

UNAMIR

MEETINGS - INTERNAL

10 DEC 1994 - 11 FEB 1995

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Procès Verbal de Réunion n° 001/DE/EGENA.

L'An Mil Neuf Cent Quatre Vingt Quinze, le huit Février à 14 heures trente s'est tenue dans la salle de Conférence de l'Ecole de la Gendarmerie Nationale de Ruhengeri une réunion présidée par le Major Zanga Berthé, Directeur des Etudes.

Etaient présents:

- Major Tiémoko Coulibaly
- Capitaine Alassane Sanogo
- Capitaine Moussa Sanogo
- Capitaine N'golo Ouattara
- Capitaine D. Toumani Sissoko
- Capitaine Abdallah Osman
- Lieutenant Sidibé Almahmoud

Ordre du jour: Etablissement et adoption d'un Emploi du Temps pour une durée de deux mois.

Ouvrant la séance à 14h30, le Major Zanga Berthé, après avoir brossé le degré d'avancement de l'instruction a porté à la connaissance des uns et des autres qu'il avait jugé bon d'associer l'ensemble des Instructeurs à l'élaboration d'un Emploi du Temps plus conforme aux réalités du moment. Il a également ajouté que de commun accord avec le Directeur du Centre, les Instructeurs Rwandais devraient désormais être programmés les après midi.

Major Tiémoko Coulibaly: Il serait bon de regrouper autant que faire se peut les heures (2 heures) par séance d'instruction pour éviter quelques vides et donner ainsi plus de possibilités aux instructeurs d'approfondir leurs cours.

Capitaine N'golo Ouattara: Je souhaiterais une augmentation sensible de mes horaires eu égard à un petit retard dû au départ du Capitaine Camara. C'est un vide que je dois combler. J'ai désormais en charge les 6 classes où je dois enseigner la Police Administrative et la Police Scientifique.

Major Zanga Berthé: Nous allons procéder point par point et j'espère que tout le monde sera satisfait en fin de cette séance de travail. Nous allons prévoir dans l'élaboration de cet Emploi du Temps les Instructeurs Rwandais les après midi. Nous allons prévoir dans toute la mesure du possible 2 heures de séances d'instruction par instructeur.

Après avoir établi l'Emploi du Temps qui a été approuvé à l'unanimité, la séance fut levée à 17 heures.

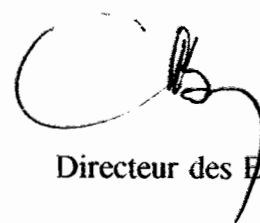
Mentions: Mentionnons que :

- 1<sup>o</sup> La réunion initialement prévue pour 16h00, a débuté à 14h30 parce que les élèves n'étaient pas en classe; et pour cause : ils étaient pris par la Partie Rwandaise.
- 2<sup>o</sup> En ce qui concerne le programme adapté à la classe Anglophone souhaité par le Commissioner, cela n'a pas été agréé par la Direction du Centre de l'Ecole.
- 3<sup>o</sup> Le Directeur de l'Ecole pense qu'il serait souhaitable d'attendre l'arrivée des Interprètes comme annoncé par les autorités de la MINUAR.

Par ailleurs, alors que le Directeur des Etudes avaient programmé les instructeurs les matins et les après midi, le Directeur du Centre lui, a souhaité vivement programmer les Instructeurs Rwandais dans les matières qui les concernent tous les après midi pour commodité de déplacement, compte tenu du fait que les intéressés résident tous à Kigali.

- 4<sup>o</sup> Par ailleurs, l'attention du Directeur des Etudes a été attirée par les propos du Directeur du Centre faisant état de ce que les Chefs n'auraient pas apprécié les informations selon lesquelles la MINUAR aurait doté l'Ecole et de lits et de matelas, alors qu'il n'en est rien.

Major Zanga Berthé.



Directeur des Etudes.

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Réunion hebdo du 11/2/95 (suite et fin)

- Liaison Officer : FHO UNRLO
- Liaison Officer : FHO UNRLO
- CPT 4A : Cibo-giro (UNRLO a permis de fournir 1 bureau à CPTOL).
- CPT 3A : Kibuye
- CPT 3B : Kibuye - Ego (Kibuye)
- CPT 4B : Kibuye
- " HC : Cyangugu
- " 5A : Gisenyi
- " Kigali I
- " Kigali II
- " Rubengera = investigation -

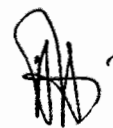
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15/2/95

UNAMIR - CIVPOL HEADQUARTERS  
DUTY ROSTER FOR THE WEEK  
12/2/95 - 18/2/95

DATE	UN ID	DUTY OFFICER	TIME	
			FROM	TO
SUNDAY 12/2/95	CP 079	LT. HOUSEIN FARAH	0800	1800
	CP 095	LT. GHAND FAKHR.	1800	0800
MONDAY 13/2/95	CP 094	CAPT. NEDAL ALI RASHDAN	0800	1800
	CP 081	LT. ABDULHAKIM MOHAMED	1800	0800
TUESDAY 14/2/95	CP 120	SUPT. B.C. MWALE	0800	1800
	CP 091	MAJ. YOUSEF SH. SHABSOUGH	1800	0800
WEDNESDAY 15/2/95	CP 096	MAJ. E.D. NETO	0800	1800
	CP 180	CAPT. ELLENBERGER LOTHAR	1800	0800
THURSDAY 16/2/95	CP 095	LT. GHAND FAKHR S.K.	0800	1800
	CP 182	CAPT. BERND MAYER	1800	0800
FRIDAY 17/2/95	CP 063	CAPT. TOURE S. AMADOU	0800	1800
	CP 181	CAPT. SCHLEMM HANS-CHRISTIAN	1800	0800
SATURDAY 18/2/95	CP 079	LT. HOUSEIN FARAH	0800	1800
	CP 094	CAPT. NEDAL ALI	1800	0800

1. DUTY VEHICLE : UNAMIR 235
2. SUPERVISING OFFICER : CPOO

  
 LT. COL AROUNA TRAORE  
 DEPUTY CIVPOL COMMISSIONER

UNAMIR - MINUAR

AGENDA for CIVPOL COMMISSIONER'S

Administrative meeting with heads of CIVPOL Observer Teams

- A. AMENDMENTS and ADAPTION of previous minutes.
- B. Control of TASKS.
- C. REPORT of Chiefs of DIVISIONS and CIVPOL Observer Teams.
  - / I. CPTO
  - / II. CPOO
  - / III. CALOG
  - / IV. L/O FHQ
  - / V. L/O MILOBS
  - / VI. CPMT 3A ~~XXXXXXXXXX~~ *XXXXXX*
  - / VII. CPMT 3B *Gakurabwari*
  - / VIII. CPMT 4A *Gakurabwari*
  - / IX. CPMT 4B *Kibungu*
  - / X. CPMT 4C *Kibungu*
  - / XI. CPMT 5 ~~XXXXXXXXXX~~ *Kibungu*
  - / XII. CPMT KIGALI I.
  - / XIII. CPMT KIGALI II.
  - / XIV. CPMT RUHENGEL *5E*
- D. INFORMATION and INSTRUCTIONS
- E. MISCELLANEOUS



UNAMIR - MINUAR  
CIVPOL HQ

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TO: See Distribution List

Date: 2 FEB. 1995

FROM: CIVPOL Commissioner

Ref.:

SUBJECT: Minutes of CIVPOL Commissioner's administrative meeting with Heads of Divisions and Chiefs of Police Monitoring Teams at CIVPOL HQ on 21/1/95

**PRESENT:**

Col C.O. Diarra	CIVPOL Commissioner
Lt. col. Arouna Traoré	Deputy CIVPOL Commissioner
Lt. Col Sangare Anatole	CPTO
Supt. O. M. Gyeabour	CPOO
DSP Effiong Bassey	CALOG
DSP Chris Ero	CPMT Kigali I
CD Sekou Marena	CPMT Kigali II
DSP Badu Acquah	LO/MILOB HQ
DSP I.A. Kugbey	LO/FHQ
CDT Berthé Zanga	CPMT Ruhengeri
CP Nimetigna Traore	CPMT Gitarama
DSP Yaw Adu	CPMT Kibuye
DSP B. Mends	CPMT Cyangugu
ASP CSM Brew Jr	AG. CPMT Butare
ASP Eddie Egbuka	Secretary



### OPENING REMARKS:

The Chairman welcomed the participants and inquired from them if they had all received the minutes of the last meeting. Those that have not, he instructed the secretary that copies of the minutes be given to them. The meeting commenced at 1025 hrs.

- AGENDA:**
1. Amendments and adoption of previous minutes
  2. Control of tasks
  3. Reports of Heads of Divisions and CPMTs
  4. Information and instructions
  5. Miscellaneous

### 1. AMENDMENTS AND ADOPTION OF PREVIOUS MEETINGS

The following amendments were made on the previous minutes.

