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UNAMIR - MINUAR
CIVPOL HQ

**MINUTES OF CIVPOL COMMISSIONER'S ADMINISTRATIVE
MEETING WITH HEADS OF DIVISIONS/CHIEF OF POLICE MONITORING TEAMS
HELD AT CIVPOL HQ CONFERENCE ROOM ON 18th SEPTEMBER, 1995**

PRESENT:

1. COL. O.C. DIARRA : CIVPOL COMMISSIONER : CHAIRMAN
2. S/SUPT. D.S. NJASE : DEPUTY CIVPOL COMMISSIONER/CPOO
3. SUPT. O.M. GYEABOUR - IN COMING CPMT/KIGALI
4. SUPT. B.G. MWALE : CPMT/GIKONGORO
5. SUPT. EFFIONG BASSEY : CPMT/CYANGUGU
6. SUPT. G. JERE : CPMT/BUTARE
7. MAJ. NETO EULALIO : CPMT/GITARAMA
8. MAJ. RUNI MAMUDOU : CPTO
9. SUPT. M.Y. GUMEL : CPPLOGO
10. DSP. CHRIS ERO : SPOO
11. CAPT. USO ARNOLD LINDEN : CPMT/KIBUYE
12. CAPT. MOH'D AL-QUDAH : CPMT/KIGALI
13. CAPT. NEDAL RASHDAN : L.O./F.H.Q
14. LT. HASSAN AG. CPMT/GISENYI
15. LT. AWALE : AG. CPMT/RUHENGERI
16. DSP. C. BADU - ACQUAH : SECRETARY

OPENING REMARKS

The CIVPOL Commissioner in his opening address, after welcoming the participants expressed his regret for the cancellation of the last administrative meeting which was scheduled for the 9th of September, as Officers who called in for the meeting could not form a quorum.

In the address, he informed Officers present that we are passing through a very sensitive period because the second review of the current UNAMIR Mandate is in progress and as you are aware the review is being done in three phases and after each period a report has to be submitted to the Secretary General for the Security Council. According to him, the first period has been completed and a report on the second phase is being drafted. He said the task ahead is very difficult and expressed his grave concern and disappointment on the work of the Monitoring Teams in the prefectures.

He said, whilst reports from the Milobs in the Sectors contain vital informations on occurring events in the Country, reports from our Monitoring Teams fall short of such vital informations.

He said the Security Council will soon consider the question of the Mandate and before any decision is taken, the Secretary General will need information on the situation in Rwanda and the S.R.S.G'S. proposal on this issue. To this end, he advised our Monitoring teams to double their efforts and feed his Office with more informations on occurring events in the Country for him also to feed the S.R.S.G. He expressed his hope that every one will do his best and live up to expectation. He also commented on the training of the National Gendarmerie and the Communal Police which is a concern of the Rwandan Government.

He said, the Government is expecting a CIVPOL assistance for training the nucleus of Police Officers and before any bilateral agreement is made, CIVPOL is to conduct the training of the Rwandan Police.

He expressed his regret for the delay in the training of the Communal Police. He explained that, the delay has been caused by the renovation works being carried out at the Gishari Training School and said everything possible is being done to complete the renovations for commencement of the training programme.

I. AMENDMENTS AND ADOPTION OF PREVIOUS MINUTES

(1) At page 4 line 5 under CPMT-KIBUYE Prefecture, the word "GOUNDS" to read "GROUNDS". After the above amendment, the minutes were adopted. The motion was moved by the Chairman and was seconded by CPMT/Cyangugu. At this stage, the Chairman intimated he had some urgent progress reports to write in his office, and therefore asked his Deputy CIVPOL Commissioner to continue with the deliberations. He promised to come back and take his position as soon as possible.

II. CONTROL OF TASKS

The tasks as assigned to officers are shown as hereunder :

S/N°	TASK	TASKED OFFICER	REMARKS
1.	Request for more vehicles for CIVPOL	CPPLOGO	
2.	To liaise with communications for installation of telephone in the office of CIVPOL-CYANGUGU.	CPOO	
3.	The provision of a Minibus to convey CIVPOL Monitors on transfer to GITARAMA, BUTARE, GIKONGORO, and CYANGUGU.	CPPLOGO	

III. REPORTS OF CPMTS/HEADS OF DIVISIONS

A. CPMT/GIKONGORO PREFECTURE:

The CPMT/GIKONGORO is his report gave the general assessment to the security situation in his area since his assumption of office as CPMT on 26/8/95 as very calm. He also reported that since 24/8/1995, a total number of 2,219 Rwandan Refugees in Zaïre have returned to the Prefecture and have been evacuated to their home communes. He further disclosed that, in the night of 4/9/95, at RUGARAMA in KARAMBO Commune, four bandits attacked one local and his wife in their house and robbed them of their money, clothing and food stuffs after inflicting machete wounds on their bodies. He said the wife was able to identify their assailants and readily gave out their names to him when he and his team visited them in their Hospital beds at KIGEME Hospital.

He concluded that, he has since given the names of the four bandits still on the run to the R.P.A. Commander in the commune for his action.

B. CPMT/KIBUYE:

The CPMT in his address spoke briefly on the following topics:

- a. Prevailing Op. Situation in Kibuye Sector.
- b. Significant developments in the sector since the last meeting.
- c. General conditions and problems in the communes.
- d. Returnees to the sector .
- e. Problems in the sector and
- f. Problems with N.G.OS operating in the sector.

On the situation in KIBUYE Sector, he said there has been no change and the situation continues to remain calm. He however disclosed that there is an apprehension among the population due to harassments and arrest by the RPA for unknown reasons. He further said for some time now the sector has not experienced any acts of banditry. He again disclosed that locals in Rutsiro Commune experienced three mine explosions in the past 4 weeks in which 3 people were killed and few others injured and three cars completely destroyed.

In his briefing on the 2nd topic ie "SIGNIFICANT DEVELOPMENTS IN THE SECTOR", he disclosed that, no significant development has taken place in the sector during the period under review. Touching on the general conditions and problems in the communes, he stated, harassments and arbitrary arrests of people by the RPA still continue but inspite of all these, the locals are going about their normal activities and agricultural production is improving.

He mentioned, lack of good drinking water, none existence of Medical facilities and accommodation as the most serious problems locals in some communes face. He said taps in some areas from which the locals draw water are not functioning as a result of destruction of the main pipes during the war. He continued a total number of 1,447 refugees arrived at Kibuye from Zaire between 28/8/95 and 01/9/95 whilst 412 refugees are expected to arrive, and the return of these refugees has worsened the accommodation problem. The team leader in concluding his report, to the house said that, the relationship between his team, the NGOS operating in the sector and the local authorities is cordial, even though some Bourgmestres and RPA soldiers do use every means at their disposal to keep the local population from talking to them. This he concluded, makes their work very difficult at times.

C. Ag. CPMT/GISENYI

The Ag. CPMT in his report, said the main events that took place during the period under review were, the visit of the SRSG on 22/8/95, the expulsion of Rwandan Refugees from Goma, incidents of mine explosion, ambushing and killing of an RPA officer and his escort in the evening of 11/9/95, exchange of fire between RPA soldiers and infiltrators, cordon and search operation by the RPA, the massacre in Kanama Commune and the visit of the Vice President of Rwanda to Kanama Commune. He also said the general security situation in the sector which was relatively calm has now become somewhat tense. He further said incidents of banditry and murder have decreased in the past weeks and the return of refugees from Zaire continues at a snail pace.

On his team's own activities, he informed the house that they are assisting the Human Rights Monitors and the Gendarmerie in the investigation of Human Rights violation cases and incidents of banditry and murder. He also said his team is actively involved in the investigation of the massacre which happened at Kanama Commune on 12/9/95 in which 108 people including the Bourgmestre of the commune, and innocent women and children perished. In his concluding address, he told the meeting that his team attended a day seminar on arrest and detention procedures held in Kabuye Sub-Prefecture on 8/9/95 and the team leader Maj. Siggi Sczch gave a speech on Arrest, Detention and use of Force. The Deputy CIVPOL Commissioner directed the Ag. CPMT to follow up his interim report on the Kanama massacre with a full report.

D. CPMT/BUTARE

The team leader told the house that Butare Prefecture has 20 communes and that between 28/8/95 and 5/9/95 a total of 368 Rwandese who fled to Burundi and Zaire and sought refugee in these countries returned and have since been repatriated to their home communes in the prefecture. He briefed the house on the activities of his team during the period which he said was general patrols.

He said during their patrols, the Inspector of schools at Gishamvu Commune made a passionate appeal to UNAMIR through them to assist his commune with building materials to rehabilitate some school buildings which were damaged during the genocide in the country and also with school equipments such as text books, furniture and pencils.

In Muyira Commune, another passionate appeal was also made by the Deputy Bourgemestre to UNAMIR and other NGOS to equip the Health Centre in the commune with blankets, beds, drugs and furniture to enable the Health Centre function up to expectation. The period under review also witnessed two shooting incidents in Shyanda Commune and Butare township.

The first incident in which a 65 year old High Court Judge Mr. Mikuzi Bernard was the victim happened on 29/8/95 in Shyanda Commune.

The team leader said, the victim, who visited a nearby drinking bar and was returning home was shot dead in front of his house by an unidentified gunman and the motive behind the killing is still unknown, according to him the case is being investigated by the local Gendarmerie. The second shooting incident, he continued, happened at Butare on 6/9/95 between 2300 hrs and 12 midnight. He stated, an RPA patrol team intercepted a Renault car with registration number BB 3093 during their patrols and signalled the driver to stop but he failed and sped off. That the patrol team in its pursuit opened fire on the run away vehicle and the driver finally stopped. The driver who was not hit but was found drunk at the time was later identified as an RPA Lieutenant. He concluded that the general situation in the prefecture has been very calm.

E. CPMT/GITARAMA

The CPMT in his brief, told the house that, there exist a cordial relationship between CIVPOL and the Milobs. He disclosed that the team arrived in Gitarama from Kigali on 30/8/95 to assume duty and had some difficulties in submitting Daily sitreps as the two men in the team are French Speakers. He again disclosed that, being new in the area, the team could not carry out any major patrols. He said they are now on a familiarization tour and would soon start full operations. The CPMT informed the house also that on 9/9/95 whilst travelling to Kigali to attend a meeting, he was involved in a motor accident but was not injured.

The house expressed its profound regret for the accident and thanked God that the CPMT was not injured. The CPMT concluded his address by giving the general security situation in his area which he said was calm.

F. CPMT/KIGALI

The CPMT in his report said, the situation in Kigali metropolis remained calm during the period under review. He again said his team carried out extensive patrols

throughout Kigali Rural and Urban areas and visited Ndera transit camp and Kigali Central Prisons. In Kigali Prisons, he gave the total number of inmates as 9,871 which he said is far beyond the number of inmates the Prison is supposed to take. He however said the Rwandan Govt is making efforts to transfer some of the inmates to the less congested prisons in the country to ease the overcrowding situation. He further briefed the house on major events that took place during the period under review in and around Kigali. He revealed that on 4/8/95, the Govt of Rwanda introduced a new vehicle registration number to replace the old one and on 10/8/95 some locals engaged in illegal foreign money exchange in Kigali city were rounded up by the Gendarmerie on the orders of the Kigali Urban Prefect.

He highlighted the visit of President Museveni of Uganda to Rwanda on 14/8/95 and the visit of the UNHCR High Commissioner Mrs. Sadako Ogata to Kigali and some refugees camps in Rwanda in his address. He further disclosed that during the period under review, the Gendarmerie carried out an operation in Kigali city and arrested destitutes mostly children and pick-pockets and sent them to Reformation centers in the country. On crime, the CPMT told the house that on 13/8/95 armed bandits broke into the warehouse of ICRC in Gikondo and made away with 95 cartons vegetable oil and on 21/8/95 an attempt was made to steal fuel and Kerosene from the UNAMIR Log base in Gikondo but the attempt was foiled by the Indian Soldiers on guard at the base. He said the culprits were arrested and handed over to the Gikondo Gendarmerie Brigade. He finally informed the house of the arrest of one Mr. Jean Batiste Busengemana of the Justice Ministry on attachment to the Public Prosecutor's Office on 25/8/95 by the RPA. He said no reason has been given for the arrest and his team is monitoring the situation. He concluded that apart from the few incidents of Banditry that occurred the situation was calm.

G. CPMT/CYANGUGU

The Cyangugu team leader reported that, there are eleven communes and twenty three Patrol areas in his area of jurisdiction and requested for increase of the strength to effectively patrol the area. To this, the Deputy CIVPOL Commissioner interrupted and said this has been done and requested all team leaders to arrange and convey the observers on transfer to augment their strength to their stations. He disclosed that on 26/8/95 about 170 FRGF elements in 17 boats infiltrated into the country through Gatare and Kirambo. There was exchange of fire between the infiltrators and RPA.

He continued that the firing power of the infiltrators prompted the few RPA soldiers to retreat for reinforcement but when the reinforcement arrived, they found

that the infiltrators had abandoned their boats and entered into Rwanda. During an intensive combing, the body of a dead FRGF Soldier was found in the lake with his sack of ammunition, and grenade.

The discovery of the body of the dead FRGF Soldier with his deadly weapons prompted the RPA to carry out a cordon and search exercise but nothing was found and the barbaric manner the exercise was carried out annoyed the locals. The CPMT disclosed further that when the infiltrators were moving into their hiding, they carried out a number of atrocities on their way. A local they met he said was killed and his tongue cut off whilst a group of men returning from market were severely brutalized resulting in the instant death of one and four others dying a day after. This he said, appeared to be the handwork of the Interahamwe among the infiltrators as the victims were matcheted. On the return of Rwandan Refugees, the CPMT disclosed that between 2/9/95 and 15/9/95 a total of 201 Rwandan Refugees arrived in Cyangugu Prefecture through various entry points from various refugees camps in Zaire.

Some of these have been evacuated to their home communes. On major events that happened in his prefecture during the period under review, the CPMT told the meeting that on 5/9/95, the UN High Commissioner for Refugees Mrs. Sadaka Ogata accompanied by the SRSB and other high officials visited Cyangugu. They also paid a working visit to Nyagatare Transit Camp and later crossed to Bukavu in Zaire the same day on foot through the Rusizi I Bridge. He continued on the same date at about 23:15 Hrs the FRGF blasted the Electric-power pylon in Nyarushishi which completely damaged the power cables and high frequency telephone line cables cutting-off Cyangugu from Kigali. He said this act of sabotage is aimed at disrupting the RPA command control and to remove communication system on development projects going on in the prefecture. He disclosed that in an anticipation of a large influx of refugees from Zaire after the visit of the UN High Commissioner to the area, the UNHCR is constructing another transit camp in Nyarushishi in addition to the one in Nyagatare. The CPMT in his report on Humanitarian activities said the UNHCR and NGOS continue to give humanitarian assistance to refugees at the reception centre at the Rwanda-Zaire border and locals in Kamembe and Gishoma Communes.

On the border situation, he disclosed that, there are three active borders in Cyangugu. He further said while the Rwanda - Burundi border post remains open to all traffic and operates normally, the other border posts at Uvira and Rusizi I remained closed to commercial traffic except Refugees escorted by the UNHCR. Commenting on his team's own activities, he said, during the period under review the team patrolled Nyamasheke, Kirambo, Gikuyu, Ngomo, Rundwe and Kagarama areas. They again patrolled to Nyagatare Transit Camp and monitored the arrival and departure of

refugees also to Bugarama, and Gishoma communes to monitor the refugee situation. He disclosed that at Ghira Border crossing point some FRGF soldiers who attempted to cross as common refugees into the country were arrested by the RPA and are being interrogated.

H. AG. CPMT/RUHENGERI

The Ag. CPMT told the house that the general security situation in the Prefecture was calm. He however disclosed that the only trouble prevailing in the prefecture is the occupation of people's houses by squatters. He said the owners of the houses who fled from the country during the genocide are now back and are claiming their houses but the squatters have refused thus causing a lot of embarrassment to the returnees.

The Ag. CPMT further said only one Major incident happened in the prefecture during the period under review. Giving a brief fact of the incident, he said on 10/9/95 in Nkumba Commune a fight ensued between three men over a 13 years old girl. He continued one of the combatants gained the upper hand and ran away with the girl the two, who remained at the scene continued to fight fiercely in the course, one hit the other with a stone and he died instantly. He concluded, the murderer is still on the run but three other men who happened to be at the scene and witnessed the fight have been arrested and are assisting the local Gendarmerie in their investigations.

I. LO/FHQ

The CIVPOL Liaison officer informed the house that he assumed duty as Liaison Officer on 5th August 1995. He said his office which was first the CIVPOL Office in the Amahoro building has been changed to another office which in the past, was the G3 Plans Office under the same building a week after his assumption of duty.

During the period under review, he informed the house that the SRSG held a press conference and a meeting on the situation prevailing in the prisons in the country.

In his press conference the Liaison Officer said, the SRSG laid a particular emphasis on the role of UNAMIR on Humanitarian aspects, particularly the resettlement of Rwandan Refugees. On the Prisons situation, he said, the SRSG said the Secretary General has directed that the prisons situation which should be addressed by the International Community should be the prime concern of UNAMIR and for that matter, the SRSG will now monitor the situation in the Prisons and report

any progress to the Secretary General. He continued, the SRSG later disclosed that a plan to tackle the problem has been prepared by the UNDP. He said the plan code-named "A PLAN OF ACTION" consists of two tracks and these are :

1. TRACK "A" - How to improve upon the existing conditions in the Prisons
2. TRACK "B" - Reviving of the Juridical System

In concluding his report, the L.O. advised the CPMTs to take note of the task imposed on the SRSG and centre their monitoring activities in the prisons, return and resettlement of Refugees and cases of Human Rights Violation so that SRSG could be fed with accurate informations on these issues to enable him also report to the Secretary General.

J. CPTO

The Chief Police Training Officer in his report to the House summarized the evaluation of issues on the level of the two Training Schools i.e:

- a. The National Gendarmerie Training School of Ruhengeri (EGENA) and;
- b. The Communal Police Training School of Gishari

On the National Gendarmerie Training School (EGENA) he said the schools is presently on its fifth week of training and Training courses are regularly given in 13 subjects by CIVPOL and Rwandese Instructors. Still on the EGENA Training School, he said, the duration of the training programme is as follows:

- 12 weeks for theoretical and professional training
- 2 weeks for practical training
- 1 week for review
- 1 week for testing

Concerning the Communal Police Training School, he said the GISHARI site is under construction and the training has not started yet however the training programme has already been planned to be grouped into 15 classes with 23 instructors.

He again disclosed that the time table for all the training cycle which would extend over a period of 13 weeks is being prepared as follows :

- 10 weeks for theoretical and professional training
- 1 week for practical training
- 1 week for review
- 1 week for testing

K. CPPLOGO :

The Chief Police Personnel Logistic Officer told the meeting that on 2/9/95, 10 Tunisian CIVPOL Observers arrived in the Mission and were accommodated at Kiyovu Hotel and have completed their orientation course and posted to their areas of assignment.

He also informed the house that he has received 4 vehicles ie. 2 Bed-Ford trucks and 2 pick-ups in addition to our fleet and again obtained the 2nd Medals for the first 4 Zambian CIVPOL Observers during the Medal Parade for the Chadian CIVPOL Observers on 16/9/95. The CPPLOGO further told the house that, the tour of duty for the Nigerian, Ghanaian and Malian CIVPOL Observers which should have ended in the first week of September, had been extended to 8/12/95. He informed the house also that, one CIVPOL Observer from Zambia, ASP/Mr. Chuuma Mwengwe was on admission at the UN Hospital. He further reported that, during the period under review two CIVPOL Vehicles UNAMIR 3804 and UNAMIR 750 were involved in an accident and intimated that, we are entering into the raining season and as the terrain is difficult and becomes gressy and slippery during such period, he advised all CPMTS and other CIVPOL Observers to exercise caution while driving to avoid accidents. He again advised that all vehicles due for servicing should be sent to CALOG before they are taken to the workshop:

- a. Trip tickets are to be filled on every trip made
- b. Accident/Incident report form must be filled when accident occurs and lastly
- c. Over-speeding, illegal parking at night clubs and other unauthorized places should be avoided.

L. SPOO :

The SPOO in his report disclosed that a fax machine has now been installed at the CIVPOL/HQ - Operations Room and the number is 11733. He continued, a message to this effect had been circulated to all CPMTS and advised them to send their sitreps through this number. He emphasized once more of the need for CPMTs to yield to the advice of the Deputy CIVPOL Commissioner over the issue of sending

sitreps on daily basis whether there is news or not at or before 15:30 Hrs each day. He said most sitreps are received a day or more later and cited an instance where sitreps for 3 previous days from Butare were received together in one day. He said such delays prevent CIVPOL to report incidents that happen in the sectors. The CPMT/Butare explained that he submitted those sitreps daily but the fax machine at his end had then broken down hence the sitreps were not transmitted the very days they were submitted. The SPOO stated that, he used to receive some of his sitreps but it was not on daily basis. The CPMT argued further and explained that he has got copies of his sitreps on record to prove that he submitted the sitreps daily but the cause might-have come from the Milobs on duty who failed to submit them.

The Deputy CIVPOL Commissioner then cut in and said CPMT/Butare might be right but could not claim that his sitreps were received by the SPOO and advised him to find an alternative means to submit his sitreps whenever the fax machine in his sector is broken down. CPMT/Cyangugu in his contribution advised his colleagues (CPMTS) that whenever they send sitreps to the Fax Room, they should wait and see that the sitreps are faxed before they leave.

The SPOO continuing his address said, it has been observed that some sitreps received at the CIVPOL/HQ contain scanty information. He therefore advised all the CPMTs to gather and write the precise information required. He also advised the CPMTS to check for mails in the Operations Room whenever they come to Kigali.

M. MISCELLANEOUS :

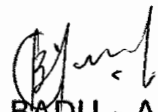
On this, SPOO read circulars on information collection and RULES of Engagement and EVACUATION plan to the house . ON the information collection, the SPOO said the circular has clearly specified the task of both CIVPOL and the Milobs in the present mandate, and urged all the CPMTS to operate within our confine. The Deputy CIVPOL Commissioner at this stage said copies of the information collection will be made available to all PMTS to guide them in their operations.

N. CLOSING REMARKS

CIVPOL Commissioner at this juncture joined the meeting and commented on the new postings to the Sectors. He said the training of the communal police has not started therefore, all the French speaking instructors have been posted to the sectors to augment the strength of the monitoring teams. He again reminded the CPMTS of the task of CIVPOL and urged them to work more harder. He warned that anyone who would be found lacking in the performance of his duties would not be spared .

The meeting ended at 13:00 Hrs with no date fixed for the next meeting .

COL. C.O. DIARRA - CHAIRMAN
CIVPOL COMMISSIONER



DSP C. BADU - ACQUAH
SECRETARY

*Ref-
28/9*

**PROGRAMME FOR CIVPOL COMMISSIONER'S ADMINISTRATIVE MEETING
WITH CHIEFS OF DIVISIONS/MONITORING TEAMS TO BE HELD ON
18th SEPTEMBER 95 AT CIVPOL HQ, TRAFIPRO**

SER	TIME	EVENTS	REMARKS
1.	08.30	Arrival of Chiefs of Division/Monitoring Teams	CPOO
2.	08.45	All to be seated	
3.	09.00	Arrival of CIVPOL Commissioner/Chairman	
4.	09.05	Chairman/CIVPOL Commissioner's welcome address	
5.	09.10	Control of tasks	CHAIRMAN
6.	10.00	Review of previous minutes	SECRETARY
7.	10.30	Reports by CPMTS/Chiefs of Divisions CPMT/GIKONGORO CPMT/KIBUYE CPMT/GISENYI CPMT/BUTARE CPMT/GITARAMA CPMT/KIGALI CPMT/CYANGUGU CPMT/RUHENGERI LO/FHQ CPTO CPPLOGO CPOO	Each speaker will be given the maximum of five minutes for his presentation
8.	11.40	CIVPOL Commissioner/Chairman's Directives/Instructions	
9.	12.00	Chairman's closing address	
10.	12.30	End of Conference	

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UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO: CIVPOL Commissioner

Date: 14 September 1995

FROM: Deputy CIVPOL Commissioner

A handwritten signature in dark ink, appearing to be 'P. Bunt'.

Ref: CIVPOL/INT/MEMO/83/95

SUBJECT: COS Fortnightly Administrative Meeting

1. I have to inform you that I attended the above subject meeting on 12/9/95 at Amahoro at 1400 hrs.

2. Eight of the items on the agenda had nothing to do with CIVPOL activities, but the first item which concerned the rehabilitation of Rwandan prisons was discussed. During the discussion I brought to the attention of the Force Commander that we were awaiting for his reaction to the note written to him by SA/SRSG dated 11/9/95. He showed surprise that he did not see the note pertaining the prison matter. I then gave a copy of the note to the MA to FC for the Force Commander's reaction. I further informed him that a CIVPOL Officer has already been chosen for the task.

3. The meeting ended at 1530 hrs.

4. Regards.



To: See Distribution List

Date: 13 September 1995

From: CIVPOL Commissioner

Ref.: CIVPOL/INT/Memo/80/95

Subject: Minutes

1. I forward here with minutes of CIVPOL Commissioner's brief remarks on the aborted Administrative meeting with head of Divisions and Chief of Police Monitoring Teams scheduled for 9th September, 1995 at CIVPOL HQs TRAFIPRO Complex, Kigali.

2. Regards.

INTERNAL DISTRIBUTION ONLY

- (1) Heads of Divisions
- (2) CPMTS

ATTENDANCE

(1)	COL. C.O. DIARRA	CHAIRMAN
(2)	S/SUPT. D.S NJASE	DEPUTY CHAIRMAN
(3)	SUPT. MALAMBO KIZITO	AG. CPOO
(4)	SUPT. E. BASSEY	CPMT CYANGUGU
(5)	SUPT. B.C. MWALE	CPMT GIKONGORO
(6)	SUPT. M. GUMEL	CPPLOGO
(7)	MAJOR SIEGFRIED SCZECH	CPMT GISENYI
(8)	MAJOR M. KONE	CPTO
(9)	CAPT. ALQUDAH M. JAMIL	CPMT KIGALI
(10)	CAPT. RASHDAN N.	LIAISON OFFICER, FHQ
(11)	ASP. M.W. IMATAA	LOGO
(12)	LT. MOHAMED DJAMA	AG. CPMT KIBUYE
(13)	D/SUPT. CHRIS ERO	AG. SECRETARY

ABSENTEES

CPMT BUTARE
 CPMT RUHENGERI
 CPMT GITARAMA

CIVPOL COMMISSIONER'S CONFERENCE OPENING REMARKS

The meeting which started to assemble as early as 08:00 of 9-9-95 was called to order and aborted by the chairman as it could not form Quorum. However the Chairman thanked those present and expressed his dismay over the absentees and those who proceeded on CTO without his approval. The dispersed nature of CIVPOL deployment notwithstanding the Chairman reiterated was not sufficient for the poor attendance and there after directed Ag. CPOO to provide evidence of the meeting notice for further action.

Commenting further on CIVPOL reorganization, the Chairman said there were very important issues before CIVPOL high command that require clarification and far-reaching decisions. As a result, he directed the in definite adjournment of the instant meeting. Expatiating further, the chairman, also directed that W.e.f date all Administrative meetings must be scheduled for working days and no more weekends, as most participants use the meeting for idleness and unofficial engagements.

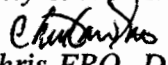
Still on the subject of Leave/CTO, the Chairman demanded to know from former CPPLOGO, if the German and Swiss Contingents were lectured on the provisions of Leave/CTO policy in view of the officers conduct of proceeding on CTO without permission or approval. The CPPLOGO replied in the affirmative.

In his contribution to the Leave/CTO matter, CPMT Gikongoro requested the Chairman to strengthen his team when posting the new CIVPOL Observers, but before he concluded the Chairman interjected and queried why the CPMT recommended the only member of his team for CTO, knowing well that the subject has been suspended in the penultimate month. The Chairman however reiterated that all those who proceeded without his approval are ABSENT FROM DUTY as far as he was concerned.

In a similar development, CPMT Cyanguu, having regards to the Chairman's remarks about Leave/CTO recommendation, tried to explain the circumstances that warranted his recommending ASP Mwendwe Chuuma's Leave/CTO's application, which according to him, was in view of the officer's failing health.

The Deputy Commissioner, CIVPOL in his capacity as Zambian contingent Leader, commenting on the subject said he was yet to brief the commissioner, details of Chuuma's case, as a result the matter was put in the Limbo. Still on Chuuma's case, the Chairman clarified his position, that Leave/CTO approval is his prerogative and that officers with compassionate cases will have their request treated with dispatch, while those who proceeded on Leave/CTO without approval are regarded as absentees stressing that ignorance of Leave/CTO policy and procedures is no excuse. He once again thanked those present and regret any inconveniences the adjournment might cause them.

The aborted meeting dispersed at exactly 09:50 Hrs, adjourning indefinitely.


Chris ERO, DSP
Ag. Secretary

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



UNAMIR - MINUAR
CIVPOL HQ

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

[Handwritten signature]
14/9

To: See Distribution List

From: CIVPOL Commissioner

Subject: Minutes

Date: 13 September 1995

Ref.: CIVPOL/INT/Memo/80/95

1. I forward here with minutes of CIVPOL Commissioner's brief remarks on the aborted Administrative meeting with head of Divisions and Chief of Police Monitoring Teams scheduled for 9th September, 1995 at CIVPOL HQs TRAFIPRO Complex, Kigali.

