120-1-2-1/GEB

28 March 1949

Dear Mr. Gilchrist:

Thank you very much for your letter of March 24 enclosing a list of names of people who did outstanding work with the first United Nations Headquarters Inspection group. I will hold this list pending the setting of a new date for the cornerstone ceremony for, as you probably know, the April 10th date has been postponed.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Huntington Gilchrist
Room 6107
30 Rockefeller Plaza
New York 20, N. Y.

120-1-2-12

90

**HUNTINGTON GILCHRIST**

Room 6107
30 Rockefeller Plaza
New York 20, New York
March 24, 1949

Mr. Glenn Bennett
Headquarters Planning Office
United Nations
Manhattan Building
405 East 42nd St.
New York, New York

My dear Bennett:

Enclosed is the list of names that I would suggest, at your request, for invitations to the cornerstone laying. They all did outstanding work on the first round of this job. I have not included any names of individuals who are still connected officially with the United Nations.

It seems to me very appropriate to include these names among those invited and I am glad to have this opportunity to give you the names.

Sincerely yours,

Huntington Gilchrist

HG:RS
ENC.

1. Acknowledge & thank
2. Will hold pending U.N. setting a new date for the ceremony. I'm probably, as you know, the April 10 date has been postponed.

RECEIVED 1949

Dr. and Mrs. Stoyan Gavrilovic, 310 West 55th Street, New York City
Prof. and Mrs. Walter Sharp, 28 Woodland Avenue, Bronxville, N.Y.
Miss Roselle Smith (2 tickets), 247 East 49th Street, New York 17, N.Y.
Mr. and Mrs. Richard S. Childs, 435 East 52nd Street, New York City
Mr. and Mrs. Allen Dulles, 239 East 61st Street, New York City
Mr. Howard R. Huston (2 tickets), 55 East 65th Street, New York City
Mr. and Mrs. C. McKim Norton, 960 Park Avenue, New York City
Mr. and Mrs. H. W. Dwight Rudd, 50 State Street, Boston, Mass.
Mr. and Mrs. Raymond B. Fosdick, 25 East 83rd Street, New York City
Prof. and Mrs. George Holmes Perkins, Harvard University, Cambridge, Mass.
Mr. and Mrs. William B. Bell, 1115 Fifth Avenue, New York City
Mr. Lewis Perry, Principal Emeritus, Phillips Exeter Academy, Exeter, N.H.

120-1-2-1

GEO P. LEWIS
19 Summit Ave
E. Williston, N.Y.

3 passes
Cornerstone ceremony

# United Nations Nations Unies

DEPARTMENT OF PUBLIC INFORMATION

Lake Success, New York, N. Y. Telephone Fieldstone 7-1100


with the compliments

of the

United Nations

Department of Public Information

120-1-2-1

THE REV. SIDNEY T. COOKE

D.D.

ADDRESS:
360 W. 28th St., New York 1, N.Y.
TELEPHONE:
LAckawanna 4 - 3789
DATE:
Mon., Mar. 28, 1949

Price
Bennett Jr.

Trygve Lie, Sec. General
The United Nations
Lake Success, New York

Dear Mr. Lie:

If music is to be used at the cornerstone laying of the site for the Headquarters of The United Nations, let me ask you to give consideration to introducing "The United Nations Anthem" as an inspirational number in the program. As I recently told you, when submitting my lyric with the music of Arthur Farwell, I have borne in mind for the past few years your original kind promise that the work should receive impartial study if occasion warranted it.

My feeling is that the world will sometimes rise to an ideal if it is presented to it, irrespective of whether it is ready for it. In this anthem, too, there is a unique touch of self-satire in the last stanza which will appeal to the sense of humor of the world and offset any thought of the work being too idealistic for present restricted development of a United Nations mind. People can sometimes be surprised into agreement imaginatively, in spite of all their previously reasoned out attitude.

With best wishes,

Faithfully yours,

Sidney T. Cooke

Sidney T. Cooke.

Note. Do see that we are invited to the ceremony.

Palacios

RECEIVED

APR 1 1949

BYRON PRICE
Asst. Secretary-General

Draft
WAB:fm
24 Mar. 69

HISTORICAL SUMMARY

The decision to locate the Headquarters of the United Nations in the United States of America was made in London during the meeting of the United Nations Preparatory Commission in 1945, after many offers and suggestions for permanent sites had been received from many parts of the world. On December 10 of that year the Congress of the United States unanimously resolved to invite the United Nations to establish its headquarters in the United States of America.

During the year 1946 three different United Nations headquarters committees inspected and considered various sites which were offered, particularly those in the Cities of New York, Philadelphia, Boston and San Francisco. At the Second Part of the First Session of the General Assembly held in New York in 1946, when the final selection of a headquarters site was becoming increasingly difficult, a generous and dramatic offer of the present site was received from Mr. John D. Rockefeller, Jr. and the City of New York

and on December 14, by an overwhelming majority, the Assembly voted to accept the offer and establish the headquarters of the organization on land extending from 42nd Street to 48th Street between First Avenue and the East River.

During the year 1947, the architectural design and site development plans were completed in the Headquarters Planning Office, under the leadership of Mr. Wallace K. Harrison, Director of Planning, assisted by an international staff and a Board of Design Consultants. These plans were unanimously approved on November 20, 1947, at the Second Session of the General Assembly, and the Secretary-General was authorized to negotiate an interest-free loan agreement with the United States Government for $65,000,000 to finance the project. The United States Representative to the United Nations had informed the General Assembly that the United States Government was willing, subject to approval by the Congress of the United States, to make available an interest-free [illegible]

During the year 1948, architectural and engineering details were refined, demolition of buildings on the site was finished, and construction plans were made. On 11 August 1948 the Loan Agreement between the United States and the United Nations, which had been made by the Secretary-General and the United States representative to the United Nations, was approved by the Congress of the United States and signed by the President of the United States. By the end of the year excavation was under way, structural steel had been ordered, and negotiations with construction contractors were progressing.

On 28 January 1949 the Secretary-General signed a construction contract with Fuller-Turner-Walsh-Slattery, Inc. for the construction of the Secretariat Buildings and complete foundations. At the present time the plans for the remaining part of the project are being completed and negotiations are under way with contractors for the construction of the entire project.

Meeting - Cordier
Oct. 3

No announcement

12:00 — ceremony —
Lunch afterward

G. A. set-ups prevail
a meeting of G.A.
Presiding — Pres. G. A.

G. A.

Program — 4 pages — || seal picture - cornerstone

Invitation

# THE LASTING TRIBUTE

# MEDALLIONS

## the lasting tribute

MEDALLION DIVISION • THE ROBBINS COMPANY • ATTLEBORO, MASSACHUSETTS

# FOREWORD

For many centuries man has commemorated in bronze important events in his existence. Bronze medallions tell their story with eloquence and dignity . . are cherished, permanently-retained possessions. Thanks to their enduring nature, they preserve for posterity the occasions they record, rendering thereby an invaluable service as progressive links in the world's history. • Today, in the lives of most individuals, industrial concerns, clubs, fraternal organizations and other associations, events arise from time to time of such significance they well justify more than passing notice. In what better or more appropriate manner can such events be commemorated than in lasting bronze? • Medallions, artistically conceived and skillfully executed, carry on today the best traditions of old-time medalists and fittingly perpetuate the occasions they honor. On subsequent pages are shown a few medallions of outstanding artistic merit produced by The Robbins Company. It is hoped that this brochure will stimulate the imagination of readers and suggest some of the many events appropriately observed by issuance of medallions.

# THE ART OF JULIO KILENYI

Julio Kilenyi, New York sculptor-medalist, received his early training at the Royal Art School of Budapest and studied later in Germany and France. After completing considerable work in Europe, he went to Buenos Aires where he worked as a portrait sculptor and designer of medals. Some years ago he moved to the United States and became an American citizen.

His skill in the technique of modeling in bas relief and creating medals and medallions is unsurpassed. He has produced a collection of medals which in historical and artistic interest stands unique as the work of one sculptor. Some of his medallions are shown on following pages.

## *A few medals designed by Mr. Kilenyi*

- Glenn H. Curtiss Medal commemorating First Trans-Atlantic Flight by our Navy with the famous NC-4 flying boat.
- War Service Medal for American Car & Foundry Co.
- Official Lindbergh Medal commemorating Lindbergh Flight. Silver replicas were presented to Kings, Ambassadors, and other notables.
- Admiral Byrd North Pole Flight Medal, 1926, and Medal commemorating his South Pole Flight 1929-30.
- Plaques presented to Post and Gatty commemorating their flight around the world.
- General John J. Pershing Medallion presented to the General when he retired from the Army.
- President Coolidge Inauguration Medal.
- Plymouth Tercentenary Medal.
- 150th Anniversary Medal of the Battle of Bunker Hill — also Battle of Lexington.
- Thomas Edison Portrait Medal for the Edison Pioneers and Edison Light's Golden Jubilee Medals.
- George Washington Bridge Dedication Medal.
- Tenth Olympic Games Commemorative Medal, Los Angeles.
- William Penn Commemorative Medal, replicas of which were presented to President Hoover, King George of England, King of Sweden, and Queen of Holland.
- Distinguished Service Medals for the United States Steel Corporation, National Rifle Assn., National Dry Goods Assn., Consolidated Gas Company of New York, Singer Sewing Machine Company.
- Benjamin Franklin Medal, 1928, commemorating the 200th Anniversary of the Founding of the Saturday Evening Post.

## *Portrait Medallions*

Judge Elbert H. Gary
Woodrow Wilson
Charles W. Elliott
Lord Northcliffe
Governor Francis of Missouri
F. W. Woolworth
Bernarr Macfadden
Louis K. Liggett
Mark Twain
Rudyard Kipling
Louis Pasteur
and many others.

## *The art of Mr. Kilenyi is represented at:*

The Metropolitan Museum
The Cleveland Museum of Fine Arts
The Harvard Collection.
The Boston Museum of Fine Arts
Newark Art Museum
The Numismatic Museum of New York
The Massachusetts Historical Museum
The British Museum
The Victoria-Albert Museum, London, England

# MEDALLIONS

*Appropriately Commemorate Important Events*

**Important Historical Anniversaries**

**Founding of Enterprises**

**Important Public Projects**

**Exposition Awards**

**Outstanding Accomplishments of Individuals**

REVERSE

OBVERSE

REVERSE

OBVERSE

# THE JOHN DEERE MEDALLION

Commemorating the John Deere Centennial, this medallion shows on its obverse an excellent portrait of John Deere and, on its reverse, the steel plow he invented. The Deere Plow, so important in the colonization of the west and the development of this country as a whole, is fittingly commemorated by this beautiful medallion.

# THE JOHN HANCOCK MEDALLION

The Seventy-fifth Anniversary of the John Hancock Mutual Life Insurance Co. is commemorated by this medallion. Shown on the obverse is a bas relief portrait of John Hancock, modelled by the sculptor from the original painting in the Boston Museum of Fine Arts. This painting was made from life by Copley who was one of Hancock's personal friends. Facsimiles of Hancock's famous signature appear on both sides of the medallion. On the reverse, a laurel branch symbolizes achievement and an oak bough, longevity and strength.

# Medallion Making

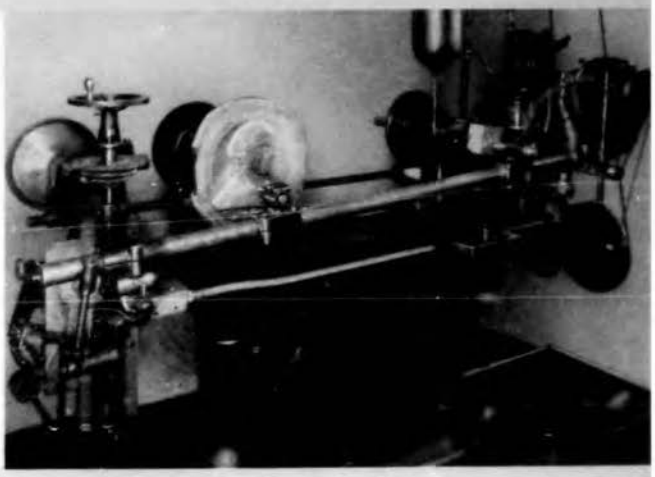
HOW A GREAT ARTIST'S WORK

Working at his easel, the sculptor, Julio Kilenyi, models in bas relief the obverse and reverse of a medallion. Under his practiced hands the plasterline unerringly assumes the desired form in accordance with his carefully executed preliminary sketches of the design.

From the sculptor's model a plaster mould is made. This is an exact copy in reverse of the original and retains every detail of the sculptor's work. Asbestos mixed with the plaster permits the mould to withstand intense heat, as it must during the bronze casting process.

Into the plaster mould goes a special alloy of molten bronze, reproducing the sculptor's original in solid bronze. A thorough knowledge of casting technique is necessary to assure a perfect casting. The bronze casting is now ready for the die machine.

The bronze casting is placed in the die reducing machine where an exact reproduction, reduced to desired size, is cut on a steel hub. After hardening, the hub is forced into a block of steel, making the die, which, when tempered, is used to strike out duplicates in bronze, gold, silver or other metals.



The finished steel dies are bolted into the press. A bronze blank of required size is placed on the die. The clutch is thrown and a pressure of several hundred tons forces the bronze into the die. The blank must be struck and trimmed several times before all of the detail is clearly shown.

After being fully struck, the surfaces are carefully sand blasted, oxidized and hand relieved to the desired finish and color. The completed medallion, a product of the combined skill of many men, is then placed in a velvet-lined box to await the time of its presentation.

# THE WILLIAM A. LYDON MEDALLION

This medallion commemorates the Fiftieth Anniversary of the Great Lakes Dredge & Dock Co. Its obverse features an excellent bas relief portrait of William A. Lydon, founder of the company. On its reverse is shown a giant dredge bucket surrounded with views of other engineering equipment. These scenes, executed with amazing skill, are remarkable for their detail and accuracy.

# THE C. D. PEACOCK MEDALLION

The Centennial of the C. D. Peacock Company, Chicago retail jewelers, is commemorated by this unique medallion. Bas relief portraits of the founders, Elijah Peacock and C. D. Peacock, are on the obverse. On the reverse are shown historical events in Chicago's history: Fort Dearborn . . the great ferris wheel of the World's Columbian Exposition of 1893 . . and the door of the Peacock Vault which withstood the flames of the Chicago Fire, 1871. Inset is an actual piece of steel cut from this door.

REVERSE

OBVERSE

REVERSE

OBVERSE

# THE N.B.C. MEDALLION

Ten years of radio broadcasting are commemorated by this medallion issued by National Broadcasting Company, Inc., a Radio Corporation of America service. Simple, effective and nicely modelled, the design on its obverse features the trademark of the company flanked with lightning symbols. The reverse displays the name of the company and is inscribed "To those who have shared with us in the advancement of broadcasting."

# THE LINCOLN TUNNEL MEDALLION

Commemorating the dedication of Lincoln Tunnel, this medallion carries on its obverse a fine bas relief portrait of Abraham Lincoln. The tunnel is shown on its reverse with the Hudson River and New York City skyline in the extreme distance. Although modelled in very low relief, the tunnel gives an illusion of great depth and the motor vehicles actually appear to enter and leave its mouth . . a splendid example of artistic designing and skillful execution.

REVERSE

OBVERSE

REVERSE

OBVERSE

# THE ARCHIBALD ASHLEY WELCH MEDALLION

Issued by The Phoenix Mutual Life Insurance Company, this medallion honors Archibald Ashley Welch, forty-five years an official of the company and its President from 1924 to 1935. A bas relief portrait of Mr. Welch is shown on the obverse, with the dates of his birth and death. The reverse carries a suitable inscription and the company name.

# THE NEW YORK WORLD'S FAIR MEDALLION

This medallion is the official Award of Merit presented by the New York World's Fair. Its obverse shows the famous Trylon and Perisphere — on the background, as a mirage, the shady figure of George Washington appears extending his right hand for greeting and as a friendly gesture. The reverse shows the Fair insignia against the rays of a rising sun and a fine panoramic view of New York City. It also carries the inscriptions "For Peace and Freedom. Awarded by the World's Fair 1940 in New York."

REVERSE

OBVERSE

REVERSE

OBVERSE

# THE FREDERICK A. LORENZ MEDAL

This medal was issued by the Steel Founders Society of America as an award "For Meritorious Service to the Steel Casting Industry." On its obverse is a fine relief of Mr. Lorenz. Its reverse, in an exquisitely modelled scene, depicts industrial plants and steel mills, a locomotive, airplane, steamship, tractor and construction equipment. Space is also provided for engraving the recipient's name.