- (a) The date of the last meeting was not indicated on the minute.
- (b) Under list of those present DSP Chris Ero's name was missing.
- (c) Page 2, agenda should come before Amendments, because the latter is part of the agenda.
- (d) Page 2, 2<sup>nd</sup> paragraph, last line, "food stuff" was spelt foodstuff.
- (e) page 2, last line, the sentence is incomplete.  
A fullstop should be put after "cleared", "and" detected.
- (f) page 3, 3<sup>rd</sup> line, "Kibungo" was spelt Kabungo
- (g) Page 3, 1<sup>st</sup> paragraph, last line, "and sector" should be deleted.

the above amendments, the minutes of the previous meeting were adopted.

### 2. CONTROL OF TASKS

The Chairman directed the secretary to make a list of all the tasks assigned to various Divisional heads, copies which will be attached to the minutes of the meeting.

### 3. REPORTS OF HEADS OF DIVISIONS AND CPMTS

#### A. CHIEF POLICE TRAINING OFFICER

The CPTO informed the meeting that on 19/1/95, journalists from UNAMIR radio visited Ruhengeri Gendarmerie Training School and interviewed some of the Staff, with a view to

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enlighten the public on the operations of the school. He further stated that on the same day, the CIVPOL Commissioner in company of senior officers from the Gendarmerie HQ undertook a tour of the School to assess progress being made there. He complained that handouts sent to UNAMIR HQ for translation from French to English have not yet been received by him.

The Chairman directed that he wanted a comprehensive report on the training school since its inception. He also requested the CPTO to come up with a proposal on training of English speaking cadets at the School. Whether the training should be done by English speaking CIVPOL Observers or through interpreters.

He further directed the CPTO to revise the need of instructors in the Training School according to the new strength of students. He warned that those finally selected as instructors should move to Ruhengeri and live there, and that he did not want a situation where observers travel from Kigali to Ruhengeri for their lessons. He promised to hasten the completion of the houses in the training school and directed the CPTO and CALOG to monitor the use of the official vehicles by the instructors, and also ensure they pursue the memo to the Chief of Building Management Services on repairs of the buildings in the school.

He further directed the CPTO to provide a small team of French speaking CIVPOL Observers to start the training of communal police in Kigali.

The Chairman advised on the need for an additional secretary for the training school and also an officer to be in charge of printing the courses and handouts.

#### **B. CHIEF POLICE OPERATIONS OFFICER**

The Chief Police Operations Officer stated that he has five officers at the HQ, with additional 20 men temporarily attached to the Communications set control.

He disclosed that during the week, he collected walkie-talkie sets and maps, and urged CPMTs to come forward and collect their allocation. He also pointed out that some Heads of Division and CPMTs do not submit daily SITREPs and those that do, more often than not submit inadequate information. The officer further stated that due to the duty schedule of the division and the number of officers attached to it, there is a dire need for additional vehicles. He also requested for a computer for the division.

The chairman stressed the importance of the division as the connecting point of all activities and pointed out that reports on our activities are done by the division hence the need to give them adequate feedback. He requested to know how the section will report on our activities if information is not given to them.

He gave an instance ~~was~~ of German CIVPOL Observer's arrival during the week, which was not communicated to the operations division. The CPTO protested that he was not informed too, so he could not communicate to operations. The Chairman stated that he is in charge of training, and as such it was part of his duties to arrange for the orientation programme of newly arrived CIVPOL Observers. He directed the Deputy Civpol Commissioner to hasten the job specification for various sections he had earlier asked him to do. He also instructed the CPTO to come out with a draft for the orientation programme for of newly arrived CIVPOL observers, which will be discussed in the next meeting. The Chairman asked the CPOO to distribute copies of UNAMIR SITREP to New York to the officers present for them to see for themselves if they can be proud of CIVPOL contributions. At this juncture, he requested to know the problems they encountered individually in sending SITREPs.

The representative of CPMT Sect. 3A stated that the local gendarmes do not co-operate with them in the sector. They always refer the observers to higher authorities in Kigali the officer claimed. CPMT-Kigali I complained of lack of office furniture and stationaries. He was advised by chairman to apply in writing to CALOG for any materials required. CPMT in Sectors 3, 3A, 4B and 4C all complained that they encounter difficulties sending sitreps via communication set. They have to depend on MILOBs base sets in their various sectors to relay sitreps to CIVPOL HQ since they do not have theirs. As would be expected, the MILOBs base-set operators give priority to MILOBs messages.

The Chairman pointed out that the team leaders need to know areas information are required from i.e. factional activities (RPF RGF), prosecutors, Gendarmerie Brigades, DPCs own activities etc. He advised the officers not to wait for information to come to them, rather as police officers to hunt for information, and in doing so, they should endeavor to establish good relationship with the local authorities. He further advised the officers to target the areas they need information from, draw up duty rosters for their men, and use their initiatives to ensure adequate information is collected for onward transmission to CIVPOL HQ.

#### C. CHIEF OF ADMINISTRATION AND LOGISTICS

The Chief Administrative and logistics officer stated that during the period under review, he procured stationeries and equipment for CIVPOL divisions, and the Training School. Notable among the items collected are two computers, a photocopying machine, and three walkie-talkies for the Training section. He also collect two side electric lamps and issued one each to the CPTO and CPOO. A table of distribution of these items has been prepared by him. He is

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CPMTS

for the Training section. He also collect 2 side electric lamps and issued one each to the CPTO and CPOO.

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A table of distribution of these items has been prepared by him. He is also making arrangements to collect more office furniture. He further informed the meeting that there are seventeen vehicles in CIVPOL's fleet presently, and 16 more <sup>have</sup> been allocated to CIVPOL, out of which only seven <sup>have</sup> been received. He noted that all CIVPOL Observer Teams in the country have been issued with vehicles for their operations. Sect 4 B's missing vehicle antenna <sup>has</sup> been replaced, while communication sets have been installed in the vehicles allocated to sectors 3B and Kigali Team II.

During the period under review, nine German CIVPOL Observers arrived. They were received, accommodated, documented and ID cards issued to them. They have since commenced their orientation programme. He advised the Heads of Divisions and CPMT to ensure that the Financial forms and personal effects forms he had earlier distributed be adequately filled and returned to his office.

He also stated that he has officially requested for a 15 kvs generator for the Gendarmerie Training School at Ruhengeri and for repairs of the damaged buildings to be effected. A survey has been carried out by the UNAMIR department concerned with a view to providing these requests.

He noted that thirteen observers have enjoyed CTO and Leave so far and asked that applications should <sup>be</sup> directed to the CIVPOL Commissioner through his office. He also advised Heads of divisions and CPMTs requesting for stationeries, to do so in writing. Finally, he noted that 14 sets of walkie-talkies were collected for CIVPOL by the CPOO.

CALOG

The Chairman directed the officer not to relent in the pursuit of the release of all the vehicles allocated to CIVPOL. He also asked the officer to note that it was a contractual agreement that the landlord of the building housing the CIVPOL HQ should be responsible for some of the repairs to be made at the building i.e. replacement of toilet seats.

#### D. FHQ LIAISON

The officer in charge noted that the section has two officers and they coordinate activities between various divisions of UNAMIR, other UN agencies and CIVPOL HQ. He lamented the lack of vehicle for the officers to effectively perform their duties. He also pointed out that they are not despatch clerks and as such officers from CIVPOL HQ should avoid sending mails for despatch through the office.

**E. MILOBS LIAISON:**

The Officer in charge stated that CIVPOL HQ and MILOBS HQ maintain communication and cooperation between them. He however observed that CIVPOL personnel do not usually honour social invitations by MILOBS HQ.

The Chairman promised to provide a vehicle for both liaison officers and directed the CALOG to submit a proposal on the establishment of a CIVPOL welfare committee.

**F. CHIEF OF POLICE MONITORING TEAM I - KIGALI**

The CPMT stated that daily SITREP submitted to the division reflect their target areas which include the prefecture, judiciary Gendarmerie HQ and brigades, UN Agencies etc. The officer further stated that during the period under review, representatives of UNAMIR Public Affairs office paid an official visit to CIVPOL HQ, and he presented a paper on "Confidence building with the government and people of Rwanda". The officer also disclosed that the government of Rwanda has appointed a judicial panel to look into the cases of detainees suspected to have participated in last year's genocide. He confirmed that the panel has commenced work but observed that their pace is slow. He reported that the team ~~are~~ assisting in the investigation of the following cases:

- I. The snatching of a service rifle and reflector jacket from Zambian soldiers by RPA soldiers.
- II. The theft of medical drugs from Brown and Roots company. The officer disclosed that the team observed the deployment of traffic gendarmes at strategic parts of Kigali metropolis for traffic control duties. They also evacuated 6 persons involved in a motor accident with UNAMIR vehicle to AUSMED, Kigali on Saturday 14/1/95. The officer further disclosed that Tanzanian Embassy in Rwanda has been closed for allegedly co-operating with, and supporting elements of the former Rwandese government.

Finally, the officer reported that in the course of team's daily patrols within Kigali metropolis, and interaction with members of the public, they have overhead UNAMIR come under serious verbal attacks from the public, and advised that the UNAMIR-Public Affairs department should gear up effort to further educate the people on the purposes and functions of UNAMIR.

