government in London or their representatives with regard to various matters connected with relief for the Polish population. With respect to these questions the Bureau insisted on dealing only with the Provisional Government of the Polish Republic or their representatives.

The Director General has just sent a cable to the ERO advising it that in view of the Yalta decisions it is reasonable to expect changes in the Polish representation on the UNRRA Council and the Council Committees and that in the meantime all matters pertaining to relief and rehabilitation programming for Poland, including questions of a technical character, should be taken up only with the Provisional Government of the Polish Republic or their representatives.

4. CZECHOSLOVAK AGREEMENT SIGNED Negotiations with the Czechoslovak Government on the UNRRA agreement initially conducted in Washington were continued in London. The Division participated in conferences with the Czechoslovak representatives, the General Counsel and the Director General to clarify some points in the agreement on which discussions were carried on. Disagreement was expressed by the Bureau of Areas with several changes proposed by the General Counsel, such as those dealing with diversion of supplies while in transit to the liberated areas, reservation by the Administration of the right to retain title to long term equipment, the use of local currency, etc.

The agreement was signed in London on 26 February with Sir Frederick Leith-Ross signing for UNRRA and M. Jan Masaryk signing for Czechoslovakia. The final text of the agreement has just been received from London and is being analyzed by the Division.

5. CZECHOSLOVAKIA'S ABILITY TO PAY The Subcommittee on Ability to Pay unanimously decided on 23 February to recommend to the Director General that Czechoslovakia be declared not in a position to pay in foreign exchange for supplies provided by UNRRA. The Subcommittee further recommended that Czechoslovakia's status as a non-paying country be reviewed at the end of a one-year period.

The Director General, acting on the Committee's recommendation, has decided that Czechoslovakia is not in a position to pay and that its position should be re-examined not sooner than after six months and not later than within a year.

6. MISSION TO CZECHOSLOVAKIA The Czechoslovak Government has agreed to accept an initial UNRRA Mission consisting of 13 technical experts as follows: Chief of Mission, Deputy Chief of Mission, General Assistant, Deputy Chief for Requirements and Supply, Requirements Coordination and Supply Specialist, Finance and Accounting Officer, Director of Health, Welfare Director, Displaced Persons Officer, Director of Agricultural Rehabilitation, Accountant, and two secretaries. Negotiations between ERO and the Czechoslovak Government are now proceeding with regard to an additional Welfare Officer and a Distribution Officer.

Mr. M. P. Alexeev, an official of the Soviet Commissariat of Foreign Commerce, was nominated for the position of Chief of the Czechoslovak Mission, was accepted by the Czechoslovak Government and invited by the Director General to join the UNRRA staff in London at his earliest convenience. Mr. John Gorvin, Agricultural Rehabilitation Officer of the Mission, has left for London; consideration is being given to suitable candidates for other positions on the mission's staff.

7. DISPLACED PERSONS IN GERMANY AND AUSTRIA
- In connection with the coordination of activities concerning displaced persons in Germany and Austria, the following materials were reviewed: several reports from the European Regional Office, the budget for personnel to be recruited by UNRRA for work on displaced persons for SHAEF, and several memoranda on the problem of transportation. Assistance was also given to members of the Training Center who are preparing a manual for the guidance of displaced persons officers in dealing with requests for information received from families of displaced persons concerning relatives to be repatriated, and with similar requests made by displaced persons concerning their families.

D. NORTHERN AND WESTERN EUROPEAN DIVISION

1. EMERGENCY AID TO WESTERN AND NORTHERN EUROPE
- During the Director General's recent visit to Paris, aid for the French sinistres - war victims who lost their dwellings and household goods - was requested by the Minister for Reconstruction and Housing. The Minister estimated that there are a million and a half such persons in France, chiefly in Normandy and Brittany. In recent meetings of the Council Committees on Welfare in London and Washington, representations were made recommending that ways be found to meet such emergency needs in Western Europe; on 13 February, the Committee of the Council for Europe issued a statement urging the Director General to put the matter before the Central Committee and/or the Council. Representatives of the Bureau of Areas participated in various meetings held at Headquarters on this question and concurred in the view that ways and means be found to provide the requested emergency relief. On 26 February the matter was placed before the Central Committee which, by unanimous vote, authorized the Administration to bring emergency relief to liberated "paying" countries of Western and Northern Europe.

Meanwhile, some action had already been taken on behalf of France by the ERO which offered about 180,000 yards of woollens and tartan cotton goods and about 100,000 units of clothing from UNRRA stockpiles in England. Besides, a certain amount of clothing collected in the U.S. for bombed-out civilians in the U.K. will be released to UNRRA to be sent to France for emergency relief purposes and SHAEF has agreed to provide 50 tons a week of shipping space for this and other emergency relief supplies which UNRRA might obtain.

2. DISPLACED CZECHOSLOVAK AND OTHER NATIONALS
- Aid for about 20,000 Czechoslovak nationals displaced in France was officially requested from ERO by the Czechoslovak Government in London. Despite the conclusion of a bilateral agreement on displaced persons between France and Czechoslovakia, according to which Czechoslovaks displaced in France are entitled to the same treatment as French nationals, the Czechoslovak Government asked for direct UNRRA help. After studying the problem ERO recently requested that 50 tons a month of miscellaneous supplies be sent from England and distributed to Czechoslovak nationals displaced in France. Headquarters

agreed to this proposal on condition that it would not be considered a binding precedent.

On the initiative of Headquarters, the Chief of the UNRFA Mission to France was requested by the ERO to contact the French Minister of Foreign Affairs to determine whether the French Government desired the assistance of UNRFA in dealing with the general problem of displaced persons of United Nations nationality and stateless displaced persons in France. If so, UNRFA would be ready to assist. A reply by the French is now expected; it has been unofficially announced from London that this reply would be in the affirmative and Headquarters is now studying a request officially transmitted by the French to the ERO to release to France a certain number of blankets, shoes, sweaters, suits, underwear, layettes and piece goods to help their displaced persons.

3. FRENCH SUPPLY PROGRAM The return of M. Monnet to Washington and the concurrent dispatch to Washington of several technical missions by various French Ministries resulted in the reorganization of the French supply program for 1945. Emphasis is now put on supplies which will directly aid the military in the war effort. For the financing of such supplies, Lend-Lease aid to the extent of \$2.5 billion has been granted to France.

4. PROCUREMENT OF RELIEF SUPPLIES IN FRANCE Assuming that normal operations might be resumed in the liberated potash mines of Southern Alsace, it was estimated that 200,000 to 300,000 tons could be released for other liberated countries, although shipment would remain difficult until navigation on the Rhine is under Allied control.

As to superphosphates it is estimated that no exportable surplus will be available in France at least until next summer.

Several hundred tons of exportable surpluses of each of a number of vegetable seeds are now available in France. For the disposal of these surpluses and their allocation to other liberated countries, the French Supply Mission relies for the time being on Combined Boards action.

5. MISSION TO FRANCE According to information received from London, the French authorities would favor the appointment to the UNRFA Mission to Paris of one or two public relations officers. The head of the mission has also requested the appointment of two more principal officers to assist the displaced persons and welfare liaison officers, and of two additional administrative officers.

6. EMERGENCY RELIEF TO NORTHERN NORWAY The Norwegian Government was able to ship to northern Norway some supplies from its stockpiles in Great Britain; in addition SHAEF released some supplies for shipment to the same area. Since SHAEF is not in charge of military operations in that area, it was proposed that UNRFA serve as the intermediary in securing supplies from SHAEF and passing them on to the Norwegian Government. It now appears, however, that SHAEF will deal directly with the Norwegian Government without the mediation of UNRFA. Moreover, the Norwegian Government will be able to make necessary financial and shipping arrangements; five small ships were made available and are thought to be capable of transporting all the supplies required.

7. DISPLACED DANISH NATIONALS The Danish displaced persons problem was discussed on several occasions with Danish representatives. Arrangements were said to have been made by the Danish Government to repatriate 16,000 Danes now in Sweden within two weeks after liberation. As to the 25,000 Danish nationals displaced in Germany, it was indicated that Denmark would expect UNRRA to provide for these persons until such time as they could be brought to the Danish border.

8. DANISH SUPPLY PROGRAM The proposed agreement whereby UNRRA would furnish oil-cakes and oil seeds with a maximum value of \$60 million in return for milk, cheese, butter, etc., has been tabled pending consideration of another proposal which would give UNRRA the responsibility of procuring goods for Denmark up to \$25 million. After liberation an agreement will be drawn outlining terms of payment (dairy goods and foreign exchange). This proposal is now being studied by the Danes. Under its terms Denmark would remain a paying country, but payment for goods advanced would be deferred.

9. SHIPMENTS TO THE NETHERLANDS The problem of shipping emergency supplies to the Netherlands remains critically important. SHAEF's tentative agreement to make available fifty tons of shipping per week will alleviate the situation somewhat.

10. COOPERATION WITH PUBLIC INFORMATION During February the Western and Northern European Division furnished background information to the Division of Public Information on the role of UNRRA in each of the countries under its jurisdiction and explained the present status of plans for initial missions to those countries.

E. FAR EASTERN DIVISION

1. COMMITTEE OF THE COUNCIL FOR THE FAR EAST The Committee of the Council for the Far East met in Sydney, Australia, from 15 to 20 February. Mr. Edwin G. Arnold, Chief of the Far Eastern Division, was appointed Secretary to the Committee, and left for Sydney on 27 January. Dr. T. F. Tsiang, Council member for China and Director General of the Chinese National Relief and Rehabilitation Administration, arrived at Sydney on 14 February. From 16 January to 3 February, prior to the meeting of CCFF, the following technical subcommittees for the Far East held meetings in Sydney, arrangements for which had been made by Mr. Gaines: Subcommittees on Agriculture, Displaced Persons, Health, Industrial Rehabilitation and Welfare.

The most important resolutions adopted by the Committee for the Far East at the Sydney meeting recommended that (1) aid and relief should be given in the liberated areas of the Far East with the utmost urgency and dispatch, (2) the maximum degree of decentralization should be adopted by the Administration, and (3) officers of UNRRA at all levels should be selected from a wide range of member countries.

2. CHINA OFFICE A first report which, with the best of communication facilities, took about six weeks in transit, was received from Mr. Price describing the organization of the China National Relief and Rehabilitation Administration (CNRRA). Mr. Kizer and Mr. James Johnson arrived in Chungking and had a conference with Dr. T. F. Tsiang and a number of

high government officials before Dr. Tsiang's departure for Sydney.

The status of personnel at the China Office is as follows: arrived in Chungking: Benjamin H. Kizer, Director; Harry B. Price, Assistant Director; James G. Johnson, Jr., temporary Legal Adviser; Paul Elza, Field Officer. Enroute to Chungking: Wm. J. Green, Chief Agricultural Rehabilitation Officer, and Lyman Cozad, temporary Personnel Officer. At Headquarters awaiting transportation: Raub Snyder, Deputy Director of Finance and Administration; Colonel Roy F. Bessey, Chief Transportation Officer; Dr. Leland Powers, Chief Medical Officer; Henri Sokolove, Assistant Deputy Director of Supply, and two secretaries. In process of recruitment: Administrative Officer, Chief Distribution Officer, Chief Welfare Officer, Chief Industrial Rehabilitation Officer, Deputy Director of Supply, and 4 secretaries.

3. CHINA PROGRAM
COMMITTEE

During January the China Program Committee continued its review of proposed programs and recommended further study of the China shelter program and the displaced persons program. Although the former is modest in its requirements and sound in its reliance upon local materials and labor, a number of factors involved need further study; for the latter a revision is required because of items now found not to be available in China which must consequently be supplied by UNRRA. The Committee thus completed its analysis of the "Program and Estimated Requirements for Relief and Rehabilitation in China" submitted by the Chinese Government. In February several informal meetings were held with members of the Far Eastern Division and the various functional and commodity divisions to discuss the preparation of an operational program for China; a formal meeting is called for 7 March.

4. WORKING
PARTY "C"

Members of the Division participated in discussions of Working Party "C" concerned with the method of calculation of Far Eastern requirements and a summary of Far Eastern relief requirements presented by member governments. Mr. Gorvin, the Chairman, left for Europe in February and this working party has been inactive since then.

5. CHINESE TECHNICAL
EXPERTS

The eight technical experts on water conservancy completed their study with the U.S. Engineers Corps on 16 January. They made an extensive inspection tour of U.S. Army projects and are now with the U.S. Bureau of Reclamation. All members of the medical group, with the exception of Miss Shu-Ying Chao, who is ill, are pursuing their individual studies according to the itineraries prepared by the UNRRA Advisory Committee on Chinese Technical Experts. The technical experts on agricultural rehabilitation and social welfare are also carrying on their work according to the itineraries prepared for them.

Itineraries for European trips of the agricultural and water conservancy experts were submitted to the UNRRA Advisory Committee on Chinese Technical Experts. The Welfare and Health Divisions are still working on itineraries for their respective groups. After extensive discussion on the advisability and feasibility of a visit to Europe, the Committee decided

that such a visit would be feasible and profitable. However, in February, the Chairman of the UNRRA Advisory Committee on Chinese Technical Experts was notified by the office of the Chinese Delegation to UNRRA that the trip to Europe by these experts is to be cancelled.

6. CHINESE REQUESTS
FOR IMMEDIATE
SUPPLIES AND
SERVICES

The Bureau of Supply is now planning shipment for 27½ tons of medical supplies requested some time ago by the Chinese Delegation Office. Procurement of 3 tons of seed, about 5 tons of veterinary equipment and instruments and 1 ton of farming hand tools has been discussed and agreed upon by representatives of the office of the Chinese Delegation and specialists of the UNRRA Agricultural Rehabilitation Division. No formal request for these supplies has, however, been received thus far either from the Chinese Delegation or from Chungking.

Upon a cabled request by Mr. Price the Far Eastern Division has worked closely with the Welfare and Personnel Divisions to prepare job descriptions and a budget for 10 Welfare Specialists and is now aiding in the recruitment of qualified personnel for these positions. The request for 30 medical doctors for training purposes in China was made by Dr. Liu Chieh, Alternate Member of the Chinese Delegation to UNRRA. The Health Division has submitted job descriptions and a budget to the Director General.

7. DIVISION
PERSONNEL

Mr. Kendrick N. Marshall, Assistant Chief of the Division in charge of the China Branch, reported for duty on 8 February. Mr. Russell G. Shiman, Consultant to the Chief of the Division, reported for duty on 6 February.

F. DIVISION OF AREA COORDINATION, STUDIES AND REPORTS

1. ORGANIZATION OF THE DIVISION Some time was spent in defining the objectives and functions, discussing and perfecting the budget, and initiating personnel actions for appointments to the staff of the new division. The Division will have an initial staff of 13, including 8 professional and 5 secretarial positions. It is organized into two Branches: The Area Studies and Liaison Branch and the Field Reports and Statistics Branch. Its main functions are to coordinate the program and studies activities of the various Area Divisions, to collaborate with them in the preparation of periodic reports on UNRRA's overall programs for and operations in individual countries; to establish and maintain a system of periodic narrative and statistical reporting from field offices and missions, and an area information service; to prepare the monthly report of the Bureau and to perform such other functions as the Deputy Director General for Areas may require. Dr. William G. Welk is the Acting Chief of this Division.
2. COUNTRY STUDIES The Bureau of Areas is at present undertaking a series of studies on the progress of UNRRA's plans and operations in individual liberated countries. The purpose of these studies, which will be periodically brought up to date, is to analyze UNRRA's relationships with, program for, and operations in, individual areas and to describe the progress made in UNRRA's work. It is hoped that the studies will be useful to members of the UNRRA staff wherever located, to agencies of member governments and to certain other groups especially interested in UNRRA's activities. The first of these studies, that on UNRRA Plans and Operations in France, undertaken in collaboration with the Northern and Western European Division, was completed and sent to the heads of various other Bureaus and Divisions for comment. A similar study on Norway is about to be sent to other Divisions for review; studies on the Netherlands, Czechoslovakia and Poland are in preparation.
3. FIELD REPORTS AND STATISTICS Forms and instructions for monthly statistical reports by field missions on such subjects as registration and repatriation of displaced persons, health services, camp operations, personnel, expenses of missions, supplies received and distributed and use of proceeds from UNRRA supplies were prepared, cleared with all major organizational units and transmitted to Cairo and to the Italian and Balkan country missions.

Instructions for statistical and narrative field reports were drafted and issued in the form of a mimeographed draft "Manual on Reporting by Chiefs of Mission." Copies of this manual are now being sent to the various Headquarters' Bureaus and Divisions for comment and suggestions.

Miss Helen Jeter, Acting Chief of the Field Reports and Statistics Branch, is leaving for a visit to ERO and to the various field missions in the Mediterranean. On her trip Miss Jeter will interpret the statistical report forms and instructions to the staffs of the various missions, assist in establishing the necessary mission reporting procedures and discuss with the various chiefs of mission the need for adequate personnel to prepare the required reports. She will also endeavor to obtain from the ERO and mission staffs comments and suggestions for the improvement of the reporting manual. After her return a further revision will be made in the light of the comments received and a revised draft of the manual will be submitted to the Director General for final approval.

4. AREA INFORMATION
SERVICE

The Area Information Service, now formally a part of this Division, has the task of obtaining for UNRRA's use classified (restricted, confidential or secret) materials originating in other agencies. Mrs. Stella Deignan, the officer in charge, has devoted considerable time to working out improved liaison arrangements with the agencies from which such materials are to be obtained. Conferences were held with officials of the Office of Strategic Services which have resulted in a redefinition of the minimum security arrangements required before classified materials can be made currently available to UNRRA and a special liaison officer has been appointed by OSS to work with UNRRA on this matter. The Foreign Economic Administration and the U. S. War Department have also indicated that their classified materials may be made available providing the necessary security procedures are established and maintained. Arrangements are consequently now being made in cooperation with the UNRRA Security Officer and the head of the Administrative Services Division to formalize procedures for the reception, circulation and safekeeping of such materials within the Administration.

Documents prepared by other UNRRA organizational units were distributed within the Bureau of Areas. These included: (1) allocation requests submitted to the Combined Boards, (2) proposed advance purchases of governments of liberated countries, (3) monthly reports on allocations requested and recommended, and requests to supply and (4) weekly reports on requests to supply issued.

5. USED CLOTHING
DRIVE

In accordance with a request made by the Office of Public Information for material on the need for clothing shoes and headgear in Europe, to be used in connection with the publicity campaign for the forthcoming clothing drive in the United States, statements on such needs in France, Belgium, Luxembourg, the Netherlands, Norway, Denmark, Greece, Yugoslavia, Italy, Czechoslovakia and Poland were obtained from the various Area Divisions of the Bureau and transmitted to the Office of Public Information. Similar statements on the need for clothing for foreign workers in Germany and Austria and on the need in UNRRA camps in the Middle East and in Italy were also obtained and transmitted to the Office of Public Information.

6. COUNCIL COMMITTEE
MEETINGS

During the month the Bureau of Areas was represented by the Division at the meetings of the Council Committees on Welfare, Financial Control, Supplies and at two meetings of the staff Committee on Contributions.

G. CAMPS DIVISION

1. GUIDE FOR CAMP REQUIREMENTS The catalog of requirements, now known as the Guide to Camp Requirements for Europe, is rapidly nearing completion. Section II, Operational Supplies, has been presented to the Bureau of Supply Committee of Review and approved. Arrangements are being completed for the printing of the document, and copies will be available for distribution in the near future. The first draft of Section I, concerned with the construction of camps, has been tentatively approved by the Industrial Rehabilitation Division, and will also be presented to the Committee of Review. Section III, Vocational, Educational, and Religious Supplies, is being reviewed by the Welfare Division and the Contributed Supplies Branch.

2. CAMP SUPPLY FLOW CHART There has been increasing dissatisfaction on the part of this Division with the lack of information relative to action taken on the 36 requisitions which were submitted to the Bureau of Supply. Discussions were held with representatives of that Bureau to effect a solution of the problem. As a device to focus attention upon the need of the Camps Division to be currently and adequately informed on its supply requisitions, a chart was prepared showing the flow of camp supplies from the time a requisition is made in the field to the time requisitioned supplies reach their destination.

The chart indicates the Divisions in UNRRA and the government agencies through which each requisition passes and the time involved. It will thus be possible to locate requisitions at any time after they are placed and to effect diversion of shipments when necessary. The chart graphically illustrates delays entailed in procurement, and shows that there is a 6-month lag between the time a requisition is placed in the field and supplies are actually delivered. An analysis is now being made of the progress of the 36 requisitions submitted by the Camps Division to the Bureau of Supply; its results will be shown in later reports. The Division is making the necessary proposals to correct this situation.

3. CAMP ADMINISTRATION AND OPERATION QUESTIONNAIRE A Camp Administration and Operation questionnaire was sent to Cairo and to the Italian Mission to obtain current information on various phases of camp operation and administration.

4. MERRA CAMPS After repeated requests the Division succeeded in obtaining exact population figures for the 6 MERRA Camps. As of 1 February 1945 their respective populations were as follows:

Camp	Men	Women	Children 18-14	Children 13-3	Children Under 3	Total
Aleppo	29	20	4	13	8	74
El Arish	102	185	17	61	26	391
El Shatt	4,164	7,935	2,780	7,909	957	23,745
Moses Wells	469	1,231	414	976	173	3,263
Nuseirat	1,346	2,650	989	2,717	517	8,219
Tolumbat	214	752	84	791	416	2,257
Totals	6,324	12,773	4,288	12,467	2,097	37,949

The total population consists principally of Yugoslavs (26,196), Dodecanese (6,086), Greeks (5,361), Italians (117), and Spaniards (97); there are also 92 persons of Albanian, American, Armenian, British, Crete, Czechoslovakian, Egyptian, French, German, Polish, Rumanian, Syrian, and Turkish origin.

As of 31 December 1948, a total of 190 UNRRA personnel, 53 voluntary agency personnel, 312 British military staff and 6,563 refugees were employed in the MERRA Camps. During December 1, 215 Yugoslavs returned to Yugoslavia for enlistment in the Yugoslav Army.

Information has been received that a tentative schedule for repatriation of refugees in the Middle East has been agreed upon by GHQ-MEF, but has not yet been agreed to by AFHQ. This schedule provides for the return of all Greeks except those in Ethiopia, Belgian Congo, and East Africa. During the first half of 1945, this schedule contemplates the return of approximately one-half of the Yugoslavs. Supplementary information indicates that it is not likely that many Dodecanese will be repatriated during the first half of 1945, as the key islands are still occupied by Germany. Any repatriation of Polish nationals during this period is also unlikely. Cabled advice from Cairo indicates that the repatriation will begin on a small but expanding scale during March 1945.

The Aleppo Camp, it is reported, will be closed shortly. The military have requested the return of Nuseirat and Moses Wells but negotiations now being conducted will probably result in UNRRA retention of these camps until their present population has been repatriated.

Information relative to UNRRA assumption of responsibility for the Polish camps in the Middle East was sent by courier from Cairo and has been received.

After repeated requests the first camps requirements information has been received from Cairo. It constitutes merely a comprehensive list of items required, however. A cable has therefore been sent to Cairo asking for firm requests to supply.

The anticipated information on the budgetary situation of the MERRA camps has not materialized. Mr. Siegel of the Treasurer's Office is now in Cairo, and it is hoped that upon his return there will be adequate figures upon which to base estimates of the cost of care of refugees in the Middle East.

5. SOUTHERN
ITALIAN CAMPS

At the present time, there is a refugee population of 2,490 in the Southern Italian Camps (four accommodation centers and two hospitals) consisting principally of Partisan Yugoslavs, Royalist Yugoslavs, and 500 Yugoslav Jews. The camps have a capacity of more than 9,000, and it is indicated by Mr. Keeny that refugees from Northern Italy will be sent to them up to their maximum capacity.

There are 40 UNRRA personnel in the Southern Italian Camps, 27 of whom are medical. The military staff which is now operating the camps is being gradually replaced. It is anticipated that upon the signing of the agreement with the Italian Government UNRRA will assume full responsibility for the administration of the camps.

6. PHILIPPEVILLE CAMP There are now 389 refugees at Philippeville, 141 of whom arrived late in February. These were all Jewish internees from Bergen Belsen holding ad hoc Latin American passports. They were moved to Switzerland with the last prisoner-of-war exchange effected by the United States and Germany. Although holding passports, these persons were apparently not acceptable to the countries issuing their passports, and it was necessary to care for them under the provisions of Resolution 57. At the time these persons left Marseilles, two were reported to be suffering from typhoid and when they arrived at Philippeville there were twenty-one litter cases. This has necessitated forwarding additional medical help to Philippeville, and it is understood that a doctor and three nurses are now returning to Philippeville from Italy.

There are, moreover, 1,700 Hungarian Jews now in Switzerland who may possibly be sent to Philippeville. Mr. Keeny recommended that those who hold Middle East certificates be sent to the Middle East, awaiting Palestine immigration. The possibility has also been suggested of using Ferramonti in Italy rather than Philippeville for these refugees. The matter is under discussion by Governor Cochran with AFHQ. As yet, no definite determination has been made of the ultimate disposition of these refugees.

In addition, there are another 1,200 persons now in Switzerland who were evacuated from Germany or German controlled territory, and who may become UNRRA charges.

Mr. Keeny also reported that there are 70 tubercular cases in the Middle East Camps who may be sent to Philippeville.

There are 200 political refugees in Spain who the Displaced Persons Division has recommended be aided by the Inter-Governmental Committee. If that Committee cares for these people in Spain, UNRRA will not be involved. If, however, they must be removed from Spain, in all probability UNRRA will be requested to care for them at Philippeville or in the Italian camps. Negotiations are now being conducted by SHAEF with the French Government to obtain permission for the entry of these and other "stateless" groups into North Africa.

7. NORTH AFRICAN REFUGEE CENTER Negotiations were completed with the State Department, the Foreign Economic Administration, and the British Foreign Office, as a result of which the Fedhala camp was returned to the American military for use as a prisoner-of-war camp. The camp has been requested to forward to Headquarters its closing inventory and accounting for funds.

8. FUTURE CAMP RESPONSIBILITIES Continuation of the static battle front in Italy has resulted in an increase in Italian refugees, whom it has been impossible to repatriate in any substantial numbers. UNRRA may, therefore, be required to provide additional camps in Italy for the care of both Italian and United Nations nationals.

The decision of GHQ that no additional Dodecanese would be moved to the Middle East has resulted in the establishment by the military of a tented camp for 1,000 persons at Casas between Crete and Scarpanto. UNRRA has been requested to assume responsibility for this camp and discussions are now being held between GHQ and the Displaced Persons Division.

H. DISTRIBUTION AND INLAND TRANSPORT DIVISION

1. TRANSPORT AND DISTRIBUTION PLANS FOR CHINA A study was made of the capacity of the transport equipment listed in the program of requirements submitted by the Chinese Government. Representatives of the Division also participated in the work of the Chinese Program Committee, of Working Party "C", and in a review of the regional studies undertaken by the Far Eastern Division.

Information on distribution problems in China was collected and questions are being drafted to be sent to Chungking for discussion with the Chinese Government.

2. DISTRIBUTION OFFICERS The Distribution Branch recommended that the former plan to have a distribution liaison officer attached to each paying country mission be changed, since if the present situation continues, there is no justification for a distribution officer on these missions, although in some cases there may be a need to send observers. For non-paying countries it is felt that distribution staff can be determined only after the type of service requested by the government is known.
3. MANUAL ON DISTRIBUTION AND TRANSPORTATION A preliminary draft of the operations manual on storage and transportation of UNRRA supplies in recipient countries was forwarded to ERO for comment. It will also be discussed with the Balkan Mission by the Assistant Chief of the Inland Transportation Branch and by Mr. Siegel, Assistant Treasurer, during their field visits. The first draft is now being cleared for duplication.
4. DISTRIBUTION IN NON-PAYING COUNTRIES The Distribution Branch repeatedly called attention to the fact that, in accordance with Council resolutions on distribution, UNRRA would assist in handling distribution operations only if requested to do so by the recipient government. The assumption that UNRRA would handle and control distribution in non-paying countries, sometimes entertained, is misleading and has at times resulted in improper planning and in difficulties with recipient governments, notably that of Yugoslavia. To clarify the matter to distribution staffs on field missions, the Distribution Branch suggests that certain of its members be sent into the field.

