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INTER-OFFICE MEMORANDUM

UN RESTRICTED

DATE: 15 February, 1995

TO: Ambassador S. Khan
SRSG

THROUGH: Ally H. Golo
O.I.C. Administration

FROM: Joe Lombardo
Special Task Officer

SUBJECT: UPDATE ON THE SECOND MISSION OF THE INTERNATIONAL
CRIMINAL TRIBUNAL FOR RWANDA DELEGATION

Confirmation has been received that the delegation from the International Criminal Tribunal for Rwanda (ICTR) will be arriving in Kigali on the Sabena flight on the evening of Monday 20 February, 1995. The delegation will consist of three members: Mr. Colin Port, Chief Investigator, Ms. Carolyn Edgerton, Legal Officer and one administrative assistant.

It has been tentatively decided that the seat of the tribunal will be in Arusha, Tanzania. Kigali will be home to a mission office only, requiring office accommodation for a maximum of 15 to 20 tribunal members at any given time. The delegation will once again use the office space provided for them at the UNICEF building across from Chez Lando. There is enough room for up to 20 delegates in the offices on the first floor of the building. Office supplies, computers, phone lines, desks, cabinets and conference tables are all set up for their use. In addition, 15 Compaq laptop computers and 15 Canon portable bubblejet printers have been put aside for their exclusive use.

The delegation will be staying in Kigali for at least one month, after which they will be joined by eight other delegates. Accommodation was requested to be arranged for the delegation at the Meridian Hotel. Three rooms have been booked at that location. Further, two vehicles have been allocated for their exclusive use during their stay and one security escort will be provided to them on a full-time basis.

I would be more than happy to provide any additional information upon request.

cc: FC
ED
CProtocolO
CISS