

UNITED NATIONS



NATIONS UNIES

POSTAL ADDRESS — ADRESSE POSTALE : UNITED NATIONS, NY 10017

CABLE ADDRESS — ADRESSE TELEGRAPHIQUE : UNATIONS NEWYORK

EXECUTIVE OFFICE OF THE SECRETARY-GENERAL
CABINET DU SECRETAIRE GENERAL

REFERENCE:

3 February 2011

Excellency,

On behalf of the Secretary-General, I would like to thank you for your letter of 13 January 2011, inviting him to attend a reception for members of the Forum of Small States, to be held on 16 February 2011.

The Secretary-General appreciates your kind invitation. Unfortunately, he will be travelling on the said date. I therefore regret to inform you that he will not be able to honour this invitation. Let me, nonetheless, take this opportunity to convey his best wishes for a successful event.

Please accept, Excellency, the assurances of my highest consideration.

A handwritten signature in black ink, appearing to read 'Vijay Nambiar'.

Vijay Nambiar
Chef de Cabinet

His Excellency
Mr. Vanu Gopala Menon
Permanent Representative of the
Republic of Singapore to the United Nations
New York



11-00349

SCW/08/002

8002

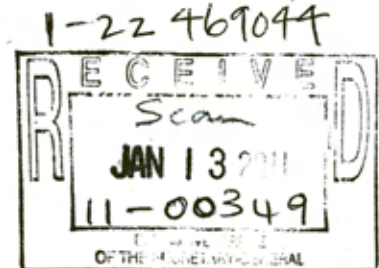
SG will be travelling

**PERMANENT REPRESENTATIVE
OF THE REPUBLIC OF SINGAPORE
TO THE UNITED NATIONS**

231 East 51st Street, New York, NY 10022
Tel: 212-826 0840 x 104 • Fax: 212-826 2964
Website: <http://www.mfa.gov.sg/newyork>

13 January 2011

His Excellency Mr Ban Ki-moon
Secretary-General of the United Nations
Room S-3800, United Nations
New York, NY 10017



*ACTION NYC
COPY VN*

Dear Secretary-General,

Same to Cal C

**RECEPTION FOR MEMBERS OF THE FORUM OF SMALL STATES
(FOSS) ON WEDNESDAY, 16 FEBRUARY 2011, AT 6.30 PM
AT THE SINGAPORE MISSION**

My wife and I will be hosting a reception for members of the Forum of Small States (FOSS) at the Singapore Mission (located at 231 East 51st Street, between 2nd and 3rd Avenues) on **Wednesday, 16 February 2011, at 6.30 pm**. It is meant to be a friendly get-together as well as an opportunity to herald the *Year of the Rabbit* with some Singapore food.

As you have been a very good friend of FOSS, we would like to cordially invite you and Mrs Ban to join us for the reception. We would be honoured if the both of you could attend the reception. I hope to hear from your office in due course.

With warmest regards,

Yours *sm*

VANU GOPALA MENON
Ambassador and Permanent Representative
and Chairman of the Forum of Small States

RECEIVED TIME JAN. 13. 4:55PM

TOTAL P.01

2011/02/02

8002

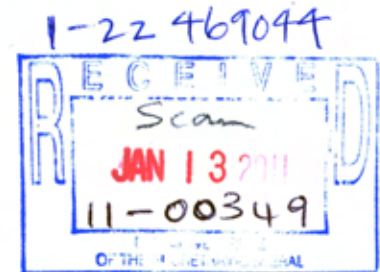


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ACTION 4/4C
COPY VN

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Yours *sincerely*

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Ambassador and Permanent Representative
and Chairman of the Forum of Small States

RECEIVED TIME JAN. 13. 4:55PM

TOTAL P.01

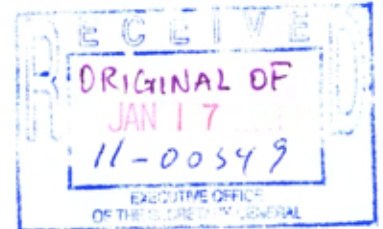


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With warmest regards,

Yours *sincerely*

VANU GOPALA MENON
Ambassador and Permanent Representative
and Chairman of the Forum of Small States





