

15-B3-L11

370 North Soochow Road

Shanghai

26 FEB. 1947

COHK-924

Mr. A. E. Hunt,
Director, UNRRA,
Ritz Hotel,
122 Austin Road,
Kowloon, HONGKONG.

Attn.: Mr. Herman Bylandt,
Chief Accountant.

Dear Sir,

Stanley Shipping Company's Bill No. 202

The above Bill for Freight Charges incurred in transporting relief supplies from Hongkong to Canton was received by the Legal Counsel's Office early in January. Mr. Mortimer C. White was asked to visit this office on several occasions during his visits to Shanghai in regard to the settlement of this matter. This he failed to do, and a letter was sent to him on 28th January, 1947, stating the legal position of UNRRA in connection with their liability to make payment. Attached to the letter was a brief for a claim under general average award, which, if pleaded, would effectively dispose of most of the freight charges claimed on the Bill.

Sincerely yours,

Jerome J. Jacobson
Legal Counsellor

Drafted by : E. Duncan/dl - 17 February 1947

cc : Reading, LC (2), Registry (2)

Embankment Building
370 North Soochow Road
Shanghai

FEB 20 1947
CONK- 920

Brigadier A.E. Hunt
Director
Hong Kong Branch of China Office
UNRRA
122 Austin Road
Kowloon

Dear Brigadier Hunt:

We are in receipt of your letter dated 30 January 1947, reference HKCO-785 enclosing a report from the Mechanical Engineer of KCR on the make-up of the remaining 50 freight cars which have to be assembled.

We have scrutinized this report and consider that the proposals laid out therein are sound and shall therefore be pleased if you will arrange for this work to go ahead at the earliest possible time in order that this matter may be completed.

Yours sincerely,

W.H. Day, Deputy Chief
Industrial Rehabilitation Div.
Bureau of Supply

Concurrence:
F. Gerard

drafted:

W.H. Day (J. Tubbs)/ih

18 FEB 1947

cc: Reading file

Registry (2)

H. Daulby

4 cc. 3(3)

370 North Soochow Rd., Shanghai



20 FEB 1947

COHK-919

RECEIVED

Mr. A. E. Hunt,
Director,
UNRRA Hongkong Branch of China Office,
Ritz Hotel,
122 Austin Road,
Kowloon, Hongkong.

Dear Mr. Hunt:

On my return I asked the Agrahab Division to summarise the present position regarding livestock importation through Hongkong.

Water buffaloes will not be imported through Hongkong. If this project materialises, importation will be made direct to Canton, or to other coastal or river ports. Due to delay in evolving a sales policy satisfactory to both CNRRA and UNRRA this project may not materialize; CNRRA have informed us verbally that they wish to drop the project, and we expect their confirmation in the next day or two.

Cattle will be imported to Canton for distribution in Kwangsi and Kwangtung and possibly to Hunan. Agrahab hopes it will be possible to get a Victory ship to within a couple of miles of Whampoa. It has been decided moreover to ship to Canton (Whampoa) direct from Shanghai if Washington will not permit the cattle ship to unload at two ports.

It is practically certain, therefore, that no cattle will be shipped through Kowloon.

February 18, 1947

GRANGER:va *WJ*

Concurrence: Green *WJ*

cc: Registry 2
Reading file
Field
Green
Granger

cc: Canton Regional Office

Sincerely yours,

F. Field
F. Field
Deputy Director
Bureau of Supply

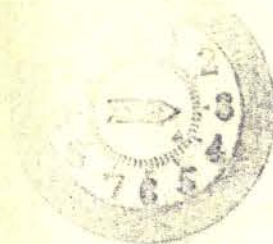
401

370 North Seechow Road, Shanghai

20 FEB. 1947

19 February 1947

COHK-918



FEB 19 1947

U.N.R.R.A. Port Officer
122 Austin Road
Kowloon
Hong Kong

Dear Sir:

We are forwarding you herewith 2 stamped Bills of Lading, Nos. 23 and 65, covering 56 bales cotton cloth and 7653 pieces lumber respectively, shipped on S. S. "LOKSANG" from Calcutta in 24th December 1946. We have retained a copy of the aforementioned Bills of Lading for our files.

As this shipment was transhipped at Hong Kong to the S. S. "WING SANG", we shall be glad if you will forward the original Bills of Lading covering this transshipment by registered airmail as we took delivery against a letter of Guarantee.

Sincerely yours,

C. W. Carter
Deputy Chief
Port Division
UNRRA China Office

Encl.

CWCarter(Rutherford)lh

cc: Standard Distribution

REGISTERED AIR MAIL

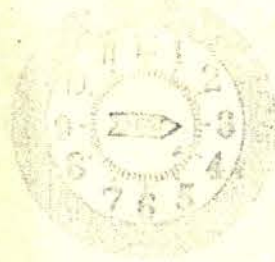
405

370 North Seechow Road, Shanghai

20 FEB. 1947

19 February 1947

CO HK-917



U.N.R.R.A. Port Officer
122 Austin Road
Kowloon
Hong Kong

Dear Sir:

We enclose herewith duplicate Bills of Lading Nos.
15, 16, and 21 covering shipment of Bicalcique
Phosphate per S.S. "FORMOSA" from Antwerp,
originally assigned to Shanghai.

Up to time of writing no original Bills of Lading
have been received.

Sincerely yours,

C. W. Carter
Deputy Chief
Port Division
UNRRA China Office

Encl.

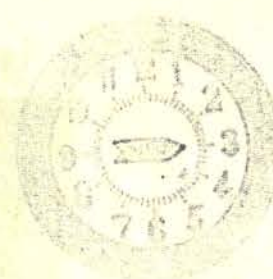
CWCarter(Rutherford)lh

cc: Standard Distribution

REGISTERED AIR MAIL

405

370 North Seechow Road, Shanghai



20 FEB. 1947

19 February 1947

COHK-916

U.N.R.R.A. Port Officer
122 Austin Road
Kowloon
Hong Kong

S.S. "DUKE OF ATHENS"
Shipment No. 1680

Dear Sir:

We enclose herewith 1 stamped and 1 plain copy of Bill
of Lading No. 37 covering shipment by the above named
vessel which have been forwarded to us in error.

Sincerely yours,

C. W. Carter
Deputy Chief
Port Division
UNRRA China Office

Encl.

CWCarter(Rutherford)lh
cc: Standard Distribution

REGISTERED AIR MAIL

405

China Office
Shanghai

Estabment Building,
370 North Szechow Road,
Shanghai.

COAK-915
20 FEB. 1947
18th, February, 1947.

U.N.R.R.A. Ports Officer,
Hong Kong Branch of the China Office,
122 Austin Road,
HONGKONG, KOWLOON.

Attention: Mr. Mortimer C. White, Jr., Executive Officer

Dear Sir,

Will you kindly advise China Office if you have any contact
with Miss Susan W. M. L. Pirkin, who was terminated in HongKong
sometime in August.

We are in receipt of a cable from London office asking us
to make collection of £43.15.0 which is owing to the Administration
by Miss Pirkin. If possible kindly endeavour to make this collection
and forward credit advice covering the refund.

Sincerely yours,

M.
M. E. WARD,
Chief, Ledger Section,
Bureau of Finance & Accounts.

Drafted by: M.Ward/eom
Date: 18 Feb. 1947.
cc: Edgerton (Reading File)
Morchet " "
Gerard " "
Registry (2)
Blinko
Peel

108-8

370 North Soochow Rd., Shanghai

19 FEB. 1947
CONK-914

Mr. A. E. Hunt,
Director,
UNRRA Hongkong Branch of China Office,
Ritz Hotel,
122 Austin Road,
Kowloon, Hongkong.

Dear Sir:

Brigadier Field told us on his return that CNERA enquiries on facilities for passage of livestock through Kowloon had caused you to wonder about the programme, and we supplied him with information which has probably reached you by now.

It has become clear in the last couple of days that there will be no passage of buffaloes or cattle through Kowloon.

We arranged some time ago for John McNeil, an Agricultural Supplies Inspector, to visit Canton to both check on preparations for cattle at MOAF institutions, and brief the Agrehab workers in Kwangsi and Kwantung on developments in this programme. We had asked him in passing through Hongkong to inform you of developments. Unfortunately his departure has been delayed, but he should get away this week.

Sincerely yours,

W. J. Green
Chief, Agricultural
Rehabilitation Division

February 18, 1947

cc: Registry 2
Reading file
Green
Granger *WJ*
Field

Clearance: Field *A187✓*

Brigadier A.E. Hunt,
Director
HongKong Branch
UNRRA China Office,
122 Austin Road,
KOWLOON.

19 FEB. 1947

COHK-912

Dear Brigadier,

Reference is made to memorandum of January 14th to this Bureau from the Chief of the Bureau of Accounts and Finance commenting on the Audit of HongKong to 31st October, 1946. A carbon copy of this memorandum was sent to you.

