LOGISTICS - GENERAL

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UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

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MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO : COL U D MOEEN
DCMO

25 APR 95

FROM: MAJ V RATH
OPSO SEC 6 HQ

SUBJECT: **MILOB DRIVING LICENSES**

1. ALL MILOBS IN SEC 6 HAVE DRIVING LICENSES.

2. SORRY FOR MISSING THE DEADLINE ON THIS RETURN.

V RATH
MAJ
OPS O SEC 6

Seen 26/04/95
On
Sect Chf

UNITED NATIONS NATIONS UNIES

ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO : SEE DISTRIBUTION **FILE NO** : MILOB/ADM/6401.13

FROM : MILOBS GP HQ **DATE** : 30 March 1995

SUBJECT : **STANDING OPERATING PROCEDURES ON REPORTING, INVESTIGATION, AND BOARD OF INQUIRY**

1. Attached is a copy/ copies of the Administrative Instruction 005/95/ REV.1 being the Standing Operating Procedures on reporting, investigations and Boards of Inquiry as amended.

2. Administrative Instruction 005/95/REV.1 supersedes Administrative Instruction 005/94. The revised version adds the new paragraph 2, and makes a number of typographical corrections regarding references to the Field Adminstration Manual.

3. Please ensure that all MILOBS read this procedures.

KHONDAKER SAIFUZZAMAN
MAJOR
FOR CMO

Distribution:

External:

Action:

All Sectors (2 Copies except 4B & C)
HAC
Air Ops Cell - Kigali Airport
Human Rights (Attn MILOBs)

Internal:

SOO
SLOGO

Information:

MA to DFC/ CMO

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UNITED NATIONS NATIONS UNIES

ASSISTANCE MISSION IN RWANDA MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

DATE: 10 March 1995
Ref: AHG/MMN

ADMINISTRATIVE INSTRUCTION NO. 005/94/REV. 1

TO: All UNAMIR Military, Civilian Police, and Civilian Personnel

FROM: Ally H. Golo
Officer-in-Charge
Administration

SUBJECT: Standing Operating Procedures on Reporting, Investigations, and Boards of Inquiry

I. REPORTING

1. All accidents/incidents resulting in injury/death to UNAMIR personnel or third parties, or resulting in damage/loss to UNAMIR, contingent, or third party owned property, shall be reported immediately. Where military personnel are involved, a report shall be made forthwith to the unit commander who shall inform the nearest Military Police, the Sector Commander, the Chief of Staff (COS), the Chief Military Personnel Officer (CMPO) and the office of the Director of Administration (DOA)/Chief Administrative Officer (CAO). Where only UNAMIR civilian staff are involved in accidents/incidents resulting in injury/death to UNAMIR personnel or third parties a report shall be made immediately to the Military Police, the Civilian Police (CivPol), the Chief Civilian Security Officer (CCSO) and the DOA/CAO.

2. Failure to report any incident including the loss of UN property, shall constitute gross negligence. Failure to report any incident within twenty four hours without valid grounds for such failure shall constitute negligence.

3. A detailed description of the incident, including the names and addresses of those involved, the date and time of the incident, the circumstances surrounding the accident/incident, the make and serial numbers of vehicles involved, the nature and extent of damage or loss to property, including vehicles and other items, shall be recorded.

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II. INVESTIGATIONS

4. Upon receiving a report of any incident referred to in paragraphs 1, 6 and 7 herein, the Force Provost Marshall (FPM)/CMPO or CCSO at mission headquarters shall immediately carry out a complete investigation in order to obtain and record all factual evidence before it becomes obliterated. Commanding officers or civilian section chiefs, as appropriate, shall ensure that the scene of any serious accident/incident within their area of responsibility is protected until the arrival of the appropriate authorities and that objects that might be useful as evidence are not disturbed.

5. In all cases the investigating officers must, to the extent possible, commence investigations promptly and complete them before the individuals involved and any witnesses leave the mission area due to rotation or repatriation. Priority shall be given to reports on incidents/accidents involving death, serious injury, or major property damage or loss. Completed investigation reports shall have the following documents attached:

(a) Statements from all personnel involved and witnesses to the accident/incident, as well as English translations of the same;

(b) Medical reports on all injured parties (and, in the case of a fatality, the death certificate and any autopsy report);

(c) Results of any tests taken to determine whether the U.N. driver was physically impaired at the time of the accident/incident;

(d) Damage/Discrepancy reports on all damaged vehicles;

(e) Technical inspection reports on any U.N. or contingent-owned weapons involved in the accident/incident; and

(f) Sketches, maps and photographs relating to the accident/incident.

6. In accordance with the Field Administration Manual, the following, and similar others, are considered serious incidents/accidents:

(a) those in which a member of a mission dies or is seriously injured as a result of an incident, suspected misconduct on his/her part, or wilful act(s) or gross negligence on the part of another member of the mission or any other person;

(b) those in which serious injury or death is caused to a third party in a case involving a mission member;

(c) those in which a third party incurs serious loss or damage in an incident involving a member of the mission;

(d) cases involving major property loss or damage to UNAMIR and contingent-owned property, including that resulting from suspected negligence, unsatisfactory control or accounting procedures, fire, explosion or similar occurrence other than in the course of operational activities, or that occurring in any other circumstances where responsibility for the loss or damage is unclear;

(e) members from different contingents are involved;

(f) the Head of Mission/SRSG considers the incident serious enough to warrant investigation by a Board of Inquiry.

7. Incidents/accidents in which

(a) a civilian or military member of the mission suffers minor injuries;

(b) a third party suffers minor injuries or incurs damage or loss to property involving civilian or military members of the mission;

(c) there is minor loss or damage to UNAMIR or contingent-owned property.

shall constitute minor incidents/accidents within the meaning of sub-paragraph 1.2 of paragraph 1.0 of Part IV of Chapter 16 of the Field Administration Manual.

8. In view of the need to avoid wasting MP/CivPol/CCSO resources investigating minor accidents and petty thefts of vehicle mirrors, wipers, etc., driver accident/theft reports (DARs), after scrutiny by the Chief Transport Officer (CTO), shall suffice. However, such reports shall be distributed as if they were MP/CivPol/CCSO reports, and shall be the basis for the issuance by the Military Police of Final Traffic Accident Reports containing: a copy of the Damage Discrepancy Report; a Minor Theft Report; a copy of the Driver's Accident Report; and a memorandum from the Military Police. The Military, Civilian Police, and Civilian components shall prepare Summary Disposal Reports only for those cases in which the amount of damage or loss is $1500 or less. And since all cases in which the amount of damage or loss is $400 or less are dealt with by summary disposal irrespective of liability, such cases shall therefore be sent by the Legal Officer directly to the Local Property Survey Board for its action subject to a record of such cases being kept by the Boards of Inquiry Unit.

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III. BOARDS OF INQUIRY

9. The DOA/CAO shall initiate board of inquiry action immediately upon receipt of an investigation report, in all cases whether involving members of formed military units, non-formed military units, Civilian Police, or civilian members of the Mission.

10. All serious incidents/accidents referred to in paragraphs 1, 6 and 7 above involving civilian staff, members of the Civilian Police (Civpol), members of formed and non-formed military units, shall be investigated by Headquarters Boards of Inquiry constituted in accordance with the knowledge and expertise required by each case. The appointed chairpersons for such boards shall be senior civilian/military officials. Therefore the requirement for Contingent Boards of Inquiry within the meaning of paragraph 1.0, sub-paragraph 1.1 (serious cases) of Part IV of Chapter 16 of the Field Administration Manual is hereby waived.

11. Headquarters Boards of Inquiry referred to in paragraph 10 shall be convened by the SRSG in all cases referred to in paragraph 6 above.

12. Boards of Inquiry (Standing or not) shall be convened upon the order of the DOA/CAO in all cases referred to in paragraph 7 above, and shall be constituted in accordance with the particular knowledge and expertise required for each case.

IV. CONVENING ORDERS FOR BOARDS OF INQUIRY, AND THE COMPOSITION OF THE MEMBERSHIP THEREOF

13. A Board of Inquiry shall commence upon the Convening Order of the Head of the Mission (or his delegate) who also appoints three responsible individuals from among the mission staff as members of the board, and specifies the board's terms of reference. The following model convening orders for the different boards of inquiry are provided in Annexes A, B, C and D hereto:

(a) Model Convening Order for a Headquarters Board of Inquiry in respect of serious accidents/incidents;

(b) Model Convening Order for a Standing Headquarters Board of Inquiry in respect of serious accidents/incidents; and

(c) Model Convening Order for a Board of Inquiry in respect of paragraph 6 cases.

(d) Model Convening Order for a Standing Board of Inquiry in respect of paragraph 6 cases.

14. The DOA/CAO and the Chief Finance Officer (CFO) are considered permanent members of all Constituted Boards of Inquiry and may attend meetings as they desire and consider necessary. They are to be given notice of all meetings. The Chief Civilian Personnel Officer (CCPO) shall appoint a civilian secretary to each such board.

15. Any appointed member who is unable to serve due to unforeseen circumstances must immediately inform the DOA/CAO/CMPO as appropriate. In view of the requirements in paragraphs 3 and 4 hereto for speedy investigations in order to guard against the destruction of evidence and the departure of witnesses from the mission area before investigations are concluded, the chairpersons, members and advisers of a Board of Inquiry shall not proceed on other missions or on leave until the Board's report has been completed and submitted.

16. Once a Board has been convened the chairperson, upon receipt of the convening order, shall immediately contact the Legal Officer/the DOA/CAO who shall provide an initial briefing. The Legal Officer/the DOA/CAO shall review the final draft of the report prior to its submission to the Head of Mission for consideration and comment. The chairperson shall regularly advise the Legal Officer/the DOA/CAO of the Board's progress and submit the final draft report for his/her review one week prior to the designated deadline.

17. United Nations staff members may be ordered to appear and testify as witnesses before a Board of Inquiry, as may members of national military or civilian contingents. Any other persons, including local citizens and local police or military officers, may be requested to make statements before a Board or answer its questions but are under no obligation to do so.

18. Witnesses shall be questioned individually by the Board and in the absence of other witnesses, so that information received from one may be compared with that received from others. If necessary, witnesses who have provided information may be questioned again by the Board to clarify any ambiguities in their statements and to indicate to what extent, if any, they have knowledge of relevant facts not mentioned in their initial statements.

19. If a witness refuses to make a statement to the Board, the Board shall record that fact, and shall be obliged to explain any omissions in questioning identified witnesses.

20. If feasible and deemed useful, the chairperson and members of the Board shall visit the scene of the accident/incident and note any important observations that could have a bearing on the determination of the case.

21. A Board of Inquiry does not consider questions of compensation or legal liability.

22. Administrative procedures for a headquarters Board of Inquiry are set out in Annex G to this instruction.

V. FINDINGS OF A HEADQUARTERS BOARD OF INQUIRY

23. A Board shall reach its findings only after it has considered all the evidence, and such findings shall be based on and supported by the evidence contained in the report. If there is conflicting evidence as to a matter on which a finding is required, the Board shall, if it prefers one version, explain the preference.

24. A Board shall make at least the following findings relating to the incident under investigation:

a. Findings required concerning death or injury (cases other than motor vehicle accidents)

i. full name of deceased or injured person;

ii. time, date and place death or injury occurred;

iii. cause of death or injury;

iv. whether any person was responsible for the death or injury;

v. if so, identification of person(s) responsible;

vi. whether any court action (prosecution or law suit) has been initiated;

vii. whether deceased or injured person was on United Nations duty at the time of the incident;

viii. whether and when hospitalized, if appropriate;

ix. identification of Military Police (MP) who investigated the incident (attach copy of the MP report);

x. whether any United Nations regulations, rules, orders or instructions were contravened

b. <u>Findings required concerning motor vehicle accidents</u>

i. time, date and place of accident;

ii. identification of vehicle(s) involved;

iii. identification of persons involved (drivers, passengers and pedestrians

iv. identification of person(s) injured;

v. weather, lighting and road conditions;

vi. cause of the accident;

vii. identification of person(s) responsible;

viii. identification of damage to vehicles and other property

ix. identification of MP who investigated (attach copy of the MP report);

x. actual or estimated cost of repairs to vehicle(s) involved

xi. names and addresses of insurers of vehicle(s) involved, if any;

xii. whether or not the United Nations driver was on duty at the time of the accident (if applicable);

xiii. if possible to ascertain if the driver was sober.

c. Findings required concerning damage to or loss of equipment

i. time and date that damage or loss was discovered;

ii. to whom, by whom, and when the loss was reported;

iii. who was responsible for custody of the equipment;

iv. the value of missing article(s) or cost of repairing equipment;

v. name and address of insurer, if any;

vi. whether theft is suspected and whether security authorities were notified (if so, identify security officer).

VI. THE REPORT AND RECOMMENDATIONS OF A HEADQUARTERS BOARD OF INQUIRY

25. The format for the report of a Headquarters Board of Inquiry is shown in Annex F.

26. The recommendations of a Board shall deal with any action that in the opinion of the Board should be taken by United Nations authorities, for example action to avoid the recurrence of an incident, such as specific additional safety precautions, or legislative or administrative action such as amending regulations, rules or instructions.

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27. The chairperson shall submit a typed draft report, together with all necessary documents and attachments, for review by the Legal Officer for the DOA/CAO.

28. After review the report shall be finalized. The Legal Officer shall prepare for the DOA/CAO, in consultation with the chairperson of the Board, a memorandum to the Head of Mission presenting the Board's report and any comments thereon.

VII. REVIEW OF REPORT BY HEAD OF MISSION AND CLOSURE OF FILE

29. The Head of Mission shall review the report in consultation with the appropriate technical personnel on his staff (e,g. Legal Officer, Medical Officer). When transmitting the report to United Nations Headquarters (Office for Special Political Affairs and the FOD) he/she shall indicate whether he/she has accepted the recommendations of the Board and what measures have been taken to implement them, along with his/her own comments on them and, if necessary, on the report in general.

30. Any recommendations submitted for the Head of Mission's decision, together with his/her comments thereon, shall be communicated to the DOA/CAO who shall request appropriate action from the staff concerned in the DOA/CAO's Office or from the Commanding Officer concerned.

31. The Board of Inquiry file shall be closed after the Head of Mission has forwarded copies of the Board's report to United Nations Headquarters. However, the file and all relevant documentation shall be retained in the mission archives indefinitely.

VIII. REPORTS OF NON-HEADQUARTERS BOARDS OF INQUIRY (WHETHER STANDING OR NOT)

32. Reports of ordinary boards of inquiry in respect of matter referred to in paragraph 6 of these SOPs shall conform in all respects, in terms of findings and the presentation thereof, to those for Headquarters Boards of Inquiry. However, the recommendations of ordinary boards of inquiry shall be dealt with by the DOA/CAO who shall take the necessary action, which may require referring the matter to the Local Property Survey Board, the Claims Unit, or the Chief Civilian Personnel Officer. The DOA/CAO may then close the file.

IX. SUMMARY DISPOSAL OF REPORTS ON INCIDENTS WITHOUT CONVENING A BOARD OF INQUIRY

33. Pursuant to the provisions of paragraph 8, summary disposal actions shall be taken in cases in which (1) there is no death or serious injury; (2) the loss or damage to U.N. or contingent-owned property implicated is not more than US$1500, and the item involved is not an "attractive item" (e.g. camera, computer, calculator, facsimile machine, television, video cassette player,

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telephone, etc.); (3) there is no indication of gross negligence or fraud on the part of any U.N. personnel; and (4) no serious disciplinary action can be foreseen. Summary disposals shall be dealt with by the Formed Unit Commander (in cases involving military personnel of formed units), the Force Commander (in cases involving military personnel not part of a formed unit) or the Commissioner of Police (in cases involving CIVPOL monitors) in conjunction with the DOA/CAO.

(a) Incidents not involving death or injury, and in which loss is not more than $1500

(i) Incidents not involving death or injury and in which the loss suffered by the UNAMIR or members thereof is not more than US $1500 per occurrence, and where no serious disciplinary action can be foreseen, may be dealt with by the DOA/CAO where civilian staff are involved, and by the DOA/CAO in conjunction with the contingent commander where military personnel are concerned, without convening a Board of Inquiry.

(ii) The incidents referred to in paragraph 33 above shall nevertheless be properly documented, with identification of the individuals and any items of property involved; detailed findings and recommendations regarding responsibility for the loss and disposition of the property in question; and an indication of any resulting disciplinary and/or corrective action. The report shall be forwarded in triplicate to the CMPO in cases involving only military personnel and no financial loss to the United Nations; and to the DOA/CAO in cases involving civilian personnel and no financial loss to the United Nations.

(b) Driver's Accident/Theft Reports as Basis for Summary Disposal Action

(i) In cases in which drivers of U.N. vehicles report accidents resulting in minor damage, or report petty theft, whereby the nature of the incident attracts no disciplinary action, the Military, Civilian Police, and Civilian components shall prepare Summary Disposal Reports if the amount of damage or loss is $400 or below. And since cases in which the amount of damage or loss is $400 or below are dealt with by summary disposal irrespective of liability, such cases shall be sent by the Legal Officer directly to the Property Survey Board for its action subject to a record of the same being kept by the Boards of Inquiry Unit.

(ii) Investigating agencies shall not dispose of any files relating to summary disposals until a proper release has been given by the office of the DOA/CAO.

34. The format for summary disposal actions with respect to accidents/incidents referred to in paragraph 33 (a) and (b) above is provided in Annex E of these SOPs.

X. CONVENING ORDERS FOR BOARDS OF INQUIRY

35. Models for Convening Orders for the four types of boards applicable under these SOPs are given in Annexes A, B, C and D.

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ANNEX A

MODEL CONVENING ORDER FOR A HEADQUARTERS BOARD OF INQUIRY
IN RESPECT OF SERIOUS ACCIDENTS/INCIDENTS

(Name of Mission)

DATE: ....

TO: see Distribution

FROM: SRSG

SUBJECT: CONVENING ORDER: HEADQUARTERS BOARD OF INQUIRY NO.....UNAMIR

1. In accordance with established procedures, Headquarters Board of Inquiry No..... is hereby convened to investigate and report on an incident/accident which occurred on ...(date) at...(location).

2. The Board is to submit the final report and 6 copies by:

.....

3. Composition:

(a) Chairperson
(b) Member
(c) Member
(d) Member/Secretary

4. The Chairperson shall advise the Legal Officer/DOA/CAO of the Board's progress and shall submit a draft report, with annexes to him/her for advice on substance and form, one week prior to the designated deadline.

