

UNAMIR

MILITARY OBSERVER COORDINATING TEAM

13 JUNE 1994 - 1 MAR 1995

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UNAMIR

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

1/9

IMMEDIATE

OUT-GOING FAX NO. KMF 223

NUMBER OF PAGES INCLUDING THIS ONE : 9

TO: A GOLO OIC/ADMINISTRATION UNAMIR, NAIROBI	FROM: MGEN DALLAIRE FC UNAMIR, KIGALI
REF ID/NO: <u>EXR/MIL 476</u>	DATE: 19 JUNE 1994
ATTN:	PHONE: 1-212-963-3092
FAX NO: 254 - 2 - 622 - 668	FAX NO: 1 - 212 - 963 - 3090
INFO: FAX NO:	DRAFTED BY: COL TIKOCA, CMO
REFERENCE:	

SUBJECT: RE-DEPLOYMENT INSTRUCTIONS FOR MILOBS TO OPERATE
OUTSIDE RWANDA

UN RESTRICTED

1/9

UNITED NATIONS ASSISTANCE MISSION FOR RWANDA
U N A M I R

TO : SEE DISTRIBUTION
FROM : CMO

FILE NO:
DATE: June 18, 1994

SUBJECT: RE-DEPLOYMENT INSTRUCTIONS FOR MILOBS TO OPERATE OUTSIDE RWANDA

References:

- A. FHQ Ltr No. 1009 (SO)/G/3 dated 10 Jun 94.
- B. Fax No. KMF 139 dated 13 Jun 94.
- C. Support Staff and UNREO-ORG document dated 17 Jun 94.

GENERAL

1. UNAMIR will be receiving additional manpower, stores and equipment for the expanded force in the very near future. Relief supplies are also expected to be pouring in for the displaced people and refugees in Rwanda. The KIA is insecure at present, so Entebbe International Airport has been designated the Main Airhead while Nairobi, Bujumbura and Kigali International Airports will be Alternate Airheads.

2. The full compliments of civilians and military staffs to handle these movement operations will be arriving later. To establish an organization to properly receive and move the reinforcement for UNAMIR, selected MILOBS are to be redeployed to these airheads. They will work under the direction of the few civilian MOVCON staff and UNREO staff already on the ground.

RE-DEPLOYMENT

3. MOVCON TEAMS The following MILOBS will redeploy to the following duty posts with effect from Monday, 20 Jun 94.

a. NAIROBI

SRL	UNID	RANK	NAME	CTY	APPT	REMARKS
(1)	529	CAPT	SOUGOU	SEN	TEAM LDR	Passenger Terminal
(2)	609	CAPT	ASABRE J	GHA	MEMBER	Cargo Terminal

b. ENTEBBE/KAMPALA

(1)	712	MAJ	ANOSHKINE	RUS	TEAM LDR	
(2)	662	MAJ	ESSIEN	NIG	MEMBER	Passenger Terminal
(3)	728	MAJ	CHITERA	ZIM	MEMBER	Cargo Terminal

c. BUJUMBURA

This team will remain in Kigali until clearance is given for its deployment.

(1)	506	MAJ	SAAR	SEN	TEAM LDR	
(2)	613	CAPT	DANQUAH	GHA	MEMBER	

UN RESTRICTED

UNREO LIAISON TEAMS

4. The following MILOBS will redeploy as LOs with the United Nations Rwanda Emergency Operation (UNREO) with effect from 1500 hrs, Monday 20 Jun 94.

- a. NAIROBI
650 CAPT KEMENCE TOG LO TO UNREO NBI
- b. ENTEBBE/KAMPALA
621 CAPT MARIKO MAL LO TO UNREO
- c. BUJUMBURA
 - (1) 506 MAJ SAAR M SEN LEADER LO TO UNREO BUJ
 - (2) 613 CAPT DANQUAH GHA MEMBER LO TO UNREO BUJ

DUTIES AND RESPONSIBILITIES

- 5. a. MOVCON Officers - See Annex 'A'.
- b. LO TO UNREO - See Annex 'B'

COMMAND AND CONTROL

- 6. See Annex 'A'.

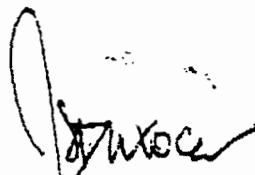
TRANSPORT AND EQUIPMENT

- 7. See Annex 'A'.

ADMINISTRATION

8. See Annex 'A'. In matters of discipline, all the officers should remember that they are diplomats of UNAMIR and of their own countries. All must therefore exercise maximum good order and discipline both on and off duty. The Nairobi based teams will remain under administrative control of SPMO NAIROBI.

- 9. For your strict compliance and action.



I D TIKOCA
COLONEL
CHIEF MILITARY OBSERVER

UN RESTRICTED

4/9

ANNEXES:

A. FORCE HQ FAX No. dated
B.

DISTRIBUTION:

External:

Information:

FHQ
FC
DFC
COO
CMPO
CLOGO
CAO (KIA)
CAO (NBO)

Internal

Action:

SOO
SMPO
SLOGO
MILOB DET HQ - NBI
MOVCON NBI
MOVCON ENT
MOVCON/LO SUL
LO UNREO NBI
LO UNREO ENT

UN RESTRICTED

5/9

UNITED NATIONS ASSISTANCE MISSION FOR RWANDA
UNAMIR

(MISSION DES NATIONS UNIES POUR L'ASSISTANCE AU RWANDA)
(MINUAR)

