



**Response to Invitation to the Secretary-General : - invitation to participate in the dinner of the 11th Annual Workshop for Newly-Elected Members of the Security Council, New York, 21 November 2013**

**Daw Yi Mon Aung** to: elisa.leikkainen

29/10/2013 01:09 PM

Cc: Alexandra Barahona Posada, Mary Sack, Jackilyn Punsal, Amy Kyaw, Rommel Maranan

From: Daw Yi Mon Aung/NY/UNO

To: elisa.leikkainen@formin.fi,

Cc: Alexandra Barahona Posada/NY/UNO@UNHQ, Mary Sack/NY/UNO@UNHQ, Jackilyn Punsal/NY/UNO@UNHQ, Amy Kyaw/NY/UNO@UNHQ, Rommel Maranan/NY/UNO@UNHQ

Dear Ms. Elisa Leikkainen ,

Please find attached scan of formal communication from the Executive Office of the Secretary-General, to H.E. Mr. Jarmo Viinanen, Permanent Representative of Finland to the United Nations, regarding the above-mentioned subject.

The original has been sent via mail. Kindly confirm receipt of this email.

Yours sincerely,

Daw Yi Mon Aung  
Scheduling Office of the Secretary-General  
United Nations Headquarters  
Room S-3858  
(212) 963-1327  
[aungd@un.org](mailto:aungd@un.org)



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SCH/08/002



UNITED NATIONS



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EXECUTIVE OFFICE OF THE SECRETARY-GENERAL  
CABINET DU SECRETAIRE GENERAL

REFERENCE:

28 October 2013

Excellency,

On behalf of the Secretary-General, I would like to thank you for your letter dated 23 October 2013, inviting him to participate in the dinner of the 11<sup>th</sup> Annual Workshop for Newly-Elected Members of the Security Council, to be held in New York on 21 November 2013.

The Secretary-General appreciates your kind invitation. Unfortunately, I regret to inform you that he will be unable to attend the event, in view of prior commitments and pressing demands already on his schedule on the said date. Nevertheless, allow me to take this opportunity to convey his best wishes for a successful dinner.

Please accept, Excellency, the assurances of my highest consideration.

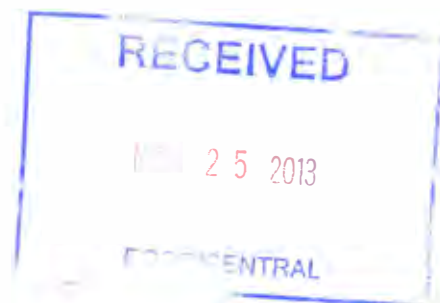


Susana Malcorra  
Chef de Cabinet

His Excellency  
Mr. Jarmo Viinanen  
Permanent Representative of Finland  
to the United Nations  
New York

13\_05818

SCH108/002



**Requested Date/Time :**

10/29/2013 1:49:26 PM

Local Transport

Letter

**Deliver By:** 11/19/2013**Pick-Up:** 1**UN Ship Request Form**

Z900001353757

**Pickup From :****Site:** UNHQ**Bldg:** NYCXXS**Floor:** 38**Room:** S-3858**Sender Info :**

Daw Yi Mon AUNG

**Tel:** 2129631327**E-mail:** aungd@un.org**Charge Account Info:**

EOSG

EOSG001

**Deliver To :** ROUTE 5**Site:** UNHQ**Bldg:** LTTBLD060**Floor:****Room:****Receiver Info :****PM OF FINLAND**

United Nations Headquarters

**Tel:** (212) 8830640**E-mail:** LTTRCV060@un.org

866 United Nations Plaza Suite 222

New York, NY 10017 US

<b>Weight :</b>	<b>Length :</b>	<b>Width :</b>	<b>Height:</b>	<b>Pieces:</b>
1.0000	0.000	0.000	0.000	1

**Description:****Special Instructions:**

For courier shipments, please go back and click 'Print Label' to print the Waybill directly. **[DO NOT USE THIS FORM]**

- 1) Go back to the first screen and make sure the 'Carrier' and 'Service' fields display 'No Preference'.
- 2) Enter the 'Delivery By: Date and Time' you require. portion of the page can be read and scanned.
- 3) Enter the information such weight and number of pieces about item, and then click the 'Shop' button.
- 4) Select the displayed 'Carrier/Service' option you desire (e.g. lowest cost).
- 5) Click the 'Print Label' button to directly print Waybill and other documents such as Commercial Invoice and Consignment Note.
- 6) Attach the printed Waybill and documents to your shipment so that the barcode portion of the page can be read and scanned.

For other type of shipments, please print this form:

- 1) Click the Print button.
- 2) Attach the printed Request form to your shipment so that the barcode portion of the page can be read and scanned.

Print

Close

Form (1 of 1)

#13-09818

**Re: Invitation: Eleventh Annual Workshop for Newly-Elected members of the Security Council**

**Josiane Ambiehl** to: Isabelle Kim, Sanghwa Lee, Alexandra Barahona Posada  
Cc: Gian Dean, Toni Gallagher

23/10/2013 03:59 PM

Dear colleagues

SG will be away by then in Poland.

