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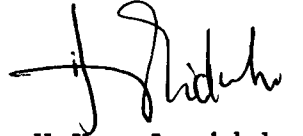
06th August 1994

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FAREWELL PARADE FOR THE
OUTGOING FORCE COMMANDER

1. The Force Commander, Major General R.A. Dallaire, will leave UNAMIR on 20 August 1994 on completion of his Tour of Duty.
2. In view of the tremendous contributions made by the Force Commander towards the success of UNAMIR from its inception to date, there is a proposal for a very befitting farewell parade in his honour on 18 August 1994.
3. A planning committee as composed here under will plan and execute the farewell ceremony:
 - a. Lt Col Desnoyers (C Log O) - Chairman
 - b. Rep from Ghanbatt - TBC
 - c. Rep from Britain - TBC
 - d. Rep from Cansigs - TBC
 - e. Rep from Administration and Management Division - TBC
 - f. UNAMIR Welfare Officer - Maj H. Koroschez - secretary
4. The committee is responsible for all aspects of the function, in timing:
 - a. Lunch/Dinner
 - b. Gifts
 - c. Invitations.

5. The committee is to submit its report by Thursday
11 August 1994.


H.K. Anyidoho
Brigadier-General
DFC/COS

Distribution:

Standard UNAMIR Distribution List

Headquarters UNAMIR II


MINUTE

Med 07/94

See Distribution

UNAMIR II SOP - CASUALTY EVACUATION

1. The new SOP for Casualty Evacuation is enclosed for your use. It should be included in all unit SOP. In particular you should note that Annex A provides the standard format to use when requesting CASEVAC. Ops Branch should be the first point of contact when a CASEVAC is requested.
2. Any questions regarding format and/or procedures can be directed to me in room 2084 of this HQ.


R.J CRAWFORD
MAJ
SO2 MED OPS

15 Aug 94

Enclosure: 1. SOP- CASEVAC

Distribution:

INTERNAL

MILOB GP HQ
CANCON X 2
BRITCON
USCON
GHANBATT
MECH BN 2
MECH BN 3
MOTORISED BN

INDEP COY 1
INDEP COY 2
INDEP COY 3
FORCE ENGR COY
FORCE SIG SQN
AUST MED SPT FORCE X 2
2 FD AMB
23 PARA FD AMB
UNCIVPOL
CANADA 1 (PILOTS)

INTERNAL

COO
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CMPO
CAMP COMDT
FILE
SPARE X 2

UNAMIR II MEDICAL SOP -CASUALTY EVACUATION

CASUALTY EVACUATION

General

1. Casualty evacuation CASEVAC is the process of moving any person who is wounded, injured or diseased to and or between medical treatment facilities. It includes surface evacuation and aeromedical evacuation (AME).
2. The purpose of this SOP is to define the casualty evacuation process and to describe the procedures to be followed in the evacuation of all casualties.

Evacuation Priorities

3. All cas and especially those with major injuries require special consideration of their individual treatment and evacuation needs. Consequently the following priorities are assigned to cover this requirement:
 - a. Priority one. Pri one cas are those whose life is immediately threatened. Rapid evacuation, urgent resuscitation and or surgery are required.
 - b. Priority two. Pri two cas are those whose life or limb is in serious jeopardy. Evacuation to allow early resuscitation and or surgery is required.
 - c. Priority three. pri three cas are those for whom neither life nor limb are in serious jeopardy. Evacuation should be as soon as possible.

Types of Evacuation

4. Aeromedical evacuation (AME). AME is the movement of patients to a medical facility by air transportation. It may be by fixed wing or rotary wing aircraft. AME is the preferred means of evacuation for all priority one and two casualties.
5. Road evacuation. Is the movement of patients to a medical facility by any road means. Road evacuation should be used for all prio three casualties. the preferred road means is a dedicated ambulance.

Casualty Regulation

6. Casualty regulation in the AO is necessary to ensure that the most appropriate evacuation assets are used. The control of casualty evacuation also ensures that the casualty is transported to the most appropriate medical facility.

UNAMIR II MEDICAL SOP -CASUALTY EVACUATION

ANNEX B TO CASEVAC SOP

OPS BR CASEVAC PROCEDURES

1. Monitor comd net for CASEVAC request.
2. On receipt of CASEVAC request, notify Medical Branch.(Medical Branch advises on means of evacuation and the destination of the casualty)
3. AME:
 - a. Task AME team located at CANSIG to move to airfield. Tasking is to include all details of CASEVAC request. You should allocate the CASEVAC a tasking number. For AME the number should start with an A and be sequential eg. A01, A02
 - b. Notify AirOps to task aircraft.
 - c. Notify receiving medical facility of CASEVAC.
4. ROAD EVAC:
 - a. Task AUS MSF to conduct road evac. Tasking is to include all details of CASEVAC request. You should allocate the CASEVAC a tasking number. For road evac the number should start with an R and be sequential eg. R01, R02.....
5. Reporting:
 - a. Inform FC on commencement of CASEVAC
 - b. Report to Med Br at completion of CASEVAC.

UNAMIR II MEDICAL SOP -CASUALTY EVACUATION

CASEVAC Procedures

7. Request for CASEVAC. All CASEVAC requests will be transmitted on the command net and should be in the message format described at Annex A. This format is to be repeated in all unit SOP.
8. Casualty Regulation. All requests for CASEVAC will be transmitted to Ops Br HQ UNAMIR. Casualty regulation will be conducted by Medical Branch, HQ UNAMIR. Ops staff will consult Medical Branch for advice on the most suitable means of evacuation and the destination of the casualty. The use of AME dedicated aircraft will be authorised by the CMedO or his representative. The use of other aircraft requires authorisation by COO on the advice of CMedO. Ops Br procedures with respect to CASEVAC are outlined at Annex B.
9. AME. If AME is the preferred means of evacuation then the;
 - a. AME medical team will be drawn from AUS Med Spt Force (AUS MSF) and CANSIG med elements; the team will be dispatched from CANSIG (Amahoro Stadium) to KIGALI airfield;
 - b. Aircrew will be notified of the CASEVAC request by Air Ops staff;
 - c. Air Ops staff should also advise the control tower at KIGALI Airport and gain clearance for the AME team to approach the CASEVAC aircraft; and
 - d. Receiving medical facility will be notified of incoming cas by Ops Br.
10. Road Evac. Will be used for all pri three cas and all cas that occur in the KIGALI area. The process of arranging road evac will be:
 - a. Road evac from RAP to AUS MSF facilities will be provided by AUS MSF assets; and
 - b. AUS MSF will be tasked by Ops Br to conduct road evac on advice of Med Br.
11. Reporting. The receiving medical facility is to notify Ops Br on the completion of the CASEVAC task.

Annex:

- A. CASEVAC REQUEST PROFORMA
- B. Ops Br CASEVAC procedures

UNAMIR II MEDICAL SOP -CASUALTY EVACUATION

ANNEX A TO
CASEVAC SOP

CASEVAC REQUEST

Purpose

1. The purpose of this form is to standardise the format of CASEVAC requests.
- All requests are to be titled CASEVAC REQUEST and are to include the following serials

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Serial	Description of Serial	Example
A.	UNIT NAME	A. GHANBATT
B.	CALLSIGN AND FREQUENCY OF UNIT	B. GOLF OA, FREQ 3830
C.	PRIORITY OF CASUALTIES	C.ONE X PRI 1, TWO X PRI 3
D.	NUMBER OF CASUALTIES- LYING	D. TWO
E.	NUMBER OF CASUALTIES- WALKING	E. ONE
F.	NATURE OF INJURY OR ILLNESS	F. GUNSHOT WOUND TO CHEST, FRACTURED ARM, LACERATED FACE
G.	GRID REFERENCE AND DESCRIPTION OF LOCATION OF CASUALTY	G. GR 123456, BUTARE GIKONGORO ROAD JUNCTION
H.	REQUIREMENT FOR SPECIAL EQUIPMENT	H. NIL
I.	TACTICAL SECURITY AT PICKUP POINT	I. SECURE
J.	ANY ADDITIONAL REMARKS INCLUDING MARKING AND APPROACH TO LZ	J. RED CROSS PANEL MARKER, APPROACH FROM NORTH

0

UNAMIR

Copy No 11 of 30

UNAMIR
Force HQ
Kigali, Rwanda

8 Aug 1994

3000.15 (Ops)

See Distribution:

SUBJECT: OPERATION DIRECTIVE NO. 17

Reference:

- A. Operation Order No 16 Dated 25 July 1994.
- B. Modification No 1 to OPO - 16 Dated 6 Aug 94.

SITUATION

1. a. **Military**. The military situation in Rwanda has improved considerably and it seems that the war has ended with the capture of Gisenyi by RPA. RPA now controls the entire country excluding the HPZ in the south west. French Led Coalition Force (FCF) is continuing to disarm the members of the militia and other illegal elements in addition to their humanitarian activities. However, a considerable number of ex-government forces have taken shelter inside the HPZ though FCF has disarmed more than 8000 members of ex-government forces in Goma. FCF has also planned to withdraw from Rwanda by 22 August 94.
- b. **Political**. Improvement in the Military situation has directly influenced the political situation. The newly formed BBGNU of Rwanda has started functioning. USA has already reopened its embassy in Rwanda and some other countries, for example Belgium, are also planning to re-establish their embassies in Rwanda. Beside this a number of high level teams from different countries are visiting Rwanda and having talks with the present Government.
- c. **Humanitarian**. Humanitarian situation has deteriorated in Goma where more than a million Rwandese took refuge earlier in front of the RPA advance. Hundreds of people are dying every day in Goma due to the out break of disease and starvation. More and more NGOs are visiting and working in those areas. A lot of countries have come forward to assist and stabilize the situation.
- c. **UNAMIR**. Changes in military, political and humanitarian aspect have also made UNAMIR to alter its working procedure. Under the expanded mandate of Security Council, UNAMIR is

now expected to deploy forces and support capabilities in RWANDA with an aim to contribute largely in the military, political and humanitarian fields. Ghana, UK, Australia, Ethiopia, Nigeria, Canada and USA have agreed to contribute forces. Those of USA not coming directly under UNAMIR but in direct support for humanitarian assistance.

MISSION

2. UNAMIR is to assist and coordinate the humanitarian support of participating countries/organizations with a view to bring rapid and effective end to the crisis. in Rwanda.

EXECUTION

3. Concept of Operation

a. The thrust of the effort is to bring back the refugees and displaced persons and resettle them in their respective home areas. About one million refugees are presently staying in Goma and two millions displaced persons are waiting to return home from Sector 4. Confidence building activities among the population in ensuring their security, extensive assistance in carrying out humanitarian tasks by different countries/ agencies, monitoring cease-fire, assisting Broad Base Government of National Unity to participate in establishing relief capability in Rwanda and in re-settling displaced persons/refugees is of paramount importance.

b. Most refugees/displaced persons seem eager to return to their home areas as quickly as possible. As an example over 50,000 have already started their long journey from Goma on foot. UNAMIR in consultation with US Forces and other contributing countries, has evolved a plan for their successful return. This operation must:

(1) Stabilize refugees/displaced persons in their present location.

(2) Encourage them to return to their home areas.

(3) Provide transportation, food, water, medical assistance and some accoutrements on their way to their home areas.

(4) Prepare home areas for return of refugees and improve essential life supporting services.

(5) Assist the people to return to their normal life.

(6) Handover in due course all humanitarian activities to the Rwandese Government.

c. The operation will be conducted in 4 phases:

(1) Phase 1. To continue in stabilizing the refugees/displaced persons in the present locations by providing food, water, medical support and rudimentary public health measures with an emphasis in sector 4 where limited to no services have created a situation of despair and a potential massive human tidal wave west to Bukavu. Simultaneously planning for home area preparation and repatriation of refugees/ displaced persons. Concurrently, open the Kigali International Airport for 24/7 operations and improve essential services in the capital, KIGALI.

(2) Phase 2. Phase 2 must emphasize the return of refugees to Rwanda and the enticement/encouragement of displaced persons in Rwanda to go back to their home areas. This phase will begin no later than Wednesday 10 Aug 94, with the deployment of the newly arrived UNAMIR, Canadian and US assets. KIGALI will be the centre of gravity of the humanitarian relief and sustainment effort/programme for Rwanda. The NODAL POINTS will be managed by the US Forces. From the NODAL POINTS materials will be brought to the Distributing Points under the arrangement of UNAMIR. UNAMIR along with NGOs and local authorities will distribute food and other items to the affected people. There will be a number of distributing points in each affected prefectures. Details to be worked out by HAC. Five NODAL POINTS will be established in RUHENGARI, BYUMBA, GITARAMA, BUTARE and GIKONGORO. In these NODAL POINTS trucks, food, assistance supplies (like soap), clean water and medical supplies and facilities will be stockpiled in a wholesale format. Men, experts, material handling, trucking and security will all be in evidence in order to ensure that onward distribution, and/or more extensive care/treatment, is provided to the various WAY STATIONS between these nodes and to the outlying areas under distribution from each node (see Annex A for boundaries of these humanitarian areas). The WAY STATIONS along the major return route are already being established every 20 Kms or so along the major priority corridor of GISENYI-RUHENGARI. This principal corridor leading to KIGALI will be implemented as priority one in this phase in order to relieve the pressure on GOMA. A pseudo-quarantine radius from the Zaire border is in effect (40 Kms, see Annex B) so as to screen cholera victims before they move beyond RUHENGARI to KIGALI. NGOs will be encouraged to assist in establishing the WAY STATIONS. Concurrently commence transport of seriously ill and other displaced persons from sector 4A and sector 4B through Gitarama to eastern and western prefectures. A second priority in this phase is the BURUNDI-BUTARE-GITARAMA-KIGALI corridor. The third priority is the TANZANIA-RUSUMU-KIBANGO, RWAMAGANA-KIGALI corridor. The Humanitarian Affairs Cell (HAC), of UNAMIR, with direct support from the US

civilian/ humanitarian element will coordinate all military support in the corridor so that there are no duplications in a particular area. The last priority is the BYUMBA-KIGALI corridor. During this phase, the majority of refugees will be returning to their home areas and emphasis will switch from route feeding and support to take-home WAY STATION centres located on the secondary axes.

(3) Phase 3. It is expected that most of the refugees/displaced persons will be well on their way to their home areas by the beginning of phase 3. They have to be supported logistically till the next harvest of crops expected by December/January if the planting happens in September/October as RWANDA is an aggro based country. Food, clean water, medical facilities, roads and bridges reconstruction, home building material and farming tools etc will have to be initiated and/or stockpiled in the NODAL POINTS for onward distribution and/or production.

(4) Phase 4. As conditions in RWANDA stabilize and BBGNU gets control of the situation and the Govt with NGOs is capable of providing sufficient assistance without direct UNAMIR and US support a progressive handover of all activities to the Govt and NGOs will be done in accordance with a normalisation process. This phase is accomplished when the majority of the refugees/displaced persons returned to their homes and the routine life sequence is re-established.

b. Deployment. The overall deployment of UNAMIR force will be as per OPO-16 (MOD-I). Operation Support Hope (US) and Operation Passage (Canada) will deploy according to coordination with UNAMIR and RPA.

US FORCES

4. a. Grouping. Will be provided by US Force.

b. Deployment. Operation Hope is requested to provide their detailed deployment plan by 03 Aug 94. Kigali Airport, Kacyru Gendarmerie Camp and NODAL POINTS will be the centres of deployments.

c Tasks.

