

MDR

G3 OPERATIONS/PLANS - CONFERENCES
AND MEETINGS

28 SEPT 1994 - 28 FEB 1995

CONFIDENTIAL
PH/WG JUNE 2009

PLEASE RETAIN
ORIGINAL ORDER

UNARCHIVES

SERIES	<u>51002</u>
BOX	<u>141</u>
FILE	<u>2</u>
ACC.	<u>1994/0753</u>



UNAMIR - MINUAR

8/28/2

AGENDA FOR COS WEEKLY ADMINISTRATIVE MEETING
28 FEBRUARY 1995

1. Matters arising out of the previous meeting :
 - a. Progress on containers / pre- fabricated accommodation for formed troops.
 - b. Usage of sustainment rations.
 - c. Requirement of maintaining staff lists of contingents at the HQ.
 - d. Opening of PX.
 - e. Requirement of establishing an EDP committee to control issue of computers.
2. Points by the participants.
3. Miscellaneous.



UNAMIR
MESSAGE FORM

8/28/2
SECURITY CLASSIFICATION
UNCLAS

LINE 1			
LINE 2			
LINE 3			GR
LINE 4			MESSAGE INSTRUCTIONS
LINE 5			
PRECEDENCE - ACTION ROUTINE	PRECEDENCE - INFO ROUTINE	DATE - TIME GROUP 20 1000 FEB 95	SIC/ORIG NO Q 4100
ROUTING INDICATORS	From: Log Cell, HQ UNAMIR II To: DCCS OPS, DCOS SP, CHAC, CIVPOL, FMO, CISS, MILOB HC INFO: CDS		

SUBJ: COS WEEKLY ADMINISTRATIVE MEETING

1. COS weekly administrative meeting scheduled for 21 Feb is postponed. Next meeting is now scheduled for 1400 hrs on 28 Feb.
2. Regards.

1. Collect pts from all Secs and Put up
Ops Br

2. Note date and time
SO Dated 10/2/2

8/21/2

PAGE NO 1	DRAFTER'S NAME AND TITLE MAJ PANKAJ ARORA (SQ TPT)		PHONE 11118	REF FILE NO	
NO OF PAGES 1	RELEASER'S NAME AND TITLE AS ABOVE	BRANCH/UNIT HQ UNAMIR LOG COORD CELL	SIGNATURE 		DATE 20 February 1995
FOR	DATE	TIME	SYSTEM	OPERATOR	SECURITY CLASSIFICATION



82812
-87072

Soe
S Logo
S 2700
14 February 1995

4000.1/LOG

See Distribution

MINUTES OF COS WEEKLY ADMINISTRATIVE MEETING
14 FEBRUARY 1995

Present:	Col K S Sivakumar	COS - Chairman
	Col J Arp	DCOS OPS
	Col K M Tutt	DCOS SP
	Col S Iliya	CHAC
	Supdt O M Gyeabour	Rep CIVPOL
	Mr PJA Hornsby	CISS
	Major P Arora	SO Tpt - Secretary

Opening Remarks

1. The meeting commenced at 1410 hrs and the Chairman welcomed all present.

Matter Arising from Minutes of Previous Meeting

2. Accommodation Requirements. There was a detailed discussion on the provision of accommodation. The salient points are as under :

- a. The Chairman voiced concern over the delay in progress in preparation of Ontracom as an alternative site for Engineers. It was brought out that the Military Academy may have to be vacated even earlier than Aug 95. The CISS revealed that the delay was due to allotment of inadequate funds.

- b. The CISS informed that 52 two man containers allotted from UNOSOM are scheduled to be loaded in the third week of Feb 95. He also confirmed the availability of 44 x 4 man weather havens, which if the kitchen and sitting room are utilised as sleeping accommodation give 88 x 4 man accommodation. The adverse effect of non availability of funds for acquisition of pre-fabricated accommodation and tentage was also discussed.

- c. Transit Camp. The Chairman informed that the future of Transit Camp as a permanent camp was still under consideration .

3. Leave and CTO. There was a full discussion on the entitlements of leave and R&R as proposed by the DCOS SP in his letter on the subject. It was agreed that a fresh policy incorporating the various issues discussed, will be brought out under directions of the Chairman.

ACTION : DCOS SP

ITEM I - Sustainment Rations

4. DCOS OPS informed that a third of the rations have been earmarked for TUNBATT to cater for the evacuation of refugee camps at Goma due to the threat of volcanic eruption. The balance are to be distributed to the target communes. It was also agreed to earmark some for the 'Burundi' option and to consider the requirement of WFP as and when it is projected. It was also brought out that their longevity could not be assessed as there was no expiry date on them.

ACTION : DCOS OPS , DCOS SP , CISS

ITEM II - Detailed Staff Lists at HQ

5. It was agreed that detailed staff lists of units upto the level of Company Commanders be maintained at the HQ.

ACTION : DCOS SP , CMF ;

ITEM III - Opening of PX

6. The CISS informed that though the legal opinion on the issue had been rendered on the subject there was still no progress on establishment of a PX in UNAMIR. It was agreed that contingents interested in opening their own PX under the auspices of UNAMIR should do so only after taking prior permission from the HQ.

ACTION : DCOS SP , CISS , CMPO

ITEM IV - Establishment of EDP Committee to Control Issue of Computers

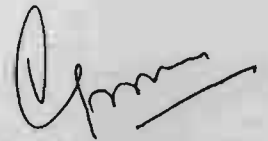
7. The Chairman highlighted the need to streamline the procedure of issue of computers. It was agreed that though there may not be a case for constitution of a committee, the military should lay down their requirements giving out the priorities which would be forwarded to the EDP through the CISS for implementation.

ACTION : DCOS SP , CISS

Closing Remarks

8. The Chairman thanked the members for their contributions. The next meeting

will be at 1400 hrs on Tuesday, 21 Feb 95.



Pankaj Arora
Maj
SO Tpt
Secretary

Distribution:

Action:

COS
DCOS OPS
DCOS SP
DCMO
FMO
CHAC
CIVPOL
CISS

Info:

MA to FC
DFC

QUESTIONNAIRE FOR COMMUNES STUDY

I. POPULATION:

- approximate figures;
- ethnic groups;
- approximate (proportionally) number of returnees:
 - 59/60;
 - IDP;
 - From neighboring countries (which country, approximately proportion);
- Orphans in the commune, any orphanages:
 - how many;
 - where;
 - new;
 - Medical aid, diseases;
 - NGO taking care;
 - supply.
- proportion of adult, children, old;
- breakdown of the sex;
- schools:
 - how many;
 - where;
 - how many teachers;
 - state of buildings, other problems;
 - Salary for teachers.
- tendency to marry (increased, decreased);
- transport in communes, what kind of, regularity of bus traffic, availability of private transport, prices.

II. FOOD SITUATION:

- NGO distributing food;
- How frequently;
- where;
- how much (how many vehicle);
- what is system of distribution;
- how security is provided during distribution;
- any registration during distribution, how it works;
- to whom food is distributed (IDP, local);
- usage of land (is there land free for agriculture);
- do people work and do they want to work;
- seeds:
 - availability;

- who supply;
- quality;
- how much,
- proportion between herders and farmers;
- any conflicts because of land usage;
- what authorities do for stimulating people to work;
- Orientation of agricultural production for trade or consumption;
- what kind of plantation, products, if possible proportion between them(by population busy in this production, by land);
- how much land available totally.
- drinking water:
 - availability;
 - which NGOs assist;
 - which problem they have.

III. HOUSING:

- supply of materials for construction;
- transport for supply;
- prices;
- availability of free houses;
- any empty villages;
- any disputes on ownership of houses;
- how disputes are solved, by whom;
- conditions of occupying houses, position of authorities;
- ORCs how work, what provide;
- how many people in ORC.

IV. HEALTH:

- what is available;
- where;
- NGO;
- who is working;
- medical supply;
- how many ill people;
- what kind of disease (mass disease?);
- medical control for cattle(if any).

V. SECURITY:

- who is closest RPA commander,
- what is judicial service available on their level;
- who is prosecutor;
- name of bourgmestre;
- activity of HR, UNHCR, ICRC, UNAMIR, what population knows about it;
- any cooperation with RPA, attitude of RPA to population of the commune;
- any killings, disappearance of people;
- criminal situation:

- what kind of crimes;
- possible trends (only at night);
- who is suspected;
- if it seems there is increase in crimes;
- any recent graves;
- anybody disappeared from commune;
- if so: sex, age, ethnic;
- any incidents of banditry;
- any Interhamwe activity.
- situation in ORC;
- to whom local address if somebody disappears;
- state of registration:
 - what is system;
 - is info send to prefecture.
- people left:
 - why;
 - where;
 - from what place;
 - how many;
 - when;
 - who.
- people come:
 - where;
 - from what place;
 - how many;
 - when;
 - who.
- if there are prisons, detention centers:
 - where;
 - who run it;
 - how many;
 - food, sanitation;
 - inspection by NGO, HR, ICRC;
 - possibility to visit prisoners.
- gendarmery:
 - any at all;
 - if no- who replace;
 - how frequently come;
 - any investigation;
 - attitude to local population;
 - anybody addressed to them (or RPA) for protection.
- If ...
 - what kind of dangers possible;
 - what can happen;
 - if possible sources.

- stealing of cattle, protection;
- was their area patrolled by MILOBs, troops;
- anybody requested protection from UNAMIR;
- anybody was released after being arrested, imprisoned;
- are arrests taking place in commune:
 - who;
 - why;
 - how many;
 - how frequently;
 - who conducts arrests;
 - how it is done.

See Distribution:

Reference:

A. 2000.1/CMPO/PERS DATED 11 JAN'95

MINUTES OF PERSONNEL CONFERENCE HELD AT FHO CONFERENCE ROOM -
TUESDAY 211000 B 1995

PRESENT:

RANK	NAME	APPT	
COL	KM TUTT	DCOS SP	CHAIRMAN
LT COL	GETACHEW TEFFERRA	CMPO	MEMBER
LT COL	OPONG-KYEKYEKU	SMPO(MILOB)	"
LT COL	HAILU GONFA	ADMIN OFFR ETHIOBATT	"
MAJ	CUTHBERT-BROWN	PROVOST MARSHALL	"
MAJ	B S KUNSIYA	DCMPO	"
MAJ	BC IKE	ADMIN OFFR NICOY	"
MAJ	SENAY NEGA	SO PERSONNEL	"
MAJ	OVERTHANI HAMADI	PERS OFFR TUNBATT	"
MAJ	P C ROY	ADJT INDBATT	"
CAPT	MD SIKUFELE	ADJT ZAMBATT	"
LT	W AGYAPONG	ADJT GHANEATT	"
LT	ABRAHA OHIRNAI	ETHIOBATT	"
VO	RW JUSTASON	95 FLSG CHIEF CLERK	
LT(NAVY)	MB DANAGUNDI	SECRETARY	

ABSENT: FRAFFBATT
MALI COY
MALAWI COY

IN ATTENDANCE:

CCPO - MR KIMSO NILSVANG
FINANCE OFFICER - MR. KOFFI KETEMPI

OPENING REMARKS:

1. The meeting commenced at 1007hrs with chairman welcoming remarks.

2. The chairman said that the aim of maintaining regular monthly personnel meeting is to discuss outstanding issues which affect troops and other military personnel for which correspondences will only prolong delays. The presence of the civilian staff to assist in providing details or guide was also commended by the chairman.

ITEM 1: NOTICE OF ARRIVAL AND DEPARTURE OF PERSONNEL

3. The CMPO pointed out that units personnel who either arrive or depart the mission area are not normally reflected on reports by their respective contingents. This further complicate the procedure of HQ reports for net gains and losses of personnel from respective contingents and subsequently for the entire force.

ACTION

Conti-
ngents

4. Contingent members were therefore informed to refer to the relevant section of SOP when sending such notice.

ACTION

ITEM 2: ISSUE OF ID CARD, LOSS, REPORT AND RENEWAL

5. Members were reminded that the responsibility of issuing ID card to all military personnel irrespective of their status starts from the military personnel branch in the FHQ.

6. It was also noted that military personnel circumvent though unknowingly the procedures for receiving initial issue or renewal of ID cards.

7. It was mentioned that when ID card is lost by any military member of UNAMIR, the person should report that lost immediately to his sector or unit commander. The unit/sector commander will then send a detailed report of the circumstances that led to the lost with

Conti-
gents

recommendation for reissue of duplicate ID card to the CMPO's office.

8. Members were again reminded to adhere to the guidelines as stipulated in the relevant section of SOP which cover this aspect.

ITEM 3: REPATRIATION

9. It was noted with great concern too, the rise in repatriations based on disciplinary grounds. Nevertheless members were informed that repatriation on disciplinary ground is the responsibility of national contingent and except on certain exceptional circumstances affecting - say the interest of UNAMIR, UN is not oblige to bear expenses arising from such repatriations.

10. It was also observed that personnel who are due to proceed on repatriation do not follow the laid down procedures for handling of repatriation forms. This also resulted in great difficulty accounting and reporting of both troops and milobs correctly.

Milobs

11. The CMPO emphasized that all repatriation of military personnel must be handled by the staff of military personnel branch only.

ITEM 4: STRENGTH RETURN

12. There is still lack of good response from some contingents especially when amendments are necessary due to deployment or withdrawal of troops from existing locations.

Conti-
ngents

13. It was recommended that those contingents with fax facilities should forward their strength returns to the FHQ attention CMPO on daily basis for the daily strength report and every saturday for the weekly returns.

ACTION

Conti-
ngents

ITEM 5: REQUEST FOR UN DAILY ALLOWANCE

14. A member remarked that NICOY is due to repatriate on the 26 March '95 and in view of this, an advance request of payment of their daily allowance was submitted. The Finance officer promised that the request will be given due consideration.

Finance
Officer

ITEM 6: APPROVAL OF MEAL ALLOWANCE TO MEMBERS -
OF MP COY

15. It was mentioned that the force Military Police coy members will start receiving meal allowance but the issue of accounting those drawn from contingents needs further clarification.

16. The chairman then directed the military personnel branch and contingents personnel officers to come up with an acceptable and unified mode of accounting both categories of MPs.

Pers
Branch
/Conti-
ngents

17. UN daily allowance payable to respective contingents including those who attached their MP to MP coy in Kigali was also raised. It was agreed that MPs from contingents will continue to receive their UN daily allowance through their respective contingents.

ITEM 7 : RETURNS FOR CLERKS AND INTERPRETERS EMPLOYED
BY CONTINGENTS AND MILOB SECTORS

18. The record of employment of local staff in categories of clerks and interpreters was sought from units and sectors; so far only Ghanbatt, Ausmed, MP coy, Force Engineers coy, Zambatt and Indbatt responded.

Conti-
ngents

19. The chairman said there is need to have an acceptable policy on procedure for allotting of vacancies for employment of local staff as cleaners, bilingual clerks, interpreters, cooks and hospital assistants both at contingent and sector level.

ITEM 8 : WELFARE

20. The chairman announced the arrival of a consignment of 50 TVs and 30VCRs from UNOSOM for the purpose of improving personnel welfare.

21. A member requested that in view of the remote location of Ethiobatt, certain recreational facilities

be made available in order to improve the morale of troops.

ACTION

22. The chairman promised that 5TV sets and 3VCR will be issued to Ethiobatt in the near future. Other contingents including Milob sector HQs will also benefit from this distribution. It was mentioned that this allocation is meant to augment the ones made by contingents from their welfare fund allocations.

Chairman

23. The issue of PX services was also raised but the chairman remarked that until UNAMIR establish a force post office there would only be little improvement from the current standard of services.

ITEM 9 : CHECKS AND CLEARANCE OF LUGGAGES AT KIA

24. A member sought clarification on procedures involved in freight and clearance of bulk purchase of consumables and recreation items by individual contingents from Nairobi.

25. It was also observed that UNAMIR members luggages were subjected to customs checks and delayed clearance at Kigali international airport.

26. It was then suggested that UNAMIR should approach the Rwanda government authorities to consider granting a sort of waiver to all UNAMIR members including unit's consignments .

27. The chairman responded by saying that this is already part of the privileges and immunities which UNAMIR is entitled to receive from the memorandum of understanding of the status of mission agreement between UNAMIR and the Rwanda Government.

ITEM 10 : NEW LEAVE POLICY FOR MILITARY COMPONENT OF UNAMIR

28. The chairman said that a policy draft on leave, CTO and R&R pertaining to the military personnel was submitted to the FC for approval. The existing policy on these subject will however continue to function until a new policy come into effect.

ITEM 11 : CASUALTY AND ACCIDENT REPORTS

29. In response to a question by a member of Tunisian contingent, the , CCPO confirmed that a NOTICAS involving seven injured Tunisian soldiers was sent to UN HQ New York,


30. The Force Provost Marshall stressed the importance of timely submission of casualty and accident reports especially when it involves damages and compensations.

ACTION

ITEM 12 : CLOSING REMARKS

31. After scheduling the next meeting to hold at the end of rotation of some contingents by the end of next month, the chairman declared the meeting closed and wished members safe return to their respective units.

Chairman


MB DANAGUNDI
Lt(Navy)
SO ADMIN
Secretary

Distribution:

Action

List A srl 5
List B srl 14 & 20
List D less srl 52, & 65

Info

List A srl 1, 2 & 3
CAO
CCPO
CFO

3000.26/1/OPS

FROM: G3 OPS

TO: DFC

COS

DCOS OPS

DCOS SP

DCMO

ARMY HQ (RPA)

RPA LO

DATE: 01 Mar 95

SUBJECT: FORTNIGHTLY MEETINGS BETWEEN UNAMIR AND
RPA STAFF OFFICERS

1. The next RPA/UNAMIR principal staff Officers' meeting is scheduled for 10 Mar 95 at 1400hrs at Force HQ.
2. The meeting will be held in the FC's Conference Room. UNAMIR participants are requested to submit points for discussion to G3 OPS by 6 Mar 95.
3. Minutes of last meeting forwarded to RPA participants for comments.
4. For your necessary action please.

1. Any pts ?

soo —

2. Note and get the
~~previous~~ min.

so

W 1/3

3/3

UN RESTRICTED

MILOB GP HQ
KIGALI

*Min 57-
Meeting
8/9/7*

6464.0/OPS

16 Feb 95

SEE DISTRIBUTION

MINUTES OF THE SECTOR COMMANDERS' CONFERENCE HELD AT
SECTOR 3 HEADQUARTERS (GITARAMA) ON 02 FEB 95

Present:	BRIG GEN HK ANYIDHOHO	- DFC/CMO (CHAIRMAN)
	COL S ILIYA	- CHAC
	COL UA MOEFN	- DCMO
	LT COL ASHAN	- COMD DESIGNATE SEC 2
	LT COL A ABOCHKINE	- SOO
	LT COL ABDUL BASHER	- COMD SEC 4B
	LT COL E CASTRO	- COMD SEC 4A
	LT COL CO DIARRA	- COMMISSIONER CIVPOL
	LT COL EKWALOR	- COMD SEC 6
	LT COL E ESSIEN	- COMD SEC 5
	LT COL TJ BOX	- COMD SEC 4C
	LT COL GORG	- COMD SEC 2
	LT COL SA HASNAIN	- COMD SEC 3
	LT COL HADJI KANTE	- COMD SEC 1
	LT COL OPPONG-KYEKYEKU	- SMPO
	CAPT TURGEON	- SO TPTN
	MAJ KIRON THACKER	- SDO3 (SECRETARY)

OPENING REMARKS

1. The Comd Sec 3 welcomed the participants and expressed pleasure in hosting the conference.
2. The DFC/CMO in his opening remarks expressed grave concern over the failure of MILOBs in the driving test. He further directed that MILOBs rotation instructions must be implemented without undue delay. He then complimented all

Action

UN RESTRICTED

UN RESTRICTED

Action

MILOBs for good work and encouraged all to achieve higher standards in future.

ALL SECTORS
ALL BRANCHES

ITEM ONE: REVIEW OF THE MINUTES OF THE LAST CONFERENCE

3. The SOO read out the salient points of the minutes and on conclusion the following decisions were given:

a. The DCMO said that all newly-arrived MILOBs must procure a driving permit within one month of completion of their orientation training. Failure of which will warrant repatriation.

ALL SECTORS

b. On the issue of communication problem with Sector 2, the DFC/CMO assured the conference that the matter would soon be resolved.

SECTOR 2

c. The DFC/CMO stressed upon the need for all MILOBs to learn the local language and highlighted its advantage in day to day functioning.