Whilst this office supports the proposition that airlift should be employed in actual emergencies arising from epidemics, say for lift of vaccines and sera requiring refrigeration when same is not available by surface transport, we are of the opinion that the movement of common drugs such as sulphur tablets, formalin, lysol by air is evidence of bad management. We appreciate that there are exceptions to all rules, but we propose that in future your authorizing officer should refuse the approval for airlift of medical or any other supplies where expenditure of HongKong dollars is involved, unless UNRRA produces an incontestable case which has your personal approval.

On the question of the shipment of Fertilizer to Formosa, the report does not state what interval elapsed between the landing of the Fertilizer from the Louis McHenry Howe and the Kitsilano Park and the transshipment to Formosa on the Tai Nan, but it is inferred from sub-paragraph (f) that it was practically an immediate transshipment. This transshipment resulted from UNRRA's changing its mind on previous allocation. About mid-September, a blank order was issued diverting all shipments of Fertilizer to Formosa to the end of 1946. It was under this order that the transshipment was made, and our feeling is that the charges should have been paid by UNRRA, instead of UNRRA. As UNRRA will receive revenue from the sale of this Fertilizer in Formosa, we believe that a good case is made up for reimbursement of UNRRA's HongKong dollar expenditures on the Tai Nan shipment. Will you please take this up with Mr. Tsang and advise us of the results.

Yours sincerely,

F. FIELD,
Deputy Director,
Bureau of Supply.

cc Chief, Bureau of Finance & Accounts.
Director's file.

THORP/meg 17 Feb. '47.

CHINA OFFICE

18 FEB. 1947

Shanghai

20 HK-912

Director,
Hongkong Office of UNRRA China Office,
122 Austin Road,
Kowloon,
Hongkong.

Re : Advance against Home Allotment - Herman Bylandt.

Dear Sir,

This will confirm our cable despatched today in reply to your No.127 as follows :-

"Advance Dollars TwoHundred payable in Hongkong Dollars approved. Advise immediately when payment made. Transfer amount to this Office by Debit Advice clearly marked advance against Home Allotment. Forward Bylandt's written request. Cable costs to be charged Bylandt."

We wish to point out in this connection that in future request for any advances against Home Allotment or salary changes should be made in writing (in duplicate), stating clearly the reason and the purpose of the advance. In order to avoid advances against Home Allotment as much as possible, employees should be asked to increase their Field Allotments when these are less than \$100.00 per month.

With regard to Mr. Bylandt's request the amount paid is to be transferred on Debit Advice to this Office clearly marked that it is an advance against Home Allotment. The cable cost should be charged to Mr. Bylandt's personal account which shows at present a Debit Balance of CN\$150,000.- These amounts should be cleared as early as possible.

We trust you will comply with the above instructions in future and discourage advances against salary.

Yours sincerely,

K
J. CORNER
Chief, Payroll Section,
Bureau of Accounts & Finance.

Drafted by: TVig/hk *55*
Date: 17 Feb. 1947
cc: Payroll
Edgerton (Reading File)
Morcher " "
Blinko

Regional Administration

Registry (2)

CHINA OFFICE

18 FEB. 1947

Shanghai

COHK-911



18 FEB 1947

Director,
Hongkong Branch of China Office,
122 Austin Road,
Kowloon,
Hongkong.

Re : Field Allotment Account - Mr. T.D. Sherrard

Dear Sir,

In reply to Mr. Sherrard's letter COROL-409 dated 3
February, 1947, we forward herewith statement of his
Field Allotment account as shown in the Books of this
Office. It is hoped that Mr. Sherrard will find this
statement to agree with his own records.

Yours sincerely,

R

J. CORNER
Chief, Payroll Section,
Bureau of Accounts & Finance.

Encl.

Date: 17 Feb. 1947
cc: Payroll
Edgerton (Reading File)
Morcher " "
Blinko
Regional Administration
Registry (2)

1088

CHINA OFFICE
Embankment Building
370, N. Soochow Rd.,
SHANGHAI

17 FEB. 1947

14th February, 1947

COHK-910

Mr. Tom Sherrard,
Deputy-Director,
Repatriation Branch Office,
HONGKONG

Dear Mr. Sherrard,

CNRRA and UNRRA are sponsoring a Social Welfare Conference to be held in Shanghai, March 24th to 28th, as described in the attached preliminary announcement.

The conference is being held at this time in order that Program Personnel and UNRRA Welfare Officers may participate before terminating their work in China. At no time in the history of China have so many Welfare specialists, Chinese and Western, been engaged in so gigantic a task as that involved in the post-war CNRRA/UNRRA program.

The Bureau of Social Affairs and the voluntary agencies have also made a unique contribution during the difficult period. It is important that those persons who have been working to relieve the suffering of war-torn people, should get together to discuss their experiences and to plan the next steps in the national welfare program.

All of the Welfare Officers, including program personnel, who are still in China during the conference period will be called into Shanghai to attend. However, certain ones will be assigned to specific responsibilities for the Conference and will be expected to devote the entire week to its work even though they are about to be deployed to their home stations. Plans are being made for those workers to attend to their deployment mechanics a few days before the Conference or to remain for a short period after the Conference is over.

In preparation for the conference you are to report to Shanghai, March 17th, to assist in planning for the Displaced Persons Round Table. Please consult with the CNRRA Regional Director and make arrangements to complete work in the region so that you can be in Shanghai by that date.

We/

We understand that it is difficult to concentrate on a closing event of this kind when there is so much of importance to be done in terminating our activities in the regions. However, we believe that we owe it to ourselves and to the China Program to sum up the achievements and deficiencies of the Welfare program in China and to pass on our recommendations to the successor social agencies. The association that we shall have during the conference with our colleagues from other regions and with representatives of the government and voluntary agencies should prove of real satisfaction to the UNRRA personnel.

Sincerely yours,

R. VAN HYNING,
Chief Welfare Officer.

Drafted: Robbins/og

cc: Registry 2
Hongkong 1
Pearl Liu 1
UNRRA 3
Reading File 1

370 North Soochow Road, Shanghai

17 FEB. 1947

15 February 1947

COHK-909

REGISTERED AIR MAIL

UNRRA Port Officer,
122 Austin Road
Kowloon
Hongkong.

Dear Sir,

S.S. "EGORLOCK"

We are forwarding you herewith, Original and Duplicate
Bills of Lading dated 10th January, 1947, covering 94,718 bags
white rice shipped by above vessel at Rangoon for Hongkong.

Sincerely yours,

C. W. Carter
Deputy Chief
Port Division

Encl.

Rutherford:fn

405

370 North Seechow Road, Shanghai



17 FEB. 1947

14 February 1947

COAH-968

Brigadier A. E. Hunt
Director Port Office
U.N.R.R.A.
Ritz Hotel
122 Austin Road
Kowloon

Dear Brigadier Hunt:

With reference to your letter dated 4 February 1947 we would point out that the General Import License obtained by UNRRA covers only goods imported for the UNRRA program or shipped by UNRRA on behalf of relief organizations.

As we understand that Dr. Cadbury's shipments do not fall within these categories it will be necessary for him to obtain an Import License to cover his shipments.

In these circumstances we regret that it would not be in order for you to clear and tranship Dr. Cadbury's shipments as UNRRA Supplies, but we suggest that you should assist him in every possible way within the limits indicated.

Sincerely yours,

C. W. Carter, Deputy Chief
Port Division
UNRRA China Office

CWCarter:lh

cc: Standard Distribution

15.88

CHINA OFFICE

17 FEB 1947

Shanghai

COHK-907

Director,
Hongkong Branch of China Office,
122 Austin Road,
Kowloon,
Hongkong.

Subject : H.W. Arnott - Field Allotment Account

Dear Sir,

We acknowledge receipt of your letter HKCO-792 dated 1 February, 1947 regarding Mr. Arnott's Field Allotment balance and enclose a transcript of his Field Allotment Account showing entitlements and amounts actually drawn.

You will note that the uncollected balance on Account Payable has been taken into consideration on his Field Allotment Account, and the amount of CN\$ 1,551,400.- shown as due to Mr. Arnott in our letter COHK-674 of 27 November, 1946, should accordingly be disregarded. The transcript will also indicate that Field Allotment for February has not been drawn.

We trust the attached transcript will help clarify this matter.

Yours sincerely,

J. CORNER
Chief, Payroll Section,
Bureau of Accounts & Finance.

Att.

