

SUBJECT FIVE

9206 (STN)

STATION HEADQUARTERS LEOPOLDVILLE: ACCOMMODATIONS  
POLICY AND ALLOTMENT

29/06/1962-18/09/1963

PLEASE RETAIN  
ORIGINAL ORDER

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ACC. Daq13/1.6.5.1.0

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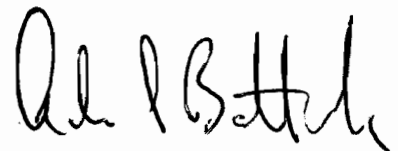
No 9206  
Mil Accn Sec  
18 Sept 63

To: Chief of Military Personnel  
Subject: Equipment for the Dutch Personnel.

This is to certify that the present accommodation of the Dutch medical personnel, both officers and ORs, do not possess the necessary equipment such as stoves and refrigerators to enable them to do their own messing.

Bearing in mind the planned reduction of the ONUC force, with resultant emphasis on economy, it can be expected that the requirement for such equipment would not be met.

Submitted for information.

  
Mil Accn Officer  
(A.G. Battcock)





BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC, LEOPOLDVILLE

No 9206  
Mil Accn Sec  
29 Aug 63

To: Maj R.W. Parker, Force Provost Marshal  
Subj: Security - Vacated ONUC holdings.

Reference your letter on the above subject.

Extract of reply from the Chief Accommodation Officer is hereby quoted for your information and ready reference:

" x x x with the approval of the Chief of General Services, the co-operation of Commandant Singa and the Gendarmerie of Leopoldville in preventing damages and thefts to and from vacated ONUC premises will be welcome and much appreciated by ONUC."

A handwritten signature in cursive script, reading "A.G. Battcock", is positioned above the typed name.

Mil Accn Officer  
(A.G. Battcock)

Sgt Shuh.  
File accordingly.

29/8/63



BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE ONUC. LEOPOLDVILLE

No. 6001-1  
ONUC MP Coy,  
246 Major Ruwet St,  
Leopoldville

23 Aug 63

To: Mr D. Manson, Chief Maint + Furnishing Branch

From: Det Comd, Leo.

Subject: Request for disposal action.

1. Reference Mr Crindall's memo No ACCN/1428 dated 19 Aug 63, and your No 9206 dated 20 Aug 63, requesting a list of all unserviceable items (such as mattresses, sheets and furnitures) located at MP Barracks, 246 Major Ruwet St.
2. Please find herewith a list of all unserviceable items, as requested, with a view to obtain authority for disposal.

*P. J. Moller*  
(P. J. Moller) 1/Lt  
Det Comd - ONUC MP Coy - Leo

24/8/63 by MR A. Battcock

Sgt Shal,  
Pls file accordingly.  
Mr. Battcock had discussed  
with the MP.

5/21/63.

DmanSee.

As you know we are unable  
to remove owner's furniture etc.  
Perhaps you could arrange for  
DET Comd LEO to store.  
So far as sheets etc are  
concerned; can they not be  
changed at ORD Hien/L MAT PERKINS

No 60001-1  
ONUC MP Coy  
246 Major Ruwet St,  
Leopoldville

23 Aug 63

Hereunder list of all unserviceable items  
located at 246, Major Ruwet St (Bastogne residence)

Wooden Arm chair	- 6	
Pedestal Table	- 16	
Parte Manleen	- 2	
Standard Lamp	- 1	
Medecine Chest	- 4	
Stool	- 2	
Side Board	- 3	
China Cabinet	- 4	
Beds	- 16	
Mattresses	- 16	<i>change</i>
Bed room table	- 8	
Chair cane	- 16	
Pillows	- 12	<i>change</i>
Pillows cases	- 28	"
Sheets	- 64	"
Blankets	- 16	"
Bed side table	- 16	
Kitchen table	- 4	
Stools	- 5	
Meat safe	- 3	

ORGANISATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS ORGANIZATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

Ref. N°ACCN/1453

23 August 1963

To: Mr. A.G. Battcock, Military Accommodation Officer  
From: ~~for~~ R.E. Grindall, Chief Accommodation Officer  
Subject: Security - Vacated ONUC holdings

*G. P. Allen*

In reference to your memorandum of 10 August 1963, and ours of 13 August 1963 to the Chief of General Services, you are advised that, with the approval of the Chief of General Services, the co-operation of Commandant Singa and the Gendarmerie of Leopoldville in preventing damages and thefts to and from vacated ONUC premises will be welcome and much appreciated by ONUC.

*Mr. Battcock*

*" Grindall*

*Sgt Thaler*

*See 5*

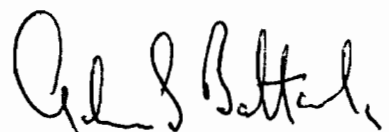
*23/8/63*

*Maj Parlar duly informed 29/8/63*

No 9206  
Mil Accn Sec  
22 Aug 63

To: Mr R.E. Grindall, Chief Accommodation Officer  
Subject: Security - Vacated ONUC holdings.

Reference my memo of 10th August and yours of 13th August, both of which deal on the above subject. Perhaps you will be kind enough to let me know what the present position is. Thank you.



Mil Accn Officer  
(A.G. Battcock)

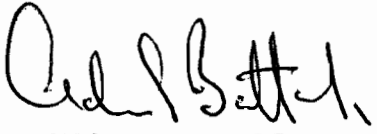
✓File

No 9206  
Mil Accn Sec  
20 Aug 63

To: Mr D. Manson, Chief Maint + Furnishing Branch  
Subject: Request for disposal action.

Reference Mr Grindall's memo No ACCN/1428 of 19th August  
copy of which was forwarded to you.

I am sending copy of this letter to S/Sgt Miket of the  
Military Police advising him to forward list of all unserviceable  
items (such as mattresses, sheets and furniture located at the  
MP barracks at residence Bastogne on Ave Ruwet) to you to enable  
you to act accordingly.

  
Mil Accn Officer  
(A.G. Battcock)

cc: Mr Grindall  
S/Sgt Miket - Compliance to para 2, as  
soon as possible, is kindly requested.  
Please send copy of your list of  
unserviceable items to this Section.

Sgt Hake.

Pls file accordingly.

20/8/63.

OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

Ref.N° ACCN/1416

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

Leopoldville, 16th August 1963.

To : Military Accommodation  
From : R.E. Grindall, Chief of Accommodation Branch  
Subject : HV-21, D-17 ch.des Dames, Col. Lindenblad.

You have released this house to the owner on 1.8.63. Would you please forward to us the inventory signed by the owner's representative and giving us a general release for this house. We absolutely need this since Immoaf contends now that a garden-chair is missing.

① Have spoken w/ Mr Grindall and pointed out to him that arrangements had been made with Mr Percival + Mr Raff of his section to take care of this matter.  
② It does not fall under our jurisdiction control to deal on any level with the owner of accn.  
16/8

Date	16/8/63
Commander	
SC 2 (Ops & Info)	
SC 2 (Logs)	
Accn Offr	
SO 3	
Chief Clerk	

ROUTING SLIP

TO

Johnny 33

APPROVAL	NOTE AND RETURN
SEE ME, PLEASE	YOUR COMMENTS
YOUR SIGNATURE	YOUR INFORMATION
NOTE AND FILE	FOR ACTION

① Contact STAFF/SGT. Micket DUQUET 1) CAN MIL POL and request info as in Para. 2 of attached.

② Make draft to Mr. MANSEN along same lines as 9206 of 16 Aug.

DATE

FROM

20/8

Q/3





BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

Ref. N° ACCN/1428

19 August 1963

To: Mr. A.G. Battcock, Military Accommodation Officer  
From: R.E. Grindall, Chief Accommodation Officer  
Subject: Request for disposal action

In reference to your memorandum N°9206, dated 16 August 1963, you are advised that owner's property cannot be disposed of by ONUC Accommodation, regardless of its condition and degree of unserviceability.

You are requested to make out a list of all the items, and to forward same to the Maintenance and Furnishings Branch for action.

Date	19/8/63
Commander	
SO 2 (Ops & Info)	
SO 2 (Logs)	
Accn Offr	
SO 3	
Chief Clerk	

C.C. Imanson; Chief. M/f Branch

Ref.N°ACCN/1409

13 August 1963

To: Mr. G.J. Chapiro, Chief General Services  
 From: R.E. Grindall, Chief Accommodation Branch  
 Subject: Security - Vacated ONUC holdings

*g. Grindall*

.....

The attached letter from Major Parker, Force Provost Marshal is forwarded for your information and consideration.

In view of the evident desire of Comdt. Singa, the Gendarmerie Commandant, to effectively co-operate with the U.N.O.C. to prevent damages and thefts, to/from vacated premises, it would seem logical to avail the organization of their services.

It is felt, however, that this would or could be of such magnitude, that the decision to do so should come from higher authority than this office.

Your comments and advice would be greatfully received.

④ Was also discussed at COS Accn. Meeting of 15 Aug 63. Chief Accn Offr. To follow-up with higher authorities.

⑧ File 20/8 *OM*

*Thanks for info -  
 Sgt. Shuk, to file accordingly by 20/8.*

Date	14/8/63
Commander	
SO 2 (Ops & Info)	
SO 2 (Logs)	
✓ Accn Offr	
SO 3	
Chief Clerk	<i>[Signature]</i>

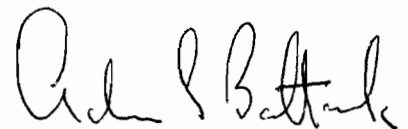
cc: Mr. Battcock, Mil. Accommodation, Leopoldville  
 P.H. Levett SSP Nigerian Police

No 9206  
Mil Accn Sec  
17 Aug 63

To: Mr R.F. Grindall, Chief Accommodation Officer  
Subject: HV-21, D-17 Ch. des Dames, Col Lindeblad.

Reference your letter No ACCN/1416 of 16 August and further to our telephone conversation of 17 August. It is regretted that this Section did not make any arrangements with the owner for release of the accommodation in question. Normal procedure was followed by this Section in that your representatives were duly advised that the accommodation would be released on a certain date, and it is verbally understood that necessary follow-up action would then be implemented.

Since Col Lindeblad has since been repatriated, it is suggested that the loss of the garden chair be written off against ONUC operating costs.



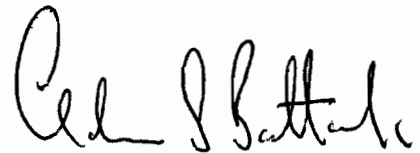
Mil Accn Officer  
(A.G. Battcock)

No 9206  
Mil Accn Sec  
17 Aug 63

To: Mr E.E. Grindall, Chief Accommodation Officer  
Subject: HV-21, D-17 Ch. des Dames, Col Lindeblad.

Reference your letter No ACCN/1416 of 16 August and further to our telephone conversation of 17 August. It is regretted that this Section did not make any arrangements with the owner for release of the accommodation in question. Normal procedure was followed by this Section in that your representatives were duly advised that the accommodation would be released on a certain date, and it is verbally understood that necessary follow-up action would then be implemented.

Since Col Lindeblad has since been repatriated, it is suggested that the loss of the garden chair be written off against ONUC operating costs.



Mil Accn Officer  
(A.G. Battcock)

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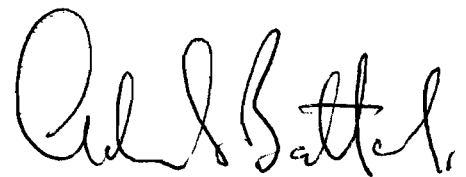
No 9206  
Mil Accn Sec  
16 Aug 63

To: Chief Accommodation Officer  
Subject: Request for disposal action.


1 Certain amount of unserviceable materials such as mattresses, sheets and furniture are at present located at the Military Police barracks at residence Bastogne on Ave Ruwet. The unserviceable condition of the materials in question has resulted from fair wear and tear over a three-year period.

2 As the materials do not belong to ONUC but are part of ONUC-rented accommodation, your authority is required to dispose of them as soon as possible.

3 On receipt of your authority, the exact amount of unserviceable stores will be indicated to you.



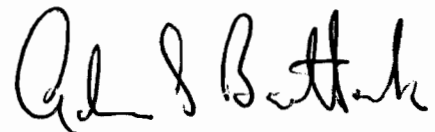
Mil Accn Officer  
(A.G. Battcock)

  
cc: Mil Police Unit, Ave Ruwet.

No 9206  
Mil Accn Sec  
10 Aug 63

To: Chief Accommodation Officer  
Subject: ONUC vacating of accommodation.

Reference our conversation of 8th August in respect of the above subject. Relevant letter from the Force Provost Marshal ... is attached. Your comments will be appreciated.



Mil Accn Officer  
(A.G. Battcock)

... Encl: a/s

✓file

ONUC Military Police Coy  
20 July 1963

①

To: Mr A Battock, ONUC Accommodation Officer LE ROYAL

From: Station Officer, ONUC Military Police Company

SUBJECT: Accommodation Requirement.

1. This unit is in the process of organizing a Police Club for members of the ONUC Military Police Company.
2. May we be advised if a UN villa could be made available for this purpose, preferably in the KALINA area.
3. Two members of this Company would be in residence and would act as supervisors. There would be at least one on duty 24 hours a day.

② I concur.  
Parker May  
2000 PM  
23 Jul 63

*K. Erichsen*  
(K Erichsen) 3/Lt  
Station Officer - ONUC MP Coy

Date	23/7/63
Commander	
SO 2 (Ops & Info)	
SO 2 (Logs)	
Accn Offr	<i>[Signature]</i>
SO 3	
Chief Clerk	

File Club as such  
not approved. One additional  
apt. to be given to M.P.s to  
alleviate their accom. problems.  
May Parker advised.  
8/Aug 63 *AM*

52c 2

No. 3241/COS  
2 July 63

To:- Chief Administrative Officer

From:- Chief of Staff

Subject:- Office Accommodation

Your letter No C/ADM 505 dated 26 Jun 1963 refers.

Major JP Jensen Military Accommodation Officer has been appointed to coordinate any changes in the accommodation with your General Services Section.

*for Chief of Staff*  
Lt Col  
for Chief of Staff  
(SAADAT ALI SHAH)

✓  
cc: Major JP Jensen - A copy of Chief Administrative Officer's letter under reference is enclosed for guidance and action.

Date	27/7/63
Commander	
SC 2 (Ops & Info)	
SC 2 (Logs)	
✓ Accn Offr	
SO 3	Mr. Battcock
Chief Clerk	



COPY

Inter Office Memorandum

C/ADM 505

26 June 1963

To:- Brigadier B.A.Ogundipe, Chief of Staff  
From:- Ben T. Twight, Chief Administrative Officer

Subject:- Office Space

1. An effort is being made to relocate a number of Civilian Sections so as to simplify their work, at the same time I am attempting to bring as many of my Civilian Units as possible into this Building so as to release smaller quarters for living accommodation.

2. In order to obtain the maximum advantage from office space and also to permit the Administration to be informed of the departure or arrival of Military Personnel who are vacating or will require offices in this Building, I should be grateful if you would agree to appoint an Officer to coordinate any changes with my General Services Section whis is responsible for the allocation of office space.

TELEPHONE LEO 7292

No Q-103/ A / 89  
365 COMPANY ASC (SUPPLY) TYPE 'F'  
ONUC  
LEOPOLDVILLE  
2 Jul 63

To

Accommodation Officer  
Headquarters ONUC  
Room G-7, Royal  
LEOPOLDVILLE

Subject :- ACCOMMODATION DAMAGES

Reference late Station HQ LEO letter No 9206/1/STN dated 21 Jan 61.

Certified that all items of furniture and equipment on charge of this unit are correct as specified in the inventories of the buildings.

Date	4/7/63
Commander	
SO 2 (Ops & Info)	
SO 2 (Logs)	
Accn Offr	
SO 3 Mr. D. K. Code	
Chief Clerk	

Capt  
for Lt Col  
Officer Commanding  
(AK GUPTA)

105

No. 5022/12/Pers  
Mil Pers Branch  
HQ CNUC  
Leopoldville  
/ Jun 63

To: Lists A, B and C  
From: Chief of Military Personnel  
Subject: Terms of Reference - Accommodation Section

With immediate effect the terms of reference as attached at Annex 'A' to this letter will apply to the office of Accommodation Section, Leopoldville.

*W. G. T.* Lt-Col  
Chief of Military Personnel

Date	20/6/63
Commander	
SO 2 (Ops & Info)	
SO 2 (Log)	
Asst Chfr	
SO 3	
Chief Clerk	

*[Signature]*

*[Signature]*

105A

TERMS OF REFERENCE

ACCOMMODATION SECTION LEOPOLDVILLE

1. The Accommodation Section will be responsible for the following:-
  - a. All accommodation made available to ONUC Military personnel and stores in Leopoldville and N'Djili Base.
  - b. Direct liaison with Chief Accommodation Branch and Chief, Maintenance and Furnishing Branch in matters relating to management, repairs and sanitary demands of camps, buildings and villas occupied by military personnel in Leopoldville and N'Djili Base.
  - c. Maintaining records of all camps, buildings and villas in Leopoldville and N'Djili occupied by military personnel and of the furniture and fittings located in these with the exception of ordnance items on unit charge.
  - d. Arranging a proper check of buildings, fittings and furniture at the time of handing/taking over accommodation. The handing/taking over forms will be signed by representatives of the departing/arriving units, Accommodation Section, Chief Accommodation Branch and Chief Maintenance Branch. Deficiencies and damages not previously reported by units or cleared through proper write-off procedure will be reported to Chief Accommodation Branch with copy endorsed to Chief Logistics Officer, HQ ONUC, for further action.
  - e. Returning vacant accommodation to Chief Accommodation Branch, when no longer required.
  - f. Allocating accommodation in Leopoldville to Military units/personnel.
  - g. Inspecting Camps and buildings occupied by Military personnel in Leopoldville and N'Djili Base at regular intervals, normally at least once a month.
  - h. Providing accommodation for all Military personnel in transit in Leopoldville and supervising premises used for such transit.
2. In all matters pertaining to general accommodation policy, the Accommodation Officer will refer directly to Chief of Staff.

OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

No 9206/SEC  
HQ SECTOR "L"  
13 Jun 63

To : Chief of Military Operations

From : HQ SECTOR "L"

Subject : DISPOSAL OF OLD RECORDS - HQ SECTOR "L"

This HQ is in possession of a number of old files and other records. As per your letter No 3301/69/MIL OPS of 8 Jun 63 this HQ will cease functioning with effect from 15 Jun 63. To enable and facilitate this HQ to handover only essential records to respective branches as per your orders, please convene a board of officers to dispose of the unwanted records of this HQ.

cc : Chief of Military Personnel.

  
Major  
For Commander  
(JP JENSEN)

OPERATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS OPERATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

153  
No 9206/SEC  
HQ SECTOR "L"  
13 Jun 63

To : Chief Administrative Officer

From : HQ SECTOR "L"

Subject : ADMINISTRATIVE ORDERS, CIRCULARS AND INSTRUCTIONS

1. This Headquarters will be disbanded with effect from 15 June 63. In view of this please discontinue your distribution of the abovementioned orders to HQ Sector "L".

2. Please note, only one copy each of these orders and instructions issued from your office to be endorsed to the "Accommodation Officer, Room G-7, Royal" as this appointment is in existence now.

  
Major  
For Commander  
(JP JENSEN)

cc : Chief of Military Personnel - One copy of the Force Routine Orders of each issue may please be supplied to the Accommodation Officer, Room G-7, Royal.

102

No 8001/SEC  
HQ SECTOR "L"  
11 Jun 63

To : All units in Leo  
From : Commander Sector "L"  
Subject : DISBANDMENT OF HQ SECTOR "L"

1. With effect from 15 Jun 63 HQ Sector "L" will cease functioning.
2. Except accommodation matters all correspondence will be dealt with by respective branches of HQ ONUC.
3. Correspondence on accommodation and stores pertaining to it will be addressed as follows:-  
" Accommodation Officer HQ ONUC  
Room No G-7, Royal".
4. All the telephone calls for Accommodation Officer should be made on telephone No 150 Royal Extension.

*C. S. O'Connell*  
Colonel  
Commander Sector "L"  
(C.S.O'CONNELL)

cc : Chief of Staff - With reference to  
Memorandum dated 6 June 63.

All branches / Services in HQ ONUC  
Accommodation Officer, HQ ONUC.

9206/SEC ✓


101

No. 9206/SEC  
HQ SECTOR 'L'  
9 May 63

To : All Units, LEO

Subject : REPAIRS TO REFRIGERATORS

1. Repairs can now be carried out locally on refrigerators, which are unserviceable due to leaks in the cooling system.
2. If any refrigerators are found unserviceable due to this defect, which can be detected by the fact that the motor/heating element works, but no cooling effect is obtained, you should report directly to Chief of Maintenance and Furnishing Branch, Chanic, stating the location of the refrigerator(s).
3. The refrigerator(s) will be inspected on location. If found repairable, you will be informed by Maintenance Branch when to deliver the equipment to the Chanic Workshops for repair.
4. Remember to refrain from using instruments of any sort for de-icing.

  
Major  
For Commander  
(JP JENSEN )

cc.

Chief Logistics Officer  
Chief Accommodation Officer  
Chief Maintenance and Furnishing Branch.



CONFIDENTIAL

No 9206/SEC  
HQ SECTOR "L"  
7 May 63

100

To : Chief of Staff

From : HQ SECTOR "L"

Subject: RELEASING MILITARY ACCOMMODATION IN LEOPOLDVILLE

1. Because of the expected reduction of the UN forces in the Congo, this HQ has decided not to initiate any major moves of military units from present locations, especially when such moves would require construction or re-decoration.

2. As a result of the repatriation of Indian Signals Regiment and other Indian elements, the reduction in strength of the Irish Armoured Car Squadron and the concentration of the personnel of this Squadron, the following properties held by HQ Sector "L" have become vacant:-


- (a) Ollivant Camp, 17th Street, Limete
- (b) Jouret-Congo Camp, 17th Street, Limete
- (c) The two main sheds of Chametal Camp, 17th Street Limete.

3. The Cabelco warehouse, 18th Street, Limete, which has been used for ammunition storage, is expected to be vacated shortly as stated at the Accommodation Meeting in COS Office on 11 April 63.

4. It is proposed that these properties be handed back to Chief Accommodation Officer for his disposal, as they are no longer required by HQ Sector "L". It is, however, at present necessary to retain the villas, which are connected with the camps, as no alternative accommodation can be found for the personnel occupying these villas.

5. A monthly summary of effected reductions in accommodation will be forwarded to you.

6. Please confirm if the release of these properties is acceptable.

 Colonel  
Sector Commander  
(C.S.O'CONNELL)

cc : Chief Logistics Officer  
Chief Accommodation Officer, General  
Services  
Chief Maintenance Branch, General Services.

CONFIDENTIAL

99

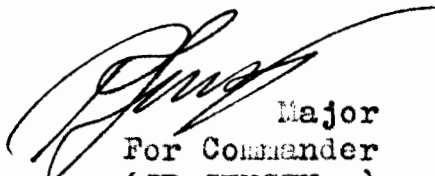
No 9206/SEC  
HQ SECTOR "L"  
3 May 63

To : HQ SECTOR "C", MALINA  
From : HQ SECTOR "L"  
Subject : TRANSIT CAMP, MARTINI - STANDING ORDERS

Reference your signal No MIL OPS 385 dated 2 May 63.

Only eight copies which are available at this HQ are forwarded herewith.

Encl: Standing Orders  
8 copies.

  
Major  
For Commander  
(JP JENSEN )

P-98

19003

98

UC 048

1953 MAY - 2 PM 14/02  
C.M.U.C.

4UC93---014

SS 4UC75

DE 4UC93 14/02

FM HQ SEC C KAM

TO HQ SEC L LEO

BT

PRIORITY

M 18

UNCLAS MIL OPS NO 385 REUR NO 9258/ SEC OF 16 APR. PLEASE FORWARD  
10 MORE COPIES OF YOUR NO 9258/ SEC FOR DISTRIBUTION TO ALL UNITS  
ON THE BASE

BT

~~CFN MIL OPS NO 385 9258/ SEC 16 18 9258/ SEC~~

02/0937Z MAY 4UC93

Date	2/5/63.
Commander	E. F. Zil
SO 2 (Ops & Info)	H
SO 2 (Logs)	u
Accn Offr	[Signature]
SO 3	[Signature]
Chief Clerk	[Signature]

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199

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TO HQ SEC L LEO

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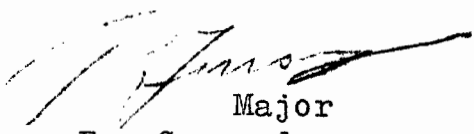
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No 9206/SEC  
HQ SECTOR "L"  
1 May 1963

97

To : All L.Os  
From : HQ SECTOR "L"  
Subject : SEMOIS GUEST APARTMENTS

1. The Semois guest apartments (A1 and B1) are used to accommodate transient officers (Lieutenant Colonels and above).
2. The apartments will be made available through HQ Sector "L". Advance notice of at least four days is requested. Keys to the apartments must be returned to HQ Sector "L" as soon as the apartments are vacated.
3. A houseboy is provided daily (except Sundays) from 0800 hrs to 1430 hrs. His duties include bedmaking and general cleaning. Other services such as laundering and ironing may be provided if so desired. The usual charge for such services is Cfrs 150 per person per week, which should be paid to the houseboy.
4. Visitors are warned to lock their doors and particularly NOT leave windows open at night. No responsibility will be accepted for loss of valuables, which should be deposited with Security at the Royal.
5. Refrigerators must not be de-iced by the use of sharp instruments. De-frosting should be left to the houseboy.
6. Any complaints or requests should be directed to HQ Sector "L", Office G-7, Royal.