KIGALI RWANDA

OUTGOING FAX NO. _____

PAGE 1 OF 1

TO: A. GOLO OIC/ADMINISTRATION UNAMIR, NAIROBI	FROM: NGEN DALLAIRE, FC UNAMIR, KIGALI
PREFIX/NO: MIR/	DATE: 17 JUNE 1994
ATTN:	PHONE: 1-212-963-3092
FAX NO: 254 2 622 668	FAX NO: 1-212-963-3090
INFO: FAX NO:	DRAFTED BY:
Internal Dist.	
SUBJECT: REINFORCEMENT OF MOVCON TEAMS	
REFERENCE:	

INTRODUCTION

1. THE CURRENT DIFFICULTIES BEING FACED BY THE UNAMIR MOVCON ARE UNDERSTOOD. HOWEVER THEIR PROBLEMS CANNOT BE ALLOWED TO IN ANY WAY IMPEDE THE INTERNATIONAL RELIEF PLAN OR THE DEPLOYMENT OF THE ADDITIONAL TROOPS FOR THE UNAMIR EXPANSION. CONSEQUENTLY I HAVE DIRECTED THAT A DETACHMENT OF MILITARY OBSERVERS BE ALLOCATED TO THE CIVILIAN MOVCON TO ASSIST IN THEIR OPERATIONS.

ORGANIZATION AND STRUCTURE

2. TO MEET THE DEMANDS OF THE MOVEMENT PLAN, I HAVE ATTACHED AT ANNEX A, A PROPOSED INTERIM ORGANIZATION FOR AN INTEGRATED UNIT MOVEMENT CONTROL UNIT. THIS NEW UNIT WOULD REMAIN IN PLACE UNTIL THE CIVILIAN MOVCON IS FULLY MANNED AND OPERATIONAL. THE INITIAL PERIOD OF THE DETACHMENT WILL BE FOR TWO MONTHS. THEREAFTER THE REQUIREMENT FOR THE DETACHMENT OPERATION WILL BE REVIEWED EVERY 14 DAYS.

6/9

MANNING

3. THE PROPOSED MANNING FOR THE UNMO MOVCON DET IS AS FOLLOWS:
- A. KIGALI: 3 X UNMO
 - B. ENTEBBE: 3 X UNMO
 - C. NAIROBI: 2 X UNMO

COMMAND STATUS

4. FOR THE PERIOD OF THE DETACHMENT THE UNMOS WILL BE UNDER TECHNICAL CONTROL OF THE NOMINATED CIVILIAN MOVEMENT CONTROLLER REPRESENTATIVE FOR ALL MOVEMENT RELATED TASKS. FOR DETACHMENTS OUTSIDE RWANDA THEY WILL COORDINATE ALL THEIR ADMINISTRATIVE MATTERS WITH THE LOCAL UNAMIR CIVILIAN COMPONENT. FOR ALL OTHER ISSUES AND MATTERS THEY WILL REMAIN UNDER COMMAND OF THE MILITARY COMPONENT.

TASKS

5. IN CONJUNCTION WITH THE CIV MOVCON REP THE AND UNDER THEIR SUPERVISION, THE FOLLOWING WILL BE THE TASKS OF THE UNMO MOV DETS:
- A. RAISE ALL THE APPROPRIATE DOCUMENTATION FOR CARGO AND PASSENGER MOVEMENT.
 - B. COORDINATE ALL THE CARGO AND PASSENGER PREPARATION FOR MOVEMENT.
 - C. REPORT ALL MOVEMENT TRAFFIC.
 - D. ADVISE ON ALL INTENDED MOVEMENT TRAFFIC.
 - E. ASSIST IN THE PROCESSING OF MOVEMENT DOCUMENTATION THROUGH THEIR RESPECTIVE CUSTOM AGENCIES.
 - F. COORDINATE HUMANITARIAN AID LOADS WITH UNAMIR TRANSPORT ASSETS.
 - G. COORDINATE THE RECEPTION, STAGING AND DISPATCH OF DEPLOYING TROOPS AND MATERIAL IN TRANSIT FOR UNAMIR THROUGH THEIR LOCATION.

TIMINGS

6. ALL UNMO DETS WILL DEPLOY TO THEIR ALLOCATED LOCATIONS ON 12 JUN 94 AND WILL BE OPERATIONAL BY 2000HRS THAT DAY.

EQUIPMENT

7. ATTACHED AT ANNEX IS A EQUIPMENT STORES LIST THAT WILL NEED TO BE COMPILED AND ISSUED TO THE UNMO TEAMS ON THEIR ARRIVAL BY THE CIV MOV REP.

ADMINISTRATION

8. AN ADMINISTRATIVE BRIEF SHOULD BE PREPARED BY UNAMIR NAIROBI AND THE CIV MOV REP, AND BE GIVEN TO THE DET ON THEIR ARRIVAL. AS WELL, ACCOMMODATION SHOULD BE BOOKED FOR THE FIRST NIGHT.

7/9
9. IT IS REQUESTED THAT THE PAYMENT OF EITHER DSA OR MSA BE
CLARIFIED BEFORE THEIR ARRIVAL. PLEASE ADVISE.

