

PLEASE RETAIN
ORIGINAL ORDER

UNCLASSIFIED
EL/WG MAY 2009

UNARCHIVES
SERIES S-1060
BOX 10
FILE 5
ACC. 1998/0281

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840. 84

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UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

up logo

TO: HAC

Date: 24/11/1995

FROM: CIVPOL Commissioner

Ref: CIVPOL/MEMO/1018/95

SUBJECT: Request for fencing material for Communal Police Training School

1. I refer to your memo n°5001 (HAC)/A/1 dated 23rd November, 1995 and also as letter from the Chief of Police Communal on the above subject.
2. The area to be fenced is estimated to be 2.5km and will require about 80 rolls of 30 metres each of barbed wire including metal pickets.
3. Best wishes.

CALOGG
24/11

UNITED NATIONS ASSISTANCE MISSION FOR RWANDA
KIGALI - RWANDA
PURCHASE ORDER

Received By *[Signature]* Date **NOV 24 1995**
No. MIR5-2022

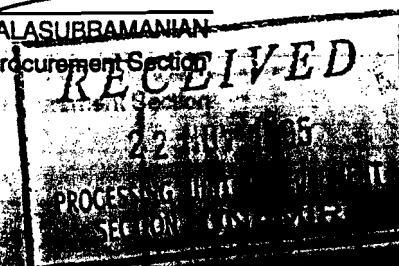
| | | | |
|------------------------------|---------------------------------------|-------------------------|--|
| Req. No.
STO/CIVPOL-001 | Account Code
RNA-30412-540 (SP01A) | Amount
US\$ 1,180.00 | IMPORTANT
ALL SHIPMENTS
ALL INVOICES
ALL CORRESPONDENCE
MUST SHOW THIS
NUMBER
Date: 16 November 1995 |
| Requisitioner:
STO/CIVPOL | Freight Account | | |

To: Pace International Ltd.
P.O. Box 44548
Nairobi, Kenya
Fax: 254-2-213532 - Tel: 254-2-338806
Att.: Mr. Tony Cordeiro

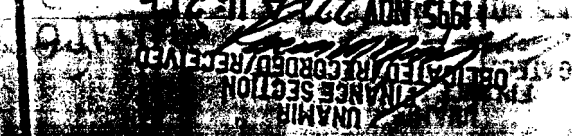
Deliver to: UNAMIR Liaison Office in Nairobi
UNAMIR House, Opposite UNEP, Gigiri
Attention: Mr. Alfred Podritschnig
Tel: 254-2-622318
(for onforwarding to UNAMIR HQ, Kigali)

| Item No. | Articles or Services | Quantity | Unit | Unit Price | Amount |
|----------|---|----------|------|------------|------------|
| | Reference to your quotation, dated 9 November 1995, please deliver the following items: - | | | US\$ | US\$ |
| 1 | CAMCORDER VIDEO CASSETTES (60 minutes) | 200 | EACH | \$5.90 | \$1,180.00 |
| (A) | DELIVERY: 27 NOVEMBER 1995 | | | | |
| (B) | PLEASE MARK CONSIGNMENT AS FOLLOWS:
CHIEF ADMINISTRATIVE OFFICER
UNAMIR HQ, KIGALI, RWANDA
P.O. MIR5-2022 - REQ. STO/CIVPOL-001
(FOR: CIVPOL) | | | | |
| (C) | PAYMENT: BY CHEQUE IN U.S. DOLLARS WITHIN 45 DAYS AFTER COMPLETE/SATISFACTORY DELIVERY AND RECEIPT OF ALL SUPPORTING DOCUMENTS. | | | | |
| (D) | STRICT ADHERANCE TO THE SPECIAL INSTRUCTIONS TO VENDORS AND SPECIAL CONDITIONS, ATTACHED HERETO AND MADE PART AS 'ANNEX B' IS REQUIRED. | | | | |
| (E) | THE TERMS AND CONDITIONS FOR U.N. GENERAL CONTRACTS, ATTACHED HERETO AS 'ANNEX A', ARE MADE PART HEREOF BY REFERENCE. | | | | |
| | Buyer: <i>[Signature]</i>
Santipot Pamitudo Ext: 11680 | | | | |
| | | | | TOTAL US\$ | \$1,180.00 |

T.S. BALASUBRAMANIAN
OIC, Procurement Section



CM
20/11/95



UNITED NATIONS ASSISTANCE MISSION FOR RWANDA
KIGALI - RWANDA
PURCHASE ORDER

R:
E:
Date: **NOV 24 1995**
No. MIR5-2021

| | | | |
|------------------------------|---------------------------------------|-------------------------|--|
| Req. No.
STO/CIVPOL-001 | Account Code
RNA-30412-540 (SP01A) | Amount
US\$ 1,438.00 | IMPORTANT
ALL SHIPMENTS
ALL INVOICES
ALL CORRESPONDENCE
MUST SHOW THIS
NUMBER
Date: 16 November 1995 |
| Requisitioner:
STO/CIVPOL | Freight Account | US\$ 300.00 | |

To: Truebell Marketing & Trading
P.O. Box 4146, Sharjah, U.A.E.
Fax/Tel: 74562 (in Kigali)

Deliver to: CHIEF ADMINISTRATIVE OFFICER
c/o UNAMIR WAREHOUSE (TRAFIPRO)
KIGALI, RWANDA
(FOR: CIVILIAN POLICE OFFICE)
SEE BELOW

Att.: Mr. Abhay Chopra

| Item No. | Articles or Services | Quantity | Unit | Unit Price | Amount |
|----------|---|----------|------|------------|------------|
| | Reference to your quotation TMT/1905/95, and freight/ insurance confirmation of 15 November 1995, please deliver the following item: -- | | | US\$ | US\$ |
| 1 | VIDEO CAMERA
PANASONIC M 3000 VHS Magic Movie with Light, Tripod, Battery, Battery Charger, and Exterior Microphone. | 1 | UNIT | \$1,438.00 | \$1,438.00 |
| 3 | Insurance/Air Freight Charges, (DDU) Kigali, Rwanda | 1 | LOT | | \$300.00 |
| | | | | | \$1,738.00 |
| (A) | DELIVERY: 27 NOVEMBER 1995 | | | | |
| (B) | PAYMENT: BY CHEQUE IN U.S. DOLLARS WITHIN 45 DAYS AFTER COMPLETE/SATISFACTORY DELIVERY AND RECEIPT OF ALL SUPPORTING DOCUMENTS. | | | | |
| (C) | PLEASE SHIP BY AIRFREIGHT TO KIGALI, RWANDA. SHIPMENT SHOULD BE CLEARLY MARKED:
CHIEF ADMINISTRATIVE OFFICER
UNAMIR HQ, P.O. BOX 749, KIGALI, RWANDA
P.O. MIR5-2021 - REQ. NO. STO/CIVPOL-001
(FOR: CIVPOL) | | | | |
| (D) | STRICT ADHERANCE TO THE SPECIAL INSTRUCTIONS TO VENDORS AND SPECIAL CONDITIONS, ATTACHED HERETO AND MADE PART AS 'ANNEX B' IS REQUIRED. | | | | |
| (E) | THE TERMS AND CONDITIONS FOR U.N. GENERAL CONTRACTS, ATTACHED HERETO AS 'ANNEX A', ARE MADE PART HEREOF BY REFERENCE. | | | | |
| | Buyer: Santipot Parnitudom Ext: 11680 | | | | |
| | | | | TOTAL US\$ | \$1,738.00 |

T.S. BALASUBRAMANIAN
OIC, Procurement Section

1995 NOV 22 11:20
RECEIVED
FINANCE SECTION
UNAMIR

✓ Actioned
24/11/95
Ref 4 5

TO : The Commissioner
UNAMIR CIVPOL

CPLDGO,
Immediate Action
24/11

FROM : HAC

DATE : 23 NOV 95

FILE : 5000.1(HAC)/A/1

| |
|----------------------------|
| Received in. 1598..... |
| By: <i>Orf</i> |
| Rm n°..... |
| Date:.. NOV. 24. 1995..... |

SUBJECT : REQUEST FOR FENCING MATERIAL FOR COMMUNAL POLICE
TRAINING SCHOOL

() Reference:

A. Letter from Local Chief of Police Communal Kigali requesting for fencing material dated 20 Nov 95.

1. HAC received a letter (Ref A) which was channeled through the Commissioner of UNAMIR CIVPOL regarding fencing of the Local Police Training School.

2. More details is required such as amount of material needed and area in metres to be fenced before this request can be considered.

3. The request will be put up for consideration in the next UHAAG meeting scheduled for Mon 27 Nov 95 at 0930 hrs, therefore it is requested that a reply be sent to HAC as soon as possible.

4. Best regards.

PW Hennings
PW HENNINGS
Maj
for CHAO

MINISTRY OF INTERNAL AFFAIRS
AND COMMUNAL DEVELOPMENT
P.O. BOX 446 KIGALI.

MINISTÈRE DES AFFAIRES INTERNES
ET DU DÉVELOPPEMENT COMMUNAL
P.O. BOX 446 KIGALI.

RECEIVED

21 NOV 1995
OFFICE OF THE SRSG
UNAMIR

The Commissioner
UNAMIR - CIV/POL
KIGALI - RWANDA.

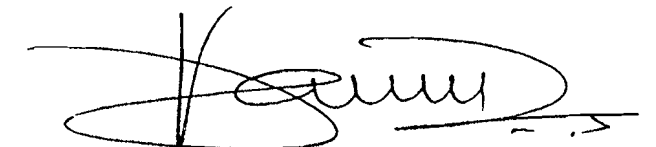
RE: FENCING MATERIAL FOR GISHARI COMMUNAL POLICE
TRAINING SCHOOL.

I wish to refer to our verbal discussion on the above subject. With the cadets now in place, the school needs to be fenced urgently.

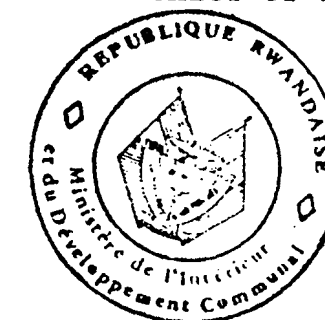
UNAMIR encampments in different places used to be fenced with good coiled - barbed wires that would suit our purpose.

I am therefore requesting you to bring it to the attention of the SRSG so that we could do the work in a week or 2 if possible.

Best regards



Maj. Dennis KARERA.
Chief of Police Communal.



*Have we barbed wire
get (we want) we get some (I will
3. Please let me have early ref.
get 22/11*

DFC
C.C.Fox
C.C

✓ The S R S G
UNAMIR - KIGALI
RWANDA.

1. We have barbed wire. However, the quantity required is not known, it cannot be issued.

2. Moreover, clearance is required from CAO's Rep. in UNAG. Before any UN stores can be given to any outside agency.

FEO



UNAMIR - MINUAR

TO: Major Bakandi G.
A: Directeur des Etudes de l'EGENA

Date: 16 novembre 1995
Ref: CIVPOL/INT/MEMO/177/95

FROM: CIVPOL Commissioner
DE:

INFO: Chef Division Instruction, CPLOGO

Subject: Suivi des véhicules de la MINUAR Affectés au Personnel Administratif de
Objet: l'EGENA

1. Je viens de constater que, malgré mes instructions transmises par correspondance CIVPOL/INT/MEMO/105/95 du 26 septembre 1995, vous n'avez pris aucune disposition pour assurer le contrôle que j'avais ordonné au sujet des véhicules mis à la disposition de la partie Rwandaise pour les activités de l'EGENA.
2. C'est ainsi que, ces véhicules nous parviennent chaque fois dans un état qui n'appelle de ma part aucun commentaire sur la manière dont vous assurez le contrôle que j'ai demandé.
3. A partir de la date de réception de la présente correspondance, je vous demande impérativement d'effectuer le contrôle classique de ces véhicules tous les Lundis et de me rendre compte par écrit .
4. Prière accuser réception.