**G. CHIEF OF POLICE MONITORING TEAM II - KIGALI**

The CPMT stated that there are 16 communes within cooperation of all the bourgmestres in

Kigali Rural which is his assigned area of patrol. He further stated that the team carries out daily patrols of the communes & refugee camps. He reported that the team enjoys the cooperation of all the bourgmestres in the prefecture except the bourgmestre of Kanombe who till date has avoided any contacts with them. He stated that the team have observed the return of an impressive number of refugees to the communes daily, and have also been approached to assist in the distribution of food in Ruhango commune. The team met with the prefect of Kigali Rural and arranged to have weekly meetings. The prefect requested UNAMIR to assist his office with transport to perform his duties effectively. Communes bourgmestres discussed with also lamented about the numerous social, economic and security problems faced by the communes especially with the increasing number of refugees returning home.

#### **H. CHIEF OF POLICE MONITORING TEAM - SECT 4B**

The chief of police monitoring team disclosed that the following communes were in the sector: Gitesi, Gishyita, Gisovu, Mwendo, Bwakira, Kivumu, Mabanza, Rwamatamu and Rutsiro. Despite the bad terrain and poor network of the roads connecting these communes, the team carried out daily patrol to the communes. The officer further stated that the main source of revenue of the communes is money from market tolls. The CPMT observed that communes suffer from transportation problems and non availability of potable water and electricity. He noted that the UN Humanitarian agencies and NGOs in the area are doing a good job, but observed that the local farmers still complain about inadequate tools to work with. The primary schools though have resumed, lack basic infrastructure and materials to be fully functional. He further disclosed that Medecins sans Frontières have taken over the running of the hospital at Kibuye while the RPA has closed down the DPC at Nyaminanga. He stated that there were no reports on threat to the general security of the area during the period under review. He stressed that the constraints the team face in carrying out their duties, are the bad terrain and poor condition of the roads in the area, and the uncooperative attitude of local officials.

#### **I. CHIEF OF POLICE MONITORING TEAM - SECT 4C**

The CPMT pointed out that the Sector is strategically located near the southern border. He also noted that the area is vulnerable to politically motivated criminal activities. The communes most affected he disclosed were Kagano and Bugarama. Lake Kivu situated in the area the officer pointed out is a channel through which most of these undesirable elements launch their attacks on the communes. The officer further stated that his team enjoy a good rapport with officials of the local authorities.

### J. CHIEF OF POLICE MONITORING TEAM - SECT 3

The CPMT disclosed that the team was initially handicapped by lack of a patrol vehicle, but since being issued with one, they patrol the communes within Gitarama Prefecture. He reported that most of the returning refugees have settled down peacefully in the communes. He also stated that humanitarian agencies such as ICRC, CARITAS, ADRA, SAMARITAN PURSE, UNHCR etc. are providing humanitarian and social services in the area, but observed that the primary schools in the sector do not have basic infrastructure and are poorly staffed. He further disclosed that most of the communes patrolled by his team do not have potable water and electricity. The officer finally observed that the spate of arrests of locals by the RPA for allegedly participating in the genocide in the sector, have made refugees afraid of coming back to their communes.

### K. CPMT - SECT 3A

The representative of the CPMT sect 3A disclosed that there were 14 communes in the Sector, which the CIVPOL team patrol daily. He mentioned ICRC, IOM, SAMARITAN PURSE, UNHCR and MEDECINS SANS FRONTIÈRES as some of the Human Rights agencies in the area. He also disclosed that OP RETOUR is presently being carried out in the sector and the CIVPOL patrol team is tasked with monitoring security situation at the Open Relief Centres at Kigembe, Geshanvu, Nyakizu, <sup>av</sup>Muyira. He observed that most returnees prefer to go back to their various communes on their own then go to the Open Relief Centres. The officer further stated that the team also carries out patrols to Kanyaru-Haut border area where they monitor the return of refugees. He disclosed that most of the criminal activities in the area are perpetrated by elements from DPCs in the Sector. He gave an instance with the raid of a village by a gang of about 30 persons from a DPC on 14/1/95. Valuable property and cattle were stolen by the attackers.

The officer confirmed that their patrol vehicle has been fitted with communication set and two walkie-talkies issued to the sector. He however requested an interpreter who can speak the local language for the sector.

**L. CPMT - RUHENGARI**

The CPMT reported that the team does not have an office and necessary logistics, as such, are not operational. He however noted that with the acquisition of a vehicle and communication sets, the sector will fully take off next week.

**4. INFORMATION AND INSTRUCTION**

The Chairman directed as follows:

- A. That all CPMTs to send within 10 days detailed report of the situation in the Sectors. This report will include the military organisations, UN agencies and NGOs, DPCs and local authorities in the area.
- B. To draw up duty rosters for their men to ensure effective patrol of the sectors.
- C. That the administrative meeting with Heads of Divisions and CPMTs will be held fortnightly.

Finally, the Chairman noted with disappointment that most of the presentations made by the CPMTs were in adequate, and advised that in further, the officers should prepare their briefs before coming to the meeting.

**5. MISCELLANEOUS**

The CALOG observed that UNAMIR CIVPOL seem to be shying away from routine police duties such as investigation of cases including motor traffic cases. The Chairman pointed out to the officer that UNAMIR CIVPOL is not a regular Police force, and that the UNAMIR Police force is the Military Police.

The Chairman further stated that Rwanda is a sovereign nation and as such will be reluctant to transfer the constitutional powers of the police force to an alien organisation. He maintained that UNAMIR CIVPOL is working according to its mandate which is constantly under review by the UN Security Council. The mandate include:

- A. To monitor the general situation in Rwanda, supervise the Police Force, and advice the government when necessary.
- B. To assist in establishing a new National Police in Rwanda, and training of the Gendarmes.

The CPOO suggested that CIVPOL Observers be properly educated on the mandate of CIVPOL in UNAMIR from the inception of their training programme. He also suggested that CIVPOL Observers be attached to the local gendarmerie brigades.



The Chairman agreed with him that the CIVPOL mandate should be made part of the lecture programme for newly arrived CIVPOL observers. He directed the CPTO to include this in the draft of the orientation programme he had earlier asked him to prepare.

On the issue of establishing liaison offices in Gendarmerie brigades, the chairman observed that this is not feasible considering past experiences. He noted that the local authorities are suspicious of such actions, and pointed out that the CIVPOL Observers teams in the sectors can effectively monitor the local gendarmes without necessarily establishing offices in the brigades.

The CALOG suggested that the welfare committee the chairman had earlier mentioned should have representatives from each contingent. The Chairman advised the officer to submit his recommendation on the issue.

The CPTO pointed out that there should be an order in the presentation of reports from the Heads of Divisions and CPMTs during the meetings. The Chairman agreed with him and directed the CPOO to ensure that this is done in the future meetings.

The meeting ended at 1505hrs

E.C. EGBUKA ASP  
SECRETARY

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DISTRIBUTION LIST

SRSG  
OSRSG  
FC  
PC CIVPOL  
DPC  
CPTO  
CPOO  
CALOG  
LO FHQ  
LO MILOBS  
CPMT SECT 3A  
CPMT SECT 3B  
CPMT SECT 4B  
CPMT SECT 3A  
CPMT SECT 4C  
CPMT KIGALI TEAM I  
CPMT KIGALI TEAM II

CIVPOL COMMISSIONER ADMINISTRATIVE MEETING WITH HEADS OF

DIVISIONS AND CPMTS HELD ON 21 JANUARY 1995.

CONTROL OF TASKS

SER NO	TASK	OFFICERS ASSIGNED TASK	REMARKS
1	Write a comprehensive report on the training school since its inception. Also include a proposal on training of English speaking Cadets at the Ruhengeri Gendarmerie Training School.	CPTO	A comprehensive report on the training school since its inception have been sent to the C.C. In relation to the training of English speaking cadets, 2 proposals were submitted. It decided to give the French lessons simultaneously translated into English and Kinyarwanda. Consequently we requested to post 2 interpreters F/E and F/H to Ruh. T.S. Now we hope them to begin soon.
2	Revise the need of instructors/according to the new numerical strength of the students <i>with action, also</i>	CPTO	We request to post 2 interpreters F/E and F/H to Ruh. T.S. Now we hope them to begin soon.
3	Monitor the use of the official vehicles assigned to the training school by the instructors. Ensure that the vehicles are not used on a daily basis from Kigali to Ruhengeri.	CPTO/ CALOG	The vehicle was in the workshop. To tomorrow all the 9 instructors must move to Ruhengeri and stay here during until the end of the training in progress.
4	Follow up the memo to the chief of building management services, and ensure that repairs of the damaged buildings at the training school are effected.	CPTO/ CALOG <i>UNAMIR allocated</i>	I don't know anything about it except the information that 30.000 US\$ for the repairs
5	Provide a small team of French Speaking CIVPOL Observers to start the training of Communal Police men in Kigali.	CPTO	Four instructors are assigned for this duty. But Rwandese party is not ready