5. DIVISION OF RESPONSIBILITY FOR DISTRIBUTION AND TRANSPORTATION POLICY BETWEEN HEAD-QUARTERS AND ERO

Discussions were held within the Bureau on the division of responsibility for distribution and transportation policy between Headquarters and ERO. Memoranda from the London Office indicate divergencies in viewpoint on the role UNRRA will play in distribution in both recipient and

paying countries. It is hoped that these divergencies will be resolved by the visit of Mr. Parker, Chief of the Bureau of Distribution and Transport in ERO, and of Mr. Caston, Chief of the Inland Transportation Branch in the Bureau of Distribution and Transportation of ERO.

6. TRANSPORTATION STUDIES

A study on the organization of inland waterways in Europe, made by Dr. Hostie for the OSS, has been completed. OSS studies on the transportation

systems of Greece, Albania and Yugoslavia have been completed and distributed. A study of the Rumanian ports of Galatz and Constanza is being made in cooperation with OSS and with the assistance of one of the field men awaiting transportation.

In cooperation with the Southern European Division, a definition of the functions of the Inland Transportation Branch of the Bureau of Distribution and Transportation of the Greek Mission was prepared and recommendations were formulated concerning the transfer to the recipient government of road equipment.

7. LIAISON WITH U. S. ARMY

In cooperation with the Distribution Branch proposals were made concerning the establishment of a technical liaison in transportation matters

with the appropriate U. S. Army authorities. It was also recommended that negotiations be initiated at the highest level with U. S. Army authorities for the acquisition by UNRRA of Army transportation equipment which would be declared surplus, the proposal being that the Army be requested to undertake, itself, the reconditioning of such equipment.

I. STAFF SERVICES DIVISION

1. UNRRA UNIFORMS

In view of the continuing difficulties encountered, particularly in the Balkan area, coupled with the dissatisfaction of UNRRA staff in wearing British battle dress, the Bureau of Areas brought to the attention of the Director General the need for establishing a definite policy with regard to adopting, and adhering to a distinctive UNRRA uniform. The Bureau recommended that all field personnel, if in uniform, wear only the approved UNRRA uniform, or otherwise appear in civilian dress using an UNRRA arm band. Since this recommendation involves determination with respect to U.S. Public Health Service and the Voluntary Society personnel from the U.K. a decision was reached that the Director General would confer with the U.S. Surgeon General and ascertain the possibility of putting all U.S. Public Health doctors and nurses serving in UNRRA field missions in UNRRA uniforms.

Additional uniforms were ordered to meet increasing demands for personnel to be assigned to the Displaced Persons program in Germany. New designs for uniforms were secured from several commercial concerns and a showing of them was held. Permission was requested from the War Department to purchase from the Quartermaster's stores such additional items as underwear, shoes, socks, etc., to obtain necessary priorities for the purchase of required fabrics and accessories and to proceed in manufacturing such uniforms for all UNRRA personnel. Appropriate priorities will permit UNRRA to have uniforms made despite the increasing tightness of the textile market. In addition to the present items issued free to field employees the Director General approved the Bureau's recommendations for a summer uniform and for certain other required articles.

2. TRAVEL TO LONDON

After considerable difficulty a schedule has been developed to assure a flow of field personnel to London during the next six weeks for Displaced Persons operations. Procedures were developed with the functional divisions and the Personnel Division for scheduling departures of approximately 25 persons per week.

3. PERSONAL SUPPLIES FOR FIELD MISSIONS

In response to field requests, a procedure was developed under which Headquarters would act as an agent on behalf of field employees for the procurement of certain essential personal supplies and equipment not available in the field. Subsequently, further representations from the field and from the Treasurer, upon his return from a field trip, brought about a modification of the Bureau's views on the subject. The Bureau's recommendation now is that the Administration, in addition to acting as purchasing agent in Washington, should establish a limited commissary system under which stocks of certain essential items will be maintained in the field for issuance to personnel in over-the-counter transactions. This policy, not yet formally approved, is now being cleared. Meanwhile, the Balkan missions are being asked to submit lists of essential items which need to be procured and shipped from this side. Requirements for the Polish and Czech Missions are being handled separately under a different procedure.

4. PERSONNEL RECORDS

In accordance with an agreement reached with the Bureau of Finance and Administration last December personnel records of the field staff will be transferred to the Personnel Division. This transfer is now taking place. As of 26 February, the Staff Services Division discontinued its activities in connection with personnel record-keeping.

5. PANEL ON RETURNED FIELD EMPLOYEES

Upon the recommendation of the Staff Services Division a special panel of three members has been set up to review all cases of returning field employees. This panel

will consult with such officials as may be required to decide questions of compensation, future assignments, dismissal or resignation. It will also consider administrative problems which come to light in the course of these hearings, and will transmit them to the appropriate officers for consideration and action. As a result of this recommendation the Division was asked to draft an Administrative Order implementing this procedure, the assumption being that the Chief of the Division will be the Chairman of the panel.

6. **SUBSISTENCE ALLOWANCE FOR FIELD EMPLOYEES** The Chief of the Staff Services Division devoted considerable time to the work of the Committee on developing a revised plan for subsistence allowances for field employees, and participated in several discussions on the subject with members of the field staff both at Headquarters and at the Training School. As finally approved by the Director General the plan provides that all employees without dependents receive \$2.00 per day less than the living allowances paid to employees with dependents. The method of determining living allowances for employees with dependents in areas where they provide their own food and lodging remains unchanged. Agreement was reached that the provisions of the proposed order would not become effective in the Balkan missions until September 1.

7. **CERTIFICATES OF IDENTIFICATION** The U.S. War Department has just announced that a new certificate of identification (known as AGO Form 65-11) will be issued to persons travelling overseas through military facilities or on military orders. This division has made arrangements to request the certificates for all UNRFA personnel which is to travel overseas, including both Headquarters personnel on field trips and regular field service staff members.

8. **ADMINISTRATIVE SUPPLIES FOR FIELD MISSIONS** A schedule of requirements for administrative supplies for the Greek Mission was developed in collaboration with the Division of Administrative Services. The list has been translated into a procurement order which is now being filled by the latter division. Similar orders are being worked out for the Yugoslav and Albanian missions. The division has also collaborated in the issuance of an administrative order on the handling of field requests for such supplies.

9. **COMMUNICATIONS** Pursuant to the request of the Director General that the distribution of copies of cables be diminished, the Division has participated with the Bureau of Finance and Administration in revising the dispatch procedure.

Communications continue to increase in volume and complexity. During February the Communications Section cleared 329 outgoing and 359 incoming cables and 597 outgoing and 499 incoming communications other than cables. Duplication and distribution of incoming communications continue to be a major problem. The Communications Section is now responsible for distribution throughout UNRFA of all documents and reports from Field Missions, including those transmitted by ERO through ORL.

Report of

~~RESTRICTED~~

BUREAU OF AREA OPERATIONS

January-February, 1945

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87

A. GENERAL

1. BUDGET FOR 1945 A revised budget for the Bureau of Area Operations for 1945 was prepared. It includes 142 positions as against 199 positions requested in August 1944. This revision reflects changes in Headquarters organization indicated by the proposed delegation of authority to the European Regional Office. The Bureau believes that the actual number of its staff members will be smaller and it will do everything to reduce it to the absolute minimum.
2. DELEGATION OF AUTHORITY TO ERO Discussions concerning delegation of authority from Headquarters to ERO continued and a revised statement on such delegation was prepared for the Distribution and Inland Transport and the Camps Divisions patterned after the statements adopted for other UNRRA functional divisions.
3. PROCUREMENT IN NEUTRAL COUNTRIES The question of purchasing relief supplies from neutral countries arose on several occasions, lately through ERO's request for authority to purchase 2,000,000 wool blankets from Spain. It is the view of the Bureau of Areas that since the Government of Spain is known to be pro-Axis there should not be any UNRRA procurement in Spain.
4. LOCAL CURRENCY PROCEEDS The Director General advised the Central Committee that he plans to adopt for the first six months of UNRRA operations in a given country a policy which will permit recipient governments to use proceeds derived from sale of UNRRA supplies for their ordinary operations, but will require that the government expend an equivalent amount for relief and rehabilitation purposes within a reasonable period after the commencement of UNRRA operations. At the end of the initial six months this policy will be reconsidered in the light of then prevailing conditions.

In the Director General's staff meeting of 20 January Mr. Menshikov expressed the belief that proceeds from the sale of UNRRA relief goods, wherever such goods are not distributed to the population free of payment, will not, as a rule, be sufficient to cover the cost even of the most urgent of the remaining needs of the suffering people in the liberated areas of the country, and must, therefore, be used to meet such needs (providing for homeless children, for invalids, etc.). Mr. Menshikov recommended that the procedure for the use of local currency be simplified so that a member government be allowed to retain full control over any sale proceeds of UNRRA supplies but use such proceeds at once for relief and rehabilitation purposes. Mr. Menshikov added that the only other obligation which the Government should have was that of informing the Director General about the goods distributed free of payment, the goods sold to the population, the actual proceeds received by the Government, and the relief purposes for which such proceeds were used.

5. SUBSISTENCE ALLOWANCES FOR FIELD EMPLOYEES A revised plan for subsistence allowances for field employees was adopted providing that all employees without dependents receive \$2 per day less than the living allowances paid to employees with dependents. The method of determining living allowances for employees with dependents in areas where they provide their own food and lodging remains unchanged. The provisions of the new plan will not become effective in the Balkan Mission before September 1, 1945.

In the Bureau of Areas' view, per diem should cover only part of the staff members' actual expenditures; moreover, an equal amount should be paid to all staff members working in the same locality. Regarding salaries, the Bureau of Areas' opinion is that there should be no difference in salaries to incumbents of different nationalities who occupy the same positions in the same office or mission.

6. PANEL ON RETURNED FIELD EMPLOYEES Upon the recommendation of the Staff Services Division a special panel of three members was set up to review all cases of returning field employees. This panel will consult with other Headquarters officials to decide questions of compensation, future assignments, dismissal or resignation, and will make appropriate recommendations to the Director General.

7. UNRRA UNIFORMS In view of the difficulties encountered, particularly in Greece, the Director General, on recommendation of the Bureau of Areas, confirmed established policy directing UNRRA personnel to wear distinctive UNRRA uniforms. If UNRRA uniforms are not available civilian clothes with the UNRRA arm band will be worn. In the Bureau of Areas' view, no exceptions to this rule should be permitted, even for doctors and nurses of the U.S. Public Health Service and voluntary society teams of the United Kingdom now on the staff of MERRA Camps. The Bureau believes that in this matter deviations from established policy will not be to UNRRA's advantage.

8. RELATIONSHIP WITH BUREAU OF SUPPLY The question of relations between the various Area Divisions and the Bureau of Supply with regard to the allocation of supplies among recipient countries was given consideration, certain allocations having been made by the Bureau of Supply without previous consultation with the interested Area Divisions. To resolve the difficulty and redefine relationships between the two Bureaus on this matter, a meeting of their leading officials was held on 23 February. At this meeting representatives of the Bureau of Areas brought to the attention of the Bureau of Supply specific instances of lack of consultation and restated their belief that interested Area Divisions should be consulted with regard to allocations of supplies to recipient countries before such allocations are finally determined. Representatives of the Bureau of Supply agreed and methods were suggested for closer working relationships between the two Bureaus.

B. SOUTHERN EUROPEAN DIVISION

1. GREEK MISSION The most significant recent events were the conversations between the Director General and CCAC regarding the taking over by UNRRA of full responsibility for relief operations in Greece. Substantial agreement was reached as to the procedure for initial steps in shipping, financial clearance and transfer of supplies and operational equipment. To hasten final

agreement and to settle details on the spot, Mr. Xanthaky, Chief of the Division, left for the Mediterranean theater on 14 February to accompany Mr. Hendrickson, the special representative of the Director General. During the discussions preceding Mr. Hendrickson's departure, the Head of the Bureau of Areas expressed his disagreement with the suggestion that UNRRA assume full responsibility immediately after hostilities ceased. His view was that UNRRA should assume full responsibility for relief operations only after the period of military control is over.

Word has just been received that during Mr. Hendrickson's visit to Athens the basic agreement on Greek-UNRRA relations was signed by the Greek Government.

According to latest direct information there are now in Greece about 75 UNRRA personnel and 109 voluntary agency workers under UNRRA jurisdiction, principally engaged in administrative activities and the distribution of ML supplies. The number has in all probability by now been considerably increased by the arrival from Cairo of additional members of the Greek Mission.

During January the Greek Mission was advised by Headquarters, in reply to an earlier communication, that UNRRA cannot be a party to negotiations on the status of hostages and that, therefore, the Mission's function should be limited to providing such relief as is agreeable to all parties concerned, action in this respect being kept free from any political involvement or implication. ~~However,~~ According to reports received from the Mission, appeals from UNRRA officials made on humanitarian grounds led ELIAS to release 620 hostages, mostly women and old men. In the following days UNRRA personnel driving FAU (Friends Ambulance Unit) trucks provided transportation for hostages returning to Athens on foot and administered first aid to them.

Two relief teams in Thebes and Levadia distributed foodstuffs and clothing to hostages. Up to January 31, 1,578 hostages were cared for, in cooperation with UNRRA, in the refugee center in Athens. Moreover, plans were made to care for 300 orphans and about 200 trachomatous children.

Nursing advisers were placed in 11 Athens hospitals; in consultation with Greek authorities steps were taken to improve these hospitals, badly damaged as a result of having been used as strongholds by both sides.

The directive from the Director General with instructions as to responsibility and authority of the Chief of the Greek Mission, was dispatched by the Division with an organizational chart and functional statement.

The "Country Mission Regulations" drafted by the Greek Mission and sent to Headquarters for comment and review were returned by the Division to Athens with the comments and suggestions of interested Headquarters' Bureaus and Divisions.

2. YUGOSLAV AGREEMENT

An agreement was concluded on 19 January between the National Liberation Committee (with concurrence of the Royal Yugoslav Government) and the U.S.-U.K. for relief during the military period. The major provisions of the agreement are: (1) Yugoslav authorities will distribute relief supplies through their own organizations and will determine the methods of distribution;

(2) ML-Yugoslavia will handle the relief goods at ports determined by the Yugoslav authorities with ML concurrence and will be afforded all facilities to observe distribution throughout Yugoslavia, and to provide expert advice; (3) All relief supplies will be billed to Yugoslavia, financial settlement being subject to later agreement; (4) ML-Yugoslavia will provide technical advisers for the handling of special relief and displaced persons problems and of medical and hygienic problems; (5) U.K. and U.S. Governments expect that UNRRA will take over responsibility from ML-Yugoslavia as soon as possible; and (6) to start with, total personnel will not exceed 300, including military and UNRRA officials. The number of personnel may later be increased by mutual agreement. A supplementary agreement provides that all mission personnel (excluding Yugoslav nationals) shall be subject to jurisdiction of military courts only and that such personnel and all property brought in by them shall be exempt from Yugoslav taxes.

Under this plan UNRRA will act as agent for the military. The arrangement is basically as follows: (1) Basic policies will be determined by the ML Commander, the ML Deputy Commander, and the UNRRA Mission Chief in consultation, disagreements being referred to higher authority; (2) Wherever possible and agreed to by the above, UNRRA will be assigned entire functional and geographical tasks to be performed under the immediate supervision of a responsible UNRRA official; (3) Subject to policy control at the time, UNRRA may maintain independent liaison with civilian authorities as to the post-military period for purely UNRRA operations, but will keep ML informed of all such contacts and information derived therefrom; (4) Subject to instructions received from higher authority in connection with the proposed UNRRA agreement with the Government of Yugoslavia, UNRRA may create a separate establishment or mission in Yugoslavia for the purpose of joint planning with the Yugoslavs on questions concerning the post-military period. ML will be kept informed of all details of this planning and will extend all physical facilities to such a mission.

Immediate participation of UNRRA under the agreement described above involves the following UNRRA officials entering Yugoslavia: at Sibenik, UNRRA mission headquarters - Alan Hall, Acting Chief of Mission and four other officers; at various ports and administrative centers, a total of 18 other UNRRA personnel. The number which have already entered Yugoslavia as of the last week of February is 23.

Mr. Hendrickson and Mr. Xanthaky plan to visit Belgrade for the purpose of concluding the agreement between the Yugoslav authorities and UNRRA for relief during the post-military period. Under a directive issued to the theater command by CCAC, the fixing of firm target dates at the earliest possible moment for termination of the military period is stated as desirable. April 1 is recommended and the question is raised as to whether a period as long as two months of military responsibility is necessary. Under this proposal all ML relief supplies would be turned over to UNRRA on that date, as well as ML organizational stores and equipment to the extent of their availability; UNRRA would pay for all such supplies, stores and equipment.

3. APPOINTMENT OF
CHIEF OF YUGOSLAV
MISSION

No word has as yet been received from the Yugoslav authorities as to the acceptability of Mr. Sergeichik as Chief of the Yugoslav Mission. It is understood that ~~such~~ a reply is being delayed pending the formation

of the new government. Mr. Hendrickson has been requested by the Director General to make further inquiries in his discussions at Belgrade. An offer of the post of Deputy Chief of Mission has been communicated to Mr. Sergeichik with the understanding that he would be assigned the post of Chief if acceptable to the Yugoslav authorities. No reply has as yet been received.

4. SUPPLY PROGRAM FOR YUGOSLAVIA According to reports received from the UNRRA Mission in Bari, up to the last week in February the military shipped to Yugoslavia, through the port of Split, a total of 3,800 tons of civilian supplies, as follows:
2,400 tons of wheat and flour, 150 tons of meat, 60 tons medical supplies, 50 tons of sugar, 40 tons of salt and the balance in engineering supplies.

The Yugoslav Branch is now reviewing the supply program prepared by the Bureau of Supply for the first six months of UNRRA operations. A series of conferences are planned with representatives of that Bureau for the purpose of determining the responsiveness of the program to the needs expressed by the Government.

5. PRIVATE AGENCIES' CONTRIBUTIONS TO YUGOSLAV RELIEF At the request of the President's War Relief Control Board, a joint meeting was held with private relief organizations with a view to coordinating the medical supplies contributed by them. The United Yugoslav Relief Fund proposed to send approximately \$150,000 of medical supplies to the liberated areas of Yugoslavia. The program of the American Committee for Yugoslav Relief also contemplates the shipment of a considerable amount of medical supplies. On the recommendation of Dr. Sollins, Acting Chief of the Medical and Sanitation Supplies Division of the Bureau of Supply, both organizations agreed to place greater emphasis on drugs for epidemics.

At a dinner held by the American Committee for Yugoslav Relief in New York City on 7 February, more than \$500,000 was raised. This is in addition to approximately \$250,000 previously raised by this organization. Approximately 350 tons of supplies, chiefly clothing and medical supplies, will be shipped to the liberated areas of Yugoslavia during March. Arrangements were made for continuing advice to that organization by the Medical Supply Division, including assistance in determining sources of supply.

6. PROGRAM FOR TYPHUS CONTROL An agreement has been concluded between the U.S. Typhus Commission and Marshal Tito for a typhus control program. Under this agreement ML and UNRRA personnel will assist with a view to transfer of responsibility for this program at the earliest possible moment to the Yugoslav Mission.

7. BALKAN MISSION Following upon conversations in Cairo between Mr. Dayton and the Balkan Mission, budget allotments for personal services were revised. The budget of the Albanian Mission was increased by \$25,391 and that of the Balkan Mission by \$46,554 while the budget for Greece was decreased by \$69,068, for Yugoslavia by \$53,892 and for the Middle East Camps by \$9,563, thus effecting a net decrease of \$60,578 from an original total for personal services of \$1,136,668 allotted for the first quarter of 1945.

The Director General has dispatched to the Chief of the Balkan Mission a Directive as to his responsibilities and authority.

The Balkan Mission has requested immediate recruitment of sixty Distribution and Transport officers to be sent forward during the second quarter of 1945; however, this is not taken as a firm request until the country mission chiefs have confirmed the need.

In the future field personnel from Headquarters and ERO may be sent directly to their assignments in the country missions without being routed through Cairo. The procedure now is to route them to Caserta for onforwarding to their missions.

The future of the Balkan Mission, which has been under consideration for some time, is now being determined by Mr. Hendrickson and Mr. Xanthaky in the field, after consultation with Sir William Matthews, Commander Jackson, Governor Cochran, and other UNRRA officials. Cables indicate that both the scope and the name of the Mission are to be changed, but full details are not available for reporting at this time.

8. ITALIAN MISSION The ratification of the formal agreement between the Italian Government and UNRRA is expected momentarily. x)
AFHQ in Italy have issued a general order concerning facilities and services to be extended to UNRRA Italian Mission personnel. UNRRA personnel will be regarded as "persons following the armed forces in the field without directly belonging thereto."

The Allied Commission in Italy has loaned 2,000 tons of supplies, mainly foodstuffs, to the UNRRA Mission, subject to definite assurance that shipments to UNRRA are going forward from the United States.

About 5,000 tons of UNRRA supplies have been shipped to Italy from the United States. They include foodstuffs, trucks, contributed clothing, shoes, medical and administrative supplies. About 300 tons of UNRRA supplies were shipped from stocks in Casablanca and Algiers and have arrived in Naples. They include some motor vehicles, clothing, medical supplies and foodstuffs.

Four southern accommodation centers, now in the hands of the military and occupied by approximately 2,000 Yugoslav and Jewish refugees, are in operation. Thirty UNRRA personnel have joined these centers preliminary to the transfer of administrative responsibility from the military to UNRRA when the agreement with the Italian Government is signed.

A nutrition assessment team, composed of Welfare and Health Division personnel, is selecting 70,000 undernourished children in Rome and Naples who will be the first recipients of the UNRRA child feeding program.

A survey of non-Italian displaced persons has been conducted by Displaced Persons specialists.

Close cooperation between Italian authorities and the Health Division personnel has been established. They are engaged in joint planning for the control of epidemics and especially of malaria in the regions flooded by the Germans.

x) According to the latest cables agreement has been signed.

The Yugoslav Mission teams loaned to the Italian Mission have continued their work of help to Italian refugees near Rome. Their contribution has been very effective, and as of the beginning of February they had to their credit more than 27,000 truck miles, and had actually moved to their homes about 1,400 refugees.

Italian Mission personnel now in the field number 60. They include some British and American personnel recruited in Italy. Fourteen additional persons are en route from Washington or are expecting to leave shortly.

9. ALBANIAN
MISSION

The Albanian Mission has assembled 38 UNRRA personnel and 30 British voluntary agency personnel (1 medical and 2 welfare teams) at Ruvo in Italy and has been the subject of considerable correspondence. Uncertainty and unhappiness in the Mission have been the prevalent factors, resulting in part from the fact that the present government in Albania under Enva Hoxha has not been recognized by the Allies. ML authorities have consistently felt it necessary to bar UNRRA officials from direct contact with representatives of the Albanian authorities. This state of affairs has led to a decision to temporarily re-assign most of the Albanian Mission to the Greek and Yugoslav Missions with the exception of one or two members of the staff who will remain in Ruvo, pending developments calling for action with regard to Albanian relief.

10. ETHIOPIAN
MISSION

Dr. Frechette returned from his mission to Ethiopia and submitted to the Director General his report containing recommendations for an UNRRA program in Ethiopia. Copies of the report were distributed and a series of conferences were held with the various bureaus and divisions concerned for the purpose of proceeding with the development of technical programs.

Dr. Frechette resigned to return to his position in New Hampshire, but will be available on a consultant basis. A recommendation has been made to the Director General for the appointment of a new Chief for the Ethiopian Mission. Mr. Hubbard, who was Acting Chief of the Mission in Dr. Frechette's absence, is in Cairo awaiting further instructions. At present the mission in Addis Ababa consists of Mr. Gerard Price, Welfare officer, an administrative officer and a secretary. Activities of the mission are being held in abeyance pending decisions as to program.

11. AID TO DISPLACED
PERSONS IN
HUNGARY, RUMANIA
AND BULGARIA

On the basis of reports received from the International Red Cross and several Jewish organizations indicating the necessity for urgent help to some displaced persons' groups in Hungary, Rumania and Bulgaria, the ERO, the Cairo office and Headquarters approached the Allied Control Commissions of the above countries, through diplomatic channels and directly, asking their permission to send UNRRA representatives into those countries to ascertain the needs of displaced persons and the possibility of sending them relief supplies. Although no official reply has as yet been received from the Allied Control Commissions, Soviet representatives in London and Washington expressed the view that the question of providing necessary help to the displaced persons in Rumania and Bulgaria was covered by the respective armistice agreements.

C. CENTRAL AND EASTERN EUROPEAN DIVISION

1. RELIEF SHIPMENTS TO POLAND AND CZECHOSLOVAKIA
- On January 17 UNRRA was officially notified by representatives of the USSR that the first relief shipments to Poland and Czechoslovakia may be sent through the Black Sea ports of Constanza and Galatz. The first ship is being loaded with about 4,000 tons of relief goods destined to the above countries. The Combined Shipping Adjustment Board has, moreover, allocated additional ships for this purpose, and the Bureau of Supply is at present negotiating with the appropriate authorities to prepare their cargoes. The Bureau of Areas is participating in discussions with the Bureau of Supply concerning the proportion of the cargo to be assigned to each country and the composition of initial shipments. These will include, in order of priority, medicines, clothing, food, agricultural implements and supplies, and trucks.

Nearly two months have elapsed since UNRRA received confirmation from the USSR that shipments to Poland and Czechoslovakia could be made: the Bureau of Areas is deeply concerned with the slowness of the progress in the Bureau of Supply's arrangements for the dispatch of relief supplies.

2. UNRRA DELEGATION TO POLAND
- In a recent cable the Provisional Government of the Polish Republic stated that it is now ready to accept at Constanza relief supplies intended for Poland, inquired about the final list of personnel of the UNRRA Delegation and the exact aims of its proposed journey to Poland, and informed us that the Soviet Government has no objections to transit through USSR territory. In reply the Director General stated that the aims of the Delegation were: to negotiate an agreement with the Government for relief and rehabilitation operations, including arrangements for an UNRRA Mission accredited to the Provisional Government; to consult with the Provisional Government on its supply requirements and to make corresponding recommendations to supply and shipping authorities in Washington; and to ascertain the Provisional Government's wishes concerning the assistance which UNRRA might furnish Poland in the fields of health, welfare, displaced persons and industrial and agricultural rehabilitation.

In view of the resignation of the Chief of the Delegation, Mr. Gregg, of its Chief Supply Officer, Mr. Stein, and of the Agricultural Rehabilitation Specialist, Mr. McCormick, new candidates are being considered for these positions.

3. PLANNING FOR POLISH RELIEF
- Planning and programming for Poland had been handicapped by lack of direct communications with the Provisional Government of the Polish Republic, due partly to the absence of representatives of that Government here and partly to the delay in the departure of UNRRA's Delegation to Poland. Wartime censorship, moreover, prevents the transmission of messages in plain language dealing with matters of shipping. Because U. S. authorities still considered Poland, technically, as enemy territory, even insignificant cables were not permitted without special license. For coded messages UNRRA depends entirely on the good offices of the U. S. State Department. There were instances when special licenses for cables to the Provisional Government of Poland were not granted to UNRRA.

The Bureau of Areas repeatedly drew the attention of Headquarters and the ERO to the inadvisability of dealing with the so-called Polish Government in London or their representatives with regard to various matters connected with relief for the Polish population. With respect to these questions the Bureau insisted on dealing only with the Provisional Government of the Polish Republic or their representatives.

The Director General has just sent a cable to the ERO advising it that in view of the Yalta decisions it is reasonable to expect changes in the Polish representation on the UNRRA Council and the Council Committees and that in the meantime all matters pertaining to relief and rehabilitation programming for Poland, including questions of a technical character, should be taken up only with the Provisional Government of the Polish Republic or their representatives.

4. CZECHOSLOVAK AGREEMENT SIGNED Negotiations with the Czechoslovak Government on the UNRRA agreement initially conducted in Washington were continued in London. The Division participated in conferences with the Czechoslovak representatives, the General Counsel and the Director General to clarify some points in the agreement on which discussions were carried on. Disagreement was expressed by the Bureau of Areas with several changes proposed by the General Counsel, such as those dealing with diversion of supplies while in transit to the liberated areas, reservation by the Administration of the right to retain title to long term equipment, the use of local currency, etc.

