

LETTER OF APPOINTMENT

Dear Ms. Honoré,

I am hereby confirming your appointment as an Under-Secretary-General in the Secretariat of the United Nations. This will be a fixed-term appointment, in accordance with the terms and conditions specified below and subject to the provisions of the Staff Regulations and the Staff Rules, together with such amendments as may from time to time be made to such Staff Regulations and such Staff Rules.

The basic data relating to this appointment is as follows:

Assignment

Function:	Special Representative of the Secretary-General and Head of the United Nations Stabilization Mission in Haiti (MINUSTAH)
Category:	Under-Secretary-General
Assessable Salary:	\$189,349.00 gross per annum
Official Duty Station:	Port-au-Prince
Effective Date of Appointment:	7 July 2013

Allowances

Please be advised that the salary shown above does not include any allowances to which you may be entitled as explained in the Annex to this letter.

Tenure of Appointment

This fixed-term appointment is for a period of one year from the effective date of appointment shown above. It therefore expires on the 6th day of July 2014.

This appointment is subject to extension of mandate and availability of funding.


This appointment may be terminated prior to its expiration date in accordance with staff regulation 9.3, in which case you will be given 30 days' written notice. This appointment is also subject to termination in the interest of the Organization, as determined by the Secretary-General, in which case you will be given three months' written notice. Should your appointment be terminated prior to its expiration date, the United Nations will pay such indemnity as may be provided for under the Staff Regulations and the Staff Rules. Please note that the normal expiration of the appointment at its term does not require the payment of any indemnity. This fixed-term appointment does not carry any expectancy of renewal or of conversion to any other type of appointment in the Secretariat of the United Nations.

Information

Your particular attention is drawn to Staff Regulation 3.3 relating to the Staff Assessment Plan and to the Regulations and Rules relating to the United Nations Joint Staff Pension Fund and to the Annex to this letter explaining various United Nations allowances and entitlements.

Special Condition

This is a fixed-term appointment on secondment from Government service. The conditions governing appointments with the United Nations are set out in this Letter of Appointment. The conditions governing your right to return to Government service are specified in the communication from the Permanent Mission of the Republic of Trinidad and Tobago to the United Nations which is attached to this Letter of Appointment. By signing this Letter of Appointment, you specifically acknowledge that you have agreed to serve the United Nations on secondment from the service of your Government on the conditions specified in this Letter of Appointment and its attachment.


Secretary-General

Ms. Sandra Honoré
Special Representative of the Secretary-General
and Head of the United Nations Stabilization
Mission in Haiti (MINUSTAH)

LOA
Ms. Honore
Drafted by: OHRM
Read by: cs
Reviewed by: JK/MH
Approved by: PC

19/08/2013