5. After receiving the comments of the DOA/CAO/Legal Officer, the Chairperson shall have the report prepared in its final form. It will be signed by all members and submitted to the Legal Officer for transmission to the DOA/CAO for consideration and comment. The DOA/CAO in turn will submit it to the SRSG with a copy to the Force Commander (in cases involving military personnel).

6. The terms of reference are attached.

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ANNEX B

MODEL CONVENING ORDER FOR A STANDING HEADQUARTERS BOARD OF INQUIRY IN RESPECT OF SERIOUS ACCIDENTS/INCIDENTS

(Name of Mission)

DATE: ....

TO: see Distribution

FROM: SRSG

SUBJECT: CONVENING ORDER: STANDING HEADQUARTERS BOARD OF INQUIRY NO.....UNAMIR

1. In accordance with UNAMIR Standing Operating Procedures (SOPs) (forwarded under Administrative Instruction No._____ dated ____ September 1994, Standing Headquarters Board of Inquiry No.____ is hereby convened to investigate and report on a number of accidents/incidents involving UNAMIR personnel and resulting in serious injury and/or major property damage.

2. The initial group of cases to be submitted to the Standing Board is as follows (with reference to the last name of the UNAMIR driver/member involved and the date of the accident/incident):

Case No. ____: _____
Case No. ____: _____
Case No. ____: _____
Case No. ____: _____

Additional cases may be submitted to the Board for investigation and reporting pursuant to a directive issued by the SRSG.

3. The Chairperson shall keep the Legal Officer informed of the Board's progress and shall submit the Board's reports in conformity with paragraph 21 of these SOPs and paragraph 5 of Annex A or C hereto to the Legal Officer in accordance with the following schedule:

(Cases and dates when to be submitted)

4. Composition: Chairperson:
Member:
Member:
Secretary:

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ANNEX C

MODEL CONVENING ORDER FOR BOARD OF INQUIRY
IN RESPECT OF MINOR ACCIDENTS/INCIDENTS

(Name of Mission)

DATE: ....

TO: see Distribution

FROM: SRSG

SUBJECT: CONVENING ORDER: BOARD OF INQUIRY NO.....UNAMIR

1. In accordance with established procedures, Board of Inquiry No..... is hereby convened to investigate and report on an incident/accident which occurred on ...(date) at...(location).

2. The Board is to submit the final report and 4 copies by:

.....

3. Composition:

a. Chairperson

b. Member

c. Member

d. Member/Secretary

4. The Chairperson must advise the Legal Officer of the Board's progress and shall submit a draft report, with annexes to him/her for advice on substance and form, one week prior to the designated deadline.

5. After receiving the comments of the Legal Officer/CAO, the Chairperson shall have the report prepared in its final form. It will be signed by all members and submitted to the DOA/CAO for consideration and comment. The DOA/CAO in turn will submit it to the SRSG with a copy to the Force Commander (in cases involving military personnel).

6. The terms of reference are attached.

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ANNEX D

MODEL CONVENING ORDER FOR A STANDING BOARD OF INQUIRY IN RESPECT OF MINOR ACCIDENTS/INCIDENTS

(Name of Mission)

DATE: ....

TO: see Distribution

FROM: SRSG

SUBJECT: CONVENING ORDER: STANDING BOARD OF INQUIRY NO.....UNAMIR

1. In accordance with UNAMIR Standing Operating Procedures (SOPs) (forwarded under Administrative Instruction No._____ dated _____ September 1994, Standing Board of Inquiry No._____ is hereby convened to investigate and report on a number of accidents/incidents involving UNAMIR personnel and resulting in minor injury and/or minor property damage.

2. The initial group of cases to be submitted to the Standing Board is as follows (with reference to the last name of the UNAMIR driver/member involved and the date of the accident/incident):

3. The Chairperson shall keep the Legal Officer informed of the Board's progress and shall submit the Board's reports in conformity with paragraph 21 of these SOPs and paragraph 5 of Annex A or C hereto to the Legal Officer in accordance with the following schedule:

Case No. _____: _____
Case No. _____: _____
Case No. _____: _____
Case No. _____: _____

Additional cases may be submitted to the Board for investigation and reporting pursuant to a directive issued by the SRSG.

(Cases and dates when to be submitted)

4. Composition: Chairperson:
Member:
Member:
Secretary:

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Annex E

SUMMARY DISPOSAL OF INCIDENTS WITHOUT CONVENING A BOARD OF INQUIRY

1. REFERENCE.....
.....
.....
.....
.....

2 Since the incident is within the conditions specified in appropriate United Nations Regulations, I recommend that no Board of Inquiry should be held.

3. The following is a description of how the accident/incident occurred:
.....
.....
.....
.....
.....

4. The accident/incident was immediately reported to.....
and.....
.....
.....

5. There were no injuries/There were minor injuries to civilian or military personnel.

6. There was no damage/There was minor damage to mission vehicle No:..... (See damage/discrepancy report at annex.....)

7. There was no damage to any civilian vehicle or property/There was minor damage to a civilian vehicle or property in the value .....

8. I recommend that the cost.....(state the amount if known) be written off against .....
.....
.....
.....
.....

9. UNAMIR Military Police/Civilian Security Investigation Report is attached as Annex....

SIGNATURE.....RANK.....
(military only)

NAME.....

DATE.....

10. I agree with the above report.

SIGNATURE.....RANK.....
(military only)

NAME.....

APPOINTMENT/TITLE.....

DATE.....

Annex F

FORMAT FOR HEADQUARTERS BOARD OF INQUIRY REPORT

A Headquarters Board of Inquiry report should be structured along the following lines:

a. Constitution: cite the convening order; the time, date and place of the incident; and the period during which the Board conducted its proceedings;

b. Description of the incident: present the objective facts of the incident obtained from the available evidence, with full reference to the sources used, including details of duty being performed at the time;

c. Deliberations: present the main issues to be addressed when assessing the incident and reaching substantiated conclusions;

d. Findings and conclusions: address the issues raised by presenting the Board's findings and conclusions based on the available evidence and relevant mission headquarters/unit orders, directives, regulations or SOPs.

e. Recommendations: recommend any remedial or preventive measure to avoid a similar incident;

f. Signatures: affix the signatures of the chairperson and members of the Board.

g. Annexes: attach as annexes

i. convening order;

ii. UNAMIR MP/Civilian security report, with original photographs;

iii. list of persons present at or involved in the incident, giving name, rank, unit and ID number for UNAMIR personnel and distinguishing them from other persons, whose full names, occupation and address must be listed;

iv. statements and reports of witnesses;

v. any additional relevant documents or statements, including all medical reports and technical inspection reports (e.g. weapon inspection reports, vehicle inspection reports);

vi. any maps or sketches of the scene of the incident;

vii. any claims, local police reports (if any), pending proceedings or actual decisions of local courts;

viii. detail description of property destroyed or damaged, attaching any available damage/discrepancy reports;

ix. relevant copies of mission headquarters/unit orders directives, regulations, SOPs, etc.

Annex G

ADMINISTRATIVE PROCEDURES FOR A HEADQUARTERS BOARD OF INQUIRY

1. Boards of Inquiry are within the authority of the Head of Mission. Unless otherwise directed by the Head of Mission, the Legal Officer shall guide and administer Boards on behalf of the Head of Mission, and shall act through and with the approval of the DOA/CAO.

2. The Legal Officer's/the CAO's secretary shall maintain a record of Boards noting the number of each, the incident being investigated, the date of the incident, the personnel involved, the contingent involved, the date on which the Board's deliberations commenced and the date the report is sent to United Nations Headquarters.

3. There is only one file for reports of Boards of Inquiry, which shall be kept in the office of the Head of Mission.

4. Because the CMPO is aware of tasking and rotation dates of military personnel, he/she may be asked by the Head of Mission or his/her delegate to assign military members to Boards of Inquiry, but this is the limit of his/her role in such a Board.

5. Issue of convening order

The Legal Officer's/the CAO's secretary shall type out one form, mark it with the Board of Inquiry number and:

- send it to the Head of Mission (or his/her delegate) for appointment of the chairperson and members and for signature;

- photocopy it and send one copy each to the Board chairperson, members and secretary;

- provide photocopies to the DOA/CAO, the CMPO, FPM and the Claims Officer;

- file the original, with note of issue and distribution, in the Head of Mission's file.

6. Completion of findings

The Board's secretary types the draft report and submits it with all annexes to the Legal Officer for review by the DOA/CAO;

The Legal Officer returns it to chairperson for final typing (with three copies) by the Board secretary and for signature by the chairperson and members. All photocopies must be legible;

The Chairperson returns report to Legal Officer for onward transmission to the DOA/CAO for submission to the Head of Mission.

7. Closure of the file

Distribution may be otherwise as directed by the Head of Mission but normally it is as follows:

- cover letter from the Head of Mission plus 2 copies of the report each to the Director, FOD, and the Office for Special Political Affairs (OSPA);
- original and one copy to the Head of Mission's file;
- secretary to make a note of distribution and the dates of such distribution on the Head of Mission's file copies of letters to FOD and OSPA.

UNITED NATIONS NATIONS UNIES
ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR

MILOB GP HQ

Distribution List

CONFIRMATION OF AMENDMENT TO SECTOR BOUNDARIES

Ref: 1. 5000.1 (Plans) dated 10 Feb 95 FRAG O No 13 to OP O 20
2. 3000.15 (Ops) dated 07 Feb 95 FRAG O No 13 to OP O 20
3. 3000.15 (Ops) dated 28 Jan 95 FRAG O No 11 to OP O 20

Map Ref: a. RWANDA 1:50,000, Sheet Nos 08,15,16,17,22 and 23

1. Effective immediately the following sector boundaries are amended as indicated:

a. Boundary Sector 1 and Sector 2

(1) From GR 280962 goes EAST along the SOUTH BANK of MUHAZI RIVER then to GR 380930 - GR 460953. From this point NORTH following the PREFECTURE BOUNDARY through the NATIONAL PARK to the TANZANIAN BORDER. Note that the MUHAZI RIVER is included in SECTOR 1 as the boundary follows the SOUTH BANK.

b. Boundary Sector 3B and Sector 5

(1) From junction RIVER NYABARANGO and ROAD KIGALI-GITARAMA GR 994833 NW along the SOUTH BANK of river to GR 900945. Then to GR 835932 - GR 780953 - GR 745001 - RIVER JUNCTION 960085. Then SOUTH along EAST BANK of the distributary of RIVER NYABARANGO to GR 640904. Then to GR

Seen
15/02/95

637835 - GR 580820 - RIVER/ROAD junction GR 590708. From this point it follows existing SECTOR 3B boundary.

2. Formed units have been previously instructed to conform with these amendments and to adjust their deployments and patrol programs accordingly. MILOB Sector Commanders are advised to liaise directly with formed unit commanders for required coordination.

3. All MILOB Sectors to amend maps accordingly.

Anoshkine
LtCol
SOO

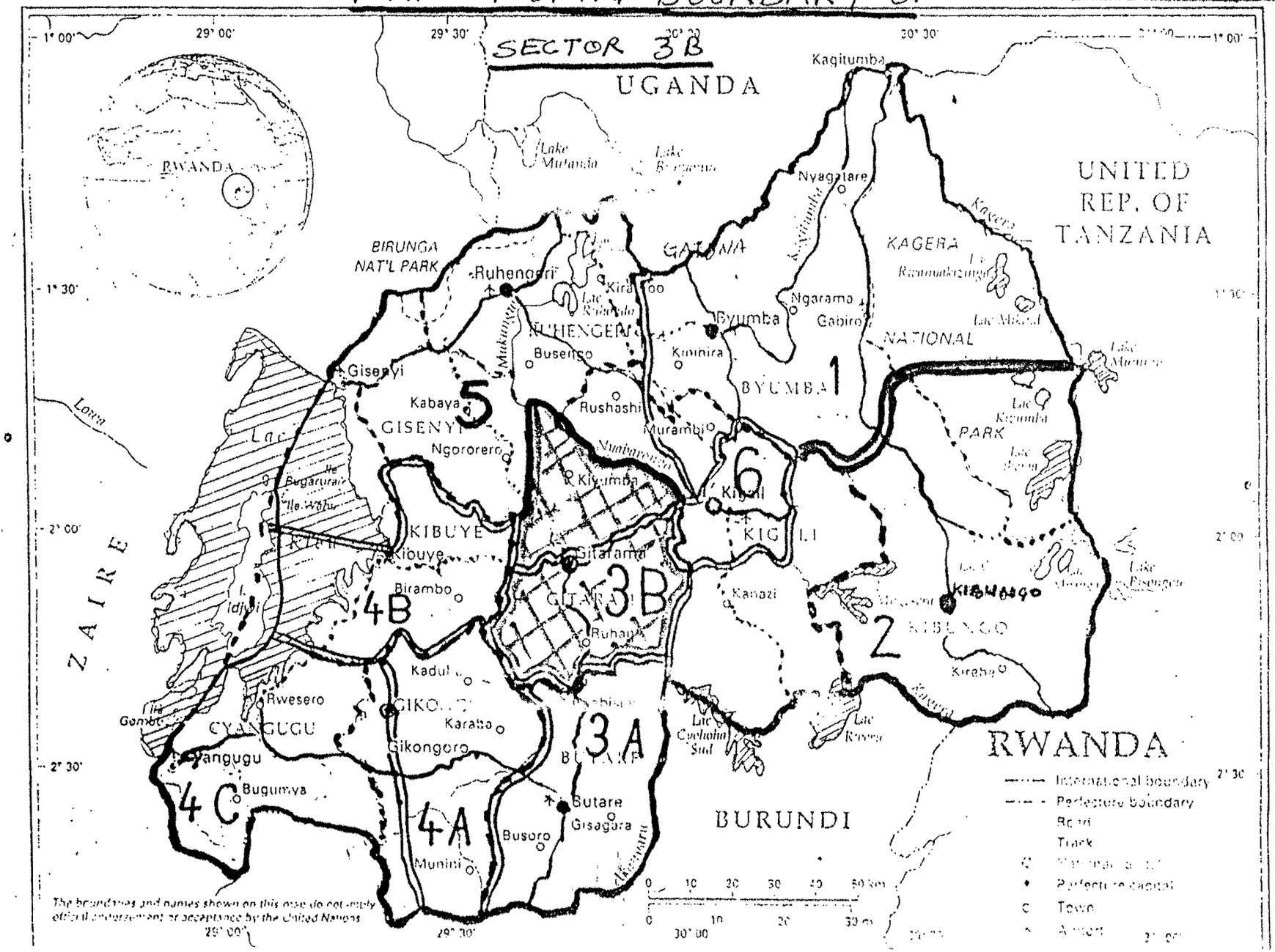
Distribution List

All MILOB Sectors.

APPENDIX

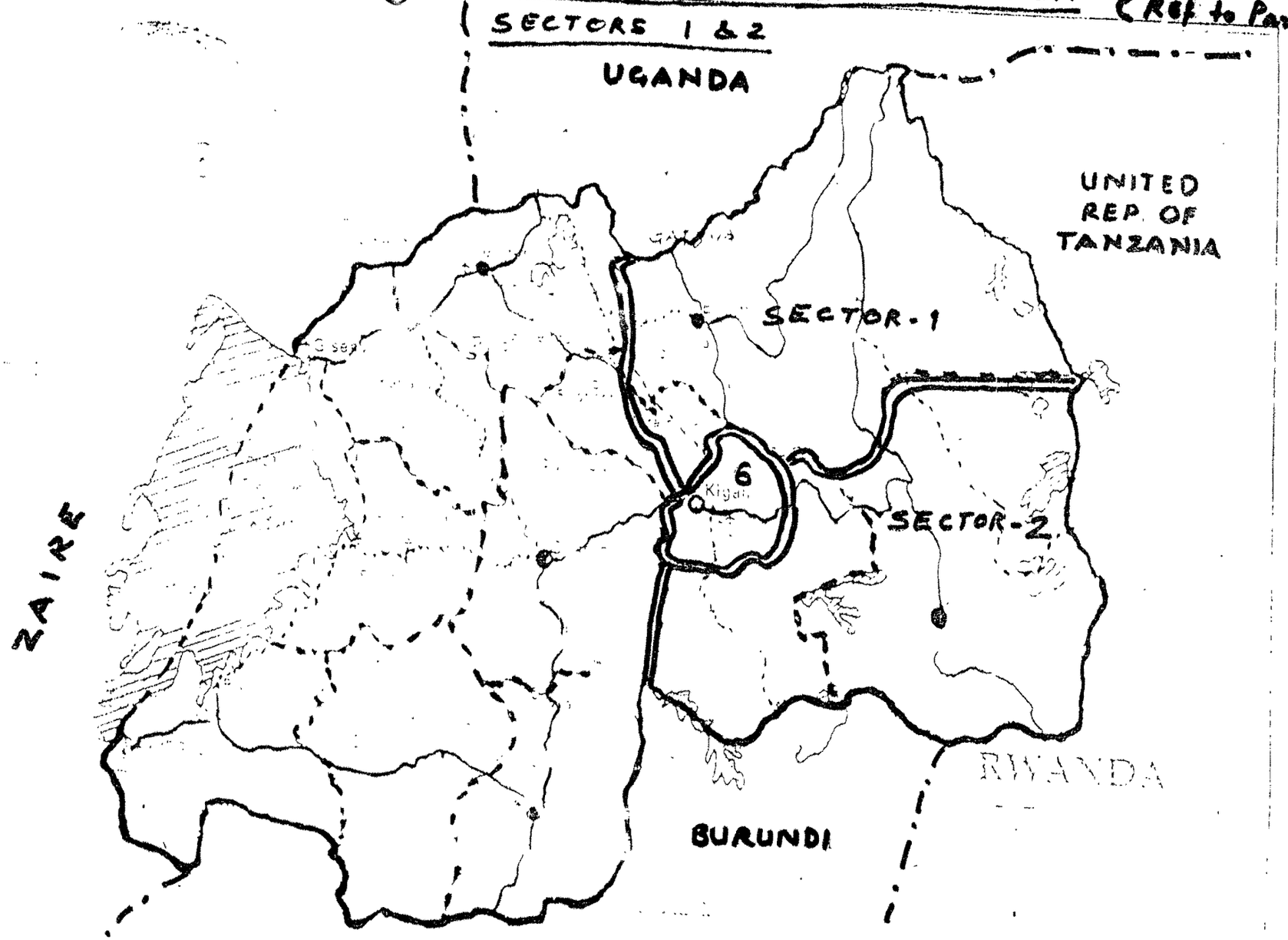
(Refers to Para 4)

MAP SHOWING BOUNDARY OF SECTOR 3B



APPENDIX-A.
(Ref to Para 4).