(1) Assist the Govt in re-structuring basic infrastructure in Kigali.

(2) Assist the Govt in re-vamping the Kigali Airport.

(3) Establish NODAL POINTS at RUHENGARI, BYUMBA, GITARAMA, BUTARE and GIKONGORO.

(4) Dump food and medical supplies at the NODAL POINTS.

(5) Provide purified water at the NODAL POINTS. Water may be purified at the NODAL POINTS and be stored for further distribution.

(6) Provide ware house control, material handling and trucks with drivers at the NODAL POINTS for carrying materials to the DISTRIBUTION POINTS.

(7) Assist UNAMIR in transporting refugees/displaced persons to their homes.

(8) Establish treatment centres at KIBONGO, GITARAMA and BUTARE.

CANDADIAN CONTINGENT

5. a. Grouping. 2 Fd Amb (RWANDA/ZAIRE) will deploy with a medical coy, an engr platoon with water purification detachment, a defence and security platoon and a services platoon.

b. Deployment. This will be in the vicinity of MARERU, in the commune MUTURA (RWANDA) - approx 10 km from the ZAIRE border and approx 20 km from GISENYI. Water purification will be provided at LAKE KARAGO or LAKE KIVU.

c. Tasks

(1) Establish hospital and medical clinic facilities at deployment sites.

(2) Provide medical support to refugees/displaced persons to stabilize their situation.

(3) Encourage refugees to return to their home areas.

(4) Assist NGOs where possible with the distribution of food and water to refugees/displaced persons.

(5) Assist UNAMIR in transporting the refugees to their home areas when possible.

HAC

6. a. Coordinate all activities of NGOs and other Humanitarian organizations.

b. Assist US Force in their humanitarian efforts.

c. Arrange reception of the refugees at GISENYI in coordination with Govt authorities and NGOs.

d. Identify the WAY STATIONS in between GISENYI and RUHENGARI and assist Sector 5 and NGOs in establishing the WAY STATIONS.

- e. Provide assistance to US Forces and NGOs to stabilize refugees in GOMA and BUKAVU.
- f. Attract and motivate refugees/displaced persons to return to their homes.
- g. Monitor the movement of refugees from GISENYI to RUHENGARI.
- h. Ensure that WAY STATIONS are well equipped with food, water and medical facilities.
- i. Coordinate with US Forces and NGOs for lifting refugees from RUHENGARI and GIKONGORO to their homes.
- j. Coord with US Forces for establishing NODAL POINTS.
- k. Select the DISTRIBUTION POINTS in the Prefecture/Commune in coordination with local authorities and Sector Commanders.
- l. Disseminate all pertinent data to human rights rapporteur.
- m. Prepare a guideline for the DISTRIBUTION PTS regarding their organization and tasks.
- n. Collect data from Sectors on the need of the affected people, eg. farming tools, seeds, fertilizer, house building materials, health centres etc.

SECTORS 1, 2, AND 3

- 7. a. Grouping. NO change from refs A and B.
- b. Deployment. No change from refs A and B.
- c. Tasks.
 - (1) Phase 1.
 - (a) Identify and list all the refugee/displaced persons' camp in the area of responsibility.
 - (b) Coordinate all the activities of the NGOs.
 - (c) Assist the NGOs and the US forces in distributing food, water and medical support.
 - (d) Provide security in the refugee/displaced persons' camp.
 - (e) Assist the local authority in maintaining law and order situation in the camps.
 - (f) Carryout recce and establish water points in

coordination with the NGOs and local authorities at commune level.

(g) Carryout recce and find out the food distribution point at commune level.

(h) Organise all available resources to move the refugees/displaced persons.

(i) Be prepared to provide transports for the repatriation.

(j) Try and motivate the people to return to their home.

(2) **Phase 2.**

(a) Provide escort for the convoy carrying the refugees/displaced persons if required.

(b) Coordinate movement of displaced persons to their homes.

(c) Encourage all the people to return home.

(d) Coordinate with local authorities regarding the safety of the people.

(e) Assist the NGOs and the US forces in the NODAL POINTS.

(f) Make relief committee in coordination with the local authority at commune level for smooth operation of relief work.

(g) Assist the relief committee in preparation of list of the affected families.

(3) **Phase 3.**

(a) Assist the relief committee, NGOs and the US forces in distributing food, water and other relief items.

(b) Assist the affected people in settling down to their respective homes.

(c) Assess the requirement of the affected people in settling down specially in farming sector and forward the same to HAC.

(d) Assist in distributing of the house building material and farming tools.

(e) Coordinate all the activities of the NGOs.

(4) **Phase 4.** Handover all activities to the Government and NGOs progressively as the situation becomes normal.

SECTOR 4A (GHANBATT)

8. a. **Grouping.** Same as OPO-16.
- b. **Deployment.** Same as OPO-16.
- c. **Tasks.** Tasks in addition to the tasks mentioned in OPO-16 are as follows:
- (1) **Phase 1.**
- (a) Identify and list all the refugee/displaced persons' camp in the area of responsibility.
 - (b) Coordinate all the activities of the NGOs.
 - (c) Assist the NGOs and the US Force in distributing food, water and medical support.
 - (d) Provide security in the refugee/displaced persons' camp.
 - (e) Assist the local authority in maintaining the law and order situation in the camps.
 - (f) Carryout recce and establish water points in coordination with the NGOs and local authorities at commune level.
 - (g) Carryout recce and identify the food distribution points at commune level.
 - (h) Organise all available resources to move the refugees/displaced persons.
 - (i) Be prepared to provide transports for the repatriation.
 - (j) Try and motivate the people to return to their home.
- (2) **Phase 2.**
- (a) Provide escorts for the convoy carrying the refugees/displaced persons if required.
 - (b) Provide transports and arrange convoy from GIKONGORO towards BUTARE / KIGALI / GITARAMA.
 - (c) Encourage all the people to return home.

(d) Coordinate with the RPF regarding the safety of the people.

(e) Assist the NGOs and the US Forces in the NODAL POINTS.

(f) Make relief committee in coordination with the local authority at commune level for smooth operation of relief work.

(g) Assist the relief committee in preparation of list of the affected families.

(3) **Phase 3.**

(a) Assist the relief committee, NGOs and the US Forces in distributing food, water and other relief items.

(b) Assist the affected people in settling down to their respective homes.

(c) Assess the requirement of the affected people for settling down specially in farming sector and forward the same to HAC.

(d) Assist in distributing of the house building material and farming tools.

(e) Coordinate all the activities of the NGOs.

(4) **Phase 4.** Handover all activities to the Government and NGOs progressively as the situation becomes normal.

SECTOR 4B (SENEGALESE/CHADIAN BN)

9. a. **Grouping.**

b. **Deployment.** Will continue to remain in Sector 4B.

c. **Tasks.**

(1) **Phase 1.**

(a) Identify and list all the refugee/displaced persons' camp in the area of responsibility.

(b) Coordinate all the activities of the NGOs.

(c) Assist the NGOs and the US Forces in distributing food, water and medical support.

(d) Provide security in the refugee/displaced persons' camp.

(e) Assist the local authority in maintaining the law and order situation in the camps.

(f) Carryout recce and establish water points in coordination with the NGOs and local authorities at commune level.

(g) Carryout recce and identify the food distribution points at commune level.

(h) Organise all available resources to move the refugees/displaced persons.

(i) Be prepared to provide transport for the repatriation.

(j) Try and motivate the people to return to their home.

(2) **Phase 2.**

(a) Provide escorts for the convoy carrying the refugees/displaced persons if required.

(b) Provide transports and arrange convoy for displaced persons returning home.

(c) Encourage all the people to return home.

(d) Coordinate with the RPF regarding the safety of the people.

(e) Assist the NGOs and the US Forces in the NODAL POINTS.

(f) Make relief committee in coordination with the local authority at commune level for smooth operation of relief work.

(g) Assist the relief committee in preparation of list of the affected families.

(3) **Phase 3.**

(a) Assist the relief committee, NGOs and the US forces in distributing food, water and other relief items.

(b) Assist the affected people in settling down to their respective homes.

(c) Assess the requirement of the affected people for settling down specially in farming sector and forward the same to HAC.

(d) Assist in distributing of the house building material and farming tools.

(e) Coordinate all the activities of the NGOs.

(4) **Phase 4.** Handover all activities to the Government and NGOs progressively as the situation becomes normal.

SECTOR 4C (ETHIOPIAN BN)

10. a. **Grouping.** As per UN table of organisation.

b. **Deployment.** Will be deployed in Sector 4C.

c. **Tasks.**

(1) **Phase 1.**

(a) Identify and list all the refugee/displaced persons' camp in the area of responsibility.

(b) Coordinate all the activities of the NGOs.

(c) Assist the NGOs and the US forces in distributing food, water and medical support.

(d) Provide security in the refugee/displaced persons' camp.

(e) Assist the local authority in maintaining the law and order situation in the camps.

(f) Carryout recce and establish water points in coordination with the NGOs and local authorities at commune level.

(g) Carryout recce and identify the food distribution points at commune level.

(h) Organise all available resources to move the refugees/displaced persons.

(i) Be prepared to provide transports for the repatriation.

(j) Try and motivate the people to return to their home.

(2) **Phase 2.**

(a) Provide escort for the convoy carrying the refugees/displaced persons if required.

(b) Provide transports and arrange convoy for displaced persons' returning home.

(c) Encourage all the people to return home.

(d) Coordinate with the RPF regarding the safety of the people.

(e) Assist the NGOs and the US Force in the NODAL POINTS.

(f) Make relief committee in coordination with the local authority at commune level for smooth operation of relief work.

(g) Assist the relief committee in preparation of list of the affected families.

(3) Phase 3.

(a) Assist the relief committee, NGOs and the US Force in distributing food, water and other relief items.

(b) Assist the affected people in settling down to their respective homes.

(c) Assess the requirement of the affected people for settling down specially in farming sector and forward the same to HAC.

(d) Assist in distributing of the house building material and farming tools.

(e) Coordinate all the activities of the NGOs.

(4) Phase 4. Handover all activities to the Government and NGOs progressively as the situation becomes normal.

SECTOR 5

11. a. Grouping. No change from refs A and B.

b. Deployment. No change from refs A and B.

c. Tasks.

(1) Phase 1.

(a) Identify and list all the refugee/displaced persons' camp in the area of responsibility.

(b) Coordinate all the activities of the NGOs.

(c) Assist the NGOs and the US forces in distributing food, water and medical support.

(d) Provide security in the refugee/displaced persons' camp.

(e) Assist the local authority in maintaining the law and order situation in the camps.

(f) Carryout recce and establish water points in coordination with the NGOs and local authorities at commune level.

(g) Carryout recce and find out the food distribution point at commune level.

(h) Organise all available resources to move the refugees/displaced persons.

(i) Be prepared to provide transport for the repatriation.

(j) Try and motivate the people to return to their home.

(2) Phase 2.

(a) Provide escort for the convoy carrying the refugees/displaced persons if required.

(b) Provide transports and arrange convoy from GISENYI to RUHENGIRI.

(c) Encourage all the people to return home.

(d) Coordinate with the RPF regarding the safety of the people.

(e) Assist the NGOs and the US Forces in the NODAL POINTS.

(f) Assist in the distribution of food and water in the WAY POINTS.

(g) Make relief committee in coordination with the local authority at commune level for smooth operation of relief work.

(h) Assist the relief committee in preparation of list of the affected families.

(3) Phase 3.

(a) Assist the relief committee, NGOs and the US forces in distributing food, water and other relief items.

(b) Assist the affected people in settling down to their respective homes.

(c) Assess the requirement of the affected people for settling down specially in farming sector and forward the same to HAC.

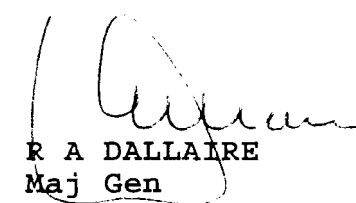
(d) Assist in distributing of the house building material and farming tools.

(e) Coordinate all the activities of the NGOs.

(4) Phase 4. Handover all activities to the Government and NGOs progressively as the situation becomes normal.

COMMAND AND CONTROL

12. All sectors will report to Force HQ for direction regardless of whether they are commanded by a MILOB or a Battalion Commander. MILOB Gp HQ and CIVPOL HQ will continue to have their normal liaison, coordination and administrative tasks associated with their personnel. OP support Hope (US) and OP Passage (CDN), although under national control vice UNAMIR will operate in close cooperation and support of the UNAMIR humanitarian effort. Detail Command and Control net work is given in Annex - C.


R A DALLAIRE
Maj Gen
Force Commander

Annexes

- A. Map showing NODAL POINTS and WAY STATIONS.
- B. Map showing Pseudo - Quarantine Radius.
- C. Command and Control Net Work

Distribution:

External:

Action:	<u>Copy No</u>
US Forces	1
Canadian Contingent	2
MILOB Gp HQ	3
Sector 1	4
Sector 2	5
Sector 3	6
Sector 4A	7
Sector 4B	8
Sector 4C	9
Sector 5	10
UNCIVPOL	11

Information:

UNDPKO (Mission Planing Service)	12
French Coalition Force	13

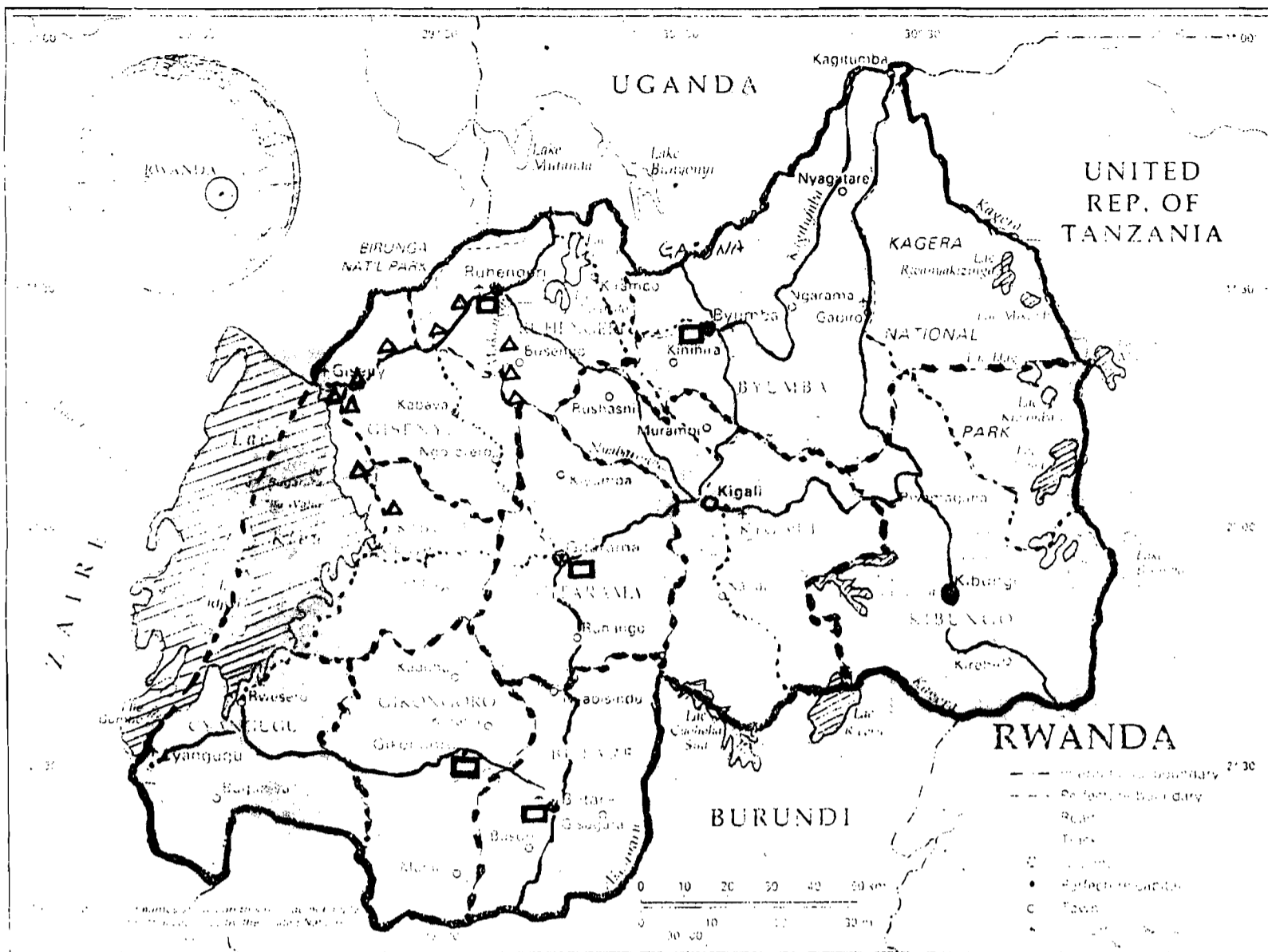
Internal:

Action:

DFC	14
CAO	15
COO	16
HAC	17
C Plans	18
C Log O	19
CMPO	20
FSO	21
Camp Comdt	22

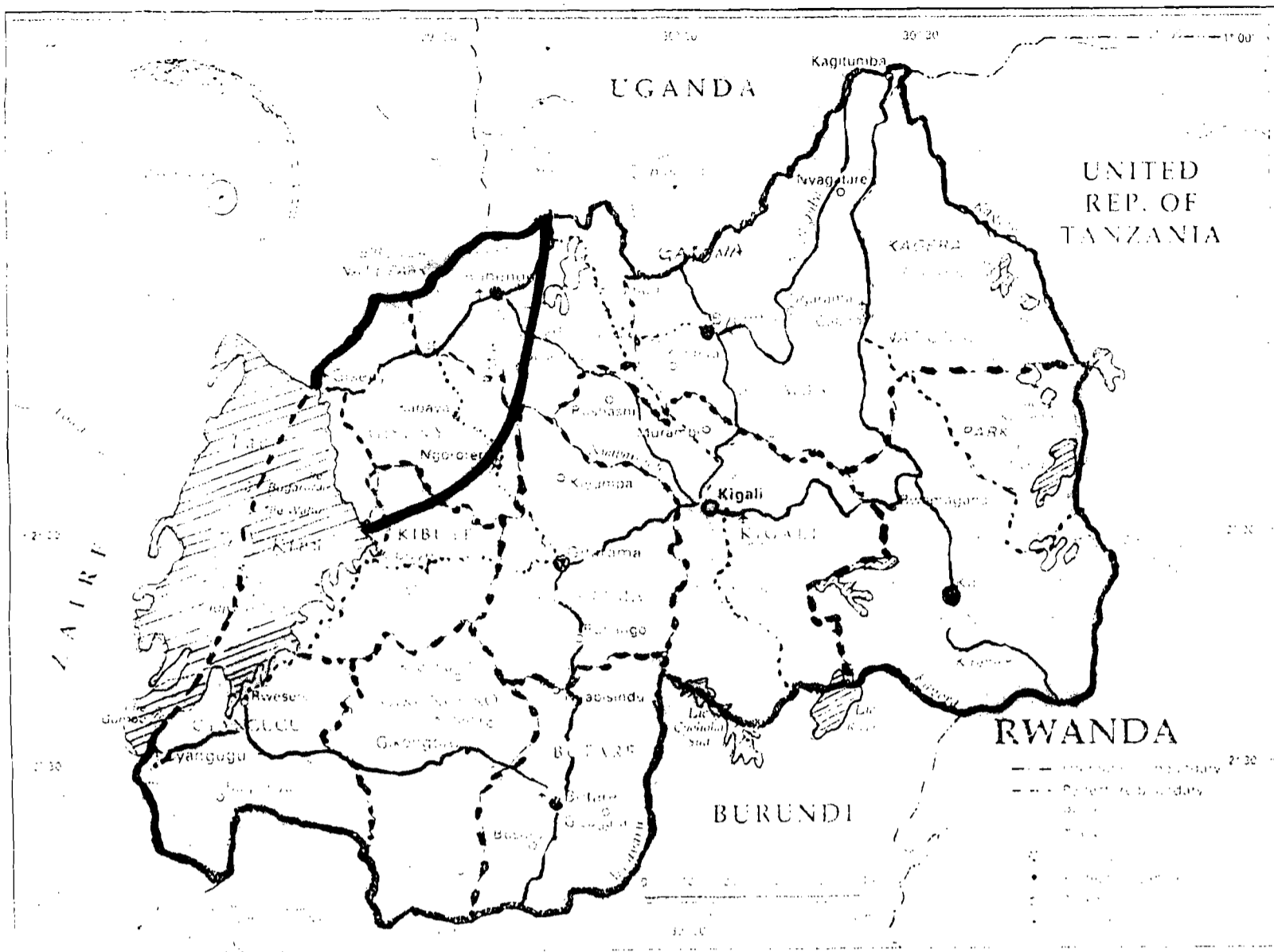
Information:

SRSG's Office	23
File	24
Spare	25-30

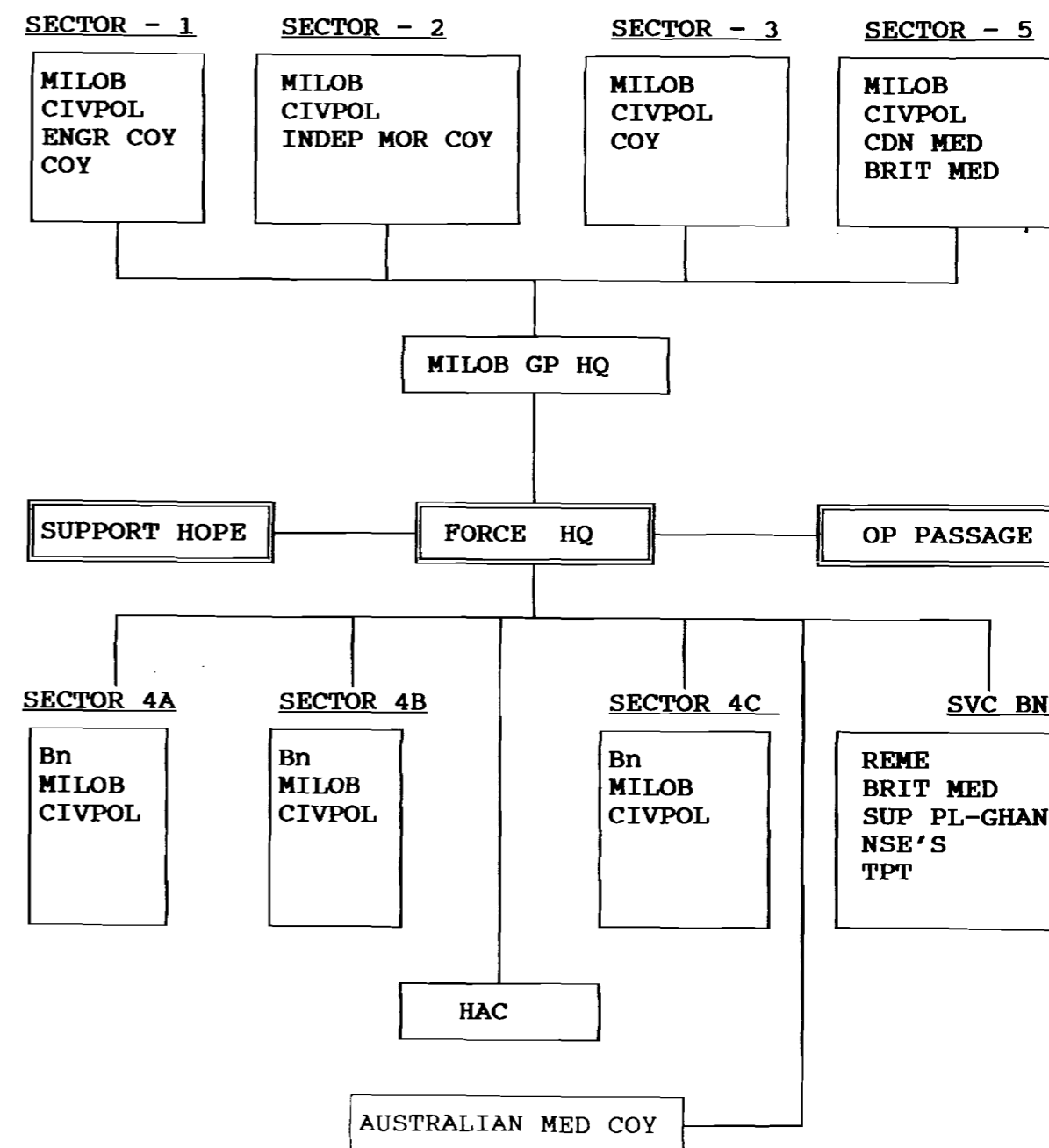


LEGEND

1. NODAL POINT - □
2. WAY STATION - △



UNAMIR COMMAND AND CONTROL



HEADQUARTERS UNAMIR II


MINUTE

MED 06/94

CCPO

MEDICAL EVACUATION- MALI MILOB

1. CAPT S.Traore from UNMO Sector Three HQ presented to King Faysal Hospital today complaining of tooth problems. The medical officer at the hospital recommended that CAPT Traore be evacuated to Nairobi for further treatment. The referral is enclosed.
2. As there are no military dental services available in Rwanda, I support this recommendation.

for 
W.P. RAMSEY
COL
CMEDO

14 Aug 94

Enclosure: 1. Referral from King Faysal Hospital.

CCPO, This request is for Medevac to Nairobi.

I have submitted a movement request to
Air Ops for movement on Monday 15 Aug 94.

Thank you


MAJ
Room 2084

ADMINISTRATIVE INSTRUCTION NO. 003/94

TO: All UNAMIR/UNOMUR
Military and Civilian Personnel

DATE: 15 August 1994

FROM: Ally H. Golo
Office-in-Charge
of Administration

SUBJECT: MOVEMENT CONTROL

1-0 **MILITARY MOVCON**

Will assume the responsibility of preparing Flights manifests for UNAMIR/UNOMUR shuttle or special flights as and when possible. Requests for Movement of personnel and cargo must be routed to the **MILITARY MOVCON**. Personnel are requested to adhere to the procedures as outlined in the succeeding paragraphs.

2.0 **MOVEMENT OF PERSONNEL (MOP)**

2-1 Except in cases of emergencies which will be treated on an ad hoc basis, all **MOP Requests**, duly signed by the competent authorities in accordance with Section 4-6, will be handed over to the **MILITARY MOVCON** at least 24 hours prior the flight departure time.

2-2 Passenger manifests will be closed by 1100 hours (11 AM), on the day prior to the flight. Space on shuttle or special flights will be provided within the framework of priorities (See section 4-3 (a)).

2-3 One copy of the passenger manifest will be placed on the ground floor and **MOVCON** notice boards by 1500 hours (3 PM) on the day prior to the flight departure. It is the travelers' responsibility to confirm that their names are on the passenger manifest.

2-4 **MILITARY MOVCON** will organize a shuttle bus between the UNAMIR/UNOMUR HQ and the airport to transport passengers. This bus will move on fixed timings and on fixed route, details of which will also be placed on the ground floor and **MOVCON** notice boards.

2-5 The new **MOP Request Form** is attached in ANNEX A.

/..

MOVEMENT CONTROL

- 2 -

3-0 MOVEMENT OF CARGO

3-1 Full details of cargo required to be dispatched will be provided to **MILITARY MOVCON** not later than 1000 hours (10 AM) one day before the flight. **Cargo Manifest Forms** will be utilized for this purpose and will be signed by the **Division/Office/Section Chiefs**. Details will include number and type of pieces, weight, dimension and nature of cargo.

3-2 Depending upon space available and priority, **MILITARY MOVCON** will confirm by 1400 hours (2 PM) one day before the flight if the said cargo can be taken by next day's flight.

3-3 Personnel responsible for dispatching cargo will pack and label it properly. Packing and labeling will be checked by **MILITARY MOVCON** at point of verification and acceptance. Any cargo not properly packed and labeled will not be accepted by **MOVCON**.

3.4 The new **Cargo Manifest Form** is attached in Annex B.

4.0 DIVISION OF RESPONSIBILITIES

4-1 Regular commercial flights.

Regular commercial flights refer to flights on which personnel travel as fare-paying passengers with air tickets provided by the United Nations. The **CIVILIAN MOVCON** personnel will be responsible for all formalities regarding these flights.

4-2 United Nations chartered aircraft (Rotation - Arrival of contingents, etc.)

(a) **CIVILIAN MOVCON** will be responsible for clearance, passports and other administrative formalities. Individuals may be required to pay airport taxes, in which case they may thereafter claim reimbursement from the United Nations, upon producing the tax receipts.

(b) **MILITARY MOVCON** will be responsible for receiving the troops, checking their identity, transporting them and their cargo to their final destinations.

/..

4-3 UNAMIR/UNOMUR Aircraft (fixed and rotary wings) operating within the mission area

Military MovCon will:

- (a) Collect all **MOP Requests**, prepare and collect passenger and cargo manifests and deliver them to the **MOVEMENT CONTROL CENTRE (MCC)** which is the Unit responsible for determining means and priorities.
- (b) Check identity of all passengers and escort them to and from the aircraft in accordance with airport regulations;
- (c) Take delivery of all pouches and sign appropriate receipts therefor, to be delivered to registry in **HQs, Kigali/Kabale** or the **Sectoral Administrative Offices** in the field as appropriate. Pouches should be delivered safe-hand to addressees;
- (d) Deliver all cargo and mail to addresses or destinations as indicated.

4-4 Port and Docks:

- (a) **CIVILIAN MOVCON (Travel/Traffic cell)** will be responsible for all customs and other formalities.
- (b) **MILITARY MOVCON** will be responsible for loading (if required with assistance from locally hired labor) and transport and escort to final destination.

4-5 Surface Movements by Land

- (a) **CIVILIAN MOVCON - TRAFFIC** - will be responsible for all Customs and other formalities.
- (b) **MILITARY MOVCON** - will be responsible for transport and escort to final destination.

4-6 AUTHORIZATION FOR TRAVEL WITHIN THE MISSION AREA:

Particulars of personnel authorized to sign **MOPs** are as follows:

- (a) **MOP Requests** in respect of all Civilian **UNAMIR/UNOMUR** personnel and United Nations agencies personnel traveling in connection with **UNAMIR/UNOMUR** business will be signed:

/..

- i) for travel commencing at **Kigali/Kabale**, by the **CAO** or through delegation of authority, by the **SAO** ;
- ii) for travel commencing from places outside **Kigali/Kabale**, by the **Sectoral Administrative Officers** under the authority of the **CAO**.