The agreement was signed in London on 26 February with Sir Frederick Leith-Ross signing for UNRRA and M. Jan Masaryk signing for Czechoslovakia. The final text of the agreement has just been received from London and is being analyzed by the Division.

5. CZECHOSLOVAKIA'S ABILITY TO PAY The Subcommittee on Ability to Pay unanimously decided on 23 February to recommend to the Director General that Czechoslovakia be declared not in a position to pay in foreign exchange for supplies provided by UNRRA. The Subcommittee further recommended that Czechoslovakia's status as a non-paying country be reviewed at the end of a one-year period.

The Director General, acting on the Committee's recommendation, has decided that Czechoslovakia is not in a position to pay and that its position should be re-examined not sooner than after six months and not later than within a year.

6. MISSION TO CZECHOSLOVAKIA The Czechoslovak Government has agreed to accept an initial UNRRA Mission consisting of 13 technical experts as follows: Chief of Mission, Deputy Chief of Mission, General Assistant, Deputy Chief for Requirements and Supply, Requirements Coordination and Supply Specialist, Finance and Accounting Officer, Director of Health, Welfare Director, Displaced Persons Officer, Director of Agricultural Rehabilitation, Accountant, and two secretaries. Negotiations between ERO and the Czechoslovak Government are now proceeding with regard to an additional Welfare Officer and a Distribution Officer.

Mr. M. P. Alexeev, an official of the Soviet Commissariat of Foreign Commerce, was nominated for the position of Chief of the Czechoslovak Mission, was accepted by the Czechoslovak Government and invited by the Director General to join the UNRRA staff in London at his earliest convenience. Mr. John Gorvin, Agricultural Rehabilitation Officer of the Mission, has left for London; consideration is being given to suitable candidates for other positions on the mission's staff.

7. DISPLACED PERSONS In connection with the coordination of activities
IN GERMANY AND concerning displaced persons in Germany and Austria,
AUSTRIA the following materials were reviewed: several reports
 from the European Regional Office, the budget for
personnel to be recruited by UNRRA for work on displaced persons for SHAEF, and
several memoranda on the problem of transportation. Assistance was also given
to members of the Training Center who are preparing a manual for the guidance
of displaced persons officers in dealing with requests for information received
from families of displaced persons concerning relatives to be repatriated, and
with similar requests made by displaced persons concerning their families.

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D. NORTHERN AND WESTERN EUROPEAN DIVISION

1. EMERGENCY AID
TO WESTERN AND
NORTHERN EUROPE

During the Director General's recent visit to Paris, aid for the French sinistrés - war victims who lost their dwellings and household goods - was requested by the Minister for Reconstruction and Housing. The Minister estimated that there are a million and a half such persons in France, chiefly in Normandy and Brittany. In recent meetings of the Council Committees on Welfare in London and Washington, representations were made recommending that ways be found to meet such emergency needs in Western Europe; on 13 February, the Committee of the Council for Europe issued a statement urging the Director General to put the matter before the Central Committee and/or the Council. Representatives of the Bureau of Areas participated in various meetings held at Headquarters on this question and concurred in the view that ways and means be found to provide the requested emergency relief. On 26 February the matter was placed before the Central Committee which, by unanimous vote, authorized the Administration to bring emergency relief to liberated "paying" countries of Western and Northern Europe.

Meanwhile, some action had already been taken on behalf of France by the ERO which offered about 180,000 yards of woollens and tartan cotton goods and about 100,000 units of clothing from UNRRA stockpiles in England. Besides, a certain amount of clothing collected in the U. S. for bombed-out civilians in the U. K. will be released to UNRRA to be sent to France for emergency relief purposes and SHAEF has agreed to provide 50 tons a week of shipping space for this and other emergency relief supplies which UNRRA might obtain.

2. DISPLACED CZECHO-
SLOVAK AND OTHER
NATIONALS

Aid for about 20,000 Czechoslovak nationals displaced in France was officially requested from ERO by the Czechoslovak Government in London. Despite the conclusion of a bilateral agreement on displaced persons between France and Czechoslovakia, according to which Czechoslovaks displaced in France are entitled to the same treatment as French nationals, the Czechoslovak Government asked for direct UNRRA help. After studying the problem ERO recently requested that 50 tons a month of miscellaneous supplies be sent from England and distributed to Czechoslovak nationals displaced in France. Headquarters agreed to this proposal on condition that it would not be considered a binding precedent.

On the initiative of Headquarters, the Chief of the UNRRA Mission to France was requested by the ERO to contact the French Minister of Foreign Affairs to determine whether the French Government desired the assistance of UNRRA in dealing with the general problem of displaced persons of United Nations nationality and stateless displaced persons in France. If so, UNRRA would be ready to assist. A reply by the French is now expected; it has been unofficially announced from London that this reply would be in the affirmative and Headquarters is now studying a request officially transmitted by the French to the ERO to release to France a certain number of blankets, shoes, sweaters, suits, underwear, layettes and piece goods to help their displaced persons.

3. FRENCH SUPPLY
PROGRAM

The return of M. Monnet to Washington and the concurrent dispatch to Washington of several technical missions by various French Ministries resulted in the reorganization of the French supply program for 1945. Emphasis is now put on supplies which

will directly aid the military in the war effort. For the financing of such supplies, Lend-Lease aid to the extent of \$2.5 billion has been granted to France.

4. **PROCUREMENT OF RELIEF SUPPLIES IN FRANCE** Assuming that normal operations might be resumed in the liberated potash mines of Southern Alsace, it was estimated that 200,000 to 300,000 tons could be released for other liberated countries, although shipment would remain difficult until navigation on the Rhine is under Allied control.

As to superphosphates it is estimated that no exportable surplus will be available in France at least until next summer.

Several hundred tons of exportable surpluses of each of a number of vegetable seeds are now available in France. For the disposal of these surpluses and their allocation to other liberated countries, the French Supply Mission relies for the time being on Combined Boards action.

5. **MISSION TO FRANCE** According to information received from London, the French authorities would favor the appointment to the UNRRA Mission to Paris of one or two public relations officers. The head of the mission has also requested the appointment of two more principal officers to assist the displaced persons and welfare liaison officers, and of two additional administrative officers.

6. **EMERGENCY RELIEF TO NORTHERN NORWAY** The Norwegian Government was able to ship to northern Norway some supplies from its stockpiles in Great Britain; in addition SHAEF released some supplies for shipment to the same area. Since SHAEF is not in charge of military operations in that area, it was proposed that UNRRA serve as the intermediary in securing supplies from SHAEF and passing them on to the Norwegian Government. It now appears, however, that SHAEF will deal directly with the Norwegian Government without the mediation of UNRRA. Moreover, the Norwegian Government will be able to make necessary financial and shipping arrangements; five small ships were made available and are thought to be capable of transporting all the supplies required.

7. **DISPLACED DANISH NATIONALS** The Danish displaced persons problem was discussed on several occasions with Danish representatives. Arrangements were said to have been made by the Danish Government to repatriate 16,000 Danes now in Sweden within two weeks after liberation. As to the 25,000 Danish nationals displaced in Germany, it was indicated that Denmark would expect UNRRA to provide for these persons until such time as they could be brought to the Danish border.

8. **DANISH SUPPLY PROGRAM** The proposed agreement whereby UNRRA would furnish oilcakes and oil seeds with a maximum value of \$60 million in return for milk, cheese, butter, etc., has been tabled pending consideration of another proposal

which would give UNRRA the responsibility of procuring goods for Denmark up to \$25 million. After liberation an agreement will be drawn outlining terms of payment (dairy goods and foreign exchange). This proposal is now being studied by the Danes. Under its terms Denmark would remain a paying country, but payment for goods advanced would be deferred.

9. SHIPMENTS TO THE NETHERLANDS The problem of shipping emergency supplies to the Netherlands remains critically important. SHAEF's tentative agreement to make available fifty tons of shipping per week will alleviate the situation somewhat.
10. COOPERATION WITH PUBLIC INFORMATION DIVISION During February the Western and Northern European Division furnished background information to the Division of Public Information on the role of UNRRA in each of the countries under its jurisdiction and explained the present status of plans for initial missions to those countries.

E. FAR EASTERN DIVISION

1. COMMITTEE OF THE COUNCIL FOR THE FAR EAST The Committee of the Council for the Far East met in Sydney, Australia, from 15 to 20 February. Mr. Edwin G. Arnold, Chief of the Far Eastern Division, was appointed Secretary to the Committee, and left for Sydney on 27 January. Dr. T. F. Tsiang, Council member for China and Director General of the Chinese National Relief and Rehabilitation Administration, arrived at Sydney on 14 February. From 16 January to 3 February, prior to the meeting of CCFE, the following technical subcommittees for the Far East held meetings in Sydney, arrangements for which had been made by Mr. Gaines: Subcommittees on Agriculture, Displaced Persons, Health, Industrial Rehabilitation and Welfare.

The most important resolutions adopted by the Committee for the Far East at the Sydney meeting recommended that (1) aid and relief should be given in the liberated areas of the Far East with the utmost urgency and dispatch, (2) the maximum degree of decentralization should be adopted by the Administration, and (3) officers of UNRRA at all levels should be selected from a wide range of member countries.

2. CHINA OFFICE A first report which, with the best of communication facilities, took about six weeks in transit, was received from Mr. Price describing the organization of the China National Relief and Rehabilitation Administration (CNRRA). Mr. Kizer and Mr. James Johnson arrived in Chungking and had a conference with Dr. T. F. Tsiang and a number of high government officials before Dr. Tsiang's departure for Sydney.

The status of personnel at the China Office is as follows: arrived in Chungking; Benjamin H. Kizer, Director; Harry B. Price, Assistant Director; James G. Johnson, Jr., temporary Legal Adviser; Paul Elza, Field Officer. Enroute to Chungking: Wm. J. Green, Chief Agricultural Rehabilitation Officer, and Lyman Cozad, temporary Personnel Officer. At Headquarters awaiting transportation: Raub Snyder, Deputy Director of Finance and Administration; Colonel Roy F. Bessey, Chief Transportation Officer; Dr. Leland Powers, Chief Medical Officer; Henri Sokolove, Assistant Deputy Director of Supply, and two secretaries. In process of recruitment: Administrative Officer,

Chief Distribution Officer, Chief Welfare Officer, Chief Industrial Rehabilitation Officer, Deputy Director of Supply, and 4 secretaries.

3. CHINA PROGRAM COMMITTEE During January the China Program Committee continued its review of proposed programs and recommended further study of the China shelter program and the displaced persons program. Although the former is modest in its requirements and sound in its reliance upon local materials and labor, a number of factors involved need further study; for the latter a revision is required because of items now found not to be available in China which must consequently be supplied by UNRRA. The Committee thus completed its analysis of the "Program and Estimated Requirements for Relief and Rehabilitation in China" submitted by the Chinese Government. In February several informal meetings were held with members of the Far Eastern Division and the various functional and commodity divisions to discuss the preparation of an operational program for China; a formal meeting is called for 7 March.

4. WORKING PARTY "C" Members of the Division participated in discussions of Working Party "C" concerned with the method of calculation of Far Eastern requirements and a summary of Far Eastern relief requirements presented by member governments. Mr. Gorvin, the Chairman, left for Europe in February and this working party has been inactive since then.

5. CHINESE TECHNICAL EXPERTS The eight technical experts on water conservancy completed their study with the U.S. Engineers Corps on 16 January. They made an extensive inspection tour of U.S. Army projects and are now with the U.S. Bureau of Reclamation. All members of the medical group, with the exception of Miss Shu-Ying Chao, who is ill, are pursuing their individual studies according to the itineraries prepared by the UNRRA Advisory Committee on Chinese Technical Experts. The technical experts on agricultural rehabilitation and social welfare are also carrying on their work according to the itineraries prepared for them.

Itineraries for European trips of the agricultural and water conservancy experts were submitted to the UNRRA Advisory Committee on Chinese Technical Experts. The Welfare and Health Divisions are still working on itineraries for their respective groups. After extensive discussion on the advisability and feasibility of a visit to Europe, the Committee decided that such a visit would be feasible and profitable. However, in February, the Chairman of the UNRRA Advisory Committee on Chinese Technical Experts was notified by the office of the Chinese Delegation to UNRRA that the trip to Europe by these experts is to be cancelled.

6. CHINESE REQUESTS FOR IMMEDIATE SUPPLIES AND SERVICES The Bureau of Supply is now planning shipment for 27½ tons of medical supplies requested some time ago by the Chinese Delegation Office. Procurement of 3 tons of seed, about 5 tons of veterinary equipment and instruments and 1 ton of farming hand tools has been discussed and agreed upon by representatives of the office of the Chinese Delegation and specialists of the UNRRA Agricultural Rehabilitation Division. No formal request for these supplies has, however, been received thus far either from the Chinese Delegation or from Chungking.

Upon a cabled request by Mr. Price the Far Eastern Division has worked closely with the Welfare and Personnel Divisions to prepare job descriptions and a budget for 10 Welfare Specialists and is now aiding in the recruitment of qualified personnel for these positions. The request for 30 medical doctors for training purposes in China was made by Dr. Liu Chieh, Alternate Member of the Chinese Delegation to UNRRA. The Health Division has submitted job descriptions and a budget to the Director General.

7. DIVISION
PERSONNEL

Mr. Kendric N. Marshall, Assistant Chief of the Division in charge of the China Branch, reported for duty on 8 February. Mr. Russell G. Shiman, Consultant to the Chief of the Division, reported for duty on 6 February.

F. DIVISION OF AREA COORDINATION, STUDIES AND REPORTS

1. ORGANIZATION OF THE DIVISION Some time was spent in defining the objectives and functions, discussing and perfecting the budget, and initiating personnel actions for appointments to the staff of the new division. The Division will have an initial staff of 13, including 8 professional and 5 secretarial positions. It is organized into two Branches: The Area Studies and Liaison Branch and the Field Reports and Statistics Branch. Its main functions are to coordinate the program and studies activities of the various Area Divisions, to collaborate with them in the preparation of periodic reports on UNRRA's overall programs for and operations in individual countries; to establish and maintain a system of periodic narrative and statistical reporting from field offices and missions, and an area information service; to prepare the monthly report of the Bureau and to perform such other functions as the Deputy Director General for Areas may require. Dr. William G. Welk is the Acting Chief of this Division.

2. COUNTRY STUDIES The Bureau of Areas is at present undertaking a series of studies on the progress of UNRRA's plans and operations in individual liberated countries. The purpose of these studies, which will be periodically brought up to date, is to analyze UNRRA's relationships with, program for, and operations in, individual areas and to describe the progress made in UNRRA's work. It is hoped that the studies will be useful to members of the UNRRA staff wherever located, to agencies of member governments and to certain other groups especially interested in UNRRA's activities. The first of these studies, that on UNRRA Plans and Operations in France, undertaken in collaboration with the Northern and Western European Division, was completed and sent to the heads of various other Bureaus and Divisions for comment. A similar study on Norway is about to be sent to other Divisions for review; studies on the Netherlands, Czechoslovakia and Poland are in preparation.

3. FIELD REPORTS AND STATISTICS Forms and instructions for monthly statistical reports by field missions on such subjects as registration and repatriation of displaced persons, health services, camp operations, personnel, expenses of missions, supplies received and distributed and use of proceeds from UNRRA supplies were prepared, cleared with all major organizational units and transmitted to Cairo and to the Italian and Balkan country missions.

Instructions for statistical and narrative field reports were drafted and issued in the form of a mimeographed draft, "Manual on Reporting by Chiefs of Mission." Copies of this manual are now being sent to the various Headquarters' Bureaus and Divisions for comment and suggestions.

Miss Helen Jeter, Acting Chief of the Field Reports and Statistics Branch, is leaving for a visit to ERO and to the various field missions in the Mediterranean. On her trip Miss Jeter will interpret the statistical report forms and instructions to the staffs of the various missions, assist in establishing the necessary mission reporting procedures and discuss with the various chiefs of mission the need for adequate personnel to prepare the required reports. She will also endeavor to obtain from the ERO and mission staffs comments and suggestions for the improvement of the reporting manual. After her return a further revision will be made in the light of the comments received and a revised draft of the manual will be submitted to the Director General for final approval.

4. AREA INFORMATION
SERVICE

The Area Information Service, now formally a part of this Division, has the task of obtaining for UNRRA's use classified (restricted, confidential or secret) materials originating in other agencies. Mrs. Stella Deignan, the officer in charge, has devoted considerable time to working out improved liaison arrangements with the agencies from which such materials are to be obtained. Conferences were held with officials of the Office of Strategic Services which have resulted in a redefinition of the minimum security arrangements required before classified materials can be made currently available to UNRRA and a special liaison officer has been appointed by OSS to work with UNRRA on this matter. The Foreign Economic Administration and the U. S. War Department have also indicated that their classified materials may be made available providing the necessary security procedures are established and maintained. Arrangements are consequently now being made in cooperation with the UNRRA Security Officer and the head of the Administrative Services Division to formalize procedures for the reception, circulation and safekeeping of such materials within the Administration.

Documents prepared by other UNRRA organizational units were distributed within the Bureau of Areas. These included: (1) allocation requests submitted to the Combined Boards, (2) proposed advance purchases of governments of liberated countries, (3) monthly reports on allocations requested and recommended, and requests to supply and (4) weekly reports on requests to supply issued.

5. USED CLOTHING
DRIVE

In accordance with a request made by the Office of Public Information for material on the need for clothing, shoes and headgear in Europe, to be used in connection with the publicity campaign for the forthcoming clothing drive in the United States, statements on such needs in France, Belgium, Luxembourg, the Netherlands, Norway, Denmark, Greece, Yugoslavia, Italy, Czechoslovakia and Poland were obtained from the various Area Divisions of the Bureau and transmitted to the Office of Public Information. Similar statements on the need for clothing for foreign workers in Germany and Austria and on the need in UNRRA camps in the Middle East and in Italy were also obtained and transmitted to the Office of Public Information.

6. COUNCIL COMMITTEE
MEETINGS

During the month the Bureau of Areas was represented by the Division at the meetings of the Council Committees on Welfare, Financial Control, Supplies and at two meetings of the staff Committee on Contributions.

G. CAMPS DIVISION

1. GUIDE FOR CAMP REQUIREMENTS The catalog of requirements, now known as the Guide to Camp Requirements for Europe, is rapidly nearing completion. Section II, Operational Supplies, has been presented to the Bureau of Supply Committee of Review and approved. Arrangements are being completed for the printing of the document, and copies will be available for distribution in the near future. The first draft of Section I, concerned with the construction of camps, has been tentatively approved by the Industrial Rehabilitation Division, and will also be presented to the Committee of Review. Section III, Vocational, Educational, and Religious Supplies, is being reviewed by the Welfare Division and the Contributed Supplies Branch.

2. CAMP SUPPLY FLOW CHART There has been increasing dissatisfaction on the part of this Division with the lack of information relative to action taken on the 36 requisitions which were submitted to the Bureau of Supply. Discussions were held with representatives of that Bureau to effect a solution of the problem. As a device to focus attention upon the need of the Camps Division to be currently and adequately informed on its supply requisitions, a chart was prepared showing the flow of camp supplies from the time a requisition is made in the field to the time requisitioned supplies reach their destination.

The chart indicates the Divisions in UNRRA and the government agencies through which each requisition passes and the time involved. It will thus be possible to locate requisitions at any time after they are placed and to effect diversion of shipments when necessary. The chart graphically illustrates delays entailed in procurement, and shows that there is a 6-month lag between the time a requisition is placed in the field and supplies are actually delivered. An analysis is now being made of the progress of the 36 requisitions submitted by the Camps Division to the Bureau of Supply; its results will be shown in later reports. *The Division is moving necessary proposals to correct this situation.*

3. CAMP ADMINISTRATION AND OPERATION QUESTIONNAIRE A Camp Administration and Operation questionnaire was sent to Cairo and to the Italian Mission to obtain current information on various phases of camp operation and administration.

4. MERRA CAMPS After repeated requests the Division succeeded in obtaining exact population figures for the 6 MERRA Camps. As of 1 February 1945 their respective populations were as follows:

Camp	Men	Women	Children 18-14	Children 13-3	Children Under 3	Total
Aleppo	29	20	4	13	8	74
El Arish	102	185	17	61	26	391
El Shatt	4,164	7,935	2,780	7,909	957	23,745
Moses Wells	469	1,231	414	976	173	3,263
Nuseirat	1,346	2,650	989	2,717	517	8,219
Tolumbat	214	752	84	791	416	2,257
Totals	6,324	12,773	4,288	12,467	2,097	37,949

The total population consists principally of Yugoslavs (26,196), Dodecanese (6,086), Greeks (5,361), Italians (117), and Spaniards (97); there are also 92 persons of Albanian, American, Armenian, British, Crete, Czechoslovakian, Egyptian, French, German, Polish, Rumanian, Syrian, and Turkish origin.

As of 31 December 1944 a total of 190 UNRRA personnel, 53 voluntary agency personnel, 312 British military staff and 6,563 refugees were employed in the MERRA Camps. During December 1,215 Yugoslavs returned to Yugoslavia for enlistment in the Yugoslav Army.

Information has been received that a tentative schedule for repatriation of refugees in the Middle East has been agreed upon by GHQ-MEF, but has not yet been agreed to by AFHQ. This schedule provides for the return of all Greeks except those in Ethiopia, Belgian Congo, and East Africa. During the first half of 1945, this schedule contemplates the return of approximately one-half of the Yugoslavs. Supplementary information indicates that it is not likely that many Dodecanese will be repatriated during the first half of 1945, as the key islands are still occupied by Germany. Any repatriation of Polish nationals during this period is also unlikely. Cabled advice from Cairo indicates that the repatriation will begin on a small but expanding scale during March 1945.

The Aleppo Camp, it is reported, will be closed shortly. The military have requested the return of Nuseirat and Moses Wells but negotiations now being conducted will probably result in UNRRA retention of these camps until their present population has been repatriated.

Information relative to UNRRA assumption of responsibility for the Polish camps in the Middle East ~~is being~~^{was} sent by courier from Cairo and *has arrived*.

After repeated requests the first camps requirements information has been received from Cairo. It constitutes merely a comprehensive list of items required, however. A cable has therefore been sent to Cairo asking for firm requests to supply.

The anticipated information on the budgetary situation of the MERRA camps has not materialized. Mr. Siegel of the Treasurer's Office is now in Cairo, and it is hoped that upon his return there will be adequate figures upon which to base estimates of the cost of care of refugees in the Middle East.

5. SOUTHERN
ITALIAN CAMPS

At the present time, there is a refugee population of 2,490 in the Southern Italian Camps (four accommodation centers and two hospitals) consisting principally of Partisan Yugoslavs, Royalist Yugoslavs, and 500 Yugoslav Jews. The camps have a capacity of more than 9,000, and it is indicated by Mr. Keeny that refugees from Northern Italy will be sent to them up to their maximum capacity.

There are 40 UNRRA personnel in the Southern Italian Camps, 27 of whom are medical. The military staff which is now operating the camps is being gradually replaced. It is anticipated that upon the signing of the agreement with the Italian Government UNRRA will assume full responsibility for the administration of the camps.

6. PHILIPPEVILLE CAMP There are now 389 refugees at Philippeville, 141 of whom arrived late in February. These were all Jewish internees from Bergen Belsen holding ad hoc Latin American passports. They were moved to Switzerland with the last prisoner-of-war exchange effected by the United States and Germany. Although holding passports, these persons were apparently not acceptable to the countries issuing their passports, and it was necessary to care for them under the provisions of Resolution 57. At the time these persons left Marseilles, two were reported to be suffering from typhoid and when they arrived at Philippeville there were twenty-one litter cases. This has necessitated forwarding additional medical help to Philippeville, and it is understood that a doctor and three nurses are now returning to Philippeville from Italy.

There are, moreover, 1,700 Hungarian Jews now in Switzerland who may possibly be sent to Philippeville. Mr. Keeny recommended that those who hold Middle East certificates be sent to the Middle East, awaiting Palestine immigration. The possibility has also been suggested of using Ferramonti in Italy rather than Philippeville for these refugees. The matter is under discussion by Governor Cochran with AFHQ. As yet, no definite determination has been made of the ultimate disposition of these refugees.

In addition, there are another 1,200 persons now in Switzerland who were evacuated from Germany or German controlled territory, and who may become UNRRA charges.

Mr. Keeny also reported that there are 70 tubercular cases in the Middle East Camps who may be sent to Philippeville.

There are 200 political refugees in Spain who the Displaced Persons Division has recommended be aided by the Inter-Governmental Committee. If that Committee cares for these people in Spain, UNRRA will not be involved. If, however, they must be removed from Spain, in all probability UNRRA will be requested to care for them at Philippeville or in the Italian camps. Negotiations are now being conducted by SHAEF with the French Government to obtain permission for the entry of these and other "stateless" groups into North Africa.

7. NORTH AFRICAN
REFUGEE CENTER Negotiations were completed with the State Department, the Foreign Economic Administration, and the British Foreign Office, as a result of which the Fedhala camp was returned to the American military for use as a prisoner-of-war camp. The camp has been requested to forward to Headquarters its closing inventory and accounting for funds.

8. FUTURE CAMP
RESPONSIBILITIES

Continuation of the static battle front in Italy has resulted in an increase in Italian refugees, whom it has been impossible to repatriate in any substantial numbers. UNRRA may, therefore, be required to provide additional camps in Italy for the care of both Italian and United Nations nationals.

The decision of GHQ that no additional Dodecanese would be moved to the Middle East has resulted in the establishment by the military of a tented camp for 1,000 persons at Casas between Crete and Scarpanto. UNRRA has been requested to assume responsibility for this camp and discussions are now being held between GHQ and the Displaced Persons Division.

H. DISTRIBUTION AND INLAND TRANSPORT DIVISION

1. TRANSPORT AND DISTRIBUTION PLANS FOR CHINA
A study was made of the capacity of the transport equipment listed in the program of requirements submitted by the Chinese Government. Representatives of the Division also participated in the work of the Chinese Program Committee, of Working Party "C", and in a review of the regional studies undertaken by the Far Eastern Division.

Information on distribution problems in China was collected and questions are being drafted to be sent to Chungking for discussion with the Chinese Government.

2. DISTRIBUTION OFFICERS
The Distribution Branch recommended that the former plan to have a distribution liaison officer attached to each paying country mission be changed, since if the present situation continues, there is no justification for a distribution officer on these missions, although in some cases there may be a need to send observers. For non-paying countries it is felt that distribution staff can be determined only after the type of service requested by the government is known.

3. MANUAL ON DISTRIBUTION AND TRANSPORTATION
A preliminary draft of the operations manual on storage and transportation of UNRRA supplies in recipient countries was forwarded to ERO for comment. It will also be discussed with the Balkan Mission by the Assistant Chief of the Inland Transportation Branch and by Mr. Siegel, Assistant Treasurer, during their field visits. The first draft is now being cleared for duplication.

4. DISTRIBUTION IN NON-PAYING COUNTRIES
The Distribution Branch repeatedly called attention to the fact that, in accordance with Council resolutions on distribution, UNRRA would assist in handling distribution operations only if requested to do so by the recipient government. The assumption that UNRRA would handle and control distribution in non-paying countries, sometimes entertained, is misleading and has at times resulted in improper planning and in difficulties with recipient governments, notably that of Yugoslavia. To clarify the matter to distribution staffs on field missions, the Distribution Branch suggests that certain of its members be sent into the field.

5. DIVISION OF RESPONSIBILITY FOR DISTRIBUTION AND TRANSPORTATION POLICY BETWEEN HEAD-QUARTERS AND ERO
Discussions were held within the Bureau on the division of responsibility for distribution and transportation policy between Headquarters and ERO. Memoranda from the London Office indicate divergences in viewpoint on the role UNRRA will play in distribution in both recipient and paying countries. It is hoped that these divergencies will be resolved by the visit of Mr. Parker, Chief of the Bureau of Distribution and Transport in ERO, and of Mr. Caston, Chief of the Inland Transportation Branch in the Bureau of Distribution and Transportation of ERO.

6. TRANSPORTATION
STUDIES

A study on the organization of inland waterways in Europe, made by Dr. Hostie for the OSS, has been completed. OSS studies on the transportation systems of Greece, Albania and Yugoslavia have been completed and distributed. A study of the Rumanian ports of Galatz and Constanza is being made in cooperation with OSS and with the assistance of one of the field men awaiting transportation.