6	Recruitment of a Secretary for the Training school, and also an officer to be in charge of printing the courses and handouts.	CPTO/ CALOG	The process of recruitment of a secretary for the training school. The administrative procedure is going to start next week.
7	Draw up job specifications for divisions of CIVPOL HQ	DPC	LS Voir L'usage A faire en 2 tps = 1 leger pr Milob 1 details pr CIVPOL
8	Draft orientation programme for newly arrived CIVPOL Observers independent of that of the Milobs	CPTO	We received the document issued by DPKO at New York. We sent to the project for new arrived CIVPOL observers to be included in the large programme training of UN staff.
9	Continue to pursue the release of all vehicles allocated to CIVPOL in order to improve efficiency of its operations.	CALOG	
10	Submit proposal on establishment of CIVPOL welfare Committee	CALOG	

CPTO

Adopted

UNITED NATIONS  
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES  
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Adopted 11/2  
95

TO: SEE DISTRIBUTION LIST DATE: 9/2/95  
FROM: CIVPOL COMMISSIONER REF: CIVPOL/MEMO/INT/14/95  
SUBJECT: MINUTES OF CIVPOL COMMISSIONER'S  
ADMINISTRATIVE MEETING WITH HEADS  
OF DIVISIONS AND CHIEFS OF POLICE  
MONITORING TEAMS HELD AT CIVPOL HQ ON  
SATURDAY 4 FEB 95

PRESENT: -

1. LT. COL SANGARE ANATOLE	CHIEF POLICE TRAINING OFFICER
2. SUPT. O.M. GYEABOUR	CHIEF POLICE OPERATIONS OFFICER
3. CD SEKOU MARENA	CPMT/KIGALI.II.
4. MAJOR ANTON BARZ	CPMT/GISENYI
5. SUPT R.B. MVULA	CPMT/RUHengeri
6. DSP EFFIONG BASSEY	CHIEF POLICE ADMIN & LOG OFFICER
7. DSP B.K. MENDS	CHIEF POLICE MONITORING TEAM CYANGUGU
8. DSP CHRIS ERO	CPMT/KIGALI.I
9. CP TRAORE NIMETIGNA	CPMT/GITARAMA
10. CAPT DAHER HASSAN	CPMT/GIKONGORO
11. DSP YAW ADU	CPMT/KIBUYE
12. DSP M.Y. GUMEL	CPMT/BUTARE
13. DSP I.A. KUGBEY	LO/FHQ
14. DSP BADU ACQUAH	LO/MILOBS GP HQ
15. ASP EDDIE EGBUKA	SECRETARY

#### OPENING REMARKS

At 1035 hrs, the Deputy CIVPOL Commissioner informed the members that the CIVPOL Commissioner and himself had some pressing official work to attend to and in their absence the CPTO, LT COL Sangare Anatole should commence with the meeting. The CPMT Sect 4C opined that the meeting ought to start with opening prayers. This was accepted. CALOG then offered the opening prayer.

#### AGENDA

1. Amendments and Adoption of previous minutes.
2. Control of Tasks
3. Reports of Heads of Divisions and CPMTs
4. Information and Instructions
5. Miscellaneous

#### 1. AMENDMENTS AND ADOPTION OF PREVIOUS MINUTES

The following amendments were made on the previous minutes.

- a. The pages were not numbered.
- b. Page 2, line 21, the sentence should read "After the above amendments, the minutes of the previous meeting were adopted."
- c. Page 6, Line 16 "reflector jacket" should be "camouflage jacket"
- d. Page 8, line 2 "ADRA" was mistakenly spelt "IDRA"
- e. Page 8, line 12 "CIVPOL" was spelt "CIVPL"

At 1155 hrs, the Deputy CIVPOL Commissioner came back to the venue of the meeting, and announced that the meeting had been postponed to Saturday 11/2/95. He explained that the CIVPOL Commissioner is engaged in an urgent duty, and as such is unable to attend the meeting. He advised the CPMTS who had not submitted the report that the CIVPOL Commissioner directed them to write in the last meeting, to do so immediately. He also asked the CPMT - Sect 4B to submit a detailed report of the accident involving their vehicle.

The CALOG reminded the CPMTs to ensure that the Personal Effect forms issued to them are adequately filled and returned. He also asked the team leaders to collect chairs and tables from his office for their office use before departing to their sectors.

The CPMTS Sector 4B and 4C complained that messages relayed from CIVPOL HQ reach the Sector late, and requested the Deputy CIVPOL Commissioner to look into the matter.

Finally, the DPC noted with dismay that vehicles assigned to Sectors are always seen in Kigali on unofficial visits and warned that the memo he sent to CPMTS on this issue should be strictly adhered to.

The meeting ended by 1245 hrs.

E.C Egbuka ASP

Secretary.

DISTRIBUTION LIST

CIVPOL COMMISSIONER

DEPUTY CIVPOL COMMISSIONER

CPTO

CPOO

CALOG

LO/FHQ

LO/MILOBS GP HQ

CPMT BUTARE

CPMT GITARAMA

CPMT GIKONGORO

CPMT KIBUYE

CPMT CYANGUGU

CPMT GISENYI

CPMT RUHENGARI

CPMT KIGALI.I

CPMT KIGALI.II



Réunion hebdo  
 Préfecture  
 Col Diakite  
 Samedi 21 Janv. 95  
 Wednesday 11 January  
 at 12h, We could meet the  
 Public Affairs Office at Rubengeri. We went there  
 but they didn't come. They suggested to go there  
 later to day 21st. But there is nobody  
 there. Journalistes in the Center. The  
 Saturday.

and  
 17th - Marc Vergara et Enos ~~de~~ of  
 Radio Unamir visited on Thursday morning  
 19 January the Training School of  
 Rubengeri. Major Diakite  
 accompanied by me.

Was interviewed by the two journalists  
 about the <sup>training</sup> programme, the strength,  
 the duration and so on.  
 On the same day the Commission  
 also visited himself the school,  
 accompanied by Che Hodari  
 from Gendarm. H Q

### Tâches

- \* 1 - Rapport mensuel
- 2 - Voir e/s 2 solutions lundi en discuter avec  
 le Comm. qui pense qu'il est +  
 aisé de donner les cours en français  
 avec traduction simultanée en Kinyarwanda
- 3 - Revoir le niveau d'instructeurs après 1  
 mois d'expérience qui semble trop.
- 4 - Ts les instructeurs doivent déménager à Rubengeri  
 avec les réparations.
- 5 - Préparer 1 petite équipe francophone pour former  
 police communale à Rubengeri.

6 + Former 100 policiers communaut

7 + Préparer 1 lettre ~~par~~ le ministre de la  
~~Justice~~ l'Int<sup>er</sup> à ce sujet.

8 + Vérifier auprès du CAO la situation du  
Memo a/s réparat<sup>rs</sup> à Rubenzeri.

9 - Voir le chef du personnel pr le second secrétaire  
pr le training avec le C.C. (Bassey et  
Collier)

10 - Affecter 1 officier au Training  
(Collier).

CPD = 21 et 26 Janv = Telex installé.  
Pbls = 1 - Personnel  
2 - Computer  
3 - CTO

M - Soumettre 1 projet de programme <sup>de formation</sup> pr la  
production. Réunion hebdo. (CIVPOL)

+ les activités propres = que se passe-t-il ?  
- par l'APR  
- Justice  
- Gendarmerie  
- CIVPOL -

+ les activités fractionnelles  
- Adm }  $\Rightarrow$  Connaissances du Secteur  
- ONG  
- Ecole

Revue hebdo sera bimensuelle pr le Secteur.

# **Programme de Formation des Formateurs**

10h25 Réunion hebdo du samedi 21 Janv 1995  
Présidée par le Col Diarra Cirot Commissions



Vu 17.1  
95

TO : SEE THE DISTRIBUTION LIST      DATE : 16/1/95  
FROM : CPOO/CIVPOL HQ *[Signature]*      REF:UNCP/OPRS/11/V.I/12  
INFO : CIVPOL COMMISSIONER  
SUBJECT : CIVPOL COMMISSIONERS MEETING WITH  
CHIEF OF DIVISIONS AND CHIEF POLICE  
MONITORING TEAMS

THE ABOVE MEETING WILL BE HELD AT CIVPOL HQ ON SATURDAY 21/01/95  
AT 1000 HRS (.) ALL ADDRESSES MUST ATTEND WITHOUT FAIL(.)  
ACK (.) TREAT MOST URGENT(.)

Action

CALOG/CIVPOL HQ  
CPTO/CIVPOL HQ  
LO/FHQ  
LO/MILOBS GP HQ  
CPMT/SECT. 6A/KIGALI  
CPMT/SECT. 6B/KIGALI  
CPMT/SECT. 3A/HQ-BUTARE  
CPMT/SECT. 3B-GITARAMA  
CPMT/SECT. 4B-KIBUYE  
CPMT/SECT. 4C-CYANGUGU  
CPMT/SECT. 5-RUHENGERI (.)

