

IDR

G3 OPERATIONS/PLANS - SECURITY

10 AUG 1994 - 13 DEC 1995

PLEASE RETAIN
ORIGINAL ORDER

[2 CONFIDENTIAL]
RM/WG JUNE 2001

UN ARCHIVES

SERIES	<u>S-1002</u>
BOX	<u>121</u>
FILE	<u>6</u>
ACC.	<u>1994/083</u>

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Post Office Box 749
Kigali, Rwanda
Voice (250) 84265
Fax (250) 86877

TO: Chaim Ouziel, Chief Administrative Officer

FROM: Paul McNeill, Chief Finance Officer *Paul McNeill*

DATE: August 21, 1995

SUBJECT: Overnight Guards Outside Cashier Office

I have noticed that the overnight guard protection outside of the Cashier's Office has been stopped.

Would you please ask Paul Ischlika to arrange for that protection to continue every night of the month?

Thank you.

Capt Zenga
Could you restore
the regular guards on the
cash office as observed by the
Chief Finance Officer
Thanks

Paul
22/08/95

To : Transport Dispatch Unit

FROM : Camp Comdt

Date : 05 Jun 95

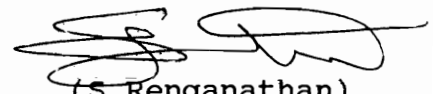
Subject : MISBEHAVIOUR OF DRIVER AT RECEPTION

1. It is submitted for your information that Mr Mulera] Jean Basco of UN ID No 139 came to Reception on 03 Jun 95 at 1815 Hrs to get the key for the vehicle No 239. That time he was found intoxicated.

2. Receptionist requested Mr Basco to enter his details at the Reception Register. He refused to sign and started shouting at the Receptionist. Since he was not in good state to drive, he was not given the key.

3. You are requested to please instruct your civil drivers to kindly adhere to UNAMIR instructions and enter their details at the reception.

4. Thanking You.


(S Renganathan)
Capt
Camp Comdt



INFORMATION CIRCULAR No. 032/95

TO: All UNAMIR Civilian and Military Personnel,
CIVPOL, HRFOR, ICTR, UNDP WHO

DATE: 1 June 1995

FROM: Chaim Ouziel
CAO

SUBJECT: Increased security measures at Amahoro HQ.

I regret to inform you that over the last weekend, one of the offices inside the Amahoro building was broken into and several office items and personal property were stolen from it.

We view this occurrence with much seriousness, and increased security measures have to be taken. They include the following, with immediate effect:

(a) The side entrance of the building will be closed; access into the building will be through the main entrance only;

(b) The number and work hours of non-essential staff working in the building will be reduced. Office cleaners will enter the building not before 8 a.m., and will complete the cleaning work not later than 1 p.m. For the afternoon hours cleaning service will be available for special needs only. There will be no cleaning service on Sundays;

(c) All cars may be searched at the discretion of the soldiers at the main gate;

(d) All staff entering the building before 7:00 a.m. or after 7:00 p.m., and all staff leaving the office after 7:00 p.m., will register at the reception desk. The same will apply all day Sunday. On Saturdays registration will be for entry before 7:00 a.m. and after 1:00 p.m., and exit after 1:00 p.m.;

(e) Staff are reminded to avoid keeping valuable personal items in the office and to lock the doors when leaving.

(f) Control of spare keys at reception will be increased. Spare office keys will only be issued to those persons registered as authorized for entry into a certain office.

As is the case with security measures, some may inconvenience us. I trust in your understanding of their need in the circumstances in which we live and work. Any ideas for other means to increase our security are most welcome; please convey them to our Chief Security Officer or to me.

Camp Comdt

1. pl ensure strict
action/compliance.

2. Discuss in
Case of problems

Capt Renga

Hand on ass

02/6

FROM : Camp Comdt
TO : Chief Security Officer.
COPY : COS
Date : 30 May 95.

ISSUE OF SECURITY INSTRUCTIONS

1. It is submitted for your information that the following procedures have been implemented with effective from 28 May 95 at UNAMIR HQ :-

- (a) Entrance doors near PCO and near RPA LO office will remain closed from 1800h to 0800h on all working days and from 1300h on Saturday to 0800h on Monday. Everybody is requested to use the main entrance during this time .
- (b) Everybody entering UNAMIR HQ from 1800h to 0700h on all working days and from 1300h on Saturday to 0800h on Monday are requested to enter their particulars at the Reception.
- (c) Security pers have been instructed to check all the offices at 1900h everyday .This is to check whether the offices are properly locked or not.
- (d) BRSC Cleaners have been told not to enter the office if nobody is in it. BRSC is trying to detail a supervisory foreman in each floor.
- (e) Security pers have been instructed to patrol the UNAMIR HQ premises both during day and night.
- (f) All vehicles leaving UNAMIR HQ from 0700 h to 1800 h are checked both for identity and UNAMIR stores carried. Pers carrying UN stores are requested to show the authority/proof for stores carried/issued to them.
- (g) All vehicles entering in and going out are thoroughly checked from 1800 h to 0700 h.

2. May I kindly request you to inform/instruct everyone to co-operate with us to avoid inconvenience/embarassment to them at the Gate.


(S Renganathan)
Camp Comdt

Camp comdt

UNITED NATIONS
ASSISTANCE MISSION IN RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

To: Lists A, B and D

Info: COS
OIC Admin
C CIVPOL
DCOS Sp
CO Force MP Coy

From: Force PM/SO2 G1 Discipline

Date: 8 May 95

Subject: THE IMPROPER POSSESSION AND USE OF DRUGS

1. During the last 2 weeks, general allegations have been made in the media and in reports to officers of a military unit that UNAMIR personnel have been involved in the transportation and abuse of drugs within Rwanda. More recently, a member of the mission has been arrested by the Rwandan authorities and accused of the improper possession of cannabis. Although none of these stories have been substantiated, it is apparent that extreme embarrassment would be caused were one to become so and checks on UNAMIR personnel by the RPA might become much more rigorous than at present. Please make every member of your unit and/or staff aware that:

a. The improper importation, possession or misuse of drugs will not be tolerated by the Rwandan authorities or by the Force Commander.

b. Allegations will be fully investigated with a view to disciplinary action being taken by the appropriate national authority.

2. Commanders at all levels are responsible for ensuring that this policy is respected; they are under a duty to report any suspicion of the misuse of drugs or any such allegation to the Provost Marshal or to the UNAMIR MP Coy.



Camp commander

File in

2004/05/11

To: Lists A, B and D

Info: COS
OIC Admin
C CIVPOL
DCOS Sp
CO Force MP Coy
C Claims
C BOI Unit
CTO
CLO

From: Force PM/SO2 G1 Discipline

hcl

na

Date: 8 May 95

Subject: RWANDAN JURISDICTION IN RESPECT OF UNAMIR PERSONNEL WHO BECOME INVOLVED TRAFFIC OFFENCES

1. On 16 Jan 95, I distributed the following advice on the action to be taken and/or expected when a UNAMIR driver is involved in a traffic accident:

It has become apparent... that few Rwandan Gendarmes are aware of the special status that UNAMIR and its members enjoy under the Status of Mission Agreement (the SOMA); attempts have been made to fine members of UNAMIR for traffic offences and several instances have occurred of Gendarmes impounding UNAMIR vehicles, most often following involvement in a traffic accident.

In neither case is this proper because, although members of the [mission] are required to observe Rwandan law and to cooperate with Gendarmes, they can become subject to local jurisdiction only if SRSG waives the protection prescribed in the SOMA. They are, in consequence, under no obligation to pay any fines to the Rwandan authorities or to submit to any demand for the impoundment of their vehicles. Should either be demanded, they should call the UNAMIR Military Police for assistance either directly or via the HQ UNAMIR Duty Officer.

Please ensure that all members of your staff or contingent are briefed accordingly. An SOP on this subject is in preparation and will be distributed in the near future.

2. Although, for a number of reasons, it has not proved possible to produce the promised SOP, the principle behind this advice stands. Notwithstanding, as life in Rwanda returns to "normality", Gendarmes are becoming more assertive and are more likely than before to impound a vehicle:

a. At least during their initial investigations.

and, often,

b. As collateral against the non-payment of reparations by the party found at fault. It does not help that, at present, UNAMIR vehicles carry no proof of insurance - although the Claims Department has been asked to address this omission.

Impoundment is made more likely if a vehicle is moved before the arrival and recording of details by Gendarmes - especially if this is done without the concurrence of the other party.

3. If you are involved in an accident - assuming that there are no other threats to your safety:

a. Prepare to abandon your journey. Unless an amicable agreement can be reached with the other party, stay where you are and do not move your vehicle until the arrival of Gendarmes and, if they are available in your part of Rwanda, UNAMIR MPs.

b. Do your best to administer first aid or arrange evacuation of the injured. (Transporting the injured to hospital is normally the only acceptable reason for moving a vehicle before the scene is recorded by the Gendarmerie.)

c. Be prepared to argue about your rights but also, ultimately, to surrender your vehicle to the Gendarmes. Do not submit to a demand for payment of a fine.

Following the completion of all MP and Gendarmerie investigations, reports will be passed to the CLO whose responsibility it is for negotiating the release of impounded vehicles. Simultaneously, C Claims and C BOI Unit will conduct other activity towards the settlement of claims and legal processes.

4. It should be obvious that prevention is better than cure so the best advice is to do one's best to avoid traffic accidents:

a. Drive within speed limits - and more slowly when conditions demand.

b. Anticipate the actions of other road users - and, in particular, those of children and other pedestrians.

c. Be observant and use your mirrors.

d. Adopt a sensible position on the road and signal well in advance of changing lanes or direction.

...and expect other road users to ignore all of this advice.

5. Happy motoring!

02/04 '95 18:30

11217

INDBAT ALEXANDRA

001

COS letter. Ref 3000.1/COS.2

dt 01 Apr 95

1/3 Gorkha Rifles	
CO	/
2IC	/
OPS O	/
ADJT	/
OM	/
HC	/

Capt Renga to implement.
 Ensure smoothness, politeness, firmness, and speed, and correct documentation esp return of correct cards.

1/3 Gorkha Rifles	
File No	082/2/A
Date	01/4/95
Back Ref	
Fwd Ref	

14
01/4/95



To: All UNAMIR Civilian & Military personnel
B&R, STO, RPA LO
UNREO/UNDP (With a request to inform all NGOs
and UN Agencies)

From: COS

No: 3000.1/COS.2

Date: 01 April 1995

Subject: Security at UNAMIR Headquarters

To enable check unauthorized entry into UNAMIR HQ, it has been decided to introduce with immediate effect the following procedure to control the traffic in and out of UNAMIR HQ:

- (a) All vehicles and personnel entering and leaving the HQ between 1800 hours and 0700 hours the following day are requested to register the vehicle number and the driver's UNAMIR ID number in the log book kept at the Entrance Gate.
- (b) In the case of NGO's, Embassy staff and other UN agencies, a pass will be issued at the gate from 1800 hours to 0700 hours. The driver is requested to deposit his/her identification with the security at the entrance, which will be returned on exiting the HQ. A specimen copy of pass is attached herewith as Appx.
- (c) Visitors to the RPA Liaison Office will be accompanied by the UNAMIR security person during any visit that takes them beyond the confines of Liaison Office on the ground floor. This is applicable both during day and night.

2. Taking into consideration the security of personnel, property and vehicles at UNAMIR HQ, I am sure you will appreciate the measures being taken and will cooperate with us.

VISITOR'S PASS(FROM 1800 Hrs to 0700 Hrs)

Name : _____

Organisation : _____

ID No : _____
(If applicable)

Vehicle No : _____

Person to meet : _____

Purpose : _____

Date : _____

In Time : _____ Hrs

Out Time : _____ Hrs

Signature from the
Office/Offr visited : _____

Copy

UNITED NATIONS

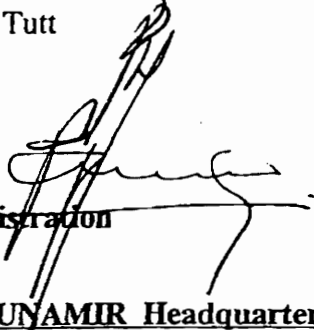


NATIONS UNIES

INTEROFFICE MEMORANDUM

28 March 1995

To: Col. K. M. Tutt
DCOS (SP)

From: Ally Golo 
OIC Administration

Subject: Security at UNAMIR Headquarters

The recent recurrence of the **unauthorized removal of a vehicle** from the UNAMIR Force Headquarters by unknown elements has prompted this office to request that the following procedures be immediately implemented, pursuant to the **Administrative Instruction No. 011/95** dated 27 March 1995.

1. All vehicles and personnel entering and leaving the HQ after 1800 hours and up to 0700 hours the following day must be scrutinized.
2. A log must be maintained by the military security posted at the entrance to the HQ.
3. The log must clearly indicate the vehicle registration number and the drivers' UNAMIR I.D. number.
4. In the cases of NGO's, Embassy staff and other United Nations agencies, a **pass system must be devised**. The driver must deposit his/her identification with the security at the entrance, which will be returned on exiting the Headquarters.

5. Visitors to the RPA Liaison Office must be accompanied by the UNAMIR security during any visit that takes them beyond the confines of the Liaison Office on the ground floor.

Your urgent attention and cooperation to the above is appreciated.

c.c. SRSG
 FC
 EDSRSG
 CISS
 CTO
 FPM
 CSSU

COS ~~28/3~~
28/3

28 March 1995

I Grace Ntamutambo, Secretary to the Chief, Boards of Inquiry Unit, Mr. Mtshana M. Ncube, UNAMIR Staff Member, UNID No.132, located on the Second Floor of Amahoro Building, Room No.3045, state as follows:

1. On 25 March 1995 Mr. Ncube left Mission Area for family visit leave. He first came to the Office for a few minutes and left sometime before 8.00 a.m. He told me that Mr. Kakoune of Claims Section would bring back the car key, for my safe custody, after dropping him (Mr. Ncube) at the Airport.
2. On 25 March 1995, sometime before 12.30 Mr. Kakoune handed me the key to UNAMIR 30.
3. At 12.30 p.m. Saturday I went to the UNAMIR car parking lot and checked on the vehicle. UNAMIR 30 was properly parked in its place and I checked to make sure all doors were securely locked. It was locked. I left by the UNAMIR bus to Meridien, my place of residence.
4. On Monday morning 27 March 1995, at 7.30 a.m I arrived at Amahoro and checked on the vehicle. It was in its place.
5. On Monday at 5.00 p.m. I closed the office and went down with Mr. Aimable Munyakayanza, the Bilingual Secretary in the Boards of Inquiry Unit. We went to the car checked at it and made sure it was securely locked. The car was securely locked. I went round the car once more making sure all the doors were locked. They were locked. Mr. Antony Adams, the Licence/Safety Officer was standing in the parking lot near the despatch buses and saw me check the car properly. I then left and took the bus to Meridien.
6. On Tuesday 28 March 1995 at 7.40 a.m. I arrived at Amahoro and noticed that the car UNAMIR 30 was not in its parking place. I got so concerned since I am the one who has the key to the car. I came upstairs and reported to Mr. Christopher Ayres, Legal Officer. As I was standing at Mr. Ayres's Office balcony I saw Mr. Paul Ischlika, Chief Security Officer, parking his car. I called to him and told him that someone had stolen Mr. Ncube's car. He came upstairs and advised me to call the Transport Officer. I called the Transport Officer who advised me to call the Military Police. I called the Military Police and reported the matter. I then went to the Officer-in-Charge Administration and reported the matter to him.
7. I have no further information on this matter at this time.

Grace Ntamutambo
UNID 132



INFORMATION CIRCULAR No. 032/95

TO: All UNAMIR Civilian and Military Personnel,
CIVPOL, HRFOR, ICTR, UNDP WHO

DATE: 1 June 1995

FROM: Chaim Ouziel
CAO

SUBJECT: Increased security measures at Amahoro HQ.

I regret to inform you that over the last weekend, one of the offices inside the Amahoro building was broken into and several office items and personal property were stolen from it.

We view this occurrence with much seriousness, and increased security measures have to be taken. They include the following, with immediate effect:

(a) The side entrance of the building will be closed; access into the building will be through the main entrance only;

(b) The number and work hours of non-essential staff working in the building will be reduced. Office cleaners will enter the building not before 8 a.m., and will complete the cleaning work not later than 12 noon. For the afternoon cleaning service will be available for special needs only. There will be no cleaning service on Sundays;

(c) All cars may be searched at the discretion of the soldiers at the main gate;

(d) All staff entering the building before 7:00 a.m. or after 7:00 p.m., and all staff leaving the office after 7:00 p.m., will register at the reception desk. The same will apply all day Sunday. On Saturdays registration will be for entry before 7:00 a.m. and after 1:00 p.m., and exit after 1:00 p.m.;

(e) Staff are reminded to avoid keeping valuable personal items in the office and to lock the doors when leaving.

(f) Control of spare keys at reception will be increased. Spare office keys will only be issued to those persons registered as authorized for entry into a certain office.

As is the case with security measures, some may inconvenience us. I trust in your understanding of their need in the circumstances in which we live and work. Any ideas for other means to increase our security are most welcome; please convey them to our Chief Security Officer or to me.

UNITED NATIONS
ASSISTANCE MISSION IN RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR

TO: CO UNAMIR MP COY
FROM: Force PM
INFO: CO INDBATT
DATE: 31 May 1995
SUBJECT: BREACH OF UNAMIR ADMINISTRATIVE INSTRUCTIONS No.021/95
DATED 19 May 1995

Reference:

- A. Your SITREP dated 31 May 1995.
- B. Administrative Instruction No.021/95 dated 19 May 1995.

1. You are no doubt aware of the incident at UNAMIR Hq main gate on 30 May 95 where UNID 181 CLAUDIO A VALENZUELA a field service officer in communications refused to be searched by sentries. The incident happened at 2130hrs.
2. Please investigate and produce a report as soon as possible.
3. Regards.


J SICHILIMA
Maj
Force PM



UNAMIR - MINUAR

From: DCOS Ops

To: Camp Comdt

Info: G3 Ops (for all SDOs and DOs)

Date: 5 June 95

Subject: AFTER HOUR ACCESS TO DCOS OPS' OFFICE

1. The use of the INMARSAT in DCOS Ops' office is only authorized for Canadian members.

2. Accordingly, you are requested to remind your security personel at UNAMIR HQ to restrict access to this office and authorize the sign out of the associated key to Canadians only.



ADMINISTRATIVE INSTRUCTION N° 021/95

DATE: 19 May 1995

TO: All UNAMIR Personnel
(Civilian, Military, CIVPOL and MILOBs)

FROM: Ally H. Golo
Division of Administration & Management

SUBJECT: Security of UNAMIR Vehicles

1. Further to previous Administrative Instructions issued on this subject, the Administration notes with concern the number of UNAMIR vehicles which have been stolen recently in broad day light from the UNAMIR Headquarters compound.
2. In this connection all UNAMIR security units, including the Indian Battalion Guard Force currently providing security for the UNAMIR Headquarters and other UNAMIR premises, are required to implement the following procedures:
 - (a) All drivers of UNAMIR vehicles leaving any UNAMIR premises at any time are required to submit their identity cards to a security officer/guard at the gate, who shall check the identity photograph of each such driver against the face of the driver, record the identity number and the registration number of the vehicle, record the number of passengers, enter the time of departure, and record any other identification features that may be obvious. This is without prejudice to the identification procedure for drivers and vehicles of high ranking UNAMIR officials whose vehicles and drivers are known.
 - (b) With the exception of vehicles with ministerial or diplomatic registration numbers and vehicles belonging to UN Agencies, all non-UNAMIR vehicles leaving UNAMIR premises shall be subject to the same procedure as in (a) above, and shall also be subject to searches at the discretion of the security officers/guards.
3. All UNAMIR personnel are requested to cooperate with all security units in the enforcement of these measures towards the preservation of UN and staff personal property.