(b) **All MOP Requests** in respect of guests of **UNAMIR/UNOMUR** (e.g. Ambassadors, journalists, etc.) will be signed by the **SRSB**, the **FC**, the **ED** or the **CAO**. Sectoral Administrative Officers must submit all MOP Requests to **Kigali** for prior authorization of the above officials. In case of **extreme emergency**, verbal clearance of an MOP Request can be obtained by the **Sectoral Administrative Officer** from the **CAO**, upon which the **Sectoral Administrative Officer** can sign the corresponding MOP Request.

(c) **MOP Requests** in respect of all **Military personnel** will be signed:

- i) for travel commencing at **Kigali/Kabale**, by the **Force Commander**, **Deputy Force Commander**, **Chief Military Observers** or the **Chief of Staff**;
- ii) for travel commencing in the **Regions**, by the **Sectoral Commanders**.

(d) All non **UNAMIR/UNOMUR** personnel must complete the **General Release Form** attached hereto as **ANNEX C**, and provide proof of medical/life insurance coverage. This form must be completed and signed by the passenger, and by the requesting officer as witness, prior to the submission of the **MOP Request** for authorization, and must be submitted together with the **MOP Request**.

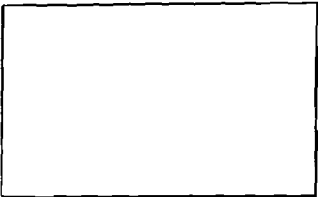
(e) **MOP Requests** should be submitted to **MOVCON** by the **Division/Office/Section Chiefs** at least **24 hours** prior to scheduled departure time.

(f) Luggage must be properly marked with full name, rank or title, and destination.

(g) Booking can also be made by telex/fax/signal providing name, rank or title, UN ID number, date and purpose of travel.

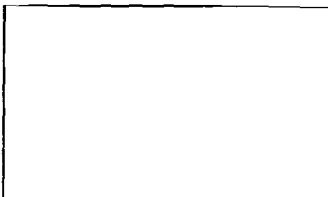
(h) Present arrangements at **Nairobi** for **UNAMIR/UNOMUR** under emergency situation will continue and will cease once the situation is normalized and a **MILITARY MOVCON** is established.

United Nations
Assistance Mission for
Rwanda



FOR MOVCON USE ONLY

Nations Unies
Mission pour l'Assistance au
Rwanda



FOR MOVCON USE ONLY

MOVEMENT OF PERSONNEL

Title/Rank Last Name (TYPE OR PRINT IN BLOCK CAPITALS) First Name

UNAMIR ID No. Section /Office/ Branch Contact Number

ITINERARY

TRAVEL FROM:	TRAVEL TO:	ON DATE: DD/MM/YY

Purpose of Travel:

Mode of Transportation:

(SPECIFY) :

DISTRIBUTIONS (As applicable)

- Chief Administrative Officer
- Chief Finance Officer (Orig + Copy)
- Chief Civilian Personnel Officer
- Chief Transport Officer
- Chief General Services
- Mail Unit
- Staff Member's Section
- Staff Member

Initiating Officer
(Head of Section/Office/Branch)

Authorized By:
SRSG/FC/ED/CAO/DFC/AO/SCDR/CMO/COS



UNAMIR - MINUAR

C A R G O M A N I F E S T

DATE : _____

MANIFEST NO.:

FLIGHT NO. : _____

FROM: _____

TO: _____

ITEM	PCS	TYPE OF PACKING	DESCRIPTION OF CARGO	KGS/VOL	REMARKS

Supplied by:	Received:
--------------	-----------

Name/Title/Rank/Signature



A N N E X C

GENERAL RELEASE FROM LIABILITY ON ACCOUNT
OF USE OF UN TRANSPORT

I, undersigned, hereby recognize that my use of or travel on means of transport, including vehicles, aircraft or ships, owned or operated by the United Nations is solely for my own convenience and benefit and may take place in areas or under conditions of special risk. In consideration of being permitted to use or travel on such means of transport, I hereby:

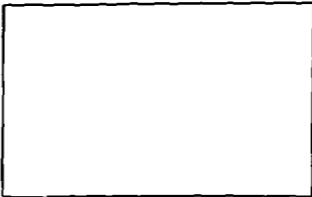
- (a) Assume all risk during such travel;
- (b) Recognize that neither the United Nations nor any of its officials, employees or agents are liable for any loss, damage, injury or death that may be sustained by me during such travel;
- (c) Agree, for myself as well as for my dependents, heirs and estate, to hold harmless the United Nations and all its officials, employees and agents from any claims or action on account of any such loss, damage, injury or death.

Passenger's Name & Signature:

Date:

Witness' Name & Signature

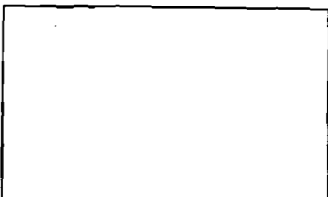
United Nations
Assistance Mission for
Rwanda



FOR MOVCON USE ONLY



Nations Unies
Mission pour l'Assistance au
Rwanda



FOR MOVCON USE ONLY

MOVEMENT OF PERSONNEL

Title/Rank

Last Name (TYPE OR PRINT IN BLOCK CAPITALS)

First Name

UNAMIR ID No.

Section /Office/ Branch

Contact Number

ITINERARY

TRAVEL FROM:	TRAVEL TO:	ON DATE: DD/MM/YY

Purpose of Travel:

Mode of Transportation:

(SPECIFY) :

DISTRIBUTIONS: (As applicable)

- Chief Administrative Officer
- Chief Finance Officer (Orig + Copy)
- Chief Civilian Personnel Officer
- Chief Transport Officer
- Chief General Services
- Mail Unit
- Staff Member's Section
- Staff Member

Initiating Officer
(Head of Section/Office/Branch)

Authorized By:

SRSG/FC/ED/CAO/DFC/AO/SCDR/CMO/COS



UNAMIR - MINUAR

C A R G O M A N I F E S T

DATE : _____

MANIFEST NO.: _____

FLIGHT NO. : _____

FROM: _____

TO:

ITEM	PCS	TYPE OF PACKING	DESCRIPTION OF CARGO	KGS/VOL	REMARKS

Supplied by: _____ Received: _____

Name/Title/Rank/Signature



A N N E X C

GENERAL RELEASE FROM LIABILITY ON ACCOUNT
OF USE OF UN TRANSPORT

I, undersigned, hereby recognize that my use of or travel on means of transport, including vehicles, aircraft or ships, owned or operated by the United Nations is solely for my own convenience and benefit and may take place in areas or under conditions of special risk. In consideration of being permitted to use or travel on such means of transport, I hereby:

- (a) Assume all risk during such travel;
- (b) Recognize that neither the United Nations nor any of its officials, employees or agents are liable for any loss, damage, injury or death that may be sustained by me during such travel;
- (c) Agree, for myself as well as for my dependents, heirs and estate, to hold harmless the United Nations and all its officials, employees and agents from any claims or action on account of any such loss, damage, injury or death.

Passenger's Name & Signature:

Date:

Witness' Name & Signature

MEMORANDUM

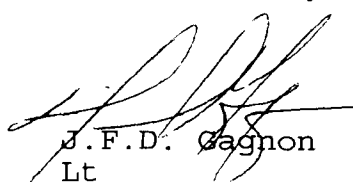
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16 Aug 94

Distribution List

GATE CONTROL UN HQ

1. As of 15 Aug 94, the Canadian Defense and Security platoon has been tasked to provide security for the UN HQ area.
2. Drivers are req to turn off the vehicles headlights as they approach the gate for ease of recognizing authorized pers entering or leaving the compound.
3. Your full cooperation would be greatly appreciated.


J.F.D. Gagnon
Lt
Camp Commandant
1469

DISTRIBUTION LIST

Dist List A

See Distribution

MAIN SUPPLY ROUTE (MSR) MATRIX

The MSR matrix from KIGALI is to be designated Routes 1 to 6. There are no facilities to produce overlays and addressees are therefore requested to note the routes in the following form:

Ser	Route	Description
(a)	(b)	(c)
1	ONE	KIGALI - Shyorong - Tare - Nyarutovu - RUHENGARI - Mukingo - Nkuli - GISENYI
2	TWO	KIGALI - Runda - Musambira - GITARAMA - Mushubati - Kivumu - Mabanza - KIBUYE
3	THREE	KIGALI - Runda - Musambira - GITERAMA - Tambwe - Kigoma - Rusatira - BUTARE - Tare - Mugano - GIKONGORO - Mudaomwa - Pindura - Nyabinjanga - Gisuma - CYANGUGU
4	FOUR	KIGALI - Biveramvura - Rurembo - BYUMBA
5	FIVE	KIGALI - Kanombe - Rusororo - Rwamagana - Kayonza - Kabanondo - Kigarama - Rusumo - (BUKOBWA)
6	SIX	KIGALI - Kanombe - Rusororo - Rwamagana - Murambi - Nyakayaga - Gabiro - Ntoma - Katigumba - (KAMPALA)

MH Russell

M H RUSSELL
Maj
for C Log O

Distribution:

External:

Information:

MILOB Gp HQ

BRITCON

GHANBATT

ETHIOBATT

FRAFBATT

Indep Motorised Coy 1

Indep Motorised Coy 2

Indep Motorised Coy 3

Force Sig Sqn

Force Fd Hosp

UNCIVPOL

UNDPKO (Msn Planning Service)

French Liaison Staff

Internal:

Information:

DFC

CAO

COO

HAC

C Med O

C Plans

C Log O

CMPO

Camp Comdt

U

INTER OFFICE MEMORANDUM

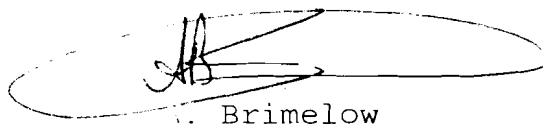
TO: DISTRIBUTION LIST

FROM: CHIEF OF PLANS

DATE 18 Aug 94

SUBJECT: UNAMIR STAFF LIST

1. Enclosed is the current UNAMIR Staff list.
2. The list now includes an assumption of duty date indicating the date the incumbent pers assumed duties or the date the proposed replacement will assume duties.



W. Brimelow
LCol
CPlans

Enclosures: 1

UNAMIR STAFF LIST

ADD - Assumption of Duties Date

* - To be redeployed as MILOBS

Effective Date: 18 Aug 94

FC'S OFFICE (8)				
	POSITION	INCUMBENT	ADD	PROPOSED
1	FC	MGEN DALLAIRE	21/08/94	MGEN TOUSIGNANT (CDN)
2	MA	* MAJ KONE		LCOL (BRIT)
3	A/MA	MAJ LANCASTER	19/08/94	MAJ LEMAY (CDN)
4	MIL SPOKESMAN	MAJ PLANTE (CDN)		
5	ADC	CAPT ST DENIS (CDN)		
6	DVR	SGT ADJEL (GHA)		
7	BGD	SGT AZINADAGA (GHA)		
8	RUNNER	L/CPL SOSAH (GHA)		
DFC'S OFFICE (5)				
		INCUMBENT	ADD	PROPOSED
9	DFC	BGEN ANYIDOH (GHA)		
10	MA	LCDR ZOWONOO		MAJ (GHA)
11	ADC	CAPT NSIAH		CAPT (GHA)
12	DVR	CPL NOVIHOHO (GHA)		
13	CLK	S/SGT ASAMANI (GHA)		

D/COS OPS (13)				
	POSITION	INCUMBENT	ADD	PROPOSED
14	D/COS OPS	* COL MOEEN	19/08/94	COL ARP (CDN)
15	COO	* LCOL QUIST		LCOL APONGA YALLA (GHA)
16	SDO	* MAJ NAZMUL		MAJ ALBERT (CDN)
17	SDO	* MAJ KASAMALE		MAJ (ETH)
18	DO	MAJ KAMAL		CAPT (BRIT)
19	DO	* MAJ NDOLVO		CAPT ANDERSEN (CDN)
20	DO	CAPT LEBLANC		CAPT/LT (GHA)
21	DO	* MAJ KOSLOV		CAPT/LT (ANY)
22	MIO	* MAJ DIAKITE		CAPT (ANY)
23	MEDIA IO	* CAPT SISSAO		CAPT (ANY)
24	INT SGT			SGT (ANY)
25	C CLERK	SGT NAZIR (BANG)		
26	CLERK	CPL ANDOH (GHA)		
PLANS (5)				
	POSITION	INCUMBENT	ADD	PROPOSED
27	C PLANS	LCOL BRIMELOW (AUS)	8/08/94	
28	D/C PLANS	* MAJ MUSAH		MAJ (ETH)
29	SO PLANS	* MAJ ANNAN		MAJ (BRIT)
30	SO PLANS	CAPT DENNY (CDN)	15/08/94	
31	CLERK	WO1 GYENIAW (GHA)		
SIG (1)				
	POSITION	INCUMBENT	ADD	PROPOSED
32	FSO	MAJ RUTHERFORD (CDN)		
ENGR (1)				
	POSITION	INCUMBENT	ADD	PROPOSED
33	FEO	* MAJ MACZKA		MAJ (GHA)

AIR (1)				
	POSITION	INCUMBENT	ADD	PROPOSED
34	FAO	* MAJ MOTALEB		MAJ (BRIT)
MP (1)				
	POSITION	INCUMBENT	ADD	PROPOSED
35	FMP			MAJ (BRIT)
LIASON (7)				
	POSITION	INCUMBENT	ADD	PROPOSED
36	CLO	COL DIARRA		LCOL (ZAMBIA/ANY)
37	RPF LO1	* MAJ AGYEKUM-Y		MAJ (ANY)
38	RPF LO2	* MAJ BRAUN		CAPT (ANY)
39	RPF LO3			CAPT (ANY)
40	FRENCH LO	* LCOL DOUMBIA		
41	US LO			NOT REQUIRED
42	CDN LO			NOT REQUIRED
D/COS ADMIN (22)				
	POSITION	INCUMBENT	ADD	PROPOSED
43	D/COS ADMIN			COL (BRIT)
PERS (6)				
	POSITION	INCUMBENT	ADD	PROPOSED
44	CMPO	* MAJ NDEBELE		LCOL (ETH)
45	D/CMPO	* MAJ SENCHIM		MAJ (GHA)
47	WELFARE O	* MAJ KOROSCHEZ	19/08/94	MAJ BOISSONEULT (CDN)
48	SO PERS			CAPT (BRIT)
49	SO ADM	* CAPT ODTOR		CAPT (ANY)
50	C CLERK	S/SGT ARHIN (Medical Repatriation)		SGT (GHA)

MOVCON (3)				
	POSITION	INCUMBENT	ADD	PROPOSED
51	C MOVCON	* LCOL DOUNKOV		MAJ EMBY (CDN)
52	PERS MOVCON			CAPT (BRIT)
53	CARGO MOVCON	* MAJ BRAUN		CAPT (ANY)
LOG				
	POSITION	INCUMBENT	ADD	PROPOSED
54	C LOG O	* LCOL DESNOYERS		LCOL (TUN)
55	DC LOG O	* MAJ MCCOMBER		MAJ (BRIT FROM CONTINGENT)
56	SO MAINT	* MAJ KONEY		MAJ A. MOORE (AUS)
57	SO SUP	MAJ NICHOLSON (AUS)	8/08/94	MAJ GLAWU-COOPER
58	SO TPT	* CAPT NANI		MAJ S. MOORE (AUS)
59	SO ENGR			CAPT (ETH)
60	SO FOOD			CAPT (GHA)
61	SO2 MAINT			CAPT (ANY)
62	SO2 SUP	CAPT BURGESS (AUS)	8/08/94	
63	SO2 TPT			CAPT (ANY)
64	C CLERK	* SGT DEBRAH		SGT (GHA)
65	CLERK			CPL (GHA)
CHIEF MED OFFR (4)				
	POSITION	INCUMBENT	ADD	PROPOSED
66	D/COS MED	COL RAMSEY (AUS)	2/08/94	
67	SO MED OP	MAJ CRAWFORD (AUS)	2/08/94	
68	SO MED LOG			MAJ PRESS (AUS)
69	CLERK			SGT (AUS)

FORCE TAC HQ (BUTARE)				
	POSITION	INCUMBENT	ADD	PROPOSED
70	CHIEF OPS O		19/08/94	COL MOEEN (BANG)
71	G3	MAJ LIDSTONE (CDN)	15/08/94	
72	G3 OPS/SDO			MAJ (GHA)
73	DO/LO	CAPT ISBERG (CDN)	15/08/94	
74	DO/LJ	CAPT MACINTOSH (CDN)	15/08/94	
75	DO/LO			CAPT (GHA)
76	G1			CAPT (ANY)
77	G2	CAPT LEDUC (CDN)	15/08/94	
78	MED OPS	CAPT FREWEN (AUS)	7/08/94	
79	AIR OPS			CAPT (ANY)
80	G4	MAJ GLAWU-COOPER (GHA)		
81	G4 OPS			CAPT (ANY)
82	BN LO			CAPT (ANY)
83	BN LO			CAPT (ANY)
84	BN LO			CAPT (ANY)



1000.1/FC/RO
19 August 1994

See Distribution:

FORCE ROUTINE ORDER NO. 11

1. Force Routine Order No. 11 is hereby published for the information and compliance of all UNAMIR military personnel.

WORKING DAYS/HOURS

2. Until further notice, the normal working days for Force HQ and other military HQs are Monday to Sunday noon. Sunday afternoon is declared off-duty hours routine. Any amendment to this order will be communicated in a circular.