  
Major  
For Commander  
(JP JENSEN )

96

PRIORITY

No 9206/SEC

HQ Sector "L"

22 April 63

To: Mr D.T. Hanson, Chief Maintenance and  
Furnishing Branch  
From: HQ Sector "L"  
Subject: Olivant Camp - Limete.

Ref this HQ letter No 9204/SEC of 9 April and your letter  
of 11 April on the above subject.

1 The following is brought to your information:

- (a) 10 Congolese sentinels were present to take over security of the Camp upon its evacuation by the Indian Signal Regiment plus 1 roving sentinel provided by the 2nd Irish Arm'd Car Sqn.
- (b) As you are aware the camp area in question is exceedingly large and has no proper security fencing, plus the effectiveness of locally employed sentinels leave a lot to be desired due to lack of proper training and experience.
- (c) Also, your attention is drawn to this HQ letter No 9206/SEC of 27 Dec 62 copy attached for ready reference wherein it was requested by this HQ to the Chief Accommodation Officer to name representatives to liaise with this HQ for purposes of inspection and 'marching in and out' of Units. A reply is still awaited. While it is regretted that certain amount of damages and deficiencies in this camp will exist, you will agree that the steps taken by this HQ were the only positive means of protection which could be undertaken. As you have been constantly aware that due to lack of military personnel, it is highly difficult to ensure proper safeguards to ONUC property.

2 Delay is regretted.

*Signal*

Asst Accommodation Officer  
(A.G. Battcock)

cc to: Chief Acon Officer  
✓File 9206/SEC

... Encl: a/s.

Copy of HQ SECTOR "L" letter No 9206/SEC of 27 Dec 62 addressed to Chief Accommodation Officer.

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Subject: ACCOMMODATION - MAINTENANCE

1. In a letter addressed to the Chief Accommodation Officer the Chief Administrative Officer suggested that joint inspection teams be set up between your branch and this headquarters to ensure that proper standard of maintenance and cleanliness is maintained in Buildings/villas occupied by UN military personnel.
2. The suggestion of a joint inspection is a good one and the Chief of Staff has been informed that it is proposed to work out the details between you and this headquarters.
3. To implement the suggestion it is recommended that:-
  - (a) A conference be held between representatives of this headquarters and your branch to decide number and composition of inspection teams and prepare an inspection programme.
  - (b) The conference be held on any afternoon between the 2nd and 8th January 1963 at this headquarters.
  - (c) An inspection programme be prepared to ensure uniformity in the method and scope of the inspections to be carried out, by the different teams.
  - (d) A minimum of two and if possible three teams be organised.
  - (e) The joint inspections commence on 1 Feb 63. Sector "L" units have been notified that it is proposed to set up the joint inspection teams.

Signed/- Major  
For Commander  
(MP NOONAN)

cc : Chief of Staff  
Chief Logistics Officer  
Chief Administrative Officer.

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9B  
No 9258/SEC  
HQ SECTOR "L"

16 Apr 63

To : HQ Katanga Area (3 copies)  
HQ Ethiopian Bde (3 copies)  
HQ Nigerian Bde (3 copies)  
HQ Sector "A" (2 copies)  
HQ Sector "C" (2 copies)  
MANONO Sta (NUC)  
HQ 27 Ethiopian Bn  
2 Irish Arm'd Car Sqdn  
2 QCNR  
57 Canadian Sig Unit  
All LOs

From : HQ SECTOR "L"

Subject : STANDING ORDERS FOR TRANSIT CAMP, CAMP MARTINI  
LEOPOLDVILLE

1. Standing orders for Transit Camp, Camp Martini Leopoldville are forwarded herewith for strict compliance wherever necessary.

2. These standing orders are to be handed over to the relieving unit.

mp. Noonan

Major  
For Commander  
(MP NOONAN)

cc: Force Commander  
COS  
Mil OPs  
Mil Pers (2 copies)  
Chief Logs Offr (2 copies)  
Camp Comdt, HQ CNUC  
CIC Transit Camp, Camp Martini.

9206/sec.



TRANSIT CAMP, CAMP MARTINI (LIMETE)

LEOPOLDVILLE

STANDING ORDERS

1963

LEOPOLDVILLE  
25 March 1963

MI

CHAPTER I - GENERAL

1. A military transit camp to provide accommodation and meals upto the following maximum strength at a time, has been set up at Camp MARTINI, located at 14th Street, LIMETE, LEOPOLDVILLE:-

- |    |          |      |     |
|----|----------|------|-----|
| a. | Officers | .... | 14  |
| b. | NCOs     | .... | 40  |
| c. | ORs      | .... | 240 |

2. Telephones. Two telephones have been installed in the transit camp. Their numbers and location are as under:-

- |    |               |      |      |
|----|---------------|------|------|
| a. | Office        | .... | 7273 |
| b. | Officers Mess | .... | 7389 |

3. Notice required for the Service in the Camp. Units and/or Liaison Officers requiring accommodation and/or meals must give at least 7 days notice to HQ Sector 'L', who will give the necessary instructions to the OC Transit Camp for the provision of the accommodation and/or meals.

4. Services other than those Provided at the Transit Camp. If services in addition to those provided at the transit camp are required, the Liaison Officer of the contingent concerned should be notified by the senior member of the transitees requiring the service e.g. medical attention, transport, welfare arrangements etc., who will make the arrangements.

5. ONUC Bus Service. A bus of HQ ONUC Transport Bus Service is visiting the camp after every one hour for ROYAL via town and for Air Port. All transitees can make use of this bus but they must be in possession of their ID Cards.

6. Every effort will be made by the transit camp staff to make the transit camp comfortable according to the means and resources available.

6. Units and / or personnel using transit camp must observe these orders.

CHAPTER II - ESTABLISHMENT

General

1. The following establishment is authorised for the transit camp:-

a.	Officer Commanding	....	....	1
b.	Quartermaster (WO/Sgt)	....	....	1
c.	QM Clerk (Sgt)	....	....	1
d.	Reception Clerk (Sgt)	....	....	1
e.	NCO i/c Guards and Labourers	....	....	1
f.	NCO General Duties	....	....	1
g.	Mess Sergeant	....	....	1
h.	QM's Assistant (L/Cpl or Pte)	....	....	1
j.	PX and Canteen Assistant (L/Cpl or Pte)	....	....	1
k.	Cooks (European type cooking)	....	....	3
l.	Mess Waiters	....	....	6
m.	Houseboys	....	....	6
n.	Labourers	....	....	6

2. The duties and responsibilities are given in the succeeding paragraphs. All the above personnel except officer commanding will take orders from the officer commanding or his representative. Officer Commanding will take order from HQ SECTOR 'L'. Units and/or personnel using the transit camp are NOT permitted to issue any orders or instructions to the camp staff. Any representation they wish to make, must be routed through the Officer Commanding or his representative.

3. The camp staff will be provided by the Chief of Military Personnel on the request of HQ SECTOR 'L', from the units/contingents serving in CONGO except for the permanent staff members shown in the staff list for the transit camp who will be rotated according to their tenure of service. The normal tenure of duty of all the personnel to be employed in the transit camp staff will be three months except for those who have been shown in the staff list, who will be changed according to their tenure of service in CONGO.

Duties of the Staff

4. Officer Commanding

- a. He is the chief of the transit camp.
- b. He is responsible for smooth running of the camp in all respects.
- c. He will be responsible for supervision and control all accounts operated in the camp. He will inspect all accounts operated at least twice a month and make his endorsement to this effect on the account book.
- d. He will ensure that WOs and NCOs are conversant with their duties as set out in these orders.
- e. He will inspect the camp at least once a week and cause a record of such inspections to be maintained.
- f. He will ensure that camp installations are in working order, clean and tidy at all times.
- g. He will ensure that transitees reporting to the camp are properly received and all installations and equipment to be used by them, properly located to them.
- h. He will ensure that a proper marching out statement is prepared before the transitees leave the camp.
- j. He will ensure that all transitees are briefed on arrival, on camp standing orders, with particular reference to meal hours, discipline, cleanliness of the camp area.
- k. He will ensure that a list of all locations in LEOPOLDVILLE, which are 'OUT OF BOUNDS' to UN troops is permanently displayed on a camp notice board and brought to the attention of all transitees.
- l. He will ensure that when a unit is in the occupation of the camp, the senior officer of the unit or an officer to be detailed by such an officer, is appointed to liaise between officer commanding Transit Camp and the unit.
- m. He will notify relevant unit or contingent liaison officer of any breaches of discipline on the part of the members of the unit/ or contingent using the camp.
- n. He will also inform HQ SECTOR 'L' if any breaches of discipline arises.

- o. He will forward a daily report regarding incoming/ outgoing of the transitees, by nationality to HQ SECTOR 'L'.

5. Quartermaster

- a. He is a principle staff member of the camp after the Officer Commanding.
- b. He is responsible for smooth running of the camp in all respects.
- c. He is responsible to draw all the ordnance stores and all rations from the Base Ordnance Depot and Base Supply Depot respectively, and has an account of all these stores in addition to that is kept in the office.
- d. He will ensure that every kind of store is complete at all times according to the ledgers maintained in the office and the bin cards hung over every item.
- e. He will inspect the camp daily and give OK report to the Officer Commanding.
- f. He will ensure that all other staff members are conversant with their duties as laid down in these standing orders.
- g. He will ensure that camp installations are in working order, clean and tidy at all times, and if there is any type of defect he will report to the Officer Commanding.
- h. He will prepare a marching out statement before the transitees leave the camp.
- j. He will brief all transitees on arrival, on camp standing orders with particular reference to meal hours, PX/Canteen opening timings, discipline and cleanliness of the area etc.
- k. He will maintain the full control of the transit camp at all times.
- l. He will report to the officer commanding any breaches of discipline on the part of permanent staff and the transitees using the camp.

- m. He will ensure that every material/accommodation/furniture issued to the transitees, is taken back before they leave the camp and if there is any loss or damage he will immediately report to the officer commanding.
- n. He will ensure that the food is properly cooked and served to all transitees according to the scale and timing.
- o. He will maintain a daily account of all the expendible stores.
- p. He will have one assistant to help in his duties.
- q. He or his assistant must remain present in the camp all the time during day and night.
- r. He will see if any item of camp equipment has been moved from its present location especially beds and will report to the officer commanding.
- s. He will collect the sale proceeds of PX stores daily from the PX NCO at the evening time and hand it over to the officer commanding in the next morning.
- t. He will prepare a marching in statement of transitees as soon as a party arrives in the camp. Necessity for compilation of correct marching in / out statements is stressed on as correct compilation will avoid many problems at a later date.

6. QM CLERK

- a. He will be chief of the office and will take orders from the officer commanding.
- b. He will be responsible for smooth running of the office.
- c. He will maintain the following accounts in the office:-
  - (i) Ration Accounts
  - (ii) Unit Equipment Ledgers
  - (iii) PX Stores Ledger
  - (iv) PX Cash Account

- d. He will prepare all demands of ordnance stores, ration and PX stores. QM and NCO i/c PX will furnish the necessary data of requirements well in advance.
- e. On receipt of stores in the camp, he will take them on charge in the respective ledgers/accounts.
- f. He will ensure that all reports and returns are rendered in time.
- g. He is responsible for all office equipment on charge of the office.
- h. He will not keep any letter pending for more than 7 days without the information of the officer commanding.
- j. He will put up all incoming dak to the officer commanding early in the morning.
- k. He will prepare monthly issue voucher of all expendible stores from the daily record of issue of expendible stores maintained by the QM.
- l. He will have an assistant clerk, who will also do the duties of reception clerk.

7. Reception Clerk

- a. He will be an assistant to the QM Clerk and will work under his direct supervision.

(Further details of responsibilities will be shown as and when he will be posted to the camp).

8. NCO i/c Guards and Duties

- a. He will be chief of guards and civilian establishment employed for the camp.
- b. He will distribute the duties equally.
- c. He will call the roll of all civilian employees at 0800 hrs and 1500 hrs, and if anybody is absent he will make a report to the officer commanding.
- d. He will submit report regarding congolese employees regarding their efficiency to the officer commanding as and when it is necessary.
- e. He will arrange for the payment of pay to the congolese employees.
- f. He will ensure that all the congolese employees are working properly according to their duties.
- g. He will ensure that camp area is kept clean by these employees at all times.
- h. He will take care of all the buildings and their fittings, when those are not occupied.
- j. He will inspect the camp including bathrooms, latrines, messes, dining halls etc daily and ensure that the camp and its premises is quite clean.
- k. He will ensure that the fences of the camp are always all right.
- l. He will arrange removal of the garbage from the camp.
- m. He will ensure that no congolese employee is taking anything from the camp at the expiry of the working hours.
- n. **At** times, when he finds any difficulty in tackling with these congolese workers, he will report the matter to the officer commanding.
- o. He will ensure that a sentry is posted on the main gate during day and night.

9. NCO i/c General Duties

- a. He will work under the direct supervision of QM.  
(Further details of his responsibilities will be shown as and when he is posted to the camp.)



10. Mess Sergeant

- a. He will be under the direct instructions from the QM.
- b. He will be incharge of the officers, NCOs and men's messes and PX/Canteen.
- c. He will take over all the mess furniture, kitchen equipment, crockery and cutlery from the QM and maintain a proper account of every thing.
- d. He will ensure that all items of equipment in his charge are always in serviceable condition.
- e. He will draw the rations daily from the QM according to the scale and number of personnel present in the camp.
- f. He is responsible for the good cooking of the food and its serving to the transitees according to the authorised scale.
- g. He will keep the kitchen, dining hall and messes always clean and tidy.
- h. He will not leave the camp without the prior permission of the QM.
- j. He will have an assistant for PX/Canteen, who will be responsible for running the PX/Canteen under his supervision.
- k. He will ensure that the cooks and waiters work properly and remain clean and tidy at all times.
- l. He will prepare a menu weekly and get it approved from the officer commanding transit camp before its execution.

11. Assistant to QM (L/Cpl or Pte)

- a. He will work directly under the instructions from the QM.
- b. In the absence of QM, he must be prepared to answer any query regarding QM's responsibility.

12. NCO i/c PX/Canteen

- a. He will be an assistant to Mess Sergeant for PX/Canteen, and work under his supervision.
- b. He will be responsible to demand and collect PX stores from the PX depot according to their instructions.
- c. He will maintain a neat account of all PX stores and cash.
- d. He will not issue more than the authorised quota of any item to any customer.
- e. He will keep the PX always neat and tidy.
- f. He will deposit all sale proceeds with the QM at 1700 hrs every day.
- g. He must be present in the PX during its opening hours.

13. Cooks/Waiters. Such personnel so employed will be responsible for cooking the food, serving the food to the transitees and permanent staff members, and keeping the cookhouses and dining halls clean and tidy. When there will be no cooking in the camp they will be employed by the NCO i/c Guards and duties to any other job, which he finds suitable for them including washing/ironing of bedsheets/pillowcases.

14. Houseboys/Labourers. Such personnel so employed will be responsible for the cleanliness of the camp area including all living rooms, bathrooms, latrines, stores, dining halls, cookhouses etc and will also perform other casual duties as designated by the NCO i/c Guards and Duties such as Washing/Ironing of bedsheets/pillow cases and trimming of trees etc.

CHAPTER III - ADMINISTRATION

Accounts

1. The following accounts will be operated in the camp:-
  - a. Ration Accounts In the office and by the QM.
  - b. Unit Equipment Ledgers }  
including Expendible Stores. } In the office.
  - c. PX Account In the office and PX NCO.
  - d. Daily expenditure of }  
Expendible stores } By the QM.
  - e. Kitchen, Messes and }  
Dining Hall Equipment } By the Mess Sergeant in addition  
to that ledgers maintained in  
the office.
  - f. Bin Cards By the QM
  - g. Civilian Daily Attendance  
Register By NCO i/c Guards and Duties.
2. The office commanding transit camp will inspect all these accounts at regular intervals but at least once every fortnight and make an endorsement to this effect on the account book.

Messing

3. Kitchen. There will be three kitchens in the camp. One in Officer's Mess, second in the NCOs Mess and third near the other ranks barrack. The last one situated near the other ranks barrack at the end of store building will be the main kitchen. All the foods will be prepared in this kitchen and all the cooks will work there. For officers and NCOs, food will be taken to their messes by the respective cooks/waiters allotted for the purpose and place in the respective kitchen. Gas cooker and a refrigerator one each have been placed in both of these messes. Food will be made hot before it is served by the cook/waiter responsible.
4. Rations. All kinds of rations will be brought by the QM or his assistant from the supply depot and kept in the ration stores. Rations for cooking will be issued daily by the QM to

the mess sergeant according to the strength present in the camp. All the food will be cooked under the supervision of mess sergeant and if there is any defect in the cooked food, mess sergeant will be held responsible for it. QM will check the food daily at each time before it is issued to the transitees. Officer Commanding transit camp will also check the food at regular intervals. Mess sergeant will prepare a weekly menu and have it approved by the officer commanding before its execution.

5. Kitchen Equipment/Furniture/Crockery and Cutlery. Mess sergeant will be responsible for all the kitchen equipment/furniture/crockery and cutlery issued to him by the QM, for their correctness and serviceability at all times. Kitchen, messes and dining halls will be kept clean at all times.

6. Food hours. The following food hours will be observed strictly:-

- |    |               |      |                 |
|----|---------------|------|-----------------|
| a. | Breakfast     | ---- | 0700            |
| b. | Lunch         | ---- | 1200 - 1300 hrs |
| c. | Afternoon tea | ---- | After lunch     |
| d. | Dinner        | ---- | 1800 - 1900 hrs |

7. Complaints. Complaints, if any, in respect of the food, behaviour of the serving staff will be put up to the officer commanding transit camp through the senior transitee member.

PX/Canteen

8. The PX/Canteen has been opened for the benefit of all military personnel living in the camp. Its opening hours are as under:-

- |    |         |     |                  |
|----|---------|-----|------------------|
| a. | Morning | --- | 0830 to 1130 hrs |
| b. | Evening | --- | 1430 to 1700 hrs |

9. Everybody will ensure that all the items sold by the PX are for the personal use of the individual. Nobody will try to resale these items to any body.

10. This camp is receiving certain items of PX stores at a very limited scale, and as such these items will be issued on a uniform basis, as per orders of the officer commanding, as amended from time to time and displayed in the PX.

11. No civilian person is authorised to make purchases from the PX.
12. PX NCO is responsible to prepare the account in addition to that maintained in the office.
13. PX NCO will deposite all the sale proceeds with the QM daily at 1700 hrs, which will be handed over to the officer commanding on the next morning. After every two three days accumulated amount will be deposited in the bank.
14. As soon as the amount is available for payment of the bill to the Central PX Stores, it will be paid.
15. A very little profit will be taken on the PX stores and this profit will be used for the upkeep of the camp.
16. No one is authorised to enter the PX unless he is authorised by the officer commanding transit camp or PX NCO.
17. Sale from PX will always be on cash payment in congolese francs.
18. Mutilated notes/damaged coins will not be accepted.
19. PX will always be locked when the PX NCO is not present there.

CHAPTER IV - TRANSITTEES

1. Units and / or Liaison Officers requiring accommodation and/or meals must give at least 7 days notice to HQ SECTOR 'L' and the Officer Commanding Transit Camp.
2. Except in very exceptional circumstances accommodation and meals will NOT be provided unless required notice as in para 1 above is given.
3. In the case of units of battalion strength requiring use of the transit camp, an advance party must report to the officer commanding transit camp at least 7 days before the main body. The advance party must be of at least:-
  - a. Officer --- 1
  - b. NCOs --- 3
  - c. ORs ---10 (incl not less than 3 cooks)
4. In case of units of coy or greater strength but NOT of battalion strength, the minimum number of advance party to report to the officer commanding transit camp will be:-
  - a. Officer --- 1
  - b. NCO --- 1
  - c. ORs --- 6 (incl at least 2 cooks).
5. The advance party will be responsible for taking over accommodation and equipment from officer commanding transit camp.
6. The OC unit or battalion will appoint an officer to maintain liaison between OC unit and OC transit camp. In case of small number the contingent liaison officer will perform this duty.
7. A rear party must be available to hand back accommodation and equipment to the officer commanding transit camp or his representative. The rear party must be headed by an officer.

8. It will be appreciated that the rear party may be tied to certain times of departure but it is in the interest of the unit to procure clearance certificate before leaving. In case the clearance certificate is not obtained by the unit/liaison officer, the units/parties/liaison officers will be liable to pay for the losses/damages reported by the officer commanding transit camp to HQ SECTOR 'L'

9. Before leaving every party commander will hand over a marching out statement to the QM of the camp.

10. If it is not possible for rear party to procure marching out statement the ONUC liaison officer of the particular contingent should report to the officer commanding transit camp within 24 hours of unit's departure and complete marching out statement.

11. In the case of small numbers using the camp any difficulties regarding loss and /or damage will be resolved between the officer commanding transit camp and the ONUC liaison officer of the personnel concerned.

12. All purchases in PX and / or canteen must be on a cash basis in congolese francs.

13. Units and/or personnel using transit camp are not permitted to give any order or instruction to permanent camp staff. Any representation they wish to make must be routed through the officer commanding transit camp or his representative.

14. If services in addition to those provided at the transit camp are required, the liaison officer of the particular contingent should be notified by senior member of transitees requiring the service e.g. medical attention/treatment, transport, and welfare arrangements etc.

15. On no account items of camp equipment are to be moved from their present locations. This applies particularly to beds.

16. Working parties for the cleanliness of the camp area will be provided by the senior transitee member at the request of the officer commanding transit camp.

17. A bus of HQ ONUC Transport Bus Service is visiting the camp after every one hour for ROYAL via town and for Air Port. All transitees can make use of this bus but they must be in possession of their ID cards.
18. No transitee is allowed to have personal service from the civilian congolese employees at the camp.
19. No transitee is permitted to contact with the civilians over the fences and also not to bring any civilian in the camp.
20. Garbage bins have been provided in front of every building. Every body will make best use of these. No rubbish, cigarette ends etc will be thrown in the camp except in the proper garbage bin.
21. Every transitee is reminded of his own responsibility to look after his belongings. Transit camp will not be held responsible for any loss to the personal property.
22. In case of a unit of coy or larger strength having unit stores with them, all such stores will be stored in a separate room to be provided by the camp and a guard will be provided by the unit concerned.
23. No body will make fire anywhere in the camp vicinity i.e. inside or outside the barrack rooms.
24. Spitting in the barrack rooms is strictly forbidden.
25. Transit camp office and kitchen are out of bound for all ranks except on duty.
26. The following places are OUT OF BOUNDS for all UN troops:-
  - a. CASSINO MONTE CARLO - Situated on Ave MOULAERT,  
LEOPOLDVILLE
  - b. ANC CAMP CENT MAISONS.

These locations will be amended as and when notified in Force Routine Orders.



CHAPTER V - SECURITY

1. Guard by Day. During day time one civilian congolese sentinel will be on the main gate.
2. Guard by Night. During night time, an armed guard of one NCO and three ORs will be provided by any unit stationed at LEOPOLDVILLE under the orders of HQ SECTOR 'L'.
3. Responsibilities of the Guard. The guard will be responsible for :-
  - a. To patrol the area.
  - b. Protect all property in the camp.
  - c. To prevent all unauthorised persons from entering or loitering in the vicinity of the camp.
  - d. To raise the alarm in the event of an attack being made on the camp.
4. The guard will prevent the pilfering the stores from the camp and the removal of the fittings by any person.
5. All vehicles entering camp will be halted at the main gate and checked. Sentries will satisfy themselves that personnel in such vehicles are authorised to enter.
6. All vehicles leaving camp will be checked and where stores are being taken out sentries will satisfy themselves that the person incharge of vehicle has authority to take such stores from the camp.
7. Congolese workers employed in the camp will be required to produce official identity cards and work permits being allowed to enter.
8. Other military persons when not in uniform will be obliged to produce UN ID Card before being allowed to enter camp.
9. By night the sentry on beat will act as flying sentinel patrolling the entire camp area and reporting to the guard commander after every half an hour.