MAP SHOWING NEW BOUNDARY BETWEEN SECTORS 1 & 2



UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

MILOB GP HQ

TO: Distribution List

FROM: MILOB GP HQ // OPS //

DATE: 14 Feb 95

REF: 3000.8 (OPS) 11 FEB 95

SUBJECT: B & R ESCORT TASKS

1 Attached document (ref) details new UNAMIR procedures for escorts of Brown & Root convoys

Anoshkine
LCol
SOO

Distribution List

ALL MILOB SECTORS

Seen
15/02/95

UNAMIR HQ
Ops Branch
Kigali

3000.8(Ops) 11 Feb 95

See Distribution

PROVISION OF ESCORTS FOR BROWN AND ROOT CONVOYS

1. A meeting on the above mentioned subject was held at UNAMIR HQ on 10 Feb 95 to discuss the modalities for providing escorts to Brown and Roots supply convoys within UNAMIR AOR.

2. It was generally agreed that the security situation in Rwanda has greatly improved and the current threat to UNAMIR supply convoys was very minimal. In fact, it was pointed out that, since July 94, there has only been one instance when a fuel tanker which was supplying UNAMIR was impounded by the RPA and that was because the owner of the vehicle had been declared wanted by the RPA. It was also agreed that MILOB escorts of supply convoys did not serve any security purpose since MILOBS were not armed.

3. In view of the above, tasks will be alloted as follows:

a. 95 FLSG and INDBATT. 95 FLSG will be primarily responsible for providing escorts to all supply convoys originating from SECTOR 6. When 95 FLSG is unable to undertake all the escorts tasks, INDBATT will be warned in good time to provide the necessary escort.

b. Formed Troops. Formed troops will provide escorts to supply convoys within their respective sectors when the security situation in their sectors is assessed as unfavourable by UNAMIR HQ.

c. UNAMIR HQ. When formed troops other than INDBATT are involved in Brown and Roots convoy escorts, UNAMIR HQ will coordinate convoy timings and RVs for change over of escorts between sectors.

B. ETHIOBATT. Due to reported acts of banditry in the area of NYUNGWE Forest, ETHIOBATT will escort supply convoys for Cyangugu, from Gikongoro through the Nyungwe Forest and back to Gikongoro on order by Force HQ.

4. Acknowledge.

J ARP
Col
DCOS(OPS)

Distribution

Action:

ZAMBATT
GHANBATT
TUNBATT
INDBATT
ETHIOBATT
FRAFBATT
NICOY
MALICOY
MALAWICOY
MILOB GP HQ
95 FLSG
BROWN AND ROOT

Information:

DFC
COS
DCOS(SP)
CSO
CISS
STO
File

UNAMIR CIVILIAN COMPONENTS

1. Introduction

   a. NAME: Tesfaye Tedesse.
   b. RANK: Naval Commader.
   c. FROM: ETHIOPIA.
   d. HQ UNAMIR Deputy Chief Plans.
   e. Married with two children at home.

2. The Aim of the Subject. The subject gives you a general understanding on the UNAMIR CIVILIAN COMPONENT.

GENERAL

3. The Head of Mission.

   a. The HEADQUARTERS of UNAMIR is at AMAHORO HOTEL, which I believe you are already familiar with.

   b. The Chief of this mission is Ambassador Shaharyar Khan, a Pakistani national. He is the Special Representative to the Secretary General of the United Nations. We often call him the SRSG.

   c. According to this organisation chart the Executive-Director, Dr A.H. Kabia, comes parallel to the SRSG. However this is meant to say that he is a staff employee of the UN. He assists the SRSG and applies his UN experience in the field of legal, political, humanitarian and information. He also manages the office of the SRSG. He has international staff working for him.

4. The Office of the Force Commander. The CMPO has covered this subject.

5. The Office of the Civil Police Commissioner. This will be covered by elsewhere.

6. The Office of Administration Management. Chief of Department is Mr. Ally Golo. The entire admin job is covered by him and he has the following departments working for him. No need of explaining the duties of each individual department as you are quite familiar with such kind of administration set-ups.

   a. Personnel Department. Takes care of personnel.

   b. Finance Department. Takes care of financial affairs both civilian and military. We get our MSA, travel allowances from this department, etc.

c. Procurement Department. Takes care of minor purchase, renting or leasing of houses for staff personnel and other UN infrastructures when required.

d. General Service. This department takes care of office equipments and stationary.

e. Integrated Support Services. The following sections come under him:

(1) Transport;

(2) MOVCON AIR-OPS; and

(3) Logistics.

This section provides support services to UNAMIR.

f. Building Management System (BMS). The following sections come under him:

(1) Electrical Maintenance;

(2) Generators; and

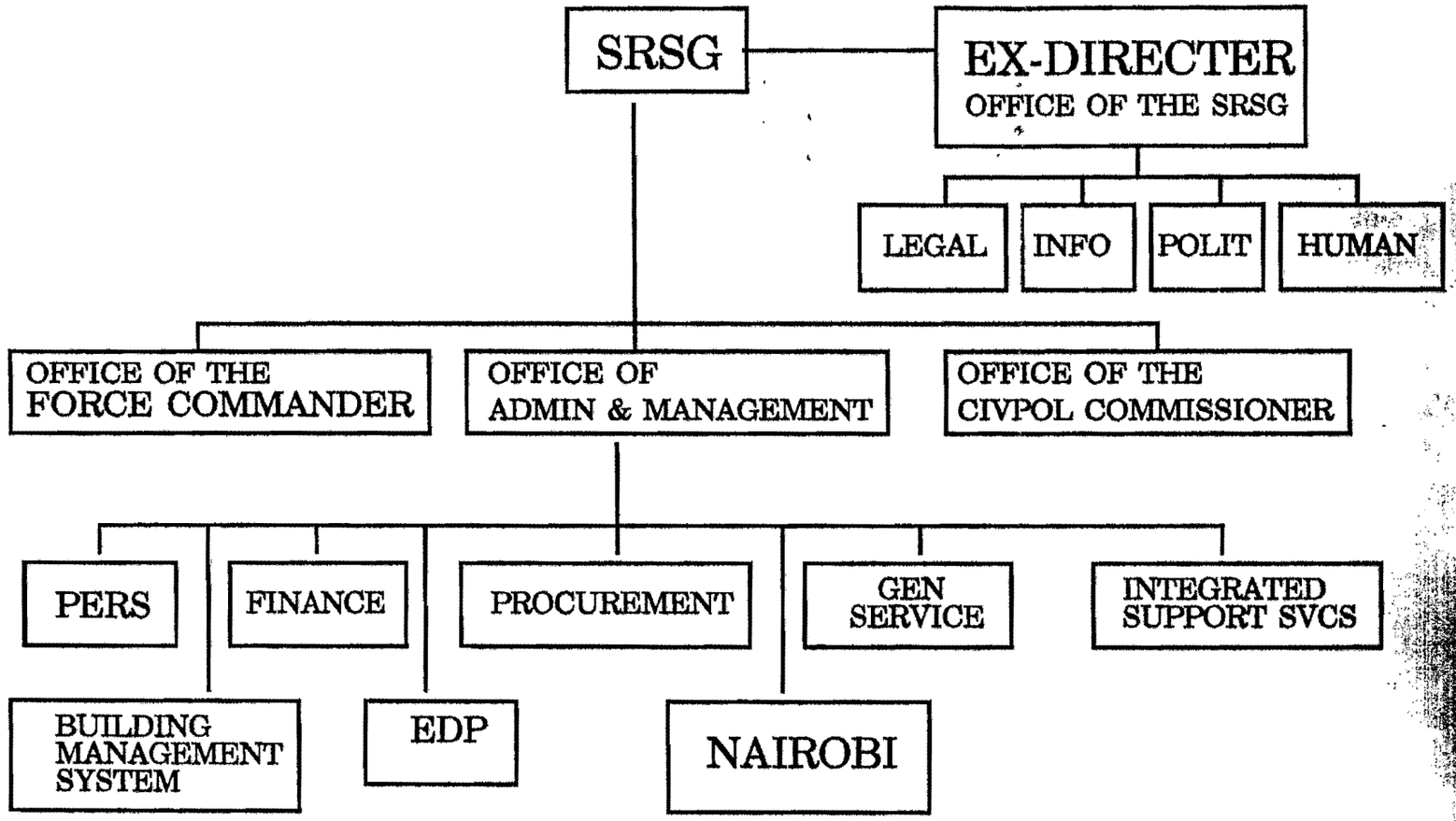
(3) Accommodation.

Takes care of the UN infrastructure, maintains and builds offices and living quarters specially to contingents.

g. EDP Department. This is the Management Information System department. Takes care of all computers and related matters. Maintains, issues and stores computers.

h. NAIROBI - UNAMIR Office. Accomplishes liaison duties to UNAMIR. Transit UNAMIR personnel are taken care of by this office during their stop over at Nairobi for their further trip to Kigali.

UNAMIR CIVILIAN COMPONENT



UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

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MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

MILOB GP HQ

TO :SEE DISTRIBUTION

FROM: OPS CELL
MILOB GP HQ

SUBJECT:UNAMIR CALLSIGN EXTRACT

1. Attached please find and updated list of calls ns and channel distribution for UNAMIR motorola radio communication.

2.You are please reminded once more to limit th use of your radios to matters relevant to UNAMIR operations and the adherence to proper oice procedures.

3.Best regards.

T ACHEAMPONG
CAPT
for SOO

DISTRIBUTION:
EXTERNAL:
ACTION:
All Sectors

INTERNAL:
INFORMATION:
DCMO
SOO
S PLANS
SMPO
SLOGO

Ops Offr
Please give a copy to the Duty Offr for his notice board.
S/Sgt

UNAMIR CHANNEL ALLOCATION

CHANNEL	USER	
1	SIMPLEX	
2	SIMPLEX AIROPS	
3	BROWN & ROOT, LOGS, AIROPS	
4		
5	SECTOR 1 MILOB/CIVPOL	
6	FORCE ADMIN*	PROPOSED
7	FORCE CO-ORD*	
8	HUMANITARIAN	
9	POLITICAL	
10	SECTOR 5 MILOB/CIVPOL	
11	CIVILIAN	
12	SECTOR 4 MILOB/CIVPOL	
13	SECTOR 3 MILOB/CIVPOL	
14	SECTOR 6 MILOB/CIVPOL	
15	SECTOR 2 MILOB/CIVPOL	
16	COMMUNICATIONS (FD SVCS)*	
17	SECTOR 3,4,5 - CIVILIAN	
18	SPARE	
19	SPARE	
20	SPARE	
21	SECURITY	
22	SECTOR 1 - CIVILIAN	
23	SECTOR 2 - CIVILIAN	
24	SPARE MILOB/CIVPOL	
25	RESERVED	
26	TUNBATT	
27	FRAFBATT	
28	MALICOY	
29	INDBATT	
30	SIMPLEX	
31	SIMPLEX	

* ALLOCATED TO SPECIAL USERS

UNAMIR CHANNEL ALLOCATION

CHANNEL	USER	
1	SIMPLEX	
2	SIMPLEX AIROPS	
3	BROWN & ROOT, LOGS, AIROPS	
4		
5	SECTOR 1 MILOB/CIVPOL	
6	FORCE ADMIN*	PROPOSED
7	FORCE CO-ORD*	
8	HUMANITARIAN	
9	POLITICAL	
10	SECTOR 5 MILOB/CIVPOL	
11	CIVILIAN	
12	SECTOR 4 MILOB/CIVPOL	
13	SECTOR 3 MILOB/CIVPOL	
14	SECTOR 6 MILOB/CIVPOL	
15	SECTOR 2 MILOB/CIVPOL	
16	COMMUNICATIONS (FD SVCS)*	
17	SECTOR 3,4,5 - CIVILIAN	
18	SPARE	
19	SPARE	
20	SPARE	
21	SECURITY	
22	SECTOR 1 - CIVILIAN	
23	SECTOR 2 - CIVILIAN	
24	SPARE MILOB/CIVPOL	
25	RESERVED	
26	TUNBATT	
27	FRAFBATT	
28	MALICOY	
29	INDBATT	
30	SIMPLEX	
31	SIMPLEX	

* ALLOCATED TO SPECIAL USERS

FORCE COMMAND NET

FUNCTIONS	CALLSIGNS
UNAMIR HQ KIGALI	0
UN TAC HQ BUTARE	0A
SECTOR 1 BYUMBA	1
SECTOR 2B KIBONGO	2B
SECTOR 3B GITARAMA	3
SECTOR 4A SOUTH GIKONGORO	4A
SECTOR 4A NORTH	N4A
SECTOR 4B KIBUYE	4B
SECTOR 4C CYANGUGU	4C
SECTOR 5 KABALE	5
SECTOR 6 KIGALI	6
AUSCON KIGALI	AS0
CANCON KIGALI	CN0
MILOB GP HQ KIGALI	C0
FORCE MED OPS	M93
CIV POL HQ KIGALI	P0
FORCE SIG OPS KIGALI	96A

NOTE: ABOVE CALLSIGNS ARE THE ONLY STATIONS WITH ACCESS TO FORCE COMMAND NET.

FORCE CO-ORD NET CALLSIGNS (CH 7)

FUNCTION	CALLSIGNS
FORCE HQ CP	0
FORCE COMMANDER (FC)	9
MA TO FC	Z9
AMA TO FC	Z9G
ADC TO FC	Z9D
DRIVER FC	Z9E
BODYGUARD FC	Z9F
PUBLIC AFFAIR O	Z9PA
DEPUTY FORCE COMMANDER (DFC)	9A
MA TO DFC	Z9A
AMA TO DFC	Z9J
ADC TO DFC	Z9C
FC SECRETARY	Z9S
D COS OPS	9B
D COS OPS DRIVER	Z9B
D COS SP	98
COO	93A
C PLANS	93B
G3 PLANS 3	93L
SENIOR DUTY O (SDO)	93C
DUTY O	93F
DUTY O	93G
DUTY O	93J
DUTY O	93K
MILITARY INT O	92
FORCE AIR O	93H
AIRPORT OPERATIONS	H0
FORCE SIGNAL O	96
FORCE ENGR O	E9
EOD	E1
FORCE PM	PM
[redacted]	ESCORT 0
CO MP COY	ESCORT 9
MP PATROL 1	ESCORT 1
MP PATROL 2	ESCORT 2
MP PATROL 3	ESCORT 3
MP PATROL 4	ESCORT 4
MP PATROL 5	ESCORT 5
FORCE MEDICAL O	M9
FORCE MED OPS	M93
FORCE MED LOG	M94
FORCE HEALTH O	M94A
CMPO	91
C LOG O	94
CHIEF LO	93D
UNAMIR LO TO RPA	93E
FORCE SIGNAL OPERATIONS	96A
MILOB GP HQ	C0
CHIEF MILITARY OBSERVER	C9

MILOB GP CALLSIGNS AND CHANNELS

FUNCTIONS	CALLSIGNS
HQ MILOBS GP	CO
CMO	C9
DCMO	C8
SO TO DCMO	C8A
SOO	C3
MIO	C2
S LOG O	C4
S PLANS	C7
SIG O	C6
SMPO	C1
SDO 1	C3A
SDO 2	C3B
SECTOR 1 HQ	CA0
SECTOR 1 COMDR	CA9
SECTOR 1 OPS O	CA3
SECTOR 1 PERS/LOG O	CA1
PATROL TEAMS	AM1 THROUGH AM4
SECTOR 2 HQ	CU0
SECTOR 2 COMDR	CU9
SECTOR 2 DEP COMDR	CU8
SECTOR 2 OPS O	CU3
SECTOR 2 LOG O	CU4
SECTOR 3 HQ	CB0
SECTOR 3 COMDR	CB9
SECTOR 3 DEP COMDR	CB8
SECTOR 3 OPS O	CB3
SECTOR 3 LOG O	CB4
SECTOR 4A HQ	CR0
SECTOR 4A COMDR	CR9
SECTOR 4A DEP COMDR	CR8
SECTOR 4A OPS O	CR3
SECTOR 4A LOG O	CR4
SECTOR 4B HQ	CE0
SECTOR 4B COMDR	CE9
SECTOR 4B DEP COMDR	CE8
SECTOR 4B OPS O	CE3
SECTOR 4B LOG O	CE4
SECTOR 4C HQ	CG0
SECTOR 4C COMDR	CG9
SECTOR 4C DEP COMDR	CG8
SECTOR 4C OPS O	CG3
SECTOR 4C LOG O	CG4

FUNCTIONS	CALLSIGNS
SECTOR 5 HQ	CY0
SECTOR 5 COMDR	CY9
SECTOR 5 OPS O	CY3
SECTOR 5 ASST OPS O	CY3A
SECTOR 5 LOG/PERS O	CY1
HUMANITARIAN TEAM LEADER	CYH
HUMANITARIAN ASST	CYHA
PATROL TEAMS	YM1 THROUGH YM8
SECTOR 6 HQ	CK0
SECTOR 6 COMDR	CK9
SECTOR 6 PERS O	CK1
SECTOR 6 OPS O	CK3
HUMANITARIAN CELL	CK8
PATROL TEAMS	KM1 THROUGH KM10

CIV POL

FUNCTIONS		CALLSIGNS
CIV POL HQ	KIGALI	P0
CPC	KIGALI	P9
DCPC	KIGALI	P9A
CPOO	KIGALI	P9B
CA LOG	KIGALI	P9C
CPIO	KIGALI	P9D
CPMTO	KIGALI	P9E
POO	KIGALI	P9F
SECTOR 1 - BYUMBA		
SECTOR 1 HQ		P1
PATROL 1		P1A
PATROL 2		P1B
PATROL 3		P1C
SECTOR 2 - KIBUNGO		
SECTOR 2 HQ		P2
PATROL 1		P2A
PATROL 2		P2B
PATROL 3		P2C
SECTOR 3 - GITARAMA		
SECTOR HQ		P3
PATROL 1		P3A
PATROL 2		P3B
PATROL 3		P3C
SECTOR 4A - GIKONGORO		
SECTOR HQ		P4A
PATROL 1		P4A1
PATROL 2		P4A2
PATROL 3		P4A3
SECTOR 4B - KIBUYE		
SECTOR HQ		P4B
PATROL 1		P4B1
PATROL 2		P4B2
PATROL 3		P4B3
SECTO 4C - CYANGUGU		
SECTOR HQ		P4C
PATROL 1		P4C1
PATROL 2		P4C2
PATROL 3		P4C3