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Cplog

TO : Mr. Sanitipot Parnitudom
Procurement Section

Date : 14 November 1995

FROM : Colonel C.O. Diarra
CIVPOL Commissioner

Ref: CIVPOL/MEMO/981/95

SUBJECT: Requisition for Video Camera with Accessories

1. Reference is made to your memo dated 10th November 1995 regarding the above subject. After closely examining the items, I feel the following is ideal for the school VIDEO CAMERA (National Panasonic) M 3000 uses VHS Standard Cassettes and CAMCORDER Video Cassettes (120 min).

2. Best regards.

CPL 060
29/11
Noted
11 *9/*

TO : CIVPOL Commissioner

FROM : HAC

DATE : 28 NOV 95

FILE : 5000.1(HAC)/A/1

SUBJECT : REQUEST FOR FENCING MATERIAL

Reference:

A. Letter of request dated 24 Nov 95.

1. Request was considered by UHAAG, however approval is pending the reply from CISS on a clear cut policy regarding such requests.
2. HAC should be able to confirm before the end of this month, Nov 95.
3. Best regards.

[Signature]
PW HENNINGS
Major
for CHAO

| |
|-------------------|
| Received in..1638 |
| By: 22 |
| Rm n° |
| Date: NOV-28-1995 |

COLOGO
Noted
UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



UNAMIR - MINUAR
CIVPOL HQ

| |
|-------------------------------------|
| Received in. No. 25..... |
| By: [Signature]..... |
| Rm n°..... |
| Date: NOV. 2.8.1995..... |
| NATIONS UNIES |
| MISSION POUR L'ASSISTANCE AU RWANDA |

NOTE DE SERVICE

1. Je constate que ma note de service sur l'affectation des véhicules fait l'objet de mauvaise interprétation notamment en ce qui concerne le moyen de transport. Aussi, à compter de ce jour, je vous invite à respecter scrupuleusement les termes du MEMO du CIVPOL Commissioner affectant les 3 véhicules au centre du Training de GISHARI.
2. A titre de rappel, ce MEMO précise que le véhicule n° 442 est affecté au Directeur des Etudes, le MINIBUS n° 233 pour les Instructeurs et le véhicule n° 734 comme véhicule de liaison.
3. Certes, aucun de ces véhicules n'est la propriété exclusive de personne, toutefois le respect des termes du dit MEMO à valeur d'instruction exécutoire. La présente note de service abroge les dispositions de la précédente note de service.
4. Je sais pouvoir compter sur votre esprit de franche collaboration.

Gishari, le 21/11/1995.

Le Directeur des Etudes
Le Cdt T. Coulibaly

CP1060

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



UNAMIR - MINUAR

| |
|------------------------|
| Received |
| By: <i>[Signature]</i> |
| Rm n° |
| Date: 17 NOV 1995 |

Date: 17 Novembre 1995

NOTE CIRCULAIRE

A: Tous les Instructeurs

De : Le Directeur des Etudes de Gishari

J'ai l'honneur de porter à votre connaissance, qu'en application de la note de service n° CIVPOL/MEMO/962/95 du 9/11/95 vous êtes affectés tous à l'Ecole Communale de Gishari en qualité d'instructeurs permanents et non vacataires.

A ce titre, il vous revient tous de prendre les dispositions appropriées (logement, nourriture, etc....) afin de demeurer sur place.

En tout état de cause, toute descente ou présence à Kigali sans motif, ne saurait être justifiée. Dorenavant, toute absence constatée et non motivée sera considérée comme abandon de poste et signalée comme tel.

Je sais d'avance pouvoir compter sur votre esprit de franche collaboration.

Le Directeur des Etudes
de la Police Communale de Gishari

[Signature]
Le CD T. Coulibary

Ampliation : Pour Compte-Rendu

- CIVPOL Commissioner
- CPTO

Pour exécution :

- Instructeurs

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

C P 690

TO : Mr. Sanitipot Parnitudom
Procurement Section

Date : 14 November 1995

FROM : Colonel C.O. Diarra
CIVPOL Commissioner

Ref: CIVPOL/MEMO/981/95

SUBJECT: Requisition for Video Camera with Accessories

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2. Best regards.

*1.1 photo
0750
advised
for*

Received NO. 1558...
By:.....
Date: ... NOV. 14. 1995

REQUEST FOR ENGINEER PLANT/EQUIPMENT

REQUEST NO 37

14 Nov 95

| SER NO | TASK/EQUIPMENT | DATE OF REPORTING | TO REPORT TO | DURATION OF WORK | REMARKS |
|--------|---|-------------------|--|---------------------------|--------------|
| 1. | Dozer for levelling of play ground at Rwamagana and improving of track at Kibungo | ASAP | CIVPOL, and MILOB Sector Cdr 2B respectively | To be decided after recce | Requests att |

[Signature]
S Agtawal
Maj
G3 Engr/FEO

ACTION

Force Engr Coy

INFO

DCOS OPS
CIVPOL Commissioner
MILOB Sector 2B

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

①

UNAMIR - MINUAR
CIVPOL HQ

To: Force Engineer
From: CIVPOL Commissioner
Info: SA/SRSG, STO

Date: 13 November 1995
Ref.: CIVPOL/MEMO/978/95

Subject: CIVPOL Request of a Grader for the Communal Police Training School

1. Reference is made to my memo addressed to you Ref. CIVPOL/MEMO/957/95 dated 7th November, 1995, regarding the immediate requirement of a Grader for the Communal Police Training School.
2. A visit to Gishari on the 9th November 1995 confirmed that a Grader was released to the school on the same day but unfortunately it came to Kigali in the afternoon without doing the actual job i.e. clearing the parade square, sports ground and the surrounding area.
3. The school is scheduled to officially open on the 17th November, 1995 and we expect quite a number of high ranking Rwandese Government officials and UNAMIR to grace the occasion.
4. I therefore request as a matter of urgency through you to have the grader released so that we prepare the area for the official ceremony.
5. Best regards.

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
CIVPOL HQ

To: Force Engineer
From: CIVPOL Commissioner
Info: SA/SRSG, STO

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UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
CIVPOL HQ

To: Director of Communal Police

From: CIVPOL Commissioner

Info: CPTO

Subject: Issue of TV & VCR

Date: 11 November 1995
Ref.: CIVPOL/INT/MEMO/170/95

1. Be informed that one TV N° BT-4800/010 and VCR BT-5600/193 has been allocated to Gishari Training School for use by the instructors.
2. The items were received on behalf of the school on 9/11/95 by Maj. KALEB Mohammed. You are reminded to look after the property carefully.
3. Best regards.



UNAMIR - MINUAR
CIVPOL HQ

To: SRSG

From: CIVPOL Commissioner

Info: CAO

Date: 11 November 1995

Ref.: CIVPOL/MEMO/969/95

Subject: Preparations for the Opening of the Communal Police Training School Gishari

1. The Communal Police Training Centre in Gishari is scheduled to open on the 13th November, 1995 and the official ceremony will likely be on Sunday 19th November 1995.

2. As you are aware, UNAMIR is deeply involved in the Training Programme of the Communal Police by providing the following :

- (i) Instructors
- (ii) Teaching Materials
- (iii) Equipment
- (iv) Transport
- (v) Water
- (vi) Electricity
- (vii) Fuel, in addition we have provided a Grader to clear the site.

3. Thanks for your commitment as most of the requirements have been provided.

4. On the supply of clean water and electricity which remained to be provided, a visit was undertaken on the 9th November, 1995 with the relevant organs of UNAMIR and it was decided that a water bladder with the capacity of about 100,000 litres be put in place and that electricity should be tapped from the main ELECTROGAZ source, further more a generator be provided in order to act as a standby supply source.

4. As regards to the request of the Vice-Minister and Minister for Internal Affairs and Communal Development which was referred to me for examination, see attached note. You also remember that this request was submitted to the UNDP resident representative.

5. I hope that we shall use the official opening ceremony as an opportunity to discuss and review the requirements with all the partners involved.

6. Best regards.



UNAMIR-MINUAR

The Special Representative of the U.N. Secretary-General
P.O. Box 749
Kigali, Rwanda
Telephone: 212 - 963 - 3930
Fax: 212 - 963 - 3090

Date: 1 November 1995

Dear Mr. Hasegawa,

Subject: Assistance to the Communal Police Training Programme

On 19th October 1995, a joint visit comprising some UNAMIR and Rwandese officials was undertaken to the Gishari Training School in order to assess the progress of the construction and rehabilitation work which is in the frame of the project of which you are the initiator.

....
Please find attached the report on this issue. In the same context, you will also find the request of the Vice-Prime Minister and Minister of Internal Affairs and Communal Development on the complimentary requirements of the project.

I would therefore like to propose a visit to the site together with you to examine the requirements.

Finally let me take this opportunity to thank you most sincerely for your continued support to this programme.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Shaharyar M. Khan', is written above the printed name.

Shaharyar M. Khan
Special Representative of the
Secretary-General

Mr. Sukehiro Hasegawa
Resident Representative
UNDP
Kigali
Rwanda



**NOTE TO THE HIGH ATTENTION OF SRSG ON THE REQUEST OF
THE VICE-PRIME MINISTER AND MINISTER FOR INTERNAL AFFAIRS AND
COMMUNAL DEVELOPMENT**

SUMMARY : The request is centred on five (5) items which UNAMIR could provide in order to support the training programme i.e Transport, Communication, Fuel, Office Machinery and Housing.

ANALYSIS :

(i) Transport:

The idea of the assistance programme of UNAMIR is not to support the field operations of the Communal Police as a whole but to provide transport assistance to the Communal Police Training School. In order to allow for the Director to be mobile and to monitor activities at the school, I propose that one additional vehicle possibly a four runner be given to the school.

(ii) Communication:

Communication is vital to the Communal Police Training programme and I propose that in the event of the mission winding up the request be included among the list of items to be donated to the Government.

(iii) Fuel:

According to the project, UNAMIR is to provide fuel for the training. I think the request is reasonable and I therefore support it.

(iv) Office Machinery:

The requirement of the Communal Police Training has been met but if the assistance is to be made to the entire Communal Police, then I propose that the request be included among the items to be given to the host country by UNAMIR in an event of the mission closing down.

(i) Housing:

It is not economical for United Nations to ship out the containers and prefabs and so I therefore I propose that the request be included among the list of items to be handed over to the Government when the mission finally closes down.

CONCLUSION

The request of the Vice-Minister is important especially in view of the poverty state the Communal Police is in. Despite the financial constraints faced by the mission especially in obtaining equipment, I propose that in addition to the items cited above, a project request be made and submitted to UNDP for financing by the Trust Fund.