In cooperation with the Southern European Division, a definition of the functions of the Inland Transportation Branch of the Bureau of Distribution and Transportation of the Greek Mission was prepared and recommendations were formulated concerning the transfer to the recipient government of road equipment.

7. LIAISON WITH
U. S. ARMY

In cooperation with the Distribution Branch proposals were made concerning the establishment of a technical liaison in transportation matters with the appropriate U.S. Army authorities. It was also recommended that negotiations be initiated at the highest level with U.S. Army authorities for the acquisition by UNRRA of Army transportation equipment which would be declared surplus, the proposal being that the Army be requested to undertake, itself, the reconditioning of such equipment.

I. STAFF SERVICES DIVISION

1. UNRRA UNIFORMS

In view of the continuing difficulties encountered, particularly in the Balkan area, coupled with the dissatisfaction of UNRRA staff in wearing British battle dress, the Bureau of Areas brought to the attention of the Director General the need for establishing a definite policy with regard to adopting, and adhering to a distinctive UNRRA uniform. The Bureau recommended that all field personnel, if in uniform, wear only the approved UNRRA uniform, or, otherwise appear in civilian dress using an UNRRA arm band. Since this recommendation involves determination with respect to U.S. Public Health Service and the Voluntary Society personnel from the U.K. a decision was reached that the Director General would confer with the U.S. Surgeon General and ascertain the possibility of putting all U.S. Public Health doctors and nurses serving in UNRRA field missions in UNRRA uniforms.

Additional uniforms were ordered to meet increasing demands for personnel to be assigned to the Displaced Persons program in Germany. New designs for uniforms were secured from several commercial concerns and a showing of them was held. Permission was requested from the War Department to purchase from the Quartermaster's stores such additional items as underwear, shoes, socks, etc., to obtain necessary priorities for the purchase of required fabrics and accessories and to proceed in manufacturing such uniforms for all UNRRA personnel. Appropriate priorities will permit UNRRA to have uniforms made despite the increasing tightness of the textile market. In addition to the present items issued free to field employees the Director General approved the Bureau's recommendations for a summer uniform and for certain other required articles.

2. TRAVEL TO LONDON

After considerable difficulty a schedule has been developed to assure a flow of field personnel to London during the next six weeks for Displaced Persons operations. Procedures were developed with the functional divisions and the Personnel Division for scheduling departures of approximately 25 persons per week.

3. PERSONAL SUPPLIES FOR FIELD MISSIONS

In response to field requests, a procedure was developed under which Headquarters would act as an agent on behalf of field employees for the procurement of certain essential personal supplies and equipment not available in the field. Subsequently, further representations from the field and from the Treasurer, upon his return from a field trip, brought about a modification of the Bureau's views on the subject. The Bureau's recommendation now is that the Administration, in addition to acting as purchasing agent in Washington, should establish a limited commissary system under which stocks of certain essential items will be maintained in the field for issuance to personnel in over-the-counter transactions. This policy, not yet formally approved, is now being cleared. Meanwhile, the Balkan missions are being asked to submit lists of essential items which need to be procured and shipped from this side. Requirements for the Polish and Czech Missions are being handled separately under a different procedure.

4. PERSONNEL RECORDS

In accordance with an agreement reached with the Bureau of Finance and Administration last December personnel records of the field staff will be transferred to the Personnel Division. This transfer is now taking place. As of 26 February, the Staff Services Division discontinued its activities in connection with personnel record-keeping.

5. PANEL ON RETURNED
FIELD EMPLOYEES

Upon the recommendation of the Staff Services Division a special panel of three members has been set up to review all cases of returning field employees. This panel will consult with such officials as may be required to decide questions of compensation, future assignments, dismissal or resignation. It will also consider administrative problems which come to light in the course of these hearings, and will transmit them to the appropriate officers for consideration and action. As a result of this recommendation the Division was asked to draft an Administrative Order implementing this procedure, the assumption being that the Chief of the Division will be the Chairman of the panel.

6. SUBSISTENCE ALLOWANCE
FOR FIELD EMPLOYEES

The Chief of the Staff Services Division devoted considerable time to the work of the Committee on developing a revised plan for subsistence allowances for field employees, and participated in several discussions on the subject with members of the field staff both at Headquarters and at the Training School. As finally approved by the Director General the plan provides that all employees without dependents receive \$2.00 per day less than the living allowances paid to employees with dependents. The method of determining living allowances for employees with dependents in areas where they provide their own food and lodging remains unchanged. Agreement was reached that the provisions of the proposed order would not become effective in the Balkan missions until September 1.

7. CERTIFICATES OF
IDENTIFICATION

The U.S. War Department has just announced that a new certificate of identification (known as AGO Form 65-11) will be issued to persons travelling overseas through military facilities or on military orders. This division has made arrangements to request the certificates for all UNRRA personnel which is to travel overseas, including both Headquarters personnel on field trips and regular field service staff members.

8. ADMINISTRATIVE SUPPLIES
FOR FIELD MISSIONS

A schedule of requirements for administrative supplies for the Greek Mission was developed in collaboration with the Division of Administrative Services. The list has been translated into a procurement order which is now being filled by the latter division. Similar orders are being worked out for the Yugoslav and Albanian missions. The division has also collaborated in the issuance of an administrative order on the handling of field requests for such supplies.

9. COMMUNICATIONS

Pursuant to the request of the Director General that the distribution of copies of cables be diminished, the Division has participated with the Bureau of Finance and Administration in revising the dispatch procedure.

Communications continue to increase in volume and complexity. During February the Communications Section cleared 329 outgoing and 359 incoming cables and 597 outgoing and 499 incoming communications other than cables. Duplication and distribution of incoming communications continue to be a major problem. The Communications Section is now responsible for distribution throughout UNRRA of all documents and reports from Field Missions, including those transmitted by ERO through ORL.

Report of the
BUREAU OF AREA OPERATIONS
January, 1945

A. SUMMARY

1. BUDGET FOR
1945.

A revised budget for 1945

was prepared and forwarded to the

Budget Office. This revision reflected the changes in Headquarters programs indicated by the proposed delegation of authority to the European Regional Office.

2. BLACK SEA
PORTS

Opening of the Black Sea Ports

has accelerated plans for relief

and rehabilitation operations in Czechoslovakia and Poland. Negotiations are under way with the Combined Shipping Adjustment Board relating to allocation of shipping. Attention is being given to inventory of the initial shipments for each country.

3. UNIFORMS

The policy regarding uniforms

has been clarified during the

month, with the determination by the Director General that only the official UNRRA uniform will be worn by field personnel where the Chief of Mission prescribes uniforms. If the UNRRA uniform is not available civilian clothes, with the UNRRA arm band will be worn. Exceptions to this are permitted only for doctors and nurses of the U. S. Public Health Service, voluntary society teams of the United Kingdom and British Army now on the staff of UNRRA camps.

4. PANEL ON RETURNED
FIELD EMPLOYEES

Upon the recommendation of the
Staff Services Division,

Bureau of Areas a special panel of three members has been set up to review all cases of returning field employees. This panel will consult with such officials as may be required to decide questions of compensation, future assignments, dismissal or resignation, and will make appropriate recommendations to the Director General. It will also consider administrative problems which come to light in the course of these hearings, and will transmit them to the appropriate offices for consideration and action.

Barry

B. SOUTHERN EUROPEAN DIVISION

1. GREEK OPERATIONS

Conferences were held with CCAC during January with regard to the resumption of UNRRA operations in the Balkan Area. The Chairman of CCAC has been informed that UNRRA is prepared to resume operations in Greece upon cessation of hostilities, pursuant to such agreements as may be made between UNRRA and the constituted authorities. Attention is now being directed to making all possible arrangements to facilitate resumption of operational responsibilities in Greece.

2. ALBANIAN DEVELOP-
MENTS

The Albanian Mission which is being assembled at Ruva, Italy has been inactive as the result of political unclarity. The ML-UNRRA tie up is understood to be the cause of some difficulty.

Discussion with informed political warfare specialists have indicated clearly that a stable, and more representative government has been set up in Albania. This government has indicated that Albania wants relief and rehabilitation assistance from the United Nations as soon as possible. The priority of relief needs are reported to be: 1. Textiles, Clothing and Footwear. 2. Medical Supplies. 3. Transportation Equipment and 4. Food.

3. STAFFING OF
FIELD MISSIONS

Staffing of the Field Missions has been practically completed. Of the total of 107 Balkan Mission personnel not yet arrived in Cairo five are en route and 59 are awaiting transportation, eight have not yet entered on duty, and 35 have not yet been requested by Cairo.

4. ITALIAN MISSION

Italian Mission Staff now in the field numbers 60, including British and American personnel recruited in Italy. Departure of personnel recruited in Washington is being expedited in accordance with requests received from the Mission.

A complete list of supplies requested by the Italian Mission has been submitted to the Bureau of Supply, together with indications of the order of priority and the justification for the requests. This will be used in planning shipments to Italy for the first quarter of 1945.

The first shipment of supplies totalling 581 tons was sent to Italy during January. Larger shipments are programmed for the month of February.

5. YUGOSLAVIA

It is understood that an agreement has been concluded between the National Liberation Committee (with concurrence of the Royal Yugoslav Government) and the US-UK for relief during the military period. The text of the agreement has not been received but is believed to be along the lines of draft agreements previously referred to Headquarters by the Balkan Mission.

There have been no further developments on the conclusion of the agreement for the UNRRA period, except that a revised draft of the local currency section of the agreement has been forwarded to London.

The Yugoslav branch has reviewed and distributed to interested divisions together with appropriate comments, the following materials from the technical committees in Bari:

. Final draft agreement between Yugoslav authorities and U.S. - U.K. 2. Notes submitted by Yugoslavs on methods of guaranteeing equitable distribution. 3. Procedure for accounting of supplies handed over by Military. 4. Agricultural and fisheries supply program. 5. Use of voluntary society relief teams. 6. Use of UNRRA relief personnel. 7. Repatriation of displaced Yugoslavs from Italy and the Middle East. 8. Provisions for immunities of mission personnel. 9. Port installations and needs therefore. 10. Training of Yugoslav personnel as truck drivers.

6. ETHIOPIA

The Chief of the Ethiopian Mission, Dr.

Frechette is returning to Washington to present and discuss the proposed program for Ethiopia. Mr. Hubbard has been designated Acting Chief of the Mission.

C. CENTRAL AND EASTERN EUROPEAN DIVISION

1. OPENING OF THE BLACK SEA PORTS

Operations for Poland and Czechoslovakia were brought one step closer during January with the receipt of information that relief shipping for these countries may be sent through the Black Sea Ports of Constanta and Galati. Negotiations are progressing with the Combined Shipping Adjustment Board for an allocation of tonnage for this purpose, and discussions have been initiated with the Bureau of Supply concerning the proportion of the cargo to be assigned to each country and the inventory of the initial shipment.

2. POLISH DELEGATION

The revised list of personnel of the Polish Delegation has been forwarded to the Provisional Government at Lublin. Measures have been taken to expedite their departure. An alternate route for dispatch of the Delegation to Poland was developed by ERO in cooperation with the British Air Ministry and submitted to the Provisional Government in Lublin for comment.

3. MISSION TO CZECHOSLOVAKIA

The schedule of personnel for the initial Mission to Czechoslovakia agreed upon between Headquarters and ERO calls for fourteen positions as follows: Chief of Mission, Deputy Chief of Mission, General Assistant, Deputy Chief for Requirements and Supply, Requirements Coordination and Supply Specialist, Procurement Coordination Specialist, Finance and Accounting Officer, Director of Health, Welfare Director, Displaced Persons Officer, Director of Agricultural Rehabilitation, and two secretaries.

Mr. Peter Ivanovich Alexeev, an official of the Soviet Commissariat of Foreign Commerce, has been nominated for the

position of Chief of the Czechoslovak Mission and has been accepted by the Czechoslovak government. Mr. John H. Gorvin, Special Assistant to the Deputy Director General for the Bureau of Supply has been appointed Director of Agricultural Rehabilitation and Dr. Lilico of the European Regional Office has been appointed Director of Health. Consultations are continuing between Headquarters and the European Regional Office concerning appointments to the eleven other positions on the Mission.

4. DISPLACED PERSONS
IN GERMANY AND
AUSTRIA

In connection with the coordination of activities concerning displaced persons in Germany and Austria, study has been devoted to a number of relevant documents and comments made on them; among materials reviewed were reports from the European Regional Office, the budget of personnel to be recruited by UNRRA for work on displaced persons for SHAEP, and memoranda on the problem of transportation in relation to displaced persons. Consideration has been given to methods by which to establish responsibility for the displacement of United Nations population; a member of the War Department who is concerned with this problem was referred to this Division by the Displaced Persons Division, and discussions were held with him on this questions.

Assistance was also given to members of the Training Center who are preparing a manual for guidance of displaced persons officers in dealing with requests for information which will be received from the families of displaced persons concerning relatives who are to be repatriated, and similar requests made by displaced persons concerning their families.

D. WESTERN AND NORTHERN EUROPEAN DIVISION

1. FRANCE

The whole question of the French program is being reviewed, taking into consideration the resumption of the French war effort. The problem is a difficult one because distinctions cannot always be clearly drawn between programs related to war activities and those required solely for relief and rehabilitation.

2. FRENCH SINISTRES

The question of the French Sinistres and of displaced persons of other nations in France is receiving special attention. The Bureau of Areas has emphasized the fact that assistance to foreigners in France may create difficulties if similar assistance is not granted to the sinistres. It is felt that further information and study are required before pursuing the subject further with the French authorities in Washington.

3. THE NETHERLANDS

A special study was made of present conditions in the Netherlands with particular emphasis on the clothing situation. A summary was prepared for use in the coming used clothing drive.

4. NORWAY

Discussions were held with the Norwegian Embassy concerning the financing of temporary emergency relief supplies for Northern Norway. It was indicated that Norway will be able to meet all its financial obligations with respect to this program.

A special study of shipping problems in connection with relief to Northern Norway indicates that sufficient shipping space has been allocated for operations now contemplated.

5. DENMARK

The Danish displaced persons problem has been discussed on several occasions with the Danish representatives, particularly plans for repatriation of 16,000 Danes now in Sweden.

E. FAR EASTERN DIVISION

1. CHINA PROGRAM COMMITTEE

The China Program Committee has continued its review of the proposed China Programs. During January it recommended further investigation and study in the field of (1) the China Shelter Program and (2) the Displaced Persons Program. In the case of the Shelter Program it is felt that while the preliminary program is modest in requirements, and sound in its reliance upon local materials and labor, many factors need further study. In the case of the Displaced Persons Program a revision of estimates is required because of items now found not to be available in China and which must be supplied by UNRRA.

2. WORKING PARTY "C"

Members of the division have participated in discussions of Working Party "C" concerned with (1) the method of calculation for Far Eastern requirements and (2) a summary of Far Eastern relief requirements presented by the Member Governments.

3. COMMITTEE OF THE COUNCIL FOR THE FAR EAST

The Committee of the Council for the Far East will hold its meeting in Sydney Australia the latter part of February, 1945. Mr. Edwin G. Arnold, Chief of the Far Eastern Division, was appointed Secretary to that Committee. Mr. Arnold left for Sydney, Australia on 27 January, 1945.

4. CHINESE TECHNICAL EXPERTS

The 3 Technical Experts on Water Conservancy completed their study with the Engineers Corps on 16 January, 1945. They made an

extensive inspection tour of Army projects in this country and now they are with the Bureau of Reclamation.

All members of the medical group are pursuing their individual studies according to their itineraries prepared by the UNRRA Advisory Committee on Chinese Technical Experts, with the exception of Miss Shu-ying Chao, who is still recuperating from an operation. She is expected to resume her studies sometime in February, 1945.

The technical experts on agricultural rehabilitation and those on social welfare are carrying on their work according to the itineraries prepared for them.

Itineraries for European trips of the agricultural and water conservancy experts have been submitted to the UNRRA Advisory Committee on Chinese Technical Experts. The Social Welfare and Health Divisions are still working on itineraries for their respective groups. An extensive discussion was had on the advisability and feasibility of a visit to Europe. The Committee finally decided a visit to England, Egypt, the Balkans and India would be feasible and profitable.

F. CAMPS DIVISION

1. GUIDE FOR CAMP REQUIREMENTS

Now known as the Guide for Camps

Requirements, the Catalog of requirements is rapidly nearing completion. Section II, Operational Supplies, is ready for presentation before the Bureau of Supply Board of Review. A first draft of Section I, concerned with construction of camps, has received tentative approval of the Industrial Rehabilitation Division and will be presented to the Board of Review upon completion of the narrative description. Section II, Vocational, Educational and Religious Supplies, is being reviewed by the Welfare Division and the Contributed Supplies Branch.

2. CAMP SUPPLY FLOW CHART

A chart has been prepared showing the

flow of camp supplies from the time the requisition is placed by the field until materials reach their destination. It indicates the divisions through which the requisition passes and the time element involved. This was evolved to assist in locating a requisition at any time after it is placed and to facilitate diversion of shipments when this is necessary.

3. SOUTHERN ITALIAN CAMPS

The policy statement on operations of the Southern Italian Camps has been revised

to accord with the new lines of authority among the Displaced Persons, Welfare and Camps Division, and is to be issued shortly in the form of a General Bulletin.

4. MERRA CAMPS

The establishment of a firm financial basis for the MERRA camps and the estab-

lishment of a camps administration fully empowered to carry out its necessary

functions will, it is hoped, obviate unsatisfactory conditions in the camps. Short supply will always tend to create problems in the camps but the opening of a regular requisitioning process between Cairo and the United States should result in procurement of necessary basic supplies.

5. ADMINISTRATION AND
OPERATION QUESTIONNAIRE

A Camp Administration and Operation

Questionnaire has been sent to the Italian

Mission in order to obtain narrative reports on all phases of camp operations and administration. This was cleared through the Area Coordination, Studies and Reports Division.

G. DISTRIBUTION AND INLAND TRANSPORT DIVISION

1. ALBANIA
A procedure for developing a general plan for the distribution of supplies in Albania was developed jointly by the Distribution Branch and the Inland Transport Branch. It provides for working out such programs jointly with the Albanian Government, and that maximum use be made of regular channels of distribution.
2. DISTRIBUTION OFFICERS
The Distribution Branch has recommended that a distribution liaison officer be attached to each paying country mission when established. It is felt that an executive distribution officer is unnecessary, at least in the earlier stages of operation. In the case of recipient countries it is felt that distribution staff can be determined only after the type of service requested by the governments is known.
3. CHINA
A member of the staff has been collecting information on distribution problems as they are concerned with civilian goods, and drafting questions to be sent to Chungking for discussion with the Chinese Government.
4. MANUAL ON DISTRIBUTION AND TRANSPORTATION
The draft manual on Distribution and Transportation has been forwarded to ERO for comment. It will also be discussed with the Balkan Mission by the Assistant Chief of the Transportation Branch during his field visit. He will also discuss proposed forms for transportation by truck and for the reception at the port of unloading.
5. TRANSPORTATION STUDIES
The study on organization of international waterways has been completed. OSS Studies

on Greece, Albania and Yugoslavia have been completed and distributed. A study of the Rumanian ports of Galatz and Constanza is being made with the assistance of one of the field men awaiting transportation and in cooperation with OSS.

In cooperation with the Southern European Division and the Central and Eastern European Division, a study was undertaken of the organization of the transportation personnel of landlocked or semi-landlocked States in Czechoslovakia and Yugoslavia

H. STAFF SERVICES DIVISION

1. UNIFORMS

The policy regarding uniforms has been clarified during the month, with the determination by the Director General that only the official UNRRA uniform will be worn by field personnel where the Chief of Mission prescribes uniforms. If the UNRRA uniform is not available civilian clothes, with the UNRRA arm band will be worn. Exceptions to this are permitted only for doctors and nurses of the U.S. Public Health Service, voluntary society teams of the United Kingdom and British Army now on the staff of MERRA camps.

2. TRAVEL TO LONDON

After considerable difficulty a schedule has been developed to assure a flow of field staff to London during the next six weeks for the Displaced Persons operations. Procedures have been developed with the Functional Divisions and the Personnel Division for scheduling approximately 25 persons per week in accordance with cable #1320 from London.

3. PERSONAL SUPPLIES FOR FIELD MISSIONS

A procedure has been developed by the division for the handling of requests from field missions for personal supplies and equipment. This procedure is designed to cover the requirements of missions as PX and NAAFI become unavailable. Plans for the handling of financial aspects of this procedure are now being developed and it is anticipated that an administrative order will be forthcoming shortly.

4. PERSONNEL RECORDS

As was reported last month, it is planned to transfer the Flexoline records to the Personnel Division. This has not as yet been done because the Personnel Division has not as yet completed the necessary arrangements for the transfer. In the meantime, the records have been maintained in this division for all Mediterranean operations.

5. COMMUNICATIONS

The traffic of communications in and out of the Dispatch Section continue to increase. During the month, the section processed 749 incoming and outgoing cables and 1318 communications other than cables.

6. PANEL ON RETURNED
FIELD EMPLOYEES

Upon the recommendation of the *Board of Army* Staff Services Division a special panel of three members has been set up to review all cases of returning field employees. This panel will consult with such officials as may be required to decide questions of compensation, future assignments, dismissal or resignation, and will make appropriate recommendations to the Director General. It will also consider administrative problems which come to light in the course of these hearings, and will transmit them to the appropriate offices for consideration and action.

7. SUBSISTENCE ALLOW-
ANCES FOR FIELD
EMPLOYEES

The Chief of the Staff Services Division has devoted considerable time to the work of the Committee

on developing a revised plan for subsistence allowances for field employees. In arriving at the recommendations, which have been forwarded to the Director General, discussions were held with the Training School group, both at Headquarters and at the Training School.

I. AREA COORDINATION, STUDIES AND REPORTS DIVISION

1. COUNTRY STUDIES

Considerable time was devoted to the revision and final editing of the first of the Bureau of Areas' country studies to reach completion, i.e. the study on UNRRA Plans and Operations in France. Similar studies on Norway, The Netherlands, Czechoslovakia and Poland are in preparation.

2. FIELD REPORTS AND STATISTICS

The statistical reporting procedures for chiefs of mission on registration and repatriation of displaced persons, health services, camp operations, personnel and expense of missions were completed, cleared with all major organizational units and transmitted to the Balkan Mission and its constituent country missions. Work continued on other portions of the proposed field reports and statistics manual; most of these are now being cleared by the interested Headquarters' units concerned

3. AREAINFORMATION SERVICE

During the month a number of classified documents were secured from United States and British Agencies, and the European Regional Office, and distributed as required.

Documents prepared by other UNRRA organizational units were distributed within the Bureau of Areas and followed up to assure appropriate action. These included: (1) allocation requests submitted to the Combined Boards, (2) proposed advance purchases of governments of liberated countries, (3) monthly

reports on allocations requested and recommended, and requests to supply and (4) weekly reports on requests to supply issued.

Several documents prepared in UNRRA or obtained from other agencies were forwarded to regional and area offices and field missions.

4. USED CLOTHING DRIVE

In accordance with a request made by the Office of Public Information for material on the need for clothing shoes and headgear in Europe to be used in connection with the publicity campaign for the forthcoming clothing drive in the United States, statements on such needs in France, Belgium, Luxembourg, The Netherlands, Norway, Denmark, Greece, Yugoslavia, Italy, Czechoslovakia and Poland were obtained from the various Area divisions of the Bureau and transmitted to the Office of Public Information. Similar statements on the needs for clothing for foreign workers in Germany and Austria and needs in UNRRA camps in the Middle East and in Italy were also obtained and transmitted to the Office of Public Information for the same purpose.

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29 January 1945

TO: George Xanthaky
FROM: Charles L. House
SUBJECT: Monthly Progress Report of the Greek-Albanian Branch,
January, 1945

I. ADMINISTRATIVE PREPARATIONS FOR OPERATIONS IN GREECE.

The Director General on ___ January wrote to the Chairman of the C.C.A.C. stating that immediately upon cessation of the present hostilities in Greece UNRRA would be prepared to assume its full responsibilities in that country, pursuant to such agreements and arrangements that might be made between UNRRA and the constituted authorities.

Prior to the transmittal of the Director General's letter, the Southern European Division re-evaluated the organization and staffing of the Greek Mission and analyzed various problems facing the Mission. Upon the basis of this re-evaluation and analysis the Southern European Division was able to inform the Director General that the Greek Mission was in a position to assume its full responsibilities immediately.

Subsequent to the dispatch of the Director General's letter attention has been focused on making all possible arrangements to facilitate the immediate assumption of operational responsibilities in Greece. This has included extended conferences with Mr. Rohrbach, the Deputy Chief of the Greek Mission of Finance and Administration, who is now in Washington, and the preparation of a series of cables and of the following documents:

- Greek Mission Directive (draft)
- Greek Mission Organization Chart (draft)
- Greek Mission Functional Statement (draft)
- Balkan Mission Directive (draft)
- Airgram suggesting revisions in the Greek Mission's "Country Mission General Regulations." (draft)

II. ALBANIAN DEVELOPMENTS.

Albanian Mission. Although the Albanians have indicated their need for relief and rehabilitation assistance, the Albanian Mission which is assembling at Ruvo, Italy, has been held inactive as a result of political unclarity. Information available here suggests that the Albanians are not well-disposed towards ML. Accordingly the tie-up with ML places UNRRA in a difficult position.

Albanian Mission Distribution and Transportation Plans. Distribution and Transportation Plans to cover the Albanian Mission's operations in the event

29 January 1945

of a military period have been received. After analysis, the Distribution and Transportation Divisions of the Bureau of Areas decided to prepare their own plans incorporating their thinking as to general policy.

Sources of Information on Albania. Regular contact has been established by this Branch with political warfare specialists of the British Embassy and the U.S. Office of Strategic Services anent the obtaining of current data on economic and political developments in Albania.

Political Developments in Albania. Discussions with specialists of the above agencies have indicated clearly that a stable, strong government has been set up in Albania, perhaps more representative than any heretofore. This government which emerged from the National Liberation Movement (FNC) is headed by Enver Hoxha and is in complete and uncontested control of the whole country.

The Tirana Radio reported on January 5, 1945 that the government of Enver Hoxha had dispatched notes to the U.S., Great Britain and the Soviet Union seeking recognition. The notes which were issued over the signature of Gen. Hoxha, Premier of the Albanian Democratic Government said, in part:

We appeal on behalf of the Albanian people to all the United Nations, and especially to the great Allies, Britain, the Soviet Union and America, to recognize its government and to establish diplomatic relations with Albania.

There are indications that de facto recognition of the Hoxha government will be accorded in the near future.

Relief Problems in Albania. In an interview which Hoxha gave to a representative of OSS at Tirana on Christmas Eve, the following statements were made:

- (a) Albania wants relief and rehabilitation assistance from the United Nations as soon as possible.
- (b) The Albanians would welcome a non-military organization such as UNRRA. If there is to be a military period the Albanians would prefer arrangements similar to those which have now been made with the Yugoslavs.
- (c) The priority of relief needs are: 1. Textiles, clothing and footwear; 2. Medical supplies; 3. Transportation equipment; and 4. Food.

Economic Controls in Albania. The Albanian government has undertaken a whole series of economic controls, mobilizing technicians, resources and services. These controls are being operated by the newly created Ministries of National Economy and Reconstruction.

III. STAFFING OF FIELD MISSIONS.

Staffing of the Field Missions has been practically completed. The following table shows the status of Balkan Mission personnel which has not yet arrived in Cairo: (N.B.: Bette - insert table here)

29 January 1945

Attention has been given to the problem of surplus personnel from the Phillipville Camp and the surplus personnel on hand in Washington which was originally recruited for Balkan operations.

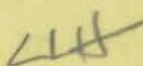
Assistance was furnished to the Staff Services Division in maintaining in up-to-date form the roster of Balkan Mission personnel.

Various steps were taken designed to assure the necessary personnel statistics from the Field Missions.

IV. REPORTING.

The Balkan Mission's first and second weekly reports were received and comprehensive suggestions based thereon were forwarded to Cairo in the interest of effectuating further improvements.

An airgram recommending the establishment of a Reports Office in the office of the Chief of Mission in the Greek and Yugoslav Missions and outlining the functions of the Reports Office has been drafted and is now being circulated for concurrences. If our recommendations are found acceptable in the field missions the job title of "Reports Officer" will be used hereafter in place of "Intelligence Officer."