AGENDA FOR CIVPOL COMMISSIONER'S  
ADMINISTRATIVE MEETING WITH HEADS  
OF DIVISIONS AND HEADS OF CIVPOL  
OBSERVER TEAMS.

- 1 A AMENDMENTS AND ADOPTION OF  
PREVIOUS MINUTES.
- 2 B CONTROL OF TASKS
- 3 C REPORT OF CHIEFS OF DIVISIONS AND  
CIVPOL OBSERVER TEAMS.
- 4 D INFORMATION AND INSTRUCTIONS
- 5 E MISCELLANEOUS

*Adopted*

UNITED NATIONS  
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES  
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO : See Distribution List

Date : December 22, 1994.

FROM : Office of Civpol Commissioner  
UNAMIR - CIVPOL HQ  
C/O UNEP  
P.O. Box 30552  
NAIROBI  
KENYA.

Ref.: UNCP\OPRS\6\VI

SUBJECT : Minutes of Civpol-Commissioner's Weekly Administrative Meeting with Heads of Divisions and Heads of Kigali I & II at Civpol HQ.

PRESENT : Col. C.O. DIARRA  
SUPT. O.M. GNEABOUR  
MAJ. S. Youssef  
DSP. C. BADU Alqual  
CD. SANGARE Anatole  
CD. SEKOU Marena  
SUPT. R.B. MVULA  
*Cris ero*

CIVPOL Commissioner (Chairman)  
CPOO  
CPCO  
LO/MILOBS HQ  
CTO  
KIGALI II  
POO-Secretary  
*Kigali I*

OPENING REMARKS :

The Chairman welcomed the members and the meeting commenced at 10h34.

1. AMENDMENTS :

The following amendments were made on the previous minutes:

- (i) On page 3, item 8, line one the name shish is wrongly spelt. It should read, ~~SHISH~~ **SHAMSEDD**
- (ii) Page 4, item 10, line one, the name anatole should start with capital letter "A" to read "Anatole". Also line six, the word french, to start with capital letter "F" to read "French".
- (iii) Still on page 4, item 11, line one the word reiterate to read "reiterated".

2. AGENDA :

- (a) Adoption of previous meetings
- (b) Control of Tasks
- (c) Report of Chiefs of Divisions
- (d) Information and instructions
- (e) Miscellaneous

2.a. After the amendments the previous minutes were adopted.

2.b. No new tasks were given.

2.c.1. CPM-KIGALI TEAM I.

The team Leader of PMT-Kigali stated that his team continued the exercise of patrolling Kigali Metropolis during the past week.

He said on Monday 12/12/94 Kigali Central Market activities were disturbed following directives from the office of the Prefect of Kigali Major Rose Kabuye, ordering non-food dealers to vacate the market which is now designated for food staff only on or before 13/12/94.

The order was complied with and non-food merchants are now at an other market called Nyabugogo.

On Tuesday 13/12/94, Kigali Team I visited Bank of Kigali. The Bank's Credit Officer informed the team that the bank's activities are yet to commence. He further said the Bank do not offer foreign exchange services for now following a directive from Rwanda National Bank. The Bank official also said the official current exchange for 1 US \$ IS 137 Frs. The Team Leader disclosed that most Banks in Kigali are not operational.

On Wednesday 14/12/94, Kigali Team 1 visited Rural Prefect Dr. GAKUBA Narcisse, who informed them that out of 15 communes, eight (8) have some Land Mines and he solicited for UNAMIR assistance to have them cleared, and



During the week, Kigali one team Leader said the sector resolved the issue of transferring of suspects/witness between sector 2 . Kibungo, sector 4, Butare ~~and sector~~ and office of Kigali Public Prosecutor.

ACTION

On Thursday 15/12/94, the Rwanda witness from Kibungo Hajambere was received at Helicopter Pad at the airport and later taken to Amahoro Canadian Contingent base for protective custody. The team Leader further said PMT had accompanied the Prefect of Kigali (Rural) to Kanzenze Commune on familiarization tour of the area.

On Friday 16/12/94, the former Burundi President Major Pierre Buyoya arrived Kigali for a reconciliation visit.

The team Leader said on 17/12/94 Mr LAKE a U.S. National Security Advisor visited SRSG. The discussion was centred on security situation in Rwanda.

The team leader concluded his briefing with the information that Chief of UNHCR was discussing the nature of Hajambere's custody with the Prosecutor of Kigali.

#### 2.c.2. CPM - KIGALI TEAM II.

The team Leader said on 16/12/94 his team went to Cyangugu for investigations, but the mission was not executed because the R.P.A. soldiers opened fire on them. The incident was reported to Ethiopian Battalion. At this juncture, Supt. O.M. GYEBOUR (CPOO) complained that most of the time sector commanders go out of Kigali.

#### 2.C.3. CPOO :

The Chief Police Operations Officer told the meeting that the success of his office depends entirely on the efficiency of sector commanders who are expected to send Sitrep on time and has to be compiled following the proper format. Others do not follow the standard format, hence he has called to Kigali two sector commanders of Cyangugu and Ruhengeri so that they are taught the correct procedure of compiling sitrep.

The CPOO informed the meeting that sectors commanders carried out investigations out of Kigali without his knowledge. On this note the Chairman directed that in future CPOO should be informed of all investigations done and submit reports to his office.

ALL SECTOR  
COMMANDERS

CPOO also said he has written to Force Headquarters requesting for more Walkie-Talkies and the matter was receiving attention.

CPOO further observed the need to demarcate the operations office to improve efficiency. He complained of non-availability of secretaries on week-ends and Public holidays to type official correspondences. In response to his request, the Chairman urged CPOO to train his men how to operate the computer instead of asking for more manpower.

ACTION

CPOO

CPOO informed the meeting that the Operations wing had no motor vehicle to cater for operational officers.

#### 2.C.4.C.T.O. :

The Chief training Officer informed the meeting that Ruhengeri Training Centre was officially opened last Monday. He said CIVPOL was requested to compile a Training programme in English which he said he worked on it already.

The Training Officer complained that his office was dark, there were no lights at all. In reply the Chairman directed the CALOG office to get in touch with relevant authority to have the office lit as soon as possible. DSP. H. DUKU Logistic officer said this office had already given the landlord a list of repairs to be done at CIVPOL-HQs building.

The Chairman informed the meeting that the landlord said that in the contract there is no mention of him carrying out repairs of the building, but it can be done by Brown and Roots.

#### 2.C.5. L.O. :

The Liaison officer told the meeting that one CIVPOL officer is deployed at MILOB as a Liaison officer. He said the Deputy CIVPOL Commissioner had given him the guide lines for specification of the role of liaison officer, and has prepared a paper already.

The Chairman then directed the CTO and Maj. S. Youssef to see him on Monday 19 December 1994 for further consultation on the job specification of the liaison officer.

#### MATTERS ARISING.

The Chairman directed Personnel office to post one Jordan officer to Operations wing.

He also told the meeting that Guinea-Bissau had four officers who speak English and French, and directed Personnel to liaise with the CIVPOL Deputy Commissioner for deployment to Cyangugu, Kibuye and Butare. The deployed were to leave Kigali for their respective areas immediately.

PERSONNEL

4. CALOG :

The Deputy Logistics officer informed the meeting that the 13 Bangladesh CIVPOL contingent had safely arrived Kigali. The Chairman quickly corrected this assertion and said the new arrivals were actually for MILOBS and not for CIVPOL.

The Chairman advised the Deputy Logistics officer that in future, before coming to the meeting his office has to compile in-depth data pertaining to Personnel matters for ready answers when need arises.

2.D. The Chairman told the meeting he was going for his CTO for some days next week, but lamented that he was not satisfied with the manner work was being done by various CIVPOL Leaders, element of inefficiency are at display an urged all to improve and execute their various assignments diligently.

He quickly observed the need for him to help ailing officers because of his past experience. he said some of the CIVPOL officers had actually improved their performance and cited DSP. CRIS Ero of PMT -Kigali sector I from whom he has noted some remarkable improvement.

The Chairman reiterated the fact that CIVPOL is a full component of UNAMIR, just like MILOB is, therefore we should perform work well just like them.

The Chairman once again pointed out that at CIVPOL Headquarters work was not done in the spirit of efficiency, a lot of improvement is needed and urged all to be conversant with their work and if they do not understand what they are supposed to do, the door to his office is open for everybody who need help and will be guided.

The chairman directed CPOO to inform all sector commanders to be in attendance at the next Saturday Administrative Meeting so that they do not lay behind time, only then will them be conversant with their day to day tasks.

On a very serious note the Chairman reminded the participants to note the fact that Operations office is the centre of CIVPOL's activities.

The Chairman urged the CPOO to use all kigali sector's officers for any assignment when need arises, instead of requesting for extra manpower.

2.E. The Chairman directed that CPOO should address the officers in Kigali, not deployed and explain to them their role.

ACTION

PERSONNEL

C P O O

said next meeting would be on Tuesday 19/12/94.