10. REGARDS.

ANNEXES:

- A. PROPOSED INTERIM ORGANIZATIONAL DIAGRAM
- B. EQUIPMENT LIST

8/9

MOVCON HQ UNIT/IR

OPERATIONS

KIGALI

ENTEBBE/KAMPALA

NAIROBI

BORDER OPER-
ATIONS

AIRPORT
2 X UNMOS

LOG BASE
1 X UNMO

PAX TML
1 X UNMO

CARGO TML
1 X UNMO

3 X UNMOS

ANNEX A TO
MCC/20
DATED: JUN 94



9/9

ANNEX B TO
MCC/20

EQUIPMENT LIST

	NAIROBI	ENTEBBE	KIGALI
1. SEDAN:	1	1	-
2. MOBILE PHONE:	-	1	-
3. RADIOS:	2	3	2
4. MOV DOC BOX:	1	1	1
5. EAR MUFFS:	2	3	2
6. AIRFIELD PASSES:	2	3	N/A

TO: Maj Rajesh Sahai, Maj NG Chowdhury
UNAMIR Force Coord Team,
Gigiri, Nairobi

FROM: Col Moeen  Maj Deepak Das 
DCMO Force Welfare Officer

INFO: CMO, CISS, DCOS Sp, CMPO, SAO (Nairobi), OIC MOVCON

FILE: WELFNBO1

DATE: 01 Mar 1995

SUBJECT: LEGISLATION OF DUTIES OF ASST WELFARE OFFR AND FORCE
COORD TEAM AT NAIROBI

1. The appointment of Maj Rajesh Sahai, MILOB to perform the duties of an assistant welfare offr at Nairobi has been approved by the CMO with effect from 26 Feb 95. The Force Coord Team will now have two officers viz. Maj NG Chowdhury and Maj Rajesh Sahai at Gigiri, Nairobi.
2. In order to ensure that all welfare activities are carried out effectively by them, duties given out in the succeeding paragraphs are legislated after coordination between the Force HQ and the MILOB Gp HQ.
3. In conjunction with UNAMIR MOVCON /AIR OPs/ Travel Sec,
 - a. organise reception, accommodation and transport for all UNAMIR military personnel arriving at Nairobi on duty for whom specific instructions have been received from FHQ or MILOB Gp HQ.
 - b. receive, transport and assist all UNAMIR patients requiring hospitalisation in local hospitals personally. Necessary liaison with local hospitals, ambulance services and Med Br of UNAMIR HQ for road transfer of patients to and from airheads should be carried out.
 - c. coordinate patient movement between Nairobi hospitals and airhead for medivac of patients to other DMF (eg: South Africa for specialised surgery prior to repatriation). This fine coordination whereby the patient should not leave the hospital prior to the aircraft being ready is very difficult to arrange from Kigali.
 - d. and UNAMIR Registry and Pouch, Nairobi ensure regular and speedy delivery of military mail and pouches to and from Kigali / host countries.

4. Visit all UNAMIR patients admitted in hospitals in Nairobi atleast twice a week to ensure that the provision of care to the patients is adequate and forward a *biweekly Medical Condition State to Med Br of UNAMIR HQ* and a weekly non technical welfare report to the Welfare Office.
5. Maintain an account of the 'petty cash' of US \$ 500.00 (taken as advance out of the Force Welfare Fund) for clearance of registered letters and parcels for UNAMIR military personnel and forward a weekly statement of account of payments made to the FWO to enable collection of the amount from individuals / contingents at Rwanda.
6. Explore and obtain all possible information like subsidised hotel, tour, safari and air travel rates offered by business operators in Nairobi for UNAMIR personnel on R&R / CTO. Such recreational package deals with duration and rates should be forwarded to the FWO/MILOB Gp HQ to enable further publicity to maximum personnel at Rwanda.
7. Liaise and assist the UNAMIR Procurement Section at Nairobi in obtaining the correct type of stores requisitioned by the Force Welfare Office from Kigali.
8. Obtain sports and recreational items catalogues from dealers at Nairobi and forward them to the FWO at Kigali to enable contingents to requisition these items as per their expenditure entitlement correctly.
9. Extend any assistance sought by UNAMIR personnel in trouble due to unforeseen and unavoidable circumstances while they are at Nairobi.
10. Execute or oversee progress on any other task assigned by Force / MILOB Gp HQ from time to time.
11. Best regards.

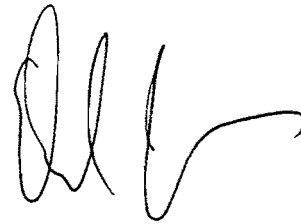
LEAVE/CTO REGULATIONS FOR MILOB COORDINATING TEAM

1. CTO/LEAVE CAN BE EARNED ONLY FOR DAYS ON DUTY IN NAIROBI OR KIGALI, NOT FOR EVAC DAYS
2. THESE DAYS WILL BE COUNTED STARTING FROM 1. APR.
3. FOR FOL. CELLS LEAVE/CTO HAS TO BE RECOMMENDED BY TEAMLEADER MCT
 - A. ADMINISTRATION CELL
 - B. WELFARE CELL
 - C. LIAISON CELL