FROM: Directeur des études EGENA

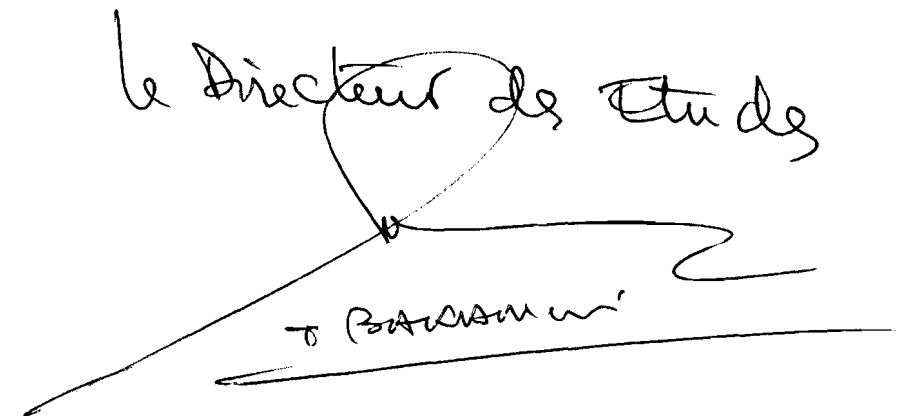
T.R.

TO CPTO TRAINING Branch Kigali.

Vous demande de bien vouloir mettre à la disposition de la Direction des Etudes:

- * Matériel M.O (grenades lacrymogènes à feu et à main, Gali, 50 casques, bâtons de défense, Aérosol, boucliers et 4 véhicules pour la pratique (escorte de véhicules appréhendés, usage de la Force au M.O, arrestations)
- * Rappel des rôles de feuilles - (50 raux)
- * Suite réservée à notre calendrier des examens -

Le Directeur des Etudes


- B. B. B. B. B.



TR CP Logo

Actuaries
Res 11
1.7.95

TO: Force Engineer

Date : 7 November 1995

FROM: CIVPOL Commissioner

Ref: CIVPOL/MEMO/957/95

SUBJECT: CIVPOL Request of a Grader for the Communal Police Training School

1. Reference is made to my memo addressed to the Special Task Officer ref. CIVPOL/MEMO/ 877/95 dated 11th October, 1995 regarding the requirements of the Communal Police Training School at Gishari.
2. After the visit to the site by a delegation from both UNAMIR and Rwandese Government, it was agreed that a number of requirements be urgently provided to the school before it opens, these included a grader for the clearing of the parade square, sports ground and indeed the surrounding area.
3. In view of the fact that the school is opening on 9th November, 1995 and in order to show our commitment to the Rwandese Police Training programme, I formally request for a grader to be released for this assignment.
4. Note that some engineers from your company have already been to the site in order to carry out feasibility studies on the job to be done.
5. Best regards.



Date: 01 November 1995
Ref.: CIVPOL/LETTER/44/95

Dear Major Dennis,

Subject : Proposals for Driving UNAMIR Vehicles Allocated to
GISHARI Communal Police School

Two vehicles i.e. Bedford and a pick up have been allocated to Gishari Communal Police School in order to support the Training Programme.

The driving of these vehicles by non UNAMIR personnel pauses regulation problems and has been raised up sometimes by services responsible for the control of United Nations regulation on the use of vehicles.

In order to remain in conformity with UNAMIR regulations in the matter and to assume direct use of these vehicles by the Rwandese within the school activities, it has been decided to propose to you that persons driving these vehicles be in possession of United Nations driving permits similar to those held by UNAMIR personnel authorized to drive United Nations vehicles.

In view of the same therefore, I would be grateful if persons authorized by you to drive these vehicles report to CIVPOL HQ in order to do the formalities relating to the obtaining of United Nations driving permits.

The applicants must be in possession of valid National driving licences and will be subjected to a briefing and undergo a formal test. One driver will be authorized to drive one particular vehicle.

In addition, the roofs of these vehicles will be painted with "Communal Police/Civilian Police" signs on them.

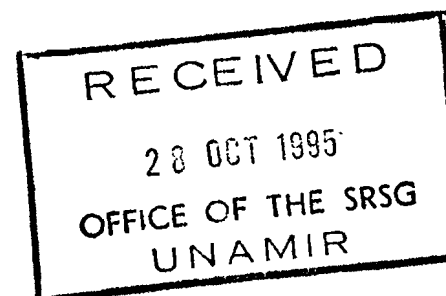
Yours sincerely,

Colonel Cheick Oumar Diarra
CIVPOL Commissioner

Major Dennis Karera
Chief of Police Communale
Kigali.

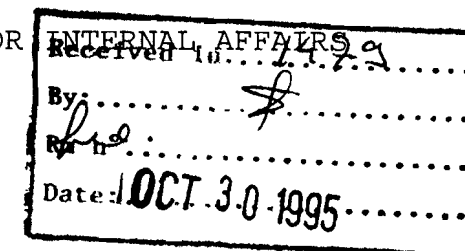
cc: - SRSG
- CAO
- CITMM

P. and a copy to UNDP also
This is a serious
request. we may pl. examine.
I would like a draft reply.
Shahyar 7.6am
28.10
MEMO
cc Diarra
Ac



FROM: VICE-PRIME MINISTER AND MINISTER FOR
AND COMMUNAL DEVELOPMENT.

TO : AMBASSADOR SHAHYAR KHAN S.R.S.G.



As you are aware, efforts and all other possible resources in our means towards a proper establishment of the Communal Police training centre are currently being put together as the school is nearing the start, expected to be at the end of this month.

Your support for this programme has been remarkable. The requirements however are numerous and the funding from donors which you are aware of limits us to only the key items that will permit a start.

Your excellency, the importance we are attaching to this programme entails me to make a few other requests from UNAMIR, through you, with the hope that your usual co-operation will be of great use:

1. TRANSPORT

Apart from the two vehicles lent to us for the training centre, the Communal Police Headquarters at the Ministry seriously needs transport to be able to monitor activities at the school and subsequent operations in the field. In this regard, I am requesting you to assist the department with another four vehicles;
One Four wheel driver station wagon and 3 other double cabin pick-ups.

2. COMMUNICATION

Communication for any security organisation is a vital aspect. It will similarly be a necessity for our Policemen.

The Departing troops of UNAMIR have these gargets. If a few were left behind for use by the Communal Police force. 200 Radios with their accessories and small generators would suffice.

3. FUEL

Our Ministry faced with a heavy load of activities in the countryside, with a strained budget finds it difficult to purchase enough fuel to run all our activities.

I am therefore requesting that UNAMIR assists the Communal Police project with fuel, 5000 Lts of diesel and 1000 Lts of petrol per month.

4. OFFICE MACHINERY

Only two computers, two photocopiers and two type-writers have been purchased with the support from UNDP. These will certainly not be sufficient especially given the fact that the users are not very experienced.

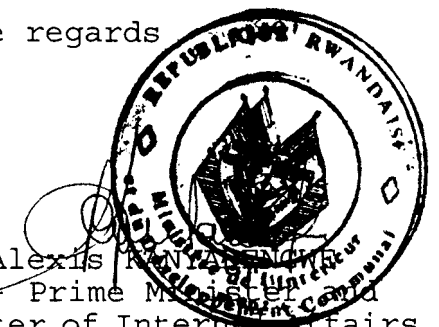
UNAMIR support in this respect would also be vital with 4 more computers with thier accessories, 2 photocopiers, 4 type-writers.

5. HOUSING

Accomadation for policemen in the town of Kigali will not be easy as the communes of the town do not have enough land and construction costs are rather high. The mobile houses currently used by UNIMAR personnel near Amahoro stadium would suit our purpose if left behind.

Sincere regards

Col. Alexis Ndayishimiye
Vice - Prime Minister and
Minister of Internal Affairs
and Communal Development.



V. 060
CPNT

Compte Rendu de visite de Chantier

L'équipe du CPNT de Kigali a visité ce jour 21 octobre 1995 le chantier de l'école de Police de Gishari dont les travaux de construction avancent à grands pas. Actuellement ils sont au stade de plafonnage des salles de classes et le dernier dortoir est en voie d'achèvement.

La construction des bureaux pour la direction a également commencé la visite a été effectuée en compagnie du Commissaire politique de l'école le lieutenant Michael lequel en a profité pour nous exposer les besoins immédiats qui sont :

- 1) 1(un) Caterpillar pour débroussailler
- 2) 1(un) groupe électrogène
- 3) Des Citerne d'eau en plastique
- 4) 1(un) Electricien pour les différentes installations
- 5) 1 (un) Camion Benue pour le transport des cer-
deurs

Achmed

[Signature]
29/10/95

Kigali le 21 octobre 1995

Le CPNT Major D. Kaleb

[Signature]

| |
|--------------------------|
| Received in n° 1434..... |
| By:..... |
| Date: OCT 21 1995 |

CP 1060
See me

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
TRAINING - RUHENGARI

Received in 1344
By: M
En n° 10
Date: OCT-3-1995

A: CIVPOL Commissioner

Date : 02/10/95

De: Major BAKANDI Gabriel
Directeur des Etudes
à l'EGENA - Ruhengeri.

Info: CPTO

Objet: Etat des Besoins en Matériel et Fournitures

Pour la bonne marche de la formation en cours à l'EGENA, la Direction des Etudes a un besoin urgent des matériels et fournitures repris dans le tableau ci-après:

| ITEM DESCRIPTION | | QUANTITY | | OBSERVATIONS |
|------------------|---|------------|-------------|--------------|
| N° | DESIGNATION | QUANTITE | | OBSERVATIONS |
| 1. | Groupe Electrogène (GENERATOR) | 1 | (1) | |
| 2. | Micro-ordinateur COMPUTER SET + ACCESSORIES | 1 | (1) | |
| 3. | Bics bleus BLUE BICS | 100 boîtes | (100) BOXES | |
| 4. | Bics rouges RED BICS | 50 boîtes | 50 BOXES | |
| 5. | Cahiers de 100 pages 100 PAGES NOTE BOOK | 1000 | 1000 PCS | |
| 6. | Cahiers de 200 pages 200 PAGES NOTE BOOK | 1000 | 1000 PCS | |
| 7. | Blocs notes petit format NOTE PAD | 75 | 75 PCS | SMALL SIZE |
| 8. | Blocs notes grand format NOTE PAD | 75 | 75 PCS | LARGE SIZE |
| 9. | Règles RULERS | 550 | 550 PCS | |
| 10. | Crayons ordinaires PENCILS | 550 | 550 PCS | |
| 11. | Craies blanches WHITE CHALKS | 50 boîtes | 50 BOXES | |
| 12. | Craies couleurs COLOUR CHALKS | 25 boîtes | 25 BOXES | |
| 13. | Stylos feutres FELT PEN | 100 | 100 PCS | |
| 14. | Papiers duplicateurs DUPLICATION PAPERS | 50 rames | REAMS | |

| N° | DESIGNATION | QUANTITE | | OBSERVATIONS |
|-----|---|----------|---------|--------------|
| 15. | Correcteurs blancs ^{CORRECTING FLUID} | 50 | 50 PCS | |
| 16. | Enveloppes petit format ^{ENVELOPES} | 500 | 500 PCS | SMALL SIZE |
| 17. | Enveloppes grand format ^{ENVELOPES} | 500 | " " | LARGE SIZE |
| 18. | Encre pour la photocopieuse ^{PHOTOCOPIER POWDER} | 3 unités | 3 UNITS | |
| 19. | Encre pour l'imprimante (HP DESK JET 500) ^{PRINTER REFILL} | 4 unités | 4 UNITS | |
| 20. | Perforateurs moyen format ^{PUNCH HOLES} | 5 unités | 5 UNITS | MEDIUM SIZE |
| 21. | Agrafeuses géantes ^{STAPLERS} | 2 unités | 2 UNITS | LARGE SIZE |

Handwritten: 14/10

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
CIVPOL HQ

To: Joe LOMBARDO
Special Task Officer

Date: 11/10/95
Ref.: CIVPOL/MEMO/877/95

From: CIVPOL Commissioner

Subject: CIVPOL Requirement at the Communal Police Training School

1. Following our visit to the Communal Police Training Centre site with representatives from the Rwandan Government, a ~~number~~ of issues were brought up as urgent requirement to be provided before the school opens. *number*

2. I therefore submit the list to your office for possible action :

- (i) Grader
- (ii) Electricity
- (iii) Clean Water
- (iv) Generator

3. Note that the other compound to accommodate instructors has no pylons and electricity cables hence the need for a Generator. The remainder of the complex can be easily connected to the main supply of power as most of the cables are in place.