Josiane

*Legret  
(per Jackie)*

**From:** Isabelle Kim

**Sent:** 10/23/2013 03:57 PM EDT

**To:** Sanghwa Lee; Alexandra Barahona Posada

**Cc:** Gian Dean; Toni Gallagher; Josiane Ambiehl

**Subject:** Fw: Invitation: Eleventh Annual Workshop for Newly-Elected members of the Security Council

*(nd) 25 Oct*



**Ms. Eun Ha (Isabelle) Kim**  
**Office of the Secretary-General**  
**United Nations**  
**Room: S-3800**  
**Tel: (212) 963-5012**  
**Fax: (212) 963-3511**  
**Email: [kimis@un.org](mailto:kimis@un.org)**

----- Forwarded by Isabelle Kim/NY/UNO on 23/10/2013 03:57 PM -----

**From:** Leikkainen Elisa <[Elisa.Leikkainen@formin.fi](mailto:Elisa.Leikkainen@formin.fi)>

**To:** "kimis@un.org" <[kimis@un.org](mailto:kimis@un.org)> ,

**Date:** 23/10/2013 03:45 PM

**Subject:** Invitation: Eleventh Annual Workshop for Newly-Elected members of the Security Council

Dear Isabel,

Attached is an invitation to the Eleventh Annual Workshop for Newly-Elected members of the Security Council for H.E. Mr. Ban Ki-moon.

Kind regards,

Elisa Leikkainen



PERMANENT MISSION OF FINLAND  
TO THE UNITED NATIONS  
NEW YORK

# 13-09818  
YKE7M0021-49

23<sup>rd</sup> October 2013

Excellency, *Your Excellency,*

On behalf of the Government of Finland and our partners Professor Ed Luck and the Security Council Affairs Division of the Secretariat, it is my honour to invite you to participate in the dinner of the **11<sup>th</sup> Annual Workshop for Newly-Elected Members of the Security Council on Thursday, 21<sup>st</sup> November 2013** at Greentree Foundation, Manhasset, New York. The keynote address at the dinner will be delivered by Ms. Louise Arbour, President of International Crisis Group.

The event will begin at 6:30 pm with a welcoming reception. The dinner with the keynote address begins at 7:00 pm sharp.

Please RSVP to Ms. Elisa Leikkainen, [elisa.leikkainen@formin.fi](mailto:elisa.leikkainen@formin.fi) or tel. 212 821 0215 by October 28<sup>th</sup> 2013.

Please accept, Excellency, the assurance of my highest consideration.

  
Jarmo Viinanen  
Ambassador  
Permanent Representative of Finland  
to the United Nations

H.E. Mr. Ban Ki-moon  
Secretary-General  
of the United Nations

## Correspondence Log

Logged by Tue 29 Oct 13 03:53 PM **Office of the Secretary General**

Last modified by Tue 29 Oct 13 04:17 PM Correspondence Log # **13-09818**

UNCLASSIFIED

From	H.E. Mr. Jarmo Viinanen Permanent Representative of Finland	In / Out	Outgoing
		Log status	Mailed
Through	Isabelle Kim	Incoming Ref#	n/a
To	The Secretary-General	Outgoing Ref#	n/a
cc		Case #	
Action required	No EOSG action		

Correspondence Subject	Government of Finland and their partners Prof. Ed Luck and the Security Council Affairs Division of the Secretariat invite Secretary-General to participate in the dinner of the 11th Annual Workshop for Newly-Elected Members of the Security Council on Thursday, 21 November 2013 at Greentree Foundation, Manhasset, New York.
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Date of Correspondence	23-Oct-2013	Reply by	Reply date not specified
Date received	29-Oct-2013	Reply status	n/a

Distribution	Josiane Ambiehl/NY/UNO
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Editors	Document author Daw Yi Mon Aung
Viewers	Viewing of scanned document(s) or attachment(s) is open to all users of this CorLOG.

### **Document**

File attachments	 20131029161854.pdf
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### **Audit Trail**

Entered by	Daw Yi Mon Aung on 29/10/2013 03:53 PM
Edited last by	on 29/10/2013 04:21 PM

29/10/2013 at 4:13:27 PM - Track note by Daw Yi Mon Aung: (dtd. 23 October 2013) original from Front Office to JA.

29/10/2013 at 4:14:18 PM - Track note by Daw Yi Mon Aung: (dtd. 23 Oct 2013) JA to ABP - SG will be away by then in Poland.

29/10/2013 at 4:15:47 PM - Track note by Daw Yi Mon Aung: (dtd. 25 Oct 2013) ABP to YM to draft - regret. reviewed by JA for CdC signature.

29/10/2013 at 4:16:45 PM - Track note by Daw Yi Mon Aung: (dtd. 28 Oct 2013) CdC signed

YM despatched letter

advance email sent

cc: chron original returned to central for filing.