Drafted by: TVig/hk 50
Date: 14 Feb. 1947
cc: Payroll
Edgerton (Reading File)
Morcher " "
Blinko
Regional Administration
Registry (2)

370 North Soochow Road, Shanghai



14 February 1947
CO 11K-206

A. E. Hunt,
Port Operations Officer
UNRRA Regional Office
Ritz Hotel
122 Austin Road
Kowloon, Hongkong.

Dear Sir,

Four (4) copies of Bureau of Supply, Field
Memorandum No. 30, Supplement No. 1 "PROCEDURE FOR
HANDLING MARINE CLAIMS" together with Bureau of Supply,
Field Memorandum No. 30, "OUTTURN AND DISCREPANCY REPORTS"
are forwarded to you for distribution to the Port Officers
in your region.

One copy of each should be retained for your file.

Sincerely yours,

C. W. Carter,
Deputy Chief
Port Division

Encls.

Monson:fn

370 North Soochow Road

Shanghai

14 FEB. 1947

27 January 1947

COHA-905

Mr. Mortimer C. White, Jr.,
Executive Officer,
UNRRA,
Hongkong.

Dear Mr. White,

Stanley Shipping Company's Bill No. 202

A brief for a claim under general average award against the Stanley Steamship Company for loss of cargo jettisoned on the 3rd of July 1946, arising from the voyage from Hongkong to Canton of the Company's motor vessel "Mary" is attached.

For your guidance, only a hypothetical statement of claim is attached to the brief, as neither the value of the ship nor the cargo is known as of 2 July, 1946.

CNRRA should be advised of their right of claim against the Stanley Steamship Company which, in effect, would approximately cover the whole of the freight charges for that particular voyage of the motor vessel "Mary".

In any event, whatever action CNRRA is willing to take, no freight should be paid for the amount of rice jettisoned to save the ship. Under ordinary contracts for carrying goods by ship, the goods must be delivered in order to have earned the freight. Even though the rice jettisoned was done in order to save the ship, the freight for that portion jettisoned cannot be considered to have been earned.

Your file is returned herewith.

Drafted by : E. Duncan/dl
27 January 1947

Yours truly,

cc : Reading
LC (2)
Registry (2)

Enc.: 2

Jerome J. Jacobson
Legal Counsellor

202

27 January 1947

STANLEY SHIPPING COMPANY'S BILL NO. 202 DATED 2 JULY 1946

On the 2nd of July 285.71 tons of relief rice contained in 6,400 bags of 100 lbs. each were loaded aboard the motor vessel "Mary" for shipment from Hongkong to Canton on behalf of the Kowloon Supply Office of CNRRA.

After 9½ hours' sailing the motor vessel "Mary" ran into rough weather and the after part of the ship described as the stern nearer and below sea level took in water which flooded the engine room. Two machine pumps and one manual pump were employed in clearing the water from the engine room. When the engine stopped the manual pump and buckets were employed to little avail and an increasingly large amount of water flooded the engine. The engine had stopped, the vessel listed dangerously - rolling unsteadily sidewise, and threatened to capsize at any moment. The ship, cargo, and crew were placed in a common imminent peril and the Captain of the vessel, Chan Sam Fung, warned the Stanley Shipping Company's Compradore and the CNRRA Cargo Escort that the danger of sinking or capsizing was immediate, and that part of the cargo should be jettisoned to lighten the ship.

It was decided to jettison part of the cargo immediately. In this manner 36.34 tons, comprising 814 bags of relief rice were taken from the stern and the rear front holds and jettisoned by every member of the crew on board. This voluntary sacrifice of the cargo was made by the Captain after due deliberation, and collaboration with the Company's Compradore and the CNRRA Cargo Escort.

As the "Mary" lightened she resumed her vertical position and the damaged portions in the stern rose above the level of the sea. The engine was started and the vessel eventually reached Shameen, Canton.

On 22nd July a Bill No. 202 was sent to the Kowloon Supply Office of CNRRA requesting payment of Hongkong \$10,285.56 for transportation of 285.71 tons of Relief cargo from Hongkong to Canton.

On 25 July Chang Sam Fung and Eu Ka Zee, Captain and Ship's Compradore respectively, of the motor vessel "Mary" made statutory declarations before the Commissioner of Affidavits at the Courts of Justice, Victoria, Hongkong, which give a full account of the circumstances under which part of the cargo was jettisoned.

The original Declarations were sent to CNRRA Headquarters,

Shanghai, by the UNRRA Kowloon Supply Office, requesting a decision in regard to the payment of the Stanley Steamship Company's account. A cable in reply No. 3228 dated 7 December 1946, was received by UNRRA Kowloon Supply Office allowing the payment in full as the cause of the accident was accepted as one due to the perils of the sea. (Act of God, natural causes without human intervention).

On 28th December, Mr. Mortimer C. White of the UNRRA Hongkong Branch of China Office referred the matter of payment to Legal Counsel for decision.

A claim for a general average award can be sustained against the Stanley Steamship Company to offset the payment of the freight charges. It is considered that the circumstances surrounding the jettisoning of 814 bags of rice from the Motor Vessel "Mary" on the morning of 3rd July satisfy the tests laid down by Mr. Justice Storey in *Columbian Insurance Co. v. Ashby and Stribling* 10 L. Ed. 186, *Robinson on Admiralty*, 1939 at pp. 768, 769:

"First it is required that the ship and cargo should be placed in a common, imminent peril; secondly, that there should be a voluntary sacrifice of the property to avert that peril; and thirdly, that by that sacrifice the safety of the other property should be presently and successfully attained. Hence, if there was no imminent danger or necessity for the sacrifice, as if the jettison was merely to lighten a ship too heavily laden by the fault of the master in a tranquil sea, no contribution was due."

1. The ship and cargo should be placed in a common, imminent peril.

Very rough seas for over 45 minutes on voyage approximately at Ling Ding Yueng washed out or displaced plasterer's putty, resulting in the loosening of wooden joints at the stern of the ship nearer and below sea level, causing flooding of the engine room and stoppage of the engine. The vessel was anchored, took on a dangerous list and threatened to capsize at any moment.

2. There should be a voluntary sacrifice of the property to avert that peril.

Captain Chan Sam Fung declares that he warned the Ship's Compradore Mr. Eu Ka Zee and the UNRRA Cargo Escort of the imminent danger telling them that there was no alternative but to lighten the ship's burden. It was unanimously decided to jettison immediately part of the ship's load, making a voluntary sacrifice of the ship's cargo until the apparent danger was removed or averted. Following this decision 814 bags of rice comprising approximately 1/8 of ship's cargo were jettisoned, every hand on board being engaged in this immediate duty.

3. That by that sacrifice the safety of the other property should be presently and successfully attained.

The M.V. "Mary", following the lightening of cargo from the rear part of the forward hold and the stern hold gradually resumed a vertical position. The stern took a more elevated position above the sea and the damaged parts thereof became exposed. The engine room was partly cleared of water, the engine was again started and the vessel arrived at Shameen, Canton, the same day.

Hypothetical Estimate of Claim for General Average Award Against Stanley Steamship Company.

Value of Ship M.V. Mary say, U.S. \$20,000.00 H. Kong \$ 80,000.00

Value of Cargo 285.71 tons
rice @ say, U.S. 200 per ton U.S. \$57,142.00 H. Kong \$228,568.00

Freight on cargo as per Company's Bill No. 202 H. Kong \$ 10,285.56

Total Venture H. Kong \$318,853.56

Value of Cargo jettisoned
33.34 tons @ say, U.S. \$200.-
per ton U.S. \$7,628.00 or say HK\$ 29,072.00

CNRRA's sacrifice to total venture $\frac{29,072}{318,853}$ or approx. 10%

Stanley Steamship Company's interest in venture.

Value of Ship say, H. Kong \$ 80,000.00
Freight less freight not earned 8,976.24

H. Kong \$ 89,976.24

Claim would be approx. 1/10 or \$ 9,000.00

Plus freight charges not
earned for carriage of
33.34 tons jettisoned. 1,308.24

H. Kong \$10,308.24

China Office
Shanghai

AM 14 FEB 47

Imbankment Building,
370 North Szechow Road,
Shanghai. *CONF-904*

14 FEB 1947

12th, February, 1947.

U.S.S.R.A. Ports Officer,
Hong Kong Branch of the China Office,
122 Austin Road,
HONGKONG, KOWLOON.

Attention: Mr. Mortimer C. White, Jr., Executive Officer

Dear Sir,

In accordance with an arrangement with the Cathay Pacific Airways, Prince's Building, Chater Road, Hong Kong, this office made the following advances to Air Crew Personnel -

10 February	Captain Neville Hensworth	CNY 200,000.00
" "	" G. Father	200,000.00
" "	" W. Carew	200,000.00
" "	" Victor Leslie	300,000.00
" "	Mr. W. Nichols	300,000.00
11 February	Captain Victor Leslie	900,000.00
	Total amount advanced	<u>CNY 2,100,000.00</u>

It is requested that you arrange for this amount to be remitted to our account at the Central Bank of China, Shanghai.

A letter has already been forwarded to Mr. S. H. de Kantsow, Managing Director, C. P. A. giving details of the above advances.