Correspondence Log # 11-00349

Logged by: Margaret King

From	Singapore	In / Out	Incoming
		Log status	Logged
Through		Incoming Ref#	n/a
To	SG	Outgoing Ref#	n/a
cc		Case #	SCH/08/002

Correspondence Subject	(Same to CdC) Reception for members of the Forum of Small States (FOSS) on Wednesday, 16 February 2011, at 6.30pm at the Singapore Mission . Inviting SG & Mrs. Ban to join them for the reception		
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Date of Correspondence	13-Jan-2011	Reply by	Reply date not specified
Date received	13-Jan-2011	Reply status	n/a

Distribution	Yeocheol Yoon/NY/UNO; cc;; Vijay Nambiar/NY/UNO
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Remarks	Original rec'vd 17 Jan. 2011 "CENTRAL" mj
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Editors	Document author Margaret King
Viewers	Viewing of scanned document(s) or attachment(s) is limited to: Margaret King, Dawn Stephens, Jill Annitto, Mamua Jeme, Michelle Rakotojaona, Shadrack Venson, Vertulie Vincent, Asim Sharma, Janice Willingston, Josiane Ambiehl, Linda Taylor, Sophia Williamson, Thiri Thiri, Vijay Nambiar, Alexandra Barahona Posada, Ana Torres Camara, Banibai Sundavadra, Daw Yi Mon Aung, Isabelle Kim, Mudiwa Mapuranga, Sanghwa Lee, Sebastien Lawson, Toni Gallegher, Yeocheol Yoon, Cc:

Document

File attachments	 11-00349_13-Jan-2011_18h04min.pdf
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Audit Trail

Entered by	Margaret King on 13/01/2011 05:59 PM
Edited last by	Janice Willingston on 04/02/2011 12:35 PM

13/01/2011 at 7:02:31 PM - Track note by Sophia Williamson: cc VN: to JA for VN's info (tomorrow)

14/01/2011 at 12:14:00 PM - Track note by Banibai Sundavadra: entered in siebel - from central to ABP

cc: YYC.

14/01/2011 at 2:48:44 PM - Track note by Sophia Williamson: cc VN: redirected to Asim -- seen by Asim + given to LT

14/01/2011 at 3:42:53 PM - Track note by Sophia Williamson: cc VN: from LT to VN

14/01/2011 at 5:25:21 PM - Track note by Banibai Sundavadra: from YYC to ABP - regret - SG will be travelling.

21/01/2011 at 5:07:12 PM - Track note by Sophia Williamson: Out from VN -- cc VN: seen by Asim + discarded

03/02/2011 at 11:24:38 AM - Track note by Mudiwa Mapuranga: ABP drafted regrets, seen by YYC, to VN for signature.

03/02/2011 at 1:47:15 PM - Track note by Sophia Williamson: to JA for review + VN's signature

03/02/2011 at 3:33:50 PM - Track note by Sophia Williamson: Letter reviewed by JA -- to VN

03/02/2011 at 6:27:14 PM - Track note by Janice Willington: Out from VN: signed. Returned to SOSG (MM) for despatch, cc chron

04/02/2011 at 12:35:15 PM - Track note by Daw Yi Mon Aung: CdC signed

YM despatched letter via regular mail

cc: chron, original sent to central.

Inter-Office Pickup Request

Requested February 04, 2011 by 1499
Printed on February 04, 2011



From: Ms. Daw Yi Mon AUNG
(212)963-1327
NL-03
NL-03015AC
S-0294

To: _ LOCAL TRANSPORTATION
(212)555-1234
S-3B24
S-3B
S-0294

Service Type: Oneway
Charge code:
0473

Special
Priority: 0
Package Type: A
Special
of pieces: 1
Weight: 0.0 lbs

INSTRUCTIONS

1. Please print a copy of this internal shipping label. If you are sending multiple pieces as one shipment, print one copy for each piece. You may also print an extra copy for your own records if you wish.
2. Fold this label in half along the dotted line (above).
3. Attach this label to the envelope or box to be shipped (top half facing up).
4. Take the shipment to your local mail drop for pickup on the next mail run.
5. Your pickup request will be transmitted to the mail center electronically - you do not need to call for pickup. However, if you have missed the last pickup of the day, or if it is late in the day and you don't know the time of the last pickup for your area, please call your local mail center to inquire about a late pickup.
6. You may track the progress of this shipment by referring to the "Outbound" portion of the Package List screen