3. Working hours are from 0800-1700 hrs, with lunch break from 1200-1300 hrs.

4. All are to take note of the timings.

DRESS REGULATIONS AND TURN-OUT

5. All are reminded that all UNAMIR Force dress regulations are still in force and are equally applicable to all personnel travelling to Nairobi Kenya. Henceforth no UNAMIR personnel will travel to Kenya and back in mufti.

6. With the return of Rwanda to normalcy, it is expected that all UNAMIR military personnel will be smartly turned out at all times and with appropriate military haircut.

RECREATIONAL TRAINING

7. As a result of the security situation in Rwanda over the past months it has not been possible for personnel to exercise themselves in any meaningful way. Now that the security situation has improved and life is returning to normal, all personnel are reminded that there are a variety of sports and games facilities within the Amahoro Sports Complex which they can take advantage of. Apart from the sports and games facilities, there is also a gymnasium at the stadium.

8. All personnel are advised to make maximum use of these facilities to improve upon their physical fitness.

HAPPY HOUR

9. Happy hour will be observed at Force HQ on every Friday from 1700-2030 hrs. Maximum attendance is expected.

DRIVING

10. Reference para 3 of Routine Order No. 2 dated 10 January 1994, all personnel are once more reminded that it is an offence for UNAMIR drivers to drink alcohol eight (08) hours before and during the period of driving.

11. It is obligatory for drivers and passengers of UNAMIR vehicles to wear their seat belts before setting off on any journey in the mission area. And driving in the night should be restricted to the minimum and should be avoided as much as possible.

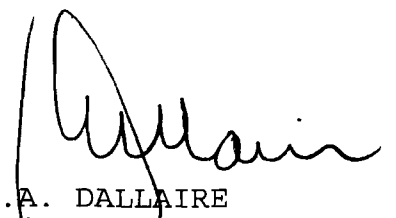
12. Drivers are also advised to avoid driving on dirt roads and alley ways since these are areas likely to harbour mines.

PARTIES IN FORCE HQ BUILDING

13. It has been observed that personnel at Force HQ hold very noisy parties at ungodly hours. Much as individuals and groups have the right to enjoy themselves, they must not do so at the expense of other occupants of the building. All are advised to minimise such parties and limit them to timings that will not disturb the peace of others.

SECURITY AT KIGALI NIGHT CLUB

14. Much as the security of UNAMIR personnel at the Kigali Night Club cannot be guaranteed, it is advised that personnel who wish to patronise the club should wear civilian clothes and avoid discussing subjects concerning the activities of UNAMIR.



R.A. DALLAIRE
Major-General
Force Commander

Distribution:

Standard UNAMIR Distribution List.



[Handwritten signature]
20.8

Office of the DFC/COS
UNAMIR Force HQ
Kigali
Rwanda

1000.9 (DFC)/A/5

19th August, 1994

ALL UNAMIR MILITARY
CONTINGENTS/BRANCHES

PROCEDURE FOR ISSUING INSTRUCTIONS

1. For purposes of orderliness and strict compliance of instructions, the military observes certain basic rules and procedures thereby issuing all such instructions through a chain of command.
2. It has been realized quite regrettably that some military components/Branches either over-look or are unaware of this and therefore issue out instructions without first clearing it with the command of UNAMIR.
3. These practices are not helpful since they do not only undermine command but in themselves are deficient of the full effect of authority and invariably do not achieve the desired impact.
4. With immediate effect no military component/Branch will issue out instructions without first receiving approval from the FC or DFC/COS. The first draft of all instructions should be submitted to the DFC/COS for his authorization or discussion with the FC where appropriate for necessary clearance.
5. Submitted for strict compliance.

[Handwritten signature]

HK ANYIDOH
Brig Gen
DFC/COS

PRIORITY

UNAMIR FORCE HQ
OUTGOING FACSIMILE

NUMBER OF PAGES TRANSMITTED INCLUDING THIS : 1

TO : GHANBATT MILOBS CIVPOL FRABATT ETHIOBATT TAC HQ BRITCON AUSMED CANSIGS	FROM: G. TOUSIGNANT MAJ GEN FORCE COMMANDER UNAMIR, KIGALI, RWANDA
INFO: LIST A (INTERNAL ONLY)	DATE: 20 AUGUST 1994
	ORIGINATOR: G3 PLANS
FAX : 00-873-151-5560 00-873-383-020021 00-871-383-020051 00-873-383-020056 00-871-151-5556 00-873-383-020026 00-871-144-6462 00-873-154-5273	FAX : 1-212-963-3090 TEL : 3 3091

SUBJECT: OPERATIONAL ACTIVITIES OF UNAMIR

1. RECENT SUBVERSIVE ACTIVITIES IN SECTOR 4 AND THE GENERAL SENSE OF INSECURITY AMONGST THE RWANDAN POPULATION REQUIRES VIGILANCE BY UNAMIR FORCES DURING THE FRENCH WITHDRAWAL FROM THE HPZ AND, IN PARTICULAR, DURING 21 AND 22 AUG 94.
2. ALL UNITS ARE TO INTENSIFY OPERATIONS ACCORDINGLY. EMPHASIS IS TO BE PLACED ON MAXIMUM VISIBILITY OF ALL UN PERSONNEL AND VEHICLES IN SECTOR 4 WITH EMPHASIS ON CEASE FIRE LINE, REFUGEE CAMPS/CONCENTRATIONS AND BORDERS. SECURITY, OVERT PATROLLING, SURVEILLANCE AND MOBILE OPERATIONS MUST BE VIGOROUSLY CONDUCTED BOTH DAY AND NIGHT. PERSONNEL EMPLOYED ON ADMINISTRATIVE DUTIES SHOULD BE MINIMIZED TO ENSURE MAXIMUM OPERATIONAL ACTIVITY.
3. ACK.

(3) NYAMIRAMBO.

(4) KIMISANGE.

NATIONAL SENIOR OFFICERS

3. Attached Annex "A" are details of the National Senior Officers of all countries representing the Civpol division of UNAMIR. This is to facilitate contact if the need arises. A copy of this list should be kept in the Duty Room for the guidance of Duty officers.]

NATIONAL DAYS

4. Attached as Annex B is a list of the National Days of all countries represented in the CIVPOL division of UNAMIR. Chief Police Personnel Officer may grant a day-off for the purpose of celebrating their national days. Any travel time to and from the national day celebration will be taken as CTO or leave.

UN VEHICLE ACCIDENT

5. Accidents involving UN vehicles are becoming rampant. All Civpol personnel are advised to be extra cautious while driving vehicles in order to minimise the number of accident cases. Severe sanctions will be applied to personnel involved in accidents due to negligence and use of vehicles for non-duty purposes. All concerned are to note for guidance.


M. BLIEM
POLICE COMMISSIONER

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

CIVPOL

REF N° 243/94

March 18, 1994

TO : ALL PERSONNEL OF CIVPOL, UNAMIR.

SUBJECT : INSTRUCTIONS AND GUIDELINES FOR CIVPOL MONITORS

GENERAL

1. The following places are declared restricted areas (and not out of bounds) for all UNAMIR civpol personnel. If UNAMIR personnel wish to visit these places, contingent commanders must ensure that special instructions regarding movements in these places are issued out and adhered to. No one should visit these places alone and at all times unit duty officers must be informed so that they can assist in case of any eventuality. Force Military Police have been empowered to patrol these areas in order to take appropriate action to safeguard the interest of UNAMIR personnel. These measures are meant to uphold the image of UNAMIR at all times. These are:

A. NIGHT CLUBS/DISCO CLUBS

(1) CHEZ LANDO NIGHT CLUB.

(2) KIGALI NIGHT CLUB.

(3) RESTAURANT BAOBAB IN NYAMIRAMBO.

(4) ATELIER DE COUTURE (NEAR MILOB GP HQ)

B. PARTS OF KIGALI CITY

(1) MOUNT KIGALI.

(2) NYAKABANDA.

NAME OF COUNTRY SENIORS WITH THEIR OFFICE & RESIDENCIAL TELEPHONE.

<u>SL NO.</u>	<u>NAME</u>	<u>COUNTRY NAME</u>	<u>TELEPHONE</u>
1.	COL. Manfred Bliem	Austria.	Off- 85748 Res- 74966
2.	COL. M.N.Bhakta	Bangladesh.	Off- 85748 Res- 86851
3.	Major E. G. Delporte	Belgium.	Off-85748 Res-
4.	Sangare' Anatole	Mali	Off- 85748 Res- 83585
5.	Tandouna Bensaga	Togo	Off- 85748 Res- 85817

ANNEX B

DATED 18th Mar/94

NATIONAL DAYS OF COUNTRIES
REPRESENTED IN THE MILITARY
DIVISION OF UNAMIR

1.	AUSTRIA	-	26 OCTOBER ✓
2.	BANGLADESH	-	26 MARCH ✓
3.	BELGIUM	-	21 JULY ✓
4.	CANADA	-	1 JULY
5.	CONGO	-	15 AUGUST
6.	EGYPT	-	23 JULY
7.	FIJI	-	7 OCTOBER
8.	GHANA	-	6 MARCH
9.	MALI	-	22 SEPTEMBER ✓
10.	NETHERLANDS	-	30 APRIL
11.	NIGERIA	-	1 OCTOBER
12.	PAKISTAN	-	14 AUGUST
13.	POLAND	-	3 MAY
14.	RUSSIA	-	12 JUNE
15.	SENEGAL	-	4 APRIL ✓
16.	TOGO	-	27 APRIL ✓
17.	TUNISIA	-	20 MARCH ✓
18.	URUGUAY	-	25 AUGUST
19.	ZIMBABWE	-	18 APRIL

UNAMIR

MINUAR



UNITED NATIONS

CIVILIAN POLICE

NATIONS UNIES

14.03.94

FROM: PC

TO: PIS

Info: POS

Subject: *Weekend Duty of the PIS*

1. Purpose

Some incident in the last time have shown that it is necessary to have Officers of the Investigation Section on duty during the weekends.

2. Duty Roster

For that purpose the CPIS has to prepare a Duty Roster for PIS, covering the weekends. Two Officers of the Investigation Section have to be on duty on Saturday and Sunday from 08.00 a.m. to 05.00 p.m.

The Duty Roster has to be prepared under consideration of the Duty Roster of POS. One Copy of duty roster must be given to POS.

3. Duties

The two (2) Officers of PIS must available all the time by radio. If there are any incidents during the weekend concerning the work of PIS, the two Officers have to do the necessary investigation following the orders of the Duty Officers of POS. The two Officers have also to support the Duty Officer of POS if necessary.

4. Equipment needed

UNAMIR

MINUAR



UNITED NATIONS

CIVILIAN POLICE

NATIONS UNIES

08.03.94

From: CPOO

To: PC

The usual weekly meeting with the S.R.S.G. took place this morning at UNAMIR HQ from 10.00 hrs to 11.00 hrs. It was presented by the S.R.S.G himself with assistance of the FC, General DALLAIRE, the represent of CIVPOL-PC, the C.A.O and a journalist.

The S.R.S.G. has congratulated the FC for his promotion.

Mr. BOOH-BOOH in a complete briefing talked about all his contacts with the Government, political authorities and the action of U.N.S.G. to find a quickly solution to B.B.T.G. problem. It is possible to hope for a good solution within few days.

The FC reported about the final deployment of UNAMIR military forces in KIGALI and through out all sections in the country.

My report concerning CIVPOL-activities has been good appreciated by the S.R.S.G. and the FC. The co-operation with GdN for the night- and day-patrols in KIGALI is to be continued and reinforce. CIVPOL problems, vehicles, radios and personal are taken into consideration by the C.A.O. for reasonable solution.

A handwritten signature in cursive script, appearing to read 'A. Maclean', is written over a horizontal line.

YKF 7531

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA

Info

Pos/64/94

UNAMIR - MINUAR

1994 MAR 21 08:52

NATIONS

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

ROUTINE/PRIORITY/IMMEDIATE/MOST IMMEDIATE
UNCLASSIFIED/RESTRICTED/CONFIDENTIAL/ONLY/CRYPTO

FAX OUT NO.

PAGE 1 OF 1-610

TO: MR. HELAL, FOD — UNITED NATIONS NEW YORK 3-4879	FROM: COL. MANDFRED ELIEM CIVPOL COMMISSIONER UNAMIR, KIGALI, RWANDA
PREFIX NO.: MIR-610	DATE: 21 March 1994
ATTN:	PHONE: 250-85748 (CIVPOL HQ)
FAX NO.: 1-212-963-0383 1-212-963-2116 1-212-963-0130	FAX NO.: 250-84265 250-84266
TEL. NO.: 1-212-963-1913	
INFO: FAX NO.:	DRAFTER: E.R. SILVESTRE FILE REF:
Internal Dist.:	
SUBJECT: UN MEDALS, TOGO CONTINGENT	
REFERENCE: OURFAXES KYF 359, KYF 412 AND YRFAX MSF 893-02	

PRIMO: WOULD APPRECIATE RECEIVING GUIDELINES ON AWARDING OF UN MEDALS AND CERTIFICATIONS FOR POLICE MONITORS. THIS BASED ON THE FACT THAT CIVPOL IS A SEPARATE COMPONENT FROM MILITARY IN UNAMIR AND THEREFORE NOT INCLUDED IN THEIR LOGISTICS SYSTEM.

AAA PLEASE ADVISE ON THE PROCEDURE TO BE FOLLOWED IN ORDER TO OBTAIN SAID MEDALS FOR UNAMIR POLICE MONITORS.

