

UNAMIR

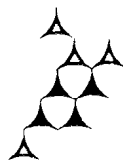
HOSPITALITY

20 AUG 1995 - 21 MAR 1996

PLEASE RETAIN
ORIGINAL ORDER

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HOTEL DES MILLE COLLINES

Tel. 76530 - Fax 76541
Kigali - Rwanda

sabena hotels

N° 156255

☒ Le Panorama

☐ La Cafeteria

☐ STAN'S BAR

☐ Pool Bar

Date:

29/03/96

Table:

Couverts:

Food:

1 Gâteau de dofen

900 Peppers

Beverages:

Total

18000

ROOM NUMBER:

Page Cash

GUEST NAME (please print):

SIGNATURE:

MGT/CONSOLIDATED
RWANDA KIGALI

PH NO
FAX NO

INVOICE

11/1/95

INVOICE NO. MGT-CON/CAT/ 1

DATE:

CLIENT:

S. R. B. G.

QTY	UNIT	PARTICULARS	RATE	VALUE US \$
12		Gas & Coffee	.50	6:00
01		Cashew nuts	3:00	3:00
01		Mix nuts	2:00	2:00
01		Peanuts	1:00	1:00
			US \$	12:00
TOTAL US \$				12:00

[Signature]
CASHIER/SUPERVISOR

THANKS

MGT/CONSOLIDATED
RWANDA KIGALI

PH NO
FAX NO

INVOICE

31/10/95


INVOICE NO. MGT-CON/CAT/ /

DATE

CLIENT:

S. R. S. G.

QTY	UNIT	PARTICULARS	RATE	VALUE US \$
16		Tes 2 Coffee	50	8:00
1		Calhew nut	3	3:00
1		Peanut	1	1:00
1		Mono nut	2	2:00
			7	
TOTAL US \$			US \$	14:00
US \$ 14 ONLY				

 CASHIER SUPERVISOR

MGT/CONSOLIDATED
RWANDA KIGALI

PH NO
FAX NO

INVOICE

8/11/95

INVOICE NO. MGT-CON/CAT/ /

DATE:

CLIENT:

QTY	UNIT	PARTICULARS	RATE	VALUE US \$
26		Tes & coffee		13:00
02		chips		4:00
02		Cashew nuts		6:00
02		mix nuts		4:00
			US \$	
TOTAL US \$.			<i>27/2</i>	27:00

[Signature]
CASHIER/SUPERVISOR

MGT/CONSOLIDATED
RWANDA KIGALI

PH NO
FAX NO


INVOICE

14/11/95

INVOICE NO. MGT-CON/CAT/ / DATE

CLIENT:

QTY	UNIT	PARTICULARS	RATE	VALUE US \$
28		Ges / Coffee	1.50	14.00
02		potato Chips	1.50	03.00
02		Mix nuts	2.00	04.00
02		Peanut	1.00	02.00
			US \$	23.00
TOTAL US \$ 23/2				

 SUPERVISOR

MGT/CONSOLIDATED
- RWANDA KIGALI

10:11 AM

PH NO
FAX NO

INVOICE

INVOICE NO. MGT-CON/CAT/ /

DATE 20/11/98

CLIENT:

QTY	UNIT	PARTICULARS	RATE	VALUE US \$
14	cup	tea/coffee	0.50	7.00
1	tin	Mix nut		2.00
1	tin	peanut		1.00
1	tin	potato chips		1.50
				7

TOTAL US \$

Eleven and fifty only

US \$

11.50


CASHIER/SUPERVISOR

The SRSG would like you to join him for a celebratory Tea at his residence next Sunday, 26 November, at 16:00 in honour of our dear friend and colleague Shiva Kumar's promotion to Brigadier-General.

Mr. Ismael Diallo,

THE SESG WOULD LIKE YOU TO JOIN HIM FOR A CELEBRATORY TEA
AT HIS RESIDENCE NEXT SUNDAY, 26 NOVEMBER, AT 16:00
IN HONOUR OF OUR DEAR FRIEND AND COLLEAGUE SIVA'S
PROMOTION TO BRIGADIER-GENERAL.

FC Tossignant + HelioPS. Man x 11161

GHANA

COL KATA

Mr. George

Ind BAT

Doctor MD

(4) of tennis team over
with Gill

Williams

CAD

Diallo

ED

CMDE

TIKOLA

Judge Rakoto Manana

SHANNINGS

SHANNINGS

COL. ATTAH

1. MAJ S AGRAWAL

2. MAJ P. ARORA

3. CAPT S. CHOWDHARY

4. MAJ D. DAS

5. MAJ P. K. MALIK

MAJ T. M. PITRE

I shall pay for the
next two months.
See.

