

TECHNICAL ASSISTANCE BOARD



BUREAU DE L'ASSISTANCE TECHNIQUE

UNITED NATIONS
NEW YORK

TELEPHONE: PLAZA 4-1234

CABLE ADDRESS: TECABOARD * NEW YORK

10 January 1963

REFERENCE: 2-4-23/1

Dear Mr. Ahmed:

You will have seen from the Minutes of the Joint Administration Division meetings that the Executive Chairman and the Managing Director of Special Fund decided to convene in Addis Ababa, a Regional Meeting of Resident Representatives and Directors of Special Fund Programmes for Africa. Please arrange to attend this meeting which is scheduled to be held from Monday 11 to Saturday 16 March 1963. Messrs. Owen, Stedman and Messrs. Heurtematte and Henry will attend from TAB and Special Fund Headquarters.

On the basis of our previous experience, the proposed pattern of the meetings will be as follows:

Meetings will formally open on Monday the 11th, and the first half day will be reserved for a private meeting of the Resident Representatives alone to permit them to discuss among themselves matters of common interest. That time will be devoted by Messrs. Owen and Heurtematte for any protocol function that they should attend.

The rest of the week will be used for general discussion with Tuesday devoted to internal TAB matters, Wednesday to Special Fund subjects and Thursday reserved for a joint session with the

Mr. S. Habib Ahmed
Resident Representative of the
Technical Assistance Board and Director
of Special Fund Programmes in Congo
(Leopoldville)
ONUC - Boite Postale 7248
Leopoldville, Republic of the Congo



Executive Secretary of ECA, his senior staff and representatives of the participating organizations, the World Food Programme, UNICEF, and OPI. Friday will be set aside for individual conversations by those interested with Messrs. Owen, Heurtematte, Stedman and Henry. Saturday will be devoted to the disposal of any residual matters.

If needed you may arrive early or remain in Addis Ababa for one or two more days, until the 18th or 19th of March for individual discussions with members of ECA staff.

The Executive Chairman, Mr. Henry and Mr. Stedman are planning to visit certain African offices before and after the meetings, and Resident Representatives itineraries will need to take account of these visits. Itineraries of the headquarters visitors will be communicated to all concerned as soon as possible.

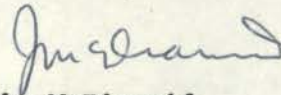
We have prepared the attached provisional agenda for the TAB and Special Fund parts of the meeting. You will notice that certain items are of equal interest for TAB and the Special Fund. They will be taken up during the joint meeting.

For your information, the following representatives are being invited:

S. H. Ahmed
P. Aylen
A. Campbell
H. Caustin
J. J. Cebe-Habersky
E. Collin
M. L. Croisier
G. Faruqi
A. Flores

D. Marusic
M. Mir Khan
J. Ninine
B. Osorio-Tafall
M. Perez-Guerrero
C. K. Robinson
A. E. Saenger
G. I. Smith
Vu Van Thai

Yours sincerely,



John McDiarmid
Senior Director

EPTA AGENDA

REGIONAL MEETING OF RESIDENT REPRESENTATIVES

ADDIS ABABA 11 TO 16 MARCH 1963

- (a) - Project Programming - Analysis of the first exercise
 - low proportion of long-term projects
 - workload for governments, Resident Representatives, TAB and TAC, and possibility of revising timetable
 - annual versus biennial programme cycles
- (b) - Programme Implementation
 - Reporting by Participating Organizations on level implementation
 - rights of governments to request changes including inter-agency transfer
 - changes in long-term projects
- (c) - Contingency allocations
- (d) - Programme Evaluations
- (e) - Organization and coordination in the field
 - Field budget - field office study - model offices
 - Executive Chairman's report to ACC/TAC on implementation of ACC "decisions".
 - status of ad hoc Committee's work
 - coordination by the Resident Representative with bilateral and multilateral assistance programmes outside the UN family
 - substantive coordination by the Resident Representative with experts, chief of mission and Directors of regional offices.