UNAMIR - MINUAR

TO: Mr. Sam Buo
Political adviser

FROM: Paul Ischlika
CSO/ASC

DATE: 31 May 1995
REF.: UNAMIR/SO/098

SUBJECT: SEARCH IN UNAMIR HEADQUARTERS COMPLEX

As requested by you to submit to you a report for the file, on the search done in UNAMIR HQ., below is a report on the situation as it presented itself.

At 11.30 hrs. on Sunday 28 May, 1995, whilst I was in my office, both the FPM Major Jimson Sichilima and the Camp Commandant Capt. S. Renga, came and informed me about a theft incident that took place at the UNAMIR HQ on the night of Saturday 27 May, 1995. As it was later established, it turned out to be the Movcon office situated on the ground floor in the annex building to the HQ. The office is the last on the left hand side to the cafeteria.

According to the two Movcon staff members occupying the office, some computers, telephone fax machine, and some other personal belongings were stolen. A search was conducted around the building, and in the outlining bushes but to no avail. From that moment, instruction was given to the guards at the gate to search vehicles leaving the HQ. in an attempt to recover the stolen items, while the CAO was appraised of the situation.

The following morning, Monday 29, May, I informed the CAO Mr. Chaim Ouziel about the incident. Not long after, the FPM and the Camp Commandant called on me to ask for permission to search the UNAMIR HQ. as it was possible that the items may still be hidden somewhere in the Headquarters. I told them that I hadn't the power to authorize them, but I will take them to the CAO for his decision on the matter. I then took them to the CAO where they requested his permission to search the HQ.

According to the CAO, He said this was a police matter and since the military police was conducting the investigation, he said he didn't see any thing wrong in carrying out the search. He then authorized them to go ahead with the search. In order to avoid any problems in their operation, the FPM requested me to the give them something in writing which I did in the name of the CAO.

Attached is a copy of the written permission I gave the FPM in the name of the CAO.

CC: CAO
FPM
Camp Commandant ✓

TO: ALL CONCERNED
UNAMIR HEADQUARTERS

FROM: PAUL ISCHLIKA
CSO/ASC

DATE: 29 MAY, 1995

SUBJECT: **SEARCH OF UNAMIR HEADQUARTERS COMPLEX**

AS A RESULT OF THE RECENT THEFT INCIDENT THAT TOOK PLACE AT THE HEADQUARTERS OVER THE WEEKEND, THE CAO MR. CHAIM OUZIEL HAS AUTHORIZED THE MILITARY POLICE HANDLING THE INVESTIGATION TO SEARCH ALL OFFICES WITHIN THE UNAMIR HEADQUARTERS.

THE COOPERATION OF ALL IS KINDLY SOLICITED.

CC: CAO
CCPO
COS
FPM
CAMP COMMANDAT

UNITED NATIONS



NATIONS UNIES

ASSISTANCE MISSION IN RWANDA

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Date: 24 April 1995

To: Mr. Ally H. Golo
Officer-in-Charge, AdministrationFrom: Mtshana M. Ncube *Within the week*
Boards of Inquiry Unit
Administrative/Legal OfficerSubject: DISAPPEARANCE OF UNAMIR VEHICLE NO.1165

The following are my comments on the attached memoranda and the towing away by Brown & Root Recovery Service of UNAMIR vehicle 1165 from UNAMIR Headquarters to IVECO on 18 March 1995.

1. BRSC has no blanket authority to remove vehicles from any UN premises for whatever reason without first checking with the authorities in charge of such UN premises.
2. If they had such authority, as claimed, it would make a mockery of the security provisions at any UNAMIR premises. Moreover, such power if granted would automatically emasculate all those in control of premises of the authority to determine why, how, and when vehicles (and indeed other UN property) may be allowed in or out of the premises.
3. It is known that apart from this vehicle, other vehicles have gone missing from the same premises (UNAMIR Headquarters at Amahoro Hotel). While it is not suggested that BRSC removed the missing vehicles, its action in the case in question would leave it open to such speculation.
4. The Camp Commandant was absolutely correct in saying that he, or his office, should have been informed before the vehicle was removed, if the removal was necessary. The Camp Commandant further argues cogently that all that was needed was to remove the vehicle from blocking Mr. Albert's vehicle.
5. It appears quite clear that in order to correct a wrong by the driver of UNAMIR 1165 who thoughtlessly blocked Mr. Albert's vehicle, the action taken could only be characterized as vindictive, wasteful and a violation of the primary tenets of UN administrative rules intended to secure UN property at all times. It is essential that no procedures should be tolerated which open the avenues for the criminally minded to steal UN property.

*Mr Ncube,
many hands
S/m. has been
reminiscent
to indulge
in such act
in future
28/5*

6. The right to tow away vehicles left unsecured should be distinguished from secured but wrongly parked vehicles within an UNAMIR compound. In dealing with the latter, the UN is not to be put to needless expense of towing the vehicle out of the UN compound in which it is found.



UNITED NATIONS
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MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

20 Apr 95

To: Mr. A.H. Golo. OIC Adm

Info: M.r. P. Ishilika. CSO
Mr. A. Bah, OIC CGS
Mr. N. Jorsling, CTIMM
Mr. G. Briere, CMCO
Capt Dewgun, Camp Commandant

Through: Mr. Lessanu, A/CISS

From: Mr. J. Albert, A/CILM

Subject: DISAPPEARANCE OF A CAR NO. 1165

Ref: Letter on same subject dated 18 Mar 95

1. Saturday at around 15:30 hrs, I had an appointment at Traffipro to discuss pressing Logistics issues. Unfortunately I had to postpone my appointment since someone had left his vehicle (plate number 1165) immediately in front of my vehicle.. I went to the front desk inquiring on the ownership and found out that it was not registered with the camp commandant. I further went to all offices of the HQ building asking if anyone knew the whereabouts of the driver of the vehicle 1165 without success. I left the office that night at 19:30 hrs and vehicle 1165 was still at the same location, right in front of mine.

2. Sunday at 10:00 hrs, I called BRSC recovery services and asked them to remove vehicle 1165 from UNAMIR parking area and to move it to IVECO compound. This decision was taken considering that the vehicle was not registered with the Camp Commandant and that I had to go to Traffipro. The front desk at UNAMIR HQ were informed immediately that vehicle 1165 has been removed from the compound. Furthermore, the Provost Marshall was also informed on the whereabouts of the vehicle.

3. If the user of vehicle 1165 does not work after working hours or on weekend, he should be told that some other staff members are doing so.

To : COS
HQ UNAMIR

From : Camp Comdt
HQ UNAMIR

Info : OIC Registry

Date : 20 Apr 95

Subject : UNAUTHORISED REMOVAL OF CAR FROM UNAMIR HQ

1. Please refer to OIC Registry's Memorandum dt 18 Apr 95 addressed to OIC, Administration and copy to Camp Comdt. Copy att for your info please.

2. On 19 Apr 95 at 1100h, I approached Chief Contract Management Cell Mr G Brirere to find out the reason for removing the car (car No 1165) from UNAMIR HQ complex to IVECO by BRSC. He informed me that the car was blocking the way, hence he removed it to IVECO.

3. I told him that if he had informed either me or any of my staff in Orderly Room/Reception, we would have made arrangement for giving way to his car. For this, he told me that he is vested with powers to remove any vehicle anywhere in UNAMIR if they are either not secured or wrongly parked.

4. I requested him politely that if somebody blocks the way in UNAMIR HQ in the future or wrongly parks, he can inform me for getting him the way cleared. For that he said that he need not have any special instruction for UNAMIR HQ and he is empowered to do so anywhere in UNAMIR as per SOP. Further, he said that he has served in the Army for 20 years and served in UN in five missions. Hence, he should not be approached for such matters and asked me to go out of his office in a rude and arrogant way.

5. Since the security of pers, property and vehs in UNAMIR HQ lies with me and we are also controlling the traffic in UNAMIR HQ, it is not clear how chief Contract Management Cell is responsible and is empowered for vehicles in UNAMIR HQ.

6. Not to allow any of such unauthorised removal of vehicles from UNAMIR HQ and to cause tension within the working atmosphere in this HQ, this is submitted for your info and necessary action to avoid such occurrences in future.

7. Best regards.



(S Renganathan)
Capt
Camp Comdt

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

MEMORANDUM

DATE: 18 ^{April} MARCH 1995

TO: Mr. A.H. Golo, OIC
Administration

FROM: Ali Abdalla, OIC
Registry, Pouch/Mail
Archives & Reproduction

SUBJECT: Disappearance of car No. 1165

Today at 8:15 a.m. while the driver went out to take up his duties in distributing the mail to the various offices in town. He discovered that car No. 1165 was not in its place in the parking area . The car disappeared!

Immediately I informed the camp commander and the dispatcher. They checked their records and denied their knowledge of any movement made to the car from its place, then I requested the help of the Provost Marshal who told me that Brown and Root took the car to IVECO by using a recovery truck. I went with the driver and found the car parked at IVECO, we drove it back to HQS.

It is to be noted that the car was taken without informing the camp commander and/or the CITMM which caused fear to me as well as to the driver who began trembling and swearing that he did not do anything wrong.

Such behavior ,which has caused tension to all concerned, is irresponsible, not acceptable and should not be tolerated.

For your information and any action you deem necessary please.

CC :

CGS

CITMM

✓ Camp Commander

CSO

BRSC

CMCO



UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

20 Apr 95

To: Mr. A.H. Golo. OIC Adm

Info: M.r. P. Ishilika. CSO
Mr. A. Bah, OIC CGS
Mr. N. Jorsling, CTIMM
Mr. G. Briere, CMCO
Capt Dewgun, Camp Commandant

Through: Mr. Lessanu, A/CISS

From: Mr. J. Albert, A/CILM

Subject: **DISAPPEARANCE OF A CAR NO. 1165**

Ref: Letter on same subject dated 18 Mar 95

1. Saturday at around 15:30 hrs, I had an appointment at Traffipro to discuss pressing Logistics issues. Unfortunately I had to postpone my appointment since someone had left his vehicle (plate number 1165) immediately in front of my vehicle.. I went to the front desk inquiring on the ownership and found out that it was not registered with the camp commandant. I further went to all offices of the HQ building asking if anyone knew the whereabouts of the driver of the vehicle 1165 without success. I left the office that night at 19:30 hrs and vehicle 1165 was still at the same location, right in front of mine.
2. Sunday at 10:00 hrs, I called BRSC recovery services and asked them to remove vehicle 1165 from UNAMIR parking area and to move it to IVECO compound. This decision was taken considering that the vehicle was not registered with the Camp Commandant and that I had to go to Traffipro. The front desk at UNAMIR HQ were informed immediately that vehicle 1165 has been removed from the compound. Furthermore, the Provost Marshall was also informed on the whereabouts of the vehicle.
3. If the user of vehicle 1165 does not work after working hours or on weekend, he should be told that some other staff members are doing so.



UNAMIR - KIGALI

INTEROFFICE MEMORANDUM

24 April 1995

To: Mr. Ali Abdalla, OIC
Registry, Pouch/Mail Archives
and Reproduction.

From: Ally GOLO
OIC Administration

Subject: DISAPPEARANCE OF CAR NO.1165.

This is to acknowledge receipt of your subject memorandum dated 18 March 1995.

I draw your attention to a memorandum from Mr. J. Albert dated 20 April 1995, (enclosed) wherein it is clearly stated that subject vehicle was incorrectly parked at the HQ on 15 April 1995, This action greatly inconvenienced his office and even resulted in the postponement of one of his appointments.

He correctly resorted to informing the Force Provost Marshall and having the vehicle removed to another UN Facility when it was discovered that the vehicle was still incorrectly parked for a second day.

Your cooperation in refraining from any further similar irregularities would be appreciated.



26 May 1995

TO: Capt Rengamathan
Camp Comdt

THROUGH: A. Bah
Chief General Services

FROM: Mark Kieja
Chief Claims and Compensation Unit

SUBJECT: LOCAL CLAIMANTS ENTERING UNAMIR HQ.

Please be informed that the number of local claimants entering the UNAMIR HQ has increased considerably thus making the daily course of activities of the Claims Unit very difficult. Some of them refuse to leave this office even after their queries have been answered.

We therefore, request that all claimants wanting to see the Claims Office should call ext. 11103 from the front gate upon which authorization will be granted for them to enter the premises.

Your cooperation will be highly appreciated.

FROM : Camp Comdt
TO : Chief Security Officer.
COPY : COS
Date : 30 May 95.

ISSUE OF SECURITY INSTRUCTIONS

1. It is submitted for your information that the following procedures have been implemented with effective from 28 May 95 at UNAMIR HQ :-

Re check these were to be closed even during office h.
(a) Entrance doors near PCO and near RPA LO office will remain closed from 1800h to 0800h on all working days and from 1300h on Saturday to 0800h on Monday. Everybody is requested to use the main entrance during this time.

(b) Everybody entering UNAMIR HQ from 1800h to 0700h on all working days and from 1300h on Saturday to 0800h on Monday are requested to enter their particulars at the Reception.

This should be done at random times thereafter.
(c) Security pers have been instructed to check all the offices at 1900h everyday. This is to check whether the offices are properly locked or not.

(d) BRSC Cleaners have been told not to enter the office if nobody is in it. BRSC is trying to detail a supervisory foreman in each floor.

(e) Security pers have been instructed to patrol the UNAMIR HQ premises both during day and night.

✓ (f) All vehicles leaving UNAMIR HQ from 0700 h to 1800 h are checked both for identity and UNAMIR stores carried. Pers carrying UN stores are requested to show the authority/proof for stores carried/issued to them.

✓ (g) All vehicles entering in and going out are thoroughly checked from 1800 h to 0700 h.

2. May I kindly request you to inform/instruct everyone to co-operate with us to avoid inconvenience/embarassment to them at the Gate.

See Remarks

31/5

(S Renganathan)
Camp Comdt

Camp Comdt



Camp Comdt

FROM :

DFC

3000.12 (Ops)

TO :

LISTS A, B AND E
MILOB GP HQ
FSO
FORCE ENGR COY
AUSMED
95 FLSG

INFO :

CSO
UNCIVPOL
STO
B & R
UNDP

DATE : 20th APRIL 95

SUBJECT : SECURITY OF UNAMIR VEHICLES

Reference:

- A. Force Commander's Directive No 01/94 forwarded vide this HQ letter no 5000.45 (Plans) dated 07 Nov 94.
- B. Security of UNAMIR vehs forwarded vide this HQ letter no 3000.12 (Ops) dated 21 Mar 95.
- C. Security Awareness forwarded vide this HQ letter no 3000.12 (Ops) dated 25 Mar 95.
- D. Administrative Instruction No 011/95 dated 27 Mar 95 on Security of UNAMIR Vehicles.

1. In spite of detailed instructions issued periodically by this HQ, it has been noted that there has been an alarming increase in the number of hijackings and thefts of UNAMIR vehicles. In most cases, the loss occurred due to non-compliance of instructions by the person responsible for the vehicle. These incidents occurred for example, by driving alone at night or parking in places having inadequate security, etc.

2. The following points are reiterated for strict compliance:

- a. Vehicles will be locked at all times when individuals leave them. No "attractive" items, such as motorolas etc must be left in the vehicle.
- b. Vehicles will only be parked at places which are safe and adequately guarded.
- c. Individuals will not travel alone nor stay out too late at night. It is advisable that to go out in groups of not less than two or more and where possible, go in convoys of two or more vehicles.
- d. Avoid travelling in civilian clothes; wear a uniform and carry a weapon as the norm.
- e. Avoid driving at night in remote and isolated areas. Know safe streets and routes.
- f. When travelling by car, keep the doors locked.
- g. Do not give lifts to non-UNAMIR personnel at any time. Only halt at road blocks; do not stop when individuals attempt to flag down the vehicle.
- h. Do not park vehicles unattended on streets during hours of darkness or for prolonged periods during daytime, unless securely guarded.

3. This matter has been viewed with serious concern and it has been decided that with immediate effect, loss of UNAMIR vehicles due to non-compliance of the above instructions, will be regarded as being the direct responsibility of the custodian or the driver of the vehicle, who will then have to make financial restitution to the United Nations for such a loss.

4. Your strict adherence to these instructions is anticipated.



UNAMIR - MINUAR

File No 5000.1 (PLANS)

To: Distribution List

From: COS

Date: 18 Apr 95

Subject: SPECIAL SECURITY INSTRUCTIONS

References: A. 3000.12 (Ops) dated 2 Apr 95

1. The preventive and cautionary measures introduced at Reference A for the anniversary week of the genocide are cancelled.
2. Notwithstanding that Reference A is cancelled, all personnel are reminded that appropriate security measures are to be taken at all times.

Distribution List:

LISTS A, B & E
UNCIVPOL
MILOB GP HQ
G6/FSO
FORCE ENGR COY
AUSMED
95 FLSC

UNITED



NATIONS

HIGH COMMISSIONER FOR HUMAN RIGHTS

Human Rights Field Operation
in Rwanda
(HRFOR)

MEDIA RELEASE

APRIL 14, 1995

HUMAN RIGHTS FIELD OPERATION EXPRESSES
CONCERN ABOUT INCURSIONS INTO RWANDA

Human Rights Field Officers have reported an increasing number of human rights violations related to incursions into Rwanda from neighbouring Zaire.

"Dozens of people have been killed in these attacks from across the border since the end of January," said Mr W. Clarence, Chief of the UN's Human Rights Field Operation in Rwanda. "It was reported that yesterday there was another incursion that resulted in the casualties. The Human Rights Field Team in Gisenyi is investigating this as they have the incursions before," continued Clarence.

The motivations for the attacks vary. Reports coming in from Human Rights offices in areas bordering Lake Kivu indicate that there are two main reasons:

Political Motivation:

- killing as a punishment of people who have returned to Rwanda without permission of camp authorities;
- killing of people who appear to be cooperating with the Rwandese Government, for example, those who have handed over their weapons or have given information about who took part in the genocide;


Economic Motivation:

- to steal cattle, money, radios and clothes.

Clarence stressed that the increasing number of these attacks was of great concern to the Human Rights Field Operation in Rwanda. "This is a serious threat to stability and to the human rights situation in this country," he concluded.

Ends

Comp Come

FROM : COS 

3000.12(Ops)

TO : LISTS A, B, & E
UNCIVPOL
MILOB GP HQ
FSO
FORCE ENGR COY
AUSMED
95 FLSC

DATE : 02 APR 95

SUBJECT : SPECIAL SECURITY INSTRUCTIONS

1. The Govt of Rwanda is planning to celebrate the first anniversary of the genocide from 07 to 14 April 95, which as you know has caused apprehensions in the minds of the majority of the population and the international community. This occasion is likely to evoke strong sentiments in the local population and may result in outbreak of violence and general degeneration of law and order in the country.