10. In addition to these orders, guards standing orders for the guard commander and sentinels will be issued in detail by the unit providing the guard.

11. Alarm. An alarm bell is being arranged and will be ready for use in the near future, for use by the sentry to alert the guard. But in the meantime, the alarm bell is not provided the guard commander will detail a man to sit outside the guard room by night to prevent the guard from being taken unawares by any person(s) and warn the guard commander of the approach of vehicle or persons to the main gate. The weapon of such man will always be ready to hand.

12. In case there is an occasion to raise the alarm for whole the camp, the following methods will be used to sound the alarm:-

- a. A series of whistle blasts.
- b. The sounding vehicle horns.
- c. The firing of three rounds in the air.

13. Everybody present in the camp, will stand to with their personal weapon, if they have in their possession.

14. The officer commanding transit camp and the Duty Officer at HQ ONUC will be informed by the QM by telephone.

CHAPTER V - DISCIPLINE

1. While stay at the camp it is expected from every person to produce a very high standard of discipline, because a soldier is borne from the discipline. It is therefore stressed that everybody using the camp will pay particular attention to the following points:-

- a. No contact with the civilians.
- b. Strict observation of these standing orders.
- c. High standard of compliments.
- d. Not to cause damage to any property of the camp.
- e. Not to quarrel with any permanent staff member or civilian congolese worker.
- f. Not to use any place as toilet except as the authorised one.
- g. Not to stand near the fence of the camp.
- h. Not to go to OUT of bounds places in the town.
- j. Keep your turnout always well.
- k. Not to sell anything to military or civilian personnel while stay in the camp.
- l. Keep your beds and bedding clean and tidy.
- m. Do'nt jump over the fences.
- n. Do'nt make fire anywhere in the vicinity of the camp except the proper cookhouse.
- o. Do'nt break the water pipes in the bath rooms.
- p. Do'nt throw rubbish in the camp except the garbage bins.

\*\*\*\*\*

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PRIORITY

No 9204/SEC

HQ Sector "L"

9 April 63

To: Mr D. Hansen, Chief Maintenance and Furnishings Branch  
From: HQ Sector "L"  
Subject: Fixtures - Ollivant Camp, 17th St Limete.

Further to conversation Messrs Battcock/Alexandrou of date.

The Ollivant Camp located on 17th St Limete has been vacated by the Indian Signal Regiment effective 7th April. At present this area is being patrolled by a sentinel from the 2nd Irish Arm'd Car Sqn. Due to the fact that no use is seen for this camp in the near future, it is requested that your Section please take action to remove fixtures such as water taps, ceiling fans, electrical fixtures, mosquito netting, etc. Already some water taps had been removed and are in custody of Indian Supply personnel located in building No 1 of the Ollivant Camp. You may please collect same.

Your personal attention in this matter and your usual prompt action would be highly appreciated so that ONUC property may not be lost.



Asst Accommodation Officer  
(A.G. Battcock)

✓ CC: No 9206/SEC.

(12)

PRIORITY

No 9206/SEC

HQ Sector "L"

25 March 63

To: Chief of Staff  
From: Comdr Sector "L"  
Subject: Repatriation and re-organisation HQ Indian Contingent.

1 Further to our conversation of 23 March on the above subject in relation to the disposition of accommodation held by the HQ Indian Unbrigaded Units. The following plans have already been formulated and will be implemented upon the repatriation of elements of the Indian Units unless otherwise directed by you.

(a) 1018 Ave Prince De Liege

Utilisation of this accommodation is being studied to determine suitability of this area for the Danish and Canadian Military Police.

(b) 134 Blvd Albert

This double villa, at present being utilised as Officers' Mess, is to be handed back to the Chief Accommodation Officer to be utilised as Civilian VIP transient accommodation. The Chief Administrative Officer has been pressing for the release of this accommodation for this purpose. It has been stressed that with the imminent reduction of the military and the resultant increase of civil operations technical people, an urgent need will be realized by the provision of this accommodation.

(c) 29 Ave Valcke

This villa, at present occupied by the Indian Contingent Commander, will upon its evacuation be handed over to the Indonesian LO and Contingent Commander - Brigadier A. Kemal Idris. At present, the accommodation occupied

.../

✓file

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by the Indonesian LO and Contingent Commander located at 271 Josephine Charlotte is in a highly undesirable locality and unsuitable for his rank and status. It is next door to a public tavern. It has already been intimated to the Indonesian representative that this villa will be assigned to him upon its evacuation thereby providing him with suitable accommodation while at the same time making it possible for him to look after his own VIP transients. Incidentally, it is understood by this HQ that the Chief of the Army General Staff of Indonesia will be arriving in Leopoldville early in April. Therefore, the allocation of this will serve a dual purpose.

2 Upon the repatriation of Maj Nayyar, who is at present sharing villa 8 Ruwet with Capt Brar, this villa will be handed over to the Chief Accommodation Officer. Capt Brar will be assigned accommodation at the Lesse Building. Space at this time will be available.

3 It has been the policy of this HQ for quite some time to centralize HQ ONUC accommodation into one area, therefore minimizing security and transport problems. It is, therefore, essential that available accommodation at the Lesse building which is primarily for the purpose of HQ ONUC officers be utilised to the fullest.

4 At the present time both Major Abhyankar and Lt-Col Kapoor are suitably accommodated. I fail to see any justifiable reason as to why their accommodation should be changed at this time.

5 As regards accommodation for the remaining elements of HQ Indian Contingent and the Postal detachment, there is no doubt that they can be suitably lodged in accommodation to be vacated at No 26 Josephine Charlotte upon the repatriation of present Indian occupants. This area, if required, will be available for this purpose.

6 As per my discussion with you, it is highly unorthodox that HQ Indian Unbrigaded Units should make direct submission of accommodation requests to you without going through proper channels i.e. HQ Sector "L". To alleviate unnecessary details and administrative functions, it would be appreciated if the CO HQ Indian Contingent was directed that in future all questions of accommodation should be referred directly to HQ Sector "L".

C.S. O'Connell Col  
Sector Commander  
(C.S. O'Connell)

.../

cc to: Chief Accommodation Officer

Please have your representative liaise with HQ Sector "L" for taking over of 134 Blvd Albert, 1018 Ave Prince De Liege and No 8 Ave Ruwet.

Camp Commandant

Please arrange to take Capt Brar on your accommodation roll at the Lesse Building.

Chief Logistics Officer - For info only.

HQ Indian Unbrigaded Units

Please indicate exact timing to this HQ of handing back the accommodation in question to Chief Accn Officer and handing over of villa 29 Ave Valcke to Indonesian Contingent Commander.

TELEPHONE NO 8396

Date	28/3/63
Commander	
SO 2 (Ops & Info)	
SO 2 (Logs)	
Accn Offr	OP 1115H/12
SO 3	No 7003/1/IND
Chief Clerk	HQ INDIAN UNBRIGADED UNIT, CHUC LEOPOLDVILLE

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22 Mar 63

to

The chief of staff  
Headquarters CHUC  
LEOPOLDVILLE

Subject :- REORGANIZATION AND REORGANIZATION - HQ INDIAN CONTINGENT

1 At present the following buildings have been occupied by HQ Indian Unbrigaded Units, which is now being referred into HQ Indian Contingent :-

- (a) 1018 AV Prince De Liege - HQ Office and Contingent Postal Det.
- (b) 134 Albert Blvd - Residence of HQ Officers
- (c) 29 AV Valcke - Residence of Commander

2 Considering the general reduction in the strength of the HQ and Postal Unit personnel, it is proposed to vacate the present accommodation at 1018 AV Prince De Liege. Major S. S. SINGH who will be the Staff Officer of the Contingent in addition to his present assignment will move to present residence of HQ Officers at 134 Albert Blvd. He will vacate the apartment occupied by him at Josse Building. Major NAYIA is not being repatriated who is sharing villa 5 Avenue Ruwet with Captain DIAL. Captain DIAL will also shift to 134 Albert Blvd. This will vacate the villa occupied by them.

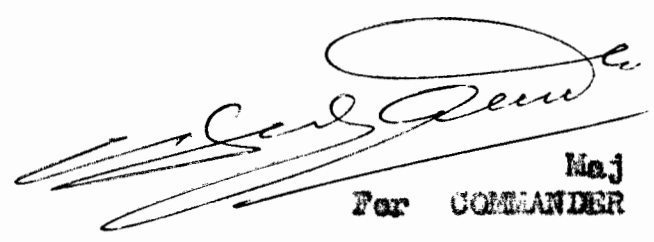
3 The two rooms at ground floor of 134 Albert Blvd building will be used as HQ Indian Contingent Office and the office of Indian Contingent Postal Detachment. Lt Col V S KAPOOR who will also be the Indian Contingent Commander, will move to 29 Avenue Valcke and will vacate the apartment occupied by him at present.



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- 2 -

4 By making the above arrangements, maximum accommodation will be vacated by the contingent for the allotment to other contingents. Please confirm that the moves may be carried out accordingly.

  
Maj  
For COMMANDER

Copy to :-

- Chief Accommodation Officer HQ ONUC
- Chief Logistics Officer HQ ONUC
- HQ Sector 'L'. ✓

ONUC  
Leopoldville

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4 February 1963

CAO INFORMATION CIRCULAR No.127

To: All ONUC Personnel  
From: Ben T. Twigt, Chief Administrative Officer  
Subject: Housing Accommodation

Effective as of 28 January 1963, the Ministry of Economic Affairs issued a decree dealing with housing accommodations and commercial establishments. In view of the importance of this decree to ONUC and members of the staff, a summary of its terms is presented herewith. For reasons of simplicity, this summary is presented in the form of question and answer.

- Q. Does this decree apply only to Leopoldville?  
A. The decree applies to the entire Congo.
- Q. What are its principal provisions?  
A. The decree provides that a tenant or sub-tenant cannot be evicted from his accommodation unless the landlord gives him two years notice to vacate. In addition, the decree freezes all rents as of the date of the decree.
- Q. Does the decree apply only where there is a written lease?  
A. No, it applies to all accommodations, whether or not there is a written lease.
- Q. Are there any exceptions to this two-year notice requirement?  
A. Yes. a) This requirement will not apply where a tenant fails to pay the rent as required by the contract, or  
b) he fails to perform other legal obligations relating to the accommodation; or  
c) when the lease expires the landlord is entitled to take the apartment for himself, his ascendants or descendants by giving thirty days notice.
- Q. Does an employer have a right to take over an accommodation without giving the two years notice, in order that he may make it available to one of his employees?  
A. No.
- Q. Does the decree apply if the accommodation is sold by a landlord?  
A. Yes. The new landlord must observe the two-year notice requirement and is forbidden to raise the rent.

- Q. My apartment was leased to an ONUC staff member who sub-let it to me. Am I entitled to the benefits of the law?
- A. The law applies to subtenants as well as tenants.
- Q. Am I entitled to the benefits of this decree when my present lease expires, even if the landlord refuses to grant a new lease?
- A. Yes. The provisions of the lease which has expired will be deemed to remain in full force and effect even though the landlord and tenant do not sign a new lease.
- Q. Although my landlord is a resident of the Congo, he demands that I pay the rent in foreign currency. How does the decree affect this situation?
- A. Payment of rent in foreign currencies to a resident is illegal, and the staff member concerned is entitled to pay the rent in francs.
- 

Any questions that staff members may have relating to the new decree should be addressed to the Office of the Legal Adviser.

4 février 1963

CIRCULAIRE D'INFORMATION No 127 DU CHEF DES SERVICES ADMINISTRATIFS

Destinataires : Tous les membres du personnel de l'ONUC

Origine : Ben T. Twigt, Chef des Services administratifs

Objet : Logement

Le Ministère des affaires économiques de la République du Congo a publié le 28 janvier 1963 un décret concernant le logement et les établissements commerciaux. Etant donné l'importance que ce texte revêt pour l'ONUC et pour les membres du personnel des Nations Unies, il a été décidé d'en résumer les dispositions dans le texte qu'on trouvera ci-dessous. Pour plus de simplicité, le présent résumé a été rédigé sous forme de questions et de réponses.

- Q. Le décret s'applique-t-il à Léopoldville seulement ?  
R. Il est applicable dans tout le territoire du Congo.
- Q. Quelles en sont les principales dispositions ?  
R. Le décret établit que nul locataire ou sous-locataire ne peut être expulsé du logement qu'il occupe, à moins que le propriétaire ne lui ait donné un préavis de deux ans. De plus, le décret bloque le montant de tous les loyers à la date de sa promulgation.
- Q. Le décret ne s'applique-t-il que dans les cas où il existe un bail écrit ?  
R. Non. Il s'applique à tous les logements, qu'il y ait ou non un contrat écrit de location.
- Q. Existe-t-il des exceptions à l'obligation de donner un préavis de deux ans avant d'expulser un locataire ?  
R. Oui :
- a) le propriétaire n'est pas tenu de donner ce préavis lorsque le locataire ne verse pas son loyer comme il est prévu dans le contrat ;
  - b) le préavis n'est pas obligatoire lorsque le locataire ne remplit pas les autres obligations juridiques relatives à l'occupation du logement ;
  - c) à l'expiration du bail, le propriétaire a la faculté de reprendre le logement pour y habiter lui-même ou pour y loger ses ascendants ou descendants. Il doit alors donner un préavis de trente jours au locataire.

- Q. Un employeur a-t-il le droit de reprendre un logement sans donner au locataire un préavis de deux ans, afin de mettre ce logement à la disposition de l'un de ses employés ?
- R. Il n'en a pas le droit.
- Q. Le décret s'applique-t-il dans le cas de vente du logement par son propriétaire ?
- R. Oui. Le nouveau propriétaire est tenu de respecter l'obligation relative au préavis de deux ans et il lui est interdit d'augmenter le loyer.
- Q. L'appartement que j'occupe est loué à bail à un membre du personnel de l'ONUC, qui me l'a sous-loué. Est-ce que je peux me prévaloir des dispositions de ce décret en tant qu'occupant de l'appartement ?
- R. Le nouveau texte s'applique aux sous-locataires aussi bien qu'aux locataires.
- Q. Continuerai-je à bénéficier des dispositions de ce décret à l'expiration de mon bail actuel, même si le propriétaire refuse de m'accorder un nouveau bail ?
- R. Oui. Les dispositions du bail venu à expiration seront considérées comme restant toujours en vigueur, même si le propriétaire et le locataire ne signent pas de nouveau bail.
- Q. Bien qu'il soit résident au Congo, le propriétaire du logement que j'occupe exige que je lui verse le montant du loyer en monnaie étrangère. Le décret récemment publié prévoit-il cette situation ?
- R. Le versement en monnaie étrangère d'un loyer à un propriétaire résidant au Congo est illicite ; les membres du personnel qui se trouvent dans cette situation ont le droit de verser leur loyer en francs congolais.

---

Les membres du personnel sont invités à soumettre au Bureau du Conseiller juridique les questions qu'ils pourront se poser au sujet du nouveau décret.

87.

ONUC  
LEOPOLDVILLE

29 January 1963

CAO ADMINISTRATIVE CIRCULAR NO. 284

*13/1/63*

To: All ONUC Staff Members

From: Ben T. Twigt, Chief Administrative Officer

Subject: Travel to Leopoldville - Accommodation

1. Transit accommodation in Leopoldville is only available for a limited number of personnel.
2. Instructions have been sent out to the fields on numerous occasions to the effect that only personnel approved by Headquarters for travel to Leopoldville can be accommodated. In spite of such instructions, personnel continue to arrive either without prior notification, or upon short notification, without prior approval.
3. All staff are hereby informed that unless prior approval for travel is received from Chief Civilian Personnel, HQ Leopoldville staff members or dependents arriving in Leopoldville will run the risk of NOT being provided with accommodation.

Date	1/2/63
Commander	<i>[Signature]</i>
SO 2 (Ops & Info)	
SO 2 (Logs)	
Accn Offr	<i>[Signature]</i>
SO 3	
Chief Clerk	

O N U C

Léopoldville

29 janvier 1963

CIRCULAIRE ADMINISTRATIVE No 284 du CHEF DES SERVICES ADMINISTRATIFS

Destinataires : Tous les membres du personnel de l'ONUC

Origine : Ben T. Twigt, Chef des Services administratifs

Objet : Déplacements à Léopoldville - Logement

1. L'ONUC ne peut mettre à la disposition du personnel de passage à Léopoldville qu'un nombre limité de logements d'accueil.
2. Les Bureaux régionaux ont reçu à maintes reprises des instructions précisant que seuls peuvent disposer d'un logement d'accueil à Léopoldville les membres du personnel dont le déplacement a été approuvé par le Siège de l'ONUC. Malgré ces directives, des membres du personnel continuent d'arriver à Léopoldville sans avoir averti le Siège ou, ne l'ayant pas averti suffisamment à l'avance, sans avoir reçu l'approbation préalable requise.
3. Les membres du personnel de l'ONUC sont avisés que si leur voyage à Léopoldville, ou celui de membres de leurs famille, n'a pas été approuvé au préalable par le Chef du personnel civil du Siège de l'ONUC, ils courent le risque de ne PAS se voir attribuer de logement d'accueil.

86  
No 9206/SEC  
HQ SECTOR "L"

2 Feb 63

To : List A, B and C

From : HQ SECTOR "L"

Subject : TRAVEL TO LEOPOLDVILLE - ACCOMMODATION OF MILITARY PERSONNEL

1. Transit accommodation for military personnel will in the future only be given in Transit Camp, Leopoldville. Conditions in this camp are and will probably for a long time remain rather primitive.

Accommodation in this camp is only available for a limited number of personnel.

2. It frequently happens that military personnel arrives in Leopoldville without prior notification and without having issued that accommodation is available.

3. All concerned are hereby informed that transit accommodation in Leopoldville will only be given when following conditions are fulfilled:

- (a) Four days prior notice given to HQ SECTOR "L"
- (b) Movement order showing that travel is for duty purposes produced upon arrival at the Transit camp.

If these conditions are not met, it is expected that the personnel in question, alternatively Liaison Officers/Heads of Branches, will make their own private accommodation arrangements.

The only exceptions to this rule will be made in case of operational emergency.

*C.S. Connell*  
Colonel  
Commander  
(C.S.O. CONNELL)  
(JP )

/ RAO

cc : Transit Camp.



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No 9206/SEC ✓  
HQ SECTOR "L"  
2 Feb 63

To : Chief Accommodation Officer  
From : HQ SECTOR "L"  
Subject : CHANIC (BASOKO) CAMP

Reference your letter No NGL/REB/A/42 of 12 Jan 63.

1. As you will be aware, a number of proposals for the utilization of Chanic camp have been made during the last year. None of these have borne any fruit.

2. In order to recapitulate the history of the camp, the main facts are set out below:

Until January 1962 the camp was variously occupied by military units in transit. When the Tunisian battalion left in August 61, it was followed by Swedish, Nigerian and Ghanaian troops, the last of whom left in January 62.

As the camp was not suitable for permanent or even semi-permanent accommodation, HQ SECTOR "L" desired to give it up.

On 15 Jan 62, however, Chief Administrative Officer decided at a conference that the camp was to be retained by ONUC.

On 8 Feb 62, the Commander SECTOR "L" decided at a meeting that Chanic camp was surplus to military requirements and was to be handed back to Chief Accommodation Officer for his disposal.

On 9 Mar 62 a proposal was made by Chief Accommodation Officer to move the Nigerian Police to Chanic. This was not accepted by the Commander HQ SECTOR "L".

On 20 Apr 62 the Commander in a letter to Chief Accommodation Officer relating to a proposed move of the ONUC Hospital personnel away from the Hippodrome area (9213/75/STN) stated "I think it is not feasible to house ONUC medical staff in the Chanic area".

On 25 May 62 Chief Accommodation Officer stated to Chief Administrative Officer in reference to a letter from Commander HQ SECTOR "L" (9213/STN of 18 May 62).

....2/-

"Reference attached memo from Brigadier Sartaj Singh, the accommodation in question (para 1) is the Chanic enterprise. You will recall that the Brigadier recommended or released the same to us some months back. His feeling is once it was declared surplus for military needs, it should have been returned to the landlord at once. Under normal conditions we are in complete agreement as you know, but in light of the many proposals re use of the Chanic area; and the Chanic's cooperation, we have not been obliged to pay rental up to date, thus we have held on to it"

On 6 Jun 62 the Commander of Nigerian Police stated in a letter to Chief Accommodation Officer (JG.5/67) that the Chanic Camp was not thought suitable for accommodation.

On 9 Jun 62 Commander Sector "L" stated in a letter to Chief Accommodation Officer (9230/SEC) that as earlier mentioned, Chanic camp does not suit the requirements of the Nigerian Police.

During the next two months several attempts were made to carry through the move of Nigerian Police to Chanic, culminating in a letter on 8 September 62 from Chief Administrative Officer to Force Commander stating that Chief Accommodation Officer had been directed to prepare Chanic for occupation by Nigerian Police.

At this time, however, the original thought of using the camp itself was dropped. Only the main building and the showers and latrines in the camp was to be used.

When the move of the Nigerian Police did not materialize, the possibility of utilizing the camp for the concentration of the Nigerian battalion was explored.

On 1 Oct 62 the Acting Commander Sector "L", having inspected the camp, in a letter to the Chief of Staff (9206/SEC) stated that in his opinion any thought of using it for accommodation should be given up for ever.

On 16 Oct 62 at an accommodation conference in the office of the Chief of Staff it was proposed to move the Returned Stores Depot/Vehicle Sub Depot (RSD/VSD) from its location on 16th Street LA to Chanic camp, thus concentrating the activities of the Base Ordnance Depot.

A board of officers examined the proposal and recommended that the move should take place.

...3/-

This move was finally scheduled for 5 Jan 63, provided necessary alterations and repairs could be carried out at the Chanio Camp.

However, as a result of the altered situation after the Katanga operation it was decided by the Chief of Staff to suspend this and other contemplated moves (vide Chief Accommodation Officer's letter HCL/AMB/A 42 of 12 Jan 63).

3. It is the confirmed view of this HQ, that the Chanio camp is entirely unsuitable for the accommodation of troops except in case of extreme operational emergency. It is furthermore considered that in view of the present and foreseeable future situation, this area will not again be required by HQ SECTOR "L" for any purpose.

*C. F. Quinn* Colonel  
Sector "L" Commander  
(C.O.C. CONNELL)

/RAC

cc : Chief Administrative Officer

Chief of Staff

Audit and Inspection Service (Col P.C.L. ROBIN)

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No 9206/SEC  
HQ SECTOR "L"  
// Jan 63

To : All Units / Contingents  
From : HQ SECTOR "L"  
Subject: MAINTENANCE OF ACCOMMODATION AND ACCOMMODATION  
STORES

1. The general standard of camps, villas, apartments and the furniture and fittings in these has been deteriorating steadily. This is partly due to normal wear and tear, partly to the lack of repair materials and skilled workers to carry out maintenance. However, a great number of the defects can be traced directly to lack of preventative maintenance, neglect or maltreatment.

2. During a recent survey of defect refrigerators, stoves and air-conditioners it was found that in a number of cases the damage was due to neglect. A few of these instances are quoted below:-


- (a) "The top of the stove was covered with a half inch thick layer of grease and dirt. The inside of the oven was damp and rusty. Moisture had seeped into the electrical circuits and shortcircuited these" (numerous cases).
- (b) "Two of the plates of the stove were cracked and beyond repair. The cause was obviously overheating such as will occur when heating elements are left on maximum heat for a long time without any cooking being done".
- (c) The cooling system of the refrigerator was damaged beyond repair due to deicing having been carried out with a sharp instrument, which had penetrated the metal. (This report occurs in a number of cases).
- (d) "Plates of the stove were ripped out by main force and beyond repair".

3. In order to maintain as much electrical equipment as possible in working condition you are requested to ascertain that all personnel under your command/accommodated by you, who have been issued electric stoves, refrigerators and air-conditioners, adhere to the following rules:-

....2/-

- (a) Electric stoves should at all times be kept perfectly clean inside and outside. Any moisture on upper surface and inside oven should be removed. Care should be taken to switch off cooking elements as soon as cooking is finished.
- (b) Refrigerators should be defrosted once a week. If a defrosting switch is mounted, this should be used and door kept closed till defrosting has taken place. Alternatively the current should be switched off and the door left open. Under no circumstances will ice be removed by using sharp instruments or any kind of force. When defrosting has taken place, water will be removed from inside the refrigerator. Care should be taken not to leave the door open for any length of time, when the refrigerator is running. Hot foods or liquids should not be placed in the refrigerator. Refrigerators damaged due to de-icing with sharp instruments will be removed without replacement. Repairs of such damage cannot be carried out due to lack of silvering solder.
- (c) Air-conditioners should not be left running when doors or windows are open. Nor should the side compartment be used for cooling cans or bottles.

