

Note to Mr. Adlerstein

Fourth CMP Advisory Board Meeting (19-20 May 2011)

In reference to your note dated 18 March 2011 requesting approval to hold the Fourth CMP Advisory Board **Meeting** in the **DHL** Penthouse, this is to confirm approval of your request.

Thank you.



Vijay Nambiar
22 March 2011

cc: Ms. Kane
Mr. Kim
Mr. Sach

11-02460

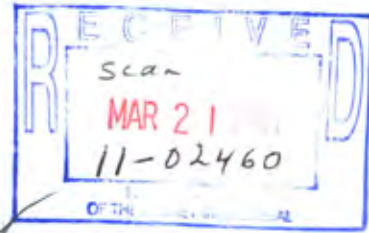


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Note to Mr. Nambiar

Fourth CMP Advisory Board Meeting (19 - 20 May 2011)



Pursuant to the General Assembly's request to establish an Advisory Board to assist the Secretary-General with matters relating to the Capital Master Plan, and following the appointment of its members in December 2009, the Advisory Board will hold its fourth meeting at UN Headquarters on 19 and 20 May 2011.

The two-day official meeting is intended to brief the board on the current status of the project and will include a guided tour of the construction in progress. As we had for the first meeting of the Advisory Board, we again wish to request to hold the meeting at the DHL Penthouse.

I would be grateful for your kind consideration of this request.

Michael Adlerstein
18 March 2011