

TO: Mr. Yukio Takasu  
A: Under-Secretary-General for Management

DATE: 9 January 2015

REFERENCE:

THROUGH:

S/C DE:

FROM: The Secretary-General

DE:

SUBJECT: **Delegation of Authority to the Under-Secretary-General for Management on the**  
OBJET: **Termination of Appointments**

1. Pursuant to staff regulation 9.3(a)(i) and staff rule 9.6(c)(i), the Secretary-General has the authority to terminate the appointments of staff members if the necessities of the service require abolition of the post or reduction of the staff.
2. I have decided to delegate to the Under-Secretary-General for Management the authority to terminate appointments of staff members in the General Service and related categories or the Field Service categories and the Professional and higher categories, up to and including the D-1 level, on abolition of posts or reduction of the staff pursuant to staff regulation 9.3(a)(i) and staff rule 9.6(c)(i).
3. In the absence of the Under-Secretary-General for Management, this authority is temporarily delegated to the designated Officer-in-Charge of the Department of Management.

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HRM/01/003

14-12053

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DEC 31 2014

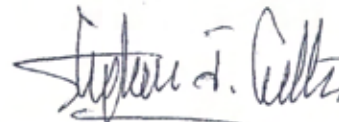
14-12053

EXECUTIVE OFFICE  
OF THE SECRETARY-GENERAL

Note to Ms. Malcorra

✓ Delegation of authority to USG/DM: Termination on abolition of post

1. As per your office's request of 31 December 2014, I hereby submit a draft note for signature by the Secretary-General. Through this note, the Secretary-General will delegate the authority to terminate appointments on the ground of abolition of post for staff holding appointments in the General Service and related and field service categories and the Professional and higher categories up to and including the D-1 level.
2. Please note that the UNDT and UNAT have applied great scrutiny to matters of delegation of authority, in particular with a view to determining whether the owner of the authority has in fact taken the decision in question. Therefore, the decision delegating the authority would have to be either signed by the Secretary-General or be taken by an official formally authorized in writing by the Secretary-General to decide on his behalf in this matter.
- ✓ 3. The matter is urgent to address abolition of posts effective 31 December 2014 that require termination of appointment.



For Yukio Takasu  
31 December 2014

HRM/01/003

Note to Mr. Takasu

Pursuant to staff regulation 9.3(a)(i) and staff rule 9.6(c)(i), the Secretary-General has the authority to terminate the appointments of staff members if the necessities of service require abolition of the post or reduction of the staff.

I have decided to delegate to the Under-Secretary-General for Management the authority to terminate the appointments of staff members in the General Service and related or the Field Service categories, and the Professional and higher categories up to and including the D-1 level, on abolition of posts or reduction of the staff pursuant to staff regulation 9.3(a)(i) and staff rule 9.6(c)(i).

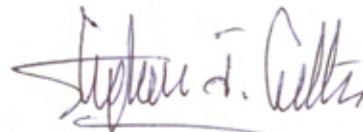
In the absence of the Under-Secretary-General for Management, this authority is temporarily delegated to the designated Officer-in-Charge of the Department of Management.

Ban Ki-moon  
31 December 2014

**Note to Ms. Malcorra**

**Delegation of authority to USG/DM: Termination on abolition of post**

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3. The matter is urgent to address abolition of posts effective 31 December 2014 that require termination of appointment.



For Yukio Takasu  
31 December 2014

## **Note to the Chef de Cabinet**

### Delegation of authority to USG/DM: Termination on Abolition of Post

1. The delegation of authority to the USG/DM to terminate the contracts of staff who are against posts that have been abolished is ready for signature. OLA has reviewed the document and has no concerns from a legal perspective.

#### Proposed action:

- Approval is recommended.



Patrick Carey  
8 January 2015