2. Although there are no confirmed indications that violence may break out in the above mentioned period, it is felt that certain additional personal security measures must be observed by UNAMIR personnel from 04 April 95 till further orders to the contrary, so as a preventive and cautionary measure. These measures are as follows:

a. Do not travel alone in a vehicle whether by day or by night. Restrict your movement to essential travel such as from your place of residence to the place of work and back only. Keep your movement to the minimum.

b. Always inform someone as to where you are going and when you are likely to return.

c. Never leave your place of residence or work without your radio.

d. Do not travel at night unless absolutely necessary, and if you have to, travel in pairs.

e. Avoid travel to the city and the market as far as possible. Stock upon your foodstuff and other essential household goods for a fortnight before 04 April 95.

f. Avoid travel on dirt roads that are not frequently travelled on by others. Do not drive in potholes or on fresh

moved/dug ground..

g. Do not move out of your respective AORs till further orders, without permission.

h. Avoid entering large crowds, demonstrations or gatherings unless prearranged security elements are in place.

i. Be aware of the procedure to call for help in case of an emergency.

3. The above measures are by no means comprehensive and complete. Your attention is drawn to our letter on Security Awareness forwarded vide our letter no 3000.12 (Ops) dated 25 Mar 95.



ADMINISTRATIVE INSTRUCTION N° 011/95

DATE: 27 March 1995

TO: All UNAMIR Personnel
Civilian, Military, CIVPOL and MILOBs

FROM: Ally H. Golo, Officer-in-Charge
Administration

SUBJECT: Security of UNAMIR Vehicles

1. Further to the previous Administrative Instructions issued on this subject, please be advised that effective 27 March 1995, all personnel to whom UNAMIR vehicles are assigned will be required to park their vehicles in the compound of the Amahoro Hotel, in the parking area of premises where UNAMIR provides security such as the Belgian Village, the Chez Lando, Trafipro or in areas where security is provided by the establishment such as the Meridien, in the absence of their being able to provide secure overnight parking at their residences. For those in a position to secure overnight parking at their residences, a statement to this effect should be sent to the CTO with copy to the Chief of Security and Safety Unit, attesting to and describing such an arrangement. These parking areas must be utilized during the hours from the cessation of official duties in the evening (including a reasonable time for shopping and meals) to resumption of duties on the following morning.

2. To assist the personnel affected by this instruction, a shuttle bus each will be available at Trafipro and Amahoro Hotel to take staff to their residences. Those buses will depart Trafipro and Amahoro Hotel every hour on the hour between 18:00 hours and 21:00 hours. Owing to the prevailing security situation in Rwanda all UNAMIR vehicles must be parked at 21:00 hours, except when exigencies of work or operational needs require that a vehicle be driven beyond that hour.

3. Not under any circumstances should UNAMIR vehicles be parked unattended, on streets or outside discos or night clubs during the hours of darkness or for prolonged periods during daytime, unless securely guarded. Loss of or damage to UNAMIR vehicles, while parked unattended in areas other than those outlined in paragraph 1 above will be regarded as being the direct responsibility of the driver or custodian of the vehicle, who will be requested to make financial restitution to the United Nations for such loss or damage.

- 2 -

4. When leaving the car unattended the driver must ensure that all doors, windows and trunk lids are securely locked. During overnight parking, the vehicle must be parked in a safe place such as a garage, or in a well lighted guarded area. Overnight parking at the airport will under no circumstances be permitted. The keys should never be left in an unattended vehicle.
5. All incidents of theft from/or damage to UNAMIR vehicles must be reported immediately to the Transport Section and Security Office.
6. In instances where staff to whom vehicles are assigned depart the immediate area of their assignment, their vehicles must be handed over with their keys to their immediate successor within the same section, should he/she not already have a vehicle. In the event that this is not necessary, the vehicle with its keys should be delivered to the Chief Transport Section. This will allow an opportunity for maintenance and utilization of the vehicle as may be deemed necessary.
7. Failure to observe the foregoing simple requirements, resulting from which vehicles are damaged or from which items are stolen, may cause the personnel to whom the vehicles were assigned, to have to make financial restitution to the United Nations, should subsequent Survey Board actions result in the determination that they have been negligent.
8. Your strict adherence to this Administrative Instruction will be much appreciated.

Security file

UNITED NATIONS
ASSISTANCE MISSION IN RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR-MINUAR

From: DCOS OPS

File: 3000.12(Ops)

To: LISTS A, B & E
UNCIVPOL
MILOB GP HQ
FSO
FORCE ENGR COY
AUSMED
95 FLSG

Info: CSO
STO
OSRSG
B & R
UNDP

Date: 25 Mar 95

Subject: SECURITY AWARENESS

1. The aim of this instruction is to appraise all military personnel of the prevailing security situation in Rwanda, with a view of creating a sense of security awareness in the hearts and minds of all concerned.

General

2. The overall security situation, although it remains relatively calm, is of serious concern. Incidents of armed robberies directed against UN personnel, accidents involving UN vehicles, hijacking of UN vehicles and altercations between the RPA and formed troops is generally on the increase. Therefore, there is a need to make all uniformed personnel of UNAMIR aware of the procedure to call for help in any adverse situation. Some of the emergency situations which may occur are as under:

- a. Detention by the local authorities.
- b. The victim of a robbery of any kind, at home or elsewhere.
- c. The victim of an assault.
- d. Involvement in a vehicle accident and in need of assistance, an ambulance or a tow truck.
- e. Witness to a situation which would include any of the preceding.

3. It should also be noted that within Kigali, there is a Ready Reaction Force (RRF) available 24 hrs a day to react to any adverse situation in which the extrication of UN personnel warrants the use of armed troops. The RRF can be contacted through the UNAMIR duty officer on channel 4 or telephone # UNAMIR extn 11150 or Rwandatel 84265. The duty officer is responsible for monitoring the channels for emergencies and have access to all the military and civilian information/assets that may be needed in case of emergency, including the RRF, civilian police, military police, tow trucks, ambulances as well as medivac and casevac procedures.

Vehicle/Travel

4. All travel must be authorised prior to your departure from your unit and you must carry your UN ID and license permit at all times. When travelling by car, keep the doors locked and avoid travelling alone at night. Generally, hijackers are less likely to inflict serious injuries when two or more persons are in a vehicle. You must not pick up non - UNAMIR personnel and do not stop for broken down vehicles which are not UNAMIR. Finally, keep your vehicle parked in a safe, guarded, well lit area at night and do not leave valuable items in a parked vehicle.

5. Action at Road Blocks. When approaching a road block/check point drive slowly and put your car lights in the 'park' position. Turn on the interior light and act in a calm and polite manner in your conversation. Milk crates, branches, metal parts of a chair, witches hats and string may be used as road blocks in Rwanda. Please ensure that you observe them and drive very carefully as they are manned by armed soldiers.

Road Accidents

6. The UNAMIR Military Police (MP) Company Headquarters is located 500 meters East of the old UNICEF Building on the main Airport road (GR 125836). The Kigali Detachment operates on channel 7, call sign " ESCORT ZERO". You can contact the MP Desk Officer, day or night, on telephone # UNAMIR extn 11249. All road accident must be reported to the UNAMIR MP Coy HQ.

Personal Security

7. You must keep abreast of the current situation and developments in Rwanda. Particularly in the areas in which you live, work and frequent. Familiarise yourself with your work and residential locations. To enhance your personal security you should:

- a. get to know who your nearest UN neighbour and where the nearest UN vehicle is parked at night;
- b. know the phone number and/or the radio call sign to us in case of emergency (these are included at Annex A);
- c. inform your superior of all your travel plans in and out of the country;
- d. eat and drink in secure locations. There is safety in numbers! Never let the spirit of the moment cloud your judgement with regards to your personal safety;
- e. not travel at night outside your duty station;
- f. lie flat on the floor if you hear explosives or shooting near your residence. Do not look outside and stay away from windows. Try to crawl to a corridor which has no windows;

- g. maintain a week's supply of food and water in your residence;
- h. avoid setting a routine, ie. alternate your route and/or timing to and from home or office; and
- i. try to minimise unnecessary movements and where possible avoid travelling alone and after dark.

How to React to Attack

8. If you are attacked try to remain calm and do not panic (this may be very hard). In general, it is best to comply with the demand of the attackers or captors you are less likely to be harmed. Do not become aggressive and try to establish some type of compromise with your captors. Contact your Security Officer or superior as soon as possible.

Security of Personal Effects

9. You should update your inventory of personal effects, furniture, household effects, automobiles and valuables whenever necessary and submit the revised copy to the Security Officer.

Residential Security

10. Inform the designated Official/Unit Security Officer of any change of address/telephone during your stay in Rwanda. Contact your neighbours to ensure cooperation between the guards in your neighbourhood.

11. You should install curtains on your windows, especially in your bedroom and don't leave keys in a hidden place outside your house (under mats, flower pots, door ledges, etc.). Prior to retiring for the night you should ensure your home is secure by checking all doors and windows. Finally, don't give duplicate keys for your house to domestic help and keep your house keys separate from your vehicle keys.

Hotels

12. When staying in a hotel, familiarise yourself with fire safety instructions and know where the nearest emergency exit is located. Always lock your door after you enter or leave your room. Ensure that no money, jewellery, cameras, or other valuables are visible when leaving your room and, if possible, use a safe deposit box to store your valuables. Always ensure that you lock all suitcases left in the room.

Domestic Help

13. You should request references/recommendations from any locals that you hire as domestic help. Furthermore, ensure that you ascertain their exact residential address in Kigali. Once hired you must ensure that they are issued the proper security pass when hired through Brown and Root. Create a bonus/incentive on top of their salary in case of privately hired help. However, be strict with them and allow no visitors in your residence without your permission.

Guards

14. If you employ a guard, ensure he is issued with a whistle and a flash light. Establish a signal with him so that he will open your gate immediately (For example you might sound the car horn three times at 100 meters from your residence). Avoid waiting in front of your gate. Give your guard clear instructions such as:

- a. Your gate must always be locked (chain with padlock).
- b. Never authorise visitors to enter without your permission.
- c. Patrol every morning and evening to inspect the fence or wall.
- d. Report all incidents (window left open, exterior light not working, etc).

Security Guidelines Summary

15. There are certain important security guidelines which need to be followed by all personnel in uniform. These are as follows:

- a. Carry your ID card with you all times. If you are issued with a Motorola Radio, you are advised to carry it with you as well.
- b. Avoid going out on your own and staying out too late at night. It is advisable that you go out in groups of two or more, and where possible go in convoys of two or more vehicles.
- c. Avoid driving at night at remote and isolated areas in the city. Know safe streets and routes.
- d. Avoid using local taxis and privately owned cars particularly at night time, except if you know the private car owner. Should you be forced to use a local taxi, you must always be in the company of somebody you know and trust. Relying on Registration number plates of taxis is not enough.
- e. Should you be attacked, you should always try to be calm and firm, and courteous. Never show signs of stress and intimidation, even though you may feel intimidated.
- f. Avoid all forms of arguments with your attackers even where you have your right.
- g. It is always in your best interest to yield to the demands of your attackers and where possible establish some kind of rapport with them.
- h. Stop only at established road blocks/check points, and avoid giving lifts to non - UN personnel. Do not stop at hand signals of any kind at night, especially in suspicious circumstances and areas.
- i. Should you be trailed at night, avoid heading for your residence especially if it is a distance away from you. You should always try to head for public houses specially HQ where there is a crowd and call for help on your radio describing your exact location.
- j. Above all, do not discard " Common Sense" as it will assist you to appreciate the situation on the ground, make sensible deductions and take decisions in your best interest. Remember your life comes first, and thereafter, all other things shall be added unto it.

16. Your attention is drawn to the Force Commander's Directive No 01/94 on UNAMIR Conduct, Dress and Weapon Carriage Policy forwarded vide this HQ letter no 5000.45(Plans) dated 7 Nov 94.

ANNEX A TO
SECURITY AWARENESS
DATED 25 MAR 95

EMERGENCY CONTACT NUMBERS/CHANNELS

1. For incidents occurring after 1800 or on the weekend: switch your radio to channel 8 or channel 4 and call callsign " Zero ". Callsign Zero is the Military Duty Officer in the UNAMIR HQ Ops Room. You may also call for help on following Callsigns and channels:
 - a. **Channel 11 - " Sierra Oscar 9 "** HQ Civilian Security Officer - between 0830 and 1800 hrs. Monday -Saturday.
 - b. **Channel 8 - Callsign " Zero "** - Military Duty Officer - 24 hrs.
 - c. **Channel 7 - Callsign " Escort Zero "** - Force Provost Marshal.
 - d. **Civilian Security Officer** - Telephone # 84268 Ext. 11073/11135.
 - e. **Military Duty Officer - Channel 4 - call sign "Zero"** or telephone # 84268 Ext. 11150 or # 84265.
2. Standard procedures and discipline must be observed if radio communication is to be used successfully for security purpose. Messages should be planned in advance. Long difficult messages should be avoided as they can be misunderstood. In case of a shooting, do not panic, use your radio to call for assistance. Speak in a calm even voice and give the following information:
 - a. Clearly state your callsign.
 - b. Give your location and describe the incident that has taken place. This is the most important piece of information and could save vital minutes in time it takes for assistance to reach you.
 - (1) All personnel should know the grid reference of their place of residence as well as that of homes or other places that are frequently visited.
 - (2) You should also know their location at all times in relation to prominent reference location (the Meridian, Chez Lando, Mille Collins, The Parliament Building are examples of such locations).
 - (3) Which way is north, south, east and west in Kigali
 - (4) If the situation permits, the person calling for assistance should go to an easily identifiable rendez-vous point to meet the person(s) sent to provide assistance.
 - (5) End the message with " I need emergency assistance right away ."

UNITED NATIONS

ASSISTANCE MISSION IN RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

To: CAO

Info: CISS
Camp Comdt
CSO
OIC Procurement Section

From: Force PM

W. A. A. M. A. J.

Date: 10 Mar 95

Subject: FIRE PRECAUTIONS IN UNAMIR

1. At the risk of stepping on some toes, might I suggest that none of those identified in OIC Procurement Section's minute (UNAMIR/SO/016 dated 8 Mar 95) have the expertise or the time to draft a Scope of Work for a Fire Fighting Unit from scratch?

2. Noting the 10 week delay that has occurred since I first identified the problem (vide my minute dated 28 Dec 94), I propose that the way forward is for someone on the Administrative staff to consult New York for a copy of a previous Scope of Work. Surely, reference to an earlier mission's efforts should greatly speed up the process and reduce the risk of omissions and errors?

UNAMIR



MINUAR

INTEROFFICE MEMORANDUM

To : Mr. Ally H. Golo
OIC-Administration

Date: 8 March 1995

Ref: UNAMIR/SO/016

From : Mauno Vanttaja
OIC-Procurement Section

A handwritten signature in black ink, appearing to read 'Mauno Vanttaja', is written over the 'From' line and extends into the 'Subject' line.

Subject: Requirement for UNAMIR Fire Fighting Unit

1. With reference to the CSO's IOM of 13 February 1995 this is to advise all concerned that the course of action to be taken by now is to draft the actual Scope of Work (CSO, FPM & Camp Commandant/Force Fire Marshal) and when approved by you it should be submitted together with the properly certified requisition to the Procurement Section for our survey and subsequent contractual arrangement.
2. It is assumed, however, that the volume of the intended contract will exceed our current local financial authority. Therefore, it would be more expedient to process the case through FALD/PTS by their international tenders.
3. Onforwarded for your advice and appropriate action.

A handwritten checkmark in black ink is located below the list of points.

cc: CISS, CSO, FPM, Camp Commandant/Fire Marshal

TO: Mr. Ally H. Golo
CAO

FROM: Paul Ischlika
CSO/ASC.

DATE: 13, February 1995

SUBJECT: REQUEST FOR FIRE FIGHTING UNIT IN UNAMIR

CLSS/OIC Proc
This is a legitimate
come factor to
our safety - it refers
and above
for
12/85
Ref.: UNAMIR/SO/016

It has been quite sometime now that we seem to have overlooked a very important aspect in the mission which is safety, and the mission has been very lucky over the period without any serious fire incident.

As of now, the mission has no organized fire fighting unit although the military components may have a semblance of one within their establishments. The capabilities of these small units if any, are too inadequate to cope with any major fire outbreak. The city of Kigali itself has no such services except for one or two fire engines at the airport taking care of the airport.

Taking into consideration the numerous UNAMIR installations spread all over the city, both Military and Civilians, Offices and Residential, it is very important that some serious thought be given to this issue, otherwise, if we have to wait for one major outbreak before acting, the cost in terms of lives and properties may be very expensive.

Very recently a Contract Company called "HATEHOF OVERSEAS LTD." approached me through Procurement and discussed their interest in providing us Fire Fighting Services in terms of Equipments, Supervision and Training of staff members on Fire handling and Drills. Attached herewith is a copy of their Company Profile showing their areas of specialities.

This you will no doubt recall was as a result of the discussion you had with the Regional Manager Mr.S.Jerome in your office, during which they indicated their willingness to send an Engineer to Kigali for one week to do a feasibility study of our installations.

In my capacity as Chief of Security and Safety Unit, I would strongly recommend that you invited them for the study and see their terms and conditions before considering them for any offers.

CC: FPM.
Camp Commandant

HATEHOF OVERSEAS LTD.

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ISRAEL NAZARETH OFFICE Tel: 972-6-566536 fax: 972-2-566580

Paul's copy

**A. H. GOLO
CHIEF OF ADMINISTRATION OFFICER
UNAMIR, KIGALI
RWANDA.**

Dear Sir,

COMPANY PROFILE

Established in Israel on 1947, HATEHOF is the leading manufacturer of tankers, aircraft's Refuelers, fire fighting trucks and services.

HATEHOF's satisfied customers are, United Nations all over the world, United States army, Israel army, Israel Nigeria airport authorities and some countries in South America. (To mention just a few).

In addition to our reliable military and civilian products, HATEHOF supplies technical and engineering assistance to run the projects properly.

Recently, HATEHOF supplying all the fire fighting protection services to operate Mogadishu Somalia airport, seaport and other domestic areas within UNOSOM control.

The project consists of supplying fire fighting trucks, rapid intervention units, rescue units, maintenance, fire fighting crew. In addition, HATEHOF established a training operation for the Somalis, in order to provide fire fighting system following UNOSOM end mission.

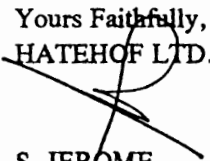
All HATEHOF's activities are in accordance with ICAO regulations, and international standards.

Following the meeting held in your office, together with Mr. Paul Ishlika, CSO, we are proud to offer you our services as follows: One week for visibility study will be done by our engineer. A report of the UNAMIR section fire protection services needs will be submitted within a short time.

As you know, presently, there are no sufficient fire protection facilities and services in UNAMIR, in Kigali town and in other area controlled by UNAMIR. Consequently, fire fighting services are urgently needed.

We are at your disposal.

Yours Faithfully,
HATEHOF LTD.


S. JEROME
Regional Manager

UNITED NATIONS

ASSISTANCE MISSION IN RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

To: CO UNAMIR MP Company

Info: Camp Comdt, HQ UNAMIR

From: Force PM

Date: 21 Feb 95

File: FPM/5

Subject: THE OPERATION OF MPs IN UNIT AND HQ FACILITIES

The minute from DCOS Sp of which I attach a copy is self-explanatory; please issue instructions to your MPs accordingly.

A handwritten signature in dark ink, appearing to read "M. Cuthbert-Brown", with a horizontal line extending to the right.

M CUTHBERT-BROWN

Maj

Force PM/SO2 G1 Disc

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

From: Col K M Tutt
DCOS (Sp)
HQ UNAMIR

A handwritten signature in dark ink, appearing to be 'K. M. Tutt', written over the typed name.