4. Best regards.



To: CAO

From: CIVPOL Commissioner

Info: SRSG

Date: 15 September 1995

Ref.: CIVPOL/INT/Memo/772/95

Subject: Vehicles Assigned to Rwandan Police Training Centres

1. As you are aware some of the UNAMIR vehicles have been assigned to the Rwandan Police Training Centres (National Gendarmerie and Communal Police) in accordance with the training program jointly signed by UNAMIR, UNDP, World Food Programme and World Health Organization.

2. In spite of my request about the drivers, those vehicles have been allocated without drivers. At this period the procedure we found on the basis of the recommendations from the CTO was to request from the Rwandese Officials who are to drive those vehicles in the frame of the activities of the training Centres to sign an undertaking attached.

3. Since the allocation of those vehicles I have been called by the Military Police, The Special Task Officer and the CTO on the fact that those vehicles have been seen driven by the Rwandese Officials. Unfortunately one of the trucks UNAMIR 3804 had an accident recently while going to the parking lot after having dropped beds at the training school at Gishari. The accident raised the issue of responsibility linked to the allowing of non-UNAMIR-Personnel to drive UNAMIR Vehicles.

4. Faced with this situation and in view of the respect of the commitment taken by UNAMIR in this assistance project to the Rwandan Police Training Programme, I strongly suggest for two options with a view to solving the problem :

Option A:

Drivers should be provided by UNAMIR under CIVPOL control.

Option B:

Drivers should be provided by the Rwandan Government under CIVPOL control.

- An undertaking to be sign by the drivers plus authorization from the Administration.
- To remove all UNAMIR number plates and UNAMIR insignia from the vehicles to avoid any incident with the Military Police and to preserve the image of UNAMIR.

5. I will appreciate your advice and your decision in this respect so that by respecting the UN regulation we can also honour the commitment taken in the frame of the assistance programme which is part of UNAMIR mandate under resolution 997.

6. Best regards.

CPTO
9/10/95
KONE



UNAMIR - MINUAR
TRAINING - RUHENGARI

Received in 1345.....
By: Mr.....
Rn n° File.....
Date: OCT 3 - 1995.....

A: CIVPOL Commissioner Date : 02/10/95

De: Major BAKANDI Gabriel
Directeur des Etudes
à l'EGENA - Ruhengeri.

Info: CPTO

T. BAKANDI

seen ad sent a
copy for translation
10/10

Objet: Rapport d'Activités du Mois de Septembre

J'ai l'honneur de vous rendre compte à toutes fins utiles du déroulement des activités mensuelles de la formation à l'Ecole de la Gendarmerie Nationale (EGENA-Ruhengeri) pour la période susmentionnée.

Ce rapport s'articule autour de cinq axes principaux, savoir:

1. Généralités
2. Point d'exécution des programmes
3. Difficultés rencontrées
4. Besoins
5. Conclusion

I. GENERALITES

CPTO
9/10/95

Les activités de la période sous examen ont été généralement bonnes, mais de nombreuses difficultés se sont posées aussi: il s'agit entre autres de la perturbation due au décès inopiné du regretté Capitaine FADIALA Sékou Touré, qui était chargé du MAINTIEN DE L'ORDRE dans la série "B", la mutation du Lieutenant SANOGO qui était chargé de dispenser la MORALE et, enfin, l'absence totale des documents de base servant de référence aux Instructeurs.

Une modification a été apportée quant à la tenue de la réunion pédagogique. Prévue initialement tous les jeudis soirs, celle-ci aura désormais lieu chaque samedi matin à 9 heures. Cette modification a été suggérée par le CPTO, Major KONE.

II. POINT D'EXECUTION DES PROGRAMMES

| MATIERES | CHAPITRES EXECUTES | CHAPITRES RESTRANTS | VOLUME HORAIRE RESTANT |
|-------------------------|--------------------|---------------------|------------------------|
| MAINTIEN DE L'ORDRE | 13 | 10 | 10 Heures |
| POLICE JUDICIAIRE | 15 | 13 | 19 Heures |
| SERVICES EN BRIGADE | 19 | 6 | 4 Heures |
| RENSEIGNEMENTS GENERAUX | 12 | 5 | 10 Heures |
| CIRCULATION ROUTIERE | 17 | 9 | 4 Heures |
| POLICE SCIENTIFIQUE ? | 18 | NEANT (Révision) | - |
| POLICE SCIENTIFIQUE ? | 8 | 4 | 3 Heures |

III. DIFFICULTES RENCONTREES

Le micro-ordinateur de la Direction des Etudes est en panne depuis plus de trois semaines. Et il semble qu'il requiert le remplacement pur et simple du "disque dur". Or cette pièce fait défaut dans les stocks de l'EDP; ce qui laisse naturellement présager que la réparation n'est pas pour demain. Comme l'autre micro-ordinateur initialement affecté à la Direction des Etudes avait été mis à la disposition du Secrétariat du Commandant de l'EGENA pendant la période de transition entre la fin de la première promotion et le début de la deuxième promotion, il va sans dire que certains travaux de secrétariat ne peuvent être effectués à temps.

Je ne saurai passer sous silence l'impossibilité pour les Instructeurs d'origine tunisienne de donner cours suite au blocage mis par la Partie Rwandaise. Celle-ci invoque certaines formalités qui n'auraient pas été remplies par la MINUAR (CIVPOL). Il semble qu'il aurait fallu, préalablement à l'envoi de ces nouveaux instructeurs, en aviser les hautes autorités rwandaises (le Ministère de la Défense Nationale et/ou l'Etat Major de la Gendarmerie Nationale).

IV. BESOINS

La plupart de ces besoins ont été déjà exprimés précédemment mais la suite se fait toujours attendre. Il s'agit notamment:

1. de l'installation d'une ligne téléphonique et d'un fax; cela nous sortirait de l'isolement où nous sommes actuellement et qui handicape la rapidité d'exécution de certaines activités;

2. les syllabus tant attendus et réclamés par les élèves font toujours défaut. Leur importance n'est pas à démontrer dans la préparation et le déroulement des examens de fin de formation;

le matériel didactique nécessaire pour le MAINTIEN DE L'ORDRE manque toujours;

4. un groupe électrogène pour remédier aux coupures d'électricités si courantes à l'EGENA;

mise à notre disposition provisoire d'un nouvel ordinateur en attendant la réparation de l'ancienne.

CONCLUSION

D'une manière générale, nous pouvons donc dire que la formation suit son cours normalement à l'Ecole de la Gendarmerie Nationale de Ruhengeri. Les principales difficultés jusqu'ici sont liées à la disparition du Capitaine FADIALA Sékou Touré, au refus par la Partie Rwandaise des Instructeurs tunisiens, et enfin à certains matériels et fournitures faisant défaut.

CP 1060
see me
C



UNAMIR - MINUAR
TRAINING-RUHENGRI

Received in 1344
By: M.
Em n° 516
Date: OCT-3-1995

A: CIVPOL Commissioner Date : 02/10/95

De: Major BAKANDI Gabriel
Directeur des Etudes
à l'EGENA - Ruhengeri.

Info: CPTO

Bakandi

Seen and sent a copy for translation
1910

Objet: Etat des Besoins en Matériel et Fournitures

Pour la bonne marche de la formation en cours à l'EGENA, la Direction des Etudes a un besoin urgent des matériels et fournitures repris dans le tableau ci-après:

| N° | DESIGNATION | QUANTITE | OBSERVATIONS |
|-----|--------------------------|------------|--------------|
| 1. | Groupe Electrogène | 1 | |
| 2. | Micro-ordinateur | 1 | |
| 3. | Bics bleus | 100 boîtes | |
| 4. | Bics rouges | 50 boîtes | |
| 5. | Cahiers de 100 pages | 1000 | |
| 6. | Cahiers de 200 pages | 1000 | |
| 7. | Blocs notes petit format | 75 | |
| 8. | Blocs notes grand format | 75 | |
| 9. | Règles | 550 | |
| 10. | Crayons ordinaires | 550 | |
| 11. | Craies blanches | 50 boîtes | |
| 12. | Craies couleurs | 25 boîtes | |
| 13. | Stylos feutres | 100 | |
| 14. | Papiers duplicateurs | 50 rames | |

| N° | DESIGNATION | QUANTITE | OBSERVATIONS |
|-----|--|----------|--------------|
| 15. | Correcteurs blancs | 50 | |
| 16. | Enveloppes petit format | 500 | |
| 17. | Enveloppes grand format | 500 | |
| 18. | Encre pour la photocopieuse | 3 unités | |
| 19. | Encre pour l'imprimante
(HP DESK JET 500) | 4 unités | |
| 20. | Perforateurs moyen format | 5 unités | |
| 21. | Agrafeuses géantes | 2 unités | |

*CPTO
globe
for action*



A: CIVPOL Commissioner

Date : 05/10/95

De: Major BAKANDI Gabriel
Directeur des Etudes
à l'EGENA - Ruhengeri

[Signature]

Info: CPTO

Objet: Besoins en Matériel à l'EGENA-Ruhengeri

*CPTO
to make request
for equipment
for the
CPTO
see rue*

| <u>NOM</u> | | <u>QUANTITE</u> |
|------------|--------------------------------|--|
| 1. | Motorolla | 22 |
| 2. | Ordinateur | 1 |
| 3. | Photocopieuse | 1 |
| 4. | Matériels didactiques: | |
| | Vidéo | 6 |
| | Diapositive | 4 |
| 5. | Chaises | 18 |
| | Chaises pour secrétaires | 2 (swivelling and rolling chair with arms) |
| 6. | Répartiteur du courrier (tray) | 8 |
| 7. | Desk organiser | 4 |
| 8. | Téléphone | 1 |
| 9. | Fax | 1 |



UNAMIR - MINUAR
TRAINING-RUHENGARI

Received No. 1316
By: [Signature]
Date: SEP. 28. 1995

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note
28/9

29/

RAPPORT HEBOMADAIRE DES
ACTIVITES

7^{ème} SEMAINE

EGENA - RUHENGARI

MAJOR BAKANDI GABRIEL.



UNAMIR - MINUAR
TRAINING-RUHENGERI

A: CIVPOL Commissioner

De: Major BAKANDI Gabriel
Directeur des Etudes à
l'Ecole de la Gendarmerie Nationale
EGENA - Ruhengeri.

Date: 25 Septembre 1995.

Info: CPTO

Sujet: Rapport des Activités Hebdomadaires

J'ai l'honneur de vous rendre compte du déroulement des activités hebdomadaires à l'Ecole de la Gendarmerie Nationale (EGENA-Ruhengeri), pour la période du 18 au 23 Septembre 1995.