Isel

Isel,

SRSB

21-11-95

For the next meetings we will
need again to replenish the
coffee fund.

Isel

1. Attached are receipts for the Coffee provided by the Cafeteria during the meetings/briefings on the UNAMIR future Mandate, by the SRSG. These receipts add upto US\$ \$99.50 (Therefore, US 00.50 cents is credit being carried forward for the next coffee sessions, if any!

R.S.V.P. Extension 110000



UNAMIR-MINUAR

The Special Representative of the U.N. Secretary-General
P.O. Box 749
Kigali, Rwanda
Telephone: 212 - 963 - 3930
Fax: 212 - 963 - 3090

Pauline
(You must fill the full name here)

The SRSG would like to invite you for Dinner in honour of the Chief Military Adviser of the Secretary-General, General van Kappen and Ms. E. Lindenmayer, Principal Officer, DPKO.

Place: SRSG's Residence

Date: Sunday, 12 November 1995

Time: 7:30 p.m.

R.S.V.P. Extension 11004

Guests:

FC
ED
Gen. ~~Mr.~~ van Kappen (hand invitation to FC)
Ms. Lindenmayer (hand invitation to Isel)
~~Ms. Isel Revero~~
Ms. Ladan Rafii
Mr. Tikoca
MS - NITA (Imaget he second name)

SMSG 1
ED 2
FC 3

Kap pent
Elizabeth 5
Ladan 6
NITA 7
TIKOC 8

ATIONS UNIT

FC	5	AT FORCE ENGR	OC FORCE ENGR COY
KAPPEUT		7 FORCE ENGR	OC FORCE ENGR COY
Elizabeth	5	RE TO ONTRACOM	MA/DFC
London	6	ARY DETENTION	
NITA	7	7 ONTRACOM.	MA/DFC
TIKOC	8		
	15 30 16 15	VISIT OF TRAFIPRO (95CMSG AND NORMED)	CO 95CMSG/FMO
	16 15 17 00	VISIT TO FORCE SIG COY	OC FORCE SIG COY
	17 00 18 00	FREE TIME	
	18 00 19 00	MEETING WITH FC AND SRSG	MA/FC AND CHIEF OF PROTOCOL
	19 00	DINNER	
13 NOV	06 30	DEPARTURE TO NAIROBI.	MA/DFC

Monday

Isel I should have been (Vank & Eliz)
to dinner on Sunday. Apart from
FC/ED Show should I invite?
They need some brightness
Sh

Isel.

Betty,

Just in case you receive a call in connection with the function on Sunday at the
SRSG's Residence:

Guests invited to the Dinner at the SRSG's Residence
on Sunday, 12 November at 7:30 p.m.:

General van Kappen
Maj-Gen. Guy Tousignant
Ms. E. Lindenmayer
Mr. De Souza
Ms. Ladan Rafii
Col. Tikoca
Ms. Nita Yawanarajah

Henne UNAMIR
Nrb.

62353

Thomas,

1. Kindly provide us with some coffee today, Tuesday, 7 November at 10:30 a.m. in the Conference Room downstairs.

Number of people is 18.

2. Also today at 3:30 p.m. please provide some coffee in the same Conference Room.

Number of people is 20.

Thanks very much.

Pauline
7 November 1995

607
Coffee

Morning (10:00 a.m.) to be provided in the Conference Room, Ground floor at UNAMIR Headquarters:

17 people

Afternoon (3:00 p.m.) in the Conference Room, Ground floor at UNAMIR Headquarters:

20 people

SRSB
your guidance
please.

for.
I shall pay US\$50
Isel. 2010

NOTE

The next meeting of Government Representatives and UNAMIR on the mandate will take place on the 31 October at 10 am. at the downstairs briefing room.

Subsequently, at 3 pm the SRSB will brief members of the diplomatic community and representatives of UN agencies/programmes on these negotiations.

The SRSB would like to have coffee served after the two meetings. Would it be possible to arrange it?

Many thanks.

Isel
Isel Rivero SA/SRSB
27 October 1995

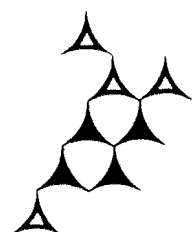
SA/SRSB

Who was pay?

Gst is approx \$25 for
each occasion.

There is no money left in
the Hospitality Fund

SM
CAO
28/10/95

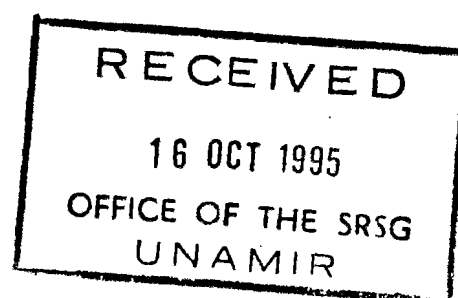


HOTEL DES MILLE COLLINES

Hospitality

Kigali, le 16 Octobre 1995.