Sincerely yours,

Drafted by: H. Peel/eam
Date: 12 Feb. 1947.
Concurrence: Gerard
cc: Edgerton (Reading File)
Morchner " "
Gerard " "
Registry (2)
Blinko
Peel

J. W. MURCHER,
Controller.

1087

Registry

EMBARKMENT BUILDING
SHANGHAI

CO-HK-No. 903

14 FEB. 1947
Drafted 12 February 1947



Mr. A. S. Hunt
Director
Hongkong Branch of China Office
Ritz Hotel
122 Austin Road
Kowloon, Hongkong

Dear Mr. Hunt:

Please be advised that Brigadier Frank Field turned over to us ten blankets which were issued to him by your office 8 February 1947.

Your account is hereby credited with ten blankets and we ask you to clear Brigadier Field of his indebtedness on your part.

Sincerely yours,

J. E. Merryman
Assistant Director
Division of Administrative Services

cc: Registry (2)
Director's Reading File
Merryman
Field
Palevsky
Andersen-Rosendal

JAndersen-Rosendal/mjm

108-8
450-34

UNITED NATIONS RELIEF AND REHABILITATION ADMINISTRATION

CROSS REFERENCE SHEET

DATE: 14 February 1947

CROSS INDEX:

COHK - 902

TO: A.E. Hunt, Hongkong

FROM: Gen. Edgerton

SUMMARY:

Confidential

RECORD FIELD:

Confidential letters Hongkong outgoing

TYPIST: EK

DATE: 14.2.1947

Depanment Building
370 North Soochow Road
Shanghai

14 FEB. 1947

CONF- 901

Brigadier A.E. Hunt
Director
Hong Kong Branch of China Office
122 Austin Road
Kowloon Hong Kong

Dear Brigadier Hunt:

During my recent visit to the Hong Kong Office, you will recollect that we discussed the question of bridging supplies for the railways. I have taken this up with the Division concerned and would give you the following information which you may find of use and guidance in the future.

During the last four months detailed preparations have been under way for the organisation of the bridging program in South China which comprises 27,500 tons to be delivered during the coming six months. After thorough investigation and discussions, it has been decided to establish a main stock yard at Canton where all this material is to be received and sorted. Preparation of this yard is already well advanced and is, in fact, approximately 90 percent completed.

It is our hope that the unloading of the materials will, to the greatest possible extent, be made at Whampoa Wharf 15 miles outside Canton where the necessary facilities exist. Check, surveys and soundings have been made with satisfactory results and the Discharge and Transfer Division of this Office is endeavoring to arrange shipments accordingly. We attach hereto a copy of cable 105 which we have received from Canton with reference to the use of Whampoa. If you have any authentic information to the contrary, please advise this office without delay.

It is of course realised that a quantity of the bridging materials will come out from the UK as part of commercial cargo and as such will have to be off-loaded at Hong Kong and forwarded from there to the stock yard in Canton. It is hoped, however, that the Discharge and Transfer Division will be able to make satisfactory arrangements in order to keep this type of shipment to a minimum.

402

The Canton-Hankow Railway has been charged with the responsibility for the preparation and operation of the stock yard at Canton by the Ministry of Communications, Nanking. The Railway Company has already transferred the necessary bridging staff from Hengyang, which is the headquarters of the Railway Administration, to Canton. This transfer took place approximately six weeks ago. The railway bridging staff at Canton has been supplemented by two experienced CNRRA bridge engineers who are in constant touch with the appropriate Division of this Office and are fully informed as to all developments.


The suggestion which was made that it might be possible to ship components for particular bridges direct from ships side to bridge site is not feasible due to the type of material to be delivered. The ESTB materials consist of about 150 different types of units, none of which weigh more than one ton, but they are, however, shipped in standard packs with a maximum weight of 3 tons. Each pack contains a certain number of units (not necessarily of the same type) and the packs have therefore to be broken up and sorted. For each type of bridge a certain number of units of each type have to be used, and it will therefore be understood that no erection work can be started before a suitable stock of each type has been received, properly sorted and stacked.

During the visit of Messrs. W.H. Day and J.F.G. Tubbs of the Industrial Rehabilitation Division to Hong Kong in November, the question of bridging was discussed, and I have been informed that you had, at that time, already made arrangements that the Ministry of Communications would take charge of the bridging materials at ships tackle. It is our understanding that this arrangement still holds good. As far as out shipments to the bridge site are concerned, complete detailed arrangements have already been made and these will be handled from the stock yards.

All arrangements which have been made and which are at present under negotiation are being made with close liaison between the China Office, the Ministry of Communications in Nanking, and the railway companies concerned and the CNRRA personnel involved.

In reviewing the above, I feel that the Hong Kong Office will have the responsibility of handing over of supplies which come in as part of commercial cargo to the Ministry of Communications for their onward handling, and can seek assistance and advice from this office as occasion arises. Your office should also keep CNRRA and the representatives of the Ministry of Communications at Kowloon advised on all data regarding shipments, etc.


Yours sincerely,


drafted:

W.H. Day (J.F.G. Tubbs) / in
12 February '47

cc: Reading file

Incl.


Frank Field
Deputy Director
Bureau of Supply

C
O
P
Y

From: Canton

To : Shanghai

Dated: 8 Feb. 47

Recd : 10 Feb. 47

No. 105

Attention Bower

Reur nought nine four

Victory Ship approximately three hundred feet in length and twenty feet draught can anchor Whampoa. Victory Ship greater length and draught must anchor at second bar, two nautical miles from Whampoa, tugboats not, repeat not, required. Letter follows.

Samson

14 FEB. 1947

CONK - 900

Mr. A. E. Hunt
Port Operations Officer
U.N.R.R.A.
Ritz Hotel
122 Austin Road
Kowloon, Hongkong

Dear Mr. Hunt:

This will acknowledge receipt of your letter HKCO-795 dated 3 February 1947. We should like to call your attention to the fact that we are interested in all travel in the stipulated categories procured by your office, whether or not the invoice is presented to Hongkong for payment. For example, we are currently endeavoring to straighten out a CNAC invoice in Hongkong dollars concerning which we have written you in our letter CONK-841 dated 20 January.

More than this, however, we know that the Hongkong Office occasionally uses NATS and CWT facilities, for example. If NATS charges us, the invoice will be payable through ATC at Washington. If CWT sends us an invoice on regional travel we have no way of knowing whether or not payment has already been made in Hongkong. As we have centralized billing arrangement with CNAC, CATC, and CWT, it would be helpful if we had a check in the form of your weekly report that such Hongkong-originated travel cost, properly payable in Hongkong, had actually been paid there.

Sincerely yours,

O Anderson/es
concurrence: Lindsey

cc: Bull
L1
Lindsey
Registry -2

John E. Merryman III
Assistant Director
Division of Administrative Services

370 North Soochow Road, Shanghai.

14 FEB. 1947

COHK-899



14 FEB 47

Director,
Hong Kong Branch,
H. M. S. S. A.,
122 Austin Road,
Kowloon, Hong Kong.

Dear Sir:

S. S. "Monowrell" - Outturn No. 255

The above named ship commenced discharging at this port on August 14th last but among the shipping documents is a Bill of Lading # 6109 which covers a consignment of 1,000 bags of Ammonium Sulphate. According to the Bill of Lading this commodity was consigned to Canton for discharge at Hong Kong and since it was not discharged in Shanghai we shall be glad to know whether you have any record of its receipt.

Please treat this matter as urgent.

Yours sincerely,

F. E. J. Gerard
Chief, Bureau of Accounts & Finance.

Drafted : Thornton/za
13 February 1947

cc : Edgerton (Reading File)
Worcher (Reading File)
Gerard
Thornton
Registry (2)

403

370 North Soochow Road, Shanghai.

Director,
Hong Kong Branch,
U. E. R. R. A.,
122 Austin Road,
Kowloon, Hong Kong.

14 FEB. 1947

COH K 898



14 FEB 47

Dear Sir:

S. S. Sanidway : completed
discharge April 15th 1946.

We refer to your Outturn Report No. 10 covering the above shipment and have the following observations to make : -

1. The Outturn report records under "loaded as per Bill of Lading" against Bills of Lading Nos. 96 and 97, the gross weights of 261,640 lbs. and 10,200 lbs. Both of these gross weights are incorrect and should be 261,840 lbs. and 112,000 lbs. respectively as per Bill of Lading.
2. Sugar: The Outturn Report records against this commodity a shortage of 26 bags with the gross weight of 2,562 lbs. This gross weight appears to include the total weight loss on slack bags which should only be shown under "Damages" and not "Shorts".
3. Will you please prepare an amended Outturn Report and lodge a claim with the Agents in respect of the shortages and damages. A copy of the claim should be attached to the Outturn Report.