2. Regards.

INTERNAL DISTRIBUTION ONLY

- (1) Heads of Divisions
- (2) CPMTS

ATTENDANCE

(1)	COL. C.O. DIARRA	CHAIRMAN
(2)	S/SUPT. D.S NJASE	DEPUTY CHAIRMAN
(3)	SUPT. MALAMBO KIZITO	AG. CPOO
(4)	SUPT. E. BASSEY	CPMT CYANGUGU
(5)	SUPT. B.C. MWALE	CPMT GIKONGORO
(6)	SUPT. M. GUMEL	CPPLOGO
(7)	MAJOR SIEGFRIED SCZECH	CPMT GISENYI
(8)	MAJOR M. KONE	CPTO
(9)	CAPT. ALQUDAH M. JAMIL	CPMT KIGALI
(10)	CAPT. RASHDAN N.	LIAISON OFFICER, FHQ
(11)	ASP. M.W. IMATAA	LOGO
(12)	LT. MOHAMED DJAMA	AG. CPMT KIBUYE
(13)	D/SUPT. CHRIS ERO	AG. SECRETARY

ABSENTEES

CPMT BUTARE
 CPMT RUHENGARI
 CPMT GITARAMA

CIVPOL COMMISSIONER'S CONFERENCE OPENING REMARKS

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In his contribution to the Leave/CTO matter, CPMT Gikongoro requested the Chairman to strengthen his team when posting the new CIVPOL Observers, but before he concluded the Chairman interjected and queried why the CPMT recommended the only member of his team for CTO, knowing well that the subject has been suspended in the penultimate month. The Chairman however reiterated that all those who proceeded without his approval are ABSENT FROM DUTY as far as he was concerned.

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Chris ERO, DSP
Ag. Secretary

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UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



UNAMIR - MINUAR
CIVPOL HQ

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

To: CIVPOL Commissioner

Date: 11 September 95

From: Deputy CIVPOL Commissioner 

Ref.: CIVPOL/INT/Memo/77/95

Subject: CIVPOL Commissioner's Administrative Meeting

1. With reference to the 9th September 1995 aborted meeting, I propose that the next meeting be held on 18 September 1995 a day which falls on a Monday.

2. Regards.

OK
L agree
C

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA




UNAMIR - MINUAR
CIVPOL HQ

CPOO send messages to the
prefectures and divisions
NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA
12/9/95

12/9
\$

To: CIVPOL Commissioner

Date: 11 September 95

From: Deputy CIVPOL Commissioner 

Ref.: CIVPOL/INT/Memo/77/95

Subject: CIVPOL Commissioner's Administrative Meeting

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2. Regards.

**PROGRAMME FOR CIVPOL COMMISSIONER'S ADMINISTRATIVE MEETING
WITH CHIEFS OF DIVISIONS/MONITORING TEAMS TO BE HELD ON
9th SEPTEMBER 95 AT CIVPOL HQ, TRAFIPRO**

SER	TIME	EVENTS	REMARKS
1.	08.30	Arrival of Chiefs of Division/Monitoring Teams	CPOO
2.	08.45	All to be seated	
3.	09.00	Arrival of CIVPOL Commissioner/Chairman	
4.	09.05	Chairman/CIVPOL Commissioner's welcome address	
5.	09.10	Control of tasks	CHAIRMAN
6.	10.00	Review of previous minutes	SECRETARY
7.	10.30	Reports by CPMTS/Chiefs of Divisions CPMT/GIKONGORO CPMT/KIBUYE CPMT/GISENYI CPMT/BUTARE CPMT/GITARAMA CPMT/KIGALI CPMT/CYANGUGU CPMT/RUHENGERI LO/FHQ CPTO CPPLOGO CPOO	Each speaker will be given the maximum of five minutes for his presentation
8.	11.40	CIVPOL Commissioner/Chairman's Directives/Instructions	
9.	12.00	Chairman's closing address	
10.	12.30	End of Conference	

on
I agree


C 000 1/3
Send a message to all
CPMIs and divisions, don't
forget Kibungiro training school.
- [Signature] (D.C.P.C.)
31/8/95



UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO: CIVPOL Commissioner Date: 30 August 1995
FROM:  Deputy CIVPOL Commissioner Ref: CIVPOL/INT/MEMO/70/95
SUBJECT: Proposal For a date of CIVPOL Commissioner's Administrative meeting

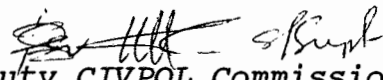
1. In reference to the above subject matter, I propose that 9th of September 1995 be an appropriate date for the meeting.
2. Regards.



UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO: CIVPOL Commissioner Date: 30 August 1995
FROM:  Deputy CIVPOL Commissioner Ref: CIVPOL/INT/MEMO/70/95
SUBJECT: Proposal For a date of CIVPOL Commissioner's Administrative meeting

1. In reference to the above subject matter, I propose that 9th of September 1995 be an appropriate date for the meeting.

2. Regards.



TO : See Distribution List

DATE: 17/8/95

FROM : CIVPOL Commissioner

REF: CIVPOL/MEMO/674/95

SUBJECT: Minutes

1. I forward herewith minutes of CIVPOL Commissioner's Administrative meeting with heads of Divisions and Chiefs of Police Monitoring Teams held on 7th August, 1995 at CIVPOL HQ. TRAFIPRO.

2. Regards.

DISTRIBUTION

1. SRSG
2. FC
3. OSRSG
4. HEADS OF DIVISIONS
5. CPMTS



UNAMIR - MINUAR

CIVPOL COMMISSIONER'S CONFERENCE.

ATTENDANCE:

1	COL. O.C.DIARRA, CIVPOL COMMISSIONER	CHAIRMAN.
2.	S/SUPT D.S. NJASE	DEPUTY COMM.
3.	CAPT. MOH'D ALQUDAH	CPMT KIGALI
4.	SUPT. B.C.MWALE	AG.CPMT GIKONGORO
5.	LT. GHANDI KATAW	AG.CPMT CYANGUGU
6.	DSP C. BADU ACQUAH	AG.CPMT GISENYI
7.	DSP A. ADAMS	CPMT RUHENGARI
8.	MAJOR BERTHE ZANGA	DIRECTOR, GENDARMERIE TRAINING SCHOOL.
9.	DSP K.A.LASISI	CPMT KIBUNGO
10.	DSP CHRIS ERO	CPMT BUTARE
11.	SUPT. EFFIONG BASSEY	CPPLOGO/HQ
12.	SUPT.G.JERE	CPMT BYUMBA
13.	SUPT. R.B. MVULA	CPMT KIBUYE
14.	SUPT. B.K.MENDS	CPMT GITARAMA
15.	SUPT. O.M. GYEABOUR	CPOO/HQ
16.	MAJOR ABADI SAIR	AG. CPTO/HQ
17.	COMPOL. A. SIDIBE	L.O./S.A. FHQ
18.	SUPT. ZAKI M. AHMED	SECRETARY

OPENING REMARKS

After welcoming all the officers at the meeting, the CIVPOL Commissioner urged his deputy to continue with the deliberations on the agenda, as there were sensitive commitments requiring his attention and pledged to be with the August gathering as soon as possible.

Before his departure, he highlighted the need of having a different route of patrol rather than the idea of joint patrol with MILOBS as being emphasized by the PMTS, in view of the fact that CIVPOL operations officer briefs along with his MILOBS counterpart at the daily FC's morning prayer meetings. He also mentioned that MILOBS give their brief first then followed by CIVPOL and by the time it is our turn all the developments in the prefectures must have been reported by them and that sometimes the CIVPOL was left with nothing new to fall back on.

He also pointed out that MILOBS have never acknowledged or reflected that the particular report in issue was a patrol jointly carried out with both CIVPOL/MILOBS. Thus, in this connection, he advised the meeting to reach a consensus on how best to go about monitoring activities and come out with appreciable results with regards to various happenings in the prefectures.

REVIEW / ADOPTION OF PREVIOUS MINUTES

The minutes were reviewed with no adverse observation. Therefore, the Deputy CIVPOL Commissioner called for its adoption. At this junction the CPPLOGO moved the motion and it was seconded by CP00.

REVIEW OF PREVIOUS TASKS

(Main tasks appear on appendix "A").

1. Mr. THEONESTE URAYENEZA, has been assigned to be typing the minutes.
2. The task could not be accomplished due to the last re-deployment exercise, thus a new secretary was appointed to work on the minutes
3. The committee had a meeting as directed, but was unable to submit proposals to the CIVPOL Commissioner
4. It was discovered that CPMTS are still not complying with the warning of sending sitreps daily and promptly.
5. The task was successfully carried out.

REPORTS FROM CPMTS AND HEADS OF DIVISIONS

CPMT BYUMBA PREFECTURE.

The CPMT reported that on 18/07/95, he patrolled KIYOMBE Commune and was informed of the discovery of grenades and mortars in an abandoned house in MWENERO Sector. Appropriate action was taken to clear the area.

The team also reported that returnees who fled the country in 1994 during the war are facing serious problems of re-settlement in view of the fact that their houses were destroyed.

He also reported visiting the prison on 21/07/95 and found 310 inmates, out of which 240 are accused of committing genocide. The Director of the prison complained of having food shortage and also appealed to UNAMIR to construct security wire fence to the new prison to prevent prisoners from escaping.

Also on 24/7/95, the team visited GAKOME orphanage camp at MURAMBI Commune and found 231 orphans living under unhygienic conditions. This resulted in the out break of cerebral spinal Meningitis in which four children died.

He concluded that the general security situation is calm.

CPMT- GIKONGORO PREFECTURE

He reported that the general security situation has continued to remain relatively calm, though quiet a number of people are being killed and locals are being attacked by bandits. He said that at CYABASANA on 23/7/95 at about 15:00 hrs one MR.MANIRAGUHA Ernest was shot dead by RPA for reason yet unknown. Also on 23/7/95 at KIBAGA Sector, a gang of bandits killed one MR MWITANEZA, but four of the culprits were arrested by RPA and they are now in detention.

In another development, on 01/8/95 the former Sub-prefect of GIKONGORO MR HABINSHUTI Oreste was killed by unknown person(s). Though he was last seen at the guest house drinking beer with some locals and when he left the premises at about 23:00 hrs was seen at the gate chatting with two unidentified armed men who later whisked him away to an unknown destination. On the following day, 2/8/95 his corpse was found near MWOGO river bordering GIKONGORO and BUTARE. He was buried on 3/8/95.

The CPMT further revealed that the former Sub-Prefect was relieved of his appointment just a few days before his cruel death. All the UN agencies in conjunction with CIVPOL are investigating the ugly and horrible episode.

CPMT-KIBUYE PREFECTURE

He reported that the area is calm but the locals have continued to display a general lack of confidence in the authority due to its tendency of arresting and imprisoning the people on implausible excuses. People are usually locked up on the grounds of giving information to UN Observers.

He also mentioned that the locals are living in abject poverty. Almost all the basic things for meaningful life are lacking in the area, but NGOS and other UN agencies, such as ADRA, CARITAS, ENFANTS DU MONDE, SDR, MSF, ICRC, SOLIDARITE, WFP and UNICEF are working hard to improve the overall quality of life of the population. In this regard the ICRC is making tremendous progress in the repairs of broken pipes and the MSF on its part has immunized 1,792 prisoners in KIBUYE against

meningitis.

In another instance, he reported that on 3/8/95 a joint CIVPOL and MILOBS patrol to RUTSIRO Commune was informed by locals of RUSEBEGI Sector that on 1/8/95, RPA soldiers in civilian clothes shot dead 13 people in MUKARA forest. The team visited the scene and found 9 corpses yet to be buried whilst the other four were buried in 3 graves.

CPMT-GISENYI PREFECTURE

He reported that the general situation has been relatively calm. NGOs and UN agencies are working round the clock to assist the locals especially in helping the returnees/refugees to re-settle down in their home communes.

CPMT-BUTARE PREFECTURE

He reported that the situation in the area has been generally calm and stable.

He also reported that a re-burial ceremony for some of the victims of 1994 genocide took place at NDORA Commune on 15/7/95 and at RUNYINYA Commune on 29/7/95. Both ceremonies were presided over by the Vice-President and the Minister of Rehabilitation respectively.

He mentioned that recruitment of locals into RPA is in progress.

Again, he reported that on 19/8/95 members of the National Association of Business Men and Women met in BUTARE to discuss amongst others, ways of revamping the nations ailing economy.

The team also reported visiting HUYE, KIBAYI, and MBAZI Communes detention cells and found a total of 326 inmates accused of involvement in 1994 genocide.

He finally reported monitoring the return and resettlement of 25,696 refugees into their home communes. Most of the refugees came from BURUNDI through KANYARU HAUT and KIBAYI Communes.

CPMT -GITARAMA PREFECTURE

He reported that traditionally the area used to be calm. But that tradition has been over-taken by unfortunate events of killings and banditry activities. The situation has really been very tense due to the following:

a. That on 27/7/95 the Sub-Prefect and his entire family which includes a wife, two children and a housemaid were killed and set ablaze by unknown persons

b. That on 1/8/95 Pastor NTAHOBARI Pie was abducted from his house by unknown person(s) and the following day his corpse was discovered in a banana plantation at KAMONYI/TABA Commune.

c. Again, on 1/8/95 at MASANGO Commune, one MR BIREMIMANA Francis was shot dead by RPA. The deceased was reported to be one of the IDPS at KIBEHO Camp before its closure.

The team also visited the prison and found 6,424 inmates suspected of committing genocide. The accused are living under very poor sanitary condition.

CPMT-KIBUNGO PREFECTURE

He reported that though the area has been relatively quiet, there has been a report of mysterious disappearance of women and children at night in one of the sectors of MUHAZI Commune. The Assistant Bourgmestre confirmed the story and further informed the team that the authorities are meeting the locals with a view to finding the cause and solution to the problem.

He also reported an epidemic outbreak of Cholera at NASHO village in RUSUMO Commune. In this connection, UNAMIR Medical Personnel visited the area to ascertain the extent of the claim. However, it was discovered that about a dozen people were infected and were treated immediately to prevent the spread of the contagious disease.

He also informed the meeting of the Force Commander's visit to inspect GHANBATT locations within and outside KIBUNGO town.

CPMT- KIGALI PREFECTURE

He informed the meeting that the area is gaining stability to a very great extent.

He also mentioned that the team monitored the arrival of 2,581 refugees at NDERA Camp and the re-settlement of 2,434 to their home commune.

The team also reported visiting the prison on 31/7/95 and found 9,840 detainees living in pathetic situation. Five suspects were reported to have died as a result of poor sanitary and other related conditions.

He further reported that the locals are experiencing a tough time due to bad harvesting season.

He also mentioned that on 27/7/95 a UNHCR vehicle was snatched at GIKONDO by armed men in Military uniform suspected to be RPA. However, the vehicle was found abandoned the following morning in the same area.

CPMT- CYANGUGU PREFECTURE

He reported that the area is relatively calm except at BUGARAMA Commune where the incidence of banditry activities have become the order of the day.

He also informed the meeting that the RPA in the area are very hostile to UNAMIR Personnel. He pointed an instance where two MALAWI COY Soldiers were shot at by RPA because the driver of their vehicle committed a minor traffic violation and refused to obey RPA signal stopping him, instead he(driver) sped off.

He also informed the gathering that the team found patrolling the area very cumbersome in view of the fact that all the officers are new on the grounds.

He pointed out that the job always suffer when all the officers are re-deployed and a new set of officers are brought as replacement. He therefore, suggested that in any future exercise, at least one old hand should be left behind for the purpose of continuity.

CPMT-RUHENGARI PREFECTURE

He reported that the situation in the prefecture remains stable. However, most of the communes are faced with the problems of inadequate pipe borne water supply, poor teaching materials and health centres having low supply of drugs.

He also informed the meeting that some areas are mine infested, particularly CYERU, BUTARO and NYAMUGALI Communes. The Bourgmestre of these areas complained that some innocent lives were lost as a result of mine explosion. Therefore he (Bourgmestre) appealed to UNAMIR for assistance in clearing the area to avoid re-occurrence of the episode.

He also mentioned that during the period under review both CIVPOL Commissioner and his deputy paid a working visit to the National Gendarmerie Training School, RUHENGARI and equally visited the CIVPOL Monitoring Team's office.

Lastly, he suggested sending additional manpower to all the prefectures to augment their present strength.

HQ LIAISON OFFICER

He reported that his office has continued to maintain a good working relationship with other UNAMIR Components and all CIVPOL requests are dealt with promptly.

DIRECTOR OF TRAINING SCHOOL RUHENGARI

He reported that the training of 510 Gendarmes recruits at the training school has commenced since 31/7/95 and that the recruits were shared into 10 classes, 8 classes consisting of French speaking, and one class each for English and Kinyarwanda speaking students.

He further informed the meeting that though training has commenced, the school is having a shortage of furniture in the classrooms to accommodate the number of the intakes. He added that instructors too, are occupying empty offices without furniture.

Lastly, he informed the meeting that to effectively and efficiently run the school administration, additional computer with its printer, two interpreters, a clerk, four cleaners, a minibus and a pick up are required.

CPPLOGO

He reported that during the period under review he attended the Chief of Staff(COS) fortnightly administrative meeting held on 1/8/95 and he made a request for additional office accommodation, and the request was granted.

He also informed the meeting that the COS approved the request made to up-grade three cleaners attached to former CIVPOL HQ KIMIHURURA to office assistants. They have since resumed duty on 7/8/95 in their new capacity.

He also mentioned that MEMOS were sent to chief of communications, 95 CSMG and Brown and ROOTS respectively intimating them with our desire to transfer all equipments, furniture and stationery to new CIVPOL HQ TRAFIPRO. They responded positively by providing all the resources needed for the exercise. Thus, the movement was completed in a record time between the 4th and 5th AUGUST 1995.

He also reported procuring materials for both national Gendarmerie and Communal Training School, RUHENGIERI.

He further informed the gathering about the discrepancies he observed in the handing and taking over notes submitted by some CPMTS. He pointed that a query to that effect has been sent to all concerned for appropriate measure.

He took the issue of motor vehicle number UNAMIR 754 formerly assigned to operations Department as a case study. He mentioned that to his disappointment, the UN vehicle was brought back to logistics without a single tool.

Finally, he highlighted the need for those who return from leave/CTO to report back to personnel Section with a view to enabling the section up date its records. And failure to comply will mean that the affected officer will be deemed to be is still enjoying the said leave/CTO and this development will be reflected in the monthly attendance returns to finance which will invariably affect one's MSA.

CPOO

He informed the meeting that CIVPOL has now been directed with effect from 27/7/95 to report our previous day activities at the daily morning briefing presided over by the Force Commander.

He mentioned that joint CIVPOL/MILOBS Patrols have made us to be at disadvantageous position in the sense that MILOBS take their turn at the briefing before CIVPOL and this gives them the opportunity to narrate all the happenings in the prefectures first, without acknowledging the fact that they organised a team work with CIVPOL. And this situation leaves us in an embarrassing state since it will be unnecessary to venture into what has already been revealed by MILOBS.

He also appealed to all CPMTS to comply with the earlier directive by sending their sitreps daily and promptly.

He also advised that sitreps be faxed to orderly room UNAMIR HQ, since ours is out of order owing to the movement from KIMIHURURA Office to TRAFIPRO.

He also informed the meeting that we have got another base station which is permanently on Channel 16, if there is any thing requiring HQs attention, officers can call from any location on the said frequency.

OTHER MATTERS

At this juncture, the issue of CIVPOL/MILOBS joint Patrol was rediscussed with a view to solving the problems being encountered by CIVPOL Operations Officer at the morning meetings presided over by the Force Commander.

On this note, CPMT Ruhengeri suggested that since every prefecture is wide with a lot of communes and sectors, it will be wise if we take different routes of patrol with MILOBS. He added that using this mechanism will enhance wider coverage of the areas instead of concentrating our combined resources in a limited place. This idea was unanimously accepted and all agreed to work hard towards accomplishing our onerous task of monitoring.

In another development, CPMT KIBUNGO reminded the meeting about the hardship the generality of the locals are experiencing and demanded to know the position of numerous humanitarian requests being submitted daily. He also pointed out that locals are increasingly becoming sceptical about UNAMIR's capability to change their life for the better. He said the locals argue that for the past several months, they have repeatedly given the same or similar information to UNAMIR but little or nothing tangible has been done.

In this regard the CPOO advised the CPMTS to reflect the locals reaction in their sitreps. Also on this note the Deputy CIVPOL Commissioner directed the CPOO to include humanitarian requests on the daily Sitreps for morning briefing as submitted by the prefectures. He further maintained that this practice will make the NGOS and other UN agencies concerned to take any action deemed necessary to ease the problem, considering that representatives of all relevant components are in attendance at the morning briefing.

CLOSING REMARKS

At this juncture, the CIVPOL Commissioner joined the meeting and expressed regret for his inability to be in attendance for the whole session due to inevitable engagements.

He further informed the meeting that he had a meeting with all the CIVPOL Contingent leaders with regards to extension of tour of duty and directed them to discuss the issue with their contingent members and thereafter seek the approval of their home government for the extension of their duty for a period beyond one year.

He also highlighted that if the country concerned consents favourably to the proposals, he would back it fully by forwarding his recommendations to the appropriate authorities. He also warned that if by next week 14/8/95, no response is received he would direct repatriation process of the affected countries to commence without further delay.

At this point CPMT BUTARE suggested that the CIVPOL Commissioner was in the best position to make the request from the respective countries involved. In his reply, the CIVPOL Commissioner mentioned that it is inappropriate on his part to initiate a case for any contingent but rather their leaders are to press the demand home and get approval.

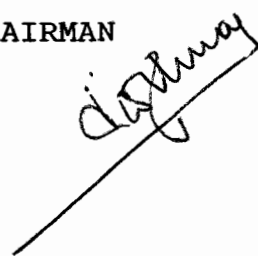
He also informed the meeting that the authorised CIVPOL strength has been increased to 90 observers, which is still in adequate since we are saddled with the task of Training Gendarmes and Communal Police as well as monitoring duties in the prefectures. Thus, he has written another request of additional 20 CIVPOL Observers to augment the strength to 110 personnel and it is hoped that the request will be considered and approved. He also informed the meeting that about 31 CIVPOL Observers are expected to arrive from five countries, as follows: MALI - 5, NIGER - 7, GERMANY - 6, SWITZERLAND - 3, and TUNISIA - 10.

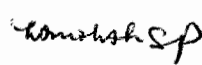
Also CPMT GITARAMA in his contribution suggested that since the issue of sending daily sitreps promptly is constantly being hammered at every conference, there is need to allocate more motor-vehicles to PMTS whenever the ones on charge to them are due for maintenance in order to carry out monitoring duties effectively. The CIVPOL Commissioner welcomed the suggestion and thereafter directed CPPLOGO to take care of the problem since we have spare vehicles in the pool.

Lastly, the CIVPOL Commissioner thanked the officers for their hard work and cooperation and further appealed to them to continue to exercise patience as they have been doing since the suspension of leave and CTO, and that the moment our poor state of manpower improves the embargo will be lifted.

The meeting rose at 14:30 hrs.

COL-O.C. DIARRA
CHAIRMAN




SUPT-MOHAMMED AHMED ZAKI
SECRETARY.

APPENDIX "A".CONTROL OF TASKS

1. The Administrative Assistant has been directed to appoint a clerk to be responsible for immediate typing of minutes
2. The conference secretary to ensure that minutes are compiled promptly.
3. Welfare committee to hold meeting and submit proposals to the CIVPOL Commissioner
4. CPMTS must ensure that daily sitreps are sent on time through their duty officers.
5. All hand and mobile sets to be reprogrammed, starting from today, 3rd July 1995.

**PROGRAMME FOR CIVPOL COMMISSIONER'S ADMINISTRATIVE MEETING
WITH CHIEFS OF DIVISIONS/MONITORING TEAMS TO BE HELD ON
7th AUGUST 95 AT CIVPOL HQ, TRAFIPRO .**

SER	TIME	EVENTS	REMARKS
1.	08.30	Arrival of Chiefs of Division/Monitoring Teams	CPOO
2.	08.45	All to be seated	
3.	09.00	Arrival of CIVPOL Commissioner/Chairman	
4.	09.05	Chairman/CIVPOL Commissioner's welcome address	
5.	09.10	Control of tasks	CHAIRMAN
6.	10.00	Review of previous minutes	SECRETARY
7.	10.30	Reports by CPMTS/Chiefs of Divisions CPMT/BYUMBA CPMT/GIKONGORO CPMT/KIBUYE CPMT/GISENYI CPMT/BUTARE CPMT/GITARAMA CPMT/KIBUNGO CPMT/KIGALI CPMT/CYANGUGU CPMT/RUHENGERI LO/FHQ CPTO CPPLOGO CPOO	Each speaker will be given the maximum of five minutes for his presentation
8.	11.40	CIVPOL Commissioner/Chairman's Directives/Instructions	
9.	12.00	Chairman's closing address	
10.	12.30	End of Conference	

V₂c

UNAMIR CIVPOL

SECTOR I

Received No. 1251
By: #
File No. Civil meeting
Date: ... AUG 5 1995 ...

TO: CIVPOL COMMISSIONER DATE 02-08-95
FR: CPMT BYumba REF. Supt G. JERE
SUBJECT: CIVPOL Commissioner. ADMINISITR - MEETINGS.

I refer to your minutes dated 1st August 1995 concerning CIVPOL Commissioner's Administrative Meeting to be held on 7th August 1995 at 0830 hours.

2. I therefore acknowledge receipt of the same

G Jera Supt.
CPMT

Nuc



UNITED NATIONS NATIONS UNIES
ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR
CIVPOL HQ

TO: SEE DISTRIBUTION LIST DATE: Kigali, 1/8/95
FROM: CIVPOL COMMISSIONER *[Signature]* Ref: CIVPOL/INT/MEMO/52/95
SUBJECT: CIVPOL COMMISSIONER'S ADMINISTRATIVE MEETING

1. The above meeting with chief of divisions and chief police monitoring teams will be held at CIVPOL HQ on 7 August 1995 at 08:30 hrs. All addressees must attend.

2. Distribution List:

CPMT/KIGALI
CPMT/GISENYI
CPMT/BUTARE
CPMT/GIKONGORO
CPMT/GITARAMA
CPMT/CYANGUGU
CPMT/RUHENGARI
CPMT/KIBUYE
CPMT/BYUMA
CPMT/KIBUNGO
LO/FHQ
CPLOGO
CPPO
CPOO
CPTO
Director National Gendarmerie training School.

3. Regards

4. Acknowledge receipt please.



UNITED NATIONS NATIONS UNIES
ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR
CIVPOL HQ

TO: SEE DISTRIBUTION LIST DATE: Kigali, 1/8/95
FROM: CIVPOL COMMISSIONER *[Signature]* Ref: CIVPOL/INT/MEMO/52/95
SUBJECT: CIVPOL COMMISSIONER'S ADMINISTRATIVE MEETING

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CPMT/GITARAMA
CPMT/CYANGUGU
CPMT/RUHENGARI
CPMT/KIBUYE
CPMT/BYUMA
CPMT/KIBUNGO
LO/FHQ
CPLOGO
CPPO
CPOO
CPTO
Director National Gendarmerie training School.

3. **Regards**

4. **Acknowledge receipt please.**



TO : All Chief of Divisions
CPMTS
Director of Gendarmerie Training School

DATE : 12/07/1995

FROM : CIVPOL Commissioner *[Signature]*

REF : CIVPOL/INT/MEMO/47/95

SUBJECT : Suspension of Leave/CTO

1. Be informed that all CTO/Leave are suspended until further notice.
2. All observers affected in the recent postings exercise are hereby ordered to proceed to their various station and take over immediately. Copy of the handing/taking over notes to reach this Headquarters within 24 hours from the date of this memo.



UNAMIR - MINUAR

To: CIVPOL Training Officers
(See Distribution List)

Date: 6 July 1995.

From: CIVPOL Commissioner

Ref.: CIVPOL/INT/MEMO/43/95.

Subject: Invitation for an Administrative Meeting

1. All CIVPOL officers attached to the Training School of Gendarmes (Ruhengeri) are invited to an administrative meeting to be held at the CIVPOL HQs in Kigali/Kimihurura.
2. The meeting is scheduled on Monday 10 July 1995 at 9:00 a.m.
3. The agenda for the aforesaid meeting concern the instructions from the CIVPOL Commissioner to CIVPOL Observers before joining their new posts of assignment.
4. Regards.