FOR FOL. CELLS LEAVE/CTO HAS TO BE RECOMMENDED FIRST BY CIVIL HEAD OF SECTION, THEN BY TEAMLEADER

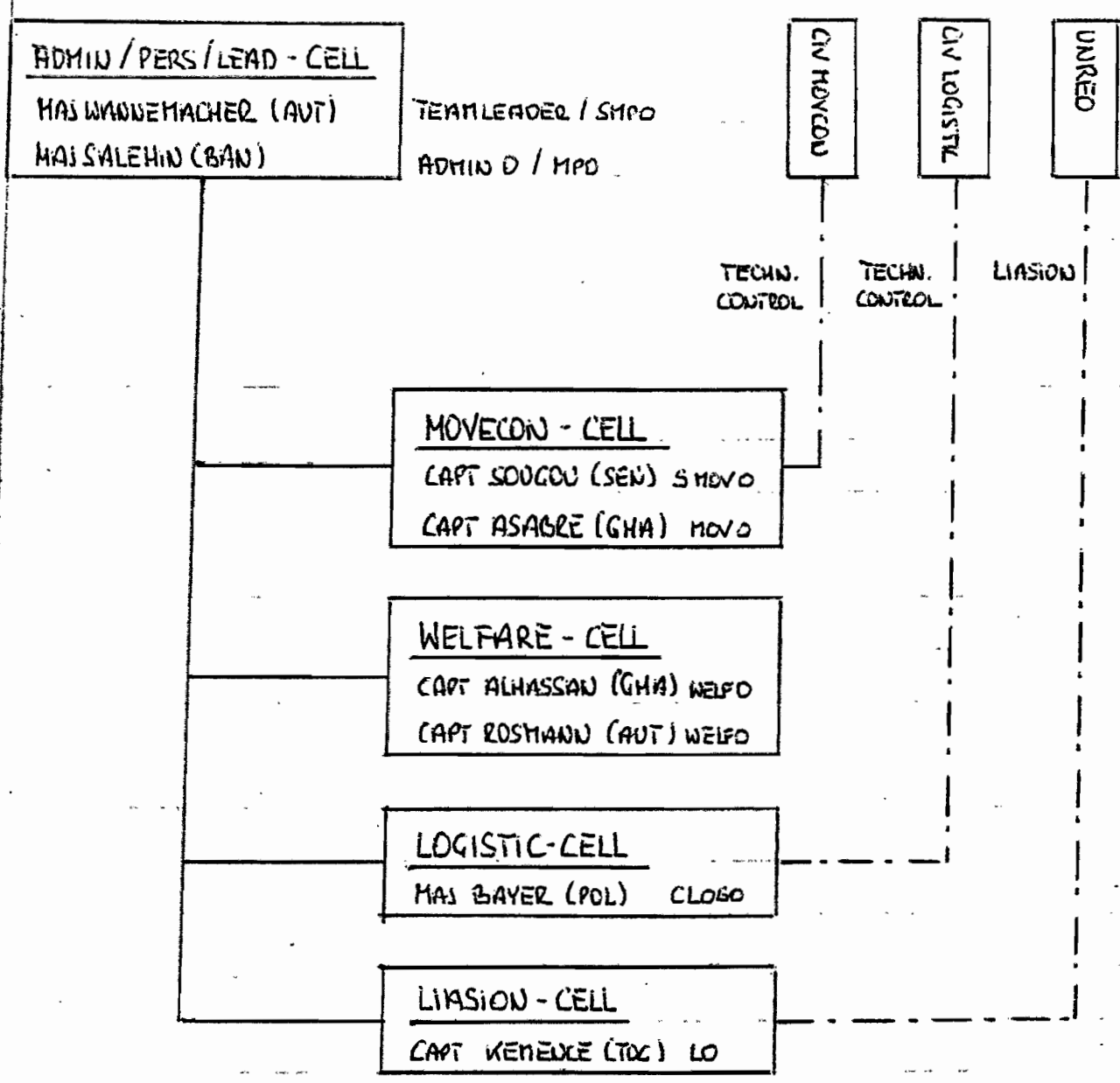
- A. MOVCON CELL
- B. LOGISTIC CELL

4. ALL LEAVE/CTO APPLICATIONS HAVE TO BE APPROVED BY CMO.
5. APPLICATIONS HAVE TO BE FORWARDED TO TEAMLEADER MCT AT LEAST 10 DAYS IN ADVANCE.
6. IT IS THE RESPONSIBILITY OF THE TEAMLEADER, TO ENSURE AND COORDINATE APPROPRIATE LEAVE FOR ALL MILOBS ASSIGNED TO MILOB COORDINATING TEAM.



(Wanyemachi, May)

MILOB COORDINATING TEAM NAIROBI



NAIROBI 21 JUN 94

MAJ WANDENHACHER

INC
210694

UNITED NATIONS ASSISTANCE
MISSION FOR RWANDA
UNAMIR

(MISSION DES NATIONS UNIES POUR L'ASSISTANCE AU RWANDA)
(MINUAR)

KIGALI RWANDA

ROUTINE/PRIORITY/IMMEDIATE/MOST IMMEDIATE
UNCLASSIFIED/RESTRICTED/CONFIDENTIAL/ONLY/CRYPTO

PAGE 1 OF 8

FAX OUT NO.: KHF 210

TO: A. H. GOLO, OIC / ADMIN UNAMIR, NAIROBI	FROM: B. FOUCHE SPTO UNAMIR, KIGALI
PREFIX NO.: MISC-986	DATE: 19 JUNE 1994
ATTN: R. LAMBO - AIR OPS K. GABA - MOVCON S. SMITH - MOVCON	PHONE: 212 963 3097
FAX NO: 254 622668	FAX NO: 212 963 3090
INFO: J. LA FONT - MOVCON	DRAFTER: K. GLEESON UNAMIR MOVCON KIGALI FILE REF: MCC/22
Internal Dist.:	
SUBJECT: DEPLOYMENT OF MILOBS FOR UNAMIR MOVCON	
REFERENCE:	

1. THE FC IS DEVELOPING A PLAN TO PROVIDE MANPOWER ASSIST TO THE CIVILIAN MOVCON. THIS WILL INVOLVE THE DEPLOYMENT OF EIGHT UNMOS TO VARIOUS PARTS OF THE THEATRE THAT REQUIRE ADDITIONAL MANPOWER TO SUPPORT THE MOVEMENT PLAN. THE PROPOSED PLAN IS AS FOLLOWS:

- A. KIGALI: 3 X UNMOS
- B. ENTEBBE: 3 X UNMOS
- C. NAIROBI: 2 X UNMOS

2. FURTHER DETAILS AND INFORMATION IS INCLUDE IN THE ATTACHED ANNEXES AND THE ABOVE LOCATIONS. HOWEVER THE FOLLOWING TASKS NEED TO BE ACTIONED FOR THE ARRIVAL OF THE UNMO TEAMS IN THEIR RESPECTIVE LOCATIONS:

A. ACCOMMODATION. LODGING NEEDS TO BE BOOKED IN ENTEBBE AND NAIROBI FOR THE TEAMS FIRST NIGHT IN THEIR RESPECTIVE LOCATIONS.