I. Généralités:

Durant la période ci-haut indiquée, les activités se sont déroulées d'une manière générale, dans de bonnes conditions. Aucun fait particulier susceptible d'attirer votre attention n'a été enregistré. Au cours de notre réunion pédagogique hebdomadaire qui s'est tenue le Jeudi 21 Septembre 1995 de 14 heures à 16 heures dans la salle habituelle de réunions, chaque instructeur a fait le point du niveau d'exécution de son programme.

II. POINT D'EXECUTION DU PROGRAMME

| MATIERES | TEMPS EXECUTE | TEMPS RESTANT | INSTRUCTEURS | OBSERVATIONS |
|-----------------------|---------------|---------------|----------------------------------|---------------------|
| MAINTIEN DE L'ORDRE | 21 Heures | 9 Heures | Cpt. Diaouga
Capt. Fadiala | Progression normale |
| POLICE JUDICIAIRE | 19 Heures | 13 Heures | Major Bakandi
Major Dia Abdou | Progression normale |
| POLICE SCIENTIFIQUE | 14 Heures | 2 Heures | Lt. Abdoulhakim | Progression normale |
| POLICE ADMINISTRATIVE | 10 Heures | 5 Heures | Major Dodo | Progression normale |
| SERVICE EN BRIGADE | 16 Heures | 4 Heures | Capt. Ibrahim
Lt. Oumarou | Progression normale |

| MATIERES | TEMPS EXECUTE | TEMPS RESTANT | INSTRUCTEURS | OBSERVATIONS |
|-------------------------|---------------|--------------------------------|-----------------------------------|--|
| CIRCULATION ROUTIERE | 43 heures | 5 heures | Capt. Abdallah
Capt. Ngueta D. | Progression normale |
| RENSEIGNEMENTS GENERAUX | 15 Heures | 15 Heures | Lt. Mahmat Ahmat | Léger retard dû à l'imperfection de l'emploi du temps. |
| MORALE | 6 Heures | 6 Heures | Lt. Sanogo | Progression normale |
| TOTAL | 146 Heures | 59 Heures
(pour la théorie) | | |

REMARQUES:

1. Il y a lieu de préciser que l'Instructeur en charge des cours de morale a été muté et n'a pu être remplacé.
2. L'absence totale de document de référence pour les cours de morale n'a toujours pas été résolue.

DIFFICULTES RENCONTREES:

Au cours de la période susmentionnée, la Partie Rwandaise avait systématiquement empêché aux Instructeurs de dispenser les cours programmés dans les après midi.

Par ailleurs, l'unique ordinateur utilisé par la Direction des Etudes est tombé en panne et a été envoyé à Kigali pour réparation. Ce qui entrave considérablement certaines de nos activités.

IV. BESOINS

Il y a lieu de rappeler que de nombreux besoins antérieurement exprimés n'ont pas été satisfaits jusqu'ici; ce qui a pour conséquence d'entraver la progression de l'instruction. Il s'agit notamment de:

1. installation d'une ligne téléphonique et d'un fax à la Direction des Etudes.
2. syllabus pour les élèves: il importe de relever que leur disponibilité conditionne le bon déroulement des examens de fin de stage.
3. le matériel de maintien de l'ordre.
4. le groupe électrogène promis depuis longtemps pourrait remédier aux nombreuses coupures de courant.

PTD
M. en parole
C

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UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



UNAMIR - MINUAR

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

7/25
A. B. G. 1/2

TO : CAO

FROM : CIVPOL Commissioner

INFO : OSRSG/CIVPOL Liaison Officer

SUBJECT : Requisition for Training School

DATE : 20/7/1995

REF: CIVPOL/MEMO/606/95

1. In reference to the meeting held on 18 July 1995, between Mr. Chaim Ouziel, the CAO and Colonel C.O. Diarra, the CIVPOL Commissioner on UNAMIR inputs on CIVPOL/UNDP projects at National Gendarmerie Training School Ruhengeri and Communal Training Centre in Gishari.

2. Please find attached the consolidated requisition for furniture, office equipment, stationery and a separate requisition for teaching aids.

3. Thank you for your usual co-operation.

UNAMIR - MINUAR
CIVPOL HQ

REQUISITION FOR TRAINING SCHOOL

I. Office Equipment

- 2 Computer
- 2 Printer Laserjet 4
- 2 battery
- 2 Extension cord
- 2 Net work cable
- 4 Toners
- 2 Mouse

II. Office Cleaning Materials/Toiletries

- 40 Rag, wiping
- 40 stick, handle
- 40 dettol, antiseptic
- 40 dettol
- 40 Brush, scrubbing
- 20 Bucket, plastic 15 litres
- 20 " " 8 "
- 40 Mop head
- 1800 Napkin
- 48000 paper toilet (for 6 months)
- 4500 powder detergent - (Omo)
- 4500 soap hand bar
- 4500 soap laundry bar
- 5800 spray, insect (bug killer)

III. Stationery

- 10 Big punch
- 4 Giant size stapler
- 10 Packets staple pin
- 40 staple pin remover
- 20 Wall Clock
- 20 Calendar, wall UNAMIR
- 40 Calendar, 1995 desktop
- 40 Calculator
- 40 Desk pad 18" x 23"
- 40 Holder Calendar
- 40 Desk organiser
- 3500 cartons of photocopy paper A4 (for printing of 8 different courses of 30 pages each for 2500 students including administrative use).

- 10 trash car big
- 8 computer desk
- 50 in/out trays
- 4 filing cabinet, wood
- 14 waste paper basket

1. Teaching Aids

- 2 video cameras complete with accessories (light, batteries, battery recharger, exterior microphone, tripod, connection plug, blank tapes)
- 2 TV
- 2 VCRs
- 200 video cassettes (blank)

- Note: The compilation of 8000 copies of hand-out for 2500 students at 5000 FRW each as mentioned in (5).



TO: Mr Joe Lombardo
Special Task Officer

Date: 15 September 1995
Ref: CIVPOL/MEMO/776/95

FROM: CIVPOL Commissioner

SUBJECT: Current Breakdown of Equipment, Stationery and Materials to be Supplied to Ruhengeri Training School and Communal Police Training Gishari

1. Please find attached the current breakdown of equipment, stationery and materials to be supplied to Ruhengeri Training School and the Communal Police Training at Gishari. It is pertinent to note that most of the items have not been provided yet while one of the Centres the Gendarmerie Training School has been functioning since 31st July 1995 while the Communal Police Training School is likely to be opened sometime in October this year.
2. On the question of stationery which you raised up during our last meeting with you, I would like to emphasize that according to the project, part of the requirements is to be provided for by the UNDP budget and the other complement by UNAMIR.
3. On furniture I insist on the necessity to provide forty (40) desks and chairs at least for the forty-one instructors deployed at both Training Centres.
4. I will greatly appreciate if action could be taken to supply the requirements as indicated on our requisition as a matter of urgency.
5. Best regards.



*CURRENT BREAKDOWN OF EQUIPMENT, STATIONERY AND MATERIALS
TO BE SUPPLIED TO RUHENGERI TRAINING SCHOOL
AND COMMUNAL POLICE TRAINING SCHOOL GISHARI*

| <i>OFFICE EQUIPMENT</i> | <i>QUANTITY
REQUIRED</i> | <i>QUANTITY
SUPPLIED</i> | <i>BALANCE</i> |
|----------------------------|------------------------------|------------------------------|----------------|
| <i>CPU</i> | <i>2</i> | <i>2</i> | <i>NIL</i> |
| <i>COMPUTERS SCREENS</i> | <i>2</i> | <i>NIL</i> | <i>2</i> |
| <i>PRINTERS LASERJET 4</i> | <i>2</i> | <i>NIL</i> | <i>2</i> |
| <i>BATTERIES</i> | <i>2</i> | <i>NIL</i> | <i>2</i> |
| <i>EXTENSION CORD</i> | <i>2</i> | <i>NIL</i> | <i>2</i> |
| <i>NET WORK CABLES</i> | <i>2</i> | <i>NIL</i> | <i>2</i> |
| <i>TONERS</i> | <i>2</i> | <i>NIL</i> | <i>2</i> |
| <i>MOUSE</i> | <i>2</i> | <i>NIL</i> | <i>2</i> |

OFFICE CLEANING MATIRIALS/TOILETRIES

| | | | |
|--------------------------------------|-------------|------------|-------------|
| <i>RAG. WIPING</i> | <i>40</i> | <i>NIL</i> | <i>40</i> |
| <i>NAPKIN</i> | <i>1800</i> | <i>200</i> | <i>1600</i> |
| <i>DETERGENT SOAP</i> | <i>4500</i> | <i>250</i> | <i>4750</i> |
| <i>SOAP HAND BAR</i> | <i>4500</i> | <i>500</i> | <i>4000</i> |
| <i>SOAP LAUNDRY BAR</i> | <i>4500</i> | <i>500</i> | <i>4000</i> |
| <i>SPRAY INSECT (BUG
KILLER)</i> | <i>5800</i> | <i>500</i> | <i>5300</i> |

| <i>STATIONERY</i> | <i>QUANTITY
REQUIRED</i> | <i>QUANTITY
SUPPLIED</i> | <i>BALANCE</i> |
|---|------------------------------|------------------------------|----------------|
| <i>BIG PUNCH</i> | <i>10</i> | <i>NIL</i> | <i>10</i> |
| <i>GIANT SIZE STAPPLER</i> | <i>4</i> | <i>NIL</i> | <i>4</i> |
| <i>CALCULATOR</i> | <i>40</i> | <i>10</i> | <i>30</i> |
| <i>DESK PADS 18"x23"</i> | <i>40</i> | <i>5</i> | <i>35</i> |
| <i>PAPER A4</i> | <i>3500</i> | <i>250</i> | <i>3250</i> |
| <i>RED BIRO PEN</i> | <i>3600</i> | <i>200</i> | <i>3400</i> |
| <i>BLUE PENS</i> | <i>7000</i> | <i>200</i> | <i>6800</i> |
| <i>BLACK PENS</i> | <i>7000</i> | <i>200</i> | <i>6800</i> |
| <i>GLUE STICKS</i> | <i>1450</i> | <i>NIL</i> | <i>1450</i> |
| <i>STOKCH MAGIC TAPE</i> | <i>1200</i> | <i>NIL</i> | <i>1200</i> |
| <i>GIANT SIZE CLIPS</i> | <i>120</i> | <i>5</i> | <i>115</i> |
| <i>BIG NOTE BOOKS</i> | <i>40</i> | <i>NIL</i> | <i>40</i> |
| <i>FILE COVER</i> | <i>2600</i> | <i>1500</i> | <i>1100</i> |
| <i>EXERCISE BOOKS FOR 8
COURSES x 1000 STUDENTS</i> | <i>11000</i> | <i>NIL</i> | <i>11000</i> |
| <i>SWEEPING BROOMS</i> | <i>2500</i> | <i>NIL</i> | <i>2500</i> |
| <i>FOLDERS</i> | <i>1200</i> | <i>NIL</i> | <i>1200</i> |
| <i>SIGNATURE BOOK</i> | <i>40</i> | <i>NIL</i> | <i>40</i> |
| <i>ENVELOPE AIRMAIL 105x235</i> | <i>2000</i> | <i>NIL</i> | <i>2000</i> |
| <i>ENVELOPE MANILA 145x175</i> | <i>3000</i> | <i>NIL</i> | <i>3000</i> |
| <i>ENVELOPE MANILA 229x324</i> | <i>3000</i> | <i>NIL</i> | <i>3000</i> |
| <i>MEMORANDUM BOOK</i> | <i>40</i> | <i>NIL</i> | <i>40</i> |