ALL SECTORS

ITEM TWO: SECTOR BRIEFINGS

4. All Sector Commanders gave a detailed brief of prevailing situation, events and MILOB activities in their sectors. The decisions arrived at are summarised by sectors as follows:

a. Sector 1. The DFC/CMO expressed the necessity of a suitable site for establishing a sub-sector. For this purpose, he directed recce to be undertaken immediately. The DCMO submitted that this recce had already been planned and the issue was being dealt with separately. Also, the DFC/CMO directed CHAC to arrange provision of seeds to the farmers who were

SOO
CHAC
SECTOR 1

UN RESTRICTED

UN RESTRICTED

reported to be complaining of shortage of these.

b. Sector 2. The DFC/CMO assured all possible logistics assistance to Sector 2 since RWAMAGANA had been declared to be part of the sector. Further, he conveyed his appreciation and best wishes to Lt Col Gorg since he was due to be repatriated and also welcomed his relief, Lt Col Ashan.

c. Sector 3. On the proposal of the Sector Commander on the re-alignment of the boundary with Sector 5, the DFC/CMO directed that the proposal be reviewed keeping in mind the communication aspects and the availability of formed troops and then projected through MILOB GP HQ. About OP RETOUR, the DFC/CMO said that the sector must monitor the movement of IDPs even after their arrival in the home communes in order to ascertain that they were not disappearing. The DFC/CMO directed that MILOBs were not to conduct patrols at night except in cases of emergency.

d. Sector 4A. The DFC/CMO directed that the report on progress of OP RETOUR should be sent regularly and that particular attention must be paid to the correctness of the facts and figures reflected in it.

e. Sector 4B. The DFC/CMO advised the Sector Comd to take necessary action on recruitment of interpreters to solve the language problem.

f. Sector 4C. The DFC/CMO instructed that whenever an important incident occurred, the initial information must be sent to MILOB GP HQ as soon as possible. Later, this information could be built up

Action

S LOGO

SECTOR 2

SECTOR 3

SECTOR 5

SECTOR 4A

SECTOR 4B

ALL SECTORS

UN RESTRICTED

UN RESTRICTED

Action

whenever more information had been received or some progress had been made in investigation. He further

said that allegations against any agency, whenever made, must be supported by relevant facts and figures.

g. Sector 5. The DFC/CMO directed that the proposal of boundary realignment between Sectors 3 and 5 should be examined in detail on similar lines of that of Sectors 1 and 2, and thereafter forwarded for his approval. On the issue of communication problems with neighbouring sectors, the DCMO advised that the MILOB GP HQ should be used as a relay station for urgent messages. He added that the maximum use should be made of telephone facilities.

SECTOR 3

SECTOR 5

SOO

h. Sector 6. The DFC/CMO agreed with the constraints of the MILOBs in providing escorts to the Brown and Roots admin convoys and ruled that formed troops should take over this responsibility.

FMHQ (OPS)

SOO

ITEM THREE: STAFF OFFICERS' BRIEFS

5. SOO. The SOO covered the following points:

a. Sectors 1, 2, 3, and 5 were instructed to forward their proposals on boundary realignment.

SECTORS 1,2,3

AND 5

b. The daily SITREPs need to be more detailed and the grid reference of each location mentioned must be indicated.

ALL SECTORS

c. Important incidents must be promptly reported as first hand information. Later more details could be added.

ALL SECTORS

UN RESTRICTED

UN RESTRICTED

Action

d. Use of the radio should be, as far as possible, confined to official purposes only.

ALL SECTORS

e. Proper attention should be paid to security in office work and unnecessary photocopying of official letters must be avoided.

6. S Log O Transportation. The SO transportation gave out the transport state of MILOBs. He added that any vehicle which went to the workshop for repairs due to an accident normally took approximately two months for its repair. This prolonged down time would hamper MILOBs' activities. Further, he informed the forum that the overall diesel situation had now improved.

ALL BRANCHES
ALL SECTORS

7. SMEO. The SMPO gave out a detailed briefing covering MILOBs' personnel state, CTO policy and the policy on rotation of MILOBs. He urged the sectors improve upon the quality of the forms being used in forwarding reports and returns to MILOB GP HQ. He also reminded all sectors of their obligation to contribute \$20 towards a fund for the war victims of RWANDA.

ALL SECTORS

8. Commissioner CIVPOL. The commissioner CIVPOL introduced himself and gave a brief account of CIVPOL activities. He thanked the DFC/CMO, DCMO and MILOBs for all the cooperation and assistance being extended to him and his team.

ALL SECTORS

9. CHAC. The CHAC gave a comprehensive brief on the ongoing humanitarian activities and appreciated the support rendered by the MILOBs.

ALL SECTORS

UN RESTRICTED

UN RESTRICTED

ITEM FOUR: CLOSING REMARKS.

Action

10. DCMO. The DCMO made the following closing remarks:

a. Accidents Involving Civil Vehicles. Help can be extended to civilians injured personnel if action does not involve drain on own resources.

ALL SECTORS

b. Radio Procedure. All possible use of codes and nicknames must be made during radio communications.

ALL SECTORS

c. Organisation of MILOBs. He said that the organisation of MILOBs was under revision and asked sector commanders to forward need for additional MILOBs, if any.

ALL SECTORS

d. The DCMO announced that the next conference would be held at CYANGUGU under arrangements of Sector 4C.

ALL SECTORS

11. DFC/CMO. After having thanked Sector 3 Comd for hosting the conference, the DFC/CMO made the following closing remarks:

a. Sub-Division of AOR. All sectors must divide the AOR into sub-sectors and further down to team level. This will enable each team to have a dedicated AOR and ensure continuity in its operation. He directed all sectors to forward a trace showing above the MILOB GP HQ.

ALL SECTORS

b. Postings to FHQ. The DFC/CMO clarified that

all postings at FHQ were only stop gaps and a temporary measure.

UN RESTRICTED

UN RESTRICTED

Action

c. Use of Helicopter for Recce. He said that sectors must make optimum use of helis for recce. The sectors should not hesitate to put in request for helis. He informed the forum that soon two additional helicopters would be added to the existing fleet.

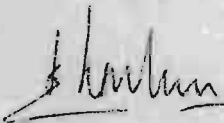
ALL SECTORS

d. Lastly, the DFC/CMO appreciated the work of MILOBs and the quality of reports that were received by him. He urged all present to continue the sincere work towards achieving normalisation in RWANDA. He concluded by conveying his best wishes to all MILOBs due to be repatriated and welcomed those who recently joined the 'MILOB family'.

ALL SECTORS

CONCLUSION

12. The Sector 3 Comd thanked the DFC/CMO, DCMO and all present for having come to his sector. The conference was concluded at 1230 hrs.


KK THACKER

Maj

Secretary

UN RESTRICTED

UN RESTRICTED

Distribution

External:

Action:

FHQ (OPS)

FHQ (HAC)

SECTOR 1

SECTOR 2

SECTOR 3

SECTOR 4A

SECTOR 4B

SECTOR 4C

SECTOR 5

SECTOR 6

DFC/CMO

DCMO

CHAC

Internal:

Action:

SMPO

S LOGO

UN RESTRICTED

3000.26/1/OPS

FROM: G3 OPS

TO: DFC

COS

DCOS OPS

DCOS SP

(DCMO)

ARMY HQ (RPA)

RPA LO

DATE: 16 Feb 95

SUBJECT: FORTNIGHTLY MEETINGS BETWEEN UNAMIR AND
RPA STAFF OFFICERS

1. The next RPA/UNAMIR principal staff Officers' meeting is scheduled for 17 Feb 95 at 1400hrs at Force HQ.
2. The meeting will be held in the DFC's Conference Room.
3. For your necessary action please.

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

Soo ✓
SMPO ✓
S Logo ✓

4000.1/LOG 8

February 1995

See Distribution:

MINUTES OF COS WEEKLY ADMINISTRATIVE MEETING
7 FEBRUARY 1995

Present:	Col K S Sivakumar	COS - Chairman
	Col J Arp	DCOS (Ops)
	Col K M Tutt	DCOS (Sp)
	Col S Ilya	CHAC
	Col Diarra	CIVPOL
	Col W Ramsey	FMO
	Lt Col K Opong-Kyekyeku	SMPO/MILOBS
	Mr PJA Hornsby	CISS
	Lt Col A Chabir	A/DCOS - Secretary

OPENING REMARKS

1. The Chairman welcomed members to the meeting which from this new start would continue as before to be held on a weekly basis.

ITEM I - Accommodation Requirements

2. There was a full discussion on the provision of accommodation. As a result of a concerted effort by DCOS(Ops), CCIS and DCOS(Sp) there had been a consolidated summary of the prevailing accommodation problems in Kigali and the Chairman was keen to confirm what action had been taken.

3. It was agreed to move the 25 man element of the Engineers and their equipment with the incoming Force Signal Coy into the accommodation within the Log Base until a possible alternative site, Ontracom, could be prepared for the Engineers. The Military Academy has to be vacated by Aug 95. BMES are to be asked to confirm status and costs of Ontracom in order that plans can be.

ACTION: DCOS (OPS), BMES

4. It was further agreed that accommodation would be hired for those MPs remaining in Kigali. Action was already in hand to identify suitable accommodation in the MP detachment

areas in advance of the expected authority for their deployment.

5. The FC had despatched a fax to UNNY to expedite the funding of accommodation. There appeared to be a lack of visibility over tentage, and a consolidated listing should be created. The Chairman stated that we should continue to support the drive for more tentage and the CISS responded that we had asked for funding for 500 ten man tents. It was agreed that tentage should continue to be issued in line with the declared G3 priorities.
ACTION: CISS, DCOS (OPS), DCOS(SP)

6. DCOS(Ops) agreed that Support Branch should take responsibility for the Transit Camp and it was further agreed that an element of those personnel who were in theatre for Mov Con duties should be detailed to manage the Transit Camp under the Support Branch. The future of the Transit Camp as a permanent camp possibly with a transit annex supported by a contract caterer, should be considered if it makes better use of assets.
ACTION: DCOS(SP)

ITEM II - Move of HQ into TRAFIPRO

7. It was agreed that the timing of the move of the HQ into TRAFIPRO was, amongst other considerations, conditional on the identification of suitable alternative accommodation for 95 FLSG. It was anticipated by the senior civilian staff that the HQ would move into TRAFIPRO by 15 April 1995.

ITEM III - Vehicles

8. The Chairman voiced concern about the current shortage of vehicles, their issue in an agreed priority order and the continued problem of spare parts. CISS commented that the spare part problem was exacerbated by the wide variety of vehicle types within the fleet. The problem of shortage of vehicles would be alleviated by the imminent arrival of some 70+ additional vehicles, unfortunately many of which might require repair.

9. There was considerable work being undertaken to identify the optimum vehicle establishments for all areas of the mission to aid the Vehicle Establishment Committee to set its priorities of issue. The Chairman pointed out that TUNBATT were likely to be a high priority as they were short of vehicles and it was planned that many of their current patrol vehicles on loan from ZAMBATT would be returned to ZAMBATT, on allocation of additional vehicles.
ACTION: DCOS (SP)

ITEM IV - Welfare

10. It was agreed that the postal system was inadequate, but could be improved by the issue from central, rather than contingent funds, of a float to our staff in Nairobi to expedite the movement of parcels and registered mail. Personnel were to be encouraged to send these items direct to Kigali to avoid the difficulties within Nairobi.
ACTION: DCOS (SP)

ITEM V - Leave and CTO

11. There was a full discussion on the status of staff and their appropriate leave

entitlement. It was agreed that while there were currently only two categories - Contingents(including staff) and MILOBS - this should be challenged creating a third category - Staff, who should have conditions of service closer to the civilian element with whom they work alongside. DCOS(Sp) had recently distributed a letter asking for comment on the application of current leave regulations including R&R, after that letter has been agreed and promulgated he would seek improvements from UNNY on leave regulations. It was further agreed that CTO was an emotive subject and must be applied correctly.

ACTION: DCOS (SP)

ITEM VI - Baggage Allowance

12. It was agreed that baggage allowance for individuals was inadequate and a case must be made to revise it.

ACTION: DCOS (SP)

ITEM VII - MT Accidents

13. The Chairman was concerned about the high level of accidents. It was agreed that the withdrawal of UN driving permits for an agreed period would be a suitable deterrent and could be applied throughout the Force, once approved by the Force Commander.

ACTION: DCOS (SP)

ITEM VIII - ANY OTHER BUSINESS

Convoy Escorts

14. The equitable distribution of these duties between elements of the Force will be reviewed under the direction of DCOS(Ops).

ACTION: DCOS (OPS)

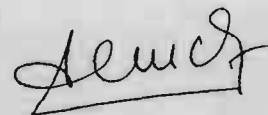
Medals for MILOBS

15. There is now a common qualification date of 90 days for all military elements of UNAMIR.

Closing Remarks

16. The Chairman thanked members for their contributions. The next meeting will be at 1400hrs Tuesday 14 Feb 95.

A Chabir
Lt Col
A/DCOS (Sp)
Secretary



Distribution:

Action:

COS
DCOS (Ops)
DCOS (Sp)
DCMO
FMO
CHAC
CIVPOL
CISS

Info:
MA to FC
DFC

Put Up on 19 Feb 95.

SO

UN RESTRICTED

8/28/11

DCMO

Next Conference on

02/02/95 17

MILOB GP HQ

KIGALI

Yigarama

6464.0/OPS

20 Jan 95

MM

28/07

SEE DISTRIBUTION

MINUTES OF THE SECTOR COMMANDERS CONFERENCE HELD
AT SECTOR 1 HQ (BYUMBA) ON SAT 14 JAN 95

Present: BRIG GEN H ANYIDHO - DFC/CMO (CHAIRMAN)
COL S ILIYA - SOO
COL CB YAACHE - CHAC
LT COL AM AUSTDAL - COMD SEC 5
LT COL A ANOCHKINE - SDO
LT COL BASHAR - COMD SEC 4B (INCOMING)
LT COL CASTRO - COMD SEC 4A (INCOMING)
LT COL DUNKOV - COMD SEC 4A
LT COL FOX - COMD SEC 4C
LT COL GORG - COMD SEC 2
LT COL MASANGANISIE - COMD SEC 6
LT COL OPPONG-KYEKYEKU - SMPO
LT COL EC QUIST - COMD SEC 4B
LT COL K SALIYA - A/COMD SEC 3
MAJ S BANNERJEE - OPS OFFR SEC 3
MAJ AK GHOSH - OPS OFFR SEC 1
MAJ TRAORE - SLOGO
MR T MISSALIDIS - DCTO
CAPT OWUSU-FIREMPONG - SECRETARY

INTRODUCTORY REMARKS

1. In his introductory remarks, the DFC/CMO urged all MILOBs to remain innovative in the performance of their

1

UN RESTRICTED

Action

duties. He also announced the satisfaction of the SRSG with the briefing he had received from all sectors earlier in the week prior to his departure to GENEVA for a conference. He also said MILOBS would hold a monthly briefing session with the SRSG. The exact dates would be coordinated later.

ITEM ONE: REVIEW OF THE MINUTES OF THE PREVIOUS CONFERENCE

2. The SDO reviewed major decisions taken during the last conference as follows:

a. Driving by MILOBS Without Permits. The names of MILOBS without UN driving permits had been submitted to MILOB GP HQ. Sectors 2, 3, 4B, and 5 which were yet to submit their returns were directed to do so. Those without driving permits would be given a month in which to pass their driving tests.

SECTOR 2
SECTOR 3
SECTOR 4B
SECTOR 5

b. Refuelling of Vehicles for RWAMAGANA Sub-Sector. The Comd Sector 1 announced his intention to close down the Sub-Sector due to refuelling and other administrative problems. The DFC/CMO however directed that the sub-sector remain open. It was further directed that the SLOGO should make 2-5 drums available per week to carry fuel to the RWAMAGANA outpost.

SLOGO

c. Communication Problems in RWAMAGANA and KIBUNGO. The mentioned locations were still experiencing comms problems. The DFC/CMO announced the imminent installation of a V-SAT base station to cover the two locations. He hoped that this would adequately solve the present problems.

d. Provision of Transport for GIKONGORO Prosecutor. It was directed that the human rights team in Sector 4A should be strongly persuaded to provide transport for the prosecutor on request.

SECTOR 4A

e. Rotation of MILOBs. The SMPO informed the conference that an application made to UN HQ in NEW YORK for 44 MILOBs due to rotate in Jan 95 to wait for their relievers had been approved. On the arrival of the new MILOBs, there would be a handing over period of 2 weeks. Rotation date for the MILOBs in question had been scheduled for 7 Feb 95.

f. Posting of MILOBs. The SMPO announced that there would be inter-sector postings of MILOBs planned for the end of Jan 95. MILOBs who had stayed at their posts for more than 4 months would be affected. Only some Sector Ops Offr would be affected by the planned postings. He said postings of MILOBs in Sector 4B had already been effected.

g. Liaison with RPA. All Sectors were reminded to forward minutes of liaison meetings with RPA commanders in their respective sectors to MILOB GP HQ. The difficulty of holding formal meetings with RPA commanders was pointed out by various sector commanders. The DFC/CMO instructed that a report on important discussions held even in an informal atmosphere with RPA commanders should be forwarded to MILOB GP HQ. He said it was important that a record be kept of all RPA pronouncements for future planning purposes and

ALL SECTORS

as a way of teaching RPA offers the need to keep records. He also agreed to a suggestion that meetings should be orchestrated to include commanders of UNAMIR formed troops as well as MILOBs.

h. Applications for Extension of Tour of duty of MILOBs. It was announced that approval for the extension of the tour of duty of any MILOB was the prerogative of the respective permanent missions in NEW YORK, UN HQ and the home governments. MILOBs seeking extensions were directed to handle their applications for extensions accordingly. It was pointed out that the FC's policy of a one-year tour of duty was still valid, however exceptions were necessary in some cases.

ALL SECTORS

ITEM TWO: SECTOR BRIEFINGS

1. All Sector commanders summarised the events and activities that had occurred in their sectors over the past two weeks. The following are the discussions and decisions taken in respect of each sector.

2. Sector 1. The DFC/CMO referred to earlier reports that large numbers of locals were being treated by UNAMIR medical facilities due to the shortage of medical facilities in the sector. He said this was a source of concern for the Force medical Offr. He promised to contact WHO officials to assist in the provision of medical facilities to be used in treating locals. The option of moving NGOs to the sector for this purpose was not seen as favourable since most of the NGOs claimed that their operations were confined to the DPCs.

3. Sector 2. The DFC/DCMO had no objections to the sector commander's proposal to include local authorities in heli recces of the border areas. The SOO cautioned the Sector Comd not to allow the RPA to use UNAMIR helis for operational purposes. On OP RETOUR, the CHAC informed the conference that a total of 8,000 DPs had returned since the commencement of the operation.

SECTOR 2

4. Sector 3. The DFC/CMO expressed surprise that banks in the country were still not functioning despite the currency exchange exercise. He also invited the DCTO to comment on the repair of tyres. The conference was informed that receipts for tyres repaired and locally paid for should be submitted to his office for reimbursement. The amount should however not exceed \$50 on one receipt.

ALL SECTORS

5. Sector 4A. The DFC/CMO led a discussion on the possibility of speaking to the RPA Army Comd about the previous good conduct of Maj Filbert of RPA as a way of mitigating any disciplinary action that might be taken against him for his troops' attack on BUSANZE Camp. Several diverse opinions were expressed. It was decided that it was not proper to do so while investigations into the incident were still in progress. The DFC added that it was necessary to warn RPA command of any potential sources of dissent in their ranks. On the establishment of forward maintenance teams, the DFC/CMO suggested that mechanics from formed troops should be trained to take up this assignment. The DCTO revealed that the establishment of forward repair teams had been planned. The shortage of staff and spare parts had however made this presently impossible.

6. Sector 4B. Highlights of the Sector Comd's brief included the following:

a. The Sector comd complained about the large number of French Speaking MILOBS his sector. This made communication difficult. He requested that more English speaking MILOBS be posted to the sector. It was also requested that lessons should be organised to teach MILOBS to speak Kenyarwanda to increase their ability to communicate with the locals.

b. The Sector Comd announced the intended movement of his Sector HQ to a hotel in KIBUYE. He also informed the conference of his imminent departure from the mission and took the opportunity to introduce his reliever, Lt Col Bashar.

c. The SMPO was tasked to examine the possibility of employing teachers to give MILOBS training in the local dialect.

SMPO

7. Sector 4C. Highlights of the Sector Comd's brief were as follows:

a. The sector comd reported on the deteriorating security situation in his sector. He requested that the MILOB team attached to Sector 4A for OP RETOUR should be returned to him to enable him effectively patrol the trouble spots. He also said that a joint deployment programme for RPA troops in the sector and ETHIOBATT would soon be completed.

b. The DFC/CMO commented on the volatile security in the sector which had prompted the COS and the Ambassador to visit the area to assess the situation on 14 Jan 95. He directed that the MILOB team attached to Sector 4A from the Sector should be returned with immediate effect. The Sector Comd was also directed to

SECTOR 4A

SECTOR 4C

request a heli to conduct recce of the GAFUNZO PENNINSULA.

8. Sector 5. Main points of the Sector Comd's brief were as follows:

a. It was reported that there was a substantial amount of de-forestation due to recent logging activities in the sector. The sector comd also noted that Rwandan born RPA soldiers appear to be more sympathetic and not so heavy-handed in their attitudes and handling of the local population as their counterparts born in UGANDA and elsewhere. The recent arrest of two Bourgemestres on allegations connected to the currency exchange exercise and the subsequent release of one of them was also reported.

b. The Sector comd also proposed the reduction of MILOB presence in RUHENGARI. He proposed to dominate the area by deploying MILOBs there on 24-hr rotational basis.

9. Sector 6. Included in the Sector commanders brief was a report on a meeting held with the RPA Director for Operations and Training on the RPA's role in the reconciliation process in Rwanda. The DFC/CMO commended the Sector comd and tasked him to submit a full report on the meeting as soon as possible.

COMD SECTOR 6

ITEM THREE: STAFF OFFICERS' BRIEFS

10. SDO. The SDO's brief covered the deficiencies in reports received from the sectors at MILOB HQ. He reminded all sectors to submit border crossing figures on a daily basis and to submit reports on all helicopter reccees. The

SDO also reminded all sectors of the need for strict radio discipline and the prompt submission of SITREPS and other returns. The conference was also informed of a planned periodic conference for all MILOB Ops Offrs.