SECUNDO: REFERENCE OUR FAX KYF 359 AND 412 AND YRFAX MSF 893-02 (SUBJECT: UNIFORMS TOGO CONTINGENT).

AAA TO DATE UNIFORMS NOT YET RECEIVED THIS END BY THE CONTINGENT. REQUEST THAT FOD FOLLOW-UP WITH PERMANENT MISSION OF TOGO TO UNITED NATIONS.

+ BBB WITH REGARD UNAMIR DRIVER'S PERMIT, ONLY FOUR (4) OUT OF FIFTEEN (15) MONITORS FROM TOGO ABLE TO OBTAIN UNAMIR DRIVER'S PERMIT. IN THIS CONNECTION IT IS SUGGESTED THAT PARTICIPATING GOVERNMENTS BE REMINDED OF CHAPTER IV, PARA 24 OF GUIDELINES FOR PARTICIPATING GOVERNMENTS,

TERTIO: WOULD APPRECIATE RECEIVING LIST OF RANKS OF CIVPOL MONITORS AS REQUESTED BY THE UNITED NATIONS FROM THE PARTICIPATING COUNTRIES.

CIVPOL

MAJOR HELAL
KYF 412 SENT TO
1994 MAR 21 11:11
UNAMIR

UNAMIR - CIVPOL - ROUTING SLIP					
FROM: POS				Date: 21/3/94	
				PosNo: 58/94	
TO		TO		INFO	
PC	X	PIS		FC	
DPC		PLS		CAO	
PPS		CPMT		OPS	
PTS		LOMIL			
POS					
For approval				For investigation	
For action				Note and file	
For signature				Note and return	
For comments		X		Prepare draft	
Your attention				Reply for signature	
REMARKS:					
<p>Copy to POS !</p> <p>Info Vehicle new, Driver an CPMT and 24 784 ! 3 vehicles new for CPMT</p>					
Signature: We					

UNAMIR - MINUAR

UNITED NATIONS



NATIONS UNIES

Kigali, 21/03/1994.

FROM : CPMT
TO : POS

REVIEW of CIVPOL patrols

The mixed patrols (CIVPOL-GdN) started two weeks ago.

First week : from 04 to 11 March 1994.

- * 7 patrols in Kicukiro area with 2 PM's each : 14 units
- * 7 patrols in Gikondo area with 2 PM's each : 14 units

TOTAL : 14 patrols = 28 units

NB : Of the four (04) PM's assigned to Cie Gd KICUKIRO, two (02), TRAORE and LOCOH, patrolled four (04) nights and two (02), N'DRE and KARO, patrolled three (03) nights, assisted by their colleagues of PMT Kigali on a regular base.

Number of vehicles : four (04)
UN 1242 UN 440 UN 417 UN 469

Second week : from 12 to 19 March 1994.

- * 5 patrols in Kicukiro area with 2 PM's each : 10 units
- * 5 patrols in Gikondo area with 2 PM's each : 10 units

TOTAL : 10 patrols = 20 units

NB : Five (05) PM's patrolled two (02) times.
(SANGARE, KPANKA, LEKUTE, DADJI and SANKOUTCHA)
Then (10) PM's patrolled one (01) time.

Number of vehicles : three (03)
UN 1242 UN 440 UN 469
UN 417 (workshop)

Third week : from 20 to 27 March 1994.

* 8 patrols planned

Number of vehicles : two (02)
UN 440 UN 469
UN 417 and 1242 (workshop)

../..

../..

First patrol planned on Monday 21 March 94 at 1700Hrs.
Only two (02) vehicles (UN 440 and UN 469) are available !!!

*There is an URGENT need of two (02) more vehicles at
PMT Kigali.*

This will enable us :

- to carry out the same number of patrols as before.
- to bring our two (02) other vehicles to maintenance.

NB : The present situation of insecurity in Kigali requires
maintaining and even increasing CIVPOL patrols, day and
night.

Therefore we propose following :

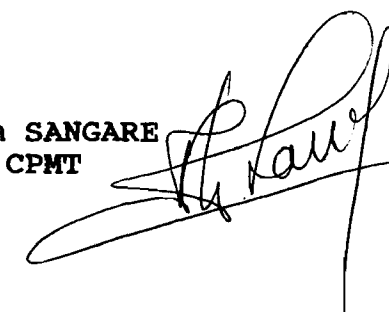
Need of vehicles :

KACYIRU : 01 vehicle UN 1242 (workshop)
KICUKIRO : 01 vehicle (to be furnished ASAP)
GIKONDO : 01 vehicle (to be furnished ASAP)
NYAMIRAMBO : 01 vehicle UN 440 (maintenance)
NYARUGENGE : 01 vehicle UN 469 (maintenance)
Kigali Pol : 01 vehicle UN 417 (workshop)
CPMT : 01 vehicle LANDCRUISER (to be furnished
ASAP in order to improve the autonomy of CPMT)

TOTAL of vehicles required : 07 vehicles
present situation : 03 vehicles to be furnished
02 vehicles (workshop)
02 vehicles (maintenance)

TOTAL of personnel required : 08 more PM's to reinforce :
KICUKIRO (02)
GIKONDO (02)
NYAMIRAMBO (02) urgent
NYARUGENGE (02) urgent

Comm SANGARE
CPMT



UNAMIR - MINUAR

UNITED NATIONS



NATIONS UNIES

CIVILIAN POLICE

Internal Note

CIVPOL HQ 14 Mar 94

From : DO, Sgt DE PAUW

To : All CIVPOL.

It's very important that all CIVPOL Officers who are leaving the CIVPOL HQ, by car or on foot, have to do a radio check before leaving the area of CIVPOL HQ.

It may be very convenient if you have a problem. It's always good if you can contact somebody at the CIVPOL station!

IT MAY SAVE LIVE'S !!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

Wc

NAME OF COUNTRY SENIORS WITH THEIR OFFICE & RESIDENCIAL TELEPHONE.

<u>SL NO.</u>	<u>NAME</u>	<u>COUNTRY NAME</u>	<u>TELEPHONE</u>
1.	COL. Manfred Bliem	Austria.	Off- 85748 Res- 74966
2.	COL. M.N.Bhakta	Bangladesh.	Off- 85748 Res- 86851
3.	Major E. G. Delporte	Belgium.	Off-85748 Res-
4.	Sangare' Anatole	Mali	Off- 85748 Res- 83585
5.	Tandouna Bensaga	Togo	Off- 85748 Res- 85817

CONTINGENT'S SEN. OFFICER
IS TO INFORM BY

TRAFFIC ACCIDENTS

UNAMIR - MINUAR

MESSAGE FORM
UNAMIR-CIVPOL

From:

Date:

Time:

To:

Subject:

Message:

* 20H Mr MIVOMBI phone number 72414
20^h05 Mr ISRAËL phone number 74259
20^h10 Mr Vincent " - - 76356

○ All those men and another two men who don't give me their name because they are afraid inform us that GIKONDO OCIR- office of Café - was attacked. KIGALI Gendarmes is informing. Duty officer UNAMIR make radio call to patrouille group.

* 20H 30

Mr DALAIRE want a call phone for C! Bliem- Civpol was informing.

* 21H 32 -

Ma Antoinette TOIHIGOIHA phone number 72304 who leave ^{beaten} GNAMIRAMBO - KIVU GIRA said she have menace - KIGALI Gendarmes was informing.

MESSAGE
FROM:

UNAMIR - MINUAR

MESSAGE FORM

UNAMIR-CIVPOL

8

LE KUTE PMT KIGALI
From: Gendarmerie KACYRU Remera Date: 25/02/94 Time: 18H → 24H
10H → 8H

To: XRAY 7 Chief Liaison Section.

Subject: Duty Officer: Liaison section AMANORO HQ

Message:

* 18H30: Phone call to Mrs Florida. She inform us that Mr. Alphonse have a problem. He's attacked by some boys at GIKONDO near Beer Bar GNEGNERI. She's telephone number 83658.

● Kigali Gendarme was inform. A few minute after Mrs Florida said Kigali Gendarmes tell here that they can't do anything. I contact GIKONDO Gendarmes and duty officer tell me to inform KICUKIRO Gendarmes. All the times their telephone is occupied. CIVPOL was inform.

19H ~~6H~~
* Mr KERANGA phone number 74554. Information - There are MRD Militians who make training to attack GNAMIRAMBO. The training place is near UNION Bar. Kigali Gendarme was informed.

* 19H16 Mr Jean De Dieu phone number 73655 inform us that for the Militia training at UNION Bar. Kigali Gendarme was inform for the second time.

* 19H30 Mr Francois KIYIRANGA inform us at UNION Beer Bar situation. We tell him that we have the information. UNAMIR duty officer contact patrouille group.

UNAMIR - MINUAR

MESSAGE FORM

UNAMIR-CIVPOL

From:

Date:

Time:

To:

Subject:

Message:

22H 20'

Mr. KAMEYA phone number 74311 inform us that they are attacked in RUGENGE near KICURU.
Remara Gendarmerie was informed and the Lt per promise to make Radio contact.

00H 20'

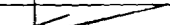

A call for 77312 that they are attacked at MAKADAMIZE near KACIRU Gendarmerie. KICUKIRO Gendarmerie was informed. And we inform the Duty officer for GIKONDO situation to. The Duty officer said there have any vehicle - so they would do the necessary if the car be back.

UNAMIR
CIVPOL
Routing Slip

765

To:

Date: 2/4/89

PC		PMT	
DPC		PLO	
PPS			
PTS			
POS		INFO to:	
PIS		FC	OPS
PLS		CAO	

<input type="checkbox"/>	For approval	<input type="checkbox"/>	As discussed
<input checked="" type="checkbox"/>	For action	<input type="checkbox"/>	As requested
<input type="checkbox"/>	For signature	<input type="checkbox"/>	Note and file
<input type="checkbox"/>	For comments	<input type="checkbox"/>	Note and return
<input type="checkbox"/>	For information	<input type="checkbox"/>	Prepare draft
<input checked="" type="checkbox"/>	Your attention	<input type="checkbox"/>	May we confer?
<input type="checkbox"/>	Reply for my signature		

PIS: What action to take based on an information list?

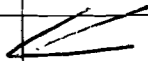

Signature:




UNAMIR
CIVPOL
Routing Slip

765

To:

Date: 3/3

PC		PMT	
DPC		PLO	
PPS			
PTS			
POS		INFO to:	
PIS		FC	OPS
PLS		CAO	

	For approval		As discussed
	For action		As requested
	For signature		Note and file
	For comments		Note and return
	For information		Prepare draft
	Your attention		May we confer?
	Reply for my signature		

PIS: PMT changed the case on the spot!!!!


HARRIS

Signature:

UNAMIR - MINUAR

2/23/94

MESSAGE FORM
UNAMIR-CIVPOL

47/PIS/94

From: R/INSP. REIFSCHNEIDER LO/F HQ Date: 03.03.94 Time: 08.15

To: POS, (PIS)

Subject: EVENTS DURING THE NIGHT FROM 02.03 TO 03.03.94.

Message:

AT 04.40H ONE MILOB REPORTED TO FO THAT 500M SOUTH OF THE FC'S RESIDENCE, MRND AND CDR PEOPLE HAVE GATHERED AND ATTACK A HOUSE. MOST PROBABLY, 2 PEOPLE WERE KILLED.

AT 06.00 KIBAT FOUND THE LOCATION. TWO PEOPLE WERE KILLED. THEY WERE REPORTED TO BE BANDITS. SOME INJURED PEOPLE WERE ALREADY BROUGHT TO HOSPITAL. KIBAT DID NOT SEE THEM.

A 06.30 UNAMIR FIELD HOSPITAL RECEIVED 5 PATIENTS WITH SHRAPNEL INJURIES FROM A GRENADE. THE INCIDENT HAPPENED AT 03.00H. TWO WERE SERIOUSLY INJURED. THE TREATMENT WAS SO FAR SUCCESSFUL.

12.30 THE MILITARY INFO OFFR. HAS NO INFORMATION OF THE EXACT LOCATION OF THE 2 EVENTS. HE ONLY HAS HEARD THAT THE KILLING OF THE 2 PEOPLE WAS BETWEEN THE RESIDENCE OF THE FC AND KIGALI NIGHT CLUB. IN THE ROAD WERE RESTAURANT HELLÉNIQUE'S

ABOUT THE GRENADE ATTACK, ONLY THE INJURED PEOPLE IN FAYCAL HOSP CAN GIVE MORE INFORMATION.

[Handwritten signatures]

POS

UNAMIR

MINUAR



UNITED NATIONS

NATIONS UNIES

CIVILIAN POLICE

FROM: DyPOO

Kigali, 14.02.1994
Ref.No.: 153/POS/94

TO : Head of Sections

INFO: P.C.

Subject: Operational Directive No 1

1. Purpose

In order to prepare a tangible SITREP for SRSG/FC it is essential to have a correct end detail input from all sections. This guideline is issued in order to have the system run effectively, smoothly and without any clarification.

2. Elaboration of the SITREP

- 2.1. Beginning from 14.02.1994 every Section Head and the Duty Officer of POS must prepare a "Daily SITREP" for the period 06.00 hrs to 06.00 hrs every day. The Daily SITREP must be written in English and must be handed over to POS every day until 08.30 hrs.
- 2.2. From POS the Daily SITREP (including all essential contents of the Section SITREPS) has to be handed over to PC until 09.30 hrs.
- 2.3. Approval of the Daily SITREP: The SITREP must be approved by the Section Head (Dy), who should ensure the inclusion of all important events/activities/incidents.

2.4. Contents: The Daily SITREP must include all important activities o.g.:

- A) Meetings organised by CIVPOL (Section Heads etc.)
- B) Activities
- C) Accidents, Incidents, intelligence reports
- D) Logistic problems

2.5. Please be as much accurate as possible in the reporting and ensure that all elements are included:

- (1) When (Date and Time)
- (2) Who
- (3) What
- (4) Where (Exact Location; GRID-REFERENCE if necessary)
- (5) Actions taken by CIVPOL
- (6) Will there be further actions and/or investigations

2.6. If there are some missing infos, please do state about ongoing investigations and ensure to forward later on the missing elements. Follow up the incidents in writing.

2.7. Be objective. Limit the reporting to the facts and beware yourselves for own interpretation.

2.8. Use a clear and understandable writing language. The message must be as short as possible.

2.9. Abbreviations should be used with care. Own abbreviations are to be avoided.

2.10. Use as much adjectives as possible: "A French civilian truck" is more complete than "A truck".

2.11. The SITREP must be computer typed or written in block letters.

UNAMIR

MINUAR



UNITED NATIONS

NATIONS UNIES

CIVILIAN POLICE

From: CPPO

To: POS

Subject: Daily situation report

From06.00 hrs to06.00 hrs

0

0

UNAMIR

MINUAR



UNITED NATIONS

NATIONS UNIES

CIVILIAN POLICE

Date:
Ref: -

To: SRSG
FC

From: HQ CIVPOL

SPECIAL REPORT Nr. 3

SUBJECT: Troubles with unknown Belgian soldiers.

UNAMIR

MINUAR



UNITED NATIONS

NATIONS UNIES

CIVILIAN POLICE

FROM: DyCOO Kigali, 16.02.1994
RefNo: 160/OPS/94

TO: All HQ staff
INFO: PC

Subject: Operational Order No 2;
Report of Patrols

1. Purpose:

Exact knowledge of used cars and location of PM's.