4. In case of breakage or loss of fittings or furniture immediate report must be forwarded to HQ SECTOR "L" stating the nature of damage and how it was caused. If any person is found responsible for causing the damage or loss by neglect or maltreatment this should be clearly stated in order to enable this HQ to decide if and to what extent financial reparation should be made.

  
Major  
for Commander  
(JP JENSEN )

/ RAO

cc : Chief Logistics Officer (5 copies)  
Chief Accommodation Officer "  
Camp Commandant (20 copies)  
UNATB, N'Djili (20 "  
Case No 9219/SEC.

ORGANISATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS ORGANIZATION  
IN THE CONGO

85

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

No 9206 / SEC  
HQ SECTOR 'L'  
2 Jan 63

To:- 2nd Irish Armd Car Sqdn  
From:- HQ SECTOR 'L'  
Subject:- ACCOMMODATION - MAINTENANCE

Reference your letter No 2 Ir/A/C/S. Q dated 28th Dec 62.

In this connection please refer to our letter No 9225/SEC dated 10 Dec 62, para 1, under which the copies of the letters in question have already been forwarded to you.

MI

*Gid S Battin*  
o/c Major  
Accommodation Officer  
(J P JENSEN)  
*[Signature]*

84

Headquarters,  
2 Irish Armd Car Sqdn,  
Camp Jouret Congo,  
LEOPOLDVILLE.

28th December. 1962.

To:- HQ. SECTOR L.  
From:- OC. 2 IRISH ARMD CAR SQDN.

Subject:- ACCOMODATION/MAINTINANCE.

Please forward to this HQ at your earliest convience  
copies of your No 9206/1/Stn dated 21/1/61, No 9206/1/Stn  
dated 3/2/62, ~~also copy of Logs SOP No 24~~, your 9206/Sec  
dated 27th Dec '62 refers.

( J. FOLEY. ) *for* Major.

COMMANDER 2 IRISH ARMD CAR SQDN.

Date	28/12/62
Commander	
SO 3 (Ops & Insp)	Inc
SO 2 (Logs)	2
Asca Offr	
SO 3	
Chief Clerk	

PIC FR  
83

83  
No 9206 / SEC  
HQ SECTOR 'L'  
27 Dec 62

To:- List 'B'

From:- HQ SECTOR 'L'

Subject:- ACCOMMODATION - MAINTENANCE

1. Attention of all Commanding Officers / Unit Logistics Officers is drawn to para 8 of LOGS SOP No 24 for strict compliance.
2. Commanding Officers / Unit Logistics Officers will be held personally responsible for the management of all camps, apartments, villas and their fixtures, which are allotted to the unit.
3. They will immediately report all repairs required, sanitary demands and losses of stores / fixtures etc to HQ Sector 'L' in accordance with Station Orders No 9 and 15 of 1961.
4. They will check monthly that all furniture, equipment, fittings belonging to the various buildings on the charge of the unit agree with the inventories and are in serviceable condition and furnish a certificate to this headquarters as heretofore vide this headquarter No 9206/1/STN dated 21 Jan 61 and 9206/A/STN dated 3 Feb 62, so as to reach this headquarters by 5th of each month.
5. They will ensure that the unit or any person of the unit do not occupy any accommodation illegally or without the proper procedure being followed as laid down by this headquarters.
6. They will make responsible the senior officer or NCO residing in a building for its proper maintenance and cleanliness.
7. It is proposed to organise joint military and civilian inspection teams to ensure that a proper standard of maintenance and cleanliness is being maintained in all buildings occupied by UN military personnel.

M P Noonan  
Major  
for Commander  
(M P NOONAN)

MI

cc. Chief of Staff  
Chief Logistics Officer  
Chief Administrative Officer  
Chief Accommodation Officer

PR FR

84



82  
No 9206 / SEC  
HQ SECTOR 'L'  
27 DEC 62

To:- Chief Accommodation Officer

From:- HQ SECTOR 'L'

Subject:- ACCOMMODATION - MAINTENANCE

1. In a letter addressed to the Chief Accommodation Officer the Chief Administrative Officer suggested that joint inspection teams be set up between your branch and this headquarters to ensure that a proper standard of maintenance and cleanliness is maintained in Buildings / Villas occupied by UN military personnel.
2. The suggestion of a joint inspection is a good one and the Chief of Staff has been informed that it is proposed to work out the details between you and this headquarters.
3. To implement the suggestion it is recommended that:-
  - (a) A conference be held between representatives of this headquarters and your branch to decide number and composition of inspection teams and prepare an inspection programme.
  - (b) The conference be held on any afternoon between the 2nd and 8th January 1963 at this headquarters.
  - (c) An inspection programme be prepared to ensure uniformity in the method and scope of the inspections to be carried out, by the different teams.
  - (d) A minimum of two and if possible three teams be organised.
  - (e) The joint inspections commence on 1 Feb 63. Sector 'L' units have been notified that it is proposed to set up the joint inspection teams.

MI

cc. Chief of Staff  
Chief Logistics Officer  
Chief Administrative Officer

*M. P. Noonan*  
Major  
for Commander  
(M. P. NOONAN)

81

TO BE HANDED OVER ON RELIEF

No 9204/SEC  
HQ SECTOR "L"  
8 Dec 62

To : All units / Contingents / LOs

From : HQ SECTOR "L"

Subject : PROCEDURE FOR HANDING/TAKING OVER OF  
ACCOMMODATION

Reference para 3 of SOP No 14 dated 21 Apr 61.

1. All handing/taking over of accommodation will be carried out in the presence of the following:-

- (a) Representative of marching out unit
- (b) Representative of marching in unit
- (c) Representative of HQ Sector "L"
- (d) Representative of Chief Accommodation Officer (maintenance Section).

2. The handing/taking over certificate will be prepared on the proforma as per annexure to this letter in six copies and signed by all mentioned above.

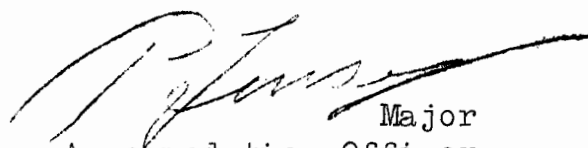
3. Any barrack damages and deficiencies will be cleared by the marching out unit before its departure from the station and a clearance certificate obtained from this HQ.

4. This procedure will be followed also in case of individuals allocated villa/apartment accommodation.

5. Please acknowledge receipt.

Encl: (Two

/RAO

  
Major  
Accommodation Officer  
(JP JENSEN)

cc : Chief of Staff  
Chief Logistics Officer  
Chief Accommodation Officer.

9206/See ✓

Annexure  
(HQ Sector 'L' No 9204/SEC  
of 20 Dec 62 refers)

HANDING/TAKING OVER CERTIFICATE

Marching Out (Unit) \_\_\_\_\_

Marching In (Unit) \_\_\_\_\_

Date: \_\_\_\_\_

The undersigned have jointly inspected the  
Building/villa/camp \_\_\_\_\_

Situated at (address) \_\_\_\_\_  
\_\_\_\_\_

and agree to the damages/shortages, as shown on  
appendix 'A' to this handing/taking over certificate.

Further-more agree to the condition of premises given  
hereunder:

Short description of condition of premises \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Handed over By

Taken over By

Name: \_\_\_\_\_  
(In block letters)

Name \_\_\_\_\_  
(In block letters)

Rank:  
Nationality:

Rank:  
Nationality:

Signature \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Witnessed By

"L" Sector Representative - Name \_\_\_\_\_ Rank \_\_\_\_\_  
Signature: \_\_\_\_\_

Maintenance Unit Representative - Name \_\_\_\_\_ Rank \_\_\_\_\_  
Signature: \_\_\_\_\_

Accommodation Section Representative:  
  
Signature :

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Appendix 'A' to Handing/Taking  
over certificate No                                 

[illegible]

Grand Total

78  
✓  
No 9256 / SEC  
HQ SECTOR 'L'  
19 DEC 62

To:- All Military Occupants,  
KWILU Building

From:- HQ SECTOR 'L'

Subject:- ACCOMMODATION

1. It has been decided, in consultation with the Chief Accommodation Officer, to make some changes in the present accommodation within the KWILU Building, so as to improve the efficiency and administration of same. When such moves have been carried out, it will then be possible to give better service to all occupants of building.

2. In view of the foregoing, you are therefore requested to extend to the Building Manager your full cooperation in the implementation of those changes which will take place in the near future.

3. Any queries should be addressed to Building Manager, KWILU, or Accommodation Officer, HQ SECTOR 'L', telephone No 3921 Extension 150.

*Adrian J Battock*  
/s/ Major  
Accommodation Officer  
(J P JENSEN)

MI

77

PRIORITY

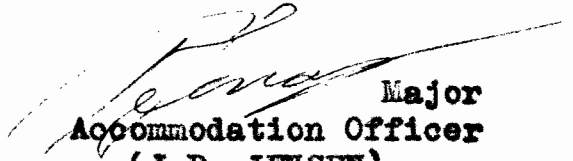
No 9206/SEC  
HQ SECTOR "L"  
18 Dec 62

To: Col T. Testerini  
Base Comdr UNATB N'Djili  
From: HQ Sector "L"  
Subject: ORs accommodation - Safrica's Building (Ave Olsen-Syndicate).

1 The above accommodation occupied by the ORs of the Indian Canberra Group stationed at N'Djili was visited by the Accommodation Officer this HQ and the Chief Accommodation Officer, Mr N.G. Lanser today. The following observations were made:

- (a) The walls of the living room and kitchen have been smoke stained and soared where the occupants had used gas cookers for preparation of food.
- (b) The walls had been marked excessively beyond normal wear and tear and were exceptionally dirty due to lack of cleaning. Also, many magazine pictures were pasted on the walls thereby defacing same.
- (c) Many window/door glasses were broken.
- (d) The lavatories and showers were in a deplorable state. It is quite obvious that they had not been cleaned for quite some time.

2 No doubt you will agree that this is a deplorable state of affairs which, if regular inspection, maintenance and cleaning had been ensured by the responsible officer or officers concerned, should not have occurred. As the administration of this accommodation falls under the jurisdiction of the Accommodation Officer UNATB, an explanation of why and how the above has occurred without report to this HQ is required.

  
Major  
Accommodation Officer  
(J.P. JENSEN)

cc: Chief Adm Officer  
Chief Accommodation Officer - Please refer to inspection of date and an estimate of damages submitted to this HQ for action.

76  
**PRIORITY**

No 9206/SEC

HQ SECTOR "L"

12 Dec 62

To: Force Commander

From: Jomdr Sector "L"

Subject: Accommodation for Major Gen Valdager.

1 Upon receiving a signal regarding the arrival of Major Gen Valdager, a letter was sent from this HQ to Chief Accommodation Officer asking to arrange VIP transit accommodation for the General. This is in line with the normal policy, whereby ordinary transit accommodation is handled by this HQ, while military VIP accommodation is allocated by Chief Accommodation Officer.

2 Recently an apartment in the Semois building has been made available to HQ Sector "L" for use as VIP military transit accommodation. Only one bedroom in this apartment can at present be used as such. This is occupied by the designated Sector Commander.

3 At an accommodation meeting in the Sector Commander's Office on the morning of Dec 11, Chief Accommodation Officer was reminded of the arrival of Major Gen Valdager and the need to provide accommodation. It was stated that the matter would be taken in hand.

4 During the afternoon of Dec 11, several attempts were made to get confirmation from the Officer-in-Charge transit accommodation that a room was in fact vacant. Until 1800 hours no such confirmation could be had.

5 Between 1600 hrs and 1700 hrs the Accommodation Officer of this HQ advised the Norwegian IO of the situation. He also contacted the MA of the Deputy Force Commander and the Danish Contingent Commander in order to arrange for emergency accommodation with of these officers. This was arranged and the Norwegian IO so advised. Also the present Air Commodore was advised of the situation.

.../

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6 After finalising these arrangements the Civilian Officer in charge transit accommodation was again contacted and asked to make a further attempt to locate suitable accommodation as soon as possible and advise this HQ when he succeeded.

Col  
Sector Commander  
(T. O'Brien)

... Incl: HQ Sec "L" letter No 9212/SEC  
of 4 Dec 62.



Spence

74

PRIORITY

No 9206/SEC  
HQ SECTOR "L"  
12 Dec 62

To: Force Commander  
From: Comdr Sector "L"  
Subject: Accommodation for Major Gen Kaldager.

1 Upon receiving a signal regarding the arrival of Major Gen Kaldager, a letter was sent from this HQ to Chief Accommodation Officer asking to arrange VIP transit accommodation for the General. This is in line with the normal policy, whereby ordinary transit accommodation is handled by this HQ, while military VIP accommodation is allocated by Chief Accommodation Officer.

2 Recently an apartment in the Semois building has been made available to HQ Sector "L" for use as VIP military transit accommodation. Only one bedroom in this apartment can at present be used as such. This is occupied by the designated Sector Commander.

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.../

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Col  
Sector Commander  
(T. O'Brien)

... Encl: HQ Sec "L" letter No 9212/SEC  
of 4 Dec 62.

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PRIORITY

No 9206/SEC  
HQ SECTOR "L"  
12 Dec 62

To: Force Commander  
From: Comdr Sector "L"  
Subject: Accommodation for Major Gen Kaldager.

1 Upon receiving a signal regarding the arrival of Major Gen Kaldager, a letter was sent from this HQ to Chief Accommodation Officer asking to arrange VIP transit accommodation for the General. This is in line with the normal policy, whereby ordinary transit accommodation is handled by this HQ, while military VIP accommodation is allocated by Chief Accommodation Officer.

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.../

6 After finalising these arrangements the Civilian Officer in charge transit accommodation was again contacted and asked to make a further attempt to locate suitable accommodation as soon as possible and advise this HQ when he succeeded.

(Sgd) T. O'Brien  
Col  
Sector Commander  
(T. O'Brien)

... Encl: HQ Sec "L" letter No 9212/SEC  
of 4 Dec 62.

✓File



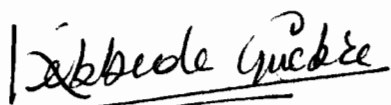
72

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

12 December 1962

To : Commander Sector L.  
From : Force Commander  
Subject: Accommodation for Major Gen. Kaldager

1. At approx. 1830 hrs on 11 December, Lt.Col. Klevan, acting on instructions from Air Commodore Varma called to my office and reported to no arrangements were made to provide accommodation for Major Gen. Kaldager who was then due to arrive at 0600 hrs 12 December. In view of the lateness of the hour I was obliged to intervene personally to have this matter put right.
2. Please let me have as quickly as possible a full explanation of this serious omission.

  
Lt.Gen.  
Kebbede Guebre

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No 4101/3/Logs  
HQ O N U C  
LOGISTICS BRANCH  
LEOPOLDVILLE  
10 Dec '62

To : HQ Sector 'L' (2 copies)  
B O D (.3 copies - one copy each for VSD & RSD)  
788 Pakistan GT Company (1 copy)

Subject:- BOARD OF OFFICERS : ACCOMMODATION LEOPOLDVILLE

Copy/copies as indicated above, of the proceedings of Board of Officers held at HQ Sector 'L' on 4 Dec 62, is/are forwarded herewith.

*[Signature]*  
Chief Logistics Officer

CC

Chief of Staff (2 copies)  
Chief Accommodation Officer (2 copies)  
  
Senior Supply & Transport Officer  
Chief Ordnance Officer  
Chief Medical Officer

Date	11/12/62
Commander	<i>[Signature]</i>
SO 2 (Ops & Info)	<i>[Signature]</i>
SO 2 (Logs)	
Accn Offr	<i>[Signature]</i>
SO 3	
Chief Clerk	<i>[Signature]</i>

70

BOARD PROCEEDINGS

Proceedings of a Board of Officers assembled at HQ Sector 'L' on 4 Dec 62 by the orders of the Chief of Staff, HQ ONUC (Brigadier J GUHA), to examine the existing accommodation with the Army in Leopoldville and recommend re-adjustment to make available maximum number of villas to Chief Accommodation Officer for allotment to civilians as and when necessary.

President	: Colonel O'Brien	Commander Sector 'L'
Members	: 1. Lt Col VS KAPOOR	Chief Logistics Officer
	2. Mr. N LANSER	Chief Accommodation Officer
	3. Major RC NAYAR	SO 2 (Engrs)

2 The Board having assembled pursuant to order, proceed to examine the following accommodation in Leopoldville station which is at present with Army units :-

- (a) B O D
- (b) Chanic Camp
- (c) V S D and R S D
- (d) Pakistan GT Company
- (e) Garnier Camp
- (f) Cabilco Building

B O D

3 This is the biggest unit in the station occupying maximum accommodation. The strength of the unit is 6 officers, 14 JCOs and 201 ORs. It occupies covered space for stores approximately 74,000 sq. feet and open space 13,000 sq feet. Also it occupied 3,300 sq feet of floor area for offices, etc. The unit has got one cool store room for keeping rubberised goods, batteries, cells, signal equipment, etc. which stores are likely to deteriorate in humidity and heat. For the personnel, the unit has a JCOs Mess, Officers Mess and villas/apartments for ORs near the unit. At present the unit is secure, compact and well laid out. The unit is at present holding about 15,000 items on stock in different sheds and racks. The unit approximately holds 60% of its total holdings and is expecting the balance stocks shortly.

4 All the accommodation was examined by the Board in the station as mentioned in para 2 above. No single place can hold this big unit without splitting it into a number of places. This will jeopardise the security of the unit and stores, and is not conducive to efficient functioning. The move of the BOD also poses a major problem and will cause considerable dislocation in day to day working and, in fact, it will close down.

contd... 2/-

Chanic Camp

5. This consists of 3 big sheds and one villa close by. The sheds are not in good state of repairs and are not secure at the moment. After repairs are carried out, a small unit with stores and vehicles can be accommodated. However the sheds are not suitable for any living accommodation in their present state.

6. This camp can easily accommodate RSD/VSD with its vehicles and office. The ORs of this unit are already attached to BOD. This will have added advantage VSD and its personnel concentrated at one place.

VSD/RSD

7. This unit occupies four sheds in Limete area next to Pak GT Coy. Each shed is approximately 160' x 50'. All the sheds are not fully utilized. They contain serviceable vehicles, repairable vehicles, repairable/US equipment and frigidaires. In open area behind the sheds Class V vehicles are parked. The ORs of this unit are attached to BOD in Leopoldville.

8. This unit can move to Chanic Camp next to BOD where the ORs of this unit are already accommodated.

9. These four sheds now with VSD can be converted into living accommodation for 200 all ranks and also can provide for their kot, canteen and recreation room if following is provided:

- (a) Cook houses, showers and toilets.
- (b) Partitions for kot, canteen and NCOs rooms.
- (c) Fans and additional windows in living barracks.
- (d) Repairs, whitewashing and painting.

10. After above alterations are carried out the Pak GT Coy all ranks (200) except officers and JCOs can shift to this accommodation and release about 24 villas occupied by them.

Pak GT Coy

11. This unit occupies about 4 sheds for vehicles, one villa each for office, Officers Mess, JCOs Mess and about 24 villas for ORs and NCOs. The ORs and NCOs are scattered in villas all over Limete area. These villas can be released by the unit if suitable living accommodation for ORs and NCOs is provided near the unit including ancillaries and accommodation for kot, recreation room, canteen, etc.

12. The 200 all ranks less JCOs and Officers of Pak GT Coy can be accommodated in VSD barracks if suitable modification, additions and alterations as suggested in para 9 are carried out. This will release about 24 villas and also keep the unit concentration at one place.



### Cabilco Building

13. Mainly this consists of a big shed approximately 300' X 75'. This big shed can accommodate about 250 ORs if partitions, fans, some additional doors and windows are provided. End bay of this shed can be partitioned to accommodate NCOs. Additional toilets, showers, cookhouses should be constructed nearby for use of troops. The dining hall exists for troops adjacent to this big shed but dining hall for NCOs will have to be constructed.

14. This area is considered suitable for accommodating UNATB personnel who are now living in villas when it is fully developed. This will release approximately 30 villas later when the camp is fully developed for occupation. It will have the advantage of concentrating most personnel of UNATB at one place. This proposal can separately be examined by a board in details.

### Garnier Camp

15. This is a proper Army camp with open areas in between. It can accommodate approximately 25 officers and 300 Other ranks. A proposal for development and staffing of this camp as a permanent transit camp has been submitted to Force Commander by Sector 'L'.

### Recommendations of the Board

1. BOD should not be shifted from its present location.
2. VSD should be moved into Chanic Camp immediately.
3. Pakistan GT Company ORs and NCOs should be moved into sheds vacated by VSD after they are converted into living accommodation by providing the following:-
  - (a) Additional cookhouses, showers and toilets.
  - (b) Partitions for NCOs, kot, recreation room and canteen, etc.
  - (c) Fans in the OR barracks.
  - (d) Additional doors / windows.
  - (e) Repairs, whitewash and painting.
4. Approximately 20 villas in Limite vacated by Pakistan GT Coy should be handed over to Chief Accommodation Officer.
5. Cabilco Building should be developed into living accommodation for UNATB by providing additional showers, cookhouses, toilets, partitions, fans, repairs, white washing and painting.
6. Villas vacated by UNATB should be handed over to Chief Accommodation Officer.
7. Garnier Camp should be developed into transit camp for 300 transients.

8. A Board consisting of the following should be ordered for recommending additions, alterations in above camps for execution by the Chief Accommodation Officers :-

- (a) Representative HQ Sector 'L'
- (b) " Unit concerned
- (c) " Engineers
- (d) " Chief Accommodation Officer
- (e) " Medical Branch.

Presiding Officer

L O'Brien Col

( Colonel O'BRIEN )

Members

1.

Mr. Kapoor

(Lt Col V S KAPOOR)

2.

[Signature]

(Chief Accommodation Officer)

3.

R. C. Nayar

(Major RC NAYAR, SO 2(Engrs))

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No 9258 / SEC  
HQ SECTOR 'L'  
8 DEC 62

To:- All Liaison Officers

From:- HQ SECTOR 'L'


Subject:- TRANSIT ACCOMMODATION

1. Personnel in transit or on temporary duty in LEOPOLDVILLE are usually accommodated in the KWILU building.

Due to other commitments the space available for military transit accommodation is very restricted.

2. In order to utilize the available space in the most efficient manner it is necessary that this HQ is informed of arrivals at least 24 hours in advance. This information must include name, grade and length of stay.

3. In cases - except for operational emergencies - where advance notice of arrivals is not given, the Liaison Officers will be expected to make their own accommodation arrangements. Accommodation at the KWILU building or in other transit accommodation under this HQ will in the future normally not be allocated, unless advance notice is given.

  
Major  
Accommodation Officer  
(J P JENSEN)

MI

cc. Force Commander  
Chief of Staff  
Chief of Military Personnel  
Chief Accommodation Officer

67

01/16/62

Date

Commander

SO 2 (Ops & Info)

SO 2 (Logs)

Acen Offr

SO 3

Ref. No. NGL/REB/A/786

5 December 1962

INTER OFFICE MEMORANDUM

TO: Mr. Ben T. Twigt, Chief Administrative Officer  
FROM: Norman G. Lanzer, Chief Accommodation Officer  
SUBJ: Transit Accommodation - KWILU Building



1) Reference the attached correspondence, immediately that I received a copy of the Sector Commander's letter, I carried out an inspection of the Kwilu Building and I would advise as follows:

- a) Every effort has been made in the past to arrange separate accommodation for the various types of residents at the Kwilu Building, but it has not always been possible to do this. This matter has been discussed again with the Military and we are endeavoring to re-arrange Military and Civilian occupation to bring about a more satisfactory state of affairs.
- b) Reference the ten NCOs who are occupying double bunks in one apartment - this was arranged by the Military and was a temporary arrangement to accommodate personnel who were passing through Léopoldville. It should be mentioned that we are presently completely renovating Camp Garnier, Limite, which will be used in the future as a transit camp by the Military, and therefore a repeat of this unsatisfactory state of affairs at the Kwilu can now be avoided.
- c) Concerning the windows which are to be repaired, a requisition was placed with the Procurement Section for glass and we are still awaiting delivery. It is understood that supplies are now being obtained from Brazzaville. Concerning the doors, this is also a case of new glass required, and also the blinds throughout the building are presently being checked.
- d) Reference furniture - it has always been arranged that this should be polished twice a week and I have issued strict instructions that all furniture shall be kept in a clean state and when damaged, returned to our stores for repair. It should be mentioned that in most cases the premises have been occupied solely by Military personnel. I am having all furniture checked over to bring it up to a satisfactory standard.