REVERSE

OBVERSE

# *The Inspiration to Create*

# *The Ability to Produce*

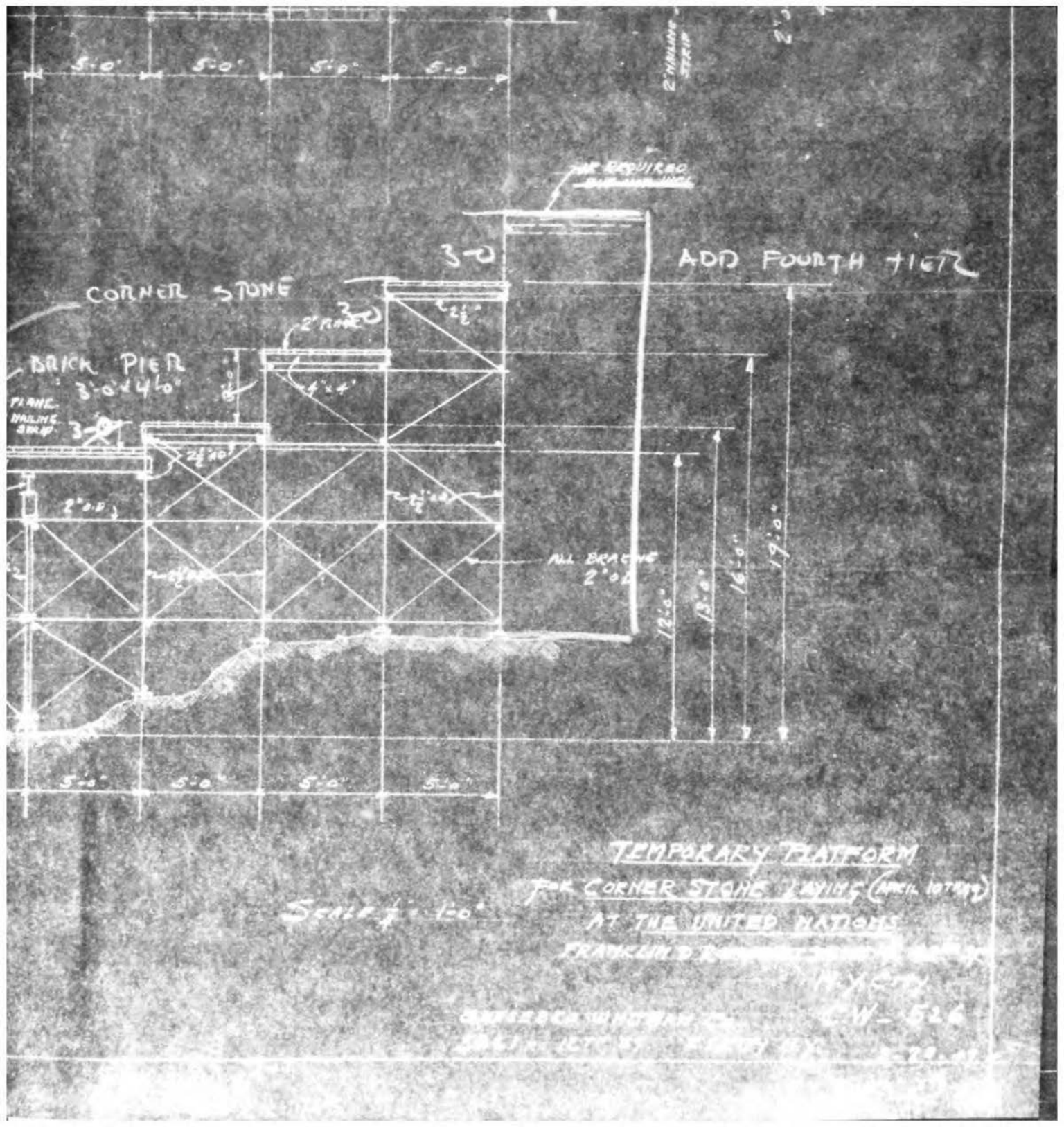
ANY object as significant and permanent as a medallion should be created and produced only by men capable of the highest degree of artistry. If an event is worthy of being commemorated in enduring bronze, surely it is worthy of the best efforts of skilled artisans who can reflect in their work the true character of the occasion . . who not only possess outstanding artistic ability, but who have at their command the special equipment and facilities required to duplicate ***in quantity*** every detail of the beauty with which the sculptor executed his original model.

The Medallion Division of The Robbins Company offers this service. Designs are created and developed by Julio Kilenyi and other famous sculptors. Subsequent operations in production are carefully performed by men of long experience using precision machines, assuring uniform beauty and artistic merit in ***every*** medallion produced, whether the design is issued singly or by thousands.

*We are pleased to submit sketches and quote prices to those who are interested. Inform us briefly for what purpose the medallion is desired and in approximately what quantity. Your inquiries are solicited.*

**THE ROBBINS COMPANY** *Medallion Division*

*Attleboro, Massachusetts*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ALL BRACING 2" O.D.
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13'-6"
16'-0"
19'-0"
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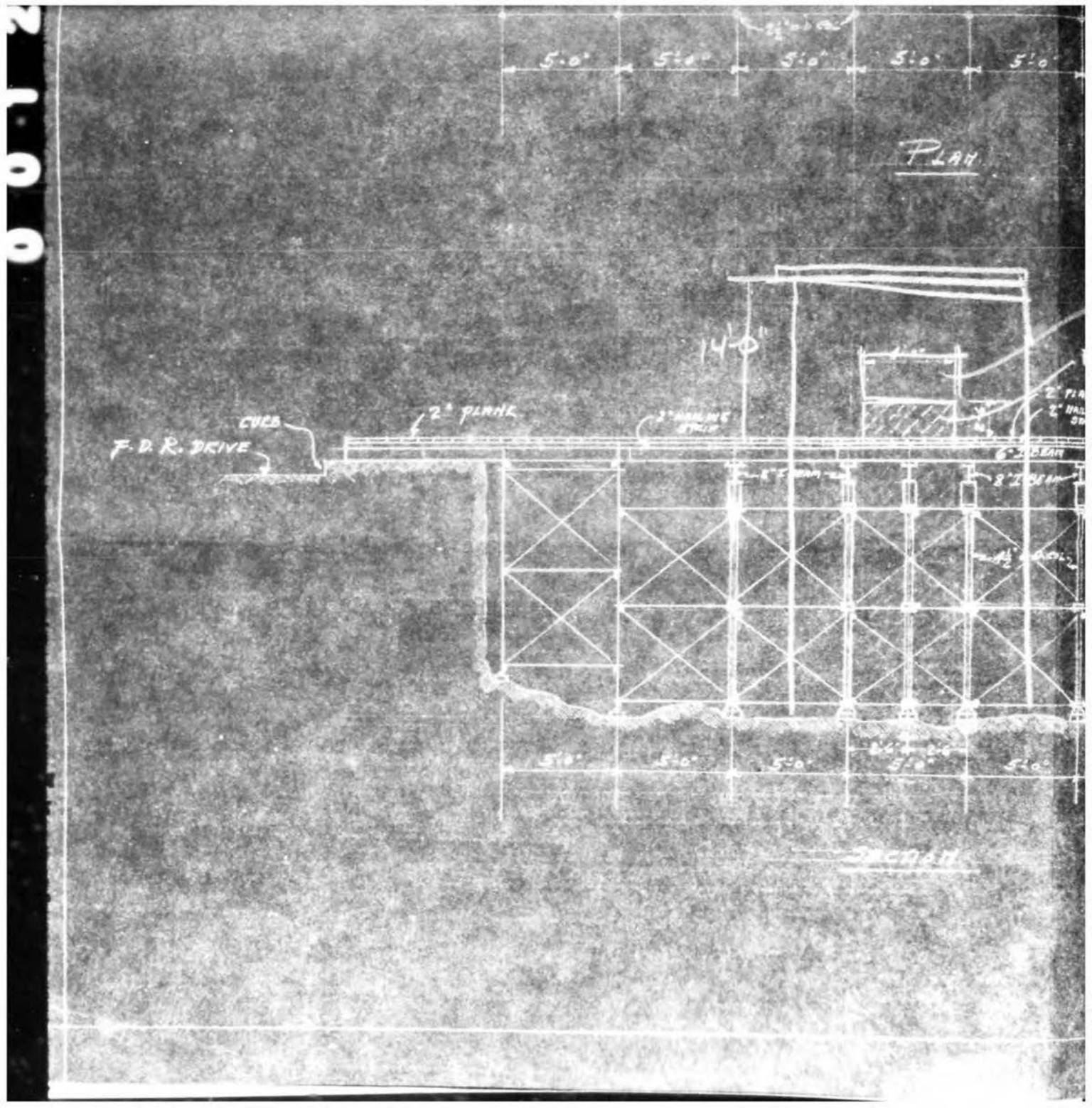
TEMPORARY PLATFORM
FOR CORNER STONE LAYING (APRIL 10TH 1913)
AT THE UNITED NATIONS
SCALE 1/4" = 1'-0"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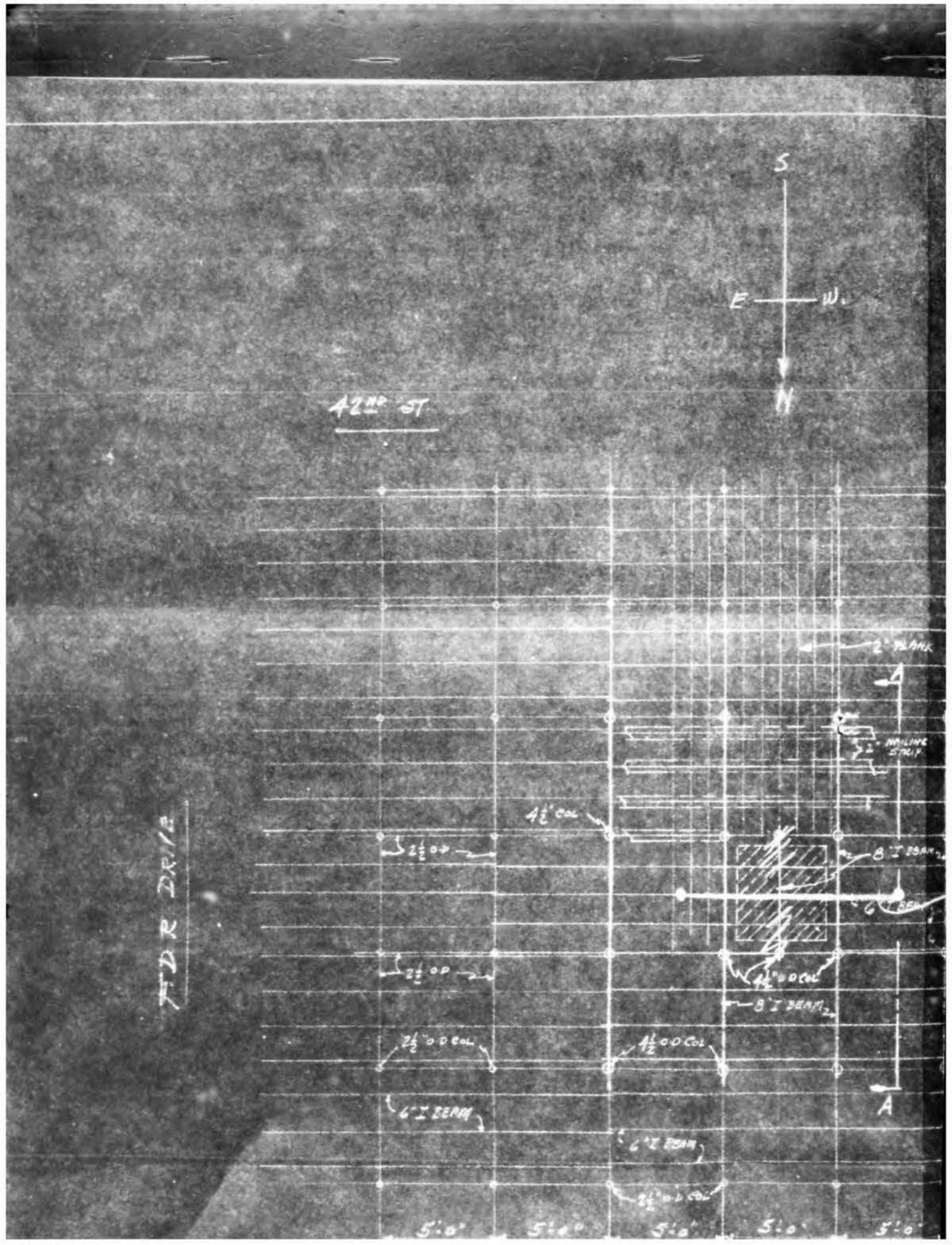
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6" I BEAM
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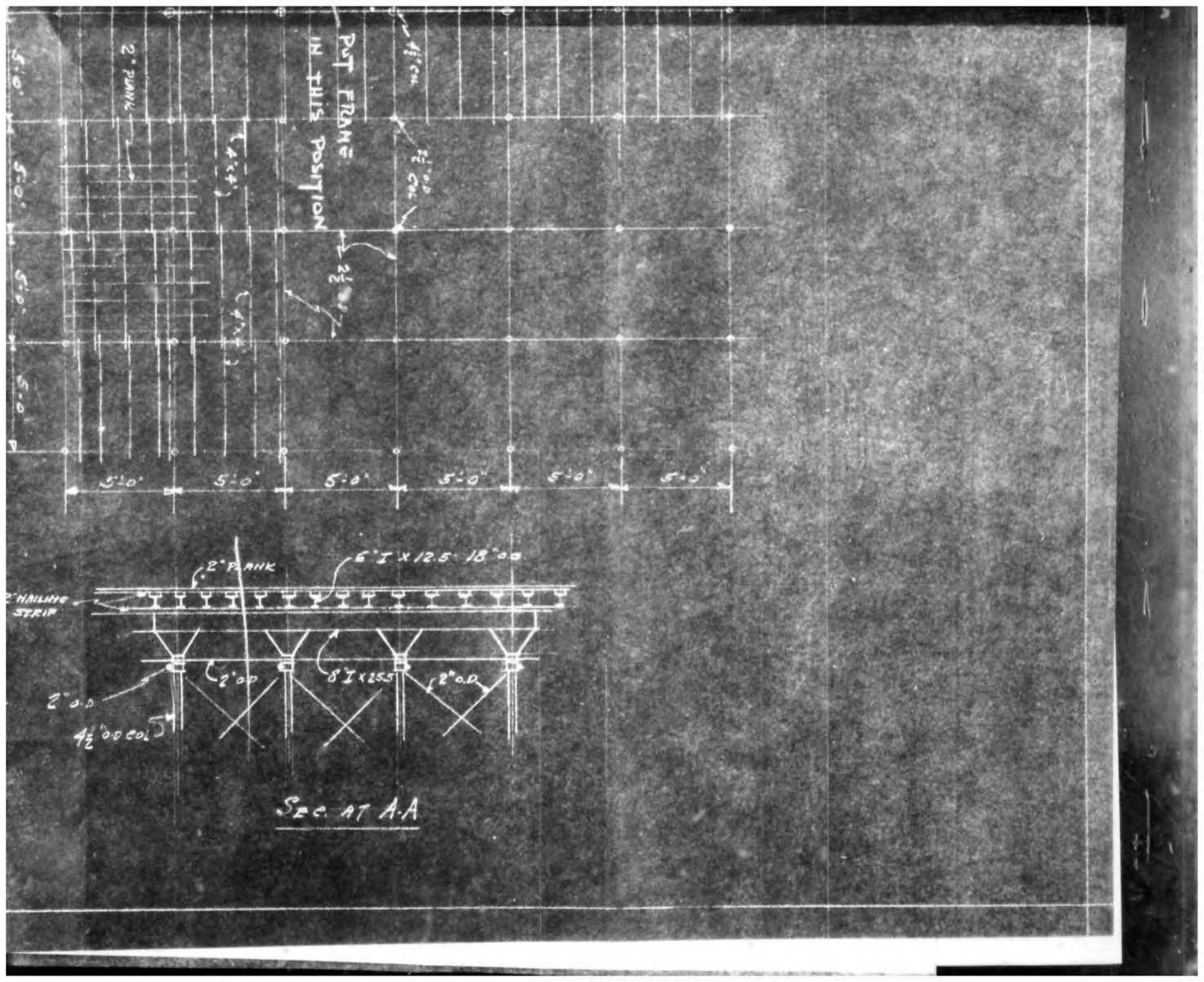
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SEC. AT A-A

24 MAR 1949
Washington, D.C.

M. P. de U.

[illegible]

[illegible] Kennedy.

[illegible]

[illegible]

[illegible]

[illegible]

[illegible] que está destinado
para [illegible] su país
y [illegible] a la humanidad.

muy [illegible].

Mercedes [illegible]

Phone WAtkins 9-3060

# INTER-ALLIED PUBLICATIONS

*NICHOLAS G. BALINT, Editor and Publisher*
156 FIFTH AVENUE
NEW YORK CITY
NEW ADDRESS: 45 W. 45 ST., N. Y.

October 26, 1949

United Nations Planning Headquarters
405 East 42nd Street
New York 17, N. Y.

Gentlemen:

We would appreciate receiving two (2) copies of the printed program of the "Corner Stone Ceremonies".

Thank you,

Sincerely yours,
INTER-ALLIED PUBLICATIONS

George C. Rady
Sec.
Nicholas G. Balint

120-1-2-1

GEB:fm

25 October 1949

Dear Earle,

We were all extremely sorry to learn that you did not receive an invitation to our ceremony yesterday. Mr. Harrison, Jim, Max and I want you to know that we regret this very much. I'm afraid it was my fault and I hope you will accept my sincere apologies.

We gave 4,000 tickets to the City for appropriate distribution early and some additional ones later to the Borough President's office and Mr. Moses' office. We asked members of the Park Department who attended all of our coordinating and planning meetings to check with Mr. Moses' office to see if more were needed for any of the Randall Island group. I could hardly believe that you had been left out. I wish you had told me on Saturday or Sunday as I could have given you some special seats. We all realize your contributions to the project and your long and continued interest and cooperation. I hope you will understand that the omission was unintentional.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Encl: 2 copies Programme

Mr. W. Earle Andrews
305 East 63rd Street
New York 21, N.Y.

GEB:fm

25 October 1949

Dear Mr. Weissmann:

It is a pleasure to transmit to you herewith a copy of the programme of the Corner-Stone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. I wish you could have been with us.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Ernest Weissmann
The European Economic Commission
Nations Unies
Geneva, Switzerland

100-1-2-14

98

GEB:fm

25 October 1949

Dear Mr. Yriart:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Juan F. Yriart
Office of the Embassy of Uruguay
1025 Connecticut Avenue
Washington, D. C.