COMMUNICATION EQUIPMENT

| <i>COMMUNICATION EQUIPMENT</i> | <i>QUANTITY REQUIRED</i> | <i>QUANTITY SUPPLIED</i> | <i>BALANCE</i> |
|--------------------------------|--------------------------|--------------------------|----------------|
| <i>TELEPHONE (RWANDEX)</i> | <i>2</i> | <i>NIL</i> | <i>2</i> |
| <i>PHOTOCOPIES</i> | <i>2</i> | <i>NIL</i> | <i>2</i> |
| <i>GENERATORS</i> | <i>2</i> | <i>NIL</i> | <i>2</i> |
| <i>FAX MACHINES</i> | <i>2</i> | <i>NIL</i> | <i>2</i> |

OFFICE FURNITURE / EQUIPMENT

| | | | |
|-----------------------------|------------|------------|------------|
| <i>TRAYS IN/OUT</i> | <i>50</i> | <i>NIL</i> | <i>50</i> |
| <i>FILING CABINET, WOOD</i> | <i>4</i> | <i>NIL</i> | <i>4</i> |
| <i>TV</i> | <i>2</i> | <i>1</i> | <i>1</i> |
| <i>VCR</i> | <i>2</i> | <i>1</i> | <i>1</i> |
| <i>CAMERA VIDEO</i> | <i>2</i> | <i>NIL</i> | <i>1</i> |
| <i>CASSETTES VIDEO</i> | <i>200</i> | <i>NIL</i> | <i>200</i> |

1
- CPT
- CPT
for action
2 12/3

Received No. 1192
By: *[Signature]*
Date: SEP. 11. 1995

7 Septembre 1995

Le Directeur des études intermédiaires à l'EGENA
Ruhengeli
à

Monsieur le Commissioner CIVPOL Kigali

Objet: Rapport hebdomadaire d'exécution du programme de formation des
élèves gendarmes (Semaine du 28 Août au 02 Septembre 1995)

I. Du programme étalé pour exécution

La semaine n°5 de la formation du 28 Août au 02/09/95 a été caractérisée par la reconstruction du programme d'enseignement de la semaine précédente et par l'affectation des instructeurs au Centre d'Instruction (Classe Anglophone B4).

La programmation des leçons de la 4ème semaine s'explique par le fait que les leçons n'avaient pu être dispensées du fait de la relève survenue courant la petite semaine de bon nombre d'instructeurs en fin de contrat et de leur remplacement par de nouveaux. Sur instruction du Commissioner, elle avait été consacrée à des révisions au niveau de toutes les classes, révisions animées par les instructeurs sortants et rentrants ceci pour éviter une rupture entre les méthodes d'enseignement.

Cela a eu pour conséquence, immédiate l'accusation d'une semaine de retard. Toutes les leçons programmées cette semaine ont été enseignées. Cependant, au cours de la conférence pédagogique tenue le Vendredi 1/09/95, il a été fait cas de légers retards dans l'exécution du programme d'enseignement de certaines matières au niveau de certaines classes, retard qu'on s'est proposé de corriger par l'organisation de cours de rattrapage.

Il s'agit pour les classes de B

- M.O leçon n° 12 - en classe B
- Police administrative - contrôle des armes en classe B
- Circulation routière - 1° leçon en B
- R.G retard dans toutes les classes B.

Et pour les classes de A

- Circulation routière: 2 leçons (n° 10 et 11)
- M.O - 1 leçon dans le chap. IV et en A1
- Morale: Tout est à revoir

Ces retards seraient dû entre autre au bas niveau des élèves de certaines classes et à des erreurs de programmation des leçons.

Par ailleurs, la semaine a connue l'arrivée des Instructeurs Anglophones composés de deux Suisses, un Allemand et deux Nigerians mis à la disposition du Centre pour s'occuper de la classe B4 dite classe Anglophone. Ceci aura le double avantage d'améliorer la qualité de l'enseignement dans cette classe mais aussi de permettre aux instructeurs Francophones ainsi libérés, de progresser rapidement dans l'exécution de leur programme au niveau des classes dites francophones.

Enfin, la semaine a enregistré la visite de Major KONE Mamadou Chief Training le Jeudi 31 Août 95, sanctionnée par une rencontre avec la partie suisse autour de leurs préoccupations. Au cours de la rencontre, il a été proposé de ramener le conseil pédagogique au Jeudi après les cours au lieu du Samedi.

II. Des difficultés rencontrées

Il s'agit essentiellement des difficultés d'ordre matériel notamment:

- Problème de documentation:

Les instructeurs souhaiteraient avoir à leur disposition des recueils de textes juridiques Rwandais pour la préparation des leçons.

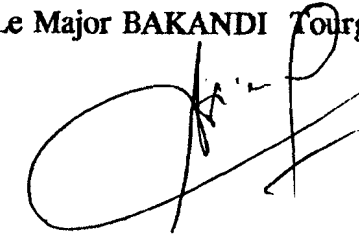
- Problème de tirage:

La machine de tirage mise à notre disposition n'est pas en bon état. Nous souhaiterions qu'elle soit remplacée par une nouvelle.

- Autres besoins:

En prévision des interrogations écrites et des examens, il serait souhaitable de nous doter d'une dizaine de machines à calculer.

Le Directeur des études interimaire
Le Major BAKANDI Tourgue Gabriel.



Handwritten notes in the left margin:
CPTD
On a été la
pour la
de la pyrocompens
12/15
OPP 12/15
Le Directeur des études interimaire
Le Major BAKANDI Tourgue Gabriel
12/15



Mk-88/AA
To : J. LOMBARDO
Special Task Officer

Date: 30 August 1995

From : Col. C.O. Diarra
CIVPOL Commissioner

Ref : CIVPOL/MEMO/725/95

Info : OSRSG/CIVPOL Liaison Officer

Subject : Requisition for Video Cameras and Cassettes

① In reference to the meeting held on 18th July, 1995, between Mr. CHAIM OUZIEL, the CAO and Colonel C.O. DIARRA, the CIVPOL Commissioner on UNAMIR in puts on CIVPOL/UNDP projects at National Gendarmerie Training School Ruhengeri and Communal Training Centre in Gishari and also a follow up meeting between the Special Task Officer and the Logistics Officer, CIVPOL on 24th August 1995.

2. Please find attached the requisition for two video cameras complete with accessories and video cassettes.

3. Thank you for your continued co-operation.

REQUISITION FOR RUHENGARI TRAINING SCHOOL
AND COMMUNAL POLICE CENTRE, GISHARI

- 2 VIDEO CAMERAS complete with accessories (light, batteries, battery recharger, exterior microphone, tripod, connection plug, blank tapes).

- 200 VIDEO CASSETTES (Blank).

② CPO

CAO (Chaim) previously agreed to provide these items. I could procure them in NBO next week if funds are made available.

Jpe
30
21/9/95

- 3600 red biro pen
- 7000 blue " "
- 7000 black " "
- 1450 glue sticks
- 1200 scotch magic tape
- 120 giant (large) size wavy clips
- 40 big note books for use as register
- 2600 file cover
- 11000 exercise books for 8 courses/1000 students
- 20 big plastic trash bin
- 2500 brooms for sweeping - 1 each student
- 300 correcting fluid
- 1200 folders
- 40 signature book
- 20 stamp pad
- 10 stamp secret
- 10 " confidential
- 10 " very urgent
- 10 " urgent
- 10 " restricted
- 10 " date
- 100 message form
- 200 post it 3" x 3"
- 200 " " 4" x 6"
- 40 marker black
- 40 " red
- 40 " blue
- 40 highlighted yellow
- 40 " blue
- 40 " green
- 2000 envelope airmail 105 x 235
- 3000 " manila 145mm x 175 mm
- 3000 " " 229mm x 324 mm
- 100 Ink stamp blue
- 100 " violet
- 40 Memorandum book
- 20 Opener letter, metal
- 100 slip routing UNAMIR

IV. Communication Equipment

- 2 Telephone (Imersat)
- 2 Photocopier
- 2 Generators
- 2 Fax machine

V. Office Furniture

- 20 writing desk with drawers
- 20 executive rotary chairs with arm
- 12 chairs, cushion without arm
- 12 swivel chairs (secretaries)

- 10 trash car big
- 8 computer desk
- 50 in/out trays
- 4 filing cabinet, wood
- 14 waste paper basket

1. Teaching Aids

- 2 video cameras complete with accessories (light, batteries, battery recharger, exterior microphone, tripod, connection plug, blank tapes)
- 2 TV
- 2 VCRs
- 200 video cassettes (blank)
- Note: The compilation of 8000 copies of hand-out for 2500 students at 5000 FRW each as mentioned in (5).



INTER-OFFICE MEMORANDUM

DATE: August 24, 1995

TO: Captain Imataa
Logistics Officer, Civpol

FROM: J. Lombardo
Special Task Officer

SUBJECT: SUMMARY OF TODAY'S MEETING

This memo is written as a summary of the main points that require action as a result of our meeting at 1100 today. Action addressees are requested to liaise with Jan Karlsson and provide material requested.

| Section Concerned/
Action Addressees | Equipment Required |
|---|---|
| BMS | Water tank for potable water installed at Gishari (servicing approx. 400 people per day).
Generator technician to inspect Gishari site to determine what type of backup generator is required. |
| Transport | 1 Forerunner
2 Pickups |
| EDP | 2 Full computer sets. |
| Communications | Replacement for the issued photocopiers at Ruhengeri and Gishari. |
| Personnel | 3 Additional local secretaries. |
| Supply | 1 VCR for Gishari. |

Other points of relevance are the following:

You will provide me with a detailed list of your truck requirements for both schools so that I may make the necessary bookings with the Transport Officer.

Inmarsats are not available for distribution at this time. The Chief Communications Officer has requested Rwandatel lines for both Ruhengeri and Gishari. If the Rwandatel lines, once installed can handle a fax machine, then, if available, one will be requested for Gishari.

There is currently no office furniture in stock. Local purchases may be made through the Field Sector Administrator's imprest account. Please liaise with Jan Karlsson on this issue.

The television that is currently in the Liaison Office should be transferred to Gishari training school. I will wait for a new requisition to be made for the video cameras and video tapes. Ruhengeri Training School has received 1 television and 1 VCR.

I will resubmit requirements for stationary and cleaning supplies to the warehouse. If possible, please provide a priority listing of these items to me as soon as possible.

cc: CAO
CCO
CMIS/EDP
CCPO
SUMMO
CBMS
CITMM
J. Karlsson



UNAMIR - MINUAR

TO: H.E. Mr. Shaharyar Khan
A: SRSG

Date: Kigali, 22 August 1995
Ref: CIVPOL/MEMO/701/95

Mr. Chaim Ouziel
CAO

FROM: C.O. Diarra, Colonel
DE: CIVPOL Commissioner

INFO: Mr. Joe Lombardo,
Special Task Force Officer

Subject: Commencement of the Communal Police Training Programme
Objet:

Reference our memo CIVPOL/MEMO/606 of 20 July 1995.