Extn 11109

CR To: PM

Info: MA to FC, DFC, OIC Administration, COS, CMPO

File Reference: 4000.1/LOG-27/1

Date: 20 Feb 95

Subject: OPERATION OF FORCE MILITARY POLICE COMPANY IN UNIT LINES

1. The MP Company is a Force asset to be deployed for the best benefit of the Force. It has been agreed by the DFC that it would be an inappropriate use of the Military Police Company if they were to become too involved in the internal "policing" of contingent and headquarters locations which will remain the responsibility of Contingent Commanders and the Force HQ Camp Commandant.

2. Members of the MP Company will only "police" barracks at the express request of Contingent Commanders or the Camp Commandant. They will of course continue to be deployed throughout UNAMIR, including barracks for the investigation of serious offenses or others that present Contingent Commanders or the Camp Commandant with difficulty.



Ref. BMM/MMU/BMS
Filename:

TO : Major PC Roy,
Adjutant for CO INDBATT

Info : Camp Comdt
Capt. CS Dewgun ✓
Cpl Laxman (INDBATT)

Copy : CSO
CCPO
CBES
GI Discipline

FROM : Francis Nkundiye, BMS
Bilingual Clerk, ID No. L123

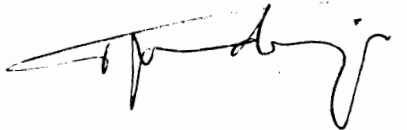
DATE : 17 February 1995

SUBJECT : Letter of Apology - Incident with IndBatt Guard Cpl Laxman

1. This is to explain and to apologize to my fellow UN Cpl Laxman (IndBatt, ID No. M5941) for the incident I had with him on 14 February 1995.
2. At around 16:45 that day I drove my private car into the Finance Building Compound, where my Section, BMS has moved some of its offices. When I got to the main gate, I was stopped by the UN Guard on duty, Cpl Laxman. I stopped the car and opened the window to hear his instructions. I showed him my UN ID Card to let him know that I am a UN staff. I told him that I had come to close my office door before going home. As the communication was poor to understand from each other, I decided to park properly get out of the car and see if I could comprehend what he was trying to communicate to me. Little did I know that he was rather stopping me from entering the yard with my private car.
3. For a fact, I had been parking my private car, in the yard ever since BMS moved into the UNICEF Building, just as I was allowed to do so in UNAMIR Headquarters, AMAHORO Building. I had always been allowed entry to the yard. On the day of the incident, I had come in the yard with the car and parked it without any question. Hence, when Cpl stopped me, I did not think that entering the yard with my private car was the issue.
4. As respects the allegation that I ran over Cpl Laxman's foot, I most sincerely apologize for that if it actually did happen, because I did not see any indication at the time that such a thing had happened. When I got out of the car, Cpl Laxman and I talked but I do not recall him intimating that I

had run over his foot.

5. Finally, I wish to convey through you, Sir, to all concerned my deepest remorse for the incident. I did not mean to flout Cpl. Laxman's instruction, nor to challenge any regulation by UNAMIR. The incident was pure misunderstanding as a result of poor communication between the Corporal and myself. I cherish very much the work being done by UNAMIR as a whole and its military and civilian personnel in the reconstruction of my beloved country and the rehabilitation of my people.
6. Accept, please, my earnest apology. Regards.

Francis Nkundiyé




1ST BATTALION

UNITED NATIONS
ASSISTANCE MISSION IN RWANDA



UNAMIR - MINUAR

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

044/A

15 February 95

From : INDBATT

To : CSO

G1 DISCIPLINE

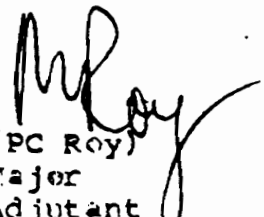
CCPO

BMS

Info : CAMP COMDT

Subject :- MISBEHAVIOUR WITH INDBATT GUARD

1. This is to bring to your notice the shocking, rude and insolent behaviour of Mr NKUNDIYE FRANCIS (UN ID No L-123), a bilingual clerk of BMS.
2. At 1645h on 14 Feb 95, the individual came to the old UNICEF building driving a private car bearing registration No AC 13.66. Cpl Laxman Singh Thakuri of INDBATT (UN ID No M 5941), who was on duty at the gate signalled with his hand to stop the car, as he had orders not to allow private vehicles inside the compound. Mr NKUNDIYE FRANCIS ignored the signal and continued driving into the compound, at which Cpl Laxman Singh Thakuri took a step forward to stop the car. With utter disregard to safety of a fellow human and against all driving etiquette, Mr Francis chose to drive on and thus ran over the right foot of Cpl Laxman.
3. With great self restraint and due respects to a fellow UNAMIR personnel, Cpl Laxman decided to report the matter to his superior officer, Capt CS Dewgun, rather than taking action at his own level. Capt Dewgun asked Mr Francis why he did not stop when asked to by the sentry on duty and also that he had run over his foot, to which Mr Francis said that he had permission to park inside and the sentry was no one to stop him. On being asked to produce the permission in writing, Mr Francis declined and also said words to the effect "I care two hoots for you".
4. You are requested to take suitable disciplinary action against Mr Francis as well as pass necessary instructions down to all concerned UNAMIR personnel to prevent such an incident in future.


(PC Roy)
Major
Adjutant
for CO INDBATT



UNAMIR - MINUAR

TO: The Camp Commandant (INDBATT)
UNAMIR Head Quarters

FROM: Paul Ischlika
CSO/ASC

DATE: 1995
Ref.: UNAMIR/SO/00

SUBJECT: ENTRY AUTHORIZATION INTO UNAMIR HEADQUARTERS
VEHICLE NUMBERS U.A.E 76449/U.A.E.6669

Please be advised that the three Economat staff members listed below have been given entry authorization to enter UNAMIR HQ with their vehicles also listed below, as they are recognized contractors to UNAMIR.

The request for the authorization was made by Mr.G.J. Worldly, Chief Civilian Logistics Officer who is directly responsible for logistics and under whom these contractors are.

I would therefore be grateful if you could please advise your guards at the gate to admit them in with their registered vehicles.

Staff Members

D'hauthuille Eloi - ID # C 179
Cifre Alain - ID # C 034
Gardeux Thierry - ID # C 025

Vehicles

U.A.E. 76449
Hilux Toyota

U.A.E. 6669
Toyota Runner

Thank you for your cooperation.

Best Regards

TO: Mr. Ally H. Golo
CAO

FROM: Paul Ischlika
CSO/ASC.

Ref.: UNAMIR/SO/016

DATE: 13, February 1995

SUBJECT: REQUEST FOR FIRE FIGHTING UNIT IN UNAMIR

It has been quite sometime now that we seem to have oversighted a very important aspect in the mission which is safety, and the mission has been very lucky over the period without any serious fire incident.

As of now, the mission has no organized fire fighting unit although the military components may have a semblance of one within their establishments. The capabilities of these small units if any, are too inadequate to cope with any major fire outbreak. The city of Kigali itself has no such services except for one or two fire engines at the airport taking care of the airport.

Taking into consideration the numerous UNAMIR installations spread all over the city, both Military and Civilians, Offices and Residential, it is very important that some serious thought be given to this issue, otherwise, if we have to wait for one major outbreak before acting, the cost in terms of lives and properties may be very expensive.

Very recently a Contract Company called "HATEHOF OVERSEAS LTD." approached me through Procurement and discussed their interest in providing us Fire Fighting Services in terms of Equipments, Supervision and Training of staff members on Fire handling and Drills. Attached herewith is a copy of their Company Profile showing their areas of specialities.

This you will no doubt recall was as a result of the discussion you had with the Regional Manager Mr.S.Jerome in your office, during which they indicated their willingness to send an Engineer to Kigali for one week to do a feasibility study of our installations.

In my capacity as Chief of Security and Safety Unit, I would strongly recommend that you invited them for the study and see their terms and conditions before considering them for any offers.

CC: FPM.
Camp Commandant ✓

HATEHOF OVERSEAS LTD.

Tankers & Refuelers * Fire Fighting Units * Metal Works * Truck Containers *
Pre Fab Buildings * Truck Bodies *

H.OFF. HOLLAND AMSTERDAM Tel: 31-20-6911780 fax: 31-20-6911728

KENYA NAIROBI OFFICE Tel: 254-2-565723 fax: 254-2-562052

ISRAEL NAZARETH OFFICE Tel: 972-6-566536 fax: 972-2-566580

Paul's copy

**A. H. GOLO
CHIEF OF ADMINISTRATION OFFICER
UNAMIR, KIGALI
RWANDA.**

Dear Sir,

COMPANY PROFILE

Established in Israel on 1947, HATEHOF is the leading manufacturer of tankers, aircraft's Refuelers, fire fighting trucks and services.

HATEHOF's satisfied customers are, United Nations all over the world, United States army, Israel army, Israel Nigeria airport authorities and some countries in South America. (To mention just a few).

In addition to our reliable military and civilian products, HATEHOF supplies technical and engineering assistance to run the projects properly.

Recently, HATEHOF supplying all the fire fighting protection services to operate Mogadishu Somalia airport, seaport and other domestic areas within UNOSOM control.

The project consists of supplying fire fighting trucks, rapid intervention units, rescue units, maintenance, fire fighting crew. In addition, HATEHOF established a training operation for the Somalis, in order to provide fire fighting system following UNOSOM end mission.

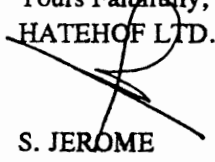
All HATEHOF's activities are in accordance with ICAO regulations, and international standards.

Following the meeting held in your office, together with Mr. Paul Ishlika, CSO, we are proud to offer you our services as follows: One week for visibility study will be done by our engineer. A report of the UNAMIR section fire protection services needs will be submitted within a short time.

As you know, presently, there are no sufficient fire protection facilities and services in UNAMIR, in Kigali town and in other area controlled by UNAMIR. Consequently, fire fighting services are urgently needed.

We are at your disposal.

Yours Faithfully,
HATEHOF LTD.


S. JEROME
Regional Manager

UNITED NATIONS
ASSISTANCE MISSION IN RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

To: CSO
From: Force PM
Info: CSS
CAO
Gen Svcs
G3 Ops
~~Camp Comdt~~
CO Force MP Coy

Date: 4 Feb 95

Subject: FIRE PRECAUTIONS IN UNAMIR

I wrote to your office about 6 weeks ago to enquire about responsibilities for fire precautions but have, to date, received no reply. Perhaps you could look into this matter and let me have a response?

Many thanks.

A handwritten signature in dark ink, appearing to read 'M. Cuthbert-Brown', with a long horizontal flourish extending to the right.

M CUTHBERT-BROWN
Maj
Force PM/SO2 G1 Disc

UNITED NATIONS

ASSISTANCE MISSION IN RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

To: CSO ✓

From: Force PM

Info: CSS
CAO
Gen Svcs
G3 Ops
~~Camp~~ Comdt'
CO Force MP Coy

Date: 28 Dec 94

Subject: FIRE PRECAUTIONS IN UNAMIR

1. It might be because I am relatively new to UNAMIR but I have not found any evidence of a plan directed at fire precautions within the Mission - and today, as you may have heard, there was a minor fire in the lines of the UNAMIR MP Company. Fortunately it was spotted and extinguished by a few quick-thinking MPs with little harm being done but for some wiring and smoke damage. Given that there is no obvious fire brigade in Rwanda, it would seem sensible to ensure that there is a comprehensive plan to prevent fire in UN facilities and to ensure that local protection (ie., the provision and maintenance of suitable extinguishers and, where appropriate, fire blankets and hoses/mains) is maximized.

2. Am I right in thinking that responsibility for the production of a fire prevention plan lies with your office? If it is not your responsibility, whose is it? Has anyone been given the responsibility of checking the serviceability of fire equipment that has been provided?

M Cuthbert-Brown maj.

M CUTHBERT-BROWN
Maj
Force PM/SO2 G1 Disc



UNAMIR - MINUAR

INTER OFFICE MEMORANDUM

10 December 1994

TO: Mr. P. Ischlicka / CSO

INFO: Mr. P. Hornsby / CSS
Lt. D. Gagnon // Camp Commandant / Amohoro

FROM: Mr. G. Briere / CMCO *G. Briere*

SUBJECT: ALLEGED BREAK IN OF CMC OFFICE ON
DECEMBER 4TH 1994

1. I would like to alert you to the fact that a CMC office (room #1012 at Hotel Amohoro) had a window tampered with on the night of December 3rd. My staff entered the office on the morning of December 4th to find that the wire screen from the window was on the floor. Following an investigation by your staff, the matter was put to rest as a faulty window screen.

2. Events such as this have serious implications for UNAMIR and especially the Contract Management Cell in the coming weeks. In this period, we will be expecting several companies to submit bids for a major contract. My office in particular will have a lot of sensitive documents related to the bidding process, so incidents such as this take on a very serious complexion. I would like you to ask your staff to be especially diligent in the coming weeks in light of what I have indicated above.

3. Please do not hesitate to contact me if you have any queries about this incident.

MEMORANDUM

1005-1 (Camp Comdt)

26 Nov 94

Distribution List

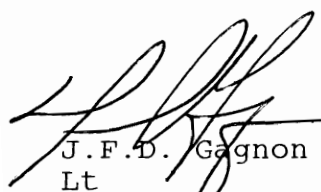
SECURITY OF UNAMIR HQ

Ref: A. Conversation DFC/G3 Plans Dated 24 Nov 94
B. Conversation G3 Plans/Camp Comdt dated 25 Nov 94

1. It has been observed and reported (Ref A) that traffic coming in and out of UNAMIR HQ is becoming more and more intense as many new pers, military and Non Governmental Organizations (NGO), have arrived to Kigali. It is therefore evident that action be taken to minimize the congestion at the gate.

2. As discussed in Ref B, it is req to have one pers doing traffic control standing outside the gate directing all traffic in and out of HQ area. White lines will be painted on the main road as well as inside the compound with STOP signs at each lines. Furthermore, in order to make more efficient room for parking within the compound, it is req to move the razor wire back from the visitor parking which will create more parking space for UNAMIR pers (see diagram).

3. Your immediate action would be greatly appreciated.

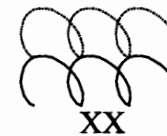

J.F.D. Gagnon
Lt
Camp Comdt
11152

Enclosure: 1

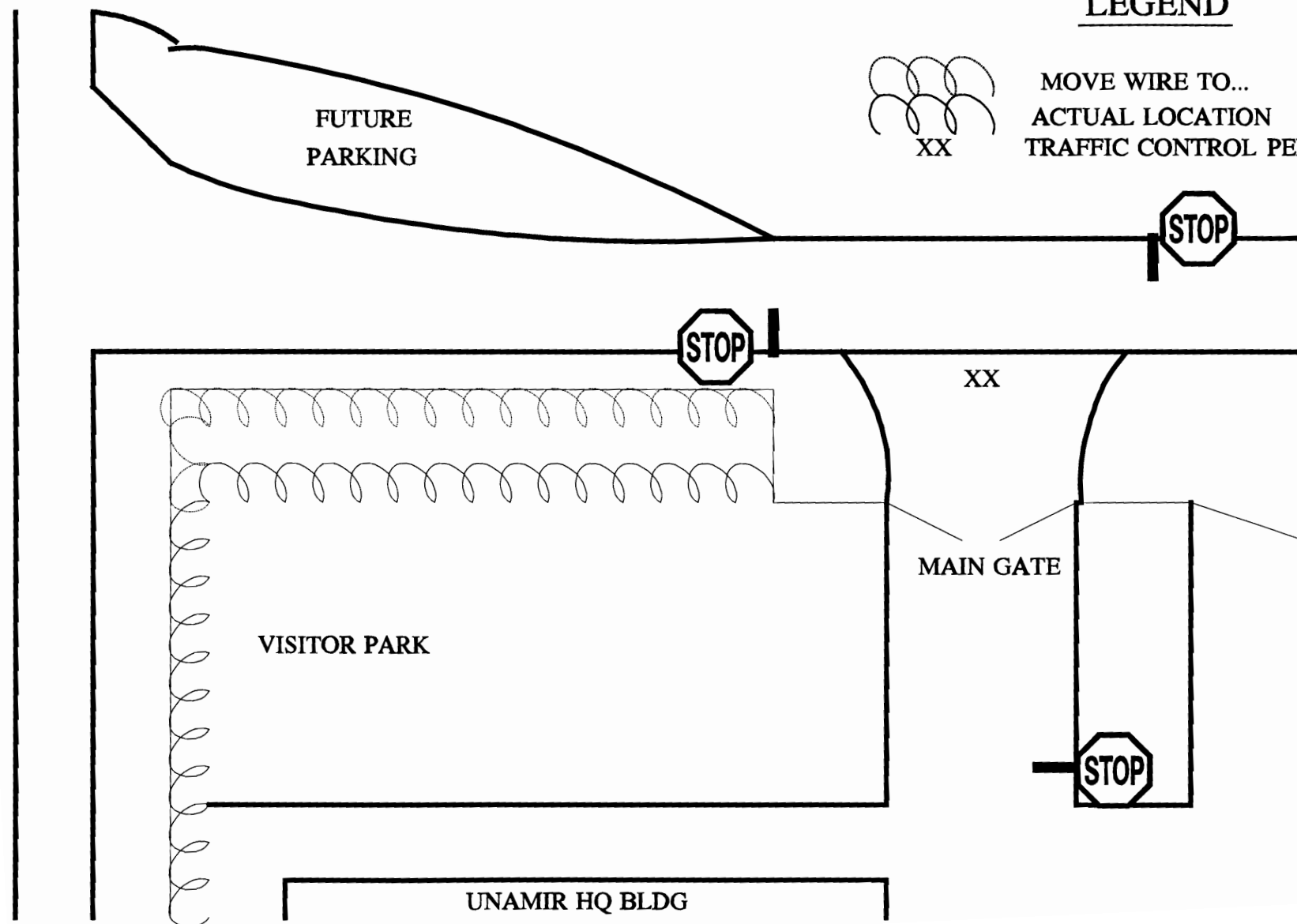
DISTRIBUTION LIST

<u>Action</u>	<u>Info</u>
D&S Pl Comd	DFC G3 Plans FSO

LEGEND



MOVE WIRE TO...
ACTUAL LOCATION
TRAFFIC CONTROL PERS



MEMORANDUM

1005-1 (Camp Comdt)

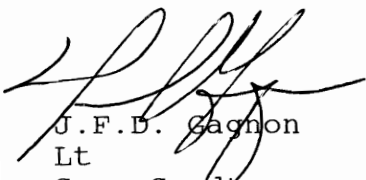
26 Nov 94

Distribution List

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J.F.D. Gagnon
Lt
Camp Comdt
11152