Received At: 3.0.0.....
 By:
 Date: JUN 30 1995

**PROGRAMME FOR CIVPOL COMMISSIONER'S ADMINISTRATIVE MEETING
 WITH CHIEFS OF DIVISIONS/MONITORING TEAMS TO BE HELD ON
 03 JULY 95 AT CIVPOL HQ**

SER	TIME	EVENTS	REMARKS
1.	08.00	Arrival of Chiefs of Division/Monitoring Teams	CPOO
2.	08.15	All to be seated	
3.	08.30	Arrival of CIVPOL Commissioner/Chairman	
4.	08.35	Chairman/CIVPOL Commissioner's welcome address	
5.	08.40	Control of tasks	CHAIRMAN
6.	09.30	Review of previous minutes	SECRETARY
7.	10.00	Reports by CPMTS/Chiefs of Divisions CPMT/KIGALI CPMT/GISENYI CPMT/BUTARE CPMT/GIKONGORO CPMT/GITARAMA CPMT/CYANGUGU CPMT/RUHENGARI CPMT/KIBUYE LQ/FHQ CPLOGO CPPO CPIO CPOO CPTO	Each speaker will be given the maximum of five minutes for his presentation
8.	10.45	CIVPOL Commissioner/Chairman's Directives/Instructions	
9.	11.00	Chairman's closing address	
10.	11.30	End of Conference	



UNITED NATIONS NATIONS UNIES
ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR
CIVPOL HQ

Received:	598	...
By:	[Signature]	
Date:	JUN 30 1995	

To: CIVPOL Commissioner **Date:** 27 June 1995
From: CPLOGO [Signature]
Subject: CIVPOL Commissioner's Administrative Meeting

1. With reference to your memo CIVPOL/Memo/540/95, receipt is hereby acknowledged, please.

To: *See distribution list* *12/5* **Date:** 16/5/1995
From: CIVPOL Commissioner *[Signature]* **Ref.:** CIVPOL/memo/377/95
Subject: Minute of CIVPOL Commissioner's Administrative meeting with Heads of
Police Monitoring Teams held at CIVPOL HQ Conference room on 15
April, 1995.

1. *Please find attached copy of mentioned minutes.*
2. *Regards.*

**MINUTE OF CIVPOL COMMISSIONER'S ADMINISTRATIVE
MEETING WITH HEADS OF POLICE MONITORING TEAMS HELD
AT CIVPOL HQ CONFERENCE ROOM ON 15 APRIL, 1995.**

PRESENT:

1. COL. C.O. DIARRA: CIVPOL COMMISSIONER
2. LT. COL. AROUNA TRAORE: DEPUTY CIVPOL COMMISSIONER
3. SUPT O.M. GYEABOUR: CPOO
4. MAJOR BARZ ANTON: CPMT GISENYI
5. MAJOR BERTHE ZANGA: DIRECTOR OF TRG
6. SUPT. B. C. MWALE: CPIO
7. MAJOR EULALIO NETO: AG. CPMT RUHENGARI
8. DSP CHRIS ERO: CPMT-KIGALI
9. DSP ZAKI AHMED: CPMT KIBUYE
10. DSP I.A. KUGBEY: CPMT CYANGUGU
11. DSP M.Y. GUMEL: CPMT BUTARE
12. DSP B.K. MENDES: AG. CPTO
13. CAPT. HANS CHR. SCHLEMM: CPPO
14. CAPT. DAHER HASSAN: CPMT GIKONGORO
15. ASP THOMAS ADDI: AG. CPMT GITARAMA
16. A/SUPT. M.W. IMATAA: AG/CP LOGO
17. ASP ADAMU ADAMS: SEC

AGENDA

- 1.AMENDMENTS AND ADOPTION OF PREVIOUS MINUTES**
- 2.CONTROL OF TASKS**
- 3.REPORTS OF CPMTS AND HEADS OF DIVISIONS**
- 4.COMMISSIONER'S DIRECTIVES/INSTRUCTIONS AND CLOSING REMARKS.**

GENERAL

The Chairman in his opening remarks expressed disappointments over the late distribution of minutes of the previous meeting which denied him the opportunity of going through. He therefore directed the secretary to ensure that future minutes are compiled and presented to him for perusal one week before the next meeting. There after, he gave officers present few minutes to peruse before its adoption.

The meeting was then called to order at exactly 1010 hrs.

The minutes was amended and passed.

I. CONTROL OF TASKS

<i>S/N°</i>	<i>TASK</i>	<i>TASKED OFFICERS</i>	<i>REMARKS</i>
<i>1</i>	<i>TO ENSURE COMPILATION OF FUTURE MINUTES WITHIN ONE WEEK OF THE DAY OF SUCH MEETING</i>	<i>SECRETARY</i>	
<i>2</i>	<i>TO LIAISE WITH COMMUNICATION FOR THE ADJUSTMENT OF CIVPOL VEHICLES COMMUNICATION SETS/MOTOROLAS TO THE NEW EMERGENCY CHANNEL 7</i>	<i>CPOO</i>	
<i>3</i>	<i>TO FILE SOONEST DETAILED INVESTIGATION REPORT INTO THE CASE OF THE MURDER OF THE FORMER PREFECT OF BUTARE</i>	<i>CPMT BUTARE</i>	
<i>4</i>	<i>TO REPORT ACTIONS TAKEN BY THE COMMUNICATION WITH RWANDATEL REGARDS DEFECTS IN THE FAX MACHINE</i>	<i>CPOO</i>	
<i>5</i>	<i>TO DRAW UP JOB SPECIFICATION FOR HQS INVESTIGATION DIVISION</i>	<i>CPIO</i>	
<i>6</i>	<i>TO SUBMIT A PROPOSAL ON CIVPOL LOCATION PLAN FOR EVACUATION</i>	<i>CPOO</i>	
<i>7</i>	<i>TO WRITE A MEMO TO THE OFFICE OF THE SRSG ON THE SUBJECT OF HIRING LOCAL SECURITY GUARDS FOR CIVPOL HEADQUARTERS</i>	<i>CPOO</i>	
<i>8</i>	<i>TO SUBMIT A COMPREHENSIVE REPORT ON LOGISTICS NECESSARY FOR THE IMMEDIATE TAKE OFF OF THE COMMUNAL POLICE TRAINING INSTITUTIONS.</i>	<i>CPTO</i>	

II. REPORTS OF CPMTS AND HEADS OF DIVISIONS

A. CPMT KIGALI PREFECTURE

ACTION

The CPMT/Kigali Prefecture in his report told the meeting that the general situation in Kigali had been calm but tense. He also reported that the Govt. of Rwanda observed a week-long National Mourning for victims of 1994 genocide. The anniversary commemorating the genocide had as part of the events, laying of wreaths at the grave sides of some of the victims buried at Rebero burial grounds in Kigali.

He further disclosed that the anniversary was brought to an end on 14/4/95 with a conference on the role of Govt. in support of victims of genocide widows and orphans, which took place at Nyamirambo Sports Complex under the Chairmanship of the Minister of Works and Social Affairs. During the conference, it was announced that from the President down to the level of Bourgmestre, each public officer would be given one orphan for keeps while others would be made to benefit from a Trust Fund for Orphans in Rwanda.

On the Tribunal of genocide, the CPMT disclosed that the tribunal had its opening assizes on 6/4/95 as a mark of the genesis of trial of genocide suspects in Rwanda, which many claimed was unduly delayed. Six out of the seven suspects published were arraigned and after taking pleas, the tribunal adjourned indefinitely on the request of defence lawyers who wanted more time to study the relevant dossiers and exhibits.

The CPMT in another development, told the house about the protest demonstration against continued UNAMIR presence in Rwanda which was staged on 11/4/95 in front of UNAMIR FHQ.

As regards social, commercial and economic situation, the team leader said there was low activities in all the communes due to the National Mourning declared by Govt. The CPMT also revealed that Gendarmerie Brigades crime statistics show slight increase in armed robbery, stealing and banditry in the prefecture. He further disclosed that the team is constantly monitoring investigations that are being conducted by Gendarmerie Central Criminal investigation Division into various cases of armed robbery and allied offenses including the recent alleged armed robbery at IOM Kigali office where over 60,000 USD was stolen. The team leader in concluding his report, told the house that the prevailing situation in Kigali will have far reaching

consequences on monitoring functions, as most of the locals in the prefecture feign ignorance of French or English and jeer at PMT in the course of monitoring. This recent development will make monitoring functions difficult and hazardous, he concluded. The CPMT gave his teams logistics holdings as one serviceable vehicle and a computer without printer and requested the Chairman of the need to improve this situation now that the sector has 6 observers.

The Chairman on considering the vast area covered by the team, directed CP LOGO to allocate a second vehicle immediately after the meeting. On the issue of printer, the Chairman advised the team leader to exercise patience until CIVPOL receives more allocations.

B. CPMT/GISENYI PREFECTURE

The CPMT told the house that the general situation in the prefecture was tense due to the recent protest demonstration staged against UNAMIR's presence in Rwanda by locals who mounted road blocks on major highways on the 12/13-4-95. He also reported an upsurge in banditry activities where three locals were killed in Rubavu Commune by unknown persons suspected to be Interahamwe from Zaire on 25/4/95. In another incident, one RPA soldier was shot and killed by militia suspected to have come from a refugee camp in Zaire.

Apart from the killings by bandits, the team further disclosed RPA's arbitrary arrests and killing of locals on daily basis with no apparent reason. The CPMT also reported the visit of the Ambassador of the Federal Republic of Germany and the representative of the German Govt. for Africa to PMT Gisenyi and how the vehicles of the diplomats were subjected to intensive searches at the RPA road block near Ruhengeri. In conclusion, the CPMT reported the incident of a fatal motor accident involving UNAMIR vehicle attached to Human Rights where a 15 year old girl was killed.

The team leader also expressed his ordeal when he had a flat tyre while on patrol due to lack of tools in the vehicle allocated to the team and requested for tools to avoid a second experience.

The Chairman in his response told those present, that the security situation is a matter of concern to UN and that the issue is being discussed with the appropriate local authorities.

ACTION

The Chairman also directed the CPMT to channel his request for tools to the appropriate quarters for solution.

ACTION

C. CPMT/BUTARE PREFECTURE

The team leader told the house that the memorial ceremony in honour of 1994 genocide victims in Rwanda was organized in the prefecture on 7/4/95. In attendance, were the Minister of communications, MILOBS/CIVPOL, TAC HQ Staff Officers and NGOS in the prefecture. He further disclosed that during the ceremony, locals carried placards with various inscriptions discrediting UNAMIR. He also reported that the FC and the DCMO paid a working visit to the Prefecture. The period under review also witnessed the re-opening of the University at Butare and the intensive searches conducted by RPA on students and vehicles entering the campus to the extent that some of the students have expressed dissatisfaction about the deployment of RPA soldiers to the campus main entrance as an infringement of their rights to free movements. The CPMT further reported that the Butare Radio Base station has been changed to channel 24 and handset/Radios to channel 9. On the relationship with UN Agencies, the team leader said it had been very cordial. The CPMT thereafter requested for stationeries, Camera, Computer and Measuring Tape to facilitate the teams tasks.

The Chairman in his response said that as far as UNAMIR is concerned CIVPOL has the largest share of stationeries and directed him to route his request for stationeries to CP LOGO. The Chairman demanded from the CPMT the extent of investigation in the murder of former Prefect of Butare. The CPMT told the Chairman that investigation was in progress, and that there was no new development.

The CPMT was however directed to have close contact with the prosecutor in view of the sensitivity of the case and to inform him as soon as possible if there is the need to support him with more men.

D. CPMT/GIKONGORO PREFECTURE

The team leader briefed the house of the general situation in his Prefecture which according to him was calm but tense. The CPMT disclosed that locals who fled the communes for fear of revenge killing are gradually

returning to their home communes. The leader, also affirmed that CIVPOL Observers in the prefecture have cordial relationship with MILOBS and other UN Agencies and that patrols are conducted jointly with MILOBS in the prefecture. The team is currently investigating a case of accidental discharge involving a corporal from Zambatt which was referred to it by CO Zambatt. He equally told the house that location plan for evacuation of both MILOBS and CIVPOL have been completed in the prefecture. He later requested for a computer and local interpreter in the area to enhance efficiency of the tasks before his team.

The Chairman assured the team leader that as soon as sufficient numbers of computer are allocated to CIVPOL, he would be considered while the issue of interpreter will be looked into.

E. CPMT/GITARAMA PREFECTURE

The acting CPMT for Gitarama in his brief told the house that there exist cordial relationship between CIVPOL and all arms of UN Agencies in the Prefecture. He also disclosed that same relationship exists with the RPA. The team leader revealed that the prefecture had not experienced any form of protest demonstration but there is however a change of attitude by locals in the area towards PMT. During the period under review, the CPMT disclosed that a number of Hutus who took refuge at Gitarama MILOBS HQ were later escorted to their respective communes by MILOBS/CIVPOL Observers. He also reported the incident of indiscriminate firing at Gitarama prison by RPA that resulted in the death of one inmate and leaving several others injured. The team confirmed the release of one local suspected of genocide following its intervention.

The CPMT in conclusion, requested for a computer or type writer to facilitate correspondence between the team and CIVPOL HQ.

The Chairman remarked that each prefecture should have all the facilities but for now they are in short supply. He therefore directed that the team should make use of milobs and formed troops facilities in the area.

F. CPMT/CYANGUGU**ACTION**

The Cyangugu team leader reported that his team, Milobs and formed troops share the same idea, operationally in the prefecture. In his report, he disclosed the intensification of both day and night patrols by RPA especially in Nyamasheke area where there have been series of incursions by bandits from Zaire. He also reported arbitrary arrests and killing of locals by RPA. On 26/3/95, a woman from Zaire was beaten to death by RPA for undisclosed reason which resulted in an exchange of fire between Zairean soldiers and RPA soldiers. Two RPA soldiers were reported killed during the shoot-out. This is just to mention a few of similar incidents that have happened in the prefecture.

The team leader deplored the deplorable condition of Cyangugu prison where there are 1,700 inmates instead of 500. He also disclosed that the WFP vehicles are still being held in the prefecture. The CPMT also requested for either a computer or a type writer and a generator for the sector.

The Chairman advised the CPMT to be particularly careful in the execution of their job in this trying periods due to the uncooperative and fastidious attitude of the locals who are their source of information.

G. CPMT/KIBUYE PREFECTURE

The CPMT in his brief reported that the general situation in the prefecture was tense due to incessant harassments, arbitrary arrests and killings without cogent reasons by RPA. The CPMT also disclosed that some of the refugees who left the country since 1959 are now back to the country and are making claims of ownership of properties owned by the Hutus. This situation according to the CPMT has caused disharmony between the Hutus and the Tutsis population in the prefecture. He also reported the problem of over crowding at Kibuye prison with over 682 inmates.

H. CPMT/RUHENGERI PREFECTURE

The CPMT told the meeting that the security situation in the prefecture was calm. Patrols are conducted together with Milobs and some times with Human Rights investigation Team. He further disclosed that road blocks were mounted on the 12/4/95 by anti-UNAMIR demonstrators thereby preventing them from carrying out patrols within the prefecture on that day. The following

day, while on patrols, in quest for information, the Bourgmestre/official in the commune pretended not to have any problem with UN Agencies, but intelligence gathered revealed that RPA operatives in mufti were all over the place waiting to deal with any local having anything to do with UNAMIR Personnel. This uncooperative attitude has hindered information gathering the CPMT added. The team leader also told the house that on 11/4/95, big truck belonging to the RPA hit the rear of their vehicle, UNAMIR 1081 breaking the pointer and causing a little dent. The driver of the vehicle sped off and refused to stop. He concluded that he has to travel 39 km daily to TUNBATT location in Gisenyi to send SITREP after patrols. This he said is not an easy task.

The Chairman directed the team leader to report the accident to the military police before taking the vehicle to the workshop. He also advised him not to relent in their efforts of carrying out the various tasks set for CIVPOL.

I. CP LOGO

The Acting Chief Logistics Officer briefed the house on a number of bottle-necks he scaled to secure stationeries which he has since distributed to CPMTs and heads of Divisions. He also told the meeting that he took possession of four vehicles recently of which one was allocated to Ruhengeri Training School, two to Kigali Prefecture and one to HQ. Investigation Division. He also disclosed that two additional television sets have been collected, bringing the total to three.

The Chairman in his response directed the Ag. CPLOGO to read to the hearing of all those present, the various circulars on safety/parking of UN vehicles, also on the approved km to be utilized within Kigali. The Chairman, once again reminded the logistics officer that the designation of CALOG should henceforth read CP LOGO while the administrative functions should now be incorporated into the schedule of the Chief of Police Personnel Officer (CPPO). He directed UN vehicles on charge to CIVPOL due for service/maintenance to pass through CP LOGO to the workshop who would IN turn collect same from the workshop after the routine maintenance.

J. CPPO**ACTION**

The Chief Police Personnel Officer in his brief, advised all personnel to always fill their forms properly to avoid any adverse effect on their MSA. He also told the house that new forms have been put in place and would soon be circulated for the guidance of all. At this juncture, the CPMT/Kibuye prefecture requested to know the authority of Milobs Sector Commanders over CIVPOL CTO/Leave and general movements. The Chairman explained to the house that Sector Commanders cannot approve CIVPOL CTO/leave request but can exercise administrative control over CIVPOL Observers in the Prefecture. He expatiated further that CIVPOL movement in the sectors must be made known to the Milobs Sector Commander where such exist, adding that the Sector Commander is to only appreciate their administrative task and not operational one, however the Chairman advised all CPMTs to report any incident of misunderstanding with Milobs to his office for resolution without delay, and finally advised the CPPO to be guided by the CTO/leave percentage as contained in the CAO circular.

K. CPIO

The Chief Police Investigation Officer announced that he had nothing to report at the moment. The Chairman then asked him to brief the house on the progress of two investigation reports referred to his office from Gisenyi and Gitarama for review. On this, the CPIO said he was yet to work on them. The Chairman frowned at his slow pace and thereafter urged him to be alive to his responsibilities and directed him to provide a proforma on HQ investigation job specification which would be adopted. He reminded the CPIO that his job includes analysis of cases already investigated by CPMTs in the prefectures and to follow up all cases under investigation in the prefecture.

L. CPTO

The acting CPTO told the house that the Ministry of Interior was contacted over the take off of the communal police as a result of which a meeting was organized between the Deputy CIVPOL Commissioner and the Director of Training/Communal Police HQ. The proposed site for the school at Gishali was also visited. It was unanimously agreed during the visit that the area was suitable as it has four buildings, which can be used as instructors's

quarters. He disclosed that for the School to take off, the following infrastructures would have to be put in place:

a. student hostel, b. classrooms, c. toilets and d. kitchen.

Expatriating further, the acting CPTO, disclosed that the course handouts which hitherto used to be a source of worry, were now regularly distributed to the cadets.

He also expressed satisfaction about the two translators posted to the

Division, whose inputs according to the CPTO were worthy of commendation.

The CPTO also announced 20 th May, 95 as the tentative date of completion of training for the current batch of gendarmerie in Ruhengeri Training School.

M. CPOO

The Chief Police Operations Officer in his brief told the house that he was able to put in order the emergency channel 7 on handsets of all CIVPOL HQ staff including Kigali Prefecture adding that he would do same to personnel outside Kigali very soon. The CPOO further told the house that the communication section when contacted on the defects in the fax machine, disclosed that, lack of the machine's direct line with Rwandatel is the bane and promised the installation of two direct lines to Rwandatel within the month. He therefore appealed to CPMTs to continue to make use of Milobs/Ground troops facilities until ours is put in place. On the provision of security guards at CIVPOL HQ, he said he had dispatched a reminder which according to him is presently receiving attention.

The Chairman urged the CPOO to make sure that the emergency channel 7 is functioning in all handsets including those in vehicles of all CIVPOL Personnel. He directed the CPOO to make a memo on emergency calls available to CPMTs to avoid re-occurrence of what happened to DSP Lasisi Kasali and to up date the location plan for evacuation of CIVPOL personnel without delay. The Chairman concluded that the CPOO should redirect the memo on the provision of security at CIVPOL HQ to the office of the SRSG for final determination.

IV. COMMISSIONER'S DIRECTIVES/INSTRUCTIONS

The Chairman drew the attention of the house to the recent protests against UNAMIR and advised every one to be extra careful and to adhere

strictly to COS memo on carrying of Rwandese women, the parking of UN vehicles and all other circulars relating to personal security.

On traffic violation, the Chairman emphasized the need for CIVPOL to act within the parameters of UN regulations adding that it is not pleasant to see military police officers pointing accusing fingers at CIVPOL Observers. Everyone should try not to be contravened. He also stressed the need to maintain cordial relationship with Milobs and formed troops with whom we are collocated. Without being told our tasks are different from theirs but we need their support to exist for now as CIVPOL is yet to be fully established. He finally advised CPMTs to always report any incident of personality clash with Milobs. He thank all present for the efforts put in individually and as a group in these trying moments of the mission and expressed appreciation for their dedication to duty and promotion of peace.

The meeting ended at 1500hrs, after adjourning to the 6th of May, 1995.

ACTION

*ASP A. Adams
Secretary*

DISTRIBUTION LIST

- . SRSG
- . OSRSG/CIVPOL LIAISON OFFICER
- . F.C.
- . C.P.C.
- . D.C.P.C.
- . C.P.T.O.
- . CPOO
- . CPIO
- . CPPO
- . CPLOGO
- . DIRECTOR RUHENGERI TRAINING SCHOOL
- . CPMT - RUHENGERI
- . CPMT - GISENYI
- . CPMT - BYUMBA
- . CALOG
- . CPMT - CYANGUGU
- . CPMT - GITARAMA
- . CPMT - BUTARE
- . L.O - FHQ
- . CPMT - GIKONGORO
- . CPMT - KIBUYE
- . L.O. - MILOBS GP. HQ.
- . CPMT - KIBUNGO
- . CPMT - KIGALI.

V ✓ No 2

V ✓

UNITED NATIONS



NATIONS UNIES

ASSISTANCE MISSION FOR RWANDA

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO: Chiefs of DIVISIONS/MONITORING
Teams

Date: Kigali, 05/4/1995

FROM: CPOO

Ref: UNCP/OPRS/10.V.1/30

Info: CIVPOL Commissioner

Subject: CIVPOL Comissioner's ADMINISTRATIVE MEETING.

1. Further to decision taken on 25 Mar. 95 to hold the above meeting fortnightly, the meeting scheduled for 08 Apr. 95 has been postponed to 15 Apr. 95.
2. Best Regards.
3. Acknowledge Receipt.

Received	By: ...	7.86
By:		
Date:		6.5

PROGRAMME FOR CIVPOL COMMISSIONER'S ADMINISTRATIVE MEETING WITH
CHIEFS OF DIVISIONS/MONITORING TEAMS TO BE HELD ON 25 MARCH 95 AT
CIVPOL HQ

SER	TIME	EVENTS	REMARKS
1	0930	Arrival of Chiefs of Divisions/Monitoring Teams	CPOO
2	0955	Arrival of CIVPOL Commissioner/Chairman	
3	1000	All to be seated	
4	1005	Chairman/CIVPOL Commissioner's welcome address	
5	1010	Review of previous minutes	Secretary
6	1040	Reports by CPMTs/Chiefs of Divisions	
		CPMT/Kigali	
		CPMT/Gisenyi	
		CPMT/Butare	
		CPMT/Gikongoro	
		CPMT/Gitarama	Each speaker will be given the maximum of five minutes for his presentation
		CPMT/Cyangugu	
		CPMT/Byumba	
		CPMT/Kibungo	
		CPMT/Kibuye	
		LO/FHQ	
		LO/Milobs GP HQ	
		CALOG	
7	1200	CPOO	
8	1205	CPTO	
		CIVPOL Commissioner/Chairman's Directives/Instructions	
9	1230	Chairman's closing address	

PROGRAMME FOR CIVPOL COMMISSIONER'S ADMINISTRATIVE MEETING WITH
CHIEFS OF DIVISIONS/MONITORING TEAMS TO BE HELD ON 25 MARCH 95 AT
CIVPOL HQ

SER	TIME	EVENTS	REMARKS
1	0930	Arrival of Chiefs of Divisions/Monitoring Teams	CPOO
2	0955	Arrival of CIVPOL Commissioner/Chairman	
3	1000	All to be seated	
4	1005	Chairman/CIVPOL Commissioner's welcome address	
5	1010	Review of previous minutes <i>control of tasks</i>	Secretary
6	1040	Reports by CPMTs/Chiefs of Divisions	
		CPMT/Kigali	
		CPMT/Gisenyi	
		CPMT/Butare	
		CPMT/Gikongoro	
		CPMT/Gitarama	
		CPMT/Cyangugu	
		CPMT/Byumba	
		CPMT/Kibungo	
		CPMT/Kibuye	
		LO/FHQ	
		LO/Milobs GP HQ	
		CALOG	
		CPOO	
7	1200	CPTO	
8	1205	CIVPOL Commissioner/Chairman's Directives/Instructions	
9	1230	Chairman's closing address	

Each speaker will be given the maximum of five minutes for his presentation

*Secret
miller* *25/3*

*Reg 313
14/3*

**PROGRAMME FOR CIVPOL COMMISSIONER'S ADMINISTRATIVE
MEETING WITH HEADS OF DIVISIONS/MONITORING TEAMS
TO BE HELD ON SATURDAY 11 MARCH 95
AT CIVPOL HEADQUARTERS**

SRL	TIME	EVENTS	REMARKS
1	09.00	ARRIVAL OF HEADS OF DIVISIONS/CPMTS	CPOO
2	09.15	CIVPOL COMMISSIONER/CHAIRMAN ARRIVES.	
3	09.25	ALL TO BE SEATED.	
4	09.30	CHAIRMAN'S WELCOME ADDRESS.	
5	09.35	REVIEW OF THE MINUTES OF LAST MEETING.	SECRETARY
6	10.00 10.05 10.10 10.15 10.20 10.25 10.30 10.35 10.40 10.45 10.50 10.55 11.00 11.05 11.10 11.15	BRIEFING-CHIEFS OF DIVISIONS/CPMTS CPTO CPOO CALOG CPMT/KIGALI CPMT/GITARAMA CPMT/GISENYI CPMT/RUHENGERI CPMT/CYANGUGU CPMT/BUTARE CPMT/KIBUNGO CPMT/GIKONGORO CPMT/KIBUYE CPMT/BYUMBA LO/FHQ LO/MILOBS GP HQ	EACH SPEAKER WILL BE GIVEN MAXIMUM OF 5 MINS FOR HIS PRESEN- TATION
7	11.20	CIVPOL COMMISSIONERS/CHAIRMAN'S DIRECTIVES/INSTRUCTIONS AND CLOSING ADDRESS	
8	12.00	END OF CONFERENCE	



UNAMIR - MINUAR
CIVPOL HQ

To: See Distribution List **Date:** 10/3/1995
From: CIVPOL Commissioner
Subject: Minutes of CIVPOL Commissioner's administrative meeting with Heads of Divisions and Chiefs of Police Monitoring Teams at CIVPOL HQ on 11/2/1995

Presents:

Col C.O. Diarra - CIVPOL Commissioner
Lt. Col. Arouna Traoré - Deputy CIVPOL Commissioner
Lt. Col Sangare Anatole - CPTO
SUPT O.M. Gyeabour - CPOO
Maj Sutsn Balz - CPMT Gisenyi
Major Yousef Shabsough - CPMT Kibungo
Supt. R.B. Mvule - CPMT Ruhengeri
Major Eulalio Neto - CPMT Byumba
Major Sekou Marena - CPMT Kigali 2
DSP Effiong Bassey - CALOG
CP Nimetigna Traoré - CPMT Gitarama
DSP Chris Ero - CPMT KIGALI 1
Capt Daher Hassan - CPMT Gikongoro
DSP Yaw Adu - CPMT Kibuye
DSP M.Y. Gomel - CPMT Butare
DSP I.A. Kugbey - LO/FHQ
DSP B.K. Mends - CPMT Cyangugu
Lt. Abdoul-Hakim Mahamed - LO/MILOB HQ
Lt. Ghandi Kataw - Secretary

OPENING REMARKS

The meeting commenced at 1100hrs. The Chairman welcomed the officers to the meeting and asked if all of them have received the minutes of the previous meeting. After an affirmative reply from the officers the agenda for the meeting was read.

AGENDA

- 1. Amendments and adoption of previous minutes.*
- 2. Control of tasks*
- 3. Reports of heads of Divisions and CPMTs*
- 4. Information and instructions.*
- 5. Miscellaneous*

1) AMENDMENTS AND ADOPTION OF PREVIOUS MINUTES.

There were no amendments to be made as that had been done in the previous week when the officers met without the Chairman and the meeting was postponed.

2) CONTROL OF TASKS

Chairman directed the Secretary to make a list of tasks assigned to various Divisional heads and attach copies to the minutes.

3) REPORTS OF HEADS OF DIVISIONS AND CPMTS**A. CPTO**

The Chief Police Training Officer informed the meeting that Instructors at the Training School have moved to Ruhengeri and were not using CIVPOL vehicle to ply the road daily from Kigali to Ruhengeri.

He complained about the difficulties in photocopying the course hand-outs and requested for the Secretary and the computer to be moved from CIVPOL HQ to the Training School in Ruhengeri.

The CPTO was directed by the Chairman to ask for 1,000 photocopies instead of 2,000 and directed him to prepare a comprehensive programme for newly arrived CIVPOL Observers in their orientation course and another programme for the new MILOBS which should include CIVPOL programmes.

The Chairman informed the meeting that he met the Chief of communal Police twice and discussed the matters relating to the training of Communal Police by CIVPOL Officers posted to Training Division. He said it was likely the programme would commence out of Kigali.

The Chairman directed the CPTO to commit to the Director of Training School the

Action**Secretary****CPTO****CPTO****CPTO****CALOG**

applicants seeking employment at the School so as to prepare a memo to the Chief of Personnel.

B. CPOO

The Chief of Police Operations Officer stated that the Ruhengeri Prefecture had started sending Sitreps to CIVPOL HQ. He further informed the meeting there was shortage of qualified personnel to man communications room.

He again stated that the operations office has two vehicles and there was the need for another vehicle to stand-by for duty offices as CPMTs do not assist to convey duty officers with their vehicles.