B. RECEPTION. THE NAIROBI TEAM IS REPORTING TO HQ UNAMIR TO CONDUCT MARCH IN PROCEDURES AT 0800HRS 20 JUN 94. AFTER

OK morden miloBS LAMBO

-2-

THAT THEY WILL NEED TO BE TRANSPORTED TO THE AIR FIELD TO BE BRIEFED BY MR GABA. THE ENTEBBE TEAM IS REPORTING TO UNDP KAMPALA AT 1500HRS THE SAME DAY AT WHICH POINT MR SMITH SHOULD MEET THEM AND ESCORT THEM BACK TO ENTEBBE. THE KIGALI TEAM WILL BE BRIEFED BY MR GLEESON WHO WILL THEN HAND THEM OVER TO MR LA FONT ON HIS ARRIVAL.

C. EQUIPMENT. ACTION SHOULD COMMENCE TO ARRANGE THE ITEMS IDENTIFIED ON THE ATTACHED STORES LIST.

3. ANY QUERIES THIS MATTER CAN BE ADDRESSED TO MR GLEESON.

4. BEST REGARDS.

ANNEXES:

A. DRAFT FAX- 19 JUN 94

B. DRAFT FAX- 17 JUN 94

OUTGOING FAX

IMMEDIATE

NO OF PAGES TRANSMITTED INCLUDING THIS : 1

TO: DODICI, SAO UNAMIR NAIROBI, KENYA	FROM: FC UNAMIR KIGALI, RWANDA
TEL: 254-2-622508	DATE: 19 JUN 94
ATTN : MILOB DET HQ NAIROBI INFO : UNDP HQ KAMPALA	ORIGINATOR : TIKOCA, CMO MILOB HQ
FAX: 254-2-622668 254-2-218016	FAX: 3-3090

SUBJECT: RE-DEPLOYMENT OF MILOBS OUTSIDE RWANDA

NAIROBI

1. THE FOLLOWING MILOBS FORMING THE 'NAIROBI MOVECON TEAM' ARE TO REPORT TO ROGER LAMBO, UNAMIR CIV ADMIN BY 1800 HRS 20 JUN 94 FOR BRIEFING AND DUTY.

SRL	UNID	RANK	NAME	CTY	REMARKS
a.	529	CAPT	SOUGOU	SEN	TEAM LDR/PASSENGER TERMINAL
b.	609	CAPT	ASABRE	GHA	CARGO TERMINAL

2. UNID 650 CAPT KEMENCE (TOG) IS APPOINTED LIAISON OFFICER TO UNREO NAIROBI. HE SHOULD REPORT TO THE UNREO OFFICE BY 0800 HRS 20 JUN 94 FOR DUTY.

ENTEBBE/KAMPALA

3. THE FOLLOWING MILOBS WILL FORM ENTEBBE/KAMPALA 'MOVCON TEAM'.

a.	712	MAJ	ANOSHKINE	RUS	TEAM LEADER
b.	662	MAJ	ESSEIN	NIG	TEAM MEM/PASSENGER TERMINAL
c.	728	MAJ	CHITERA	ZIM	TEAM MEM/CARGO TERMINAL

4. THE FIRST TWO ARE TO FLY TO ENTEBBE AND REPORT TO UNDP HQ KAMPALA BY 1500 HRS MON 20 JUN 94. THEY WILL BE JOINED BY MAJ CHITERA WHO WILL TRAVEL BY ROAD FROM KIGALI.

5. UNID 621 CAPT MARIRO (MAL) IS APPOINTED LIAISON OFFICER TO UNREO KAMPALA. HE IS TO FLY THERE AND REPORT TO THAT OFFICE BY 1500 HRS MON 20 JUN 94.

DETAILED INSTRUCTIONS

6. FIND ATTACHED DRAFT OF DETAILED INSTRUCTIONS. APPROVED INSTRUCTIONS TO FOLLOW LATER.

UNITED NATIONS ASSISTANCE
MISSION FOR RWANDA
UNAMIR

(MISSION DES NATIONS UNIES POUR L'ASSISTANCE AU RWANDA)
(MINUAR)

KIGALI RWANDA

OUTGOING FAX NO. _____

PAGE 1 OF 1

TO: A. GOLO OIC/ADMINISTRATION UNAMIR, NAIROBI	FROM: MGEN DALLAIRE, FC UNAMIR, KIGALI
PREFIX/NO: MIR/	DATE: 17 JUNE 1994
ATTN:	PHONE: 1-212-963-3092
FAX NO: 254 2 622 668	FAX NO: 1-212-963-3090
INFO: FAX NO:	DRAFTED BY:
Internal Dist.	
SUBJECT: REINFORCEMENT OF MOVCON TEAMS	
REFERENCE:	

INTRODUCTION

1. THE CURRENT DIFFICULTIES BEING FACED BY THE UNAMIR MOVCON ARE UNDERSTOOD. HOWEVER THEIR PROBLEMS CANNOT BE ALLOWED TO IN ANY WAY IMPEDE THE INTERNATIONAL RELIEF PLAN OR THE DEPLOYMENT OF THE ADDITIONAL TROOPS FOR THE UNAMIR EXPANSION. CONSEQUENTLY I HAVE DIRECTED THAT A DETACHMENT OF MILITARY OBSERVERS BE ALLOCATED TO THE CIVILIAN MOVCON TO ASSIST IN THEIR OPERATIONS.