11. SLOGO. The SLOGO briefed the conference as follows:

a. The HQ had received 4 polaroid cameras for MILOBs' operations. Sectors 3, 4A and 4C are to receive one each. The last one would be kept at MILOB GP HQ but would be available to other sectors on request.

b. Out of the 5 vehicles recently allocated to MILOBs, Sector 4A had received 2, Sector 1 had been issued with 1 and sector 4C had been issued with 2. The HQ was yet to receive stationery.

12. DCTO. The UNAMIR DCTO on invitation briefed the conference as follows:

a. There was a shortage of manpower and spare parts. He also requested that MILOBs adhere to the instructions on the servicing of vehicles due to the poor quality of engine oil available in the theatre. This had compelled his outfit to reduce the mileage for regular servicing of vehicles to 2,500 km.

ALL SECTORS

b. The DCTO also informed the conference that it was planned to write off old vehicles from UNOMUR. However this would depend on the availability of vehicles in the theatre. He said that the workshop had jacks and wheel spanners and asked all sectors to contact the workshop for these tools to be issued to their vehicles.

ALL SECTORS

13. SMPO. The SMPO briefed the conference as follows:

a. Leave/CTO. The conference was informed that CTO cannot be accumulated. The SMPO also requested that all Leave/CTO application forms should be properly filled. He reminded all offrs that leave and CTO days include the first and the last days. He also warned that any MILOB who overstayed on Leave/CTO would have their MSA deducted accordingly. He asked sector comds to report any illegal absence of MILOBs to MILOB HQ.

ALL SECTORS

b. Repatriation. The SMPO said that MILOBs whose repatriation had been postponed for the purpose of waiting for their reliefs should not be granted leave/CTO until their relievers arrived.

c. Postings. The SMPO announced that it was intended to post all MILOBs who had been at their posts for more than 4 months to other sectors. It was decided that an exception would be made for MILOBs in Sectors 4B and 4C who opted to remain at their posts and MILOBs due for repatriation in Feb 95.

SECTOR 4B

d. Returns. The SMPO asked Sectors 3, 4C and 6 to submit their personnel returns to MILOB HQ returns by Mon 16 Jan 95. He also asked all sectors to submit returns on the receipt of medals and certificates to the HQ by the same date.

ALL SECTORS

e. Collection of Mail. All sectors were reminded to pick up their mail from the duty room MILOB HQ whenever their personnel came to KIGALI.

f. Donations to the War Victims of Rwanda. It was

decided that each MILOB should contribute US\$ 20 towards the fund for the war victims of Rwanda. Sector comds were instructed to collect the contributions and forward them to MILOB HQ by 31 Jan 95.

g. Collection of MSA. MILOBs were informed that the Finance Office was not responsible for keeping their MSA for them. They were advised to collect their MSA as soon as it was ready. MILOBs were also informed of the possibility of submitting requests for heli to convey Finance Office personnel to their respective sectors for payment of MSA.

14. CHAC. The CHAC took the opportunity to inform the conference of his imminent departure from the mission due to the completion of his tour of duty. He thanked all MILOBs for their various contributions and cooperation to the success of his assignment.

15. DFC/CMO's Remarks. The DFC tasked all MILOBs to contribute articles and items to the UNAMIR news letter and radio UNAMIR both of which are to be introduced shortly. He also made a comment on recent ungentlemanly behaviour on the part of certain MILOBs. He reminded all MILOBs that despite disagreements between MILOBs the situation should never degenerate into violent behaviour. He threatened to take disciplinary action against any officer who would be guilty of ungentlemanly behaviour.

ITEM FOUR: CONCLUDING REMARKS

15. In his concluding remarks, the DFC/CMO thanked the MILOBs for their contributions to the success of the conference. He also congratulated the CHAC and outgoing Sector Comds for their performance during their respective

ALL SECTORS

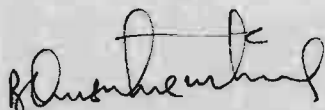
UN RESTRICTED

Action

tours of duty and welcomed the new commanders. He urged all MILOBs to continue the good work they had been doing in the year 1995.

16. It was decided that the next conference would take place in Sector 3 HQ in GITARAMA on 28 Jan 95.

16. The conference ended at 1505 hrs.



B OWUSU-FIREMPONG
Capt
Secretary

Distribution:

External:

SECTOR 1
SECTOR 2
SECTOR 3
SECTOR 4A
SECTOR 4B
SECTOR 4C
SECTOR 5
SECTOR 6

Internal:

DFC/CMO
DCMO
SMPO
SLOGO
SOO

UN RESTRICTED



*Retain one copy
for this HQ and
forward copy to
Cmo/Bras off.*

*Mm
2314*

TO: MILOB GP HQ

FROM: MILOB SECTOR 5 GISENYI

DATE: 19 JA

SUBJECT: REPORT OF MEETING WITH RPA 19 JAN 95 AT C

1. Subject meeting was conducted at GISENYI 101000B hrs Jan

ATTENDANCE

- | | | |
|----|-----------------|--------------------------|
| a. | Maj JS McComber | CO MILOB Sector 5 |
| b. | Maj G Menon | Ops O Sector 5 |
| c. | LCmd M Yawson | Sector 5 |
| d. | LCol C Kayonga | Representing 211 Bd Comd |
| e. | Maj G Rinigamba | 211 Bde HQ |
| f. | Capt (?) | 211 Bde HQ |
| g. | Lt Karemera | RPA |
| h. | 2Lt G Rusa | RPA |
| j. | Cpl M Cassian | RPA LO to Sector 5 |
| k. | Ms J Rocamora | UNHCHR |
| m. | Ms S Saad Zoy | UNHCHR |

AGENDA

2. Agenda for discussion was as follows:

a. Security Issues

- (1) Sector 4 update and implications for Sector 5 ops
- (2) Sector 5 update
- (3) Zaire border restrictions
- (4) RPA ops in Sector 5
- (5) Problems relating to recent currency exchange ops

b. Humanitarian Activities

- (1) Current activities and plans
- (2) Outline of planned meeting of Bourgmestres 25 Jan 95

c. UNHCHR Issues

- (1) Access to prisons, jails and interview of prisoners
- (2) Discussion of specific cases

POINTS ARISING FROM MEETING:

SECURITY

3. LCol Kayonga stated that he concurs with the RPA's official view that the recent incident in Cyangugu was not an insurgent act but one of banditry. He felt that the conduct of the attack did not seem to be the work of trained soldiers and that there was no military objective. He was surprised to learn that there had been casualties reported in UNAMIR sitreps as this contradicted his reports. He asked that we confirm this report.

4. It was confirmed that the frontier with Zaire remains closed to all traffic except at the official crossing points at Gisenyi. LCol Kayonga explained that "word had been spread" to the camps in Zaire concerning this and that the procedure was being generally followed. He noted that all persons attempting to cross at other than official crossing points would be treated with suspicion. LCol Kayonga also stated that if faced with a large number of persons wanting to cross at a closed checkpoint his Officers would apply a common sense approach in dealing with such a situation.

5. In discussion of several points the RPA rules of engagement in this sector were confirmed to be as follows:

a. Day

- (1) RPA will not engage civilians except in direct self defence.
- (2) Warning shots will be fired if possible.
- (3) Persons ordered to stop and who fail to do so will be shot as a last resort.

b. Night

- (1) Person will be ordered to halt. If he fails to do so he will be shot.

6. RPA are currently conducting weapons search operations in KANAMA region of the sector. LCol Kayonga noted that this sector had been an Interhamwe stronghold during the war and was still a problem area for the RPA. It is suspected that caches of arms have been buried in this area by departing FAR. RPA have made some mass arrests in the course of this operation. A case involving the arrest of 150 persons, in which it was alleged that 10 persons had been beaten so as to require hospital treatment, was discussed. LCol Kayonga was aware of the incident. He noted that only one man, who had resisted arrest, was injured and hospitalized.

7. LCol Kayonga described RPA efforts to encourage local populations to participate in their own security by cooperating with local RPA units. The situation in the MUTURA area, where cattle thieves entering from ZAIRE are often able to circulate amongst locals for several days before committing their crime, was given as an example.

8. LCol Kayonga confirmed that in some communes RPA is providing low-level training to ad-hoc local security forces. This is an unofficial assistance and is done on the initiative of local commanders. MILOBS have noted an example of this at TABA.

9. The planned visit of the De-mining team to this sector was discussed. It was agreed that the RPA Bde Engineer Officer would liaise with the team to discuss problems in the sector.

10. It was noted that there continued to be many reports of problems throughout the sector concerning the recent change of currency operation. LCol Kayonga dismissed the suggestion that people had not received enough warning of the operation, or that they had insufficient time in which to change their money. He stated that he felt that this had been a "once only" operation and that there were no plans to conduct future exchanges. LCol Kayonga described two situations of interest:

a. MILOBS had received a report that the bourgmestre of KAYOVE had collected money from his secteurs in the amount of RwF 27. million for subsequent exchange. It was alleged that on reaching GISENYI he had been arrested on the grounds that he was carrying a suspiciously large amount of money. The local population is concerned now that they would not receive their money back. LCol Kayonga was aware of this incident. He said that it had been found that the bourgmestre in question had not only collected money from his secteur, but was also "laundering" money from persons on IJWE ISLAND. The status of the money seized is not clearly known at this time, but LCol Kayonga stated that it had, in fact, been exchanged for new currency.

b. LCol Kayonga said that it had been discovered that a sum of RwF 10. million had been concealed in several "suspicious" accounts in GISENYI by the former agent of the National Bank. This money would have been exchanged for new currency had the discovery not been made.

11. LCol Kayonga was aware of the new policy concerning "no-fly zones." It was agreed that he would be provided with this information as soon as it was received in Sector 5.

12. LCol Kayonga requested that all local NGOs and UN agencies employing local staff provide him before 26 Jan 95 with a list of those persons, to include:

- a. name
- b. commune or place of origin
- c. employment
- d. duration of contract

13. LCol Kayonga confirmed that the name of the RPA remains as such. There is no plan to adopt the title RGF as was stated in recent UNAMIR sitreps.

14. RPA inquired into the possibility of requesting assistance from UNAMIR in the form of TUNBAT boats. LCol Kayonga was interested in the possibility of using the boats to carry rations to his positions at KAYOVE. It was explained that this was not possible at this time.

15. Maj Rinigamba inquired into the possibility of UNAMIR support in making road repairs in the area of RUTSIRO. It was agreed that Maj Maczka (former UNAMIR Force Engineer) would inspect the project and prepare a feasibility report for HQ UNAMIR.

HUMANITARIAN ACTIVITIES

16. Current UNHCR/Aid agency concerns were discussed. It was noted that food distribution remains the chief concern in this sector. LCol Kayonga noted that WFP seemed to have no trouble getting food to the camps in ZAIRE but was not able to assist in the Sector 5 problem.

17. The plan to bring together all 12 bourgmestre in the GISENYI prefecture on 25 Jan 95 for a general meeting and aid coordination effort was discussed. UNAMIR role in the operation was explained.

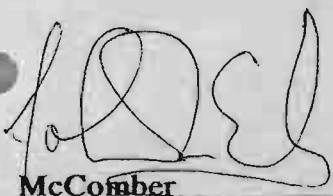
HUMAN RIGHTS

18. It was agreed by LCol Kayonga that UNHCHR teams would have free and total access to all detention centres in this sector "day or night." Procedures for this were discussed.

19. UNHCHR reps discussed a number of specific cases in the sector.

CONCLUSION

20. The meeting ended with expressions of mutual satisfaction with the present level of cooperation between RPA and UNAMIR in this sector. It was suggested that the next meeting would be held on 03 Feb 95.



McComber
Major
Comd MILOB Sector 5

MILOB GP HQ
UNAMIR
KIGALI

8/3/1

6464.0/OPS

31 Dec 94

See Distribution

MINUTES OF MILOBS SECTOR COMMANDERS' CONFERENCE
HELD AT SECTOR 2 HQ - KIBUNGO ON WED 21 DEC 94

Present:	BRIG HK ANYIDOHO	-	DFC/CMO
	COL AU MOEEN	-	DCMO
	COL CB YAACHE	-	CHAO
	LT COL ANOCHKINE	-	SD01
	LT COL S DUNKOV	-	COMD SECT 4A
	LT COL FOX	-	COMD SECT 4C
	LT COL R GORG	-	COMD SECT 2
	LT COL HADJI KANTE	-	COMD SECT 1
	LT COL HASNAIN	-	COMD SECT 3
	LT COL MASANGANISE	-	COMD SECT 6
	MAJ ANNAN	-	OPS OFFR SECT 5
	MAJ MURIRO	-	OPS OFFR SECT 4B
	MAJ TRAORE	-	D LOG O
	MAJ ZAMAN	-	ASMPO
	MAJ KIRON THACKER	-	SECRETARY

GENERAL

1. The Comd Sector 2 welcomed the participants to the conference and expressed his pleasure in hosting the conference. In his opening remarks the DFC/CMO took the opportunity to introduce Col KS Sivakumar, the newly arrived COS, and thereupon called SD01 to review the minutes of the last conference.

ACTION BYITEM ONE: REVIEW OF THE MINUTES OF THE PREVIOUS CONFERENCE

2. The SD01 read out the salient points of the previous conference and on conclusion the chairman stressed on the following:

ACTION BY

a. Driving by MILOBs. The chairman ruled that MILOBs who are not in possession of driving licenses shall not be allowed to drive. He expressed grave concern over the increase in the rate of vehicle accidents. He pointed out that if this alarming momentum of accidents continued, by the third quarter of 1995, UNAMIR will have no vehicles on road.

ALL SECTORS

b. Newly Appointed Sector Commanders. Before taking over the sector, a newly appointed Sec Comd will form part of a MILOB team for two weeks. This will enable him to familiarize himself with the sector as well as the activity of MILOBs. This procedure will facilitate the smooth performance of his task when he actually assumes command.

ALL SECTORS

3. The minutes of the previous conference were adopted.

ITEM THREE: BRIEF OF SECTOR 1

4. Sector 1. The Sec Comd gave a thorough brief about the activities in his sector. He said that the overall situation was calm. He further said that the liaison with NGOs and RPA was being done regularly and relations with them were cordial. He brought out that RWAMAGANA Sub-Sector was established on 3 Dec 94 with one MILOB team consisting of four MILOBs. However, he added that there were associated problems of security, communication and refuelling of vehicles.

5. DCMO's Response. The DCMO highlighted the following:

a. Establishment of RWAMAGANA Sub-Sector. The communication facility existing in the sub-sector was by way of a base station. However, the problem was because of certain comm dead zones. As for the problem of refuelling of vehicles, this will be automatically

taken care of once formed troops are deployed there and advised them as a temporary measure, they could store the POL in barrels.

b. Telephone Facility. The telephone facility for making international calls was existing in KIGALI at a reasonable rate. MILOBs could avail themselves of the same in turns utilizing those vehicles which had to come to KIGALI. In addition, all MILOBs must give the telephone number of MILOB GP HQ/FHQ to their families back home, to call in times of necessity.

ITEM FOUR : BRIEF BY SECTOR TWO

6. Sector 2. During his detailed briefing, the Sec Comd brought out that the general situation in his sector was calm. He said that at RUSUMO, many refugees preferred to cross over in private vehicles since they wanted to avoid reception centres and proceed directly to their home communes. His problem areas were vehicles and shortage of MILOBs.

7. DCMO's Response. The DCMO suggested that the best way to resolve problems connected with the workshop was by means of personal liaison. He said that the admin and logistics officer should keep a continuous rapport with the personnel at the workshop in KIGALI.

8. Decisions by the CMO. The DFC/CMO said that the practice of refugees returning in private vehicles and going straight to their homes thereby by-passing reception centres should be discouraged. They need to be convinced since their reporting at the reception centres enables the local administration to monitor and exercise command and control.

ITEM FIVE : BRIEF BY SECTOR THREE

9. Sector 3. The Sec Comd commenced his briefing with a

ACTION BY

SECTOR 1

ALL SECTORS

ALL SECTORS

ALL SECTORS

SECTOR 2

resume of OP HOPE, highlighting the role of his sector. Further, he said that the prefect of the area had requested for plastic bags for exhumation of the bodies found in mass graves, one each located at MUNGINA Commune Church and BITSIBO. Also, he pointed out that the current division of the sector into sub-sectors was causing some admin problems. He therefore requested a re-alignment of the sub-sector boundary. The Sector has shortage of vehicles and MILOBs.

10. DCMO's Response. The DCMO asked the Sec Comd to forward his proposal for the sub-division of his sector. He further said that a few new MILOBs have reportedly arrived who would be posted to sectors.

11. Decision of DCMO. The DFC/CMC ruled out the idea of helping the Prefect of GITARAMA with plastic bags for the exhumation of bodies from mass graves. He said that such tasks should be best performed by experts or else there will be danger of some epidemic.

ITEM SIX : BRIEF BY SECTOR 4A

12. Sector 4A. The Sector Comd gave a detailed brief on the situation and other MILOB and RPA activities in his sector. He observed that the RPA activity in his sector over the recent past has been on the increase. He maintained that except for a few incidents of banditry, the sector is almost calm. However, he agreed to be facing the same general problem of shortage of MILOBs and vehicles.

13. DCMO's Response. The DCMO expressed his satisfaction with his previous visit to the sector and the manner in which MILOBs were carrying out their tasks. He further added that a vehicle might be provided to the Prosecutor from GIKONGORO to KIBEHO whenever the request was made as this would expedite investigation of detainees of OP HOPE.

ACTION BY

SECTOR 3

SMPO

SECTOR 3

SECTOR 4A

ITEM SEVEN : BRIEF BY SECTOR 4BACTION BY

14. Sector 4B. The Sec Comd said the general situation was calm and economic activity was observed returning to normal. The MILOBs carried out their tasks diligently. Further, he suggested that there should be a rotation of MILOBs in all sectors and also the Sec Comd and other MILOBs to be given the opportunity to carry out inter-sector reconnaissance.

15. DCMO's Response. The DCMO said that in Jan 95, there would be an almost 33% rotation of MILOBs. He agreed with the sector comd about his suggestion of inter-sectoral reconnaissance and gave his consent. However, he added that the MILOB GP HQ be informed of such activity whenever was planned for.

ALL SECTORS

ITEM EIGHT : BRIEF BY SECTOR 4C

16. Sector 4C. The Sec Comd after having introduced himself gave a thorough brief about his sector. He said the general situation in the northern part of the sector was far from satisfactory due to some banditry activities. RPA had put restriction on the use of Lake KIVU which has caused some worry among in the local populace. He was glad to announce that the reimbursement of accommodation allowance now to the MILOBs had helped raise their morale and he expressed his gratitude to the DFC/CMO and DCMO for resolving the issue. However, he expressed his concern over POL shortage and in that he suggested that his sector be permitted to purchase the same from commercial gas stations. Finally, he also pointed out that there has been a case of indiscipline in his sector.

17. DCMO's Response. The DCMO said that discipline is the bedrock of all armies and as such, no cases of indiscipline be accepted. He directed that the instance of indiscipline be taken up with the MILOB GP HQ immediately.

ALL SECTORS

18. CMO's Decision. The DFC/CMO ruled that the sector will not resort to local purchase of POL, instead necessary arrangements to dump POL in the sector should be made.

ACTION BY

ALL SECTORS

S LOG 0

ITEM NINE : BRIEF BY SECTOR 5

19. Sector 5. The officiating Sec Comd briefed that the general situation in the sector was calm. He also said that the prefects are being helped with transport whenever they request and added that the relations with the RPA and NGOs were good. He brought out the same problem of vehicles.

ITEM TEN : BRIEF BY SECTOR 6

20. Sector 6. The Sec Comd gave a detailed brief of his sector. He said that the overall situation in KIGALI and adjoining areas was calm and normal. A few mines and unexploded explosives devices were reported in his sector and these are being demolished by engineers. He further said that night curfew in some communes around KIGALI still continue. Most of the schools have re-opened and number of students increased. He had the following recommendation to offer:

- a. His sector should not be given the task of escort duty to far distant destinations.
- b. In order to ensure presence of experienced hands, the tour of duty of a few MILOBs who were due to for repatriation in Jan/Feb 95 should be extended.
- c. A guard from formed troops should be provided at night for the security of his Sector HQ.

21. DCMO's Response. The DCMO agreed to the arrangement suggested by the sector comd to reduce the turnaround time of his MILOB teams while on escort duty. Issue on the security of his HQ was raised to FHQ.

SECTOR 6

500

ACTION BY

22. Decision of the CMO. The DFC/CMO expressed his reservations over the issue of extending the tour of duty of certain MILOBs as recommended by the Sec Comd. The General said that it was a complex issue since approval of the same would come from New York and the respective government of the country.

SECTOR 6

ITEM ELEVEN : STAFF BRIEFS

23. SOO. Acting SOO assured all that the escort tasks are distributed very judiciously by MILOB GP HQ and no particular sector is over tasked. He also re-iterated the restriction imposed on movement at night. He further advised since channel 12 is quite heavily subscribed, there is a need to observe proper radio discipline. Finally, he said we may utilize the vehicles of UNHCR to perform escort duties.

ALL SECTORS

24. S Log O. The S Log O assured the Sec Comds that best efforts are being made to ease the workshop-related problems of the vehicles. He further submitted that all MILOBs should be in possession of driving licenses and sectors must organize periodic checks to ensure this. Finally, he advised that MILOBs should not sleep in UN-hired accommodation. He assured all that the problem of accommodation of Sector 2 MILOBs would be taken up and resolved.

ALL SECTORS

25. SMPO. The Acting SMPO highlighted the problem of shortage of MILOBs and informed that as against an authorized strength of 320 MILOBs, only 297 were posted. Further he announced that though NAIROBI has now been accepted as part of the mission area, nothing has come in writing on this issue.

