

UNAMIR

MINUTES OF MEETINGS

24 JULY - 22 SEPT 1995

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UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

To: DCOS(OPS)
DCOS(SP)
DCMO
FMO

Info: DFC

From: Col KS Sivakumar
COS

A handwritten signature in black ink, appearing to be 'Sivakumar', written over the 'From' field.

Date: 22 September 1995

Subject: FC's MONTHLY SECTOR COMMANDERS' CONFERENCE - 29 SEP 95

1. The next FC's Monthly Sector Commanders' Conference is scheduled to be held on 29 September 1995 at 1000 hrs.

2. You are requested to forward the points to be highlighted by the FC during the above conference by Wednesday, 27 September 1995.

614
From : DCOS OPS

File No : 3000.10(OPs)

To : COMD SECTOR 1
COMD SECTOR 2
COMD SECTOR 3
COMD SECTOR 4
COMD SECTOR 5
OC FORCE ENGR COY
CO 95 CMSG
G3 AIR
FSO
DCMO
wmp) SECTOR 6

INFO : DFC
COS
DCOS SP
FMO
G1
G2
G3 PLANS
G3 ENGR
G4

DATE : SEP 95

SUBJECT : FC's MONTHLY CONFERENCE WITH
UNIT/SECTOR COMDS ON 29 SEP 95

1. The above mentioned conference is scheduled for 29 Sep 95 at UNAMIR HQ Briefing Room at 1000 hrs. All addressees are required to attend.
2. Unit/Sector Commanders should be prepared to highlight operational problems they face in their Sectors/AOR.
3. A programme for the conference is hereby attached.
4. Heli arrangement for the conference is as follows :

| | <u>LOC</u> | <u>ETA</u> | <u>ETD</u> |
|----|----------------|------------|------------|
| a. | KIGALI | - | 0700 HRS |
| b. | GIKONGORO | 0730 HRS | 0735 HRS |
| c. | CYANGUGU | 0800 HRS | 0805 HRS |
| d. | NYUNDO | 0835 HRS | 0840 HRS |
| e. | KIGALI | 0920 HRS | - |
| f. | HOMEWARD BOUND | - | 1400 HRS |

5. OC Ghancoy I is requested to attend the conf under own arrangements.
- 23-8-95

PROGRAMME FOR THE FORCE COMMANDER'S CONFERENCE
29 SEP 95

| SRL | TIME | ACTIVITY | REMARKS |
|-----|------|-------------------------|-----------------|
| 1. | 1000 | FC'S REMARKS | |
| 2. | | COMD SECTOR 1 | 10 MINS EACH |
| 3. | | COMD SECTOR 2 | " |
| 4. | | COMD SECTOR 3 | " |
| 5. | | COMD SECTOR 4 | " |
| 6. | | COMD SECTOR 5 | " |
| 7. | | COMD SECTOR 6 | " |
| 8. | | FMO | " |
| 9. | | CO CMSG | " |
| 10. | | OC FORCE ENGR COY | " |
| 11. | | DCMO | " |
| 12. | | PTS FROM STAFF | " |
| 13. | | FC'S CONCLUDING REMARKS | |
| 14. | 1200 | LUNCH | |
| 15. | 1400 | HELI DEPARTURE | |

Gf4

H A C
UNAMIR HQ
Kigali, RWANDA

5000.1/UHAAG/A1

21 Sep 95

See Distribution

MINUTES OF UHAAG MEETING OF TUESDAY 19 SEPTEMBER 95

HELD AT 0930 HRS IN UNAMIR CONFERENCE ROOM

| | | | |
|----------------|---|-----------------------|-------------|
| PRESENT | : | Lt Col T J Fox | - Chairman |
| | | Mr S Dao | - SRSG Rep |
| | | Mr J Lombardo | - CAO Rep |
| | | Lt Col Moussa Mahamat | - CLOGO |
| | | Maj S Agarwal | - FEO |
| | | Maj S K Prasad | - Secretary |

ITEM I - INTRODUCTION

1. The Chairman welcomed all participants and opened the meeting at 0935 hrs.

ITEM II - MINUTES OF LAST MEETING

2. The Secretary read out the minutes of the last meeting.

22-9-95

ITEM III - POINTS FROM LAST MEETING

3. Repair of Water Pump. The FEO informed that a technician from Force Engineer Company has been sent to Butare to inspect/repair the water pump in the secondary school there.

Action - Force Engineer Company

4. Repair of Generator. The CAO rep informed that a technician from the Generator Repair Unit was being sent to Kibuye for inspection/repair of the generator at Kibuye hospital.

Action - STO

5. Land Levelling at Byumba Transit Centre. The FEO informed that a joint reccee will be carried out by Force Engineer Company and NGO GOAL to assess the requirements. The work can start immediately after that as equipment is moving back from Nkamira transit camp.

Action - Force Engineer Company

ITEM IV - REQUESTS DEALT WITH BY HAC

6. Transportation of Blankets. A request was received from NGO CARITAS to transport blankets from Kigali to Kibungo. The request was sent to GHANCOY. The task has since been completed.

7. Track Improvement. A request for improvement of about 200m track near Nyabarango river bridge was received from Sector 1A. The request was forwarded to the FEO. The FEO informed that the work has been completed by the Force Engineer Company.

8. Rearrangement of Containers. A request for a fork lift for rearrangement of containers at Nkamira Transit Camp was accepted and forwarded to DCOS SP.

Action - CLOGO

9. Transportation of food and seeds. A request was received from Sector 1B for transportation of food items and seeds in Gitarama prefecture. The request has been sent to DCOS SP for provision of transport.

Action - CLOGO

10. Provision of Water Bladder. Request for a water bladder for school at Kamonyi in Gitarama prefecture could not be met due to non-availability in UNAMIR. The request has been redirected to UNICEF.

ITEM V - REQUESTS CONSIDERED BY UHAAG

11. School For Demobilised Children. A request was made by Minister of Education during a conference in Education Ministry for provision of sucker truck for draining septic tanks at the school. The requirement projected was for 7-10 days. The CAO rep informed the Group of the problems in providing a sucker truck for such a long duration as UNAMIR had only one sucker truck. The FEO informed that some manual emptying of the septic tank was being undertaken by UNICEF and hence provision of the truck for 4-5 days may be adequate. The CAO rep intimated that he will approach the CAO for a decision on the matter.

Action - STO

12. Repairs in School at Byumba. A reccee of the school was carried out by the FEO for assessment of effort and funds required. The report has been submitted to SRSG's office.

13. Rehabilitation of Destitute Children. A request was received from Sector 3B regarding possible assistance in rehabilitation of destitute children and women. The Chairman expressed the inability of UNAMIR in assisting in such matters. However, number of NGOs and churches were undertaking such action in different areas and they should be approached for assistance.

Action - Sector 3B

14. Rehabilitation of Water Points. The Chairman projected the problem being faced by people in collecting water from natural springs as most of the water points there were destroyed during the war. He suggested that UNAMIR could undertake rehabilitation of selected water points by construction of small cemented tanks and putting up a 2-3m long steel pipes. The FEO informed that this task was a low cost one and could be undertaken by the contingents in their respective sectors. The task mainly involved manpower effort and only very limited technical expertise. The meeting decided that each sector could identify about ten water points in its sector and then rehabilitation would be undertaken by the contingents. Technical advice and supervision, if required, will be provided by the Force Engineer Company.

Action - G3 OPS

ITEM VI - MISCELLANEOUS POINTS

15. CAO's Terms of Reference. The CAO rep informed the meeting of the directions received by him from the officiating CAO regarding his terms of reference as member of UHAAG. These terms include no supply of any equipment (vehicles, generators, computers) to any organisation till the future mandate is clear, no acceptance of continued support tasks but only one-time assistance tasks, non-availability of water deliveries and septic tank pumping, only emergency usage of third line transport and only limited one-time usages of cargo space on UNAMIR aircraft. The Secretary pointed out that these terms are going to severely curtail the UNAMIR capability of providing humanitarian assistance.

ITEM VII - CONCLUSION

16. The meeting concluded with the Chairman expressing his view that despite all these restrictions UNAMIR will be able to provide humanitarian assistance to the people of Rwanda, as given in its mandate, if all the agencies of UNAMIR show a will to assist in the task.



(S K Prasad)
Major
Secretary UHAAG

Distribution :

SRSG
CAO
ED
Hum/Rehab Offr (Office of SRSG)
STO (Office of CAO)
Radio UNAMIR

FC
DFC
COS
DCOS OPS
DCOS SP
G3 OPS
C LOGO
FEO
FSO
FMO

MILOB GP HQ
MILOB SECTOR 1A
MILOB SECTOR 1B
MILOB SECTOR 2A
MILOB SECTOR 2B
MILOB SECTOR 3B
MILOB SECTOR 5B
MILOB SECTOR 5C

HAC
File



4000.61/LOG

13 September 1995

See Distribution List

MINUTES OF COS ADMINISTRATIVE MEETING - 12 SEP 95

| | | | |
|----------|--------------------|---|-----------------------|
| Present: | Col KS Sivakumar | - | COS - Chairman |
| | Col WJ Fletcher | - | DCOS(SP) |
| | Col CA Nelson | - | DCMO |
| | Maj M Hensom | - | FMO |
| | Sr Supdt NS Dennis | - | CIVPOL Rep |
| | Mr William Clive | - | CISS |
| | Mr Joseph Lombardo | - | Special Task Officer |
| | Mr Michael Haner | - | ISS Ops Officer |
| | Capt S Choudhary | - | SO to COS - Secretary |

Opening Remarks

1. The meeting commenced at 1400 hrs with the Chairman welcoming everyone present.

ITEM I - SRSG's COMMITTEE ON PRISON WORK/ASSISTANCE

2. The Chairman said that as of now work is in progress at Nsinda prison and ONTRACOM. The President of Rwanda was to inaugurate the Nsinda prison on 15 Sep 95 but due to the slow progress of work, it has been postponed to the next week. At the Nsinda prison, the Government of Rwanda has requested for the installation of two 30 KVA capacity generator sets. Out of this, one set will be on loan and the other one presumably should be donated to the prison. The CISS said that he is yet to scrutinise this request. However, he observed that instead of donating a generator set, it will be preferable to give both the sets on loan.

3. The Chairman informed that the work at ONTRACOM is nearing completion. The security lighting has been completed and out of 8 sentry posts, 3 posts are ready. The remaining posts are expected to be ready by the middle of next week. The Chairman said that the SRSG and FC visited ONTRACOM today and they are quite happy with the progress of work.

1000.7/4/4

1

4. The CISS inquired as to what arrangements are being made for the transportation of prisoners. The DCOS(SP) said that 5 trucks from second line transport will be provided for this purpose. In addition, provision will be made for two pick-ups for the RPA soldiers escorting the convoy.

ACTION: DCOS(SP), MA to DFC, OC Force Engr Coy, CISS.