The Chairman directed CALOG to supply the operations Division with a third vehicle, and pointed out to the CPOO to involve Kigali Prefecture officers as well as other officers in Headquarters Divisions to man the Communications Room. The Chairman further requested the CPOO to assign one Ops officer to follow up for the installation of telephone in all the offices at CIVPOL HQ.

A request was made for a computer for Oprs Division and the Chairman explained that he had met the Head of EDP who had promised to supply CIVPOL with computers shortly and asked the CPOO to use what is in stock at the moment until the situation improves.

C. CALOG

The Chief of administration and logistic informed the meeting about the situation of CIVPOL vehicles and stated that there had been some improvement.

He further informed the meeting that CIVPOL Observers who were unqualified have been repatriated to their home countries. On the supply of stationeries and office equipments, he asked CPMTs to submit their requisitions before supply could be affected.

D. UNAMIR HQ LIAISON OFFICER

UNAMIR HQ Liaison Officer stated that the section had two officers one is English speaker the other one is french speaker and they have good coordination with various divisions of UNAMIR.

The Chairman directed the LO to indicate important locations on the map in the LO office at FHQ.

E. MILOBS LIAISON OFFICE

The Milobs Liaison Officer stated that some officers mis-use the vehicle which is attached to the Liaison Officer and requested for control measures.

The Chairman directed the liaison officers to organized properly the use of the vehicle.

Action

CALOG

CPOO

CPOO

LO

F. CHIEF OF POLICE MONITORING TEAM - GIKONGORO**Action**

The CPMT stated that he has three officers who are english speakers and he is french speaker so he has some difficulties in communicating with them.

The Chairman encouraged him to learn english in order to coordinate with them.

He stated that they do not have an office for CIVPOL in their sector and they are using the fax from Zambian battalion to send the sitrep to CIVPOL HQ through MILOBS HQ.

The Chairman directed him to prepare a comprehensive report about the situation in his Prefecture within fifteen days.

CPMT.4A

G) CHIEF POLICE MONITORING TEAM - BUTARE

The CPMT stated that he has a vehicle for his team and it is in good condition.

He stated further that his team had good relations with the MILOBS in the Prefecture.

The Chairman praised the CPMT for maintaining good relations with the others in the area.

CPOO

The Chairman directed the CPOO to try and resolve the problem of delays in submission of SITREP from Butare.

H) THE CHIEF POLICE MONITORING TEAM - GISENYI.

The Chief Police Monitoring Team Gisenyi stated that he had solved the accommodation problem of his team by giving them the German Govt House in Gisenyi. He said that vehicles which are sent to the workshop for maintenance are often kept there for longer periods and appealed to CIVPOL administration to solve the problem.

He informed the Chairman about the Human Rights violation cases in Gisenyi by Gendarmerie where they were arresting locals without any reason.

The Chairman directed him to be careful with them and to inform CIVPOL HQ about any major incident in the area. He was also assigned to prepare a comprehensive report about the situation in his Prefecture.

CPMT.5A

The CPMT Gisenyi asked the Chairman to supply CIVPOL Observers with copies of CIVPOL mandates to enable them to operate up to expectation.

The Chairman informed the meeting that documents in respect of that were being prepared and all Teams would get their supply shortly.

I. THE CHIEF POLICE MONITORING TEAM - GITARAMA.

The CPMT stated that they have good relations with the MILOBS and they have moved to a new office. He requested for the supply of office equipments.

CALOG

The Chairman directed CALOG to supply the team with what they need.

J. THE CHIEF POLICE MONITORING TEAM - KIBUYE**Action**

The CPMT talked about the difficulties in reaching some places in his prefecture as the only way to reach such places is by boat. The CPMT further informed the meeting about the accident of his PMT's vehicle which was being driven by a Malawian Capt. from Milobs. The Chairman directed him to submit the accident report without delay.

CPMT.4B

K. THE CHIEF POLICE MONITORING TEAM - CYANGUGU

The CPMT stated that the PMT is in the same office with the MILOBS and they maintain cordial relations.

He informed the members about the rate at which refugees enter into RWANDA through the area.

L. THE CHIEF POLICE MONITORING TEAM - KIGALI I.

The CPMT informed the meeting that there are four CIVPOL Observers in his team and they maintain cordial relations with the Gendarmerie and the NGOs operating in the area. The CPMT complained that they at times feature some important information in their sitrep but such news do not appear in the HQ sitrep.

The Chairman directed the CPOO to analyze the weekly sitrep so as to have a true reflection of all important news submitted by CIVPOL and to submit major items raised by the Monitoring Teams to FHQ HQ.

CPOO

M. THE CHIEF POLICE MONITORING TEAM - KIGALI 2.

He briefed officers about two cases investigated together with Human Rights Field Operations in Cyangugu. He further informed the meeting that the Prefect of Kigali have asked if there is any possibility to have a copy of his daily sitrep.

The Chairman directed that no other authority has the right to have any information from our sitrep.

The Chairman then informed the meeting that his administration had decided to have one team within Kigali Prefecture and as such Observers with Kigali II were going to be used for the training of Communal Police very soon.

N. THE CHIEF POLICE MONITORING TEAM - RUHengeri

The CPMT talked about his team's activities in Ruhengeri and that he was going to meet meeting with the RPA Commander in Ruhengeri the following week.

He further reported that H.R Team had requested to know the activities of CIVPOL in the area and that he had taken that opportunity to brief them about CIVPOL's role in

UNAMIR.

ACTION

The CPMT said that when refugees return to the country through his area, they are first screened and registered before they move to their resettlement areas.

On the question of investigation of cases, the Chairman explained that since the Rwandan government has its own National Police, it was not necessary for CIVPOL to investigate cases as done in our respective countries. He directed further that what was necessary for us is to have brief facts about occurrences in order to help build our reports.

4) INFORMATION AND INSTRUCTIONS

The Chairman directed as follows:

a) The PMTs in the prefecture should be supplied with 4 Runner vehicles because they are durable for long distance journeys.

CALOG

b) It is anticipated that there would be an increase in the number of CIVPOL Observers from 90 Observers to 120. CALOG should prepare to meet this new situation.

c) All CIVPOL Observers without UN driving permit should arrange to have them within one month.

CALOG

d) CIVPOL Observers should respect traffic rules in the country.

e) CPMT should not allow MILOBs to misuse CIVPOL vehicles in the Prefectures.

f) MILOBs who refuse to accept CIVPOL the use of offices facilities should be reported to CIVPOL Commissioner.

g) CPMTs should prepare detailed report about the situation in their Prefectures.

h) Chiefs of Divisions and CPMTs should inform the observers under them about decisions taken at meetings.

CPOO

The Chairman informed the meeting about the reasons for the repatriation of some CIVPOL Observers and said some were not qualified in terms of ranks and Others could not speak any of the languages needed for this mission.

5) MISCELLANEOUS:

a) CALOG hinted that there were some CIVPOL Observers who are qualified for UN medals. The Chairman directed him to prepare a list of their names.

CALOG

b) CPMT Gisenyi asked if it was possible to have the CIVPOL regulations. The Chairman replied that they were being prepared for circulation.

CPOO

c) CPOO suggested that CIVPOL should have its own channel in communication instead of joining MILOBs on channel 14. The Chairman directed him to work on that.

The meeting ended at 03:35

The Secretary

1st Lt. Ghandi Kataw

Distribution list

SRSG

OSRSG

FC

PC CIVPOL

DPC

CPTO

CALOG

LO F HQ

LO MIOBS

CPMT SECT 3A

CPMT SECT 3B

CPMT SECT 4B

CPMT SECT 3A

CPMT SECT 4C

CPMT SECT 1A

CPMT SECT 2A

CPMT SECT 5A

CPMT SECT 6A

CPMT SECT 6B2

CIVPOL COMMISSIONER ADMINISTRATIVE MEETING WITH HEADS OF DIVISIONS AND

CPMTS HELD ON 11 FEBRUARY 1995.

CONTROL OF TASKS

SER N°	TASK	OFFICERS ASSIGNED TASK	REMARKS
1	<i>Preparing a new comprehensive programme for the orientation course which is going to be given for the new CIVPOL Observers. Also another programme for the new MILOBs which includes the important subjects about CIVPOL.</i>	CPTO	
2	<i>Inform CALOG about the results of the exams which was conducted for those who applied to work with CIVPOL.</i>	CPTO	
3	<i>Inform branches in the CIVPOL HQ about any information in the sitrep that concerns their divisions</i>	CPOO	
4	<i>Supply the operations office with third vehicle.</i>	CALOG	
5	<i>Follow the memo to the Chief of communications and ensure that they will extend the telephones.</i>	CPOO	
6	<i>Solve the problem of delays in submission of sitreps from Butare Prefecture to CIVPOL HQ</i>	CPOO	
7	<i>All important information in the sitrep should be included in the SRSG sitrep and New York sitrep.</i>	CPOO	
8	<i>Analyse the weekly sitrep.</i>	CPOO	
9	<i>Prepare proposal policy about the observers transfers.</i>	CALOG	
10	<i>Write a good and comprehensive reports about the situation in Divisions.</i>	CPMTs	

PROGRAMME FOR CIVPOL COMMISSIONER'S ADMINISTRATIVE MEETING WITH
CHIEFS OF DIVISIONS/MONITORING TEAMS TO BE HELD ON 25 MARCH 95 AT
CIVPOL HQ

SER	TIME	EVENTS	REMARKS
1	0930	Arrival of Chiefs of Divisions/Monitoring Teams	CPOO
2	0955	Arrival of CIVPOL Commissioner/Chairman	
3	1000	All to be seated	
4	1005	Chairman/CIVPOL Commissioner's welcome address	
5	1010	Review of previous minutes	Secretary
6	1040	Reports by CPMTs/Chiefs of Divisions	
		CPMT/Kigali	
		CPMT/Gisenyi	
		CPMT/Butare	
		CPMT/Gikongoro	
		CPMT/Gitarama	
		CPMT/Cyangugu	
		CPMT/Byumba	
		CPMT/Kibungo	
		CPMT/Kibuye	
		LO/FHQ	
		LO/Milobs GP HQ	
		CALOG	
		CPOO	
7	1200	CPTO	
8	1205	CIVPOL Commissioner/Chairman's Directives/Instructions	
9	1230	Chairman's closing address	

Each speaker will be given the maximum of five minutes for his presentation

UNAMIR - MINUAR
CIVPOL HQ

To : See Distribution List

From : CIVPOL

Subject : Minutes of CIVPOL Commissioner's Administrative meeting with Heads of Divisions and Chiefs of Police Monitoring Teams held at CIVPOL HQ

Conference room on 11/3/95.

Present

1. COL. C.O. DIARRA - CIVPOL COMMISSIONER
2. LT. COL AROUNA TRAORE - DEPUTY CIVPOL COMMISSIONER
3. LT. COL. SANGARE ANATOLE - CPTO
4. SUPT. O.M. GYEABOUR - CPOO
5. DSP. EFFIONG BASSEY - CALOG
6. DSP. I.A. KUGBEY - CPMT/CYANGUGU
7. DSP. HUBERT DUKU - L.O/MILOBS
8. DSP. C.BADU - ACQUAH - AG/CPMT - KIBUNGO
9. CAPT. NEDAL RASHDAN - AG/CPMT KIGALI
10. DSP. K. A. LASISI - L.O/FHQ
11. DSP. M.Y. GUMEL - CPMT/BUTARE
12. MAJOR A. BARZ - CPMT/GISENYI
13. MAJOR EULALIO NETO - CPMT/BYUMBA
14. CP. NIMETIGNA TRAORE - CPMT/GITARAMA
15. SUPT. R.B. MVULA - CPMT/RUHENGERI
16. CAPT DAHER HASSAN - CPMT/GIKONGORO

ABSENT :

KIBUYE PMT REPRESENTATIVE

AGENDA

1. Amendments and adoption of previous minutes
2. Control of tasks
3. Reports of CPMTS and heads of Divisions
4. Commissioner's directives/Instructions and Closing remarks.

OPENING REMARKS

The meeting commenced at 09 : 45 hrs. The Chairman in his welcome address stressed the need to have high quality minutes. He stated further that the first draft of the CPOO minutes should be ready by the first Saturday following the meeting.

ACTION

CPOO

1. AMENDMENTS AND ADOPTION OF PREVIOUS MINUTES

On page 1, the last line of the last paragraph to read:

- The Chairman directed the CPTO to commit to the Director of Training School the responsibility of keeping the school, equipments and to inform CALOG about the result of applicants seeking employment at the school so as to prepare a memo to the Chief of Personnel.

SECRETARY

2. CONTROL OF TASKS

(a) The task had been re-assigned to the Deputy Commissioner for implementation
(b) Chief of Personnel to follow up the recruitment of two more additional secretaries and two interpreters for the school. The SRSB endorsed the idea during his visit to the RUHENGIRI Training School on 23/2/95.

DPC

CP

(c) It is being reflected to the concerned branches.

(d) Vehicle UNAMIR 726 has been supplied to CPOO

CPOO

(e) The follow up still continues

CPOO

(f) Problems might be solved now that we have our own fax machine. The Chairman however went on to say that the importance of sitrep could not be over-emphasized as it was through the submission of the same that Hqs could learn to know of what was happening in the Prefectures. On the problems of computers for preparing sitrep, the Chairman advised the meeting that sitrep could even be sent by SCRIPT.

CPOO

CPMTS

(g) This is being done

(h) The weekly sitrep is being analyzed.

CPOO

(i) Still watching the pattern of transfers.

The Chairman advised the meeting that the arrangement of MILOBS and CIVPOLS in the sectors are not the same. CIVPOL has no sub-sector which is answerable to another sector but this situation exists with MILOBS.

PC

He further submitted that a policy on transfers similar to that of MILOBS can not work since CIVPOL is currently with 58 observers out of the authorized strength of 90 officers. The Chairman informed the meeting that due to shortage of man power, he was contemplating temporally closing down some Prefectures in order to maintain about 7 officers in a Prefecture and with about 3 vehicles. He also expressed the need to have Police Investigators to analyze investigation reports submitted by the prefectures.

ACTION

3. REPORTS OF CPMTS AND HEADS OF DIVISIONS

KIGALI SECTOR.

A. CPMT/KIGALI

The Acting CPMT for KIGALI Prefecture informed the meeting that though they were working under very difficult conditions, his team had done a lot of investigations and continues patrols. The team enjoys very good relationship with both Gendarmerie, Govt. Organizations, Prosecutors, Prefects, NGOS and MILOBS. He however complained of lack of transport, manpower and radios. The Chairman promised to look into the manpower problems.

B. CPMT/GITARAMA

The CMPT for Gitarama informed the meeting that three observers are in the Prefecture and they enjoy very good relationship with MILOBS with whom they conduct joint patrols from time to time. He went on to say that there was an increase in cattle rustling cases in the MURAMA commune and that the local RPA are training some 15 young men to be Gendarmerie with a view to curbing the crime wave. He further asked for the supply of motor bikes for his team.

CPMT
GITARAMA

The Chairman however advised against the idea of motor- bikes saying it was extremely dangerous for the officers to ride on bikes. The CPMT complained about the MILOBS Sector Commander who wanted all administrative problems channelled through him. The Chairman reiterated the meeting that CIVPOL Observers should co-operate fully with MILOBS and that he was going to write a memo to that effect.

C. CPMT/GISENYI

The CPMT for GISENYI informed the meeting that during the time under review 17 cases have been reported to his team for investigations and is co-operating very well with the Gendarmerie in the area. He gave a breakdown of the cases he is handling. The RPA is even referring some cases to the team for investigations because of the mutual trust which has been exiting between them.

The relationship with NGOS and MILOBS is very good to the extent that a computer had been released to CIVPOL by MILOBS for their use.

ACTION

D. CPMT/RUHENGARI

The CPMT for Prefecture stated that a number of incidents have taken place in the Prefecture since the last meeting. He cited however two cases, one involving the detention of three journalist from UNAMIR on 9/2/95 by RPA in the area who had gone to film gorillas but became rude and sarcastic to the authorities.

The journalist were later released after the intervention of CIVPOL/MILOBS. The other one was a security committee meeting which took place on 10/3/95 at MUHABULA Hotel and attended by RPA, Gendarmerie and Prefecture officials while UNAMIR officials were barred.

Among the subjects discussed were insecurity in the area and claims to have been infiltrated by INTERAHAMWE. He further informed the meeting that the relationship with MILOBS and RPA was quite good.

A question was raised by CALOG about the role being played by Formed Troops in respect of security in the Prefectures.

The Chairman in reply said, the troops operate under Chapter of the United Nations which does not allow them to use force unless under very extreme cases.

He explained further that, the troops are among other things to see to it that NGOS perform their duties without any hindrance and also to protect UN property.

E. CPMT/CYANGUGU

The Officer stated that he had just taken over command of the Prefecture on 16/2/95, and there were four observers in the Prefecture.

He also said 431 IDPs have so far passed through NYAGATARE TRANSIT Camp and evacuated to their respective communes. He stated further that the security 4C situation is not very good as there was an increase of banditry, mass arrests and even unexplained killings attributed to the authorities. However, CIVPOL and Human Rights are actively monitoring the situation.

He also complained of lack of enough manpower and transport especially for patrolling and concluded that relation ship with MILOBS and NGOS was cordial.

The chairman advised the officers to coordinate with CIVPOL headquarters so that many problems especially those concerning transport could be minimized.

**CPMT
CYANGUGU**

F. CPMT/BUTARE

The CPMT for BUTARE informed the meeting that his team conducted joint patrols at the KIBEHO refugees camp from

27/2/95 - 2/3/95 and that three displaced persons were shot dead by RPA at the camp. Bandits also have attacked and robbed a man at KIVU of 2.5 million FRs. The cases together with the murder of the BUTARE Prefecture were under investigation. He further stated that the funeral of the late Prefect of BUTARE was attended by the following Dignitaries, The Rwandan President and SRSG.

ACTION

F. AG.CPMT/KIBUNGO

The Officer stated that there were only two observers for his team following the repatriation of their team leader to his home country. He mentioned further that their vehicle was at the workshop and in view of that, they have not moved to base in the area. He also mentioned that on their rounds to the prefecture recently, it came to light that the security situation in the area was tense and gave the cause that returnees were not allowed access to their houses and this had compelled some of them to flee back to BURUNDI and TANZANIA for safety.

**CPMT
KIBUNGO**

G. CPMT/GIKONGORO

The CPMT for GIKONGORO informed the meeting that the CIVPOL observers were four and their car had been in the workshop for about a month now. Also UNREO had secured the team an office but requires some furniture and a UNFLAG. The CPMT further said the co-operation with MILOBS was not cordial as the Sector Commander is alleged to have refused to do anything with CIVPOL. The Chairman however autioned the meeting that MILOBS and CIVPOL have to learn to co-exist in these areas together. He went on to deplore the conduct of the Sector Commander in question and promised to take up the matter himself.

**CPMT
GIKONGORO**

H. CPMT/BYUMBA

The CPMT for BYUMBA stated that there were three officers in the team with one on leave. He stated further that the BYUMBA Prefecture is newly created and as such they are faced with logistic problems. He also hinted that their co-operation with MILOBS and NGOS was up to expectation. The Chairman then took the opportunity to inform the meeting about his intention to close down BYUMBA and KIBUNGO Prefectures for lack of manpower and hinted that officers from the affected prefectures would be moved to augment the strength of other Prefectures and at the same time monitor the areas to be closed down. The Chairman explained further that it was healthy to have only three officers and one vehicle to base in a Prefecture.

**CPMT
BYUMBA**

L.O. FHQ

The Officer hinted that his office performs additional functions for CIVPOL HQ since a lot of complaints to CIVPOL HQ are reported there.

He disclosed further that they are only two officers for the office and as LO they operate from 0730 - 1800hrs daily. He requested for stationery and transport to convey them to and from office as their vehicle was at the workshop.

ACTION

L.O. MILOBS GP HQ

The L.O. briefed the meeting that he had just taken-over the office and was yet to acclimatize. He requested for office furniture and complained that official circulars from CIVPOL HQ were not sent to him. The Chairman directed officers concerned to solve the issues raised by the L.O.

CPTO

The CPTO briefed officers about the progress of work at the Ruhengeri National Gendarmerie Training School and also about the proposed training of Communal Police Cadets. He disclosed that the Rwandan Government had proposed to have about three thousand cadets to be trained at a location yet to be selected depending upon availability of Instructors. He further disclosed that the SRSG paid a visit to the Ruhengeri Training School recently and was impressed about the existing conditions over there. The officer concluded that the program on familiarization training for newly arrived MILOBS/CIVPOL had been drawn up and sent to the CIVPOL Commissioner for approval.

CPOO

The officer announced at the meeting that a new format on SITREP had been produced and directed CPMT who have not received them to arrange for copies before they go back to their respective stations. He further announced that a Fax machine had been installed at CIVPOL HQ with 11215 as the number and stressed on the importance of submitting quality strep which should reach CIVPOL HQ by 16:00hrs daily. He also hammered on the need for officers to improve on radio discipline especially on channel 14 and concluded that a request for CIVPOL to get its own channel of Communication had been rejected until there is on improvement in the voice procedure.

The Chairman directed the CPOO to update and review the Emergency procedure and cited on example of the snatching of a vehicle from one CIVPOL Observer recently by armed-robbers, that the officer concerned could not act promptly for assistance based on the Emergency procedure. The Chairman commented about unnecessary noise on the radio and again directed the CPOO to control the situation and also to see to it that Duty Officers report to work promptly.

CALOG

The Officer informed the meeting that there were three officers for his section and that four computers have been secured for distribution to the Prefectures.

He also said that a sign-board had been erected in front of CIVPOL HQ to direct visitors to the office. He again announced that qualified CIVPOL Observers have been decorated with the UNAMIR medals and briefed about the procedure to enjoy Leave /CTO and stressed that officers who overstay would loose their MSA. He advised officer about maintenance of equipments transport on their charge. The Chairman directed that CALOG must be informed before a vehicle is sent to the workshop in order to make a follow up. On enjoyment of LEAVE/CTO, the Chairman remarked that a memo had been issued on the subject and advised officers to go strictly by the memo but not to exceed the required period.

INSTRUCTIONS/INFORMATION

- (a) CIVPOL observers should improve on their general performance.*
- (b) CIVPOL observers should take the necessary precautions on Security.*
- (c) The lack of equipments like transport, furniture etc was not restricted to CIVPOL only but it was the problem of the whole mission. CIVPOL Hqs awaits the arrival of some more officers since we are only 58 instead of the authorized strength of 120. The Chairman also noted that the number of traffic accidents have declined which was a very good sign. He went on to say that it is his demands that things should be done properly in CIVPOL.*

MISCELLANEOUS :

CPMT for RUHENGARI observed that the radio at the Ruhengeri school was not secured as civilians could monitor what is being transmitted. The Chairman directed CPOO to write instructions to the school on the use of the radio and that they should also be sending daily strep and also the Director is to attend CPMT's meetings. The meeting was declared close at 13:30hrs. The Chairman of the Welfare Committee was to organize for refreshments at the next meeting to be held on 25/3/95 at 09 00 hrs.

Col. C.O. DIARRA
CHAIRMAN

M.W. IMATAA A/SUPT.
SECRETARY

UNAMIR - MINUAR
CIVPOL HQ

To : See Distribution List

From : CIVPOL

Subject : Minutes of CIVPOL Commissioner's Administrative meeting with Heads of Divisions and Chiefs of Police Monitoring Teams held at CIVPOL HQ

Conference room on 11/3/95.

Present

1. COL. C.O. DIARRA - CIVPOL COMMISSIONER
2. LT. COL AROUNA TRAORE - DEPUTY CIVPOL COMMISSIONER
3. LT. COL. SANGARE ANATOLE - CPTO
4. SUPT. O.M. GYEABOUR - CPOO
5. DSP. EFFIONG BASSEY - CALOG
6. DSP. I.A. KUGBEY - CPMT/CYANGUGU
7. DSP. HUBERT DUKU - L.O/MILOBS
8. DSP. C.BADU - ACQUAH - AG/CPMT - KIBUNGO
9. CAPT. NEDAL RASHDAN - AG/CPMT KIGALI
10. DSP. K. A. LASISI - L.O/FHQ
11. DSP. M.Y. GUMEL - CPMT/BUTARE
12. MAJOR A. BARZ - CPMT/GISENYI
13. MAJOR EULALIO NETO - CPMT/BYUMBA
14. CP. NIMETIGNA TRAORE - CPMT/GITARAMA
15. SUPT. R.B. MVULA - CPMT/RUHENGERI
16. CAPT DAHER HASSAN - CPMT/GIKONGORO

ABSENT :

KIBUYE PMT REPRESENTATIVE

AGENDA

1. Amendments and adoption of previous minutes
2. Control of tasks
3. Reports of CPMTS and heads of Divisions
4. Commissioner's directives/Instructions and Closing remarks.

OPENING REMARKS

The meeting commenced at 09 : 45 hrs. The Chairman in his welcome address stressed the need to have high quality minutes. He stated further that the first draft of the CPOO minutes should be ready by the first Saturday following the meeting.

ACTION

CPOO

1. AMENDMENTS AND ADOPTION OF PREVIOUS MINUTES

On page 1, the last line of the last paragraph to read:

- The Chairman directed the CPTO to commit to the Director of Training School the responsibility of keeping the school, equipments and to inform CALOG about the result of applicants seeking employment at the school so as to prepare a memo to the Chief of Personnel.

SECRETARY

2. CONTROL OF TASKS

(a) The task had been re-assigned to the Deputy Commissioner for implementation
 (b) Chief of Personnel to follow up the recruitment of two more additional secretaries and two interpreters for the school. The SRSG endorsed the idea during his visit to the RUHENGRI Training School on 23/2/95.

DPC

CP

(c) It is being reflected to the concerned branches.

(d) Vehicle UNAMIR 726 has been supplied to CPOO

CPOO

(e) The follow up still continues

CPOO

(f) Problems might be solved now that we have our own fax machine. The Chairman however went on to say that the importance of sitrep could not be over-emphasized as it was through the submission of the same that Hqs could learn to know of what was happening in the Prefectures. On the problems of computers for preparing sitrep, the Chairman advised the meeting that sitrep could even be sent by SCRIPT.

CPOO

CPMTS

(g) This is being done

(h) The weekly sitrep is being analyzed.

CPOO

(i) Still watching the pattern of transfers.

The Chairman advised the meeting that the arrangement of MILOBS and CIVPOLS in the sectors are not the same. CIVPOL has no sub-sector which is answerable to another sector but this situation exists with MILOBS.

PC

He further submitted that a policy on transfers similar to that of MILOBS can not work since CIVPOL is currently with 58 observers out of the authorized strength of 90 officers. The Chairman informed the meeting that due to shortage of man power, he was contemplating temporally closing down some Prefectures in order to maintain about 7 officers in a Prefecture and with about 3 vehicles. He also expressed the need to have Police Investigators to analyze investigation reports submitted by the prefectures.

ACTION

3. REPORTS OF CPMTS AND HEADS OF DIVISIONS

KIGALI SECTOR.

A. CPMT/KIGALI

The Acting CPMT for KIGALI Prefecture informed the meeting that though they were working under very difficult conditions, his team had done a lot of investigations and continues patrols. The team enjoys very good relationship with both Gendarmerie, Govt. Organizations, Prosecutors, Prefects, NGOS and MILOBS. He however complained of lack of transport, manpower and radios. The Chairman promised to look into the manpower problems.

B. CPMT/GITARAMA

The CMPT for Gitarama informed the meeting that three observers are in the Prefecture and they enjoy very good relationship with MILOBS with whom they conduct joint patrols from time to time. He went on to say that there was an increase in cattle rustling cases in the MURAMA commune and that the local RPA are training some 15 young men to be Gendarmerie with a view to curbing the crime wave. He further asked for the supply of motor bikes for his team.

The Chairman however advised against the idea of motor- bikes saying it was extremely dangerous for the officers to ride on bikes. The CPMT complained about the MILOBS Sector Commander who wanted all administrative problems channelled through him. The Chairman reiterated the meeting that CIVPOL Observers should co-operate fully with MILOBS and that he was going to write a memo to that effect.

CPMT
GITARAMA

C. CPMT/GISENYI

The CPMT for GISENYI informed the meeting that during the time under review 17 cases have been reported to his team for investigations and is co-operating very well with the Gendarmerie in the area. He gave a breakdown of the cases he is handling. The RPA is even referring some cases to the team for investigations because of the mutual trust which has been exiting between them.

The relationship with NGOS and MILOBS is very good to the extent that a computer had been released to CIVPOL by MILOBS for their use.

ACTION

D. CPMT/RUHENGERI

The CPMT for Prefecture stated that a number of incidents have taken place in the Prefecture since the last meeting. He cited however two cases, one involving the detention of three journalist from UNAMIR on 9/2/95 by RPA in the area who had gone to film gorillas but became rude and sarcastic to the authorities.

The journalist were later released after the intervention of CIVPOL/MILOBS. The other one was a security committee meeting which took place on 10/3/95 at MUHABULA Hotel and attended by RPA, Gendarmerie and Prefecture officials while UNAMIR officials were barred.

Among the subjects discussed were insecurity in the area and claims to have been infiltrated by INTERAHAMWE. He further informed the meeting that the relationship with MILOBS and RPA was quite good.

A question was raised by CALOG about the role being played by Formed Troops in respect of security in the Prefectures.