ALL SECTORS

26. Decision of the DFC/CMO. The DFC/CMO announced the confirmation of NAIROBI as part of the mission area. He said all sectors would soon be notified in writing.

ALL SECTORS

SMPO

ITEM TWELVE : CLOSING REMARKS

27. The DCMO made the following closing remarks:

a. OP HOPE. He congratulated all MILOBs on their active and useful participation in 'OP HOPE'. He added that he had received a letter of appreciation from the DFC/CMO on this subject which he circulated to all sectors.

ACTION BY

ALL SECTORS

b. Vehicle Accidents. The DCMO expressed his deep concern over the alarming rate of accidents involving MILOB vehicles. He said that presently total number of serviceable vehicles with the MILOBs were only 36. He cautioned all MILOBs to refrain from driving if not in possession of a proper UNAMIR driving permit.

ALL SECTORS

S LOG O

c. Movement at Night. He impressed upon all MILOBs to avoid movement after 2000 hrs unless due to some emergency.

ALL SECTORS

d. Address for Correspondence. He advised all MILOBs to ensure that in the address on their incoming personal mail, the word 'MILOB' must be mentioned. This will facilitate sorting out at UNAMIR HQ.

e. Cooperation with CIVPOL. The DCMO said that all sector HQ have a CIVPOL liaison officer. He emphasized upon the need for better cooperation and utilization of this arrangement.

ALL SECTORS

f. Miscellaneous. The DCMO concluded by wishing all MILOBs a Merry Christmas and a Happy New Year. Lastly, he implored all MILOBs to continue with the good job and keep up the name of 'MILOB Family'.

ALL SECTORS

28. DFC/CMO. The DFC/CMO called upon the forum to observe a minute's silence as a mark of homage for the departed

ACTION BY

soul of Sqn Ldr Abdul Issifu, 4C who died recently after an attack of malaria. Thereafter, he gave out the following rulings/points:

a. OP HOPE. The DFC/CMO appreciated the useful contribution of MILOBs towards the successful conduct of OP HOPE.

ALL SECTORS

b. Anti-Malaria Precaution. He said that all officers are supposed to be fully aware of the anti-malaria precaution and directed that all must abide these known precautions.

ALL SECTORS

c. Liaison with RPA. The DFC/CMO highlighted the need for periodic meetings with the local RPA comds. He directed that minutes of such meetings be sent to him for his perusal.

ALL SECTORS

SOC

d. Need for correct Reporting. He highlighted the need for correct and timely reporting of incidents and implored all to observe this strictly.

ALL SECTORS

e. Discipline. The DFC/CMO expressed his concern over the instances of indiscipline coming to his notice. He said that discipline is the backbone of all good armies and all uniformed people must take pride in this. He directed that no cases of indiscipline will be sheltered and assured all that such cases will attract strong action.

ALL SECTORS

f. Cooperation with NGOs. While the DFC/CMO appreciated the need for close cooperation with the NGOs, he cautioned all that it should not be at the cost of own work and allegiance.

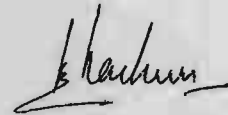
ALL SECTORS

g. Miscellaneous. The DFC/CMO concluded by wishing all a Merry Christmas and Happy New Year.

UN RESTRICTED

CONCLUSION

29. The conference was finally concluded by a vote of thanks from Comd Sec 2 and the DCMO nominating BYUMBA as the venue for the next conference.



KIRON THACKER

Maj

Secretary

Distribution:

External:

Action:

ALL SECTORS

Info:

SRSG

FC

DFC/CMO

FHQ

HAC

CIVPOL

FILE

SPARE

UN RESTRICTED

DCMO

13/12

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

1. SOO ✓
S Logo ✓
S m p o ✓

Office of the DFC/COS
UNAMIR Force HQ
c/o UNEP
P.O. Box 30552
Nairobi
KENYA

2. PU on 19 Dec 94
SO M. 26 Dec 94
1000.8(DFC/COS) 4
PU on 26 Dec 94

09 December 1994

See distribution:

**MINUTES OF DFC/COS/CMO's WEEKLY ADMINISTRATIVE MEETING
WITH HEADS OF DEPARTMENT
HELD AT FHQ CONFERENCE ROOM ON 06 DECEMBER 1994**

Present:	Brig Gen HK Anyidoho	-	DFC/COS/CMO - Chairman
	Col J Arp	-	DCOS Ops
	Col KP O'Kelly	-	DCOS (SP)
	Col UA Moeen	-	DCMO
	Col WP Ramsay	-	FMO
	Col CO Diarra	-	CIVPOL COMMISSIONER
	Mr PJA Hornsby	-	CSS
	Lt Cdr KE Itoko	-	A/MA to DFC/COS - Sec

OPENING REMARKS

1. The Chairman welcomed members and the meeting commenced at 1045 hrs.
2. The minutes of the previous meeting were adopted as recorded.

ITEM 1 - MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

Action

3. **Medical Repatriation.** The FMO explained that a Medical Repatriation conference was held on Wed 30 NOV 94 and the draft of the guidelines for medical repatriation will be circulated soon.
4. **Bulk Fuel Storage - Fuel Retail Facility.** The DCOS SP explained that he and the CSS are looking into the security problems surrounding the facility before it can be used. DCOS SP
CSS
5. **Refrigeration Facilities.** The CSS informed members that there are 74 refrigerators ready for collection and distribution has already been done for the earlier ones that arrived. CSS
DCOS SP
6. **Haircut/Turnout of Military Personnel.** The Chairman asked if there was any feedback to the recommendation for allowances for laundry and haircuts. The CSS explained that New York had not replied and that he would continue to pursue it.
7. **Military Police Report.** The Chairman remarked that there have been no Military Police reports for the past week and that this shows a definite improvement in the discipline of personnel. He also mentioned that the MILOBS are unhappy about the fact that Kigali Night Club premises is out of bounds to personnel. It was agreed that the night club is not decent and it is unsafe and therefore remains out of bounds. ALL
8. **Accommodation for staff.** The CSS informed the meeting that the accommodation for one hundred and five personnel acquired by the Mission will be for both Military and Civilian staff. He further explained that the Mission is responsible primarily for staff officers' accommodation but owing to the peculiarities of the situation in Rwanda, and according to UN Regulations, the mission must ensure that the civilian staff are also accommodated at easily accessible locations together with their military counterparts.
9. The DCOS SP said a list of staff officers, indicating their accommodation status, has been prepared for further directives and that he will liaise with CSS on the allocation of the available rooms. CSS
DCOS SP
10. **New UNAMIR HQ Location.** The meeting was informed that the contract for the move to the new UNAMIR HQ will be signed soon. Another member said the proposed site is an industrial area and gets very congested with articulated vehicles and is therefore not very conducive to Headquarters accommodation per se, but can house logistic elements and Brown & Root services. The Chairman promised to take this issue up with the SRSG and FC. DFC/COS
11. **Post Exchange (PX).** The CSS said we still have some legal problems with this issue but his department is still pushing on. It was agreed that a temporary facility be provided to take care of toiletries, and other essential commodities at the Belgian Village. CSS
DCOS SP

Action

12. Catering Facility in BBC. The CSS said the issue of flexibility in the menu has been taken up with the proprietor and he would communicate the outcome to members soon.

CSS

NEW MATTERS

ITEM 2 - FORCE COMMANDER'S LEAVE

13. The Chairman informed the meeting that the FC would proceed on leave from 07 to 23 DEC 94. As the Acting Force Commander (AFC) he would welcome suggestions and meaningful contributions to the smooth running of the force component of the mission. He further said that he envisaged that security problems, crimes and accidents would be on the increase during the Christmas period and emphasized that personnel should be more careful during this period.

ALL

ITEM 3 - USE OF HELICOPTER

14. The DCOS OPS expressed his concern about the use of helicopters for airlifting bulk stores to FRAFBATT location. The DCOS SP explained that helis would be used in extreme cases to re-supply FRAFBATT only if no other means could be used.

15. A member suggested that bigger aircraft be used for bulk stores and the possibility of using the air strip located in Nyoma, 30 kilometres south of Kibuye should be explored.

16. The Chairman said vehicles could still be used to transport bulk goods to Kibuye. A member explained that recently the Deputy Chief Engineer from UNPROFOR had driven to and from Kibuye successfully.

17. Decision: It was decided that helicopters could be used for conveying stores to Kibuye when necessary but personnel should be encouraged to use the road and the necessary repairs on the Gitarama - Kibuye road should be repaired as soon as the Indian Engineers arrive in the mission area with the equipment.

DCOS OPS
DCOS SP

ITEM 4 - VEHICLE REQUIREMENTS

18. The DCOS OPS explained that the present lack of vehicles in the Mission is affecting patrol and escort duty of personnel. The CSS informed members that about sixty 4 x 4 pickups from Somalia were available but the means of conveying them here is the problem.

19. The Chairman said with the pending operation to return a large number of refugees home there would be an increase in the demand for vehicles. The DCOS SP was therefore directed to consult the CTO to provide more vehicles in keeping with his earlier promise.

DCOS SP

ITEM 5 - REPATRIATION OF PERSONNEL

Action

20. The DCMO said MILOBS due for repatriation are requesting a 100 kg accompanied excess baggage ticket as that was the allowance given on their flight to the mission. He further said that the MILOBS have been given the option either of going with 50 kg excess baggage accompanied and 50 kg unaccompanied, or 100kg unaccompanied baggage to be transported later to their home countries.

21. The Chairman said there was an argument for the immediate evacuation of military kit/equipment brought from home countries during repatriation, because any delay could cause military implications for personnel involved.

22. Decision: It was decided that the case should be taken up again with Mr. Medili since on his last visit he promised to find a solution to the problem.

DCOS SP
CSS

ITEM 6 - WELFARE OFFICER IN NAIROBI

23. The FMO expressed his desire to know the person, his duties and who controls the welfare office in Nairobi. DCMO said the officer is a MILOB but under the control of the DCOS SP and his duties include buying beer and other items for personnel. A member said the officer needs to visit UNAMIR patients more often in the hospital in Nairobi.

24. Decision: It was decided that the welfare officer would be informed (in writing) whenever personnel are proceeding on Medical Evacuation/Repatriation to Nairobi to enable him to pay such visits.

DCOS SP
FMO

ITEM 7 - INFORMATION FLOW BETWEEN MILITARY AND CIVILIAN STAFF

25. The CSS expressed his displeasure for the Military Staff Officers who withhold information from civilian staff when, according to him, the mission is composed of civilian, military and political components. He suggested that the Military Administrative staff should not keep any information from the civilian staff even at the planning stage.

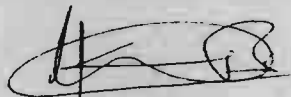
26. The Chairman explained that there was no deliberate attempt to exclude the civilian senior staff from military information but the military staff were just exercising caution.

ALL

27. Decision: It was decided that classified information would be passed to the civilian staff through their respective branches on a need to know basis.

CLOSING REMARKS

28. The Chairman thanked members for their useful contributions and the meeting was concluded at 1150 hrs.



KE Itoko
Lt Cdr
A/MA to DFC/COS
Secretary

Distribution:

Action:

DFC/COS/CMO
DCOS OPS
DCOS SP
DCMO
FMO
CSS

Info:

MA to FC
CAO
CHAO
CIVPOL COMMISSIONER

Ops Br —

From: DCOS OPS

File No: 3000.26(Ops)

To: RPA LO

Info: DFC/COB
DCOS SP

Date: 11 Dec 94

Subject: RPA AND UNAMIR PRINCIPAL STAFF MEETINGS

References:

- A. 1000.(DFC)/G/7 dated 11th November, 1994.
- B. RPA/761/C/001 dated 28th November, 1994.
- C. 3000.26(Ops) dated 01 Dec 94(Copy attached for RPA LO only).
1. The above mentioned meeting which was scheduled for 7 Dec 94 and was postponed, has now been rescheduled for 13 December, 1994 at 1000 hrs at the DFC's Conference Room.
2. You are thererore requested to inform RPA representatives earmarked for the meeting accordingly for their information and necessary action please. Reference B refers.
3. Counting on your usual co-operation.

121500 hrs

Noted & 17/12

Demo

SUGGESTED AGENDA ITEMS UNAMIR AND RPA
PRINCIPAL STAFF MEETING

Ops Bx

1. ✓ The right to fly UN flag on UN vehicles
2. Access/freedom of movement throughout Rwanda
3. Written permission for barge ops
4. Visibility of checkpoints, especially at night
5. Suggest the need to establish a "PR" campaign to improve RPA image
6. Improvement of internal communications
7. Search of UN vehicles
8. Gitarama bridge
9. ✓ Requests for lifts in UNAMIR vehicles
10. Hijacking of UNAMIR vehicles
11. ✓ Authority for establishing MILOB sub-sector at Nyagatare
12. ✓ Collection of information by the MILOPS

To: Lt Cdr S Sam

MA to the DFC/COS/CMO

From: DCMO

Date: 05 Dec 94

Subj: POINTS FOR DISCUSSION: RPA AND UNAMIR PRINCIPAL
STAFF MEETINGS

1. Use of UN flag in UNAMIR vehs . Many a times UNAMIR vehs using UN flag were stopped at the RPA check posts and the flag was removed, which does not conform to the understanding between UN and the Government. As such the UNAMIR vehs should be allowed to hoist the UN flag in future.
2. Requesting for lift in UNAMIR vehs. RPA should be instructed not to ask for any lift in UNAMIR vehs . It may be mentioned here that UNAMIR personnel are not authorised to give lift to anyone other than UN personnel.
3. Hijacking of UNAMIR vehs . So far two of the MILOB,s vehs have been hijacked by the RPA of which one could be recovered. Request an update on its recovery.
4. Authority for Establishing MILOB Sub-sector at Nyagatare When ever an attempt was made to establish a Sub-sector at Nyagatare it was interfered by the RPA and the plan could not be materialised as yet . As such authority should be given to the UNAMIR to establish the said Sub-sector.
5. Collection of information by the MILOBs . MILOBs should be provided access to collect information from border check posts on returnees .

MOEEN UDDIN AHMED
Col
DCMO

3000.10

FROM: UNAMIR HQ OPS

TO: TAC HQ
SECTOR 1
SECTOR 2
SECTOR 3
SECTOR 4A(N)
SECTOR 4(S)
SECTOR 4B
SECTOR 4C
SECTOR 6
MILOB GP HQ
AUSMED/CO
CANSIGS/CO

INFO; DFC/COS
DCMO
HAC
DCOS OPS
DCOS SP
G3 PLANS
G3 OPS
FSO
CLO
G4
G1
FMO
CC LOGO
CIVPOL
F PROV MARSHALL

SUBJECT: COS COORD CONFERENCE WITH FC.

1. REF OUR SIG OPS 3000.10 OF 061521B DEC 94. PLEASE CORRECT DATE OF THE MEETING TO READ FRI 9 DEC 94.
2. DFC's RECCE AT THE CAMPS WILL TAKE PLACE ON THE SAME DATE.
3. PLEASE ACK RECEIPT.

UNCLASSIFIED

3000.10

01 03 061521B DEC 94 RR RR UUUU

OPS

UNAMIR HQ KIGALI//OPS BRANCH//

TAC HQ BUTARE

SECTOR 1

SECTOR 2

SECTOR 3

SECTOR 4A(N)

SECTOR 4A(S)

SECTOR 4B

SECTOR 4C

SECTOR 5

SECTOR 6

MILOB GP HQ

AUSMED//CO//

CANSIGS//CO//

INFO DFC/COS

DCMO

HAC

DCOS OPS

DCOS SP

Thurmont
G30PS2

*It is only Sec Comd
and not MILOB Sec Comd.
Check and intimate
our Sec Comds
accordingly.*

8/12

500

UNCLASSIFIED

UNCLASSIFIED

3000.10

02

UUUU

OPS

G3 PLANS

G3 OPS

FSO

CLO

G4

G1

FMO

CC LOG O

CIV POL

F PROV MARSHALL

UNCLAS OPS

SUBJ: COS COORD CONFERENCE WITH FC

1. THERE WILL BE FCS COORD CONFERENCE WITH COMMANDING
OFFICERS/SECTOR COMMANDERS AND STAFF ON MON 9 DEC 94 AT 0930 HRS.

2. YOU ARE ALL REQUESTED TO ATTEND.

3. HELI SCHEDULE FOR THE CONFERENCE IS A S BELOW AND AFFECTED
COMMANDING OFFICERS AND COO TAC HQ ARE TO NOTE FOR ACTION:

LOC

ETA

ETD

A. KIGALI

0630 HRS

UNCLASSIFIED

UNCLASSIFIED

3000.10

03 UUUU OPS

B.	MUTARA	0705 HRS	0710 HRS
C.	KIBUYE	0725 HRS	0730 HRS
D.	CYANGUGU	0755 HRS	0800 HRS
E.	GIKONGORO	0820 HRS	0825 HRS

4. OFFICERS COMING BY HELI ARE REQUESTED TO BE ON TIME AT THE HELI
PAD TO PREVENT DELAYS.

J.K. CHUMBU, MAJOR, OPS

UNCLASSIFIED



Office of the DFC/COS
UNAMIR Force HQ
c/o UNEP
P.O. Box 30552
Nairobi
KENYA

800 ✓
SMPO ✓
S Logo ✓
S Plan ✓

1000.8(DFC)/G/4

02 December 1994

See distribution:

**MINUTES OF DFC/COS/CMO's WEEKLY ADMINISTRATIVE MEETING
WITH HEADS OF DEPARTMENT
HELD AT FHQ CONFERENCE ROOM ON 29 NOVEMBER 1994**

Present:	Brig Gen HK Anyidoho	-	DFC/COS/CMO - Chairman
	Col J Arp	-	DCOS Ops
	Col KP O'Kelly	-	DCOS (SP)
	Col CB Yaache	-	CHAO
	Col UA Moeen	-	DCMO
	Col WP Ramsay	-	FMO
	Mr PJA Hornsby	-	CSS
	Lt Cdr KE Itoko	-	A/MA to DFC/COS - Sec

OPENING REMARKS

1. The Chairman welcomed members and the meeting commenced at 1035 hrs.
2. The minutes of the previous meeting were adopted as recorded.

ITEM 1 - MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

3. **Medical Repatriation.** The FMO is yet to discuss details of the subject matter with the DFC. The date was fixed for Wed 30 Nov 94.
4. **Bulk Fuel Storage.** The CSS said a suitable facility/property has been acquired and it will be put to use as soon as possible.
5. **CTO/Leave Allowances for MILOBS.** The DCMO remarked that all MILOBS with genuine cases will be refunded the portion of MSA, earlier deducted as a result of CTO/Leave, as well as monies owed for accommodation. The CSS also informed the meeting that Nairobi is now a Mission Area, therefore, the issue of forfeiting 50% of the MSA does not arise for personnel spending leave in Nairobi.
6. **Office Furniture.** The Chairman remarked that it appears new furniture was recently being supplied to offices. He also mentioned the situation whereby refrigerators had been seen in some UNAMIR offices while some contingents in the field were yet to be supplied with the same. The CSS said, however, that some of the refrigerators in the offices were privately acquired. It was decided that fairness in distribution should be the guideline and that formed troops should always be given priority since most of them are far away from the headquarters.
7. **MILOBS Repatriation.** The DCMO raised the issue of MILOBS not receiving their allowances and claims on time, before repatriation. The Chairman remarked that MILOBS themselves need to provide correct and timely information to the appropriate quarters to enable the administration to address their problems. The DCMO also attributed the problem to the frequent changes of finance officers in Nairobi. It was decided that the administration is to see to the prompt payment of MILOBS' allowances and entitlements before repatriation.

ITEM 2 - HAIRCUT/TURN-OUT OF MILITARY PERSONNEL.

8. The Chairman remarked that some contingents do not bother to cut their hair and shave their beards, and also to some extent wash their uniforms. He further said that though the Administration is yet to provide allowances for haircut and laundry facilities, the contingent commanders are to ensure a good turn-out of their officers and men since smart turn-out is a yard-stick of discipline.
9. The CSS explained that New York has been contacted on the issue of an immediate solution for the provision of laundry facilities, however, in the short-term Brown & Root, or other contractors, are being consulted for the provision of laundry facilities. He also said that he had forwarded a recommendation to New York suggesting some form of allowance for laundry and haircut.
10. It was decided that allowances and facilities for haircut and laundry, respectively, should be further pursued.

Action

DFC/
FMO

CSS

DCOS SP

CSS

DCMO

CSS

CSS

ITEM 3 - MILITARY POLICE REPORTS

11. The Chairman said recently that there had been many Military Police Reports on cases of vehicles overspeeding and such offenders being rude to the MPs. He further stated that unless departmental heads help the MPs by instituting disciplinary measures against offenders, the efforts of the MPs will go to waste.

12. A member said, however, that the MPs should concern themselves with the reporting of incidents and not with suggestions to the Authority as to what they should do to offenders.

13. Other members accepted the fact that the current MP's deployment on the roads is putting a check on the excesses of bad drivers.

14. It was decided that the Military Police (MP) be given greater official backing to ensure safe driving on the roads.

Action

ALL

ITEM 4 - CTO/LEAVE

15. DCOS OPS raised the issue of CTO/Leave as it affects staff management, especially when they cannot take their CTO in advance or in arrears. The CSS explained that CTO is forfeited if not taken at the stipulated time. He further said, however, that if staff officers prefer to take monthly CTO then their leave will be reduced from 2 1/2 days a month to 1 1/2 days. It was amplified that there is leave Allowance for the staff who proceed on CTO but no other facilities are provided for them. Once on leave, they take care of themselves.