Yours sincerely,

F. R. J. Gerard,
Chief, Bureau of Accounts & Finance.

Drafted : Thornton/na
13 February 1947

cc : Edgerton (Reading File)
Morchet (Reading File)
Gerard
Thornton
Registry (2)

Shanghai, China,

13 FEB 1947
February 13, 1947.

COHK-897

Mr. A. E. Hunt, Director,
Hongkong Port Office, UNRRA,
122 Austin Road,
Kowloon, Hongkong.

ATTENTION: Mr. C. A. Hood, Allocations Officer.

RE: Food shipments - January report.

Dear Sir,

I wish to thank you and at the same time congratulate you on the report attached to your letter No. 800 of February 4, 1947. This gives us a clear statement of the food shipments from Hongkong which is essential to our accurate reporting of food distribution in China. We are particularly pleased to see that the shipment of 500 tons of rice was made to the Pescadores Islands. We note that there is an inadequacy of transportation to Hanyang and I am sure you will use every available means to expedite shipments up to the established ratio.

I took your report to the Joint CNRRA-UNRRA Food Allocations Committee meeting yesterday and this Committee wishes to thank all concerned for accomplishing these shipments during January. Although your letter was dated February 4, it did not get to the Food Division until February 12, and it was therefore too late for our monthly report which is being mimeographed about the 5th of each month. We would therefore appreciate it if a similar monthly report of food shipment from Hongkong could arrive at our office by the 5th of each month and, if necessary, the figures could be cabled in advance of the statement.

Thanking you,

Sincerely yours,

H. D. Brown, Chief,
Food Division, UNRRA,
China Office.

P. S. We are making a stencil of your report this morning and attempting to include it in the monthly Supply Bulletin which is already gone to press since it is too late for our monthly report.

cc: Reading file (OD)
registry 2 ✓
FD
BS

13 FEB 1947

COHK-896

H
Director
Hongkong Branch of China Office
U.N.R.R.A.
Ritz Hotel
122 Austin Road
Kowloon, Hongkong

Dear Mr. Hunt:

The following letters dispatched to your office were erroneously stamped January instead of February:

COHK 889, 890, and 891.

Please make the necessary correction.

Sincerely yours,

Leo R. Wisniewski
Communications Officer

LeoW/gs

13 February 1947

cc: Reg. Admn
Registry (2)

104

C & R



13 FEB 1947

FEB 13 1947

CG-42-20, 895

Mr. A. R. Hunt,
Port Operations Officer,
Nita Hotel,
122 Austin Road,
Kowloon, HONGKONG.

Attention Mr. W. Collison.

Dear Mr. Hunt,

A "Corona" portable typewriter (serial No. 30224275) was shipped from Shanghai to Canton, several months ago, for Mr. W. Collison, against Requisition (No. 1008). We understand that Mr. Collison is at present in Hongkong and we would appreciate receiving confirmation to the effect that the machine is in his possession. The typewriter does not appear on the Inventory of Non-Expendable property of the Regional Offices in Canton or Hongkong.

Your early reply will be appreciated.

Sincerely yours,

cc: Bull
Rosendal
Merryman
Property Control (2)
C. & R. (2)
Reading Copy ✓

J. A. Merryman III,
Asst. Director,
Comm. Services Div.

1088

Sistonon/ms.
12-2-47.

GP

China Office

12 FEB. 1947

Shanghai

COHK-894

The Director
Hongkong Branch of China Office
U. N. R. R. A.
122 Austin Road
Kowloon, Hongkong

Dear Sir,

We enclose Form F & A-1 in respect of KELLY, Leota
for your files.

Yours sincerely,

R

J. CORNER
Chief, Payroll Section
Bureau of Accounts & Finance.

Encl:

Drafted by Gupta W.
Drafting Date: 11 Feb. 1947
cc: Edgerton (Reading File)
Morcher " "
Chief Accountant
Payroll
Regional Administration
Registry (2)

HNG/LGK.

108.8

370 North Soochow Road, Shanghai

12 FEB. 1947

12 February 1947

CO HK-893

REGISTERED AIR MAIL

UNRRA Port Officer,
122 Austin Road
Kowloon
Hongkong.

Dear Sir, S.S. "EMPIRE RAJAH"

We are forwarding to you original Bill of Lading covering seven (7) Crates Personal Effects, ex the above vessel which has been forwarded to us in error.

We have retained a copy of the aforementioned Bill of Lading for our files.

Yours faithfully,

C. W. Carter
Deputy Chief
Port Division

Encl.

Rutherford:fn

405

CHINA OFFICE
SHANGHAI

11 FEB. 1947

COHK-892

Director
Hongkong Branch of China Office
122 Austin Road
Kowloon, Hongkong

Dear Sir:

Will you kindly check your records and advise China Office how the funds given to Miss Florence Hoare for partial payment of travel expenses, approximately US\$ 600.00 we recorded on your books.

We believe this sum was charged into the Relief and Rehabilitation codes, and if this is the case, the charge will have to be reversed from code and placed as a personal charge. Kindly forward China Office a Debit Advice covering the funds advanced for transportation.

We have forwarded to Washington, Headquarters Office, the travel advance of one thousand HongKong dollars, and upon receipt of your Debit Advice for transportation shall forward this charge to Washington for accountability.

Yours sincerely,

M
M. M. Ward, Chief
Ledger Section
Bureau of Accounts & Finance

MMWard/bp
Date: 11 Feb. 1947
cc: Edgerton (Reading file)
Morchers " "
Gerard
General Accts.
Ward
Registry (2)

CHINA OFFICE

HONGKONG



11 FEB 1947
COHK-89

11 FEB 47


Mr. A. E. Hunt, Director
Hongkong Branch of China Office
U.S.S.R.A.
122 Austin Road
HONGKONG

Dear Mr. Hunt:

We have received from Washington a cable requesting information regarding accounts, receipts and payments in connection with Displaced Persons. Copies of the relevant cables are attached.

Will you kindly forward the required information to this office?

Yours very truly,


G. A. Tempary
Senior Accountant
Bureau of Accounts & Finance

CA Tempary/vr
Dated: 11 Feb. 1947
cc: Edgerton (Read. file)
Morchner " "
Reg. Admin. Room 227
Blinko
Tempary
Reg. Displaced Persons Div.

110

COPY

Incoming Cable

FROM: Washington DC (HG250)
TO : Shanghai
DATE: 28 Jan 1947
RECD: 29 Jan 1947

No.5490

Reur 5437, paragraph 4.

Advise full particulars including balance, authorization,
bank used repatriation and all other accounts maintained.
This headquarters unable to reconcile debit and credit
advice information with available bank deposit information.
Refer letter instructions June 6 dealing Headquarter's
account section one repeat all receipts shall be deposited
Headquarter's account. Imperative full particulars be provided
to enable Headquarter's reconciliation all accounts.

Rooks

Action: DP - 4

Info: BFS OC AD

cc: std. dist.

aw 5490

COPY

Outgoing Cable

DLT UNRRA WASHINGTON

UNCOWA 2105437

Reur fivetwoeightseven.

Agreed APL following charges S.S. MARINE FALCON: first class two UNRRA escorts dollars eightzerozero plus twosixzero adults three children dollars onezeroofour sizerozero, total dollars onezeroofive fourzerozero. Emergency class UNRRA repatriates fivesevenseven adults fourteen children dollars onefivefive ninetwoeight; Italian Government repatriates ninenine adults dollars twosix fourthreeethree; total emergency class dollars oneeighttwo threesixone. UNRRA authorized excess baggage fivethree eightzero pounds dollars eightzeroseven; UNRRA freight (rations) sixty measurement tons dollars two sixfourzero; grand total dollars twonineone twozeroeight.

Italian Embassy cabling Washington Embassy accepting responsibility ninetynine Italians emergency class.

Excess baggage represents professional equipment and materials essential rehabilitation. View UNRRA acceptance this charge APL after long negotiation foregoing substantial charges other excess baggage.

Passengers financially able paid UNRRA dollars twothreeethreesix which deposited UNRRA repatriation account Shanghai.

Please advise when payment made.

EDGERTON - UNRRA

Greene/HI

Clearance: Saper

Morcher

cc:

Standard Dist.

Cope

RE:

Payment passage on s.s. "MARINE FALCON."

CHINA OFFICE

11 FEB 1947

Shanghai

COHK-890

Director,
Hongkong Branch of China Office,
122 Austin Road,
Kowloon, Hongkong.

Subject : A.B.E. Llewellyn

Dear Sir,

Reference your cable No.30 dated 11 January, 1947.

The balance of undrawn Field Allotments of the above
named employee as at 30 November, 1946 is £70.-.

Please note that the Field Allotment reverts to his
Home Allotment as from the month of December, 1946.

Yours sincerely,

J. CORNER

Chief, Payroll Section,
Bureau of Accounts & Finance.

