

[6 CONFIDENTIAL]

UN ARCHIVES

SERIES	<u>5-1002</u>
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FILE	<u>6</u>
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SEC-5C

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ASSISTANCE MISSION FOR RWANDA

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MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR / UNAMIR

TO : All SECTS

File : MIL/SRFMT/3

FROM : SOO, MILOB GP HQ

Date : 07 Sep 95

SUBJECT : FORMAT FOR THE DAILY SITREP.

1. Kindly refer to this HQ letter on this subject dated 27 Jul 95.

2. Despite repeated and clearcut instructions, some of the Sects continue to make and forward their DAILY SITREP as per their own format. This creates unnecessary and avoidable problems in compiling the SITREP by this HQ. It is once again strongly requested that SITREP of the Sect should strictly follow the laid down format. The main paras are given below:-

- (a) 1. SITUATION.
 - a. GENERAL(Major highlights only).
 - b. BORDERS (Whether border remained open or closed etc).
- (b) 2. FACTIONAL ACTIVITIES.
 - a. POLITICAL(Important happenings, visits of important leaders ,statements)
 - b. MILITARY.
 - (1) RPA
 - (2) FRGF.
 - (3) OTHERS .
- (c) 3. OWN MILITARY ACTIVITIES
 - a. SECT HQ.
 - b. TEAMS(Communes patrolled, important observations and issues).
- (d) 4. HUMANITARIAN ACTIVITIES (Significant issues, problems ,agency operating, assistance required, assistance provided by MILOBs).
- (e) 5. CIVILIAN AFFAIRS (Activities of local civil authorities in Prefect/communes, ,movement and settlement of refugees in Prefect and communes).
- (f) 6.. BORDER CROSSINGS BY RETURNEES (Data in tabulated form).
 - a. DETAILS OF BORDER CROSSINGS.

BORDER POST	NO OF RETURNEES	DATE	REMARKS (Whether under UNHCR or otherwise).
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b. **NORMAL BORDER CROSSING.**(If applicable).

BORDER POST	INFLOW	OUTFLOW	DATE	REMARKS
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c. **TRANSIT CAMPS.**

PLACE TO T. CAMP	TRANSPORTED TO COMMUNES	BALANCE AT T.CAMP	DATE REMK
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- (g) 7. **LOGISTICS** (Vehicle state,any other problems).
- (h) 8. **MILOBs STATE.**
- (j) 9. **MISC** (Any additional point).
- (k) 10. **SECT COMMANDERS ASSESSMENT.**

3. **Please note the following while compiling the SITREP :-**

- (a) **The SITREP must be BRIEF covering essential details. Some of the Sects tend to make as long stories.Generally the Sect SITREP should not be more than 2-3 pages.**
- (b) **Important issues related to our mandate,assistance provided by MILOBs should be highlighted. .**
- (c) **Issues related to returnees are important.All figures must be accurate and included in the tabulated form.At a glance the essential details must be apparent.**

4. **Best regards.**


(MOHD AHSANULLAH)
LT COL.
SOO

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4. Best regards.


(MOHD ARSANULLAH)
LT COL.
SOO

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SOB

1. Copy to All Sector Officers
- Branches Head

2. File → S.O.P.

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TO : See Distribution
FROM : FC MAJ GEN GC TOUSIGNANT
DATE : 12th September, 1995
SUBJECT : INFORMATION COLLECTION AND REPORTING

Reference:

A. FRAG ORDER 22 dated 14 August, 1995.

1. Attached are new Information requirements which reflect the change of mandate and Force reduction.

2. Components of the force (MILOB, Contingent and CIVPOL) have been given specific collection tasks and responsibilities for reporting in accordance with their tasks at the reference. This does not mean that any component of the Force is absolved from reporting information which comes to their attention. Rather the intent is to quickly and efficiently channel the information to the pertinent component for reporting so as to:

- a. Prevent duplication of collection and reporting efforts;
- b. avoid recycling reports of incidents and information; and
- c. coordinate analysis at the Sector Headquarters and above.

3. The questions posed under each of the indicators, are provided as guide to the type of information being sought and should not be considered as limiting collection to only these questions.