CSS

ITEM 5 - ACCOMMODATION FOR STAFF OFFICERS

16. A member remarked that some staff officers, especially from Nigeria and India, are not accommodated by the Mission. The CSS explained that an accommodation for one hundred and five (105) officers will be ready for use in a month's time. He further indicated that the Chinese Village was also being explored. In the meantime a member suggested that staff officers should be given temporary accommodation with their country contingents. The DCOS OPS disagreed with this idea because, he said, it would create a double standard in the sense that the staff officers would enjoy their allowances and also encroach on the facilities of the formed troops.

DCOS SP

17. Decision: It was decided that staff officers' accommodation be given priority attention.

CSS

ITEM 6. NEW UNAMIR HQ LOCATION

18. A member mentioned that the Mission Headquarters will be moving to a new location in the centre of Kigali very soon. The DCOS SP pointed out that the issue be given greater consideration from the military, strategic and accommodation point of view before implementation.

19. The issue of availability of office facilities was raised by a member while the CSS explained that there are fifty percent (50%) facilities on the

DCOS SP

ground already and that the remaining 50% will be provided, e.g. prefabricated buildings.

20. Decision: It was agreed that the movement of UNAMIR HQ be given very careful thought before a final decision is taken in view of restricted access to the place and the fact that articulated vehicles most of the time occupy the road.

CSS

ITEM 7 - CIVILIAN EXIT PERMIT TO KAMPALA BY ROAD

21. A member asked if it is possible to get clearance for a civilian worker, namely Mr. Inoka, from the Rwandese Authority to visit Kampala. The DCMO answered that it is possible as long as he has an international passport. The MILOBS in the Sector are always ready to assist in case of difficulty.

DCMO

ITEM 8 - PX - POST EXCHANGE FACILITY

22. The DCMO asked about the feasibility of erecting a PX facility in the UNAMIR HQ or any of the residential quarters. The CSS explained that there are legal problems regarding this issue. The exploration work was however on-going.

DCOS SP
CSS

ITEM 9 - CATERING FACILITY IN BBC

23. A member said the catering services in BBC has a fixed menu and wondered if more flexibility could be introduced into the menu to allow officers to choose portions of it. The CSS explained that it is purely a commercial venture and therefore UNAMIR has no authority over the menu or the prices.

DCOS SP

24. It was decided that the proprietor should be advised to be more flexible with the menu since that flexibility is most likely to win the management more customers.

CSS

CLOSING REMARKS

26. The Chairman remarked that things have somehow improved recently and he thanked all the administrative staff for these positive signs and encouraged them to press on.


27. The meeting was concluded by 1125 hrs.



KE Itoko
Lt Cdr
A/MA to DFC/COS
Secretary

Distribution:
Action:

Info:

DFC/COS/CMO
DCOS OPS
DCOS SP
DCMO 
FMO
CSS

MA to FC
CAO
CHAO
CIVPOL
FORCE PM

From: DCOS OPS

To: DFC/COS
DCOS SP
DCMO
G3 OPS

Info: RPA LO

Date: 01 Dec 94

Subject: RPA AND UNAMIR PRINCIPAL STAFF MEETINGS

References:

A. 1000.(DFC)/G/4 dated 11th November, 1994.

B. RPA/761/C/001 dated 28th November, 1994.

1. The RPA Chief of Staff has responded positively to a UNAMIR HQ request to meet with RPA Representatives on a weekly basis to discuss matters of common interest.

2. The mentioned meeting is scheduled for Wednesdays at 1000 hrs in the DFC's Conference Room commencing 7 Dec 94.

3. The under-mentioned will represent UNAMIR HQ.

- a. DFC.
- b. DCOS OPS.
- c. DCOS SP.
- d. DCMO.
- e. G3 OPS.

4. For your information and necessary action please.

1. I will attend the cony
Ops Br

2. Note dt and timings.
3000.26(ops)

SO
MA
Remind me please
We should also have
agenda drawn up.
See G3 ops for
organisation.
02/12
DFC/w

Activated
DFC
5/12

G4
5/12/94
SB

To: Lt Cdr S Sam

MA to the DFC/COS/CMO

From: DCMO

Date: 05 Dec 94

Subj: POINTS FOR DISCUSSION: RPA AND UNAMIR PRINCIPAL
STAFF MEETINGS

1. Use of UN flag in UNAMIR vehs . Many a times UNAMIR vehs using UN flag were stopped at the RPA check posts and the flag was removed, which does not conform to the understanding between UN and the Government. As such the UNAMIR vehs should be allowed to hoist the UN flag in future.
2. Requesting for lift in UNAMIR vehs. RPA should be instructed not to ask for any lift in UNAMIR vehs . It may be mentioned here that UNAMIR personnel are not authorised to give lift to anyone other than UN personnel.
3. Hijacking of UNAMIR vehs . So far two of the MILOB,s vehs have been hijacked by the RPA of which one could be recovered. Request an update on its recovery.
4. Authority for Establishing MILOB Sub-sector at Nyagatare
When ever an attempt was made to establish a Sub-sector at Nyagatare it was interfareed by the RPA and the plan could not be materialised as yet . As such authority should be given to the UNAMIR to establish the said Sub-sector.
5. Collection of information by the MILOBs . MILOBs should be provided access to collect information from border check posts on returnees .



MOEEN UDDIN AHMED
Col
DCMO



To: See Distribution

File Reference: 1000.7(DFC)/G/4

From: Lt Cdr S SAM
MA to the DFC/COS/CMO

[Handwritten signature]
S. SAM

Date: 03 December 1994

Subject: RPA AND UNAMIR PRINCIPAL STAFF MEETINGS

Reference:

A. 3000.26(Ops) dated 01 Dec 94

1. Further to the above-mentioned reference, it would be appreciated if you could kindly compile items which you would like to have discussed at the meeting with the RPA on Wednesday 7 Dec 94 at 1000 hrs in Conference Room number 2035.
2. It would further be appreciated if you could submit these items to my office by Monday 5 Dec 94 in order that I can draw up an agenda for discussion which will be forwarded to you prior to the meeting.
3. The DFC has requested that G3 Ops be responsible for the organization of these meetings.
4. Please accept for necessary action.

Distribution:

DCOS OPS
DCOS SP
DCMO ✓
G3 OPS

a. Use of UN flags in
UNAMIR vehs.

b. RPA should be instructed not to ask for lift in UN vehs. It may be mentioned here that UNAMIR personnel are not authorised to give ~~lift~~ lift to anyone other than UN personnel.

c. Information on hijacked vehicles.

do Establs

d. Authority for establishing MILOB
sub-sector at Ngatane.

e. MILOBs should be provided
access to collect information
~~on~~ from border check posts on
returnees.

1. Refugees. Tanzania/Zaire/Burundi
2. DP Sects. 37.

8/12

3. New Camps

**BRIEF NOTES FOR
FCS CONFERENCE**

OPERATIONS MATTERS

1. Deployment. Beside the original sector deployments, MILOBS have expanded deployment into the following areas.

- a. Sector 1. A sub sector has been created. Sub sector HQ now at Rwamagana.
- b. Sector 2. Plans are undergoing to redeploy the sub sector at Relima to Bugasera. Reasons for adjustment is that the current school accommodation occupied shall be opened for education early next year.
- c. Sector 4A. Two teams have been deployed at Runtyombyi.
- d. Sector 5. A sub sector has been created. Sub sector HQ now at Ruhengeri.

2. Major Tasks Performed. Many tasks were performed during this period. Major tasks carried out are as follows:

- a. Escorting of DPs throughout the country.
- b. A number of investigations were conducted.
- c. Kigali MILOB Sector 6 has now established on an intensive observation campaign in Kigali.
- d. Also a mine/explosives awareness campaign was executed throughout the country.

PERSONNEL MATTERS

3. MSA. All returns related to deductions of MILOBS MSA were submitted and a follow up visit conducted. Hopefully rectifications will be initiated soon.

4. Repatriations of MILOBS. In the month of November 94 more than 40 observers were repatriated and in December 94 another 50 of them will be repatriated. The replacements in November were only 25 observers. This has created quite some gaps within the sectors.

1
UN RESTRICTED

Relation with RPA

11 2 Dec 94. Veli handed over

11 Rotation. 48 - 28, 98

11 Morale

11

UN RESTRICTED

5. SOPs. MILOBs are still waiting for the publication of SOPs. The draft SOP once produced is out dated and has numerous errors which attributed to uncalled for deductions on MSA.

LOGISTICS MATTERS

7. Accidents. MILOB GP HQ has been hard hit by accidents recently. An accident free campaign has been launched. Hopefully this campaign shall pay dividends.

8. Vehicle Repairs. While MILOBs are operating with limited resources of vehicles it has been noticed that repair time of vehicles is affecting operational efficiency.

9. State of Roads. The roads in sector 4B are in bad shape. Besides repairing the roads, considerations must be made to use helicopters for patrolling.

Prepared by

fw
M MASANGANISE
Lt Col
SPLAN/TRG O

UN RESTRICTED

UNCLASSIFIED

3000.10

01 03 030750Z DEC 94 RR RR UUUU

OPS

UNAMIR HQ KIGALI//OPS BRANCH//

TAC HQ BUTARE

SECTOR 1

SECTOR 2

SECTOR 3

SECTOR 4A(N)

SECTOR 4A(S)

SECTOR 4B

SECTOR 4C

SECTOR 5

SECTOR 6

MILOB GP HQ

AUSMED//CO//

CANSIGS//CO//

INFO DFC/COS

DCMO

HAC

DCOS OPS

DCOS SP

DCMO 875712

UNCLASSIFIED

02

UUUU

OPS

G3 PLANS

G3 OPS

FSO

CLO

G4

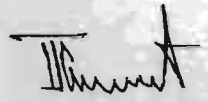
G1

FMO

CC LOG O

CIV POL

F PROV MARSHALL


230PSQ

UNCLAS OPS

SUBJ: COS COORD CONFERENCE WITH FC

1. THE FCS COORD CONFERENCE WITH COMMANDING OFFICERS/SECTOR COMMANDERS AND STAFF WHICH WAS SUPPOSED TO TAKE PLACE 2 DEC 94 HAS BEEN POSTPONED TO MON 5 DEC 94. THIS IS DUE TO BAD WEATHER FOR THE HELI PICK UPS.
2. IN VIEW OF THE ABOVE, OPS OFFRS CONFERENCE SCHEDULED 5 DEC 94 IS CANCELLED.
3. HELI SCHEDULE FOR THE CONFERENCE IS A S BELOW AND AFFECTED

UNCLASSIFIED

03

UUUU

OPS

COMMANDING OFFICERS AND COO TAC HQ ARE TO NOTE FOR ACTION:

	LOC	ETA	ETD
A.	KIGALI		0630 HRS
B.	MUTARA	0705 HRS	0710 HRS
C.	KIBUYE	0725 HRS	0730 HRS
D.	CYANGUGU	0755 HRS	0800 HRS
E.	GIKONGORO	0820 HRS	0825 HRS

4. OFFICERS COMING BY HELI ARE REQUESTED TO BE ON TIME AT THE HELI PAD TO PREVENT DELAYS.

5. THIS LETTER SUPERSEDES THE EARLIER ONE AS TIMINGS FOR HELI PICK UPS HAVE CHANGED.

J.K. CHUMBU, MAJOR, OPS

UNCLASSIFIED

3000.1

FROM: OPS BRANCH UNAMIR

TO: TAC HQ
SECTOR 1
SECTOR 2
SECTOR 3
SECTOR 4A(N)
SECTOR 4A(S)
SECTOR 4B
SECTOR 4C
SECTOR 5
MILOB GP HQ
CO AUSMED
CO CANSIGS
F PROV MARSHALL

INFO: DFC/COS
DCOMO
HAC
DCOS OPS
DCOS SP
G3 PLANS
G3 OPS
CLO
G4
CC LOG O
CIV POL

SUBJECT: CO'S COORD CONFERENCE WITH FC

1. The FC's Coordinating Conference with Commanding Officers/Sector Commanders and Staff which was supposed to take place on 02 Dec 94 has been postponed to Mon 05 dec 94. This is due to bad weather for the heli pick ups.

2. In view of the above, Ops Offrs Conference scheduled for 05 dec 94 is cancelled.

3. Heli schedule for the Conference is as below and affected Commanding Officers and COO TAC Hq are to note for action:

	LOC	ETA	ETD
A.	KIGALI		0730 HRS
B.	MUTARA	0805 HRS	0810 HRS
C.	KIBUYE	0825 HRS	0830 HRS
D.	CYANGUGU	0855 HRS	0900 HRS
E.	GIKONGORO	0920 HRS	0925 HRS

4. Officers coming by heli are requested to be on time at the heli pad to prevent delays.

5. For your necessary action.

scyo 8/5/2

Thurmont
G3 OPS

DCMO 20/5/94

From: DCOS OPS *[Signature]* 3000.26(Ops)
To: DFC/COS
DCOS SP
DCMO
G3 OPS
Info: RPA LO
Date: 01 Dec 94
Subject: RPA AND UNAMIR PRINCIPAL STAFF MEETINGS

References:

- A. 1000.(DFC)/G/4 dated 11th November, 1994.
- B. RPA/761/C/001 dated 28th November, 1994.
1. The RPA Chief of Staff has responded positively to a UNAMIR HQ request to meet with RPA Representatives on a weekly basis to discuss matters of common interest.
2. The mentioned meeting is scheduled for Wednesdays at 1000 hrs in the DFC's Conference Room commencing 7 Dec 94.
3. The under-mentioned will represent UNAMIR HQ.
 - a. DFC.
 - b. DCOS OPS.
 - c. DCOS SP.
 - d. DCMO.
 - e. G3 OPS.
4. For your information and necessary action please.

MEMORANDUM

29 Nov 94

Distribution List

MINUTES OF THE ENGINEERING CONFERENCE DATED 24 NOV 94

1. The chairman started the meeting at 11:10 am, by welcoming the participants and presenting two new officers: the new FEO and the new Chief of BMS.

ZAMBATT REQUISITIONS, MATERIAL REQUISITIONS' STATUS

2. He proceeded with the verification of the execution of the obligations undertaken by participants in previous conferences. Concerning the ZAMBATT's material requirement, the chairman said that ZAMBATT should show more interest in collecting materials for themselves and that things should be done in time, when required. Then he asked Mr. Philip Cooper from UNPROFOR to report on his visit to Nairobi concerning materials status. Mr. Cooper said that he went to Nairobi indeed to see procurement about the progress of requirements. The equipment and materials were on the Nairobi airport waiting to be sent to Kigali. They are expected any time.

CREDIBILITY OF REPORTS, UNAMIR SELF-HELP PROGRAM

3. The chairman read two contradictory statements from ZAMBATT about their capabilities, one confirming their capabilities, another denying them. He asked the participants to avoid such things if they wanted their reports to be credible. The chairman showed a document concerning procedures to be followed when making requisitions for UNAMIR Self-Help Program for building engr services and reimbursement rules.

RECCE OF NYARUBUYE, KIGALI-GATUNA ROAD MAINTENANCE

4. The chairman announced a visit to Nyarubuye for Friday 25 Nov. The NICOY EOD tm accepted to go and do the EOD inspection. Concerning the NICOY engagement in the Kigali-Gatuna road maintenance the chairman asked them to make it clear about two options (UNAMIR's assistance and any other's). The Unit should state clearly which option is foreseen.

THE "BELGIAN VILLAGE" SECURITY FACILITIES IMPROVEMENT

5. The chairman said that he had tried to task BRITCON and B & R but that it was beyond their capabilities at the moment. Anyway he foresaw the possibility of tasking INDBATT Engineers. He advised Capt R CHETTY, from INDBATT who agreed to carry out the task, about how to do that, with the CBMS co-ordination for materials requirements.

THE NEW CHIEF OF BMS INTRODUCTION

6. Mr. Philip Cooper from UNPROFOR presented the new CBMS and defined the scope of his authority. He also presented Patrick Baudin, another BMS officer and defined his capabilities, particularly centered around in-coming mat. and eqpt. Then, Mr Cooper briefed the participants about ways and procedures to get things. A detailed document was distributed to the participants.

milob HQ

Demo 8/12

Ops —

REQUIREMENTS' PRECISION AND THE PROCEDURE OF THEIR SUBMISSION

7. Mr Patrick Baudin first asked for more precision to units when making requirements. The CBMS thanked Mr Cooper and insisted on a number of items briefed by him. Then, he emphasized the fact that in order to help as much as possible, everybody down the line should be involved in the establishment of a procedure that makes things go smoothly and quickly. Thus he said that when a contractee was involved in self-help programs, the units should first of all get approval before contacting him because a lot of problems have already arisen in that matter. He then put emphasis on precision in requirements which would be honored for immediate needs, but propounded the long-term idea of submitting requirements for six months for all contingents. He added that for the next 2 or 3 weeks he would be going to every unit's location to see what their requirements might be.

MR.COOPER'S INSPECTION OF SECTORS, TUNBATT'S COMPOUNDS IMPROVEMENT AT MUTURA, BUSOGO AND NEMBA, AUSMED EOD ACTION IN TRAFIPRO (KIGALI)

8. Mr. Cooper announced for Friday Nov 25, their visit to three locations (Kibuye, Cyangugu and Gikongoro) and asked contingents' help in collecting them at the helipads. He gave the exact times of arrival and leave at and from every location. To a comment from CBMS advising units to ask for help to FEO in different aspects, the chairman responded insistingly that their capabilities for road building were now zero. But for urgent tasks, he advised CMBS to get into contact with ASTALDI who have some equipment which could be obtained if paid for. He also mentioned some slag found in Mutura and Busogo not far from TUNBATT's location. In his opinion, he was positive about TUNBATT's help. The chairman also advised INDBATT EOD tm leader to be involved in the process. The chairman also asked AUSMED to do some blasting in the B & R area (TRAFIPRO).

RECCE OF THE ROAD IN FRAFBATT AO, THE CO-ORDINATION MEETING BETWEEN FEO, MAJ UDE AND CAPT DEVEAU REGARDING EXPLOSIVES, GHANBATT'S ROTATION AND MOVEMENT FROM SECTOR 4 TO SECT 2, GHANBATT'S CURRENT NEEDS

9. Lt John Dione from FRAFBATT recognized having received a work order and promised to do a recce as soon as possible. The chairman asked Maj Ude if he had had any chance to meet Capt Devau about explosives. Maj. UDE answered that he had not, and suggested a meeting with himself, Capt Deveau and FEO. Maj. Ahialey from GHANBATT said that GHANBATT will be completing rotation the following week, moving from sector 4 to 2. He talked of needs in timber and other mat. for re-installation. CBMS advised him first to see availability on the local market and send info to BMS. Maj. Ahialey also asked if there was any excavator available, belonging to the Force. The answer was negative and to the question of CBMS regarding the availability of that machine on the local market, the chairman answered that there were 3 sources of mat. & equipment. First, he talked of the MINTRAPE list of eqpt scattered around the country. They can be used if only fuel was provided. Second, he mentioned ASTALDI and the Chinese company. He stressed the fact that ASTALDI could give away some things needed provided that they are paid for.

SL	ACTION	RESPONSIBLE	REMARKS
1.	SUBMISSION OF MAT. REQUISITION	CAPT INYAMBO	ZAMBATT
2.	SELF-HELP PROGRAMME FOR BUILD.	ALL UNITS	
3.	MAINTENANCE OF KIGALI-GATUNA ROAD (SUBMISSION OF 2 OPTIONS)	MAJ UDE	NICOY
4.	THE BELGIAN VILLAGE SECURITY FACILITIES IMPR.+TUNBATT's COMPOUNDS SLAGGING AT MUTURA AND BUSOGO	CAPT CHETTY	INDBATT
5.	DETAILED CURRENT REQUISITIONS AND 6 MONTH REQUIREMENTS SUBMISSION	ALL UNITS	
6.	MR.COOPER's COLLECTING FROM HELIPADS AT KIBUYE,CYANGUGU AND GIKONGORO	LT DIONE MAJ AHIALEY	FRAFBATT GHANBATT
7.	THE ASTALDI EQPT ALLOTTMENT FOR THE TUNBATT's COMPOUNDS IMPROVEMENT	MR.LESSANU	CBMS
8.	THE EOD ACTION IN TRAFIPRO	CAPT HUGHES	AUSMED
9.	THE ROAD RUTSIRO-KAYOVE RECCE	LT DIONE	FRAFBATT
10.	MAJ UDE-CAPT DEVEAU MEETING REGARDING EXPLOSIVES.	MAJ UDE	NICOY

The chairman closed the meeting at 12:00.

The next engr conference is scheduled on 1 Dec 94 at 1100 hrs, at the Conference Room, UNAMIR FHQ.