ITEM II - CONFERENCE ROOM FOR SRSG

5. The Chairman said that after the previous admin meeting, he and Mr Minas had gone around the office complex along with the SRSG. The SRSG had then confirmed that he was not very particular about converting a particular room into a Conference Room. Instead he wanted a room which is suitable in all respects for holding conferences. The SRSG agreed to convert the present telephone booth into a conference room and to shift the telephone booth to the room adjacent to the Cafeteria. He also requested Mr Minas to refurbish all the three conference rooms (current one, SRSG's conference room on the third floor and the telephone booth) by 30 Sep 95.

ACTION: DCOS(SP), CISS.

ITEM III - PROVISION OF TRANSPORT & STORES TO SUPPORT HUMANITARIAN REQUESTS

6. The Chairman clarified that the detailment of 1st line transport is the responsibility of DCOS(Ops). All other transports are under the control of DCOS(Sp). Mr Lombardo said that at times the HAC does the provisioning of the requisite transport. The Chairman reiterated that the detailment of transport will continue to be as per the laid-down directive. The DCOS(Ops)/DCOS(Sp) are well aware of the overall requirement and therefore, they can ensure optimum utilization of the available transport facilities. The DCOS(Sp) added that all transport requests will be coordinated by SO tpt/mov who will task 1st or IIInd line resources as appropriate in order to maximize the utilization of respective vehicle fleets.

ACTION: DCOS(OPS), DCOS(SP), HAC.

ITEM IV - FORCE HQ MANNING

7. The DCOS(Sp) said that the upper limit of personnel authorised to get meal allowance has already been reached. In view of this, any further detailment of personnel should be done in such a manner that it does not affect the overall figure of personnel authorised to receive meal allowance.

ACTION: DCOS(SP).

ITEM V - STATUS OF M 113 APC SHIPMENT

8. The DCOS(Sp) said that Brown & Root has fallen short of wood required for making packing crates. All other preparations relating to updating of inventory and serviceability check have been completed. Mr Haner requested for a copy of serviceability list.

ACTION: DCOS(SP), MR HANER.

ITEM VI - FORCE HQ STAFFING LIST

9. The Chairman said that an updated telephone directory has already been issued by the FSO. The DCOS(Sp) confirmed that the HQ Staff List has been updated and it will be issued within a day by the CMPO.

ACTION: CMPO.

ITEM VII - MISCELLANEOUS POINTS

10. Retention of Trucks used by Zambatt: The Chairman informed that the G3 PLANS was told by UNNY on telephone that UNAMIR has been permitted to retain 24 trucks which were previously being used by the Zambatt. However, as yet no written instruction has been received on the subject. The CISS said that we will have to await the receipt of written instruction before taking any decision.

ACTION: DCOS(SP), G3 PLANS, CISS.

11. Medical Update: The CISS inquired whether the funds allotted for the medical support would be adequate till the end of this year. The FMO said that US\$ 25,000 and US\$ 50,000 have been allotted for UNAMIR pharmaceutical and Humanitarian assistance respectively and this amount is adequate to meet all our medical requirements till 31 Dec 95.

12. The CISS said that as per letter issued earlier, only 17 NGOs have a free access to the existing UNAMIR medical facility. He felt that the general policy should be the same for all NGOs. The FMO negated having seen any such letter. She clarified that as per the existing policy, NGOs have an access to UNAMIR medical facility only on emergency basis.

ACTION: FMO.

13. Transfer of Light Vehicles to Burundi : The CISS informed that UNNY has given a ruling that ten 4x4 light vehicles will be transferred from UNAMIR to Burundi for the use of the members of the Inquiry Commission which is due to start its work in Burundi from 15 Sep 95.

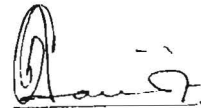
ACTION: DCOS(SP), CISS.

CLOSING REMARKS

14. The Chairman thanked the members for their contribution and declared the meeting closed at 1430 hrs. The next meeting will be held at 1400 hrs on 26 Sep 95.

SECRETARIAL NOTE

15. It is requested that the agenda items for the next meeting be forwarded to the secretary by 23 Sep 95.



(Sanjit Choudhary)
Capt
SO to COS
Secretary

Distribution

Action:

DCOS(Ops)
DCOS(Sp)
G3 Plans
MAto DFC
CMPO
FMO
Force Engr Coy
CISS
Mr Haner

Info:

MA to FC
MAto DFC
DCMO
UHAAG
CAO



UNAMIR - KIGALI

INTEROFFICE MEMORANDUM

8 September 1995

To: Col. Maj. A. Toumia
DFC

Mr. W. Clive
A/CAO

From: Norris Jorsling
CITMM/Secretary/Member, VEC

Subject: Today's VEC Meeting

Thank you for your prompt response to this office's request for a VEC meeting to be held on 8 September 1995.

Reference your para 2 of the attached memorandum, please be advised that the VEC is the sole authority at the mission headquarters level for defining and approving the initial vehicle establishment for each Unit/Section as well as any amendments to it which may be required from time to time.

We await your decision as to the date in the near future when the next VEC meeting can be convened.

Thank you for your cooperation.

cc: Deputy Chief Military Observer
Civpol Commissioner
D/Cos Sp
Legal Adviser, OSRSG

Member
Member
Member
Member

1000.2(DFC)/G/4

5/9/95
VEC file



UNITED NATIONS

NATIONS UNIES

ASSISTANCE MISSION FOR RWANDA

MISSION POUR L'ASSISTANCE AU RWANDA

From: Co Chairmen VEC

To: CITMM

Info:

File Reference: 4000.1/LOG-41

Date: 8 Sep 95

Subject: VEC MEETING 8 SEP

Reference: CITMM Memo dated 7 September 1995

1. It is unfortunately an inopportune time to hold a meeting of the VEC as requested at ref. A meeting of the VEC will be convened in the near future at a date convenient to all parties.
2. Your concerns at ref will be addressed in a separate forum.

A. Toumia
Col Maj
DFC

W. Clive
A/CAO



H A C
UNAMIR HQ
Kigali, RWANDA

5000.1/UHAAG/

07 September 95

See Distribution

MINUTES OF UHAAG MEETING OF TUESDAY 05 SEPTEMBER 95

HELD AT 0930 HRS AT UNAMIR CONFERENCE ROOM

| | | | |
|---------|---|----------------|-------------|
| PRESENT | : | Lt Col T J Fox | - CHAO |
| | | Mr S Dao | - O SRSG |
| | | Mr J Lombardo | - CAO Rep |
| | | Maj S Mongeon | - FHQ Log |
| | | Maj J Abebrese | - FMO Rep |
| | | Maj L Adekagun | - HAC |
| | | Maj S K Prasad | - Secretary |

INTRODUCTION

1. The Chairman opened the meeting at 0935 hrs and gave out his views on the large number of humanitarian assistance requests coming in. He explained that although we might not be able to help out everyone but we may be able to coordinate the efforts of UN agencies and the NGOs.

9-9-95

1000.7(DRC)/G/4

MINUTES OF LAST MEETING

2. The Secretary read out the minutes of the last meeting. The minutes were adopted.

POINTS FROM LAST MEETING

3. School For Demobilised Children Project. The Secretary informed the meeting that Force Engineer Company has almost completed the work on the pit latrines at the school and is now going to start with restoration of the water supply. An amount of US \$ 7000 has been spent till now in addition to the resources of the Engineer Company. Mr Dao informed the meeting that the SRSG is likely to visit the School around middle of this month. The meeting decided that a team from HAC should visit and provide a report on the state of the project and the work done by the Engineer Company as well as UNICEF.

4. Repair of Road RUYENZI - KABUGA. A reeve of the road was carried out by the CHAO and FEO on 04 Sep 95. The exact requirements and the tasks that can be undertaken by the Force Engineer Company will be worked out by FEO and further coordination will be done by HAC.

REQUESTS DEALT WITH BY HAC

5. Provision of Plastic Sheets for Returnees. The request for plastic sheets for accommodating returnees at Butamwa Camp in Kigali prefecture was met by provisioning these from UNHCR.

6. Transportation of Construction Tiles. The request for transportation of construction tiles from Kigali to Runyinya in Butare prefecture was accepted and the task has been completed.

7. Provision of Water to Gitarama Prison. The request for provision of 40,000 litres of water for Gitarama prison was accepted and the task has been completed.

8. Expansion of Nkamira Transit Centre. The request for bulldozer for ground levelling of ground at Nkamira transit centre was accepted and the work is in progress.

9. Transportation of Food Items. Two requests were received for transportation of food items. The requests were accepted and INDBATT has been tasked for transportation of 20 tons of food items for ADRA from Gikondo to Rutare and Giti while GHANCOY will transport food items for WFP within Byumba prefecture.

REQUESTS CONSIDERED BY UHAAG

10. Request for Generators. Presently UHAAG has requests for eleven generators pending for consideration. These generators have been requested for by :-

- (a) Centre for Malnourished Children, Butare.
- (b) Rusayo Orphanage, Cyangugu.
- (c) Buweye Health Centre, Cyangugu.
- (d) Murambi School, Gikongoro.
- (e) UNHCR camps at Butare, Cyangugu, Gisenyi and Nyagatare.
- (f) American Refugee Committee Health Centre, Nyagatare.
- (g) Juvenile Rehabilitation Centre, Gitagata (Kigali).
- (h) Rwanda Television, Kigali.

These demands were pended for consideration in October 95 as the administration will be taking a stock of equipment available, serviceability state and requirement of transferring equipment to other missions and will come out with a detailed availability state by then. The CAO rep will provide to the Group the list of generators that UNAMIR may be able to give on loan from October onwards. Mr Lombardo clarified that high value generators, that is of capacity 50 KVA and above, will not be available for loaning, at all.

11. Requests from UNHCR for Tents and Water. UNHCR has requested for provision of Water Bladders (ten bladders of 45,000 ltrs capacity each), Water Tankers (five tankers of 18,000 ltrs capacity each) and tents for Transit Centres at Byumba and Nkamira. Request for Water bladders and tankers was not accepted due to non-availability of any surpluses with UNAMIR. Available surplus tents can be provided to UNHCR on payment of the actual procurement and transportation costs.

12. **Construction of Bailey Bridges.** Recce for construction of bailey bridges in Gitarama and Kibungo prefectures was carried out in July 95 but the same are pending due to nonavailability of bailey stores. As the Ministry of Transportation also does not have these stores such requests can not be handled. All requesting agencies need to be informed of the problem. However construction can be undertaken by the Force Engineer Company if some agency can procure these stores.

13. **Request for Office Equipments, Sea Containers, Water Tanker and Vehicles by NGOs.** The requests received from NGOs (APCC, CODUCOL, OPDEOH and PAGE) for provision of office equipments (computers, typewriters, fax machines and furniture), sea containers, water tankers and vehicles was not approved by the Group as these items are not surplus with UNAMIR.

14. **Provision of Plastic Sheets.** A request from NGO COGRURWA for plastic sheets (60 sheets of 60mX40m each) for covering construction tiles was not approved due to non-availability of such items with UNAMIR. HAC had approached UNHCR for assistance but received a negative response. The request will be directed to UNDP for possible assistance to the NGO.