4. Reporting will continue using existing reports as follows:

a. Security information:

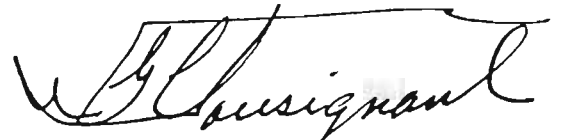
(1) Critical incidents are to be reported immediately as an Incident Report. Examples of events which are worthy of an Incident Report are

(a) death, injury or the threat of physical violence to a member of the UN or the International Community;

(b) weapon discharge by a UN member;

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- (c) demonstrations or rallies against UNAMIR;
- (d) military operations by the RPA or FRGF;
- (2) all other incidents and events are to be reported in periodic and daily Situation Reports;
- b. Reconciliation/Rehabilitation:
 - (1) requests by the civil authorities or urgent needs for relief and assistance are to be reported in the Situation Report; and
 - (2) summaries of reconciliation and rehabilitation efforts are to be reported in the appropriate weekly or monthly report.



GC TOUSIGNANT
Maj Gen
Force Commander

ANNEXES:

ANNEX A - MILOB Collection Tasks

DISTRIBUTION LIST

Action

List C

Information

DFC
CMO

INFORMATION COLLECTION PLAN - SECURITY

CONCERNS	INDICATORS	SOURCES	COLLECTED BY	ANALYSIS BY	REPORTED TO
<u>EXTERNAL</u>					
A. What is the situation in neighbouring countries?	1) statements by officials concerning refugees, FRG and current Government	Intl Press SRSGs UN Agencies UNHQ Embassies NGO	G2 SRSG UN Agencies G2/SRSG SRSG/G2 MILOB	G2	FC/SRSG
	2) events which may result in civil unrest or war				
	3) action against those suspected of genocide				
B. What is the capability and readiness of the FGRF/ Militia for military operations?	1) incursions into Rwanda by FRGF/Militia/"Bandits"	NGO UN Agencies Refugees RPA	MILOB Un Agencies MILOB MILOB	G2 G2 G2	FC/SRSG
	2) acts of sabotage, killing of civil leaders				
	3) arms shipments				
	4) military training				
	5) move of troops or equipment close to border				
	6) rate and aim of cross-border incursions				
C. What is the situation of Refugees in the camps?	1) arrests by host nation authorities	UNHCR Returnees Civil Auth Intl Press	UNHCR MILOB/UNHCR MILOB G2	G2/UNHCR G2	SRSG UNHCR/SRSG UNHCR/SRSG UNHCR/SRSG
	2) criminal acts in camps				
	3) availability of food				
	4) mass movement away from camps				

CONCERNS	INDICATORS	SOURCES	COLLECTED BY	ANALYSIS BY	REPORTED TO
D. Is the prison system functioning properly?	1) overcrowding and living conditions	UNHCHR	UNHCHR	CIVPOL/HR	SRSG
	2) number detained without conviction	Min of Interior Local Authority	UNHCHR CIVPOL/UNHCHR		
	3) maintenance of records				
	4) legal period of custody at each level of facility .				
	5) expedient investigation of accusations				
E. Are the citizens adjusting to the new situation?	1) complaints of locals	UNHCR Local Authority	UNHCR MILOB/UNHCR	HAC/IOC	SRSG SRSG/FC
	2) incidents of harassment	Locals	MILOB/UNHCR	HAC/IOC	SRSG/FC
	3) presence/absence of men/people in the community				
	4) problems of Local Authority				
F. Has the economy resumed?	1) cost of living/rate of exchange	Min of Rehab Local Authority	UNDP/UNREO MILOB	IOC HAC/IOC	SRSG SRSG/FC
	2) black market activity/goods	Locals	MILOB	HAC/IOC	SRSG/FC
	3) activity/presence of markets	NGOs	MILOB	HAC/IOC	SRSG/FC
	4) opening of new businesses				
	5) exports and imports				