120-1-3-12

90

GEB:fm

25 October 1949

Dear Mr. Havlicek:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We wish you could have been with us.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Josef Havlicek
XIX Schmellova
UL 21
Prague
CZechoslovakia

120-1-2-12

96

GEB:fm

25 October 1949

Dear Mr. Antoniades:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We wish you could have been with us.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. John Antoniades
7 Xenophon Street
Athens
Greece

120-1-2-12

GEB:fm

25 October 1949

Dear Mr. Nowicki:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We wish you could have been with us.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. M. Nowicki
1407 Beaver Dam Road
Raleigh, North Carolina

120-1-2-12

GEB:fm

25 October 1949

Dear Mr. Noskov:

It is a pleasure to transmit to you herewith a copy of the programme of the Corner-Stone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We wish you could have been with us.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Peter Noskov
Ulitsa Osipenko 16 (Apt. 7)
Moscow
Union of Soviet Socialist Republics

120-1-2-12

B

GEB:fm

25 October 1949

Dear Mr. Robertson:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We wish you could have been with us.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Howard Robertson
54, Bedford Square
London, W. C. 1
England

CEB:fm

25 October 1949

Dear Mr. Cormier:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We wish you could have been with us.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Ernest Cormier
3675 Cote des Neiges
Montreal
Canada

130-1-2-12

GEB:fm

25 October 1949

Dear Dr. Liang:

It is a pleasure to transmit to you herewith a copy of the programme of the Corner-stone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We wish you could have been with us.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Dr. Ssu-ch'eng Liang
Tsing Hua University
Peiping
China

120-1-2-1

GEB:fm

25 October 1949

Dear Mr. Markelius:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Sven Markelius
Kevinge
Stocksund
Sweden

GEB:fm

25 October 1949

Dear Mrs. Vilamajo,

It is a pleasure to transmit to you herewith a copy of the programme of the Corner-Stone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mrs. Julio Vilamajo
Domingo Cullen 895
Montevideo
Uruguay

GEB:fm

25 October 1949

Dear M. le Corbusier:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We wish you could have been with us.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

M. Charles le Corbusier
35, rue de Sevres
Paris 6e
France

120-1-2-1

GEB:fm

25 October 1949

Dear Mr. Bodiansky:

It is a pleasure to transmit to you herewith a copy of the programme of the Corner-stone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Vladimir Bodiansky
15, rue des Beaux-Arts
Paris 6e
France

120-1-2-12

GEB:fa

25 October 1949

Dear Mr. Arneberg:

It is a pleasure to transmit to you herewith a copy of the programme of the Corner-stone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Arnstein Arneberg
Øvre Vollgate No. 7
Oslo, Norway

120-1-2-12

96

GEB:fm

25 October 1949

Dear Sir Angus:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We were sorry you couldn't be with us.

We hope to have all of the buildings under contract in the very near future. Building progress continues to be satisfactory.

Kindest regards.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Sir Angus Fletcher, K.C.M.G., C.B.E
"Fireplace"
Easthampton, L.I., N.Y.

120-1-2-1

Dm

25 October 1949

Dear Mr. de Ranitz:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We were sorry you couldn't be with us.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Encl.

Jonkheer Jan de Ranitz
Faurestraat 6
Bergen op Zoom
Netherlands

120-1-3-12

28

GEB:fm

25 October 1949

Dear Mr. Bassov:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We were sorry you couldn't be with us.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Nikolai D. Bassov
Bolshaya Ordynka 34-38
Moscow, U.S.S.R.

120-1-2-10

GEB:fm

25 October 1949

Dear Mr. Brunfaut:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We wish you could have been with us.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Gaston Brunfaut
558 Boulevard de Smet de Nayer
Brussels
Belgium

GEB:fm

25 October 1949

Dear Mr. Soilleux:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We wish you and Mrs. Soilleux could have been with us.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. C. A. Soilleux
27, Swinton Avenue
Kew, Victoria
Australia

120-1-2-1

GEB:fm

25 October 1949

Dear Mr. Niemeyer:

It is a pleasure to transmit to you herewith a copy of the programme of the Cornerstone Ceremony which was held yesterday. The programme was interesting and we were fortunate in having ideal weather conditions. We wish you could have been with us.

Building progress continues to be satisfactory and we hope to have all of the buildings under contract in the very near future.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Oscar Niemeyer
rua Carvalho Azevedo, 96
Rio de Janeiro
Brazil

Programmes of the Corner-stone Ceremony, 24 October 1949

Sent to: Mr. Soilleux
Mr. Brunfaut
Mr. Niemeyer
Mr. Cormier
Dr. Liang
Mr. le Corbusier
Mr. Markelius
Mr. Bassov
Mr. Robertson
Mrs. Vilamajo
Mr

Mr. Havlicek
Mr. Antoniades
Mr. Nowicki
Mr. Noskov
Mr. Bodiansky
Mr. Arneberg
Mr. Weissmann

Sir Angus Fletcher
Jonkheer de Ranitz
Mr Gréal

Shall I send them to: Dr. Gavrilovic no
~~Mr. Bodiansky~~

I don't know the addresses of: Ernest Weissmann yes EEC
Mr. Khalidy
Mr. Yu
Mr. Hasluck or Mr. Moore
yes Mr. Yriart

2 W. Earle Andrews
1 Bol Havanes

18 January 1950

Pearson Brothers, Inc.
53 Murray Street
New York 7, N.Y.

Dear Sirs:

The appearance of the engraved trowel that was returned to this office on 13 January 1950 has been greatly improved with the additional coat of chromium. However, I fully concur with Mr. Pearson, Jr., when discussing this matter over the telephone, that the following deficiencies are still apparent:

(1) The chromium portion of the handle could be improved as well as the very tip of the trowel.

(2) All the black paint should be removed from the letters on the plate.

(3) The plate should not be scratched when the four screws are tightened.

(4) Greater care should be exercised in the treatment of the wooden handle, to enable this office to apply a coat of shellac in order to obtain a natural finish.

Returned herewith are eleven trowels that are in need of rechroming, plus the one referred to above, all of which should be completed as soon as possible. Eight more trowels are enclosed separately. They should be similarly treated, but their distribution is such as to require less meticulous care as the twelve mentioned above.

The delay in finishing this job is becoming very embarrassing, and anything you can do to expedite matters would be greatly appreciated, particularly of the twelve trowels in question.

Very truly yours,

A. Sterman

cc: Mr. W. Hopper

170-1-2-1

EASTON & ROBERTSON 54 BEDFORD SQUARE, LONDON, W.C.1 TELEPHONE: MUSEUM 8121
Chartered Architects
JOHN MURRAY EASTON, F.R.I.B.A. HOWARD ROBERTSON, A.R.A., F.R.I.B.A., S.A.D.G.
S. E. T. Cuadin, O.B.E., A.R.I.B.A., A.A.Dip. F. L. Preston, A.R.I.B.A., A.A.Dip. R. M. Smith, A.R.I.B.A., A.A.Dip. Secretary: F. A. James.

AIR MAIL.

21 December 1949

Dear Glen Bennett,

I have never thanked you for so kindly sending me a copy of the programme of the Corner Stone Ceremony of the UN building. I was very happy to have this memento and thought it was extremely nicely done. Since then I have heard from various travellers who have seen the building that it is extremely promising, and they think it is going to be a most handsome job. That includes comments from one or two architects who normally, as you know, are a very critical race of people.

I am too late to wish you and your wife a happy Christmas, but I do most sincerely send you greetings for the New Year and success to the project.

Yours sincerely,

HOWARD ROBERTSON.

Glenn E. Bennett, Esq.,
Headquarters Planning Office,
United Nations,
405 East 42nd Street,
NEW YORK 17, U.S.A.

RECEIVED
27 1949
Headquarters Planning Office

120-1-2-12

26 Oct. 49 x

x

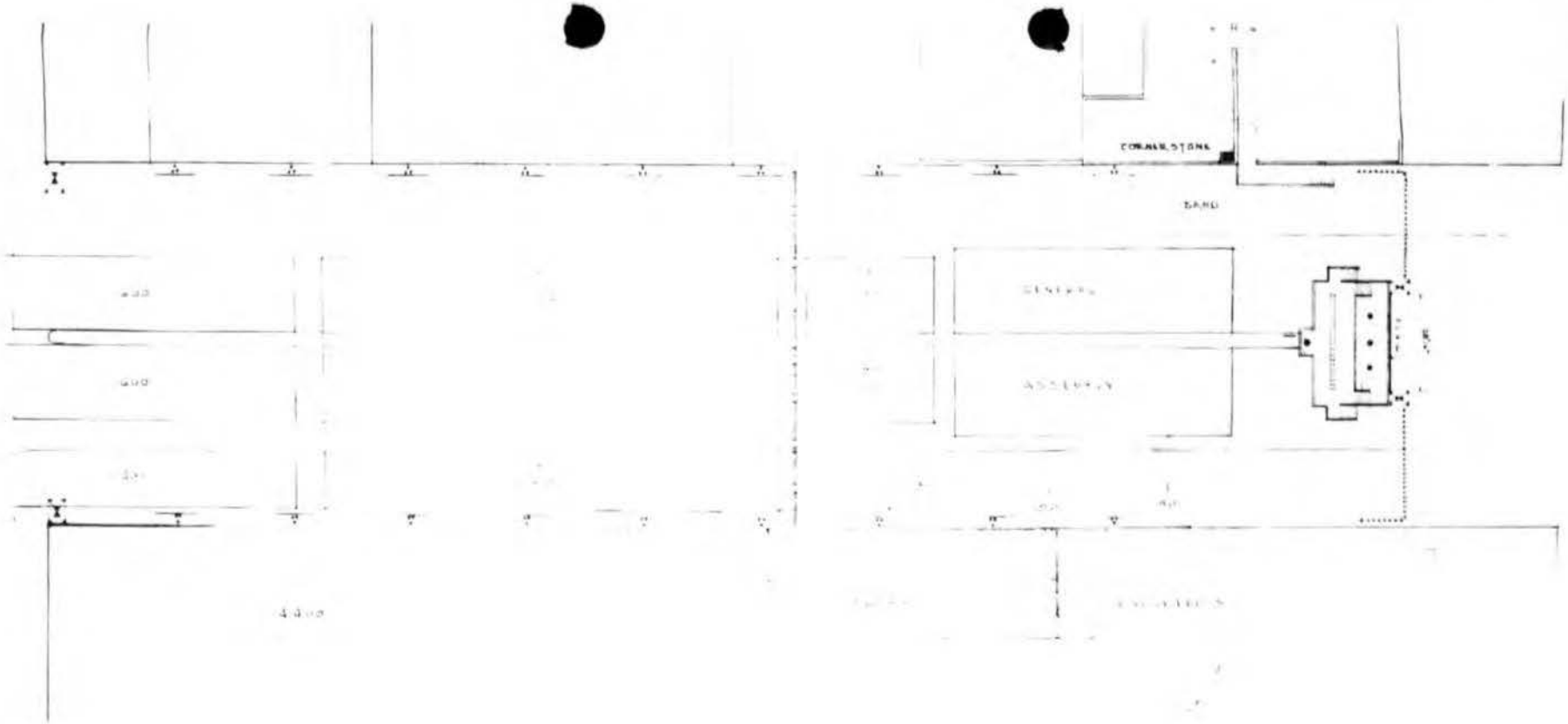
G.E.Bennett

Mr. Robert Moses
Passenger, s/s "Brazil"
Moore McCormack Liner
En route New York to Rio de Janeiro
At sea

CORNERSTONE CEREMONY VERY SATISFACTORY ON
UNITED NATIONS DAY STOP REGRET YOU WERE
NOT HERE STOP KINDEST REGARDS

Trygve Lie

Glenn E. Bennett
Executive Officer


CORNER STONE
BAND

TELEPHONE DAYTON 8-0400

# AMERICAN FLAGPOLE EQUIPMENT CO. Inc.

**FLAGPOLES**

WOOD - STEEL - COPPER-BEARING STEEL - BRONZE - ALUMINUM
RADIO MASTS - SHIP-YACHT MASTS - BOOMS - SPARS

**928 EDGEWATER ROAD**
**BRONX 59, NEW YORK**

(Proposal resubmitted
Original - Rosenstein
Duplicate - returned 26 Oct 49)

October 20, 1949.

Overchargy

The United Nations
Headquarters Planning Office
405 East 42nd Street
New York 17, New York.

Gentlemen:

26½'

We hereby agree to furnish the following and perform the work indicated:

| No. | Item | Material | Length | Butt | Top | Dia | Price ft. | Price each | TOTAL |
|---|---|---|---|---|---|---|---|---|---|
| 59 | Tapered flagpole | Steel | 28 ft | 4 1/2 | 2 1/2 | --- | 1.50 | 42.00 | 2,478.00 |
| 59 | Sleeves | " | 2 1/2' | --- | --- | --- | 1.10 | 2.75 | 162.00 |
| 18 | Tapered flagpoles | " | 38 ft | 6 5/8 | 3 1/4 | --- | --- | 91.00 | 1,638.00 |
| 22 | Sleeves | " | 4 ft | --- | --- | --- | 1.50 | 6.00 | 132.00 |
| 6 | Wreaths of Emblem | | | | | 3' | | 37.50 | 225.00 |
| 4 | Lgths. Pipe to support platform | | 25 ft | --- | --- | 6" | | | No charg for use one day |

Poles and equipment complete ready to fly flags.

All material to remain property of the American Flagpole Equipment Co., Inc.

The United Nations Headquarters Planning Office to supply the following:

Dig all holes and set sleeves for the flagpoles

Crane and four men to assist erect and assemble the flagpoles and to dismantle after ceremonies.

VOID

American Flagpoles Equipment Co., Inc. to supply:

Two riggers to supervise rigging and taking down flagpoles after ceremonies.
Our riggers to paint poles after erection

Wreaths of emblem to be painted bright yellow.

AMERICAN FLAGPOLE EQUIPMENT CO. INC.

By: William Johnson

ACCEPTED BY:
UNITED NATIONS HEADQUARTERS PLANNING OFFICE

By: _____

Date: _____

LIABILITY INSURANCE ON ALL JOBS

ALL ERECTION CONTRACTS, SUBJECT TO CHANGE, IF MUD, WATER OR ROCK IS FOUND.

TELEPHONE DAYTON 8-0400

# AMERICAN FLAGPOLE EQUIPMENT CO. Inc.

**FLAGPOLES**

WOOD - STEEL - COPPER-BEARING STEEL - BRONZE - ALUMINUM
RADIO MASTS - SHIP-YACHT MASTS - BOOMS - SPARS

928 EDGEWATER ROAD
BRONX 59, NEW YORK

October 17th.,1949

The Committee,
United Nations
42nd. Street
New York City

Gentlemen:

We propose to furnish and erect the following:

18- 38' Tapered steel flagpoles, Butt dia. 6-5/8" tapering to 3¼" top. Painted two coats of red lead and two coats of Dutch lead.....Each.....$91.00 each

or

18- 33' Tapered steel flagpoles, Butt dia 6-5/8" tapering to 3¼" top. Painted as above....Each..$81.00 Each

The poles to be complete with all equipment ready to fly the flag.

18- Metal Sleeve 4' High @ $1.50 foot, or $6.00 each.

We will deliver, erect, paint and assemble the poles, Complete by Friday. The Committee to furnish the crane and five (5) helpers, we are to furnish two riggers. The Committee to load the poles on our truck after the ceremony.

Very truly yours

American Flagpole Equip. Co., Inc.,

William Johnson

WJ/PC
ACCEPTED BY: UNITED NATIONS COMMITTEE

_____ TITLE_____

LIABILITY INSURANCE ON ALL JOBS
ALL ERECTION CONTRACTS. SUBJECT TO CHANGE. IF MUD, WATER OR ROCK IS FOUND.

TELEPHONE DAYTON 8-0400

# AMERICAN FLAGPOLE EQUIPMENT CO. Inc.

FLAGPOLES

WOOD - STEEL - COPPER-BEARING STEEL - BRONZE - ALUMINUM
RADIO MASTS - SHIP-YACHT MASTS - BOOMS - SPARS

928 EDGEWATER ROAD
BRONX 59, NEW YORK

October17, 1949.

The Committee of the Uuited Na ions
New York, New York.

Gentlemen:

We propose to furnish and erect the following flagpoles:

1. Furnish fifty-nine (59) tapered steel flagpoles
   Butt diameter: 4 1/2"
   Top " 2 1/2"
   Painted two coats red lead; two coats marine lead

   Complete with all equipment - ready to fly flags.

   $1.50 per foot or $42.00 each. Total: $2,478.00.

2. Furnish fifty-nine (59) metal sleeves for the concrete foundation 2 1/2 ft. high at $1.10 per foot or $2.75 each. Total: $162.25.

   The Committee to furnish the crane and five helpers to dig the holes, etc. The American lagpole Equipment Company to furnish two riggers to assemble, paint and erect the poles. The foundations to be dug by others.

   All work will be finished by Friday night. After the ceremony, our truck will pick up the poles - the Committee to load.

Very truly yours

AMERICAN FLAGPOLE EQUIPMENT CO.INC.

William Johnson

William Johnson

WJ/rs

ACCEPTED BY: UNITED NATIONS COMMITTEE

_____ Title: _____

LIABILITY INSURANCE ON ALL JOBS

ALL ERECTION CONTRACTS, SUBJECT TO CHANGE, IF MUD, WATER OR ROCK IS FOUND.

20 October 1949

Dear Mr. Morrissey:

I am accepting your offer of October 18 to do the decoration work for the United Nations permanent headquarters corner-stone ceremony next Monday, October 24. It is understood that this will also include the decoration of the four pylons at First Avenue and 42nd Street.

I am sure that there are other small parts of the job in addition to those items which you list in your letter and I understand that you are willing to cooperate with us in any last minute changes which may be requested.

Yours sincerely,

Glenn E. Bennett
Executive Officer

fm

cc: Mr. McLeod, together with original letter (contract) from New York Decorating Company, Inc., dated 18 Oct.49

Mr. Raymond Morrissey
New York Decorating Company, Inc.
54-58 East 9th Street
New York, N. Y.

Form GS/11
1 June 1946
(Rev.)

# ROUTING SLIP

TO SE13

FOR

| | | | |
|---|---|---|---|
| | APPROVAL | | MORE DETAILS |
| | REPLY, PLEASE | | YOUR INFORMATION |
| | SEE ME, PLEASE | | RETURNED AS REQUESTED |
| | YOUR SIGNATURE | | INVESTIGATE AND REPORT |
| | NOTE AND FILE | | FOR IMMEDIATE ACTION |
| | NOTE AND RETURN | | REPLY FOR MY SIGNATURE |
| | YOUR COMMENTS | | INITIAL AND FORWARD |

REMARKS: These are the names of the above men who have to be cared by the NSI.