PR FR  
551

HGL/REB/A/786

- 2 -

e) I have arranged that a maintenance crew go completely over the Kwilu Building to insure that all necessary repairs are carried out as quickly as possible.

2) Every endeavor is being made to move ONUC international staff from the Kwilu Building, and it is hoped that very shortly ~~that~~ one half of the building will be solely under Military occupation and the other half occupied by Congolese employees.

It is believed that conditions at the Kwilu will now be greatly improved and every attention is being given to insure that the premises are kept up to standard.

cc: Force Commander  
Chief of Staff  
Commander - Sector "L" ✓

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No 9206/SEC  
HQ SECTOR "L"  
30 Nov 62

To : Chief Logistics Officer  
From : HQ SECTOR "L"  
Subject : TRANSIT CAMP - LEOPOLDVILLE

Reference your letter No 4101/1/Logs of 14 Nov 62.

1. Requirements for a transit camp at Camp GARNIER are hereby submitted. These requirements are based on a capacity of 25 officers and 200 NCOs/ORs. In order to keep expenses and staff to the absolute minimum it is intended to maintain only one cookhouse for each of the messes and accommodate only such personnel who have no units of their own nationality in Leopoldville. During rotation periods the rotating units will be accommodated only; they will be responsible for their own feeding.

2. Personnel

The transit camp can not be run with the existing sources of personnel at HQ Sector "L", but certain personnel can be transferred from present duties.

Requirements are as follows:-

- 1 Camp Commandant (functions can be assumed by SO3(Logs))
- 1 Quarter master (WO)
- 1 QM Clerk (Sergeant) (Functions can be assumed by personnel at present at HQ Sector "L".)
- 1 Reception Clerk(Sgt)
- 1 NCO i/c Guards and labourers - Functions can be assumed by the present NCO i/c transit camp.
- 1 NCO (General duties)
- 1 Mess Sergeant (in charge of officers', NCOs' and mens' messes and of PX and canteen)
- 1 QM assistant (LC or Pte)
- 6 Mess waiters (LC or Pte)

..... 2/-

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- 3 Cooks (European type cooking)
- 1 PX and canteen assistant (LC or Pte)
- 12 Guards (Congolese)
- 6 Houseboys (Congolese)
- 6 Labourers (Congolese)
- 3. Furniture, kitchen equipment, crockery and cutlery  
Required as per the attached list.
- 4. Security requirements
  - (a) 8 feet high fencing around entire camp (840 m)
  - (b) Perimeter lights : 35 lamp posts (12-18 feet)
  - (c) with 200 watt bulbs or neon tubes.
  - (d) Gate (swinging or lifting)
  - (e) Bars in front of store room and canteen windows.
  - (f) Keys to be provided for all locks.
- 5. Sanitation
  - (a) Installation of proper latrines (minimum 45 eg. 15 per latrine block. Conversion of remaining latrines into urinals.
  - (b) Check of sewage system and septic tank capacity.
  - (c) Repair of whole toilet system in officers' mess.
  - (d) Installation of toilets (2) in office block.
  - (e) Construction of 10 toilets and 10 showers in connection with NCOs block.
  - (f) Installation of water in mess halls and canteen.
  - (g) Flyproofing of mess halls and kitchens.
- 6. Accommodation
  - (a) OR's accommodation : Fly proofing of doors and windows. Installation of ceiling fans.
  - (b) NCO's accommodation : Fly proofing of doors and windows. Construction of cubicles. Installation of ceiling fans.
  - (c) Officers' accommodation : Construction of new officers quarters (20) or alternatively conversion of present office block into bedrooms. The later solution would only provide 10 bedrooms, and toilets and showers would have to be constructed.
  - (d) A Guard House to be constructed.

.... 3/-

7. Messing and canteen arrangements

- (a) The mens mess, canteen and recreation room can be housed in one large building. Partitions for store rooms to be constructed in this building.
- (b) NCOs mess can be established in NCOs block.
- (c) Officers mess. No construction necessary, but curtains to be provided.

8. Transport

Following transport will be required:-

- 1 Light car (Camp Commandant)
- 1 Jeep or pick-up (CM)
- 1 Truck heavy (CM)

Transport between the camp, N'Djili and Leopoldville to be provided by ONUC bus lines.

9. General remarks

- (a) The question of housing the transit camp staff has not been included above, but part of the transit accommodation could be set aside for this purpose.
- (b) The daily average of transit personnel in Leopoldville accommodated by HQ Sector "L" is approximately 20. A further number of transits are accommodated by private arrangements and do not show either on accommodation lists or meal coupon receipts, as such are not drawn. It may therefore be expected that the camp for about 75% of the time will only operate at 10% capacity. Nevertheless it will be necessary to maintain the full staff all the time.
- (c) If it is decided to utilize the camp for all nationalities, the number of personnel required for cookhouses and messes will have to be increased. Also a number of cookhouses and ration stores will have to be constructed.



- (d) Establishment of the transit camp at camp MARTINI will not materially change the requirements except for the fact that new construction for officers accommodation should not be necessary in this case.

/RAO

*T. O'Brien* Colonel  
Sector Commander  
(T.O'BRIEN)

CC : Chief of Staff  
LA to the Force Commander  
Chief Accommodation Officer.

61

DINING ROOMS - FOR 25 OFFICERS

<u>Ser No</u>	<u>Description</u>	<u>Quantity</u>
1	Basket, wicker bread	5
2	Bowls sugar w/lid glass	5
3	Chairs Dining	25
4	Cups, Drinking earthen	30
5	Dishes butter w/lid	5
6	Dishes cheese w/cover 4"x8"	5
7	Dishes dessert	5
8	Dishes Jam w/cover	5
9	Dishes pickle glass 8 $\frac{1}{2}$ "x4"	5
10	Glasses drinking 4 oz	30
11	Glasses, " 10 oz	60
12	Knives, dessert 4 $\frac{1}{2}$ " blade	29
13	Knives, dinner 5 $\frac{1}{2}$ "	29
14	Forks dinner or dessert	75
15	Napkins table white 20x20"	50
16	Pitcher cream $\frac{1}{2}$ pint	5
17	Pitcher water or milk 1 qt	5
18	Plates dessert (side) 7"	75
19	Plates dinner 11"	30
20	Plates Luncheon 9"	30
21	Plates soup 9"	30
22	Plates serving earthen 14"x8"	10
23	Pots coffee earthen 30 oz	5
24	Pots tea medium	5
25	Pots mustard w/lid and spoon	5
26	Saucer earthen	30
27	Shaker salt and pepper	10
28	Spoons dessert medium	29
29	Spoons soup	29
30	Spoons table	29
31	Spoons tea	29
32	Strainer, tea small	5
33	Table cloth linen white for 5 tables	5
34	Tables Dining 36"x96"	5
35	Trays, ash table model	5

QUARTERS - OFFICERS

36	Beds metal	25
37	Blankets GS	100
38	Chairs arm easy	25
39	Chairs, straight back	25
40	Mirror	25

60

-2-

<u>Ser No</u>	<u>Description</u>	<u>Quantity</u>
41	Hangers clothes wooden or wire	100
42	Lamps desk	25
43	Mattress hospital type	25
44	Pillow	25
45	Rugs floor 4"x6"	10
46	Sheets GS	100
47	Slips pillow	50
48	Table bedside	25
49	Tables writing 2 drawer	25
50	Wardrobes or cupboards wooden	25

MESS - OFFICERS

51	Chairs arm easy	7
52	Chairs folding canvas	3
53	Chairs local pattern	8
54	Chairs lawn nylon tubular steel	3
55	Chesterfields	3
56	Drapes window prs	10
57	Lamps bridge	7
58	Rugs floor 6x9"	1
59	Tables card	2
60	Tables, coffee circular	3
61	Tables, coffee rectangular	3
62	Tables end	3
63	Tables writing 2 drawers	2

NCOs DINING ROOM Q FOR 50 NCOs

1	Basket wicker bread	9
2	Bowls sugar w/lid	9
3	Chairs local pattern	50
4	Cups drinking plastic	60
5	Dishes, butter w/lid	9
6	Dishes cheese w/cover 4x8"	9
7	Dishes dessert glass or plastic	60
8	Dishes jam w/cover 4x4"	9
9	Dish pickle glass or plastic	9
10	Forks dinner or dessert	9
11	Glasses drinking 4 oz	60
12	Glasses drinking 10 oz	60
13	Knives dinner 5½" blade	55
14	Knives dessert 4½" blade	55
15	Pitcher water or milk 1 qt	9

-3-

-3-

<u>Ser No</u>	<u>Description</u>	<u>Quantity</u>
16	Pitcher cream $\frac{1}{2}$ pint	9
17	Plate dessert or side 7"	60
18	Plate dinner 11"	60
19	Plate soup 9"	60
20	Platter serving 14x8"	9
21	Pots coffee 30 oz	9
22	Pots tea medium	9
23	Pots mustard w/lid and spoon	9
24	Saucer plastic or earthen	60
25	Shaker salt and pepper	18
26	Spoons table or soup large	55
27	Spoons tea	55
28	Strainer tea small	9
29	Table cloth linen white	9
30	Tables folding 6 foot	9
31	Trays ash table model	9

QUARTERS - NCOs

32	Beds folding metal	50
33	Blankets GS	200
34	Chairs straight back wooden	50
35	Mirror	25
36	Racks clothes, wooden	200
37	Mattresses bedstead	50
38	Pillows	50
39	Sheets GS	200
40	Slips pillow	100
41	Tables folding 3'	50
42	Wardrobes wooden or cupboard	50

MESS - NCOs

43	Chairs arm easy	13
44	Chairs folding canvas	5
45	Chairs local pattern	8
46	Chair lawn tubular steel	5
47	Chesterfield	5
48	Tables, writing 2 drawers	2
49	Lamps bridge	13
50	Rugs floor 6x9'	2
51	Tables card	2
52	Tables coffee rectangular	5

-4-

<u>Ser No</u>	<u>Description</u>	<u>Quantity</u>
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DINING ROOMS FOR 150 OTHER RANKS

1	Basket wicker bread	25
2	Boiler 5 gal w/tap	3
3	Boiler 8 gal w/tap	1
4	Bowls sugar w/lid	25
5	Chairs local pattern	150
6	Dishes butter w/lid	25
7	Dishes cheese w/lid	25
8	Dishes jam w/cover	25
9	Glasses drinking 10 oz	180
10	Glasses drinking 4 oz	180
11	Mugs tea or coffee	180
12	Napkins paper	AR
13	Platter serving 14"x8"	25
14	Pots mustard w/lid and spoon	25
15	Shaker salt and pepper	50
16	Table covering oilcloth white wide	25
17	Tables folding 6 foot	25
18	Tray mass compartmented US type	150

QUARTERS - OTHER RANKS

19	Bedsteads folding metal	150
20	Blankets GS	600
21	Chairs local pattern	150
22	Mirror	75
23	Locker or cupboard	150
24	Mattresses	150
25	Pillows	150
26	Sheets GS	600
27	Slips pillow	300
28	Tables folding 6 foot	25

CANTEEN FOR 150 ORs

29	Chairs arm easy	8
30	Chairs local pattern	38
31	Lamps bridge	8
32	Table card	15
33	Tables folding 6 feet	37

<u>Ser No</u>	<u>Description</u>	<u>Quantity</u>
1	<u>LIST OF KITCHEN EQUIPMENT</u>	
1	Blocks butcher	3
2	Forks chopping meat	3
3	Brushes wire butcher	3
4	Cans carbage w/cover	20
5	Coolanders plastic	3
6	Dishes food serving vegetable	40
7	Forks food preparation	6
8	Knives boneing	6
9	" slicing bread 9"	12
10	" butcher 10"	6
11	" " 14"	6
12	Ladles enamel	8
13	" kitchen stainless steel	4
14	Openers tin mount type	3
15	Openers cork hand type	12
16	Pans baking sheet 33x23"	12
17	Pans baking sheet 27 $\frac{1}{2}$ x17 $\frac{1}{2}$ "	12
18	Pans cake round tin	20
19	Pans pie round tin	20
20	Pans frying steel large	6
21	" " small	6
22	Platter food serving over	12
23	" " " 32x23 E/W	10
24	Pots cooking aluminium 6 gal 32CM	5
25	" " " " 30CM	5
26	Pots cooking 15 Gal 36CM	5
27	Pots holder cloth	15
28	Sieves flour	4
29	Spoons food serving hardwood	12
30	Steel butcher 10"	6
31	Choppers meat	3
32	Siws butcher	3
33	Turnals cake perfd	12
34	Turnals salad	6
35	Trays plastic 14x18"	24
36	Whisks egg closed mouth	12
37	Whisks egg open mouth	12
38	Machines weighing	1
39	Aprons cooks khaki	20
40	Aprons cooks white	20
41	Balances small	2
42	Bucket zinc	20
43	Cookers gas with 3 burners	4

<u>Ser No</u>	<u>Description</u>	<u>Quantity</u>
44	Cookers electric large	3
45	Jackets khaki	20
46	Jackets white	20
47	Refrigerators elect large	4
48	Regulators gas	4
49	Tables wooden large 5x8'	6
50	Trouser cook white	20
51	Trouser cook khaki	20
52	Poles mixing s/steel	6

ORGANISATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS ORGANIZATION  
IN THE CONGO

56-A

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE : ONUC, LEOPOLDVILLE

INTER - OFFICE MEMORANDUM

No. 4101/1/LOGS

14 November 1962.

A : HQ Sector L  
De : Chief Logistics Officer  
Objet : TRANSIT CAMP - LEOPOLDVILLE

1. It has been decided to establish a transit camp in Camp GARNIER, Limete. Initially the camp should be capable of accommodating and feeding 10 Officers and 50 NCOs/ORs; this strength will ultimately increase to 25 Officers and 200 NCOs/ORs.

*check on quantities used at N'GHIEMA*

2. You are therefore requested to work out the complete requirements of furniture, kitchen equipment, crockery, cutlery and so on for this camp and submit it to this HQ at the earliest.

3. It is also intended to set up a small canteen in the transit camp so as to meet the requirement of transients by way of drinks and common user items of PX stores.

4. Kindly let me know if you can undertake to run this transit camp with your existing resources of personnel.

*[Signature]*  
(V.S. KAPOOR) Lt. Col.  
Chief Logistics Officer

cc: Chief of Staff  
MA to the Force Commander  
Chief Accommodation Officer

Date	15/11/62
Commander	
SC 2 (Ops & Info)	
SC 1 (Logs)	
Recd	
SC 3	

*[Large handwritten signature/initials across the form]*



No 9206 / SEC  
HQ SECTOR 'L'  
30 Nov 62

To : Force Commander  
From : HQ Sector 'L'

Subject: Accommodation of Transit Personnel

1. On 26 Nov I inspected the transit accommodation at the KWILU building. This building is administered by Chief Accommodation Officer and was originally used for civilians and military transit only. During the last few months, however, a great number of Katangese refugees and other Congolese Nationals have been accommodated in the KWILU building on a permanent or semi-permanent basis. The total number of these occupants are at the moment 78.
2. As a result of this influx the capacity for accommodation of transit personnel has been greatly reduced with a resulting overcrowding of military personnel. A typical example can be mentioned; a three bedroom apartment where six officers were accommodated in the bedrooms, while ten NCOs were sleeping in double bunks in the living room and lounge.
3. In another three-bedroom apartment a Congolese family were living in one bedroom, while officers and NCOs in transit occupied the other two bedrooms. It should also be mentioned that a great number of windows, blinds and doors were broken, and that the furniture were in a sad state of disrepair.

.....2/-

PR FR.  
167

-2-

4. This state of affairs is obviously far from satisfactory. It is suggested that one whole section of the building is used entirely for ONUC transit personnel and that a minimum of 8 apartments in this section is used exclusively for military personnel.

*T O'Brien* Colonel  
Sector Commander  
( T O'BRIEN )

cc Chief of Staff  
Chief Administrative Officer  
Chief Accommodation Officer

53

SECTOR "L" ORDERS

BY

COLONEL T.O'BRIEN, COMMANDER SECTOR "L"

-----  
STATION: LEOPOLDVILLE

DATED 27 NOVEMBER 1962  
-----

6/62 ACCOMMODATION - TRANSIT MILITARY PERSONNEL

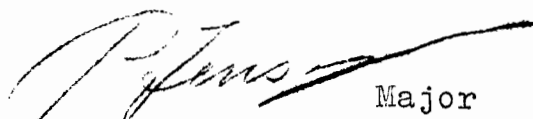
1 All transit military personnel arriving in Leopoldville will be accommodated by HQ Sector "L". It is the responsibility of the LO's concerned to inform HQ Sector "L" at least 24 hours in advance of the following:-

- (a) Date and time of arrival
- (b) Number of personnel and ranks
- (c) Probable duration of stay in Leopoldville.

2 In cases of emergency Accommodation Officer HQ Sector "L" will be personally contacted by the LO and necessary instructions are obtained from him.

In future camp N'Galiema which is exclusively meant for HQ ONUC staff personnel will not accommodate any transitees other than ONUC HQ personnel on rotation.

3 Due to the acute lack of adequate transit facilities existing in Leopoldville, all Liaison Officers/Units/Contingents are strongly urged to endeavour to make internal arrangements to lodge their transients in accommodation already held on charge by them.

  
Major  
Accommodation Officer  
(JP JENSEN)

Distribution

- Chief of Staff
- All units/Contingents in Leo
- All Liaison Officers.

52

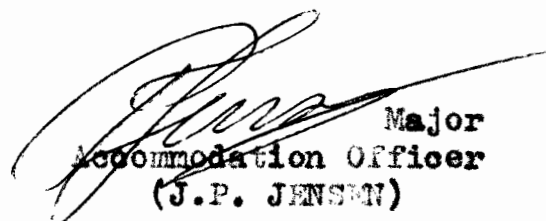
No 9206/SEC  
HQ S ECTOR "L"  
23 Nov 62

To: Mr C.W. Handy  
Audit and Inspection Service  
From: HQ Sector "L"  
Subject: CHANIC (BASOKA) CAMP

1 As per your request on the above subject, the following information is submitted:

- (a) The camp in question has never been and still is at present undesirable and unsuitable for accommodation for military personnel. As per our conversations and your surveillance of the substantive documented presentations, all concerned have been advised as to the official dispositions of this HQ in regard to CHANIC area.
- (b) In the latter part of 1960 and early 1961, the CHANIC was utilized only as a staging area for troops/Contingents on rotation. Unfortunately, the use of the area was unavoidable due to the heavy operational commitments then being experienced. It left a lot to be desired even when utilized as transit accommodation.

2 The foregoing is submitted for your information and action as deemed necessary.

  
Major  
Accommodation Officer  
(J.P. JENSEN)

File

57

PRIORITY

No 9206/SEC

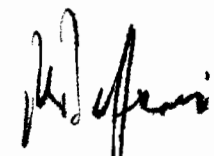
HQ SECTOR "L"

14 Nov 62

To: CO HQ Indian Unbrigaded Units  
From: Acting Comdr Sector "L"  
Subject: Accommodation - Officers Messes.

Please issue instruction for the vacation of the Transit Officers Mess in the GALLIC villa in 17th Street LIMETE.

The building is to be handed over, as per direction of the Chief of Staff, to 2nd Irish Armoured Car Squadron at a time to be arranged with the Squadron Commander.

  
Lt-Col  
Acting Sector Commander  
(P.H.M. JEFFERIES)

cc: Chief of Staff  
OC 2nd Irish Armoured Car Sqn - Please contact officer in occupation of GALLIC villa and arrange take over.

✓File

30

No 9206/SEC  
HQ SECTOR "L"  
2 Nov 62

To: Chief of Staff  
From: Acting Commander Sector "L"  
Subject: Transit Accommodation, LEOPOLDVILLE

1 You asked for views on transit accommodation in LEOPOLDVILLE.

2 Unit Accommodation

At present complete units in transit are housed in GARNIER Camp. This is hard scale accommodation but is satisfactory for units in transit, the problem is to prevent the damage and theft of the fittings when there is no unit in occupation as the Congolese watchmen have not been very satisfactory.

3 Individual Officer's accommodation

These at present stay in KWILU Building and are given meal coupons. This is unsatisfactory but in about 3 weeks the old Indian Post Office accommodation will have been redecorated and will be available for officers in transit. When the Camp Commandant has been moved from his present accommodation, and this has been redecorated, there will be good transit accommodation for more civilian personnel and military officers in Ave VALCKE. Unfortunately, this will not provide enough accommodation for all officers so the KWILU building will have to be retained.

4 Individual ORs Accommodation

At present members of Contingents which have a Unit in LEOPOLDVILLE are accommodated with those Units and OR of other nationalities are accommodated in N'GALIEMA Camp. This is not very satisfactory but no practicable alternative can be found.

5 A proposal to establish a fully equipped Transit Camp has been studied but found to be impracticable because:

(a) There is no suitable camp immediately available.


.../

✓File

- (b) There would be a considerable staffing commitment, e.g. Quartermaster, Clerks, Storemen, Cooks of various nationalities, duty NCOs, etc.

5 The situation could have been improved if it had been possible to enlarge Camp N'GALIEMA but all the available ground there is already being used.

6 I recommend that, in the circumstances, the present system continue.

  
Lt-Col  
Acting Sector Commander  
(P.H.M. JEFFERIES)

No 9206 / SEC  
HQ SECTOR 'L'  
21 OCT 62

To:- All Liaison Officers


From:- HQ SECTOR 'L'

Subject:- ARRIVAL OF PERSONNEL IN LEOPOLDVILLE

1. It is requested that advance information with the names of personnel arriving from outstations and their likely duration of stay may be sent to QM, N'GALIEMA Camp in cases where personnel are to be billeted in this Camp.

2. If such information is not **at hand** prior to the arrival of personnel, the QM is unable to requisition the right amount and type of rations and feeding arrangements may consequently be affected.

MI

  
Major  
for Commander Sector 'L'  
(J P JENSEN)

cc. Camp Commandant, HQ ONUC

PR  
T 11




QM/GEN/1  
HQ ONUC Camp N'Galiema,  
Leopoldville.

25 Oct '62

To: Sector "L" ✓  
From: QM HQ ONUC Camp N'Galiema.  
Subject: Attachement for rations.

It is experienced that often personnel from outstation arrive in Camp N'Galiema without any prior intimation. It becomes difficult to arrange for the food and also the requisition of rations becomes a problem in the absence of any authority.

It is requested that advance information with the names of persons and their likely duration of stay may kindly be sent to QM Camp N'Galiema. Without this the administrative set up will be adversely affected.

  
CAPT  
QM HQ CAMP ONUC  
(MOHAMMAD EHSANULLAH)

Copy to:- Chief Log Officer,  
Camp Commandant.

29/10/62  
4/1  
30/10/62

No 9206/SEC  
HQ SECTOR "L"  
29 Oct 62

To : HQ ONUC Military Officers

From : HQ SECTOR "L"

Subject: ISSUE OF ACCOMMODATION STORES, HQ OFFICERS

1. Several cases have occurred where officers belonging to HQ ONUC have approached this HQ direct in order to obtain accommodation stores such as furniture, crockery, curtains, etc.
2. HQ Sector "L" only handles unit accommodation, not individual accommodation.
3. All demands from HQ ONUC officers regarding accommodation stores should be made to the Camp Commandant who will indent to BOD in accordance with ONUC scale of issue. In case where BOD is not able to fill the indents, the Camp Commandant will approach this HQ to procure the necessary stocks from Central Accommodation Store.

*PHM Jeffries*  
Lt Col  
Acting Commander  
(PHM JEFFERIES )

/ RAO

cc : Camp Commandant  
Chief Accommodation Officer  
Case No 9239/SEC

*Seen*  
*29/10/62*  
*[Signature]*  
*[Signature]*

No 9206/SEC  
HQ SECTOR "L"  
29 Oct 62

To : HQ ONUC Military Officers

From : HQ SECTOR "L"

Subject: ISSUE OF ACCOMMODATION STORES, HQ OFFICERS

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*PHM Jeffries*  
Lt Col  
Acting Commander  
(PHM JEFFERIES )

/ RAO

cc : Camp Commandant  
Chief Accommodation Officer  
Case No 9239/SEC


45

No 9206/SEC  
HQ SECTOR "L"  
22 Oct 62

To : All units in Leo  
From : HQ SECTOR "L"  
Subject : MAINTENANCE/REPAIR

Reference our letter No 9206/SEC of 16 Oct 62.

The telephone number quoted for Maintenance Section in para 2., sub-para (a) should read: Telephone 8916, Ext 15.