FUNCTIONS	CALLSIGNS
SECTOR 5 - RUHENGERI	
SECTOR HQ	P7
PATROL 1	P7A
PATROL 2	P7B
PATROL 3	P7C
SECTOR 6A - KIGALI	
SECTOR HQ	P6A
PATROL 1	P6A1
PATROL 2	P6A2
PATROL 3	P6A3
SECTOR 6B - KIGALI	
SECTOR HQ	P6B
PATROL 1	P6B1
PATROL 2	P6B2
PATROL 3	P6B3
SECTOR 5 - GISENYI	
GISENYI HQ	P5
PATROL 1	P5A
PATROL 2	P5B
PATROL 3	P5C
UN TAC HQ - BUTARE	
SECTOR HQ	P0A
PATROL 1	P0A1
PATROL 2	P0A2
PATROL 3	P0A3

FUNCTIONS	CALLSIGNS
HUMANITARIAN HQ	MP0
CHIEF HUMANITARIAN O	MP9
HUMANITARIAN	MP1
HUMANITARIAN	MP6
AUSTRALIAN CONTINGENT HQ	AS0
AUSTRALIAN CONTINGENT COMDR	AS9
CIV POL HQ	P0
HUMAN RIGHTS LO	HRL
INDBATT RRF SECTION	RR1
INDBATT REINFORCEMENT SECTION 1	RR2
INDBATT REINFORCEMENT SECTION 2	RR3
CANADIAN CONTINGENT HQ	CN0
MOVCON	94G
OC 3 CSG	39
CANADIAN HELICOPTER	CANADA 1
	CANADA 2
	CANADA 3
UNREO	UNREO BASE
SPECIAL PROJECT O	SPO
SECTOR 6 HQ INDBATT	6
CIV POL HQ	P0
AMERICAN EMBASSY	US

LOGISTICS NET CHANNEL 3

FUNCTIONS	CALLSIGNS
C LOG O - A/DCOS SP	94
SO TPT	94C
SO SUP	94D
SO MAINT	94E
SO FOOD	94F
SO3 TPT	94C1
REP CAO	84A
CTO	84C
MOVCON	84G
REP CANSIGS	C8
MAINT BRITCON	R0
TPT BRITCON	D0
BROWN AND ROOT WHAREHOUSE	BR8
OC 3 CSG	39
3 CSG DUTY ROOM	3
3 CSG OPS WO	30
3 CSG TPT	31
3 CSG MOV	32
3 CSG DUTY DRIVER	35
3 CSG SSM/SUP	37

CIV POL

MALI COY CALLSIGNS

FUNCTIONS	CALLSIGNS
MALI COY HQ	ML0
MALI COY CO	ML9
MALI COY 2 I/C	ML8
MALI COY MASSANGO COMD	ML1
MALI COY NTONGWE COMD	ML2
MALI COY RUHANGO	ML3
SECTION COMD GITARAMA	ML4
SECTION COMD GITARAMA	ML5
SECTION COMD GITARAMA	ML6

NOTE: MALI COY OPERATE ON CHANNEL 28

TUNBATT CALLSIGNS

FUNCTIONS	CALLSIGNS
TUNBATT HQ	TU1
TUNBATT SP COY	TU2
COY 1	TU3
COY 2	TU4
COY 3	TU5
COY 4	TU6

NOTE: TUNBATT OPERATE ON CHANNEL 26

FRAFBATT CALLSIGNS

FUNCTIONS	CALLSIGNS
PC COMDT CONTINGENT FRANCO	LAYENNE
PC COMDT BATAILLON FRANCO	US
A COY MABANZA	KJ
A COY BIRAMBO	J1
A COY RUGABANO	J2
A COY MDABA	J3
B COY MUBUGA	FT
B COY MUBUGA	T1
B COY GISOVU	T2
C COY KADUHA	HY
C COY MUSANGE	H2
C COY MUKO	H1
C COY MUKO	H3

NOTE: FRAFBATT OPERATE ON CHANNEL 27

TAC HQ CH 12 AND 13

FUNCTIONS	CALLSIGNS
TAC HQ	0A
HANDHELD	TAC 1
HANDHELD	TAC 2
HANDHELD	TAC 3
HANDHELD	TAC 4
HANDHELD	TAC 5
HANDHELD	TAC 6
G2	TAC 7
MAJ COOPER-GLAWU (G4)	TAC 8
CAPT KWEFIO-OKAE (SUPPLY PL COMD)	TAC 8A
MR RIEMANN (CIV POL)	TAC 8B
COL OSAE-ADDAE (COO)	TAC 9
G3	TAC 9A
SENIOR DUTY O	TAC 9B
DUTY O	TAC 9C
DUTY O	TAC 9D
DUTY O	TAC 9E
UNHCR BUTARE	HC 1
UNHCR GIKONGORO	HC 2
MILOBS GITARAMA	CB0
MILOBS BUTARE	CB0A
UNMO TEAM LEADER SENIOR, BUTARE	CBM3
UNMO TEAM LEADER, BUTARE	CBM4
MALAWI COY	MA0
OC MALAWI COY	MA9
GHANA SUP PL	GD0
RPA LO LT KARAMERA (CH 6 ONLY)	LO1

AIR OPERATIONS CALLSIGNS

FUNCTIONS	CALLSIGNS
CIVILIANS	
ROGER LAMBO	WZ
STEVE SMITH	WZ1
DAVE DRIGGERS	WZ2
ZIAD AWAWDEH	WZ3
SPARES	WZ4,WZ5,WZ6,WZ7,WZ8,WZ9
MILITARY	
WING COMMANDER NAZRUL	H09 ?
SQN LEADER ANIS	H01
MAJ MONJUR	H02
SQN LEADER GAJERE	H03
SQN LEADER ABBAS	H04
MAJ SAXON	H05
MAJ JASS	H06
SQN LEADER ANTWI-B	H07
SQN LEADER MOTALEB	93H
SQN LEADER JANIUREK	93HA

NOTE: AIR OPS OPERATE ON CHANNELS 2 AND 3 WITH SOME CALLSIGNS ON CHANNEL 7

UNITED NATIONS NATIONS UNIES

ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO : See Distribution

Ref: MILOBS/MISC/04

FROM: MILOBS GP HQ

Date: 7 Dec 94

SUBJECT: HANDING / TAKING OVER PROCEDURE

1. Attached is a framework for the compilation of Handing/Taking over notes for the guidance of Sector Commanders and Principal Staff Officers.

2. Please accept for action.

K OPONG KYEKYEKU
Lt Col
for CMO

Ops Opr & Log Opr
Please prepare jointly these Notes in-line.
8/12

Distribution:
External:
Action:
All Sectors
Information:
DFC/COS/CMO
Internal:
Action:
SOO
S PLANS
S LOGO

FROM:..... FILE REF.:.....

TO :..... DATE:.....

SUBJECT: HANDING/TAKING OVER NOTES

GENERAL.

1. An overview of the general situation as you met it and how you are leaving it.
2. Why it has become necessary to hand over.

AIM.

3. Aim of the notes. (Eg.: The aim of these notes is to give you an insight of the operations in this sector for a smooth taking over.)

OPERATIONAL MATTERS.

4. Current operations. (Including routine tasks).
5. Future operations, if any.
6. Training. (Current and future).
7. Relations with RPA in Sector.
8. List of Op Orders / Plans-Annex.

ADMINISTRATIVE MATTERS.

9. Personnel state.
10. Welfare.
11. Leave/CTO.
12. Medical.
13. Arrangements for collecting MSA.
14. Morale.

HUMANITARIAN.

15. NGOs and UN agencies working in the area.
16. Relationship with NGOs and other agencies.
17. Number of DPs and the strength of Dps in area.
18. Any humanitarian assistance offered by MILOBS in Sector.

LOGISTICS.

19. State of vehicles and their maintenance.
20. State of communication equipment.
21. State of other office equipment.
22. Resupply of POL.
23. List of stores on charge to Sector-Annex.

CONCLUSION

24. Brief summary of your experiences as Sector Commander.
25. What is expected of in-coming Sector Commander.

Signature block of out-going
Sector Commander.

HANDING / TAKING OVER CERTIFICATE

This is to certify that I (UNID ..... Rank.....
Name.....) have this day
(Date .....) handed over the duties and
responsibilities of command of Sector to (UNID .....
Rank ..... Name .....)

.....

Signature block
Officer handing over

This is to certify that I (UNID ..... Rank .....
Name .....) have this day
(Date) taken over the duties and responsibilities of command of
Sector.....from (UNID ..... Rank .....
Name.....)

.....

Signature block
Officer taking over

COMMENTS OF CMO or DCMO

Date .....

.....

Signature Block CMO or DCMO

UN RESTRICTED

UNITED NATIONS NATIONS UNIES
ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR

MILOB GP HQ

TO : COMD, MILOB SECTOR 6 Date : 31 Oct 94

FROM : MILOB GP HQ Ref : 6464/OPS

SUBJECT : **ATTACHMENT OF MILOB TO HUMAN RIGHTS AGENCY**

1. You are to attach a MILOB to the Human Rights Agency with immediate effect. Preferably, the MILOB should be bi-lingual (English / French). He should be someone with tact, should be capable of reacting to and co-ordinating human rights related activities efficiently.

2. The MILOB should report to the Human Rights Agency located at the UNDP near the American Embassy at 0800hrs on 01 Nov 94.

3. Accept for urgent action.

Ops offr
Maj Mubarak is detailed for this task.
31/x

S ILIYA
Lt Col
for CMO

UN RESTRICTED

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

To: All Section/Branch Heads

File Reference: 1000.8(DFC)/A/1

From: Brig Gen HK Anyidoho
DFC/COS/CMO

Info: MILOB GP HQ

Date: 28 October 1994

Subject: ASSUMPTION OF DUTY
CHIEF MILITARY OBSERVER (CMO)

1. Action addressees are hereby informed that I have assumed the additional duty of the Chief Military Observer (CMO).

2. Consequently, all official correspondence to the MILOB GP HQ should be directed to CMO with immediate effect.

3. Please accept for compliance.

UNITED NATIONS NATIONS UNIES
ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR

MILOB GP HQ

TO : ALL SECTORS Date: 08 Nov 94

FROM : MILOB GP HQ Ref : 6464/OPS

SUBJECT : **ROAD RESTRICTIONS**

References:

A. Force HQ OPO No 18 dated 31 Aug 94.

B. Force HQ OPO No 19 dated 04 Sep 94.

C. MILOB Gp HQ Instruction Plans 25/94 dated 29 Sep 94.

D. Force HQ OPO No 20 dated 06 Oct 94.

1. Be informed that Reference A was cancelled by Reference D above.

2. Annex D of Reference D above outlines routes. The routes referred to by the Annex are not for security purposes but rather, major supply networks.

3. As far as route restrictions are concerned, all MILOB movements shall be as directed by the Sector Commanders.

4. All to be informed.

M MASANGANISE
Lt Col
for CMO

Info :
F HQ
SLOGO

G6 Comm

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

05/10/94

FROM : LTCOL CHABIR AHMED, C.LOG.O 4000.1/LOG-41

TO : LIST A, B, C, D, & E

SUBJECT : **TRAFFIC SAFETY**.

REFERENCE : DCOS SP MINUTE UN VEHICLE SPEED LIMITS AND GENERAL SAFETY POLICY DATED 13 SEP 94

1- THE RAINING SEASON IS ALREADY ON THE WAY.

COMMANDERS ARE REMINDED OF THE IMPORTANCE OF SAFETY OF OUR SOLDIERS AND EQUIPMENT.

2- BASIC TASKS SHOULD BE POINTED OUT TO ALL DRIVERS.

a- SPEED LIMIT. THE UN. POLICY IN THIS MATTER IS VERY CLEAR. ALL DRIVERS, WHATEVER THEIR RANK AND POSITION, SHOULD RESPECT THE TRAFFIC REGULATION AND THE SPEED LIMIT AS IT IS STATED IN THE REFERENCE.

IT IS TO REMEMBER THE OLD SAYING:

"IT IS BETTER LATE THAN NEVER"

3- CAR CHECKS. SOME PARTS OF THE VEHICLE ARE OF PARTICULAR IMPORTANCE IN THE WET SEASON :

[illegible]

THESE PARTS ARE CARRIED OUT IMMEDIATELY.

4- THEREFOR, ALL LEADERS ARE INVITED TO ENFORCE THESE MEASURE TO ENHANCE THE SAFETY OF OUR MEN AND EQUIPMENT.

5- REGARDS.

SDOT — Copies be circulated [illegible]

Seen 29/9

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO : ALL SECTORS

Date : 26 Sep 94

FROM : MILOB GP HQ (PLANS/TRG)

Ref : PLANS 20/94

SUBJECT : ORGANIZATION OF MILOB SECTOR HEADQUARTERS

1. The organization of all MILOB Sector HQs would be as follows:
   a. Sector Comd
   b. Ops Offr
   c. Admin/ Log Offr
   d. Snr DO
   e. DO

3. In the event of the Sector Comd going on leave/CTO, the Ops Offr shall take over as the Sector Comd.

3. All Sector HQs should not have more than 3 vehicles at the HQ. Preferably the Sector Hq should have 2 vehicles. All other vehicles should be distributed to teams.

4. Every team in a sector should be made up of 3 Offrs and shall operate 1 vehicle. All patrols should have 2 teams at a time and independent stations should have more than one team.

5. These instructions take immediate effect and should be followed by the organization plan.

MJ MASANGANISE
Lt Col
for CMO

UNITED NATIONS NATIONS UNIES

ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO : ALL SECTORS Date : 29 Sep 94

FROM : MILOB GP HQ (PLANS & TRG) Ref : PLANS 23/94

SUBJECT: **ORGANIZATION OF MILOB SECTOR HQs**

Ref : PLANS 20/94 dated 26 sep 94.

1. The above reference outlined the structural organization of sector headquarters. In pursuance of the objectives contained in the quoted reference, the following amendments are duly made.

2. Sectors 1, 2, 3 and 5 which have a strength of over 40 officers are to have two Duty Officers and not one as stated in para 1 (e) of this reference.

3. Affected sectors are to accept for implementation.

MJ MASANGANISE
Lt Col
for CMO

TO: MILOB SECTOR 2

FROM: MILOB GP HQ (PLANS & TRG)

INFO: SECTOR 1
SECTOR 2
SECTOR 3
SECTOR 4 A
SECTOR 4 B
SECTOR 4 C
SECTOR 5

Date: 23 Sep 94

SUBJECT: DEPLOYMENT OF MILOBS AT KIBUNGO.

Ref: A. 6464.0/OPS dated 22 Sep 94.

1. In addition to your deployment in KIBUNGO you have in support GHANA PL GP and CANADIAN PL GP. Their tasks are as follows:

a. Occupy and conduct Ops in Sector 2A.
b. Provide security by: Ptl, Check pt, OP and random road block.
c. Monitor insurgent activity.
d. Monitor border crossing within bdry.
e. Control main axis within bdry.

2. Accept for action.

MI MASANGAMIZE
Lt COL
for A/CMO

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

From: Colonel K P O'Kelly
Deputy Chief of Staff (Support)

Pers Offr
Give a copy to Ops Pol.
20/9

UNAMIR Force HQ
Kigali

Log/075

Lists A, B, C, D and E

17 Sep 94

OFFICE PROCEDURES - FORCE STANDARD DISTRIBUTION LISTS

1. New Standard Distribution Lists for use within the military component of HQ UNAMIR are attached. Staff officers are encouraged to make the maximum use of these Lists as they help ensure that no one is omitted from the distribution of any document and remove the chore of typing long distributions on each document produced.

2. The Lists must, however, be used sensibly. While they act as an aide-memoire for staff officers, they do not remove from them the responsibility of considering carefully who needs the information contained in the document under consideration. There is a balance to be struck if we are to ensure efficient and effective passage of information within the Force - those who need to know must receive the necessary information while those who do not have any interest in the subject do not want to be swamped with masses of paper which they have to read to decide whether or not they need the information it contains. We need, too, to remember that distribution of large documents on wide distributions is expensive in terms of paper, photocopying and the time of our too few clerks.

3. Standard Distribution Lists are flexible in their use, as the following examples demonstrate. If the appropriate Distribution List contains addressees who do not need a particular document, the Distribution on the document might read, for example, 'Lists A and B (less Serials 17 and 21)'. Similarly, the Lists can be used to cover a part of the total distribution of a document thus:

Lists A and B
HAC
C Log O.

4. It is also possible to differentiate between Action and Information addressees using distribution lists, for example, if it is required to notify the military staff of HQ UNAMIR of some administrative point, but is is intended that senior officers

should also be aware, and as the matter impinges upon the civilian component of the HQ, the following might be used:

Action:

List B

Information:

List A
CAO

5. In the circumstances in which we find ourselves, any system of distribution lists must be dynamic. They will be reviewed regularly by my staff but addressees are invited to offer suggestions for additions, deletions or amendment to the structure of the lists.

6. **For CAO.** If you wish, we can include a separate CAO list within this document, thus making one set of Distribution Lists for use throughout the HQ.

K P O'KELLY
Col
DCOS

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

HQ UNAMIR - STANDARD DISTRIBUTION LISTS - MILITARY COMPONENT

Serial	Addressee

List A - Command Group.

1.	MA/FC
2.	MA/DFC & COS
3.	DCOS (Ops)
4.	DCOS (Sp)
5.	C Mil Obs Force
6.	HAC
7.	C Civ Pol
8.	Tac HQ
9.- 10.	Spare

List B - HQ Branches.

11.	G1 (Force Med Offr)
12.	G1 (Pers/CMPO)
13.	G2 (Mil Info)
14.	G3 (Ops)
15.	G3 (Plans)
16.	G3 (Engr)
17.	Air Ops
18.	Public Info
19.	G4 (Logistics)
20.	G4 (Mov Con)
21.	G6 (Comms)
22.	Camp Commandant
23.- 30.	Spare

List C - Elements of the Force External to HQ UNAMIR - Operations - Not to be used in conjunction with List D.

31.	HQ Mil Obs Gp
32.	UN Civ Pol
33.	Sector 1
34.	Sector 2
35.	Sector 3

List C - Continued.