C.L.House/jkr

13th - monthly Reports

22 January 1945

TO: Herbert H. Lehman
Director General

FROM: M. Menshikov
Deputy Director General

In accordance with Administrative Order No. 24

I am sending you herewith the report of the Bureau of
Area Operations for the month of December 1944.

Attachment

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Report of

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BUREAU OF AREA OPERATIONS

December 1944

A. GENERAL

1. BUDGET FOR 1945 The Bureau of Areas has been engaged in a detailed analysis of its functions in connection with preparing the requested revised Budget for 1945. Conferences have been held with all of the Divisions in an effort to determine the minimum personnel required to perform essential headquarters service. Presentation of the budget request to the Budget Office has been deferred to permit any necessary revision in the light of the proposed delegation of functions to the European Regional Office.
2. TRANSPORTATION FUNCTIONS A clear division of responsibility between the Staff Services Division and the Travel Section for processing field service employees for overseas has now been established.
3. TRANSPORTATION REQUEST POLICY In the future, transportation will be requested for the Balkans only upon specific request of the Mission. An exception is being made in the cases of forty-eight persons being sent under our previous agreement. Cairo has been informed of the availability of persons who may be requested.
4. COUNTRY STUDIES The Bureau of Areas is currently engaged in the preparation of a series of Country Studies which will describe the background and the status of UNRRA activities in each country. Detailed review of the first drafts for Poland and Czechoslovakia is in process and a draft of the study for France is nearing completion.
5. MANUAL FOR FIELD REPORTS A draft manual on monthly statistical reports, to be submitted by the Chief of Mission, has been prepared by the Bureau of Areas. This is now being discussed with other Bureaus and Divisions with respect to sections concerned with their programs.
6. SHIPPING SPACE UNRRA has received an allocation of 5000 tons of shipping space for January for the Italian Program, and 14,000 tons for February. New obstacles may have to be overcome, however, since all tonnage may be required for military purposes.

Negotiations are proceeding for arranging the initial shipment of supplies to Poland and Czechoslovakia, via USSR ports during the last half of January.

7. LOCAL CURRENCY PROCEEDS Discussions at headquarters have continued for over three months with respect to the use of local currency proceeds. Meanwhile none of the country agreements has as yet been signed. There are various interpretations of Sections 19 and 20 of Resolution 14. In view of this, the Bureau of Areas has suggested that this important policy question be referred to the Central Committee.

8. EMPLOYMENT OF NEUTRAL AND STATELESS PERSONS Several conferences have been held concerning drafts of the proposed "Statement of General Principles concerning Nationality in the Recruitment of UNRRA Personnel."

The Bureau of Areas was unable to concur in the draft which has been sent to ERO for comment, as it believes that the main guiding principle should be selection of personnel from the nations represented on the Council. It further believes that we should be able to find suitable personnel among the nationals of the Member Governments, and disagrees with the proposal to employ nationals of neutral states, stateless persons or former nationals of enemy or ex-enemy countries. The Bureau of Areas feels strongly that this question is of such importance that it should be placed before the Central Committee for decision.

9. RELATIONSHIPS WITH NEUTRALS The Bureau of Areas participated in several discussions on relations between UNRRA and neutral countries with regard to (a) procurement of supplies in these countries and (b) the use of relief funds of some of them.

Representatives of some of the headquarters units thought it advisable for UNRRA to initiate negotiations and to send UNRRA representatives to such countries as Switzerland, Spain and Sweden. The Bureau of Areas took the position that it would be inadvisable to treat all neutrals in the same manner and disagreed with the proposal to procure supplies from such countries as Switzerland and Spain since they were and still are helping Germany. The Bureau of Areas, moreover, recommended that the question of UNRRA relations with neutral countries should be referred to the Central Committee for consideration.

B. SOUTHERN EUROPEAN DIVISION

1. FIELD MISSIONS During December budget allocations for the first quarter of 1945 were authorized by the Bureau of Finance and Administration for Greece, Yugoslavia, Albania and the over-all Balkan Mission (including the Middle East Camps). The allowances were developed on the basis of the following personnel to be in the field during the first quarter of 1945.

	Total	Balkan Mission	Greek Mission	Yugoslav Mission	Albanian Mission
Office of Chief	45	9	14	13	9
Bureau of Dist. & Trans.	115	4	64	35	12
Bureau of Finance & Admn.	53	11	18	18	6
Bureau of Rqts. Coord. & Sup.	35	7	13	13	2
Div. of Food & Agri. Rehab.	31	1	13	13	4
Div. of Indus. Rehab.	16	1	5	8	2
Div. of Displaced Persons	38	19	9	7	3
Division of Welfare	58	3	25	27	3
Division of Health	208	12	88	88	20
Div. Camps & Trans. Centers	26	10	7	8	1
District Offices Staff	73	—	43	30	—
Sub-Total	698	77	299	260	62
Middle East Camps	407				
Total	1105				

The Bureau of Areas has strongly urged that the entire budget be reconsidered, as it feels that we have already employed for the Balkans (especially for Yugoslavia) too many people, particularly in some categories. The Bureau of Areas has proposed that the budget for the Balkan countries be worked out after consultation with the appropriate Governments.

2. MISSION DIRECTIVES With the emergence of the Greek, Yugoslav and Albanian country missions as separate operating entities, the Balkan Mission Directive of 9 May 1944 has been rendered obsolete. Accordingly, appropriate directives, together with the requisite functional statements and organization charts, have been drafted and are now under discussion.
3. GREEK MISSION Difficulties of the Greek Mission during the recent fighting in Athens resulted from the agreement reached on 24 November concerning UNRRA-ML integration. This integration was a mistake and should not be repeated.

When fighting broke out in Athens the Chief of Mission withdrew the UNRRA staff from the integration agreement, and 27 of the personnel were returned to Cairo. The question now under consideration is the form in which the Greek Mission ought to continue its work in Greece, as an independent international agency.

Concern has been expressed over the wearing by UNRRA staff of military uniforms; the recent situation in Greece supports the conviction that UNRRA staff should wear civilian dress when not in UNRRA uniform.

4. ALBANIAN MISSION The situation is also far from clear as to the terms on which the UNRRA Mission can go into Albania for relief work. The Bureau of Areas considers it inadvisable to carry out relief work during the Military period under Military command. The responsibility for the organization of relief to the population of liberated areas during the military period rests entirely with the military authorities and the latter must do everything themselves with respect to the practical side of the relief work. UNRRA was created for relief on invitation of the appropriate government or authority exercising actual control over liberated areas.
5. ETHIOPIAN MISSION Cairo has reported the arrival of Dr. Frechette, Chief of the Ethiopian Observers Mission, and Mr. Price, Welfare Specialist. No word has been received as to other personnel finally included in the Mission, nor is it known whether the Mission has reached Addis Ababa.
6. YUGOSLAVIA A detailed account of negotiations at Bari between the UK-US Military and Yugoslav authorities has been received, together with minutes and reports of the various technical committees. This material has been analyzed and referred to various bureaus and divisions at Headquarters. The principal disagreement between military and Yugoslav representatives is on the number of observers who should go to Yugoslavia to observe distribution. The Bureau of Areas is of the opinion that help to Yugoslavia in the way of supplies should be organized in the same manner as for Italy, that is by getting a direct allocation of supplies and shipping for Yugoslavia in the name of UNRRA, not through the military.

7. CONTRIBUTION BY UNITED YUGOSLAV RELIEF FUND A contribution of \$57,000 for supplementary supplies in the field of recreational and health building materials for relief to Yugoslavs has been offered by the United Yugoslav Relief Fund of America. The Bureau of Supply is notifying the Fund that this contribution will be accepted and an agreement has been reached that approximately \$37,000 will be used for purchase in the Middle East of additional recreational and vocational supplies which UNRRA cannot provide; the balance of \$20,000 is to be used for the purchase and shipment of film equipment for the camps.

8. ITALIAN MISSION As of 31 December, 1944, sixty-two persons have been recruited in Washington for the Italian Mission. Of these, ten are in Italy and twenty-seven are en route. In addition, approximately twenty-four have arrived in Italy from London, Cairo and Philippeville.

An agreement was reached between the Italian and Balkan Missions for the temporary loan to the Italian Mission of three British voluntary teams attached to the Yugoslav Mission. The British teams, which have begun to work for the Italian refugees in the vicinity of Rome, are bringing supplies and refugees from the Bari region to Rome on 29 trucks.

Meetings of the Italian Mission staff in Washington have continued for the purpose of keeping them informed of developments concerning the Italian Mission. In addition, the Italian Branch has kept in close touch with the personnel assigned to the Italian Mission, making available to them all background material on Italy and information which will familiarize them with the functions to be performed in the field.

9. SHIPPING SPACE TO ITALY UNRRA has been advised that 5,000 tons of shipping space have been allocated to it for the Italian program for the month of January and 14,000 for the month of February. Loading is under way for the program approved by the Theatre military authorities.

10. ITALIAN REQUIREMENTS The translation of the itemized lists of supplies submitted by the Italian Government's Economic Mission to UNRRA was completed and a copy of the translation transmitted to the Italian Mission. The translation of medical supplies contained, whenever possible, an indication of the corresponding reference number in the Army Supply Catalogue.

C. CENTRAL AND EASTERN EUROPEAN DIVISION

1. INITIAL SHIPMENT TO POLAND AND CZECHOSLOVAKIA The Central and Eastern European Division devoted considerable time during December to plans for the initial shipment of relief supplies to Poland and Czechoslovakia. A contingent allocation of 8000 tons of shipping via the USSR has been made available by the Combined Shipping Adjustment Board for the second half of January. Negotiations are proceeding for the transshipping of these goods.

Czechoslovak officials discussed with the Central European Branch the commodities to be included in the initial shipments of supplies to Czechoslovakia. Discussions took into account the import program submitted by the Government and its revision to UNRRA bases being prepared by the Bureau of Supply. Special attention was directed to the limited amount of industrial rehabilitation supplies requested by the Government.

2. MISSIONS TO POLAND AND CZECHOSLOVAKIA Members of the mission to Poland are awaiting the reply of the Provisional Government of Poland in Lublin with respect to transit visas. ERO is being consulted in regard to filling the vacancy in the Delegation created by the recent death of Mr. Percy H. Byrnes. Recruitment is also under way for the newly created position of Executive Assistant.

Assignment of personnel to the initial Czechoslovak mission is being discussed with all organizational units concerned.

3. DISPLACED PERSONS IN GERMANY AND AUSTRIA During December attention was given to a study of the proposed activities of the Displaced Persons Division in relation to the work of U.S. Government Agencies concerned with displaced United Nations nationals found in Germany and Austria. Contacts were established within UNRRA with all units concerned (Displaced Persons, Welfare, Health, Camps, Supply, Transportation). Among the U.S. Government agencies consulted were the State Department, the War Department, the Foreign Economic Administration and the Office of Strategic Services. Available materials, including the SHAEF agreement, are being analyzed.

D. NORTHERN AND WESTERN EUROPEAN DIVISION

1. FRANCE Discussions were held with the French technical experts concerning four programs for advance purchases amounting to approximately 2,700,000 tons. Metals and ores, chemicals and minerals, textile raw materials, fertilizers, seeds, feeding stuffs and certain items of food proper constituted the main items of three of the programs. A fourth program dealt with finished and semi-finished products for the first half of 1945, including 104,000 tons of equipment and 525 tons of steel.

A new group of technical experts has just arrived from France to join the French Mission. Contact has been established with the new Chief of the Industrial Section, M. Armengaud.

2. BELGIUM Several Belgian requests for advance purchases, dealing with tin plate boxes, goat hair, medical supplies and locomotives were studied.
3. LUXEMBOURG MISSION Several reports prepared by M. Simon, head of the Luxembourg Mission, were received through London. These reports were studied and summarized; special recommendations taking account of M. Simon's early experiences were prepared. Reports were also received from Mr. Samson, Welfare Officer, and Dr. Vine, Health Officer of the Mission.

Due to recent military developments, the UNRRA Mission to Luxembourg may have been temporarily obliged to interrupt its work. A cable was sent to London to inquire as to the present whereabouts of the Mission. No answer has as yet been received.

4. **THE NETHERLANDS** The chief item to be noted in relationships between UNRRA and the Netherlands is the criticisms leveled at UNRRA by the Dutch authorities in London. Criticisms were concerned chiefly with the policy of requisitioning bulk allocations and the inability of the Dutch Government to obtain supplies to meet certain specifications. In the light of recent developments, the criticism concerning over-all allocations seems not justified. Had UNRRA not filed a request for over-all purchases, the Dutch Government would not have been able to obtain textiles during the fourth quarter of 1944. The explanations presented by the Bureau of Supply have gone a long way toward effecting a better understanding, but there are still some differences to be ironed out. Part of the problem appears to lie in the difficulty of simultaneous decisions in London and Washington.
5. **NORWAY** Consideration has been given, in collaboration with the Bureau of Supply and the General Counsel's Office, to a Norwegian request for immediate aid to Northern Norway. SHAEF was asked for direct aid, but indicated that Norway might obtain military supplies through UNRRA, as only UNRRA can buy from the Military.
6. **DENMARK** As indicated in previous reports, the requirements of the Danish Government are relatively simple, though extremely important. The Danish Government anticipates that farmers will get along reasonably well if they can obtain the necessary cattle feed stuffs. It should be emphasized that the request for oil seeds and oil cakes is basic and that all other relief plans that the Danes make are related to the decision reached on the request for these very essential commodities. This is true because Denmark's ability to pay in produce is contingent upon Denmark's ability to obtain cattle feed. Unless Denmark is in a position to feed a normal cattle population, she will be in no position to buy textiles or other relief supplies.

Thus it is important that an early decision be made respecting the oil seeds and oil cakes program. We have been informed that such a decision is in the process of being drafted at the present time.

E. FAR EASTERN DIVISION

1. **CHINA PROGRAM COMMITTEE** The China Program Committee has continued to meet each week to review programs for China. After extensive study, it was agreed that the Industrial Rehabilitation program should be reviewed further in Chungking on the basis of information available there. Distribution problems in China were discussed and consideration is being given to a proposal that a corporation be established to handle goods which UNRRA pays for and imports.
2. **REGIONAL STUDY OF CHINA** The staff of the China Branch is working on studies on Kwangtung, Fukien and Kiangsu. The study outline has been reviewed by the China Program Committee.

3. CHINA AREA OFFICE Harry Price, Assistant Director of the China Area Office, has arrived in Chungking and Paul Elza, Field Officer, is en route. Other members of the China Area Office, preparing to leave for Chungking very soon, include Benjamin Kizer, Chief of the China Area Office, James G. Johnson, Jr., temporary Legal Advisor, and William Green, Chief Agricultural Officer.
4. SOUTHWEST PACIFIC AREA OFFICE A number of the staff of the Southwest Pacific Area Office are en route to Sydney. Included in this group are Mrs. Dorothy Jacquelin, Area Analyst, Mrs. Margaret Hall, Requirements Specialist, Walter Chudson, Deputy Director for Supply and Requirements, Glenn Briggs, Chief Agricultural Rehabilitation Officer, Cassin Soorma, Chief Displaced Persons Officer, and Dr. Henry O'Brien, Chief Medical Officer.
5. CHINESE TECHNICAL EXPERTS The eight technical experts on water conservancy finished their study in the office of the Engineers Corps of the U.S. War Department and left Washington on 16 December, 1944 for an inspection tour to observe Army projects on water control.

Clearance has been obtained from the War Department for Drs. K. F. Yao, Winston W. Yung and Wei Chang for their visits to the enemy prison camp at Kendall, Florida.

Clearance has been obtained from the War Department for Dr. James Chu to visit Halloran General Hospital, Staten Island, New York, Walter Reed General Hospital, Washington, D. C., and the Naval Hospital, Bethesda, Maryland.

The technical experts on Agricultural Rehabilitation and those on Social Welfare are carrying on their work according to the itineraries prepared for them.

6. INDUSTRIAL REHABILITATION This Division has been working closely with the Chinese Delegation office in securing additional information required to determine the extent of the industrial rehabilitation in China. Statistics covering pre-war tonnage transported by railway, highway and waterway, and by airplane, were secured and transmitted to the Inland Transportation Branch and to the Industrial Rehabilitation Division. Standard machine unit lists prepared for Europe were sent to the Chinese Delegation office for consideration for adoption as standard units for China.

F. CAMPS DIVISION

1. CATALOG OF REQUIREMENTS Much progress has been made in developing the catalog of camps requirements. Section I, which is concerned with construction of camps, is being prepared by the Industrial Rehabilitation Division. It is hoped that a first draft will be ready during January. The fifteen schedules of Section II, covering camp operations, are being developed in collaboration with the Bureau of Supply and the technical divisions. Several of these will be ready shortly for submission to the Director General for approval.

2. CAMPS DIVISION IN ERO The Camps Division in the European Regional Office is in process of organization. The head of the Division, Colonel Powell, has left for London. In addition to Colonel Powell, two camp experts will be detailed from Washington.
3. SOUTHERN ITALIAN CAMPS Recruitment of personnel for the Southern Italian camps is practically complete and key personnel are now either in Italy or en route. UNRRA expects to assume responsibility for these camps early in January.
4. CAMPS DIVISION IN CAIRO Plans are progressing for the establishment of a Camps Division in Cairo upon dissolution of the Balkan Mission. A proposed plan of operations and a suggested personnel chart have been forwarded for consideration by the Camps Administrator in the Cairo Office. Miss Flexner will assist in establishing the Cairo Camps Division in connection with her tour of the refugee camps.

G. DISTRIBUTION AND INLAND TRANSPORT DIVISION

1. MOTOR TRUCKS PROGRAM FOR EUROPE The Motor Trucks Program for Europe, developed by the Inland Transportation Branch and the Industrial Rehabilitation Division, has been considered at meetings with the Area Divisions. This program calls for 32,822 vehicles of different types, excluding passenger cars or jeeps for administrative use, to be delivered for use in Czechoslovakia, Poland, Yugoslavia, Greece and Albania during the first six months of UNRRA operations, assuming these to begin on the first of April 1945. The tonnage capacity of these trucks would be around 54,500 tons and the estimated cost about \$36,000,000. The Bureau of Area Operations has recommended 15,000 trucks with a capacity of 30,000 tons for the above mentioned countries. Because it is practically certain that we will get no trucks from next year's production, it was decided to recommend that the Bureau of Supply act at once to secure a minimum of 15,000 jeeps with trailers as the only suitable substitute for trucks.
2. TRANSPORTATION FOR LANDLOCKED COUNTRIES Meetings were held with the Southern European Division and the Central and Eastern European Division to discuss operations in landlocked or semi-landlocked countries of Europe.
3. OPERATIONS MANUAL ON DISTRIBUTION The operations manual on distribution procedures has been completed in preliminary form and is now being cleared. Clearance has been received from the Ocean Shipping Division of the Bureau of Supply and the Division of Accounts. It is planned to have approximately 300 copies of the manual reproduced by planograph. These will be sent both to the field and to all persons in the headquarters office concerned with problems relating to handling of goods in countries of operation. When the procedures and forms outlined have been given a trial in the field, a revision will be prepared incorporating the suggested changes.

It is recommended that a qualified person from the headquarters office familiar with the procedures developed and with their purpose be sent to London and into the field to explain them and to assist in putting them into operation. This is essential to secure coordination between Washington and the missions.

4. **MANUAL ON DISTRIBUTION PROBLEMS** Preliminary drafts of the following sections of the distribution manual were prepared: Description of UNRRA; Principles and Responsibilities for Distribution Implied by UNRRA Agreements and Resolutions; Common Problems of Postwar Relief and Rehabilitation Affecting Field Reports on Distribution; Public Information on Distribution; Types of Distribution Controls over Supplies; Tables of Equivalent Weights and Measures; Explanation for Abbreviations of Selected Terms.

Work is being continued as rapidly as is possible with the present staff.

5. **FIELD PERSONNEL** At present there are eight warehouse and distribution officers awaiting field assignments, who are attached to the Distribution Branch. They have been assigned part of the regular office work and, in addition, have assisted in preparing the operations manual. One of their number, Mr. Allott, has assumed complete responsibility for the manual, and has also done much of the work of outlining operational procedures for handling UNRRA goods.

There are also eight transportation men awaiting overseas assignments, attached to the Inland Transport Branch. An in-service training program has been devised for these men by Dr. Hostie. Two additional members of this group will be at headquarters shortly.

H. STAFF SERVICES DIVISION

1. **ADMINISTRATIVE SUPPLIES FOR THE FIELD** Upon the initiative of the Staff Services Division, a draft administrative order has been drawn up covering the procurement of administrative supplies for field offices and missions. This was formulated after meetings between representatives of this Division and the appropriate Divisions in the Bureau of Supply and the Bureau of Finance and Administration. The order provides for a uniform handling of requests originating in the field or on the part of the mission prior to its departure from headquarters, and outlines the functions of the respective Bureaus and Divisions.
2. **FLEXOLINE REPORTS** Maintenance of the flexoline report on all field personnel is being transferred to the Personnel and Training Division. Two members of the Staff Services Division will be detailed to Personnel and Training Division for three to four weeks to assist in establishing the report. An agreement has been reached between the two Divisions on the items to be included on the visible record. A complete report has already been set up for the Balkan, Italian and North African Missions, including voluntary agency personnel.
3. **UNIFORMS** The administrative handling of uniforms has been greatly improved during the last month as a result of collaboration between this Division and the Administrative Services Division. Accurate records

have been established of all transactions up to the present time and procedures are being instituted to provide for their adequate handling in the future.

The Division is now participating in the procurement of UNRRA uniforms for two thousand members of the Displaced Persons staff in Northern, Western and Central Europe. It has been definitely established that the wearing of the military uniform of any nation is contrary to the international principles of UNRRA. Uniforms issued to UNRRA personnel will become their property unless they terminate employment with UNRRA within six months after entering on duty, in which case UNRRA will be reimbursed for the garments.

4. A.G.O. CERTIFICATES Although it is believed that most A.G.O. Certificates of Identification will be issued in London for UNRRA personnel working with the United States Army, a proposal is now being prepared to be transmitted to the War Department in Washington asking for the blanket issuance of these Certificates to persons recruited in the United States for displaced persons operations in Europe. It is believed that the SHAEF Agreement provides sufficient justification for this procedure.

5. QUARTERMASTER FACILITIES The facilities of the local Quartermaster Store have been reopened to UNRRA personnel.

6. TRANSPORTATION FUNCTIONS A clear and definitive agreement has been arrived at between the Staff Services Division and the Travel Section relative to their respective functions in processing field service employees for overseas. The major principle underlying this division of functions is that the Travel Section will handle and be responsible for the taking of all steps, and the preparation of all materials, required to provide the employee's transportation, and that the Field Services Division will handle and be responsible for all other arrangements and personal services, to prepare the employee for duty overseas.

7. CURRENT TRANSPORTATION POLICIES The policy with respect to transportation requests for overseas personnel varies with the field missions.

The present policy for the Balkan Mission provides that transportation will be requested only upon specification by Cairo.

Further requests for transportation of the Italian Mission are being held in abeyance until definite requests are received. The same policy is being followed with respect to transportation of Philippeville personnel.

Cable No. 1320 from London set the policy on European Mission personnel by indicating that approximately twenty-five persons per week should be scheduled for transportation to London. The cable suggested that the weekly group should be composed of a certain proportion of displaced persons specialists, welfare personnel and stenographers.

UNRRA has been informed that the contemplated freeze of transportation of any United States civilians to Chungking has been lifted and requests for transportation of personnel for the China Area Office will continue. Arrangements for transportation to Sydney, although delayed in several cases, have on the whole proceeded satisfactorily.

I. COORDINATION AND LIAISON

1. ORGANIZATION OF DIVISION OF STUDIES AND REPORTS Considerable time was spent during the month in planning the objectives, and in defining the functions and personnel requirements of the proposed new Division of Studies and Reports. Several memoranda were prepared on the program objectives, operations and procedures, as well as on personnel and budget requirements. Job descriptions for the personnel of the Division were also prepared.

2. COUNTRY STUDIES After several conferences with various officers of the Bureau, a detailed memorandum was prepared on procedure for the preparation of UNRWA Country Studies, and a suggested outline for such studies was sent to the chiefs of the various Area Divisions. In a number of subsequent conferences with Division and Branch chiefs, further explanations were given on the proposed project. Detailed review is in process on the first drafts of the Country Studies for Poland and Czechoslovakia.

3. FIELD REPORTING A draft for a manual on monthly statistical reports on operations to be submitted by chiefs of mission was prepared. This includes report forms and instructions on the receipt of supplies, distribution of supplies, receipt and use of proceeds, health and welfare services, registration and repatriation of displaced persons, camp operations and general mission administration.

The first draft of the manual was discussed with chiefs of Divisions in the Bureau of Areas, and has received their general approval. Informal discussions are now being held with other Bureaus and Divisions on the sections concerning their programs.

Cables requesting weekly reports on progress made in planning and operations for individual countries were sent to London, Cairo, Sydney and Chungking.

4. DISTRIBUTION OF DOCUMENTS Classified documents were secured from United States and British agencies and distributed, as required. Documents produced by other organizational units of UNRWA were circulated within the Bureau of Areas and followed up to assure appropriate action. Included were the following: (1) Allocation requests submitted to the Combined Boards, (2) Proposed advance purchases of governments of liberated countries, (3) Monthly reports on allocations requested and recommended, and requests to supply, (4) Weekly reports on requests to supply issued, (5) Bi-monthly reports on commitments against budgeted allowances for various categories of supplies, (6) Documents from the European Regional Office, and (7) Reports of the Combined Working Party (London) on European Food Supplies.

~~Report to State~~
271- Bureau Areas
K

13 January 1945

TO: Miss Berry
FROM: Mr. Charles L. House
SUBJECT: December report of the Bureau of Areas, Greek and Albanian Missions.

In the early part of December a crisis arose in the Greek Government resulting in the withdrawal from the Government of the principal representatives of the resistance forces during the occupation of Greece over the specific issue of the disarmament of the resistance groups in Greece. During a public demonstration in Athens on the 3rd of December the metropolitan police of Athens were ordered to fire on the demonstrators resulting in a number of people being killed and wounded. In protest a general strike was called which tied up all relief activities and precipitated the hostilities between governmental forces and the forces of the National Liberation front and serious fighting has continued throughout the month.

On the 24th of November the chief of the Balkan Mission, together with the Chief of the Greek Mission and a representative from Headquarters, reached an agreement with the M.L. officers on the interpretation of the UNRRA-M.L. agreement negotiated last spring. During the negotiations of this interpretation it developed that there were serious differences of opinion in the Greek Mission as to the compatibility of this agreement reached, with the basic non-discrimination clause of the Atlantic City Agreement. The interpretation involved the integration of UNRRA personnel with the military chain of command with the exception of Welfare and Displaced Persons and Finance Administration of the Mission Headquarters.

The theater commander interpreted the action of the armed forces of the National Liberation front as a defiance of recognized authority and a violation of law and order and proceeded to active military measures to establish the authority of the Athens Government under Prime Minister Papandreou. These measures brought all relief activity almost to a stand-still, although the joint relief commission of the International Red Cross attempted to maintain the most urgent distribution of supplies. As volunteers to assist them UNRRA personnel participated in this distribution and a number were wounded. Feelings were running very high and the Chief of Mission withdrew the UNRRA staff from the integration agreement of November 24th in the Athens area where fighting was going on and 27 of the UNRRA personnel were returned to Cairo.

13 January 1945

UNRRA staff in the districts in so far as they had been assigned and reached their posts were not all affected by this withdrawal. However, the fighting, general strike and transportation difficulties had limited any general relief in the regions largely to organization of areas and investigation. Thus, up to the end of the month the UNRRA Mission activities in Greece remained in a state of suspense with a few Health and Welfare activities and in conjunction with Greek agencies functioning, and some of the 40 or 50 personnel who remained engaged in relief work with other agencies in a voluntary capacity.

Albania Mission.

The Albania Mission with its chief and its skeleton staff located near Bari in Italy completed their negotiations with M.L. of an agreed basis for their being called forward into Albania. The arrangements did not provide for the integration of UNRRA personnel into the military chain of command except through the Chief of Mission and such authority as might be exercised by regional military commanders. The M.L.-UNRRA-Albania directives (1) and (2) specify in some detail and indicated the scope of the Mission activities.