  
Major  
Accommodation Officer  
(JP JENSEN)

/ RAO

cc : Chief Accommodation Officer.

PK ER.  
431



Ref.No.DM/AK/A/448

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

44

20 October 1962

To : HQ Sector 'L'  
From : Administrative Officer Accommodation Section  
Subject : Maintenance/Repair

Ref. your letter 9206/SEC dated 16 October 1962.

1. The above quoted letter will do much to provide an improved service for the "customer".
2. However, you will by now have appreciated that an amendment will be necessary to the telephone number quoted in sub-para (a) It should read : Maintenance Section, Telephone 8916 Ext. 15.

Dunson

Date	22/10/62
Commander	SO 3
SO 2 (Ops & Info)	Accn Offr
SO 2 (Logs)	SO 2 (Logs)
Accn Offr	SO 2 (Ops & Info)
SO 3	Commander
Chief Clerk	Date

43

No 9206/SEC  
HQ SECTOR "L"

16 Oct 62

To : All units in Leo  
From : HQ SECTOR "L"  
Subject: MAINTENANCE/REPAIR

1. During the last weeks this HQ has received a number of requests for minor maintenance works, which owing to scarcity of labour and the need to concentrate efforts on high priority work are still outstanding.
2. In order to ensure that critical work - repair of burst waterpipes, fused lights etc. - can be carried out without undue delay, it is requested that following general rules be adhered to:

(a) Emergency works

In case of emergency, such as break-down of refrigeration or water or electrical facilities to a such extent that immediate action must be taken, Accommodation Section HQ SECTOR "L" should be informed immediately. No written request is necessary and in case Accn Offr or Asst Accn Offr cannot be contacted, direct request should be made to Maintenance Section, Telephone ~~3927~~, Ext ~~430~~.  
8916 15

(b) Maintenance/repairs of accommodation and/or fixtures

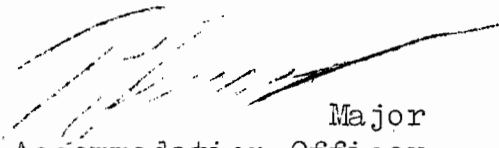
Request for this type of work should be made on "Requisition for Services" form, which is sent in duplicate to Maintenance Section, Chief Accommodation Officer, through normal channels. This type of work includes repair of doors and windows, electrical and sanitary installations and other fixtures. Repainting will normally only be carried out at change of occupants if necessary to prevent deterioration.

.... 2/-

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(c) Minor maintenance works

This type of work, which includes washing of walls, curtains etc., beating of carpets, polishing of furniture etc. is under normal rental contracts the responsibility of the occupants. The maintenance section has no unskilled labour force on its establishment and requests for this type of work should consequently not be forwarded.



Major  
Accommodation Officer  
(JP JENSEN)

/ RAO

cc : Chief Accommodation Officer

File No 9216/SEC

No 9206/SEC  
HQ SECTOR "L"  
16 Oct 62

To : All units in Leo  
From : HQ SECTOR "L"  
Subject: MAINTENANCE/REPAIR

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(b) Maintenance/repairs of accommodation and/or fixtures


Request for this type of work should be made on "Requisition for Services" form, which is sent in duplicate to Maintenance Section, Chief Accommodation Officer, through normal channels. This type of work includes repair of doors and windows, electrical and sanitary installations and other fixtures. Repainting will normally only be carried out at change of occupants if necessary to prevent deterioration.

.... 2/-



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Major  
Accommodation Officer  
(JP JENSEN)

/ RAO

cc : Chief Accommodation Officer

File No 9216/SEC

788 ~~by~~ Ave

No 9206/SEC  
HQ SECTOR "L"

16 Oct 62

To : All units in Leo  
From : HQ SECTOR "L"  
Subject: MAINTENANCE/REPAIR

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In case of emergency, such as break-down of refrigeration or water or electrical facilities to a such extent that immediate action must be taken, Accommodation Section HQ SECTOR "L" should be informed immediately. No written request is necessary and in case Accn Offr or Asst Accn Offr cannot be contacted, direct request should be made to Maintenance Section, Telephone 3921, Ext 130.

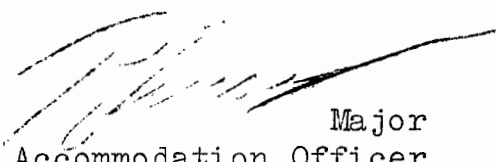
(b) Maintenance/repairs of accommodation and/or fixtures

Request for this type of work should be made on "Requisition for Services" form, which is sent in duplicate to Maintenance Section, Chief Accommodation Officer, through normal channels. This type of work includes repair of doors and windows, electrical and sanitary installations and other fixtures. Repainting will normally only be carried out at change of occupants if necessary to prevent deterioration.

.... 2/-

(c) Minor maintenance works

This type of work, which includes washing of walls, curtains etc., beating of carpets, polishing of furniture etc, is under normal rental contracts the responsibility of the occupants. The maintenance section has no unskilled labour force on its establishment and requests for this type of work should consequently not be forwarded.

  
Major  
Accommodation Officer  
(JP JENSEN)

/ RAO

cc : Chief Accommodation Officer

File No 9216/SEC

No 9206/SEC  
HQ SECTOR "L"

16 Oct 62

To : All units in Leo  
From : HQ SECTOR "L"  
Subject: MAINTENANCE/REPAIR

1. During the last weeks this HQ has received a number of requests for minor maintenance works, which owing to scarcity of labour and the need to concentrate efforts on high priority work are still outstanding.

2. In order to ensure that critical work - repair of burst waterpipes, fused lights etc. - can be carried out without undue delay, it is requested that following general rules be adhered to:

(a) Emergency works

In case of emergency, such as break-down of refrigeration or water or electrical facilities to a such extent that immediate action must be taken, Accommodation Section HQ SECTOR "L" should be informed immediately. No written request is necessary and in case Accn Offr or Asst Accn Offr cannot be contacted, direct request should be made to Maintenance Section, Telephone 3921, Ext 130.

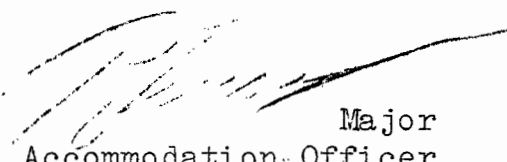
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Major  
Accommodation Officer  
(JP JENSEN)

/ RAO

cc : Chief Accommodation Officer

File No 9216/SEC



BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE : ONUC. LEOPOLDVILLE

INTER - OFFICE MEMORANDUM

No. 4103/3/LOGS

9 October 1962.

A : Commander, Sector 'I'  
De : Chief Logistics Officer  
Objet : Accommodation in Leopoldville

Your No. 9206/SEC of 6 October 62 refers.

1. A meeting will be held in the office of the Chief of Staff at 1430 hrs on 12 October 62 in order to discuss the above subject. You are requested to be present.

(N.N. MADAN) Colonel  
Chief Logistics Officer

cc: Chief of Staff  
Chief Medical Officer )  
Chief Accommodation )  
Officer )  
Accommodation Officer, )  
Logistics )

Kindly attend the above meeting.

File  
Next meeting to be held 1500 16 Oct 62.  
13/10/62

Date	9/10/62
Commander	by 1200
S.A.O.	8011 (Bpst mfd) mhr 10/10
S.S.O.	8011

Acen Officer  
11/10/62

12.  
37.

41  
No 9206/SJC  
HQ SECTOR "L"  
9 Oct 62

To : All units

From : HQ SECTOR "L"


Subject: REQUISITION FOR ONUC MAINTENANCE WORKS SERVICE

1. Enclosed find Works Service Requisition forms (one book). These forms will be used for requisition of new constructions and major works. The form will be forwarded in duplicate to Maintenance Section, Chief Accommodation Officer, with a copy to HQ SECTOR "L".
2. For ordinary maintenance works, such as repainting, repair of equipment and furniture etc., the normal "Requisition for Services" form will be used.
3. Acknowledge receipt pf the same.

/ RAO

Attachment: One book.

cc : Chief Accommodation Officer.

  
Major  
Accommodation Officer  
(JP JENSEN)

ROUTING SLIP

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APPROVAL		NOTE AND RETURN
SEE ME, PLEASE		YOUR COMMENTS
YOUR SIGNATURE		YOUR INFORMATION
NOTE AND FILE		FOR ACTION

For the attached many  
thanks. The contents has  
been included in my minute  
to the Cos.

DATE	FROM
6 Oct	M



STATE OF THE NATION - ACCOMMODATION

Period: 1-30 Sept 62

-o0o-

*General file*  
*[Signature]*  
*(40)*

General

- 1 With the commencement of September, the 5 QONR were replaced by the 4 QONR. The 4 QONR has been accommodated as follows:
- (a) Camp Josephine Charlotte
  - (b) Martini Camp
  - (c) N'Djili Airport.

This accommodation plan for the 4 QONR differs in that as the bulk of the troops were accommodated in the Garnier Camp previously, the 4 QONR is now accommodated at Martini Camp. During the past month, the possibility of concentrating the whole of the Nigerian Battalion in one location has been under review but as yet no firm commitment as to the location has been laid down.

Actions Implemented

- 2 This HQ has been successful in carrying out the following:
- (a) Move of Indian ASC officers from the Kalina area to Limete thereby making it operationally and administratively more convenient for those personnel.
  - (b) Evacuation of non-HQ Indian Officers from the Lesse building to other accommodation thereby alleviating the difficulties encountered in satisfactorily accommodating HQ ONUC officers.
  - (c) Successfully evacuating American Officers from the Lovanium University to other accommodation on 11th Street Limete thereby satisfactorily carrying out this operation before the deadline of 1 Oct 62.

Also the CALSU OR have been provided with accommodation stores and have been satisfactorily accommodated in N'DJILI proper.

- (d) All Indian JCOs (Postal and HQ ONUC) have been accommodated in one area therefore eliminating the messing and transport problems previously experienced.
- (e) In anticipation of commencement of the rotation of the Swedish Battalion from 11 Oct, the following has been implemented:
  - (i) Requisitions for stores have been requested from Ordnance and it has been confirmed they are available.
  - (ii) Camp Garnier (which will be used as the Transit Camp) has been inspected by a Maintenance Team and facilities have been brought up to a satisfactory standard.
  - (iv) No difficulty is foreseen in the rotation of the Swedish Battalion from an accommodation view point and this rotation should be carried out without any difficulty.
- (f) It is anticipated that the rotation of the 37th <sup>Irish</sup> Battalion will commence through Leopoldville on or about 25 Oct. Firm details on the rotation have been requested from the Irish Liaison Officer and when received this HQ will take necessary action.

Planned Move

- 3 Evacuation of HQ Sector "L", HQ Indian Contingent, HQ Pakistan Contingent from present locations to the CHANIC Office building is on the planning stage. The same is the case regarding the evacuation of Indian Hospital Officers' Mess and Nursing Officers' Mess and Medical personnel from Semoi and Lesse Buildings to alternate accommodation in the Kalina Area.
- 4 It has been approved by the Chief of Military Personnel to issue members of the Movement Control at present accommodated in N'GALIEMA Camp with food allowance. It is intended shortly to move ~~these~~ personnel to concentrated accommodation in the Limete area. It is being considered that similar action <sup>be taken</sup> regarding the

medical supply depot personnel at present accommodated in N'GALIEMA Camp.

- 5 In connection with the rotation of the Indian Canberra Squadron, preparations are being made to move incoming personnel to alternate accommodation in the Limete area which will make it possible to establish satisfactory transit accommodation for approximately 20 officers.
- 6 It is hoped that early suggestions regarding concentrating the UNATB personnel at Limete near N'Djili airport will prove successful.
- 7 The contemplated move of the Pakistan Tpt Coy to Cabelco Camp in 18th Street is dependent on constructions and alterations at the Cabelco warehouse. The Chief Accommodation Officer is at the moment working on these plans.
- 8 It is expected that the Malaya House will be vacated in the near future thereby making 6 apartments available.
- 9 The move of the Indian Postal Unit to Chanic will further release 2 apartments.

#### SUMMARY

- 10 The situation has, due to the moves carried out, to some extent, been alleviated but owing to constant new arrivals over and above the present HQ staff, it still remains critical especially regarding suitable accommodation for higher ranking officers. Also, the situation regarding transit accommodation is extremely difficult as more and more civilian families (most of these Congolese) <sup>are</sup> moving into the Kwilu Building thereby reducing the space normally allotted to military transit personnel.
- 11 It is expected that a group of Ethiopian Helicopter personnel will shortly arrive in Leopoldville. No solution to this special accommodation problem has been found. In short, the accommodation situation remains ~~most~~ <sup>most</sup> difficult and ~~under this~~ <sup>unless</sup> most or all of the major moves which has been planned are carried out it can be foreseen that the difficulties will become nearly insuperable.

37  
No 9206/SEC  
HQ SECTOR "L"  
6 Oct 1962

To: Chief of Staff  
From: Acting Commander, Sector "L"  
Subject: Accommodation in LEOPOLDVILLE.

Introduction

- 1 In response to your enquiry about this subject I have found that much work has already been done by Col O'Brien. Recent and planned moves are shown below but I do not know Col O'Brien's long term intentions and therefore give my own proposals which are, to the best of my knowledge, in keeping with his policy.

The Problem

- 2 The more important accommodation problems at present are:
- (a) Overall shortage of accommodation for small detachments and individuals, particularly senior officers. This is aggravated because there is a steady increase in the number of small Units and individuals arriving in LEOPOLDVILLE.
  - (b) Many and widely dispersed living areas with very few combat troops to protect the occupants in emergency.
  - (c) Some Units in very poor accommodation.
  - (d) Individuals living a long way from their work.
  - (e) Uneconomic use of existing livings.

The Aim

- 3 To provide suitable accommodation for ONUC military personnel and installations allowing the maximum security in emergency and the minimum waste of petrol and travelling time. This to be achieved at reasonable cost and be co-ordinated with the accommodation plans of civilian staff.

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Factors affecting the Aim

- 4 UN Policy - It is assumed that UN Forces will remain in the CONGO at least until the end of 1963. It is also assumed that the Military HQ must remain alongside the Civil one which must in turn be near the seat of government. Otherwise, presumably, military installations in LEOPOLDVILLE would have moved to KITONA Base long ago.
- 5 Vital Areas - It is necessary that ONUC staff, and therefore the means of protecting and administering them, must be in the area of the ROYAL building and at N'DJILI Airport.
- 6 Security - However good relations may appear to be between ONUC and the Congolese population at any one time, experience has shown that the situation can change very quickly. Therefore ONUC personnel and installations must be where they can be protected. Unfortunately out of 2,800 military personnel in LEOPOLDVILLE only 600 are combat troops, a further 900 are able to defend themselves but 1,300 are quite defenseless. To these must be added an unknown number of civilian staff. No defence, in the military sense, is therefore possible and to give even patrol protection necessitates all accommodation being in the minimum number of compact areas.
- 7 Economy - Both new building and the hiring of existing buildings are expensive and waste must be cut out at once. At present there are five camps in LEOPOLDVILLE which have not been used for a very long time for which well over One million francs is still being paid each month. We must of course have some reserve but this seems an excessive price to pay. There is also waste of petrol and travel time. Some people working in the ROYAL building live 4 miles away in PARC HEMBISE and nearly all those working at the Airport (about 400) live 9 miles away in LIMETE.
- 8 Suitability - Buildings suitable for administrative installations are mostly in LIMETE though there are a few in N'GALIEMA. It would be expensive to replace these by new building. Some of the troop accommodation, particularly Camp JOSEPHINE CHARLOTTE, is of a very poor standard and there is an urgent need to find better places.

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- 9 From the point of view of efficiency and security it is desirable to move all military personnel and as many installations as pos-

.../

sible into an existing, or newly constructed military camp. However this would entail separation from the civil staff and certain installations such as the Supply Depot and Ordnance Depot would possibly have to remain outside. It would in any case take time to negotiate for an existing camp or for a site to build a new one.

- 10 The remaining course is to concentrate all living accommodation and installations into the minimum number of compact areas of existing accommodation. We are tied to the ROYAL Area and N'DJILI Airport; also parts of LIMETE are, for the time being, indispensable. These areas, together with the long and vulnerable lines of communication between them, are however a great security risk.
- 11 I consider that the risk must be taken and concentration in these 3 areas proceeded with. Patrol protection could be given as follows:

ROYAL Area - 4 QONR less one Coy  
SOUTH LIMETE - Administrative Units in the area  
N'DJILI Airport - one Coy 4 QONR.

#### Action Already Taken

- 12 Since 1 Sept 62 the following changes have been made:
- (a) 4 QONR (less 3 Coys) from GARNIER to better accommodation in MARTINI.
  - (b) Indian ASC Officers Mess from KALINA to LIMETE for administrative convenience.
  - (c) American personnel from LOVANUM to LIMETE.
  - (d) Concentration of Indian JCOs working in the ROYAL into one area.
  - (e) Camp GARNIER taken into use as Unit transit accommodation.
  - (f) Many moves of individual officers and OR.

#### Action Planned

- 13 The following moves are due during October:
- (a) Move of HQ Sector "L", HQ Indian Contingent, HQ Pakistan Contingent and several civil offices to CHANIC Building. No date has yet been fixed.

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(34)

- (b) Medical Officers and Nursing Sisters' Messes from SEMOIS to villa accommodation.
- (c) Movement Control personnel from N'GALIEMA to LIMETE so that they shall be nearer their work.
- (d) Indian CANBERRA Squadron personnel to LIMETE gradually as accommodation becomes available.
- (e) Evacuation of MALAYA House and a few other villas.

#### Action Under Consideration

- 14 The following moves are planned but await approval or the completion of alterations:
- (a) UNATB personnel from LIMETE to the ANC Camp near N'DJILI Airport. This has been taken up with the Congolese authorities and a reply is awaited.
  - (b) Personnel of PAK Tpt Coy from PARC YOLO to CABELCO Camp near their vehicle lines. Sanction for necessary alterations is awaited.
  - (c) Move of MT Platoon of 4 QONR from JOSEPHINE CHARLOTTE to GECICO Camp in LIMETE for which sanction is awaited.

#### Future Action

- 15 In order to achieve the proposals at para 11 above, an early start should be made to acquire buildings or to construct new accommodation in the areas designated.
- 16 The next stage will be to move all ONUC personnel into these areas and abandon the following:
- (a) PARC HEMBISE
  - (b) PX Store Ave PAUL HAUZEUR
  - (c) SAFRICAS Building Ave GENERAL OLSEN
  - (d) KWILU Transit Officers Accommodation
  - (e) ONUC Supply Depot
  - (f) Villa accommodation spread over a wide area of NORTH LIMETE.
- 17 To make the best use of the very small combat force available it is necessary to concentrate the Nigerian Infantry Battalion (less the Airport Company) in the ROYAL Area and the Chief Accommodation Officer has been asked to advise on the possibility of this.

.../

Accommodation

- 18 I recommend that a meeting of heads of interested departments is held under your Chairmanship to approve the aim and to discuss the proposals at paras 14 to 17 above. As a result of this, the "ONUC Vital Areas" can be precisely demarcated and a detailed long term plan made.



Lt-Col  
Acting Sector Comdr  
(P.H.M. JEFFERIES)



OPS IMMEDIATE

No 9206/SEC

HQ SECTOR "L"

4 Oct 1962

To: CO HQ Indian Unbrigaded Units

From: Acting Comdr, Sector "L"

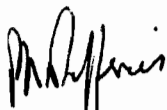
Subject: Handing/Taking Over.

1 The following moves, handing/taking over, will take place at 1400 hours, 4 Oct 62:

(a) Villa No 271 Josephine Charlotte to be handed over by 4 QONR to HQ Indian Unbrigaded Units.

(b) Villa No 8 Ave Ruwet to be handed over by HQ Sector "L" to HQ Indian Unbrigaded Units.

2 All handing/taking over to be completed by 1700 hours this date.

  
Lt-Col  
Acting Sector Comdr  
(P.H.M. JEFFRIES)

cc: CO 4 QONR  
Chief of Staff

✓File

9204/SEC.

No 9206/SEC  
HQ SECTOR "L"  
2 Oct 1962

To: Chief of Staff  
From: HQ Sector "L"  
Subject: Suggested move of ONUC Military Police Unit.

1 This HQ has for some time considered the possibility of moving the ONUC Military Police to new accommodation in order to make the apartment houses, in which they are accommodated, available for other use. This accommodation consists of two villas with a total of fourteen apartments containing thirty-six bedrooms.

2 Until now no satisfactory place could be found but the vacation of GARNIER Camp by 4 QONR suggests the possibility of placing the Military Police there.

3 The advantages would be as follows:

- (a) An end would be put to the constant stripping of the Camp by Congolese nationals which no number of Congolese guards will prevent.
- (b) It will be possible to accommodate the different national Contingents of the Military Police in separate barracks, each with their own cookhouse facilities.
- (c) The policing of the LIMETE area would improve and thereby decrease the number of burglaries occurring in this district.
- (d) It would be possible to accommodate military personnel working in the ROYAL area in comfort and nearer to their place of duty.

4 Against this would be the disadvantage of:

- (a) having the Military Police located more than 8 miles from the center of town where most of their duties are. This

.../

could, to some extent, be remedied by having a sub-station in town, for instance located in one or two of the present apartments.

- (b) The accommodation at GARNIER Camp is of a lower standard than that to which the ONUC Military Police are accustomed. The Camp is in the process of being redecorated but it will never be good.

5 I would be grateful for your direction as to whether this proposal should be studied in detail.

ms 2.  
Lt-Col  
Acting Sector Comdr  
(P.H.M. JEFFERIES).

31

No 9206/SEC  
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2 Oct 1962

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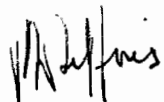
✓ file

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 Lt-Col  
Acting Sector Comdr  
(P.H.M. JEFFERIES).

No 9 <sup>3</sup>  
HQ SECT  
1 Oct 1.

To: Chief of Staff  
From: Actg Comdr Sector "L"  
Subject: Accommodation - Nigerian Infantry Battalion

1 Further to our discussion on 27 Sept, I have had a detailed study made of CHANIC Camp with a view to quartering the Nigerian Infantry Battalion there. My views are set out below:

2 Tactical Location

- (a) The Camp is at first sight well placed for access to the Royal building and other UN property in LEOPOLDVILLE, but the only feasible route to these places is across the "New Bridge" which is itself a vulnerable defile.
- (b) The Camp is situated between, and close to, Camps LEOPOLD and REISDORF and could itself be "sealed off" all too easily if Congolese Forces planned to do this.
- (c) The Camp is of small area and is adjoined on three sides by other industrial premises so that it could be defended for only a short time against determined opposition.

3 Accommodation

The planned capacity of the Camp is 400 men and some 20 vehicles with a few administrative offices. For a Nigerian Infantry Battalion, less one Company, the capacity needs to be 500 men and 60 vehicles. It would be better if a whole Battalion of 650 men could be accommodated together in any camp collected. A solution to this particular problem would be to include the main CHANIC Office block in which case there would also be adequate office and storage space. However this is separated from CHANIC Camp by civilian property and is, I understand, to be used as office accommodation by ONUC civil agencies.

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4 Troops Living Quarters

- (a) Troop quarters are in two large iron warehouses divided into sixteen man cubicles with steel sheet partitions. The buildings are dark, of depressing appearance and, apparently, not weatherproof.
- (b) Ablutions and latrines are inside the living accommodation without dividing walls and are a potential danger to health.
- (c) The standard of troop quarters is very much below that found elsewhere in LEOPOLDVILLE.
- (d) Because of the layout it would not be possible to separate sub-units within the Battalion.

5 Administrative Accommodation

- (a) Without the CHANIC main office block, there is no secure place for stores and the office accommodation is quite inadequate to deal with the voluminous and intricate paper work used in ONUC.
- (b) There is no safe storage for ammunition but this could be built.
- (c) Officers and Sergeants' Messes would have to be outside the camp but it is understood that suitable accommodation could be made available.

6 Facilities

- (a) The drains are at present blocked and I understand that when the camp was last occupied the system proved inadequate for the number of troops. This could no doubt be rectified in time.
- (b) There is a cookhouse and dining area but both are suitable for only about 300 troops. The cookhouse and food storage space would require re-equipping.
- (c) There is space for a basket-ball pitch but no other facilities for recreation exist nearby.
- (d) There is very little space for parade areas.
- (e) There is a hangar suitable for vehicle repair but an access road and hard standings would have to be laid.
- (f) I understand that it would be necessary to relay the telephone lines to the camp.

.../

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7 History

- (a) I understand that CHANIC Camp was declared unsuitable as troop accommodation in October 1961 and, in my opinion, this still applies.
- (b) When last surveyed it was estimated that the Camp could be made suitable for the temporary accommodation of 400 men at a cost of 2 million Congolese Francs with two months work.