Madame BETTY
C/O Minuar
Kigali



Madame,

Suite à notre agréable entretien, nous avons le plaisir de confirmer votre dîner du 17 Octobre 1995.

. Lieu : Village belge
. Date : 17 Octobre 1995
. Heure : 19h30
. Nombre : 8 personnes
. Prix : 8.000 Frw par personne comprenant :
Menu ci-après :

✓ Avocat farci aux crevettes grises

✓ Poulet sauté au curry

Riz pilaf

ou

✗ Pavé de capitaine à l'américaine


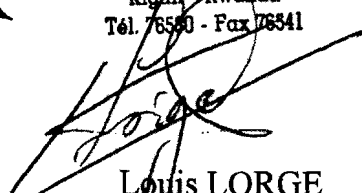
Pommes persillées

✓ Bavarois de maracuja au coulis de fraises

Paiement : Dès réception de la facture

En attente de vous servir, nous vous prions d'agréer, Madame, l'expression de nos salutations distinguées.


Alexis VUNINGOMA
Maître d'hôtel

 HOTEL DES MILLE COLLINES
B.P. 1322
Kigali - Rwanda
Tél. 76530 - Fax 76541

Louis LORGE
Directeur Général a.i.

sabena hotels

Tél. 250/76530 - Fax 250/76541
Compagnie Rwandaise d'Hôtellerie et de Tourisme - R.C. Kigali A 124
B.P. 1322 Kigali - Rwanda

Rey

DINNER IN HONOUR OF USG RAFAEUDIN AHMED, UNDP

GUESTS:

1. MR. AHMED
2. HIS ASSISTANT
3. MR. HASEKAWA
4. MS. EDITH GASSANA
5. MINISTER OF PLANNING
6. MINISTER OF REHABILITATION
7. MINISTER OF TRANSPORT
8. AMB. KHAN

DAY: TUESDAY, 17 OCTOBER 1995

TIME: 7:30 PM

PLACE: AT AMBASSADOR'S KHAN RESIDENCE.

ROUTING SLIP

FICHE DE TRANSMISSION

TO:
A:*M. Khan*FROM:
DE:*ISLL*

Room No. - No de bureau

Extension - Poste

Date

24-10-95

FOR ACTION

POUR SUITE A DONNER

FOR APPROVAL

POUR APPROBATION

FOR SIGNATURE

POUR SIGNATURE

FOR COMMENTS

POUR OBSERVATIONS

MAY WE DISCUSS?

POURRIONS-NOUS EN PARLER ?

YOUR ATTENTION

VOTRE ATTENTION

AS DISCUSSED

COMME CONVENU

AS REQUESTED

SUITE A VOTRE DEMANDE

NOTE AND RETURN

NOTER ET RETOURNER

FOR INFORMATION

POUR INFORMATION

I believe That you will
have to debray Mr. Ahmed's
dinner costs.

Do we still go ahead?

yes. This was
misheard in 1st
just place - Sr
14-10
Del

ROUTING & REQUEST

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

Please...

- ☐ Read
- ☐ Handle
- ☐ Approve

And...

- ☐ Forward
- ☐ Return
- ☐ Keep or Toss
- ☐ Review with Me

To:

ISEL

Pour vote in Jomashu

From:

DESSAUSSE

Date:

15/10/95



INUAR

MINISTRATIVE OFFICER

→ Re Hospitality

DATE: 6 October 1995

FROM:

Susan Matthew, CAO

SUBJECT:

Hospitality

Reference is made to Mr. Mamady L. Condé's memorandum of 5 October 1995 concerning hospitality offered by the SRSG for Ambassador Jésus on 19 September 1995 and your memorandum dated 5 September 1995 concerning hospitality offered by the SRSG for Ms. Ogata on 4 September 1995. It is confirmed that the CFO is being requested to process payment of the bills for both these functions.

In conveying the above confirmation, I should like to explain that payment is being made on an exceptional basis, since the expenditures have already been incurred. However, I would like to take the opportunity to express two concerns that I have in respect to official hospitality: first, after processing the present claims the hospitality funds available for this mandate will be exhausted; secondly, in accordance with UN Administrative Instruction ST/AI/192/Rev.2 officials who are in receipt of representation allowance may be reimbursed from Hospitality Funds only in the following situation:

When a department or office extends hospitality to participants in an official meeting - normally by way of a reception - where the head of the department or office serves as host on behalf of the Organization, the expenses incurred may be reimbursed, provided that:

- (a) The hospitality pertains to meetings which had been planned in advanced;
- (b) The estimated costs of the hospitality had been specifically requested, approved and allocated in the relevant budget procedure.

