

Monday, 7 May 2007

APPOINTMENTS OF THE SECRETARY-GENERAL

- 7:58 The Secretary-General reached the 38th Floor
- 7:59 Mr. Yoon Yeocheol (Special Assistant to the Secretary-General)
- 8:04 Mr. Vijay Nambiar (Chef de cabinet)
- 8:05 Briefing by Ms. Michele Montas (Spokesperson)
- 8:17 EOSG Senior Advisers' Meeting
- 9:33-10:58 Senior Management Group Meeting (**SG's Conf. Room**)
- 11:05 Mr. Kim Won-soo (Special Adviser to the Secretary-General) remained
- 12:13 The Secretary-General departed the 38th Floor
- 12:30-2:30 Luncheon hosted by the Friends of WFUNA in honour of the Secretary General (with Mrs. Ban) (The University Club– One West 54th Street) (REMARKS)**
- 2:50-3:00 International Year of Sanitation (2008) (**UNICEF House, Labouisse Hall**) (**REMARKS**) (**Niwa, Hiroki**)
- 2:59 The Secretary-General returned to the 38th Floor
- (3:30) (call from H.E. Mr. Fouad Siniora (Prime Minister, **LEBANON**) (Mr. Richard Amdur)
- 4:02-4:26 Mrs. Patricia Durrant (Ombudsman) (**tête-à-tête**)
- 5:00-5:35 H.E. Mr. Come Zoumara (Foreign Minister, **CENTRAL AFRICAN REPUBLIC**) (see list attached), Mr. Vijay Nambiar (Chef de cabinet), Mr. Sammy Buo (Director, DPA), Mr. Jean Francis Joh Epoko (notetaker, DPA), Mr. Dmitry Titov (Director, Africa Division, DPKO), Mr. Kim Won-soo (Special Adviser to the Secretary-General), Mr. Andrew Gilmour (Deputy Director for Political Affairs)
- 5:36 Messrs Kim and Yoon
- 6:20 Mr. Yoon remained
- 6:49 The Secretary-General departed the 38th Floor
- 6:00-8:00 Reception hosted by H.E. Mr. Zalmay M. Khalilzad (UNITED STATES) and Mrs. Cheryl Khalilzad Benard (Waldorf Astoria Towers, 100 East 50th Street, Suite 42A) (with Mrs. Ban)**
- 7:30 Dinner hosted by H.E. Archbishop Celestino Migliore (HOLY SEE) in honour of the SG and Mrs. Ban) (20 East 72nd Street)**

SG's Program on Monday, May 7

8:05 Briefing by Ms. Montas

8:15 EOSG Senior Advisers

9:30-11:00 SMG Meeting (SG's Conf. Room)

★ 12:30-2:30 Lunchcon hosted by the Friends of WFUNA in honour of the Secretary-General

★ 2:50-3:00 International Year of Sanitation (2008) (UNICEF House) [UN Photo]

4:00-4:20 Mrs. Patricia Durrant (Ombudsman)

★ 5:00-5:30 H.E. Mr. Come Zoumara (Foreign Minister, CENTRAL AFRICAN REPUBLIC) [UN Photo, UNTV, Intl Media]

6:00-8:00 Reception hosted by The Hon. Zalmay M. Khalilzad (UNITED STATES) (Waldorf Astoria Towers)

7:30 Dinner hosted by H.E. Archbishop Celestino Migliore (HOLY SEE) in honour of the SG and Mrs. Ban

**ATTENDANCE LIST FOR
THE SENIOR MANAGEMENT GROUP (SMG) MEETING
Monday, 7 May 2007
9:30 to 11:00 a.m.**

1) In attendance at the table

The Secretary-General

The Deputy Secretary-General

EOSG:

Mr. Vijay Nambiar

Mr. Kim Won-soo

Mr. Andrew Gilmour

~~Mr. Robert Orr~~

SMG members (in alphabetical order):

Mr. Kiyo Akasaka	DPI
Ms. Alicia Bárcena	DM
Mr. Anwarul Chowdhury	OHRLLS
Ms. Radhika Coomaraswamy	Special Representative for Children and Armed Conflict
Mr. Jean-Marie Guéhenno	DPKO
Ms. Hannelore Hoppe	DDA (Officer-in-Charge)
Mr. Gerard Martinez	DSS (representing Mr. David Veness)
Ms. Rachel Mayanja	Special Adviser on Gender Issues and the Advancement of Women
Mr. Nicolas Michel	OLA
Mr. B. Lynn Pascoe	DPA
Mr. Jose Antonio Ocampo	DESA
Mr. Muhammad Shaaban	DGACM

Mr. Daniel Toole

Deputy Executive Director, ad interim and Director
(representing Ms. Ann Veneman Executive Director of the
United Nations Children's Fund (**UNICEF**))

Backbencher:

Mr. Kazi Rahman

Regional Commissions Office, NY (Observer)

2) In attendance via video-conference

BANGKOK

Mr. Shigeru Mochida

ESCAP (representing Mr. Kim Kah su)

BEIRUT

Ms. Mervat Tallawy

ESCWA

GENEVA

Ms. Louise Arbour

OHCHR

Mr. Marek Belka

ECE + will represent UNOG (in the absence of Mr.
Ordzhonikidze)

Mr. Antonio Guterres

UNHCR

Mr. Habib Ouane

UNCTAD (OIC in the absence of Mr. Panitchpakdi)

VIENNA

Mr. Antonio Maria Costa

UNODC and UNOV

ROME

Ms. Josette Sheeran

**Executive Director of the United Nations World Food
Programme (WFP)**

NAIROBI

Ms. Anna Tibaijuka

UN-HABITAT

3) Not in attendance

Ms. Inga-Britt Ahlenius	OIOS – will be chairing the 5 th Committee
Mr. John Holmes	OCHA (official business in Geneva)
Ms. Thoraya Obaid	UNFPA (official business)
Mr. Achim Steiner	UNEP (official business trip to Washington D.C)
Mr. Abdoulie Janneh	ECA (official Mission)
Mr. Sergei Ordzhonikidze	UNOG (annual leave)
Mr. Kemal Derviş	UNDP
Mr. José Luis Machinea	ECLAC (chairing a high-level meeting of experts at the same time)
Mr. David Veness	DSS (official travel)
Mr. Kim Hak-su	ESCAP (official Mission to Kyoto)
Ms. Ann Veneman	UNICEF (official travel)
Mr. Supachai Panitchpakdi	UNCTAD (in transit from the Mission to Kyoto)

INTER-OFFICE MEMORANDUM

TO: The Secretary-General

7 May 2007

FROM: Alice Hecht
Chief of Protocol

SUBJECT: Visit of the Minister for Foreign Affairs of the Central African Republic

Sir,

The following persons will accompany H.E. Mr. Come **Zoumara**, on his visit with you today, Monday, 7 May 2007, at 5:00 p.m.:

H.E. Mr. Fernand **Poukré-Kono**
Permanent Representative to the UN

Mrs. Lea Koyassoum **Ndoumta**
Special Advisor, Office of the Prime Minister

Mrs. Ambroisine **Kpongo**
Director General for Political Affairs, Ministry of Foreign Affairs