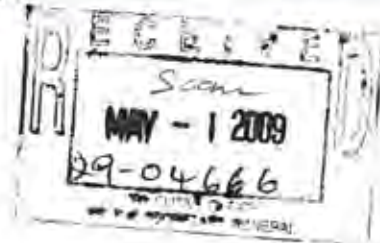


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TO: Distribution list  
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DATE: 1 May 2009

Central

REFERENCE: CITO/09-00142

THROUGH:  
S/C DE:

FROM: Choi Soon-hong, Assistant Secretary-General  
DE: Chief Information Technology Officer

Choi Soonhong

SUBJECT: Formation of ICT Advisory Group  
OBJET:

29-04224

1. As a follow up to my memorandum of 21 April 2009 on the "Establishment of an ICT Management Framework", I am pleased to invite participation from your office in the ICT Advisory Group (ICT-AG). In accordance with the ICT Strategy for the Secretariat (A/62/793), an Organization-wide advisory group is called for to ensure broad participation from the ICT user community.

2. ICT-AG will be comprised of staff members at the D-1/D-2 level, nominated by each office. The terms of reference for ICT-AG are attached. ICT-AG provides feedback to the CITO on ICT programmes and services through the Client Services Unit (CSU), a new organizational unit established by OICT, to better align ICT activities to the programmes of the Secretariat. CSU is dedicated to assisting departments and offices in addressing their ICT needs and priorities. It will also serve as the Secretariat to ICT-AG and assist the Group in planning and scheduling its meetings.

3. Members of ICT-AG will receive periodic briefings from OICT on major ICT matters. ICT-AG may provide its views to the ICT Executive Committee and three ICT Programme Working Groups as needed. I would appreciate it if you would provide your nomination by 15 May 2009 to Mr. Michael Clark ([clarkmichael@un.org](mailto:clarkmichael@un.org)) of OICT.

cc: The Secretary-General  
The Deputy Secretary-General ✓  
Mr. Vijay Nambiar  
Mr. Kim Won-soo  
Mr. Robert Orr  
Mr. Parfait Onanga-Anyanga

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