

LETTER OF APPOINTMENT

Dear Ms. Heyzer,

I am pleased to offer you an appointment as an Under-Secretary-General in the Secretariat of the United Nations. This will be a temporary appointment on a "when actually employed" basis, in accordance with the terms and conditions specified below and subject to the provisions of the Staff Regulations and the Staff Rules, together with such amendments as may from time to time be made to such Staff Regulations and such Staff Rules.

The basic data relating to this appointment is as follows:

Assignment

| | |
|--------------------------------|--|
| Function: | Special Adviser to the Secretary-General for Timor-Leste |
| Category: | Under-Secretary-General |
| Assessable Salary: | \$694.46 (gross per day), \$535.39 (net per day) |
| Official Duty Station: | Bangkok |
| Effective Date of Appointment: | 15 March 2014 |

Allowances

The rates mentioned above may be changed by decision of the General Assembly or under the authority of the Secretary-General without prior notice.

There are no other entitlements or benefits under the Staff Regulations and the Staff Rules unless specifically authorized for staff who are employed on a "when actually employed" basis.

Tenure of Appointment

This temporary appointment is for a period of six months, and will expire without notice on the 14th day of September 2014. The maximum number of days to be worked during this period shall not exceed four and one half months.

This appointment may be terminated prior to its expiration date in accordance with the relevant provisions of the Staff Regulations and the Staff Rules in which case the Secretary-General will give no less than fifteen calendar days' written notice. No termination indemnity will be paid.

Information

This appointment does not carry participation in the United Nations Joint Staff Pension Fund.

Travel undertaken on behalf of the Organization is paid in accordance with the relevant provisions of the Staff Regulations and the Staff Rules.

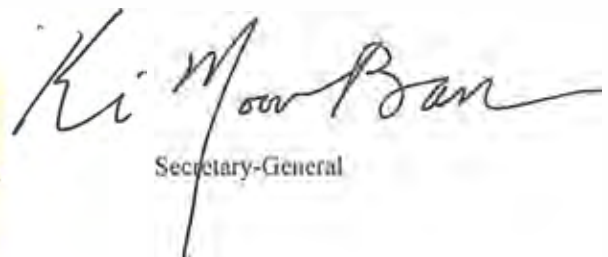
Special Conditions

We wish to draw your attention to General Assembly Decision 51/408 which sets a yearly employment ceiling as a retiree of \$22,000. Accordingly, your earnings' limit for the year 2014 within the United Nations Common System, including funds and programmes, should not exceed that amount.

As the holder of this letter of appointment you will be in the employ of the United Nations and have the status of a United Nations staff member only when actually employed. As a staff member, you are subject to the United Nations Staff Regulations and Staff Rules during the days of your service. During the days you are not serving the United Nations, you shall continue to exercise the utmost discretion in all matters concerning the Organization. You shall not communicate at any time to any other person, Government or authority external to the United Nations any information known to you by reason of your association with the United Nations which has not been made public, except in the course of your duties or by authorization of the Secretary-General or his designate, nor shall you at any time use such information to private advantage, or act in such a way to misrepresent or mislead the public on your status, nor use your connection with the Organization for personal gain.

LOA
Ms. Heyzer
Drafted by: OHRM
Read by: cs
Reviewed by: JK
Approved by: PC

28/02/2014


Secretary-General

Ms. Noeleen Heyzer
Special Adviser to the Secretary-General