DATE 19 Oct. 49

FROM Dawson

120-5-18-2
20-1-2-1

OREGON 9-3950

FULLER-TURNER-WALSH-SLATTERY, INC.
UNITED NATIONS CONTRACT
403 EAST 42ND STREET
NEW YORK 17, N. Y.

October 19, 1949

Mr. James A. Dawson
Co-Ordinator of Construction
United Nations Planning Office
405 East 42nd Street
New York 17, N. Y.

Re: SECRETARIAT BLDG - Re: Contract HQ 1/55
Cornerstone

Dear Mr. Dawson:

We are sending you herewith a copy of the Rome Construction Company's letter of October 14, 1949 listing the stonesetters, riggers and alternates which they propose to use for setting the cornerstone.

Very truly yours,

FULLER-TURNER-WALSH-SLATTERY, INC.

C. E. Reese.

C. E. Reese
Project Engineer

CER:ar
Enclosure

19 OCT 1949

120-8-18-2

# COPY

FULLER-TURNER-WALSH-SLATTERY, INC.

UNITED NATIONS CONTRACT

NEW YORK

October 19, 1949

Mr. James A. Dawson
Co-Ordinator of Construction
United Nations Planning Office
405 East 42nd Street
New York 17, N. Y.

Re: SECRETARIAT BLDG - Re: Contract HQ 1/55
Cornerstone

Dear Mr. Dawson:

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Very truly yours,

FULLER-TURNER-WALSH-SLATTERY, INC.

C. E. Reese

C. E. Reese
Project Engineer

CER:ar

Enclosure

ROME CONSTRUCTION COMPANY
(INCORPORATED)

RECEIVED

OCT 19 1949

FULLER - TURNER - WALSH - SLATTERY
INCORPORATED

October 14, 1949

Fuller-Turner-Walsh-Slattery Inc
403 East 42nd Street
New York, N Y

Attention Mr. Reese.

Dear Sir:

Enclosed herewith is a list of the men who will set the Corner Stone on Monday, Oct. 24th, 1949, also their alternates.

| | |
|---|---|
| Frank Mathews - | Stonesetter<br>53 64th Street<br>West New York, N J<br>S.S. 577-05-6564<br><br>Born April 6th, 1906 in<br>Union City, N J |
| William Sinclair | Alternate Stonesetter<br>8413 5th Avenue<br>Brooklyn, N Y<br>S.S. 054-05-6570<br><br>Born Sept 29, 1893<br>Glascow, Scotland<br>Received final papers #3256700<br>Washington St. Court House<br>Brooklyn Jan. 20, 1931 |
| Birger Skjefte | Stone Rigger<br>1849 E 36th Street<br>Brooklyn, N. Y.<br>S.S. 051-10-1175<br><br>Born Norway<br>January 14th, 1898<br>Received final citizen<br>papers in U.S. District<br>Court, Brooklyn, N. Y.<br>September 8th, 1931 |

ROME CONSTRUCTION COMPANY
(INCORPORATED)

F

FUL

October 14, 19

Fuller-Turner-Walsh-Slattery, Inc.

Page 3

| | | | |
|---|---|---|---|
| I have known, | Frank Mathews | for over | 2 |
| | William Sinclair | " | 2 |
| | Birger Skjefte | " | 2 |
| | Albin Olson | " | 2 |
| | Cornelius Deckert | " | 1 |
| | George Driscoll | " | 1 |
| | George Schaeffer | " | 2 |
| | Edward Sorensen | " | 2 |

I can vouch for them as being good American
and have no Communistic leanings.

Very truly yours,

ROME CONSTRUCTION CO

BY Thomas G. R

THOMAS G. ROME-PR

Per. John H

ROME CONSTRUCTION COMPANY
(INCORPORATED)

RECEIVED

OCT 19 1949

FULLER - TURNER - WALSH - SLATTERY
INCORPORATED

October 14, 1949

Fuller-Turner-Walsh-Slattery, Inc.

Page 3

| | | | | |
|---|---|---|---|---|
| I have known, | Frank Mathews | for over | 20 | years |
| | William Sinclair | " | 20 | " |
| | Birger Skjefte | " | 23 | " |
| | Albin Olson | " | 20 | " |
| | Cornelius Deckert | " | 10 | " |
| | George Driscoll | " | 12 | " |
| | George Schaeffer | " | 20 | " |
| | Edward Sorensen | " | 20 | " |

I can vouch for them as being good American Citizens and have no Communistic leanings.

Very truly yours,

ROME CONSTRUCTION COMPANY

BY Thomas G. Rome
THOMAS G. ROME-PRESIDENT

Per. John Langtree

120-1-2-14

cc: McLeod
Harrison
Begley
Dawson
Zunser

19 October 1949

Mr. George E. Spargo
General Manager
Triborough Bridge and Tunnel Authority
Randall's Island
New York 35, N.Y.

Dear George:

In order to set up the facilities for the Cornerstone Laying ceremonies that will take place on October 24th in 42nd Street, it is necessary to erect a camera stand for the movies and television companies south of the curb line in 42nd Street. A section of this stand will have to overlap on the Triborough Bridge and Tunnel Authority property. There will also be required a loudspeaker stand to take care of the public address system for the people sitting on the bleachers in the park - playground area. We would like to get permission from the Authority to erect these two structures on your property, it being understood, of course, that the United Nations accepts full responsibility and liability and holds the Authority harmless for any damages in connection with the use of these structures.

We also request permission to use an area of the Authority property to park approximately twelve cars carrying broadcasting control equipment behind the camera stand during the ceremony.

I am enclosing a marked print showing in red the items discussed above. May we have your permission to enter on this property immediately so that there will be no hold-up in the erection of the structures.

Very truly yours,

Glenn E. Bennett
Executive Officer

Enclosure
JAD:ml

# 42nd Street Property Owners & Merchants Association, Inc.


OFFICERS

PRESIDENT

WILLIAM J. WALLIS
*Sec.-Treas. Eastern Offices, Inc.*

VICE-PRESIDENTS

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R. R. DOANE
*Pres. World Audit Assets Association, Inc.*

WM. A. READ
*V. P. Central Hanover Bank & Trust Co.*

DOUGLASS B. SIMONSON
*V. P. The National City Bank of New York*

JOHN SLOAN
*Architect*

R. W. SPARKS
*V. P. & Treas. Bowery Savings Bank*

EXECUTIVE VICE PRESIDENT

L. P. HOOPER

TREASURER

ALBERT M. THORNE
*Asst. V. P. Oceanic Investing Corp.*

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*Sec.-Treas. Air Lines Terminal, Inc.*

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*Pres. Brandt Theatres*

IRVING BROUN
*Pres. Fred F. French Investing Co., Inc.*

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*Representing Candler Building*

H. I. CHANIN
*Sec.-Treas. Chanin Management, Inc.*

ARTHUR COLLINS
*V. P. Brown, Wheelock, Harris, Stevens, Inc.*

CLARENCE S. ELLEN
*Representing Wurlitzer Building*

H. W. FRANK
*Mgr. Manhattan Office, F. W. Woolworth Company*

GEORGE W. GERLACH
*Pres. Manhattan Storage & Warehouse Company*

FRANK HARDART
*V. P. Horn & Hardart Company*

S. I. HARTMAN
*Hartman, Sheridan, Tekulsky & Donoghue*

J. H. HUSTIS, JR.
*Mgr. Grand Central Terminal*

THOMAS M. KEEFE
*V. P. Public Nat'l. Bk. & Tr. Co. of N. Y.*

CLARENCE L. LAW
*V. P. Consolidated Edison Co. of N. Y., Inc.*

ROBERT D. MARTIN
*Mgr. of Sales, N. Y. Steam Corp.*

EDWARD E. MCNALLY
*V. P. Charles F. Noyes Company*

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*Pres. Sterling Nat'l. Bk & Tr. Co.*

C. A. RHODES
*Mgr. New York Telephone Co.*

W. O. RIORDAN
*Pres. Stern Brothers*

JOHN G. SHATTUCK
*V. P. Frank G. Shattuck Company*

HORACE C. STONEHAM
*Pres. National Exhibition Company*

MARTIN SWEENY
*Pres.-Mgr. Commodore Hotel*

C. R. VAN HORN
*Gen. Pass. Agent B. & O. R. R. Co.*

ATTORNEYS

HARTMAN, SHERIDAN, TEKULSKY & DONOGHUE


FOSTERING BUSINESS INTERESTS
*of the* "MULTIMILLIONAREA" *in the*
CENTER OF NEW YORK
38TH TO 50TH STREETS – RIVER TO RIVER


*Executive Offices:* 50 EAST 42ND STREET,
NEW YORK 17, N. Y.
TELEPHONE: MURRAY HILL 2-0652


For your information
LPH

INVITATION TO
MEMBERS AND FRIENDS:

The deferred date for laying the corner-stone of the Main Building of the United Nations definitely has been set for Monday, October 24th, at 12 o'clock, noon, at the building site, foot of East 42nd Street.

The United Nations headquarters has allocated a section of desirable reserved seats for this Association, from which the ceremonies may be viewed. Early acknowledgment of this invitation will expedite getting tickets to you and help us to avoid a last-minute rush. Ticket holders only will be accommodated with seats as the crowd expected will far exceed the number of seats available.

This will be a memorable event and our Association is again honored through this signal recognition by the United Nations. The President of the United States will make the main address. Our Governor, Mayor, State and City Officials, Members of Congress, Dignitaries and Representatives of the United Nations are scheduled to be present.

42ND STREET PROPERTY OWNERS & MERCHANTS ASSOCIATION, INC.
William J. Wallis, President.
Lloyd P. Hooper, Exec. Vice-Pres.

R. S. V. P.

---

RESERVATION

42nd Street P. O. & M. Ass'n., Inc.

Gentlemen:

Please send me_____ tickets for seats at the United Nations corner-stone laying ceremonies on Monday, October 24th, at Noon.

Name_____ Title_____

Firm_____

Address_____

Telephone_____

42ND STREET — *Direct Route to the United Nations*

120-1-2-12

18 October 1949

Chesebro-Whitman Company, Inc.,
38-21 Twelfth Street,
Long Island City 1, New York. Attn: Mr. F.N. Faulkner, President

Dear Mr. Faulkner:

This will acknowledge your letter of 17 October, in which you make a proposal for the supply of labor and materials for the erection of certain structures in preparation for the cornerstone laying ceremony, to be held at the United Nations Permanent Headquarters Site on 24 October 1949.

This will authorize you to proceed on the basis of your letter, for the price of $5,448.00. If there are last minute changes in the specifications and requirements, adjustments can be worked out to the mutual satisfaction of your firm and the United Nations.

Very truly yours,

Glenn E. Bennett
Executive Officer

GEB/ew

Ahmed Fox
18-Oct-49

GZ Sid
18 Oct. 49

120-1-2-1

18 October 1949

Chesebro-Whitman Company, Inc.,
38-21 Twelfth Street,
Long Island City 1, New York. Attn: Mr. F.M. Faulkner, President

Dear Mr. Faulkner:

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This will authorize you to proceed on the basis of your letter, for the price of $5,448.00. If there are last minute changes in the specifications and requirements, adjustments can be worked out to the mutual satisfaction of your firm and the United Nations.

Very truly yours,

Glenn E. Bennett
Executive Officer

GEB/ew

120-1-3-1

AS:fm

18 October 1949

Dear Miss Wagner:

Thank you very much for your helpfulness and for your willingness to lend us the United Nations seal now located at Macmullen Associates, Inc. I have arranged for the New York Decorating Company to pick up the seal and deliver it to Macmullen Associates with the understanding that it is the responsibility of the United Nations to return the seal in as good condition as it was borrowed.

Yours sincerely,

Glenn E. Bennett
Executive Officer

fm

Miss Jane Tiffany Wagner
National Broadcasting Company
Room 457, 30 Rockefeller Plaza
New York 20, N.Y.

120-1-2-1

GEORGE F. BRIEGEL
1270 SIXTH AVENUE
NEW YORK 20, N. Y.

October 17th 1949

Glen Bennett
405 East 42nd St.
New York,N.Y.

Dear Mr.Bennett:

In reference to music for your ceremonies October 24th 1949 I suggest the following numbers to be played during concert by massed bands before the President arrives--------

Selections
Victor Herbert Favorites
Oklahoma
Jerome Kern Songs
Cole Porter Selection
Marches
Our Director (Bagley)
King Cotton (Sousa)
The Billboard (Klohr)
Drum Major (Taylor)
Old Guard (Briegel)

The above numbers should cover the one hour program.

Do you wish us to give the proper Presidential honors when the President arrives in stand,namely "four flourishes and ruffles followed by Hail to the Chief"?

Yes.
EB

Thanking you,I am

Sincerely
George F. Briegel
GEORGE F.BRIEGEL
Bandmaster,N.Y.F.D.Band
17 West 60th Street
New York 23,N.Y.

Tel. Co.5 1410

18 OCT

Telephone
ALGONQUIN 4-3777

FLAGS AND BANNERS
ON HAND & MADE TO ORDER

# New York Decorating Company, Inc.

54-58 East 9th Street (West of Broadway) New York
309

DECORATIONS
FOR ALL OCCASIONS

BADGES, BUTTONS
AND SOCIETY GOODS

October 17, 1949

Mr. Sterman
U. N. Headquarters
405 East 42nd Street
New York, N. Y.

Dear Sir:

In reference to our conversation for decorations of U. N. Building for Cornerstone Dedication, October 24th, we wish to submit the following estimate.

Stand

We will hang 59 United Nation flags on poles. Hanging 1- 40 ft. U. N. flag in back of stand. 2-- pylons to be covered in green material 1 on each side of stand. We will also drape front of stand with a solid blue material, over which we will drape 1 width of blue drapery.

Stairway to Cornerstone

This to be taken care of with 6 ft. drapery and to cover any other construction that seems necessary.

Subway Vent

We will decorate subway vent on 2 sides on top with 6 ft. drapery. On lower part of building we will furnish 6 x 10 ft. fan shape drapery.

Concrete Structure Near Subway Vent

Top of building will be draped with 6 ft. U. N. color drapery over which we will place a 4 ft. U. N. shield, to be furnished by us. Lower part of this building will be draped with 6 x 10 ft. blue fans.

Planning Office

We will decorate 2-- floors of the planning office building with 6 x 10 ft. fan shape drapes.

Telephone
ALGONQUIN 4-3777

FLAGS AND BANNERS
ON HAND & MADE TO ORDER

# New York Decorating Company, Inc.

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309

DECORATIONS
FOR ALL OCCASIONS

BADGES, BUTTONS
AND SOCIETY GOODS

October 17, 1949

Page II
Letter to Mr. Sterman:

Camera Stand Bunting on Top only

Camera stand will be solidly covered on 3 sides with U. N. blue material. We will also have a 6 ft. overdrape.

Comfort Station

Comfort Station will be festooned with 6 x 10 ft. fan shape drapes.

Stairway over Tunnel at 42nd Street

All railings on both side of stairway from upper level to lower level will be draped with 6 ft. U. N. color. In center of railing of upper level we will hang 1- 8 ft. U. N. shield, which is to be loaned to us by N. B. C.

We will also hang 18 flags on poles, 9 on each side of street. Flags and poles to be furnished by you. All scaffolding, flagpoles and construction work to be done by you.

This estimate covers a full complete artistic display, use installation and removal to be ~~$3550.00.~~ 3050.00 Rem
All material to remain our property.

We will give this work our very best attention and feel sure that you will be entirely satisfied upon completion. If this contract meets with your approval kindly sign and return one to us keeping the other for your records.

Very truly yours,

New York Decorating Co., Inc.

Raymond Morrissey
Raymond Moeeissey

This contract
hereby accepted

_____

120-1-2-1

CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK 7, N.Y.

October 13th, 1949.

Mr. Glenn E. Bennett, Executive Officer,
United Nations,
405 East 42nd Street,
New York 17, N.Y.

Dear Mr. Bennett:

Your letter of October 7th has been received. Arrangements have been made with the Commissioners of the Fire, Police and Sanitation Departments, for their bands to play at the United Nations ceremony on October 24th. Mr. Arthur Hodgkiss, Executive Officer of the Department of Parks, is calling a meeting of the three bandmasters to complete arrangements. If there is any further question about the matter, may I suggest that you communicate with him at the Park Department, telephone No. Regent 4-1000.

With kindest regards, I am

Sincerely yours,

John J. Bennett

JOHN J. BENNETT
Deputy Mayor

14 OCT 1949
Headquarters Planning

130-1-3-1V

90

7 October 1949

Dear Colonel Bennett:

You will recall that we made a request for the combined bands of the City of New York Fire Department, Police Department and Sanitation Department for the proposed ceremony to be held last April. We now plan to have the ceremony on October 24 and have had assurance that the President will attend.

Would you please inform the necessary officials of those departments so that the bands can be present at eleven o'clock on October 24 at 42nd Street and the East River? I have talked to Chief Briegel regarding arrangements and will keep in touch with him regarding details.

Yours sincerely,

Glenn E. Bennett
Executive Officer

fm

Colonel John J. Bennett
Deputy Mayor
City Hall
New York 7, N. Y.

120.1.2.1

CHICAGO
LOS ANGELES
PITTSBURGH
CLEVELAND
ATLANTA

THE ROBBINS COMPANY

ATTLEBORO, MASSACHUSETTS

705 CANADIAN PACIFIC BUILDING
342 MADISON AVENUE
NEW YORK 17, NEW YORK

TELEPHONE MURRAY HILL 2-1842-3

NEW YORK
PHILADELPHIA
BOSTON
WASHINGTON
HARTFORD

Reply Have commented

August 16, 1949

No reply

Mr. G. E. Bennett,
Executive Director of the
Headquarters Planning Office
United Nations
405 East 42nd Street
New York, New York

Dear Mr. Bennett:

Subject: Commemorative Medallion for Laying of Corner Stone

The enclosed brochure entitled "Medallions" will give you several examples of medallions which have been used for commemorative purposes.