THE FOLLOWING PERSONS TOOK PART AT THE CONFERENCE;

a.	Mr.Philip Cooper	from BMS	-	Visitor (UNPROFOR)
b.	Mr.Nicolls	" "	-	"
c.	Maj Agrawal		-	G3 Engr/FEO
d.	Maj Ahialey	" GHANBATT	-	Engineer
e.	Maj W Ude	" NICOY	-	EOD Tm Ldr
f.	Capt Hughes	" AUSMED	-	Engineer
g.	Capt Inyambo	" ZAMBATT	-	"
h.	Capt Chetty	" INDBATT	-	"
i.	Lt Dione	" FRAFBATT	-	"
j.	Mr.Minas Lessanu		-	CBMS
k.	Mr.Baudin	" BMS	-	(resp.for req. proc.)
l.	Mr.Jack Parnell		-	Quality Assur.Manager
m.	Mr.Gabe Andino	" B&R	-	Ops Offr

J Maczka
J Maczka
Maj
G3 Engr/FEO

DISTRIBUTION LIST

Action

Info

LIST C

DFC/COS

BMS

D COS OPS

B & R

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Office of the DFC/COS
UNAMIR Force HQ
c/o UNEP
P.O. Box 30552
Nairobi
KENYA

1000.8(DFC)/G/4

24 November 1994

See distribution:

**MINUTES OF DFC/COS's WEEKLY ADMINISTRATIVE MEETING
WITH HEADS OF DEPARTMENT
HELD AT FHQ CONFERENCE ROOM ON 22 NOVEMBER 1994**

Present:	Col KP O'Kelly	-	DCOS SP - Chairman
	Col UA Moeen	-	DCMO
	Col WP Ramsey	-	FMO
	Mr G Wordley	-	CCLOGO/A/CSS
	Lt Cdr KE Itoko	-	A/MA to DFC/COS - Sec.

OPENING REMARKS

1. The Chairman welcomed members and the meeting commenced at 1405 hrs.
2. The following corrections were made from Minutes of the previous meeting before they were adopted:
 - a. In para 4 the word "repair" should read "installation"
 - b. In para 15 the heading should be "LEAVE FOR MILOBS" and the last word should read "leave". Cancel the abbreviation CTO in the first sentence.
 - c. In para 22 the word "security" should read "safety".

SOO
S Plan
SMPO
S Logo

ITEM 1 - MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

- | | |
|---|------------------|
| 3. <u>MEDICAL REPATRIATION.</u> The FMO said the DFC needed to be briefed on the current situation. | FMO |
| 4. <u>BULK FUEL STORAGE.</u> The A/CSS said a facility suitable for a retail depot has been located at a suitable location in Kigali. He reported that it would hold 400,000 litres of fuel, or some 30 day's worth. | A/CSS |
| 5. <u>CTO/LEAVE ALLOWANCES.</u> The issue of the Uruguay MILOBS was raised by the Chairman while the DCMO remarked that the habit of individual officers approaching the FC directly should cease. | CMO |
| 6. <u>OFFICE FURNITURE.</u> The A/CSS said the CIVPOL has collected most of the available furniture, MILOBS HQ has also received some furniture. He further said the UNICEF building which is soon to be occupied by UNAMIR will have to be furnished. | DCOS SP
A/CSS |

ITEM 2 - NEW BUSINESS

- | | |
|---|-------|
| 7. <u>MILOBS REPATRIATION.</u> The DCMO said the problem of MILOBS repatriation is in the area of their leave and financial claims. He further said that if the Force Commander gives approval for the MILOBS movement, why should the Travel Section (Movement Control) staff object to the approval. A member remarked that Mme. Marie-Therese needs some direction from the CAO's office. | A/CSS |
|---|-------|

CLOSING REMARKS

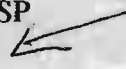
8. The Chairman thanked members and the meeting was concluded at 1434 hrs.



KE Itoko
Lt Cdr
A/MA to DFC/COS
Secretary

Distribution:

Action:

DCOS SP
DCMO 
FMO
A/CSS

Info:

DFC
MA to FC
CAO
CIVPOL



C mil obs
DEM 08
8/29/11

INTER-OFFICE MEMORANDUM

MEMORANDUM INTERIEUR

SOO —

SMPO —

SP/Gen —

~~S Log O~~ —

To: DFC

Info: LIST A
MA/FC

From: FC

Date: 28 November 1994

Subject: APPOINTMENT - ACTING FORCE COMMANDER

1. I will be proceeding on Annual Leave during the period 7 - 23 Dec 94. During this period Brigadier General Anyidoho will assume the duties of Force Commander.
2. He will have full authority to act on my behalf in all matters pertaining to my office. Please accord him the same degree of respect and support that you give me.

G.C. Tousignant
Major General
Force Commander

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - NIBUYA

②

A/MA

I would like this
to be put on the table
for me on Tuesday
for the meeting

12/11

DFC/US

09

November 1994

Office of the DFC/COS
UNAMIR Force HQ
c/o UNEP
P.O. Box 30552
Nairobi
KENYA

1000.8(DFC)/G/4

See distribution:

**MINUTES OF DFC/COS/CMO's WEEKLY ADMINISTRATIVE MEETING
WITH HEADS OF DEPARTMENT
HELD AT FHQ CONFERENCE ROOM ON 07 NOVEMBER 1994**

Present:	Brig Gen HK Anyidoho	-	DFC/COS/CMO - Chairman
	Col J Arp	-	DCOS Ops
	Col CB Yaache	-	CHAO
	Col KP O'Kelly	-	DCOS (SP)
	Mr PJA Hornsby	-	CSS
	Maj RJ Crawford	-	FMO Rep.
	Lt Cdr KE Itoko	-	A/MA to DFC/COS - Sec

OPENING REMARKS

1. The Chairman welcomed members and the meeting commenced at 1030 hrs. He remarked that the meeting was more suitable on Tuesdays than Mondays. It was agreed that subsequent meetings will be held in Room 2035 on Tuesdays at 1000 hrs. ✓
2. The minutes of the previous meeting were adopted as recorded.

ITEM 1 - MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

Action

3. Rent Allowance for MILOBS. The Chairman remarked that the idea of deducting rent allowance of US\$27 from all MILOBS not having proof of private accommodation was objected to by members. The issue was kept in view due to the absence of the accommodation officer.

CSS

4. Telephones for BBC. A member said that at the moment, all the accommodations have telephone facilities and there was nothing to discuss on the subject.

5. UN Daily Allowance. The issue of a daily allowance of US\$1.28 for staff came up for discussion. A member (Major RJ Crawford) said he received the allowance for September 1994 but that of August is yet to be paid. A member said that UNHQNY is still sorting out the returns for August 1994.

CSS

6. Accommodation for Staff. The Chairman said it seems that the staff accommodation problem has not been solved completely and he went on to suggest prefabricated buildings as an alternative to hotel accommodation. Col PK O'Kelly supported the idea by suggesting the CAO could explore the possibility of acquiring some from Somalia during his trip to Mogadishu.

DCOS SP
CSS

7. Assault of UNAMIR Personnel by RPA Soldiers. DCOS OPS said he had discussed the matter with the RPA LO, but he only saw one incident where UNAMIR personnel involved had not acted appropriately. It seems the RPA's view of the matter was one sided.

DCOS OPS

8. BRITCON Disengagement Plan. Members considered the problems surfacing as a result of the BRITCON disengagement programme. The first is the issue of the recovery vehicle BRITCON provided for the mission. UNAMIR requested its retention but the British Government has rejected it. The second problem is the issue of tools for mechanics in the workshops now manned by Brown & Root. Mr. Hornsby said we have enough tools now. It was decided that all personnel involved in the disengagement programme are to be informed about the latest developments.

DCOS SP

CSS

ITEM 2 - MEAL ALLOWANCE

9. A member raised the issue of daily meal allowance for discussion. DCOS OPS continued that only ten days of September 1994 had been paid, while that of October is still expected. Mr. Hornsby said the money will be collected on Tuesday 08 Nov 94 and payment would be made on Wednesday 09 Nov 94.

CSS

10. The security arrangements for the staff carrying money between Nairobi and Kigali was mentioned. Mr. Hornsby highlighted the fact that UNEP would provide the security up to the airport in Nairobi, if contacted.

DCOS SP
CSS

Has this been paid?

IVA

Let
Crawford
take advice
of this. All
in that

Action

ITEM 3 - MEDAL PARADES

11. The Chairman remarked that the Medal Parades should be organized properly. The Office of DCOS (SP) is expected to be involved in the preparations, such as writing the draft speech for the FC.

DCOS SP

12. The issue of availability of medals was also raised for discussion. Mr. Hornsby said contracts for 6,000 medals would be effective 26 November and delivery would be made after four days. Meanwhile UNAMIR will have 320 medals remaining after the BRITCON Medal Parade.

CSS

13. DCOS OPS said the Canadian Chief of Defense Staff will present the medals to CANCON on 25 Nov 94 and that the ceremony will require about 200 medals. *a minimum of ??*

COMD
CANCON

14. Decision: It was decided that arrangements would be made to provide an adequate number of medals to meet the contingent's requirements.

CSS

ITEM 4 - CTO FOR STAFF/CONTINGENTS

15. DCOS OPS raised the issue of staff/contingent's inability to enjoy their CTO for several months unlike the MILOBS. Meanwhile some of the Canadian staff/contingents had already booked their flights and he was not sure that ^{there} ~~their~~ was available leave for them.

16. Mr. Hornsby explained the regulations by saying that any personnel who misses his CTO for any month would forfeit it. The staff could apply for a combination of 6 days CTO and 6 days leave. DCOS OPS suggested that Canadian staff/contingent could be granted special leave because most could not be spared, by the nature of their assignments, to proceed on CTO.

// This ~~is~~ CTO
issue must be
clarified and
published.
DCOS SP
CSS

17. It was decided that due consideration be given to personnel who could not avail themselves of CTO before the termination of their tour of duty.

ITEM 5 - MEDICAL REPATRIATION

18. Maj. RJ Crawford said there is a lack of understanding on the part of some staff with regard to the interpretation of the regulations concerning repatriation of personnel on medical grounds. He preferred to brief the DFC/COS/CMO on the details of his findings. Mr. Hornsby emphasized the importance of proper medical documentation of the individual's rights to be sent to UNHQ in New York.

FMO
REP

ITEM 6 - CATERING SERVICES AT BLUE BERET CAMP

20. The Chairman emphasized the importance and role of the committee formed to look into the progress of the canteen.

ITEM 7 - BOARD OF INQUIRIES

21. DCOS OPS expressed his dislike for the incessant manner in which the Board of Inquiries is conducted. He explained further that some issues do not require a BOI. DCOS SP contributed by saying that for a BOI to be convened a Police Report is required.

22. The Chairman said several incidents have occurred in this mission and a soldier injured here would come up to ask for a claim, after repatriation, and if there is no UNAMIR BOI his application may not be granted.

23. It was decided that the Board of Inquiries served a useful purpose no matter the weight of the incident.

ITEM 8 - BULK FUEL STORAGE


24. A member highlighted the fact that the present arrangement for fuel storage is not adequate and therefore we would need a bigger facility. Mr. Hornsby explained that we have fifteen (15) 10,000 litre tanks and ten (10) 5,000 litre tanks which is not adequate. He said, however, there is a storage facility along the Kigali - Byumba Road with a capacity for approx. one million litres. His fear is hinged on security of the facility since it is in the area controlled by RPA.

25. It was decided that we should make arrangements to acquire this facility despite the risk involved.

CLOSING REMARKS

26. The Chairman thanked members for their contribution and reminded them of the venue, date and time of the next meeting.

27. The meeting was concluded at 11.25 hours.


KE Itoko
Lt Cdr
A/MA to DFC/COS
Secretary

DCOS OPS

DCOS SP

DCOS SP
CSS

Distribution:

Action:

Info:

CMO
DCOS OPS
DCOS SP
CHAO
FMO

MA to FC
CAO

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



UNAMIR - MINUAR

NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

Office of the DFC/COS
UNAMIR Force HQ
c/o UNEP
P.O. Box 30552
Nairobi
KENYA

1000.8(DFC)/G/4

21 November 1994

MINUTES OF DFC/COS/CMO's WEEKLY ADMINISTRATIVE MEETING
WITH HEADS OF DEPARTMENT
HELD AT FHQ CONFERENCE ROOM ON 15 NOVEMBER 1994

Present:	Brig Gen HK Anyidoho	-	DFC/COS/CMO - Chairman
	Col J Arp	-	DCOS Ops
	Col KP O'Kelly	-	DCOS (SP)
	Col UA Moeen	-	DCMO
	Col WP Ramsey	-	FMO
	Col CA Diarra	-	CIVPOL
	Mr PJA Hornsby	-	CSS
	Maj HJ Kirschiner	-	HAC
	Lt Cdr KE Itoko	-	A/MA to DFC/COS - Sec

OPENING REMARKS

1. The Chairman welcomed members and the meeting commenced at 1400 hrs.
2. The following corrections were made as the minutes of the previous meeting were read:

Corrections

- a. In para 3. The last sentence should read: The issue is still with the accommodation section.
- b. In para 4. The statement should read: A member said that at the moment, all accommodations will have telephone facilities installed shortly.
- c. In para 5. The abbreviation UNHQNY should read UNNY.
- d. In para 13. The statement should read: DCOS OPS said the FC and Canadian Chief of Defence Staff will present the medals to CANCON on 25 Nov 94 and that the ceremony will require a minimum of 200 medals.
- e. Item 4. The heading should read CTO FOR MILOBS. There is no CTO for both staff and contingents. Only MILOBS are entitled to CTO therefore the whole discussion concerns only MILOBS.
- f. In para 18 include letter 'g' to make the word before concerning repatriation to read regulations.
- g. Cancel DCOS OPS in the action column for para 22.
- h. In para 24. The word between which and not should read are.

ITEM 1 - MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

Action

3. **RENT ALLOWANCE FOR MILOBS.** The DCMO said a comprehensive list of MILOBS with their accommodation status has been compiled. CSS remarked that it is only when the said list, with accurate information, is received that action will be taken on the matter.

DCMO

CSS

4. **TELEPHONES FOR BBC.** A member remarked that some of the telephone lines need immediate repair. It was decided that a regular maintenance schedule will be adopted on all the telephone lines in BBC.

CSS

5. **UN DAILY ALLOWANCE.** A member raised the issue of irregular and in some cases non payment of UN Daily Allowance.

6. The DCMO mentioned that MILOBS complained of late payments of their allowances after the civil war. A member attributed the problems of the finance section to a lack of office accommodation in Rwanda.

7. The issue of non-payment of soldiers' allowances was also raised by a member.

DCOS SP

8. It was decided that the administration will make efforts to ensure prompt payment of allowances with a time table as a guide.

CSS

9. **ACCOMMODATION FOR STAFF.** A member said some staff officers are yet to be accommodated. The CSS suggested providing hired accommodation for them. He also remarked that the prefabricated buildings in Somalia will not be available until February 1995, therefore staff officers' accommodation problem requires an immediate solution.

CSS

10. **ASSAULT OF UNAMIR PERSONNEL BY RPA SOLDIERS.** The Chairman remarked that this is a continuous thing and there was a recent incident between the Zambian and the RPA soldiers. CSS also said that a 4x4 vehicle was snatched from a UNAMIR staff member by RPA soldiers at gunpoint on 14 Nov 94. It was agreed that the RPA higher authorities be contacted on the issue.

DCOS OPS

11. **BRITCON DISENGAGEMENT PLAN.** The CSS said BRITCON has handed over all UN owned plants to Brown & Root. The staff are monitoring the operations while BRITCON remains as a reserve.

CSS

DCOS SP

12. **MEAL ALLOWANCE** A member commented that the meal allowance has not been paid adequately up to the end of October, and that only fifteen (15) days meal allowance of US\$450 was paid a few days ago. Some soldiers have returned to their respective countries without the balance of the meal allowance having been paid.

13. It was decided that the returns of weekly allowance sheets be forwarded to the finance section for prompt action. It was further decided that personnel and finance sections should ensure no one loses any allowance due him whether in or out of the mission area.

CFO

DCOS SP

14. **MEDAL PARADE.** Members were informed officially of the BRITCON Medal Parade to take place on Thursday 17 November and Saturday 19 November 1994 by the Chairman. DCOS OPS remarked that Canadian Contingents need 260 medals for their medal parade coming up soon.

Action

DCOS OPS
CSS

15. ^{LEAVE}
CTO FOR MILOBS. DCMO asked if advance ~~CTO~~ Leave could be granted to MILOBS. The CSS remarked that it is not possible to give advance CTO or in arrears. But, it is permissible to give advance ^{leave} CTO in order to establish a structured leave programme. He also mentioned that the MILOBS will not be paid MSA for those days for which they have not yet earned or accrued ~~CTO~~. ^{leave}.

DCMO

16. **MEDICAL REPATRIATION.** The Chairman mentioned the incident of UNAMIR trying to transport an injured soldier from Nairobi to London and the British Airways rejected the booking for only one seat and advised that the patient required two seats. He further explained that all the staff branches involved in medical repatriation need education as to their respective responsibilities.

17. FMO said that a paper explaining the responsibilities of the FHQ staff and that of the Contingent Medical Officers will be circulated soon.

FMO

18. **BOARD OF INQUIRIES.** A member mentioned the role of the Legal Officer (Civilian) in connection with Board of Inquiries. The DCOS SP said a BOI cannot be convened without a Military Police Report. The Chairman said that all cases handled by a BOI are to be reviewed, to avoid difficulties in payment of compensations in the future.

DCOS SP

19. **BULK FUEL STORAGE.** The CSS said a storage facility of about 1 million litres capacity located 12 km north of Kigali is being negotiated for UNAMIR use.

CSS

ITEM 2 - USE OF UNAMIR VEHICLES

20. The Chairman remarked that the practice of officers locking up UNAMIR vehicles whenever they proceed on leave should cease. This was accepted by all members.

ALL

ITEM 3 - SPEEDING/TRAFFIC OFFENCES.

21. The DCOS OPS said there are still cases of speeding by UNAMIR vehicle drivers and there is no clear cut policy on punishing offenders.

22. ^{safety}
~~security~~ The FMO said the 40 km/hr maximum speed limit is too low for reasons. He suggested an increase up to 60km/hour.

23. A member raised the issue of traffic offences and some levies enforced by the Gendarmerie, e.g. driving against the traffic - \$500.

24. It was decided that commanding officers and country senior officers be given powers to punish speeding offenders and the CIVPOL should liaise with the Gendarmerie to discuss the issue of traffic offences and the high levies imposed.

DCOS SP
CIVPOL

ITEM 4 - STATUS OF CIVPOL

25. The CIVPOL Representative raised the issue of the inability of some CIVPOL to communicate in either French or English and some countries sending non-commissioned officers to the mission.

26. It was decided that those CIVPOL who cannot speak and write English or French should be sent to another UN mission or repatriated. The CIVPOL Representative was directed to forward a paper to the DFC on the issue.

COMMISS
CIVPOL

ITEM 5 - CTO/LEAVE

27. The DCMO remarked that up till date CTO/Leave allowances for the months of July and August 1994 are not paid to the MILOBS. It was decided that the records be straightened and the payments to be effected without any further delay.

DCOS SP
CSS

ITEM 6 - TELEPHONE FACILITIES

28. A member said the telephone lines are not connected at night for both local and international calls. Some of the switchboard operators do not understand English.

29. It was decided that telephone facilities will be provided for both local and international calls, at night, as soon as more operators are employed.

CSS

ITEM 7 - OFFICE FURNITURE

30. The DCMO remarked that MILOBS need more furniture in the offices. The CSS explained that a small amount of furniture has arrived, but general services has to come up with a distribution plan. He said further that limited quantities will be supplied to satisfy the immediate requirements.

CSS

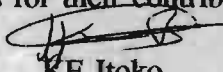
CHURCH SERVICES

31. The Chairman remarked that it appears only CANCON is conducting regular Sunday church services. CMED Offr indicated that AUSMED also has regular Sunday church services. The Chairman encouraged other contingents to do the same, so that himself and other senior officers could worship with them.

ALL

CLOSING REMARKS

32. The Chairman thanked members for their contribution and the meeting was concluded at 1455 hrs.


KE Itoko
Lt Cdr
A/MA to DFC/COS
Secretary

Distribution:

Action:

DFC/COS/CMO	FMO
DCOS OPS	CIVPOL
DCOS SP	CSS
DCMO	

Info:

MA to FC
CAO
HAC

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



UNAMIR - MINUAR

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

DCMO *87/11*

PU on 13/11/94 before weekly conf
87/11

SOO _____

SMPO _____

J Alan _____

S Log O _____

Office of the DFC/COS
UNAMIR Force HQ
c/o UNEP
P.O. Box 30552
Nairobi
KENYA

1000.8(DFC)/G/4

copy distributed. 09 November 1994

See distribution:

**MINUTES OF DFC/COS/CMO's WEEKLY ADMINISTRATIVE MEETING
WITH HEADS OF DEPARTMENT
HELD AT FHQ CONFERENCE ROOM ON 07 NOVEMBER 1994**

Present:	Brig Gen HK Anyidoho	-	DFC/COS/CMO - Chairman
	Col J Arp	-	DCOS Ops
	Col CB Yaache	-	CHAO
	Col KP O'Kelly	-	DCOS (SP)
	Mr PJA Hornsby	-	CSS
	Maj RJ Crawford	-	FMO Rep.
	Lt Cdr KE Itoko	-	A/MA to DFC/COS - Sec

OPENING REMARKS

1. The Chairman welcomed members and the meeting commenced at 1030 hrs. He remarked that the meeting was more suitable on Tuesdays than Mondays. It was agreed that subsequent meetings will be held in Room 2035 on Tuesdays at 1000 hrs.
2. The minutes of the previous meeting were adopted as recorded.