The Chairman in reply said, the troops operate under Chapter of the United Nations which does not allow them to use force unless under very extreme cases.

He explained further that, the troops are among other things to see to it that NGOS perform their duties without any hindrance and also to protect UN property.

E. CPMT/CYANGUGU

The Officer stated that he had just taken over command of the Prefecture on 16/2/95, and there were four observers in the Prefecture.

He also said 431 IDPs have so far passed through NYAGATARE TRANSIT Camp and evacuated to their respective communes. He stated further that the security situation is not very good as there was an increase of banditry, mass arrests and even unexplained killings attributed to the authorities. However, CIVPOL and Human Rights are actively monitoring the situation.

He also complained of lack of enough manpower and transport especially for patrolling and concluded that relation ship with MILOBS and NGOS was cordial.

The chairman advised the officers to coordinate with CIVPOL headquarters so that many problems especially those concerning transport could be minimized.

F. CPMT/BUTARE

The CPMT for BUTARE informed the meeting that his team conducted joint patrols at the KIBEHO refugees camp from

**CPMT
CYANGUGU**

L C

27/2/95 - 2/3/95 and that three displaced persons were shot dead by RPA at the camp. Bandits also have attacked and robbed a man at KIVU of 2.5 million FRs. The cases together with the murder of the BUTARE Prefecture were under investigation. He further stated that the funeral of the late Prefect of BUTARE was attended by the following Dignitaries, The Rwandan President and SRSG.

ACTION

F. AG.CPMT/KIBUNGO

The Officer stated that there were only two observers for his team following the repatriation of their team leader to his home country. He mentioned further that their vehicle was at the workshop and in view of that, they have not moved to base in the area. He also mentioned that on their rounds to the prefecture recently, it came to light that the security situation in the area was tense and gave the cause that returnees were not allowed access to their houses and this had compelled some of them to flee back to BURUNDI and TANZANIA for safety.

CPMT
KIBUNGO

G. CPMT/GIKONGORO

The CPMT for GIKONGORO informed the meeting that the CIVPOL observers were four and their car had been in the workshop for about a month now. Also UNREO had secured the team an office but requires some furniture and a UNFLAG. The CPMT further said the co-operation with MILOBS was not cordial as the Sector Commander is alleged to have refused to do anything with CIVPOL. The Chairman however cautioned the meeting that MILOBS and CIVPOL have to learn to co-exist in these areas together. He went on to deplore the conduct of the Sector Commander in question and promised to take up the matter himself.

CPMT
GIKONGORO

H. CPMT/BYUMBA

The CPMT for BYUMBA stated that there were three officers in the team with one on leave. He stated further that the BYUMBA Prefecture is newly created and as such they are faced with logistic problems. He also hinted that their co-operation with MILOBS and NGOS was up to expectation. The Chairman then took the opportunity to inform the meeting about his intention to close down BYUMBA and KIBUNGO Prefectures for lack of manpower and hinted that officers from the affected prefectures would be moved to augment the strength of other Prefectures and at the same time monitor the areas to be closed down. The Chairman explained further that it was healthy to have only three officers and one vehicle to base in a Prefecture.

CPMT
BYUMBA

L.O. FHQ

The Officer hinted that his office performs additional functions for CIVPOL HQ since a lot of complaints to CIVPOL HQ are reported there.

He also said that a sign-board had been erected in front of CIVPOL HQ to direct visitors to the office. He again announced that qualified CIVPOL Observers have been decorated with the UNAMIR medals and briefed about the procedure to enjoy Leave /CTO and stressed that officers who overstay would loose their MSA. He advised officer about maintenance of equipments transport on their charge. The Chairman directed that CALOG must be informed before a vehicle is sent to the workshop in order to make a follow up. On enjoyment of LEAVE/CTO, the Chairman remarked that a memo had been issued on the subject and advised officers to go strictly by the memo but not to exceed the required period.

ACTION

INSTRUCTIONS/INFORMATION

- (a) CIVPOL observers should improve on their general performance.*
- (b) CIVPOL observers should take the necessary precautions on Security.*
- (c) The lack of equipments like transport, furniture etc was not restricted to CIVPOL only but it was the problem of the whole mission. CIVPOL Hqs awaits the arrival of some more officers since we are only 58 instead of the authorized strength of 120. The Chairman also noted that the number of traffic accidents have declined which was a very good sign. He went on to say that it is his demands that things should be done properly in CIVPOL.*

MISCELLANEOUS :

CPMT for RUHENGARI observed that the radio at the Ruhengeri school was not secured as civilians could monitor what is being transmitted.

The Chairman directed CPOO to write instructions to the school on the use of the radio and that they should also be sending daily strep and also the Director is to attend CPMT's meetings.

The meeting was declared close at 13:30hrs.

The Chairman of the Welfare Committee was to organize for refreshments at the next meeting to be held on 25/3/95 at 09 00 hrs.

*Col. C.O. DIARRA
CHAIRMAN*

*M.W. IMATAA A/SUPT.
SECRETARY*

DISTRIBUTION LIST

SRSGFCPC CIVPOL

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CPTO

CPOO

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MILOBS

CPMT SECT. 3A

CPMT SECTOR 3B

CPMT SECTOR 4C

CPMT SECTOR 5

CPMT SECTOR 6

CPMT SECTOR 5

CPMT SECTOR 4A

*Business and
i-leave (de)
review*

**PROGRAMME FOR CIVPOL COMMISSIONER'S ADMINISTRATIVE
MEETING WITH HEADS OF DIVISIONS/MONITORING TEAMS
TO BE HELD ON SATURDAY 11 MARCH 95
AT CIVPOL HEADQUARTERS**

SRL	TIME	EVENTS	REMARKS
1	09.00	ARRIVAL OF HEADS OF DIVISIONS/CPMTS	CPOO
2	09.15	CIVPOL COMMISSIONER/CHAIRMAN ARRIVES.	
3	09.25	ALL TO BE SEATED.	
4	09.30	CHAIRMAN'S WELCOME ADDRESS.	
5	09.35	REVIEW OF THE MINUTES OF LAST MEETING.	SECRETARY
6	10.00 10.05 10.10 10.15 10.20 10.25 10.30 10.35 10.40 10.45 10.50 10.55 11.00 11.05 11.10 11.15	BRIEFING-CHIEFS OF DIVISIONS/CPMTS CPTO CPOO CALOG CPMT/KIGALI CPMT/GITARAMA CPMT/GISENYI CPMT/RUHENGARI CPMT/CYANGUGU CPMT/BUTARE CPMT/KIBUNGO CPMT/GIKONGORO CPMT/KIBUYE CPMT/BYUMBA LO/FHQ LO/MILOBS GP HQ	EACH SPEAKER WILL BE GIVEN MAXIMUM OF 5 MINS FOR HIS PRESEN- TATION
7	11.20	CIVPOL COMMISSIONERS/CHAIRMAN'S DIRECTIVES/INSTRUCTIONS AND CLOSING ADDRESS	
8	12.00	END OF CONFERENCE	



UNAMIR - MINUAR
CIVPOL HQ

To: See Distribution List *Date: 10/3/1995*
From: CIVPOL Commissioner
Subject: Minutes of CIVPOL Commissioner's administrative meeting with Heads of
Divisions and Chiefs of Police Monitoring Teams at CIVPOL HQ on 11/2/1995

Presents:

Col C.O. Diarra - CIVPOL Commissioner
Lt. Col. Arouna Traoré - Deputy CIVPOL Commissioner
Lt. Col Sangare Anatole - CPTO
SUPT O.M. Gyeabour - CPOO
Maj Sutsn Balz - CPMT Gisenyi
Major Yousef Shabsough - CPMT Kibungo
Supt. R.B. Mvule - CPMT Ruhengeri
Major Eulalio Neto - CPMT Byumba
Major Sekou Marena - CPMT Kigali 2
DSP Effiong Bassey - CALOG
CP Nimetigna Traoré - CPMT Gitarama
DSP Chris Ero - CPMT KIGALI 1
Capt Daher Hassan - CPMT Gikongoro
DSP Yaw Adu - CPMT Kibuye
DSP M.Y. Gomel - CPMT Butare
DSP I.A. Kugbey - LO/FHQ
DSP B.K. Mends - CPMT Cyangugu
Lt. Abdoul-Hakim Mahamed - LO/MILOB HQ
Lt. Ghandi Kataw - Secretary

OPENING REMARKS

The meeting commenced at 1100hrs. The Chairman welcomed the officers to the meeting and asked if all of them have received the minutes of the previous meeting. After an affirmative reply from the officers the agenda for the meeting was read.

AGENDA

- 1. Amendments and adoption of previous minutes.*
- 2. Control of tasks*
- 3. Reports of heads of Divisions and CPMTs*
- 4. Information and instructions.*
- 5. Miscellaneous*

1) AMENDMENTS AND ADOPTION OF PREVIOUS MINUTES.

There were no amendments to be made as that had been done in the previous week when the officers met without the Chairman and the meeting was postponed.

2) CONTROL OF TASKS

Chairman directed the Secretary to make a list of tasks assigned to various Divisional heads and attach copies to the minutes.

3) REPORTS OF HEADS OF DIVISIONS AND CPMTS**A. CPTO**

The Chief Police Training Officer informed the meeting that Instructors at the Training School have moved to Ruhengeri and were not using CIVPOL vehicle to ply the road daily from Kigali to Ruhengeri.

He complained about the difficulties in photocopying the course hand-outs and requested for the Secretary and the computer to be moved from CIVPOL HQ to the Training School in Ruhengeri.

The CPTO was directed by the Chairman to ask for 1,000 photocopies instead of 2,000 and directed him to prepare a comprehensive programme for newly arrived CIVPOL Observers in their orientation course and another programme for the new MILOBS which should include CIVPOL programmes.

The Chairman informed the meeting that he met the Chief of communal Police twice and discussed the matters relating to the training of Communal Police by CIVPOL Officer posted to Training Division. He said it was likely the programme would commence out of Kigali.

The Chairman directed the CPTO to commit to the Director of Training School the

Action**Secretary****CPTO****CPTO****CPTO****CALOG**

applicants seeking employment at the School so as to prepare a memo to the Chief of Personnel.

B. CPOO

The Chief of Police Operations Officer stated that the Ruhengeri Prefecture had started sending Sitreps to CIVPOL HQ. He further informed the meeting there was shortage of qualified personnel to man communications room.

He again stated that the operations office has two vehicles and there was the need for another vehicle to stand-by for duty offices as CPMTs do not assist to convey duty officers with their vehicles.

The Chairman directed CALOG to supply the operations Division with a third vehicle, and pointed out to the CPOO to involve Kigali Prefecture officers as well as other officers in Headquarters Divisions to man the Communications Room. The Chairman further requested the CPOO to assign one Ops officer to follow up for the installation of telephone in all the offices at CIVPOL HQ.

A request was made for a computer for Oprs Division and the Chairman explained that he had met the Head of EDP who had promised to supply CIVPOL with computers shortly and asked the CPOO to use what is in stock at the moment until the situation improves.

C. CALOG

The Chief of administration and logistic informed the meeting about the situation of CIVPOL vehicles and stated that there had been some improvement.

He further informed the meeting that CIVPOL Observers who were unqualified have been repatriated to their home countries. On the supply of stationeries and office equipments, he asked CPMTs to submit their requisitions before supply could be affected.

D. UNAMIR HQ LIAISON OFFICER

UNAMIR HQ Liaison Officer stated that the section had two officers one is English speaker the other one is french speaker and they have good coordination with various divisions of UNAMIR.

The Chairman directed the LO to indicate important locations on the map in the LO office at FHQ.

E. MILOBS LIAISON OFFICE

The Milobs Liaison Officer stated that some officers mis-use the vehicle. He directed to the Liaison Officer and requested for control measures

The Chairman directed the liaison officers to organized properly the use of the vehicle.

Action

CALOG

CPOO

CPOO

LO

F. CHIEF OF POLICE MONITORING TEAM - GIKONGORO**Action**

The CPMT stated that he has three officers who are english speakers and he is french speaker so he has some difficulties in communicating with them.

The Chairman encouraged him to learn english in order to coordinate with them.

He stated that they do not have an office for CIVPOL in their sector and they are using the fax from Zambian battalion to send the sitrep to CIVPOL HQ through MILOBS HQ.

The Chairman directed him to prepare a comprehensive report about the situation in his Prefecture within fifteen days.

CPMT.4A**G) CHIEF POLICE MONITORING TEAM - BUTARE**

The CPMT stated that he has a vehicle for his team and it is in good condition.

He stated further that his team had good relations with the MILOBS in the Prefecture.

The Chairman praised the CPMT for maintaining good relations with the others in the area.

CPOO

The Chairman directed the CPOO to try and resolve the problem of delays in submission of SITREP from Butare.

H) THE CHIEF POLICE MONITORING TEAM - GISENYI.

The Chief Police Monitoring Team Gisenyi stated that he had solved the accommodation problem of his team by giving them the German Govt House in Gisenyi. He said that vehicles which are sent to the workshop for maintenance are often kept there for longer periods and appealed to CIVPOL administration to solve the problem.

He informed the Chairman about the Human Rights violation cases in Gisenyi by Gendarmerie where they were arresting locals without any reason.

The Chairman directed him to be careful with them and to inform CIVPOL HQ about any major incident in the area. He was also assigned to prepare a comprehensive report about the situation in his Prefecture.

CPMT.5A

The CPMT Gisenyi asked the Chairman to supply CIVPOL Observers with copies of CIVPOL mandates to enable them to operate up to expectation.

The Chairman informed the meeting that documents in respect of that were being prepared and all Teams would get their supply shortly.

I. THE CHIEF POLICE MONITORING TEAM - GITARAMA.

The CPMT stated that they have good relations with the MILOBS and they are in the process of a new office. He requested for the supply of office equipments.

CALOG

The Chairman directed CALOG to supply the team with what they need.

J. THE CHIEF POLICE MONITORING TEAM - KIBUYE**Action**

The CPMT talked about the difficulties in reaching some places in his prefecture as the only way to reach such places is by boat. The CPMT further informed the meeting about the accident of his PMT's vehicle which was being driven by a Malawian Capt. from Milobs. The Chairman directed him to submit the accident report without delay.

CPMT.4B

K. THE CHIEF POLICE MONITORING TEAM - CYANGUGU

The CPMT stated that the PMT is in the same office with the MILOBS and they maintain cordial relations.

He informed the members about the rate at which refugees enter into RWANDA through the area.

L. THE CHIEF POLICE MONITORING TEAM - KIGALI I.

The CPMT informed the meeting that there are four CIVPOL Observers in his team and they maintain cordial relations with the Gendarmerie and the NGOs operating in the area. The CPMT complained that they at times feature some important information in their sitrep but such news do not appear in the HQ sitrep.

The Chairman directed the CPOO to analyze the weekly sitrep so as to have a true reflection of all important news submitted by CIVPOL and to submit major items raised by the Monitoring Teams to FHQ HQ.

CPOO

M. THE CHIEF POLICE MONITORING TEAM - KIGALI 2.

He briefed officers about two cases investigated together with Human Rights Field Operations in Cyangugu. He further informed the meeting that the Prefect of Kigali have asked if there is any possibility to have a copy of his daily sitrep.

The Chairman directed that no other authority has the right to have any information from our sitrep.

The Chairman then informed the meeting that his administration had decided to have one team within Kigali Prefecture and as such Observers with Kigali II were going to be used for the training of Communal Police very soon.

N. THE CHIEF POLICE MONITORING TEAM - RUHENGARI

The CPMT talked about his team's activities in Ruhengeri and that he was going to have a meeting with the RPA Commander in Ruhengeri the following week.

He further reported that H.R Team had requested to know the activities of CIVPOL in the area and that he had taken that opportunity to brief them about CIVPOL's role in

UNAMIR.

The CPMT said that when refugees return to the country through his area, they are first screened and registered before they move to their resettlement areas.

On the question of investigation of cases, the Chairman explained that since the Rwandan government has its own National Police, it was not necessary for CIVPOL to investigate cases as done in our respective countries. He directed further that what was necessary for us is to have brief facts about occurrences in order to help build our reports.

4) INFORMATION AND INSTRUCTIONS

The Chairman directed as follows:

a) The PMTs in the prefecture should be supplied with 4 Runner vehicles because they are durable for long distance journeys.

b) It is anticipated that there would be an increase in the number of CIVPOL Observers from 90 Observers to 120. CALOG should prepare to meet this new situation.

c) All CIVPOL Observers without UN driving permit should arrange to have them within one month.

d) CIVPOL Observers should respect traffic rules in the country.

e) CPMT should not allow MILOBs to misuse CIVPOL vehicles in the Prefectures.

f) MILOBs who refuse to accept CIVPOL the use of offices facilities should be reported to CIVPOL Commissioner.

g) CPMTs should prepare detailed report about the situation in their Prefectures.

h) Chiefs of Divisions and CPMTs should inform the observers under them about decisions taken at meetings.

The Chairman informed the meeting about the reasons for the repatriation of some CIVPOL Observers and said some were not qualified in terms of ranks and Others could not speak any of the languages needed for this mission.

5) MISCELLANEOUS:

a) CALOG hinted that there were some CIVPOL Observers who are qualified for UN medals. The Chairman directed him to prepare a list of their names.

b) CPMT Gisenyi asked if it was possible to have the CIVPOL regulations. The Chairman replied that they were being prepared for circulation.

c) CPOO suggested that CIVPOL should have its own channel in communication system joining MILOBs on channel 14. The Chairman directed him to work on this.

The meeting ended at 03:35

The Secretary

1st Lt. Ghandi Kataw

ACTION

CALOG

CALOG

CPOO

CALOG

CPOO

Distribution list

SRSG

OSRSG

FC

PC CIVPOL

DPC

CPTO

CALOG

LO F HQ

LO MIOBS

CPMT SECT 3A

CPMT SECT 3B

CPMT SECT 4B

CPMT SECT 3A

CPMT SECT 4C

CPMT SECT 1A

CPMT SECT 2A

CPMT SECT 5A

CPMT SECT 6A

CPMT SECT 6B2

CIVPOL COMMISSIONER ADMINISTRATIVE MEETING WITH HEADS OF DIVISIONS AND

CPMTS HELD ON 11 FEBRUARY 1995.

CONTROL OF TASKS

SER N°	TASK	OFFICERS ASSIGNED TASK	REMARKS
1	<i>Preparing a new comprehensive programme for the orientation course which is going to be given for the new CIVPOL Observers. Also another programme for the new MILOBs which includes the important subjects about CIVPOL.</i>	CPTO	
2	<i>Inform CALOG about the results of the exams which was conducted for those who applied to work with CIVPOL.</i>	CPTO	
3	<i>Inform branches in the CIVPOL HQ about any information in the sitrep that concerns their divisions</i>	CPOO	
4	<i>Supply the operations office with third vehicle.</i>	CALOG	
5	<i>Follow the memo to the Chief of communications and ensure that they will extend the telephones.</i>	CPOO	
6	<i>Solve the problem of delays in submission of sitreps from Butare Prefecture to CIVPOL HQ</i>	CPOO	
7	<i>All important information in the sitrep should be included in the SRSG sitrep and New York sitrep.</i>	CPOO	
8	<i>Analyse the weekly sitrep.</i>	CPOO	
9	<i>Prepare proposal policy about the observers transfers.</i>	CALOG	
10	<i>Write a good and comprehensive reports about the situation in Divisions.</i>	CPMTs	



UNAMIR - MINUAR
CIVPOL HQ

To: *See Distribution List* **Date:** 7/3/1995
From: *CIVPOL Commissioner*
Subject: *Minutes of CIVPOL Commissioner's administrative meeting with heads of divisions and chiefs of Police Monitoring Teams at CIVPOL HQ on 11/2/1995*

Presents:

Col C.O. Diarra - CIVPOL Commissioner
Lt. Col. Arouna Traoré - Deputy CIVPOL Commissioner
Lt. Col Sangare Anatole - CPTO
SUPT O.M. Gyeabour - CPOO
Maj Sutsn Balz - CPMT Gisenyi
Major Yousef Shabsough - CPMT Kibungo
Supt. R.B. Mvule - CPMT Ruhengeri
Major Eulalio Neto - CPMT Byumba
Major Sekou Marena - CPMT Kigali 2
DSP Effiong Bassey - CALOG
CP Nimetigna Traoré - CPMT Gitarama
DSP Chris Ero - CPMT KIGALI 1
Capt Daher Hassan - CPMT Gikongoro
DSP Yaw Adu - CPMT Kibuye
DSP M.Y. Gomel - CPMT Butare
DSP I.A. Kugbey - LO/FHQ
DSP B.K. Mends - CPMT Cyangugu
Lt. Abdoul-Hakim Mahamed - LO/MILOB HQ
Lt. Ghandi Kataw - Secretary

OPENING REMARKS

The meeting commenced at 1100hrs. The Chairman welcomed the officers to the meeting and wanted to know if all of them have received the minutes of the previous meeting. After an affirmative results from the officers the agenda for the meeting was read.

AGENDA

1. Amendments and adoption of previous minutes.
2. Control of tasks
3. Reports of heads of Divisions and CPMTs
4. Information and instructions.
5. Miscellaneous

1) AMENDMENTS AND ADOPTION OF PREVIOUS MINUTES.

There were no amendments to be made as that had been done in the previous week when the officers met without the Chairman and as such the meeting was postponed.

2) CONTROL OF TASKS

Chairman directed the Secretary to make a list of tasks assigned to various Divisional heads and attach copies to the minutes.

3) REPORTS OF HEADS OF DIVISIONS AND CPMTS**A. CPTO**

The Chief Police Training Officer informed the meeting that Instructors at the Training School have moved to Ruhengeri and were not using CIVPOL vehicle to ply the road daily from Kigali to Ruhengeri.

He complained about the difficulties in photocopying the courses hand-out and requested for the Secretary and the computer to be moved from CIVPOL HQ to the Training School in Ruhengeri.

He was directed by the Chairman to ask for 1,000 photocopies instead of 2,000. The Chairman further directed the CPTO to prepare a comprehensive programme for newly arrived CIVPOL Observers in their orientation course and another programme for the new MILOBS which should include CIVPOL programmes.

The Chairman informed the meeting that he met the Chief of communal Police twice and discussed the matters relating to the training of Communal Police CIVPOL Officers posted to Training Division. He said it was likely the programme would commence out of Kigali.

The Chairman directed the CPTO to commit to the Director of Training School the responsibility of keeping the school's equipments and to inform CALOG about the results of

Action

Secretary

CPTO

CPTO

CPTO

CALOG

applicants seeking employment at the School so as to prepare a memo to the Chief of Personnel.

Action

B. CPOO

The Chief of Police Operations Officer stated that the Ruhengeri Prefecture had started sending Sitreps to CIVPOL HQ. He further informed the meeting there was shortage of qualified personnel to man communications room.

He again stated that the operations office has two vehicles and there was the need for another vehicle to stand-by for duty offices as CPMTs do not assist to convey duty officers with their vehicles.

The Chairman directed CALOG to supply the operations Division with a third vehicle, and pointed out to the CPOO to involve Kigali Prefecture officers as well as other officers in Headquarters Divisions to man the Communications Room. The Chairman further requested the CPOO to assign one Ops officer to follow up for the installation of telephone in all the offices at CIVPOL HQ.

CALOG

CPOO

CPOO

A request was made for a computer for Oprs Division and the Chairman explained that he had met the Head of EDP who had promised to supply CIVPOL with computers shortly and asked the CPOO to use what is in stock at the moment until the situation improves.

C. CALOG

The Chief of administration and logistic informed the meeting about the situation of CIVPOL vehicles and stated that there had been some improvement.

He further informed the meeting that CIVPOL Observers who were unqualified have been repatriated to their home countries. On the supply of stationeries and office equipments, he asked CPMTs to submit their requisitions before supply could be affected.

D. UNAMIR HQ LIAISON OFFICER

UNAMIR HQ Liaison Officer stated that the section had two officers one is English speaker the other one is french speaker and they have good coordination with various divisions of UNAMIR.

The Chairman directed the LO to reequip the Map in the office.

E. MILOBS LIAISON OFFICE

The Milobs Liaison Officer stated that some officers mis-use the vehicle which is attached to the Liaison Officer and requested for control measures.

The Chairman directed the liaison officers to organized property the use of the vehicle.

LO

F. CHIEF OF POLICE MONITORING TEAM - GIKONGORO**Action**

The CPMT stated that he has three officers who are english speakers and he is french speaker so he has some difficulties to communicate with them.

The Chairman encouraged him to learn english in order to coordinate with them.

He stated that they do not have an office for CIVPOL in their sector and they are using the fax from Zambian battalion to send the sitrep to CIVPOL HQ through MILOBS HQ.

The Chairman directed him to prepare a comprehensive report about the situation in his Prefecture within fifteen days.

CPMT.4A**G) CHIEF POLICE MONITORING TEAM - BUTARE**

The CPMT stated that he has a vehicle for to his team and it is in good situation.

He stated further that his team had good relations with the MILOBS in the Prefecture.

The Chairman praised the CPMT for maintaining good relations with the others in the area.

The Chairman directed the CPOO to solve the problem of delays in submission of SITREP from Butare.

CPOO**H) The Chief Police Monitoring Team - Gisenyi.**

The Chief Police Monitoring Team Gisenyi stated that he had solved the accommodation problem of his team by giving them the German Govt House in Gisenyi. He said that vehicles which are sent to the workshop from maintenance are often kept there for longer periods and appealed to CIVPOL administration to solve the problem.

He informed the chairman about the Human Rights violation cases in Gisenyi by reason by Gendarmerie where they were arresting locals without any reason.

The Chairman directed him to be careful with them to inform CIVPOL HQ and he has to inform him about any major incident in the area. He was also assigned to prepare a comprehensive report about the situation in his Prefecture.

CPMT.5A

The CPMT Gisenyi asked Chairman to supply CIVPOL Observers with copies of CIVPOL mandates in order for them to operate up to expectation.

The Chairman informed the meeting that document in respect of that were being prepared and all Teams would get their supply shortly.

I. The Chief Police Monitoring Team - Gitarama.

The CPMT stated that they have good relations with the MILOBS and they have moved to a new office requested for the supply of office equipments.

The Chairman directed CALOG to supply the team with all their needs.

CALOG

J. The Chief Police Monitoring Team - Kibuye

The CPMT talked about the difficulties in reaching some places in his sector as the only way to reach such places is by boat. The CPMT stated about the accident of his PMT vehicle and the accident which was being driven by a Malawian Capt. from Milobs. The Chairman directed him to submit the accident report without delay.

Action

CPMT.4B

K. The Chief Police Monitoring Team - Cyangugu

The CPMT stated that the PMT is the same office with the MILOBS and they maintain good relationship.

He informed the members also that they have a normal coming of refugees into Cyangugu.

L. The Chief Police Monitoring Team - Kigali I.

The CPMT informed the meeting that there were four CIVPOL Observers with his team and maintains cordial relationship with the Gendarmerie and majority NGOs operating in the area.

The CPMT further complained to the Chairman that there were some important information covered by the team in their sitrep but such news do not appear in the HQ sitrep.

The Chairman directed the CPOO that the weekly sitrep should be analyzed so as to have a true reflection of all important news submitted by CIVPOL and also to produce major items raised by the Monitoring Teams to FHQ HQ.

CPOO

M. The Chief Police Monitoring Team - Kigali 2.

He briefed officers about two cases investigated together with Human Rights Field Operations in Cyangugu. He further informed the meeting that the prefect of Kigali have asked if there is any possibility to have a copy of his daily sitrep.

The Chairman directed that no other authority has the right to have any information from out sitrep.

The Chairman then informed the meeting that his administration had decided to have one team within Kigali Prefecture and as such Observers with Kigali II were going to be used for the training of Communal Police very soon.

N. The Chief Police Monitoring Team - Ruhengeri

The CPMT talked about his team's activities in Ruhengeri and that he was going to have a meeting with the RPA Commander in Ruhengeri in the following week.

He further reported that HR Team have requested to know the activities of CIVPOL in the area and that he had taken that opportunity to brief them woefully about CIVPOL's role in

UNAMIR.

ACTION

The CPMT noted that when the refugees return to the country through his area, they are first screened and registered before they moved to their resettlement areas.

On a question about investigation of cases, the Chairman explained that since the Rwandan government have its own National Police, it was not necessary for CIVPOL to investigate cases as done in our respective countries. he directed further that what was necessary was for us to have brief facts about occurrences to help build our reports.

4) INFORMATION AND INSTRUCTIONS

The Chairman directed as follows

a) The PMTs in the Sectors should be supplied with 4 Runner vehicles because they are durable for long distance journeys.

CALOG

b) It is anticipated that there would be an increase in the number of CIVPOL Observers from 90 Observers to 120. CALOG should prepare to meet this new situation.

c) All CIVPOL Observers without UN driving permit should arrange to have them within one month.

CALOG

d) CIVPOL Observers should respect traffic rules in the country.

e) CPMT should not allow MILOBs to misuse CIVPOL vehicles in the Prefectures.

f) MILOBs who refuse to accept CIVPOL the use of offices facilities should be reported to CIVPOL Commissioner.

g) CPMTs should prepare detailed reports about the situation in their Prefectures.

h) Chiefs of Divisions and CPMTs should inform the observers under them about decisions taken at meetings.

CPOO

The Chairman informed the meeting about the reasons of repatriating CIVPOL Observers that some were not qualified in terms of ranks. Others could not speak any of the languages needed for this mission.