Additionally, we are enclosing material on the medallion which was used on the occasion of President Truman's visit to New York at the opening of the International Airport. This latter medallion was presented to him by the Port of New York Authority. Additionally, a special medallion was struck off for Governor Dewey and several hundred bronze medallions were purchased for distribution to various other dignitaries who attended the ceremonies.

One thousand 3" medallions with for example the reproduction of the United Nations seal on the obverse side and a reproduction of the United Nations building on the reverse side together with appropriate lettering would cost approximately $1.25 each. 500 would cost approximately $1.50 each. The above quotations are for a hand finished bronze medallion made from a sculptured model reduced to the 3" size. Dies for this 3" design would cost approximately $400 additionally.

The sculpturing work would be done personally by Julio Kilenyi one of the world's best known sculptors of commemorative pieces.

This occasion of laying the corner stone in the United Nations office building offers an excellent opportunity for the use of a medallion of this design which might be presented to the President, Mr. Rockefeller and heads of the delegations of various nations.

Should a favorable decision be reached on this proposal, it would be advisable for us to have instructions to proceed with this work by the first of September. The minimum of 5 to 6 weeks should be allowed for the production of medallions, dies and models.

Very truly yours,

L. S. Myers

L. S. Myers
Sales Manager, Eastern Division

LSM:GL

1663 So. Central Park Av
Chicago 23, Illinois

June 27, 1949

Dear Mr. Bennett:

My appreciative thanks for your very kind note of June 9th.

The cornerstone ceremonies, certainly, will mark an important milestone in world and United Nations history. The ceremonies could be the means for enhancing the prospects of peace, and the prestige of the United Nations. Consideration should, I think, be given to the possibility of laying the cornerstone on October 24th, United Nations Day.

The one serious argument which immediately comes to mind against deferring the laying of the cornerstone until United Nations Day is of course that the construction work will be well under way by then. But the construction work is, in any event, already well under way, and the many favorable factors considerably outweigh the possibility of laying the cornerstone before Autumn.

It would, I think, be a pity if the cornerstone ceremonies were held this summer rather than this Autumn - what a magnificent opportunity to give the day over to the enhancement of the prestige of the United Nations - especially among the school-children - would be lost if the ceremonies were held in

the heat of summer! In summer the children would be deprived of the opportunity to follow the ceremonies closely in the schools. In summer United Nations activities are at a minimum, which means that if the ceremonies were held this summer - when most United Nations correspondents are on vacation - the ceremonies would not receive adequate coverage in the press at home and abroad. And to hold the ceremonies in summer would mean that many of the smaller member nations could not adequately observe and participate in the ceremonies, as they could when the Assembly is in session.

As I see it, the logic of the situation would seem to indicate the laying of the cornerstone on October 24th - United Nations Day - in any event early in the Autumn session of the General Assembly, rather than this summer. If the cornerstone ceremonies were held on October 24th, they would receive maximum coverage by the communication services. United Nations Day is badly in need of a special event to give it the significance it should have - an event such as the laying of the cornerstone. On October 24th the schools are in session, and the children could follow the ceremonies closely, and be impressed with a sense of dedication to the United Nations. And on October 24th, when the Assembly is in session, all 59 member nations could adequately observe and participate in the ceremonies.

The ceremonies could of course take place on the

opening day of the Assembly session in September, but there are arguments against it — the seeming emphasis upon the General Assembly rather than the United Nations in general, the hustle and bustle of opening day, the lack of adequate preparation by the smaller nations, etc. And to hold the ceremonies between opening day in September and October 24th, ~~would~~ so close to United Nations Day, would seem to make United Nations day anti-climactic. So October 24th would assuredly be the best day to lay the corner-stone, inasmuch as the ceremonies could not practically be held before the Assembly opens, nor between the opening of the Assembly and October 24th.

My respects to the Secretary-General and the staff of the Secretariat. Without the great work of the United Nations the prospects of peace would certainly not be as bright as they are now.

I am, with best wishes,

Sincerely yours,

Joseph P. Polowsky

30 JUN 1949

120-1-2-1/GEB 9 June 1949

Dear Mr. Polowsky:

Your thoughtful and interesting letter of 2 June addressed to the Secretary-General has been referred to me. I am sure the Secretary-General as well as all other members of the Secretariat appreciates your interest and support of the United Nations.

Regarding the proposed date of June 26 for the cornerstone ceremony, I believe this is impossible for the President. However, we are hoping to have a new date set in the near future, when the President can attend a cornerstone ceremony at our permanent headquarters.

Yours sincerely,

Glenn E. Bennett
Executive Officer
Headquarters Planning Office

fm

Mr. Joseph P. Polowsky
1663 South Central Park Avenue
Chicago 23, Illinois

62/1/08 1663 So. Central Park Ave
Chicago 23, Illinois

6 JUN 1949

June 2, 1949

120-1-2-1

Dear Mr. Lie:

The following thought just occurred to me:

June 26th is the fourth anniversary of the signing of the Charter. I have no idea as to whether or not it would fit in with President Truman's plans, but it would assuredly be a fine and significant day to lay the cornerstone of the United Nations building in New York. It is quite possible that President Truman would be receptive to an invitation to lay the cornerstone on June 26th.

I was on the "We the People" broadcast from New York City last Tuesday evening - May 24th - and it came over quite well I thought - it was on both television and radio - perhaps you saw or heard it. I have, in any event, received a very considerable amount of mail in connection with my efforts, and haven't the faintest idea when I will get to answer it all.

My most heart-felt thanks for your every kindness during my visit to Lake Success - it is good to know that the prospects of peace were higher, and the prestige of the United Nations greater when I

ACTION

DUPLICATED FORMAL ACKNOWLEDGEMENT

COPY FOR ACTION INFORMATION TO DEPARTMENT OF SECURITY COUNCIL AFFAIRS.

COPY FOR ACTION INFORMATION TO DEPARTMENT OF PUBLIC INFORMATION

MEMORANDUM COPY FOR ACTION INFORMATION TO Mr. Harrison

INITIALS M·F DATE 7-6·49.

ACTION COMPLETED: INITIALS DATE

left New York than when I arrived.

I am, sir, with deepest appreciation,

Yours faithfully,

Joseph P. Polowsky

RECEIVED
18 JUN 1940

JUN 6 2 48 PM 1949

UNITED NATIONS
CENTRAL REGISTRY

GEB:fm

7 April 1949

Dear Mr. Cooke:

Your letter of March 28 addressed to the Secretary-General has been referred to me. We are appreciative of your interest in the United Nations as expressed by your lyrics for the United Nations anthem.

Our cornerstone ceremony has been postponed indefinitely and I am unable to say now at what date we will hold it. We shall be glad to have you attend and I believe there will be sufficient seats available for you and your friends.

Yours sincerely,

Glenn E. Bennett
Executive Officer

The Rev. Sidney T. Cooke
360 West 28th Street
New York 1, N. Y.

1100-1-1/HQ-CGP

March 30, 1949

Rev.

Mr. Sidney T. Cooke
360 West 28th Street
New York 1, New York

Dear Mr. Cooke:

Your music, "The United Nations Anthem", has been forwarded to me, and I wish to take this opportunity of expressing my appreciation of your interest in promoting good will for the United Nations through this anthem which you have written.

At the present time, the United Nations does not contemplate adopting any anthem or official song for the Organization. Our intention is simply to collect all these personal contributions and to organize a small international jury which will choose from the great number of musical pieces received up to now. Later on, we might decide that the best of them could be used as themes or identification for our United Nations radio programs. The songs which were broadcast on December 22, 1948, and which you refer to in your letter, were a set of six specially commissioned tunes in spot announcement format called "Little Songs about U N." They were produced by radio station WNEW for broadcast by stations all over the world, and they are sponsored by that radio station.

Thank you again for your interest, and for your contribution.

Yours very truly,

Carlos Garcia Palacios
Deputy Director
Radio Division

CGP:EF

Bennett

UNITED NATIONS NATIONS UNIES

92

CONFIDENTIAL

Memorandum

To: Mr. Dawson — Headquarters Planning Office
Mr. Hodgkiss — Department of Parks
Mr. Ross — United States Mission
Mr. Grogan — Fuller-Turner-Walsh-Slattery, Inc.
Mr. de Noue — Protocol & Liaison Section
Mr. Foote — Press and Publications Bureau
Mr. Begley — Maintenance and Engineering Division

From: Glenn E. Bennett, Executive Officer
Headquarters Planning Office, 405 East 42nd Street, New York, N.Y.

Subject: Cornerstone Ceremony
United Nations Permanent Headquarters

25 March 1949
GEB:fm

The cornerstone ceremony which had been planned for April 10 has been postponed indefinitely due to the fact that President Truman has cancelled his appearance here on April 10th.

Arrangements and plans should be held in abeyance as the President has been invited to set a date when he could come to New York and the month of May has been suggested. It is assumed that when a new date is set for the ceremony, we shall take up again where we left off.

G.E. Bennett

Shouldn't we go ahead & have stone cut & made ready? Dawson

Yes.

cc: Mr. Price, Assistant Secretary-General, United Nations
Mr. Harrison, Director of Planning, United Nations
Mr. Moses, Co-Ordinator of Construction, City of New York
Police Commissioner O'Brien, City of New York
Mr. Cordier, Executive Assistant to the Secretary-General

128-1-2-14

F. N. FAULKNER, PRESIDENT
C. R. FAULKNER, VICE PRESIDENT
V. W. MENG, TREASURER
E. J. BEINECKE, JR., SECRETARY

# CHESEBRO-WHITMAN COMPANY

INCORPORATED

GOLD MEDAL SCAFFOLDING

SCAFFOLDING ENGINEERS • STEEL AND WOOD SCAFFOLDING FOR EVERY PURPOSE
SIDEWALK BRIDGES • METAL HOISTS • CONTRACTORS EQUIPMENT • ESTABLISHED 1879

38-21 TWELFTH STREET • LONG ISLAND CITY 1, NEW YORK
STILLWELL 4-2100

March 24, 1949

Mr. Glenn Bennett,
United Nations Planning Office,
405 East 42nd Street,
New York City, New York

RE: U. N. Headquarters

Dear Sir:

We herewith hand you three prints of Chesebro-Whitman Company drawing No. 526, showing the proposed temporary platform for Cornerstone Laying Ceremony to be held April 10, 1949.

In accordance with our discussion yesterday the three raised sections on the west end of the heavy frame can be moved back from the main platform to the line of the building steel, which will provide a distance of approximately 30 feet from the location of the cornerstone. This change will not entail any additional expense. If one additional raised section five feet wide by the width of the platform is required on the west end of the main structure add to our original quotation the sum of ONE HUNDRED SEVENTY-SIX ($176.00) DOLLARS.

Confirming our verbal quotation to you yesterday, we propose to furnish the required material to erect and subsequently dismantle one 10' x 10' - 30' high tower adjacent to 405 East 42nd Street building for the sum of ONE HUNDRED TWENTY-EIGHT ($128.00) DOLLARS. If the material for this tower is furnished us by others and we do the erection only (no dismantling), the cost of erection would be SIXTY-TWO ($62.00) DOLLARS. However, material furnished to us by others would not be covered by our insurance policy covering defective material.

Erect one 10' x 10' - 40' high tower in the excavation for the sum of ONE HUNDRED FIFTY-TWO ($152.00) DOLLARS.

Trusting that you will find these figures in order, we are

Yours very truly,
CHESEBRO-WHITMAN COMPANY
by F. N. Faulkner
President

FNF/mm
Encl.

24 MAR 49

CW SYSTEM SERVICE - SAFETY

CABLE ADDRESS: UNATIONS NEW YORK

ADDRESSE TELEGRAPHIQUE: UNATIONS NEW YORK

UNITED NATIONS NATIONS UNIES

HEADQUARTERS PLANNING OFFICE

405 EAST 42ND STREET

NEW YORK 17, N. Y.

REFERENCE:

MURRAY HILL 3-1100

24 March 1949

Gentlemen: Att: Mr. F. N. Faulkner

Returned herewith is a print of your proposal of Drawing No. 526, showing the proposed temporary platform for cornerstone ceremony to be held on 10 April 1949, with our comments. Kindly alter the original accordingly and re-submit three blue prints as soon as possible.

Very truly yours,

Glenn E. Bennett

Glenn E. Bennett
Executive Officer

VOID

Chesebro-Whitman Company, Inc.
38-21 Twelfth Street
Long Island City 1, N.Y.

Att: Mr. F. N. Faulkner, President

CABLE ADDRESS: UNATIONS NEW YORK

ADDRESSE TELEGRAPHIQUE: UNATIONS NEW YORK

UNITED NATIONS NATIONS UNIES

HEADQUARTERS PLANNING OFFICE

405 EAST 42ND STREET

NEW YORK 17, N. Y.

REFERENCE:

MURRAY HILL 3-1100

24 March 1949

Chesebro, Whitman Co., Inc.
38-21 Twelfth Street
Long Island City 1, N.Y.

Gentlemen: Att: Mr. F. N. Faulkner

This will acknowledge the receipt of your letter dated March 21st and your verbal price quotation of March 24th, in which you submit a proposal to furnish and erect a platform at sidewalk level at the southeasterly corner of the United Nations property at 42nd Street and the Franklin D. Roosevelt Drive for us in connection with the United Nations cornerstone ceremonies scheduled 10 April 1949. We are pleased to accept your proposal under the following terms:

It is understood that Chesebro, Whitman Company, Inc. will furnish and erect a platform in accordance with U.N. drawing and your shop drawing for the cornerstone ceremony at the intersection of the Franklin D. Roosevelt Drive and 42nd Street, New York, N.Y., on 10 April 1949, for the lump sum of Three thousand three dollars ($3,003.00).

The dimensions of said platform are to be 30' x 30', elevation approximately 12'. The level deck will be supported by vertical steel members, starting from the bottom of the excavation and set to take care of the required load. At the center of the platform, covering an area 15' x 15', the deck will be constructed sufficiently strong to support the cornerstone, together with the necessary rigging and personnel required to set it in place (approximately four tons). The remaining area of the platform will be designed to carry the official party and spectators.

At the westerly end of the abovementioned platform, either attached or separated therefrom, Chesebro, Whitman Company, Inc., will furnish and erect four raised sections at approximate elevations of 15', 18', 21', and 24'. Each raised section to be 5' wide and 30' long.

All necessary guard rails, stairs, bunting, etc., to be installed where directed.

At the conclusion of the ceremony, your company will dismantle and remove from the site all of the material involved in the construction of the abovementioned platform.

Under the supervision of Mr. W. W. Sharp of Vocalaire, Inc., your company will furnish and erect one 10' x 10' x 30' and one 10' x 10' x 40' towers, the location being selected by said Mr. Sharp at an additional cost of $128.00 and $152.00 respectively.

All the work herein stated to meet with the approval of the United States Secret Service and to be ready for test by 9:00 a.m., Saturday, April 9, 1949.

Chesebro, Whitman Company, Inc., will employ personnel of a recognized union and will provide evidence of insurance coverage for Workmen's Compensation and Public Liability in limits satisfactory to the United Nations.

If this is agreeable to you, will you please sign all of the four copies of this letter, returning three and retaining one for your records?

Very truly yours,

Glenn E. Bennett
Executive Officer

Accepted for Chesebro, Whitman Co., Inc.

_____

Date_____

ROBERT MOSES
COMMISSIONER

THE CITY OF NEW YORK
DEPARTMENT OF PARKS

ARSENAL
64TH STREET AND FIFTH AVENUE
CENTRAL PARK
NEW YORK 21, N. Y.

ARTHUR S. HODGKISS
EXECUTIVE OFFICER
WILLIAM H. LATHAM
PARK ENGINEER
JAMES A. SHERRY
CHIEF CLERK

March 22, 1949

Mr. Glenn E. Bennett
Executive Officer
United Nations
405 East 42nd Street
New York 17, N. Y.

Dear Glenn:

In accordance with your letter of March 18th, I have requested Assistant Chief Inspector James McElroy, Chief of Staff, Police Department, to have the New York City Department of Hospitals provide first-aid equipment and personnel, on April 10, 1949, during the United Nations' Cornerstone Laying Ceremonies, at 42nd Street and Franklin D. Roosevelt Drive.

Sincerely yours,

Arthur S. Hodgkiss

Executive Officer

24 MAR 1949
Washington, D.C.

UNITED NATIONS NATIONS UNIES

THE CITY OF NEW YORK
DEPARTMENT OF PARKS

Arsenal

March 22, 1949

Mr. Glenn E. Bennett
Executive Officer
United Nations
405 East 42nd Street
New York 17, N.Y.

Dear Glenn:

In accordance with your letter of March 18th, I have requested Assistant Chief Inspector James McElroy, Chief of Staff, Police Department, to have the New York City Department of Hospitals provide first-aid equipment and personnel, on April 10, 1949, during the United Nations' Cornerstone Laying Ceremonies, at 42nd Street and Franklin D. Roosevelt Drive.

Sincerely yours,

s/ Arthur S. Hodgkiss
Executive Officer

COPY COPIE

UNITED NATIONS NATIONS UNIES

THE CITY OF NEW YORK
DEPARTMENT OF PARKS

Arsenal

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Executive Officer
United Nations
405 East 42nd Street
New York 17, N.Y.

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Sincerely yours,

s/ Arthur S. Hodgkiss
Executive Officer

COPY

UNITED NATIONS NATIONS UNIES

THE CITY OF NEW YORK
DEPARTMENT OF PARKS

Arsenal

March 22, 1949

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Executive Officer
United Nations
405 East 42nd Street
New York 17, N.Y.