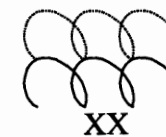
Enclosure: 1

DISTRIBUTION LIST

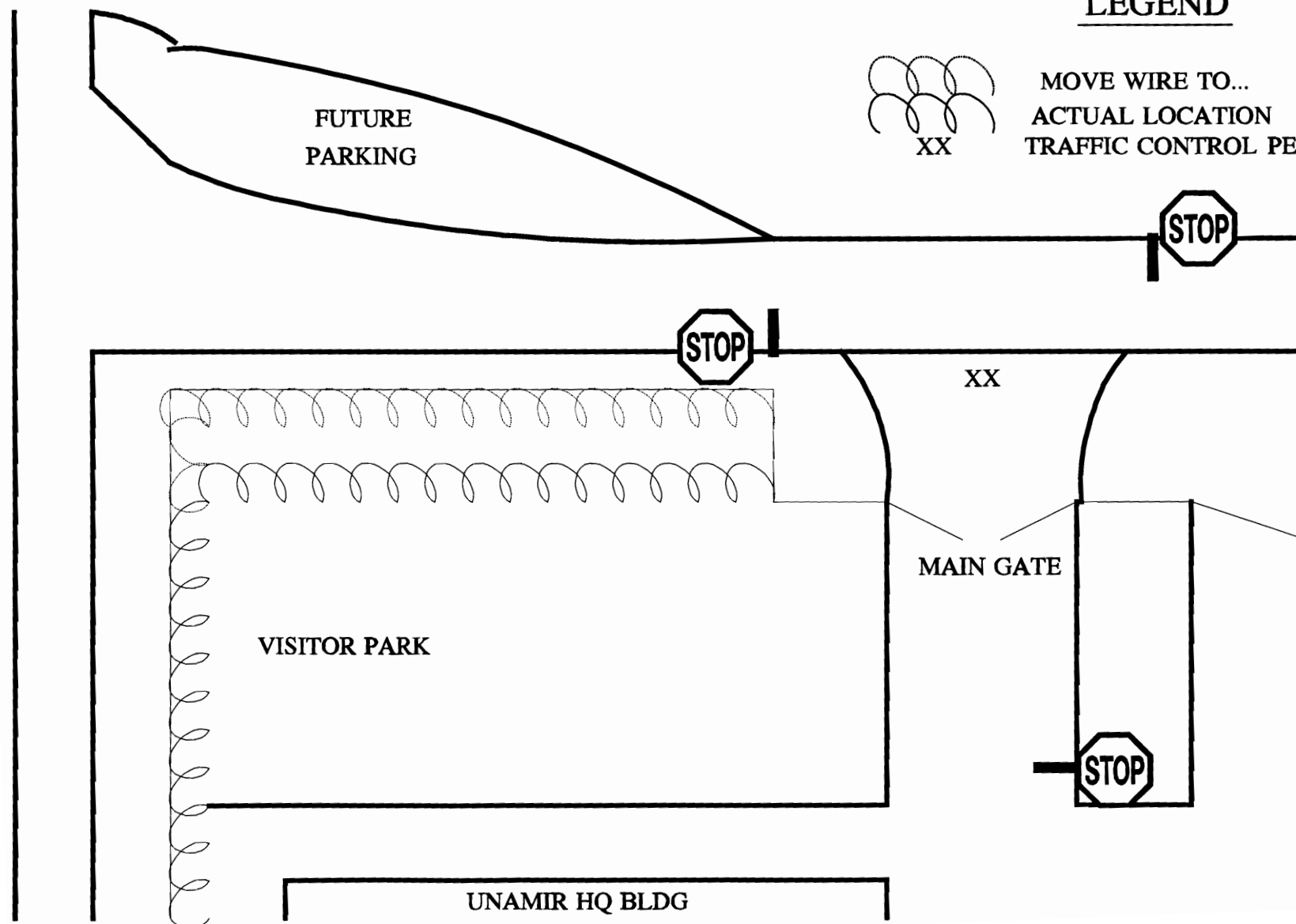
<u>Action</u>	<u>Info</u>
D&S Pl Comd	DFC G3 Plans FSO

② OC HQ
- update?
/1
M17
OC
3 Dec 94

LEGEND



MOVE WIRE TO...
ACTUAL LOCATION
TRAFFIC CONTROL PERS





UNAMIR - MINUAR

INTER OFFICE MEMORANDUM

①

To: CAO 1000.7 (DFC) /G/13

Info: SRSG
FC
DCOS OPS

From: DFC/COS/CMO
Brig Gen HK Anyidoho *[Signature]*

Date: 6th November, 1994

Subject: REMOVAL OF SANDBAGS FROM UNAMIR FORCE
HQ BUILDING

1. It has been noticed with concern that sandbags which have been used for the reinforcement of the UNAMIR Force HQ building are being removed with no consultations with the FC.
2. Since the security of the Headquarters is the sole responsibility of the Military Component of the Mission, it is only appropriate that the FC is consulted before any changes are made to existing facilities/structures that affect security.
3. The office of the Deputy Chief of Staff Operations is the contact point for all matters relating to security of UNAMIR installations.
4. Please accept for your information and future guidance.

②

[Redacted]
Pls ensure that all those
that are removed are replaced
with new ones. ASAP.

③ NTF

passed on to B&R
4 Nov 0930 hrs!

[Signature]
CC

11152

4 Nov 94

[Signature]
Col
DCOS ops
2.11

①

Force Sig Sqn

MEMORANDUM

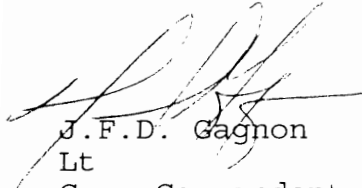
5001-1 (CC)

16 Aug 94

Distribution List

GATE CONTROL UN HQ

1. As of 15 Aug 94, the Canadian Defense and Security platoon has been tasked to provide security for the UN HQ area.
2. Drivers are req to turn off the vehicles headlights as they approach the gate for ease of recognizing authorized pers entering or leaving the compound.
3. Your full cooperation would be greatly appreciated.



J.F.D. Gagnon
Lt
Camp Commandant
1469

DISTRIBUTION LIST

Dist List A

② OCHW TP

Then as discussed, in future
put my sig block on
your memos.


MAJ
OC
20 Aug 94

CAMP CNOT

3000.12 (PLANS)

UNAMIR
FORCE HQ
OPS BRANCH

22nd October 1994

Distribution List

SUBJECT: INSTRUCTIONS FOR THE SECURITY OF
UNAMIR AND NGO INSTALLATIONS IN KIGALI CITY

- Ref: A. Op Dir No. 2 Rules of Engagement dated 6 Oct 94
B. HQ UNAMIR FC Directive On the Handling of Detainees
(to be revised)
C. HQ UNAMIR Op Instruction 3000.12 (Ops) dated 30 Aug 94

GENERAL

1. UNAMIR and NGO installations in KIGALI are vulnerable to trespass by armed or unarmed unauthorised personnel; there have been attempted encroachments in the past. The Rapid Reaction Force (RRF) has been constituted to provide a direct response to this threat. On order, INDBATT will assume RRF responsibilities from GHANBATT, AUSMED and CANCON.

MISSION

2. To protect UNAMIR and NGO installations in Kigali against unauthorised encroachments.

EXECUTION

3. General Outline. The RRF is a motorised platoon. It is capable of responding to an immediate threat at section level, and to augment that force as required, up to platoon level. INDBATT will assume full Sector 6 RRF responsibilities on order.

4. Groupings and Tasks.

a. INDBATT.

(1) Grouping. No change.

(2) Tasks

(a) Assume responsibility for RRF.

(b) Detail one infantry section as RRF.

(c) Undertake the following on order:

(i) Guard threatened UNAMIR/NGO installations,

② MGPL Dubois

PLs, info Reception person

The procedure for pers req

tpt at night. see para 4.a.(2,c)
and para 7.

(5) Rules of Engagement as per Ref A.

SERVICE SUPPORT

5. Wpn/Ammo. Tps are to carry personal wpns and first line ammo.
6. Med.
 - a. First line - Coy Aid Post.
 - b. Second/Third line - Central Hospital Kigali

COMMAND AND SIGNAL

7. Control. Authority to deploy RRF to be exercised by Ops Duty Officer (UNAMIR HQ).
8. Radio. RRF Comd to be on Force Coord Net channel 7.
 - a. Callsigns
 - (1) INDBATT RRF Section - RR1;
 - (2) INDBATT Reinforcement Section 1 - RR2; and
 - (3) INDBATT Reinforcement Section 2 - RR3.

9. Codewords.

<u>Codewords</u>	<u>Meaning</u>	<u>Issued By</u>
RANGER	Require RRF	HQUNAMIR Duty Officer
COOLER	Withdraw RRF	HQUNAMIR Duty Officer
ZOOM	Move to Force HQ	HQUNAMIR Duty Officer

10. NICKNAMES. Annex A.
11. Ref C is cancelled.


HK ANYIDOHO
Brig Gen
DFC/COS

Annex:

Annex A - List of Installations and Nicknames

Distribution:

External:

Action:

AUSMED
CANCON
GHANBATT
INDBATT

Info:

BRITCON
HAC
MILOB GP HQ

Internal:

LIST A
LIST B

ANNEX A TO
3000.12 (PLANS)
DATED 22 OCT 94

LIST OF INSTALLATIONS AND NICKNAMES

<u>LOCATION</u>	<u>NICKNAME</u>
1. UNAMIR HQ (Amahoro Hotel)	HOME RUN
2. Kigali Airport/Warehouse	POT BELLY
3. Amahoro Stadium (CANCON/BRITCON)	PALM WINE
4. 500 man transit camp	BIG HOUSE
5. Log Base (Rwandex)	GOOD HOPE
6. Communications compound	CAPE FEAR
7. MAN Diesel compound	SNAKE CHARM
8. Kigali Central Hospital	RED RAIN
9. Belgian Village (UNAMIR staff)	SINGLE FILE
10. MT compound (Workshop)	WILD WEST
11. UNICEF Bldg (UNAMIR)	IVORY TOWER
12. UNDP Bldg (UNHCR)	COW LEG
13. Hotel Meridien (MILOBs)	HIP BONE
14. Military Academy	LOW BROW
15. MILOB GP HQ/CIVPOL HQ	COLD SHOWER
16. IVECO compound (Brown & Root)	BIG HAMMER
17. Chez Lando (UN civilians)	LONG JUMP
18. TRAFIPRO COMPOUND	APPLE PIE
19. Spare	TOM THUMB
20. Spare	LIGHT HOUSE
21. Spare	CRAZY HORSE

MEMORANDUM

1000-5 (CC)

15 Oct 94

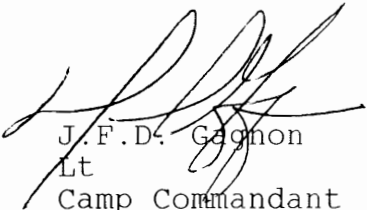
Distribution List

GATE CONTROL UNAMIR HQ

1. Ever since the 15 Aug 94, the Canadian Defense and Security platoon has been tasked to provide security for the UN HQ area. However, due to other committment within theatre for the D & S Pl, many different soldiers from the Canadian Contingent have been providing the security at the gate for UNAMIR HQ.

2. Those soldiers were given specific instructions for the execution of their duties and are not familiar with all faces of pers working in UNAMIR HQ. As a reminder, drivers are req to TURN OFF the vehicles headlights as they approach the gate, STOP and have ALL pers within the vehicle show their ID cards for ease of identification and access to the HQ.

3. Your full cooperation in this matter and the widest distribution of this letter would be greatly appreciated.



J.F.D. Gagnon
Lt
Camp Commandant
11152

DISTRIBUTION LIST

List A
List B
List c
List D
List E

From : Camp Comdt

TO : CAO
CSO
CCPO
G1 Discipline

Info : COS
Ind Batt

Date : 31 May 95

SUB : MISBEHAVIOUR WITH SECURITY GUARDS AT UNAMIR HQ GATE


1. This is to bring to your notice the shocking, rude and insolent behaviour of Mr Claudio A Valenzuela, (UN ID No 181) a Radio Technician in the Communication Branch.

2. At 2110h on 30 May 95, Mr Claudio came from inside to go out at UNAMIR HQ Gate driving UNAMIR Vehicle 608. The security Guard commander at the Gate, Havildar Bidur Thapa (UN ID NO 5952) Signalled the vehicle to stop to check the vehicle. The individual showed his identity card. After checking the identity card, the Guard Commander checked the rear seat and found a private suitcase on it. The Guard Commander requested him to open the door and show the suitcase contents. For this the dvr opened the door but refused to open the suitcase saying that that was his personal suitcase and would not open it. Then the Guard Commander asked him to reverse the vehicle to clear the way for others and park aside so that Camp Commandant can be called to check the suitcase. At this time the rear door was open, one more security person was standing near the rear wheel and the Guard Commander was moving towards the front of the car to guide the vehicle. For having told him to reverse the vehicle, he shouted 'NO' at them and started the car with a jerk and went with full speed from the Gate, with utter disregard to safety of a fellow human and against all driving etiquettes. Due to presence of mind, the Guard Commander jumped out of the way and saved himself.

3. This matter was reported to the Duty Officer immediately. He then asked MP COY to send an escort team to find out the vehicle and do further investigation from the dvr. The escort took him to the MP COY from Hotel Meridian and took his statement.

4. If the Guard Commander was not alert, probably the dvr would have run over him. Further there arises a doubt that he could have even carried any of UN items/stores stolen from UN Since the dvr was an UN International Staff, the guards did not use the weapon to stop the vehicle.

5. This is put up for your information and requested to take necessary disciplinary action as deemed against Mr Claudio A Valenzuela as well as pass necessary instructions to all concerned to kindly cooperate with the security persons at UNAMIR HQ Gate.



(S. Renganathan)
Capt
Camp Comdt.

From : Camp Comdt

TO : CAO
CSO
CCPO
G1 Discipline

Info : COS
Ind Batt

Date : 31 May 95

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(S Renganathan)
Capt
Camp Comdt.



1 August 1995

TO: Mr. Minas Lessanu, Chief
BMES

FROM: Kimso Nilsvang, Chief
Civilian Personnel Officer

A handwritten signature in black ink, appearing to read "Kimso Nilsvang".

SUBJECT: Security of offices

... With reference to the Camp Commandant's memorandum of 31 July 1995 and
.., further to our memorandum of 28 July 1995 on the above subject, I wish to express our
serious concern that Office 3052 has no proper door lock.

As you may be aware in the near future two offices of Personnel on the first floor
will be moved to the third floor where six offices, including Office 3052 will be allocated
to Personnel.

It is essential that Office 3052 has a proper door lock as some personnel files will
be kept in that room, together with other EDP equipment.

Actually important EDP equipments are presently in use in the Office 3052 and are
left there with the room open at night because of lack of door lock. It is clear that
Personnel will not be held responsible for being negligent should any equipment disappear.

cc: Camp Commandant
COS
DCOS (OPS)
CSO
CMIS

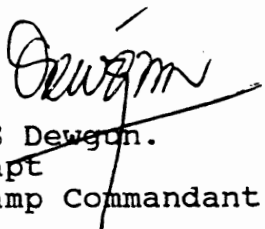
From :Camp Commandant

TO :G2 Info
Brown and Root
Personnel Services (Civilian)
BMS

Dated:31 July 95.

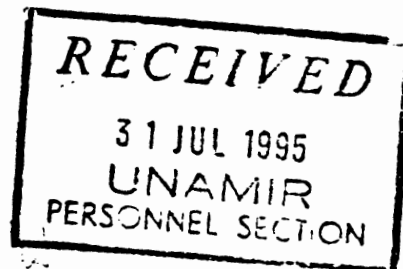
SUBJECT :SECURITY OF OFFICES

1. Further to my letter dated 27 July 95 regarding security of offices.
2. The following rooms were left open at night on 29 and 30 July 95:-
 - (a) G2 Info Room
 - (b) Room 1018 (Brown and Root)
 - (c) Room 3052 (Personnel Services)
3. You are once again requested to ensure that the rooms are locked properly at night.
4. Brown and Root and BMS only: You are requested to expedite the procurement of door locks as several minor work order requests submitted as early as a month ago are still pending due to the non-availability of door locks. Your co-operation in this regards will be highly appreciated.
5. Regards.


CS Dewgun.
Capt
Camp Commandant

Phone: 11256

Info: COS
DCOS (Ops)
Chief Security Officer





INTEROFFICE MEMORANDUM
MEMORANDUM INTERIEUR

Date: 28 July 1995

TO: Mr. Minas Lessanu,
Chief BMS

FROM: K. Nilsvang,
Chief Civilian Personnel Officer

SUBJECT: Change or repair of Padlock for room 3052

=====

I refer to my unsuccessful work order to Brown & Root dated 26 June 1995, and the attached Camp Commandant's correspondence on security of Offices.

It would be appreciated if your Office could repair or change the padlock of the Office # 3052, which broke down a month ago. Please be advised that, that Office contains three desktop computers, two printers, a photocopying machine

Your prompt action is appreciated.

cc: Camp Commandant

MINOR WORK ORDER REQUEST

REQUESTOR

DATE OF REQUEST

26-6-95

ID NUMBER

160

NAME OF REQUESTOR

WOMAGO

TEL / CALL SIGN

PO.3

SECTION / BRANCH

Personnel

LOCATION OF WORK

☒ ☐ ☐ ☐

UNAMIR HQ AMAHORO

ROOM NUMBER

3052

CHEZ LANDO HOTEL

UNICEF BLDG

DESCRIPTION OF DISCREPANCY

CHANGE OF ROOM NO. 3052
TO NEW DOOR # 3052

CONTRACTOR

CONTRACTOR NUMBER

LIST OF MATERIALS USED) (receipt # is available)

WOR NUMBER

REMARKS / COMMENTS

TOTAL OF LABOR HOURS

CERTIFICATION

(When work is complete)

I CERTIFY THAT THE WORK WAS COMPLETED SATISFACTORILY

SIGNATURE OF ACCEPTANCE

NAME

SIGNATURE OF CONTR RESP

NAME

From : Camp Commandant

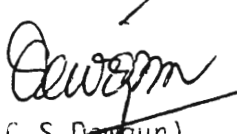
To : All Military & Civilian Staff
UNAMIR HQS -(Amahoro Hotel)

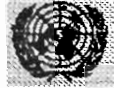
Date : 27 July 95

AK
This is to inform you
that BIR to install a
lock or padlock to
the door
Run 8052 (28/7)

Subject :- Security of Offices

1. It has been observed over the past few days that an increasingly large number of offices are being left open during the night.
2. Although a guard is present at the Headquarters round the clock and maximum security of the Headquarters is being ensured at night, it is not possible for the guard to account for each and every equipment in the office when it is left open.
3. May I thus request all office bearers to ensure that their offices are locked when not in use. The guard in no way can be made responsible for any thefts which may occur in such cases.
4. Thank you for your co-operation. Regards.


(C S Dewgun)
Capt
Camp Commandant



UNAMIR - MINUAR

From: DCOS Ops

To: CSO

Info: COS
CMCO
CPO

Date: 29 July 95

Subject: KK SECURITY GUARD REQUIREMENT

Reference: Telecon DCOS OPS/CMCO 29 July 95

1. As discussed, the requirement for KK Security Guards will continue in the foreseeable future until rotation and drawdown for formed troops has stabilized in Sep/Oct. Accordingly, it is recommended that the contract with KK Security be extended and that the following UNAMIR installations maintain the indicated number of guards:

- a. IVECO Anx - 3;
- b. IVECO - 3;
- c. B & R HQ - 5; and
- d. BMS Yard - 6.

2. You are requested to affect the required liaison with CMCO and CPO to ensure that the 17 guards are maintained at UNAMIR installations

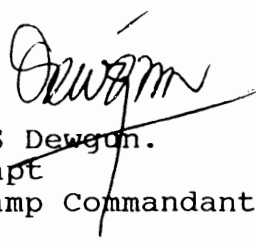
From : ~~XXXXXXXXXX~~ Commandant

TO : G2 Info
Brown and Root
Personnel Services (Civilian)
BMS

Dated: 31 July 95.

SUBJECT : SECURITY OF OFFICES

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5. Regards.