CONCERNS	INDICATORS	SOURCES	COLLECTED BY	ANALYSIS BY	REPORTED TO
G. How close are utilities to their pre-war capacity?	1) non-operational facilities 2) capacity of operational facilities 3) problems and shortfalls	Local Auth Facility Op NGOs Min of Rehab	MILOB IOC	IOC/HAC	G2
H. What is the situation on housing and land ownership?	1) number and duration of people living in transit camps 2) percentage of people without homes 3) community plan for settlement of land disputes and shortages	Min of Rehab UNHCR NGOs Local Authority Locals	HAC/IOC UNHCR MILOB MILOB MILOB	HAC/IOC HAC/IOC HAC/IOC HAC/IOC	SRSG
I. What is the situation of food production?	1) percentage of land cultivated 2) anticipated harvest yield 3) availability and cost of food in markets 4) amount of food in community 5) absence of seed for planting	Min of Rehab WFP NGOs Local Authority Locals	HAC/IOC MILOB	HAC/IOC	SRSG

CONCERNS.	INDICATORS	SOURCES	COLLECTED BY	ANALYSIS BY	REPORTED TO
J. Is there a will for the Refugees to return home?	1) number of returning refugees	UNHCR	UNHCR	HAC/IOC	SRSG
	2) rumours in the camps	NGOs	MILOB/HAC		
	3) difficulties at border crossings	Returnees			
	4) method of return	Local Authority			
		Locals			
K. What is the commitment of the NGOs?	1) future plans	Min of Rehab	IOC/UNDP	IOC	SRSG
	2) level of activity	IOC	IOC		
	3) problems being encountered	NGOs	HAC/MILOB	HAC/IOC	
		Local Authority	MILOB	HAC/IOC	

INFORMATION COLLECTION PLAN - RECONCILIATION

CONCERNS	INDICATORS	SOURCES	COLLECTED BY	ANALYSIS BY	REPORTED TO
A. Does the government promote reconciliation?	1) remarks made by government officials	Intl Press	G2	HAC/IOC	FC/SRSG
	2) rallies/parades and their message	Rwanda Media	SRSG		
	3) messages in national media	Local Authority	MILOB	HAC/IOC	SRSG/FC
B. How effective is the government at governing?		Govt Ministers	SRSG/UNDP/HAC		
	1) sufficient trained staff	Local Authority	MILOB	HAC/IOC	SRSG/FC/G2
	2) policies	Govt Ministers	SRSG/UNDP/HAC		
	3) means/ability to communicate				
C. Is the legal system functioning effectively?	4) offices and equipment to work with				
	1) sufficient trained staff	UNHCHR	UNHCHR		SRSG
	2) offices and equipment to work with	Min of Justice	UNHCHR	G2/UNHCHR	SRSG/FC
	3) caseload	Local Authority	MILOB/UNHCHR		

CONCERNS	INDICATORS	SOURCES	COLLECTED BY	ANALYSIS BY	REPORTED TO
<u>INTERNAL</u>					
A. How effective is the Gendarmerie?	1) number of police working 2) complaints against the police 3) number of crimes under investigation 4) means/limitations of communications 5) ability to respond to situations 6) relations with people	Gendarmerie Civil auth Locals	CIVPOL MILOB MILOB/CIVPOL	Commissoner G2	SRSG FC/SRSG
B. Is the RPA preparing for an attack?	1) increase troops along border 2) appearance of new weapons 3) preparation of defensive positions 4) rumours of RPA incursions outside Rwanda	MILOB	MILOB	G2	FC/SRSG
C. Are abuses to Human Rights occurring?	1) illegal/irregular arrests 2) instances of torture 3) deliberately inhumane conditions	UNHCHR Civil Auth Locals RPA	UNHCHR MILOB/CIVPOL MILOB MILOB	G2	SRSG FC/SRSG

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UNAMIR - MINUAR

MILOB GP HQ

TO : Sect Cdrs Date : 19 Aug 95
5C (KIBUYE)
5B (GISENYI)
INFO : All other MILOB Sects
FROM : SOO File : MILOB/OPS/14
SUBJECT : INVESTIGATION OF MINE EXPLOSION INCIDENT.