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Sincerely yours,

s/ Arthur S. Hodgkiss
Executive Officer

COPY
COPIE

Mr. G. J. Janecek, Chief Executive Officer, Department of Public Information
Room A1-208

Jehan de Noue, Chief of Protocol and Liaison Section

Invitations for Cornerstone Ceremony

22 March 1949

Following a memorandum of 11 March 1949, emanating from Mr. Wilder Foote, in reference to the seating requirements of the Department of Public Information for the cornerstone ceremony of the permanent headquarters, I take pleasure in sending you 150 envelopes. These envelopes are, I understand, to be used to invite guests of the Department of Public Information.

Since time is rather short, I would appreciate it if you could immediately start addressing these envelopes. I am assured by the printer's office that the engraved invitations will follow in a matter of days. At that time, I will send you a corresponding number of engraved invitations together with a printed reply and request for an official car sticker, as well as an envelope addressed to this office which will contain the reply.

A number will be added by hand on each engraved card, giving the exact location in which the guest is expected to sit. A corresponding number will also be put on the reply card so as to avoid any mistakes in sending back the official car stickers which come in three categories and which will be sent out according to the location in which the guests will be seated.

It would be a great help to this Section, if, at a later date, we could receive a copy of the list of persons who have been invited, especially for the guests of the Department of Public Information, so as to avoid any duplication of invitations that the Secretary-General might wish to send out himself.

Engraved invitations are strictly limited to one person. In cases where husband and wife are invited, it would be advisable to put this on the envelope and advise us of the extra seats which will be required. It is hardly necessary to mention that the Secretary-General would like to keep invitations down to a minimum since we have so many requests for seats.

JdN:HG

8

Mr. J. B. Orrick, Chief, Non-Governmental Organizations and General Liaison
Room CA-024

Jehan de Noue, Chief of Protocol and Liaison Section

Invitations for Cornerstone Ceremony

22 March 1949

Following a memorandum of 11 March 1949, emanating from Mr. Wilder Foote, in reference to the seating requirements of the Department of Public Information for the cornerstone ceremony of the permanent headquarters, I take pleasure in sending you 300 envelopes. These envelopes are, I understand, to be used to invite representatives of non-governmental organizations.

Since time is rather short, I would appreciate it if you could immediately start addressing these envelopes. I am assured by the printer's office that the engraved invitations will follow in a matter of days. At that time, I will send you a corresponding number of engraved invitations together with a printed reply and request for an official car sticker, as well as an envelope addressed to this office which will contain the reply.

A number will be added by hand on each engraved card, giving the exact location in which the guest is expected to sit. A corresponding number will also be put on the reply card so as to avoid any mistakes in sending back the official car stickers which come in three categories and which will be sent out according to the location in which the guests will be seated.

It would be a great help to this Section, if, at a later date, we could receive a copy of the list of persons who have been invited, especially for the guests of the Department of Public Information, so as to avoid any duplication of invitations that the Secretary-General might wish to send out himself.

Engraved invitations are strictly limited to one person. In cases where husband and wife are invited, it would be advisable to put this on the envelope and advise us of the extra seats which will be required. It is hardly necessary to mention that the Secretary-General would like to keep invitations down to a minimum since we have so many requests for seats.

JdN:HG

16

Miss Mary Ronay, Chief Accreditation Officer, DPI, Room K-623

Jehan de Noue, Chief of Protocol and Liaison Section

Invitations for Cornerstone Ceremony

22 March 1949

Following a memorandum of 11 March 1949, emanating from Mr. Wilder Foote, in reference to the seating requirements of the Department of Public Information for the cornerstone ceremony of the permanent headquarters, I take pleasure in sending you 360 envelopes. These envelopes are, I understand, to be used to invite a total of 300 press and radio correspondents, including White House correspondents, and 60 working members of the radio, television and films who will work from a platform to be erected on 42nd Street.

Since time is rather short, I would appreciate it if you could immediately start addressing these envelopes. I am assured by the printer's office that the engraved invitations will follow in a matter of days. At that time, I will send you a corresponding number of engraved invitations together with a printed reply and request for an official car sticker, as well as an envelope addressed to this office which will contain the reply.

A number will be added by hand on each engraved card, giving the exact location in which the guest is expected to sit. A corresponding number will also be put on the reply card so as to avoid any mistakes in sending back the official car stickers which come in three categories and which will be sent out according to the location in which the guests will be seated.

It would be a great help to this Section, if, at a later date, we could receive a copy of the list of persons who have been invited, especially for the guests of the Department of Public Information, so as to avoid any duplication of invitations that the Secretary-General might wish to send out himself.

Engraved invitations are strictly limited to one person. In cases where husband and wife are invited, it would be advisable to put this on the envelope and advise us of the extra seats which will be required. It is hardly necessary to mention that the Secretary-General would like to keep invitations down to a minimum since we have so many requests for seats.

JdN:HG

120-1-2-1

## BUDGET ESTIMATE FOR CORNERSTONE CEREMONY

| | |
|---|---|
| Public Address System (Vocalaire, Inc.) | $1,150.00 |
| Cornerstone Platform, P.A. Towers | 3,250.00 |
| Chairs, Rostrum, Main Platform (T.A. Deming Co.) | 4,100.00 |
| Printing Invitations, Programs, etc. | 1,500.00 |
| Electrician, Supervision & Contingencies | 1,000.00 |
| | $11,000.00 |

AS:fm
21 Mar. 1949

120-1-2-12

F. N. FAULKNER, PRESIDENT
C. R. FAULKNER, VICE PRESIDENT
V. W. MENG, TREASURER
E. J. BEINECKE, JR., SECRETARY

# CHESEBRO-WHITMAN COMPANY

INCORPORATED

GOLD MEDAL SCAFFOLDING

SCAFFOLDING ENGINEERS • STEEL AND WOOD SCAFFOLDING FOR EVERY PURPOSE
SIDEWALK BRIDGES • METAL HOISTS • CONTRACTORS EQUIPMENT • ESTABLISHED 1879

38-21 TWELFTH STREET • LONG ISLAND CITY 1, NEW YORK
STILLWELL 4-2100

Mr. Glenn Bennett,
United Nations Planning Office,
405 East 42nd Street,
New York City, New York

March 21, 1949

RE: Laying Cornerstone
U.N. Headquarters

Dear Sir:

We are pleased to submit our quotation on the erection and subsequent removal of the following temporary construction for the above captioned ceremony.

At the easterly corner of the building on 42nd Street erect a platform at sidewalk level 30' x 30' elevation approximately 12'. This level deck will be supported by vertical steel members, starting from the bottom of the excavation and set to take care of the required load. At the center of this platform, covering an area 15' x 15', the deck will be constructed to support the cornerstone, together with the necessary rigging and personnel required to set it in place (approximately four tons). The remaining area of the platform will be designed to carry the official party and spectators.

At the westerly end of this platform construct three raised sections at elevation 13', 16' and 18' - each raised section to be 5 feet wide and 30 feet long.
15 15 21 24

All necessary guard rails, stairs, etc. to be installed where directed.

At the conclusion of the ceremony, and when so directed by you, we will dismantle and remove from the site all of the material involved in the construction of this platform.

Price complete as described above is TWO THOUSAND EIGHT HUNDRED TWENTY-SEVEN ($2,827.00) DOLLARS
176.00 - 4th TIER

We will furnish you with certificate of insurance with limits of 100/500,000.

Trusting that we may be permitted to cooperate with you on this project, we are

30' TOWER - $62 - $128 mater & labor
20' TOWER - $152 mater & labor
$214

Yours very truly,
CHESEBRO-WHITMAN COMPANY

by F. N. Faulkner
President.

FNF/mm

SYSTEM SERVICE - SAFETY

120-1-2-1/GEB

21 March 1949

Dear Mr. Eschelbacher:

This will acknowledge the receipt of your letter of March 12th addressed to Mayor O'Dwyer, together with a copy of words to your song, "The Call To Democracy".

We do not plan to have any songs sung at the ceremony on April 10th, but I am glad to forward your words to our Department of Public Information, which I believe has already received a number of songs submitted by people from various parts of the world for possible use at United Nations programs.

Your interest in the United Nations is appreciated and we are happy to have your song for consideration.

Yours sincerely,

Glenn E. Bennett
Executive Officer

bc: Mr. John D. Tierney, Assistant Executive Secretary to the Mayor
Mr. B. Cohen, Assistant Secretary-General in Charge of Public Information, together with letter and words of song.

Mr. Emanuel Eschelbacher
Apartment 5B
230 West 105th Street
New York 25, N. Y.

120-1-2-1

CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK 7, N.Y.

March 17, 1949 RH

Mr. Glenn Bennett
Headquarters Planning Committee of U. N.
405 East 42nd Street
New York City

Dear Mr. Bennett:

I enclose letter received by Mayor O'Dwyer from Emanuel Eschelbacher of 230 West 105th Street, New York City, together with his song "The Call to Democracy" for your consideration.

Very truly yours,

John D. Tierney
Assistant Executive Secretary
to the Mayor

18 March 1949

Dear Arthur:

Can you make arrangements for First Aid provisions for our April 10th ceremony? We have a small clinic at Lake Success from which we can probably get some nurses, but it might be better to have some City Department experienced in handling this kind of crowd, on the job. What do you think?

Yours sincerely,

Glenn E. Bennett
Executive Officer

fm

Mr. Arthur S. Hodgkiss
Executive Officer, The Department of Parks
Arsenal Building, Central Park
64th Street and Fifth Avenue
New York 21, N.Y.

GEB:fm

15 March 1949

Dear Earl,

I understand you want a blueprint of the plans for the cornerstone-laying ceremony, as they now stand. Attached is one copy.

Sincerely yours,

Glenn E. Bennett
Executive Officer

Encl.

Mr. N. Earl Andrews
Andrews & Clark
305 East 63rd Street
New York 21, N.Y.

120-5-3-3/GEB

15 March 1949

Dear Mr. Williams:

This is to inform you that we intend to make an agreement with you for the supplying of chairs and the erection of a speaker's platform for our cornerstone-laying ceremony planned for April 10, 1949, at three o'clock in the afternoon.

Some time soon I would like to go over the details of the agreement with you. There have been a few changes recently and I have not accepted your proposal because of the fact that I felt we were not certain of all our requirements. We can do this very soon.

Yours sincerely,

Glenn E. Bennett
Executive Officer

bc: Mr. Sterman

Mr. Thos. A. Williams
Thos. A. Deming Co., Inc.
250 West 57th Street
New York, N. Y.

120-1-2-1

March 14, 1949.

United Nations
Headquarters Planning Office
405 East 42nd Street
New York, N. Y.

Gentlemen: Attention Mr G. E. Bennett, Executive Officer

Vocalaire Inc. agrees to furnish a complete Public Address Service for use in connection with United Nations Corner Stone ceremonies to take place at East River Drive and 42nd Street, New York, N. Y., on April 10, 1949 at a total charge of---------$ 1150.00

The Public Address system will consist of from twelve to sixteen six foot horn type projectors (Western Electric # 6030-B or Langevin # 24-A) and one Western Electric Battle Announce (Bull) speaker. Five hundred watts or more of audio power supplied by ten or more fifty watt final amplifiers will be furnished together with microphones (as required) dual preamplifiers and all accessories. Operators and full maintenance crew will be on hand at all times that equipment is in service.

Vocalaire Inc. will provide a 4 cylinder gas engine driven 5 kilowatt 110 volt 60 cycle alternating current generator together with suitable transfer switch for use as an emergency power source.

Vocalaire Inc. agrees to start installation at midnight Friday, April 8th and have system completely installed, ready for test by 9:00 P. M. Saturday, April 9th.

United Nations to furnish all towers, primary electric power supply and maintenance.

Very truly yours,

Vocalaire Inc.

WWS/hsm

Watkin W. Sharp--Treas

Accepted for the United Nations

_____

Accepted for Vocalaire Inc.

_____

Per Contract 1/41
P2

14 March 1949

Vocalaire Inc.
102 Roger Avenue
Inwood, L.I., N. Y.

Gentlemen: Attention: Mr. Watkin W. Sharp

This will acknowledge the receipt of your letters of March 4 and 14th in which you submit a proposal to furnish a public address system for use in connection with the United Nations Cornerstone-laying Ceremonies, scheduled for April 10, 1949. We are pleased to accept your proposal under the following terms:

It is understood that Vocalaire Inc. will furnish a complete Public Address Service for the Cornerstone-laying Ceremony at the intersection of the Franklin D. Roosevelt Drive and 42nd Street, New York, N.Y., on April 10, 1949, for the lump sum of One thousand one hundred fifty dollars ($1,150.00).

The Public Address System will consist of from twelve to sixteen six foot horn type projectors (Western Electric #6030-B or Langevin #24-A) and one Western Electric Battle Announce (Bull) speaker. Five hundred watts or more of audio power supplied by ten or more fifty watt final amplifiers will be furnished together with microphones (as required) dual preamplifiers and all accessories. Operators and full maintenance crew will be on hand at all times that equipment is in service.

Vocalaire Inc. will provide a 4 cylinder gas engine driven 5 kilowatt 110 volt 60 cycle alternating current generator together with suitable transfer switch for use as an emergency power source.

Vocalaire Inc. will start installation at midnight Friday, April 8th, and have system completely installed, ready for test by 9:00 P.M., Saturday, April 9th.

Vocalaire Inc. will furnish material for one 25 ft. tower and the United Nations will furnish other towers, if needed, primary electric power supply, and maintenance.

Vocalaire Inc. will provide evidence of insurance coverage for Workmen's Compensation and Public Liability in limits satisfactory to the United Nations.

If this is agreeable to you, will you please sign all of the five copies of this letter, returning four and retaining one for your records?

Very truly yours,

Glenn H. Bennett
Executive Officer

Accepted for Vocalaire Inc.

_____

Date_____

app'd.
Ethel Feo
15 Mar 49
JJS 15 Mar 49

120-1-2-14

UNITED NATIONS NATIONS UNIES

14 March 1949

Vocalaire Inc.
102 Roger Avenue
Inwood, L.I., N. Y.

Gentlemen: Attention: Mr. Watkin W. Sharp

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COPY

UNITED NATIONS NATIONS UNIES



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If this is agreeable to you, will you please sign all of the five copies of this letter, returning four and retaining one for your records?

Very truly yours,

Glenn E. Bennett

Glenn E. Bennett
Executive Officer

Accepted for Vocalaire Inc.

Walter O. Raphaelson

Date March 17 1949

120-1-2-1-

EQUIPMENT • RENTAL • DECORATIONS

THOS. A. DEMING CO., INC.

110 Monticello Avenue, Jersey City 4
DElaware 3-8609

"The House of Service"

250 West 57th Street, New York
REctor 2-2659

March 11th, 1949

ALL ESTIMATES AND AGREEMENTS ARE SUBJECT TO FINAL APPROVAL AND ACCEPTANCE IN JERSEY CITY, N. J., AND ARE CONTINGENT UPON STRIKES, ACTS OF GOD AND OTHER DELAYS BEYOND OUR CONTROL.

United Nations Headquarters
405 E. 42nd Street
New York, New York

Attention, Mr. Sterman

Dear Mr. Sterman:

In accordance with your request we are enclosing herewith a copy of our agreement form.

Very truly yours,

Evelyn C. Mehl

Thos. A. Deming Co., Inc.

Miss Evelyn C. Mehl
Secretary to Mr. Williams

14 1949

CHAIRS • CARD and BANQUET TABLES • BARS • COAT RACKS • TENTS • MARQUEES • CANOPIES • CARPETS • GARDEN UMBRELLAS
DANCE FLOORS • STAGES • CHAIR PLATFORMS and BLEACHERS • ELECTRICAL DECORATIONS • SPECIAL PAVILIONS DESIGNED and ERECTED

No. .....

**Agreement** made this day of 19 between

Thos. A. Deming Co., Inc., ~~534 Communipaw~~ 110 Monticello Avenue, Jersey City, New Jersey, Party of the First part, and

party of the second part.

The party of the second part authorizes the party of the first part to do for him the following described work;

Terms of payment as follows;

Signed.

120-1-2-1

92

120-1-2-1/GEB

8 March 1949

Dear Arthur:

Thanks for your recent letters. It is too bad about the laundry permit, but we appreciate what you did to try to prevent it.

Regarding the ceremony band, we are meeting Friday afternoon at three o'clock with Chief Briegel and would be glad to have you or a representative present.

Mr. de Noue has talked with Colonel Bennett today about the luncheon and platform guest lists.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Arthur S. Hodgkiss
Executive Officer
Department of Parks
Arsenal
64th Street and Fifth Avenue
New York 21, N. Y.

THE CITY OF NEW YORK
DEPARTMENT OF PARKS

ARSENAL
64TH STREET AND FIFTH AVENUE
CENTRAL PARK
NEW YORK 21, N. Y.

ROBERT MOSES
COMMISSIONER

ARTHUR S. HODGKISS
EXECUTIVE OFFICER

JAMES A. SHERRY
ASSISTANT EXECUTIVE OFFICER

WILLIAM H. LATHAM
DIRECTOR MAINTENANCE & OPERATION

March 7, 1949

Mr. Glenn E. Bennett
Executive Officer
United Nations
Headquarters Planning Office
405 East 42nd Street
New York, N. Y.

Dear Glenn:

I understand that the musical program for the cornerstone laying ceremony presents a rather ticklish diplomatic problem.

May I suggest that you arrange for some representative of the United Nations to meet with Chief Briegel to select a program as soon as possible. The combined bands should have about a month to practice. Chief Briegel can be reached at 1270 Avenue of the Americas, Manhattan, telephone number Columbus 5-1410.

Cordially,

Arthur S. Hodgkiss

Executive Officer

ASH:F

Dear Arthur

Thanks for your recent letter. It is too bad about the laundry permit but we appreciate what you did to try to prevent it.

Regarding the ceremony meeting 7 p.m. at 3:00 Chief Briegel and band, we would be glad to have you or a representative present. Mr. Bennett has talked with Col. Bennett today about the lunch and platform and quest lists.

Mr. de Nove

Mr. Bennett

UNITED NATIONS NATIONS UNIES

120-1-2-1/GEB

8 March 1949

Dear Arthur:

Thanks for your recent letters. It is too bad about the laundry permit, but we appreciate what you did to try to prevent it.