Drafted by: JCorner/hk

Date: 10 Feb. '47

cc: Payroll

Edgerton (reading file)

Morcher " "

Blinko

Regional Administration

Registry (2)

1088

Registry 113

in

U.N.R.R.A.

CHINA OFFICE



10 JAN 1947

COHK-889

RECEIVED 17

Mr. A. E. Hunt
Director
UNRRA Hongkong Branch of
China Office
Ritz Hotel, 122 Austin Road
Kowloon, Hongkong

Dear Mr. Hunt:

Subject: Payments to Kowloon-Canton Railway - Supervision Charges
in Connection with Rolling Stock Construction

With reference to the auditor's report recently discussed in this office and to the reply contained in your 756 of the 24th of January in regard to the above mentioned matter, the question of possible excess charges for the supervision is again raised.

2. The point at issue now is in regard to the 10% supervisory charges.
3. A brief resume of the case reveals the following:
 - (a) In January a contract was drawn up with the Kowloon-Canton Railway to supervise the construction of railway rolling stock.
 - (b) The terms of this contract were that we would pay to the Kowloon-Canton Railway, as supervision charges, 10% of the costs of construction of the rolling stock or the actual cost of supervision, whichever was the less.
 - (c) The terms of the contract also stated that we would pay certain miscellaneous costs which would be incurred in connection with the Kowloon-Canton Railway's work for us.
 - (d) In due course payments were made for supervision which aggregated about HK\$92,000. In addition, we also paid miscellaneous charges in accordance with subpara (c) above.
 - (e) The question was raised by the Hongkong Office as to the actual cost of the supervision, when a statement was rendered showing this to be HK\$113,000.
 - (f) Included in the statement was an amount shown as supervision charges - HK\$10,000, and also a number of miscellaneous

charges, such as, rental for land, charge for use of track for wagon assembly, watchman's salary, etc., etc.

- (g) As we had already paid miscellaneous charges in accordance with the agreement and in accordance with (c) above, it was questioned as to why we should have to pay more than the HK\$10,000 and that the supervision charge paid, of about HK\$92,000, was greatly in excess of that which we should have been charged.

4. In regard to this matter Mr. White stated that it should be considered that the cost of HK\$10,000 was obviously a charge for personal salary only and that we could not be expected to obtain the other facilities in connection with the supervision and which were not covered in the contract mentioned above. He considers that these other miscellaneous costs would have to be borne by the Administration in the ultimate anyway.

5. It was understood that Mr. White would discuss this matter with the Controller before he left Shanghai but apparently no opportunity offered and the question has to be referred back to your office.

6. It is desired that this matter be taken up with the Railway, the basis of the discussions being in the terms above, and this office advised of the result.

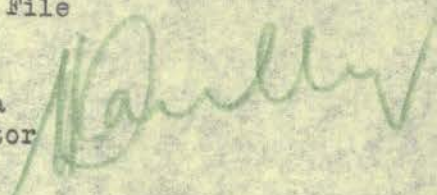
Sincerely yours,

J. W. Morcher
Controller

cc: Controller
Gerard
Deloitte's
Accounts & Reports
Director's Reading File
Registry (2)

Drafted by: HSDaulby/ca
Chief Auditor

6/2/47



UNITED NATIONS RELIEF AND REHABILITATION ADMINISTRATION

CROSS REFERENCE SHEET

DATE: 7 February 1947

CROSS INDEX:

COHK - 888

TO: A.E. Hunt, Hongkong

FROM: J.W. Moreher

SUMMARY:

Confidential

RECORD FIELD:

Confidential letters Hongkong outgoing

TYPIST: EK

DATE: 10.2.1947

CHINA OFFICE
HONGKONG



AM 7 FEB 47

7 FEB. 1947

COHK-887

Mr. A. E. Hunt, Director,
Hongkong Branch of China Office,
U.S.P.R.A.,
1-2 Austin Road,
HONGKONG

Subject: Living Allowance

Dear Mr. Hunt,

With reference to your MEMO-752, we have given further consideration to the matter of living allowance in Hongkong in the light of the facts you have submitted, and the following is the scale of charges which are now approved.

Breakfast	HK\$ 4.00
Lunch	
10 + 1/2 hrs = \$4.50	
5 outside = \$7.50	average 5.50
Dinner	
10 + 1/2 hrs = \$5.00	
5 outside = \$10.00	6.66
Extra for casual above standard meals	1.50
Laundry & Dry Cleaning	1.00
Incidental	1.00
	<u>HK\$ 22.00</u>

A total figure of HK\$ 22.00 per day.

This rate will not be retroactive but will go into force the date you receive this letter.

Will you please advise us your receipt of these instructions and that they have been implemented.

Yours sincerely,

W. J. G. /pc
6 February 1947

cc: Rigdon (reading file)

Marcher

Gerard, Daily, Accounts, Registry (2) Mills (203)

J. W. Saxcher
Controller

1067



7 FEB. 1947

COHK 886

7 FEB 47

Mr. A.E. Hunt
Port Operations Officer
U.N.R.R.A.
Ritz Hotel, 122 Martin Road
Hongkong, Hongkong

Dear Mr. Hunt:

I enclose herewith copy of memorandum by the Chief
auditor relative to a payment of HK\$114.41 made to UNRRA
by Wang Sun and Company, covering pilferage of cargo.

In order to regularize this matter I shall be obliged
if you will recover this amount from UNRRA and credit
China Supply Program account.

Yours sincerely,

J. W. Marcher
Controller

cc: Director
Marcher
Deloitte
Corrad
Daulty
Registry (2) ✓

Drafted by: J.W. Marcher/jr

6 February 1947

Enclosure : memo from Daulty to Controller, 3 Feb. 1947

CONK 885

7 FEB. 1947

Mr. A. E. Hunt
Port Operations Officer
U.N.R.R.A.
Ritz Hotel
122 Austin Road
Kowloon, Hongkong

Dear Mr. Hunt:

Attached hereto for your information and ~~compliance~~ is a copy
of Luchow's Cable No. 54 dated 30 January 1947.

Sincerely yours,

John E. Merryman III
Assistant Director
Division of Administrative
Services

Leon/ga

6 February 1947

cc: J. E. Merryman
F. R. Gerard
Reg. Admn
Registry (2) ✓

104
Enclosure: - UNCO LI-31054

6 FEB. 1947

China Office
370 North Soochow Road
Shanghai, China

COHX-884

Mr. A. E. Hunt
Chief Regional Representative
Ritz Hotel
122 Austin Road
Kowloon, Hongkong

Attention: Mr. Mortimer White

Dear Sir:

When Miss Mary Mathieson cleared through the Leave and Terminations Office, Personnel Division, before departing for the States for home leave 13 January 1947, she failed to bring the proper authorization from your office.

Attached is a form Pers-65 which should be completed, and a certification for Miss Mathieson to sign. Both forms must be returned for the personnel file. The P-5 which Miss Mathieson brought has been forwarded to the Payroll Section.

Sincerely yours,

Graham Sinclair
Director
Personnel Division

108.8

JHurt/jz

Concurrence: Condron

cc: Condron
Mullin
Registry 2

China Office,
Embankment Building,
370 North Ssochow Road,
Shanghai.



-6 FEB. 1947

4th February, 1947/

CO HK 883

U.N.R.R.A. Ports Officer,
Hong Kong Branch of the China Office,
122 Austin Road,
Hong Kong, Kowloon.

Attention: Mr. Mortimer C. White, Jr., Executive Officer

Dear Sir,

It is requested that the following amounts be transferred
to China Office for collection.

Fay H. Lawler

The total amount advanced of HK \$793.15 should be charged to
this office as a charge to the personal account of Mr. Lawler.
This amount includes HK \$300.00 passage from Hong Kong to
Shanghai which has been claimed on an expense voucher. The
total amount of this advance has been recovered by this office.

Miss Phyllis Harrop

An expense voucher recently submitted to this office revealed
that the following advances were made to Miss Harrop by the
Hong Kong Office.

2 May 1946	HK \$150.00
22 " "	125.00
29 " "	175.00
29 Aug. "	<u>75.00</u>
	<u>HK \$525.00</u>

Please transfer these advances to this office and advise
immediately if there are any other advances given to Miss Harrop
which are not included in the above.

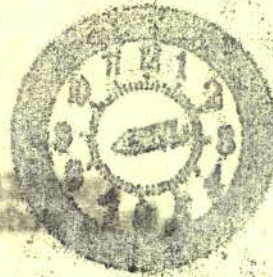
Sincerely yours,

110

Drafted by: H. Peel/smcl
Date. 4 Feb. 1947.
cc. Edgerton (reading file)
Morchers " "
Gerard " "
Registry (2)
Blinko
Peel

F. R. J. Gerard,
Chief, Bureau of Finance &
Accounts.

China Office,
Shanghai
370 North Beach
Shanghai.



IN CHARGE

AT THE

4th February, 1947.