36.	Sector 4A
37.	Sector 4B
38.	Sector 4C
39.	Sector 5
40.	AUSMED
41.	BRITCON
42.	CANCON
43.-50.	Spare

List D - Elements of the Force External to HQ UNAMIR - Administration - Not to be used in conjunction with List C.

51.	HQ Mil Obs Gp
52.	UN Civ Pol
53.	AUSMED
54.	BRITCON
55.	CANCON
56.	ETHIOBATT
57.	FRAFBATT
58.	GHANBATT
59.	INDBATT (On arrival of leading elements)
60.	MALAWICOY
61.	MALICOY (On arrival of leading elements)
62.	NIBATT
63.	TUNBATT
64.	ZAMBATT (On arrival of leading elements)
65.- 70.	Spare

List E - Other Frequent Addressees.

71.	Office of SRSG
72.	UNDPKO (MSP)
73.	CAO
74.- 80.	Spare

SECTOR 2

Notice Board
29/9

MEMORANDUM

8000-1 (CC)

27 Sep 94

Distribution List

UNAMIR HQ PARKING ALLOCATION

Ref: 8000-1 (FSO) dated 23 Aug 94.

1. As mentioned in ref, key pers appointments were allocated parking space within the UNAMIR HQ area. The finalized parking allocation has been approved by both civilian and military organizations as shown on the enclosed parking layout with the DCOS/SP and the CBMSO's signatures.

2. The allocation will take effect as of 03 Oct 94. All listed appointments are req to report to the reception office the driver's name, the room number where they can be found, and the license plate number of their appropriate vehicles on the enclosed forms or contact the reception office at local 11147 NLT 30 Sep 94. Any vehicle not registered to the specific parking space will be towed away at owners risk to a location to be determined in the near future.

3. Req widest distribution be given to UNAMIR military, civilian, and NGO pers.

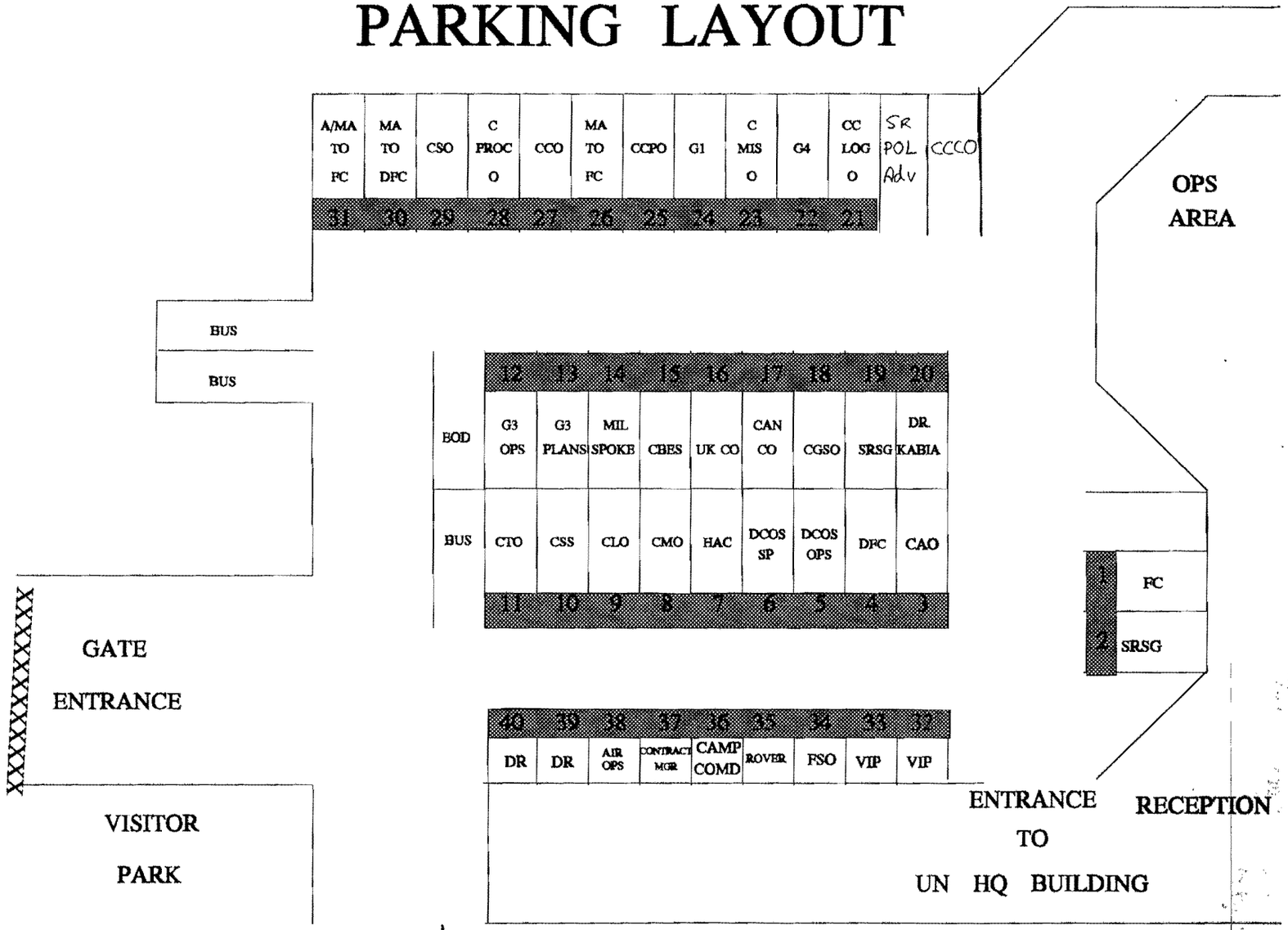
J.F.D. Gagnon
Lt
Camp Commandant
11152

Enclosures: 2

DISTRIBUTION LIST

List A
List B
List D less 56-70
List E

PARKING LAYOUT



Agreed
LO Kel DCOS(OSA)

OK
26/9/94

PARKING ALLOCATION

#	POSITION	DRIVER	ROOM #	LIC #
1	FC			
2	SRSG			
3	CAO			
4	DFC			
5	DCOS/OPS			
6	DCOS/SP			
7	HAC			
8	CMO			
9	CLO			
10	CSS			
11	CTO			
12	G 3/OPS			
13	G 3/PLANS			
14	MIL SPOKE			
15	CBES			
16	UK CO			
17	1CDHSR CO			
18	CGSO			
19	C PROTOCOL			
20	DR. KABIA			
21	CC LOG O			
22	G 4			
23	C MIS O			
24	G 1			
25	CCPO			
26	MA TO FC			
27	CCO			
28	C PROC O			
29	CSO			
30	MA TO DFC			
31	A/MA TO FC			

32	VIP			
33	VIP			
34	FSO			
35	ROVER			
36	CAMP COMDT			
37	CONTRACT MGR			
38	AIR OPS			
39	DR			
40	DR			

	CCCO			
	SR POL ADV			
	EOD			
	BUS			
	BUS			
	BUS			

TO
MILOB SEC-2
FROM - MILOB Gp HQ

Date - 23 SEP 94

DEPLOYMENT OF MILOB IN KIBUNGO
REF: 6464·0/ops 22 SEP 94.

1. IN ADDITION OF YOUR DEPLOYMENT IN KIBUNGO, YOU HAVE INSUPPORT GHANA PL GP AND CANADIAN PL GP. THERE TASK ARE AS FOLLOWS:

a. OCCUPY AND CONDUCT OPS IN SEC 2A.

b. PROVIDE SECURITY BY PATROLS, CHECK POINT, OBSERVATION POST AND RANDOM ROAD BLOCKS.

c. MONITOR INSURGENT ACTIVITIES.

d. MONITOR BOARDER CROSSING WITHIN BOUNDRY.

e. CONTROL MAIN AXES WITHIN BOUNDERIES.

2. ACCEPT FOR ACTION.

M J NYASANGANISE
LT COL

Ops Pri

UNAMIR FORCE HQ
OUTGOING FACSIMILE

21/9

TO: CANSIGs BRITCON ETHIOBATT FRAFBATT GHANBATT MILOBS HQ	FROM: G3 OPS UNAMIR, KIGALI, RWANDA
INFO:	DATE: 26 AUGUST 1994
INTERNAL:	ORIGINATOR:
FAX: 00-873-151-55620 00-873-383-020021 00-871-383-020051	FAX: 1-212-963-3090 TEL: 3 3091
SUBJECT: INFORMATION ON UN AGENCIES WITH UNAMIR	
NUMBER OF PAGES TRANSMITTED INCLUDING THIS ONE: TWO	

1. ATTACHED PLEASE FIND USEFUL INFORMATION ON UN AGENCIES IN UNAMIR AOR.

2. REGARDS

B 18/4

Gen Metro — Man on a file. Provide copies to other services

In a meeting between the UNHCR Ms. Sadako Ogata, the WFP Executive Director Ms. Catherine Bertini, the UNICEF deputy Executive Director Karin Sham Poo, the UNDP Assistant Administrator Ms. merlin Johnson-Sileaf and the DHA Under-Secretary-General for Humanitarian Affairs Mr. Peter Hansen, a broad understanding was reached on the allocation of responsibilities between the UN Agencies for the Rwanda Emergency. Individual UN Agencies were identified as sectorial or cross-sectorial reference point for the effective management of the humanitarian intervention.

Overall Coordination -- UNREO/DHA

1. Coordination of humanitarian relief assistance in Rwanda
2. Elaboration of strategies and contingency plans
3. Field monitoring, situation and needs assessments
4. Interaction with local authorities
5. Liaising with military contingent commanders and UNAMIR Force Commander
6. Security procedures and communications

Sectoral and Cross-sectoral Focal/Reference Points

UNHCR

1. Operational coordination of relief activities outside Rwanda
2. Repatriation planning, establishment of way-stations and (*inter-alia* with IOM) organisation of onward transportation of refugees to home communities
3. Air transportation
4. Shelter materials/basic relief items
5. Protection monitoring (in coordination with the High Commissioner for Human Rights)

UNICEF

1. Water and Sanitation
2. Health an Nutrition
3. Unaccompanied minors and orphans
4. Non-food relief items
5. Education
6. Psycho-social needs

WFP

1. Food and rations
2. Land transportation
3. Storage
4. Food for work

FAO

1. Agriculture
2. Livestock

Pers Off
Display on the Notice Board
2/9

MILOB

SECTOR 2

DCMO

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR Force HQ
Kigali

2000.1/CMPO/PG

Forward a copy to each Sector

See Distribution

18 Sep 94

SMPC

FORCE ROUTINE ORDER NO 12

FORCE COMMANDER'S POLICY ON ALCOHOL

GENERAL

1. This Force Routine Order is published to promulgate the Force Commanders's Policy on Alcohol. Its contents are to be republished in Unit Orders so that all UNAMIR personnel are aware of the policy. The Force Commander wishes Commanding Officers to pay particular attention to the enforcement of his policy. For the purposes of this Force Routine Order, Chief Military Observer, Chief Humanitarian Assistance Cell and Chief Liaison Officer are to act as Commanding Officers for all military personnel under their command.

2. While this Force Routine Order lays down the minimum standards to be applied, Commanding Officers are permitted to institute permanent or temporary instructions, applicable only to their own contingents, which are more restrictive than the provisions contained herein.

STATEMENT OF POLICY

3. Alcohol is only to be consumed in designated areas (eg messes, dining rooms etc) on occasions authorized by Commanding Officers. Times when the consumption of alcohol is permitted are to be published by Commanding Officers in writing.

4. UNAMIR military personnel are not to consume alcohol in any public place while in uniform. Any member who is invited to a restaurant is to seek approval from his Commanding Officer, through the chain of command, before accepting the invitation. If permission is granted, civilian clothes are to be worn.

5. Members of UNAMIR may accept invitations to 'happy hours' or social occasions at HQ UNAMIR or other UNAMIR unit locations on Fridays, Saturdays or Sundays, regardless of the timings, if they

have been invited and are off duty. Attendance at functions on other days of the week must be approved by the Commanding Officer.

6. No member of UNAMIR is to be in possesion of ammunition while consuming alcohol or while in a designated area at a time when consumption of alcohol is permitted. Commanding Officers are to make arrangements to ensure that this does not occur; for example, the following arrangements are offered for consideration:

a. All magazines are to be handed into the guard room prior to going to the designated area.

b. The guard commander must issue some form of receipt, perhaps a numbered disc, to act as a receipt and provide proof that the magazines have been secured.

7. On holidays, celebrations and during happy hours, adequate appropriate security arrangements are to continue to be observed. Guards must remain alert, with back up available from troops who are not drinking alcohol.

8. Any member of UNAMIR who is driving, or likely to drive a vehicle within 4 hours, is not permitted to consume alcohol.

9. Commanding Officers are permitted to delegate the authority vested in them in accordance with paragraphs 3, 4 and 5, if they consider this to be appropriate having due regard to organizational and geographical considerations. Such delegations are to be made in writing and sub-delegation is not permitted.

SUMMARY

8. All UNAMIR personnel are to be reminded, on arrival and at least one each subsequent month, that they are on operational service. Drunken behaviour would reflect badly on the Force and impair its readiness and efficency - it will not be tolerated. Appropriate disciplinary action is to be taken against any member of the Force found to be drunk or with his or her efficiency impaired as a result of drinking.

9. These instructions will be incorporated in Force Standing Orders in due course.

K P O'KELLY
Col
DCOS (Sp)

Ops Offr
Please clarify as to how many times we have to send a SITREP and to whom?

MESSAGE FORM
FORMULE DE MESSAGE

SECURITY CLASSIFICATION – COTE DE SÉCURITÉ: UNCLASS

FILE – DOSSIER: 15/9

PAGE	DATE-TIME GROUP / GROUPE DATE – HEURE			PRECEDENCE / PRIORITÉ		CLASS	SPECAT / CAT SPÉC	LMF / L DIFF	CAI / IAM	ORIGINATOR'S NUMBER / NUMÉRO DE L'EXPÉDITEUR
	DATE – TIME / DATE – HEURE	MONTH / MOIS	YEAR / ANNÉE	ACTION	INFO					
OF / DE	150912	SEP	94							

BOOK / DOSSIER

MESSAGE HANDLING INSTRUCTIONS – INSTRUCTIONS D'ACHEMINEMENT DU MESSAGE

UNAMIR OPS

ALL UNITS SECTOR 2 HQ

SUBMISSION OF SITREPS PD ~~ALL~~ ~~UNITS~~ IN VIEW OF THE FACT THAT SITREPS ARE TO BE SUBMITTED TO UN HQ BY 1100 HRS CMM UNITS ARE TO SUBMIT THEIR CONSOLIDATED SITREPS BY 0600 HRS PD A FOUR HOURLY SITREP WOULD BE SUBMITTED AT 1000 HRS CMM 1400 HRS AND 1800 HRS PD ANY SIGNIFICANT INCIDENCE SHOULD HOWEVER BE REPORTED PROMPTLY PD PSE ACCEPT FOR COMPLIANCE

DISTRIBUTION – DIFFUSION

ASØ MAIL	SECT 1
BRØ MAIL	SECT 3
SECT 2 MAIL	SECT 4A
TACHQ VHF	SECT 4B
	SECT 4C
	SECT 5

DRAFTER – RÉDACTEUR

NAME – NOM: CAPT T ACHEAMPONG | OFFICE – BUREAU | TEL – TÉL

RELEASING OFFICER – L'OFFICIER APPROBATEUR

NAME – NOM | OFFICE – BUREAU | TEL – TÉL

SPECIAL INSTRUCTIONS – DIRECTIVES SPÉCIALES

PASSED TO TACHQ 150936B SEP 94

SIGNATURE

DO NOT STAPLE – PLEASE FOLD OR STAPLE – NE PAS AGRAFER – PLIER, FROISSER OU AGRAFER

SECT 2

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

(1)

2000-1
8 Sept 1994

Distribution List

FC DIRECTIVE FOR THE DISPOSAL OF CRIMINALS

1. General. In the conduct of their duties, UNAMIR personnel may be required to apprehend suspected criminals, prior to their being returned to Civil authorities.

2. Aim. The aim of this Directive is to outline the procedure for disposal of suspected criminals within UNAMIR AOR.

3. Definition. For the purpose of this Directive a suspected criminal will be defined as a person who is suspected of an act of sabotage, subversive activity, assassination or banditry. The Directive also applies to infiltrators who try to jeopardize the peace keeping mission.

4. Disposal Procedure. All suspected criminals will be disposed of as follows:

a. They are to be searched, disarmed and segregated. They are then to be identified and their personal details noted under the supervision of UNMO and ICRC or UNHCR.

b. A safe and secure place is to be arranged as a temporary place of custody.

c. A preliminary investigation is to be made. This is to include details of alleged perpetrators, with a full incident report.

d. Transport is to be arranged in order to evacuate suspects to the appropriate regional authority or to Kigali, whichever is appropriate.

e. Suspects are to be escorted by military police and MILOB.

f. A clearance certificate is to be carried to allow access through RPA checkpoints.

(3) CC
1. Action RO entry as per min (2)
2. Copies to:
- OC Sig Sqn
- OC Sp Sqn
- 3 CSG Det
- PM
- OC DIS
3 Return to me.

MJS
Maj
OPS O
12 Sep 94

(2) RQpsO
(1) Ensure RO entry directed to dets to be briefed on procedures and MPs to have

NOTE
All of our pers are to be briefed thru Chain of Comd copies to TPs.

g. All personal belongings of the suspects, and their weapons, must be recorded on an inventory, a copy of which is to be handed with the goods to the appropriate authority in Kigali, the other copy is to be included in the incident report.

h. A detailed report is to be submitted to UNAMIR HQ, attention G1 Pers, G2 and G3 Ops.