ITEM 1 - MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

- | | <u>Action</u> |
|---|-------------------------------|
| 3. <u>Rent Allowance for MILOBS.</u> The Chairman remarked that the idea of deducting rent allowance of US\$27 from all MILOBS not having proof of private accommodation was objected to by members. The issue was kept in view due to the absence of the accommodation officer. | / S Los ⁰ -
CSS |
| 4. <u>Telephones for BBC.</u> A member said that at the moment, all the accommodations have telephone facilities and there was nothing to discuss on the subject. | |
| 5. <u>UN Daily Allowance.</u> The issue of a daily allowance of US\$1.28 for staff came up for discussion. A member (Major RJ Crawford) said he received the allowance for September 1994 but that of August is yet to be paid. A member said that UNHQNY is still sorting out the returns for August 1994. | CSS |
| 6. <u>Accommodation for Staff.</u> The Chairman said it seems that the staff accommodation problem has not been solved completely and he went on to suggest prefabricated buildings as an alternative to hotel accommodation. Col PK O'Kelly supported the idea by suggesting the CAO could explore the possibility of acquiring some from Somalia during his trip to Mogadishu. | DCOS SP
CSS |
| 7. <u>Assault of UNAMIR Personnel by RPA Soldiers.</u> DCOS OPS said he had discussed the matter with the RPA LO, but he only saw one incident where UNAMIR personnel involved had not acted appropriately. It seems the RPA's view of the matter was one sided. | DCOS OPS |
| 8. <u>BRITCON Disengagement Plan.</u> Members considered the problems surfacing as a result of the BRITCON disengagement programme. The first is the issue of the recovery vehicle BRITCON provided for the mission. UNAMIR requested its retention but the British Government has rejected it. The second problem is the issue of tools for mechanics in the workshops now manned by Brown & Root. Mr. Hornsby said we have enough tools now. It was decided that all personnel involved in the disengagement programme are to be informed about the latest developments. | DCOS SP
CSS |
| <u>ITEM 2 - MEAL ALLOWANCE.</u> | |
| 9. A member raised the issue of daily meal allowance for discussion. DCOS OPS continued that only ten days of September 1994 had been paid, while that of October is still expected. Mr. Hornsby said the money will be collected on Tuesday 08 Nov 94 and payment would be made on Wednesday 09 Nov 94. | CSS |
| 10. The security arrangements for the staff carrying money between Nairobi and Kigali was mentioned. Mr. Hornsby highlighted the fact that UNEP would provide the security up to the airport in Nairobi, if contacted. | DCOS SP
CSS |

ITEM 3 - MEDAL PARADES

11. The Chairman remarked that the Medal Parades should be organized properly. The Office of DCOS (SP) is expected to be involved in the preparations, such as writing the draft speech for the FC.

Action

DCOS SP

12. The issue of availability of medals was also raised for discussion. Mr. Hornsby said contracts for 6,000 medals would be effective 26 November and delivery would be made after four days. Meanwhile UNAMIR will have 320 medals remaining after the BRITCON Medal Parade.

CSS

13. DCOS OPS said the Canadian Chief of Defense Staff will present the medals to CANCON on 25 Nov 94 and that the ceremony will require about 200 medals.

COMD
CANCON

14. Decision: It was decided that arrangements would be made to provide an adequate number of medals to meet the contingent's requirements.

CSS

ITEM 4 - CTO FOR STAFF/CONTINGENTS

15. DCOS OPS raised the issue of staff/contingent's inability to enjoy their CTO for several months unlike the MILOBS. Meanwhile some of the Canadian staff/contingents had already booked their flights and he was not sure that their was available leave for them.

16. Mr. Hornsby explained the regulations by saying that any personnel who misses his CTO for any month would forfeit it. The staff could apply for a combination of 6 days CTO and 6 days leave. DCOS OPS suggested that Canadian staff/contingent could be granted special leave because most could not be spared, by the nature of their assignments, to proceed on CTO.

DCOS SP
CSS

17. It was decided that due consideration be given to personnel who could not avail themselves of CTO before the termination of their tour of duty.

SMPO

ITEM 5 - MEDICAL REPATRIATION

18. Maj. RJ Crawford said there is a lack of understanding on the part of some staff with regard to the interpretation of the regulations concerning repatriation of personnel on medical grounds. He preferred to brief the DFC/COS/CMO on the details of his findings. Mr. Hornsby emphasized the importance of proper medical documentation of the individual's rights to be sent to UNHQ in New York.

FMO
REP.

SMPO

ITEM 6 - CATERING SERVICES AT BLUE BERET CAMP

19. Maj RJ Crawford mentioned the problem of a lack of information about the cost, timing and the menu to be provided by the caterers in BBC.

CSS

20. The Chairman emphasized the importance and role of the committee formed to look into the progress of the canteen.

ITEM 7 - BOARD OF INQUIRIES

21. DCOS OPS expressed his dislike for the incessant manner in which the Board of Inquiries is conducted. He explained further that some issues do not require a BOI. DCOS SP contributed by saying that for a BOI to be convened a Police Report is required.

22. The Chairman said several incidents have occurred in this mission and a soldier injured here would come up to ask for a claim, after repatriation, and if there is no UNAMIR BOI his application may not be granted.

23. It was decided that the Board of Inquiries served a useful purpose no matter the weight of the incident.

ITEM 8 - BULK FUEL STORAGE

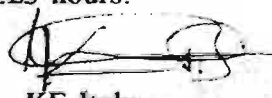
24. A member highlighted the fact that the present arrangement for fuel storage is not adequate and therefore we would need a bigger facility. Mr. Hornsby explained that we have fifteen (15) 10,000 litre tanks and ten (10) 5,000 litre tanks which is not adequate. He said, however, there is a storage facility along the Kigali - Byumba Road with a capacity for approx. one million litres. His fear is hinged on security of the facility since it is in the area controlled by RPA.

25. It was decided that we should make arrangements to acquire this facility despite the risk involved.

CLOSING REMARKS

26. The Chairman thanked members for their contribution and reminded them of the venue, date and time of the next meeting.

27. The meeting was concluded at 11.25 hours.



KE Itoko
Lt Cdr
A/MA to DFC/COS
Secretary

Distribution:
Action:

Info:

CMO
DCOS OPS
DCOS SP
CHAO
FMO
CSS

MA to FC
CAO

DCOS OPS

DCOS SP

DCOS SP
CSS

A/cmo 28/31/10

UN RESTRICTED

From: MILOB GP HQ
To : Office of the SRSG
CAO
Info: FC
DFC ←

Date: 26 Oct 94

Sub : CMOs FORTNIGHTLY CONFERENCE WITH MILOBS SECTORS COMDS

1. Mentioned subject will hold on 29 Oct 94 at Kibuye HQ MILOB SEC 4B commencing 0930 hrs.
2. The meeting offers a forum where sector commanders make detailed briefing on their sectors. Usually they touch on political and administrative aspects of operations in Rwanda. It is yet another opportunity for the Observer group to be updating with the political and the administrative efforts from your cells.
3. Consequently and as usual we request your representative to attend the conference. We will appreciate your response, so that adequate transport arrangement can be made for them.
4. The ETD - Kigali for Kibuye by helicopter is 0815 hrs on 29 Oct 94 from KIA.
5. Accept our regards.

*ops off MILOB GP HQ
Ms Isel Revon a senior
political officer has been
asked to go with M. Pse
likewise with her.*

UN RESTRICTED

*27/10
DFC/WJ*

M. S. ILIYA
Lt Col
FOR CMO

FROM: DCOS OPS
TO: TAC HQ
SECTOR 1
SECTOR 2
SECTOR 3
SECTOR 4A
SECTOR 4B
SECTOR 4C
SECTOR 5
MILOB GP HQ

INFO: DFC/COS
DCMO
HAC
DCOS OPS
DCOS SP
FMO
FSO
G3 PLANS
G3 OPS
CLO
G4
CC LOG O
CIVPOL

SUBJECT: CO'S COORD CONFERENCE WITH FC

1. THE FC WILL MEET WITH COMMANDING OFFICERS/SECTOR COMMANDERS AND STAFF ON MONDAY 31 OCT 94 AT 1000 HRS AT UNAMIR HQ CONFERENCE ROOM.

2. COMMANDERS MUST BE PREPARED TO DISCUSS THE FOLLOWING:

- A. CURRENT DEPLOYMENT.
- B. DAY AND NIGHT PATROL PLANS.
- C. CURRENT OPERATIONS.
- D. OPERATIONAL AND LOGISTIC PROBLEMS.

3. IN VIEW OF THE ABOVE, OPS OFFRS CONFERENCE SCHEDULED FOR 31 OCT IS CANCELLED AND WILL BE HELD ON 07 NOV 94.

4. HELI SCHEDULE FOR THE CONFERENCE IS AS BELOW AND AFFECTED COMMANDING OFFICER AND COO TAC HQ ARE TO NOTE FOR ACTION:

	<u>LOC</u>	<u>ETA</u>	<u>ETD</u>
A.	KIGALI	-	0730 HRS.
B.	MUTARA	0805 HRS	0810 HRS.

3000.10 (OPS)

25 Oct 94.

1. Lt Col Gorg and Lt Col Borgla to attend. Info them in time.

SOO

2. Remind me in time

SO

3. Collect pts from other MILG Secs and from Branches their Pts by Friday and discuss

SOO

8/25/10

C.	KIBUYE	0825 HRS	0830 HRS.
D.	CYANGUGU	0855 HRS	0900 HRS.
E.	GIKONGORO	0920 HRS	0925 HRS. 4:20
F.	BUTARE	0930 HRS	0935 HRS.

5. OFFICERS COMING BY HELI ARE REQUESTED TO BE ON TIME AT THE HELI PAD TO PREVENT DELAYS.

6. FOR YOUR NECESSARY ACTION PLEASE.



UNAMIR - MINUAR

1000.MA

23 Oct 94

See Distribution

SUMMARY OF FC'S GROUND RECCE - 22 OCT 94

ACTION

1. FC conducted a visit to Byumba on Sat 22 Oct. The following points are identified for action as indicated.

a. Motorola Communications. Co Nikon reported difficulties with Motorola comms. Coverage on both the Force Comd Channel and the Milob Channel was poor. OC Comm Sqn is to investigate the comm engineering in Sector 1 to produce an effective solution.

OC Comm Sqn

b. Quality of Tankered Water. CO Nikon reported that the tankered water was so heavily chlorinated that it tasted unpleasant to troops. A supply has been given to MHT at FHQ for analysis. F Med O is to report on the analysis with recommendations.

F Med O

c. Issue of Bottled Water. CO Nikon requested an issue of bottled water as a routine alternative to the unpopular tankered water. D Cos Sp is to investigate this request with the aim of providing a day's supply once per week should the F Med O recommend no change to the amount of chlorination in tankered water.

DCos Sp

d. Mail. CO Nikon reported that no incoming mail had been received by his troops via the UN Nairobi address that they had been given by UNAMIR, although families in Nigeria had sent mail using that address. His contingent had not been issued with any blank UN aerogram letter forms for outgoing mail. D Cos Sp is to investigate both issues.

DCos Sp

2. A written report on the above points is to be forwarded to FC through MA by Sat 29 Oct.

F Haddow

F HADDOW
Lt Col RM
MA to FC

Distribution:

Action:

Information:

DCos Sp
C Med O
OC Comm Sqn

FC
DFC
DCos Ops
D/CMO
CO Nikon



A/CMO.8/13/10

SOO
S Logo
SMPO
S Plan

Photocopy given
to all.

13/10

Office of the DFC/COS
UNAMIR Force HQ
c/o UNEP
P.O. Box 30552
Nairobi
KENYA

1000.8(DFC)/G/4

12th October 1994

See distribution:

**MINUTES OF DFC/COS/CMO's WEEKLY ADMINISTRATIVE MEETING
WITH HEADS OF DEPARTMENT
HELD AT FHQ CONFERENCE ROOM ON 8 OCTOBER 1994**

Present:	Col	J Arp	-	DCOS Ops - Chairman
	Col	KP O'Kelly	-	DCOS Sp
	Col	Moeen	-	ACMO
	Col	CB Yaache	-	CHAO
	Mr	PJA Hornsby	-	CSS
	Lt Col	ME Hanrahan	-	1 CDHSR Rep
	Maj	R Crawford	-	Force Med Offr Rep
	Lt Cdr	S Sam	-	MA to DFC/COS - Sec

OPENING REMARKS

1. The Chairman welcomed members to the meeting at 1010 hrs.
2. The minutes of the last meeting were adopted as recorded.

ITEM 1 - MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

3. **Blue Beret Camp (BBC) mess.** Members were informed that bids for the catering facilities were closed and that, by the end of October 1994, catering facilities would be provided at the BBC mess on a payment basis. The contract will also include the running of the bar. The meeting was advised that sufficient furniture had been ordered for the mess.

CSS

4. **Payment of meal allowance - staff officers/men.** Members were assured that payment of the meal allowance to the staff officers/men would be made during the week.

CSS

ITEM 2 - VEHICLE ALLOCATION COMMITTEE

5. Members stressed that there was an urgent need for the Vehicle Allocation/Establishment Committee to convene a meeting, to be chaired by the COS. The purpose of this meeting would be to identify priority areas - based on each department's requirements - for appropriate allocation of the new vehicles expected to arrive in the mission area. Members further reiterated that allocation of vehicles should not be the responsibility of any one department, but rather of the Vehicle Allocation Committee only.

DFC/COS/CMO
DCOS SP

ITEM 3 - VEHICLE MAINTENANCE

6. One member observed that dates given by Britcon workshop for scheduled vehicle maintenance were not being adhered to. Thus, vehicles are often delayed at the workshop. This practice has been hampering the smooth operation of the mission, and the workshop was to be advised to adhere to dates it gives for such maintenance schedules.

DCOS SP

ITEM 4 - MILOBS GP HQ REQUIREMENTS

7. It was mentioned that the following were urgently needed by MILOBS:

CSS

- a. Computers and photocopying machines - all sectors;
- b. Generators - for use by MILOBS deployed at Bugasera Prefecture;
- c. Office accommodation - for all MILOB sectors and sub-sectors except Kigali.

8. MILOB GP HQ was advised to submit the necessary requirements on paper for them to be addressed.

A/CMO

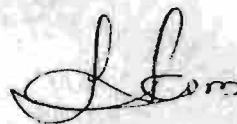
	<u>Action</u>
<u>ITEM 5 - KIGALI AIRPORT SHUTTLE BUS SERVICE</u>	
9. It was observed that the Kigali Airport shuttle bus services do not function effectively and that there is need to improve their efficiency.	DCOS Sp
<u>ITEM 6 - CIVPOL DEPLOYMENT</u>	
10. One member stated that the the Rwandan civil administration had not yet been advised of the future deployment of CIVPOL to all the sectors.	
11. It was therefore suggested that the Ministry of the Interior be informed to relay the message to all the Prefects.	DFC/COS/CMO CIVPOL
<u>ITEM 7 - OTHER MATTERS</u>	
12. <u>Payment of MSA in the field.</u> It was observed that MILOBS are obliged to leave their sectors for Force HQ in order to collect their MSA. This disrupts the performance of their duties. There is therefore a need to come up with a schedule to pay MILOBS in their sectors.	CSS
13. <u>Inclusion of Nairobi in mission area.</u> It was commented that a review of R and R policy by Office of Human Resources Management (OHRM) in New York regarding the inclusion of Nairobi in the mission area was long overdue. A reminder is to be sent to New York.	CSS
14. <u>Claim for losses.</u> Claims for losses of personal items had been submitted but no reimbursement had yet been made. It was decided that re-submission should be made to the Claims Board for the necessary reimbursement.	ALL
15. <u>Interpreters for Bns/Units.</u> It was suggested that Bns/Units be given authority to recruit the services of interpreters in the sectors.	CSS

ITEM 8 - CLOSING REMARKS

Action

16. In his closing remarks, the Chairman stated that there was a need to redefine the future tasks of UNAMIR TAC HQ in Butare. He further stated that this issue would be discussed in detail with DFC/COS/CMO later for a decision to be taken.

17. The meeting came to a close at 1105 hours.



S SAM
Lt Cdr
MA to DFC/COS
Secretary

Distribution:

Action:

Info:

CMO
DCOS OPS
DCOS SP
CHAO
CIVPOL
FORCE MED OFFR
D/CMO
CSS
CMPO

MA TO FC
CAO

INTER OFFICE MEMORANDUM

DCMO →

FROM: FC
TO: DFC
DCOS OPS
DCOS SP
DCMO
HAO
UNCIVPOL
CLO
FMO
MA TO FC
MILITARY SPOKESPERSON

Note and remind^{me} on
13 Oct 94.

8/10/10

SO AS

See 8/13/10

INFO: SRSG

DATE: 07 OCT 94

SUBJECT: MANIPULATION OF INFORMATION SEMINAR

1. Due to the ever changing situation in a bureaucratic environment such as ours, I request all action addressees to attend a one hour seminar, given by Mr Nick Harman, on the manipulation of information.
2. The Seminar will take place in the UNAMIR conference room at 1330 hours 13 Oct 94.

GC Tousignant

GC TOUSIGNANT
MGen
Force Commander

Date: 13 Oct 94

Time: 1330 Hours

Rv: UNAMIR Conf Room.

Dcayo 8/12/10

UN RESTRICTED

TO : RPA LIAISON OFFICER

Date: 12 Oct 94

FROM : MILOB GP HQ

Ref : PLANS 29/94

SUBJECT : DEPLOYMENT OF MILITARY OBSERVERS

Reference. A. Force Comd's memo to RPA High Comd dated 13 Sep 94.

1. Deployment in the areas of KIBUNGO, BUGESERA and RUHENGARI is progressing well. It is anticipated that by the end of October our Observers will be firm in these areas though accommodation facilities are limited.

2. This HQ still faces problems with regard to deployment in NYAGATARE. A request is hereby submitted to you for facilitating the possibility of this desire with concurrence and acceptance of your commanders on the ground.

3. Please advise.

MJ Masanganise

MJ MASANGANISE

Lt Col

for Chief Military Observer

Info:

DCMO

SOO

SLOGO

UN RESTRICTED

UN RESTRICTED

S 18/10

From: MILOB GP HQ
To : Office of the SRSG
CAO
Info: FC
DFC

Date: 06 Oct 94

(1)

Sub : CMOs FORTNIGHTLY CONFERENCE WITH MILOBS SECTORS COMDS

1. Mentioned subject will hold on 08 Oct 94 at Gisenyi HQ MILOB SEC 5 commencing 1000 hrs.
2. The meeting offers a forum where sector commanders make detailed briefing on their sectors. Usually they touch on political and administrative aspects of operations in Rwanda. It is yet another opportunity for the Observer group to be updated with the political and the administrative efforts from your cells.
3. Consequently and as usual we request your representative to attend the conference. We will appreciate your response, so that adequate transport arrangement can be made for them.
4. The ETD - Kigali for Gisenyi is 0700 hrs on 08 Oct 94 from MILOB GP HQ.
5. Accept our regards.

CMO.
Would have loved
to attend, but didn't
see this till 9/10
ACSS
9/10

S ILIYA
Lt Col
FOR CMO

UN RESTRICTED

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Office of the DFC/COS
UNAMIR Force HQ
c/o UNEP
P.O. Box 30552
Nairobi
KENYA

1000.8(DFC)/G/4

See distribution:

MINUTES OF DFC/COS's WEEKLY ADMINISTRATIVE MEETING
WITH HEADS OF DEPARTMENT
HELD AT FHQ CONFERENCE ROOM ON 3 OCTOBER 1994

Present:

Brig Gen HK Anyidoho
Col ID Tikoca
Col J Arp
Col Diarra
Col Moeen
Col CB Yaache
Col W Ramsey
Mr PJA Hornsby
Lt Col Chaber
Lt Col Getachew Tefferra
Lt Cdr S Sam

- DFC/COS - Chairman
- CMO
- DCOS OPS
- Commissioner CIVPOL
- ACMO
- CHAO
- Force Medical Offr
- CSS
- CLOGO
- CMPO
- MA to DFC/COS - Sec

OPENING REMARKS

1. The meeting commenced at 1000 hrs with the Chairman welcoming members to the meeting. The Chairman outlined the situation in the refugee camps that he had visited in Zaire over the

last few days. He said that the atmosphere in the camps was very tense, and there is occasional harrassment of aid workers. He noted that most of the refugees do want to return to Rwanda, but are afraid of security conditions here after the report submitted by UNHCR. They hold UNAMIR responsible for this, accusing it of supporting the RPF, while at the same time requesting that UNAMIR take a more positive stance in ensuring security across the country.

2. The Chairman informed the meeting that the Military Spokesman, Maj Plante, has now been appointed Force Provost Marshall.

3. The minutes of the last meeting were adopted as recorded.

ITEM 1 - MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

4. **Review of MSA.** There had previously been some discussions regarding an increase before the war. Why then do we have to face a cut in MSA now that prices have gone up so high in the country? It was felt among the members that there should be a detailed work done to explain in the form of a report why the MSA needs to be reviewed.

ITEM 2 - DRAFT SOPs

5. Members were informed that the final draft of the SOPs relevant to each section would be circulated by G3 Plans early this week for any final amendments.

ITEM 3 - STAFF LIST

6. One member requested to know the source consulted in compiling the staff list. In view of the expanding force, it was felt that the total number of 43 quoted at headquarters was woefully inadequate.

ITEM 4 - VEHICLE MAINTENANCE

suggested that a decentralized system be set up for minor repairs, thereby enabling Britcon personnel to deal with more serious vehicle problems on a more expeditious basis.

8. A member informed the meeting that the issue of spare parts is being addressed.

Action

DCOS SP
CSS

ALL

DCOS SP

CSS

ITEM 5 - MANAGEMENT OF BLUE BERET CAMP (BBC) MESS

9. It was observed that there was a need for some ground rules for the running of the Blue Beret Camp (BBC) mess. It was decided that a Mess Committee would be established, composed of the Welfare Officer and one representative from each nation housed in the camp. The Committee will be directly responsible to the COS, and will submit an initial draft of rules and regulations to him for his approval.