5) MISCELLANEOUS:

a) CALOG hinted that there were some CIVPOL Observers who are qualified for UN medals. The Chairman directed him to prepare a list with their names.

CALOG

b) CPMT Gisenyi asked if it was possible to have the CIVPOL regulations. The Chairman confirmed that they were being prepared for circulation.

CPOO

c) CPOO suggested that CIVPOL should have our own channel in communication instead of joining MILOBs on channel 14. The Chairman directed him to work on that.

CPOO

The meeting ended at 03:35

The Secretary

1st Lt. Ghandi Kataw

Distribution list

SRSG

OSRSG

FC

PC CIVPOL

DPC

CPTO

CALOG

LO F HQ

LO MIOBS

CPMT SECT 3A

CPMT SECT 3B

CPMT SECT 4B

CPMT SECT 3A

CPMT SECT 4C

CPMT SECT 1A

CPMT SECT 2A

CPMT SECT 5A

CPMT SECT 6A

CPMT SECT 6B2

CIVPOL COMMISSIONER ADMINISTRATIVE MEETING WITH HEADS OF DIVISIONS AND

CPMTS HELD ON 11 FEBRUARY 1995.

CONTROL OF TASKS

SER N°	TASK	OFFICERS ASSIGNED TASK	REMARKS
1	Preparing a new comprehensive programme for the orientation course which is going to be given for the new CIVPOL Observers. Also another programme for the new MILOBs which includes the important subjects about CIVPOL.	CPTO	
2	Inform CALOG about the results of the exams which was conducted for those who applied to work in CIVPOL.	CPTO	
3	Inform branches in the CIVPOL HQ about any information in the sitrep that concerns their divisions	CPOO	
4	Supply the operations office with third vehicle.	CALOG	
5	Follow the memo to the Chief of communications and ensure that they will extend the telephones.	CPOO	
6	Solve the problem of delays in submission of sitreps from Butare Prefecture to CIVPOL HQ	CPOO	
7	All important information in the sitrep should be included in the SRSG sitrep and New York sitrep.	CPOO	
8	Analyse the weekly sitrep.	CPOO	
9	Prepare proposal policy about the observers transfers.	CALOG	
10	Write a good and comprehensive reports about the situation in Divisions. <i>See below</i>	CPMTs	



TO: See Distribution List

Date: 2 FEB. 1995

FROM: CIVPOL Commissioner

Ref.:

SUBJECT: Minutes of CIVPOL Commissioner's administrative meeting with Heads of Divisions and Chiefs of Police Monitoring Teams at CIVPOL HQ on 21/1/95

PRESENT:

Col C.O. Diarra	CIVPOL Commissioner
Lt. Col. Arouna Traoré	Deputy CIVPOL Commissioner
Lt. Col Sangare Anatole	CPTO
Supt. O. M. Gyeabour	CPOO
DSP Effiong Bassey	CALOG
DSP Chris Ero	CPMT Kigali I
CD Sekou Marena	CPMT Kigali II
DSP Badu Acquah	LO/MILOB HQ
DSP I.A. Kugbey	LO/FHQ
CDT Berthé Zanga	CPMT Ruhengeri
CP Nimetigna Traore	CPMT Gitarama
DSP Yaw Adu	CPMT Kibuye
DSP B. Mends	CPMT Cyangugu
ASP CSM Brew Jr	AG. CPMT Butare
ASP Eddie Egbuka	Secretary

OPENING REMARKS:

The Chairman welcomed the participants and inquired from them if they had all received the minutes of the last meeting. Those that have not, he instructed the secretary that copies of the minutes be given to them. The meeting commenced at 1025 hrs.

- AGENDA:**
1. Amendments and adoption of previous minutes
 2. Control of tasks
 3. Reports of Heads of Divisions and CPMTs
 4. Information and instructions
 5. Miscellaneous

1. AMENDMENTS AND ADOPTION OF PREVIOUS MEETINGS

The following amendments were made on the previous minutes.

- (a) The date of the last meeting was not indicated on the minute.
- (b) Under list of those present DSP Chris Ero's name was missing.
- (c) Page 2, agenda should come before Amendments, because the latter is part of the agenda.
- (d) Page 2, 2nd paragraph, last line, "food stuff" was spelt foodstaff.
- (e) page 2, last line, the sentence is incomplete.
A fulstop should be put after "cleared", "and" detected.
- (f) page 3, 3rd line, "Kibungo" was spelt Kabungo
- ✓ Page 3, 1st paragraph, last line, "and sector" should be deleted.

After the above amendments, the minutes of the previous meeting were adopted.

2. CONTROL OF TASKS

The Chairman directed the secretary to make a list of all the tasks assigned to various Divisional heads, copies which will be attached to the minutes of the meeting.

3. REPORTS OF HEADS OF DIVISIONS AND CPMTS**A. CHIEF POLICE TRAINING OFFICER**

The CPTO informed the meeting that on 19/1/95, journalists from UNAMIR radio visited Ruhengeri Gendarmerie Training School and interviewed some of the Staff, with a view to

ACTION**SECRET
ARY**

enlighten the public on the operations of the school. He further stated that on the same day, the CIVPOL Commissioner in company of senior officers from the Gendarmerie HQ undertook a tour of the School to assess progress being made there. He complained that handouts sent to UNAMIR HQ for translation from French to English have not yet been received by him.

ACTION

The Chairman directed that he wanted a comprehensive report on the training school since its inception. He also requested the CPTO to come up with a proposal on training of English speaking cadets at the School. Whether the training should be done by English speaking CIVPOL Observers or through interpreters.

CPTO

He further directed the CPTO to revise the need of instructors in the Training School according to the new strength of students. He warned that those finally selected as instructors should move to Ruhengeri and live there, and that he did not want a situation where observers travel from Kigali to Ruhengeri for their lessons. He promised to hasten the completion of the houses in the training school and directed the CPTO and CALOG to monitor the use of the official vehicles by the instructors, and also ensure they pursue the memo to the Chief of Building Management Services on repairs of the buildings in the school.

CPTO

He further directed the CPTO to provide a small team of French speaking CIVPOL Observers to start the training of communal police in Kigali.

CPTO
CALOG

CPTO

The Chairman advised on the need for an additional secretary for the training school and also an officer to be in charge of printing the courses and handouts.

B. CHIEF POLICE OPERATIONS OFFICER

The Chief Police Operations Officer stated that he has five officers at the HQ, with additional 20 men temporarily attached to the Communications set control.

He disclosed that during the week, he collected walkie-talkie sets and maps, and urged CPMTs to come forward and collect their allocation. He also pointed out that some Heads of Division and CPMTs do not submit daily SITREPs and those that do, more often than not submit inadequate information. The officer further stated that due to the duty schedule of the division and the number of officers attached to it, there is a dire need for additional vehicles. He also requested for a computer for the division.

The chairman stressed the importance of the division as the connecting point of all activities and pointed out that reports on our activities are done by the division hence the need to give them adequate feedback. He requested to know how the section will report on our activities if information is not given to them.

He gave an instance with the arrival during the week of German CIVPOL Observers, which was not communicated to the operations division. The CPTO protested that he was not informed too, so he could not communicate to operations. The Chairman stated that he is in charge of training, and as such it was part of his duties to arrange for the orientation programme of newly arrived CIVPOL Observers. He directed the Deputy Civpol Commissioner to hasten the job specification for various sections he had earlier asked him to do. He also instructed the CPTO to come out with a draft for the orientation programme for of newly arrived CIVPOL observers, which will be discussed in the next meeting.

The Chairman asked the CPOO to distribute copies of UNAMIR SITREP to New York to the officers present for them to see for themselves if they can be proud of CIVPOL contributions. At this juncture, he requested to know the problems they encountered individually in sending SITREPs.

The representative of CPMT Sect. 3A stated that the local gendarmes do not co-operate with them in the sector. They always refer the observers to higher authorities in Kigali the officer claimed. CPMT-Kigali I complained of lack of office furniture and stationaries. He was advised by chairman to apply in writing to CALOG for any materials required. CPMT in Sectors 3, 3A, 4B and 4C all complained that they encounter difficulties sending sitreps via communication set. They have to depend on MILOBs base sets in their various sectors to relay sitreps to CIVPOL HQ since they do not have theirs. As would be expected, the MILOBs base-set operators give priority to MILOBs messages.

The Chairman pointed out that the team leaders need to know areas information are required from i.e. factional activities (RPF RGF), prosecutors, Gendarmerie Brigades, DPCs own activities etc. He advised the officers not to wait for information to come to them, rather as police officers to hunt for information, and in doing so, they should endeavor to establish good relationship with the local authorities. He further advised the officers to target the areas they need information from, draw up duty rosters for their men, and use their initiatives to ensure adequate information is collected for onward transmission to CIVPOL HQ.

C. CHIEF OF ADMINISTRATION AND LOGISTICS

The Chief Administrative and logistics officer stated that during the period under review, he procured stationeries and equipment for CIVPOL divisions, and the Training School. Notable among the items collected are two computers, a photocopying machine, and three walkie-talkies for the Training section. He also collect two side electric lamps and issued one each to the CPTO and CPOO. A table of distribution of these items has been prepared by him.

ACTION

DPC

CPTO

CPMTS

He is also making arrangements to collect more office furniture. He further informed the meeting that there are seventeen vehicles in CIVPOL's fleet presently, and sixteen more have been allocated to CIVPOL, out of which only seven have been received. He noted that all CIVPOL Observer Teams in the country have been issued with vehicles for their operations. Sect 4 B's missing vehicle antenna has been replaced, while communication sets have been installed in the vehicles allocated to sectors 3B and Kigali Team II.

During the period under review, nine German CIVPOL Observers arrived. They were received, accommodated, documented and ID cards issued to them. They have since commenced their orientation programme. He advised the Heads of Divisions and CPMTs to ensure that the Personal Effects forms he had earlier distributed be adequately filled and returned to his office.

He also stated that he has officially requested for a 15 kvs generator for the Gendarmerie Training School at Ruhengeri and for repairs of the damaged buildings to be effected. A survey has been carried out by the UNAMIR department concerned with a view to providing these requests.

He noted that thirteen observers have enjoyed CTO and Leave so far and asked that applications should be directed to the CIVPOL Commissioner through his office. He also advised Heads of divisions and CPMTs requesting for stationeries, to do so in writing. Finally, he noted that fourteen sets of walkie-talkies were collected for CIVPOL by the CPOO.

The Chairman directed the officer not to relent in the pursuit of the release of all the vehicles allocated to CIVPOL. He also asked the officer to note that it was a contractual agreement that the landlord of the building housing the CIVPOL HQ should be responsible for some of the repairs to be made at the building i.e. replacement of toilet seats.

D. FHQ LIAISON

The officer in charge noted that the section has two officers and they coordinate activities between various divisions of UNAMIR, other UN agencies and CIVPOL HQ. He lamented the lack of vehicle for the officers to effectively perform their duties. He also pointed out that they are not despatch clerks and as such officers from CIVPOL HQ should avoid sending mails for despatch through the office.

ACTION

CALOG

E. MILOBS LIAISON:

The Officer in charge stated that CIVPOL HQ and MILOBS HQ maintain communication and cooperation between them. He however observed that CIVPOL personnel do not usually honour social invitations by MILOBS HQ.

The Chairman promised to provide a vehicle for both liaison officers and directed the CALOG to submit a proposal on the establishment of CIVPOL welfare committee.

F. CHIEF OF POLICE MONITORING TEAM I - KIGALI

The CPMT stated that daily SITREP submitted to the division reflect their target areas which include the prefecture, judiciary, Gendarmerie HQ and brigades, UN Agencies etc. The officer further stated that during the period under review, representatives of UNAMIR Public Affairs office paid an official visit to CIVPOL HQ, and he presented a paper on "Confidence building with the government and people of Rwanda". The officer also disclosed that the government of Rwanda has appointed a judicial panel to look into the cases of detainees suspected to have participated in last year's genocide. He confirmed that the panel has commenced work but observed that their pace is slow. He reported that the team is assisting in the investigation of the following cases:

- I. The snatching of a service rifle and camouflage jacket from Zambian soldiers by RPA soldiers.
- II. The theft of medical drugs from Brown and Roots welfare house. The officer disclosed that the team observed the deployment of traffic gendarmes at strategic parts of Kigali metropolis for traffic control duties. They also evacuated six persons involved in a motor accident with UNAMIR vehicle to AUSMED, Kigali on Saturday 14/1/95. The officer further disclosed that Tanzanian Embassy in Rwanda has been closed for allegedly co-operating with, and supporting elements of the former Rwandese government.

Finally, the officer reported that in the course of the team's daily patrols within Kigali metropolis, and interaction with members of the public, they have overhead UNAMIR come under serious verbal attacks from the public, and advised that the UNAMIR-Public Affairs department should gear up efforts to further educate the people on the purposes and functions of UNAMIR.

G. CHIEF OF POLICE MONITORING TEAM II - KIGALI

The CPMT stated that there are 16 communes within

Kigali Rural which is his assigned area of patrol. He further stated that the team carries out daily patrols of the communes & refugee camps. He reported that the team enjoys the cooperation of all the bourgmesters in the prefecture except the bourgmester of Kanombe who till date has avoided any contacts with them. He stated that the team has observed the return of an impressive number of refugees to the communes daily, and has also been approached to assist in the distribution of food in Ruhango commune. The team met with the prefect of Kigali Rural and arranged to have weekly meetings. The prefect requested UNAMIR to assist his office with transport to perform his duties effectively. Communes bourgmesters discussed with also lamented about the numerous social, economic and security problems faced by the communes especially with the increasing number of refugees returning home.

H. CHIEF OF POLICE MONITORING TEAM - SECT 4B

The chief of police monitoring team disclosed that the following communes were in the sector: Gitesi, Gishyita, Gisovu, Mwendo, Bwakira, Kivumu, Mabanza, Rwamatamu and Rutsiro. Despite the bad terrain and poor network of the roads connecting these communes, the team carried out daily patrol to the communes. The officer further stated that the main source of revenue of the communes is money from market tolls. The CPMT observed that communes suffer from transportation problems and non availability of potable water and electricity. He noted that the UN Humanitarian agencies and NGOs in the area are doing a good job, but observed that the local farmers still complain about inadequate tools to work with. The primary schools though have resumed, lack basic infrastructure and materials to be fully functional. He further disclosed that Medecins sans Frontières has taken over the running of the hospital at Kibuye while the RPA has closed down the DPC at Nyaminanga. He stated that there were no reports on threat to the general security of the area during the period under review. He stressed that the constraints the team face in carrying out their duties, are the bad terrain and poor condition of the roads in the area, and the uncooperative attitude of local officials.

I. CHIEF OF POLICE MONITORING TEAM - SECT 4C

The CPMT pointed out that the Sector is strategically located near the southern border. He also noted that the area is vulnerable to politically motivated criminal activities. The communes most affected he disclosed were Kagano and Bugarama. Lake Kivu situated in the area the officer pointed out is a channel through which most of these undesirable elements launch their attacks on the communes. The officer further stated that his team enjoys a good rapport with officials of the local authorities.

J. CHIEF OF POLICE MONITORING TEAM - SECT 3

The CPMT disclosed that the team was initially handicapped by lack of a patrol vehicle, but since being allocated with one, they patrol the communes within Gitarama Prefecture. He reported that most of the returning refugees have settled down peacefully in the communes. He also stated that humanitarian agencies such as ICRC, CARITAS, ADRA, SAMARITAN PURSE, UNHCR etc. are providing humanitarian and social services in the area, but observed that the primary schools in the sector do not have basic infrastructure and are poorly staffed. He further disclosed that most of the communes patrolled by his team do not have potable water and electricity. The officer finally observed that the spate of arrests of locals by the RPA for allegedly participating in the genocide in the sector, have made refugees afraid of coming back to their communes.

K. CPMT - SECT 3A

The representative of the CPMT sect 3A disclosed that there were 14 communes in the Sector, which the CIVPOL team patrols daily. He mentioned ICRC, IOM, SAMARITAN PURSE, UNHCR and MEDECINS SANS FRONTIÈRES as some of the Humanitarian agencies in the area. He also disclosed that OP RETOUR is presently being carried out in the sector and the CIVPOL patrol team is tasked with monitoring security situation at the Open Relief Centres at Kigembe, Geshanvu, Nyakizu and Muyira. He observed that most returnees prefer to go back to their various communes on their own then go to the Open Relief Centres. The officer further stated that the team also carries out patrols to Kanyaru-Haut border area where they monitor the return of refugees. He disclosed that most of the criminal activities in the area are perpetrated by elements from DPCs in the Sector. He gave an instance with the raid of a village by a gang of about 30 persons from a DPC on 14/1/95. Valuable property and cattle were stolen by the attackers.

The officer confirmed that their patrol vehicle has been fitted with communication set and two walkie-talkies issued to the sector. He however requested for an interpreter who can speak the local language for the sector.

L. CPMT - RUHENGARI

The CPMT reported that the team does not have an office and necessary logistics, as such, are not operational. He however noted that with the acquisition of a vehicle and communication sets, the sector will fully take off next week.

4. INFORMATION AND INSTRUCTIONS

The Chairman directed as follows:

- A. That all CPMTs to send within 10 days detailed report of the situation in the Sectors. This report will include the military organisations, UN agencies and NGOs, DPCs and local authorities in the area.
- B. To draw up duty rosters for their men to ensure effective patrol of the sectors.
- C. That the administrative meeting with Heads of Divisions and CPMTs will be held fortnightly.

Finally, the Chairman noted with disappointment that most of the presentations made by the CPMTs were inadequate, and advised that in future, the officers should prepare their briefs before coming to the meeting.

5. MISCELLANEOUS

The CALOG observed that UNAMIR CIVPOL seem to be shying away from routine police duties such as investigation of cases including motor traffic cases. The Chairman pointed out to the officer that UNAMIR CIVPOL is not a regular Police force, and that the UNAMIR Police force is the Military Police.

The Chairman further stated that Rwanda is a sovereign nation and as such will be reluctant to transfer the constitutional powers of the police force to an alien organisation. He maintained that UNAMIR CIVPOL is working according to its mandate which is constantly under review by the UN Security Council. The mandate include:

- A. To monitor the general situation in Rwanda, supervise the Police Force, and advice the government when necessary.
- B. To assist in establishing a new National Police in Rwanda, and training of the Gendarmes.

The CPOO suggested that CIVPOL Observers be properly educated on the mandate of CIVPOL in UNAMIR from the inception of their training programme. He also suggested that CIVPOL Observers be attached to the local gendarmerie brigades.

ACTION

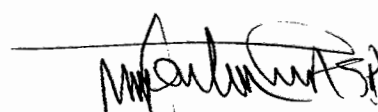
The Chairman agreed with him that the CIVPOL mandate should be made part of the lecture programme for newly arrived CIVPOL observers. He directed the CPTO to include this in the draft of the orientation programme he had earlier asked him to prepare.

On the issue of establishing liaison offices in Gendarmerie brigades, the chairman observed that this is not feasible considering past experiences. He noted that the local authorities are suspicious of such actions, and pointed out that the CIVPOL Observers teams in the sectors can effectively monitor the local gendarmes without necessarily establishing offices in the brigades.

The CALOG suggested that the welfare committee the chairman had earlier mentioned should have representatives from each contingent. The Chairman advised the officer to submit his recommendation on the issue.

The CPTO pointed out that there should be an order in the presentation of reports from the Heads of Divisions and CPMTs during the meetings. The Chairman agreed with him and directed the CPOO to ensure that this is done in the future meetings.

The meeting ended at 1505hrs



E.C. EGBUKA ASP
SECRETARY

ACTION

CPTO

CALOG

CPOO

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 CPMT SECT 4B
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 CPMT KIGALI TEAM II

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7/2/95

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NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
CIVPOL HQ

TO: See Distribution List

Date: 2 FEB. 1995

FROM: CIVPOL Commissioner

Ref.:

SUBJECT: Minutes of CIVPOL Commissioner's administrative meeting with Heads of Divisions and Chiefs of Police Monitoring Teams at CIVPOL HQ on 21/1/95

PRESENT:

Col C.O. Diarra	CIVPOL Commissioner
Lt. Col. Arouna Traoré	Deputy CIVPOL Commissioner
Lt. Col Sangare Anatole	CPTO
Supt. O. M. Gyeabour	CPOO
DSP Effiong Bassey	CALOG
DSP Chris Ero	CPMT Kigali I
CD Sekou Marena	CPMT Kigali II
DSP Badu Acquah	LO/MILOB HQ
DSP I.A. Kugbey	LO/FHQ
CDT Berthé Zanga	CPMT Ruhengeri
CP Nimetigna Traore	CPMT Gitarama
DSP Yaw Adu	CPMT Kibuye
DSP B. Mends	CPMT Cyangugu
ASP CSM Brew Jr	AG. CPMT Butare
ASP Eddie Egbuka	Secretary

OPENING REMARKS:

The Chairman welcomed the participants and inquired from them if they had all received the minutes of the last meeting. Those that have not, he instructed the secretary that copies of the minutes be given to them. The meeting commenced at 1025 hrs.

- AGENDA:**
1. Amendments and adoption of previous minutes
 2. Control of tasks
 3. Reports of Heads of Divisions and CPMTs
 4. Information and instructions
 5. Miscellaneous

1. AMENDMENTS AND ADOPTION OF PREVIOUS MEETINGS

The following amendments were made on the previous minutes.

- (a) The date of the last meeting was not indicated on the minute.
- (b) Under list of those present DSP Chris Ero's name was missing.
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After the above amendments, the minutes of the previous meeting were adopted.

2. CONTROL OF TASKS

The Chairman directed the secretary to make a list of all the tasks assigned to various Divisional heads, copies which will be attached to the minutes of the meeting.

3. REPORTS OF HEADS OF DIVISIONS AND CPMTS**A. CHIEF POLICE TRAINING OFFICER**

The CPTO informed the meeting that on 19/1/95, journalists from UNAMIR radio visited Ruhengeri Gendarmerie Training School and interviewed some of the Staff, with a view to

ACTION**SECRET
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enlighten the public on the operations of the school. He further stated that on the same day, the CIVPOL Commissioner in company of senior officers from the Gendarmerie HQ undertook a tour of the School to assess progress being made there. He complained that handouts sent to UNAMIR HQ for translation from French to English have not yet been received by him.

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The Chairman directed that he wanted a comprehensive report on the training school since its inception. He also requested the CPTO to come up with a proposal on training of English speaking cadets at the School. Whether the training should be done by English speaking CIVPOL Observers or through interpreters.

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He further directed the CPTO to revise the need of instructors in the Training School according to the new strength of students. He warned that those finally selected as instructors should move to Ruhengeri and live there, and that he did not want a situation where observers travel from Kigali to Ruhengeri for their lessons. He promised to hasten the completion of the houses in the training school and directed the CPTO and CALOG to monitor the use of the official vehicles by the instructors, and also ensure they pursue the memo to the Chief of Building Management Services on repairs of the buildings in the school.

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He further directed the CPTO to provide a small team of French speaking CIVPOL Observers to start the training of communal police in Kigali.

**CPTO/
CALOG**

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The Chairman advised on the need for an additional secretary for the training school and also an officer to be in charge of printing the courses and handouts.

B. CHIEF POLICE OPERATIONS OFFICER

The Chief Police Operations Officer stated that he has five officers at the HQ, with additional 20 men temporarily attached to the Communications set control.

He disclosed that during the week, he collected walkie-talkie sets and maps, and urged CPMTs to come forward and collect their allocation. He also pointed out that some Heads of Division and CPMTs do not submit daily SITREPs and those that do, more often than not submit inadequate information. The officer further stated that due to the duty schedule of the division and the number of officers attached to it, there is a dire need for additional vehicles. He also requested for a computer for the division.

The chairman stressed the importance of the division as the connecting point of all activities and pointed out that reports on our activities are done by the division hence the need to give them adequate feedback. He requested to know how the section will report on our activities if information is not given to them.

He gave an instance with the arrival during the week of German CIVPOL Observers, which was not communicated to the operations division. The CPTO protested that he was not informed too, so he could not communicate to operations. The Chairman stated that he is in charge of training, and as such it was part of his duties to arrange for the orientation programme of newly arrived CIVPOL Observers. He directed the Deputy Civpol Commissioner to hasten the job specification for various sections he had earlier asked him to do. He also instructed the CPTO to come out with a draft for the orientation programme for of newly arrived CIVPOL observers, which will be discussed in the next meeting. The Chairman asked the CPOO to distribute copies of UNAMIR SITREP to New York to the officers present for them to see for themselves if they can be proud of CIVPOL contributions. At this juncture, he requested to know the problems they encountered individually in sending SITREPs.

The representative of CPMT Sect. 3A stated that the local gendarmes do not co-operate with them in the sector. They always refer the observers to higher authorities in Kigali the officer claimed. CPMT-Kigali I complained of lack of office furniture and stationaries. He was advised by chairman to apply in writing to CALOG for any materials required. CPMT in Sectors 3, 3A, 4B and 4C all complained that they encounter difficulties sending sitreps via communication set. They have to depend on MILOBs base sets in their various sectors to relay sitreps to CIVPOL HQ since they do not have theirs. As would be expected, the MILOBs base-set operators give priority to MILOBs messages.

The Chairman pointed out that the team leaders need to know areas information are required from i.e. factional activities (RPF RGF), prosecutors, Gendarmerie Brigades, DPCs own activities etc. He advised the officers not to wait for information to come to them, rather as police officers to hunt for information, and in doing so, they should endeavor to establish good relationship with the local authorities. He further advised the officers to target the areas they need information from, draw up duty rosters for their men, and use their initiatives to ensure adequate information is collected for onward transmission to CIVPOL HQ.

C. CHIEF OF ADMINISTRATION AND LOGISTICS

The Chief Administrative and logistics officer stated that during the period under review, he procured stationeries and equipment for CIVPOL divisions, and the Training School. Notable among the items collected are two computers, a photocopying machine, and three walkie-talkies for the Training section. He also collect two side electric lamps and issued one each to the CPTO and CPOO. A table of distribution of these items has been prepared by him.

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CPMTS

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He noted that thirteen observers have enjoyed CTO and Leave so far and asked that applications should be directed to the CIVPOL Commissioner through his office. He also advised Heads of divisions and CPMTs requesting for stationeries, to do so in writing. Finally, he noted that fourteen sets of walkie-talkies were collected for CIVPOL by the CPOO.

The Chairman directed the officer not to relent in the pursuit of the release of all the vehicles allocated to CIVPOL. He also asked the officer to note that it was a contractual agreement that the landlord of the building housing the CIVPOL HQ should be responsible for some of the repairs to be made at the building i.e. replacement of toilet seats.

D. FHQ LIAISON

The officer in charge noted that the section has two officers and they coordinate activities between various divisions of UNAMIR, other UN agencies and CIVPOL HQ. He lamented the lack of vehicle for the officers to effectively perform their duties. He also pointed out that they are not despatch clerks and as such officers from CIVPOL HQ should avoid sending mails for despatch through the office.

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E. MILOBS LIAISON:

The Officer in charge stated that CIVPOL HQ and MILOBS HQ maintain communication and cooperation between them. He however observed that CIVPOL personnel do not usually honour social invitations by MILOBS HQ.

The Chairman promised to provide a vehicle for both liaison officers and directed the CALOG to submit a proposal on the establishment of CIVPOL welfare committee.

F. CHIEF OF POLICE MONITORING TEAM I - KIGALI

The CPMT stated that daily SITREP submitted to the division reflect their target areas which include the prefecture, judiciary, Gendarmerie HQ and brigades, UN Agencies etc. The officer further stated that during the period under review, representatives of UNAMIR Public Affairs office paid an official visit to CIVPOL HQ, and he presented a paper on "Confidence building with the government and people of Rwanda". The officer also disclosed that the government of Rwanda has appointed a judicial panel to look into the cases of detainees suspected to have participated in last year's genocide. He confirmed that the panel has commenced work but observed that their pace is slow. He reported that the team is assisting in the investigation of the following cases:

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Finally, the officer reported that in the course of the team's daily patrols within Kigali metropolis, and interaction with members of the public, they have overhead UNAMIR come under serious verbal attacks from the public, and advised that the UNAMIR-Public Affairs department should gear up efforts to further educate the people on the purposes and functions of UNAMIR.

G. CHIEF OF POLICE MONITORING TEAM II - KIGALI

The CPMT stated that there are 16 communes within

Kigali Rural which is his assigned area of patrol. He further stated that the team carries out daily patrols of the communes & refugee camps. He reported that the team enjoys the cooperation of all the bourgmestres in the prefecture except the bourgmestre of Kanombe who till date has avoided any contacts with them. He stated that the team has observed the return of an impressive number of refugees to the communes daily, and has also been approached to assist in the distribution of food in Ruhango commune. The team met with the prefect of Kigali Rural and arranged to have weekly meetings. The prefect requested UNAMIR to assist his office with transport to perform his duties effectively. Communes bourgmestres discussed with also lamented about the numerous social, economic and security problems faced by the communes especially with the increasing number of refugees returning home.

