

UNITED NATIONS



NATIONS UNIES

POSTAL ADDRESS — ADRESSE POSTALE : UNITED NATIONS, NY 10017
CABLE ADDRESS — ADRESSE TELEGRAPHIQUE : UNATIONS NEWYORK

EXECUTIVE OFFICE OF THE SECRETARY-GENERAL
CABINET DU SECRETAIRE GENERAL

REFERENCE:

13 January 2014

Dear Mr. Leiter,

On behalf of the Secretary-General, I would like to thank you for your letter dated 22 October 2013, inviting him to deliver the Keynote Address at the sixty-first session of the Harvard Model United Nations, to be held in Boston on 30 January 2014.

The Secretary-General appreciates your kind invitation. Unfortunately, I regret to inform you that he will be unable to attend the event, in view of prior commitments and pressing demands already on his schedule on the said date. However, I am pleased to inform you that the Secretary-General has decided to send a written message, which will be made available closer to the date of the event. I wish to take this opportunity to convey the best wishes of the Secretary-General for a successful session.

I would be grateful if you could convey this response to Ms. Miranda M. Ravicz, Director-General of the Harvard Model United Nations, who co-signed the invitation.

Yours sincerely,

Susana Malcorra
Chef de Cabinet

Mr. Samuel H. Leiter
Secretary-General
Harvard Model United Nations 2014
Boston



13-09789

SOH/08/002

COH/11/001



**Response to Invitation to the Secretary-General: Sixty-first session of the
Harvard Model United Nations, Boston, 30 January 2014**

Jackilyn Punsal to: info

13/01/2014 06:36 PM

Cc: Alexandra Barahona Posada, Ruxandra Ferascu, Aminata Sy

From: Jackilyn Punsal/NY/UNO

To: info@harvardmun.org,

Cc: Alexandra Barahona Posada/NY/UNO@UNHQ, Ruxandra Ferascu/NY/UNO@UNHQ, Aminata Sy/NY/UNO@UNHQ



Dear Sir or Madam,

Grateful if you can convey the attached scan of formal communication from the Executive Office of the Secretary-General to Mr. Samuel H. Leiter, Secretary-General of the Harvard Model United Nations 2014, in regard to the above-mentioned subject.




Response to invitation_Harvard Model UN.pdf

The original has been sent via special mail. Kindly confirm receipt of this email.

Thank you.

Sincerely,
Ms. Jackilyn Punsal
Scheduling Office of the Secretary-General
Executive Office of the Secretary-General
United Nations
Room S-3862
Tel: 212-963-7428
e-mail: punsal@un.org

3-09789
SCH/08/002; Com/11/001

Re: For Richard's Advice: SG to Address the 61st Session of Harvard Model UN _ 30
January 2014 

Richard Amdur to: Alexandra Barahona Posada

29/10/2013 03:02 PM

Cc: "Samir", "Josiane", Aminata Sy, Daw Yi Mon Aung, Jackilyn Punsal, Ruxandra
Ferascu, Sanghwa Lee, Sebastien Lawson

yes, standard approach. best, ra

Alexandra Barahona Posada

Dear Richard, In regards to the above...

29/10/2013 02:49:05 PM

From: Alexandra Barahona Posada/NY/UNO
To: Richard Amdur/NY/UNO,
Cc: "Josiane" <ambiehl@un.org>, Sanghwa Lee/NY/UNO, Jackilyn Punsal/NY/UNO@UNHQ, Daw Yi
Mon Aung/NY/UNO@UNHQ, Sebastien Lawson/NY/UNO@UNHQ, Ruxandra Ferascu/NY/UNO,
Aminata Sy/NY/UNO@UNHQ, "Samir" <afridis@un.org>
Date: 29/10/2013 02:49 PM
Subject: For Richard's Advice: SG to Address the 61st Session of Harvard Model UN _ 30 January 2014

Dear Richard,

In regards to the above mentioned request (note attached for ease of reference), we assume
you/speechwriting unit would recommend sending the usual standard written message (adjusted to
mention Harvard).

Grateful if you can let us know your/speechwriting unit's recommendation so we can proceed to respond
formally to the requester.

Many thanks in advance,

Alex

[attachment "13-09789.PDF" deleted by Richard Amdur/NY/UNO]



**For Richard's Advice: SG to Address the 61st Session of Harvard Model UN _
30 January 2014**

Alexandra Barahona Posada to: Richard Amdur

29/10/2013 02:49 PM

CC: "Josiane", Sanghwa Lee, Jackilyn Punsal, Daw Yi Mon Aung,
Sebastien Lawson, Ruxandra Ferascu, Aminata Sy, "Samir"

Dear Richard,

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13-09789.PDF

ABP: let's first check w/ RA. Then over to JA.