- seminar for government coordinating officials and analytical study of different types of coordinating machineries

(f) • Topics for fruitful subsequent discussions with Executive Secretaries and Specialized Agencies and World Food Programme representatives

- Means of making relationships between Resident Representatives and Economic Commissions more fruitful. (e.g., advance programming of field office visits by economic commission staff.)
- implications of "decentralization"
- relationships with Development Planning Institutes.
- processing of World Food Programme requests.

PROVISIONAL AGENDA - SPECIAL FUND

REGIONAL MEETING OF DIRECTORS OF SPECIAL FUND PROGRAMMES

ADDIS ABABA 11 to 16 MARCH

The Agenda for the day to be devoted exclusively to discussion of Special Fund matters will be based on topics covered in the SF/CM/Field series, with SF/CM/14 of 21 November 1962 "Duties and Functions of Directors of Special Fund Programmes", used as a central document.

The following items are suggested:

- I. Report to Field Directors by Mr. Heurtematte and Mr. Henry on overall Special Fund developments, - policies, major problems (programming, project execution, Agency Costs), recent review of programme with each Executing Agency, financial resources, Headquarters reorganization.
- II. Duties and Functions of Directors of Special Fund Programmes (SF/CM/Field 14 - 24 November 1962)
- III. Submission of New Requests (SF/CM/Field 10 - 6 July 1962, SF/CM/Field 13 - 11 October 1962, SF/CM/62 - 10 September 1962)
 1. Quantity
 2. Quality
 3. Timing
 4. Confidential Comments
 5. Coordination with Bilateral Programmes
 6. Government Priorities.
 7. Policy Guides.
- IV. Plans of Operation - Comments by Field Directors
- V. Project Implementation (SF/CM/Field 12 - 18 September 1962)
- VI. Reports (SF/OP/6 - 16 May 1962)
 1. Executing Agencies (Periodic and Final)
 2. Directors of Special Fund Programmes
- VIII. Other business.

- Bsc./-

RÉPUBLIQUE DU CONGO



MINISTÈRE DES TERRES-MINES ET ÉNERGIE
CABINET

Léopoldville, le 12. XII 1962

(1) N° 10405/Cab.Ter.Min.En./AGM.

c/ORG 320

Réf. n° :

Annexe :

Objet :



Monsieur S. HABIB AHMED,
Chef des Opérations Civiles
de l'O.N.U.C.
LEOPOLDVILLE/KALINA.

Cher Monsieur Ahmed,

J'accuse bonne réception de
votre lettre du 27 novembre 1962 concernant le
départ de Monsieur Stéphane VERTER à ADDIS-ABEBA.

Mon Département a pris acte
de la précieuse collaboration et de l'aide puis-
sante que l'O.N.U. entend apporter au Gouvernement
Congolais dans le cadre du Département des Mines.

En vous remerciant bien vive-
ment ainsi que l'Organisation des Nations Unies
pour ce geste, je vous prie de recevoir, Cher
Monsieur Ahmed, l'expression de ma haute considé-
ration.

Fri
ms
28/12

Alexandre MAHAMBA
Alexandre MAHAMBA,
Ministre.



CIV-OPS/0426/62.

> c/ORS 320

Léopoldville, le 27 novembre 1962.

Monsieur le Ministre,

J'ai l'honneur de me référer à votre lettre CAB.TME/GME adressée le 13 novembre 1962 à Monsieur le Ministre des Affaires étrangères au sujet de la représentation du Congo à la première session du Comité permanent des ressources naturelles et de l'industrie qui se tiendra à Addis Abeba du 12 au 21 décembre 1962.

Je vous confirme par la présente que l'ONUC couvrira les frais de voyage de Monsieur Stephane Verter, expert de l'ONU, qui accompagnera la délégation du Gouvernement congolais à cette réunion.

Veuillez agréer, Monsieur le Ministre, l'assurance de ma haute considération.

S. Habib Ahmed
Chef des Opérations civiles
de l'O.N.U.C.

Monsieur MAHAMBA Alexandre
Ministre du Gouvernement central
de la République du Congo
Léopoldville.