CS Dewgun.
Capt
Camp Commandant

Phone: 11256

Info: COS
DCOS (Ops)
Chief Security Officer

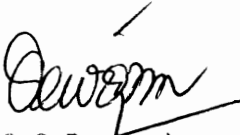
From : Camp Commandant

To : All Military & Civilian Staff
UNAMIR HQS -(Amahoro Hotel)

Date : 27 July 95

Subject :- Security of Offices

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2. Although a guard is present at the Headquarters round the clock and maximum security of the Headquarters is being ensured at night, it is not possible for the guard to account for each and every equipment in the office when it is left open.
3. May I thus request all office bearers to ensure that their offices are locked when not in use. The guard in no way can be made responsible for any thefts which may occur in such cases.
4. Thank you for your co-operation. Regards.


(C. S. Dewgun)
Capt
Camp Commandant

TO : G3 OPS

FROM : CAMP COMMANDANT

DATE : 10 NOV 95

FILE : 1000.5 (HQ Comdt)

SUBJECT : THEFTS AT UNAMIR HQ


1. Ref Your memo 3000(Ops) dated 08 Nov 95.

2. In reply to para 4 of the above memo I would like to submit that the facts mentioned therein are statements given to the MP Coy by Mr Anthony Adam and Mr Rupert Lewis, and not any allegations made by me personally. Any further correspondence about its authenticity may please be directed towards them.

3. My intention on writing the memo was not to pinpoint individuals but to highlight the growing trend which has infact totally stopped since the day I wrote the memo.

4. Any inconvenience caused to you is regretted. However, the point still remains that such thefts are not reported on time to enable us to take any prompt action; especially if we are to be made accountable for this at a later stage.

5. Regards.


CS Dewgun
Capt
Camp Commandant
Phone : 11256

Info :-

FC
COS
DCOS (OPS)
DCOS (SP)
FPM
CO INDBATT
MP COY
CTO
CSO

TO : CAMP COMMANDANT 3000.(OPS)

FROM : LT-COL NDIAYE B.S
G3 OPS

DATE : 08 NOV 95

SUBJECT : THEFTS AT UNAMIR HQ.

REF : YOUR MEMO 1000.5 (HQ COMDT) DATED 06 NOV 95.

1. I acknowledge receipt of your memo of above ref through dcas/ops.

2. In para 3 (b) (i)& (ii) you stated that " there are eye witnesses viz Mr Ruppert Smith, CILM and Mr Anthony Adams, Tpt Sec who have also submitted their statements to the Military Police that on 01 NOV 95 at approx 0715 hrs while driving towards the HQ from the direction of Chez Lando hotel they had noticed the veh, UNAMIR 602, with the indicator lamp missing."

3. I wondered how they could see me at the reported day and time because I was in NYUNDO at that moment. All UNAMIR OPS Staff can confirm to you that I left KIGALI on 30 NOV 95 by road to NYUNDO to prepare the OPS OFFs CONF which was scheduled in that place on 31 oct 95. NICOY Staff also can confirm to you that I left NYUNDO by 0740 on 01 NOV 95 with NICOY Log Off. The trip tickets of the veh, already sent to the Transport Sect are also another indication. I think also that all veh getting in and out of the HQ are registered at the main gate. You may check also with the guard register.

4. I wish to state that the allegation made by you in your memo referenced above puts my integrity into disrepute.

5. This is to rectify the statement made in your memo.

COPY TO :

FC
COS
DCMO
DCOS/OPS
DCOS/SP
FPM
CO INDBATT
MP COY
CTO
CSO
CILM



8/08/11

UNAMIR - KIGALI

TO: **Camp Commandant UNAMIR HQ**

08/11/95

FROM: Force PM/SO2 G1 DISCIPLINE

INFO: DCOS OPS
DCOS SP
CO INDBATT
CO MP COY
CTO
CSO

FPM/0018/C

SUBJECT: SECURITY AT UNAMIR HQ

Reference:

A. Your Memo 1000.5(HQ COMDT) dated 06 November 1995

1. Thanks for your memo 1000.5 (HQ COMDT) dated 06 November 1995. I fully understand the concern you expressed and share your desire that some people have lost their items eg Radio Antanae, vehicle tools etc outside UNAMIR HQ and have come to report that the items were stolen within UNAMIR HQ.

2. Please note that the contributions I make during the FC's briefing in the morning are based on the information reported in by the complainants. All the cases reported in the morning are investigated by Military Police and a final report is produced which paint the correct picture and necessary action is taken against those found wanting.

3. Many thanks for your concern.

A handwritten signature in black ink, appearing to read 'J. Sichilima'.

J SICHILIMA

Major

Force PM/SO2 G1 DISCIPLINE

FROM : CAMP COMMANDANT

File No 1000.5
(HQ COMDT)

TO : FPM

DATE : 06 NOV 95

SECURITY : THEFTS AT UNAMIR HEADQUARTERS

1. This is in reference to the increasing incidence of thefts being reported of late at the UNAMIR Headquarters.

2. These thefts basically relate to items being stolen from vehicles parked in the HQ parking area. Two of the recent thefts reported were :-

(a) A set of tools being stolen from UNAMIR 425 on night 26/27 Oct 95. (Statement att at Appx 'A')

(b) An indicator lamp & glass being removed from UNAMIR 602 between 1400h - 1800h on 01 Nov 95. (Statement att at Appx 'B')

3. On investigation at our level and on checking the vehicle in/out register being maintained at main gate the following has emerged :

(a) Case 2(a)

(i) Between 1600h on 26 Oct and 0800h on 27 Oct UNAMIR 405 came in to the HQ area at the following times driven by Capt Attachie (UN ID No 5796) :-

(aa) In at 1603h and out at 1621h.

(ab) In at 1650h and out at 1701h.

(ii) Thereafter, the veh never came into the HQ that day and the next entry was only on 27 Oct 95 at 1146h.

(iii) The veh was never parked in the HQ at night. (This can be validated by the list we maintain daily for the vehs being parked overnight at the HQ.)

(iv) The outgoing duty officer generally uses the same veh to transport him home. It implies that the officer on duty generally does not have the veh parked in the HQ at night when he is on duty unless the veh is dedicated to him alone.

ADD SECTION

19 95

(v) The statement that the duty officers sharing the same veh carry out a proper handing/taking over of the veh including tools each time the veh changes hands does not seem to be practical.

(vi) The theft was not reported by the officer to the Camp Comdt or the guard in the morning to enable them to carry out investigations but was reported to the military police only at 1000h on 27 Oct 95.

(b) Case 2(b)

(i) The theft, as reported by the FPM, was supposed to have occurred between 1400h - 1800h on 01 Nov 95 when the veh, UNAMIR 602 was parked at the HQ parking area.

(ii) There are eye witnesses viz Mr Rupert Smith, CILM and Mr Anthony Adams, Tpt Sec who have also submitted their statements to the Military Police that on 01 Nov 95 at approx 0715h while driving towards the HQ from the direction of Chezlando hotel they had noticed the veh, UNAMIR 602, with the indicator lamp missing.

(iii) This time also as in the case of Case 2(a) the matter was reported to the Camp Commandant only the next day by the FPM and no enquiries were made on the day of the theft.

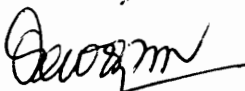
4. From the above investigations, it is apparent that the so called 'thefts' at UNAMIR HQ parking area are nothing but a coverup used to recover individual losses which may have possibly occurred elsewhere.

5. Such false reports specially from military personnel are not only unbecoming but also very unfortunate. However, as the Camp Commandant in charge of the security and the guards at the UNAMIR HQ, what concerns me most is that such reports not only reflect badly on the security arrangements at the HQ but also bring a bad name to the guards who have been performing their duty upto now with total dedication and selflessness.

ADD SKETCH

at the time of
19 95

6. I would thus request you to kindly reinvestigate the above cases and advise the concerned people in this regards so that such unfortunate incidents/reports are avoided in future.



E S Dewgun
Capt
Camp Commandant
Phone : 11256

Copy to :

FC
COS
DCMO
DCOS (OPS)
DCOS (SP)
CO Indbatt
MP Coy
CTO
CSO

ADD SKETCH

at the time of

1975

APPX 'A'

Refers to Letter No
1000-5 (HQ Comdt)
dated 08 Nov 95.

DRIVERS ACCIDENT REPORT

Date of Accident 26 Oct 95 Time 1600 LT Vehicle UN/Private (NO) UNAMIR 425
Location UNAMIR HQ Open Road/Grassroads/Built up Area _____
Driver CAPT. BK UNWONA ID. NO M7706 Passenger(s) NIL
On or Off duty ON DUTY Purpose of Trip DUTY OFFICER AT MILHOB CP HQ
Weather Condition _____ Road Condition _____
Other Vehicle (No) _____ Make _____ Model _____
Driver _____ Address _____
Insurance Company _____
Property (Other than Vehicles) TOOLS
Injured Person(s) Name Age, Address NIL

Investigation
Name of Security Officer CPL Owen Ampoua 94010 M7655 M/95
Police Officer _____ No _____ Station _____

DETAILED DESCRIPTION (State also Speed, Visibility, extent of Damage, injury, name of Doctor, Hospital, Witness, Passenger, all Actions taken)

(It is the driver's responsibility to report the Accident/incident to the nearest UN Office/MP)

I was the duty officer at MILHOB CP HQ on Thu 26 Oct 95 from 1600 - 0800hrs the following morning. Vehicle number UNAMIR 425 was thus handed over to me by the out-going duty officer, Capt Attache (UNID M15796). This morning whilst handing over the vehicle to the incoming duty officer it was realised that the tools had been removed from the vehicle. The vehicle was parked at UNAMIR HQ throughout the period of my tour of duty and the tools were intact when I took over in the evening of 26 Oct 95 at about 1610 hrs. The vehicle was secured by locking all the doors at the time of parking.

ADD SKETCH (if applicable)

DISTRIBUTION

27 OCT 1995
M. A. A.

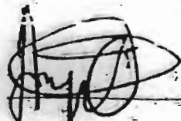
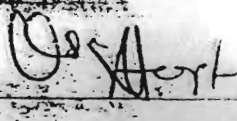
STATEMENT/DECLARATION
UNAMIR MILITARY POLICE COMPANY

PLACE/LIEU M.P. Coy	DATE 27 OCT 95
UNID M 7706	RANK/GRADE CAPT
GIVEN NAMES/PRENOMS Bismarck (WAS)	SURNAME/NOM DE FAMILLE ONWONA
ADDRESS/ADRESSE MILB CP HQ	DATE OF BIRTH/DATE DE NAISSANCE 18.4.65
TELE/DE TELE 11060	PLACE OF BIRTH/LIEU DE NAISSANCE Akum-DA, CHAD
UNIT AND LOCATION/UNITE ET LOCATION	EMPLOYMENT/EMPLOI

STATEMENT BEGINS/DEBUT DE LA DECLARATION TIME/HEURE : 1040 HRS DATE : 27 OCT 95

I WAS the duty officer at MILB CP HQ yesterday in the night. Vehicle number UNAMIR 425 was thus handed over to me by the out-going duty officer, Capt A. Schie (UNID MC 5796). This morning whilst handing over the vehicle to the incoming duty officer it was realised the tools were had been removed from the vehicle. The vehicle had been parked at UNAMIR HQ and the tools were intact as at the time of taking over at 1010hrs on 26 Oct 95. The vehicle was secured as all doors were locked at the time of parking.

STATEMENT ENDS/FIN DE LA DECLARATION TIME/HEURE : 1050 DATE : 27 OCT 95

WITNESS/TMOIN :  SIGNATURE : 

APPX 'B'

Refers to letter No
1000-5 (HQ Comdt)
dated 06 Nov 95.

STATEMENT/DECLARATION

UNAMIR MILITARY POLICE COMPANY

PLACE/LIEU <u>M 2 Coy</u>		DATE <u>02-11-95</u>	
UNID <u>118308</u>	RANK/GRADE <u>Lt Col</u>	SURNAME/NOM DE FAMILLE <u>N DIAJE</u>	
GIVEN NAMES/PRENOMS <u>Alexandre SIRAHE S</u>		DATE OF BIRTH/DATE DE NAISSANCE <u>13-03-48</u> <u>CONAKRY</u>	
ADDRESS/ADRESSE <u>UNAMIR/HQ</u>	TELE/DE TELE <u>11135</u>	PLACE OF BIRTH/LIEU DE NAISSANCE <u>CONAKRY</u>	
UNIT AND LOCATION/UNITE ET LOCATION <u>ODS</u>		EMPLOYMENT/EMPLOI <u>L3 cts</u>	

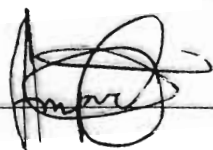
STATEMENT BEGINS/DEBUT DE LA DECLARATION TIME/HEURE : 11-20 DATE 02-Nov 95


On 02 Nov 95 at about 18.00 hrs at ATIAHORO HOTEL
(UNAMIR HQ) I left the office to go back home. As I got
my car UNAMIR 602 coming from the rear side. I saw that the
left rear traffic indicator was taken off.

STATEMENT ENDS/FIN DE LA DECLARATION TIME/HEURE 11-23 DATE : 02-11-95

WITNESS/TEMOIN :

SIGNATURE :





UNAMIR

DRIVER'S ACCIDENT REPORT

Date of Accident 01 Nov 95 Time 18.00 Vehicle UN/Private Go2
Location UNAMIR HQ Open Road/
Driver N. AYE. B. RANE ID. No. 113.832 Passenger(s)
On or off duty Purpose of Trip
Weather Condition Road Condition
Other Vehicle (No) Make Model
Driver Address
Insurance Company
Property (other than Vehicle)
Injured Person(s) Name, Age, Address

Investigation

Name of Security Officer
Police Officer UN ID M 469.5 Cpl. M. S. Anjousat Ampon

DETAILED DESCRIPTION (State also Speed: Visibility: extent of Damage,
Injury: name of Doctor, Hospital, Witness, Passenger, all Actions taken)
(All the driver's responsibility to report the accident/incident to the
nearest UN office/MP)

On 01 Nov 95 at about 18.00 Hrs I left the office to
go back home. As I got my car UNAMIR Go2 coming from the
rear side, I saw that the left rear traffic indicator was
taken off.

ADD SKETCH (if applicable)

(Signature) MBS

DISTRIBUTION

CTO (1) Claims (1) MP Coy(1), Unit file (1)



1ST BATTALION

UNAMIR

UNITED NATIONS ASSISTANCE MISSION FOR RWANDA



209-5

082/6/A

08 Nov 95

From : INDBATT

To : MA/FC
DCOS SP
DCOS (Ops)
List A, B, C & D

Subject :- BREACH OF SECURITY ; BBC

1. INDBATT is providing security to the BBC complex which also houses the SRSG, ED and other high ranking UN officials.
2. Inspite of letters issued by DFC and DCOS (OPS) (letter No 1000.7(DFC)/G/7 dated 10 Aug 95 and 3000.12 (OPS) dated 16 Oct 95 respectively, copies attached), personal intervention as well as reports, the officers living in BBC have been resorting to breaches of discipline.
3. On Saturday, 28 Oct 95, Col DCK Kattah, DCOS (Ops) had taken three ladies to his room alongwith some officers after Happy Hour. The same has occurred again on 07 Nov 95.
4. Again the OC MP Coy, Maj Dare had taken a woman to his quarters on 04 Nov 95. He abused my sentries as well as the offr incharge BBC security Capt JS Tanwar when he was checked.
5. Earlier a report was initiated by Lt(N) MB Danagudi, SO Admin, regarding the indiscipline of INDBATT sentry at the gate on being checked when having three girls in his vehicle.
6. To prevent further embarassment caused to my officers as well as the sentries doing their duty at the gate whenever officers living in BBC violate orders and bring in women for the night contrary to orders, I am issuing necessary instructions to my guard at BBC not to check any one violating Force HQs orders.
7. INDBATT will not be held responsible for any breach in security in case of any incident occurring due to these officers and women residing in the BBC.
8. This is for your info please.

(Sadanandam K)
Lt Col
CO INDBATT

Encls : 2 pp.

TO : INDBATT 3000.12 (OPS)
GHANCOY 2

FROM : DCOS/OPS

DATE : 16 OCT 95

SUBJECT : SECURITY GUARD

1. THIS HQ HAD BEEN INFORMED OF MANY THEFT CASES IN THE BROWN AND ROOT FACILITIES.
2. THEFTS MAY INCREASE WITH THE FORTHCOMING END OF THE MISSION.
3. THEREFORE GUARDS AT THE VARIOUS POINTS MUST BE MORE VIGILANT AND WILL APPLY TO THE FOLLOWING MEASURES:
 - A. SEARCHES MUST BE CONDUCTED ON VEHICLES.
 - B. ANY LARGE CONTAINER BAGS OR BOXES WITH VEHs OR BEING HANDLED BY WORKERS AFTER CLOSING MUST BE CHECKED.
 - C. POL POINT ATTENDANTS MUST BE CHECKED REGULARLY.
 - D. PATROLS WITHIN THE PERIMETERS ARE TO BE CONDUCTED MORE FREQUENTLY.
4. FOR NECESSARY ACTION.

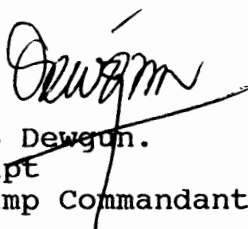
From :Camp Commandant

TO :G2 Info
Brown and Root
Personnel Services (Civilian)
BMS

Dated:31 July 95.

SUBJECT :SECURITY OF OFFICES

1. Further to my letter dated 27 July 95 regarding security of offices.
2. The following rooms were left open at night on 29 and 30 July 95:-
 - (a) G2 Info Room
 - (b) Room 1018 (Brown and Root)
 - (c) Room 3052 (Personnel Services)
3. You are once again requested to ensure that the rooms are locked properly at night.
4. Brown and Root and BMS only: You are requested to expedite the procurement of door locks as several minor work order requests submitted as early as a month ago are still pending due to the non-availability of door locks. Your co-operation in this regards will be highly appreciated.
5. Regards.


CS Dewgun.
Capt
Camp Commandant

Phone: 11256

Info: COS
DCOS (Ops)
Chief Security Officer

File No : 1000.5

From : Camp Commandant

To : CBMS

Info : CMPO
DCOS (SP)

Date : 15 Nov 95

Subject : MATERIAL FOR PACKING, CRATING
AND PELLETIZING


Reference : CAO's Memo dated 23 Oct 95.
CMPO's Memo dated 09 Nov 95.

1. The demand for packing material in concert with mission liquidation is forwarded herewith as under :-

- (a) FC's Office - Appx A
- (b) COS' Office - Appx B
- (c) Force Welfare Office - Appx C
- (d) Logistics Branch - Appx D
- (e) Force Engr Office - Appx E
- (f) Camp Office - Appx F
- (g) Mil Pers Branch - Appx G

2. CMPO only. Demand for other military offices/branches could not be forwarded due to non-receipt of their requisitions.

3. Regards.


CS Dewgun
Capt
Camp Commandant
Phone : 11256

Appx 'A'
refers to letter No
1000.5 dt 15 Nov 95

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO: Camp Commandant
FROM: Assistant to FC *Benton*
INFO: Military Adviser to FC
ADC to FC
DATE: 13 November 1995
SUBJECT: **MATERIAL FOR PACKING, CRATING AND PELLETIZING**

1. Your memo of 10 November under above subject refers.
2. With regard to the needs of the Force Commander's Office, this is to advise you that the packing material requirements for shipment of files etc. to UNHQ at the end of the Mission will be as follows:
 - (a) 4 heavy cardboard boxes: dimensions = Length 28", Width 20" and Depth 14".
 - (b) 6ft of bubblewrap.
3. It would be appreciated if these materials could be delivered to Office number 2035 on 21 December 1995.