15. **Transportation of Materials from Mombassa to Kigali.** Request by NGO ADBR for transportation of aid materials from Mombassa to Kigali was partially accepted. As UNAMIR is paying for all its goods movement from Mombassa the same can not be undertaken for other agencies, however transportation from Nairobi to Kigali may be provided. ADBR should make the material available at Nairobi and provide the details of the packages for further action.

16. **Provision of Funds for Reburial.** A request was received from the Reburial Committee of Kibilira (Gisenyi) for funds (FRW 1,935,000) for reburial in the commune of the victims of the genocide. The request was not accepted as UNAMIR has no funds for disbursement.

17. **Vehicles for University of Rwanda.** The request by Ministry of Rehabilitation for provision of a bus for National University of Rwanda was not considered as all requests from Government of Rwanda have to be channeled through their Ministry of Planning.

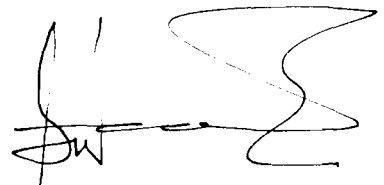
MISCELLANEOUS POINTS

18. **Assistance to Profit Making Organisation.** Mr Lombardo suggested that the Group need not consider assistance requests from profit making organisations as CODUCOL and COGRURWA as these organisations can afford to approach funding organisations as Development Banks for loans. The Group agreed with the suggestion and in future such requests will not be considered by UHAAG.

19. **Provision of Food Items.** Mr Dao proposed if UNAMIR could provide assistance in terms of food items to organisations as WFP and UNHCR in view of the large influx of returnees. Mr Lombardo informed the meeting that normally such assistance can not be authorised. However food items which are likely to expire in near future could be supplied on prior clearance from UN HQ. The CAO rep will examine the present availability of food items for providing to aid agencies.

CONCLUSION

8. The meeting concluded at 1040 hrs.



A handwritten signature in black ink, appearing to be 'S K Prasad', written over a horizontal line.

(S K Prasad)
Major
Secretary UHAAG

Distribution :

SRSG
CAO
ED
Hum/Rehab Offr (O SRSG)
CAO Representative
UNAMIR Spokesman

FC
DFC
COS
DCOS OPS
DCOS SP
G3 OPS
C LOGO
FEO
FSO
FMO
MILOB GP HQ
HAC
File

| APPT | SIGNATURE | DATE |
|---------------|---|--------|
| DFC |  | 6/9/95 |
| MA |  | 6/9 |
| <u>ACTION</u> | | |



TO : See Distribution List

DATE: 17/8/95

FROM : CIVPOL Commissioner

REF: CIVPOL/MEMO/674/95

SUBJECT: Minutes

1. I forward herewith minutes of CIVPOL Commissioner's Administrative meeting with heads of Divisions and Chiefs of Police Monitoring Teams held on 7th August, 1995 at CIVPOL HQ. TRAFIPRO.

2. Regards.

DISTRIBUTION

1. SRSG
2. FC
3. OSRSG
4. HEADS OF DIVISIONS
5. CPMTS

(rec. 7(SFC)/G/4



UNAMIR - MINUAR

CIVPOL COMMISSIONER'S CONFERENCE.

ATTENDANCE:

| | | |
|-----|---|---|
| 1 | COL. O.C.DIARRA, CIVPOL COMMISSIONER | CHAIRMAN. |
| 2. | S/SUPT D.S. NJASE | DEPUTY COMM. |
| 3. | CAPT. MOH'D ALQUDAH | CPMT KIGALI |
| 4. | SUPT. B.C.MWALE | AG.CPMT GIKONGORO |
| 5. | LT. GHANDI KATAW | AG.CPMT CYANGUGU |
| 6. | DSP C. BADU ACQUAH | AG.CPMT GISENYI |
| 7. | DSP A. ADAMS | CPMT RUHENGARI |
| 8. | MAJOR BERTHE ZANGA | DIRECTOR, GENDARMERIE TRAINING SCHOOL. |
| 9. | DSP K.A.LASISI | CPMT KIBUNGO |
| 10. | DSP CHRIS ERO | CPMT BUTARE |
| 11. | SUPT. EFFIONG BASSEY | CPPLOGO/HQ |
| 12. | SUPT.G.JERE | CPMT BYUMBA |
| 13. | SUPT. R.B. MVULA | CPMT KIBUYE |
| 14. | SUPT. B.K.MENDS | CPMT GITARAMA |
| 15. | SUPT. O.M. GYEABOUR | CPOO/HQ |
| 16. | MAJOR ABADI SAIR | AG. CPTO/HQ |
| 17. | COMPOL. A. SIDIBE | L.O./S.A. FHQ |
| 18. | SUPT. ZAKI M. AHMED | SECRETARY |

OPENING REMARKS

After welcoming all the officers at the meeting, the CIVPOL Commissioner urged his deputy to continue with the deliberations on the agenda, as there were sensitive commitments requiring his attention and pledged to be with the August gathering as soon as possible.

Before his departure, he highlighted the need of having a different route of patrol rather than the idea of joint patrol with MILOBS as being emphasized by the PMTS, in view of the fact that CIVPOL operations officer briefs along with his MILOBS counterpart at the daily FC's morning prayer meetings. He also mentioned that MILOBS give their brief first then followed by CIVPOL and by the time it is our turn all the developments in the prefectures must have been reported by them and that sometimes the CIVPOL was left with nothing new to fall back on.

He also pointed out that MILOBS have never acknowledged or reflected that the particular report in issue was a patrol jointly carried out with both CIVPOL/MILOBS. Thus, in this connection, he advised the meeting to reach a consensus on how best to go about monitoring activities and come out with appreciable results with regards to various happenings in the prefectures.

REVIEW / ADOPTION OF PREVIOUS MINUTES

The minutes were reviewed with no adverse observation. Therefore, the Deputy CIVPOL Commissioner called for its adoption. At this junction the CPPLOGO moved the motion and it was seconded by CPOO.

REVIEW OF PREVIOUS TASKS

(Main tasks appear on appendix "A").

1. Mr. THEONESTE URAYENEZA, has been assigned to be typing the minutes.
2. The task could not be accomplished due to the last re-deployment exercise, thus a new secretary was appointed to work on the minutes
3. The committee had a meeting as directed, but was unable to submit proposals to the CIVPOL Commissioner
4. It was discovered that CPMTS are still not complying with the warning of sending sitreps daily and promptly.
5. The task was successfully carried out.

REPORTS FROM CPMTS AND HEADS OF DIVISIONS

CPMT BYUMBA PREFECTURE.

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He concluded that the general security situation is calm.

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Lastly, he informed the meeting that to effectively and efficiently run the school administration, additional computer with its printer, two interpreters, a clerk, four cleaners, a minibus and a pick up are required.

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CPOO

He informed the meeting that CIVPOL has now been directed with effect from 27/7/95 to report our previous day activities at the daily morning briefing presided over by the Force Commander.

He mentioned that joint CIVPOL/MILOBS Patrols have made us to be at disadvantageous position in the sense that MILOBS take their turn at the briefing before CIVPOL and this gives them the opportunity to narrate all the happenings in the prefectures first, without acknowledging the fact that they organised a team work with CIVPOL. And this situation leaves us in an embarrassing state since it will be unnecessary to venture into what has already been revealed by MILOBS.

He also appealed to all CPMTS to comply with the earlier directive by sending their sitreps daily and promptly.

He also advised that sitreps be faxed to orderly room UNAMIR HQ, since ours is out of order owing to the movement from KIMIHURURA Office to TRAFIPRO.

He also informed the meeting that we have got another base station which is permanently on Channel 16, if there is any thing requiring HQs attention, officers can call from any location on the said frequency.

OTHER MATTERS

At this juncture, the issue of CIVPOL/MILOBS joint Patrol was rediscussed with a view to solving the problems being encountered by CIVPOL Operations Officer at the morning meetings presided over by the Force Commander.

On this note, CPMT Ruhengeri suggested that since every prefecture is wide with a lot of communes and sectors, it will be wise if we take different routes of patrol with MILOBS. He added that using this mechanism will enhance wider coverage of the areas instead of concentrating our combined resources in a limited place. This idea was unanimously accepted and all agreed to work hard towards accomplishing our onerous task of monitoring.

In another development, CPMT KIBUNGO reminded the meeting about the hardship the generality of the locals are experiencing and demanded to know the position of numerous humanitarian requests being submitted daily. He also pointed out that locals are increasingly becoming sceptical about UNAMIR's capability to change their life for the better. He said the locals argue that for the past several months, they have repeatedly given the same or similar information to UNAMIR but little or nothing tangible has been done.

In this regard the CPOO advised the CPMTS to reflect the locals reaction in their sitreps. Also on this note the Deputy CIVPOL Commissioner directed the CPOO to include humanitarian requests on the daily Sitreps for morning briefing as submitted by the prefectures. He further maintained that this practice will make the NGOS and other UN agencies concerned to take any action deemed necessary to ease the problem, considering that representatives of all relevant components are in attendance at the morning briefing.

CLOSING REMARKS

At this juncture, the CIVPOL Commissioner joined the meeting and expressed regret for his inability to be in attendance for the whole session due to inevitable engagements.

He further informed the meeting that he had a meeting with all the CIVPOL Contingent leaders with regards to extension of tour of duty and directed them to discuss the issue with their contingent members and thereafter seek the approval of their home government for the extension of their duty for a period beyond one year.

He also highlighted that if the country concerned consents favourably to the proposals, he would back it fully by forwarding his recommendations to the appropriate authorities. He also warned that if by next week 14/8/95, no response is received he would direct repatriation process of the affected countries to commence without further delay.

At this point CPMT BUTARE suggested that the CIVPOL Commissioner was in the best position to make the request from the respective countries involved. In his reply, the CIVPOL Commissioner mentioned that it is inappropriate on his part to initiate a case for any contingent but rather their leaders are to press the demand home and get approval.

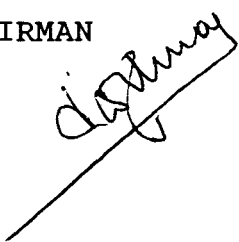
He also informed the meeting that the authorised CIVPOL strength has been increased to 90 observers, which is still in adequate since we are saddled with the task of Training Gendarmes and Communal Police as well as monitoring duties in the prefectures. Thus, he has written another request of additional 20 CIVPOL Observers to augment the strength to 110 personnel and it is hoped that the request will be considered and approved. He also informed the meeting that about 31 CIVPOL Observers are expected to arrive from five countries, as follows: MALI - 5, NIGER - 7, GERMANY - 6, SWITZERLAND - 3, and TUNISIA - 10.

Also CPMT GITARAMA in his contribution suggested that since the issue of sending daily sitreps promptly is constantly being hammered at every conference, there is need to allocate more motor-vehicles to PMTS whenever the ones on charge to them are due for maintenance in order to carry out monitoring duties effectively. The CIVPOL Commissioner welcomed the suggestion and thereafter directed CPPLOGO to take care of the problem since we have spare vehicles in the pool.