6 FEB. 1947

COHK-882

U.S.S.R. Ports Officer,
Hong Kong Branch of the China Office,
122 Austin Road,
Hong Kong, Kowloon.

Attention: Mr. Martin G. Hill, Jr., Executive Officer

Dear Sir,

Further to our letter CHH-647 we return herewith your debit advice D-65-21 and Credit Advice CH-65 for cancellation as this office will handle the accounting thereon through the Army Office.

We are unable to reconcile your advice with the returns we have received from Army. Therefore, please forward all records and information supporting your November and December Monthly reports to enable a reconciliation to be effected between your reports and Cash Returns of the Army Office.

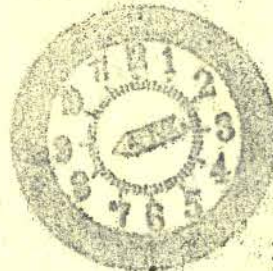
Sincerely yours,

F. B. J. Gerard,
Chief, Bureau of Finance & Accounts

Drafted by: H. Pool/sacL
Dated: 4 Feb. 1947.
cc: Edgerton (pending file)
Horchner " "
Gerard " "
Registry (2)
Blinko
Pool

110

China Office,
Subsidiary Building,
370 North Szechow Road,
Shanghai.



PM 5 FEB 1947

- 6 FEB 1947

4th February, 1947.

CO HK-881

Mr. A. S. R. Llewellyn,
U.N.R.R.A.,
Hong Kong Branch of the China Office,
122 Austin Road,
Hong Kong, Kowloon.


Dear Mr. Llewellyn,

The UNRRA European Regional Office, London, has transferred a Credit to us for your account in the amount of US \$172.58. This covers the Indian Rupees which you turned over to Friends Ambulance Unit at Calcutta, India.

However, as your outstanding balance was US \$184.62 there is still a remaining balance of \$12.04.

Upon receipt of this letter, kindly advise us in what manner you wish to settle this small balance, - whether by deduction from your Field Allotment or Home Allotment.

Sincerely yours,


F. A. S. Gerard
Chief, Bureau of Finance &
Accounts.

Drafted by: S/Tanenbaum/smd.
Date: 4 Feb. 1947.
cc: Edgerton (reading file)
Morchert " "
Gerard " "
Registry (2)
Blinko
Peel

110.

5 FEB. 1947

370 North Soochow Road
Shanghai

COHK-880

Mr. A. E. Hunt
Port Operations Officer
UNRRA Regional Office
Ritz Hotel
122 Austin Road
Kowloon, Hongkong

Dear Mr. Hunt:

I enclose herewith for your information personal records
as follows:-

BRAITHWAITE, Verna	Effective date: 1 Jan. 1947 Promotion
CLARKE, Denzil H.	Effective date: 1 Jan. 1947 Change of Title
CROTTY, Richard H.	Effective date: 1 Nov. 1946 Corrected Copy Promotion by Reclassification Effective date: 9 Sept. 1946 Change of Title
PAGET, Theodore L.	Effective date: 1 Jan. 1947 Inter-office Transfer Change of Headquarters Change of Title Effective date: 1 Feb. 1947 Within Grade Increment-Annual Employee Copy Only Effective date: 1 Feb. 1947 Corrected Copy Within Grade Increment-Annual
PAISER, Alfred B.	Effective date: 18 Jan. 1947 Inter-office Transfer Change of Headquarters Employee Copy Only
PILBEAM, Cecil G.	Effective date: 1 Jan. 1947 Change of Title

c.f.

Mr. A. E. Hunt

Page 2

Please acknowledge receipt of these records by signing and returning the duplicate of this letter attached hereto.

Sincerely yours,

CHARLES L. MULLIN
Chief, Appts. & Records Sect.
Personnel Division

Encl:

CLMullin/lf *chw*

cc: Reading File
Registry (2)
Mullin

4 February 1947.

Embankment Building
Shanghai

5 FEB. 1947

CO-HK-No. 879

Drafted: 4 February 1947

Mr. A. E. Hunt
Director of Port Operations
UNRRA Kowloon Office
Ritz Hotel
Kowloon, Hongkong

Attention: Mortimer C. White, Jr., Executive Officer

Dear Sir:

With reference to your letter HKCO-743 dated 20 January 1947, concerning 411 cases of commissary supplies and Mr. B. V. Stavrovsky, UNRRA guard, we wish to thank you for the assistance and courtesy extended to Mr. Stavrovsky.

It is necessary that we have the information about billets, etc. for reference when approving the reimbursement vouchers, which the guards submit upon their return to Shanghai.

Sincerely yours,

J. E. Merryman III
Assistant Director
Division of Admn Services

HDPole/mk

cc: Registry (2) ✓
Bull
Palevsky
Edgerton

108 guards

China Office
Shanghai

Embankment Building,
370 North Soochow Road,
Shanghai.

U.N.R.R.A. Ports Officer,
Hong Kong Branch of the China Office,
122 Austin Road,
Hong Kong, Kowloon.

4 FEB. 1947
3rd, February, 1947.

CS HK-878

Attention: Mr. Mortimer C. White Jr., Executive Officer

Dear Sir,

In reply to your letter HKCO-737 and HKCO-738, it is advised that your credit advice C-33 has been taken up on our Books.

We attach herewith details of the reconciliation of your advice with the General Equipment Account appearing on our books.

Our comments and adjustments on the attached are as follows:-

- 1 These items are debited to General Equipment and credited to Code 2.3 on the assumption that they were charged to General supplies in April, Please confirm.
- 2 As these items were never charged to Equipment we have corrected the entry made in accordance with your letter HKCO-737 transferring HK\$954.00 to UNRRA General Supplies. Again please confirm that these items were charged to Code 2.3 in the first instant.
- 3 Your confirmation is requested that this item was charged to General Supplies in April. We have made the correcting entry on our book on this assumption.
- 4 We have further corrected the figure of HK\$954.00 in regards to 1 wood partition wall as this was written off in September - your monthly report refers.

110

- 5 After taking into account your credit advices C-33 and C-34, and the above adjustment, the balance of your General Equipment in our Books stands at HK\$900.00. This represents a calculating Machine referred to in the November audit Report from Messrs. Deloitte, Plender, Griffiths & Co. It is requested that you forward a credit advice for this amount and include same in your non expendable equipment.

Sincerely yours,

F. R. J. Gerard,
Chief, Bureau of Finance and Accounts.

Incl:

Drafted by: H. Peel/eam
Date: 3 Feb. 1947.
cc: Edgerton (Reading File)
Morchner " "
Gerard " "
Registry (2)
Blinko
Peel
Daulby
Deloitte

RECONCILIATION GENERAL EQUIPMENT ACCOUNT

Balance as per General Ledger	HK\$ 46,576.90	
Less Amount passed to CNRRA	<u>20,063.50</u>	
	HK\$ 26,513.40	
1 Plus items included in Inventory and Never charged to General Equipment.		
U 9/10 24 April HK-173 New life Contractor	2 Desks 7 Drawers 360	
U 11/14 " " " " " " " " " " " "	4 Chairs 80	
U 15 " " " " " " " " " " " "	1 Conference Table 55 HK\$495.00	UNRRA
2 Plus items written off to 2.3 (J12/27) in accordance with letter HKCO-737 yet never charged to General Equipment.		
U /17 24 April HK-173 New life Contractor	1 Black board 60	
U /18 " " " " " " " " " " " "	1 File Tray 15 HK\$ 75.00	UNRRA
3 Plus items in inventory not in General Equipment and not referred to in any monthly report.		
U /45 1st April No. 139 Sun Sun Wood	1 Hanger HK\$ 40.00	UNRRA
4 Plus item written off in September (refer monthly report) also written off in accordance with letter HKCO-737. See J 12/27		
U 35 3 May No. 15 Sun Sun Wood	1 Wood Partition Wall HK\$ 75.00	UNRRA
	<u>HK\$ 27,198.40</u>	
5 Less Charge to General Equipment. Deloitte Report J 12/18 (Calculating Machine).	900.00	
	<u>HK\$ 26,298.40</u>	

Hong Kong Credit Advice establish Inventory

U.N.R.R.A.	HK\$ 21,220.40
R. B. O.	<u>5,078.00</u>
	<u>HK\$ 26,298.40</u>

3 FEB. 1947

COHK-877



The Director,
HongKong Branch
UNRRA China Office,
122 Austin Road,
HONGKONG, HONG KONG.

Dear Brigadier Hunt,

To ensure receipt, I send you herewith two copies of the UNRRA/
CHNRA Joint Directive, WDO 1.043 of 1 January, 1947 regarding the
new arrangements for water transportation by junk from HongKong
to Canton and Wuchow. It is realized that you may have received
a copy previously direct from CHNRA.

Yours sincerely,

W.J. GREEN,
Acting Deputy Director,
Bureau of Supply.

