

UNITED NATIONS



NATIONS UNIES

LoA for Mr. Bellemare  
Drafted by: OHRM  
Read by: MA  
Reviewed by: LK  
Authorized by: VN

20/11/07

## LETTER OF APPOINTMENT

20 November 2007

Dear Mr. Bellemare,

I am pleased to offer you an appointment as an Under-Secretary-General in the Secretariat of the United Nations. This will be a short-term appointment on a "when actually employed" basis, in accordance with the terms and conditions specified below and subject to the provisions of the Staff Regulations and to the 300 series of the Staff Rules, together with such amendments as may from time to time be made to such Staff Regulations and such Staff Rules.

The basic data relating to this appointment is as follows:

### Assignment

Function:	Commissioner-Designate, UNIIIC
Category:	Under-Secretary-General
Assessable Salary:	\$509.24 (gross per day), \$329.94 (net per day)
Duty Station:	New York on assignment to Beirut
Effective Date of Appointment:	20 November 2007

### Allowances

The rates mentioned above may be changed by decision of the General Assembly or under the authority of the Secretary-General without prior notice.

You will receive the applicable subsistence allowance only on those days when actually employed. There are no other entitlements or benefits under the Staff Regulations and Rules unless specifically authorized for staff who are employed on a "when actually employed" basis.

### Tenure of Appointment

This short-term appointment is for a period of one month, and will expire without notice on the 19th day of December 2007. The maximum number of days to be worked under this appointment shall not exceed three-quarters of a month.

This appointment may be terminated prior to its expiration date in accordance with the relevant provisions of the Staff Regulations and Staff Rules in which case the Secretary-General will give two weeks' notice in writing. No termination indemnity will be paid.

### Information Note

This appointment does not carry participation in the United Nations Joint Staff Pension Fund.

Travel undertaken on behalf of the Organization is paid in accordance with the relevant provisions of the Staff Regulations and Rules.

### Special Conditions

As the holder of this letter of appointment you will be in the employ of the United Nations and have the status of a United Nations staff member only when actually employed. As a staff member, you are subject to the United Nations Staff Regulations and Rules during the days of your service. During the days you are not serving the United Nations, you shall continue to exercise the utmost discretion in all matters concerning the Organization. You shall not communicate at any time to any other person, Government or authority external to the United Nations any information known to you by reason of your association with the United Nations which has not been made public, except in the course of your duties or by authorization of the Secretary-General or his designate, nor shall you at any time use such information to private advantage, or act in such a way to misrepresent or mislead the public on your status, nor use your connection with the Organization for personal gain.

Handwritten signature of Ki Mow Ban.  
Secretary-General

Mr. Daniel Bellemare  
Commissioner-Designate, UNIIIC