Lastly, the CIVPOL Commissioner thanked the officers for their hard work and cooperation and further appealed to them to continue to exercise patience as they have been doing since the suspension of leave and CTO, and that the moment our poor state of manpower improves the embargo will be lifted.

The meeting rose at 14:30 hrs.

COL-O.C. DIARRA
CHAIRMAN



Mohammed SP
SUPT-MOHAMMED AHMED ZAKI
SECRETARY.

APPENDIX "A".CONTROL OF TASKS

1. The Administrative Assistant has been directed to appoint a clerk to be responsible for immediate typing of minutes
2. The conference secretary to ensure that minutes are compiled promptly.
3. Welfare committee to hold meeting and submit proposals to the CIVPOL Commissioner
4. CPMTS must ensure that daily sitreps are sent on time through their duty officers.
5. All hand and mobile sets to be reprogrammed, starting from today, 3rd July 1995.



UNAMIR - MINUAR

TO : See Distribution List

DATE: 17/8/95

FROM : CIVPOL Commissioner

REF: CIVPOL/MEMO/674/95

SUBJECT: Minutes

1. I forward herewith minutes of CIVPOL Commissioner's Administrative meeting with heads of Divisions and Chiefs of Police Monitoring Teams held on 7th August, 1995 at CIVPOL HQ. TRAFIPRO.

2. Regards.

DISTRIBUTION

1. SRSG
2. FC
3. OSRSG
4. HEADS OF DIVISIONS
5. CPMTS

1000.7(DFC)/G/4



UNAMIR - MINUAR

CIVPOL COMMISSIONER'S CONFERENCE.

ATTENDANCE:

| | | |
|-----|---|---|
| 1 | COL. O.C.DIARRA, CIVPOL COMMISSIONER | CHAIRMAN. |
| 2. | S/SUPT D.S. NJASE | DEPUTY COMM. |
| 3. | CAPT. MOH'D ALQUDAH | CPMT KIGALI |
| 4. | SUPT. B.C.MWALE | AG.CPMT GIKONGORO |
| 5. | LT. GHANDI KATAW | AG.CPMT CYANGUGU |
| 6. | DSP C. BADU ACQUAH | AG.CPMT GISENYI |
| 7. | DSP A. ADAMS | CPMT RUHENGARI |
| 8. | MAJOR BERTHE ZANGA | DIRECTOR, GENDARMERIE TRAINING SCHOOL. |
| 9. | DSP K.A.LASISI | CPMT KIBUNGO |
| 10. | DSP CHRIS ERO | CPMT BUTARE |
| 11. | SUPT. EFFIONG BASSEY | CPPLOGO/HQ |
| 12. | SUPT.G.JERE | CPMT BYUMBA |
| 13. | SUPT. R.B. MVULA | CPMT KIBUYE |
| 14. | SUPT. B.K.MENDS | CPMT GITARAMA |
| 15. | SUPT. O.M. GYEABOUR | CPOO/HQ |
| 16. | MAJOR ABADI SAIR | AG. CPTO/HQ |
| 17. | COMPOL. A. SIDIBE | L.O./S.A. FHQ |
| 18. | SUPT. ZAKI M. AHMED | SECRETARY |

OPENING REMARKS

After welcoming all the officers at the meeting, the CIVPOL Commissioner urged his deputy to continue with the deliberations on the agenda, as there were sensitive commitments requiring his attention and pledged to be with the August gathering as soon as possible.

Before his departure, he highlighted the need of having a different route of patrol rather than the idea of joint patrol with MILOBS as being emphasized by the PMTS, in view of the fact that CIVPOL operations officer briefs along with his MILOBS counterpart at the daily FC's morning prayer meetings. He also mentioned that MILOBS give their brief first then followed by CIVPOL and by the time it is our turn all the developments in the prefectures must have been reported by them and that sometimes the CIVPOL was left with nothing new to fall back on.

He also pointed out that MILOBS have never acknowledged or reflected that the particular report in issue was a patrol jointly carried out with both CIVPOL/MILOBS. Thus, in this connection, he advised the meeting to reach a consensus on how best to go about monitoring activities and come out with appreciable results with regards to various happenings in the prefectures.

REVIEW / ADOPTION OF PREVIOUS MINUTES

The minutes were reviewed with no adverse observation. Therefore, the Deputy CIVPOL Commissioner called for its adoption. At this junction the CPPLOGO moved the motion and it was seconded by CPOO.

REVIEW OF PREVIOUS TASKS

(Main tasks appear on appendix "A").

1. Mr. THEONESTE URAYENEZA, has been assigned to be typing the minutes.
2. The task could not be accomplished due to the last re-deployment exercise, thus a new secretary was appointed to work on the minutes
3. The committee had a meeting as directed, but was unable to submit proposals to the CIVPOL Commissioner
4. It was discovered that CPMTS are still not complying with the warning of sending sitreps daily and promptly.
5. The task was successfully carried out.

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CPOO

He informed the meeting that CIVPOL has now been directed with effect from 27/7/95 to report our previous day activities at the daily morning briefing presided over by the Force Commander.

He mentioned that joint CIVPOL/MILOBS Patrols have made us to be at disadvantageous position in the sense that MILOBS take their turn at the briefing before CIVPOL and this gives them the opportunity to narrate all the happenings in the prefectures first, without acknowledging the fact that they organised a team work with CIVPOL. And this situation leaves us in an embarrassing state since it will be unnecessary to venture into what has already been revealed by MILOBS.

He also appealed to all CPMTS to comply with the earlier directive by sending their sitreps daily and promptly.

He also advised that sitreps be faxed to orderly room UNAMIR HQ, since ours is out of order owing to the movement from KIMIHURURA Office to TRAFIPRO.

He also informed the meeting that we have got another base station which is permanently on Channel 16, if there is any thing requiring HQs attention, officers can call from any location on the said frequency.

OTHER MATTERS

At this juncture, the issue of CIVPOL/MILOBS joint Patrol was rediscussed with a view to solving the problems being encountered by CIVPOL Operations Officer at the morning meetings presided over by the Force Commander.

On this note, CPMT Ruhengeri suggested that since every prefecture is wide with a lot of communes and sectors, it will be wise if we take different routes of patrol with MILOBS. He added that using this mechanism will enhance wider coverage of the areas instead of concentrating our combined resources in a limited place. This idea was unanimously accepted and all agreed to work hard towards accomplishing our onerous task of monitoring.

In another development, CPMT KIBUNGO reminded the meeting about the hardship the generality of the locals are experiencing and demanded to know the position of numerous humanitarian requests being submitted daily. He also pointed out that locals are increasingly becoming sceptical about UNAMIR's capability to change their life for the better. He said the locals argue that for the past several months, they have repeatedly given the same or similar information to UNAMIR but little or nothing tangible has been done.

In this regard the CPOO advised the CPMTS to reflect the locals reaction in their sitreps. Also on this note the Deputy CIVPOL Commissioner directed the CPOO to include humanitarian requests on the daily Sitreps for morning briefing as submitted by the prefectures. He further maintained that this practice will make the NGOS and other UN agencies concerned to take any action deemed necessary to ease the problem, considering that representatives of all relevant components are in attendance at the morning briefing.

CLOSING REMARKS

At this juncture, the CIVPOL Commissioner joined the meeting and expressed regret for his inability to be in attendance for the whole session due to inevitable engagements.

He further informed the meeting that he had a meeting with all the CIVPOL Contingent leaders with regards to extension of tour of duty and directed them to discuss the issue with their contingent members and thereafter seek the approval of their home government for the extension of their duty for a period beyond one year.

He also highlighted that if the country concerned consents favourably to the proposals, he would back it fully by forwarding his recommendations to the appropriate authorities. He also warned that if by next week 14/8/95, no response is received he would direct repatriation process of the affected countries to commence without further delay.

At this point CPMT BUTARE suggested that the CIVPOL Commissioner was in the best position to make the request from the respective countries involved. In his reply, the CIVPOL Commissioner mentioned that it is inappropriate on his part to initiate a case for any contingent but rather their leaders are to press the demand home and get approval.

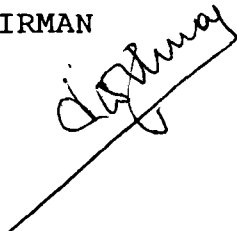
He also informed the meeting that the authorised CIVPOL strength has been increased to 90 observers, which is still in adequate since we are saddled with the task of Training Gendarmes and Communal Police as well as monitoring duties in the prefectures. Thus, he has written another request of additional 20 CIVPOL Observers to augment the strength to 110 personnel and it is hoped that the request will be considered and approved. He also informed the meeting that about 31 CIVPOL Observers are expected to arrive from five countries, as follows: MALI - 5, NIGER - 7, GERMANY - 6, SWITZERLAND - 3, and TUNISIA - 10.

Also CPMT GITARAMA in his contribution suggested that since the issue of sending daily sitreps promptly is constantly being hammered at every conference, there is need to allocate more motor-vehicles to PMTS whenever the ones on charge to them are due for maintenance in order to carry out monitoring duties effectively. The CIVPOL Commissioner welcomed the suggestion and thereafter directed CPPLOGO to take care of the problem since we have spare vehicles in the pool.

Lastly, the CIVPOL Commissioner thanked the officers for their hard work and cooperation and further appealed to them to continue to exercise patience as they have been doing since the suspension of leave and CTO, and that the moment our poor state of manpower improves the embargo will be lifted.

The meeting rose at 14:30 hrs.

COL-O.C. DIARRA
CHAIRMAN



Mohammed SP
SUPT-MOHAMMED AHMED ZAKI
SECRETARY.

APPENDIX "A".

CONTROL OF TASKS

1. The Administrative Assistant has been directed to appoint a clerk to be responsible for immediate typing of minutes
2. The conference secretary to ensure that minutes are compiled promptly.
3. Welfare committee to hold meeting and submit proposals to the CIVPOL Commissioner
4. CPMTS must ensure that daily sitreps are sent on time through their duty officers.
5. All hand and mobile sets to be reprogrammed, starting from today, 3rd July 1995.

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO : ALL SECTORS

FROM : SENIOR OPS OFFICER
MILOB GP HQ(OPS)

FILE: OPS/CONF

DATE: 17 Aug 95

INFO : SRSG
FC
DFC
COS
DCMO
CIVPOL
HAC
DCOS/OPS
DCOS/S.P.
SMPO
SLOGO

e/s

ATTN : SECT COMMANDERS

SUBJECT - SECT COMMANDERS CONFERENCE

1. The next Sector Commanders Conference will be held at GITARAMA in Sect 1B on 25 Aug 95.

2. Movement and concentration.

(a) Request for two Helicopters will be submitted by this HQ. One will be used for conveyance of DFC/CMO, DCMO, CHAC, Commissioner CIVPOL and the SOs. The other one will be used for conveyance of Sector Commanders.