While it is acknowledged that exceptional circumstances pertain at UNAMIR, I would nonetheless suggest that the foregoing should be borne in mind when planning future hospitality.

CC:

SRSG
ED
CISS
CFO
STO

Reçu le - 7 OCT. 1995

in future we may plan these "meetings" in advance with a budget. S

CP

M. Dessau

DINNER IN HONOUR OF USG RAFAEUDIN AHMED, UNDP

GUESTS:

1. MR. AHMED
2. HIS ASSISTANT
3. MR. HASEKAWA ✓
4. MS. EDITH GASSANA
5. MINISTER OF PLANNING
6. MINISTER OF REHABILITATION
7. MINISTER OF TRANSPORT
8. AMB. KHAN

DAY: TUESDAY, 17 OCTOBER 1995

TIME: 7:30 PM

PLACE: AT AMBASSADOR'S KHAN RESIDENCE.

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

The Special Representative of the Secretary General for Rwanda

Mr./Ms.

The Special Representative of the Secretary-General for Rwanda, Shaharyar Khan, would like to have the pleasure of your company for a buffet/dinner at his house to bid farewell to our good friend and colleague Chaim Ouziel.

Date: Monday, 28 August 1995

Time: 7:00 p.m.

Dress: Informal

R.S.V.P. extension 11004

TOBE TYPED IN HIS STATIONARY AND MAKE IT LOOK BEAUTIFUL. WE WILL TRY TO GET WHITE ENVELOPES

Mr./Ms. -----

The Special Representative of the Secretary General for Rwanda, Shaharyar Khan, would like to have the pleasure of your company for a buffet dinner at his house to bid farewell to our good friend and colleague Chaim Ouziel.

Date: Monday, 28 August 1995

Time: 7:00 pm

Dress: Informal

R.S.V.P. extension 11004

Pauline, this is the list and please write the whole name, I don't have it in front of me:

Nilsuano Kimso
Mr. ~~Ny~~tsvang
Mr. ~~Nk~~ube ~~Ncube~~ Mts hana
Mr. Lombardo, Josepl
Mr. Clive William

Ms. Susan Matthews (you may give her invitation to Ouziel to give it to her)

Ms. Ladan Rafii

Ms. Mita Yawanarajah (Human Rights Operation) (send with driver)

Reception Buffet in honour of Mr. Fareed hosted by SRSG
at the Belgian Village on Sunday 20 August 1995

UNAMIR

1. ED ✓
2. SA ✓
3. Dessande ✓
4. Conde ✓
5. Buo ✓
6. DFC ✓
7. Col. Shamir ✓ *Chabir* ✓

Agencies

8. Mr. Kent ✓ *done*
9. Ms. Pat Banks ✓ *done*
10. Mr. Clarence ✓ *cards done*
11. Mr. Nguyen ✓
12. Mr. Hasegawa ✓
13. Mr. Urasa ✓ *card done*
14. ~~Zergaber~~ *to clarify with SRSG* *the WFP representative* *card done*
15. ICRC *P. Lazzarin* ✓ *card done*

Government

Ministers:

16. Foreign — Anastase GASANA
17. Justice — Alphonse NKUBITO
18. Rehabilitation Dr. Jacques BIHOZAGARA

Govt. officials

19. Edith Gasana — *Claude*
 20. Dusaidi *Claude*
 21. Gedeon *Rundahungu*
Chief
- M. FA*

BUFFET RECEPTION IN HONOUR OF MR. FAREED DHA NEW YORK

unamir

S.K. BUO
M. CONDE
W. DE SOUZA
I. SPOKESMAN
P.B. DESSANDE
I.L. RIVERO
DEPUTY FORCE COMMANDER
COLONEL SHAMIR ??

Sunday 20th Aug.
7 PM.

Lt. Col. Chabir?

GOVERNMENT .

MINISTERS OF FOREIGN AFFAIRS, REHAB, JUSTICE

POLITICAL ADVISER TO MINISTER OF DEFENCE, MR. CLAUDE DUSSAIDI ✓

UN AGENCIES .

W. CLARENCE
R. KENT
PAT BANKS
W.R. URASA AND DEPUTY (?) WFP
HASEGAWA HASEGAKA, S.
TIENG (?) NGUYEN UNDP
ICRC MR. LAZZARINI

P. don't know what ministry she is with
MS. EDITH GASZANA (Min. of Planning)

H. E. Mr.