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TO: All Heads of Departments and Offices
A:

DATE: 15 August 2016

REFERENCE:

FROM: Yukio Takasu
DE: Under-Secretary-General for Management

SUBJECT: **Nominations for UN Secretary-General Awards extended to**
OBJET: **5 September 2016**

Previous deadline collapsed 16-05825

1. The annual UN Secretary-General Awards nominations deadline is being extended to Monday, 5 September 2016.

2. The UNSG Awards honour exceptional Secretariat staff members for the innovative, inspiring and exemplary ways in which they deliver the Organization's programmes and services. They are a unique showcase for new ways of doing business and a tribute to outstanding colleagues who contribute above and beyond the call of duty.

3. In 2016, UNSG Awards will be given in the following categories:

- Managing Change: Honouring an individual staff member or a team for being especially adept at implementing transformational change with the goal of creating a more efficient and truly global Secretariat.

- Courage: Honouring an individual staff member or a team for accomplishing their tasks and upholding the values of the United Nations in a physically dangerous environment.

- Collegiality: Honouring an individual staff member for creating a positive and productive work environment that allows everyone to do their best on behalf of the United Nations.

- Greening the UN: Honouring an individual staff member or a team for ensuring that the United Nations acts in an environmentally responsible and sustainable manner.

4. The UNSG Awards give Departments and Offices the opportunity to exhibit their successes to the Organization. In this regard, I would like to seek your assistance in encouraging your staff, especially managers, both at Headquarters and in the field, to nominate projects worthy of participating in this unique annual staff recognition programme. Encouragement and recognition from senior management to submit nominations serves as great motivation and incentive for staff members to continue their hard work.

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5. All UN Secretariat staff are eligible to nominate themselves or their colleagues. Further information on the Awards and the nomination process can be found on http://sgawards.un.org. The winners of the 2016 Awards will be honoured in an award ceremony, hosted by the Secretary-General, on UN Staff Day, 25 October 2016.

6. Thank you for encouraging your staff to participate in this important initiative of the Secretary-General.

cc: Chef de Cabinet