ORGANIZATION AND STRUCTURE

2. TO MEET THE DEMANDS OF THE MOVEMENT PLAN, I HAVE ATTACHED AT ANNEX A, A PROPOSED INTERIM ORGANIZATION FOR AN INTEGRATED UNIT MOVEMENT CONTROL UNIT. THIS NEW UNIT WOULD REMAIN IN PLACE UNTIL THE CIVILIAN MOVCON IS FULLY MANNED AND OPERATIONAL. THE INITIAL PERIOD OF THE DETACHMENT WILL BE FOR TWO MONTHS. THEREAFTER THE REQUIREMENT FOR THE DETACHMENT OPERATION WILL BE REVIEWED EVERY 14 DAYS.

MANNING

3. THE PROPOSED MANNING FOR THE UNMO MOVCON DET IS AS FOLLOWS:
- A. KIGALI: 3 X UNMO
 - B. ENTEBBE: 3 X UNMO
 - C. NAIROBI: 2 X UNMO

COMMAND STATUS

4. FOR THE PERIOD OF THE DETACHMENT THE UNMOs WILL BE UNDER TECHNICAL CONTROL OF THE NOMINATED CIVILIAN MOVEMENT CONTROLLER REPRESENTATIVE FOR ALL MOVEMENT RELATED TASKS. FOR DETACHMENTS OUTSIDE RWANDA THEY WILL COORDINATE ALL THEIR ADMINISTRATIVE MATTERS WITH THE LOCAL UNAMIR CIVILIAN COMPONENT. FOR ALL OTHER ISSUES AND MATTERS THEY WILL REMAIN UNDER COMMAND OF THE MILITARY COMPONENT.

TASKS

5. IN CONJUNCTION WITH THE CIV MOVCON REP THE AND UNDER THEIR SUPERVISION, THE FOLLOWING WILL BE THE TASKS OF THE UNMO MOV DETS:
- A. RAISE ALL THE APPROPRIATE DOCUMENTATION FOR CARGO AND PASSENGER MOVEMENT.
 - B. COORDINATE ALL THE CARGO AND PASSENGER PREPARATION FOR MOVEMENT.
 - C. REPORT ALL MOVEMENT TRAFFIC.
 - D. ADVISE ON ALL INTENDED MOVEMENT TRAFFIC.
 - E. ASSIST IN THE PROCESSING OF MOVEMENT DOCUMENTATION THROUGH THEIR RESPECTIVE CUSTOM AGENCIES.
 - F. COORDINATE HUMANITARIAN AID LOADS WITH UNAMIR TRANSPORT ASSETS.
 - G. COORDINATE THE RECEPTION, STAGING AND DISPATCH OF DEPLOYING TROOPS AND MATERIAL IN TRANSIT FOR UNAMIR THROUGH THEIR LOCATION.

TIMINGS

6. ALL UNMO DETS WILL DEPLOY TO THEIR ALLOCATED LOCATIONS ON 19 JUN 94 AND WILL BE OPERATIONAL BY 2000HRS THAT DAY.

EQUIPMENT

7. ATTACHED AT ANNEX IS A EQUIPMENT STORES LIST THAT WILL NEED TO BE COMPILED AND ISSUED TO THE UNMO TEAMS ON THEIR ARRIVAL BY THE CIV MOV REP.

ADMINISTRATION

8. AN ADMINISTRATIVE BRIEF SHOULD BE PREPARED BY UNAMIR NAIROBI AND THE CIV MOV REP, AND BE GIVEN TO THE DET ON THEIR ARRIVAL. AS WELL, ACCOMMODATION SHOULD BE BOOKED FOR THE FIRST NIGHT.

6/5

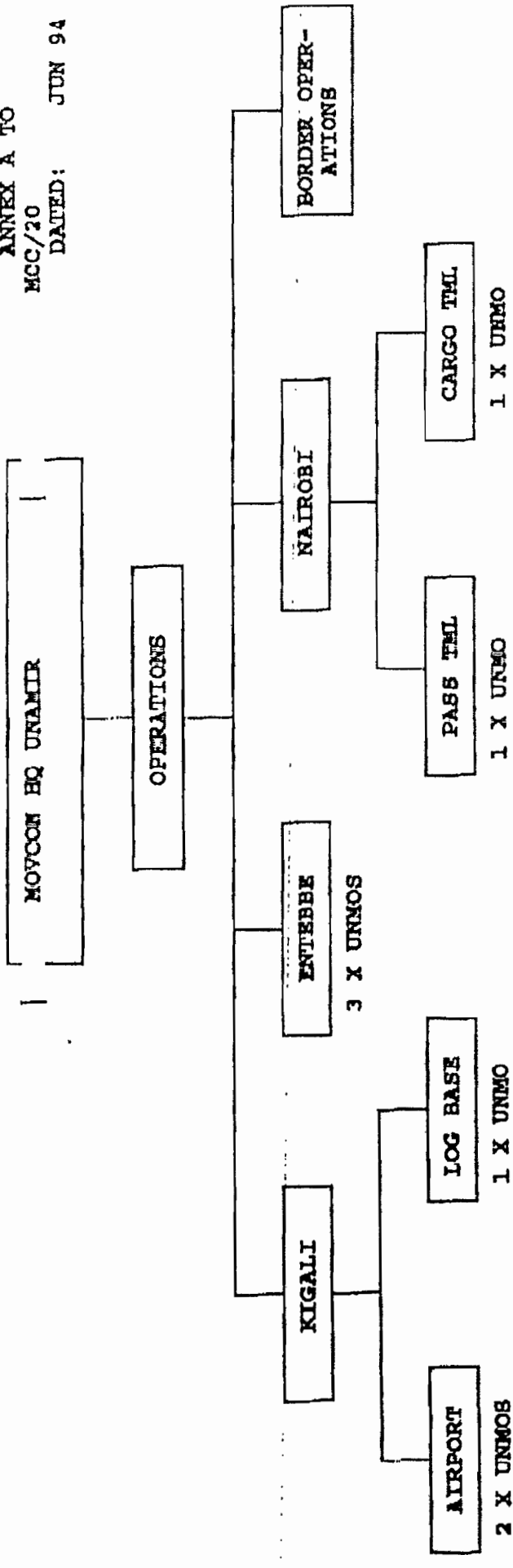
9. IT IS REQUESTED THAT THE PAYMENT OF EITHER DSA OR MSA BE CLARIFIED BEFORE THEIR ARRIVAL. PLEASE ADVISE.