8 Conclusion

- (a) Provided that the CHANIC main office block, and about six nearby villas, were included in the area it would be possible to accommodate a Battalion in discomfort and in somewhat dubious hygienic conditions. However, in view of the tactical risk and the expense and time necessary to bring the Camp to a minimum acceptable standard I consider that the possibility of using it for semi-permanent troop accommodation should be abandoned forever.

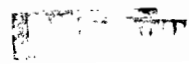
9 Recommendation

The problem of troop accommodation in LEOPOLDVILLE is still with us and, unless there is reason to suppose that UN troops will be withdrawn from the CONGO within a year, I suggest that a board of experts should be convened to make recommendations on how this can be most effectively and economically achieved. In my view a proper military camp should be acquired or built.

- 10 In view of the above I feel that 4 QONR had best make do with its present unsatisfactory layout for the time being and request your support in obtaining the GECICO property in 14th Street LIMETE, referred to in my minutes of 26 Sept.



Lt-Col  
Actg Sector Commander







BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

No. 5021/R/Pers,  
Military Personnel Branch,  
HQ ONUC,  
Leopoldville.  
13 Sep 62

To:- HQ Sector 'L'.

From:- Chief of Military Personnel.

Subject:- Transient Personnel - Italian Contingent.

1. Your 9206/SEC/STN dated 11 Sep 62 refers;
2. After discussion with the Chief Medical Officer on your proposal to administer Italian transients, your suggestions, it is agreed, are gratefully received.
3. It was pointed out, however, by Col KAMAT that these arrangements, although satisfactory for officers, the NCOs and Men are unaccustomed to Indian fare, and would prefer that their feeding arrangements be more flexible so that they can enjoy food of their own liking.
4. Please advise if the above suggestion is feasible.

*[Signature]* Lt Col.  
Chief of Personnel (Mil).

*17/9.*

Date:	13/9/62
Commander:	<i>[Signature]</i>
SAC:	<i>[Signature]</i>
SSA:	<i>[Signature]</i>
Inspector:	<i>[Signature]</i>

*Acen off*

*Acen off.*  
*[Signature]*  
17/9.

*Mag. Jensen:*  
*I have spoken*  
*w/ Capt Savino of M.L. Pers*  
*and he will investigate and find*  
*out what this is all about*  
*Suggest File.*  
19/9/62 *[Signature]*

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8 September 1962

To: Lt.Gen. Kebbado Guebre, Force Commander  
 From: S. Habib Ahmed, Chief Administrative Officer  
 Subject: Military Camps

At our last weekly meeting, certain decisions were taken concerning the disposition and use of the ONUC military camps in Leo. I would be grateful if you would instruct the Commander Sector 'L' to report on the progress of implementation of these decisions at our next meeting on Thursday, 13 September 1962.

As decided in our meeting, I have asked the Chief Accommodation Officer to get in touch with the Commander, Sector 'L' so as to prepare the Chanic buildings for the transfer of the Nigeria Police in these buildings from the accommodation at present occupied by them in the Petit Pont area.

cc: Commander, Sector 'L'  
 Chief Accommodation Officer

10/9/62

10/9/62

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SSO: Aeen off

Head Clerk

17/9

*file*

ACCOMMODATION - GENERAL

*OKS 29*  
*17/9/62*

1 CHANIC AREA

As it is planned to utilise the Chanic Area as accommodation for the Nigeria Police, it would be a number of months before this area could be brought up to a reasonable living standard. Requirements exist for exclusive repairs and alterations such as installation of cooking facilities, refrigeration, showers, lavatories, etc. It would ~~not~~ be reasonable to say that if work commenced immediately, it would be two months before completion. I think, therefore, it would be unreasonable to issue an order for the move of the Nigerian Police from their present accommodation to this area before such requirements have been met.

2 Ave Ruwet (56 Appts)

If and when the Nigerian Police evacuate the present accommodation in this area, a requirement will exist for the following:

- a. If planned to be used as HQ ONUC accommodation, it will be necessary for the installation of air-conditioning units in every bedroom.
- b. Redecoration, painting, etc.
- c. Extensive work to bring the plumbing and electrical facilities to a good standard.

It is estimated that work would take at least between one and two months. I feel quite confident in saying that it would be at least three months before the moves of the Nigerian Police and ONUC HQ officers ~~should~~ be satisfactorily completed.

3 ONUC Military Police (17 Appts)

At present the ONUC MP, a total of 64 personnel (Canadians, Danish, Indians) are accommodated at Ave Ruwet. As it is planned in view of the overall situation to move the ONUC MP Group to another location, it has been suggested that they move to Camp Chametal, 17th Street Limete upon its evacuation by 55 Ood. Maint Platoon. This move will create the following requirements:

- a. Provision of cooking facilities.
- b. Different mess areas.
- c. Installation of messing areas.

If the above requirements were met, it must still be taken into consideration the distance of this camp from the city.

.../

4 HQ ONUC personnel

Due to the extreme lack of accommodation plus other over-riding factors, this HQ has been trying to alleviate the situation by implementing moves of Units and personnel to other accommodation which would be operationally and administratively more feasible. All concerned have been advised.

5 Transient personnel

To make adequate accommodation available for transient personnel, this HQ is endeavouring to vacate the present accommodation being utilised as office accommodation in the vicinity of the Royal i.e. HQ Indian Postal Unit at Ave Valcke and convert same into Transient accommodation.

6 Cabelco

A survey has been carried out by this HQ and plans submitted to the Chief Accommodation Officer to convert the Cabelco area into suitable living accommodation. When the renovations and alterations are successfully carried out, this HQ will request that one Military Unit at present occupying villas at the Limete area move to this area.

7 Apartments at Semois Building

This HQ has made requests to the Civilian Administration to have this area vacated by the Civilian Operations personnel and thereby utilise this accommodation as necessary transient or permanent accommodation. So far no action has been forthcoming in this regard.

8 Overall Plans

The overall plans of this HQ to implement certain moves to alleviate the acute accommodation situation in Leopoldville is gradually being implemented. It is hoped that we can effect the move of the ASC officers in the next 10 days plus the move of the HQ Indian Postal Unit to other suitable locality operationally and administratively fit.

UNIT/PERSONNEL	STRENGTH	PRESENT ACQN	POSSIBLE ALTERNATE
Indian Supply Offrs.	4	Villas 1124 Ave Ruwet and No. 8 Ruwet	Villa Sideur Congo-17th St. and 55 OMP mess on their move to FVILLIE 11/9/62 ✓
CO HQ Indian Cont.	1	Villa - 17th St.	29 Ave Valcke or No. Ave Ruwet ✓
HQ Ind Cont Offrs.	4	2 Apts. - LESSE	<del>11/8</del> 11/8 Ave Ruwet (3 Bedrooms) Also to be utilized as Offrs' mess.
HQ Pak Cont. Offrs. (2 Cont and 3 Inspection Team)	5	2 Apts. - LESSE	2 Apts. (vacated by Katangese at 26 Josephine Charlotte) when redecorated. <i>action is it front waiter</i>
NIGERIAN POLICE	Office Acqn	1 Apts - SEMOISE	32 Ave Joubert (When 2nd Floor is completed)
ONUC HOSP OFFERS	5	2 Apts - LESSE	2 Apts. in SEMOIS with other ONUC Hosp Officers and Mess

RESULT OF FOREGOING:-

- A. 6 Apartments at LESSE would be available for HQ ONUC Officers
- B. All NON-HQ officers would be removed from LESSE and satisfactorily accomodated elsewhere.
- C. CONTINGENT officers would be more strategically located near their respective Units, so making it operationally and administratively easier to carry out their functions.
- D. A saving on transport would be affected in the interests of ONUC economy.

21 B. Contingent of mine would be more strategically located near this respective Unit, so making it operationally and administratively easier for them.

~~22~~

OTHER CONTEMPLATED MOVES

- |                     |     |                          |  |
|---------------------|-----|--------------------------|--|
| A. Nigerian Police  | 332 | One Platoon<br>(24 Cpts) | Removal to CHANIC<br>under consideration.  |
| B. UNAT B           | 277 | 50 Villers (11 miles)    | Attempts are being made<br>to have them accommodated<br>at two Villers adjacent<br>to N'DJILI<br>_____ " _____ |
| C. Movement Control | 21  | 6 Villers (11 miles)     | _____ " _____  |
| D. Pick Up Car      | 276 | 14 Villers (11 miles)    | Cholera Camp. Attempts<br>are; contacts needed<br>before more could take<br>place. Estimate being<br>worked,   |

20

No 5005/2/Pers,  
Military Personnel Branch,  
HQ, ONUC,  
Leopoldville.  
13 Sep 62.

To:- Lists A,B and C.

From:- Chief of Military Personnel.

Subject:- Transit Personnel.

1. Due to the arrival of a large number of personnel from various Contingents outside Leopoldville to this area to participate in the memorial parade on 17 Sept 62 and taking into consideration the lack of adequate transit facilities existing for large number of transit personnel in Leopoldville, you are requested to advise all concerned to restrict movement of transit personnel to Leopoldville unless movement of such personnel is highly essential and unavoidable from an operational point of view. The present situation will exist up until 20 Sept 62 and after this time transit personnel will be handled in the normal manner.

*[Signature]* Lt Col.  
Chief of Personnel(Mil).

BR.

cc:- HQ Sector 'L' - Your letter No 9206/SEC dated 12 Sep 62 refers.

PR RR  
121

Date	13/9/62
Commander	
S.A.O. :	Sgt (Ops & Info) Mkh 17/9
S.S.O. :	
Head Clerk :	

18/9/62 *[Signature]*

19

**PRIORITY**

No 9206/SEC  
HQ S ECTOR "L"  
14 Sept 62

To: Ethiopian Liaison Officer  
From: HQ Sector "L"  
Subject: Accommodation.

Reference your letter No 012/55 of 14 Sept 62 received at this HQ at 1130 hours, 14/9/62, wherein you requested accommodation for the following:

- a. 1 Colonel
- b. 9 Lt-Colonels
- c. 3 Majors.

The 1 Colonel will be accommodated at Room No 52A-1 Ave Valcke and the 9 Lt-Colonels will be accommodated in living room areas at the Kwilu Building. This is the only accommodation available.

At present, there is no transient accommodation available in Leopoldville to accommodate the three Majors. You are requested to make internal arrangements for same.

*Ad S Battan*  
for Major  
Accommodation Officer  
(J.P. JENSEN)

cc: Force Commander ) This HQ PRIORITY letter of even  
Chief of Staff ) number dated 12 Sept 62 refer.  
Chief of Mil Pers )

*File*  
*15/9/62*  
*AKB*





BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

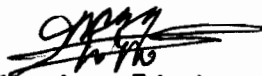
14 September 62.  
HQ ONUC LEO  
No 072/55

TO : O.C HQ Sector 'L'  
FROM : Ethiopian Liaison Officer

The under mentioned Officers of Ethiopian Brigade will be here in Leopoldville on 14 Sept 62. For the purposes of Official invitation which will be held on 17 Sept 62. And approximate date of their return is Estimated to be on 18 Sept 1962. Please arrange the necessary accommodation in accordance with their Rank. Further more VIP Accommodation is needed for the Brigade Commander.

- ✓ 1) COL. Worku Metaffria (3rd Ethiopian Brigade Commander) — O.K.
- 2) L.COL Mengesha W/Kidan
- 3) " " Habte Georgis Garza
- 4) " " Belaynehi Haile
- 5) " " Belete Haile
- 6) " " Tilahun Belihu
- 7) " " Kedida Gurmessa
- 8) " " Gebre Whaid G/Sillasse
- 9) " " Alemayehu W/M
- 10) " " Alwan Omar
- 11) MAJOR Molaligne Lime
- 12) " Gebre Sadik Gameda
- 13) " Alemayehu H/M

No V.I.P. accen  
available for those 9 personnel.  
Kwiku?

 L.COL  
Ethiopian Liaison Officer  
( BERHANE DESTA )

2.

For  
MR.  
Bartlett

Trinit 14/9-62 17

Beds available in military  
section, thus:

R. 24-1; R. 55-2; R. 56-1 ✓

ALL 14 BEDS

CIVIL SECTION, THUS:

R. 11-1; R. 12-1; 21-1; 23-1.  
and 72-1.

A 22 ✓ 5

14 SEPT 1962

SUM 9 BEDS

4 Available

Shirley Probert  
B. P.

16

No 9206/SEC  
HQ SECTOR "L"  
15 Sept 62

To: Force Commander  
From: Comdr Sector "L"  
Subject: Accommodation - Nigeria Police

Reference my memo on the above subject dated 14 Sept 62,  
copy of which was forwarded to you.

I now attach copy of reply from the Commanding Officer, the  
Nigeria Police Contingent for your information.

*John B. Rein* Colonel  
Sector Commander

... Encl: a/s

cc: Chief of Staff  
Chief Administrative Officer  
✓ Accommodation Officer

*File*

*1/2 FR*      *15/9/62*      *AKG*

*14/*

*15*



15

Ref: NO. CG:5/102:

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

THE OFFICE OF THE COMMANDING OFFICER,  
THE NIGERIA POLICE CONTINGENT,  
LEOPOLDVILLE.

14th SEPTEMBER, 1962.

The Commander,  
ONUC. HQ. SECTOR 'L'.  
Leopoldville.

ACCOMMODATION - NIGERIA POLICE:

I refer to your letter No.9206/SEC of 14/9/62, The Commanding Officer, Nigeria Police Contingent has inspected the Chanic Accommodations offered and found it totally unsuitable for occupation by the Nigeria Police.

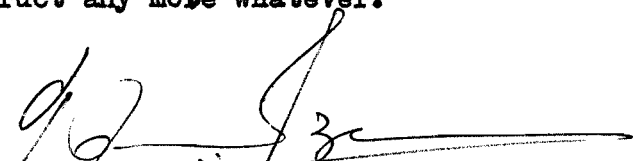
2. I trust that you appreciate the fact that the Ruwet accommodation was allocated to the Nigeria Police when the Contingent was responsible to Civilain Operations, and therefore you are not in a position to instruct any more whatever.

JRB/WFL:

Settle to FC,  
Have copies made

cc: Chief of Staff  
Chief Admin Officer

PR FR  
14 / 16

  
( T. OMO BARE, AG. DC.)  
THE COMMANDING OFFICER,  
THE NIGERIA POLICE CONTINGENT.

14

No 9206/SEC  
HQ SEC TOR "L"  
14 Sept 62

To: Officer Commanding  
The Nigeria Police Contingent  
From: Comdr Sector "L"  
Subject: Accommodation - Nigeria Police

The Nigeria Police Contingent will move from present accommodation at Ave Ruwet to the accommodation allotted in Chanic Buildings, N'Galiema at the earliest. Please notify this HQ when this instruction has been carried out.

*Jobrien* Colonel  
Sector Commander

cc: Force Commander  
Chief of Staff  
✓ Chief Administrative Officer  
✓ Accommodation Officer

~~My~~

PK FR  
15  
16

13

PRIORITY

No 9206/SEC  
HQ SECTOR \*L\*  
12 Sept 62

To: Chief of Military Personnel  
From: Comdr Sector \*L\*  
Subject: Transient Personnel

1 Due to the arrival of a large number of personnel from various Contingents outside Leopoldville to this area to participate in the memorial parade on 17 Sept 62 and taking into consideration the lack of adequate transient facilities existing for large number of transient personnel in Leopoldville, you are requested to advise all concerned to restrict movement of transient personnel to Leopoldville unless movement of such personnel is highly essential and unavoidable from an operational point of view. The present situation will exist up until 20 Sept 62 and after this time transient personnel will be handled in the normal manner.

2 For action.

*LoBuen* Colonel  
Sector Commander

cc to: Force Commander  
Chief of Staff  
Chief Logistics Officer  
Chief Movement Control Officer

✓file

PR FR  
|  
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12

No 9206/SE4 SIN  
HQ SECTOR 'L'  
11 SEP 62

To:- Chief of Military Personnel

From:- HQ SECTOR 'L'

Subject:- TRANSIENT PERSONNEL - ITALIAN CONTINGENT

1. Due to the fact there is no Liaison Officer to represent Italian Military personnel arriving in Leo, this HQ will undertake to make arrangements for provision of transport, messing and accommodation for Italian transient military personnel arriving in Leo subject to the following:-

- a. That HQ Sector 'L' is given at least 24 hrs notice, by signal, of arrival in Leo.
- b. Number of personnel by rank is indicated on signal.
- c. Expected duration of STAY in Leo and nature of visit.

*Adm S Battarh*  
for Major  
Accommodation Officer  
*JS*

cc. Chief of Staff

Senior Medical Staff Officer HQ ONUC

*Pk 12*  

---

*26*

11

No 9206/STN  
HQ SECTOR 'L'  
4 Sep 62

To : All Liaison Officers

From : HQ SECTOR 'L'

Subject : TRANSIENT PERSONNEL

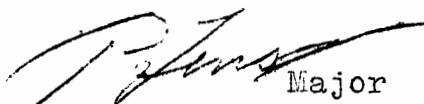
1. It has been observed that in many instances no advance notice is given to this HQ on the arrivals/ departures of TRANSIENT Personnel who require accommodation.

2. In future the respective Liaison Officers will submit to this HQ the following information in respect of all transient personnel exceeding in number 5 persons:

A. Name, Rank and Nationality

B. Estimated date of arrival and departure.

3. While it is appreciated that in many cases there will be difficulty in providing the above information, all are requested to endeavour in the interests of all Transient personnel to supply all relevant information.

  
Major  
Accommodation Officer  
(JP JENSEN)

PR FR  
9 | 48  
10



104

COPY

No 9206/SEC  
HQ SECTOR "L"  
3 Sept 62

To: Force Commander  
From: Comdr Sector "L"  
Subject: Accommodation.

1 This HQ has, for quite some time, been working under very difficult conditions as regards accommodation in Leopoldville. The situation has been aggravated by the acute lack of accommodation for the following -

- a. HQ ONUC officers.
- b. VIP transient military accommodation.

2 This situation has been brought about in many cases by cancellation of contracts due to return of civilian population; accommodation of non-HQ officers and other Contingent personnel in the vicinity of the HQ; lack of adequate accommodation for HQ officers in present accommodation; the difficulty in having personnel living outside the centre of the city due to security and transport reasons. To improve this situation, this HQ has formulated requests for the movement of Units, Contingent officers, and establishments to move to more compact accommodation which would alleviate, in part, some of the difficulties already existing, plus at the same time making it operationally and administratively easier for all concerned. The following can be quoted as examples -

- a. Move of the Indian ASC officers from Kalina to Limete area near their Unit lines.
- b. Move of HQ Indian Contingent Postal Unit from near HQ to Limete area near Unit lines.

3 Not only would those moves give this HQ available accommodation for HQ ONUC officers, but, at the same time would make available additional space for transient military VIPs.

.../

10:13

4 This HQ, as a remedial measure, due to shortage of accommodation, have had to partition the apartments at the Lesse building but unfortunately this has not been too successful because -

- a. The nature of the construction of the partition does not offer a full privacy.
- b. Ventilation, lighting and availability of necessary furniture is inadequate.
- c. Keys are not only not available to main entrances but also to the partitioned rooms.

It is agreed that this does not offer satisfactory accommodation for officers.

5 The overall plan of this HQ which if successfully implemented would result in increased accommodation for HQ ONUC personnel and at the same time enable us to satisfactorily handle VIP transients. The moves will be carried out as follows:

- a. ASC officers now living at villas 1124 a la Raquette and No 8 Ave Ruwet to move to the villas, 17th St Limete, at present occupied by 55 OMP and two HQ officers.
- b. Col Sathe, OC Indian Unbrigaded Units to move from villa 17th St Limete to No 8 Ave Ruwet.
- c. Officers of HQ Indian Contingent now at two apartments, Lesse, to move to villa 1124 a la Raquette. This villa to be utilised as mess for HQ Indian Contingent.
- d. 5 Pakistani officers (2 Contingent and 3 Inspection Team) to move from Lesse to 26 Josephine Charlotte when apartments are re-decorated.
- e. Nigerian Police offices at Semois to move to 32 Ave Joubert when second floor of villa is finished.
- f. 5 Indian Medical officers now at Lesse to move to Semois upon completion of (e).

6 The foregoing has been put up to the respective Contingent Commanders and other personnel and this HQ is at present preparing to implement the moves. At the same time I am endeavouring to have the following carried out:

- a. The accommodation at the Semois building vacated by the civilian operations personnel.
- b. Establishment of transient accommodation at Ave Josephine Charlotte (accommodation vacated by Katanganese parliamentarians).

.../

10. C

- c. Opening of a transient house for UNATB personnel at Limete.

Taking into consideration the extreme lack of accommodation, where it is at present difficult to even look after one senior transient officer, this HQ requires the co-operation and support of all concerned in the implementation of those moves contemplated above.

ed. . . . . Colonel  
Sector Commander

cc: Chief of Staff  
Chief Administrative Officer  
Chief Logistics Officer  
Chief Accommodation Officer  
Camp Commandant  
CO HQ Indian Contingent  
CO Indian Signals Regiment.

110

ORGANISATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS ORGANIZATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE : ONUC LEOPOLDVILLE

INTER - OFFICE MEMORANDUM

Leopoldville, 1e 29/8/ 1962.

To : Major J.P. Jensen  
Accommodation Officer, Station Headquarters Sector " L ".  
From : John M. Tsoukias - Accommodation Officer - Limeté and Kwilu.  
Subject : Name list for transient Military Personnel.

Attached please find a report dated 27/8/62 from the building Supervisor, Kwilu, concerning transient accommodation for military personnel.

It would be much appreciated, there fore, if the names of the personnel to be accommodated at Kwilu in large groups were given in advance by the respective Liaison Officers whenever possible.

This is of importance for the administration of the building and in addition to the better service they will be able to render delays will be avoided in accommodating large groups of personnel arriving and / or departing from or for long trips and tired.

PR FR  
9 | 11

Date :	29/8/62
Commander :	
S.A.O. :	SAO (Ops + info)
Head Clerk :	Acen

cc : Chief Accommodation Officer.  
" : Files.  
JMT/si.



9

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE: ONUC. LEOPOLDVILLE

Leopoldville, august 27th., 1962.

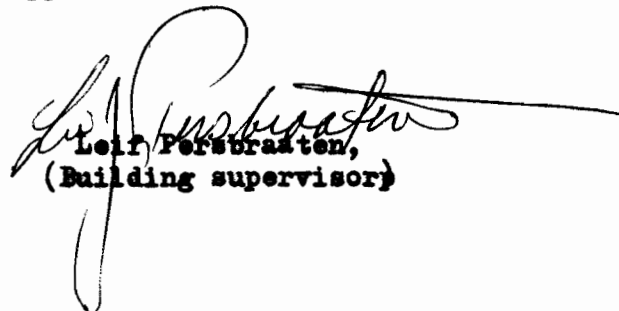
To : Mr. John M. Tsoukias, accommodation Officer, Linete.  
From : Building supervisor Leif Persbraaten, Kwilu.  
Subject: Concerning a more smooth administration concerning  
military contingents passing through KWILU transit building:

It is no doubt that the administration concerning those large military units can be made more smoothly.

Forexample, the liaison officer for each respective country can hand in a copy concerning all occupants coming for transit—derby it will not be necessary with any of those paper-blankets which makes only a paper-mill, but is allright concerning the single occupant coming, but not for the whole contingent.

Therefor do I at this time suggest this proposal for a complete name-list, in good time, from each respective Liaison officer in the future.

I hope sincerely that my suggestion will be considred and suceed !

  
Leif Persbraaten,  
(Building supervisor)

FR  
11  
10.

8

SECTOR "L" ORDER

BY

COLONEL T. O'BRIEN, COMMANDER SECTOR "L", LEOPOLDVILLE

STATION

: LEOPOLDVILLE

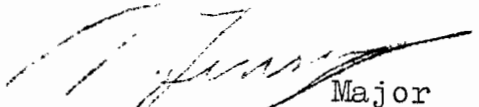
DATED 3 AUG '62

3/62 TRANSIENT ACCOMMODATION - KWILU BUILDING

Transient Military accommodation at KWILU will be granted on the basis of a written authorization issued by the Accommodation Officer, HQ Sector "L". Accommodation for single persons may also be granted outside normal office hours without prior written authorization provided such written authorization is obtained and presented at reception desk at KWILU on the following day. Otherwise accommodation will be discontinued.