The Albania Mission has not had any direct connection with any Albania authority, nor has there been any specific indication of what the Albania Government's attitude is with regard to UNRRA relief and rehabilitation activities in Albania. It appears that the mission is ready and that M.L. has transport facilities and supplies for Albanian relief available, but it seems that M.L. has not reached a decision as to the basis on which it will enter Albania.

CSA
CL House/PR

UNITED NATIONS
RELIEF AND REHABILITATION ADMINISTRATION

1344 CONNECTICUT AVENUE
WASHINGTON 25, D. C.

BUREAU OF AREAS (D.D.G.)
RECEIVED

JAN 6 1945

TIME _____

6 January 1945

To: M. M. Menshikov

From: William G. Welk *WGW*

Subject: Bureau of Areas' monthly report for December.

I am submitting a typed copy of the Bureau of Areas' monthly report for December. Before having it mimeographed I should like very much to have any comments on it which you may care to make.

WGW
Several changes ought to be made. I should like to see you tomorrow.
E.g. M.H.

To: M. Menshikov
From: William G. Welk
Subject: Monthly Report for March-April



I am submitting a typed draft of the Bureau of Areas' Monthly Report for March-April. Before having it duplicated I should like very much to have your suggestions and comments. The present draft has not yet been cleared with the Bureau's various divisions and certain adjustments and corrections may, therefore, still have to be made.

Attachment

RESTRICTED

Report of the
BUREAU OF AREA OPERATIONS
to the Director General
March-April, 1945

A. GENERAL

1. APPOINTMENTS

Mr. Michail A. Menshikov, Deputy Director General, Bureau of Areas, was appointed personal representative of the Director General and Chief of the Temporary UNRRA Delegation to Poland. In addition to negotiating an agreement with the Provisional Government of the Polish Republic Mr. Menshikov will consult with the Government regarding relief and rehabilitation supplies and ascertain its wishes for services in the fields of health, welfare, displaced persons and agricultural and industrial rehabilitation. If necessary, Mr. Menshikov will also discuss supply and transport problems relating to Polish relief and rehabilitation with officials of neighboring countries.

Mr. Richard R. Brown, Chief of the Staff Services Division of the Bureau, was appointed Assistant Chief of the Bureau of Area Operations.

B. SOUTHERN EUROPEAN DIVISION

1. DISESTABLISHMENT OF BALKAN MISSION

As a result of Mr. Hendrickson's visit to Cairo the disestablishment of the Balkan Mission has been achieved. On 9 March the Greek, Yugoslav and Albanian Missions were instructed to report directly to Washington. ERO was to assume supervisory responsibility for these missions on 1 April and informed Headquarters that it is prepared to begin on that date. Formal transfer, however, was postponed until after scheduled consultations between Commander Jackson, Mr. Hendrickson and ERO and Headquarters officials.

2. MIDDLE EAST OFFICE

A detailed budget for the newly established Middle East Office for the second quarter of 1945 has been received. Its main items, as approved by Mr. Hendrickson, provide for a total expenditure of \$5,273,000: for the Middle East Office proper, Middle East Camp operations, the repatriation of displaced persons in Middle East camps, and the training camp at Maadi. After consultation with this Division the Treasurer made an initial allotment of about \$1.75 million for the month of April. The budget was duplicated and distributed for comment to all interested Headquarters' bureaus and divisions; comments received are now being analyzed.

3. GREEK AGREEMENT

The basic agreement between UNRRA and Greece for relief operations during the post-military period was signed in Athens on 1 March; its text was duplicated and distributed by the Division to the appropriate bureaus and divisions for their information.

4. MISSION TO GREECE

The Mission to Greece was reorganized: Mr. Laird Archer, Chief of Mission, resigned on 1 March and Mr. Biell Maben, Deputy Chief was appointed Acting Chief. The directive originally drafted by the Division and issued to the Mission Chief by the Director General on 6 February was amended by Mr. Hendrickson. The Division has sought clearance of the changes proposed by Mr. Hendrickson with the various interested Headquarters bureaus and divisions; the comments received were collected for final modification when the transfer of responsibility from Headquarters to ERO is made.

With the assumption of full responsibility by the UNRRA Mission in Greece on 1 April a number of supply questions which had been initiated by M.L. in Greece were referred to this Division for follow-up. Perhaps the most urgent matter was the supply of certain pipe and pumping equipment for the Athens-Piraeus water works. Athens and Piraeus are threatened with water shortage which the military and other authorities in the field consider very serious.

Other matters reported to Headquarters as of urgent importance are sulphur for grapevines, D.D.T. and airplanes for malaria control and more transport equipment, which is the limiting factor of all relief and rehabilitation in the country.

~~circulated~~ The Second Quarter Budget was received, duplicated and ~~distributed~~ For comments by the ~~Division~~ On 11 April Headquarters made the following allotments: ~~for convertible currency, \$759,479 and local currency \$963,700, distributed as follows:~~

5. GREEK MISSION BUDGET

The Second Quarter Budget was received, duplicated and circulated for comments by the Greek Branch. ~~xxx~~ On 11 April Headquarters made the following allotments: for convertible currency, \$739,479 and local currency \$963,790

distributed as follows:

	Convertible currency	Local Currency
Personal Services	\$ 383,954 plus	\$ 284,666
Travel & Subsistence	109,025 plus	617,390
Communication	10,500 plus	3,834
General Supplies & Materials	14,000 plus	35,200
General Equipment	53,000 plus	9,000
Other Contractual Services	8,000 plus	13,700
Special Services	180,000	-0-

~~This Allocation was made in Headquarters cable #89 to Athens.~~

6. VOLUNTARY AGENCIES

The Greek Branch has participated in various discussions on relationships with voluntary agencies; the Greek War Relief Association in particular has been considering plans for supplementary activities in Greece for some time. Mr. Spyres Skouras and Dr. Oscar Bronser had notified UNRRA of their desire to visit Greece in the early part of April and arrangements for their travel under UNRRA auspices were completed.

The Greek Branch also participated in arrangements for the shipment of six bulls to Greece as part of the Near East Foundation project of artificial insemination and in discussions ~~on the general problem~~ of supplementary projects by voluntary agencies. *Lothar*

7. ASSISTANCE TO ALBANIA

The stalemate regarding operations in Albania, climaxed by the temporary assignment to other missions of almost all the Albanian Mission personnel, was broken at the beginning of March. After the receipt of a formal request from Colonel General Enver Hoxha for UNRRA assistance and the visit of Mr. Hendrickson, Commander Jackson and Mr. Xanthaky to Albania Colonel Oakley-Hill was appointed Chief of the Mission on ~~the~~ 3 April. Mr. Gene Simmons was appointed to be in charge of Supply Procurement and Dr. Thompson as Deputy Chief of Mission for Relief Services.

All mission members loaned to other missions were recalled and on ~~the~~ 17th of April the Chief of Mission reported that he was rebuilding the staff to operational strength.

The M.L. Albania Agreement was signed on 11 April 1945 and forwarded to Headquarters and the Chief of Mission reports that he is awaiting an early call from M.L. to go in Albania with M.L. until such a time, yet to be decided, when UNRRA assumes full responsibility for relief and rehabilitation activities.

8. ALBANIAN MISSION BUDGET

The Second Quarter Budget was received and duplicated by the Division and circulated for comments and action among the various bureaus and divisions concerned. On 7 April Headquarters made the following allotments: Grand Total \$170,880; for personal services \$100,000 of which \$75,000 for convertible currency and \$25,000, local currency. Total for all other expenses: \$70,880, of which \$8,860 for convertible currency and \$62,020 for local currency. This allotment is subject to revision during the quarter, based upon the Mission's presentation of justification for any requested changes.

9. OTHER ACTIVITIES

Mr. Haskell, former Chief of the Albanian Mission, returned to Washington and reported to the Division on various aspects of his activities in the Mission. Mr. Filbert also returned and reported.

In conjunction with the Welfare Division, the Albanian Branch participated in the review of Voluntary Agencies' ~~for~~ funds for Albania, held by the Office of the President's War Fund Committee.

The Branch reviewed the recruitment requests of the Mission and referred them to the appropriate bureaus for action.

Representatives of the Division attended a series of meetings with members of the Bureau of Supply for the review of initial shipping targets. As a result the Mission Guide to Import Requirements and Priorities for Albania was revised to incorporate suggestions made by the Bureau of Areas.

10. YUGOSLAV AGREEMENT

On 24 March the basic agreement between UNRRA and the Yugoslav Government was signed at Belgrade. The text of the agreement was duplicated and distributed to the appropriate offices by the Yugoslav Branch.

An exchange of correspondence between Roy F. Hendrickson and Nikola Petrovich, Minister of Commerce for the Yugoslav Government, contains further amplification of the Agreement by way of interpretation of the provisions of the Agreement relating to: (a) lease of capital equipment, (b) diversion of supplies intended for Yugoslavia, (c) definition of net proceeds, (d) limitation of UNRRA personnel in accordance with Government's request.

On 15 April UNRRA took over from ML relief and rehabilitation operations for Yugoslavia.

11. YUGOSLAV MISSION

Mr. Alan Hall was designated Acting Chief of the Yugoslav Mission; according to a cablegram from Mr. Sergeichic received by Mr. Klentsov, Mr. Sergeichic was leaving Moscow for Belgrade on 20 April to take up his duties as Chief of Mission to Yugoslavia.

During the first week of April, UNRRA Mission headquarters were established in Belgrade; by the last week of April, about 20 UNRRA officials were in Belgrade. Some 50 UNRRA officials were in Split, Dubrovnik and other points along the Dalmatian coast and hinterland. About 10 additional personnel went to this area during the month. The total personnel in Yugoslavia at the end of April was about 80 with 50 still in Bari.

The Mission is being reorganized along the following lines: (1) supply and distribution are being merged under a Deputy Chief for Supply and Distribution (Mr. Rolf Nugent) ~~and~~ ^{who will also} ~~will also~~ ^{be in charge of} the Agricultural and Industrial Rehabilitation Divisions, (2) the Health, Welfare and Displaced Persons Divisions will be placed under a Deputy Chief for Services (Mr. Alan Hall who will be relieved of his duties of Acting Chief of Mission when the permanent chief is available) (3) The Finance and Administration Bureau is being made a division of the Office of the Chief of Mission. About 80 ML personnel are being retained temporarily to assist UNRRA, chiefly communications and engineering technicians.

A directive defining its powers and duties was issued to the Acting Mission Chief by Mr. Hendrickson; a final directive on the purpose and scope of the Mission and the powers, functions and duties of the Chief of Mission has been approved by Headquarters. Mr. Hendrickson recommended that the total personnel of the Mission not exceed 150 persons, since the Yugoslav Government, while not insisting upon any limitation in the agreement, prefers a small mission and few, if any, voluntary society personnel.

The development of the Mission's budget is being delayed pending the determination of the needs in the several offices of the Mission at Belgrade, along the Dalmatian coast and at Bari. The urgent personnel needs of the Mission are for experts in truck transportation operation, maintenance and servicing, for stenographic personnel and for a Director of the Finance and Administration Division.

Responsibility for supervision of the Health, Welfare and Displaced Persons functions of the Mission were transferred to ERO, effective 15 April 1945.

12. ML SUPPLIES TO YUGOSLAVIA Reports from ML-UNRRA observers indicate that supplies are being efficiently and fairly distributed by Yugoslav authorities. Recently, however, goods are reported piling up in sub-depots for lack of trucks, which were brought in in insufficient numbers.

Actual shipments to Split and Dubrovnik during February totalled 12,941 metric tons: 10,880 to Split and 2,061 to Dubrovnik. During March the following tonnages were delivered to Split and Dubrovnik: Total, 29,452; food, 20,402; clothing, 403; footwear, 101; Industrial Rehabilitation, 6,524; Agricultural Rehabilitation, 1,774; Medical, 247. Scheduled April ^{and May} tonnages total 38,897 and 48,000 tons, respectively.

On 15 April, UNRRA assumed financial responsibility for supplies provided by ML and supplemental shipments of up to 10,000 tons by UNRRA for June arrivals are being programmed.

13. UNRRA SUPPLY PROGRAM FOR YUGOSLAVIA The revisions of the Mission in the supply program for July arrivals provide for 3 alternative programs; based on port capacities of 110,000, 65,000 and 50,000 respectively with indication of priorities. Late in April, several cable communications were received reflecting the requests of the Yugoslav Government in Belgrade and modifying considerably the original Mission Guide.

Apart from supply and shipping availabilities, tonnages planned for Yugoslavia have been affected by port capacities of liberated areas

of that country. The Yugoslav Government states it can receive 168,000 tons monthly, whereas shipping authorities are of the opinion that "less than 100,000 tons" can be handled. Plans to this point have assumed total port capacity of 50,000 tons, divided fairly evenly between Split and Dubrovnik, with only 3,000 tons through Salonika.

Present allocations for Yugoslavia are viewed by the Mission as most "disturbing."

14. PRIVATE RELIEF
AGENCIES

The United Yugoslav Relief Fund of America has made an informal proposal to provide technical personnel to assist Yugoslavia in the field of health. Dr. Nelsbach of the Yale School of Public Health, consultant to the Fund, will submit a tentative statement of this proposal, which will be forwarded to the Mission for discussion with the Government. Joint discussions were held with Dr. Nelsbach by the Health and Welfare Divisions and the Yugoslav Branch.

The Unitarian Service Committee (U.S.) proposed that it undertake a project in Yugoslavia for the physical rehabilitation of young women who fought in the Yugoslav Army and have been seriously affected physically. The Yugoslav Branch indicated to the Welfare Division that since the need for the proposed project had never been confirmed by the Yugoslav Government, there was doubt that it should be endorsed.

The Mennonite Central Committee submitted a proposal to send to Yugoslavia a doctor and other personnel plus equipment and medical supplies for directing and supervising a country medical program. This proposal has been referred to the President's War Relief Control Board for approval prior to its referral to the Mission and Yugoslav authorities.

Reports indicate that 16 voluntary society workers (with complete equipment) entered the country for a special project relating to the institutional care of homeless children in Montenegro. An additional 29 persons from voluntary societies are at Bari.

15. RELIEF TO
ETHIOPIA

At a meeting in the Director General's office on 9 March approval was recommended of Dr. Frechette's proposal for UNRRA relief and rehabilitation supplies and services to Ethiopia, requiring an expenditure of about \$3 million. After this meeting a committee, chaired by the Assistant Chief of the Bureau of Areas and composed of representatives of interested Headquarters bureaus and divisions, developed a specific program and budget proposals for UNRRA operations in Ethiopia.

The committee reported its main conclusions to the Director General on 26 March. Its recommendations differ markedly from those sent by Mr. Hendrickson from Cairo, which envisaged what would be, in effect, another "exploratory" mission to Ethiopia.

The committee's full report, to be submitted to the Director General shortly, will include a draft directive to the Chief of Mission, a draft UNRRA-Ethiopian agreement, and a tentative budget for UNRRA operations in Ethiopia. The committee recommended a program along the lines of Dr. Frechette's report, providing for a total expenditure of about \$3.4 million, for: (a) a health program of needed medical care and preventive services (b) an agricultural rehabilitation program (c) rehabilitation of transport and (d) care and rehabilitation

of approximately 1,500 boys rendered homeless by the war. A final decision on the scope of the program was held in abeyance by the Director General pending the return of Commander Jackson and Mr. Hendrickson; during the latter part of April discussions were held with them at Headquarters and additional data is being obtained as a basis for final decision.

16. ITALIAN
AGREEMENT

On 8 March the basic agreement between UNRRA and the Italian Government was signed. The text of the agreement was duplicated and distributed to appropriate offices by

the Italian Branch.

17. SUPPLIES FOR
ITALY

Two ships of supplies arrived in Naples - one from Algiers and the ~~other was the~~ first full UNRRA ship to land in Italy carrying 7,300 tons of supplies. 900 tons of food were delivered to the Italian Government in Naples and 300 in Rome. The first distribution of UNRRA food was made in Naples Province to children's institutions, municipal kindergartens and to child care centers operated by OMNI (Opera Nazionale Maternita' ed Infanzia). Approximately ~~322~~ 55,000 persons were served during this first distribution. The ENSI (Ente Nazionale per la Distribuzione dei Soccorsi in Italia) will furnish its own milk to institutions and will distribute UNRRA foods to them.

Italian officials and UNRRA staff are working on plans for selection of persons to receive foods and of agencies to distribute them in the cities of Rome and devastated provinces of Frosinone, Littoria, Chieti, Aquila and Pescara.

A number of memoranda were transmitted to the Bureau of Supply concerning the transportation requirements of the Italian Mission and close contact was maintained with that Bureau to expedite the procurement of passenger cars and bicycles for the administrative requirements of the Mission. In view of the impossibility of procuring new cars, the Branch proposed that a number of used cars be purchased. Later the Bureau of Supply was able to obtain 1,500 surplus Army jeeps which are now being reconditioned to fill the emergency needs of the Italian and other missions in the Mediterranean.

18. ASSISTANCE TO
DISPLACED ITALIAN
NATIONALS

In a letter from Foreign Minister de Casperi to the Director General dated 1 February 1945, the Italian Government requested UNRRA assistance in the care and repatriation of Italian nationals displaced outside Italy by reason of the war. The Chief of the Italian Mission recommended that the Italian Government's request be placed on the agenda of the forthcoming meeting of the Council. The matter is being considered by the Displaced Persons Division and the General Counsel in conjunction with the Bureau of Areas. It is estimated that over 1,000,000 Italian nationals are displaced outside Italy, of which about 800,000 are believed to be in German territory.

19. PROPOSED ITALIAN
NUTRITION PROJECT

Conferences were held with the Health and Welfare Divisions and with representatives of the Congregational and Unitarian Churches on a Nutrition Project to be attached to the Italian Mission, with a view to expediting the

project's installation and the departure of personnel. Under the project several outstanding American nutritionists would go to Italy for a period of about a year to test the most effective methods of feeding undernourished children.

20. OTHER
ACTIVITIES

Numerous letters were received by the Division from needy Italian civilians. These letters were translated, replies prepared and copies forwarded to Italian Mission and American Relief for Italy.

Mail from the Italian Mission was regularly reviewed and disposition made for the transmission of documents and for duplication.

Action on requests from the Mission was expedited.

On 10 April the Acting Chief of the Italian Branch, Paolo Contini, left to join the Italian Mission in Rome.

C. CENTRAL AND EASTERN EUROPEAN DIVISION

1. SHIPMENTS TO POLAND AND CZECHOSLOVAKIA

The Division collaborated with the Bureau of Supply in planning the relief shipments to Poland and Czechoslovakia. UNRRA assistance to these countries became an actuality with the arrival of the first ship bearing relief supplies for them.

Shipments proceeded at an accelerated rate during April. The second ship contained a cargo of 5,631 long tons of which 3,714 tons were destined to Poland and 1,917 tons to Czechoslovakia.

The third ship left with a cargo of 5,162 long tons of which 3,264 tons were destined to Poland and 1,898 tons to Czechoslovakia.

A fourth ship left the United Kingdom with a cargo of 4,860 tons exclusively destined to Czechoslovakia.

UNRRA has been advised of the arrangements made for delivery of cargoes at Constanza. Representatives of the Polish Government, the U.S. Military Mission, and the Commissariat of Foreign Trade of the USSR, participated in this arrangement.

2. TEMPORARY DELEGA- TION TO POLAND

In his cable dated 13 April, the Polish Premier accepted the names of the persons constituting the Temporary UNRRA Delegation to Poland with the exception of two. Arrangements were completed for replacements and for clearance with the Provisional Government. A cablegram was recently dispatched to ERD requesting the members of the delegation now in London to proceed immediately to Headquarters in order that certain preparatory work may be completed prior to the departure of the entire delegation for Poland.

Personnel of the delegation now consists of Mr. Menshikov, Head of the delegation and personal representative of the Director General; Frank Weisl, Chief Assistant; Oscar Schachter, Legal Adviser; Clifford Willson, Chief Supply Officer; Charles R. Stein, Displaced Persons Specialist and Clarence Anderson, Requirements and Supply Specialist. Gertrude Mott is Secretary to the Delegation.

The part of the delegation which has been located in London includes Dr. H. Holle, Medical Officer; Alan Gordon-Finlay, Industrial Rehabilitation Specialist; Maurice Hayes, Accountant; and E. Teesdale, Agricultural Rehabilitation Specialist.

To facilitate the work of the delegation, the Director General instructed the Headquarters staff to consult on and clear with Mr. Menshikov all matters, including communications, concerning Poland or the delegation.

Frank Weisl was relieved of his duties as Chief of the Central and Eastern European Area Division and is devoting himself entirely to matters concerning the delegation. Victor Rodnov, Chief of the Northern and Western European Area Division, is now also Acting Chief of the Central and Eastern European Area Division.

A supply of office materials and equipment for the use of the Delegation has been assembled in Washington and crated for shipment with the Delegation. A quantity of UNRRA documents and other papers is similarly being assembled for crating. Medical kits have been prepared for use of the members of the Delegation.

3. CONTRIBUTIONS
FOR POLISH
RELIEF

The Provisional Government of the Polish Republic has advised UNRRA that it will gratefully accept two offers of private contributions to Polish relief which UNRRA had forwarded to Warsaw. The British "Aid to Warsaw" (Lady Sinclair Fund) will contribute the sum of 40,000 pounds sterling, which will be used for medical supplies. The American ORT Federation will contribute 5½ tons of artisans' tools and 50 tailors' sewing machines.

4. POLICY ON POLISH
PROGRAM

The ERO was informed during April that, in accordance with the general policy regarding the Polish program established earlier, questions concerning the services of the Polish Red Cross and other voluntary agencies may be discussed only with the Provisional Government of the Polish Republic or its representatives abroad. The ERO was also advised that questions concerning Polish displaced persons in France or elsewhere may be discussed only with the Provisional Government or its representatives.

5. AREA RESPONSIBILITY FOR
RUMANIA

Responsibility for area matters regarding Rumania has been assigned to the Eastern European Branch, Central and Eastern European Division, by Bureau of Areas Order No. 10.

General background material on Rumania is being gathered and a file of information developed.

6. OTHER EASTERN
EUROPEAN BRANCH
ACTIVITIES

The Eastern European Branch continued to collect data on Poland and to make the material available to other units. Six releases of "Latest News on Poland" were issued in the series of news digests on Poland inaugurated by the Branch in February. A growing interest in this work by other units has revealed the utility of this series.

The Branch received a number of documents for review and comment. Among these were: a document, "A Few Facts about Poland" prepared by the ERO; Part II, "Changes during Occupation", of the study of welfare services for Poland, prepared by the ERO. Comments were also prepared on several administrative orders of concern to the Polish Program.

Progress Reports of the ERO were studied with regard to their bearing on the program for Poland.

A procedure for telephone conversations with the ERO dealing with matters which concern the Polish program was established and Frank Weisl was designated to conduct all future conversations from Washington on this matter.

7. CZECHOSLOVAK
AGREEMENT

The text of the agreement between the Czechoslovak Government and UNRRA, signed on 26 February was duplicated and distributed to the appropriate Headquarters offices.

On 13 April the Czechoslovak Minister of Foreign Trade, Mr. Ripka, and ERO's Deputy Director General, Mr. Rhatigan, signed six separate agreements to supplement the main agreement of 26 February 1945, dealing with: Welfare, Health, Agricultural Rehabilitation, Rehabilitation of Industry and Public Utilities, Czechoslovak Displaced Persons, and Non-Czechoslovak Displaced Persons. Copies of the final texts were received at Headquarters on 28 April.

8. MISSION TO
CZECHOSLOVAKIA

The Central European Branch assisted mission personnel at Headquarters in assembling documents and other material and has discussed with them the means through which the Branch may be most helpful to the mission.

After negotiations with the ERO, four new positions were added to the mission budget which now totals 17, of which, at present 11 are filled. Of the unfilled positions two are to be filled by Headquarters and the balance by ERO. The Mission is being assembled in London for anticipated departure to Czechoslovakia during the second half of May. Seven members are already in London, two are in transit and the remaining two are expected in London by mid-May.

9. RELATIONS WITH
THE BUREAU OF
SUPPLY

Representatives of the Division participated in a series of meetings with the Bureau of Supply in connection with the preparation of shipping programs for Central, Eastern and Southeastern Europe.

There has been considerable criticism of the composition of the cargoes of the first three ships which left for the Black Sea. Objections were voiced not only by the Central European Branch, but also by the representatives of the Czechoslovak Government. In spite of the urgent need for medical supplies and repeated requests for them by the Czechoslovak Government, the first ship carried only about 33 tons; the second ship none and the third ship less than a ton of such supplies. The first and the third ships carried various seeds (especially mangels) which cannot be expected to reach Czechoslovakia in time for sowing. These were originally planned for shipment in February and were not put out even though the shipping schedule had to be changed. The third ship loaded 37,962 cases of dried prunes (one-fourth of the entire cargo for Czechoslovakia) in preference to commodities with much higher priorities.

10. MISSION GUIDE FOR
CZECHOSLOVAKIA

To help speed up delivery of the Mission Guide to Mission personnel, the Central European Branch has taken an active part in its preparation. A number of meetings were held with the several commodity divisions, the purpose of which was to secure information as precise and up to date as possible on the supply program for Czechoslovakia. The results of these meetings were embodied in the introductory part and in the tables of the Mission Guide. The Guide is mimeographed and will be issued in the near future.

D. NORTHERN AND WESTERN EUROPEAN DIVISION

1. EMERGENCY AID TO
WESTERN AND
NORTHERN EUROPE

Following the Central Committee's authorization of emergency aid to the countries of Western and Northern Europe, the Director General held a conference with representatives of the interested governments to discuss means of effectuating the resolution.

On 8 March the French Government requested UNRRA's assistance for "sinistres" and Allied displaced persons in France. As of 23 March, UNRRA had sent 17 tons of clothing for the French sinistres. Fifty tons of relief goods are now being sent weekly by ERO; the first consignment included 10 tons of clothing and 40 tons of food. Subsequent shipments will include approximately 20 tons of clothing and 30 tons of food. These items are being distributed in France through the French "Entrée Aide" society. Supplies shipped thus far for displaced persons include 150 tons of clothing and 100 tons of food.

The suggestion was made by the Acting Chief of the Western European Branch that the Chief of the Mission in Paris should be regularly informed in advance of all shipments of relief goods sent to France from ERO or Headquarters. The Mission Chief should then inform the responsible French agencies which actually receive and distribute the goods. This would increase the prestige of the Mission and avoid embarrassing situations; the Mission should, of course, abstain from any operations regarding the reception, warehousing and distribution of the supplies.

2. EXPORTABLE
FRENCH TEXTILES

The Division analyzed the Bureau of Supply's suggestion that France might aid other liberated countries by manufacturing in French plants textile goods and clothing from cotton and wool imported for this purpose. France would be supplied with these raw materials against delivery of finished goods and garments to UNRRA specifications. The Division believes this plan to be sound and feasible, provided UNRRA can obtain ships to transport the required raw materials.

3. RELATIONS WITH
FRENCH SUPPLY
MISSION

The Acting Chief of the French Branch was formally invited to attend three meetings at the French Supply Mission to discuss with its experts problems pending with UNRRA. The resulting closer relationship with the French Mission is expected to be mutually beneficial.

Steps thus far taken by UNRRA in supply matters which were of direct benefit to France include: (a) allocations granted by the Combined Boards to UNRRA and later released to France, amounting to about \$43 million up to February 1945; (b) procurement actions initiated by UNRRA and later withdrawn in favor of France, amounting to roughly \$10½ million; (c) commodities procured by UNRRA and later transferred to France, including fish valued at about \$400,000.

4. ANALYSIS OF DUTCH
AND NORWEGIAN
ADVANCE PURCHASE
REQUESTS

The Northern European Branch analyzed prewar facilities for the production of electrical energy in connection with a request by the Netherlands Government for four 2500-kilowatt electric power stations. In view of the destruction, particularly of the large power station at

Geertruidenberg which had a capacity of 100,000 kilowatts, the request was considered justified.

Norwegian advance purchase requests for two short wave radio transmitters and for hospital sheetings and drugs were also analyzed.

5. OTHER ACTIVITIES

The question of procurement of supplies from Continental Europe, particularly fish and timber from Norway and foodstuffs from Denmark was studied. In this connection Mr. Schuller's provisional directive on procurement of supplies from Continental Europe was reviewed and various conferences were held with him on this subject.