10. REGARDS.

ANNEXES:

- A. PROPOSED INTERIM ORGANIZATIONAL DIAGRAM
B. EQUIPMENT LIST

ANNEX A TO
MCC/20
DATED: JUN 94



FAO/CROOM: 7

54-6-19 : 17:28 UNAMIR - RINUAR

ANNEX B TO
MCC/20EQUIPMENT LIST

	NAIROBI	ENTEBBE	KIGALI
1. SEDAN:	1	1	-
2. MOBILE PHONE:	-	1	-
3. RADIOS:	2	3	2
4. MOV DOC BOX:	1	1	1
5. EAR MUFFS:	2	3	2
6. AIRFIELD PASSES:	2	3	N/A

UNAMIR
19 JUN 14 09 12

OUT-GOING FAX

IMMEDIATE

INC
140894

1/5

KMF 148

NUMBER OF PAGES TRANSMITTED INCLUDING THIS : 5

1st FAX 695

MISC-948

TO : DODICI, SAO UNAMIR NAIROBI, KENYA	FROM: FC UNAMIR KIGALI, RWANDA
TEL : 254-2-62208	DATE: 13 JUN 94
ATTN: MAJ A WANNEMACHER INFO: LT COL GANA SECK	ORIGINATOR : CMO
FAX : 254-2-622668 254-2-218016	MILOB GP HQ, KIGALI

SUBJECT : ADMINISTRATIVE INSTRUCTIONS
A MILOB COORDINATING TEAM IN NAIROBI

1. Above-mentioned instructions is attached for your strict compliance.

2. Regards.

OIC

SAO

MILOB



2/5

1000.9(SO)/G/3

10th June 1994

See Distribution

ADMINISTRATIVE INSTRUCTIONS
A MILOB COORDINATING TEAM IN NAIROBI

INTRODUCTION

1. The current situation in Rwanda has made it necessary for the administrative base of UNAMIR to be established in Nairobi. The residual force, supported by the skeleton administrative cell in Kigali depends heavily on the administrative base in Nairobi for all supplies and movement of personnel. Recreational activities when commenced will be routed through Nairobi. In addition, humanitarian supplies for the needy in Rwanda also have to pass through Nairobi to Kigali by air.

2. For an effective coordination with the Division of Administration and Management of UNAMIR and humanitarian agencies in Nairobi, a five-man MILOB Team is to be appointed with immediate effect to look after the following specific needs of the military component of UNAMIR. The team, headed by a Major will be based in Nairobi.

HUMANITARIAN AGENCIES

3. With the adoption of Resolution 918(1994) by the United Nations Security Council on 17 May 1994, UNAMIR in its expanded form is charged with providing security and support for the distribution of relief supplies and humanitarian relief operations. The NGOs, UN Agencies and other Humanitarian Organizations involved in the distribution of relief supplies in Rwanda operate mainly from Nairobi Airport to Kigali Airport by air and continue by road to the various needy areas.

4. In view of the limited air-lift capability of UNAMIR coupled with the necessity to resupply the personnel of UNAMIR there is the need to coordinate the activities of all the Humanitarian agencies in Nairobi to ensure the relief items reach the needy in good time.

5. Responsibility. The MILOB Team detailed will be guided by the following instructions:

- a. They will hold weekly meetings with the Resident Representative of UNDP to Rwanda, Mr Arthur Hein who is currently based in Nairobi. His office will be the main coordinating point of all the UN Agencies, NGOs and all other agencies involved in providing humanitarian assistance to the needy in Rwanda.

- b. They will discuss in detail priority of humanitarian assistance items that are to be air-lifted to Kigali, Rwanda.
- c. They will ensure equitable and balanced availability of lift per the aircraft scheduled flight.
- d. They will ensure that there is a qualitative and quantitative supply programme established for the relief items.
- e. They will accordingly draw a weekly programme for the items to be air-lifted to Kigali, Rwanda and also submit weekly returns.
- f. They will maintain personal contact with the Kenyan authorities through UNDP for a free flow of relief items to Rwanda.