Regarding the ceremony band, we are meeting Friday afternoon at three o'clock with Chief Briegel and would be glad to have you or a representative present.

Mr. de Noue has talked with Colonel Bennett today about the luncheon and platform guest lists.

Yours sincerely,

Glenn E. Bennett
Executive Officer

COPY

Mr. Arthur S. Hodgkiss
Executive Officer
Department of Parks
Arsenal
64th Street and Fifth Avenue
New York 21, N. Y.

March 4, 1949.

Mr G. E. Bennett, Executive Officer
United Nations
Headquarters Planning Office
405 East 42nd Street
New York, N. Y.

Dear Sir:

The installation of a Public Address system for use in connection with U. N. Corner Stone ceremonies, Sunday, April 10, 1949, as plans are now laid out requires that installation, operation and removal of this equipment be accomplished between Friday midnight, April 8th and sometime Sunday afternoon, April 10th. This arrangement creates an all overtime condition and the short period of time available for installation and test will call for a larger crew of workmen than we had anticipated from our original discussion of this project with Mr Sterman.

Our proposal for loud-speaker layout calls for three towers preferably of the type supplied by Safway Steel Scaffolds Supply Co. of Long Island City. One of these towers to be 5'X10' X25' with platform on top and located on north side of 42nd St. approximately 50' ahead of Podium. the second tower 5'x10'x25' with platform on top to be located approximately 15 feet south of the rear of speakers platform adjacent to or straddle of center safety island. The third tower 10'x10'x40' to be located approximately 25 feet north of rear of speakers stand adjacent to or straddle of center safety island.

It is our recommendation that these towers be contracted for by you directly with supplier for material, erection and removal, because of possible jurisdictional questions which very likely would arise at the last moment. If supplier will make you any allowance, you may have the use of sufficient tower material belonging to us to build the two 25' towers. We will make no charge for the use of this material and will deliver it to job without cost to you.

Our demand on the alternating current power source, which we understand will be the comfort station located in adjacent Public Park, will be from 25 to 30 amperes. In addition to this there may be a sizeable demand from the combined loads of Motion Picture operators and Radio Stations. We recommend that a licensed electrical contractor make advance survey and provide adequate power feeders (110 volt 60cycle) for this load. A man should be on duty to maintain this power supply during full period of use.

We propose to furnish 4 cylinder gas-engine driven 5 kilowatt 110 volt alternating current generator for use as emergency power source together with suitable transfer switch as a full guarantee that power will be available at all times.

Public Address system will consist of from twelve to sixteen horn type (6') projectors (Western Electric #6030-B or Langevin #24-A) and 1-Western Electric Battle Announce (Bull) speaker. Approximately 500 watts of audio power supplied by 10 or more 50 watt final amplifiers will be furnished together with required microphones, dual preamplifiers and all accessories. Operators and full maintainance crew will be on hand at all times.

Vocalaire Inc. will furnish system and perform services as described at a total charge of----------$ 1150.00

Yours truly,

Vocalaire Inc.

Watkin W. Sharp

FWAY STEEL SCAFFOLDS SUPPLY CORP.

9 10TH STREET, LONG ISLAND CITY, N. Y. SAFWAY TELEPHONE STillwell 4-8141

230

March 4th., 1949

United Nations Planning Office,
405 East 42nd St.,
New York City.

Att: Mr. Glen Bennett.

RE: Photographers' Stand for Cornerstone Ceremony of U. N. Bldg., Apr. 10, 1949.

Gentlemen:

We are pleased to quote you the sum of $425.00, plus usual N. Y. City Sales Tax, if applicable, for furnishing, erecting and dismantling sufficient standard Safway Steel Scaffolding equipment for a Photographers' Stand, approximately 15 ft., wide x 42 ft., long with three levels each 5 ft., wide, first level approximately 3 ft., second level 8 ft., and third level 13 ft., above grade, at the above location, including planking, toe boards, ladders and guard rails.

We use carpenters, affiliated with the American Federation of Labor, for the erection and dismantling of our equipment and it is agreed and understood that any overtime, change in wage rates or present conditions of this trade will be billed to you as an extra.

Terms of Payment: Net cash, upon completion of erection.

We will issue certificates of insurance covering all of our operations in connection with Workmen's Compensation, Property Damage and Public Liability.

Thanking you for this opportunity of quoting and trusting to be favored with your valued order,

Yours very truly,
W. Winston Warner
President.

WWINSTONWARNER:vpl

ACCEPTED: _____
United Nations

DATE: _____

# SAFWAY STEEL SCAFFOLDS SUPPLY CORP.

42-39 10TH STREET, LONG ISLAND CITY, N. Y. TELEPHONE STillwell 4-8141

March 4th., 1949

United Nations Planning Office,
405 East 42nd St.,
New York City.

Att: Mr. Glen Bennett.

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Yours very truly,

W. Winston Warner
President.

WWINSTONWARNER:vpl

ACCEPTED: _____
United Nations

DATE: _____

1988 JEROME AVENUE, NEW YORK 53, N. Y. - TREMONT 8-3000 · 171 WEST 71ST STREET, NEW YORK 23, N. Y. - TRAFALGAR 7-1000

March 3, 1949

United Nations
405 East 42nd Street
New York, N. Y.

Attention: Mr. Glen Bennett

Dear Sir:

As a result of our interview and our subsequent survey of the proposed site for the corner stone laying ceremony to be held on April 10, 1949, we are submitting herewith our estimate for the furnishing of platform and chairs.

On the south bound lane of the East River Drive, we will construct a platform 40' x 60' -- the 60' to be constructed in a northerly and southerly direction, in accordance with the blue print drawing submitted to us and which is titled "General plan, Corner stone, temporary construction, United Nations Headquarters". The platform will be so constructed that it will take into consideration the crown of the road, and we, therefore, suggest that the platform be 3' above the high surface of the East River Drive. This will then permit approximately 4' elevation at the point where the speaker will address the audience. The platform will be constructed of 4' x 8' frame, which are constructed of 2 x 4 lumber, over which we will place a double layer of 1" x 10" firring. On top of the firring platform sections there will be attached 4' x 8' veneer panels finished in golden oak. The under pinning will be built of 2" x 6" fir legs and 4" x 6" fir legs. To each 4' x 8' section there will be six legs. These legs are so cut that a shoulder is built against the underside of the frame to make construction absolutely rigid and safe.

On the eastern end of the platform a stairway will be constructed approximately 8' in width.

On the western end of the platform an additional platform will be constructed approximately 10' x 14'.

At the north west corner of the platform an additional runway will be constructed approximately 10' wide, running in a northerly direction for 20', at which point it will turn at right angle toward the west for a distance of 10' to the level of the sidewalk.

In connection with the canvas covering to be constructed over the 40' x 60' platform, we have taken into careful consideration the fact that there is only a limited time allotted for the construction work, and we, therefore, suggest that on the platform a tent be constructed approximately 40' x 60' -- the actual size will possibly be about 37½' x 57½' -- which would have certain advantages that cannot be overlooked. We propose to construct such a tent of our solid green flame proof canvas with white valance on the edge of the top and green piping on the edge of the valance. A 40' x 60' tent would require two center poles, which would be placed so advantageously as to not interfere with a center aisle from the stairway to the actual speakers platform. On the eastern end of the Marquee, we would attach white side walls extending from the stairway in a northerly and southerly direction to the corner of the north and south end of the Marquee. This will eliminate any unusual winds blowing in from the river. Over the stairway we would construct a green and white striped canopy for the protection of guests arriving in cars.

We would construct an additional section over the speakers platform. We would construct a canopy extending from the western end of the north side of the Marquee running in a northerly direction for approximately 20', at which point it would turn at right angle following the ramp to the street. In the event of inclement weather, this L shaped canopy, of course, would be permitted to stand. If, however, weather forecasts predict good weather, this canopy could be removed in less than 30 minutes.

The platform will have attached a railing approximately 33" above the platform floor level. Attached to the railing would be decorations to completely hide all construction work. This decoration would not only be on the outside to hide the construction work, but would also be attached on the inner part of the railing

so that it will not be unsightly to the view of the honored guests seated on the platform. Colors to be used would be United Nations colors to be approved by yourself.

We would furnish 200 Aristocrat chairs -- a gold finished chair with a red plastic seat and back - all alike -- a chair which has proven to be extremely satisfactory for this type of function. In the center aisle of the platform, we will furnish a carpet, extending from the speakers platform in an easterly and westerly direction down the center aisle and down the stairway to the road. We would also furnish an L shaped carpet to extend up the ramp and across the front of the platform.

We will furnish 10,000 wooden folding chairs to be delivered opened, placed, closed and removed, to be set in such a position as indicated on your blue print.

In addition to the decorations as itemized in the previous paragraph, we will also furnish 60 flag poles to be used for the United Nations flags that are to be furnished by you. The size of the flag to be used will be 3' x 5' and the poles will be placed in accordance with further instructions issued by you.

We will furnish Workmans Compensation Certificate covering all employees employed by this company or under its jurisdiction and control.

We will furnish third party liability insurance in the New York Casualty Insurance Company under our contract #CGL-930-44328, which expires on January 11, 1950 and under which you are covered by endorsement number 2 which reads:

> In consideration of the premium charged for the policy to which this endorsement is attached, it is hereby understood and agreed that the term "Insured" shall include any other person, firm or corporation who shall become liable to pay damages imposed by law on account of accidents covered by the policy suffered or alleged to have been suffered by any person or persons by reason of the use of any equipment to afford coverage for liability or damages arising out of any act of negligence on the part of such other person, firm, or corporation.

The extent of the coverage for bodily injury liability is $100,000 for each person or $1,000,000 for each accident and for property damage liability $1,000 for each accident.

It is understood that the East River Drive will be made available for the commencement of our construction work at approximately midnight on Friday and will be kept available for us until Sunday midnight. Our work will, of course, begin at approximately midnight and would be finished by 10 A. M. on April 10th. Removal will begin at approximately 6 P. M. on Sunday, April 10th and will be completed by midnight of the 10th. By completed, of course, we mean that traffic will be able to flow in a normal manner in a northerly and southerly direction on the East River Drive and in an easterly and westerly direction on West 42nd Street.

The rental fee for this equipment including delivery, construction, rental, removal and third party liability insurance is $5,757.20.

We take this opportunity to extend to you our sincere thanks for the courtesy extended the writer on the occasion of his visit to your office.

We are certain that if we are favored with this business, you will be more than pleased with our work when it is completed.

Very truly yours,

A-1 CAMP CHAIR SERVICE CO.

Charles A. Wolberg

CAW:AK

MAR 1949

120-1-2-1

92

120-1-2-1/GEB

3 March 1949

Dear Mr. DeVito:

This will acknowledge the receipt of your letter of 28 February addressed to Mr. Lie.

We appreciate very much your offer of assistance in connection with the musical arrangements for the Cornerstone-laying Ceremony, but we have already accepted the offer of the Mayor for the combined bands of the Fire, Police and Sanitation Departments to play on this occasion.

Very truly yours,

Glenn E. Bennett
Executive Officer

Mr. George R. De Vito
653 Metropolitan Avenue
Brooklyn 11, N. Y.

[redacted] MEMBER LOCAL 802, A.F.M.
EVergreen, 4 1105

GEORGE R. DE VITO
MUSICAL DIRECTOR
ORCHESTRAS AND BANDS
FOR ALL OCCASIONS

[redacted] BROOKLYN 13, N. Y.
653 Metropolitan Av[redacted]

120-1-2-1

EVergreen 4-1105

Member Local 802 A. F. M.

92

Exceptionally Fine Orchestras
Bands and Entertainers
Furnished.
Anywhere in the U. S. and
Canada.

# GEORGE R. DE VITO

MUSICAL DIRECTOR
653 METROPOLITAN AVENUE
Brooklyn 11, New York

278

Balls, Dinner-Dance, College
Proms, Television, Radio Shows,
Conventions, Regattas, Parades,
Weddings, Parties, Etc.

February, 28th 1949

Mr. Trigbe Lei, Sec-General
United Nations.
Lake Success, L.I.

Dear Mr. Lei,

For the "Breaking of Ground" for the new United Nations, in New York City, on April 10th, if you may be contemplating the use of music for this Celebration, I would deem it an honor to have the pleasure of calling on you in person, to explain the several splendid Military Bands I have under my personal direction, these bands are composed of about the best material to be found in the music profession, and I am sure that If I can be of service to you in the engageing of one or more bands, that they will be a treat to listen to, regardless, if it be for parade, or concert. Thanking you for any consideration you may grant me, I am, with every good wish to you and yours,

Sincerely

George R. De Vito

Reply
1. Acknowledge; the
2. Are getting fire, police, the
city bands — other
& sanitation
Mayor.

BB

2 MAR 1949

CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK 7, N.Y.

C
O
P
Y

February 28, 1949

Hon. William P. O'Brien
Commissioner
Police Department
240 Centre Street
New York 13, N. Y.

Dear Commissioner:

The United Nations will have cornerstone laying ceremonies on Sunday, April 10, 1949, at 42nd Street and Franklin D. Roosevelt Drive.

The Mayor has offered to have the combined bands of the Fire, Police and Sanitation departments, under the leadership of Honorary Deputy Chief George F. Briegel, of the Fire Department, take part in the ceremonies.

Please assign the Police Department band for these ceremonies. Mr. Briegel will arrange with you for rehearsals prior to the ceremonies.

Sincerely yours,

JOHN J. BENNETT
DEPUTY MAYOR

CC: Mr. Glen Bennett
United Nations Headquarters
405 E. 42nd Street, N.Y.

2 MAR 1949

CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK 7, N.Y.

C
O
P
Y

February 28, 1949

Hon. Frank J. Quayle
Commissioner
Fire Department
11th Floor, Municipal Building
New York 7, N. Y.

Dear Commissioner:

The United Nations will have cornerstone laying ceremonies on Sunday, April 10, 1949, at 42nd Street and Franklin D. Roosevelt Drive.

The Mayor has offered to have the combined bands of the Fire, Police and Sanitation departments, under the leadership of Honorary Deputy Chief George F. Briegel, of the Fire Department, take part in the ceremonies.

Please assign the Fire Department band for these ceremonies. Mr. Briegel will arrange with you for rehearsals prior to the ceremonies.

A representative of the United Nations will confer with Mr. Briegel and select the program of music.

Sincerely yours,

JOHN J. BENNETT
DEPUTY MAYOR

CC:: Mr. Glen Bennett
United Nations Headquarters
405 E. 42nd Street, N.Y.

2 MAR 1949

CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK 7, N.Y.

C
O
P
Y

February 28, 1949

Hon. William J. Powell
Commissioner
Department of Sanitation
125 Worth Street
New York 13, N. Y.

Dear Commissioner:

The United Nations will have cornerstone laying ceremonies on Sunday, April 10, 1949, at 42nd Street and Franklin D. Roosevelt Drive.

The Mayor has offered to have the combined bands of the Fire, Police and Sanitation departments, under the leadership of Honorary Deputy Chief George F. Briegel, of the Fire Department, take part in the ceremonies.

Please assign the Department of Sanitation band for these ceremonies. Mr. Briegel will arrange with you for rehearsals prior to the ceremonies.

Sincerely yours,

JOHN J. BENNETT
DEPUTY MAYOR

CC: Mr. Glen Bennett
United Nations Headquarters
405 E. 42nd Street, N.Y.

2 MAR 1949

96

Mr. Adrian Pelt, Assistant Secretary-General
Department of Conference & General Services, Room A1-127
Jehan de Noue, Chief of Protocol and Liaison Section

Laying the Cornerstone of the United Nations
Permanent Headquarters, 10 April 1949.

28 February 1949

I will be most grateful if you will be kind enough to send me, at your earliest convenience, the number of personal guests whom you would like to invite to the ceremonies at the laying of the cornerstone of the permanent headquarters which is to take place on 10 April at 3 p.m. in the presence of the President of the United States and representatives of fifty-eight delegations.

Since all invitations are to be concentrated in this office, I would appreciate it, if at the same time you could send a complete list of names and addresses to which these invitations are to be sent. When you forward this list, I would appreciate your advising in what categories these people belong so as to give them seats in accordance with their rank.

JdN:HC

JdN

Mr. Byron Price, Assistant Secretary-General
Department of Administrative & Financial Services, Room A2-1014
Jehan de Noue, Chief of Protocol and Liaison Section

28 February 1949

Laying the Cornerstone of the United Nations
Permanent Headquarters, 10 April 1949.

I will be most grateful if you will be kind enough to send me, at your earliest convenience, the number of personal guests whom you would like to invite to the ceremonies at the laying of the cornerstone of the permanent headquarters which is to take place on 10 April at 3 p.m. in the presence of the President of the United States and representatives of fifty-eight delegations.

Since all invitations are to be concentrated in this office, I would appreciate it, if at the same time you could send a complete list of names and addresses to which these invitations are to be sent. When you forward this list, I would appreciate your advising in what categories these people belong so as to give them seats in accordance with their rank.

JdN:HG

Jo

Dr. Ivan Kerno, Assistant Secretary-General, Legal Department, Room A2-134

Jehan de Noue, Chief of Protocol and Liaison Section

Laying the Cornerstone of the United Nations
Permanent Headquarters, 10 April 1949.

28 February 1949

I will be most grateful if you will be kind enough to send me, at your earliest convenience, the number of personal guests whom you would like to invite to the ceremonies at the laying of the cornerstone of the permanent headquarters which is to take place on 10 April at 3 p.m. in the presence of the President of the United States and representatives of fifty-eight delegations.

Since all invitations are to be concentrated in this office, I would appreciate it, if at the same time you could send a complete list of names and addresses to which these invitations are to be sent. When you forward this list, I would appreciate your advising in what categories these people belong so as to give them seats in accordance with their rank.

JdN:HG

98

Mr. Benjamin Cohen, Assistant Secretary-General
Department of Public Information, Room A1-213
Johan de Roue, Chief of Protocol and Liaison Section

Laying the Cornerstone of the United Nations
Permanent Headquarters, 10 April 1949.

