



THE SECRETARY-GENERAL

5 June 2009

Dear Dr. Srivastava,

Today, as never before, we are facing serious transformational challenges in the field of energy that are inextricably linked with every aspect of our economic and environmental security. The challenges are further exacerbated by the realities of global economic and financial volatility which, as some argue, may postpone the hard decisions that have to be made regarding our energy future.

A fundamental transformation is needed in the way we go about producing, supplying and consuming the energy that powers our economic growth and development. Policy choices that support low-carbon technologies and green growth are urgently needed in order to bring about the revolutionary shift in investment decisions that will determine our long-term energy future. Since we marked the midpoint in the process of negotiations on the new climate agreement to be finalized this year in Copenhagen, there has been a growing sense of urgency to ensure that we move from negotiations to action and put in place the necessary policies and mechanisms to address energy and climate change in tandem to progress to a low carbon economy.

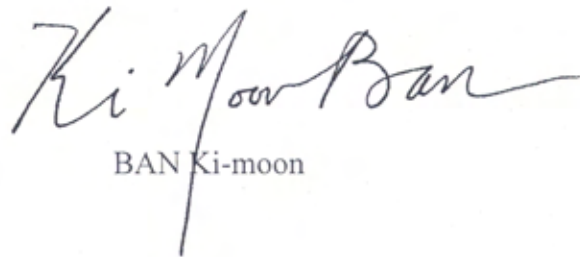
To help me and the United Nations system make relevant policy contributions to the global dialogue on how to navigate the global energy and climate challenges, as well as respond to a post-2012 agreement through effective implementation support, I have decided to establish a high-level Energy and Climate Change Advisory Group that will bring together business leaders, experts and energy practitioners. I have asked Mr. Kandeh Yumkella, Director-General of the United Nations Industrial Development Organization to be the chair. The Group will provide review and analysis of information and knowledge on energy dimensions of the climate change negotiations, and will assist in charting a course for implementation of the future climate change agreements, particularly those directly related to the energy sector.

Dr. Leena Srivastava
Executive Director
The Energy and Resource Institute
New Delhi

I am writing to invite you to personally join in the work of the Energy and Climate Change Advisory Group and to contribute your leadership to these international efforts to transform the global energy system to low-carbon energy sources and greater efficiency of energy utilization. The terms of reference of the Group are attached for your consideration.

I count on your favourable consideration of this invitation and look forward to working closely with you in these coming crucial months in the lead-up to the Copenhagen Climate Change Conference.

Please accept, Excellency, the assurances of my highest consideration.

A handwritten signature in black ink, reading "Ki Moon Ban". The signature is fluid and cursive, with a long horizontal stroke extending from the end of the name.

BAN Ki-moon



THE SECRETARY-GENERAL

5 June 2009

Dear Mr. Yumkella,

Today, as never before, we are facing serious transformational challenges in the field of energy that are inextricably linked with every aspect of our economic and environmental security. The challenges are further exacerbated by the realities of global economic and financial volatility which, as some argue, may postpone the hard decisions that have to be made regarding our energy future.

A fundamental transformation is needed in the way we go about producing, supplying and consuming the energy that powers our economic growth and development. Policy choices that support low-carbon technologies and green growth are urgently needed in order to bring about the revolutionary shift in investment decisions that will determine our long-term energy future. Since we marked the midpoint in the process of negotiations on the new climate agreement to be finalized this year in Copenhagen, there has been a growing sense of urgency to ensure that we move from negotiations to action and put in place the necessary policies and mechanisms to address energy and climate change in tandem to progress to a low carbon economy.

To help me and the United Nations system make relevant policy contributions to the global dialogue on how to navigate the global energy and climate challenges, as well as respond to a post-2012 agreement through effective implementation support, I have decided to establish a high-level Energy and Climate Change Advisory Group that will bring together business leaders, experts and energy practitioners. The Group will provide review and analysis of information and knowledge on energy dimensions of the climate change negotiations, and will assist in charting a course for implementation of the future climate change agreements, particularly those directly related to the energy sector.