-
1. Please include 80 water drums for the Communal Police Training Centre typographically omitted from the list of items attached to the letter under reference.
 2. Thank you for your cooperation.
 3. Regards.

ITEMS TO BE SUPPLIED TO COMMUNAL TRAINING CENTRE GISHARI AS SOON AS POSSIBLE

| | QUANTITY
REQUIRED | QUANTITY
SUPPLIED | QUANTITY
SUPPLIED | BALANCE | DATE
SUPPLIED |
|---|----------------------|----------------------|----------------------|---------|------------------|
| <u>I. VEHICLE</u> | | | | | |
| (I) TRUCK | 1 | 1 | NIL | 1 | |
| (II) PICK UP | 2 | 2 | NIL | 2 | |
| (III) MINIBUS | 1 | 1 | 1 | - | |
| (IV) 4 RUNNER | 1 | 1 | NIL | | |
| (V) FUE (ARRANGEMENT
ALREADY MADE WITH
SPECIAL TASK FORCE
OFFICER) | | | | | |
| <u>2. OFFICE EQUIPMENT</u> | | | | | |
| (A) PERSONAL COMPUTER | | | | | |
| (II) DESKTOP MONITOR | 1 | 1 | NIL | 1 | |
| (III) DESKTOP CPU | 1 | 1 | NIL | 1 | |
| (IV) LAPTOP | 1 | 1 | NIL | 1 | |
| (B) PRINTER | | | | | |
| (I) LASERJET 4 | 1 | 1 | NIL | 1 | |
| (C) BATTERY | | | | | |
| (1) UPS BATTERY | 1 | 1 | NIL | 1 | |
| (II) EXTENSION CORD | 1 | 1 | NIL | 1 | |
| (III) NETWORK CABLE | 1 | 1 | NIL | 1 | |
| (IV) MOUSE | 1 | 1 | NIL | 1 | |
| <u>3. COMMUNICATION EQUIPMENT</u> | | | | | |
| (I) TELEPHONE (IMERSAT) | 1 | 1 | NIL | 1 | |
| (II) PHOTOCOPIER | 1 | 1 | NIL | 1 | |
| (III) GENERATOR 14/15 KVA | 1 | 1 | NIL | 1 | |
| (IV) FAX MACHINE | 1 | 1 | NIL | 1 | |
| <u>4. PERSONNEL SITUATION</u> | | | | | |
| (I) LOCAL INTERPRETERS | 3 | 3 | NIL | 3 | |
| (II) SECRETARIES | 3 | 3 | NIL | 3 | |
| (III) DRIVERS | 2 | 2 | 1 | 1 | |
| <u>5. CONTAINER FOR WATER (DRUM)</u> | 80 | 80 | NIL | 80 | |



UNAMIR - MINUAR

CIVPOL/UNDP Ruhengeri/Gishari Training Project

UNAMIR Personnel Input and Actual Situation

18 August 1995

| <u>No. of Personnel Requested</u> | <u>No. of Personnel
Posted to CIVPOL</u> | <u>Short Fall</u> |
|--|--|-------------------|
| 1. 1 International interpreter - to coordinate and supervise and review the work of local interpreters | Nil | 1 |
| 2. 4 additional local interpreters | 2 | 2 |
| 3. 2 additional drivers | 2 | - |
| 4. 4 additional local secretaries | 1 | 3 (2) |

| | QUANTITY
REQUIRED | QUANTITY
SUPPLIED | BALANC | DATE
SUPPLIED | REMARKS |
|--------------------------------|----------------------|----------------------|--------|------------------|---------|
| Marker black | 40 | 10 | 30 | 27/7/95 | |
| Marker red | 40 | NIL | 40 | - | |
| Marker blue | 40 | NIL | 40 | - | |
| Highlighted yellow | 40 | 5 | 35 | 27/7/95 | |
| Highlighted blue | 40 | 40 | - | - | |
| Highlighted green | 40 | 25 | 15 | 27/7/95 | |
| Envelope airmail 105 x 235 | 2000 | NIL | 2000 | - | |
| Envelope manila 145mm x 175mm | 3000 | NIL | 3000 | - | |
| Envelope manila 229mm x 324 mm | 3000 | NIL | 3000 | - | |
| Ink stamp blue | 100 | 10 | 90 | 27/7/95 | |
| Ink stamp violet | 100 | 20 | 80 | " | |
| Memorandum book | 40 | NIL | 40 | - | |
| Opener letter metal | 20 | 20 | - | 27/7/95 | |
| Slip routing UNAMIR | 100 | 100 | - | " | |

ITEMS TO BE SUPPLIED BY UNAMIR TO RUHENGERI TS/GISHARI TRG CENTRE

| | QUANTITY
REQUIRED | QUANTITY
SUPPLIED | BALANCE | DATE
SUPPLIED | REMARKS |
|--|----------------------|----------------------|---------|------------------|---------|
| 1. VEHICLES | | | | | |
| (I) 4 Pick up | 4 | 3 | 1 | 2/9/95 | |
| (II) Minibus | 2 | 2 | 0 | 10/8/95 23/8 | |
| (III) 4 Runner | 2 | NIL | 2 | 11/8/95 | |
| (iv) Trucks -to be supplied on need basis- | 2 | 2 | NIL | 17/8/95 | |
| | | | | 29/8/95 | |
| 2. OFFICE EQUIPMENT | | | | | |
| (I) Computer | 2 | NIL | 2 | | |
| (II) Printer | 2 | NIL | 2 | | |
| 3. COMMUNICATION EQUIPMENT | | | | | |
| (I) Telephone | 2 | NIL | 2 | | |
| (II) Photocopier | 2 | NIL | 2 | | |
| (III) Generators | 2 | NIL | 2 | | |
| (iv) Fax machine | 2 | NIL | 2 | | |
| 4. OFFICE FURNITURE | | | | | |
| (I) Writing desk with drawer | 20 | NIL | 20 | | |
| (II) Executive rotary chair | 20 | NIL | 20 | | |
| (III) Chairs cushion without arm | 12 | NIL | 12 | | |
| (iv) Swivel chairs (secretary) | 12 | NIL | 12 | | |
| 5. TEACHING AIDS | | | | | |
| (I) Video cameras | 2 | NIL | 2 | | |
| (II) TV | 2 | NIL | 2 | | |
| (III) VCRS | 2 | NIL | 2 | | |
| (vi) Video cassettes (blank) | 200 | NIL | 200 | | |

| | QUANTITY
REQUIRED | QUANTITY
SUPPLIED | BALANCE | DATE
SUPPLIED | REMARKS |
|-----------------------------------|----------------------|----------------------|---------|------------------|---------------------------------|
| 1. VEHICLES | | | | | |
| (i) 4 Pick Up | 4 | 1 | 3 | 10/8/95 | |
| (ii) Minibus | 2 | 2 | - | 11/8/95 | |
| (iii) 4 Runner | 2 | NIL | 2 | | |
| (iv) Trucks | 3 | NIL | 3 | | to be supplied
on need basis |
| 2. OFFICE EQUIPMENT | | | | | |
| a. Personal Computer | | | | | |
| (i) Desktop Monitor | 2 | 2 | - | 16/8/95 | |
| (ii) Desktop CPU | 2 | 2 | - | | |
| (iii) Laption | 2 | 2 | - | | |
| (iv) Toner | 4 | NIL | 4 | | |
| b. Printer | | | | | |
| (i) HP Deskjet 500/Laserjet 4 | 2 | NIL | 2 | | |
| c. Battery | | | | | |
| (i) UPS Battery | 2 | NIL | 2 | - | |
| (ii) Extension cord | 2 | NIL | 2 | - | |
| (iii) Network cable | 2 | NIL | 2 | - | |
| Mouse | 2 | NIL | 2 | - | |
| 3. COMMUNICATION EQUIPMENT | | | | | |
| (i) Telephone | 2 | NIL | 2 | - | |
| (ii) Photocopier | 2 | NIL | 2 | - | |
| (iii) Generator | 2 | NIL | 2 | - | |
| (iv) Fax machine | 2 | NIL | 2 | - | |

4. OFFICE FURNITURE

- (i) Writing desk with drawer
- (ii) Executive Rotary chair
- (iii) Chairs, cushion without arm
- (iv) Swived chairs, secretary

5. TEACHING AIDS

- (i) Video Camera
- (ii) TV
- (iii) VCR
- (iv) Video cassette (blank)

6. OFFICE CLEANING MATERIALS/TOILETRIES

- Rag, wiping
- Stick, handle
- Dettol, antiseptic
- Brush, scrubbing
- Bucket, plastic 15 litres
- Bucket, plastic 8 litres
- Mop head
- Napkin
- Paper toilet (for 6 months)
- Powder detergent - (OMO)
- Soap hand bar
- Soap laundry bar
- Spray, insect (bug killer)

7. STATIONERY

- Big punch
- Giant size stapler
- Packets staple pin

| QUANTITY
REQUIRED | QUANTITY
SUPPLIED | BALANC | DATE
SUPPLIED | REMARKS |
|----------------------|----------------------|--------|------------------|---------|
| 20 | NIL | 20 | - | |
| 20 | NIL | 20 | - | |
| 12 | NIL | 12 | - | |
| 12 | NIL | 12 | - | |
| 2 | NIL | 2 | - | |
| 2 | NIL | 2 | - | |
| 2 | NIL | 2 | - | |
| 200 | NIL | 200 | - | |
| 40 | NIL | 40 | 26/7/95 | |
| 40 | 40 | - | | |
| 40 | 40 | - | | |
| 40 | 40 | - | | |
| 20 | 20 | - | | |
| 20 | 20 | - | | |
| 40 | 40 | - | | |
| 1800 | 200 | 1600 | | |
| 48000 | 2000 | 46000 | | |
| 45000 | 250 | 44750 | | |
| 45000 | 500 | 44500 | | |
| 45000 | 500 | 44500 | | |
| 5800 | 500 | 5300 | | |
| 10 | NIL | 10 | - | |
| 4 | NIL | 4 | - | |
| 10 | 10 | - | 27/7/95 | |

**REQUIREMENTS FOR THE NEXT
 GENDARMERIE AND COMMUNAL POLICE TRAINING CENTRES**

10 July 1995

Requirement Summary

The project approved by UNDP on the National Gendarmerie and Communal Police Training assigned to UNAMIR to provide items as mentioned on the attached document.

To satisfy this commitment the following are required:

A. National Gendarmerie Training

Number of Students : 500
 Starting date: 17/7/95
 Duration of course: 6 months
 Place: Ruhengeri

1. Personnel

| | | |
|---|----------------------|--|
| - | Instructors - | 15 UNCIVPOL Observers |
| - | Interpreters- | International level (to serve as a supervisor) |
| - | Local Interpreters - | 3 |
| - | Secretaries - | 3 |
| - | Driver - | 1 |

2. Transportation

- 1 Truck with driver
- 2 Pickups
- 1 Minibus
- 1 4 Runner
- supply of fuel for vehicles

3. Office Equipment

- 1 Computer
- 1 Printer Laserjet 4
- 1 battery
- 1 Extension cord
- 1 Net work cable
- 2 Toners
- 1 Mouse

4. Office Cleaning Materials/Toiletries

- 20 Rag, wiping
- 20 stick, handle
- 20 dettol, antiseptic
- 20 dettol
- 20 Brush, scrubbing
- 10 Bucket, plastic 15 litres
- 10 " " 8 "
- 20 Mop head
- 600 Napkin
- 12000 paper toilet (for 6 months)
- 3000 powder detergent - (Omo)
- 3000 soap hand bar
- 3000 soap laundry bar
- 1800 spray, insect (bug killer)

5. Stationery

- 5 Big punch
- 2 Giant size stapler
- 5 Packets staple pin
- 20 staple pin remover
- 10 Wall Clock
- 10 Calendar, wall UNAMIR
- 20 Calendar, 1995 desktop
- 20 Calculator
- 20 Desk pad 18" x 23"
- 20 Holder Calendar
- 20 Desk organiser

- 1500 cartons of photocopy paper A4 (for printing of 8 different courses of 30 pages each for 1000 students including administrative use).