MOVCON

- 6. Movement of UNAMIR personnel by air between Nairobi and Kigali is carried out both on regular and irregular basis. This includes medical evacuation and official duty travel of military and civilian personnel.
- 7. Until a MOVCON platoon is deployed with UNAMIR the team appointment will look after the interest of the military component of UNAMIR.
- 8. Responsibility. The duties of the team in close consultation and co-operation with UNAMIR office in GIGIRI are as follows:
 - a. Arrange for suitable transport to convey the personnel from the airport to UNAMIR HQ at GIGIRI, NAIROBI or to a hotel/residence of their choice.
 - b. Arrange for suitable transport to convey the personnel from UNAMIR HQ at GIGIRI, NAIROBI or a hotel/residence to the airport for the return journey or for persons in transit.
 - c. Arrange suitable transport to lift personal effects and light stores from and to the airport of the personnel.
 - d. Be responsible for conveying the personnel, personal effects and light stores as indicated above.

- e. Arrange for immigration and custom clearance for the personnel and stores respectively in conjunction with the civilian MOVCON OFFICER.
- f. Arrange where necessary for visa for the personnel in conjunction with the civilian Travel Officer.
- g. Ensure the necessary travel information is passed on to the next destination of military personnel travelling from one place to the other.
- h. Arrange for hotel accommodation for staff officers and formed troops when on official duty or in transit in Nairobi.
- i. Be prepared to undertake any other tasks that may be assigned from time to time.

WELFARE

9. Since the establishment of UNAMIR in October 1993, the Staff Officers and formed troops have not had any opportunity to move out of the Area of Operation (AO) for recreation when on CTO or leave. Even within the AO this recreation has not been possible simply because all preparatory works done on Welfare have been stalled by non-availability of funds. There is therefore the need to have a properly laid out Welfare plan for the troops and the staff officers.

10. A new Welfare Officer, Major Hans Koroschetz, of the Military Personnel Branch has started working in that direction. While he is doing the paper work and planning from this HQ there is the need for coordination with the Division of Administration in Nairobi for an effective implementation of decisions taken in Kigali.

11. The MILOB Team to be appointed is to carry out the necessary coordination to facilitate the tasks of the Welfare Office in Kigali.

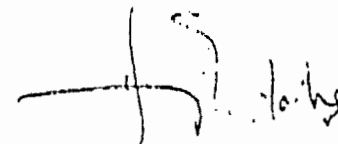
12. Responsibility. The Team which will be in close consultation and co-operation with Division of Administration and Management will be responsible for the following:

- a. Taking care of incoming and outgoing mails for Staff Officers and formed troops, and also coordinate those for MILOBs.
- b. Assisting Staff Officers and formed troops on recreational trips to or through Nairobi.
- c. Purchase essential items at Nairobi for the HQ cafeteria when funds are made available and forward the items promptly to Kigali for use of the personnel.

d. Purchase essential merchandise at Nairobi for running PX shops on limited scale for the personnel when funds are made available. This will cover essential daily use items of personnel such as tooth paste, shaving blade, body lotion etc. which are not available in Rwanda at the moment.

e. Visit those on admission in the hospital in Nairobi regularly and offer necessary assistance. Provide them with basic amenities in consultation with Division of Administration, Nairobi and claim where appropriate. Submit regular reports on the condition of the patients to UNAMIR HQ, Kigali.

f. Be prepared to undertake any other tasks that may be assigned from time to time.



HK ANYIDCHO
Brig Gen
for Force Commander

Distribution:

Action:

Information:

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MILOB HQ

CAO
OIC ADMIN (NAIROBI)
BYUBAT
TUN COY

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PLANS
LOGISTICS
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HAC

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UNAMIR

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IMMEDIATE

KMF 139

P1/1

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TO: DODICI, SAO UNAMIR NAIROBI, KENYA	FROM: FC UNAMIR KIGALI, RWANDA
TEL: 254-2-622508	DATE: 13 JUN 94
ATTN: LT COL GANA SECK, SEN INTERNAL DISTR : FOR INFO : CAO, CMPO	ORIGINATOR : MAJ RIZVI MILOB GP HQ
FAX: 254-2-622668 254-2-218016	FAX NO:

MISC-943

REF : UNAMIR FHQ LTR NO 1000.9(SO)/G/3 DTD 10 JUN 94

SUBJ : ADMINISTRATIVE INSTRUCTIONS A MILOB COORDINATING TEAM IN NAIROBI

1. REF ABOVE THE FOLLOWING MILOBS ARE APPOINTED WEF DATE AS MILOB COORDINATING TEAM IN NAIROBI:

SRL	UNID	RANK	NAME	CTRY	APPT	REMARKS
A.	592	MAJ	WANNEMACHER	AUT	AMPO	
B.	628	MAJ	SALEHIN	BAN	MPO	
C.	BOO22	MAJ	BAYER	POL	SLOG/MOVCON	
D.	529	CAPT	SOUGOU	SEN	LOG/MOVCON	
E.	696	CAPT	ALHASSAN	GHA	WELFARE	
F.	612	CAPT	ROSMANN	AUT	WELFARE	FOR 1 MTH

2. THE FOL ARE ALSO APPOINTED ON STANDBY FOR UNDERMENTIONED LIAISON TEAMS.

ENTERBE

A.	712	MAJ	ANOSHKINE	RUS	CLO
B.	662	MAJ	ESSINE	NIG	LOG/MOVCON
C.	728	MAJ	CHITERA	ZIM	LOG/MOVCON.

BUJUMBURA

A.	506	MAJ	SAAR	SEN	CLO
B.	613	CAPT	DANQUAH	GHA	LOG/MOVCON

3. THEY ARE TO UPDATE THEMSELVES WITH THE REF INSTRUCTIONS ON THEIR DUTIES/RESPONSIBILITIES.

FC DIC CFO MILOBS CCPO