Mr. Kandeh Yumkella
Director-General
United Nations Industrial Development Organization
Vienna

Thank you for agreeing to chair the work of the Energy and Climate Change Advisory Group and to contribute your leadership to these international efforts to transform the global energy system to low-carbon energy sources and greater efficiency of energy utilization. The terms of reference of the Group are attached.

I count on your favourable consideration of this invitation and look forward to working closely with you in these coming crucial months in the lead-up to the Copenhagen Climate Change Conference.

Yours sincerely,

A handwritten signature in black ink, reading "Ki Moon Ban". The signature is fluid and cursive, with the first name "Ki" and last name "Ban" being more prominent than the middle name "Moon".

BAN Ki-moon

List to Secretary-General's letter: concerning Climate Change

Drafter: Marina Ploutakhina

First Name	Last Name	City	Title
Mr. Lars	Josefsson	Stockholm	Chief Executive Officer
Mr. Sergey	Koblov	Moscow	Director
Mr. Nebojsa	Nakicenovic	Vienna	Leader of Energy and New Technology Prog.
Dr. Suani	Coelho	S. o Paula	Professor
Dr. Leena	Srivastava	New Delhi	Executive Director
Mr. Jose Maria	Figueres	Madrid	Former President - Costa Rica
Mr. Lee	Ki-sub	Chonan-City	President
Mr. Takahiko	Yamamoto	Kawasaki	Vice President
Mr. Timothy	E. WIRTH	Washington, D.C.	President
Mr. Ratan	N. Tata	Mumbai	Chairman
Mr. Shi	Zhengrong	Wuxi	Chairman and Chief Executive Officer
Mr. Carlos	Slim Helu?	Mexico City	Chairman
Mr. Helge	Lund	Stavanger	Chief Executive Officer
Dr. Sultan	Ahmed Al Jaber	Abu Dhabi	Chief Executive Officer
Mr. Jacob	Maroga	Johannesburg	Chief Executive Officer
Mr. John	Bryson	California	
Mr. Kandeh	Yumkella	Vienna	Director General
Mr. Achim	Steiner	Nairobi	Executive Director
Mr. Olav	Kj rven	New York	Assistant Administrator
Mr. Yvo	de Boer	Bonn	Executive Secretary
Mr. Jamal	Saghir	Washington, D.C.	Director
Mr. Alexander	Mueller	Rome	Assistant Director-General
Mr. Tarik	Banuri	New York	Director
Mr. Rubens	Ometto Silveira Mello	Sao Paulo	Chief Executive Officer

slightly different

Authorized: _____

Marina

Date: 08 June 2009

Note to Mr. Nambiar

(through Mr. Kim) *7h*

Letter of Invitations for the SG's Energy & Climate Change Advisory Group

Attached you will find a note from Mr. Pasztor to the Secretary-General requesting the approval of the formal invitation to the proposed members of the SG's energy and climate advisory group. The names included are those that were already approved by the Secretary-General, together with the Terms of Reference. Most of the members were already contacted informally, and many have already accepted. Some are waiting for the formal invitation.



Robert Orr
29 May 2009

Enclosure: Note by Mr. Pasztor to the Secretary-General

The content of the letter looks fine.
Since this was already approved, I think
we can go ahead with Oscar. If we
proceed with SG's real signatures as
János proposed, let's prepare real letters
for SG's signature.

29/5/09

7h

A prepared we could
go ahead with Oscar

Björn
1/16

Note to the Secretary-General

(Through Mr. Orr)




Letter of Invitations for the Energy & Climate Change Advisory Group

Attached you will find a draft invitation letter to be sent to the proposed members of your Energy and Climate Change Advisory Group. Given the fact that this is your advisory group, and it consists of high-level advisors, it would be appropriate if you could sign this letter personally.

The list of names to whom this invitation would be sent is the same list that you have already approved, together with the Terms of Reference, except for one addition. Following consultation with Mr. Yumkella, and Mr. de Boer, it was agreed that Mr. de Boer should also be invited.

Once you approve, we will prepare all the letters for signature and sending.



Janos Pasztor
29 May 2009

Enclosures:

- Draft invitation letter to members of the Advisory Group
- List of proposed members of the Advisory Group

29-05642