G.C. Tousignant
Major General

Force Commander

DISTRIBUTION LIST

EXTERNAL

Action

Sector 1
Sector 2
Sector 3
Sector 4B
Sector 4C
Sector 5
MILOB HQ
CANSIGS
BRITCON
AUSMED

Information

INTERNAL

DFC
DCOS OPS
TAC HQ
Sector 4A
G2
G3 Plans
G3 Engr
G4 Log

UNITED NATIONS NATIONS UNIES
ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR

MILOB GP HQ

TO : SECTOR 4A HQ (GIKONGORO) Date : 13 Sep 94

FROM : MILOB GP HQ Ref : 6464.0/Ops

INFO : FHQ
CMO
ALL SECTORS

Sir DO / Ops Branch
15/9

SUBJECT : **RADIO NET FOR SECTOR 4A**

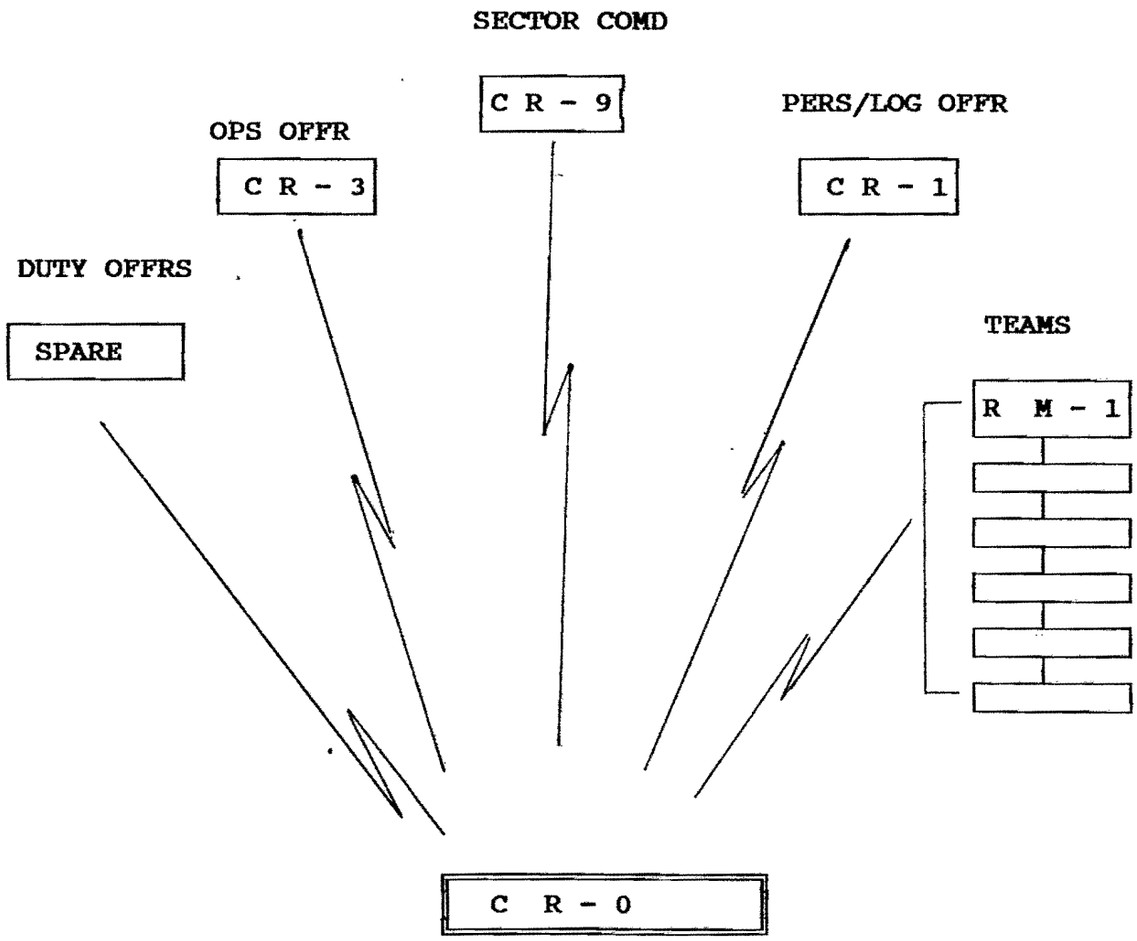
1. Attached is the Radio Net for Sector 4A to be operated on Channel 14.

2. Accept for strict compliance.

3. Acknowledge receipt.

S ILIYA
Lt Col
S O O

RADIO NET FOR MILOB SECTOR 4A
GIKONGORO (CHANNEL 14)



SECTOR 4A HQ - GIKONGORO

(OPS ROOM)

UNITED NATIONS NATIONS UNIES
ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR

MILOB GP HQ

TO : SECTOR 4B HQ (KIBUYE) Date : 14 Sep 94

FROM : MILOB GP HQ Ref : 6464.0/Ops

Ops Pr 1 S 80
15/9

INFO : FHQ
CMO
ALL SECTORS

SUBJECT : **RADIO NET FOR SECTOR 4B**

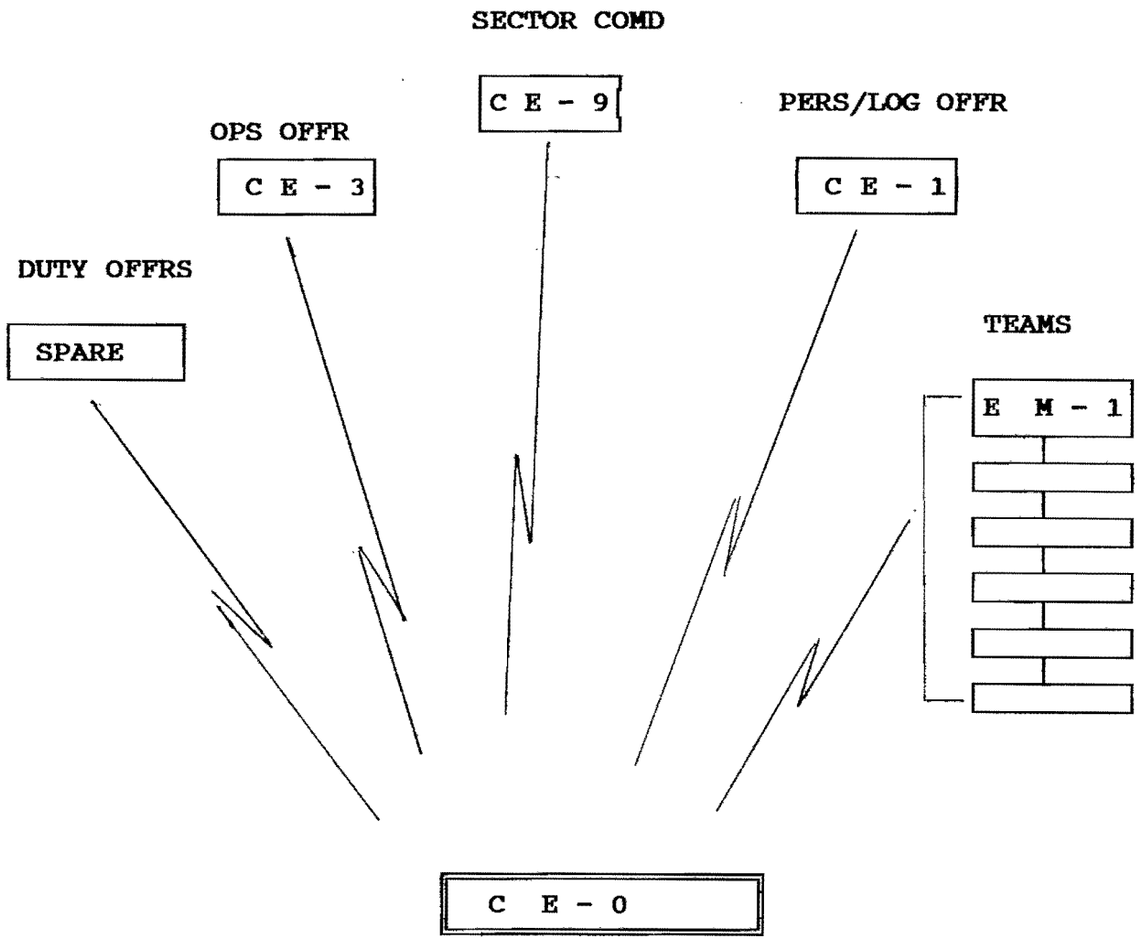
1. Attached is the Radio Net for Sector 4C to be operated on Channel 14.

2. Accept for strict compliance.

3. Acknowledge receipt.

S ILIYA
Lt Col
S O O

RADIO NET FOR MILOB SECTOR 4C
KIBUYE (CHANNEL 14)



SECTOR 4C HQ - KIBUYE

(OPS ROOM)

500

UNAMIR
FORCE HQ
OPS BRANCH

3 September 1994

3000.15(Ops)

See Distribution:

SUBJECT: FC DIRECTIVE FOR HANDOVER OF EX-RGF SOLDIERS TO RWANDESE GOVERNMENT FOR INTEGRATION INTO RPA

GENERAL

1. Ex-RGF soldiers continue to respond positively to the Rwandese Governments integration policy. Hundreds have already voluntarily requested to be integrated into the RPA and many more are expected to follow.

AIM

2. The aim of this directive is to streamline the procedure for the handover of ex-RGF soldiers by UNAMIR to the Rwandese Government.

PROCEDURE

3. All ex-RGF soldiers who voluntarily surrender to UNAMIR Troops/units will be disarmed and evacuated to the appropriate sector/sub-sector HQ as applicable for documentation under the supervision of the sector/sub-sector UNMO and ICRC or UNHCR representative.

4. After documentation a consolidated list will be forwarded to UNAMIR Force HQ for the necessary clearance to be sought from the appropriate government agency through the RPA Liaison Officer to transport the ex-RGF soldiers to Kigali.

5. On receipt of clearance, the clearance certificate is to be forwarded to the sector HQ concerned for the necessary transportation of the soldiers to be effected under MILOB escort to Force HQ.

6. The convoy commander must carry the clearance certificate to be shown at each RPA check point en route if necessary.

7. Units requiring transport assistance will request Force HQ to make the necessary arrangements to move the soldiers to Kigali.

HANDOVER

8. The convoy commander will report to G3 Ops on arrival for the necessary transfer of the soldiers to be made to the

appropriate Rwandese authority under the supervision of ICRC or UNHCR representative and the press.

GC TOUSIGNANT
Major-General
Force Commander

Distribution:

External:

Action:

Sector 1
Sector 2
Sector 3
Sector 4A
Sector 4B
Sector 4C
Sector 5
MILOB GP HQ
HAC
CANSIGS
BRITCON
AUSMED

Internal:

Info:

DFC
CAO
DCOS OPS
Tac HQ
G3 Plans
G4 Log
CMPO
G3 Engr

UNAMIR
FORCE HQ
OPS BRANCH

31 August 1994

3000.15 (OPs)

See Distribution:

SUBJECT: FC'S DIRECTIVE ON TRANSPORTATION ON REFUGEES/DISPLACED PERSONS IN UNAMIR AOR

GENERAL

1. UNAMIR and NGO convoys operating within and outside UNAMIR AOR are encouraged to assist in the relocation of refugees/displaced persons to their towns and villages.

2. To prevent RPA arresting, for interrogation, ex RGF and Militia/Gendarmes travelling with UNAMIR/NGO convoys, the guidelines below will be adhered to.

AIM

3. The aim of this directive is to outline the procedures for the movement of refugees/displaced persons in UNAMIR AOR.

TASKS

4. UNAMIR HQ. UNAMIR HQ will ensure the following:

a. A contingent/NGO provides transport to move refugees /displaced persons.

b. MILOB GP HQ will provide UNMOs at Pick up Point, and in all Sectors.

c. Humanitarian Assistance Cell will undertake reception arrangements.

SCREENING

5. All refugees/displaced persons will be thoroughly searched for weapons, documented and categorised as follows:

a. Category A. Ordinary Rwandese citizens.

b. Category B. Politicians and EX government officials.

c. Category C. Ex-RGF/Interahmwe/Gendarmerie Members.

6. Documentation is to be undertaken be MILOBs.

7. Conveyance of categories B and C refugees/displaced persons will be undertaken separately after clearance has been sought from the RPA through UNAMIR HQ.

ESCORT/CHECK POINT PROCEDURE

8. The loading of refugees/displaced persons will be supervised by MILOBs and convoy commanders. In addition MILOB will ensure the following:

a. MILOB at the Pick up Point will accompany convoy to edge of its sector and handover to MILOB in next sector.

b. On reaching Sector 4 boundary, each convoy is to stop short of any RPA check point to allow refugees to dismount and approach the check point under MILOB control. The convoy vehicles will then proceed through the check point and halt a short distance on the other side. Once refugees are through the check point, MILOB will accompany the convoy to the Drop off Point and hand over to HAC.

9. For categories B and C refugees/displaced persons, ICRC or UNHCR will be provided details of personnel transported for follow up action.

GC TOUSIGNANT
Major-General
Force Commander

Distribution:

External:

Action:	Info:
Sector 1	DFC
Sector 2	CAO
Sector 3	DCOS Ops
Sector 4A	SO2 G1
Sector 4B	SO2 G3 Plans
Sector 4C	SO2 G4 Log
Sector 5	
MILOB GP HQ	
Canadian Centre	
BRITCON	
Ausmed	

500

UNAMIR
FORCE HQ
Kigali

30 August, 1994

3000.15(Ops)

See Distribution:

SUBJECT: **FC DIRECTIVE FOR THE DISPOSAL OF SEIZED WEAPONS IN UNAMIR AOR**

GENERAL

1. For the return of law and order in Rwanda, it is imperative that the Rwandan population including ex-RGF and self defence groups within the UNAMIR AOR are disarmed.

AIM

2. The aim of this directive is to outline the procedure for disposal of seized weapons within UNAMIR AOR.

DEFINITION

3. **Weapon**. For the purpose of this directive a weapon will be defined as any object which can be used to cause physical harm to an individual. This includes fire arms, machetes, bows and arrows, knives, swords, bayonets and spears.

DISPOSAL PROCEDURE

4. All unauthorized arms and ammunition and explosives confiscated will be disposed as follows:

a. All Sectors will set up a secure Weapon Collection Point where seized weapons will be collected within each Sector.

b. Seized weapons will be made safe and unloaded before transportation to all Weapon Collection Points.

c. Sector HQs will document all weapons seized in sector and forward a copy of the list to UNAMIR HQ (Operations).

d. Sector HQ will arrange transportation of weapons under MILOB escort to UNAMIR HQ Weapon Collection Point at Log Base (Rwandex).

e. Ammunition and explosives will be treated similarly as above, unless dangerous for transportation which will then be

either repacked by a qualified ammunition expert or destroyed by qualified EOD personnel in situ.

f. Subject to the approval of the Force Commander, UNAMIR HQ will handover all confiscated weapons and munitions to the appropriate Rwandan Government agency.

5. This instruction is effective on receipt.

GC TOUSIGNANT
Major-General
Force Commander

Distribution:

nal:

on:

tor 1
tor 2
tor 3
Sector 4A
Sector 4B
Sector 4C
Sector 5
MILOB GP HQ
CANSIGS
BRITCON
AUSMED

Internal:

Info:

DFC
CAO
DCOS Ops
IQ
ans
g

gr

SECT-12

HQ UNAMIR
KIGALI

4 Sep 94

Seen Ops Pol
4/9/94

OPERATION ORDER No 19

Reference: A. UNAMIR OPORD 18 dated 31 Aug 94

Time zone used throughout this order: BRAVO

Situation

1. General Phase 1 of current operations is developing according to plan. The situation in Sector 4 is now sufficiently stable to commence Phase 2.

2. Political The political process must be accelerated in order to develop a national will for reintegration. In order for the RENP to succeed, a secure and stable environment must exist so that outside agencies and governments feel confident enough to invest funds and resources to assist the BBGNU to rebuild Rwanda. Accordingly, UNAMIR must create an atmosphere of law and order while gradually introducing BBGNU government officials and RPA elements without causing unrest or undue concern among the Rwandan population in Sector 4.

3. Threat There are reports of as many as ten (10) thousand RGF members located in ZAIRE opposite CYANGUGU. These soldiers are believed to have crossed with 50% of their personal weapons. The possibility of having heavy weapons can not be disregarded. About two thirds of these soldiers were recruited and trained during the civil war and are believed to be poorly trained.

4. There are strong rumours that these soldiers are being t ined by the ZAIRIAN army. None of these reports/rumours have been confirmed.

5. During the past week, there have been reports of RGF members being seen entering Rwanda in small groups. Some have been seen crossing the border in civilian clothes. They have been using the normal roads either by vehicles or on foot. There are also increased reports on RGF banditry and murders in the sector. Some of the RGF members have surrendered themselves and some have surrendered weapons, grenades and vehicles. There are also reports on RGF members blocking refugees returning to Rwanda.

6. Assessment The possibility of the RGF mounting a large scale formed attack in Sector 4 in the next thirty days or so is very minimal. The likelihood of insurgent activity on a small scale (ie section/ platoon attack or raids) will grow. They may only be able to mount a large scale attack when they re-organize which may take some time. The possibility of RGF establishing caches (especially in the forests) can not be ruled out either.

7. The chances of direct attacks on UNAMIR forces in Sector 4

are significantly higher than in other sectors. However, should relations be established between Zaire and the BBGNU, the RGF will further be isolated, thus decreasing its capabilities.

8. RPA Capability Approximately five-plus brigades. Many soldiers are newly recruited and trained. Careful selection must be stressed for sensitive tasks inside Sector 4 if insertion is contemplated especially in the early phases.

9. UNAMIR Forces Currently three battalions, one independant company and support elements are deployed. Within the next week, a further battalion and a company group will be deployed along with the advance party of an additional battalion.

Mission

10. UNAMIR is to monitor, control and facilitate the reintegration of the BBGNU and the RPA of RWANDA into Sector 4.

F cution

11. General Outline Reintegration will be effected, initially, with the installation of Prefects in Sectors 4A, 4B and 4C at GIKONGORO,KIBUYE AND CYANGUGU, respectively. Each Prefect will be escorted by a platoon size RPA security element. A gradual increase to RPA presence in the sector in the immediate future can be anticipated. Within the framework of the current operation, UNAMIR will conduct 'normal', yet vigilant, operations with particular emphasis on manning check points, patrolling and the security of vital points.

12. Grouping and Tasks.

a. Grouping No change.

b. Tasks

(1) MILOB

(a) Provide escort teams for Prefect insertion and subsequent movement within the Prefecture;

(b) Provide continuous liaison with the RPA and the Prefect;

(c) Provide escort for RPA resupply on order.

(2) CIVPOL

(a) Coordinate the dispatch of BBGNU Police Administrators to each of the Sector 4 Prefectures with a CIVPOL monitor to observe and report;

(b) Supervise the screening of Communal Police and the issue of credentials;

(c) Develop an abbreviated training plan to induct Community Police;

(d) Observe and monitor the recruitment, screening and training of ex-RGF Gendarmes.