2. Registration:

Every outgoing Patrol-Team/Monitor has to report to the
Duty Officer of POS:

- 1) Which car they use
- 2) Callsign of the driver
- 3) Where they go
- 4) How many PM's
- 5) After returning to HQ - report to Duty Officer

INTO => OPS (4)

UNAMIR

MINUAR



UNITED NATIONS

NATIONS UNIES

CIVILIAN POLICE

FROM: DyCOO Kigali, 16.02.1994
RefNo: 160/OPS/94

TO: All HQ staff
INFO: PC

Subject: Operational Order No 2;
Report of Patrols

1. Purpose:

Exact knowledge of used cars and location of PM's.

2. Registration:

Every outgoing Patrol-Team/Monitor has to report to the Duty Officer of POS:

- 1) Which car they use
- 2) Callsign of the driver
- 3) Where they go
- 4) How many PM's
- 5) After returning to HQ - report to Duty Officer

Handwritten signature

UNAMIR
UNITED NATIONS

MINUAR
NATIONS UNIES

CIVILIAN POLICE

FROM: PC
Dye00 Kigali, 18.02.1994
POSNo: /0P5/94

TO: All HQ staff

INFO: PC
FC
DFC

Subject: Operational Order No 3;
Installation of a Mobile Intervention Team (CAT)
Civil Affaires

1. Purpose:

investigating
Monitoring and immediately reporting of *about incidents like manifestations* emergency situations at *riots* UNAMIR check-points or vital installations.

2. Zusammensetzung des MobIntTeams:

- Ass. DPC:*
1. *Kdt:* Kpl De Maeyer
 2. *Dy:* De Pauw

2 PM of the Investigationteam (1. Team: 1Sgt Mj WAUTERS, Offr. AGBOGNITO D.A.; wenn nicht erreichbar, 2. Team: Comm. ASSIH A., Offr. DOGBEVI K.M.)

1 Liaison Officer of Military (UNAMIR)

3. Aufgaben des MobIntTeams:

3.1. Zustaendig fuer die Bearbeitung der unter Pkt. 1 angefuhrten Aufgaben fuer ganz Rwanda.

~~3.2. Der Kommandant vereinbart einen Treffpunkt mit dem Liaison Officer des Militaers.~~

3.2. ~~Gemeinsamer~~ Abgang des Teams zum Ort des Vorfalles (Abmeldung bei POS Duty Officer)

3.3. Kontaktaufnahme mit dem oertl. zustaendigen PMT.

3.4. Aktivitaeten vor Ort:

Beobachten der Aktivitaeten der Zielgruppe, Anfertigen von Lichtbildern (Videoaufnahmen), Identifizierung der Raedelsfuehrer, Aufnahme des Ereignisses in chronologischer Abfolge, um weitere Erhebungen durchfuehren zu koennen.

- * Bei Behauptung ein Opfer sei illeg. Person, Vernehmung*
4. Zusammenruf von Aufseher - aus mehrer Grund umm, informiert die POS dass Civil Off. Team d. Lignol und d.
 1. für oben selbst zustaendige LO des UN-Militaers. Ebenso dass P. 4

- 3.6. Sofortige Berichterstattung an CIVPOL OPS-room in kurzen Intervallen ueber die Entwicklung der Lage.
- 3.7. Anforderung von militaerischem Schutz ueber den LOMIL, falls erforderlich.
- 3.8. Schriftlicher Bericht an PC nach Beendigung des Einsatzes.

4. Verstaendigung des MobIntervTeams:

Der Duty Officer von POS hat sofort nach Bekanntwerden einer Notsituation an den Kontrollpunkten von UNAMIR oder deren wesentlichen Einrichtungen sofort folgende Verstaendigungen durchzufuehren:

*Sehen
1. Seite
unten*

Werden mind zu reaktionsfähig:

1. PC
2. CPOO/DyCOO
3. ~~Kpl DE MAEYER oder Sgt DE PAUW~~
4. ~~Liaison Officer of Military~~
5. Military OPS-room, falls die Information ueber das Ereignis nicht ohnehin von dort uebermittelt wurde.
6. ~~2 PM of the Investigation Team~~
7. ~~Local PMT~~

5. Aufgaben des Duty Officers von POS

- 5.1. Sofortige Durchfuehrung der unter Pkt ⁴ angefuehrten Verstaendigungen.
- 5.2. Sofortige Weitergabe des vom MobIntervTeam erhaltenen Zwischenberichtes an:
 1. PC
 2. CPOO
 3. MilOPS-room
 - 4.
- 5.3. Fuehrung eines Einsatzprotokolls

6. Einsatzmittel

- 6.1. Vehicle
- 6.2. Videokamera / Fotoapparat
- 6.3. 3 Radios
- 6.4. ~~LapTop~~

Vorbereitungen:

1. Kontaktaufnahme mit DyFC
2. Feststellung des MilLiaison Officers (Dy), Adresse, Telefon, Sicherstellung der Erreichbarkeit
3. Anlegung einer Verstaendigungsliste fuer Duty Officer
4. Sicherstellung der techn. Versorgung
5. Festlegung der Einsatzbereitschaft: ab....
6. Veranlassung eines korrespondierenden OPS-Order durch Military
7. Briefing mit den Verantwortlichen ab Einsatzbereitschaft

kl

From : DyCOO

Kigali, 21.2.1994

TO: PM's mentioned below

Info: PC

Subject: Security measures in connection with the installation of broad based transitional Government (BBTG)

Security measures in connection with the installation of broad based transitional Government (BBTG), on 22.02.1994:

1. GENERAL:

It is expected that the installation of BBTG at CND Building may take place on 22.02.1994 in the midst of internal conflicts among the political parties/factions. There is an apprehension of law and order situation/violence and as such it calls for adequate security measures and administrative arrangements.

2. Check Points outside CND Complex:

- There should be at least 9 CPs (along each road leading to city and UNAMIR HQ) to be manned by Gend for crowd and traffic control. Each CP will also have one UNMO team and one CIVPOL to oversee the duties of Gend. KIGALI SECTOR HQ to furnish to MilOB GP HQ exact number of places where Gend will be deployed. MilOB Gp HQ to please liaise with CIVPOL and co-ordinate.

On 22.02.1994, at 05.30 hrs, 12 CIVPOL Officers have to be at the MilObs HQ. CIVPOL has only to monitor the situation and make immediately reports to x-ray 0 if there are any incidents, manifestations etc.

PM's assigned for the Check Points:

1. RUDIGIER
2. Schieszendoppler
3. KPANKA Lowana
4. GNOGMIRE Gbati
5. Lamprechter
6. SANOGO Mouaa
7. N'DRE dJABARE
8. BERNER Harald

- 9. SANKOUTCHA B.
- 10. REIFSCHNEIDER
- 11. HUQ
- 12. LOCOH K.

3. Civil Affairs Team:

3.1. Two Civil Affairs Teams will be established, consisting of 1 UNMO from KIGALI Sector and 2 CIVPOL will remain stand by at FHQ at 06.00 hrs on vehicles. Teams will be deployed on requirement. CIVPOL has to monitor the situation, identifying ring leaders and recording events in a chronological order to facilitate further investigations.

Team 1:

0 Corp VAN Mulders
Offr ABGOGNITO D.A.

Team 2:

COMM. ASSIH A.
Offr DOGBREVI

The Civil Affairs Team has to be at UNAMIR HQ at 06.00 hrs. They have to contact LtCol **BALIS** for further orders.

All Civpol Monitors have to be at the Civpol HQ at 05.00 hrs.

C

Security measures in connection with the installation fo broad based transitional Gouvernment (BBTG), on 22.02.1994:

1. GENERAL:

2. Check Points outside CND Complex:

12 Civil Officers have to be at the MilObs HQ at 05.30 hrs.

PM's assigned for the Check Points:

1. RUDIGIER
2. Schieszendoppler
3. KPANKA Lowna
4. GNOGMIRE Gbati
5. Lamprechter
6. SANOGO Mouaa
7. N'DRE dJABARE
8. BERNER Harald
9. SANKOUTCHA B.
10. REIFSCHNEIDER
11. HUQ
12. LOCOH K.

3. Civil Affairs Team:

Team 1:

Corp VAN Mulders
Offr ABGOGNITO D.A.

Team 2:

~~COMM ASSIHA~~
~~Offr DOGBREVI~~

The Civil Affairs Team has to be at UNAMIR HQ at 06.00 hrs. They have to contact LtCol BALIS for further orders.

All Civpol Monitors have to be at the Civpol HQ at 05.00 hrs.

PM's assigned to Check Points:

NAME:	CAR:	CALLSIGN	LOCATION	GRID
1. RUDIGIER <i>f KARU F.</i>	1296	9 S	BLVD IOUA	E 8
2. Schieszendoppler <i>+ Madouelle</i>	1282	8	CND	D 7
3. KPANKA Lowna		8 B		
4. GNOGMIRE Gbati		8 C		
5. Lamprecht <i>+ TOSOU KPANKA</i>	469	9 NA	ROUNDAABOUT	D 7
6. SANOGO Mouaa	<i>/477</i>	9 R	MOBPATR	
7. N'DRE dJABARE <i>✓</i>		9 KA		
8. BERNER Harald <i>+ LUCON</i>		6 K	RWANDEX	E 6
9. SANKOUTCHA B.		--		
10. REIFSCHNEIDER		7 B		C 5
11. HUQ <i>+ LIEYLER</i>	485	7 F <i>1 7 D</i>	MOBPATR	
12. DOGBEVI		6 F		

3. Civil Affairs Team:

3.1. Two Civil Affairs Teams will be established, consisting of 1 UNMO from KIGALI Sector and 2 CIVPOL will remain stand by at FHQ at 06.00 hrs on vehicles. Teams will be deployed on requirement. CIVPOL has to monitor the situation, identifying ring leaders and recording events in a chronological order to facilitate further investigations.

Team 1:

AM Corp VAN Mulders *4272* 9 S *4*
Offr ABGOGNITO D.A. *4690* 6 *3* *6 W Eps - LUNAMIR - HQ*

Team 2:

~~COMM ASSIH A.~~
~~Offr DOGBREVI~~

The Civil Affairs Team has to be at UNAMIR HQ at 06.00 hrs. They have to contact LtCol BALIS for further orders.

All Civpol Monitors have to be at the Civpol HQ at 05.00 hrs.

Security measures in connection with the installation of broad based transitional Government (BBTG), on 22.02.1994:

1. GENERAL:

2. Check Points outside CND Complex:

12 Civil Officers have to be at the MilObs HQ at 05.30 hrs.

PM's assigned for the Check Points:

- 0
- R 1. RUDIGIER ✓ 1296
 - R 2. Schieszendoppler ✓ 7252
 - A 3. KPANKA Lowna ✓
 - 4. GNOGMIRE Gbati ✓
 - R 5. Lamprechter 468
 - 6. SANOGO Mouaa ✓ 440-472
 - A 7. N'DRE dJABARE ✓
 - 8. BERNER Harald ✓
 - A 9. SANKOUTCHA B. ✓
 - 10. REIFSCHNEIDER -
 - R 11. HUQ ✓ 485
 - 12. LOCOH K. Deyhori -

CARS
440
469
485
1272
1282
1296

3. Civil Affairs Team:

Team 1:

- A Corp VAN Mulders ✓ } 1272
A Offr ABGOGNITO D.A. ✓ }

Team 2:

- 0 A COMM. ASSIH A. }
A Offr DOGBREVI ✓ }

The Civil Affairs Team has to be at UNAMIR HQ at 06.00 hrs. They have to contact LtCol BALIS for further orders.

All the Officers have to be at CIVPOL HQ at 05.00 hrs.

Security measures in connection with the installation of broad based transitional Government (BBTG), on 22.02.1994:

1. GENERAL:

2. Check Points outside CND Complex:

12 Civil Officers have to be at the MilObs HQ at 05.30 hrs.

PM's assigned for the Check Points:

- Call Sign*
1. RUDIGIER ✓ *Location: Boulevard 60, E 8*
 2. Schieszendoppler ✓ *- CND, D 7, Entrance of T.R.*
 3. KPANKA Lowna ✓
 4. GNOGMIRE Gbati ✓
 5. Lamprechter ✓ *Handwritten note: CND Rules Meridian, D 2*
 6. SANOGO Mouaa ✓ *Pat. sub*
 7. N'DRE dJABARE ✓
 8. BERNER Harald ✓ *Handwritten note: RW 42 D 6 X, E 6*
 9. SANKOUTCHA B. ✓
 10. REIFSCHNEIDER ✓ *Handwritten note: Flyover near Kiy. di - night, C 5*
 11. HUQ ✓ *Handwritten note: Subur with Ch. of Mubara*
 12. ~~LOCOFF~~ *Handwritten note: Dep. sub*

3. Civil Affairs Team:

Team 1:

- 954 Corp VAN Mulders } 7272
63 Offr ABGOGNITO D.A. }

Team 2:

COMM. ASSIH A.
Offr DOGBREVI

The Civil Affairs Team has to be at UNAMIR HQ at 06.00 hrs. They have to contact LtCol BALIS for further orders.

FROM: DyCOO Date: 18.02.1994

TO: See distribution list

Subject: OPS-Order for Sunday, 20.02.1994

06.00

The following officers have to be on duty on 20.02.1994, 0800 hrs, at CIVPOL-HQ:

Comm TANDOUNA B. (stand by) has to be picked up by the Duty Offr, if necessary;

	<u>Civil Affairs Team</u>	Radio	Vehicle:
Corp	VAN MULDER	(Urach)	UNAMIR 1272
Comm	ASSIH A.	(Delporte)	
Offr	ABOGNITO D. A.	(De Pauw)	

PMT NYAMIRAMBO

CommPrinc	SANOGO M.	UNAMIR 440
Offr	SANKOUTCHA B.	

PLO KIGALI MOBINTGR

LtCol	HUQ	UNAMIR 485
Comm	TOSSOU K.	

DUTY OFFICER POS.

Insp	STELZER	UNAMIR 477
Comm P	OUTARA OUTARA	
RevInsp	MECHURA G. (stand by)	

transportation on a non-interference basis by the personnel of UNAMIR/UNOMUR may also be used for off-duty listed hereunder which constitute the categories of personnel authorized to travel in a UN vehicle whether on or off duty.

- i. Staff members of the United Nations and experts on official duty for the United Nations. For the purpose of these instructions all Military Observers, Civilian Police and military personnel assigned to UNAMIR/UNOMUR are considered "Experts on official duty with the United Nations".
- ii. Staff of specialized agencies of the United Nations.
- iii. Official dependents of the afore-mentioned categories. Please note in this connection that UNAMIR/UNOMUR is a non-family duty station.
- iv. Official guests of UNAMIR/UNOMUR, and other personnel travelling in connection with official UN business.

4. Transportation of Non-UN Personnel

Non-UN personnel, in relation to these instructions, are individuals who are other UN officials, experts on mission or consultants on official business, persons in any of these latter categories, in the event they incur service-related injury or death as a result of the use of UN transport, would normally be covered by the Organization's compensation arrangements.

In the case of non-UN personnel a distinction must be drawn between passengers in UN vehicles who are official visitors to the mission sponsored by a troop-contributing state and other non-UN passengers. In the case of the former there is an explicit understanding between those Governments and the UN that the Government concerned will hold the UN harmless against any claims arising from loss, damage, injury or death incurred by such visitors while using UN transport.

In as much as the transportation of all other non-UN personnel in UN vehicles may constitute a financial liability for the organization in cases of claims arising from loss, damage, injury or death incurred by non-UN passengers while using UN transport, such passengers will be required to sign a "General Release Form" exempting the organization from liability for any loss, damage, injury or death which may arise from use of UNAMIR/UNOMUR.