H. CHIEF OF POLICE MONITORING TEAM - SECT 4B

The chief of police monitoring team disclosed that the following communes were in the sector: Gitesi, Gishyita, Gisovu, Mwendo, Bwakira, Kivumu, Mabanza, Rwamatamu and Rutsiro. Despite the bad terrain and poor network of the roads connecting these communes, the team carried out daily patrol to the communes. The officer further stated that the main source of revenue of the communes is money from market tolls. The CPMT observed that communes suffer from transportation problems and non availability of potable water and electricity. He noted that the UN Humanitarian agencies and NGOs in the area are doing a good job, but observed that the local farmers still complain about inadequate tools to work with. The primary schools though have resumed, lack basic infrastructure and materials to be fully functional. He further disclosed that Medecins sans Frontières has taken over the running of the hospital at Kibuye while the RPA has closed down the DPC at Nyaminanga. He stated that there were no reports on threat to the general security of the area during the period under review. He stressed that the constraints the team face in carrying out their duties, are the bad terrain and poor condition of the roads in the area, and the uncooperative attitude of local officials.

I. CHIEF OF POLICE MONITORING TEAM - SECT 4C

The CPMT pointed out that the Sector is strategically located near the southern border. He also noted that the area is vulnerable to politically motivated criminal activities. The communes most affected he disclosed were Kagano and Bugarama. Lake Kivu situated in the area the officer pointed out is a channel through which most of these undesirable elements launch their attacks on the communes. The officer further stated that his team enjoys a good rapport with officials of the local authorities.

J. CHIEF OF POLICE MONITORING TEAM - SECT 3

The CPMT disclosed that the team was initially handicapped by lack of a patrol vehicle, but since being allocated with one, they patrol the communes within Gitarama Prefecture. He reported that most of the returning refugees have settled down peacefully in the communes. He also stated that humanitarian agencies such as ICRC, CARITAS, ADRA, SAMARITAN PURSE, UNHCR etc. are providing humanitarian and social services in the area, but observed that the primary schools in the sector do not have basic infrastructure and are poorly staffed. He further disclosed that most of the communes patrolled by his team do not have potable water and electricity. The officer finally observed that the spate of arrests of locals by the RPA for allegedly participating in the genocide in the sector, have made refugees afraid of coming back to their communes.

K. CPMT - SECT 3A

The representative of the CPMT sect 3A disclosed that there were 14 communes in the Sector, which the CIVPOL team patrols daily. He mentioned ICRC, IOM, SAMARITAN PURSE, UNHCR and MEDECINS SANS FRONTIÈRES as some of the Humanitarian agencies in the area. He also disclosed that OP RETOUR is presently being carried out in the sector and the CIVPOL patrol team is tasked with monitoring security situation at the Open Relief Centres at Kigembe, Geshanvu, Nyakizu and Muyira. He observed that most returnees prefer to go back to their various communes on their own then go to the Open Relief Centres. The officer further stated that the team also carries out patrols to Kanyaru-Haut border area where they monitor the return of refugees. He disclosed that most of the criminal activities in the area are perpetrated by elements from DPCs in the Sector. He gave an instance with the raid of a village by a gang of about 30 persons from a DPC on 14/1/95. Valuable property and cattle were stolen by the attackers.

The officer confirmed that their patrol vehicle has been fitted with communication set and two walkie-talkies issued to the sector. He however requested for an interpreter who can speak the local language for the sector.

L. CPMT - RUHENGARI

The CPMT reported that the team does not have an office and necessary logistics, as such, are not operational. He however noted that with the acquisition of a vehicle and communication sets, the sector will fully take off next week.

4. INFORMATION AND INSTRUCTIONS

The Chairman directed as follows:

- A. That all CPMTs to send within 10 days detailed report of the situation in the Sectors. This report will include the military organisations, UN agencies and NGOs, DPCs and local authorities in the area.
- B. To draw up duty rosters for their men to ensure effective patrol of the sectors.
- C. That the administrative meeting with Heads of Divisions and CPMTs will be held fortnightly.

Finally, the Chairman noted with disappointment that most of the presentations made by the CPMTs were inadequate, and advised that in future, the officers should prepare their briefs before coming to the meeting.

5. MISCELLANEOUS

The CALOG observed that UNAMIR CIVPOL seem to be shying away from routine police duties such as investigation of cases including motor traffic cases. The Chairman pointed out to the officer that UNAMIR CIVPOL is not a regular Police force, and that the UNAMIR Police force is the Military Police.

The Chairman further stated that Rwanda is a sovereign nation and as such will be reluctant to transfer the constitutional powers of the police force to an alien organisation. He maintained that UNAMIR CIVPOL is working according to its mandate which is constantly under review by the UN Security Council. The mandate include:

- A. To monitor the general situation in Rwanda, supervise the Police Force, and advice the government when necessary.
- B. To assist in establishing a new National Police in Rwanda, and training of the Gendarmes.

The CPOO suggested that CIVPOL Observers be properly educated on the mandate of CIVPOL in UNAMIR from the inception of their training programme. He also suggested that CIVPOL Observers be attached to the local gendarmerie brigades.

ACTION

The Chairman agreed with him that the CIVPOL mandate should be made part of the lecture programme for newly arrived CIVPOL observers. He directed the CPTO to include this in the draft of the orientation programme he had earlier asked him to prepare.

On the issue of establishing liaison offices in Gendarmerie brigades, the chairman observed that this is not feasible considering past experiences. He noted that the local authorities are suspicious of such actions, and pointed out that the CIVPOL Observers teams in the sectors can effectively monitor the local gendarmes without necessarily establishing offices in the brigades.

The CALOG suggested that the welfare committee the chairman had earlier mentioned should have representatives from each contingent. The Chairman advised the officer to submit his recommendation on the issue.

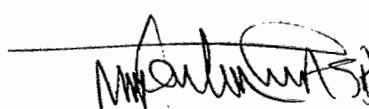
The CPTO pointed out that there should be an order in the presentation of reports from the Heads of Divisions and CPMTs during the meetings. The Chairman agreed with him and directed the CPOO to ensure that this is done in the future meetings.

The meeting ended at 1505hrs

ACTION
CPTO

CALOG

CPOO



E.C. EGBUKA ASP
SECRETARY

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CPMT KIGALI TEAM II

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UNAMIR - MINUAR
CIVPOL HQ

TO: See Distribution List Date: 2 FEB. 1995
FROM: CIVPOL Commissioner Ref.:
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G. CHIEF OF POLICE MONITORING TEAM II - KIGALI

The CPMT stated that there are 16 communes within

Kigali Rural which is his assigned area of patrol. He further stated that the team carries out daily patrols of the communes & refugee camps. He reported that the team enjoys the cooperation of all the bourgmesters in the prefecture except the bourgmester of Kanombe who till date has avoided any contacts with them. He stated that the team has observed the return of an impressive number of refugees to the communes daily, and has also been approached to assist in the distribution of food in Ruhango commune. The team met with the prefect of Kigali Rural and arranged to have weekly meetings. The prefect requested UNAMIR to assist his office with transport to perform his duties effectively. Communes bourgmesters discussed with also lamented about the numerous social, economic and security problems faced by the communes especially with the increasing number of refugees returning home.

ACTION

H. CHIEF OF POLICE MONITORING TEAM - SECT 4B

The chief of police monitoring team disclosed that the following communes were in the sector: Gitesi, Gishyita, Gisovu, Mwendo, Bwakira, Kivumu, Mabanza, Rwamatamu and Rutsiro. Despite the bad terrain and poor network of the roads connecting these communes, the team carried out daily patrol to the communes. The officer further stated that the main source of revenue of the communes is money from market tolls. The CPMT observed that communes suffer from transportation problems and non availability of potable water and electricity. He noted that the UN Humanitarian agencies and NGOs in the area are doing a good job, but observed that the local farmers still complain about inadequate tools to work with. The primary schools though have resumed, lack basic infrastructure and materials to be fully functional. He further disclosed that Medecins sans Frontières has taken over the running of the hospital at Kibuye while the RPA has closed down the DPC at Nyaminanga. He stated that there were no reports on threat to the general security of the area during the period under review. He stressed that the constraints the team face in carrying out their duties, are the bad terrain and poor condition of the roads in the area, and the uncooperative attitude of local officials.

I. CHIEF OF POLICE MONITORING TEAM - SECT 4C

The CPMT pointed out that the Sector is strategically located near the southern border. He also noted that the area is vulnerable to politically motivated criminal activities. The communes most affected he disclosed were Kagano and Bugarama. Lake Kivu situated in the area the officer pointed out is a channel through which most of these undesirable elements launch their attacks on the communes. The officer further stated that his team enjoys a good rapport with officials of the local authorities.

J. CHIEF OF POLICE MONITORING TEAM - SECT 3

The CPMT disclosed that the team was initially handicapped by lack of a patrol vehicle, but since being allocated with one, they patrol the communes within Gitarama Prefecture. He reported that most of the returning refugees have settled down peacefully in the communes. He also stated that humanitarian agencies such as ICRC, CARITAS, ADRA, SAMARITAN PURSE, UNHCR etc. are providing humanitarian and social services in the area, but observed that the primary schools in the sector do not have basic infrastructure and are poorly staffed. He further disclosed that most of the communes patrolled by his team do not have potable water and electricity. The officer finally observed that the spate of arrests of locals by the RPA for allegedly participating in the genocide in the sector, have made refugees afraid of coming back to their communes.

K. CPMT - SECT 3A

The representative of the CPMT sect 3A disclosed that there were 14 communes in the Sector, which the CIVPOL team patrols daily. He mentioned ICRC, IOM, SAMARITAN PURSE, UNHCR and MEDECINS SANS FRONTIÈRES as some of the Humanitarian agencies in the area. He also disclosed that OP RETOUR is presently being carried out in the sector and the CIVPOL patrol team is tasked with monitoring security situation at the Open Relief Centres at Kigembe, Geshanvu, Nyakizu and Muyira. He observed that most returnees prefer to go back to their various communes on their own then go to the Open Relief Centres. The officer further stated that the team also carries out patrols to Kanyaru-Haut border area where they monitor the return of refugees. He disclosed that most of the criminal activities in the area are perpetrated by elements from DPCs in the Sector. He gave an instance with the raid of a village by a gang of about 30 persons from a DPC on 14/1/95. Valuable property and cattle were stolen by the attackers.

The officer confirmed that their patrol vehicle has been fitted with communication set and two walkie-talkies issued to the sector. He however requested for an interpreter who can speak the local language for the sector.

L. CPMT - RUHENGARI

The CPMT reported that the team does not have an office and necessary logistics, as such, are not operational. He however noted that with the acquisition of a vehicle and communication sets, the sector will fully take off next week.

4. INFORMATION AND INSTRUCTIONS

The Chairman directed as follows:

- A. That all CPMTs to send within 10 days detailed report of the situation in the Sectors. This report will include the military organisations, UN agencies and NGOs, DPCs and local authorities in the area.
- B. To draw up duty rosters for their men to ensure effective patrol of the sectors.
- C. That the administrative meeting with Heads of Divisions and CPMTs will be held fortnightly.

Finally, the Chairman noted with disappointment that most of the presentations made by the CPMTs were inadequate, and advised that in future, the officers should prepare their briefs before coming to the meeting.

5. MISCELLANEOUS

The CALOG observed that UNAMIR CIVPOL seem to be shying away from routine police duties such as investigation of cases including motor traffic cases. The Chairman pointed out to the officer that UNAMIR CIVPOL is not a regular Police force, and that the UNAMIR Police force is the Military Police.

The Chairman further stated that Rwanda is a sovereign nation and as such will be reluctant to transfer the constitutional powers of the police force to an alien organisation. He maintained that UNAMIR CIVPOL is working according to its mandate which is constantly under review by the UN Security Council. The mandate include:

- A. To monitor the general situation in Rwanda, supervise the Police Force, and advice the government when necessary.
- B. To assist in establishing a new National Police in Rwanda, and training of the Gendarmes.

The CPOO suggested that CIVPOL Observers be properly educated on the mandate of CIVPOL in UNAMIR from the inception of their training programme. He also suggested that CIVPOL Observers be attached to the local gendarmerie brigades.

ACTION

The Chairman agreed with him that the CIVPOL mandate should be made part of the lecture programme for newly arrived CIVPOL observers. He directed the CPTO to include this in the draft of the orientation programme he had earlier asked him to prepare.

On the issue of establishing liaison offices in Gendarmerie brigades, the chairman observed that this is not feasible considering past experiences. He noted that the local authorities are suspicious of such actions, and pointed out that the CIVPOL Observers teams in the sectors can effectively monitor the local gendarmes without necessarily establishing offices in the brigades.

The CALOG suggested that the welfare committee the chairman had earlier mentioned should have representatives from each contingent. The Chairman advised the officer to submit his recommendation on the issue.

The CPTO pointed out that there should be an order in the presentation of reports from the I ds of Divisions and CPMTs during the meetings. The Chairman agreed with him and directed the CPOO to ensure that this is done in the future meetings.

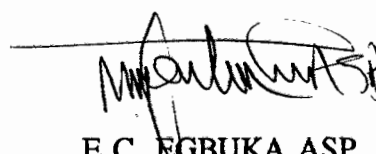
The meeting ended at 1505hrs

ACTION

CPTO

CALOG

CPOO


E.C. EGBUKA ASP
SECRETARY

DISTRIBUTION LIST

SRSG

OSRSG

FC

PC CIVPOL

DPC

CPTO

CPOO

CLOG

LO FHQ

LO MILOBS

CPMT SECT 3A

CPMT SECT 3B

CPMT SECT 4B

CPMT SECT 3A

CPMT SECT 4C

CPMT KIGALI TEAM I

CPMT KIGALI TEAM II

2/

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



UNAMIR - MINUAR

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

Reg 45
12/1
Meeting
Civpol.

TO : SEE THE DISTRIBUTION LIST DATE : 16/1/95
FROM : CPOO/CIVPOL HQ *[Signature]* REF:UNCP/OPRS/11/V.I/12
INFO : CIVPOL COMMISSIONER
SUBJECT : CIVPOL COMMISSIONERS MEETING WITH
CHIEF OF DIVISIONS AND CHIEF POLICE
MONITORING TEAMS

THE ABOVE MEETING WILL BE HELD AT CIVPOL HQ ON SATURDAY 21/01/95
AT 1000 HRS (.) ALL ADDRESSES MUST ATTEND WITHOUT FAIL(.)
ACK (.) TREAT MOST URGENT(.)

Action

CALOG/CIVPOL HQ
CPTO/CIVPOL HQ
LO/FHQ
LO/MILOBS GP HQ
CPMT/SECT. 6A/KIGALI
CPMT/SECT. 6B/KIGALI
CPMT/SECT. 3A/HQ-BUTARE
CPMT/SECT. 3B-GITARAMA
CPMT/SECT. 4B-KIBUYE
CPMT/SECT. 4C-CYANGUGU
CPMT/SECT. 5-RUHENGERI (.)

*Summary
to be done
in the
report
14/12*

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES

MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

TO : See Distribution List

Date : December 22, 1994.

FROM : Office of Civpol Commissioner
UNAMIR - CIVPOL HQ
C/O UNEP
P.O. Box 30552
NAIROBI
KENYA.

Ref.: UNCP\OPRS\6\VI

**SUBJECT : Minutes of Civpol-Commissioner's Weekly Administrative Meeting with
Heads of Divisions and Heads of Kigali I & II at Civpol HQ.**

PRESENT : Col. C.O. DIARRA
SUPT. O.M. GNEABOUR
MAJ. S. Youssef
DSP. C. BADU Alqual
CD. SANGARE Anatole
CD. SEKOU Marena
SUPT. R.B. MVULA
DSP. CRIY ERE

CIVPOL Commissioner (Chairman)
CPOO
CPCO
LO/MILOBS HQ
CTO
KIGALI II
POO-Secretary
CPMT, KIGALI I.

OPENING REMARKS :

The Chairman welcomed the members and the meeting commenced at 10h34.

1. AMENDMENTS :

The following amendments were made on the previous minutes:

- (i) On page 3, item 8, line one the name shish is wrongly spelt. It should read, ~~SHAMSEDD~~
- (ii) Page 4, item 10, line one, the name anatole should start with capital letter "A" to read "Anatole". Also line six, the word french, to start with capital letter "F" to read "French".
- (iii) Still on page 4, item 11, line one the word reiterate to read "reiterated".

2. AGENDA :

- (a) Adoption of previous meetings
- (b) Control of Tasks
- (c) Report of Chiefs of Divisions
- (d) Information and instructions
- (e) Miscellaneous

2.a. After the amendments the previous minutes were adopted.

2.b. No new tasks were given.

2.c.1. CPM-KIGALI TEAM I.

The team Leader of PMT-Kigali stated that his team continued the exercise of patrolling Kigali Metropolis during the past week.

He said on Monday 12/12/94 Kigali Central Market activities were disturbed following directives from the office of the Prefect of Kigali Major Rose Kabuye, ordering non-food dealers to vacate the market which is now designated for food staff only on or before 13/12/94.

The order was complied with and non-food merchants are now at an other market called Nyabugogo.

On Tuesday 13/12/94, Kigali Team I visited Bank of Kigali. The Bank's Credit Officer informed the team that the bank's activities are yet to commence. He further said the Bank do not offer foreign exchange services for now following a directive from Rwanda National Bank. The Bank official also said the official current exchange for 1 US \$ IS 137 Frs. The Team Leader disclosed that most Banks in Kigali are not operational.

On Wednesday 14/12/94, Kigali Team 1 visited Rural Prefect Dr. GAKUBA Narcisse, who informed them that out of 15 communes, eight (8) have some Land Mines and he solicited for UNAMIR assistance to have them cleared, ~~and~~

During the week, Kigali one team Leader said the sector resolved the issue of transferring of suspects/witness between sector 2 . Kibungo, sector 4, Butare and ~~sector 4~~ and office of Kigali Public Prosecutor.

ACTION

On Thursday 15/12/94, the Rwanda witness from Kibungo Hajambere was received at Helicopter Pad at the airport and later taken to Amahoro Canadian Contingent base for protective custody. The team Leader further said PMT had accompanied the Prefect of Kigali (Rural) to Kanzenze Commune on familiarization tour of the area.

On Friday 16/12/94, the former Burundi President Major Pierre Buyoya arrived Kigali for a reconciliation visit.

The team Leader said on 17/12/94 Mr LAKE a U.S. National Security Advisor visited SRSG. The discussion was centred on security situation in Rwanda.

The team leader concluded his briefing with the information that Chief of UNHCR was discussing the nature of Hajambere's custody with the Prosecutor of Kigali.

2.c.2. CPM - KIGALI TEAM II.

The team Leader said on 16/12/94 his team went to Cyangugu for investigations, but the mission was not executed because the R.P.A. soldiers opened fire on them. The incident was reported to Ethiopian Battalion. At this juncture, Supt. O.M. GYEBOUR (CPOO) complained that most of the time sector commanders go out of Kigali.

2.C.3. CPOO :

The Chief Police Operations Officer told the meeting that the success of his office depends entirely on the efficiency of sector commanders who are expected to send Sitrep on time and has to be compiled following the proper format. Others do not follow the standard format, hence he has called to Kigali two sector commanders of Cyangugu and Ruhengeri so that they are taught the correct procedure of compiling sitrep.

The CPOO informed the meeting that sectors commanders carried out investigations out of Kigali without his knowledge. On this note the Chairman directed that in future CPOO should be informed of all investigations done and submit reports to his office.

ALL SECTOR
COMMANDERS

CPOO also said he has written to Force Headquarters requesting for more Walkie-Talkies and the matter was receiving attention.

CPOO further observed the need to demarcate the operations office to improve efficiency. He complained of non-availability of secretaries on week-ends and Public holidays to type official correspondences. In response to his request, the Chairman urged CPOO to train his men how to operate the computer instead of asking for more manpower.

ACTION

CPOO

CPOO informed the meeting that the Operations wing had no motor vehicle to cater for operational officers.

2.C.4.C.T.O. :

The Chief training Officer informed the meeting that Ruhengeri Training Centre was officially opened last Monday. He said CIVPOL was requested to compile a Training programme in English which he said he worked on it already.

The Training Officer complained that his office was dark, there were no lights at all. In reply the Chairman directed the CALOG office to get in touch with relevant authority to have the office lit as soon as possible. DSP. H. DUKU Logistic officer said this office had already given the landlord a list of repairs to be done at CIVPOL-HQs building.

The Chairman informed the meeting that the landlord said that in the contract there is no mention of him carrying out repairs of the building, but it can be done by Brown and Roots.

2.C.5. L.O. :

The Liaison officer told the meeting that one CIVPOL officer is deployed at MILOB as a Liaison officer. He said the Deputy CIVPOL Commissioner had given him the guide lines for specification of the role of liaison officer, and has prepared a paper already.

The Chairman then directed the CTO and Maj. S. Youssef to see him on Monday 19 December 1994 for further consultation on the job specification of the liaison officer.

MATTERS ARISING.

The Chairman directed Personnel office to post one Jordan officer to Operations wing.

He also told the meeting that Guinea-Bissau had four officers who speak English and French, and directed Personnel to liaise with the CIVPOL Deputy Commissioner for deployment to Cyangugu, Kibuye and Butare. The deployed were to leave Kigali for their respective areas immediately.

PERSONNEL

4. CALOG :

The Deputy Logistics officer informed the meeting that the 13 Bangladesh CIVPOL contingent had safely arrived Kigali. The Chairman quickly corrected this assertion and said the new arrivals were actually for MILOBS and not for CIVPOL.

The Chairman advised the Deputy Logistics officer that in future, before coming to the meeting his office has to compile in-depth data pertaining to Personnel matters for ready answers when need arises.

2.D. The Chairman told the meeting he was going for his CTO for some days next week, but lamented that he was not satisfied with the manner work was being done by various CIVPOL Leaders, element of inefficiency are at display and urged all to improve and execute their various assignments diligently.

He quickly observed the need for him to help ailing officers because of his past experience. he said some of the CIVPOL officers had actually improved their performance and cited DSP. CRIS Ero of PMT -Kigali sector I from whom he has noted some remarkable improvement.

The Chairman reiterated the fact that CIVPOL is a full component of UNAMIR, just like MILOB is, therefore we should perform work well just like them.

The Chairman once again pointed out that at CIVPOL Headquarters work was not done in the spirit of efficiency, a lot of improvement is needed and urged all to be conversant with their work and if they do not understand what they are supposed to do, the door to his office is open for everybody who need help and will be guided.

The chairman directed CPOO to inform all sector commanders to be in attendance at the next Saturday Administrative Meeting so that they do not lay behind time, only then will they be conversant with their day to day tasks.

On a very serious note the Chairman reminded the participants to note the fact that Operations office is the centre of CIVPOL's activities.

The Chairman urged the CPOO to use all Kigali sector's officers for any assignment when need arises, instead of requesting for extra manpower.

2.E. The Chairman directed that CPOO should address the officers in Kigali, not deployed and explain to them their role.

ACTION

PERSONNEL

C P O O

said next meeting would be on Tuesday 19/12/94.

The meeting ended at 12h34.

**CIVPOL COMMISSIONER'S MEETING WITH HEADS OF DIVISIONS
AND PMT I AND II KIGALI ON 10-12-94**

1. ATTENDANCE: - In attendance were:

1. Col. C.O. Diarra - CIVPOL COMMISSIONER (CHAIRMAN)
2. Lt. Col. Arouna Traore - DEPUTY CIVPOL COMMISSIONER
3. SUPT O.M. Gyeabour - CPOO
4. Major Yousef Shish - LO - FHQ
5. CD Sangare Anatole - CTO
6. Major Eulalio Neto - PM
7. CD Marena Sekou - CPMT - Kigali II
8. DSP Effiong Bassey - CALOG
9. DSP Chris Ero - CPMT - Kigali I
10. DSP Badu Acquah - LO - MILOBS HQ
11. ASP Eddie Egbuka - SECRETARY

The meeting commenced by 1103 hrs.

2. AGENDA:

To review the activities of the past week and educate heads of divisions on functions of staff officers especially the officers without such experiences.

3. The Chairman of the meeting commenced by pointing out that some Divisional Heads do not seem to understand their various functions and urged them to live up to expectation or face redeployment. He then requested each Divisional Head to brief the meeting on the activities of his Division in the past week.

4. CALOG:

The Chief Administrative and Logistics Officer DSP EFFIONG BASSEY stated that he procured an electricity generator which has been mounted at the CIVPOL HQ and 2 drums of diesel. He also secured the release of 2 vehicles to UNAMIR CIVPOL, in addition to stationeries and some office equipment for CIVPOL HQ and the Gendarmerie Training School

at Ruhengeri. A computer was also acquired for the Training School. In an answer to a question by the Chairman about difficulties faced by the Sections, the officer mentioned the following:

- 4.1. The switch board for the generator is located in the same place that he uses as a store-room. He is therefore not comfortable with the arrangement, since he is compelled to release the store key to officers performing night duties at the CIVPOL HQ in case of power failure during their tour of duty.
- 4.2. He is made to leave his identity card at the entrance to the airport before he is given a pass each time he goes there on official duty.

The Chairman took note of the second complaint, and promised to secure an official pass from the airport authorities.

5. CMPT - KIGALI TEAM I:

The team Leader of PMT-Kigali stated that his team patrolled Kigali metropolis during the past week. The areas visited were generally calm. Visited Displaced Persons' Camp at Gikondo, and were informed that the camp will be moved to Ndera, Kigali where there are better facilities. The team also called on the Prefect of Kigali to enquire about the directives from the prefecture that some traders should move out of Kigali Central Market. The Prosecutor's office requested that vehicles be provided by UNAMIR to be used in conveying detainees to hospital. Average death in prison per day was put at one person. The Red Cross in Kigali appealed to the CIVPOL Commissioner to ask the UNAMIR authorities to delict from their detention format the portion where ICRS officials are required to sign as witnesses because they do not want to be involved in the Prosecution of suspects. The team Leader complained that the team is occasionally confronted by the RPA at their check points in some areas, who request to know their mission in those areas.

In his reply, the Chairman advised Kigali PMT Leaders to organise themselves, and distribute the task of effective patrol of Kigali metropolis amongst themselves. He further directed the team Leaders to liaise with government departments and offices, NGOS and other United Nations departments, and their various officials in order to function effectively. He

again asked the team Leaders to submit names of such agencies and departments, to enable him write official introduction letters to them. He further pointed out that there are no restricted areas for UN operations and advised the team Leaders to report to him if they run into any hindrance in the course of their operation.

6. LO MILOBS :

DSP Badu Acquah stated that he only reported to MILOBS Headquarters to resume duty yesterday, and was told by Lt. Colonel ILIYA that MILOBS Headquarters had not received any letter from CIVPOL HQ to the effect that he had been posted there as Liaison Officer. He however gave his own copy of the letter to the aforementioned officer. The Chairman said that the reason why liaison officers were appointed, was to maintain liaison between the structures concerned. He asked the Deputy Commissioner to prepare the task specifications for the Liaison officers.

7. CPOO :

Supt O.M. Gyeabour stated that the Operations Section has been divided into four (4) sections for more effectiveness viz: I. Operations, II. Administration, III. Sitrep, and IV. Signals/Communication. The radio set at the CIVPOL HQ is now manned 24 hours by duty officers. He complained that the Heads of divisions and sectional leaders do not send sitreps and when they do, they present inadequate reports. He also complained that the duty officers that man the radio-set are not trained in communication, and there is no duty vehicle or stand-by vehicle at the disposal of the duty officers. He further asked that the radio-room/OPS room (which is presently in a hall) be demarcated to give the OPS room privacy. The Chairman expressed his dissatisfaction with the sitreps from the division and advised the CPOO to summon any division or section that do not send sitrep or send inadequate sitrep and find out why. He promised that a duty vehicle will be made available to the section immediately CIVPOL HQ receives more vehicles. The CALOG suggested that vehicle n° 235 be used temporarily to convey duty officers until more vehicles are procured.

8. LO FHQ :

Major Youssef Shish stated that the section has just resumed duties and requested for vehicle and furniture especially tables and chairs. The Chairman still advised sections without

vehicles to exercise patience until CIVPOL HQ receives the expected allocation of more vehicles. He advised the LOs FHQ to establish individual and personal contact with officials of the various departments within FHQ especially the Operations department to enable easy flow of information from both ends.

9. CMPT - KIGALI, TEAM II :

CD Marena Sekou stated that his team is experiencing the same problems of vehicle and manpower as Kigali Team I, and pointed out that it is difficult to perform their assigned duties under these conditions. He further stated that he was in the team that went with the United Nations Human Rights Investigation Unit to Cyangugu to investigate the alleged killings of 13 natives by the RPA.

The Chairman advised the leaders of both patrol teams in Kigali to meet and work out modalities for effective patrol of Kigali metropolis.

10. CTO:

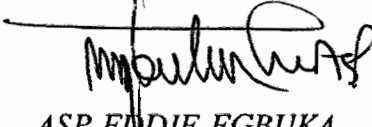
CD Sangare anatole reported that 12 CIVPOL Monitors have been redeployed to the Gendarmerie Training School, Ruhengeri which will commence the training of 300 Gendarmes on 12/12/94.

The Chairman stressed the importance the new UN Security Council mandate attached to the training of the Gendarmes. He further stated that he was compelled as a result of language barrier, to redeploy some french speaking CIVPOL Observers from the Sectors and CIVPOL HQ to the Training School. He urged the heads of divisions to assist in making the Training School programme a success. He informed the meeting that a team of workers from Brown and Roots Company will be in Ruhengeri on 11/12/94 to access repairs to be done on the buildings at the school. Two vehicles including a bus have been allocated to the School, and a vehicle to the CIVPOL Monitoring Team in Ruhengeri. He directed the CTO to ensure that progress reports on the training programme are sent to CIVPOL HQ as from 12/12/94.