B-8-95

1000, 7(DFC)/G/4

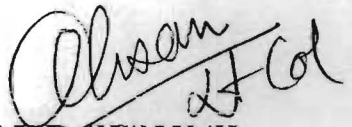
(b) Those Sect Commanders, who wish to use the above mentioned helicopter have to forward their request by 20 Aug 95. The other Sect Commanders will move in their own vehicles.

3. Agenda/ Schedule of Events. For Agenda/ Schedule of Events, please see Appx attached.

4. Sect 1B. You are requested to organize the conference as discussed in the last conference. Problems if any can be discussed with this HQ well in advance. You are also requested to prepare the Minutes of the Conference and submit the same to this HQ by 31 Aug 95 for approval and necessary distribution.

5. French/English Translation. All sect commanders will prepare their briefs in English and French. Adequate copies will be brought and circulated amongs the participants.

6. Best Regards.


MOHD AHSANULLAH
LT COL
SOO

SECT COMMANDERS CONF : AUG 95

AGENDA / SCHEDULE OF EVENTS

| SER | TIME | EVENT | RESPONSIBILITY | REMARKS |
|-----|-----------|-------------------------|---|---------|
| 1. | 0830 | Arrival of participants | By helicopters/ vehicles | |
| 2. | 0845 | Arrival of DFC/CMO | By helicopter | SRS G |
| 3. | 0855 | All to be seated | As per seating plan | |
| 4. | 0900 | Welcome address | Sect Commander 1B | |
| 5. | 0905 | Opening address | CMO/DCMO | |
| 6. | 0910-1230 | Sect briefs | Each sect commander to brief regarding his sect for 15 to 20 mins. Tea Break for 30 min from 1030 to 1100. | |
| 7. | 1230-1300 | DCMO' Remarks | | |

8. 1300- Lunch.
1400
9. 1400- Staff officers briefs SOO, SMPO, SLOGO (5 to 10 mins each).
1430
10. 1430 HAC brief. ~~X~~
11. 1500 CIVPOL brief. ~~X~~
12. 1515 DFC/ CMO' Concluding remarks. ~~X~~
13. 1545 Tea. ~~X~~
14. 1600 Dispersal. ~~X~~ 1600

UNAMIR ARCHIVES

01 SEP 1995

RECEIVED

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDANATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - KIGALI

OUT GOING FAX NO

1129

PAGE 1 OF 3

MIR NO

MISC NO

1109-08

| | |
|---|---|
| TO : CHAIM OUZIEL, CAO UNAMIR KIGALI | FROM : Y DEMETRIOS SAO, UNAMIR NAIROBI |
| ATTN : DFC, COS, DEOS (SP) DEMO, PMO, welfare officer TRANSPORT OFFICER | DATE : 31 Aug 95 |
| FAX NO : 3-3090 | PHONE : 628306 FAX : 254-2-622668 |
| ORIGINATOR : MAJ S PRATAP <i>[Signature]</i> | SECTION : FORCE COORDINATING TEAM, NAIROBI |
| SUBJECT : FORCE COORDINATION TEAM WEEKLY REPORT AS ON 26 Aug 95 | |

1. Please find attached weekly report for your information and necessary action.
2. Regards.

1-08-95



UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

FORCE COORDINATING TEAM WEEKLY REPORT
AS ON 26 Aug 95

1. General. The FCT performed its duties as enunciated in the charter of duties. There was official movement between KIGALI and NAIROBI and FCT provided all assistance to concerned personnel.
2. RECEPTION & TRANSPORTATION. The FCT provided transport to all personnel on official visit to NAIROBI. The team also extended all assistance to personnel transiting through NAIROBI. The team provided transportation to three patients and medical escorts during this week. The patients are presently admitted in NAIROBI HOSPITAL and AGA KHAN HOSPITAL. The team received and briefed SMPO during his visit to Nairobi.
3. HOSPITALISATION & PATIENT MOVEMENT. FCT transported three casualties from airport to hospital. The details are as follows:
 - a) M 02095 Maj B ZANGA admitted in AGA KHAN Hospital.
 - b) M 1073 PTE LUX BANDA was admitted in NAIROBI Hospital. The patient expired on 25 Aug. The detailed report has been forwarded to FMO.
 - c) M 10723 Cpl A SLIM admitted in NAIROBI Hospital.
4. FCT collected blood samples sent from KIGALI and delivered them to the PATHOLOGY DEPT of NAIROBI Hospital.
5. POUCH & REGISTRY. No change from last report.
6. EXPENDITURE FROM PETTY CASH Amount of Ksh 65,160, for clearing parcels of UNAMIR troops was received by Maj S Pratap on 28 Jun 95. Amount of Ksh 26,357 has been paid to post and telegraph

P2/3

department till now.

7. MISC.

a) It is recommended that necessary instruction should be given to escorts accompanying the patients to adhere to the timings given to them by FCT in relation to flt timings. Recently there was an incident when M 11817 Lt Col E A ATTIEMO an escort to patient was not ready in time to proceed to the airport. As FCT has to provide assistance to a number of passengers, a delay by anyone causes inconvenience to others. This problem may be explained to those availing transport assistance from FCT.

b) Recently there has been an increase in patient load and other administrative coordination at this end. This is primarily due to repatriation of AUSMED and FLT's to KIGALI on all days of the week. At present FCT has only one vehicle with the team. The transport availability restricts movement of the team. It is recommended that one more vehicle be provided to the team so that the tasks due to the increased workload can be efficiently performed.

P-



UHAAG
UNAMIR HQ
Kigali, RWANDA

5000.1(HAC)/A/1

23 August 95

See Distribution

MEETINGS OF UNAMIR HUMANITARIAN ASSISTANCE ADVISORY GROUP

Reference : A/COS Inter-Office Memorandum on UNAMIR
Humanitarian Assistance Coordination of 04 July 95

1. The UNAMIR Humanitarian Assistance Advisory Group (UHAAG) during its meeting on 21 August 95 has decided that in future the Group will meet only once a week. The meetings will be held every week, on Tuesdays, starting at 0930 hrs.
2. The humanitarian requests received will be processed by the H A C, as a matter of routine, and a report of action on these requests will be presented during the UHAAG meeting. Only requests requiring consideration by the Group will be pended till UHAAG meeting. However in case of urgent requests a special UHAAG meeting may be convened by the Chairman.

(S K PRASAD)
Major
Secretary UHAAG

24-8-95
1000.7/4/4

Distribution :**ACTION :**

CAO
DCOS OPS
DCOS SP
FEO
FMO
HUM/REHAB OFFR (OSRSG)
HAC

INFORMATION :

SRSG
FC
DFC
COS
MILOB GP HQ
CISS
SUMMO
File

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



UNAMIR - MINUAR

NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

TO : ALL SECTORS

FROM : SENIOR OPS OFFICER
MILOB GP HQ(OPS)

FILE: OPS/CONF

DATE: 17 Aug 95

INFO : SRSG
FC
DFC ✓
COS
DCMO
CIVPOL
HAC
DCOS/OPS
DCOS/S.P.
SMPO
SLOGO

ATTN : SECT COMMANDERS

SUBJECT - SECT COMMANDERS CONFERENCE

1. The next Sector Commanders Conference will be held at GITARAMA in Sect 1B on 25 Aug 95.

2. Movement and concentration.

(a) Request for two Helicopters will be submitted by this HQ. One will be used for conveyance of DFC/CMO, DCMO, CHAC, Commissioner CIVPOL and the SOs. The other one will be used for conveyance of Sector Commanders.

M/A DFC
18-8-95
1000-7/4/4

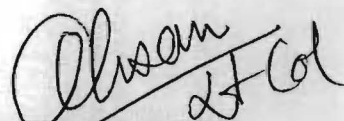
(b) Those Sect Commanders, who wish to use the above mentioned helicopter have to forward their request by 20 Aug 95. The other Sect Commanders will move in their own vehicles.

3. Agenda/ Schedule of Events. For Agenda/ Schedule of Events, please see Appx attached.

4. Sect 1B. You are requested to organize the conference as discussed in the last conference. Problems if any can be discussed with this HQ well in advance. You are also requested to prepare the Minutes of the Conference and submit the same to this HQ by 31 Aug 95 for approval and necessary distribution.

5. French/English Translation. All sect commanders will prepare their briefs in English and French. Adequate copies will be brought and circulated amongs the participants.

6. Best Regards.


MHD AHEANULLAH
LT COL
SOO

SECT COMMANDERS CONF : AUG 95**AGENDA / SCHEDULE OF EVENTS**

| SER | TIME | EVENT | RESPONSIBILITY | REMARKS |
|-----|---------------|-------------------------|--|---------|
| 1. | 0830 | Arrival of participants | By helicopters/ vehicles | |
| 2. | 0845 | Arrival of DFC/CMO | By helicopter | |
| 3. | 0855 | All to be seated | As per seating plan | |
| 4. | 0900 | Welcome address | Sect Commander 1B | |
| 5. | 0905 | Opening address | CMO/DCMO | |
| 6. | 0910- 1230 | Sect briefs | Each sect commander to brief regarding his sect for 15 to 20 mins. Tea Break for 30 min from 1030 to 1100. | |
| 7. | 1230- 1300 | DCMO' Remarks | | |

8. 1300-1400 Lunch.
9. 1400-1430 Staff officers briefs SOO, SMPO, SLOGO (5 to 10 mins each) .
10. 1430 HAC brief.
11. 1500 CIVPOL brief.
12. 1515 DFC/ CMO' Concluding remarks.
13. 1545 Tea.
14. 1600 Dispersal.

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

4000.61/LOG

17 August 1995.

See Distribution List

MINUTES OF COS ADMINISTRATIVE MEETING - 16 AUG 95

| | | | |
|----------|----------------------|---|--------------------|
| Present: | Col KS Sivakumar | - | COS - Chairman |
| | Col WJ Fletcher | - | DCOS(SP) |
| | Col CA Nelson | - | DCMO |
| | Lt Col SJ Dunn | - | A/DCOS(Ops) |
| | Lt Col BR Curren | - | A/FMO |
| | Supdt Effiong Bassey | - | Rep Civpol |
| | Mr William Clive | - | CISS |
| | Mr Minas Lessanu | - | Chief Engineer |
| | Mr Tom Wheeler | - | ISS Staff Engineer |
| | Mr Michael Haner | - | ISS Ops Offr |
| | Capt S Choudhary | - | SO to COS - Secy |

Opening Remarks

1. The meeting commenced at 1405 hours with the Chairman welcoming everyone present.

ITEM - 1: Reallocation of Offices at Amahoro

2. The Chairman said that the reallocation of offices has been done in consultation with the DCOS(SP) and G3 Plans. Although most of the shifting has been completed, there has been a little confusion over the shifting of the office allocated to the Interpreters. The room presently houses the B&R safe and it is not possible to shift the safe before Monday next. The Chairman pointed out that it is not good to have B&R safe in the midst of the Operational complex. Therefore, efforts should be made to shift the B&R safe at the earliest.

3. The Chairman pointed out the need to allocate another office to the Force Welfare Officer as the office allocated to him was presently occupied. A general consensus prevailed on shifting this office to Trafipro so that he is co-located with the Civilian Welfare Officer. It will also enable him to work on the Reality network.