5. Driver's Permit

As mentioned in the preceding section, no person will operate a United Nations vehicle unless he/she is in possession of a valid UN Driver's Permit issued by the Chief Transport Officer.

A potential driver of a UN vehicle must be in possession of a valid national/international or national military driver's permit/licence in order to qualify for the necessary processing and issue, by the Chief Transport Officer, of the driving permit for the operation and use of the vehicles of the UNAMIR/UNOMUR.

Locally recruited civilian personnel will also be issued with a UN Driver's Permit if required for their service with the mission. They must meet the same criteria as the military personnel and internationally recruited staff members and must be in possession of a valid driver's licence issued by their competent local authorities.

As mentioned previously the issuing authority for the Driver's Permit in UNAMIR/UNOMUR is the Chief Transport Officer who will arrange for the necessary testing of all personnel requiring the permit. However, in view of the number of personnel in the outstation units requiring permits, the Commanding Officer, through their Motor Transport Officers, are authorized to issue Driver's Permits to their qualified personnel after ensuring that they have been properly tested and otherwise meet the qualifications required by the United Nations as mentioned herein.

Nonetheless the ultimate issuing authority is still the Chief Transport Officer and the designated MTO of a unit must report to the CTO at the Force Headquarters, soonest after his arrival in the mission area, for the necessary briefing on the subject of control and use of UNAMIR/UNOMUR vehicles, prior to becoming authorized to process potential contingent drivers for the subsequent issue of the Force Driver's Permit by the CTO. The Motor Transport Officer of each contingent will also be tested and have his Driver's Permit issued by the office of the Chief Transport Officer.

The Force Driver's Permits needed for contingent personnel will be obtained by submission, to the office of the CTO of the duly completed form "Request to CTO for Force Driver's Permit", a copy of which is attached as Annex A, to this chapter.

It should be noted that for the purpose of this engineering equipment brought into the area of operation (and subject
/.....

to payment by UN in accordance with the depreciation rule) instruction, UN-leased vehicles (on long-term basis), and contingent-owned vehicles including armored vehicles and are also regarded as UN vehicles and listed on the Force Vehicle Inventory FVI), and provided with the UN licence plate applicable to UNAMIR/UNOMUR. The drivers must therefore be in possession of the required UNAMIR/UNOMUR Driver's Permit. In view of the particular nature of armored vehicles and other specialized equipment, the issuance of a Driver's Permit for such vehicles and equipment to qualified operators will be in accordance with their established national regulations, but still subject to registration by the CTO as for other permits.

UN driving permits will be withdrawn from personnel found to be driving under the influence of alcohol or drugs; from personnel who commit serious traffic violations or whose driving habits indicate lack of competence or sense of responsibility.

6. Administrative Instructions/Standing Orders

It is the responsibility of the Chief Administrative Officer to issue Force-wide Administrative Instructions governing all aspects of the use of UN vehicles. It is the responsibility of the Commanding Officers of the unit to promulgate these instructions to all personnel under their command through the issuance of appropriate Standing Orders.

7. Authorization for the Use of UN Vehicles

In UNAMIR/UNOMUR vehicles may either be assigned to individuals for use in their official capacity, assigned to a section for collective use by its personnel, or to a motor pool for collective use by all authorized personnel of a unit including headquarters of the Force. No vehicle will be used unless properly authorized. In the cases of vehicles assigned to individuals he/she may be authorized the official use of the vehicle as required.

In the case of vehicles assigned to a unit/section for collective use, it will be the responsibility of the Supervisor of the unit/section to appoint individuals who shall have the authority to designate transport details. In a Motor Pool a Despatcher will be appointed to assume this responsibility. This authority may not be delegated to others.

8. Trip Tickets and Monthly Trip Logs

No UNAMIR/UNOMUR vehicle may be operated unless the operator is in possession of a duly completed Vehicle
/.....

Transport Trip ticket or Monthly Trip Log, hereinafter referred to as the trip ticket. (See ANNEX B).

Operators of UNAMIR/UNOMUR vehicles must always use the most direct route possible from one point to another but with due consideration to the prevailing road conditions and other conditions which may affect the choice of route, such as outbreaks of hostilities in the areas to be passed etc...

Each vehicle will have a daily trip ticket and personnel responsible for the operation of vehicles will ensure that:

- i. All POL drawn for each vehicle are entered on the relevant trip ticket;
- ii. daily vehicle checks are carried out as listed on the trip ticket;
- iii. all trips made are entered in the trip ticket with particular attention to the mileage at the beginning and at the end of the journey;
- iv. any defects in the vehicle are noted on the trip ticket;
- v. duly completed trip tickets for each vehicle will be submitted to the Chief Transport Officer monthly;
- vi. no vehicle will be used unless found in a mechanically safe and sound condition;
- vii. For contingents and vehicle pools only

Each detailed trip must be recorded as a separate entry and the trip ticket must be signed both by the authorizing officer and by the operator. This also applies in all cases where a vehicle has been assigned to a unit/section for collective use, each trip shall be recorded and bear the signature of both the authorizing officer and the operator. In cases of pool vehicles the trip ticket must bear the signature of the despatcher and the operator.

9. Recreational Trips

The use of vehicles for transport to specific recreational areas shall be governed by separate instructions.

/.....

10. Transportation to and from work

Where the situation so warrants, and if in the interest of shall be considered duty travel. In cases of vehicles assigned to individuals for use in their official capacity, the Organization, transportation may be arranged to bring the staff to and from their place of work. Such travel such transportation shall also be deemed duty travel, it being understood that vehicles being used for such purpose will be used to full capacity whenever possible.

11. Definition of Official Travel

Official (duty) Travel shall include but not necessarily be limited to the following categories:

- (a) Any travel ordered by an appropriate officer or considered necessary for the performance of official duties;
- (b) travel to and from residence and place of duty in connection with duty performance;
- (c) travel for physical examination, medical or dental treatment, and for other purposes certified by the Section Chief (or Chief of Field Station) as reasonable and required in connection with duty needs;
- (d) all travel performed in UN vehicles by military personnel assigned to UNAMIR/UNOMUR on a contingent basis;
- (e) other trips may be judged and authorized on an individual basis upon recommendation of a Section Chief (or Chief of a Field Station) concerned. Such requests should be addressed to the Chief Administrative Officer.

By definition, all other travel not included in the above categories, if not specifically authorized by the CAO or his representative, will be regarded as liberty travel and subject to reimbursement of the liberty mileage used at the prevailing rates.

12. Restrictions on use of vehicles

The Chief Administrative Officer of UNAMIR/UNOMUR is familiar with the insurance coverage on the vehicles under his control and will impose, where necessary, the restrictions on the use of vehicles to avoid any undue liability to the United Nations.

13. Reporting of Accidents

All cases of accidents and incidents, where a UN vehicle
/.....

has been involved, must be reported to the Chief Transport Officer at UNAMIR/UNOMUR Headquarters as soon as possible.

Advance reporting by FAX must include the following information:

AAA UN Vehicle Type and Registration Number.
BBB Driver's Name/Rand/ID No.
CCC Third Party Vehicle Type and Registration Number
DDD Third Party Driver's Name/Address
EEE Location, time and date of accident
FFF Brief details of nature of accident
GGG Any injuries
HHH Damages sustained to both vehicles
III Estimated repair costs to UN vehicles

Above-mentioned information should be transmitted as soon as possible with Driver's Accident Report and Damage/Discrepancy Reports to follow thereafter.

For the additional information pertaining to the cases of accidents, please see **ANNEX C**.

ANNEX CUNAMIR/UNOMUR DRIVER'S ACTIONS IN CASE OF ACCIDENT

1. In case of an accident whether on or off duty, the driver must stop his vehicle and remain at the scene until all actions stated hereunder are completed, unless his/her personal safety is manifestly in danger.

- (a) give such first-aid and personal assistance to any injured person(s);
- (b) in case of third party injury or property damage, notify local police either directly or through UNAMIR/UNOMUR channels. The driver should always identify himself/herself by giving out his/her name, rank and ID card number to the local police. If requested to do so, he/she may assist the local authorities in the reconstruction of the actual happenings by giving facts on the accident. However, the driver should always exercise the greatest discretion in any oral comments on the accident, especially with regard to his/her own maneuvers speed and possible mechanical failures or defects of his/her vehicle or any information that might be constituted as an admission of guilt or fault on his/her own part. No written statement should be given to the local investigation authorities, nor the driver sign any statement or document offered by the local police. If requested to submit or sign a written statement, the driver should explain that this must be dealt with by UNAMIR/UNOMUR Administration, upon special request to UNAMIR/UNOMUR Headquarters in Kigali/Kabale;
- (c) notify the nearest UNAMIR/UNOMUR office by Motorola, radio or telephone. On receipt of the information concerning an accident, the nearest UNAMIR/UNOMUR office will immediately dispatch a security officer or Military Police to the scene of accident to investigate and assist the driver;
- (d) secure the vehicle and its contents against pilferage and ensure that the vehicles involved are not moved from the scene of the accident until after the arrival of police and/or the UNAMIR/UNOMUR investigating officer as applicable unless the vehicle constitutes a hazard to human lives and/or serious traffic accident;
- (e) fill out the accident report form found in the trip ticket folder (measurement of brake marks, position of /.....

UNAMIR VEHICLE REGULATIONS

- 10 -

UNAMIR/UNOMUR DRIVER'S ACTIONS IN CASE OF ACCIDENT

vehicles at time of accident, etc.). On the basis of these details a formal report should be submitted without delay to the Chief Transport Officer;

- (f) if, in case of serious accident, the local police may ask to test the vehicle, the driver will report the fact by motorola or telephone to UNAMIR/UNOMUR Headquarters or the nearest UNAMIR/UNOMUR office. Inform an authorized officer of the request and give him details of the accident;
- (g) if, in the opinion of the authorized officer, the seriousness of the accident warrants it, he may agree to the request; if he has some special reason for refusing the request other than reason considering the accident not serious, he will refer the matter immediately to the CAO, the Chief Support Services or the Chief Transport Officer.

FINANCIAL RESPONSIBILITIES

Please be informed that under United Nations Staff Rule 112 para 3:

"Any staff member may be required to reimburse the United Nations either partially or in full for any financial loss suffered by the United Nations as a result of the staff member's negligence or of his/her having violated any regulations, rule or administrative instructions."

UNAMIR HQ
TRANSPORT SECTION

REQUESTS TO CTO FOR UNAMIR DRIVING PERMITS

[illegible]

(Signature)

Am 27. 11. 1934

;

UNAMIR HQ TPT

[illegible]

UNAMIR

ANNEX C

DRIVER'S ACCIDENT REPORT

Date of AccidentTimeVehicle UN/Private (No)

LocationOpen Road/Crossroads/Built up Area

DriverID. No. Passenger(s)

On or Off dutyPurpose of Trip

Weather ConditionRoad Condition

Other Vehicle (No.)MakeModel

DriverAddress

Insurance Company

Property (Other than Vehicle)

Injured Person(s) Name, Age, Address

O

Investigation

Name of Security Officer

Police OfficerNo. Station

DETAILED DESCRIPTION (State also Speed; Visibility; extent of Damage, Injury, name of Doctor, Hospital
Witness, Passenger; all Actions taken)

(It is the driver's responsibility to report the accident/incident to the nearest UN office/MP)

O

ADD SKETCH (if applicable)

Signature



UNAMIR - MINUAR

ADMINISTRATIVE INSTRUCTION NO. 001/94

TO: All UNAMIR/UNOMUR(*)
Military and Civilian Personnel

FROM: Ally H. Golo
Officer-in-Charge of Administration
UNAMIR/UNOMUR

SUBJECT: UNAMIR VEHICLE REGULATIONS

DATE: 15 July 1994

1. Authorized Use of the United Nations Vehicles

For the purpose of this instruction, the terms UN "vehicle" shall be deemed to include all United Nations owned vehicles, all contingent-owned vehicles as well as vehicles leased by the United Nations, vehicles provided by the host government and vehicles provided by any other source for the sole use by UNAMIR/UNOMUR. The abbreviation POL denotes Petrol, Oil and Lubricants.

All personnel concerned in the operation of United Nations vehicles shall ensure that motor transport is used only for authorized purposes and in such a way as to achieve the utmost economy and efficiency. No person will operate a UN vehicle unless he/she is in possession of a valid UN driver's permit issued the mission and no driver, irrespective of his driving ability, will be issued such a permit unless he has demonstrated his knowledge of all local traffic regulations, and of the United Nations rules and regulations relating to the operation of its vehicles in the area of operation of UNAMIR/UNOMUR.

The only issuing authority for Driver's Permit in UNAMIR/UNOMUR is the Chief Transport Officer as delegated by the Chief Administrative Officer through the Chief Support Services.

Unit Commanders, Section Chiefs, Staff Officers, all other ranks and civilian staff concerned with the operation of UN vehicles will ensure:

- i. Constant and close supervision in respect of the use of transport and its maintenance;
- ii. the utmost economy of vehicles and POL;

* as applicable

UNAMIR VEHICLE REGULATIONS

-2-

- iii. the cleanliness of all vehicles especially those used in carrying food supplies;
- iv. that water tankers are regularly rinsed;
- v. that the respective units set aside one or more vehicles for the exclusive use in the collection of food;
- vi. that, if open trucks are used for transporting food or troops, the tarpaulin is covering the vehicles in order to afford protection from dust and heat from the sun;
- vii. no unofficial insignia, emblems or national flags will be displayed on UNAMIR/UNOMUR vehicles.

2. Speed Limit

The local speed limits, as posted by local authorities, will be observed at all times. However, notwithstanding local regulations, UN vehicles will at no time be driven in excess of the following speed limits which may be adjusted downwards whenever such reductions are considered necessary for safe driving.

<u>Type of Vehicle</u>	<u>Open Roads</u>	<u>Built-up area</u>
Staff cars.....	100 kph or 60 mph	40 kph or 25 mph
Other cars/ Station Wagons.....	80 kph or 50 mph	40 kph or 25 mph
Jeeps and 3/4 tons trucks.....	65 kph or 40 mph	40 kph or 25 mph
All other heavy vehicles.....	55 kph or 35 mph	32 kph or 20 mph

However, the speed of UN vehicles will be adjusted to suit the topography of the area of operation, the condition of the roads and the weather conditions etc. Likewise the type of load carried and the condition of the vehicle will always be taken into consideration and the speed adjusted to ensure safe driving and no damage to the load carried.

3. Personnel authorized to travel in UN vehicles

Vehicles are provided by the United Nations to UNAMIR/UNOMUR for the purpose of providing adequate transportation for the performance of official duties. In view of the nature of UNAMIR/UNOMUR, often located in an area with insufficient public transportation, the vehicles /...

UNAMIR

MINUAR



UNITED NATIONS

CIVILIAN POLICE

NATIONS UNIES

16.02.94

Pos-No: 0/1/94

From: DyCoo

To: All Sections Heads

Info: PC

Subject: CTO/Leave - consumption

Purpose: For preparing the duty-rooster, it is necessary to know the presence of all PMT assigned to the CIVPOL - HQ.

For that purpose every Section Head has to arrange the CTO/Leave for his section members.

Report about intended CTO/Leave must be given to POS at least one week before beginning of CTO/Leave.

ALL IN ALPHABETIC ORDER OF SUBJECT

0

and other way

0