11. The Deputy Police Commissioner Lt. Col. A. Traore reiterate the importance of SITREP, and warned the Heads of Divisions to be more serious with the issue of sending regular and detailed SITREP to the CPOO. He advised the CPOO to be more aggressive in demanding for the SITREP from the Divisions and Sectors.

12. Finally the Chairman directed that the CPOO should warn all CIVPOL elements yet to be deployed at Gitarama to report to Kigali on Tuesday 13/12/94. He also directed the CPOO to procure maps for the ops Section and the Sectors.

The meeting came to an end at 1340 hrs



ASP EDDIE EGBUKA
(SECRETARY)

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AND PMT I AND II KIGALI ON 10-12-94**

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DSP Badu Acquah stated that he only reported to MILOBS Headquarters to resume duty yesterday, and was told by Lt. Colonel ILIYA that MILOBS Headquarters had not received any letter from CIVPOL HQ to the effect that he had been posted there as Liaison Officer. He however gave his own copy of the letter to the aforementioned officer. The Chairman said that the reason why liaison officers were appointed, was to maintain liaison between the structures concerned. He asked the Deputy Commissioner to prepare the task specifications for the Liaison officers.

7. CPOO :

Supt O.M. Gyeabour stated that the Operations Section has been divided into four (4) sections for more effectiveness viz: I. Operations, II. Administration, III. Sitrep, and IV. Signals/Communication. The radio set at the CIVPOL HQ is now manned 24 hours by duty officers. He complained that the Heads of divisions and sectional leaders do not send sitreps and when they do, they present inadequate reports. He also complained that the duty officers that man the radio-set are not trained in communication, and there is no duty vehicle or stand-by vehicle at the disposal of the duty officers. He further asked that the radio-room/OPS room (which is presently in a hall) be demarcated to give the OPS room privacy. The Chairman expressed his dissatisfaction with the sitreps from the division and advised the CPOO to summon any division or section that do not send sitrep or send inadequate sitrep and find out why. He promised that a duty vehicle will be made available to the section immediately CIVPOL HQ receives more vehicles. The CALOG suggested that vehicle n° 235 be used temporarily to convey duty officers until more vehicles are procured.

8. LO FHQ :

Major Youssef ~~Shish~~ stated that the section has just resumed duties and requested for vehicle and furniture especially tables and chairs. The Chairman still advised sections without

vehicles to exercise patience until CIVPOL HQ receives the expected allocation of more vehicles. He advised the LOs FHQ to establish individual and personal contact with officials of the various departments within FHQ especially the Operations department to enable easy flow of information from both ends.

9. CMPT - KIGALI, TEAM II :

CD Marena Sekou stated that his team is experiencing the same problems of vehicle and manpower as Kigali Team I, and pointed out that it is difficult to perform their assigned duties under these conditions. He further stated that he was in the team that went with the United Nations Human Rights Investigation Unit to Cyangugu to investigate the alleged killings of 13 natives by the RPA.

The Chairman advised the leaders of both patrol teams in Kigali to meet and work out modalities for effective patrol of Kigali metropolis.

10. CTO:

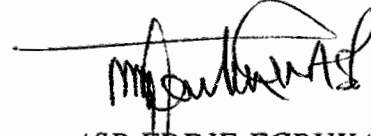
CD Sangare Anatole reported that 12 CIVPOL Monitors have been redeployed to the Gendarmerie Training School, Ruhengeri which will commence the training of 300 Gendarmes on 12/12/94.

The Chairman stressed the importance the new UN Security Council mandate attached to the training of the Gendarmes. He further stated that he was compelled as a result of language barrier, to redeploy some french speaking CIVPOL Observers from the Sectors and CIVPOL HQ to the Training School. He urged the heads of divisions to assist in making the Training School programme a success. He informed the meeting that a team of workers from Brown and Roots Company will be in Ruhengeri on 11/12/94 to access repairs to be done on the buildings at the school. Two vehicles including a bus have been allocated to the School, and a vehicle to the CIVPOL Monitoring Team in Ruhengeri. He directed the CTO to ensure that progress reports on the training programme are sent to CIVPOL HQ as from 12/12/94.

11. The Deputy Police Commissioner Lt. Col. A. Traore reiterate^d the importance of SITREP, and warned the Heads of Divisions to be more serious with the issue of sending regular and detailed SITREP to the CPOO. He advised the CPOO to be more aggressive in demanding for the SITREP from the Divisions and Sectors.

12. Finally the Chairman directed that the CPOO should warn all CIVPOL elements yet to be deployed at Gitarama to report to Kigali on Tuesday 13/12/94. He also directed the CPOO to procure maps for the ops Section and the Sectors.

The meeting came to an end at 1340 hrs -



ASP EDDIE EGBUKA
(SECRETARY)



*Swenson
Jensen*

MINUTE OF 'CIVPOL COMMISSIONER'S MEETING WITH HEADQUARTERS
PERSONNEL ON 3RD NOV. 1994
VENUE: CONFERENCE HALL OF UNAMIR HQ

I. ATTENDANCE:

- 1) COL. DIARRA CHEICK OUMAR, CIVPOL Commissioner
- 2) LT. COL. TRAORE AROUNA, Deputy CIVPOL Commissioner
- 3) Major Lanceni Diakité, Training
- 4) Major Alioune Sampil, CALOG
- 5) Supt. O. M. Gyeabour, CPMO
- 6) DSP Effiong Bassey, CLOG.T
- 7) DSP L.B. Quarshie, POO
- 8) C.P. OUTTARA N'golo, CIVPOL Secretary
- 9) Capt Toumani Sissoko, PMO
- 10) Capt Alassane Sanogo, PIO
- 11) ASP Adamu Adams, POO

The meeting was declared open by the Commissioner Col. Cheick Oumar Diarra at about 1506 hours. In his opening remarks, the Commissioner blamed his inability to meet with the Staff since their appointment largely due to the problems created by lack of office accommodation. The following are highlights of the meeting.

II. OFFICE ACCOMMODATION

On the issue of office accommodation, the Commissioner explained that the delay in acquisition had been one of the contributing factors in the full take off of CIVPOL programme, but assured this would soon be a thing of the past.

III. VEHICLE

He stated that as far as CIVPOL duties are concerned, the importance of vehicles cannot be over emphasised. The Commissioner noted that the Department's current strength of 77 officers cannot be serviced by 11 vehicles, out of which two have broken down and leaving it with only 9 serviceable vehicles that working without the necessary logistics in this regard may entail more problems than it was intended to resolve, he added.

Only recently, vehicles that were allocated to MILOBS and CIVPOLs were distributed among MILOBS Sectors without any for the police. This situation has been decried and the authorities duly informed for immediate remedy.

III. AUTONOMY OF CIVPOL

The Commissioner enjoins CIVPOL to be most committed in the performance of their duties and be above board now that the issue of autonomy is being addressed, as the bulk of UNAMIR job now rest on the police and we cannot afford to fail.

IV. TRAINING

In the field of training, the commissioner commended UNAMIR-CIVPOL for successfully conducting a training programme of 100 Gendarmerie who will be passing out on 5/11/94. The CP also revealed that plans are under way for the training of another batch of 300 intakes while this will be followed by an induction training programme for the trainers. It was also disclosed that further training programme will be conducted at Ruhengeri in view of the availability of training facilities there. A proposal to facilitate this has been presented to the Rwandese Ministry of Interior for consideration.

IV. DEPLOYMENT OF CIVPOL

In this regard, the CP stated that the delay in CIVPOL's deployment was due mainly to the attitudes of prefects who claimed ignorance of the outfit and what their functions are likely to be. The CP also disclosed that the Ministry of Interior has agreed in principle to the deployment but demanded CIVPOL schedule of duty. The Minister however said that new prefects would soon be appointed and that he should be given some time to brief them. The CP stressed that there was no other options as the deployment must receive the official blessing of the prefects, the

political heads of the prefectures in addition to the fact that CIVPOL will be working juxtapose with the Prefects. The Commissioner however expressed his displeasure over the conduct of some CIVPOL personnel awaiting deployment in Gitarama for their sarcastic remarks over the state of things. The various team leaders were enjoined to carry this message to the officers with a view to acquainting them of the constraints facing the department.

The CP also hinted that reorganisation of the HQ staff is being put in place, following the arrival of new CIVPOLs which has beefed up our strength and this will involve new movement and change of duty postings as ordered in the last exercise. He added that the controversy over the control of CIVPOL between the office of the Force Commander and SRSG has been resolved. CIVPOL is now directly under the SRSG.

After his opening remarks about UNAMIR CIVPOL, the CP called for questions and suggestions.

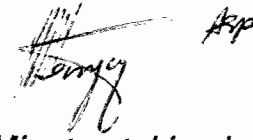
In his own contribution, Supt O.M. Gyeabour advised the CP to hasten the deployment, as living conditions in Gitarama now due to the preponderance of officers there, can best be described as deplorable. In response, the CP said the situation would soon be over.

DSP Bassey Effiong also suggested that since Sector Commanders are willing to absorb CIVPOLs posted to them, it would be better to move the men already posted to render skeletal services instead of waiting for the prefects green light.

The DC Lt. Col. Traoré Arouna responded on behalf of the CP that apart from lack of vehicles, the prefects in whose jurisdiction they are going to work have to be officially intimated by the government who have started doing something in that direction. He cited the situation in Butare where the teams posted there are now faced with more than anticipated problems to wit lack of vehicle and other logistics, apart from the present insensitivity of the MILOBS and Prefects in the sectors/prefectures.

CDT Sampil Alioune in his own contribution, stated that the Commissioner should not be stampeded into deployment to where there are no logistics stressing that such will create more problem than it was intended to solve. He also observed that some Staff members are not working in harmony with others, and solicites level headed cooperation and team work.

The CP in conclusion directed the DC to arrange a meeting with the sectional heads to streamline functions and furnish him the outcome as soon as possible. The meeting ended at 1550 hours.

A handwritten signature in black ink, appearing to read 'Adamu Adams', with a small 'ASP' written above it.

*Minutes taking by
ASP Adamu Adams.*

POO



*MINUTE OF CIVPOL COMMISSIONER'S MEETING WITH HEADQUARTERS
PERSONNEL ON 3RD NOV. 1994*

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*Minutes taking by
ASP Adamu Adams.*

POO

Civpol Meeting

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
CIVPOL HQ

To: See Distribution List
From: DPC *[Signature]*
Subject: WEEKLY MEETINGS

Date: 7/12/94

Ref.: CIVPOL/MEMO/INT/6/94

There will be meeting of all Heads of Divisions at 1000 hrs every Saturday at CIVPOL Q.

All must endeavour to attend.

CPOO to provide an officer to take minutes at all such meetings.

D/List:

CPC

CPOO

CALOG

CPMO

IO

CPIO

Senior Liaison/FHQ

Senior Liaison MILOBS HQ

PMT Kigali I & II

Civpol meeting

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

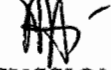


NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
CIVPOL HQ

To: See Distribution List

Date: 7/12/94

From: DPC 

Ref.: CIVPOL/MEMO/1407/94

Subject: DISCUSSION ON SECURITY COUNCIL RESOLUTION

*The CIVPOL Commissioner will meet all Heads of Divisions and PMT Kigali I & II at 0900 hrs tomorrow Thursday 8 November 94 at CIVPOL HQ to discuss the Security Council Resolution on the Task of CIVPOL.
all should attend with ideas suggestions on the new CIVPOL task.*

D/List:

CPC

CPOO

CALOG

CPMD

CTO

CPIO

Liaison/FHQ

Liaison MILOBS HQ

PMT Kigali I & II



outgoing

A : SRSG

DATE : November 28, 1994

DE : CIVPOL COMMISSIONER

REF : CIVPOL/MEMO/Nº 65/94

OBJET : LETTRE DE TRANSMISSION DU COMPTE RENDU DE REUNION TENUE
LE 23 NOVEMBRE ENTRE CIVPOL ET UN GROUPE D'EXPERTS DANS
LA SALLE DE CONFERENCE DU QUARTIER GENERAL DE LA MINUAR.

Pièce jointe = Lettre de demande d'audience du 16 Nov 94

1. J'ai l'honneur de vous faire tenir ci-joint le compte rendu de l'entretien que j'ai eu le mercredi 23 Novembre 1994 avec une délégation composée des représentants du UNDP, UN HCR, et ACCT suite à la demande d'audience qui m'a été adressée le 16 Novembre 1994 par Mr William Clarence, Chief Human Rights Field Operation in Rwanda (dont copie en annexe)
2. Ces experts se sont intéressés aux questions suivantes ;
 - contenu du programme de formation menée par CIVPOL ,
 - conditions du déroulement des stages,
 - emploi des gendarmes déjà formés.
 - une assistance éventuelle à apporter à la MINUAR.

Des réponses satisfaisantes ont été données.
3. A l'issue de l'entretien , ils ont promis de sensibiliser les pays francophones pour l'envoi d'officiers de police francophones à CIVPOL et de susciter une assistance matérielle de la part de leurs organismes respectifs afin de permettre un meilleur déroulement des futures formations programmées par la MINUAR en accord avec les autorités du Rwanda.
4. Remerciements.

cc: Mr. William Clarence
Chief Human Rights
Field Operation in Rwanda



16 November 1994

Colonel Diarra, Director
CIVPOL
UNAMIR
Kigali, Rwanda

Dear Colonel Diarra:

A mission to assess needs for rehabilitation of the legal system of Rwanda will be arriving in Kigali in two parts; the first group from Geneva on 17 November 1994 and the second group from New York on 21 November 1994. This mission is a collaborative effort of the UNDP, the UN High Commissioner for Human Rights, and l'Agence Culterelle pour la Cooperation Technique (ACCT). The experts will have a mandate to prepare a needs assessment of the Rwandan legal system for the upcoming Donors Conference in Geneva. It will be leaving Rwanda on 28 November 1994.

I am writing to you to inquire whether it would be possible for you to meet these experts on Wednesday November 23, 1994 at 10:30. The purpose of this meeting is to discuss CIVPOL and your training program of Rwandan Patriotic Army soldiers to form new police force.

Your prompt attention to this request is greatly appreciated.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'W. Clarence', written over a horizontal line.

William Clarence
Chief, Human Rights
Field Operation in Rwanda

WDC/th

COMPTE RENDU DE REUNION ENTRE CIVPOL ET UN GROUPE D'EXPERTS.

L'an mil neuf-cent quatre vingt quatorze et le vingt trois Novembre à 10h 50, a eu lieu dans la salle de conférence du quartier général de la MINUAR à l'Hôtel AMAHORO, entre le CIVPOL Commissioner et un groupe d'experts des Nations Unies venus de New-York et de Genève, une rencontre relative à la formation par la MINUAR de gendarmes et de policiers communaux du Rwanda.

Etaient présents :

CIVPOL 1- Colonel Diarra Cheick Oumar, Chef CIVPOL , Président du séance.

2. Commissaire Divisionnaire Sangare Anatole Chef de la Section Formation de Civpol.

GROUPE D'EXPERTS :

1. Jeanne-Marie Col du PNUD
2. R.V Calatayud du Centre Nord du Conseil de l'Europe.
3. Jean-Marc Lafrenière, HCDH Kigali.
4. Félicité Talon Ahonandogbo, Juriste Magistrat Consultant.
5. Ravindes Joshi, HRFOR Technical Assistance Team.
6. Sidiki Kaba Avocat à la Cour Consultant PNUD.
7. Yolande Diallo, Centre des Nations Unies pour les Droits de l'Homme.
8. Ana R. Klenicki de l'United States Agency for International Development.
9. Nicolas Schmitt, Institut du Fédéralisme Université de Fribourg (Suisse)
10. Ameen Sam, International Peace Academy.

ORDRE DU JOUR : Information et échange sur le programme de formation des gendarmes et policiers Rwandais par CIVPOL.

Le Colonel DIARRA, CIVPOL Commissioner, après avoir souhaité la bienvenue aux experts, les a remercié pour l'initiative qu'ils ont prise de venir s'informer sur le contenu et le déroulement du programme de formation de la gendarmerie Nationale. Cela, a-t-il dit dénote de tout l'intérêt que suscite ce volet des activités de la CIVPOL. Aussi, pour une meilleure compréhension de son exposé, le Colonel DIARRA a d'abord rappeler le contexte dans lequel la MINUAR a été appelée à former des gendarmes Rwandais, pour ensuite parler de la formation proprement dite dans ses différents aspects et enfin conclure sur les besoins nécessaires à une telle entreprise.

I. RAPPEL

Le Colonel DIARRA a expliqué qu'après le départ à l'extérieur des éléments de l'ancienne gendarmerie, le gouvernement d'Union Nationale à Base Elargie, a sollicité très tôt l'assistance de la MINUAR pour la création d'une nouvelle gendarmerie Nationale par la formation de jeunes gendarmes en vue de faire face aux besoins urgents de sécurité dans le pays. C'est alors que CIVPOL

a été chargée d'assurer cette formation. Tenant compte des impératifs de temps qu'imposait l'urgence de la situation et appréciant le manque de moyens didactiques et l'insuffisance du nombre d'instructeurs, un programme en trois phases a été proposé pour les gendarmes non officiers et une quatrième phase destinée uniquement aux agents de la Police Communale. Quant à la formation des officiers, il a été suggéré au gouvernement Rwandais de la conduire dans un cadre bilatéral ou multilatéral avec l'assistance de pays tiers en raison de sa spécificité.

II. LA FORMATION

D'une manière générale, le programme de formation vise à donner les connaissances de base en matière de gendarmerie notamment dans les domaines judiciaires, maintien de l'ordre, sécurité publique, police scientifique, service en brigade et renseignements généraux, de façon à disposer d'éléments capables d'exécuter les actes indispensables à l'exercice de la fonction de gendarme tant dans la gendarmerie mobile qu'en gendarmerie territoriale. Il faut noter que dans le souci de parfaire cette formation, il est désormais prévu d'inclure un programme de 10 heures consacré aux droits de l'homme qui sera dispensé dans toutes les formations de Police et de gendarmerie. Ce programme a été conçu et élaboré par la section des droits de l'homme de la MINUAR.

Les différentes étapes décrites par le Colonel DIARRA dans son exposé peuvent se résumer de la façon suivante :

Phase I = Formation accélérée de 45 jours. (entièrément exécutée)

Durée = 45 jours

Lieu = Kigali

Effectifs = 103 gendarmes dont 3 officiers encadreur en qualité d'auditeurs libres

Effectifs à la sortie = 102 diplômés.

Situation actuelle = Initialement destinés à la ville de Kigali, ils sont actuellement en service actif dans les unités à travers le pays.

Phase II = Formation accélérée de 16 semaines. (sera en cours d'exécution en Décembre 1994).

Durée = 16 semaines

Lieu = Ruhengeri au centre d'Instruction de la gendarmerie Nationale.

Effectifs = 300 gendarmes

Phase III = Formation des Formateurs.

Durée = 12 semaines

Lieu = Ruhengeri

Effectifs = 100 formateurs sélectionnés parmi les 400 gendarmes initialement formés en phase I et II dans la perspective de la formation à une échelle plus large de 6000 gendarmes tel que recommandé par le gouvernement du Rwanda et ce, conformément aux effectifs prévus à l'article 85 section 2 du chapitre II des Accords d'Arusha.

Phase IV = Formation des Agents de la Police Communale

Durée = 8 semaines

Lieu = Dans chaque Préfecture

Effectifs = 10 par Commune.

Cette formation implique non seulement un aspect général au plan de la morale, du civisme, du secourisme et de l'hygiène mais aussi un aspect technique et professionnel, le tout dans le but de forger le caractère ou le comportement du policier dans sa vie sociale et professionnelle.

Quant aux formations militaires, physiques et sportives dispensées par des Rwandais, elles apparaissent comme un complément de connaissances et d'aptitudes indispensables au policier dans l'exercice de ses fonctions.

III. LES BESOINS

Pour conclure son exposé, le Colonel DIARRA a reconnu le bon niveau des élèves gendarmes venus des écoles secondaires et supérieures et a mis l'accent sur les difficultés d'ordre matériel dans lesquelles la première phase a été exécutée par 5 officiers maliens de CIVPOL renforcés par des officiers de gendarmerie maliens des Milobs, dont les initiatives et la disponibilité ont été remarquables, encouragés en cela par les Ministères de la Défense et de l'Intérieur du Mali qui leur ont fourni les ouvrages et manuels destinés à ce type de formation. Ils ont été appuyés par des instructeurs Rwandais pour l'enseignement de certaines matières: Droit Penal Général, Droit Pénal Spécial, Procédure Pénale, Connaissances générales du Rwanda et disciplines militaires.

Le Colonel DIARRA a déclaré que pour les phases en cours et à venir, ces difficultés apparaissent plus grandes encore en raison des effectifs plus élevés et une durée de formation plus longue. C'est à ce stade de l'exposé du Chef CIVPOL que les questions suivantes posées par les experts ont reçu au fur et à mesure des réponses.

- 1 - Question = Les 300 futurs élèves gendarmes auront-ils un aussi bon niveau que les 100 premiers ?
Réponse = Certainement car les critères de sélection relatifs aux qualifications et aux aptitudes demeurent les mêmes.
- 2 - Question = Les professeurs civils Rwandais sont-ils des magistrats qualifiés ou des agents judiciaires faisant fonction de magistrats ?
Réponse = Il s'agit plutôt de professeurs de Droit pour les matières civiles et d'instructeurs et encadreur militaires pour les disciplines militaires.
- 3 - Question = Les 102 gendarmes formés sont-ils payés ? sont-ils déployés ? si oui, où ? - que font-ils exactement ? - se sentent-ils liés au parquet ?
Réponse = Les 102 gendarmes sont effectivement déployés et il est permis d'espérer qu'ils travaillent selon les lois du pays. Quant aux autres questions qui relèvent du domaine exclusif du gouvernement, on ne saurait les répondre.
- 4 - Question = Pourquoi les pays francophones sont-ils réticents à envoyer des observateurs Policiers ?

Réponse = Cela tient peut-être à des facteurs politiques depuis l'opération Turquoise ou encore à l'approche faite par l'ONU dans sa démarche vers les pays francophones.

5 - Question = Quel type d'assistance est urgent pour la formation?

Réponse = Pour l'assistance en personnel il faut un minimum de 20 policiers observateurs francophones supplémentaires pour compléter les 25 francophones (10 Maliens et 15 Djiboutiens) afin de pouvoir assurer la formation de 300 gendarmes mais de pouvoir également affecter 2 ou 3 francophones par Communes dans les équipes CIVPOL de 5 à 7 personnes.

Pour l'assistance en matériel il faut =

- a) - matériels didactiques
- b) - matériels de bureau dont notamment des machines à écrire, des ordinateurs et photocopieuses.
- c) - Fournitures de bureau dont notamment des rames de papier
- d) - matériels techniques dont des malles d'OPJ et des plaques de dactyloscopie.

Les Experts après s'être déclarés satisfaits de l'exposé suivi des échanges ont déclaré avoir pris bonne note des préoccupations du Chef CIVPOL dont les efforts sont à saluer et ont promis à leur tour d'informer suffisamment leurs organismes respectifs en vue de susciter un éventuel concours à apporter à la MINUAR.

A 12H 15, le Colonel DIARRA a levé la séance après avoir remercié de nouveau les Experts pour l'intérêt qu'ils manifestent à la formation par CIVPOL de gendarmes et Policiers du Rwanda et leur a souhaité bon séjour au Rwanda et bon retour dans leurs pays respectifs.

Handwritten notes:
1. 1st
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UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

**MINUTES OF CIVPOL COMMISSIONER'S MEETING WITH HQ STAFF
HELD AT FHQ CONFERENCE ROOM ON 19/11/94**

ATTENDANCE

1. COL. CH. O. DIARRA
2. LT. COL. AROUNA TRAORE
3. MAJ. SAMPIL ALIOUNE
4. MAJ. ZANGA BERTHE
5. MAJ. YOUSEF SHABSOUGH
6. MAJ. EULALIO D. NETO
7. MAJ. LANCENI DIAKITE
8. MAJ. SUPT. O.M. GYEABOUR
9. SUPT. B.C. MWALE
10. DSP BASSEY EFFIONG
11. CAPT. KEITA ABOU
12. DSP QUARSHJIE L.B.
13. DSP B. MENDS
14. CDT ANATOLE SANGARE
15. CAPT. ALASSANE SANOGO
16. CAPT. TOUMANI SISSOKO
17. CAPT. DAHER HASSAN
18. CP OUTTARA N'GOLO
19. ASP THOMAS ADDI
20. ASP ADAMU ADAMS

OPENING REMARKS:

The meeting was declared open by the CIVPOL COMMISSIONER Col. Cheick O Diarra at about 1020 hours. In his opening remarks, the Commissioner welcomed the members and informed them that the essence of convening the meeting was to appraise them with the latest CIVPOL activities.



The highlights were on:

- (A) Personnel situation*
- (B) Vehicle and*
- (C) Organisational set up.*

On personnel situation, the Commissioner gave the current CIVPOL strength in UNAMIR as 80 and that the expected number should be 90. The breakdown was given as:

- 1. Mali - 10*
- 2. Nigeria - 10*
- 3. Ghana - 10*
- 4. Zambia - 10*
- 5. Djibouti - 15*
- 6. G/Bissau - 20*
- 7. Jordan - 5*

Apart from CIVPOL personnel, 6 gendarmerie including himself are milobs who are currently on secondment to CIVPOL. For obvious reasons, about 50 personnel who have completed orientation course are still awaiting deployment at Gitarama for the past two months. The Commissioner expressed grave concern over the deplorable condition of those at Gitarama and averred that it will become moribund in a couple of weeks.

The preponderance of Anglophones in the mission was also addressed as most CIVPOL activities is centered on the training of gendarmerie which according to the Commissioner will be conducted by French speaking work force. The Commissioner however disclosed that a request has been made to New York for French speaking CIVPOLs to beef up the strength of Francophone CIVPOLs in the mission. The Commissioner said he was dismayed when he discovered that only 5 out of 20 Guinea Bissau CIVPOLs could communicate in English and French, stressing that French is a sine-qua-non for most CIVPOL duties in Rwanda, particularly in the areas of training of gendarmerie, monitoring and investigation. In order to achieve optimum results, the Commissioner said he has evolved a policy of posting two French speaking CIVPOL personnel to each team, adding that same would be applicable to the CIVPOL Headquarters. Expanding further, the Commissioner disclosed that HQ staff would be made up of CIVPOLs only as against the practice in the training school whose staff shall be drawn from the gendarmerie. The Commissioner also said that the Gendarmerie Training School situated at Ruhengeri would open soon and all staff members are expected to move there. In pursuance of this decision, a team of CIVPOL Officers has been dispatched to the site to ascertain



the readiness of the school. The feed-back on this is being awaited.

In another development, the Commissioner touched the issue of posting Contingent Leaders to CIVPOL HQ, and explained that the purpose was to coordinate the contingent activities and resolve where necessary any differences that could arise. The Commissioner warned that any staff member found wanting in the discharge of his or her responsibilities would be visited with disciplinary measures in addition to change of posting. He also drew their attention to the fact that as pioneers, every staff member must be resourceful and make use of any improvised facilities within his or her disposal as the present situation cannot be allowed hamstring CIVPOL operations. The Commissioner, in concluding his opening remarks, told officers present at the meeting about UN-HQS dissatisfaction with CIVPOL inability to become fully operational, the dearth of Logistics notwithstanding and pray the personnel to leave up to expectation. The Commissioner rounded up with the announcement of new CIVPOL HQ's posting coming into force from 21/11/94.

He also directed his deputy Lt. Col. Arouna Traoré to meet with the sectional heads for a discussion on the early take off and furnish him with the outcome. The Commissioner finally advised the chiefs of sections to be up and doing and to always enquire from other formations on how to go about their job specification instead of waiting for him to provide all the technical know-how.

VEHICLES:

On this, the Commissioner disclosed that the committee on vehicle distribution met on 18/11/94 and had exhaustive deliberations and that at the end of their discussions 15 vehicles were allocated to CIVPOL including one bus. With this number when delivered, the Commissioner resolved that the department could now take off even though they are still not enough. The Commissioner recapitulated over the worsening conditions at the Gitarama Training School and assured that with the vehicle problem a little bit resolved, the officers deployment is in the offing. He also disclosed that the school would soon move to Kigali City.

ORGANISATION

On the organisational set up, the Commissioner said that with the acquisition of new CIVPOL HQ Office accommodation and allocation of vehicles there is no excuse than to take off and advised all and sundry to get cracking about CIVPOL's mission under UNAMIR mandate, by making good use of present holdings without complaint. The Commissioner assured that necessary arrangements have been put in place to install communications facilities and supply of furniture to the HQ. He



emphasized the need of working rapport with milobs and formed troops at the HQ level, training centre and in prefectures so as to have easy access to their logistics such as computers, vehicles etc... He enjoined all CIVPOL personnel to endeavour to learn how to operate computers, particularly Ops personnel.

Supt. O.M. Gyeabour on behalf of all members present thanked the Commissioner for his efforts so far and wished him God's guidance in his decisions.

The deputy CIVPOL Commissioner Lt. Col Arouna Traoré also announced his meeting programme with the Sectional chiefs.

CLOSING REMARKS:

The Commissioner thanked the members for their contributions and the meeting wound up at 1130 hours.

Minutes taken by
ASP ADAMU ADAMS
POO

A handwritten signature in dark ink, appearing to read 'Adamu Adams', written over a horizontal line.