In collaboration with the Welfare Division budgets of the voluntary relief societies for work in Northern Europe were examined and recommendations on these budgets submitted item by item to Mr. Silverstein, the liaison officer between UNRRA and the Societies and the ~~President's~~ ^{President's} War Relief Control Board. In connection with this activity ~~conferred~~ ^{conferred} at length with Dr. Guthe, Assistant Surgeon General of Norway and Mr. Haavelmo. In these conferences this year's ~~budget~~ ^{budget} and next year's budgets were surveyed.

A summary of the status of recruitment for the Missions in the Northern European countries received from the ERO was reviewed. Suggestions for nominees from the Bureau of Supply and the functional divisions were obtained and the fitness of candidates proposed was examined. Reconciliation of ERO and Headquarters points of view on several conflicts in connection with certain nominees was achieved. A complete list of recommendations based upon the requests from ERO and the lists of candidates submitted by the Divisions at Headquarters is being sent to ERO.

E. FAR EASTERN DIVISION

1. COMMITTEE OF THE
COUNCIL FOR THE
FAR EAST

The Committee of the Council for the Far East ended its meeting at Sydney on 20 February. Dr. T. F. Tsiang, Chairman, and Mr. Edwin G. Arnold, Secretary, left Sydney for China and arrived in Chungking on 7 March. Mr. Arnold worked with the China Office in Chungking until his return to Headquarters early in April.

At the suggestion of Brigadier E. W. Gibbons, representative of Admiral Mountbatten at the meeting of the CCFE, that "Admiral Mountbatten would welcome some kind of UNRRA liaison being maintained with their headquarters," Colonel Frederick Jones-Davies is being considered for this position.

The Division has been actively following up the resolutions and recommendations of the Lapstone Conference. A check list of all items calling for action has been prepared, and memoranda on individual items have been sent to the Divisions primarily concerned, suggesting action they should take. Correspondence has been carried on with the Southwest Pacific Area Office in connection with action to be taken by them.

Following up the resolution calling for the dissemination of medical information among the member governments, letters have been sent to the members of the Committee transmitting the first series of documents on developments in the medical field.

2. CHINA OFFICE

This office, formerly known as China Area Office, is now officially named "China Office." Since the arrival of Dr. T.F. Tsiang and Mr. Arnold, the office has been engaged in discussions with the Chinese Government and the Chinese National Relief and Rehabilitation Administration on the UNRRA master agreement on relief and rehabilitation in China.

3. OFFICE IN
INDIA

Discussions were held by the Chief of the Far Eastern Division with other bureaus and divisions concerning the establishment of an UNRRA Office in India; also with Sir Girja Shankar Bajpai, Agent General for India, who was asked to ascertain his government's views on the establishment of this office.

4. PHILIPPINE ~~RELIEF~~
RELIEF

After receipt by the Director General of a cable from President Osmena regarding conditions in the Philippines, two meetings were held for discussion of the problem of Philippine relief. On 20 March it was decided that supplies amounting to \$1 million be offered for particularly devastated areas, and that the Commonwealth representative, Mr. Jaime Hernandez, be contacted to determine the items to be procured and shipped.

Representatives of the division participated in a meeting held on 22 March with Mr. Hernandez in which conditions in the Philippines and civilian relief supplied by the military authorities were discussed. He was notified that \$1 million had been allotted by UNRRA for emergency relief in the Philippines and that a detailed list of requirements was desired by the Bureau of Supply.

Following up a suggestion contained in a letter of 7 April from Mr. Leo T. Crowley, Administrator of FEA, a meeting was held with the Acting Chief of the Philippine Division of FEA, to discuss details of the various relief programs for the Philippines, principally those of the Army, FEA and UNRRA. A memorandum giving details of this discussion has been prepared and distributed to the Director General and interested divisions of UNRRA.

5. **INDO-CHINESE
RELIEF**

Representatives of the Division discussed with M. Adrien Alcan of the French Supply Mission and M. Leo Brousset, French plans for Indo-China, in particular the training program for colonial administrators.

The Division was informally notified that UNRRA may expect a request from the French Government to assist in the reestablishment of the Pasteur Institute in Indo-China in lieu of furnishing medical teams or other forms of medical assistance.

6. **DUTCH EAST
INDIES RELIEF**

The Division's representatives met with Raden Mohammed Moesa Soeria Nata Djoemena, First Secretary of the Netherlands Embassy, to inform him of past UNRRA correspondence with the Netherlands Government, and to discuss conditions and relief needs in the Netherlands Indies, the work of NICA in the areas liberated to date, and the possibility of a request for UNRRA assistance.

In a conversation with Commander Stibbe of the Netherlands Navy, the \$2,400,000,000 5-year plan of the Netherlands Government for rehabilitation of the Netherlands Indies was discussed. Of the total sum involved, only \$1,500,000,000 is at present available. Much of this represents funds requisitioned from private firms and individuals which may be returned to the original owners, enabling private enterprise to undertake a large part of the rehabilitation work.

7. **SOUTHWEST
PACIFIC AREA OFFICE**

Since the meeting of the Committee of the Council for the Far East adjourned, members of the Sydney office have been working on the recruitment of personnel for other missions and for headquarters, and on the procurement of supplies in Australia and New Zealand, especially war surplus clothing.

8. **CHINA PROGRAM
COMMITTEE**

This Committee held its 12th meeting on 7 March. Colonel Roy F. Bessey, Chief Transportation Officer of the China Office, presented a paper on the unit approach to the China Program. His plan is to establish units which are more or less standard, would meet the needs of any large area and would comprise the most urgently needed items which must be planned for months in advance and which will be needed in whatever area is liberated first. In addition to these standard typical emergency units, there would be special units to meet peculiar geographical and other circumstances. All members of the committee agreed to use the unit approach. Another meeting will be called to review the various units proposed.

At a meeting on 13 April, Mr. Arnold described his recent visit to Chungking and reported on current developments in the China Office.

9. SUBCOMMITTEE ON INDUSTRIAL REHABILITATION AND TRANSPORTATION - COMMITTEE OF REVIEW

The fifth meeting of the Subcommittee was held on 14 April, 1945. At this meeting Dr. C. H. Shih of the Chinese Delegation Office presented the revised requirement list on Industrial Rehabilitation for China as prepared by the Ministry of Economic Affairs for CNRRA. This list is substantially the same as that submitted to UNRRA by the Chinese Government in September, 1944, but it is supported by more data and more detailed specifications. From this revised list, the Chinese Experts of the Chinese Delegation Office prepared a list of materials and equipment for those industries which have direct bearing on relief and are essential for emergency purposes. After examination and discussion the list was accepted by the Subcommittee as a reference document.

A similar list is to be prepared for transportation requirements and is to be submitted to the next meeting.

10. COMMITTEE OF REVIEW - SUBCOMMITTEE ON AGRICULTURAL REHABILITATION

This Subcommittee's purpose is to analyze the relative distribution of materials in the UNRRA supply program of agricultural rehabilitation for specified areas of China, and to make policy recommendations to be referred to Chungking for the Chinese Government's consideration. The Subcommittee held its first meeting on 27 March to discuss the agricultural rehabilitation requirements of China.

The second meeting of the Subcommittee was held on 18 April. Mr. P. L. Slagsvold of the Agricultural Rehabilitation Division reported on regional studies of Chinese Agricultural Rehabilitation requirements. Dr. K. S. Sie, the Agricultural Expert of the Chinese Delegation Office explained the agricultural background of the different regions of China.

11. REGIONAL STUDIES

The regional studies of Kwangtung and Kwangsi (combined) and Fukien and Kiangsu were completed and sent to the China Office, together with a memorandum suggesting ways for a satisfactory division of labor between the analysts of the China Branch and the Investigators of CNRRA, both of whom are currently gathering regional information.

The basic outline employed in preparing the regional studies was carefully reviewed and revised in the light of experience in the early studies. The final draft of the regional study of Chekiang Province was completed.

Economic and social data concerning Shantung and Anhwei provinces were assembled, pending determination as to the continuation of additional regional studies.

12. JOINT MEETING WITH CAMPS, DISPLACED PERSONS AND WELFARE DIVISIONS

In the course of several meetings devoted to the classification of the Welfare Program, Mr. Arnold held a conference on 24 April with Mr. Van Hyning and Miss Shepperson (Welfare Division), Mr. Cooley (Displaced Persons) and Mr. Robert Brown (Camps Division). The purpose of the conference was to discuss the possibility

of coordinating the activities of the three divisions in the China Office, in order to remove overlapping functions. It was the opinion of all participants that it was desirable to appoint one man to head Welfare, Displaced Persons and Camps, with a second-line man in each specialized field under him. It was recommended that the matter be referred to the heads of the respective divisions at Headquarters.

13. CHINA'S SOCIAL
WELFARE
PROGRAM

Before Mr. H. C. Chang, Chinese Social Welfare Specialist of the Chinese Delegation Office, left for China, several meetings ~~had been~~^{were} held with him to make a thorough analysis of the entire welfare program and determine the specific types of personnel to be recruited for the Chinese Welfare Training Program. As a result, he specified 14 specialists to be recruited. This result was cabled by Mr. H. C. Chang to Dr. T. F. Tsiang for his final approval. A firm request for this personnel will then be submitted by Dr. T. F. Tsiang to the China Office.

F. DIVISION OF AREA COORDINATION, STUDIES AND REPORTS

1. COUNTRY STUDIES

A study on UNRRA plans and operations in France, the first of a series of Bureau of Areas studies on individual liberated countries, was reviewed by all interested organizational units at Headquarters and by representatives of the French Government, and was duplicated and distributed. A similar study on Norway is being reviewed; studies on a number of other liberated countries are in preparation.

2. ESTABLISHMENT OF FIELD REPORTING SYSTEM

Miss Helen Jeter, Acting Chief of the Field Reports and Statistics Branch, has arrived in London for discussion with ERO of the draft "Manual on Reporting by Chiefs of Mission" recently prepared by this division, in collaboration with various other Headquarters bureaus and divisions. After her visit to ERO, Miss Jeter is expected to visit the field missions in the Mediterranean to discuss with their staffs the Headquarters reporting program, and to assist the missions in establishing the procedures for preparing adequate statistical and narrative field reports.

3. STATUS OF STATISTICAL REPORTING

Monthly statistical report forms developed by the division in collaboration with other Headquarters divisions, bureaus and offices were transmitted to the Yugoslav, Greek and Italian Missions with a request to ~~begin~~ begin reporting as promptly as possible. They include: (a) Reports to be submitted by mission chiefs: registration and repatriation of displaced persons; care of displaced persons in UNRRA camps; hospital inpatient service and clinic or dispensary out-patient service; personnel; expense of mission operations; supplies received by the mission from sources outside mission territory; supplies acquired by the mission within mission territory; use of proceeds from UNRRA supplies; (b) Reports to be submitted by national governments through the mission chiefs: distribution of UNRRA supplies; amount and use of proceeds from UNRRA supplies. Statistical report forms applicable to the Middle East Office have also been sent to that office.

Health. A weekly report on injuries and illnesses of UNRRA field personnel, requested by the Chief of Medical Services, was cleared with interested bureaus and divisions and transmitted to the Greek, Yugoslav, Italian, and Middle East Missions and the China Office. This form will replace informal reports currently being made in response to a cabled request.

Distribution. Conferences on the distribution accounting system resulted in the development of Forms FRS 13 and 14 for use in accounting for supplies imported into countries in which there is no Mission either for transshipment or for direct displaced persons operations. The forms were sent to Miss Jeter for discussion and concurrence by the ERO.

As a result of the same conferences UNRRA Forms FRS 6 and 7 on supplies received or purchased by the Missions will be reconciled with ERO's Form 13.

Emergency Supplies for Western Europe. Miss Jeter was requested to develop with the EHD a form to be used in Western Europe for reporting on emergency supplies received in accordance with the recent resolution of the Central Committee. It was suggested that the governments be requested to distinguish between supplies used for displaced persons and those used for sinistres.

Displaced Persons. The FRS series of statistical report forms were reviewed to determine their applicability to the displaced persons operation in Germany and other enemy countries. The Displaced Persons Division is currently considering the suggestions made for the necessary revisions.

A proposed report form on assistance in cash or kind to displaced allied nationals has also been developed and sent to the Displaced Persons Division for comment.

Local Proceeds forms originally drafted became obsolete in terms of the financial provisions of the agreements recently signed: the forms were redrafted and sent to interested Bureaus and Divisions for comment.

Receipt of the First FRS Reports. The first statistical report, FRS 4 on mission personnel, has been received by airgram from the Balkan Mission. It covers Balkan Mission personnel for the month of February 1945.

While the first statistical reports from the field are awaited, the Field Reports and Statistical Branch is endeavoring to compile statistical data on UNRRA field operations from reports, cables and correspondence available at Headquarters.

4. NARRATIVE REPORTING An Administrative Order on narrative reporting by Chiefs of Mission is about to be issued. Work has begun in collaboration with the appropriate Headquarters units on integrated outlines for narrative reports from the field.

5. AREA INFORMATION SERVICE After defining and establishing the security measures needed to receive classified materials from U.S. Government agencies, an acceptable system of control of classified documents was worked out. The U.S. Office of Strategic Services found the system satisfactory. As a result classified materials are being made available to UNRRA by other U.S. Government agencies.

that office and

OSS. Effective liaison with the OSS enables UNRRA to receive classified materials from their Central Information Section, to use the Map Section, and the facilities of the Pictorial Records Section. At the request of OSS, however, no persons from UNRRA may call upon members of the OSS staff except by appointment through the respective liaison officers.

FEA. Liaison with the FEA is not yet as firm as that with OSS, but a number of classified documents have already been received.

Other Agencies. Effective liaison has also been established with ~~the~~ the State Department, the War and Navy Departments, the Office of War Information, the American Red Cross, the Treasury Department, and several other U.S. government agencies.

Embassies and Legations. Individual staff members have already established ~~effective~~ liaison with representatives of various governments. Without disturbing these relationships, the Information Officer is contacting some of the larger organizations to increase the flow of materials to UNRRA.

A bulletin, now in preparation, will inform UNRRA staff members of security procedures to be followed in using classified documents.

Discussions are in progress with the Library on the use of a common subject index for informational material and on the channelling of all classified material through the office of the Information Officer to the Classified Section of the Central Registry, and of all unclassified material to the Library.

A survey of materials prepared by the various functional divisions of UNRRA is being made by the division so that information concerning these materials will be readily available at one central point.

During the past two months about 200 classified documents have been obtained on deposit or on loan from U.S. Government agencies.

6. REVIEW OF DIRECTOR
GENERAL'S REPORT TO
THE COUNCIL

During March the Division reviewed the draft of the Director General's report to the Council for the period of September 15 - December 31, 1944. A number of suggestions and comments were offered to the Secretariat.

7. COUNCIL COMMITTEE
MEETINGS

During March and April the Division represented the Bureau of Areas at the meetings of the Council Committees on Industrial Rehabilitation, Financial Control, Displaced persons, Supplies and Welfare. Reports on these meetings were prepared for the Deputy Director General.

G. CAMPS DIVISION

1. GUIDE TO
CAMPS REQUIRE-
MENTS FOR
EUROPE

Five hundred copies of "Section 2, Operations" of the Guide to Camp Requirements for Europe were received from the printer and immediately assembled and distributed. One copy of the Guide was sent by airmail to all field offices and additional copies by the fast boat. The Budget Division used the Guide

to analyze costs of the displaced persons operation in Germany; The Financial Advisers' Office is using the Guide to develop per capita costs for maintaining refugees in camps. Other bureaus also commented favorably on the book.

Part II of the Guide describes all items necessary for the construction of camps. It includes data on wooden shelter, canvas shelter, water supply and chlorination equipment, and space heating equipment. It is being edited in its final form by the Sanitation Engineering Section of the Health Division and should be ready for presentation to the Committee of Review within the next two weeks.

2. STOCKPILE FOR
REFUGEE CAMPS

On 1 March Camps Division requisition CAE 38 was forwarded to the Bureau of Supply requesting procurement of supplies needed to maintain and operate three camps of 10,000 persons each for a 90-day period. This was

done to permit UNRRA to have in its warehouses expendable supplies and equipment for three camps in the event that it should become necessary to establish new camps on short notice.

In preparing this requisition, the Camp Division's Guide for Camps Requirements was used as a basis of items required and for computations of necessary quantities.

3. ETHIOPIAN BUDGET

In cooperation with the Welfare Division a budget was formulated for the education and rehabilitation of 1,500 Ethiopian boys to be cared for in 7 centers.

4. REFUGEES MAPS

During the past month, the Camps Division prepared a series of maps for the use of the Deputy Director General of the Bureau of Areas, showing the location of various camps, and the nationality and numbers of refugees therein, and indicating which of these groups are now being cared for by UNRRA.

5. WORKING COMMITTEE
ON CAMP OPERATION

The nucleus of a Working Committee is being formed consisting of representatives of the Welfare, Displaced Persons, Health, and Camps Divisions. Its purpose is not only to foster better working relationships among the Divisions with regard to camps operations, but also to ~~make~~ obviate duplication of effort among them. It is hoped that through this Committee there will result a better understanding and handling of operational problems.

6. COLLABORATION WITH
THE BUREAU OF
SUPPLY

Discussions were held with the various divisions of the Bureau of Supply to determine the most feasible method of handling requests from the field for supplies for camps. As a result it was agreed that action copies of cables on all supply matters for camps will come to the Camps Division, where they will be screened and where requisitions will be made from an interpretation of the cable, these to be sent to the Bureau of Supply. It is understood that a Bureau of Supply order is being prepared outlining this procedure.

7. REQUISITIONS
SCREENED

A request for supplies for the Philippeville Camp was analyzed and requisitions were presented to the Bureau of Supply. Total requirements for the third quarter for the Middle East Camps are in the process of screening.

8. COLLABORATION WITH
DISPLACED PERSONS,
WELFARE AND HEALTH
DIVISIONS

Numerous meetings were held with representatives of these divisions to get action on mutual problems. As a result a curriculum was developed for the new training program at the training center with the Camps Division being responsible for 20 hours of lectures on operating procedure in camps and assembly centers; the Camps Requirements Catalogue will be used as a base for estimating surplus items to be procured from the American Armies for the use of the Welfare and the Displaced Persons Divisions; a statement of basic assumptions in the Far East program for Camps, Displaced Persons and Welfare supplies was prepared by the Camps Division at the suggestion of these functional divisions and given to Mr. Howard of the Welfare Division who is going to China for discussion with Chinese Government authorities and UNRRA personnel already in Chungking; in agreement with the Welfare and Displaced Persons Divisions the Camps Division has requested the position of Camps Director to be set up in the Far East Mission.

9. ANALYSIS OF
MIDDLE EAST
CAMPS BUDGET

A complete analysis of the budget for the second quarter for the Middle East Camps was made from an operating standpoint and presented to the Budget Division for their comment.

10. PERSONNEL

Ned Campbell, Acting Project Director at Philippeville has returned to headquarters and has been replaced by Mr. Rolf Roth from the Italian Mission pending permanent appointment of a Project Director. Several persons have been under consideration for this position but no final decision has as yet been made.

P. G. Beck, Director of Camps in the Middle East, has returned to headquarters and has been replaced by Mr. J. Benson Saks.

Mr. Campbell is currently working on the recruitment program, and Mr. Beck is assigned to the training center lecturing on camp management problems.

A decision was reached in the Middle East office last month to civilianize the Middle East Camps as far as possible. British Army personnel were to be given an opportunity in some instances to join UNRRA as civilians and, by and large, it was hoped that within a short time all Middle East Camps would be

staffed entirely with civilian personnel. Reports from Cairo during April indicate that this process is proceeding in an orderly manner. Some difficulty was encountered in El Shatt. Details have not as yet reached Headquarters but cable dispatches indicate that a compromise was reached on the replacement of the Camp Commander. His replacement ~~is~~ scheduled for 1 April was postponed to 1 May.

11. REPATRIATION MOVEMENT

The long awaited repatriation movement is under way in the Middle East Camps. The movements completed to date are as follows:

<u>Date</u>	<u>No. of Persons</u>	<u>Nationality</u>	<u>Destination</u>	<u>Origin</u>
Dec. 16, 1944	1200	Yugoslavs	Yugoslavia	El Shatt
10 April 1945	500	Greeks	Aegean Is.	Moses Wells
14 " "	1300	Yugoslavs	Dalmatia	El Shatt
26 " "	1700	"	"	"
Total	4700			

Reports and news stories from Cairo indicate that the movements are progressing satisfactorily. As of 30 April a total of 33,249 persons were left in Middle East Camps.

12. PHILIPPEVILLE CAMP

The population of Philippeville is still 389 persons. This camp is expecting momentarily the arrival of 1,672 refugees from Switzerland.

13. SOUTHERN ITALIAN CAMPS

The expected agreement between the military and UNRRA was formally signed, giving complete administrative control to UNRRA for the Southern Italian Camps. ~~Now~~

Population figures as of the 3rd of March for these camps are as follows:

<u>Camp or Description</u>	<u>Children</u>			<u>Men, 16 & over</u>	<u>Women, 16 & over</u>	<u>Total</u>
	<u>0-1</u>	<u>1-7</u>	<u>8-16</u>			
Di Bagni	0 9	41	59	259	196	564
Santa Cesarea	9	13	13	657	43	735
Di Leuca	9	46	92	306	160	613
Lecce				13	4	17
Ferramonti	4	11	13	173	83	284
Total	31	111	177	1408	486	2213
In Hospital:						
Di Leuca	4	5	2	19	19	49
Maglie	1	19	22	10	19	71
Total in Hospital	5	24	24	29	38	120
GRAND TOTAL	36	135	201	1437	524	2333

H. DISTRIBUTION AND INLAND TRANSPORT DIVISION

1. VISIT OF ERO DISTRIBUTION OFFICIALS

Mr. R. H. Parker, Director of the Distribution Division of the ERO, and Mr. E. R. S. Caston, Deputy Director in charge of transportation, records and warehousing, spent about ten days at Headquarters. The purpose of their visit was to discuss current plans and the

division of responsibility between Headquarters, ERO, and the European country missions as they concern distribution, record-keeping and reports on movement of goods, warehousing, and inland transport.

Representatives of the Distribution Branch at Headquarters and at ERO are agreed that the maintenance of close personal contact between members of their divisions and the field by interchange of personnel is important, since first-hand experience with conditions in the field is essential to efficient operation.

2. OPERATIONS MANUAL

The first issue of the "Operations Manual on Storage and Transportation of UNRRA Supplies in Areas of Relief Operations" has been issued for distribution to Headquarters staff, the ERO, and the European Missions. The manual outlines the basic record-keeping procedures and forms to be used in controlling the movement of UNRRA supplies in liberated areas while they are UNRRA's responsibility.

Mr. Parker, Mr. Caston, and the Headquarters staff have compared ERO's recommendations on the procedures and forms in the Operations Manual. As a result certain changes were made in the Operations Manual, which is about to be sent into the field.

3. DIRECTIVE ON DISTRIBUTION AND PRICE POLICY

Several drafts of a directive on distribution and price policy for the guidance of country missions have been prepared. Representatives of the Bureau of Areas, Supply and Finance and Administration, of the Welfare Division,

the Financial Adviser's Office and the Office of the General Counsel met several times to discuss the interpretation of Council Resolutions 2 and 7. There was general agreement on what constitutes non-discriminatory distribution. After clarification of a few minor points, a final draft of the statement was prepared and submitted to the Director General for approval.

4. FIELD ACCOUNTING CONTROL OF SUPPLIES

A team composed of Fred M. Bellows, of the Accounts Division, and Andrew J. Allott, of the Distribution Branch of the Bureau of Areas, has departed for London, Italy, the Balkan Missions and Cairo to lay the ground-

work for a system of accounting control for UNRRA supplies, and to coordinate with the needs of central accounting at Headquarters the procedures and forms for controlling the physical movement of supplies while they are the responsibility of UNRRA. This assignment is extremely urgent because the supply accounting methods so far devised by the missions have been both confused and inadequate and have been criticized by the auditors of the UNRRA Council.

5. APPOINTMENT OF
DISTRIBUTION
OFFICERS

Mr. John Shute was appointed Distribution Officer for the initial Czech Mission. Mr. Ernest Theodore Nash arrived from London to assume the post of Distribution Officer for the China Office.

6. VISIT TO NEW
YORK PORT AND
WAREHOUSES

With the assistance of the Ocean Shipping Branch, Bureau of Supply, the staff of the Distribution Branch and the Director and Deputy Director of Distribution and Transport, ERO, were able to observe the loading of two ships with UNRRA supplies and to inspect the warehousing of UNRRA supplies in the port of New York.

7. FIELD REPORTS
ON INLAND TRANSPORT

Dr. Hostie, Chief of the Inland Transport Branch was ill during the whole of March and the first half of April. Mr. Dospil, Dr. Hostie's assistant for Europe, is still in Greece. A report of his first three weeks of activities gives valuable information on transportation in Greece, Yugoslavia and Albania. The report was duplicated for distribution.

8. INLAND TRANSPORT
IN WESTERN EUROPE

At a meeting on 27 March, Mr. Parker of the Distribution Division of ERO, gave an account of inland transport conditions in Western Europe. As to railroads, Mr. Parker thinks that although the damage has been considerable, sleepers and rails will be replaced fairly rapidly; for signal systems and junctions, replacement will, on the contrary, be quite difficult. There is a large deficiency of rolling stock everywhere. For example: before the war Belgium used 4,000 locomotives and 80,000 trucks; there are now but 1,000 locomotives and 20,000 trucks.

The ECITO in London is still in an embryonic stage and although good research work is being done there is some doubt that national governments will give it the powers which appear to be envisaged for it in some quarters.

9. OTHER TRANSPORTA-
TION BRANCH
ACTIVITIES

At the request of the Yugoslav Embassy, the Branch supplied the Embassy with descriptions of various types of locomotives.

The Greek Mission Budget was studied and approved with the suggestion that experience in actual operation would lead to further rationalization.

The Albanian Mission Budget was studied and the Branch is assisting in the recruitment of transportation personnel for the Mission.

Mr. Dospil, the Branch Assistant for Europe, is expected to complete his Greece assignment and return to Headquarters via London where he will report his observations to ERO. He is expected to return to Washington early in June.

I. STAFF SERVICES DIVISION

1. REORGANIZATION OF THE DIVISION

Philip Hammer has been Acting Chief of the Division since the appointment of Richard R. Brown as Assistant Chief of the Bureau. To improve the efficiency of its operations, the division has been recently reorganized

into two sections, the Personnel Services Branch and the Operations Branch. An experienced chief for each is being recruited.

2. UNRRA UNIFORMS

Arrangements were made for the possible manufacture and delivery by 1 September of a new UNRRA gray sharkskin uniform. The Division recommended to the Director General, through the Assistant Chief of the Bureau, that this new uniform be approved as the official UNRRA uniform and that it be prescribed for the Mediterranean and Far East operations as soon as available, but not for Displaced Persons operations until and unless some new arrangement is made with the military. No decision having been reached on this recommendation, ~~no~~ steps have thus far been taken to put the new uniform into manufacture. *Lmt*

An administrative order is being issued establishing a clothing and uniform allowance of \$100 in cash per person for members of the UNRRA overseas staff, in addition to the free issuance of the overcoat, jacket and cap of the official UNRRA uniform. The order will make possible more satisfactory accounting arrangements in the issuance of uniforms and essential clothing. It is proposed that the allowance become retroactive for allfield employees who are now on duty overseas.

During April news was received from ERO that Canadians embarking from Headquarters for operations in Europe were taken out of UNRRA uniforms in London and asked to wear British battle dress. A telephone conversation with ERO confirmed this policy and the Division made the appropriate protest. It was also reported that some Americans had been taken out of the UNRRA uniform and asked to wear U.S. battle dress. This matter was also taken up with ERO.

3. INDIVIDUAL CLOTHING ITEMS

An administrative order on the bulk procurement of clothing items to be made available to members of the field staff has been issued. Under this order the division is responsible for initiating requisitions based

on field requirements and for establishing appropriate policies governing the sale and issuance of clothing items through the official commissaries and post exchanges mentioned below.