1. Reference MILOB GP HQ SITREP of 18 Aug 95.
2. A mine exploded under a vehicle belonging to MEMISA, an NGO organization on 18 Aug 95 (AN) on road KAYOVE - KIBUYE near MURANDO . Two person died on the spot and a pregnant lady was seriously injured. She was evacuated to MURANDO hospital by the NGOs. This information was promptly and accurately passed by the Duty offr of Sect 5B (GISENYI) to MILOB (OPS) and a request was made for cas evac. A very prompt cas evac by helicopter was organized . The patient was evacuated but unfortunately died enroute to KIGALI.
3. A number of incidents have taken place on that road and areas adjoining Gishwati forest. Hence there is a need to carry out a detailed investigation. Sect Cdr 5B (GISENYI) is requested to carry out detailed investigations to include :-
 - (a) Details of the incidents.
 - (b) Type of mine, fragments if any .
 - (c) On main road or otherwise and frequency of its use by UN/ NGO personnel.
 - (d) Likely to be old mine or newly planted.
 - (e) In case planted, organization likely to involved.

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(f) Precautionary measures if any recommended to be taken by UN and NGOs operating in said area.

(g) Overall Assessment and recommendations .

4. All Sects. You are requested to info all MILOB regarding the incident and advise them to be vigilant while going on patrols particularly on dirt tracks.

5. Best Regards.


(Mohd Ahsanullah)
Lt Col
SOO

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UNAMIR

TO : MILOB GP HQ//DCMO//
SECTOR 3 HQ//CMDR//

DATE : 20 JUNE 95

FROM : SUB-SECTOR 3A KIBUYE

SUBJECT : SECURITY COOPERATION - SUB-SECTOR 3A

REFERENCE : SECURITY MEETING AT KIBUYE PREFECTURE 19 JUN 95

1. At my request, following the theft of the SWISS DISASTER RELIEF FUND vehicle on night 17/18 june 95, reference meeting took place at 1630 hrs. This meeting was presided by M. le Préfect, and attended by myself, my Ops O and OC MALAWI COY. The other members of this meeting were the individuals responsible for the security of this prefecture:

- a. The Prefecture Security Chief;
- b. The RPA Bn Secur O; and
- c. The Head of the local Gendarmerie.

2. During this meeting, I asked that the local authorities take measures to provide a secure atmosphere in KIBUYE both for UNAMIR and international members of aid agencies .

3. M. le Préfect was pleased that such a meeting took place and at it's conclusion the following measures were instituted:

- a. RPA patrols in the city of KIBUYE will be increased and reenforced;
- b. RPA checkpoints in the prefecture will be increased and reenforced;
- c. All persons will limit their movements past midnight to only those for reasons of duty;
- d. As soon as a security incident occurs, the above mentioned security officers are to contacted soonest; and
- e. A security meeting presided by M. le Préfect will take place once each month.

4. I welcome your comments, if any, on this matter.

5. Best regards,

A handwritten signature in black ink, appearing to read "Bakary Coulibaly".

Bakary Coulibaly
LtCol
Cmdr Sub-Sector 3A

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FAR 11255/11235

FOR 20 1600/1610

A handwritten signature in black ink, appearing to be a stylized "K.O." or similar.

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UNAMIR - MINUAR

MILOB GP HQ

TO : All Milobs Sector Cdrs
FROM : SOO
SUBJECT : REPORTING OF INCIDENTS.

Date : 30 MAY 95

File : 232/ops/95

1. There is a need to be careful in reporting of incidents and events. It is better to report an incident in its true perspective and if one is not sure to say that the report is as yet not confirmed. Exaggerated reporting often dilutes the value of Milobs reporting.

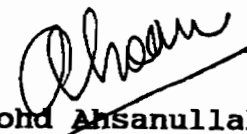
2. We as eyes and ears of the Force Cdr have a sacred duty to be performed. There have been instances in the past where the reports have not been upto the required standard. Some examples are :-

(a) The NGOs are likely to leave the sector soon. (A better reporting could include the specific agencies leaving and the exact dates)

(b) RPA is going to shoot down any helicopters flying in this sector

2. All Milob Sector Cdrs are requested to take necessary remedial measures and educate Milobs under their command about the importance of accurate reporting.

3. Best Regards.


(Mohd Ahsanullah)
Lt Col
SOO

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Recd: 112555
Tbc: 301455
Arjun Singh