The meeting ended at 12h34.



UNITED NATIONS  
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES  
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

LIST OF TRAINING OFFICERS

1. Lt. Col. Anatole Sangaré
2. CE Diakité Lancéni
3. CE Maj. Berthé Zanga
4. CD Tiémoko Coulibaly
5. Capt. Daher Hassan
6. Capt. Sanogo Allassan
7. CP Ouattara N'golo
8. Capt. Sissoko D. Toumani
9. CP Camara Mamadou
10. CP Touré A. Samba
11. Capt. Abdallah Osman
12. COMPOL Sidibé Almahmoud
13. A/Supt. Mwenge Chuuma



UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

To: All Instructors  
A:

Date : 20/01/1995 .

From: Chief Police Training Officer  
De: Lt. Col. Anatole Sangaré

Ref.: CIVPOL/MEMO/004/95.

Info: CIVPOL Commissioner

Subject: Réunion d'Evaluation de la Formation des 300 Gendarmes  
Objet:

Tous les instructeurs CIVPOL chargés de la formation à l'Ecole de la Gendarmerie Nationale de Ruhengeri sont conviés à une réunion d'évaluation du cycle de formation des 300 gendarmes, Samedi le 21 Janvier à 11 heures à CIVPOL HQs.

Il est par conséquent demandé à chacun de produire un tableau de situation pour la période allant du Lundi 19 Décembre 1994 au 19 Janvier 1995 portant sur :

1. nombre d'heures de cours programmées par semaine
2. nombre d'heures de cours effectivement dispensées
3. leçons enseignées à chaque cours.

N.B.: Préciser le cas des cours donnés en extra.

— Non suivi des Fiches

2a

## CIVPOL Training Office

The following English speaking CIVPOL Observers have ~~been~~ <sup>been</sup> proposed to be attached to the National Gendarmerie Training School in Ruhenperi as instructors:

1. DSP I.A. Kugbey
2. DSP Mohammed A. Zaki
3. DSP Yaw Adu
4. DSP Gomna Usman Sule
5. CAPT Moh'd Jamil Moh'd AL-Qudat
6. CAPT Nedat Ali Rashdan
7. A/SP M.W. Imataa
8. A/SP A.C. Mwengwe <sup>\*</sup> Chuma
9. ASP Owolabi A C
10. ASP **F**arok Eshun

Propositions

(2)

Investigation 1Z, 1F, 1N, 1G.

Intelligence 1F, 1F, 1F

Law Enforcement 1Z, 1F, 1N, 1G

Traffic Control 1Z, 1F, 1N, 1G.

Administrative Police 1F, 1N

Scientific Police 1F, 1N.

Brigade Service 1G.

Gendarmerie handbook - Nil.

### Propositions for subject distribution

Administrative Police } <sup>DSP</sup> Mohammed A. ZAKI (Nig).

Scientific Police } (Nig.)

Gendarmerie handbook } <sup>DSP</sup> I. A. Kucbey (gh.)

Brigade Service }

Investigation } <sup>DSP</sup> Yaw Adu (gh.)

ASP Imetaa (Z)

Traffic Control } <sup>DSP</sup> Gomaa Usman Sule (Nig.)

ASP Farok Eshim (gh.)

Law enforcement } <sup>DSP</sup> Mwengue - Chuma (Z)

ASP O. Wolabi AC (Nig.)

Intelligence: CAPT Moh'd Al-Qudat (F)

Civics General Training =

~~CAPT Abdulaziz Al-Qudat~~

CAPT Nidal Ali Rashday (F)





A : Tous Instructeurs

DATE : 23/12/1994

De : C T O

Info : CIVPOL COMMISSIONER

AVIS AUX INSTRUCTEURS CIVPOL

Il est demandé à tous les observateurs CIVPOL chargés de cours à l'Ecole Nationale de la Gendarmerie de Ruhengeri de remettre au CE DIAKITE, Directeur des Etudes, les fiches d'instruction qu'ils ont élaborées pour la semaine de travail du 19 au 24/12/1994 au plus tard le Samedi 24 Décembre à 10h. Une réunion d'information à laquelle ils sont conviés se tiendra le même jour à 11h à CIVPOL HQ.

CD SANGARE ANATOLE

CTO

DESTINATAIRES :

POUR INFO = CIVPOL COMMISSIONER

Pour exécution =

1. CE Diakité Lanceni ✓
2. CE Berthe Zanga ✓
3. CD Coulibaly Tiémoko ✓
4. CAPT Daher Hassan ✓
5. CAPT Sanogo Alassane ✓
6. CP Ouattara N'golo ✓
7. CAPT Sissoko D. Toumani ✓ *Abet*
8. CP. Camara Mamadou ✓
9. CP Sanogo Moussa ✓
10. CP Touré A. Samba ✓
11. CAPT Abdulla Osman ✓
12. COMPOL Sidibé Almahamoud ✓



TO : CIVPOL COMMISSIONER

DATE : 23/12/1994

FROM : CHIEF TRAINING OFFICER

INFO : SEE THE DISTRIBUTION LIST

A. CIVPOL TRAINING OFFICE

The following English speaking CIVPOL Observers have been proposed to be attached to the National Gendarmerie Training School in Ruhengeri as instructors.

1. DSP I.A. Kugbey
2. DSP Mohammed A. Zaki
3. DSP Yaw Adu
4. DSP Gomna Usman Sule
5. CAPT Moh'd Jamil Moh'd AL-Qudah
6. CAPT Nedat Ali Rashdan
7. A/SP M.W. Imataa
8. A/SP A.C Mwengwe-Chuma
9. ASP Owolabi AC
10. ASP Farok Eshun

B. PROPOSITIONS FOR SUBJECTS DISTRIBUTION

Administrative Police ]	DSP Mohammed A.Zaki (Nigeria)
Scientific Police ]	
Gendarmerie handbook ]	DSP I.A. Kugbey (Ghana)
Brigade Service ]	
Investigation ]	DSP Yaw Adu (Ghana)
	ASP Imataa (Zambia)
Traffic Control ]	DSP Gomna Usman Sule (Nigeria)
	ASP Farok Eshun (Ghana)
Law enforcement ]	ASP Mwengwe - Chuma (Zambia)
	ASP Owolabi AC (Nigeria)
Intelligence ]	CAPT Moh'd Al-Qudah (Jordan)
Civics General Training ]	CAPT Nedat Ali Rashdan (Jordan)



A : Tous Instructeurs

DATE : 23/12/1994

De : C T O

Info : CIVPOL COMMISSIONER

AVIS AUX INSTRUCTEURS CIVPOL

Il est demandé à tous les observateurs CIVPOL chargés de cours à l'Ecole Nationale de la Gendarmerie de Ruhengeri de remettre au CE DIAKITE, Directeur des Etudes, les fiches d'instruction qu'ils ont élaborées pour la semaine de travail du 19 au 24/12/1994 au plus tard le Samedi 24 Décembre à 10h. Une réunion d'information à laquelle ils sont conviés se tiendra le même jour à 11h à CIVPOL HQ.

CD SANGARE ANATOLE

CTO

DESTINATAIRES :

POUR INFO = CIVPOL COMMISSIONER

Pour exécution =

1. CE Diakité Lanceni
2. CE Berthe Zanga
3. CD Coulibaly Tiémoko
4. CAPT Daher Hassan
5. CAPT Sanogo Alassane
6. CP Ouattara N'golo
7. CAPT Sissoko D. Toumani
8. CP. Camara Mamadou
9. CP Sanogo Moussa
10. CP Touré A. Samba
11. CAPT Abdulla Osman
12. COMPOL Sidibé Almahamoud

Achievement and Suggestions in respect of the familiarization training programme held at Milobes training school Gitarama. The programme was designed by the Milobes HP Headquarters to the newly arrived milobes and civets to Rwanda for the mission "UNOMIR". The idea of the training programme is to give the participants what Rwanda is particularly in terms its geographical, political and historical background. There is no doubt that within the limited time of the training I have been able to be knowledgeable in the following aspects of the programme:

- a- Political and historical background of Rwanda.
- b- Brief on Arusha Peace agreement.
- c- Brief on UNOMIR
- d- patrolling, Envoys, check points observation post and monitoring.
- e- Complaint and investigations
- f- Organization and staff function of HQ
- g- Administration and personnel conduct and discipline. Leave / CTO and entitlements.
- h- Rules of Engagement
- i- Outline brief of milobes section and operation.

- J - Operational report & return
- K - Humanitarian operations
- L - Airport operation and traffic accident procedure.
- M - Radio voice procedure including core maintenance etc.

However, the orientation is a short term programme I believe a lot has been achieved, with the above knowledge of the programme, it will assist and be a limit or guideline to the newly arrived officers to discharge their duties efficiently when ever deployed to the various sectors. Moreover, it would be interesting to highlight two major problems in the school. Firstly, the school lacks lecturers it is to say much of the subjects where there are no lecturers or they are absent. Secondly the school needs transport and accommodation.