Appx C
refers to letter No
1000.5 dated 15 Nov 95

UNITED NATIONS
ASSISTANCE MISSION IN RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO : Capt CS Dewgun
CAMP Commandant

FROM : Maj Deepak Das
Force Welfare Officer

A handwritten signature in dark ink, appearing to be 'Deepak Das'.

DATE : 13 November 1995

SUBJECT : MATERIAL FOR PACKING, CRATING AND PELLETIZING

Reference: Your letter dated 10 November, 1995.

Kindly note demand enclosed as Appx. Please confirm that TVs, VCRs, EDP equipment will be packed by CMSG/Warehouse and not individual offices.

Best regards.

SECTION

FWD : FBPO

DATE

PROJECT

Type of material required (sizes,
& any other detailed specifications)

UNIT

QTY

Date
materials
requiredYES/NO
Construction
By BMS
Required

Force Welfare Office

Bubble wrap

Metres

5

25 Nov 95

NO

Files, FBPO

Cardboard Cartons

EA

Aerogrammes

(Size 3 ft x 2 ft)

EA

5

25 Nov 95

NO

Medals,

Sealing Tape (No 471)

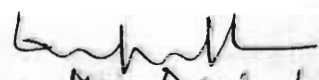
Rolls

5

"

"

Numerals,
Certificates etc


 May Deepak Das
 FWD

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



UNAMIR-MINUAR

FROM : LOGISTICS BRANCH

TO : CAMP COMMANDANT

DATE : 11 NOV 95

SUBJECT : MATERIAL FOR PACKING, CRATING AND PELLETIZING

Reference :

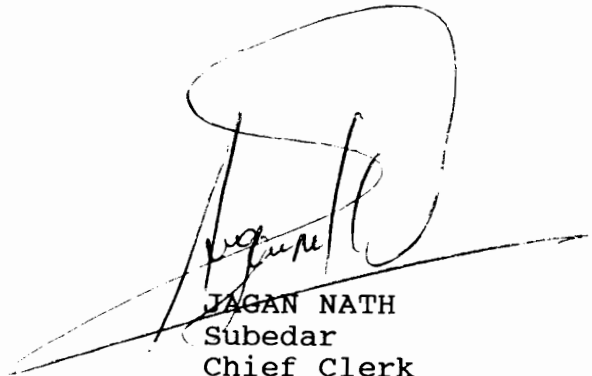
A. Your memo dated 10 Nov 95.

1. Two boxes are required for this branch. The details of size are as under:

- a. Length - 4'
- b. Height - 2'
- c. Width - 3'

Appx 'D'
refers to letter No
1000.5 dated 15 Nov 95.
NATION UNIES

MISSION POUR L'ASSISTANCE AU R


JAGAN NATH
Subedar
Chief Clerk
Extn : 11106

Appx E
refers to letter NO
1000.5 dated 15 Nov 95

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR

MEMORANDUM

4001.1(FEO)/OPS/-1

FROM: Maj S Agrawal
G3 Engrs/FEO

TO: Camp Commandant, HQ UNAMIR

DATE: 15 Nov 95

SUBJECT: REQUIREMENT OF PACKING MATERIAL FOR OFFICE OF FEO

1. Reference your letter on the subject.
2. There is a requirement of one box approximately 0.75m x 0.75m x 0.9m for carriage of files of this office.

Appar
refers to letter No 1000.
dated 15 Nov 58

CAMP OFFICE : ORDERLY ROOM

SECTION		DATE	
PROJECT	Type of material required (sizes, & any other detailed specifications)	UNIT	QTY
Box Files & office mtl	Heavy Cardboard boxes (4' x 3' x 3')	EA	02
Files	Std UN File Boxes	EA	20
	Sealing Tape	Roll	12
	Talc Sheet	Mtrs	05
	Bubble Wrap	Mtrs	20

Appx 9
refers to letter No
1000.5 dated 15 Nov 95

2000.6/ADMIN/LOG

To: **Camp Commandant**

from: Mil Pers Branch

Date: 15 November 1995

Subject: **MATERIAL FOR PACKING, CRATING AND PELLETIZING**

Reference:

A. Your letter dated 10 November 1995.

1. This office requires 3 packing boxes with the following measurements:-

- a. Length - 4'
- b. Height - 2'
- c. Width - 3'

2. Best regards.

15 Nov 95



M B DANAGUNDI
Lt (Navy)
for CMPO

UNAMIR FORCE HEADQUARTERS FILE NUMBERS

Force Commander's Office

<u>File Number</u>	<u>OPI</u>
1000 (FC)	Force Commander
1000-1 (GEN)	Force Commander
1000-2 (ADC)	Aide De Camp
1000-3 (MA)	Military Assistant
1000-4 (A/MA)	Assistant
1000-5 (HQ Comdt)	HQ Commandant
1000-6 (PA)	Personal Assistant to the Force Commander
1000-7 (DFC\COS)	Deputy Force Commander\Chief of Staff
1000-8 (ADC)	Aide de Camp to the Deputy Force Commander/Chief of Staff
1000-9 (SO)	Staff Officer to the Deputy Force Commander

Personnel Branch

2000 (Pers)	Personnel Branch
2000-1 (CMPO)	Chief Military Personnel Officer
2000-2 (ACMPO)	Assistant Chief Military Personnel Officer
2000-3 (WELO)	Welfare Officer
2000-4 (CCLK)	Chief Clerk

Operations Branch

3000 (OPS)	
3000-1 (COO)	Chief Operations Officer
3000-2 (DCOO)	Deputy Chief Operations Officer
3000-3 (SDO)	Senior Duty Officer
3000-4 (CASO)	Chief Air Services Officer
3000-5 (MEO)	Military Engineer Officer
3000-6 (MSO)	Military Signals Officer
3000-7 (TRG O)	Training Officer
3000-8 (LnO)	Liaison Officer
3000-9 (IO)	Information Officer

Logistics Branch

4000 (LOG)	Logisitics Branch
4000-1 (CLOGO)	Chief Logistics Officer
4000-2 (ACLOGO)	Assistant Chief Logisitics Officer
4000-3 (MOVCONO)	Movement Control Officer
4000-4 (CMEDO)	Chief Medical Officer

Plans Branch

5000 (PLANS)	
5000-1 (CPO)	Chief Plans Officer

5000-2 (PLANSO)	Plans Officer
5000-3 (TRGO)	Training Officer
5000-4 (LOGO)	Logisitics Officer
5000-5 (HUMANO)	Humanitarian Officer

Military Observer Group

6000-6999.9

DMZ Sector Headquarters

7000-7099.9

Kigali Sector Headquarters

7100-7199.9

UNOMUR Sector Headquarters

7200-7299.9

RPF Sector Headquarters

7300-7399.9

RGF Sector Headquarters

7400-7499.9

Engineer Company

7500-7599.9

Logistics Company

7600-7699.9

Medical Platoon

7700-7799.9

Movement Control Platoon

7800-7899.9

MP Section

7900-7999.9

Cdn Contingent

8000-9999.9

CDN CONTINGENT FILE NUMBERS

8000-1	Administration, Organization, Management
8006-1	Accidents, Prevention and Safety
8045-1	Appreciations, Congratulations, Greetings
8080-1	Board of Inquiry and Summary Investigation (Held by Adj't)
8095-1	Events (activities)
8110-1	Ceremonies and Celebrations
8150-1	Committees and Boards
8180-1	Conferences and Meetings
8211-1	Official Languages
8370-1	Inspections
8565-1	Politics and Elections
8570-1	Postal Services
8600-1	Regulations and Orders
8600-5	Unit Standing Orders
8630-1	Reports and Returns
8700-1	Social Functions
8775-1	Visits
8775-3	Staff Visits
8875-1	Records Management
8920-1	Establishment
9000-1	Intelligence
9100-1	Security General
9100-3	Access Lists
9270-1	Communications and Electronics
9270-14	LRCT
9275-1	Frequency Assignments and Support
9300-1	Plans, Operations and Readiness

9335-1	Maps, Mapping and Charting
9350-1	Exercises
9350-2	Operational Equipment Requirements
9375-1	Rotation of Troops
9400-1	Training General
9485-1	Physical Fitness Training
9500-1	Service Personnel General
9500-2	Redress of Grievance
9510-1	Accidents - Inquiries
9520-1	PER - Offr
9520-2	PER - Men
9525-1	Dress Regulations
9550-1	Leave
9550-5	Regimental Canteen
9560-1	Postings and Transfers
9560-5	Promotions
9600-1	Civilian Personnel
9610-1	Medical Plans and Services
9650-1	Dental
9700-1	Finance and Accounting General
9724-1	Pay and Allowances
9750-1	Transportation General
9751-1	Passports and Visas
9760-1	Construction and Engineering
9800-1	Equipment and Supplies
9810-1	Weapons
9820-1	Ammunitions and Explosives

From : Camp Commandant

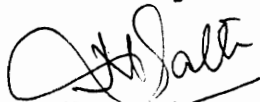
TO : FSA Unit

Date : 09 Feb 96

SUB : SECURITY OF OFFICES.

1. Room No 3029 belonging to FSA Unit was left open on night 08 Feb 96.

2. You are requested to ensure the room is properly locked before closing for the day.



NK Datta.

Lt

Camp Commandant

Phone : 11256

Info :

DCOS (OPS)

CSO

CAO

From : Camp Comdt

TO : CAO
CSO
CCPO
G1 Discipline

Info : COS
Ind Batt

Date : 31 May 95

SUB : MISBEHAVIOUR WITH SECURITY GUARDS AT UNAMIR HQ GATE


1. This is to bring to your notice the shocking, rude and insolent behaviour of Mr Claudio A Valenzuela, (UN ID No 181) a Radio Technician in the Communication Branch.

2. At 2110h on 30 May 95, Mr Claudio came from inside to go out at UNAMIR HQ Gate driving UNAMIR Vehicle 608. The security Guard commander at the Gate, Havildar Bidur Thapa (UN ID NO 5952) Signalled the vehicle to stop to check the vehicle. The individual showed his identity card. After checking the identity card, the Guard Commander checked the rear seat and found a private suitcase on it. The Guard Commander requested him to open the door and show the suitcase contents. For this the dvr opened the door but refused to open the suitcase saying that that was his personal suitcase and would not open it. Then the Guard Commander asked him to reverse the vehicle to clear the way for others and park aside so that Camp Commandant can be called to check the suitcase. At this time the rear door was open, one more security person was standing near the rear wheel and the Guard Commander was moving towards the front of the car to guide the vehicle. For having told him to reverse the vehicle, he shouted 'NO' at them and started the car with a jerk and went with full speed from the Gate, with utter disregard to safety of a fellow human and against all driving etiquettes. Due to presence of mind, the Guard Commander jumped out of the way and saved himself.

3. This matter was reported to the Duty Officer immediately. He then asked MP COY to send an escort team to find out the vehicle and do further investigation from the dvr. The escort took him to the MP COY from Hotel Meridian and took his statement.

4. If the Guard Commander was not alert, probably the dvr would have run over him. Further there arises a doubt that he could have even carried any of UN items/stores stolen from UN Since the dvr was an UN International Staff, the guards did not use the weapon to stop the vehicle.

5. This is put up for your information and requested to take necessary disciplinary action as deemed against Mr Claudio A Valeneuela as well as pass necessary instructions to all concerned to kindly cooperate with the security persons at UNAMIR HQ Gate.


(S. Renganathan)
Capt
Camp Comdt.

File : 1000-5

From : Camp Commandant

To : DCOS (OPS)

Copy : Indbatt

Date : 07 Dec 95

SECURITY PLAN - UNAMIR HQ

1. A draft security plan for UNAMIR Force HQs consisting of five pages and one sketch as Annex 'A' is forwarded herewith as desired.

2. Regards.

✓
o/c C S Dewgun
Capt
Camp Commandant

Phone : 11256

SECURITY PLAN: FORCE HQs-UNAMIR

GEN

1. The Security plan of the Force HQs aims to provide a guideline for the employment of troops in the close-defence of the HQs building and the administrative backup required.

2. No major attack is visualised on the HQs. However, being the nerve centre of the Force, it provides a lucrative target to miscreants. In view of the anticipated pullout of UNAMIR/the reduction of formed troops there is a likelihood of the locals/FRGF intensifying their activities with an aim to steal cash/valuable equipment or sabotage the assets in the Force HQs.

LAYOUT

3. Please refer to Annex 'A' attached.

THREAT PERCEPTION

4. Keeping in view the deteriorating security situation in the country and the likely motives for attack on the HQs, the following threat is visualised :-

- (a) Sabotage of critical equipment /communication facilities.
- (b) Sporadic firing/grenade attacks.
- (c) Sniper activity.
- (d) Targeting of senior officers/UN officials.
- (e) Thefts of valuable equipment/cash.

LIKELY TARGETS

5. The Force HQ is basically an office complex with no major lucrative targets. However, the following points may be targeted by miscreants:-

- (a) Microwave dish antennae.
- (b) Communication antennae/equipment.
- (c) Generators.
- (d) Treasury office.
- (e) Vehicles.
- (f) Water tank.

SECURITY ARRANGEMENTS.

6. The following security arrangements exist in the HQs :-

(a) Approximately 450m of 3 ft high perimeter fence reinforced by double concertina coil all along the fence.

(b) Four wooden watch towers being used as observation posts which dominate the area all along the perimeter fence.

(c) Adequate security lights are located all along the fence as well as on the top of the HQ building to illuminate the complete area outside the building.

(d) A platoon worth of infantry is located in the HQ and is employed as under:-

(i) Main Gate :- Three persons round the clock with one LMG deployed at night to cover the entrance.

(ii) Treasury :- One person by day and two persons by night.

(iii) Patrolling :- Two persons to man the observation posts by day and perimeter patrolling by night.

PROPOSED ADDITIONAL SECURITY ARRANGEMENTS

7. To cater for the close-defence of the HQs, the following additional security arrangements are proposed:-

(a) Existing watch towers to be reinforced with sandbags and overhead protection.

(b) Additional bunkers with overhead protection to be constructed as per Annex 'A' attached.

(c) One open Rocket Launcher pit to be constructed as indicated in Annex 'A'.

(d) One 2" Mor pit on the roof to cater for illumination by night.

(e) Trip flares to be employed along the northern and eastern perimeter.

REINFORCEMENT PLAN

8. In addition to the security guards employed on duty, there is an existing integral reaction capability of one section QRT in the Force HQs at any given time. Besides the above the following reinforcements will be on standby ex INDBATT :-

- (a) One platoon ex Transit Camp.
- (b) Two sections RRF based on Mamba APCs ex Soaltee loc.

9. However, depending upon the threat, side stepping of forces would be carried out ex INDBATT and the defence can be built up to a company level. The M113 APCs available in the Transit Camp can also be employed if the situation warrants.

ADMINISTRATION

9. Arms :- Besides the personal wpns the following additional wpns will be made available by INDBATT :-

- (a) One Rocket Launcher.
- (b) One 2" Mor

10. Amn :- On wpn scale of amn as well as unit reserve of all wpns will be stocked at the HQs under arrangements of the Camp Commandant. In addition, extra illuminating bombs of 2" Mor will also be stocked.

11. Water & rations :- 95 CMSG in consultation with the DCOS (SP) will cater for the stocking of 7 days compo rations as well as drinking water for all civil and military personnel in the Force HQs.

12. FOL :- One Generator is available in the Force HQs. There is a requirement to place an additional backup generator with adequate FOL for both generators for 7 days under arrangements of DCOS (SP) and CCO. In the eventuality of failure of both generators, 95 CMSG will cater for the provision of approx 100 hurricane lamps with adequate fuel for 7 nights.

13. Tpt :- Three Mazda vehicles will be provided by INDBATT for transportation of the security guard, if required. Besides the above, integral/individual transport already available will be used for the transportation of personnel and equipment to the designated safe havens.

14. Medical :- One medical detachment and one ambulance veh ex NORMED will be placed in the Force HQs under command of the FMO to cater for any minor medical casualties. Cas evac will be by road / hepctr. G3 Air will be responsible co-ordinate the cas evac by hepctr and will earmark and prepare a suitable helipad inside/near the Force HQs.

15. Fire fighting :- The Chief Civilian Security Officer will be responsible for conducting fire fighting in the HQs in case of a requirement. Besides the integral fire extinguishers available in the HQs, 95 CMSG in consultation with DCOS (SP) will be responsible to provide two water trucks and additional fire extinguisher, if required. The Chief Civilian Security Officer will earmark a fire fighting team and issue fire fighting instructions to all in consultation with the DCOS (OPS).

16. Misc items :- In case of an emergency, the Force HQs staff will be required to dine/sleep in the HQs complex. In such an eventuality there would be a requirement to provide them with extra cots, linen, blankets, heaters, utensils etc. 95 CMSG in consultation with DCOS (SP) will work out the requirements and cater for the same.

CO-ORD INSTRS

17. Alarm scheme :- The following alarms would be sounded depending on the situation :-

(a) Air attack :- A series of long sirens will be sounded in the Force HQs.

(b) Armed intrusion/ground attack :- A series of short sirens will be sounded in the Force HQs. The guard also will blow the whistle to alert the QRT and the rest of the guard.

18. On hearing the alarm the action to be taken at various levels are as under :-

(a) Air attack :-

(i) All civil and military personnel present in the Force HQs to run for shelter in the ground floor central lobby/briefing room of the HQs.

(ii) Guards on duty to take shelter in the respective bunkers/sentry posts. Rest of the guard will occupy the designated shelters as indicated in Annex 'A'.

(b) Armed intrusion/ ground attack :-

(i) All civil and military personnel to run for shelter in the ground floor central lobby/ briefing room of the HQs.

(ii) The guards to occupy their respective fire trenches and prepare to fight back the attack.