4. The Chairman said that 06 containers have been earmarked at Trafipro for the MILOB Sector HQ. Space has also been earmarked at

18-8-95

1000.7/6/4

AMAHORO for the MILOB Group HQ. The CISS requested the DCMO to hand over the current MILOB office accommodation at Kimihurura to CBMS who in turn will hand over to the RPA. The DCMO confirmed that the MILOB Group and Sector HQ will be shifted to their respective places by Monday. There will thus be no need to have the Indian Guard at Kimihurura. The Chairman said that the Chief Communication Officer in conjunction with FSO will explore the feasibility of providing communication to the MILOB Sector HQ and Indian Guard at Trafipro.

ACTION: DCOS (SP), DCMO, A/DCOS(OPS), FWO, FSO, CISS.

ITEM II - Medical Support Update

5. Lt Col Curren informed that the Norwegian Medical Support advance party is already in location at Trafipro. The main body is expected to arrive on 18 Aug 95. He confirmed the operational readiness of the medical ward, resuscitation centre, ICU & X-Ray laboratory. The Operation theatre will be ready by the end of August depending on the installation of the sterilizing equipment. He confirmed that the hospital is ready to admit patients with effect from 16 Aug 95. The Chairman said that the hospital accommodation needs to have false roofing as dust keeps falling down. CISS concurred to the proposal and promised to get it done at the earlier.

ACTION: DCOS(SP), CISS.

ITEM III -APC Update

6. The DCOS(SP) informed that the work on serviceability check and packing of APCs for transportation is in progress. The guns and radio equipments have been dismantled and are being cleaned and checked up. The control stores are also being tallied as per ledger records. The CISS said that these APCs are likely to be shipped to Yugoslavia for UNPROFOR. He further quoted his telephonic conversation with concerned authorities in New York as per which the Zambatt vehicles are likely to be transferred to Angola. The Chairman directed the G3 PLANS to get in touch with authorities in New York and request them to forestall the shipment of the Zambatt trucks till the closure of the Mission.

ACTION: DCOS(SP), G3 PLANS.

ITEM IV - Progress of Work at Trafipro/Transit Centre

7. Mr Minas said that the work is in progress at both Trafipro and Transit centre. He further confirmed that the Transit centre will be ready for inspection by 18 aug 95.

ACTION: DCOS(SP), CHIEF ENGINEER.

ITEM V - Move of Indian Guard at Trafipro

8. This move of Indian Guard to the designated places in Trafipro has since been completed.

ITEM VI - Redistribution of Vehicles

9. The DCOS(SP) informed that a meeting will be held today at 1500 hrs to rationalise and reallocate the vehicles. The meeting will be attended by the DCMO and the CISS.

ACTION: DCOS(SP), DCMO, CISS.

ITEM VII - Accommodation for MILOB Sector HQ at Ruhengeri

10. Mr Minas said that he is aware of the increase in MILOB strength at Ruhengeri and the work on provisioning of additional space is already in progress. He confirmed that the requisite additional accommodation will be made available within a fortnight.

ACTION: DCMO, CHIEF ENGINEER.

ITEM VIII - Accommodation for Indian Signal Detachment, Kibuye

11. Mr Minas informed the body of the six-month contract with the hotel at Ruhengeri at a cost of \$200 per month for the accommodation of the Signals detachment at Kibuye.

ACTION: MILOB GP HQ.

ITEM IX - Progress of Work at Mombassa

12. The Chairman said that an Indian MOVCON team consisting of 1 officer, 1 JCO and 13 other ranks are expected to arrive by the end

of this month. Consequent to their arrival, the INDBATT officers presently posted at Dar-es-Salaam and Mombassa will be reverted to the battalion.

13. The DCOS(SP) informed that the team at Mombassa has almost completed its job. The goods which are required for UNAVEM are ready for shipment. He expressed the hope that this team will be back in Kigali by the end of this month.

ACTION: DCOS(SP), CISS.

ITEM X - Leave Policy and Flight Schedules

14. The Chairman said that the replacement of C-130 aircraft by beachcraft on Tuesday, Friday and Saturday is causing problems to personnel proceeding on leave as very few can be accommodated in the smaller aircraft. The CISS said that the change in policy is due to the extra flights which had to be arranged for the repatriation of the contingents. He hoped that the status quo will be restored by the beginning of September.

ACTION: CISS.

ITEM XI - Security and Handing Over of UN Stores

15. The Chairman emphasized the need of evolving a methodology of safe handing over of UN stores before repatriation of the contingents. He cited the example of Senbatt at Butare where the FSA had problems in ensuring the safe custody of UN stores. He also directed the AUSMED and CISS to take appropriate and timely action to ensure safe return of UN stores presently held by the contingent. Lt Col Dunn said that the INDBATT is not in a position to shed out troops for additional duties. Therefore, the stores must be returned and stocked at places which are already secured by UNAMIR troops.

ACTION: DCOS(SP), G3 PLANS, CISS.

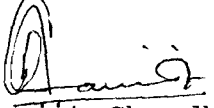
Closing Remarks

16. The Chairman thanked the members for their contribution and declared the meeting closed at 1450 hrs. The next meeting will be held at 1400 hrs on 29 Aug 95.

Secretariat Note

17. It is requested that the agenda items for the next meeting be

forwarded to the Secretary by 25 Aug 95.


(Sanjit Choudhary)
Capt
SO to COS
Secretary

Distribution

Action:

DCOS(SP)

DCMO

ADCOS(OPS)

G3 PLANS

FSO

FWO

CISS

CHIEF ENGINEER

Info:

MA to FC

DFC

CAO

HAC
UNAMIR HQ
Kigali
Rwanda

5000.1(HAC)/A/1

6 August, 1995

MINUTES OF UHAAG MEETING HELD ON
MONDAY 31 JULY 1995 AT 0930 HRS
AT THE UNAMIR HQ CONFERENCE ROOM

| | | | |
|----------|--------------------|---|----------------|
| Present: | Col Osae-Addae | - | CHAO/Chairman |
| | Maj Abrebrese | - | FMO Rep |
| | Maj Agrawal | - | G3 Engrs/FEO |
| | Capt Tlili Ali | - | FEO Office |
| | Mr. AB Sidique DAO | - | OSRSG |
| | S/Sgt Okai IA | - | Minutes Clerk |
| Absent: | LtCol Moussa | - | CLO |
| | Maj Mackay | - | SO MOV |
| | Mr. Rupert Lewis | - | SUMMO |
| | Mr. Joe Lumbardo | - | CAO's Rep |
| | Mr. Eric Ball | - | Office of CISS |

OPENING

1. The Chairman declared the meeting open at 0935 hrs by discussing some selected issues arising from the previous meeting.

BUTARE SCHOOL PROJECT

2. On the Butare School Project, the Chairman called on Mr. DAO to highlight on plans UNAMIR has for the project.

3. Mr. DAO on his part explained that the SRSG apparently made a pledge to join forces with UNICEF to initiate the project. However, Mr. DAO said, the pledge has not been fulfilled due to UNAMIR's limited resources. Mr. DAO further said the Office of the SRSG has written to UNREO to make funds available from the trust fund to finance the project. He further explained that UNREO has communicated the request to its headquarters. He said UNREO has suggested allocations of current balance of the trust fund for selected projects of which \$50,000 is proposed for the Butare School Project. He further said what is left now is the fulfillment of the \$30,000 pledge made by UK.

4. At the meeting the G3 Engrs submitted the final estimates on the project to Mr. DAO.

100-7/4/4

11-8-95

WATER SUPPLY TO SCHOOLS IN BUTARE

5. The Chairman informed the meeting that the FC has tasked him to find out what was the cause of water problem to the schools in Butare. He explained that while he was at the TAC HQ, schools in Butare enjoyed water supply from UNICEF with the assistance of the TAC HQ. He said he does not know what is actually the problem now. He said the FC has called for UHAAG's intervention for restoration of water to the schools.

6. The Chairman promised to tasking the Sector Humanitarian Officer through the Sector Commander to investigate the problem for the necessary action.

7. On his part, Mr. DAO said UNICEF has a visible presence in Butare as far as water and sanitation are concerned. He further said UNICEF has the capability to undertake most of these humanitarian assistance, he therefore suggested that UNICEF be contacted to help alleviate the water problems facing the schools.

8. Mr. DAO also suggested that UHAAG contact UNESCO to assist in humanitarian needs of schools.

RUNDA BRICK FACTORY

9. The Chairman told the meeting of an assistance request from ARDEC, a brick project at Runda Commune. He explained that the request was channelled through the FC who tasked UHAAG to ascertain details of their needs. He disclosed that from reliable sources, the project is on a top priority.

10. The Chairman further said a recce to the place would soon be conducted to assess the assistance needed by the company.

11. Mr. AB Sidique DAO gave a brief background information of the project. He explained that from all indications, the top echelon of UNAMIR would want to see assistance given to the project since a prominent personality was deeply involved. Mr. DAO therefore suggested that a meeting be arranged between UHAAG and ARDEC to know exactly what their problems were.

12. Mr DAO further explained that UNAMIR had earlier offered ARDEC some assistance in terms of transport and a provision of photocopier.

OTHER MATTERS

REQUEST FOR TRANSPORT BY MINISTRY OF INFORMATION

13. Mr. DAO told the meeting that 1 x Pax bus has been approved for the ministry.

UHAAG ROLE IN THE NEW MANDATE

14. Mr DAO said UHAAG role in the new mandate is very important. Therefore there should be a policy on humanitarian assistance in this new mandate. He further explained that in fulfilling the task of the new mandate, UHAAG requires a budget to undertake this task. He said UHAAG cannot effectively execute its tasks without a budget allocation. He therefore suggested that the authorities do all within their power to secure funds for humanitarian needs.

13. Mr. DAO also expressed concern about certain developments in some departments with regards to humanitarian assistance requests directed to them for necessary action. He explained that even though UHAAG has been tasked to deal with all humanitarian requests of UNAMIR, some departments seem to have negative attitude towards humanitarian requests sent to their depts. He said there seem to be a show of power on the part of some departmental heads. He therefore called on all those in authority to assist in making UHAAG task easy.

14. A member expressed concern about the CAO's rep irregular attendance to meetings. He explained that the CAO has a vital role to play in the provision of humanitarian assistance and the presence of his representative would facilitate actions on humanitarian requests submitted to his outfit.

BRIEF ON MEDICAL HUMANITARIAN ASSISTANCE

15. The representative of the FMO briefed the meeting on humanitarian assistance being initiated within the independent companies.


REQUEST BY PSF

16. The FMO's rep informed the meeting that PSF is winding their operations in Rwanda due to financial constraints by its donors. He explained that PSF has assisted UNAMIR with the provision of level one humanitarian medical care since 1994. He said PSF has donated 30 days medical supplies to UNAMIR free of charge.

17. A request from PSF asking UNAMIR to provide transport for its heavy equipments from Kigali to Nairobi was tendered in by the FMO's rep.