The suggestion, therefore, is that the <sup>location of</sup> ~~site~~ the school be shifted to Bengali near the military GP Headquarters in order to ease the above <sup>problems</sup> ~~problems~~. The authority concerned must see that officers attend to their subjects punctually. And lastly officers should be deployed to the field or work as soon as possible after training.

Thomas Moland <sup>T.M.</sup>  
 Airport Sector 6 Bengali.

**CIVPOL COMMISSIONER MEETING WITH HEADS OF DIVISIONS AND  
HEADS OF PMT KIGALI I & II AT CIVPOL HQ BY CIVPOL  
COMMISSIONER ON 8/12/94**

ATTENDANCE: In attendance were the following:

REF: UNCP/OPS/6/41

1. Col C.O. Diarra - CIVPOL Commissioner (Chairman)
2. Lt Col A. Traore - Deputy CIVPOL Commissioner
3. Supt. O.M. GYEABOUR - CPOO
4. Supt. B.C. MWALE - CPM.
- ✓ 5. Maj. YOUSEF SHISH - LO FHQ → MAG. YOUSEF SHAMSEDD  
SITA BSOUGH.
6. CD. SANGARE ANATOLE - CTO
7. DSP EFFIONG BASSEY - CALOG
8. DSP C. BADU - ACQUAH - MILOBS HQ
9. CAPT. DAHER HASSAN - CP
10. DSP CRIS ERO - KIGALI SECTOR I
- ✓ 11. C.T. SEKOU LLARELIA - Kigali Sect II
12. SUPT. R.B. MVULA - POO -(Secretary)

At 0940 HRS, the Chairman called the meeting to order.

- ✓ 2. AGENDA: To discuss the Security Council's Resolution 965 of 8<sup>th</sup> November 1994 and the task of CIVPOL in the new UN Security Council's mandate.
3. The Chairman reminded the panel of the previous mandate whose operation order n° 16 was as mentioned below:
- (a) Be prepared to assist the Broad Based Union Government (BBGNU) to build a new gendarmerie.
  - ✓ (b) Monitor the process of the return of Rwandese refugees/displaced persons and heir settlement.
  - (c) Monitor the Police/Gendarmerie Security situation
  - ✓ (d) Investigate any cases of violations in conjunction with local authorities patrolling.
  - (e) Investigations of complaints
  - (f) Continuous liaison with all the parties.
  - (g) Investigate cases of Human Rights violation.
  - (h) Assist Local authorities in maintaining law and order.
  - (i) Assist MILOBS and ground troops in Police matters.

ACTION BY

dorénavant, Korumai

ACTION BY

4. The Chairman stated that CIVPOL is now under SRSG component and hence our new tasks in accordance with Security Council Resolutions 982, 912, 918, and 925 which are as follows:

(a) Continue deployment to all Sectors.

9 (b) Assist in the establishment of Communal Police Training Centre within the Prefectures (Sector 4) ?

(c) Supervise the screening of Communal Police and issuance of credentials.

(d) Initiate an abbreviated training programme (strength to be 52 members per Prefecture)

(e) Assist to plan for disarming and facilitating integration of ex RGF Gendarmes in Rwanda

(f) Assist the Prefects in law and order maintenance.

(g) Monitor Police and Gendarme security situation.

(h) Investigate any case(s) of violations in conjunction with the local authorities.

(i) Monitor the return of RWANDAN refugees/displaced persons and their settlement.

(j) Conduct an intensive training programme to induct the communal Police and serve as an advisor when necessary.

induction - stage préparatoire

(k) Continue the training of new Gendarmes

(l) Assist MILOBS and ground troops in Police matters.

(m) Conduct operations in coordination with MILOBS as troops deployment/withdrawal is affected.

In order to affect these tasks, staff and various section's are contained in the established administration framework which is here under outlined:

(a) At Central level there is;

- CIVPOL COMMISSIONER
- Deputy CIVPOL Commissioner
- Secretariat
- Five Divisions led by:
  1. Chief Police Operations Officer
  2. Chief Police Investigation Officer
  3. Chief Police Monitoring officer
  4. Chief Administration and Logistic officer.
  5. Chief Training officer.

(b) At the Sector's level there are Monitoring Teams which are under the command of Chief of Police Monitoring Team (CPMT)

5. The Chairman pointed out that Security Council Resolutions 2(a),(b),(c) and 3 (a) (b) of 30th November 1994 are the five points CIVPOL should endeavour to effectively execute especially 3(b) in realisation of the execution of the mandate.

He stated the need for the Force Commander, the SRSG and CIVPOL to plan well in order to achieve intended goals.

6. During questions and answers time the Chairman said , the main role of CIVPOL in regard to recruiting and training of National Police is not to physically conduct the exercise but to assist in the form of drawing a programme for Rwandan Government. The Chairman ended the meeting with an appeal to Heads of Divisions and PMT to be conversant with various UNAMIR Resolutions as they are passed to them, and urged the Deputy Commissioner and the Chiefs Police Operations Officer to prepare a document on the Security Council Resolutions.

The meeting ended at 1047HRS.

SUPT. R. B. MVULA, POO (Sec)





TO : CIVPOL COMMISSIONER

DATE : 23/12/1994

FROM : CHIEF TRAINING OFFICER

INFO : SEE THE DISTRIBUTION LIST

A. CIVPOL TRAINING OFFICE

The following English speaking CIVPOL Observers have been proposed to be attached to the National Gendarmerie Training School in Ruhengeri as instructors.

1. DSP I.A. Kugbey
2. DSP Mohammed A. Zaki
3. DSP Yaw Adu
4. DSP Gomna Usman Sule
5. CAPT Moh'd Jamil Moh'd AL-Qudah
6. CAPT Nedat Ali Rashdan
7. A/SP M.W. Imataa
8. A/SP A.C Mwengwe-Chuma
9. ASP Owolabi AC
10. ASP Farok Eshun

B. PROPOSITIONS FOR SUBJECTS DISTRIBUTION

Administrative Police ]	DSP Mohammed A.Zaki (Nigeria)
Scientific Police ]	
Gendarmerie handbook ]	
Brigade Service ]	DSP I.A. Kugbey (Ghana)
Investigation ]	DSP Yaw Adu (Ghana)
	ASP Imataa (Zambia)
Traffic Control ]	DSP Gomna Usman Sule (Nigeria)
	ASP Farok Eshun (Ghana)
Law enforcement ]	ASP Mwengwe - Chuma (Zambia)
	ASP Owolabi AC (Nigeria)
Intelligence ]	CAPT Moh'd Al-Qudah (Jordan)
Civics General Training ]	CAPT Nedat Ali Rashdan (Jordan)

XX 1. A/Sup<sup>u</sup> PPR. P. W. 1 PPA, HA OK (X)  
(a) Criminal investigation.  
(b) INTELLIGENCE GATHERING.

XX 2. A/Sup<sup>u</sup> PPR. A. C. P. W. P. W. - China OK (X)  
(a) Law Enforcement.  
(b) Traffic Control

~~Jordanie~~  
Capt. Moh'd Jamil Moh'd AL-Qudah ~~OK~~ OK

1. Renseignement. ~~(X)~~
2. Enquête judiciaire. (X) (X)
3. Police Scientifique

Capt. Nedat Ali Rashdan ~~OK~~ OK

1. Police administrative. (X) (X)
2. Instruction civique et morale. (X)
3. Circulation Routiere

# Nigeria

INTELLIGENCE GATHERING

TRAFFIC CONTROL

LAW ENFORCEMENT

CRIMINAL INVESTIGATION

~~SPECIAL CRIMINAL LAW~~

Administrative Police

SCIENTIFIC POLICE

- ① JOK DSP. MOHAMMED A. ZAKI RA
- ② v. GOMNA USMAN SULE RA
- ③ ASP. GWO LABI A.C.

Brigade Service in GDN

CHANA

1. DSP. YAW ADU (KIBUYE) ~~XX~~ OK

a. INVESTIGATION

b. LAW ENFORCEMENT (

2. ~~ASP. FARO~~

ASP / FAROK ESHUN - @ TRAFFIC CONTROL ~~XX~~  
OK

3. BRIGADE SERVICE ~~XX~~ OK

@ DSP. J. A KUGBEY



TO : CHIEF POLICE TRAINING OFFICER

DATE : 21/12/94

FROM : CHIEF POLICE OPERATIONS OFFICER

REF : UNCP/OPRS/21/V.I

SUBJECT : ENGLISH SPEAKING CIVPOL  
OBSERVERS TO BE ATTACHED TO  
TRAINING SCHOOL

1. I refer to the verbal discussions between the two of us on 19/12/1995 on the above-mentioned subject matter and recommend the under-named officers to be attached to the Ruhengeri National Gendarmerie Training School.