(3) GHANBATT

(a) Man check points along PINK route within boundaries;

(b) Identify location of Prefect's final destination and establish outer security cordon to complement RPA security;

(c) Complement RPA security as the Prefect moves throughout the Prefecture.

(d) Assist in the legitimization process of the Communal Police.

(4) FRAFBATT

(a) Man check points along RED route within boundaries;

(b) Identify location of Prefect's final destination and establish outer security cordon to complement RPA security;

(c) Complement RPA security as the Prefect moves throughout the Prefecture.

(d) Assist in the legitimization process of the Communal Police.

(5) ETHIOBATT

(a) Man check points along PINK route within boundaries;

(b) Identify location of Prefect's final destination and establish outer security cordon to complement RPA security;

(c) Complement RPA security as the Prefect moves throughout the Prefecture.

(d) Continue disarmament and reintegration of FCF installed Gendarmerie.

(e) Assist in the legitimization process of the Communal Police.

(6) UNAMIR TAC HQ

(a) Provide radio relay as required.

(b) Monitor and record all transmissions.

13. Coordinating Instructions

a. Timings
(1) D Day - 6 Sep
(2) Recce complete 051400 Sep 94
(3) Man check points and vital points by 051800 Sep 94
(4) MILOBS to man RV by 051800 Sep 94

b. Routes See Annex C to Reference A.

c. RV Points
(1) Sector 4A - vic GR596224
(2) Sector 4B - vic GR440721
(3) Sector 4C - vic GR368218

Administration and Logistics

14. RPA to be self sufficient. Sector Commanders to be prepared to provide emergency logistic support on order by UNAMIR HQ.

15. Medical AUSMED CCP to remain at BUTARE.

Command and Signals

16 Control of Sector 4 to revert to UNAMIR HQ (Main) with effect 05 80 Sep 94.

17. Nicknames

HIGH TIME	Escort commenced	Issued by MILOB
BROKEN ARROW	Escort complete	Issued by MILOB

Acknowledge Instruction

ACK

G.C.Tousignant
MGEN
Force Commander

DISTRIBUTION LIST

Action
Tac HQ
MILOB HQ
CIVPOL
GHANBATT
FRAFBATT
ETHIOBATT

Information
AUSMED
BRITCON
CANSIGS

Internal
SRSG
MA to FC
DFC
D COS OPS
FMO
G1
G2
G3
G3 Plans
G4
G6
Mil Spokesman

SSMO

Ops Pri
File it.
3/9

BRIEF ON AIRPORT SITUATION

1. **Introduction.** With the participation of multinational countries in providing humanitarian aid and forces support by air ,many air operation tasks have been shared by all participating countries. The problems that may arise due to the withdrawal of US may be alleviated with the the participation of existing resources.

2. Air OPS Cell. On 04 Aug 94 the Air Ops Cell was formally established in participation of member states involved in the humantarian airlift. UNAMIR provided 05 Milobs, who were formerly in air traffic control and each of the member states USA,UK ,Canada provided one making a total of 08. The cell provides flight authorization to all aircraft participating in various mission in Rwanda. The cell operates an ops room around the clock to keep close liaison and monitor the air operation activity. With the withdrawal of 03 duty officers of participating states from the ops cell,only one officer from Milob HQ has been posted as a replacement so far. To accept further responsibility with the total withdrawal of US, at least another 04 experienced air ops officers will be required.

2. **Tower manning.** Initially tower was manned by a few Milobs but the with arrival of Canadian air traffic controllers ,the responsibilities of tower control have been given to them. Recently seven Rwandese air traffic controllers and four assistant have reported and taken up their respective jobs. They are now undergoing on-the- job training . They are still too few to man the tower properly. Some more controllers are expected to join soon.

3. **Communication**. At present communication is being looked after by Canadians. Only three Rwandese staff have reported back. At least five persons of different trades will be required for emergency handling of communication.

4. **TALC (Tactical Air Lift Center).** It has been manned and controlled by the US Tasks Force. It has four components, CFR facilities, Mobile air co-ordination ,loading and off loading ,and tarmac management. The problems posed by the withdrawal of USA tasks force may be alleviated by the following steps:

a. CFR Facilities. This responsibilities may be handed over to local Rwandese. About 14 persons have reported to the Airport authority. These will be sufficient for the time being. The Airport authority so far rescued 2x crash tender which will enable a limited operation. 03x crash tender with 22,000 liters of water can bring the facility to Category-5, the minimum required for commercial airlines activities.

b. Tarmac Management. With the present intensity of traffic at least 12 persons will be required. Only 03 local staff have reported so far. UNHCR is likely to arrange additional personnel, but their arrival is uncertain. As such at least another 05 persons will be required.

c. Off-loading and On-loading. The cargo off-loading and on-loading may be continued

with the help of UNHCR and local workers. At present 03 local workers are available. However, UNHCR with their 09 pers will be able to conduct limited ops. However, an additional 05 workers will enhance our capabilities.

d. Mobile Air Co-ordination. This responsibility may be taken over by UNAMIR (Milobs with air ops experience).

5. **Security.** The Rwandese security force can provide airport security.

6. **Support Facility.** Support facilities like provision of fuel, water supply,cleaning of the airport area, handling of passengers etc may be continued by Brown and Root until local authority can take over responsibilities.

7. **MOVCON**. Movcon may be reorganized by the all participating agencies like local authority, UNAMIR, UNHCR, ODA rep and, Brown and Root. The following recommendations are made.

a. Cargo Handling. UNAMIR\UNHCR\RWANDESE

b. Passengers and baggage handling. UNAMIR\Brown and Roots

c. Forklift Operators. UNHCR\RWANDESE

8. **Engineering Services.** The list of engineering equipment required for ground handling are enclosed herewith. However, some of the ground handling equipment with UNHCR which can be used for limited operation. Air Rwanda is trying to get their handling equipment serviceable as soon as possible in collaboration with Sabena. This will enhance the ground handling capabilities.

9. **Transport.** At present Air ops cell,KIA has two vehicles. At least three more vehicles will be required for following reasons.

a. Controllers movement (on and off duty) 1x tpt
b. Runway inspection and technical use 1 xtpt
c. FOLLOW-ME-JEEP 1 xtpt

10. **Communication Equipment.** At present the cell has 1xtelephone, 1xfax machine, 4xmotorola sets. For efficient operations the following additional communication equipment is required.

a. 6x motorola set
b. 1x fax machine
c. 1x VHF back up set (with built-in - battery)

11. **Financial Implication.** At present the Rwandese Government is not providing any salaries to its employees which leads to obvious frustration on the part of former employees. If this persists, we run the risk of losing the existing work-force at the airport. The following interim measures may be taken until as such time as the Rwandese Govt has the funds to pay its employees.

a. Some NGOs may be requested to contribute financially.
b. UNDP may be approached for funding in association with ICAO.
c. UNAMIR may make a financial contribution.

ICAO has already assessed the minimum possible requirement for manpower and equipment and estimated cost. A copy of their assessment is submitted to SRSG. ICAO along with UNDP is at present working out modalities for the recruitment and re-numeration of airport employees. This can be done with context of their rehabilitation plan for the airport, already presented to the Ministry of Transport and Communication. Any shortfall of local employees, could be made up with recruitment of United Nations Volunteers (UNV). Three UNVair traffic controllers have already been hired and expected to join with-in a day or two.

12. **Hours of Operation.** With the anticipated air traffic and limited capabilities it is recommended to have 12 hours operation from o600 to 1800 LT instead of 24 hours. A request to this effect is made to concerned agencies.

13. **Conclusion**. With the process of withdrawing of US Tasks Force, problems that may pose may be overcome by co-ordinated efforts and immediate considerations that has been proposed .

ATM NAZRUL ISLAM
WG CDR
03 Sept 94

Annexures:
A. List of equipment for Cargo Handling
B. List of Fire equipment

Distr:
To: DFC, UNAMIR HQ
Info: CMO,MILOB HQ
COO, UNAMIR HQ
Sec Cdr Kigali

TO : SEE DISTRIBUTION FILE NO : PERS/6443.15

FROM : MILOB GP HQ PERS BR DATE : 24 AUG 94

SUBJ : POSTING OF MILOBS

1. FIND ATTACHED A LIST OF NEW POSTING ORDER FOR THE MILOBS RECENTLY ARRIVED FROM VARIOUS MISSIONS, MILOBS PRESENTLY DEPLOYED AT FHQ AND MILOBS WHO HAVE BEEN CONVERTED FROM STAFF OFFICERS.

2. MILOBS FROM VARIOUS MISSIONS PRESENTLY LOCATED AT GITARAMA ARE TO PROCEED TO THEIR NEW LOCS UNDER THE ARRANGEMENT OF THEIR SECTOR COMMANDERS. NEW MILOBS WILL REMAIN READY TO MOVE TO THEIR NEW LOC FROM 25 AUG 94.

3. MILOBS CONVERTED FROM THE STAFF ARE TO REPORT TO MHQ PERS BR FOR DOCUMENTATION BEFORE PROCEEDING TO THEIR NEW LOCATIONS. THEY ARE TO REPORT TO THEIR LOCS AS SOON AS RECEIVED. APART FROM THIS CATEGORY OF MILOBS , THE POSTINGS OF THE NEWLY ARRIVED TAKES IMMEDIATE EFFECT.

KAISER RIZVI
MAJ
FOR CMO

DEPLOYMENT OF NEW MILOBS

SER	UNID	RANK	NAME	NATIONALITY	DEPLOYMENT	PRESENT LOC
1	NYC	MAJ	MAJ SHOUKAT HAIDER	BANGLADESH	SECTOR - 1	GITARAMA
2	NYC	MAJ	SAYED MD YUSUF JAMIL	BANGLADESH	SECTOR - 1	GITARAMA
3	NYC	[redacted]	MD ANISUR RAHMAN	BANGLADESH	[redacted]	GITARAMA
4	NYC	[redacted]	MD SHAHJAHAN	BANGLADESH	[redacted]	GITARAMA
5	NYC	[redacted]	MD GHULAM MURTAZA	BANGLADESH	[redacted]	GITARAMA
6	NYC	MAJ	SHOWKAT AKHTER	BANGLADESH	SECTOR - 3	GITARAMA
7	NYC	MAJ	SYED MAHMUD HASSAN	BANGLADESH	SECTOR - 3	GITARAMA
8	NYC	MAJ	FAROOQ HASSAN	BANGLADESH	SECTOR - 3	GITARAMA
9	NYC	MAJ	SAYED MD AYUB	BANGLADESH	SECTOR - 4A	GITARAMA
10	NYC	MAJ	A K M RASHID UN NABI	BANGLADESH	SECTOR - 4A	GITARAMA
11	NYC	LT CDR	FIROZ AKHTER KHAN	BANGLADESH	SECTOR - 4A	GITARAMA
12	NYC	MAJ	MUSTAFIZUR RAHAMAN	BANGLADESH	SECTOR - 4B	GITARAMA
13	NYC	MAJ	CHOWDHURY FAZLUL BARI	BANGLADESH	SECTOR - 4B	GITARAMA
14	NYC	MAJ	MD WAHIDUZZAM	BANGLADESH	SECTOR - 4C	GITARAMA
15	NYC	MAJ	SUFIAN MURAD	BANGLADESH	SECTOR - 4C	GITARAMA
16	NYC	SQN LDR	MOSTAFIZUR RAHMAN	BANGLADESH	SECTOR - 4C	GITARAMA
17	NYC	MAJ	AKM NAZIMUL ISLAM	BANGLADESH	SECTOR - 5	GITARAMA
18	NYC	MAJ	ABUL KALAM AZAD	BANGLADESH	SECTOR - 5	GITARAMA
19	NYC	MAJ	A B M ZAHID HOSSAIN	BANGLADESH	SECTOR - 5	GITARAMA
20	NYC	LT CDR	SAM S JUNIOR	GHANA	FHQ (ADC TO DFC)	GITARAMA
21	NYC	CAPT	KUSEH J OBIBAH	GHANA	MHQ (CAMP)	GITARAMA
22	NYC	FLT LT	NYADODUI M YAOTSE	GHANA	SECTOR - 1	GITARAMA
23	NYC	LT	OSEI OWUSU EMMANUEL	GHANA	SECTOR - 1	GITARAMA
24	NYC	LT COL	OPONG K RWAME	GHANA	SECTOR - 1	GITARAMA
25	NYC	LT CDR	WILBERFORCE J BENTIL	GHANA	SECTOR - 1	GITARAMA
26	NYC	[redacted]	MAHAMA IODRISU	GHANA	[redacted]	GITARAMA
27	NYC	[redacted]	ANANTNI S SAMUEL	GHANA	[redacted]	GITARAMA
28	NYC	[redacted]	ABBAS I A RAHEEM	GHANA	[redacted]	GITARAMA
29	NYC	FLT LT	DRAM C KODJO	GHANA	SECTOR - 3	GITARAMA
30	NYC	SQN LDR	AYAMGHA F ATANI	GHANA	SECTOR - 3	GITARAMA
31	NYC	CAPT	OWUSU F BENJAMIN	GHANA	SECTOR - 3	GITARAMA
32	NYC	SQN LDR	ACHEAMPONG B NANA	GHANA	SECTOR - 4A	GITARAMA
33	NYC	FLT LT	QUARTEY R SAMUEL	GHANA	SECTOR - 4A	GITARAMA
34	NYC	CAPT	ADU ALBERT KABENLAH	GHANA	SECTOR - 4A	GITARAMA
35	NYC	LT CDR	DARBO S KWAKU	GHANA	SECTOR - 4A	GITARAMA
36	NYC	MAJ	NYAKA ROBERT STAN	GHANA	SECTOR - 4B	GITARAMA
37	NYC	FLT LT	ESSUMAN J OCANSEY	GHANA	SECTOR - 4B	GITARAMA
38	NYC	LT CDR	AMPEH ISAAC L	GHANA	SECTOR - 4B	GITARAMA
39	NYC	SQN LDR	ABDUL ISIFU	GHANA	SECTOR - 4C	GITARAMA
40	NYC	CAPT	BABILAH SAMPANA	GHANA	SECTOR - 4C	GITARAMA
41	NYC	SQN LDR	GBEDEMAH G KOFI	GHANA	SECTOR - 4C	GITARAMA
42	NYC	CAPT	ADDO G KWAME	GHANA	SECTOR - 4C	GITARAMA
43	NYC	MAJ	ADU REXFORD X	GHANA	SECTOR - 5	GITARAMA
44	NYC	LT CDR	YAWSON M R NANABAYIN	GHANA	SECTOR - 5	GITARAMA
45	NYC	[redacted]	INDJAI SENE	GUINEA-BISSAU	[redacted]	GITARAMA
46	NYC	[redacted]	PAULO SILVA	GUINEA-BISSAU	[redacted]	GITARAMA
47	NYC	[redacted]	[redacted]	GUINEA-BISSAU	[redacted]	GITARAMA
48	NYC	MAJ	CASSAMA FODE	GUINEA-BISSAU	SECTOR - 4C	GITARAMA
49	NYC	MAJ	CHEPKARY	KENYA	MHQ	GITARAMA
50	NYC	[redacted]	[redacted]	[redacted]	[redacted]	GITARAMA
51	NYC	MAJ	ITHAI JULUIS	KENYA	SECTOR - 4A	GITARAMA
52	NYC	MAJ	ROTICH CHARLES	KENYA	SECTOR - 4A	GITARAMA
53	NYC	CAPT	ABDILLE ALI ABDI	KENYA	SECTOR - 4C	GITARAMA

54	NYC	MAJ	GABABO IYA	KENYA	SECTOR - 4C	GITARAMA
55	NYC	MAJ	HMO JOZEF	SLOVAKIA	SECTOR - 2	GITARAMA
56	NYC	MAJ	JASS RADOMIR	SLOVAKIA	SECTOR - 2	GITARAMA
57	NYC	CAPT	CENTURION RUBEN	URUGUAY	SECTOR - 3	GITARAMA
58	NYC	MAJ	DE LEON LUIS	URUGUAY	SECTOR - 3	GITARAMA
59	NYC	MAJ	KELUIN MLOTSHWA	ZIMBABWE	SECTOR - 1	GITARAMA
60	NYC	MAJ	JOB N GWENYA	ZIMBABWE	SECTOR - 2	GITARAMA
61	NYC	CAPT	RODWELL CHIKONO	ZIMBABWE	SECTOR - 2	GITARAMA
62	NYC	MAJ	FIDELIS WHONDAA	ZIMBABWE	SECTOR - 3	GITARAMA
63	NYC	CAPT	TOLLY NYATHI	ZIMBABWE	SECTOR - 4A	GITARAMA
64	NYC	MAJ	JONES S MARODDA	ZIMBABWE	SECTOR - 4B	GITARAMA
65	NYC	CAPT	TAURAI TSOMEKA	ZIMBABWE	SECTOR - 4C	GITARAMA
66	NYC	CAPT	BONNE KUSHAMBA	ZIMBABWE	SECTOR - 5	GITARAMA
67	NYC	MAJ	RONALD P MUNYADUKI	ZIMBABWE	SECTOR - 5	GITARAMA

DATE_____ APPROVED BY LT COL ILIYA , A/CMO _____

REDEPLOYMENT OF STAFF OFFICERS INTO MILOBS STATUS

				CURRENT JOB	DEPLOYMENT
1.	FC OFFICE:				
	Maj	J G Plant	(CAN)	Mil Spokesman	MIL PRESS INFO OFFR
2.	DFC OFFICE:				
	Capt	NSIAH	(GHA)	ADC to DFC	SECT-1
3.	OPERATIONS:				
	Col	Moeen	(BAN)	COO	DCMO
	Lt Col	Quist	(GHA)	DCOO	SUB SECT COMD, KIBUYE
	Maj	Nazmul	(BAN)	SDO	SECT-1
	Capt	Leblanc	(CAN)	DO	SUB SECT 4B, KIBUYE
	Capt	Acheampong	(GHA)	SIG	SECT-1
	SQN LDR	Motaleb	(BAN)	AIR OPS	SUB SECT -4A GIKONGORO
4.	PERSONNEL:				
	Maj	Senchim	(GHA)	DCMPO	WELFARE OFFR, FHQ
5.	LOGISTICS:				
	Maj	Koney	(GHA)	SO MAINT	SECT-3
	Capt	St-Denis	(CAN)	SO SUP	ADC TO FC, FHQ
6.	PLANS:				
	Lt Col	Austdal	(CAN)	CPLANS	SECT COMD SECT - 5
	Maj	Annan	(GHA)	SO PLANS	SECT-5
	Capt	Turgeon	(GHA)	SO PLANS	SECT-5

7. HUMANITARIAN:

Col	Yaache	(GHA)	CHAC	CHAC
Maj	McNeil	(CAN)	HAC	HAC, MHQ
Maj	Raccine	(CAN)	SECT COMD	SUB SECT COMD, GIKONGORO
Capt	Demers	(CAN)	HAC	HAC, MHQ

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Seen / 29.8.94

Office of the DFC/COS
UNAMIR Force HQ
Kigali
Rwanda

1000.9(DFC)/A/5

19th August, 1994

ALL UNAMIR MILITARY
CONTINGENTS/BRANCHES

PROCEDURE FOR ISSUING INSTRUCTIONS

1. For purposes of orderliness and strict compliance of instructions, the military observes certain basic rules and procedures thereby issuing all such instructions through a chain of command.