28 February 1949

I will be most grateful if you will be kind enough to send me, at your earliest convenience, the number of personal guests whom you would like to invite to the ceremonies at the laying of the cornerstone of the permanent headquarters which is to take place on 10 April at 3 p.m. in the presence of the President of the United States and representatives of fifty-eight delegations.

Since all invitations are to be concentrated in this office, I would appreciate it, if at the same time you could send a complete list of names and addresses to which these invitations are to be sent. When you forward this list, I would appreciate your advising in what categories these people belong so as to give them seats in accordance with their rank.

JdN:HG

96

Mr. Victor Hoo, Assistant Secretary-General
Department of Trusteeship, Room A1-167
Jehan de Noue, Chief of Protocol and Liaison Section

Laying the Cornerstone of the United Nations
Permanent Headquarters, 10 April 1949.

28 February 1949

I will be most grateful if you will be kind enough to send me, at your earliest convenience, the number of personal guests whom you would like to invite to the ceremonies at the laying of the cornerstone of the permanent headquarters which is to take place on 10 April at 3 p.m. in the presence of the President of the United States and representatives of fifty-eight delegations.

Since all invitations are to be concentrated in this office, I would appreciate it, if at the same time you could send a complete list of names and addresses to which these invitations are to be sent. When you forward this list, I would appreciate your advising in what categories these people belong so as to give them seats in accordance with their rank.

JdN:HG

16

Mr. Henri Laugier, Assistant Secretary-General
Department of Social Affairs, Room H-101 A
Jehan de Noue, Chief of Protocol and Liaison Section

Laying the Cornerstone of the United Nations Permanent Headquarters, 10 April 1949.

28 February 1949

I will be most grateful if you will be kind enough to send me, at your earliest convenience, the number of personal guests whom you would like to invite to the ceremonies at the laying of the cornerstone of the permanent headquarters which is to take place on 10 April at 3 p.m. in the presence of the President of the United States and representatives of fifty-eight delegations.

Since all invitations are to be concentrated in this office, I would appreciate it, if at the same time you could send a complete list of names and addresses to which these invitations are to be sent. When you forward this list, I would appreciate your advising in what categories these people belong so as to give them seats in accordance with their rank.

JdN:hg

Mr. David Owen, Assistant Secretary-General
Department of Economic Affairs, Room E-111D
Jehan de Noue, Chief of Protocol and Liaison Section

28 February 1949

Laying the Cornerstone of the United Nations
Permanent Headquarters, 10 April 1949.

I will be most grateful if you will be kind enough to send me, at your earliest convenience, the number of personal guests whom you would like to invite to the ceremonies at the laying of the cornerstone of the permanent headquarters which is to take place on 10 April at 3 p.m. in the presence of the President of the United States and representatives of fifty-eight delegations.

Since all invitations are to be concentrated in this office, I would appreciate it, if at the same time you could send a complete list of names and addresses to which these invitations are to be sent. When you forward this list, I would appreciate your advising in what categories these people belong so as to give them seats in accordance with their rank.

JdN:HG

Mr. A. A. Sobolev, Assistant Secretary-General,
Department of Security Council Affairs, Room A3-113
Jehan de Noue, Chief of Protocol and Liaison Section

Laying the Cornerstone of the United Nations
Permanent Headquarters, 10 April 1949.

28 February 1949

I will be most grateful if you will be kind enough to send me, at your earliest convenience, the number of personal guests whom you would like to invite to the ceremonies at the laying of the cornerstone of the permanent headquarters which is to take place on 10 April at 3 p.m. in the presence of the President of the United States and representatives of fifty-eight delegations.

Since all invitations are to be concentrated in this office, I would appreciate it, if at the same time you could send a complete list of names and addresses to which these invitations are to be sent. When you forward this list, I would appreciate your advising in what categories these people belong so as to give them seats in accordance with their rank.

JdN:HG

Mr. Wilder Foote, Department of Public Information, Room A1-198

Jehan de Noue, Chief of Protocol and Liaison Section

28 February 1949

Laying the Cornerstone of the United Nations
Permanent Headquarters, 10 April 1949.

May I ask you to be good enough to co-ordinate the various requests which will be made by the Department of Public Information as a whole in reference to the ceremonies of laying the cornerstone of the permanent headquarters on 10 April. As I understand it now, the different categories are as follows:

1. Working members of press, radio, television, movie, etc. who will be on the movie and radio platform at the southwest corner of 42nd Street and Franklin D. Roosevelt Drive.

2. Working members of press and accredited correspondents who will be seated in a special section in front of the stand at the southwest corner of 42nd Street and Franklin D. Roosevelt Drive. This section seats approximately 143 persons.

3. Guests of the Department of Public Information, such as heads of newspapers, magazines, etc. who will be seated in a section of seats very close to the speaker's platform on the southbound road of Franklin D. Roosevelt Drive. According to the number of guests, they could have either one or two sections numbering 150 seats.

4. Representatives of Specialized Agencies and Non-Governmental Organizations. I understand from Mr. Orrick that these may number up to 300 persons and could be seated on the other side of the speaker's platform in one or two sections numbering approximately 175 seats each.

Will you kindly let me know if this amounts to the total requests which will be made by the Department of Public Information for 10 April. If not, so as to set aside the right number of seats, I would appreciate having your views on the subject.

It is contemplated at this time that all invitations will be sent from this office and in view of this it will be necessary for us, in the near future, to get complete lists of names and addresses. Perhaps you will be so kind as to designate one person who could remain in constant touch and liaison with us for that purpose.

JdN:HG

90

Mrs. Ingrid Stoneman, Personal Assistant to the Secretary-General, Room A2-106

Jehan de Noue, Chief of Protocol and Liaison Section

Laying the Cornerstone of the United Nations
Permanent Headquarters, 10 April 1949.

28 February 1949

Could you please, at the earliest possible time, get from Mr. Lie the approximate number of personal guests which he wants to invite to the ceremonies of the laying of the cornerstone of the permanent headquarters.

At the time you forward this list, I would appreciate your advising in what categories these people belong so as to give them seats in accordance with their rank.

JdN:HG

GEB:fm

24 February 1949

Dear Arthur:

Enclosed you will find minutes of our meeting of yesterday on the plans for the cornerstone laying ceremony. We took note of your letter of February 21 in which you reiterated your preference for the location of the stand in the north bound traffic lane of the Franklin D. Roosevelt Drive and considered adopting it. The strongest reason for not adopting it was supplied by the Police Department; Chief Inspector Flath and Chief Louers were very emphatic in their stand on keeping the north bound lane open to traffic at all times, except shortly before and after the ceremony.

We all recognize the contributions of the residents of this City to the United Nations and none of us wants to limit the number of people who will have an opportunity to see the President and other officials at the ceremony. However, we believe that a great deal of space is provided under the present plan and that nearly everyone who wants to will have a fairly good chance of seeing the proceedings. The space on 42nd Street and in Tudor City, together with the south bound traffic lane on the Drive, will accommodate a great many people.

I hope that you are not too unhappy about our arrangements which, when approved by the Secret Service, we believe, will be final.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Arthur S. Hodgkiss, Executive Officer
Department of Parks
Arsenal, 64th Street and Fifth Avenue
New York 21, N.Y.

cc Mr. Price
Mrs. Garrison
Dawson

ROBERT MOSES
COMMISSIONER

THE CITY OF NEW YORK
DEPARTMENT OF PARKS

ARSENAL
64TH STREET AND FIFTH AVENUE
CENTRAL PARK
NEW YORK 21, N. Y.

ARTHUR S. HODGKISS
EXECUTIVE OFFICER
JAMES A. SHERRY
ASSISTANT EXECUTIVE OFFICER
WILLIAM H. LATHAM
DIRECTOR MAINTENANCE & OPERATION

February 21, 1949

Mr. Glen E. Bennett
Executive Officer
United Nations Headquarters Planning
Office
405 East 42nd Street
New York, N.Y.

Dear Glen:

I do not at all like the location suggested for the stand in the south bound roadway of the East River Drive.

While this may be perfectly satisfactory as far as the few invited guests are concerned, it makes absolutely no provision for the general public. After all, the residents of this city have contributed a great deal in the way of money and in the way of cooperation and good will to the success of the United Nations and the development of the Headquarters site. They will want to see the President, and I feel very strongly that they should be given the opportunity to do so.

I continue to urge the placing of the stand in the north bound roadway.

Very truly yours,

Executive Officer

FEB 21 1949
Headquarters Planning Office

GEB:fm

24 February 1949

Dear Arthur:

Enclosed you will find minutes of our meeting of yesterday on the plans for the cornerstone laying ceremony. We took note of your letter of February 21 in which you reiterated your preference for the location of the stand in the north bound traffic lane of the Franklin D. Roosevelt Drive and considered adopting it. The strongest reason for not adopting it was supplied by the Police Department; Chief Inspector Flath and Chief Louers were very emphatic in their stand on keeping the north bound lane open to traffic at all times, except shortly before and after the ceremony.

We all recognize the contributions of the residents of this City to the United Nations and none of us wants to limit the number of people who will have an opportunity to see the President and other officials at the ceremony. However, we believe that a great deal of space is provided under the present plan and that nearly everyone who wants to will have a fairly good chance of seeing the proceedings. The space on 42nd Street and in Tudor City, together with the south bound traffic lane on the Drive, will accommodate a great many people.

I hope that you are not too unhappy about our arrangements which, when approved by the Secret Service, we believe, will be final.

Yours sincerely,

Glenn E. Bennett
Executive Officer

Mr. Arthur S. Hodgkiss, Executive Officer
Department of Parks
Arsenal, 64th Street and Fifth Avenue
New York 21, N. Y.

bc: Mr. Price
Mr. Moses
Mr. Harrison
Mr. Dawson

FOLM-03711
1 June 1946
(Rev.)

# ROUTING SLIP

TO

Mr. Pedersen - Design Room

FOR

| | | | |
|---|---|---|---|
| | APPROVAL | | MORE DETAILS |
| | REPLY, PLEASE | | YOUR INFORMATION |
| | SEE ME, PLEASE | | RETURNED AS REQUESTED |
| | YOUR SIGNATURE | | INVESTIGATE AND REPORT |
| | NOTE AND FILE | | FOR IMMEDIATE ACTION |
| | NOTE AND RETURN | | REPLY FOR MY SIGNATURE |
| | YOUR COMMENTS | | INITIAL AND FORWARD |

REMARKS:

VS

| DATE | FROM |
|---|---|
| | |

Form 12-15M-121147 114

120-1-2-12

File 12

Mr. Peterson

CITY OF NEW YORK
DEPARTMENT OF PARKS
ARSENAL, CENTRAL PARK

February 21, 1949

Mr. Glen E. Bennett
Executive Officer
United Nations Headquarters Planning Office
405 East 42nd Street
New York, N.Y.

Dear Glen:

I do not at all like the location suggested for the stand in the south bound roadway of the East River Drive.

While this may be perfectly satisfactory as far as the few invited guests are concerned, it makes absolutely no provision for the general public. After all, the residents of this city have contributed a great deal in the way of money and in the way of cooperation and good will to the success of the United Nations and the development of the Headquarters site. They will want to see the President, and I feel very strongly that they should be given the opportunity to do so.

I continue to urge the placing of the stand in the north bound roadway.

Very truly yours,

/s/ Arthur S. Hodgkiss
Executive Officer

DRAFT

The Secretary-General of the United Nations and the Chairman of the Headquarters Advisory Committee present their compliments to the President of the United States of America and have the honor to extend a cordial invitation to the President to be present and to deliver an address at the ceremony for laying the cornerstone of the United Nations Permanent Headquarters in Manhattan on 10 April 1949 at three o'clock.

In extending this invitation, they desire to assure the President that his presence at such an important moment in the history of the United Nations will not only lend particular significance to the proceedings but will also constitute an act of faith of the American people in the ideals of the organization to which it has given such generous support.

Secretary-General
of the United Nations

Chairman of the
Headquarters Advisory Committee

18 February 1949

120-1-3-1

18 February 1949

Dear Colonel Bennett:

I am writing to confirm certain arrangements relative to the cornerstone-laying ceremony which has been set for April 10 at three o'clock in the afternoon at the United Nations Permanent Headquarters site in Manhattan.

A coordinating committee, including several members of our staff, a representative from the United States Mission to the United Nations, and Mr. Arthur Hodgkiss of the Department of Parks, who is representing the City, has been formed to work out detailed plans.

The locations of the speakers' platform, the cornerstone, and seating layouts have been agreed and are shown on the attached blue prints. We will have chairs for 10,000, in addition to 150 distinguished guests who will occupy places on the platform. We are assuming responsibility for the cornerstone, erection of the platform, the seats, the flags, and all invitations.

We will invite the President, the Governor and the Mayor by special letters. There will be 2,000 official invitations and 8,000 passes entitling members of the public to seats. We understand that the Mayor will have a luncheon for 40 or 50 people at Gracie Mansion preceding the ceremony, arrangements for which I assume you will make.

I understand that it will be possible to close the Franklin D. Roosevelt Drive near the site and restrict traffic on other streets for a period of time to be agreed upon later, and we would appreciate your requesting Police Commissioner O'Brien to delegate a police official who could meet with the Coordinating Committee at the Headquarters Planning Office, 405 East 42nd Street, early next week. He should get in touch with Mr. Bennett at the Headquarters Planning Office (Murray Hill 3-1100, extension 60).

Hon. John J. Bennett
Deputy Mayor
City Hall
New York 7, N.Y.

OTHER DETAILS OF THE CEREMONY WILL BE SETTLED SOON AND YOU WILL BE KEPT FULLY INFORMED.

YOURS SINCERELY,

BYRON PRICE
ASSISTANT SECRETARY-GENERAL
FOR ADMINISTRATIVE AND FINANCIAL SERVICES

120-1-2-1

ANDREWS & CLARK
CONSULTING ENGINEERS

W. EARLE ANDREWS
ERNEST J. CLARK

FRANK J. BUCKLEY
HAROLD A. BLAUVELT

305 EAST 63rd STREET
NEW YORK 21
REGENT 7-7200

January 20, 1949

Col. James A. Dawson
Coordinator of Construction
Headquarters Planning Office
United Nations
405 East 42nd Street
New York 17, N. Y.

Dear Jim:

Mr. Moses asked that I talk to you about the important visit of President Truman for the cornerstone laying at the United Nations. The President is to be invited to come to New York Sunday, April 10th. Mr. Moses thinks that you and I should be held responsible for the physical arrangements, you for the U. N. part of it and me for the City. He asked us to do it up brown like old times.

The Mayor is particularly anxious to make a good impression. The City will furnish the bands, which might be the Fire, Police and Sanitation bands working together. The Mayor especially wants a tent in case of rain. I am sure we could jointly add a few touches that would satisfy most folks.

Sincerely,

W Earle Andrews

Copy: Glenn Bennett

OFFICE OF CITY CONSTRUCTION CO-ORDINATOR

January 20th, 1949.

Hon. John J. Bennett,
Deputy Mayor,
City Hall, New York 7, N. Y.

Dear Jack:

I shall appreciate it if you will let me know about the President's visit to lay the cornerstone at the U. N. site. You will recall that the understanding with the Mayor and Trygve Lie was that the Mayor would suggest the second Sunday in April, that is, April 10th.

I have asked Earle Andrews to represent us in making the necessary arrangements with the U. N. Of course, the U. N. is to bear the expense of invitations, the tent to be used in case of rain, etc. On the other hand, the City must take care of policing, the bands, and quite a few other matters. These things must be arranged well in advance. Of course, you will understand that the aim is not one of Grover's exhibitions with perfume, Cuban dancers, etc. I am sure that both the United Nations and the City want this to be a dignified affair, and it should be borne in mind that it will be held while the United Nations Assembly is in session at Flushing Meadow.

Cordially,

(Signed) ROBERT MOSES

Co-Ordinator.

RM:RP.

OFFICE OF CITY CONSTRUCTION CO-ORDINATOR

January 20th, 1949.

Hon. Hugo Rogers,
President, Borough of Manhattan,
Municipal Building, New York 7, N. Y.

Dear Hugo:

Attached is copy of a letter to Jack Bennett.

The Mayor told us a few days ago that President Truman expressed interest in coming to New York to lay the U. N. cornerstone. The Mayor, after talking to Trygve Lie about the opening of the next Assembly, decided to suggest Sunday, April 10th, to the President, and a date later in April, if this were not satisfactory. I have asked Earle Andrews to get up a program with Jim Dawson, which we can discuss at our next U. N. meeting, which is scheduled for February 1st, at Noon, at Randalls Island.

Cordially,

(Signed) ROBERT MOSES

Co-Ordinator.

RM:RP.

C.C. Geo. Spargo
A. Hodgkiss
W.E. Andrews

Jim Dawson

120-1-23

Col. Dawson

OFFICE OF CITY CONSTRUCTION CO-ORDINATOR

January 20th, 1949.

Hon. John J. Bennett,
Deputy Mayor,
City Hall, New York 7, N. Y.

Dear Jack:

I shall appreciate it if you will let me know about the President's visit to lay the cornerstone at the U. N. site. You will recall that the understanding with the Mayor and Trygve Lie was that the Mayor would suggest the second Sunday in April, that is, April 10th.

I have asked Earle Andrews to represent us in making the necessary arrangements with the U. N. Of course, the U. N. is to bear the expense of invitations, the tent to be used in case of rain, etc. On the other hand, the City must take care of policing, the bands, and quite a few other matters. These things must be arranged well in advance. Of course, you will understand that the aim is not one of Grover's exhibitions with perfume, Cuban dancers, etc. I am sure that both the United Nations and the City want this to be a dignified affair, and it should be borne in mind that it will be held while the United Nations Assembly is in session at Flushing Meadow.

Cordially,

(Signed) ROBERT MOSES

Co-Ordinator.

RM:RF.

SECTION
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SECTION
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OF
MIN

3982

ALBERT NADEL
PHOTOGRAPHER
647 WEST 172 STREET
NEW YORK 32, N.Y.

KFI