No 9036/56/STN  
HEADQUARTERS SECTOR "L"

3 Aug 62

  
Major  
Accommodation Officer  
( J.P. JENSEN )

DISTRIBUTION

All units/Contingents in LEOPOLDVILLE  
Chief Liaison Officer (For distribution to all Liaison  
Officers) - 20 copies

Info Copy to:

Chief Accommodation Officer, HQ ONUC

Case no 9206/STN ✓

7

No. 5022/12/PERS  
Mil Pers Branch  
HQ CNUC

30 July 62

To: Lists A, B and C  
From: Chief of Military Personnel  
Subject: Terms of Reference - HQ Commandant

1. In the past, there have been no terms of reference laid down for HQ Commandant, which has caused some confusion to all concerned, particularly in the field of accommodation.
2. With immediate effect, therefore, the terms of reference as attached at Annex 'A' to this letter will apply to the office of HQ Commandant.

*William H. King* Lt. Col.  
Chief of Military Personnel

Major J P Jensen *[Signature]*  
Acen 94  
Mr. Battcock. *[Signature]*  
Ant. Acen 94  
30/7/62

2

Terms of Reference - HQ Commandant (ONUC)

GENERAL

1. The HQ Commandant will come under the command of the Chief of Military Personnel for all purposes and will be directly responsible to the Chief of Military Personnel for all personnel matters pertaining to military staff at HQ ONUC.

2. However, the HQ Commandant is authorized to refer directly to the following Heads of Branches on matters affecting accommodation, stores and equipment of military personnel of HQ ONUC:-

(a) Chief of Military Personnel

- (1) Organization and administration of HQ Commandant's office.
- (2) All problems affecting personnel individually, excluding quarters.
- (3) All accommodation problems affecting personnel individually, in conjunction with the Chief Logistics Officer.
- (4) Responsibility for the administration, discipline and security of Camp N'Galiema.

(b) Chief Logistics Officer

- (1) All problems affecting receipt, issue and control of stores and equipment of all types.
- (2) Distribution of office accommodation and equipment, through the Chief of General Services and Building Manager.

- ✓ (3) Distribution of accommodation for all ranks on the establishment of HQ ONUC only, as allotted in bulk to the HQ Commandant by the Chief Accommodation Officer.

3. Policy matters will NOT be brought to the attention of the Chief of Staff directly by the HQ Commandant, unless so required by the Chief of Staff or the Chief of the Branch concerned, but will be channelled through the appropriate Head of Branch.

✓ 4. Assistance requested for accommodation by other units should be referred to HQ Sector 'L' and NOT to the HQ Commandant.

oooOooo



Telephone : 3921/150

No 9206/6/STN  
HEADQUARTERS SECTOR 'L'  
24 Jul 62

To: Chief Logistics Officer

Subject:- Logistics SCP (Accommodation)

Reference your letter No 4101/LOGS of 18/Jul 62

1 It is suggested that the following amendments be made in the draft concerning accommodation :-

a. Para 2(a)

The paragraph to read as follows :-

Providing accommodation for all military personnel.

Para 2(b)

(New paragraph)

Taking action on damage reports and carrying out maintenance of camps, buildings etc.

b. The following sub-paragraphs to be re-lettered accordingly.

Para 5(f)

Second paragraph to read as follows :-

"These will be checked and signed in the presence of the Accommodation Officer or his representative and the departing/arriving units".

Para 5(g)

The paragraph to read as follows :-

"Inspecting camps and buildings at regular intervals - normally at least once per month - to ensure that no shifting of items has taken place".

15

OC

Para 5(h)

(New Paragraph)

"Receiving immediate damage reports and take action on monthly returns from units".

Para 7(a)

Second paragraph to be amended as para 5(f).

Para 7(e)

The paragraph to be amended as para 5(g).

Para 7(f)

New paragraph to read like para 5(h).

Para 8(b)

The paragraph to read as follows :-

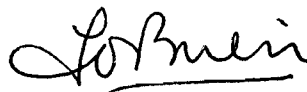
"Immediately reporting all repairs required, sanitary demands, losses etc. to HQ Station, in accordance with HQ Station Order. Forwarding monthly return regarding state of buildings, furniture, equipment etc. to HQ Station on form provided."

Para 8(c)

The paragraph to be amended as follows :-

"Carrying out a monthly check, that without prior approval etc. etc. ....".

2      Regarding the form referred to in para 1 b. - Para 8(b), it is suggested that this office submits a draft of such a form for your approval.

 Colonel  
Sector Commander  
( T.O'BRIEN )

5

No. 4101/LOGS

18 July 62

To: Chief of Staff  
HQ Sector 'L' ✓  
Chief Accommodation Officer.

From: Chief Logistics Officer.

Subject: Draft concerning accommodation

Attached please find a draft concerning accommodation for your review and comments.

Please study the draft SOP and forward your comments as soon as possible but not later than 25th July 1962.

Date:	18/7/62
Commander:	
S.A.O.:	Accommodation 18/7-62
S.P.O.:	
Head Clerk:	

FILE  
N N MADAN Lt Col  
For Chief Logistics Officer

61

Draft for approval

To: Lists 'A', 'B', 'C' and 'D'

From: Chief Logistics Officer

Subject: Logistics Standing Operating Procedure No.....  
(Accommodation)

1. Attached please find Logistics Standing Operating Procedure No.
2. This procedure will come into immediate effect.
3. HQ ONUC (LOGS) 1725-10 of 4 November 1960 and 163/1 of 21 April 1961 are hereby cancelled.
4. Please confirm receipt.

LOGISTICS STANDING OPERATING PROCEDURE NO.AIM

1. The aim of this instruction is to set out the procedure to be followed in dealing with accommodation and has been given out in cooperation with the Chief Accommodation Officer.

RESPONSIBILITIES2. Chief Accommodation Officer - HQ ONUC LEO -

Responsible for:

- a + (a) Providing and maintaining accommodation for all military personnel.
- (b) Representing ONUC in its dealings with local Ministries, landlords and agents regarding rentals, releases, claims and negotiations of contracts relating to accommodation.
- (c) Promoting and coordinating the use of common premises and services in relation to accommodation.
- (d) Cooperating with various ONUC operations in planning and carrying out joint projects relating to accommodation.
- (e) Arranging training and detachment of certain Civilian accommodation staff for field office services.

3. Civilian Accommodation Officer in the various Field Stations -

Responsible for:

- (a) Providing and maintaining accommodation for all military personnel in the Station Area.
- (b) Representing ONUC in its dealings with local Ministries, landlords and agents regarding rentals, releases, claims and negotiations of contracts relating to accommodation.
- (c) Handing over all ONUC buildings (Camps, villas, etc.) to the authorized occupant and get his signature also on the ~~abovementioned~~ inventories in rented houses. In case accommodation is being taken over by a unit, the Commanding Officer or the Logistics Officer of that unit will sign for all the buildings and inventories of that unit.

.....

(d) Checking all the furniture and other fittings, etc. at the time of handing/taking over of accommodation. Deficiencies and damages to the property involved not due to normal wear and tear will be reported to Chief Accommodation Officer with copies to the Station Commander and Chief Logistics Officer ONUC, HQ Leopoldville for further proceedings. (e) Taking over all buildings, etc. being no longer required and sending a report to Chief Accommodation Officer ONUC HQ for further orders regarding the disposal of such accommodation.

f(x) Repairs, management and sanitary demands of the camps, buildings and villas, etc. in direct liaison with the Station Commander.

g(x) Maintaining a complete record of all buildings, offices, villas, etc. held on charge of ONUC at that Station.

h(x) Maintaining inventories of all the furniture and other fittings belonging to the owner of the rented buildings, etc.

i(x) Suggesting ways and means for the best and economical use of accommodation occupied by the military personnel in the station area. Such suggestion will be forwarded to Chief Accommodation Officer in consultation with the Station Commander and copy to Chief Logistics Officer.

4. Logistics (Accommodation Officer)

HQ ONUC LEO - Responsible for

(a) Dealing with all questions about accommodation which not in regular ways can be solved in direct cooperation between the Station Commander in question and the civilian accommodation officer.

.....

- (b) Inspecting all accommodation belonging to ONUC at least once a year and then among others especially control the accommodation of the troops (camps, kitchen, dining rooms, etc.). Inspection report containing proposals of means and ways for improvements will afterwards be sent to Chief Accommodation Officer with copies to the Station/Unit Commanders concerned.

5. HQ SECTOR 'L' - Responsible for

- (a) All accommodation which has been made available for military personnel in LEO. A certain amount of accommodation is allotted to the HQ Camp Commandant and to Base Commander N'DJILI Airport.
- (b) Repairs, management and sanitary demands of the camps, buildings and villas in direct liaison with Chief Accommodation Officer.
- (c) Maintaining a complete record of all buildings, villas, etc.
- (d) Maintaining inventories of all the furniture and other fittings belonging to the rented buildings, etc.
- (e) Notifying Chief Accommodation Officer as soon as possible when accommodation is no longer required.
- (f) Arranging a proper check of all above-mentioned inventories between units at the time of handing/taking over of accommodation. These will be checked and signed in the presence of the Station Commander or his representative and the departing/arriving units. Deficiencies and damages to the property involved not due to normal wear and tear will be reported to Chief Accommodation Officer with copies to the Station Commander and Chief Logistics Officer ONUC, HQ LEO for further proceedings.

....

- (g) Ordering periodic checks at least once per month of all the buildings to ensure that no shifting of items has taken place.

6. HQ Camp Commandant - Responsible for

- (a) Accommodating HQ ONUC personnel into accommodation allotted to him by HQ Sector 'L' and will be responsible to HQ Sector 'L' for the internal administration of same.

7. HQ Station in

ELISABETHVILLE

ALBERTVILLE

BUKAVU

STANLEYVILLE

LULUABOURG

KAMINA

Responsible for:

- (a) All accommodation that has been made available for military personnel through the Civilian Accommodation Officer.
- (b) Ordering the routines of repairs and management of the camps, buildings and villas, etc. in direct liaison with the Civilian Accommodation Officer.
- (c) Notifying Civilian Accommodation Officer as soon as possible, when accommodation is no longer required.
- (d) Arranging a proper check of buildings, etc. and inventories between units, etc. at the time of handing/taking over of accommodation. These will be checked and signed in the presence of the Station Commander or representative and the departing/arriving units. Deficiencies and damages to the property involved not due to

....



normal wear and tear will be reported to the Chief Accommodation Officer with copies to the Station Commander and Chief Logistics Officer, ONUC, HQ Leopoldville, for further proceedings.

- (e) Ordering periodic checks, at least once per month, of all the buildings to ensure that no shifting of items has taken place.

8. Units - Responsible for:

- (a) Management of all camps, apartments and villas, etc., which have been allotted to the unit.
- (b) Reporting all repairs required, sanitary demands, etc., to HQ Station, in accordance with HQ Station Order.
- (c) Checking that without prior approval/order no items of furniture, equipment, electrical fittings and furnishings will be moved from the buildings, etc. by the occupants, and that the actual contents of the building always agree with the inventories.
- (d) Notifying Civilian Accommodation Officer through the Station Commander as soon as any accommodation has been occupied by illegal means.

9. Individuals

- (a) In every villa (apartment) a special officer or NCO will be detailed as being responsible for the furniture and equipment therein.

May god  
bless us  
6/17

Date	4/7 2
Commodore	
Sgt. (of 1/4)	
Sgt. (long)	
Head Clerk	effr 5/7-62

CMDR TO SEE 1/4

3 July

2

To : Lt Col NN Madan, Chief Logistics Officer

From : R. M. Grindall, Acting Chief Accommodation Officer

Subject : Accommodation - Officers of HQ UNUC Establishment

We acknowledge receipt of your letter of the 27th of June 1962.

It would appear that inadvertently our separate sections have had different conceptions of the relationship of the Accommodation Section to Headquarters Sector 'L' and the Office of the Camp Commandant. In order to clarify the matter we give below our understanding of the lines of control and accountability on accommodation matters from this department to the military establishment.

1. We see no essential difference between the functions of this department vis à vis the military establishment and those of the Procurement Section. That is to say, a demand is raised for accommodation with the Accommodation Section as is a demand for equipment and supplies raised with the Procurement Section. This demand is filled to the best of our ability and the limited resources available and once necessary accommodation has been procured it is charged over to the military establishment. We think you will agree that it is logical that we should recognise only one accountable unit in each sector. Therefore, such accommodation as is procured for the military establishment in Leo would be charged off to HQ Sector 'L'. Similarly accommodation procured in Albertville would be charged off to HQ Sector A, in Luluabourg to Brigade HQ Lulu etc.

2. As Chief Logistics Officer, we see your role as the overall administration and control in the same manner as your office controls Ordnance, R&M, S & M etc. All these functional units are answerable to your office but are separately accountable for the equipment and supplies which they control. We think that it is perhaps a pity that there is not a specialised coordinating military arm which covers accommodation. This fact perhaps might

be food for future thought on your part. However, in the absence of this, we take the HQ Sector 'L' formation as the accountable unit. Within this formation is the specifically domestic *function* of the Camp Commandant. Our relationship therefore, would be directly with HQ Sector 'L' and just as Ordnance would demand a return on equipment and supplies for which they are accountable in a global sense from a recognized self-accounting unit, so also would we expect to obtain returns from the body that we recognize as accountable to us for the accommodation that is on its charge.

3. We appreciate that the foregoing represents a basically doctrinaire approach. As we both well know, the efforts of the Accommodation Section are not actually directed along these lines. We fully appreciate the difficulties that HQ Sector 'L' experiences especially in the shortage of staff; we understand the mutual advantages that can be derived from dealing at times directly with the Camp Commandant or any other individual non-accountable unit. In this matter we have always tried and will continue to try to be principally of service rather than academically accurate. However, these matters are ones of day to day convenience arranged on a mutually satisfactory basis with the full knowledge of HQ Sector 'L'.

4. Nevertheless we would find it too great a departure from a basic principle if we were to admit a segmentation of the responsibilities of the Station Headquarters vis à vis to ourselves.

cc: Mr. U. Habib Ahmed  
Chief Administrative Officer  
  
Commander HQ Sector 'L'

Telephone : 3921/150

3

No 9206/3/STN  
HEADQUARTERS SECTOR "L"  
4 Jul 62

To: Chief of Military Personnel

Subject:- Terms of Reference - HQ Commandant 2

Reference your letter No 5022/12/PERS dated 23 Jun 62

1 My comments on the suggested terms of reference for HQ Camp Commandant are as follows :-

- a. Please see attached copy of Station Order No 6/61 issued by Col HARMANDAR SINGH and Chief Logistics Officer letter No HQ ONUC(LOGS) 100/1 dated 27 Jun 62. *Stn order file*

- 1 b. In reference to above, I feel that the allotment of accommodation should be given to the Camp Commandant directly by Chief Accommodation Officer on submission of the former's requirements. The Camp Commandant would arrange for security of the accommodation under his charge in close liaison with HQ Sector "L". He should submit accommodation returns for HQ ONUC personnel only directly to Chief Accommodation Officer as per Field Administrative Bulletin No 116 dated 22 May 62 forwarded under Chief Logistics Officer letter No HQ ONUC (LOGS) -100 dated 26 May 62. *File 9215/STN per return 2*

In view of the above, I offer the following modifications to your suggested terms of reference :-

- a. Your para 2(a) (ii) and (iii) under heading "Chief of Military Personnel"- All the problems referred to in the above sub sub paras should be limited to HQ ONUC personnel only.
- b. Your para 2(b) under heading "Chief Logistics Officer"
- (i) Your sub sub para (i) - Problems referred to therein should cover only HQ ONUC personnel only.

2

Continued on sheet two

Sheet two

(ii) Your sub sub para (iii) - In line three  
for "HQ Sector "L" " should read "Chief  
Accommodation Officer".

c. Add new para -

"He is responsible for the administration,  
discipline and security of Camp N'GALIEMA".

3 All other instructions referred to in the terms of  
reference hold good.

*LoB*

Colonel  
Sector Commander  
( T. O'BRIEN)

ORGANISATION DES NATIONS UNIES  
AU CONGO



UNITED NATIONS ORGANIZATION  
IN THE CONGO

BOITE POSTALE 7248  
LEOPOLDVILLE  
REPUBLIQUE DU CONGO  
CABLE : ONUC, LEOPOLDVILLE

No. 5022/12/PERS ✓  
Mil Pers Branch  
HQ ONUC  
Leopoldville

23 June 1962

To: HQ Sector 'L' ✓  
Chief Logistics Officer ✓  
From: Chief of Military Personnel ✓  
Subject: Terms of reference - HQ Commandant ✓

1. There are no laid down terms of reference available for the HQ Commandant. However, certain principles have been adopted based on experience and knowledge of similar organizations elsewhere. These principles are included in the suggested terms of reference attached to this letter.

2. As there has been confusion in the past as to the responsibilities of the HQ Commandant, especially in the field of accommodation, we intend to publish terms of reference. May we, therefore, have your comments on the attached suggested terms of reference to reach this branch by 28 June 1962.

*Officer* Lt. Col.  
Chief of Military Personnel

cc: Chief of Staff } with proposed terms of reference attached.  
HQ Commandant

Date: 25/6/62
Commander: H2
SAC: S.O. II (10/2/1962)
SSA: S.O. II (10/2/1962)
Head Clerk: S.O. III

27/6-62

*Good*

*me to consider*

*26/6*

*may find*

*discuss with me*

*26/6*

*3/2*

Terms of Reference - HQ Commandant

1. The HQ Commandant ~~does~~<sup>will</sup> not make policy in any matter, but is directly responsible to the Chief of Military Personnel, through the heads of branches, for implementation of such policy in accordance with instructions received from them.

2. The HQ Commandant will refer directly to the following branches for policy decisions:

(a) Chief of Military Personnel

- (i) Organization and Administration of HQ Commandant's Office.
- ✓ (ii) All problems affecting <sup>HQ</sup> personnel individually, excluding quarters.
- ✓ (iii) All accommodation problems affecting <sup>HQ</sup> personnel individually in conjunction with Chief Logistics Officer. ?

(b) Chief Logistics Officer

- ✓ (i) All problems affecting receipt, issue and control of stores and equipment of all types. <sup>to HQ personnel.</sup>
- (ii) Distribution of office accommodation and equipment through the Chief of General Services and Building Manager.
- ✓ (iii) Distribution of accommodation for all ranks HQ ONUC establishment ONLY, as allotted in bulk to the HQ Commandant by HQ Sector 'L'.  
<sup>CFO.</sup>

3. Policy matters will NOT be brought to the attention of the Chief of Staff directly by the HQ Commandant, unless so required by the Chief of Staff or the Chief of the branch concerned.

4. Assistance requested for accommodation by other units on the establishment should be referred to HQ Sector 'L' and NOT to the HQ Commandant.

Date	27/6
Comd	27/6
Subj	
Ref	
28/6-62	

28/6

CMDR TO SEE !

HQ ONUC (LOGS) 100/1

27 June 1962.

Haltach 28/6/62

Chief Accommodation Officer  
Chief Logistics Officer  
Accommodation - Officers of HQ ONUC Establishment

Please refer to HQ Camp Commandant letter No. 2347/1/HQ  
MDT dated 21 June 62 on the above subject.

I had all along the impression that the accommodation  
for officers on the establishment of HQ ONUC had been arranged  
and handed over by you to the Camp Commandant. The latter was  
then responsible for its upkeep and normal routine maintenance,  
in direct consultation with you. This policy does not seem to  
have been finalized as is evident from the letter under  
reference quoted above.

Would you kindly look into this problem and set aside  
the required accommodation, based upon the authorized strength  
of officers of HQ ONUC which will then become the responsibility  
of the Camp Commandant. This will ease and smooth out not only  
the Camp Commandant's functions with regard to this particular  
aspect of his responsibility, but would also give him flexibility  
in readjusting accommodation in times of rotations of officers  
and in their possible change of nationalities or ranks.

4. Accommodation for all other categories of personnel will  
continue to be the responsibility of the local Sector HQ.

5. Please let me have your views on this as soon as possible.

(N.N. MADAN) Lt. Col.  
Chief Logistics Officer

cc: Chief of Staff  
Camp Commandant, HQ ONUC  
HQ Sector 'L'

File 41  
28/6/62



STATION ORDERS

BY

COLONEL HARMANDAR SINGH, STATION COMMANDER LEOPOLDVILLE

Station: LEOPOLDVILLE

Dated 6 Mar'61.

No 6 ACCOMMODATION

Logistics Standing Operating Procedure (SOP) No 7 deals with the subject of Accommodation. It has been observed that in certain cases units have not complied with the instructions laid down therein. This Station Order is issued in amplification of SOP No 7 and deals exclusively with the procedure to be observed by Military Contingents/Units, in acquiring, occupying and vacating rented accommodation in LEOPOLDVILLE.

2. All questions relating to the acquiring of and releasing rented accommodation in LEOPOLDVILLE, are being dealt with as follows:-

- (a) Station Headquarters in the case of Military Contingents/Units through Chief Accommodation and Travel.
- (b) Camp Commandant in the case of military personnel (individuals) working in Headquarters ONUC and not belonging to any unit.
- (c) Chief Accommodation and Travel in the case of all civilian personnel.

3. ACTION BY CONTINGENTS/UNITS IN APPLYING FOR RENTED ACCOMMODATION:

- (a) Contingents/Units will forward requests for acquisition of new or replacement of accommodation, in duplicate to the Station Commander with detailed substantiation and justification for the need of such accommodation. The following information must accompany the request:-
  - i) Number of buildings occupied.
  - ii) Number of persons occupying each building, by ranks.
  - iii) Number of persons by ranks for whom accommodation is required.
  - iv) Use to be made of building/s i.e. Offices, living quarters, Canteen etc.

.../

- v) Approximate duration for which accommodation is required.
  - vi) The location of the building, desired to be taken over and the name and the address of the owner of the building, if possible.
- (b) The Station Commander will review the requirements in accordance with approved scale or special circumstances pertaining to the requirement, and if approved, will submit the request to the Chief Accommodation and Travel with recommendations.
- (c) The Chief Accommodation and Travel will carry out the necessary negotiations with the Owner. Before this is done, the Station Headquarters Accommodation Officer and a representative of the unit should determine the suitability of the accommodation as to location, facilities, security etc.
- (d) Upon finalisation of the Lease Contract, the Chief of Accommodations, will hand over the building to the unit concerned in the presence of a Station Headquarters representative. The signatures of the unit representative must be obtained on the inventory before any building is handed over to them.

4. MAINTENANCE, MAJOR AND MINOR REPAIRS, ADDITIONS AND ALTERATIONS ETC:

OC Units will refer all matters relating to the normal maintenance of leased accommodation to the Station Headquarters Accommodation Officer for action. Contingents/Units will NOT contact the Chief of Accommodation and Travel direct. The maintenance and repairs will then be arranged through the Chief Accommodation and Travel. It must be clearly understood that under no circumstances units will carry out any additions/alterations or make any change in the buildings, occupied by them. Similarly no such action will be taken in hand by this Headquarters unless Owner's agreement has been obtained in writing in advance.

5. INSPECTIONS

Periodic inspections of accommodation on charge of units, will be made from time to time by the Station Commander or his representative and the Chief Accommodation and Travel along with a unit representative to determine the condition of the building/s and the accommodation stores. Any damage, deficiencies or unauthorised changes brought to light at the time of inspection,  
.../

will be made a charge against the Contingent/Units. Such inspections will be notified in advance in Station Orders.

6. TERMINATION OF LEASE CONTRACT

- (a) When it has been decided that leased accommodation is no longer required, the building will be handed back by the unit to the Station Headquarters and damages or deficiencies which occurred during occupation will be noted.
- (b) Station Headquarters (Accommodation Officer) will notify the Chief Accommodation and Travel, of the precise date and time of evacuation of the rented premises.
- (c) A final inspection will be conducted by the Station Commander or his representative, the Owner and a representative of the Chief Accommodation and Travel, to determine the extent of repairs required to restore the building to its original condition. The Chief Accommodation and Travel will then take necessary action to terminate the lease contract.

7. RESPONSIBILITIES OF CONTINGENTS/UNITS:

It is the responsibility of every contingent/unit Comdr to ensure that:-

- (a) Close liaison is maintained and necessary assistance obtained from the Station Commander for the maintenance and repairs of the buildings on charge.
- (b) Proper upkeep of gardens and other premises is being carried out.
- (c) Security of the building, land and accommodation stores after the building has been taken over and till such time it is handed over or returned to the Owner.
- (d) Notifying the Station Headquarters as soon as possible when the building/land is no longer required.
- (e) Under no circumstances any/deal negotiations as to the rental charges or the terms of lease will be entered into by any member of the contingent/unit nor will any contingent/unit occupy or vacate any accommodation prior to receiving written authority from the Station Commander or his personal representative.

.../

7 NAMES OF BUILDINGS:

In order to have a uniform nomenclature for the Hippodrome buildings, the following names will be used for all official references: -

Semois, Sambre, Ysere, Lys and Lesse.

(Sgd) x x x Major  
for COMMANDER

Distribution:-

To all concerned.