DFC/COS

ITEM 6 - CIVPOL ACCOMMODATION

10. The meeting was advised that CIVPOL had been informed by the RPA that they had to leave the building they were using as their headquarters. No reason was given. CIVPOL is therefore in immediate need of new headquarters.

CSS

ITEM 7 - OTHER MATTERS

11. **Use of UNAMIR liaison officers (LO).** One member commented that the UNAMIR LOs were not being fully employed. It was suggested that their role be defined more specifically in order that a better liaison between UNAMIR, humanitarian agencies and the Government be established.

DFC/COS

12. **Structural changes to Force HQ (Amahoro Hotel).** Members were reminded that, since we are only "borrowing" these premises, no major structural changes should be made in our efforts to improve efficacy of the offices.

CSS

13. **PX.** The need for a PX was stressed. Members were informed that tenders had been submitted and that bids would close on Monday, 10 October. A decision would therefore be made shortly.

CSS

14. **Leave/CTO policy for MILOBS.** It was commented that there is no clear UNAMIR policy on this. At present, if MILOBS go on leave/CTO, MSA is automatically being deducted by the Finance Section

CMO

15. **Meeting of Operations Officers.** The need was stressed for the DCOS Ops to hold meetings on a regular basis with the Operations Officers of the battalions/units.

DCOS Ops

16. **Clerks for departments.** One member stated that the number of clerks employed is insufficient. Members were requested to identify their staff requirements and make a final request to the appropriate quarter for consideration.

CSS

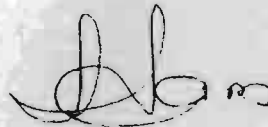
ITEM 8 - CLOSING REMARKS

17. The Chairman thanked members for their contributions and reminded them once again to submit proposed agenda for meetings at least one day before each meeting to MA to DFC/COS for coordination.

18. The meeting came to a close at 1055 hours.

Action

ALL



S SAM
Lt Cdr
MA to DFC/COS
Secretary

Distribution:

Action:

Info:

CMO
DCOS OPS
DCOS SP
CHAO
CIVPOL
FORCE MED OFFR
D/CMO
CSS
CMPO

MA TO FC
CAO



UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

8/9/10

INFORMATION CIRCULAR NO: 009/94

Ops B: _____
S Plan _____
Log B: _____
Supo _____

DATE: 1 October 1994

TO: ALL UNAMIR MILITARY & CIVILIAN PERSONNEL

Copy distributed.

FROM: YALLY GOLO, OIC
ADMINISTRATION

9.10
60.

SUBJECT: LOCAL FAX/TELEPHONE NUMBERS

THE FOLLOWING FAX NUMBER FOR UNAMIR IS NOW AVAILABLE FOR USE
VIA LOCAL PTT (RWANDATEL):

FAX NUMBER: 250-86877

FURTHER TO INFORMATION CIRCULAR NO: 008/94, PLEASE NOTE THAT
THERE IS **NO UNIVERSAL ACCESS** (LOCAL OR LONG DISTANCE) FROM UNAMIR
EXTENSIONS, DUE TO TECHNICAL CONSTRAINTS EXPERIENCED BY RWANDATEL.
YOU WILL BE INFORMED IF AND WHEN SUCH ACCESS BECOMES AVAILABLE. AT
PRESENT, ONLY DESIGNATED UNAMIR EXTENSIONS HAVE THIS CAPABILITY.

IT IS ALSO CONFIRMED THAT THE FOLLOWING TELEPHONE NUMBERS MAY
BE USED FROM OUTSIDE OF UNAMIR HQ, TO REACH THE UNAMIR SWITCHBOARD
OPERATOR:

84265
84266
84268
84269
84270
84273
84274
84275
86870
86871
86872
86873

DCMO *8/6/10*

UN RESTRICTED

MILOB GP HQ
UNAMIR, KIGALI

04 Oct 94

6464.0/Ops

See Distribution

MINUTES OF MILOBS COMMAND AND STAFF CONFERENCE HELD AT
SECTOR 2 HEADQUARTERS - KIGALI ON SAT 24 SEPTEMBER 1994.

PRESENT :	COL	MOEEN	DCMO/CHAIRMAN
	COL	CB YAACHE	CHAO
	LT COL	ILIYA	SOO
	LT COL	DOUNKOV	SMPO
	LT COL	NYAAKU	SLOGO
	LT COL	MASANGANISE	S PLAN & PRG O
	LT COL	PURTSCHER	COMD SEC 1
	LT COL	MUSTAFIZ	COMD SEC 2
	LT COL	GBORGLAH	COMD SEC 3
	LT COL	QUIST	COMD EC 4B
	LT COL	GORG	D/SEC COMD 3
	MAJ	RACINE	A/SEC COMD 4A
	SQN LDR	ADELAKUN	A/SEC COMD 4C
	MAJ	MACCOMBER	A/SEC COMD 5
	COM	OUATTARA	CIVPOL REP
	SQN LDR	NAIM	SECRETARY

INTRODUCTION

1. The sec comd welcomed the participants to the conference at 0900 hrs. He was also happy to be the host of the meeting. In the opening address the chairman thanked the sec comd for hosting the conference. He then handed over the floor to SOO for reviewing the minutes of the last conference.

ITEM NO 1 REVIEW OF THE MINUTES OF PREVIOUS CONFERENCE

2. SOO went through the decisions and suggestions of the last minutes.

a. SOO informed that none of the vehicles of UNOMUR had been handed over to MILOBS. SLOGO said that

ACTION

1
UN RESTRICTED

UN RESTRICTED

total 5 vehicles had been brought from Kabale and handed over to CTO.

Decision: The chairman advised SLOGO to get all the vehicles from CTO and distribute them to the sectors as per the requirement. He also added that if SLOGO failed to recover the vehicles the issue should be referred to him.

SLOGO

b. SOO spoke about the shortage of UN flags. SLOGO informed the members that some flags were received and already distributed to the sectors. He was awaiting for more flags.

Decision: The chairman advised SLOGO to pursue the case immediately.

SLOGO

c. SOO said that at least three repeaters along with base stations were urgently required for sectors.

Decision: The chairman asked SLOGO to take up the case with CCO urgently.

SLOGO

d. SOO informed the house that the free movement of MILOBS in the different sectors was solved to a great extent after a meeting between DCMO and RPA Brig cmd.

e. It was discussed that a letter on the deployment of MILOBS to Nyagatare and Kibungo had already sent to RPA authority by the Plans/Trg cell.

f. It was discussed and agreed that the posting and appointments of MILOBS within the sectors be reviewed by S PLAN/TRG O.

S PLAN
TRG O

ITEM 2 - SECT COMDS AND STAFF BRIEFING

3. a. Sector - 4A The acting sec cmd stated that the general security situation remained calm throughout the week. He said that some camps and villages were victim of banditry actions. He said that more than one thousand RPA had been deployed at Kitabi, Nshili, Remera and Gikongoro and carried out cordon and search ops in the town areas to find out unauthorized weapons ammo or other military items that might be used by criminals. He also said

UN RESTRICTED

that the accessibility to RPA commander at Gikon-goro was difficult. The sec comd said that MILOBS of his sector were continuing with routine patrols on regular basis, monitoring and assisting with the evacuation of the displaced people and liaison with NGOs and local administration on humanitarian matters. He also added that with the availability of log support the sec was going to deploy two teams permanently at Kaduha and Runyombi. The sec comd informed the house that there were 28 camps with 424,000 peoples in his sector. He said that on an average 500 persons were evacuated everyday. The sec comd requested to provide more log support to carry out the assigned task more efficiently and promptly.

b. Sector - 4B The sec comd informed the members that the gen security situation remained calm during the week, however, locals were still apprehensive about the deployment of RPA in the sector. He said that RPA was continuing with their deployment along the shore of the lake to counter any infiltration into the area through the lake. RPA also conducted cordon and search ops at Kibuye and Mabanza to find out unauthorized weapons and ammo. The sec comd stated that the people of Kibuye were having mixed feelings about the RPA presence because of their behavior. He said that MILOBS of his sec continuing with patrols, escort duties, monitoring and assisting different agencies on humanitarian matters. About the displaced people, sec comd said that people had started returning to their homes. Presently there were 13,900 refugees available in different camps. He said that different NGOs were helping returnees by providing food and other necessary items and also for their evacuation.

c. Sector - 4A. The acting sec comd informed the house that sec 4C was most volatile in Rwanda due its geographical location and threat from militia across the Zairian border for last few weeks. He also added that in conjunction with Zairian authority they had been harassing, extorting properties and money from the Rwandese returning home. Their activities were mostly identified at Ruzizi bridge and border near Bugarama town. The sec comd said that RPA were continuing with their deployment and cordon and search operation in the town. He said

UN RESTRICTED

that initially locals were happy with the arrival of RPA but subsequently became dissatisfied with the activities of RPA. The sec comd informed the members that MILOBS of sec 4C were continuing with the normal ops like patrols, monitoring, evacuation of displaced people and liaison with different agencies on humanitarian matters. He informed the house that a total of 13,298 refugees entered to Rwanda which made total of 24200 in sec 4C. However at the same time 1,367 refugees went back to Zaire.

d. Sector - 3 The sector comd informed the house that his area remained calm during the week. He said that two weeks back there were some reports on militia activities at Gutungia where local RPA were deployed. The sec comd said that NGOs were being assisted by UNMOS on humanitarian issues. The daily life in the sec was coming normal. Total of 5000 refugees had returned to Rwanda out of which many of them were evacuated to their homes. The sec comd said that because of the meeting of DCMO and HAC with RPA Brig Comd the RPA had relaxed their restrictions. He informed the house that NGOs were continuing with the humanitarian activities in collaboration with MILOBS.

e. Sector - 5 The acting sec comd informed the house that the gen situation remained calm in his sector during the last week. It was reported that app 4 Bn RPA had been deployed in sec 5. 600 recruits were also under going military trg in commando school at Gisenyi. The sec comd said that 25 persons were arrested by RPA for different allegation who were waiting for trial by civil court. He said that Zairian border was closed for any UNAMIR pers. It was reported that many Rwandese were harassed, killed and looted by Zairian army while returning to Rwanda from Zaire. Sec comd said that app 900 refugees were returning daily from the neighboring countries. He also added that refugees were being looked after by NGOs and MILOBS for their accommodation, food and evacuation.

f. Sector - 2 The sec comd of sec 2 informed the house that the security situation in his sector including Kigali remained calm throughout the week. He said that extensive recce/patrol missions were carried out in different parts of the sector and it

UN RESTRICTED

was noticed that people were gradually returning to their homes. He said that there were some reports of subversive activities of Militia in the camps who prevent people by force or threat to their life from returning. Food, medicine and water supply in the camps were not adequate as hardly any NGOs works in the sector. Sec comd said that during recce missions few small units of RPA were noticed in different parts of the sector. He also mentioned that 3 x MILOB teams would be deployed at Kibungo permanently.

g. sector - 1 The sector comd informed the house that security situation remained calm during the week. He also added that there were no change in the political situation and deployment of RPA in his sector. He mentioned that MILOBS of this sector continued with routine patrols, recce, evacuation of displaced persons and liaison with different agencies on humanitarian matters. The sec comd said that recce was done to find out the location of the sub sector and Nyagatare was found the most suitable place on tactical point of view. On humanitarian matters, he mentioned that displaced persons were taken care by different NGOs and MILOBS in the sector.

h. CIVPOL During his briefing, the CIVPOL rep said that the org chart of CIVPOL had been sent to all the sec comds. He also mentioned that CIVPOL would be working under sec comds till the organization was fully established. He informed the house that Trg of 100 Gendarmerie would be finishing soon. Regarding newly arrived CIVPOLs he stated that they were already posted out to different sectors and would report to their location soon.

i. S Plan & Trg The S Plan & Trg O said that very soon HQ was going to bring out the policy letter on posting/reposting and deployment of MILOBS in different sectors. He asked all the sec comds to submit their deployment plan to his branch for scrutiny. He informed the house that SOP for MILOBS would be sent for approval soon. The S Plan & Trg O requested that all people or instructors assigned lectures should endeavor to take lectures.

k. SMPO The SMPO talked about the confusion of

UN RESTRICTED

CTO/leave of the UNMOS. He mentioned that according to the latest rules by the UNAMIR Finance section, an Observer would be allowed to take 6 days CTO after every 30 days of duty. No accumulation of CTO would be permitted. Regarding leave he said that an Observer was to earn leave and no advance leave would be granted. He requested all the members of the house to process the cases of extension of duration of period in UNAMIR for the observers well in advance to reduce the administrative problems.

1. SLOGO The SLOGO informed the house that he was trying to meet the requirement or the demands sent by the sectors. Regarding vehicles, he mentioned that few vehicles had already been collected from UNOMUR which would be distributing soon. He said the demands for signals equipment and generators had already been submitted to FHQ and waiting for the supply. The SLOGO asked all the sectors to send their returns accurately and timely.

m. SOO The SOO in his brief said that he was happy with the sectors for achieving the tasks given by the HQ. However, he mentioned that the sectors should send information more in details with facts and figures. He emphasized on sending the numbers of refugees entering/out to Rwanda day wise. He added that after any investigation preliminary report should follow immediately. The SOO asked the sectors to maintain close liaison with NGOs and local administrations to achieve the task on humanitarian matters more effectively.

4. Summary of Decisions/Suggestions. The following decisions/suggestions were made:

a. All the sec comds asked for the vehicles to mobilize their MILOBS more effectively.

Decision: The chairman said that every effort would be made to receive more vehicles specially those arriving from UNOMUR.

SLOGO

b. Sec comds of sec 1 and 2 suggested for repeaters and base station with generators for their sub-sectors.

UN RESTRICTED

Decision: The chairman advised SLOGO to take up the matter with CCO, UNAMIR on urgent basis. SLOGO

c. All the sec comds asked for the clarification of latest CTO/Leave policy.

Decision: The chairman informed the house that he was trying to settle down the matter with higher up but he advised that till this matter was finalized everyone would continue with the procedure told by SMPO. SMPO

d. The sec comd of sec 4A asked for computers as the computer of his sec was partially serviceable.

Decision: The chairman asked the SLOGO to look *into* after the matter immediately. SLOGO

e. The sec comd of sec 2 said that there was no means to communicate to our families at home.

Decision: The chairman informed him that he was personally looking after the matter and he expected that soon one telephone would be provided for general use on rent basis. He also added that for emergency purpose any one can use the telephone of duty officer at FHQ by filling up the register. DCMO

f. The CIVPOL rep asked for furniture and other office equipment.

Decision: The chairman advised him to contact the CAO regarding CIVPOL log support as this org would be working directly under SRSG. COMM CIVPOL

5. Closing Address by the Chairman. In his closing address, the chairman advised that without ensuring the appropriate security, no MILOB deployment would be done in any place. He also added that to ensure security either UNAMIR troops or RPA must be consulted or available in the location. He advised all the sectors to extend maximum support on humanitarian matters. The chairman instructed that in absence of sec comd the next senior most would take over as acting sec comd. He said that henceforth the sec comd conference would be held forth nightly instead of weekly. There being no other point, the meeting was adjourned at 1400 hrs.

M Hassan
M NAIM HASSAN
Sqn Ldr
Secretary

UN RESTRICTED

Distribution:

External:

Action:

All Scetor comds

HAC

Info:

SRSG

FC

DFC

Internal:

CMO

DCMO ✓

CIVPOL

SOO

S PLANS & TRG

SLOGO

SMPO

File: 2

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

File
8/29/94
Office of the DFC/COS
UNAMIR Force HQ
c/o UNEP
P.O. Box 30552
Nairobi
KENYA

1000.8(DFC)/A/11

28th September 1994

See distribution:

**MINUTES OF DFC/COS's WEEKLY ADMINISTRATIVE MEETING
WITH DEPARTMENT HEADS
HELD AT FHQ CONFERENCE ROOM ON 26 SEPTEMBER 1994**

Present:	Col	J Arp	-	DCOS OPS - Chairman
	Col	KP O'Kelly	-	DCOS Sp
	Col	CB Yaache	-	CHAO
	Col	Diarra	-	Commissioner CIVPOL
	Mr	PJA Hornsby	-	CSS
	Lt Col	S Iliya	-	CMO Rep
	Maj	R Crawford	-	Medical Branch Rep
	Lt Cdr	S Sam	-	MA to DFC/COS - Sec

OPENING REMARKS

1. The meeting commenced at 1040 hrs with the Chairman welcoming members to the meeting. The minutes of the last meeting were adopted as recorded.

ITEM 1 - MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

- | | <u>Action</u> |
|--|----------------|
| 2. a. <u>CIVPOL equipment/inputs requirements.</u> The CIVPOL Commissioner mentioned that the issue of equipment/ inputs requirements for the training of Rwandese gendarmes had yet to be addressed. He attributed the delay to the fact that, to date, the Rwandan Government has not submitted its official request to UNAMIR for this training. | |
| b. It was directed that, since UNAMIR does not have a budget for the training of local gendarmes, the Rwandese Government needs to be advised once again to identify her requirements so that these can be acquired through a bilateral aid programme. | CIVPOL |
| c. The need for maximum participation by French-speaking CIVPOL African countries in UNAMIR was stressed. The CIVPOL Commissioner promised to continue to use his personal contacts to assist in this direction. | CIVPOL |
| d. <u>Tentage for TUNBATT.</u> Members suggested that while efforts are being made to secure premises from the local authorities for use by TUNBATT, Bns/Coys should be directed to release to TUNBATT UN tentage which is on their charge but not being used, until the accommodation problem is solved. | DCOS SP
CSS |
| e. The Chairman promised to take up the issue with Bns/Coys Comds. | DCOS OPS |
| f. <u>Telephone facilities for MILOBS.</u> It was mentioned that the telephone user charge of US\$10 per minute is very high and therefore needs to be reviewed. | CANSIGS
CCO |

ITEM 2 - ISSUE OF POL LOG BASE

- | | |
|--|---------|
| 3. A member observed that there is no POL metre/gauge at the POL point at the Log Base and thus future accountability of fuel used or issued would be difficult. It was therefore decided that a POL metre/gauge should be procured and fixed to all POL machines at the Log Base. | DCOS SP |
|--|---------|

ITEM 3 - VEHICLES FOR CIVPOLS

- | | |
|---|--|
| 4. It was stated that the newly-arrived Nigerian and Ghanaian CIVPOLS had not yet been deployed because of the unavailability of vehicles. It was further stated that the CIVPOL administration needed only four vehicles to enable it to deploy the CIVPOLS. | |
|---|--|

	<u>Action</u>
<p>5. The issue was raised regarding the five UNOMUR vehicles which should have been reassigned immediately to MILOB GP HQ for use but ended up at CTO's outfit for registration formalities.</p>	DCOS SP
<p>6. The following decisions were taken:</p> <p>a. Vehicle Allocation Committee should meet immediately to redistribute vehicles appropriately as directed earlier;</p> <p>b. MILOB GP HQ's and CIVPOL's request for vehicles should be addressed immediately.</p>	
<u>ITEM 4 - EXTENSION OF SERVICE - MILOBS</u>	
<p>7. The issue was brought up regarding requests for extension of service in UNAMIR by MILOBS transferred from other peace-keeping missions on a temporary basis. A member mentioned that a formal request would be made to the FC for his concurrence.</p>	CMO
<p>8. The question was raised as to whether such MILOBS would be entitled to the award of a second UN medal if their requests were approved.</p>	CSS
<p>9. It was decided that the possibility should be explored of awarding a UN Medal Bar, in addition to the UN badge, to deserving personnel who are assigned to one mission and transferred to another. The meeting was told that this had been possible in earlier missions elsewhere.</p>	
<u>ITEM 5 - OTHER MATTERS</u>	
<p>10. <u>CAO's information circular on revised MSA rate.</u> Members observed that the CAO's information circular on the revised MSA rate had not been received by most personnel who needed to know its contents. It was therefore directed that the secretary should ensure the proper distribution of the said information circular.</p>	DCOS SP
<p>11. <u>Payment of ration allowance to staff officers/men.</u> The payment of a ration allowance to staff officers/men came up for discussion once again. Members expressed the need for staff officers/men to be advanced some monies for feeding since rations have ceased to be issued.</p>	DCOS SP CSS
<p>12. <u>Reimbursement - MILOBS.</u> A member remarked that those MILOBS who had disbursed various monies from private sources in their sectors during the Rwandan civil war for the purchase of operational requirements have not yet been reimbursed.</p>	
<p>13. It was directed that new submissions should be made by the MILOBS for the necessary reimbursement to be effected. To forestall such delays in future,</p>	CMO CSS

the need for the setting up of an internal coordination system at the MILOB GP HQ was stressed. The sole responsibility of such a system, would be to coordinate the claim submissions of MILOBS to FHQ to facilitate early payments.

14. A member informed the meeting that there were also plans to deploy Field Service Administrators (FSAs) in all sectors to take charge of administrative problems there. He further stated that presently FSAs had been deployed in Sector 4 only.

ITEM 6 - CLOSING REMARKS

15. The Chairman reminded members to submit proposed agendas for meetings at least a day before each meeting to MA to DFC/COS for coordination.

16. The meeting came to a close at 1125 hours.



S SAM
Lt Cdr
MA to DFC/COS
Secretary

Distribution:

Action:

CMO
DCOS OPS
DCOS SP
CHAO
CIVPOL
FORCE MED OFFR
D/CMO
CSS
CMPO

Info:

MA TO FC
CAO

Action

CSS

ALL