CONCLUSION

18. The meeting ended at 1040 hrs with the Chairman expressing concern about the low attendance of the meeting.


IA OKAI
S/Sgt
Minutes Clerk

Distribution:

External:


Information:

SRSG
FC
DFC
EXECUTIVE DIRECTOR
CAO
COS
DCOS OPS
DCOS SP
FMO

Internal

Action:

COL OSAE-ADAE
LT COL MOUSSA
MAJ ABREBRESE
MAJ AGRAWAL
CAPT TLILI ALI
MR. RUPERT LEWIS
MR. AB SIDIQUE DAO
MR. JOE LOMBARDO
MR. ERIC BALL



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TA DRAI
10000
M. J. DRAI
M. J. DRAI

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FC
DFC
EXECUTIVE DIRECTOR
CAO
COS
DCOS OPS
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Action:

COL. GSAE-ADAE
LT. COL. MOSSA
MAJ. ABERRESE
MAJ. AGRAWAL
CAPT. TILIL ALI
MR. RUPERT LEWIS
MR. AB SIDIQUE DAO
MR. JOE IOMBARDO
MR. ERIC BALL

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4000.61/LOG

See Distribution List

MINUTES OF COS ADMINISTRATIVE MEETING - 1 AUG 95

| | | | | |
|---------|--------------------|---|------------|-------------|
| Present | Col K.S. Sivakumar | - | COS | (Chairman) |
| | Col J. Arp | - | DCOS (OPS) | |
| | Col W. Fletcher | - | DCOS (SP) | |
| | Col P. Warfe | - | FMO | |
| | Col C.A. Nelson | - | DCMO | |
| | Maj Zimba | - | MILOB LOGO | |
| | Supt Bassey | - | CIVPOL | |
| | Mr B. Clive | - | CISS | |
| | Mr M. Lessanu | - | BMS | |
| | Mr J. Wheeler | - | BMS | |
| | Mr M. Haner | - | OCISS | |
| | Capt M.C. Bramwell | - | SO FS | (Secretary) |

Opening Remarks

1. The Chairman commenced the meeting at 1400 hrs and welcomed all present.

Item One - UN Owned and Leased M113 APC's

2. OCISS commenced dialogue by emphasising that a decision need be made as to what now happens with the M113 APC's. COS confirmed that following the ZAMBATT rotation all of the APC's will be in Kigali and that road movement restrictions imposed by the Rwandese Government still do not allow the vehicles to be driven on roads. It was agreed that the APC's should be either returned back to the USA or re-located to the UN mission in Angola under another lease agreement.

3. OCISS confirmed that an LOA has been placed with the US government for repairing the APC's. It was agreed that pending a decision from UNNY as to what happens next with the APC's, the issue as to whether the LOA for repairs be pursued. OCISS requested from DCOS(SP) that serviceability reports on the fleet of APC's be prepared. DCOS (OPS) added that resultant from this report, the LOA for the US for repairs continue but only for that amount of parts to bring the fleet off to a serviceable condition.

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4. COS also confirmed that correct security procedures will be made for the movement of ancillary equipment for the APC's like radios and machine guns should the vehicles be re-located to Angola.

- | | | |
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| ACTION | CISS | - Obtain decision from UNNY as to whether the APC's are required in Angola. |
| | DCOS (SP) | - Arrange for a technical inspection program on the fleet of APC's to commence. Liaise with OCISS on preparation of LOA for spare parts required. |

Item Two - Continuous UN Security at BRSC Camp

5. COS confirmed that security and control access to the BRSC will continue after all existing UN equipment and vehicles have been moved out. DCOS(OPS) added that a gate between the BRSC Camp and the UN Transit camp need be constructed.

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| ACTION | DCOS (OPS) | - BRSC Camp security requirements to be formalised for the long term. |
| | BMS | - Arrange for the construction of an access gate between the two camps. |

Item Three - Security at Canadian Camp - Trafipro

6. It was agreed that physical and guard security at Trafipro will be extended to cover both the Trafipro annex and the 95 CMSG camp.

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| ACTION | DCOS(SP) | - Ensure that the 95 CMSG security plan is co-ordinated with physical security construction being undertaken by BMS. |
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Item Four - Expiration of KK Private Security Contract

7. The KK private security contract expires on 31 Jul 95. BMS advised that CMC was currently working on having the contract extended. It was agreed by all that the contract does need to be extended.

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| ACTION | CISS | - Monitor extension of contract. Advise at next meeting. |
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Item Five - New Hospital at Trafipro

8. The FMO confirmed that an LOA between the Norwegian Government and UNNY had been approved for the provision of a medical unit from the Norwegian Refugee Council to replace AUSMED. The FMO added the following points in relation to this transition:

- a. The Norwegian facility will be supplemented by support from the INDBATT medical facility and 95 CMSG medical staff.
- b. An advance party arrives on 3 Aug 95, an air shipment of stores and equipment is due over the period 8-10 Aug 95, and the facility should be operational by 16 Aug 95.
- c. The new facility will have no capacity to provide humanitarian support but will treat Rwandan nationals on an emergency transitory basis.
- d. There will be no change in the command and control responsibilities of Medical Branch on HQ UNAMIR. The branch will be headed by a Canadian Medical Officer.
- e. Security requirements for the facility will be covered by the Trafipro security plan.

9. BMS added that clearance from the landlord to operate the medical facility from Trafipro is currently being sought and he anticipated no problems.

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| ACTION | FMO | - Update next meeting on the transition of medical responsibilities from AUSMED to the Norwegian Refugee Council. |
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| BMS | - Confirm land clearance by next meeting. |
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Item Six - Move of Cash Office from HQ Building to Trafipro

10. It was agreed that the re-location of the Cash Office from the HQ building to Trafipro proceed. COS confirmed that resultant from the re-location the alarm and CCTV system be connected to the Trafipro guard room which will allow for monitoring 24 hours a day.

Item Seven - Use of Military Personnel for Op Chameleon (Dar Es Salaam and Mombassa)

11. COS expressed concern regarding the use of military personnel for almost two months for Op Chameleon in Dar Es Salaam and Mombassa. CISS advised that the operation was proceeding as quickly as possible but may take an additional two to three weeks.

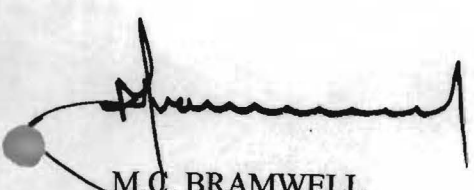
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| ACTION | CISS | - Update next meeting on progress of Op Chameleon |
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Closing Remarks

12. The Chairman advised that the next meeting will be on 15 Aug 95 commencing 1400 hours.

Secretarial Note

13. It is requested that agenda items for the next meeting be forwarded to the Secretary by no later than 12 Aug 95.


 M.C. BRAMWELL
 CAPT
 Secretary

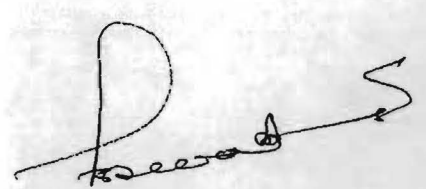
2 Aug 95

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MA to FC
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 K.S. SIVAKUMAR
 COL
 COS

02 Aug 95

HAC
UNAMIR HQ
KIGALI
RWANDA

5000.1(HAC)/A/1

31 July, 1995

MINUTES OF UHAAG MEETING
HELD ON MONDAY 24 JULY 1995
AT 0930 HRS AT THE UNAMIR HQ
CONFERENCE ROOM

| | | | |
|----------|--------------------|---|----------------|
| Present: | COL Osae-Addae | - | CHAO |
| | Maj R Albert | - | A/Chairman |
| | Lt Col Moussa | - | CLO |
| | Maj Mackay | - | SO MOV |
| | Maj Agrawal | - | G3 Engrs/FEO |
| | Capt Nerney | - | FMO Rep |
| | Mr. Lewis Rupert | - | SUMMO |
| | Mr. AB Sidique DAO | - | OSRSG |
| | Mr. Joe Lombardo | - | CAO Rep |
| | Mr. Eric Ball | - | Office of CISS |
| | S/Sgt Okai IA | - | Minutes Clerk |

INTRODUCTION

1. The Acting Chairman introduced the CHAO to members and said the CHAO was on leave hence he acted as the Chairman. The CHAO asked the Acting Chairman to preside over the day's meeting.

HUMANITARIAN ASSISTANCE REQUESTS TO UNAMIR

2. The A/Chairman informed members that in the past few weeks HAC has received many humanitarian assistance requests from both Government Organizations and NGOs. He explained that some of the requests are too cost expensive for UNAMIR to bear as UNAMIR has limited resources. He further explained that most of the requests have been sent to UNDP and UNREO for assistance.

3. Several requests for humanitarian assistance were tendered in by the Acting Chairman.

BRIEF BY MAJ ALBERT ON REQUEST FOR FUNDS MADE TO UNDP

4. The Acting Chairman briefed members on a letter signed by the FC to UNDP to have access to the Trust Fund to help achieve the new mandate. He said the FC will hold a meeting with Officials of UNDP with in the week to discuss the issue.

ELECTROGAZ REQUEST FOR CHEMICALS

5. A request made by Electrogaz for chemicals for a water plant was also tendered in. The Chairman said the organization needed the chemicals to treat water in Kigali.

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6. On this request, Mr. Lewis Rupert suggested that Electrogaz be contacted to indicate the specific chemicals required so as to explore the possibility of getting other organizations to assist. He explained that when the type of chemicals required is known UNICEF could be contacted to supply the chemicals.

BUTARE SCHOOL PROJECT

7. The issue of the Butare School project once again came up during the meeting. The G3 Engrs asked the CAO's representative the plans his outfit has for the project. He explained that even though the estimates for the project had been submitted to the Office of the CAO, no response had so far been received.

8. The committee took a serious view of the issue as Mr. DAO explained that UNAMIR made a pledge to rehabilitate the buildings. Mr. DAO suggested that since a pledge had been made by UNAMIR, a commitment be shown towards the project.

HUMANITARIAN REQUESTS MADE TO OTHER DEPTS OTHER THAN UHAAG

9. Mr. Lewis Rupert observed that even though UHAAG has been tasked to deal with all humanitarian requests of UNAMIR, the CAO,s office deals with some requests without passing through UHAAG. He suggested that the practice be stopped since its amount to duplication of efforts.

BROWN & ROOT

10. Mr. Joe Lumbardo presented a document on Brown & Roots contract with UNAMIR. He said the document will serve as a guidelines on humanitarian assistance which Brown & Root could assist when funds are available.

11. Another document on disposal of UNAMIR logistics in the draw down period was also submitted to the committee.

OTHER MATTERS

12. The CHAO said with the limited resources of UNAMIR, it is not possible to meet the numerous request made of UNAMIR. He, however, said UHAAG will do its best to face the challenges of the time, he therefore called on members to coordinate their efforts to tackle the task ahead. He said we could do better when funds are available to us.