2. It has been realized quite regrettably that some military components/Branches either over-look or are unaware of this and therefore issue out instructions without first clearing it with the command of UNAMIR.

3. These practices are not helpful since they do not only undermine command but in themselves are deficient of the full effect of authority and invariably do not achieve the desired impact.

4. With immediate effect no military component/Branch will issue out instructions without first receiving approval from the FC or DFC/COS. The first draft of all instructions should be submitted to the DFC/COS for his authorization or discussion with the FC where appropriate for necessary clearance.

5. Submitted for strict compliance.

Ops Offr
Pers/Logo 29/8

HK ANYIDOHO
Brig Gen
DFC/COS

Maj Brad
Read & Move Wm
on Hotline Board

Sector-2

Headquarters UNAMIR II

MINUTE

Med 07/94

See Distribution

UNAMIR II SOP CASUALTY EVACUATION

1. The new SOP for Casualty Evacuation is enclosed for your use. It should be included in all unit SOP. In particular you should note that Annex A provides the standard format to use when requesting CASEVAC. Ops Branch should be the first point of contact when a CASEVAC is requested.

2. Any questions regarding format and/or procedures can be directed to me in room 2084 of this HQ.

R.J CRAWFORD
MAJ
SO2 MED OPS
15 Aug 94

Enclosure: 1. SOP- CASEVAC

Distribution:

INTERNAL

MILOB GP HQ
CANCON X 2
BRITCON
USCON
GHANBATT
MECH BN 2
MECH BN 3
MOTORISED BN

Maj Assad
1. All pers of Ops cell be conversant with procedure.
2. Distribute copies to all sectors.
3. Annexes A & B for Ops room
17/8

UNAMIR II MEDICAL SOP -CASUALTY EVACUATION

CASUALTY EVACUATION

General

1. Casualty evacuation CASEVAC is the process of moving any person who is wounded, injured or diseased to and or between medical treatment facilities. It includes surface evacuation and aeromedical evacuation (AME) .

2. The purpose of this SOP is to define the casualty evacuation process and to describe the procedures to be followed in the evacuation of all casualties.

Evacuation Priorities

3. All cas and especially those with major injuries require special consideration of their individual treatment and evacuation needs. Consequently the following priorities are assigned to cover this requirement:

a. Priority one. Pri one cas are those whose life is immediately threatened. Rapid evacuation, urgent resuscitation and or surgery are required.

b. Priority two. Pri two cas are those whose life or limb is in serious jeopardy. Evacuation to allow early resuscitation and or surgery is required.

c. Priority three. pri three cas are those for whom neither life nor limb are in serious jeopardy. Evacuation should be as soon as possible.

Types of Evacuation

4. Aeromedical evacuation (AME). AME is the movement of patients to a medical facility by air transportation. It may be by fixed wing or rotary wing aircraft. AME is the preferred means of evacuation for all priority one and two casualties.

5. Road evacuation. Is the movement of patients to a medical facility by any road means. Road evacuation should be used for all prio three casualties, the preferred road means is a dedicated ambulance.

Casualty Regulation

6. Casualty regulation in the AO is necessary to ensure that the most appropriate evacuation assets are used. The control of casualty evacuation also ensures that the casualty is transported to the most appropriate medical facility.

UNAMIR II MEDICAL SOP -CASUALTY EVACUATION

CASEVAC Procedures

7. Request for CASEVAC. All CASEVAC requests will be transmitted on the command net and should be in the message format described at Annex A. This format is to be repeated in all unit SOP.

8. Casualty Regulation. All requests for CASEVAC will be transmitted to Ops Br HQ UNAMIR. Casualty regulation will be conducted by Medical Branch, HQ UNAMIR. Ops staff will consult Medical Branch for advice on the most suitable means of evacuation and the destination of the casualty. The use of AME dedicated aircraft will be authorised by the CMedO or his representative. The use of other aircraft requires authorisation by COO on the advice of CMedO. Ops Br procedures with respect to CASEVAC are outlined at Annex B.

9 AME. If AME is the preferred means of evacuation then the;

a. AME medical team will be drawn from AUS Med Spt Force (AUS MSF) and CANSIG med elements; the team will be dispatched from CANSIG (Amahoro Stadium) to KIGALI airfield;

b. Aircrew will be notified of the CASEVAC request by Air Ops staff;

c. Air Ops staff should also advise the control tower at KIGALI Airport and gain clearance for the AME team to approach the CASEVAC aircraft; and

d. Receiving medical facility will be notified of incoming cas by Ops Br.

10. Road Evac. Will be used for all pri three cas and all cas that occur in the KIGALI area. The process of arranging road evac will be:

a. Road evac from RAP to AUS MSF facilities will be provided by AUS MSF assets; and

b. AUS MSF will be tasked by Ops Br to conduct road evac on advice of Med Br.

11. Reporting. The receiving medical facility is to notify Ops Br on the completion of the CASEVAC task.

Annex:

A. CASEVAC REQUEST PROFORMA

B. Ops Br CASEVAC procedures

ANNEX A TO
CASEVAC SOP

CASEVAC REQUEST

Purpose

1. The purpose of this form is to standardise the format of CASEVAC requests.

. All requests are to be titled CASEVAC REQUEST and are to include the following serials

Serial	Description of Serial	Example
A.	UNIT NAME	A. GI ANBATT
B.	CALLSIGN AND FREQUENCY OF UNIT	B. GOLF OA, FREQ 3830
C.	PRIORITY OF CASUALTIES	C.ONE X PRI 1, TWO X PRI 3
D.	NUMBER OF CASUALTIES- LYING	D. TWO
E.	NUMBER OF CASUALTIES- WALKING	E. ONE
F.	NATURE OF INJURY OR ILLNESS	F. GUNSHOT WOUND TO CHEST, FRACTURED ARM, LACERATED FACE
G.	GRID REFERENCE AND DESCRIPTION OF LOCATION OF CASUALTY	G. GR 123456, BUTARE GIKONGORO ROAD JUNCTION
H.	REQUIREMENT FOR SPECIAL EQUIPMENT	H. NIL
I.	TACTICAL SECURITY AT PICKUP POINT	I. SECURE
J.	ANY ADDITIONAL REMARKS INCLUDING MARKING AND APPROACH TO LZ	J. RED CROSS PANEL MARKER, APPROACH FROM NORTH

UNAMIR II MEDICAL SOP -CASUALTY EVACUATION

ANNEX B TO
CASEVAC SOP

OPS BR CASEVAC PROCEDURES

1. Monitor comd net for CASEVAC request.

2. On receipt of CASEVAC request, notify Medical Branch.(Medical Branch advises on means of evacuation and the destination of the casualty)

3. AME:

   a. Task AME team located at CANSIG to move to airfield. Tasking is to include all details of CASEVAC request. You should allocate the CASEVAC a tasking number. For AME the number should start with an A and be sequential eg. A01, A02 .....

   b. Notify AirOps to task aircraft.

   c. Notify receiving medical facility of CASEVAC.

4. ROAD EVAC:

   a. Task AUS MSF to conduct road evac. Tasking is to include all details of CASEVAC request. You should allocate the CASEVAC a tasking number. For road evac the number should start with an R and be sequential eg. R01, R02.....

5. Reporting:

   a. Inform FC on commencement of CASEVAC

   b. Report to Med Br at completion of CASEVAC.

Sect 2

UNITED NATIONS ASSISTANCE MISSION FOR RWANDA

(U N A M I R)

TO: ALL MILOB SECTORS

FROM: MILOB GP HQ

DATE: 22 AUG'94

SUBJECT: **MINE AND UNEXPLODED MUNITIONS SIGHTING QUESTIONNAIRE**

1. Att please find a questionnaire set up for reporting on the sighting of unexploded mine and munitions.

2. You are requested to follow the questionnaire while reporting such incidents.

3. For info and action.

S ILIYA
Lt Col
SOO

MILOB GP HQ

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

UNAMIR - MINUAR

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

Date: 13 Aug 94

TO: Force distr List

From: Capt M Hurlston RE

MINE AND UNEXPLODED MUNITIONS SIGHTING QUESTIONNAIRE

1. There are many unexploded munitions and mines through out Rwanda, that have been left by previous conflicts and the last major war. However information on both mine fields and unexploded munitions is limited.

2. The method of locating these mine areas and unexploded munitions will have to come from the Units and personnel on the ground. The sighting procedure will be through a questionnaire designed to inform the Mine/Unexploded munitions Cell. The collation of information will enable this Cell to coordinate the Explosive Ordnance Disposal Units to deal with these problems effectively.

The Mine/Explosive Ordnance Coordination Cell
HQ UNAMIR
KIGALI

Capt M Hurlston RE (EOD)

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

UNAMIR - MINUAR

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

MINE AND UNEXPLODED MUNITION SIGHTING QUESTIONNAIRE

1. WHEN DID THE SIGHTING TAKE PLACE ?
2. WHERE DID THE SIGHTING TAKE PLACE ?

   AREA ?

   DISTRICT ?

   TOWN ?

   BUILDING ?

   GRID AND MAP REFERENCE ? (IF POSSIBLE)
3. TYPE OF MARKINGS/COLOUR, SIZE/SHAPE ?
4. TYPE OF MUNITION THOUGHT TO BE

   IS IT A MINE ?

   IS IT A GRENADE

   IS IT A BOOBY TRAP ?

   ARE THERE TRIP WIRES ?

THANK YOU FOR YOUR ASSISTANCE

MINE AND UNEXPLODED MUNITIONS SIGHTING QUESTIONNAIRE

1. WHEN DID THE SIGHTING TAKE PLACE ?
2. WHERE DID THE SIGHTING TAKE PLACE ?

TASKS FOR THE UNMO TEAMS

1. See the route:

   a. Condition of the road.

   b. Condition of bridges/culverts if there are any.

   c. Accessibility by wheel/tracked vehs.

   d. Damages - if any.

2. Habitation along the route:

   a. Towns or villages along the route, loc.

   b. Are the towns/villages occupied or deserted?

   c. If occupied, by whom ? What is their number? Are they the original people of that village/town? If not, where have they come from? Where do they want to go to.

   d. Tribal affiliation of the inhabitants.

   e. How and from where do they get their food and daily necessities?

   f. Who is protecting them?

   h. What is the hygiene and sanitation condition in the village/town?

   i. What is their source of water?

   k. Any system of governance available?

3. Refugee Camps:

   a. Location, name etc.

   b Who are he occupants? From which tribe? How many are there?

   c. Any NGO or Humanitarian Group working among them?

   d. Living condition, sanitation, shelters.

   e. System of protection.

   f. Condition of food. What do they need/want?

UNITED NATIONS ASSISTANCE MISSION IN RWANDA

MILOB GROUP HEADQUARTERS

TO; LtCol MOIGNY,
RGF/Milob Chief Liason Officer.

Info; SOO

From; CMO

Date;

Subj; DUTIES and RESPONSIBILITIES.

Ref;
A. Discussion CMO/RGF,CLO, 29 May 94.

1. In addition to your liason duties and command of your unit you will be responsible to the monitoring of the Red Cross campus in Kiyovu area and the Sainte Famille.

2. The duties of the monitors at these two displaced camps are listed hereunder;

a. to monitor on a 24 hours basis, all types of activities in these campus and report.

b. to advise Milob Gp HQ through you on security issues.

c. to liase closely and assist, where possible, with the authority of these campus.

d. to liase closely with the Government authorities, RGF, Gendermerie on issues pertaining to the general security of the patients, the displaced, local workers, and the expatriates.

e. send sitreps to <Milob Gp HQ at 0600hrs and 1800hrs every day and send sincrep immediately on any special incidences.

f. report and advise on any other relevant issues not covered in the above tasks.

3. The deployment of these monitors are as follows;

a. Red Cross, two milobs at the hospital complex, and two at the other general area of the facilities.

b. Sainte Famille, co located with the Gendermerie at their office complex situated in the main building.

4. Strength. In addition to your strength, you will receive

another six officers. You are required to make your own arrangements of rotation of duties so you could tasks all your officers to go through all types of tasks allocated to you.

5. Logistics Two vehicles and three handie talkies will be issued to you to assist you in carrying out these tasks. There is no change to the current system of distribution of food and water. You are required to make necessary arrangements of the accommodation of these new officers.

6. The SOO will be sending the first four officers to you at 1700hrs 29 May 94 and you are to deploy them tonight at the two places. There should be more officers arriving from Nairobi tomorrow, so you should be expecting the remaining two deployed to you then.

7. Please be advised that this is an interim arrangement, as soon as the Kigali Milob Sector is firm on the ground they will assume the monitoring functions of these two campus.

8. For your compliance and necessary action.

9. REGARDS.

I. D.Tikoca.
Colonel
Chief Military Observer.

c.

21C/00

To : KIGALI SECTOR HQ

From : MILOB GP HQ

Date : 11 June 1994

Subject: **CMO's INSPECTION OF KIGALI SECTOR**

1. On 10 Jun 94 the CMO inspected KIGALI Sector HQ offices and living accommodation.

2. The CMO saw obvious signs of good organisation, discipline and efficiency. He wishes to express his appreciation to the SSMO, his staff and all Team members for these attributes. He encourages all to keep up the spirit.

3. To enhance your operational efficiency and welfare, the CMO directs the following actions:

a. **Map.** Please collect a map of KIGALI CITY from the SOO of this HQ.

b. **SITREP.** Avoid sending NTR. At least, report on numbers in Displaced Persons Camps, indicating whether they have been segregated on ethnic and/or other basis; activities of the Displaced Persons, their moods and their expressed fears/suggestions/problems, etc.

c. **INCREPs.** Any unusual incidents encountered or observed by MILOBS should be reported immediately to MILOB HQ Ops Room as 'Incident Report' (INCREP) by radio. It must be inclusive in the daily SITREP and followed by a separate written report.

d. **Stand by Teams.** Maintain 2 x Teams on Standby, located at the Sector HQ every night.

e. **Living Accn.** In view of the insufficiency of living accommodation and toilette facilities at AMAHORO Stadium, only the SSMO and his staff should remain accommodated there. They will be joined by the two Standby Teams every night. All Team Members of the Sector should immediately move back into residence in the Meridian Hotel until further notice.

4. Please, once again accept CMO's appreciation of the beautiful manner in which you have began operating in the Sector. Accept his directives for action, please.

PS.

From: SSMO
To: All Team Ldrs + UNMO
All SO

I am delighted to convey to you all the CMO's appreciation. You all deserve the 'kudos' as you all worked for it. Well done! Keep it up!

12.6.94

To: COO MILOB HQ.

FROM: COO KIGALI MILOB Sector.

SUBJECT: REQUEST FOR MAPS AND STATIONERY.

1. IN ORDER TO SET UP OUR OPERATIONAL ROOM IN KIGALI Sector, I would like to request for the following:

   a. 1:50,000 MAPS FOR KIGALI CITY (Qty 20)

   b. 1:12,500 MAPS FOR KIGALI CITY (Qty 20)

   c. 1:25000 MAPS FOR RWANDA. (Qty-05)

   d. Talc

   e). Qty 5 boxes of drawing pins

2. Please accept for necessary action

COO KIGALI MILOB Sector

MAJ AUOUICOU

21/6

KIGALI MILOB SECTOR

ROOM DISPATCHING

ROOM #	COUNTRY	UNMOS
1002		Log & Duty room
1003		SSMO office & OPS ROOM
1010		SSMO
1011		2/C- OO
1013		PERS/LOGO
1015		DUTY OFFR 1 & 2
3002(4)	SENEGAL	Maj DIOP,Cpt DIOP,Cpt ARIS,Cpt NDIAYE
3003(~~5~~) 4	RUSSIA + ~~1 URU~~	Maj RYSHOWSKI,Maj ANTONOV,Maj KRAVTCHENKO Capt IVANOV + ~~Capt PEREYRA~~
3006(4)	TOGO	Maj AZOTI,Maj TCHEMI,Capt KADANGA, Capt APEDO
~~3007(4)~~	~~GHANA~~	~~Maj AWADEY,Maj ADUSEY,Maj AGYEKUM,~~ Maj KWEKU
3010(4)	BANGLAD.	Maj MOBARAK,Maj SUFFI,Maj TAMNVIR, Maj AHSANUR
3011(4)	CONGO	Maj GOKABA,Maj ANKABI,Maj DOMBY, Capt MALONDA
3014(~~4~~)5	URUGUAY	Maj COSTA,Maj SOSA,Capt GARCIA,Capt FELICI CAPT PEREYRA
3019(3)	ZIMBABWE	Maj USHE,Capt NDLOVU,Capt MALIGWA
~~3020(3)~~	~~NIGERIA~~ + 1 BAN	~~Maj BROSSA,Maj MOFOBI~~ + Maj HAIDER R ?
3022(4)	EGYPTE + 1 BAN	Maj KAHMAN,Maj M-GAFFAR,Maj NOUR, LT CDR SHAMSUL
3024(3)	MALI +1 CONGO	Maj DIARRA,Capt BERTHE Capt ENGOBO
3026(3)	AUSTRIA + 1 URU	Maj HANZL,Maj WEISSENBOCK + Capt ELGUE

6. 6. 94

14 10

KIGALI MILOBS SECTOR

1 PERSONNEL STRENGTH

A. POSTED - 50

B. PRESENT - 40

C. NAIROBI - 10

2 EQUIPMENT

A. VEHS

(1) ESTB - 18

(2) HOLDING - 12

(3) DEFF - 6

3 COMPUTERS - 3

4. RADIOS

A. HAND HELD - 18

B. BASE STATION - 1

C. MULTIPLE CHARGER - 1