An official list of clothing items deemed to be essential for wear by Displaced Persons personnel in Europe has been issued and the items in question are now being made available to members of the Displaced Persons Staff before departure.

4. PROVISIONING OF FIELD STAFFS

The proposed system of commissaries and post exchanges for field missions is taking definite form. Complete instructions on the establishment and maintenance of

such facilities are now being prepared under the general supervision of the Staff Services Division. Meanwhile, field missions have been advised to make known their requirements for provisions (including food rations, personal accessories, clothing and hardware).

5. **FOOD RATIONS FOR FIELD STAFF** A requisition has been forwarded to the Division of Administrative Services for the procurement of basic food rations needed to maintain 2,000 field employees for a period of six months. This requisition is now being filled and will be stockpiled for issuance to field staffs upon request, in connection with the proposed system of UNRRA commissaries and post exchanges. Items are being purchased for use under either common mess or individual issuance arrangements.
6. **FIELD EQUIPMENT** After protracted negotiations between SHAEF, the U.S. War Department and ERO, it was decided that all persons recruited for dispatch from Washington for Displaced Persons operations in Europe would be issued a full set of field equipment before their departure from the U.S. The determining factor in this decision was the insistence by SHAEF that this equipment is necessary for field operations and not obtainable in the theater. Arrangements have been made for the issuance of this equipment through the Washington Quartermaster store.
7. **RETURNING FIELD STAFF** During March there has been a rather heavy inflow of field personnel returning to Headquarters for termination or reassignment. During one week of the month the number of returning employees was greater than that reporting for overseas duty. The processing of returning employees (interviewing, reassignment or termination procedures, etc.) consumes a large amount of time since almost each case poses new problems requiring the establishment of policy. The procedure established for the handling of such cases is, however, functioning satisfactorily.
8. **COMMUNICATIONS** A new policy on the handling of communications has eliminated the necessity for the Communications Office of the Bureau to route routine cables arriving at Headquarters. A list of the types of cables considered routine and directions for the distribution of each type have been prepared, and such cables are now routed directly by the Cable Room, Division of Administrative Services. More important cables, however, continue to be handled and routed by the Bureau's Communications Office.
9. **PERSONNEL** Similarly, upon recommendation of the Bureau, arrangements have been made to eliminate the handling of routine personnel actions by the Bureau of Areas. The Bureau is now reviewing only actions involving non U.S. and non-Canadian nationals but continues to be fully responsible for its own field personnel, such as Distribution and Warehouse Officers.
10. **EMERGENCY PROCESSING PROCEDURE** To speed up the processing of personnel through Headquarters enroute to Displaced Persons operations, the Division brought the appropriate administrative units together in an effort to devise a simplified procedure. However, additional personnel to meet the emergency has not been forthcoming and present prospects are that the seven-days-a-week work schedule of last summer may have to be restored to meet the emergency.

11. TRANSPORTATION

In addition to controlling priority allocations for the transportation of field service employees, the division is now assisting the Southern European Division in screening the travel of Headquarters personnel to the Mediterranean theater. This is in response to several urgent cables asking that transportation into the theater be carefully controlled and, if possible, sharply curtailed.

12. POSTAL
FACILITIES

The Division is working with representatives of the Division of Administrative Services and the Diplomatic Adviser's office to prepare for the provision of field postal facilities in the post-military period. Immediate steps are being taken to alleviate the situation in Cairo and Algiers where postal facilities of the U.S. Army have been withdrawn from use by UNRRA employees.

Dme
25 April 1945

To: E. G. Arnold
Robert L. Brown ✓
Loda Mae Davis
Philip G. Hammer
J. F. Hostie
Victor Rodnov
Frank Weis (Attention of Mr. Rodnov)
George Xanthaky

From: William G. Welk *WGW*

Subject: Monthly Report of the Bureau of Areas

May I remind you that the divisions' monthly reports for April are due on Saturday, April 28. As you know, in accordance with the discussion in the recent staff meeting in Mr. Brown's office the plan now is to prepare two monthly reports in the Bureau of Areas: a report on Bureau of Areas' activities by Mr. Menshikov to the Director General, and a general report made by the Bureau of Areas on the progress of UNRRA operations in the field. To avoid duplication the first report will be concerned exclusively with matters in which the various divisions of the Bureau have played a role and will describe and stress that role; the second will be a general report on the progress of UNRRA field operations without particular mention of the part played by the Bureau in them.

May I therefore ask

- (1) that each division of the Bureau prepare a report describing the principal activities in which it has been engaged and the significant work it has done during the month, arranged by individual topics listed in the order of their importance;
- (2) that the four area divisions report separately on the principal events affecting their areas and on the activities of the missions in their areas; and
- (3) that the Camps Division report separately on significant activities and events in or affecting UNRRA camps.

AS
23 February 1945

*and to inform the
Branches*

FEB 23 1945

FM

To: E. G. Arnold
Richard R. Brown
Robert L. Brown
Loda Mae Davis
J. F. Hostie
Victor Rodnov
Frank Weisl ✓
George Xanthaky

From: William G. Welk *WGW*

Subject: Monthly Report of the Bureau of Areas to the Director General

As you know Mr. Menshikov is quite concerned with bringing about an improvement in the Bureau's monthly report to the Director General. As he said during the meeting which he called recently on this subject he feels that the monthly report of the Bureau should give a precise, factual summary of the main events which occurred during the month. The summary should be detailed enough to permit the reader to obtain a clear impression of what the main elements in a particular situation are and of what part the Bureau of Areas has had in dealing with them. Mr. Menshikov believes that the role played by the Bureau of Areas should be emphasized and that the Bureau's opinions about controversial issues should be clearly stated even though they may be at variance with opinions held by others at Headquarters. In Mr. Menshikov's view the report should be such that both members of the Bureau of Areas and other members of the UNRRA staff who read it, both at Headquarters and in the field, can really learn something from it.

As you recall, during the meeting mentioned above several suggestions were made as to a procedure through which the report could be improved and the time needed to turn it out shortened. It was suggested that each division should have its own monthly report ready and a copy of it in my hands on the last day of the month. Mr. Menshikov has since told me that this should be changed to the morning of the day preceding the last day of the month.

To facilitate my task in preparing the Bureau's report from the various divisional reports I would suggest that you might wish to proceed as follows in preparing the report for your division:

(1) Look over the sections referring to your division in the Bureau's last monthly report so as to be able to achieve continuity in any further statements which you may wish to make about the topics there mentioned.

(2) Begin your own monthly report with a summary in which you would describe briefly the most important events of the month in very much the same manner as you would wish to find them described in the monthly report of the Bureau. It would help too, if you were good enough to arrange the various topics dealt with in this summary in the order of the importance which you attribute to them and number them accordingly. These summaries, prepared by the various divisions themselves, would give me a good start on the monthly report for the Bureau and would permit me to produce, more effectively and rapidly, the kind of document Mr. Menshikov wants.

(3) Have your monthly report, with the above described summary, in my hands promptly on the morning of the day preceding the last day of the month.

RLB
~~DPH~~

23 February 1945

↓

Monthly:
Does week want the
form changed too?
Also do we need copies of the
final report?

To: E.G. Arnold
Richard R. Brown
Robert L. Brown ✓
Loda Mae Davis
J. F. Hostie
Victor Rodnov
Frank Weisl
George Xanthaky

From: William G. Welk *WGW*

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(3) Have your monthly report, with the above described summary, in my hands promptly on the morning of the day preceding the last day of the month.

Prerequisites

- ① Accepted - 1700 - 150 already in P.
 - ② Have called Kurey to take another 1210 - and to learn his reaction to any difficulties involved.
 - ③ gave Rubinsowitch figures on 44000000 - for Zimbaro, is interested in report -
 - ④ Mr Campbell coming home - Mr Roth. going as acting Dir -
-
- ⑤ Catalog Done - being published
 - ⑥ Property procedure in process.

Get the exact story of the 150
from Aicken - They are
Exchange ~~Prisoners~~ ^{Prisoners} for
P.O.W. - its very complicated.

-
- ⑦ Reports coming in from Cairo finally
 - ⑧ Flynn coming from Cairo with story on Polish Camps

Ashwalk Shall we give the figures in the report?

Handwritten: Budgets est for this 1945 B. E. R. requests - pros. & cons. of + pros. for the 1945 B. E. R. summary

Report of the
BUREAU OF AREA OPERATIONS
January, 1945

SUMMARY

1. BUDGET FOR 1945.

Handwritten: Should not be first.

A revised budget for 1945

was prepared and forwarded to the

Budget Office. This revision reflected the changes in Headquarters programs indicated by the proposed delegation of authority to the European Regional Office.

Handwritten: Omit

2. BLACK SEA PORTS

Handwritten: Relief to China + Poland

Handwritten: more specific on the points

Opening of the Black Sea Ports

has accelerated plans for relief

Handwritten: How B. E. R.

and rehabilitation operations in Czechoslovakia and Poland. Negotiations are under way with the Combined Shipping Adjustment Board relating to allocation of shipping. Attention is being given to inventory of the initial shipments for each country.

3. UNIFORMS

The policy regarding uniforms

has been clarified during the

month, with the determination by the Director General that only the official UNRRA uniform will be worn by field personnel where the Chief of Mission prescribes uniforms. If the UNRRA uniform is not available civilian clothes, with the UNRRA arm band will be worn. Exceptions to this are permitted only for doctors and nurses of the U. S. Public Health Service, voluntary society teams of the United Kingdom, and British Army now on the staff of MERRA camps.

4. PANEL ON RETURNED
FIELD EMPLOYEES

Upon the recommendation of the
Staff Services Division,

Bureau of Areas, a special panel of three members has been set up to review all cases of returning field employees. This panel will consult with such officials as may be required to decide questions of compensation, future assignments, dismissal or resignation, and will make appropriate recommendations to the Director General. It will also consider administrative problems which come to light in the course of these hearings, and will transmit them to the appropriate offices for consideration and action.

B. SOUTHERN EUROPEAN DIVISION

1. GREEK OPERATIONS ^{IN GREECE} Conferences were held with CCAC during January with regard to the resumption of UNRRA operations in the Balkan Area. The Chairman of CCAC has been informed that UNRRA is prepared to resume operations in Greece upon cessation of hostilities, pursuant to such agreements as may be made between UNRRA and the constituted authorities. Attention is now being directed to making all possible arrangements to facilitate resumption of operational responsibilities in Greece.

2. ALBANIAN DEVELOP-
MENTS The Albanian Mission which is being assembled at Ruva, Italy has been inactive as the result of political unclarity. The ML-UNRRA ³tie up is understood to be the cause of some difficulty. *should elaborate*

(UNRRA)? Discussion with informed political warfare specialists have indicated clearly that a stable, and more representative government has been set up in Albania. This government has indicated that Albania wants relief and rehabilitation assistance from the United Nations as soon as possible. The priority of relief needs are reported to be: 1. Textiles, Clothing and Footwear. 2. Medical Supplies. 3. Transportation Equipment and 4. Food.

3. STAFFING OF
FIELD MISSIONS Staffing of the Field Missions has been practically completed. Of the total of 107 Balkan Mission personnel not yet arrived in Cairo five are en route and 59 are awaiting transportation, eight have not yet entered on duty, and 35 have not yet been requested by Cairo.

59
8
35
107✓

4. ITALIAN MISSION

Italian Mission Staff now in the field numbers 60, including British and American personnel recruited in Italy. Departure of personnel recruited in Washington is being expedited in accordance with requests received from the Mission.

A complete list of supplies requested by the Italian Mission has been submitted to the Bureau of Supply, together with indications of the order of priority and the justification for the requests. This will be used in planning shipments to Italy for the first quarter of 1945.

The first shipment of supplies totalling 581 tons was sent to Italy during January. Larger shipments are programmed for the month of February.

5. YUGOSLAVIA

It is understood that an agreement has been concluded between the National Liberation Committee (with concurrence of the Royal Yugoslav Government) and the US-UK for relief during the military period. The text of the agreement has not been received but is believed to be along the lines of draft agreements previously referred to Headquarters by the Balkan Mission.

There have been no further developments on the conclusion of the agreement for the UNRRA period, except that a revised draft of the local currency section of the agreement has been forwarded to London.

The Yugoslav branch has reviewed and distributed to interested divisions together with appropriate comments, the following materials from the technical committees in Bari:

What was the Bureau of Areas role in this?

(Source?)

(Source?)

What was the Bureau of Areas role in this?

*unecessary
elaboration*

. Final draft agreement between Yugoslav authorities and U.S. - U.K. (2). Notes submitted by Yugoslavs on methods of guaranteeing equitable distribution. (3). Procedure for accounting of supplies handed over by Military. (4). Agricultural and fisheries supply program. (5). Use of voluntary society relief teams. (6). Use of UNRRA relief personnel. (7). Repatriation of displaced Yugoslavs from Italy and the Middle East. (8). Provisions for immunities of mission personnel. (9). Port installations and needs therefore. 10. Training of Yugoslav personnel as truck drivers.

6. ETHIOPIA

The Chief of the Ethiopian Mission, Dr. Frechette ^{has returned} is returning to Washington to present and discuss the proposed program for Ethiopia. Mr. Hubbard has been designated Acting Chief of the Mission.

C. CENTRAL AND EASTERN EUROPEAN DIVISION

1. OPENING OF THE BLACK SEA PORTS

Operations for Poland and Czechoslovakia

were brought one step closer during January

(Transit?)
with the receipt of information that relief shipping for these countries may be sent through the Black Sea Ports of Constanta and Galati. Negotiations are progressing with the Combined Shipping Adjustment Board for an allocation of tonnage for this purpose, and discussions have been initiated with the Bureau of Supply concerning the proportion of the cargo to be assigned to each country and the inventory of the initial shipment.

2. POLISH DELEGATION

The revised list of personnel of the Polish

Delegation has been forwarded to the Provisional

Government at Lublin. Measures have been taken to expedite their departure.

An alternate route for dispatch of the Delegation to Poland was developed by ERO in cooperation with the British Air Ministry and submitted to the Provisional Government in Lublin for comment.

3. MISSION TO CZECHOSLOVAKIA

The schedule of personnel for the initial

Mission to Czechoslovakia agreed upon

between Headquarters and ERO calls for fourteen positions as follows: Chief of Mission, Deputy Chief of Mission, General Assistant, Deputy Chief for Requirements and Supply, Requirements Coordination and Supply Specialist, Procurement Coordination Specialist, Finance and Accounting Officer, Director of Health, Welfare Director, Displaced Persons Officer, Director of Agricultural Rehabilitation, and two secretaries.

Mr. Peter Ivanovich Alexeev, an official of the Soviet Commissariat of Foreign Commerce, has been nominated for the

position of Chief of the Czechoslovak Mission and has been accepted by the Czechoslovak government. Mr. John H. Gorvin, Special Assistant to the Deputy Director General for the Bureau of Supply has been appointed Director of Agricultural Rehabilitation and Dr. Lilico of the European Regional Office has been appointed Director of Health. Consultations are continuing between Headquarters and the European Regional Office concerning appointments to the eleven other positions on the Mission.

Is there a target date?

4. DISPLACED PERSONS
IN GERMANY AND
AUSTRIA

In connection with the coordination of activities concerning displaced persons in Germany and Austria, study has been devoted

to a number of relevant documents and comments made on them; among materials reviewed were reports from the European Regional Office, the budget of personnel to be recruited by UNRRA for work on displaced persons for SHAEP, and memoranda on the problem of transportation in relation to displaced persons. Consideration has been given to methods by which to establish responsibility for the displacement of United Nations population; a member of the War Department who is concerned with this problem was referred to this Division by the Displaced Persons Division, and discussions were held with him on these questions.

With what end in view?

Assistance was also given to members of the

Training Center who are preparing a manual for guidance of displaced persons officers in dealing with requests for information which will be received from the families of displaced persons concerning relatives who are to be repatriated, and similar requests made by displaced persons concerning their families.

What has this assistance of personnel from the Area Division viewpoint?

D. WESTERN AND NORTHERN EUROPEAN DIVISION

1. FRANCE

The whole question of the French program is being reviewed, taking into consideration the resumption of the French war effort. The problem is a difficult one because distinctions cannot always be clearly drawn between programs related to war activities and those required solely for relief and rehabilitation.

2. FRENCH SINISTRES

The question of the French Sinistres and of displaced persons of other nations in France is receiving special attention. The Bureau of Areas has emphasized the fact that assistance to foreigners in France may create difficulties if similar assistance is not granted to the sinistres. It is felt that further information and study are required before pursuing the subject further with the French authorities in Washington.

3. THE NETHERLANDS

A special study was made of present conditions in the Netherlands with particular emphasis on the clothing situation. A summary was prepared for use in the coming used clothing drive.

4. NORWAY

Discussions were held with the Norwegian Embassy concerning the financing of temporary emergency relief supplies for Northern Norway. It was indicated that Norway will be able to meet all its financial obligations with respect to this program.

incomplete statement

*What conditions?
to what recommendations
this study?
Did this document
prepare it? Who
is to use this
summary?*

*What was the
Bureau of
Areas role?*

A special study of shipping

*Who
conducted
this study?*

problems in connection with relief to Northern Norway indicates that sufficient shipping space has been allocated for operations now contemplated.

*What of the
recent
problems of
relations
with the
American
Supply on
this country?*

5. DENMARK

The Danish displaced persons

problem has been discussed on

several occasions with the Danish representatives, particularly plans for repatriation of 16,000 Danes now in Sweden.

E. FAR EASTERN DIVISION

1. CHINA PROGRAM COMMITTEE

The China Program Committee has continued its review of the

*What is the
Far Eastern
Division's
position in
this
Committee?*

proposed China Programs. During January it recommended further investigation and study in the field of (1) the China Shelter Program and (2) the Displaced Persons Program. In the case of the Shelter Program it is felt that while the preliminary program is modest in requirements, and sound in its reliance upon local materials and labor, many factors need further study. In the case of the Displaced Persons Program a revision of estimates is required because of items now found not to be available in China and which must be supplied by UNRRA.

such as?

2. WORKING PARTY "C"

Members of the division have participated in discussions of

Working Party "C" concerned with (1) the method of calculation for Far Eastern requirements and (2) a summary of Far Eastern relief requirements presented by the Member Governments.

*Is this
discussion
regimental
or working
Party
"C"?*

3. COMMITTEE OF THE COUNCIL FOR THE FAR EAST

The Committee of the Council for the Far East will hold its meeting

in Sydney Australia the latter part of February, 1945. Mr. Edwin G. Arnold, Chief of the Far Eastern Division, was appointed Secretary to that Committee. Mr. Arnold left for Sydney, Australia on 27 January, 1945.

*What did
this division
do in
facilitation?*

4. CHINESE TECHNICAL EXPERTS

The 8 Technical Experts on Water Conservancy completed their study with the Engineers Corps on 16 January, 1945. They made an

*Division
role?*

extensive inspection tour of Army projects in this country and now they are with the Bureau of Reclamation.

All members of the medical group are pursuing their individual studies according to their itineraries prepared by the UNRRA Advisory Committee on Chinese Technical Experts, *excepting one who is ill.* with the exception of Miss Shu-ying Chao, who is still recuperating from an operation. She is expected to resume her studies sometime in February, 1945.

The technical experts on agricultural rehabilitation and those on social welfare are carrying on their work according to the itineraries prepared for them.

Itineraries for European trips of the agricultural and water conservancy experts have been submitted to the UNRRA Advisory Committee on Chinese Technical Experts. The Social Welfare and Health Divisions are still working on itineraries for their respective groups. An extensive discussion was had on the advisability and feasibility of a visit to Europe. The Committee finally decided a visit to England, Egypt, the Balkans and India would be feasible and profitable.

F. CAMPS DIVISION

1. GUIDE FOR CAMP REQUIREMENTS

Now known as the Guide for Camps

Requirements, the Catalog of requirements

is rapidly nearing completion. Section II, Operational Supplies, is ready for presentation before the Bureau of Supply Board of Review. A first draft of Section I, concerned with construction of camps, has received tentative approval of the Industrial Rehabilitation Division and will be presented to the Board of Review upon completion of the narrative description. Section II, Vocational, Educational and Religious Supplies, is being reviewed by the Welfare Division and the Contributed Supplies Branch.

2. CAMP SUPPLY FLOW CHART

A chart has been prepared showing the

flow of camp supplies from the time the

requisition is placed by the field until materials reach their destination. It indicates the divisions through which the requisition passes and the time element involved. This was evolved to assist in locating a requisition at any time after it is placed and to facilitate diversion of shipments when this is necessary.

3. SOUTHERN ITALIAN CAMPS

The policy statement on operations of the

Southern Italian Camps has been revised

to accord with the new lines of authority among the Displaced Persons, Welfare and Camps Division, and is to be issued shortly in the form of a General Bulletin.

4. MERRA CAMPS

The establishment of a firm financial

basis for the MERRA camps and the estab-

lishment of a camps administration fully empowered to carry out its necessary

*What is
this
guide?*

*What about
its value
as a
coordinating
device?*

*What is the
policy
statement?*

*What is meant
by firm
financial
basis?*

functions will, it is hoped, obviate unsatisfactory conditions in the camps.

Short supply will always tend to create problems in the camps but the opening of a regular requisitioning process between Cairo and the United States should result in procurement of necessary basic supplies.

5. ADMINISTRATION AND
OPERATION QUESTIONNAIRE

A Camp Administration and Operation

Questionnaire has been sent to the Italian

Mission in order to obtain narrative reports on all phases of camp operations and administration. (This was cleared through the Area Coordination, Studies and Reports Division.)

*What purpose?
Who participated in the preparation?*

G. DISTRIBUTION AND INLAND TRANSPORT DIVISION

1. ALBANIA

A procedure for developing a general plan for the distribution of supplies in Albania was developed jointly by the Distribution Branch and the Inland Transport Branch. It provides for working out such programs jointly with the Albanian Government, and that maximum use be made of regular channels of distribution.

2. DISTRIBUTION OFFICERS

The Distribution Branch has recommended that a distribution liaison officer be attached to each paying country mission when established. It is felt that an executive distribution officer is unnecessary, at least in the earlier stages of operation. In the case of recipient countries it is felt that distribution staff can be determined only after the type of service requested by the governments is known.

3. CHINA

A member of the staff has been collecting information on distribution problems as they are concerned with civilian goods, and drafting questions to be sent to Chungking for discussion with the Chinese Government

4. MANUAL ON DISTRIBUTION AND TRANSPORTATION

The draft manual on Distribution and Transportation has been forwarded to ERO for comment. It will also be discussed with the Balkan Mission by the Assistant Chief of the Transportation Branch during his field visit. He will also discuss proposed forms for transportation by truck and for the reception at the port of unloading.

5. TRANSPORTATION STUDIES

The study on organization of international waterways has been completed. OSS Studies

This was an ERO recommendation + should be so identified. This paragraph should be elaborated so that it becomes clear

purposes?

Who is he and where is he now?

purpose?

Are we going to transport forms by truck? Hm?

What are the SS studies?

on Greece, Albania and Yugoslavia have been completed and distributed.

Purpose? What will be done with the study results?

A study of the Rumanian ports of Galatz and Constanza is being made with the assistance of one of the field men awaiting transportation and in cooperation with OSS.

Why?

In cooperation with the Southern European Division and the Central and Eastern European Division, a study was undertaken of the organization of the transportation personnel of landlocked or semi-landlocked States in Czechoslovakia and Yugoslavia

H. STAFF SERVICES DIVISION

1. UNIFORMS

The policy regarding uniforms has been clarified during the month, with the determination by the Director General that only the official UNRRA uniform will be worn by field personnel where the Chief of Mission prescribes uniforms. If the UNRRA uniform is not available civilian clothes, with the UNRRA arm band will be worn. Exceptions to this are permitted only for doctors and nurses of the U.S. Public Health Service, voluntary society teams of the United Kingdom and British Army now on the staff of UNRRA camps.

*What about
pending
negotiations
Re USPHS
personal
uniforms staff?*

2. TRAVEL TO LONDON

After considerable difficulty a schedule has been developed to assure a flow of field staff to London during the next six weeks for the Displaced Persons operations. Procedures have been developed with the Functional Divisions and the Personnel Division for scheduling approximately 25 persons per week in accordance with cable #1320 from London.

3. PERSONAL SUPPLIES FOR FIELD MISSIONS

A procedure has been developed by the division for the handling of requests from field missions for personal supplies and equipment. This procedure is designed to cover the requirements of missions as PX and NAAFI become unavailable. Plans for the handling of financial aspects of this procedure are now being developed and it is anticipated that an administrative order will be forthcoming shortly.

Spill out

by whom?

4. PERSONNEL RECORDS

As was reported last month,
it is planned to transfer the

Where are these?
Flexoline records to the Personnel Division. This has not as yet been done because the Personnel ^{& Training} Division has not as yet completed the necessary arrangements for the transfer. In the ^{Meantime} meantime, the records have been maintained in this division for all Mediterranean operations.

5. COMMUNICATIONS

The traffic of communications
in and out of the Dispatch

*1318
749
5067*
Section continue to increase. During the month, the section processed ^{2067 Communications including} 749 incoming and outgoing cables and 1318 communications other than cables.

6. PANEL ON RETURNED
FIELD EMPLOYEES

Upon the recommendation of the
Staff Services Division a

*Representing
what org
units?
Why was it
necessary to
set it up.*
special panel of three members has been set up to review all cases of returning field employees. This panel will consult with such officials as may be required to decide questions of compensation, future assignments, dismissal or resignation, and will make appropriate recommendations to the Director General. It will also consider administrative problems which come to light in the course of these hearings, and will transmit them to the appropriate offices for consideration and action.

7. SUBSISTENCE ALLOW-
ANCES FOR FIELD
EMPLOYEES

The Chief of the Staff Services
Division has devoted considerable
time to the work of the Committee

on developing a revised plan for subsistence allowances for field employees. In arriving at the recommendations, which have been forwarded to the Director General, discussions were held with the Training School group, both at Headquarters and at the Training School.

Meeting with Cannon on cutting down copies of cables?

I. AREA COORDINATION, STUDIES AND REPORTS DIVISION

1. COUNTRY STUDIES

Considerable time was devoted to the revision ^{the} and final

editing of the first of the Bureau of Areas' country studies to reach completion, i.e. ^{Bureau of Areas country} the study on UNRRA Plans and Operations in France, ^{will be duplicated & distributed}

Similar studies on Norway, The Netherlands, Czechoslovakia and Poland are in preparation. ^{all countries}

2. FIELD REPORTS AND STATISTICS

The statistical reporting procedures for chiefs of mission

on registration and repatriation of displaced persons, health services, camp operations, personnel and expense of missions were completed, cleared with all major organizational units and transmitted to the Balkan Mission and its constituent country missions. Work continued on other portions of the proposed field reports and statistics manual; most of these are now being cleared ^{with} by the interested Headquarters' units, concerned

3. AREA INFORMATION SERVICE

During the month a number of classified documents were se-

cured from United States and British Agencies, and the European Regional Office, and distributed as required.

Documents prepared by other

UNRRA organizational units were distributed within the Bureau of Areas and followed up to assure appropriate action. These included:

- (1) allocation requests submitted to the Combined Boards, (2) proposed advance purchases of governments of liberated countries, (3) monthly

What about the other countries?

Clearance with ERO?

Why + for whom. Statistics here would be helpful.

Doesn't this duplicate info in the Dispatch Section?

reports on allocations requested and recommended, and requests to supply and (4) weekly reports on requests to supply issued.

Several documents prepared in UNRRA or obtained from other agencies were forwarded to regional and area offices and field missions.

4. USED CLOTHING DRIVE

As requested material was provided
~~In accordance with a request made~~

There was such H.Q. unit. ~~by the Office of Public Information for material on the need for clothing shoes and headgear in Europe to be used in connection with the publicity campaign for the forthcoming clothing drive in the United States, statements on such needs in France, Belgium, Luxembourg, The Netherlands, Norway, Denmark, Greece, Yugoslavia, Italy, Czechoslovakia and Poland, were obtained from the various Area divisions of the Bureau and transmitted to the Office of Public Information. Similar statements on the needs for clothing for foreign workers in Germany and Austria and needs in UNRRA camps in the Middle East and in Italy were also obtained and transmitted to the Office of Public Information for the same purpose.~~

As it requested, material was provided the — — — for use in the publicity campaign ^{in the drive} for shoes, clothing + headgear for Europe. The Area Divisions provided statements on ^{such} needs.