13. Mr. Rupert suggested that UHAAG arrange a meeting with UN Agencies and NGOs operating in Rwanda to find out areas where they could offer assistance. He explained that when this is done some of the numerous requests could be forwarded to these organizations for the necessary assistance.

14. On requests for food, Mr. Lewis said those requests could be forwarded to WFP for necessary action.

15. Mr. DAO also told the meeting that the Executive Director would like to know the humanitarian assistance UNAMIR had offered since the beginning of the new mandate.

16. Mr. DAO suggested an plan action by UHAAG so as to know where help could be obtained for the humanitarian needs of Rwandese.

17. The CLO suggested that since there are many requests than UNAMIR can satisfy, these request be prioritize in order to solve those within UNAMIR's capability.

CONCLUSION

17. The meeting ended at 1045 with the Acting Chairman calling on members not to relent in their efforts. He said even though the Committee is faced with a lot of constraints in terms of funds and resources, members should continue to work hard in order to achieve the objectives of the new mandate.

[Signature]
IA OKAI
S/SGT
MINUTES CLERK

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MAJ MACKAY
MAJ AGRAWAL
MR. LEWIS REPURT
MR. AB SIDIQUE DAO
MR. JOE LUMBARD
MR. ERIC BALL



UNAMIR-MINUAR

INTEROFFICE MEMORANDUM - MEMORANDUM INTERIEUR

To: Col-Maj. Toumia
DFC/CMO

Date: 27 July 1995

Reference: MH/CMO277

From: William Clive
CISS

Subject: Next Sector Commander Conference

1. I noticed from the minutes of the most recent Sector Commander Conference held in Butare on 30 June that there are many issues which could benefit from closer coordination between our offices.
2. With this in mind, I would appreciate the opportunity for me or my designated representative to attend the next conference to be held in Gikongoro. Should you agree with this idea, please forward to my office time and venue details.
3. Best Regards.

HR
OK

1000.7/4/4

HAC
UNAMIR HQ
Kigali
Rwanda

26th July 1995

5000.1(HAC)/A/1

See Distribution

MINUTES OF UHAAG MEETING
HELD ON FRIDAY 21 JULY 1995
AT 1430 HRS AT THE UNAMIR
HEADQUARTERS CONFERENCE ROOM

| | | | |
|----------|---------------------|---|-----------------------|
| Present: | Maj R Albert | - | A/Chairman |
| | LtCol Curren | - | MOO |
| | Maj Mackay | - | SO MOV |
| | Maj Agrawal | - | G3 Engrs/FEO |
| | MR. AB Sidique DAO- | | Hum Rehab Offr(OSRSG) |
| | S/SGT Okai IA | - | Minutes Clerk |
| Absent: | LtCol Moussa | - | CLO |
| | MR. Lewis Rupert | - | SUMMO |
| | CAO Rep | | |
| | PAFFO | | |

INTRODUCTION

1. The meeting started at 1430 hrs with Major Roger Albert as the Chairman. He asked for observations on the minutes of the previous meeting. The minutes was adopted as there were not observations.

WATER PROJECT IN KANOMBE

2. The Chairman said the plan for the Kanombe Water Project was being awaited from Electrogaz. He explained that an initial recce was done by HAC in conjunction with the Force Engineer with a specialist from IOC. He said as soon as the plan is received, a recce of the pipelines would be conducted to enable the Force Engineer start to repair of the pipelines.

FOOD FOR WORK PROGRAMME

3. On Food for Work Programme, the Chairman said, is working throughout the country. By food for work, he explained that it is whereby NGOs and UN Agencies provide food for locals who participate or assist in NGOs ongoing project without cash payment.

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CONSTRUCTION OF LATRINES AT APAPE

4. The Chairman said an approved plan for the construction of latrines for Apape College and Primary School had been received from the government. He said the plan had been forwarded to UNICEF for the construction of the latrines.

ASSISTANCE REQUEST TO BROWN & ROOTS

5. On assistance requests to Brown & Roots, the Chairman explained that requests made to Brown & Roots outside UNAMIR activities had to be accompanied by a Work Order which had to be paid for on completion of the job. He further said in view of this, HAC could not send any request to Brown & Roots since we do not have any funds.

UNDP FUND

6. The Chairman informed the meeting that a letter signed by the FC had been sent to UNDP on the Trust Fund. He explained that UNDP is being requested to assist in funding humanitarian request since UNAMIR has no resources to meet the numerous demands. He said he was awaiting UNDP's response.

REQUEST FOR REPAIR OF BRIDGES

7. The Chairman told the meeting that several requests for either repair or construction of bridges have been received from various communes in the country. He explained that a recce has already been conducted on some of the bridges, however, with UNAMIR's limited resources, these requests seem impossible to be met as materials for such projects are expensive. He also explained that some of these request have been forwarded to some UN Agencies and NGOs for the necessary assistance.

REQUEST FOR TRUCK BY PREFECT OF KIGALI

8. The Chairman tendered in a request made by the Prefect of Kigali for trucks to help in environmental cleanliness of Kigali.

BUTARE SCHOOL PROJECT

9. Mr. AB Sidique enquired about the progress of the Butare School Project. He suggested that since UNAMIR had already made a pledge on the project, UNAMIR should show commitment towards the project.

10. The G3 Engrs/FEO explained that the Butare School Project was a joint project between UNICEF and UNAMIR, however, UNICEF was undertaking its share of the project but UNAMIR has done nothing even though it pledged the rehabilitation of the school. He further explained that a list of materials required and its costing

had already been submitted to CAO and BMS but there had not been any response from these two offices. He said U\$20,000 was needed to purchase the materials.

11. The Butare School Project was a matter of concern to members of UHAAG, members were of the view that UNAMIR act promptly to fulfil the pledge made in order not to drag its reputation in the mud. The Chairm promised to write to CAO and BMS on the issue.

OTHER MATTERS


12. Mr. AB Sidique DAO formally introduced himself as the representative of the SRSG on the UHAAG and was welcomed by members.

13. Other important issues affecting UHAAG operations were discussed. The main obstacle to the smooth functioning of UHAAG is lack of resources and funding.

CONCLUSION

14. The Chairman in concluding the meeting urged members not to be discouraged by the constraints facing UHAAG, but should continue to pursue the objective of the committee. He said there could be a breakthrough when resources and funds are available.

15. The meeting finally closed at 1530 hrs.


OKAI IA
S/Sgt
Minutes Clerk

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MR. LEWIS RUPPERT
MR JOE LUMBARD
PAFFO

MC

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| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

FORCE COMMANDER's Weekly Schedule **July 24 - 30, 1995**

| | 24 Monday | 25 Tuesday | 26 Wednesday | 27 Thursday | 28 Friday | 29 Saturday | 30 Sunday |
|----------------------------|---|---|---|---|---|---|--|
| 7:00 :15 :30 :45 | | | | | | | |
| 8:00 :15 :30 :45 | 08:00 - 08:10 MORNING PRAYERS 08:30 - 09:00 SENIOR PRAYERS | 08:00 - 08:30 MORNING PRAYERS 08:30 - 09:00 SENIOR PRAYERS | 08:00 - 08:30 MORNING PRAYERS 08:30 MEET LGEN SIMBEYE AT KIA 09:00 - 09:00 SENIOR PRAYERS | 08:00 - 08:30 MORNING PRAYERS 08:15 - 08:45 COURTESY CALL BY AIR VICE MARSHALL COX 09:00 - 09:00 SENIOR PRAYERS | 08:00 - 08:30 MORNING PRAYERS 08:30 - 09:00 SENIOR PRAYERS | 08:00 - 08:30 MORNING PRAYERS 08:30 - 09:00 SENIOR PRAYERS | |
| 9:00 :15 :30 :45 | | 09:00 CO FLSG | 09:00 FAREWELL TO FLSC AT AIRPORT | | 09:30 - 11:00 VISIT PROJECT WITH MR CARBONARA | 09:00 COURTESY CALL FROM LT GEN SIMBEYE, ZAMBIA | |
| 10:00 :15 :30 :45 | | 10:00 - 10:30 MEET AIR VICE MARSHALL COX AT AIRPORT (TBC) | 10:00 - 14:00 FC VISIT TO AUSMFD HQ AND C.I.L.K. & MTG WITH AIR VICE MARSHALL COX | | | | |
| 11:00 :15 :30 :45 | 11:00 - 11:30 MEET WITH MR CISSE-UNDP | 11:00 - 11:30 PRESS CONFERENCE | | 11:30 - 13:30 ZAMB-ATT MEDAL PARADE | 11:15 - 12:00 FC JOINT DISCUSSION WITH ED, ZAMBIA VIPS | | |
| 12:00 :15 :30 :45 | | | | | | | 12:00 - 13:30 LUNCH WITH MARC & SABINE MOLATTE |
| 13:00 :15 :30 :45 | | | | | | | |
| 14:00 :15 :30 :45 | | | 14:45 - 15:15 MEET GERMAN FOREIGN MINISTER | 14:30 - 15:00 MAJOR JOHNSON G2 UNAMIR | 14:00 - 15:00 VISIT IN KIGALI INDBATT HQ ALEXANDRIA | | |
| 15:00 :15 :30 :45 | | 15:30 VISIT BY WILFRED COLLETT, FAO REP | | 15:00 - 15:15 MTG WITH MR DIALLO, UNAMIR SPOKESMAN | 15:30 FC AT TRAFIPRO | | |
| 16:00 :15 :30 :45 | | | | | | | |
| 17:00 :15 :30 :45 | | | | | | | |
| 18:00 :15 :30 :45 | | | | | | | 18:00 - 20:45 BANQUET FOR ARCH DESMOND TUTU AT MILLES COLLINES |
| | | 19:00 UNICEF DINNER FOR MR. COLLETT | 20:00 - 22:30 DINNER WITH VP AND GERMAN DELEGATION | 19:00 - 20:30 LGEN SIMBEYE RECEPTION - CHEZ LANDO | | 19:00 - 22:00 AUSCON DINING OUT, HOTEL MILLES COLLINES | |

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| July | | | | | | |
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| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

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| 9:00 :15 :30 :45 | | 09:00 CO FLSG | 09:00 FAREWELL TO FLSG AT AIRPORT | | 09:30 - 11:00 VISIT PROJECT WITH MR CARBONARA | | |
| 10:00 :15 :30 :45 | | 10:00 - 10:30 MEET AIR VICE MARSHALL COX AT AIRPORT (TBC) | 10:00 - 14:00 FC VISIT TO AUSMFD HQ AND C.I.L.K. & MTG WITH AIR VICE MARSHALL COX | | | | |
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| 14:00 :15 :30 :45 | | | 14:45 - 15:15 MEET GERMAN FOREIGN MINISTER | 14:30 - 15:00 MAJOR JOHNSON G2 UNAMIR | 14:00 - 15:00 VISIT IN KIGALI INDBATT HQ ALEXANDRIA | | |
| 15:00 :15 :30 :45 | | 15:30 VISIT BY WILFRED COLLETT, FAO REP | | 15:00 - 15:15 MTG WITH MR DIALLO, UNAMIR SPOKESMAN | | | |
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