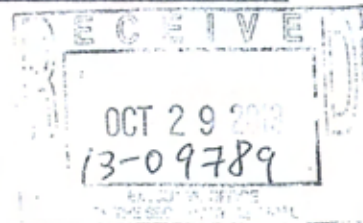


HARVARD MODEL UNITED NATIONS 2014

October 22, 2013

ACTION JA

COPY RA (email)



His Excellency Ban Ki-Moon
First Avenue at 46th Street
New York, NY 10017

Dear Secretary-General Ban,

Samuel H. Leiter
SECRETARY-GENERAL

On behalf of the Harvard International Relations Council, we invite you to deliver the Keynote Address at the sixty-first session of Harvard Model United Nations, which will take place on Thursday, January 30, 2014, at 5 p.m. at the Sheraton Boston Hotel.

Miranda M. Ravicz
DIRECTOR-GENERAL

The opportunity. The keynote address at Harvard Model United Nations is a special opportunity to address young people who have demonstrated a commitment to international affairs, pressing global issues, and leadership in an intercultural forum. You would have the chance to speak to more than 3,000 high school students, 400 faculty advisors, and 200 staff from 40 different nations. We, as organizers, look to our keynote speaker to set the tone for the subsequent days of debate—to inspire our students to work hard, think creatively, and speak compellingly during the conference weekend.

Ruth D. Kagan
UNDER-SECRETARY-GENERAL
ADMINISTRATION

For our delegates and staff, who will devote long hours of research and an intense four days of conference to learning about how the United Nations 'really' operates, the opportunity to hear you speak would be a lifelong gift. We appeal to you not just on the basis of your current position, but also because of your work fostering interconnectedness and integration among Member States and across UN bodies. For HMUN 2014, we have adopted conference-wide themes and new initiatives to promote a sense of appreciation and affiliation across organs and committees, and delegates and staff alike would greatly benefit from your experience.

Robert C. Kivell
UNDER-SECRETARY-GENERAL
BUSINESS

Samia Kayyali
COMPTROLLER

Eva A. Guidarini
UNDER-SECRETARY-GENERAL
INNOVATION & TECHNOLOGY

The organization. Harvard Model United Nations (HMUN) is one of the seven programs of the Harvard International Relations Council, which is an affiliated non-governmental organization of the United Nations Department of Public Information. Founded in 1927 as the Model League of Nations, HMUN is the world's oldest and most prestigious simulation of its kind. In participating at HMUN, students experience first-hand the challenges of negotiation by assuming the roles of United Nations representatives and members of other decision-making bodies.

Eliza Pan
UNDER-SECRETARY-GENERAL
GENERAL ASSEMBLY

Teresa Yan
UNDER-SECRETARY-GENERAL
ECONOMIC AND SOCIAL
COUNCIL & REGIONAL BODIES

The logistics. As a self-funded not-for-profit organization, we are not able to offer you an honorarium. We are very happy, however, to provide transportation to and from the hotel, and we can offer you one of the best rooms at the Sheraton Boston Hotel if you would like to stay in Boston on Thursday night. If you would like to speak to Harvard undergraduates during your stay in Boston, we could certainly arrange an event on Harvard's campus as well.

Eva M. Harvey
UNDER-SECRETARY-GENERAL
SPECIALIZED AGENCIES

We, on behalf of the 3,600 participants of Harvard Model United Nations, would be deeply honored to host you as the Keynote Speaker at our conference. HMUN represents a unique opportunity to engage today's youth. Our delegates will be world leaders of the next generation, and they would be greatly inspired by your words.

Sincerely,

Samuel H. Leiter
Secretary-General
Harvard Model United Nations 2014

Miranda M. Ravicz
Director-General
Harvard Model United Nations 2014

59 SHEPARD STREET, BOX 205
Cambridge, MA 02138
Voice: 617-398-0772
Fax: 617-588-0285
Email: info@harvardmun.org
www.harvardmun.org

SC4/08/002; COM/11/001



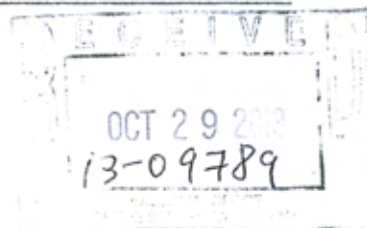
HARVARD MODEL UNITED NATIONS 2014

October 22, 2013

His Excellency Ban Ki-Moon
First Avenue at 46th Street
New York, NY 10017

ACTION JA

COPY RA(email)



Samuel H. Leiter
SECRETARY-GENERAL

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DIRECTOR-GENERAL

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