2. NAME

SUBJECT

- |                     |   |   |
|---------------------|---|---|
| a) DSP Yaw Adu      | - | (i) Police Investigation<br>(ii) Information<br>(iii) Scientific Police<br>(iv) Order Maintenance |
| b) ASP/Farouk Eshun | - | (i) Traffic Control<br>(ii) Administrative Police<br>(iii) Brigade Service                        |

3. Regards

NOTE: GHAWA



A : Tous Instructeurs

DATE : 23/12/1994

De : C T O

Info : CIVPOL COMMISSIONER

AVIS AUX INSTRUCTEURS CIVPOL

Il est demandé à tous les observateurs CIVPOL chargés de cours à l'Ecole Nationale de la Gendarmerie de Ruhengeri de remettre au CE DIAKITE, Directeur des Etudes, les fiches d'instruction qu'ils ont élaborées pour la semaine de travail du 19 au 24/12/1994 au plus tard le Samedi 24 Décembre à 10h. Une réunion d'information à laquelle ils sont conviés se tiendra le même jour à 11h à CIVPOL HQ.

CD SANGARE ANATOLE

CTO

DESTINATAIRES :

POUR INFO = CIVPOL COMMISSIONER

Pour exécution =

1. CE Diakité Lanceni
2. CE Berthe Zanga
3. CD Coulibaly Tiémoko
4. CAPT Daher Hassan
5. CAPT Sanogo Alassane
6. CP Ouattara N'golo
7. CAPT Sissoko D. Toumani
8. CP. Camara Mamadou
9. CP Sanogo Moussa
10. CP Touré A. Samba
11. CAPT Abdulla Osman
12. COMPOL Sidibé Almahamoud

*Adopte' le 17/12/94*

**CIVPOL COMMISSIONER'S MEETING WITH HEADS OF DIVISIONS  
AND PMT I AND II KIGALI ON 10-12-94**

**1. ATTENDANCE:** - In attendance were:

1. Col. C.O. Diarra - CIVPOL COMMISSIONER (CHAIRMAN)
2. Lt. Col. Arouna Traore - DEPUTY CIVPOL COMMISSIONER
3. SUPT O.M. Gyeabour - CPOO
4. Major Yousef shish - LO - FHQ
5. CD Sangare Anatole - CTO
6. Major Eulalio Neto - PM
7. CD Marena Sekou - CPMT - Kigali II
8. DSP Effiong Bassey - CALOG
9. DSP Chris Ero - CPMT - Kigali I
10. DSP Badu Acquah - LO - MILOBS HQ
11. ASP Eddie Egbuka - SECRETARY

*The meeting commenced by 1103 hrs.*

**2. AGENDA:**

*To review the activities of the past week and educate heads of divisions on functions of staff officers especially the officers without such experiences.*

*3. The Chairman of the meeting commenced by pointing out that some Divisional Heads do not seem to understand their various functions and urged them to live up to expectation or face redeployment. He then requested each Divisional Head to brief the meeting on the activities of his Division in the past week.*

**4. CALOG:**

*The Chief Administrative and Logistics Officer DSP EFFIONG BASSEY stated that he procured an electricity generator which has been mounted at the CIVPOL HQ and 2 drums of diesel. He also secured the release of 2 vehicles to UNAMIR CIVPOL, in addition to stationeries and some office equipment for CIVPOL HQ and the Gendarmerie Training School*



at Ruhengeri. A computer was also acquired for the Training School. In an answer to a question by the Chairman about difficulties faced by the Sections, the officer mentioned the following:

- 4.1. The switch board for the generator is located in the same place that he uses as a store-room. He is therefore not comfortable with the arrangement, since he is compelled to release the store key to officers performing night duties at the CIVPOL HQ in case of power failure during their tour of duty.
- 4.2. He is made to leave his identity card at the entrance to the airport before he is given a pass each time he goes there on official duty.

The Chairman took note of the second complaint, and promised to secure an official pass from the airport authorities.

#### **5. CMPT - KIGALI TEAM I:**

The team Leader of PMT-Kigali stated that his team patrolled Kigali metropolis during the past week. The areas visited were generally calm. Visited Displaced Persons' Camp at Gikondo, and were informed that the camp will be moved to Ndera, Kigali where there are better facilities. The team also called on the Prefect of Kigali to enquire about the directives from the prefecture that some traders should move out of Kigali Central Market. The Prosecutor's office requested that vehicles be provided by UNAMIR to be used in conveying detainees to hospital. Average death in prison per day was put at one person. The Red Cross in Kigali appealed to the CIVPOL Commissioner to ask the UNAMIR authorities to delict from their detention format the portion where ICRS officials are required to sign as witnesses because they do not want to be involved in the Prosecution of suspects. The team Leader complained that the team is occasionally confronted by the RPA at their check points in some areas, who request to know their mission in those areas.

In his reply, the Chairman advised Kigali PMT Leaders to organise themselves, and distribute the task of effective patrol of Kigali metropolis amongst themselves. He further directed the team Leaders to liaise with government departments and offices, NGOS and other United Nations departments, and their various officials in order to function effectively. He

again asked the team Leaders to submit names of such agencies and departments, to enable him write official introduction letters to them. He further pointed out that there are no restricted areas for UN operations and advised the team Leaders to report to him if they run into any hindrance in the course of their operation.

#### **6. LO MILOBS :**

DSP Badu Acquah stated that he only reported to MILOBS Headquarters to resume duty yesterday, and was told by Lt. Colonel ILIYA that MILOBS Headquarters had not received any letter from CIVPOL HQ to the effect that he had been posted there as Liaison Officer. He however gave his own copy of the letter to the aforementioned officer. The Chairman said that the reason why liaison officers were appointed, was to maintain liaison between the structures concerned. He asked the Deputy Commissioner to prepare the task specifications for the Liaison officers.

#### **7. CPOO :**

Supt O.M. Gyeabour stated that the Operations Section has been divided into four (4) sections for more effectiveness viz: I. Operations, II. Administration, III. Sitrep, and IV. Signals/Communication. The radio set at the CIVPOL HQ is now manned 24 hours by duty officers. He complained that the Heads of divisions and sectional leaders do not send sitreps and when they do, they present inadequate reports. He also complained that the duty officers that man the radio-set are not trained in communication, and there is no duty vehicle or stand-by vehicle at the disposal of the duty officers. He further asked that the radio-room/OPS room (which is presently in a hall) be demarcated to give the OPS room privacy. The Chairman expressed his dissatisfaction with the sitreps from the division and advised the CPOO to summon any division or section that do not send sitrep or send inadequate sitrep and find out why. He promised that a duty vehicle will be made available to the section immediately CIVPOL HQ receives more vehicles. The CALOG suggested that vehicle n° 235 be used temporarily to convey duty officers until more vehicles are procured.

#### **8. LO FHQ :**

Major Yusuf Shish stated that the section has just resumed duties and requested for vehicle and furniture especially tables and chairs. The Chairman still advised sections without

vehicles to exercise patience until CIVPOL HQ receives the expected allocation of more vehicles. He advised the LOs FHQ to establish individual and personal contact with officials of the various departments within FHQ especially the Operations department to enable easy flow of information from both ends.

**9. CMPT - KIGALI, TEAM II :**

CD Marena Sekou stated that his team is experiencing the same problems of vehicle and manpower as Kigali Team I, and pointed out that it is difficult to perform their assigned duties under these conditions. He further stated that he was in the team that went with the United Nations Human Rights Investigation Unit to Cyangugu to investigate the alleged killings of 13 natives by the RPA.

The Chairman advised the leaders of both patrol teams in Kigali to meet and work out modalities for effective patrol of Kigali metropolis.

**10. CTO:**

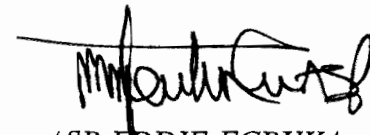
CD Sangare Anatole reported that 12 CIVPOL Monitors have been redeployed to the Gendarmerie Training School, Ruhengeri which will commence the training of 300 Gendarmes on 12/12/94.

The Chairman stressed the importance the new UN Security Council mandate attached to the training of the Gendarmes. He further stated that he was compelled as a result of language barrier, to redeploy some French speaking CIVPOL Observers from the Sectors and CIVPOL HQ to the Training School. He urged the heads of divisions to assist in making the Training School programme a success. He informed the meeting that a team of workers from Brown and Roots Company will be in Ruhengeri on 11/12/94 to access repairs to be done on the buildings at the school. Two vehicles including a bus have been allocated to the School, and a vehicle to the CIVPOL Monitoring Team in Ruhengeri. He directed the CTO to ensure that progress reports on the training programme are sent to CIVPOL HQ as from 12/12/94.

11. The Deputy Police Commissioner Lt. Col. A. Traore reiterated the importance of SITREP, and warned the Heads of Divisions to be more serious with the issue of sending regular and detailed SITREP to the CPOO. He advised the CPOO to be more aggressive in demanding for the SITREP from the Divisions and Sectors.

12. Finally the Chairman directed that the CPOO should warn all CIVPOL elements yet to be deployed at Gitarama to report to Kigali on Tuesday 13/12/94. He also directed the CPOO to procure maps for the ops Section and the Sectors.

The meeting came to an end at 1340 hrs



ASP EDDIE EGBUKA  
(SECRETARY)