Enclosure: 2, as stated.

cc Director's file
Registry

THORP/mag
31 Jan. '47

406

China Office,
Nankin Building,
370 North Szechow Road,
Shanghai.

FEB 3 1947

COHK-876 110

U.S.R.R.A. Ports Officer,
Hong Kong Branch of the China Office,
122 Austin Road,
Hong Kong, Kowloon.

Attention: Mr. Mortimer C. White, Jr., Executive Officer.

Dear Sir,

With reference to your debit advice B-65 dated
31st December, 1946, it is advised that our Credit
Advices Nos. China-391; HK-16; and China-393 HK-20,
covered the payments made on behalf of Mr. Murphy.
Therefore, no debit advice should have originated for
this payment from your office.

However, as such has been done, it is requested
that our advices are returned for cancellation.

Sincerely yours,

F. B. J. Gerard
Chief, Bureau of Finance &
Accounts.

110

China Office,
Schubert Building,
370 North Szechow Road,
Shanghai.



PM 1 FEB 47

U.S.N.R.A. Ports Officer,
Hong Kong Branch of the China Office,
122 Austin Road,
Hong Kong, Kowloon.

31st January, 1947.

COHK-875

Attention: Mr. Mortimer C. White Jr., Executive Officer

Dear Sir,

In reply to your letter HKCO-504 regarding our debit advice China-38, it is advised that Invoice No. 185 was actually for US \$ 1716.15 less deduction of US \$4.94 which amounts to \$1671.21. Thus it is seen that only the nett amount as per the invoice was charged to your office.

As all charges for P.K. goods will originate from this office and will be carried in U.S. currency, we are returning herewith your credit advice C-27 and debit advice D-56.

We enclose herewith our debit advice China-38 HK-6 for P.K. supplies forwarded to your office in November and December.

Replying to your HKCO-714, it is advised that in accordance with Administrative Order No. 2.5-002, P.K. records must be recorded in U.S. currency.

Regarding conversion from Hong Kong dollars to U.S. dollars, it is only necessary to convert the total of the sales slip and not each individual item. Individual items should remain priced in U.S. dollars. There may be slight loss or gain to exchange between the totals of the sales slips and receipts from sales but both figures are available, and any difference will affect sales and not the inventory.

Sincerely yours,

Encl.

Drafted by: H. Peel/enc.
Date: 31st Jan. 1947.
Concurrence: Canler
cc: Edgerton (reading file)
Morchar " "
Gerard " "
Registry (2)
Elinke
Peel

F. R. J. Gerard,
Chief, Bureau of Finance &
accounts.

110

China Office,
Shanghai.

Suburban Building,
379 North Szechow Rd.,
Shanghai.

1 FEB. 1947
30th January, 1947.

CO HK-874

U.S.N.R.A. Postal Officer,
Hong Kong Branch of the China Office,
122 Austin Road,
Hong Kong, Kowloon.

Attention: Mr. Harrison C. White, Jr. Executive Officer.

Dear Sir,

In reply to your letter HKCO-704, you are hereby
authorized to pay the enclosed Debit Note from Butterfield
& Swire totalling HK\$ 198.85, and to charge same to
Relief & Rehabilitation Expenditure.

Sincerely yours,

F. R. J. Gerard
Chief, Bureau of Finance & Accounts

encl.

Drafted by: H. Peel/encl
Date: 30th January, 1947.
cc. Edgerton (Reading File)
Worcher
Gerard
Registry (2)
Blinks
Peel

110

China Office,
Shanghai.

Embarkment Building,
370 W. Szechow Rd.,
Shanghai.

1 FEB. 1947

30th January, 1947.

CO HK-873

U.W.R.R.A. Ports Officer,
Hong Kong Branch of the China Office,
122 Austin Road,
Hong Kong, Kowloon.

Attention: Mr. Mortimer C. White, Jr., Executive Officer.

Dear Sir,

In reply to your letter HK83-740 it is advised that the amount of HK\$ 100.00 represented Hong Kong Currency which was paid to this office in settlement of a travel advance.

As our Finance Division does not handle Hong Kong Dollars it was forwarded to your office together with Debit Advice China 303 HK-18 for inclusion in your cash funds.

It was not for settlement of any personal account at your office, and in taking up our advice, the debit will be in the cash receipts and the credit to the China Office current account.

Sincerely yours,

F. R. J. Gerard
Chief, Bureau of Finance
and Accounts.

Drafted by: H. Peel/sml
Date: 30 Jan. 1947.
cc. Edgerton (Reading File)
Morchner " "
Gerard " "
Registry (2)
Blinks
Peel

110

51 JAN 1947

Embankment Building,
Shanghai.

cc HK 872



The Director
Hongkong Branch
UNRA China Office
Kowloon.

Dear Sir:

Travel Expense Vouchers.

Arthur B. Llewellyn

The travel expense vouchers submitted in your letter HKCO 718 dated 13 January 1947 have been examined by this office. Before they can be passed however, it would be necessary for Mr. Llewellyn to furnish an explanation for the deviation from the route by a trip from Nanking to Shanghai and back to Nanking. This query covers all items listed under the date of December 18 to December 20. As far as the winter clothing brought from Shanghai is concerned an ^{detailed} statement should be given.

We would request you at the same time to draw Mr. Llewellyn's attention to a debit balance in his personal account of \$2,250,380. Even if his entire expense voucher is approved it would be necessary for him to refund the amount of \$796,820.-

Sincerely yours

T. E. Richards
Chief Regional Accountant
Bureau of Accounts & Finance

Drafted: P Ehrlich:ok
29. 1. 47
cc. Director Reading file
Controller " "
Daulby Voucher Reg. Adm.
Reg. Accounts. Accounts & Reports.
Registry (?)

108.8

370 North Soochow Road, Shanghai.



AM 31 JAN 47

JAN 1947

CO HK-871

The Director,
Hong Kong Branch of China Office,
U. N. R. R. A.
122 Austin Road,
Kowloon, Hong Kong.

Dear Sir :

S. S. "Menelaus" Outturn No. K-107

Thank you for your letter No. HKCO- 748 enclosing documents in connection with the above vessel.

We note that no Bill of Lading is available. Please forward a copy of Consignees Advice Note from Shipping Company.

Yours sincerely,

F. E. J. Gerard, Chief
Bureau of Accounts & Finance

Drafted : Macintyre/na
29 January 1947

cc : Edgerton (Reading File)
Morchet (Reading File)
Gerard
Macintyre
Registry

405

370 North Scoochow Road, Shanghai.



31 JAN 1947

COHK-870

The Director,
Hong Kong Branch of China Office,
U. S. S. R. A.
122 Austin Road,
Kowloon, Hong Kong.

Dear Sir :

S. S. "Trevean" Outturn No. K-103

Thank you for your letter No. HKCC-745 enclosing documents in
connection with the above vessel.

Please forward the relative Bill of Lading.

Yours sincerely,

F. R. J. Gerard, Chief
Bureau of Accounts & Finance

Drafted : Macintyre/na
29 January 1947

cc : Edgerton (Reading File)
Morchet (Reading File)
Gerard
Macintyre
Registry (2)

405

370 North Soochow Road, Shanghai.



1947
CO HK-809

The Director,
Hong Kong Branch of China Office,
U. S. N. R. A.
122 Austin Road,
Kowloon, Hong Kong.

Dear Sir:

s.s. "Empire Tyne" Outturn K-100

We refer to the documents enclosed with your letter No HKCO-747
of 20th January 1947.

The Outturn Report shows 14 bags short and 221 slack, but you do
not appear to have lodged any claim. Please inform us of the
position.

Yours sincerely,

F. R. J. Gerard, Chief
Bureau of Accounts & Finance.

Drafted : Macintyre/na Concurrence : Carter
28 January 1947

cc : Edgerton (Reading File)
Morcher (Reading File)
Gerard
Van der Hoek
Macintyre
Registry (2)

405

370 North Soochow Road, Shanghai



JAN 1947
COAH-868

The Director,
Hong Kong Branch of China Office,
U. S. R. R. A.
122 Austin Road,
Kowloon, Hong Kong.

Dear Sir:

s. s. "Therese Moller" Outturn No. K-101

We note that no Forms S-77B were transmitted with your letter
No. HKCO-749.

Although there was an overage of 107 bags of Glutinous Rice while the
shortage of Broken and/or Undermilled Rice was only 86 bags, present
instructions are that a claim should be made (The ship's agents will
most probably reject the claim) Our claim should of course cover
damages as well as shortages.

Yours sincerely,

F. R. J. Gerard, Chief
Bureau of Accounts & Finance.

Drafted : Macintyre/na
29 January 1947

Concurrence : Carter

cc : Edgerton (Reading File)
Morchet (Reading File)
Gerard
Van der Hoek
Macintyre
Registry (2)

405