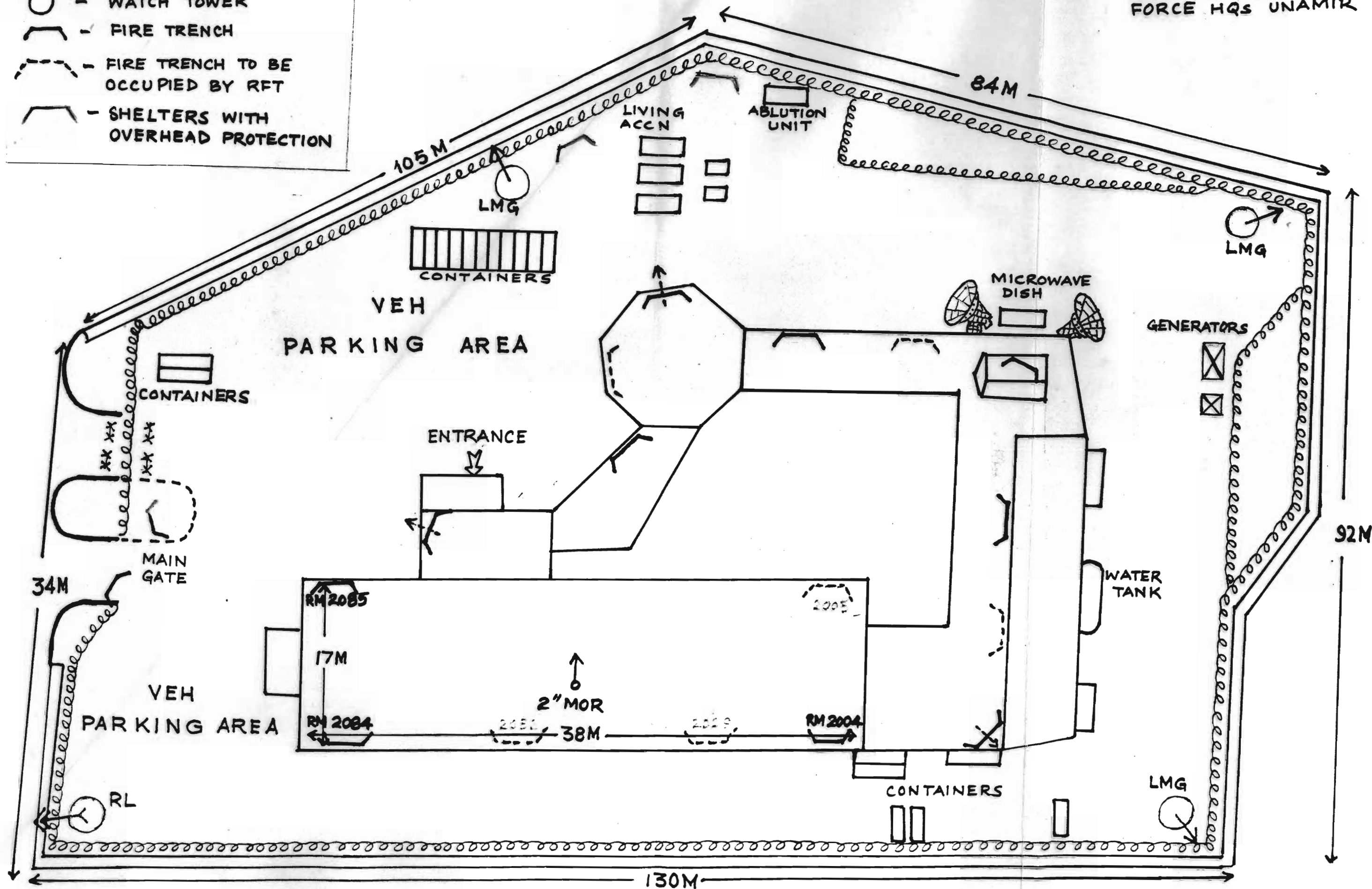
(iii) The reinforcements to be informed by the Camp Commandant/Duty Officer to be on standby.

19. Conclusion :- Although the security guards will play a major role in ensuring the security of the HQs, it is the responsibility of each and every individual to contribute towards it by abiding by the rules and catering for all contingencies at a personal level also.

LEGEND

- - WATCH TOWER
- - FIRE TRENCH
- - - FIRE TRENCH TO BE OCCUPIED BY RFT
- - SHELTERS WITH OVERHEAD PROTECTION

AN JEXURE 'A'
REFER TO PARA 2 OF
SECURITY PLAN OF
FORCE HQS UNAMIR



UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

1st BATTALION THE 3rd GORKHA RIFLES (INDBATT)

1/3 GR
(UNAMIR, Rwanda)
C/● 56 APO

20 Nov 95

082/06/A

A & B Coy

Camp Comdt ✓

SECURITY CHECKS : TRAFIPRO AND AMAHORO HOTEL

1. Ref DCOS (Sp) letter No 4000.1/LOG-5 dt 17 Nov 95 (photocopy att).
2. Please implement appropriate measures incl personal identification and spot check of vehs.
3. Please ack.

Neeraj Sharma
(Neeraj Sharma)
Capt
Asst Ops Offr
for CO

Encl : 1 pp.



UNITED NATIONS

NATIONS UNIES

ASSISTANCE MISSION FOR RWANDA

MISSION POUR L'ASSISTANCE AU RWANDA

From: Col W J Fletcher
DCOS (Sp) *[Signature]* Extn 11109

To: CO INDBATT

Info: LIST A, B, C(Less Serial 48), CAO

File Reference: 4000.1/LOG-5

Date: 17 Nov 95

Subject: SECURITY CHECKS - TRAFIPRO AND AMAHORO HOTEL

Reference: Discussion COS/CAO/DCOS SP 15 Nov 95

1. As the possible closure of UNAMIR looms in the near term, it is highly probable that the incidents of theft and attempted theft of UNAMIR equipment will increase. While our current security access to UNAMIR HQ and Trafipro is well established it is considered that it would be appropriate to step up the personal identification and vehicle spot checks as a preventive and deterrent measure.

3. Notwithstanding the focus of this direction on the Amahoro and Trafipro locations all addressees are requested to recognize their responsibilities in this regard and to take preventative measures to increase the security awareness of all personnel and to safeguard personal, contingent and UN owned equipment and valuable items.

2. CO INDBATT is requested to implement appropriate measures to increase the level of identity checks within current guidelines and to implement spot checks of vehicles entering and exiting the above locations. It is not intended to create a bottleneck at the entrances, however, personnel should be advised that vehicle inspections at random will be carried out by the gate guards particularly on vehicles exiting these compounds. Accordingly the understanding and cooperation of all addressees is requested.

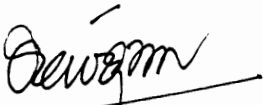
From : Camp Commandant

To : Info Offr

Date : 18 Dec 95

SUB: SECURITY OF OFFICES.

1. Room No 4012 belonging to the Info officer was left open on night 16/17 Dec and ni 17/18 Dec 95.
2. You are requested to ensure that the room is properly locked before closing for the day.
3. Thank you.



C S Dewgun.
Capt
Camp Commandant

Phone:11256

Info: DCOS (OPS)
CSO
CAO

1

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA



1

NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Post Office Box 749
Kigali, Rwanda
(250) 84496
(250) 84497
(250) 84498
FAX (250) 86877

8/04/12

Post Office Box 4661 GCS
New York, NY 10163-4661 USA
(1-212) 963-2663
(1-212) 963-3582
(1-212) 963-9906
FAX (1-212) 963-3090

TO: Captain C. S. Dewgun, Camp Commandant

FROM: Susan Matthew, Chief Administrative Officer

COPY: Major General Guy Tousignant, Force Commander
Paul McNeill, Chief Finance Officer

DATE: November 29, 1995

SUBJECT: Security for Cashier's Office

You have recently asked us to review our need for military security to be stationed outside of the Cashier's Cage in room 3004 of the Amahoro Hotel. Currently, that security is in place between the time that the cashier closes in the evening until the cashier opens the next morning. You asked whether the guard duty could be reduced to only those days when the largest amounts of moneys are held.

The amount of UN moneys held in this office varies of course during the month. However, the loss of any of the funds would be serious, and would be a material amount that would require reporting and explanation to the General Assembly.

I believe that the risks of theft of UNAMIR property are increasing at this time, and cash is certainly a high target.

Therefore, instead of decreasing the hours of guard duty, I believe that we should increase them. At UNOSOM, it was the practice to have two guards stationed outside of the Cashier's Cage 24 hours a day, 7 days a week. I believe that under the current circumstances of UNAMIR, it is time that we increase our own security to that level as well.

AFC - for info please

A
04/12
Actioned.

PAGE 2

I am particularly mindful of the fact that when our cashier was kidnapped and held at gunpoint this past summer, and when his captors used his keys to unlock the door of the Cashier's Cage, the robbery attempt occurred during the noon hour and not at night. Thieves are likely to attempt a break-in whenever our security is most lax.

So for the above reasons, I hereby request that two guards be posted outside the Cashier's Cage 24 hours a day, 7 days a week beginning now.

I know that your resources are limited, and that we must make efficient use of them. So we will continue to monitor the necessity of such guard duty carefully, and will consult with you should the opportunity arise to reduce the number of hours for which guards are needed.

Thank you for your excellent cooperation and service.



UNAMIR - MINUAR

Handwritten signature/initials

TO: MGT/CSL - Kigali
Rwanda

Pauline Urasa
OSRSG - UNAMIR HQ.

DATE: 01 December, 1995

REF.: UNAMIR/SO/169

FROM: Mr. Paul Ischlika
CSO

Handwritten signature: Paul Ischlika

SUBJECT: REQUEST FOR A GATE PASS

I refer to your applications of 29 November 1995 on the above subject, and I am pleased to inform you that your applications have been approved to enter UNAMIR premises with your registered vehicles listed below, on the following terms;

- (a) That your vehicles will be subject to all security checks, as all other vehicles are.
- (b) That the said vehicles will only be parked at the allocated parking space and in which case, you should contact the Camp Commandant for such possible allocations depending on availability of space.
- (c) That entry into UNAMIR premises with your private vehicles will be at your own risk, as UNAMIR will NOT be held responsible for any theft, loss/damage to the said vehicles whilst in UNAMIR premises.
- (d) That the permission granted is only a privilege and not a RIGHT, and depending on security situations it may be revoked without notice.

- 1. MGT/CSL
 - (i) Mazda Pick-up
Reg.RR 3086 A
 - (ii) Toyota Mini Bus
Reg.No. UAG 583

- 2. Pauline Urasa
 - Toyota Corolla White
Reg.No.23 CD 29 RR

CC: Camp Commandant
UNAMIR HQ.- Amahoro

Camp Commandant
Trafipro Complex

From : Camp Commandant
To : General Services
Date : 30 Nov 95

SUB: SECURITY OF OFFICES.

1. Room No 3084, belonging to General Services was left open on night 29/30 Nov 95.
2. You are requested to ensure the room is properly locked before closing for the day.
3. Thank you.



C S Dewgun.
Capt
Camp Commandant

Phone:11256

Info: DCOS (OPS)
CSO
CAO

Four

From : Camp Commandant

To : CAO Assistant

Date : 08 Jan 96

SUB: SECURITY OF OFFICES.

1. Room No 3035 belonging to CAO Assistant was left open on night 06 and 07 Jan 96.
2. You are requested to ensure the room is properly locked before closing for the day.
3. Thank you.



C S Dewgun.
Capt
Camp Commandant

Phone:11256

Info:

DCOS (OPS)
CSO
CAO

UNITED NATIONS



NATION UNIES

ASSISTANT MISSION FOR RWANDA

SECTEUR DE LA PAIX - KIGALI

UNAMIR MONTR

2000.2/CMPO/ADMIN

To: See Distribution

From: Lt Col I Abubakar
Ag DCOS SP

Date: 22 December 1995

Subject: SECURITY OF UNAMIR VEHICLES

Reference:

A. Administrative Instruction No. 011/95-Amdt.1 dated 18 December 1995.

1. Further to administrative instruction issued in above reference with copy attached, it is deemed very necessary to remind all military personnel especially contingent members outside Kigali area to adhere strictly to existing regulations with regards to the security of UNAMIR vehicles.

2. With the christmas celebrations and holidays fast approaching it is absolutely imperative for all military personnel to be extra vigilant towards safety and security of vehicles. Furthermore, parking of vehicles at market site and shopping premises with all the security devices installed has not proved helpful in preventing incidence of theft of tools or damage to vehicles, thus it is necessary for personnel to organize their shopping trips in pairs such that someone will be left to attend to the vehicle. Loss of tools or damaged to parts of UNAMIR vehicle due to non compliance of this instructions will be viewed seriously.

3. Milob Group HQ is to disseminate same instructions to all Milob Sectors for their compliance.

4. All action addressee are to note and comply as appropriate.

5. Best regards.

Distribution:

Action

List A & B less srl 29

List D

Guard JCO _____

MP det _____

When leaving the car unattended the driver must ensure that all doors, windows and trunk lids are securely locked. During overnight parking, the vehicle must be parked in a safe place such as a garage, or in a well lighted guarded area. Overnight parking at the airport will under no circumstances be permitted. The keys should never be left in an unattended vehicle.

All incidents of theft from/or damage to UNAMIR vehicles must be reported immediately to the Military Police, Security Office and Transport Section.

In instances where staff to whom vehicles are assigned depart the immediate area of their assignment, their vehicles must be handed over with their keys to their immediate successor within the same section, should he/she not already have a vehicle. In the event that this is not necessary, the vehicle with its keys should be delivered to the CITMM. This will allow an opportunity for maintenance and utilization of the vehicle as may be deemed necessary.

Failure to observe the foregoing simple requirements, resulting from which vehicles are damaged or from which items are stolen, may cause the personnel to whom the vehicles were assigned, to have to make financial restitution to the United Nations, should subsequent Survey Board actions result in the determination that they have been negligent.

Your strict adherence to this Administrative Instruction will be much appreciated.

FROM : CAMP COMDT
TO : CMPO
: FMO
CC : COS
: DCOS (OPB)

SECURITY OF OFFICES

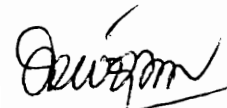
1. While checking of the offices on night 03/04 Nov 95 by the guards it was found that the following rooms were left unlocked:-

(a) Room 2052 - DCMPO

(b) Room 2085 - FORCE MED OFFR

2. You are requested to kindly check and lock your offices before departing for the day.

3. Thanks for your Co-operation.


CS Dewgun
Capt
Camp Commandant
Phone : 11256

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Camp Comdt

88
13/11

TO: Commanding Officer
Ind. Batt

DATE: 13 November 1995
Ref.: UNAMIR/SO/160

FROM: Mr. Paul Ischlika
CSO

Paul Ischlika

SUBJECT: Security Protection - UN International Civilian Staff -
Mr. Arkalgud Ramachandra, Mail Assistant UNAMIR

The above named staff member has received some threats from unknown locals and it is considered unsafe for him to stay at home.

In order to provided him the necessary protection while other options are being considered, you are kindly requested to provide the staff member with all necessary protection till tomorrow Tuesday 14 November 1995.

Best Regards.

cc: Mr. Jose Aguirre, OIC
CCPO



1ST BATTALION

UNAMIR

UNITED NATIONS ASSISTANCE MISSION FOR RWANDA



208-5
8/89/11

082/6/A

08 Nov 95

From : INDBATT

To : MA/FC
DCOS SP
DCOS (Ops)
List A, B, C & D

Subject :- BREACH OF SECURITY ; BBC

1. INDBATT is providing security to the BBC complex which also houses the SRSG, ED and other high ranking UN officials.
2. Inspite of letters issued by DFC and DCOS (OPS) (letter No 1000.7(DFC)/G/7 dated 10 Aug 95 and 3000.12 (OPS) dated 16 Oct 95 respectively, copies attached), personal intervention as well as reports, the officers living in BBC have been resorting to breaches of discipline.
3. On Saturday, 28 Oct 95, Col DCK Kattah, DCOS (Ops) had taken three ladies to his room alongwith some officers after Happy Hour. The same has occurred again on 07 Nov 95.
4. Again the OC MP Coy, Maj Dare had taken a woman to his quarters on 04 Nov 95. He abused my sentries as well as the offr incharge BBC security Capt JS Tanwar when he was checked.
5. Earlier a report was initiated by Lt(N) MB Danagudi, SO Admin, regarding the indiscipline of INDBATT sentry at the gate on being checked when having three girls in his vehicle.
6. To prevent further embarassment caused to my officers as well as the sentries doing their duty at the gate whenever officers living in BBC violate orders and bring in women for the night contrary to orders, I am issuing necessary instructions to my guard at BBC not to check any one violating Force HQs orders.
7. INDBATT will not be held responsible for any breach in security in case of any incident occurring due to these officers and women residing in the BBC.
8. This is for your info please.

(Sadanandam K)
Lt Col
CO INDBATT

Encls : 2 pp



Sector 1

UNITED NATIONS

ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

From: DFC

Reference: 1000.7(DFC)/G/7

To: List A, List B, List C & List D

Info: MA/FC
COS
DCMO

Date: 10 August 1995

Subject: ACCESS BY LOCAL GIRLS TO UNAMIR COMPOUNDS

1. It has been noticed that some soldiers from all ranks, do not hesitate to invite local girls to their compounds. This practice has reached such a high level, that the security of troops is threatened and the image of UNAMIR is being tarnished. As it may be known, the behaviour of a peacekeeping force particularly the respect of local customs and culture and the compliance of the host nation, is a prerequisite to achieve the objectives of the mission.
2. It is therefore decided that access to the UN compound by local girls are strictly forbidden except for local workers.
3. The Contingent Commanders have to enforce this decision.

Col. Major A. Toumia
DFC/CMO

15:44

11278

UN HQ ORDERLY RM

001

TO : INDBATT
GHANCOY 2

3000.12 (OPS)

FROM : DCOS/OPS

DATE : 16 OCT 95

SUBJECT : SECURITY GUARD

1. THIS HQ HAD BEEN INFORMED OF MANY THEFT CASES IN THE BROWN AND ROOT FACILITIES.

2. THEFTS MAY INCREASE WITH THE FORTHCOMING END OF THE MISSION.

3. THEREFORE GUARDS AT THE VARIOUS POINTS MUST BE MORE VIGILANT AND WILL APPLY TO THE FOLLOWING MEASURES:

A. SEARCHES MUST BE CONDUCTED ON VEHICLES.

B. ANY LARGE CONTAINER BAGS OR BOXES WITH VEHS OR BEING HANDLED BY WORKERS AFTER CLOSING MUST BE CHECKED.

C. POL POINT ATTENDANTS MUST BE CHECKED REGULARLY.

D. PATROLS WITHIN THE PERIMETERS ARE TO BE CONDUCTED MORE FREQUENTLY.

4. FOR NECESSARY ACTION.

8/09/11

TO : CAMP COMMANDANT / 3000.(OPS)
FROM : LT-COL NDIAYE B.S
G3 OPS
DATE : 08 NOV 95
SUBJECT : THEFTS AT UNAMIR HQ.
REF : YOUR MEMO 1000.5 (HQ COMDT) DATED 06 NOV 95.

1. I acknowledge receipt of your memo of above ref through dcos/ops.

2. In para 3 (b) (i)& (ii) you stated that " there are eye witnesses viz Mr Ruppert Smith, CILM and Mr Anthony Adams, Tpt Sec who have also submitted their statements to the Military Police that on 01 NOV 95 at approx 0715 hrs while driving towards the HQ from the direction of Chez Lando hotel they had noticed the veh, UNAMIR 602, with the indicator lamp missing."

3. I wondered how they could see me at the reported day and time because I was in NYUNDO at that moment. All UNAMIR OPS Staff can confirm to you that I left KIGALI on 30 NOV 95 by road to NYUNDO to prepare the OPS OFFs CONF which was scheduled in that place on 31 oct 95. NICOY Staff also can confirm to you that I left NYUNDO by 0740 on 01 NOV 95 with NICOY Log Off. The trip tickets of the veh, already sent to the Transport Sect are also another indication. I think also that all veh getting in and out of the HQ are registered at the main gate. You may check also with the guard register.

4. I wish to state that the allegation made by you in your memo referenced above puts my integrity into disrepute.

5. This is to rectify the statement made in your memo.

COPY TO :

FC
COS
DCMO
DCOS/OPS
DCOS/SP
FPM
CO INDBATT
MP COY
CTO
CSO
CILM

From : Camp Commandant

To : Chief of Radio Unit

Info : DCOS (OPS)
CSO
CAO


Date : 04 Dec 95

SUB : SECURITY OFFICES.

1. Room No 4052 belonging to Radio Broadcast Unit was left open on night 02/03 and 03/04 Dec 95.

2. You are requested to ensure the room is properly locked before closing for the day.

3. Thank you.


C S Dewgun.
Capt
Camp Condt

Phone : 11256