- 1600 red biro pen
- 3000 blue " "
- 3000 black " "
- 600 glue sticks
- 600 scotch magic tape
- 50 giant (large) size wavy clips
- 20 big note books for use as register
- 1000 file cover
- 5000 exercise books for 8 courses/1000 students
- 10 big plastic trash bin
- 1000 brooms for sweeping - 1 each student
- 100 correcting fluid
- 500 folders
- 20 signature book
- 10 stamp pad
- 5 stamp secret
- 5 " confidential

- 5 " very urgent
- 5 " urgent
- 5 " restricted
- 5 " date
- 50 message form
- 100 post it 3" x 3"
- 100 " " 4" x 6"
- 20 marker black
- 20 " red
- 20 " blue
- 20 highlighted yellow
- 20 " blue
- 20 " green
- 1000 envelope airmail 105 x 235
- 1500 " manila 145mm x 175 mm
- 1500 " " 229mm x 324 mm
- 50 Ink stamp blue
- 50 " violet
- 20 Memorandum book
- 10 Opener letter, metal
- 50 slip routing UNAMIR

6. Communication Equipment

- 1 Telephone (Imersat)
- 1 Photocopier
- 1 Generators
- 1 Fax machine

7. Office Furniture

- 10 writing desk with drawers
- 10 executive rotary chairs with arm
- 10 chairs, cushion without arm
- 6 swivel chairs (secretaries)
- 5 trash car big
- 4 computer desk
- 25 in/out trays
- 2 filing cabinet, wood
- 7 waste paper basket

8. Teaching Aids

- 1 video cameras complete with accessories (light, batteries, battery recharger, exterior microphone, tripod, connection plug, blank tapes)
- 100 video cassettes (blank)
- Note: The compilation of 8000 copies of hand-out for 1000 students at 5000 FRW each as mentioned in (5).

B. Communal Police Training

Number of Students : 1500 (1st batch 750)
Starting date: 17/7/95
Duration of course: 3 months for each batch
Place: Gishari

B. Communal Training Centre

1. Personnel

- Instructors - 20 UNCIVPOL Observers
- Local interpreters - 3
- Secretaries - 3
- Driver - 2

2. Transportation

- 1 Truck with driver
- 2 four wheel drive pickups
- 1 Minibus
- 1 4 Runner
- supply of fuel for vehicles

3. Office Equipment

- 1 Computer
- 1 Printer Laserjet 4
- 1 battery
- 1 Extension cord
- 1 Net work cable
- 2 Toners
- 1 Mouse

4. Office Cleaning Materials/Toiletries

- 20 Rag, wiping
- 20 stick, handle
- 20 dettol, antiseptic
- 20 dettol
- 20 Brush, scrubbing
- 10 Bucket, plastic 15 litres
- 10 " " 8 "
- 20 Mop head
- 20 Napkin
- 36000 paper toilet
- 150 powder detergent - (Omo)
- 150 soap hand bar
- 150 soap laundry bar
- 150 spray, insect (bug killer)

5. Stationary

- 5 Big punch
- 2 Giant size stapler
- 5 Packets staple pin
- 20 staple pin remover
- 10 Wall Clock
- 10 Calendar, wall UNAMIR
- 20 Calendar, 1995 desktop
- 20 Calculator
- 20 Desk pad 18" x 23"
- 20 Holder Calendar
- 20 Desk organiser

- 2000 cartons of photocopy paper A4 (for printing of 8 different courses of 30 pages each for 1500 students including administrative use).

- 2000 red biro pen
- 4000 blue " "
- 4000 black " "
- 850 glue sticks
- 600 scotch magic tape
- 70 giant (large) size wavy clips
- 20 big note books for use as register
- 1600 file cover
- 6000 exercise books for 5 courses/1500 students
- 10 big plastic trash bin
- 1500 brooms for sweeping - 1 each student
- 200 correcting fluid
- 700 folders
- 20 signature book
- 10 stamp pad

- 5 stamp secret
- 5 " confidential
- 5 " very urgent
- 5 " urgent
- 5 " restricted
- 5 " date
- 50 message form
- 100 post it 3" x 3"
- 100 " " 4" x 6"
- 20 marker black
- 20 " red
- 20 " blue
- 20 highlighted yellow
- 20 " blue
- 20 " green
- 1000 envelope airmail 105 x 235
- 1500 " manila 145mm x 175 mm
- 1500 " " 229mm x 324 mm
- 50 Ink stamp blue
- 50 " violet
- 20 Memorandum book
- 10 Opener letter, metal
- 50 slip routing UNAMIR

6. Communication Equipment

- 1 Telephone (Imersat)
- 1 Photocopier
- 1 Generators
- 1 Fax machine

7. Office Furniture

- 10 writing desk with drawers
- 10 executive rotary chairs with arm
- 10 chairs, cushion without arm
- 6 swivel chairs (secretaries)
- 5 trash car big
- 4 computer desk
- 25 in/out trays
- 2 filing cabinet, wood
- 7 waste paper basket

8. Teaching Aids

- 1 video cameras complete with accessories (light, batteries, battery recharger, exterior microphone, tripod, connection plug, blank tapes)
- 10 video cassettes (blank)
- Note: The compilation of 12000 copies of hand-out for 1500 students at 5000 FRW each as mentioned in (5)

Colonel Cheick Oumar Diarra
CIVPOL Commissioner



CAlog

TO : CAO

DATE : 20/7/1995

FROM : CIVPOL Commissioner

REF: CIVPOL/MEMO/606/95

INFO : OSRSG/CIVPOL Liaison Officer

SUBJECT : Requisition for Training School

1. In reference to the meeting held on 18 July 1995, between Mr. Chaim Ouziel, the CAO and Colonel C.O. Diarra, the CIVPOL Commissioner on UNAMIR inputs on CIVPOL/UNDP projects at National Gendarmerie Training School Ruhengeri and Communal Training Centre in Gishari.

..... 2. Please find attached the consolidated requisition for furniture, office equipment, stationery and a separate requisition for teaching aids.

3. Thank you for your usual co-operation.


 UNAMIR - MINUAR
 CIVPOL HQ

REQUISITION FOR TRAINING SCHOOL

| I. Office Equipment | QTY | QTY | BALANCE | DATE |
|---|-------|----------|---------|----------|
| | REQ. | SUPPLIED | | Supplies |
| - 2 Computer | 2 | NIL | 2 | |
| - 2 Printer Laserjet 4 | 2 | ✓ | 2 | |
| - 2 battery | 2 | ✓ | 2 | |
| - 2 Extension cord | 2 | ✓ | 2 | |
| - 2 Net work cable | 2 | ✓ | 2 | |
| - 4 Toners | 2 | ✓ | 2 | |
| - 2 Mouse | 2 | ✓ | 2 | |
| II. Office Cleaning Materials/Toiletries | | | | |
| - 40 Rag, wiping | 40 | NIL | 40 | 26/7/95 |
| - 40 stick, handle | 40 | 40 | — | |
| - 40 dettol, antiseptic | 40 | 40 | — | 26/7/95 |
| - 40 dettol | | | | |
| - 40 Brush, scrubbing | 40 | 40 | — | 26/7/95 |
| - 20 Bucket, plastic 15 litres | 20 | 20 | — | ✓ |
| - 20 " " 8 " | 20 | 20 | — | ✓ |
| - 40 Mop head | 40 | 40 | — | ✓ |
| x - 1800 Napkin | 18000 | 2000 | 16000 | ✓ |
| - 48000 paper toilet (for 6 months) | 48000 | 2000 | 46000 | ✓ |
| - 4500 powder detergent - (Omo) | 45000 | 250 | 44750 | ✓ |
| - 4500 soap hand bar | 45000 | 500 | 44500 | ✓ |
| - 4500 soap laundry bar | 45000 | 500 | 44500 | ✓ |
| - 5800 spray, insect (bug killer) | 5800 | 500 | 5300 | ✓ |
| III. Stationery | | | | |
| - 10 Big punch | 10 | NIL | 10 | |
| - 4 Giant size stapler | 4 | | | |
| - 10 Packets staple pin | 10 | 10 | — | 27/9/95 |
| - 40 staple pin remover | 40 | 20 | 20 | ✓ |
| - 20 Wall Clock | 20 | 10 | 10 | ✓ |
| - 20 Calendar, wall UNAMIR | 40 | 40 | — | ✓ |
| - 40 Calendar, 1995 desktop | 40 | NIL | 40 | |
| - 40 Calculator | 40 | 10 | 30 | 27/7/95 |
| - 40 Desk pad 18" x 23" | 40 | 05 | 35 | ✓ |
| - 40 Holder Calendar | 40 | 40 | — | ✓ |
| - 40 Desk organiser | 40 | NIL | 40 | |
| - 3500 cartons of photocopy paper A4 (for printing of reports and courses of 30 students) | | | | 27/7/95 |

| | | | | | |
|---|--|-------|------|-------|---------|
| - | 3600 red biro pen | 3600 | 200 | 3400 | 27/7/95 |
| - | 7000 blue " " | 7000 | 200 | 6800 | ✓ |
| - | 7000 black " " | 7000 | 200 | 6800 | ✓ |
| - | 1450 glue sticks | 1450 | NIL | 1450 | |
| - | 1200 scotch magic tape | 1200 | NIL | 1200 | |
| - | 120 giant (large) size wavy clips | 120 | 5 | 115 | 27/7/95 |
| - | 40 big note books for use as register | 40 | NIL | 40 | |
| - | 2600 file cover | 2600 | 1500 | 1100 | 27/7/95 |
| - | 11000 exercise books for 8 courses/1000 students | 11000 | NIL | 11000 | |
| - | 20 big plastic trash bin | 20 | 20 | - | 27/7/95 |
| - | 2500 brooms for sweeping - 1 each student | 2500 | NIL | 2500 | |
| - | 300 correcting fluid | 300 | 300 | - | 27/7/95 |
| - | 1200 folders | 1200 | NIL | 1200 | |
| - | 40 signature book | 40 | NIL | 40 | |
| - | 20 stamp pad | 20 | 10 | 10 | 27/7/95 |
| - | 10 stamp secret | 10 | 10 | - | ✓ |
| - | 10 " confidential | 10 | 10 | - | ✓ |
| - | 10 " very urgent | 10 | 5 | 5 | ✓ |
| - | 10 " urgent | 10 | 10 | - | ✓ |
| - | 10 " restricted | 10 | 10 | - | ✓ |
| - | 10 " date | 10 | NIL | 10 | |
| - | 100 message form | 100 | 100 | - | 27/7/95 |
| - | 200 post it 3" x 3" | 200 | 50 | 150 | ✓ |
| - | 200 " " 4" x 6" | 200 | NIL | 200 | |
| - | 40 marker black | 40 | 10 | 30 | 27/7/95 |
| - | 40 " red | 40 | NIL | 40 | |
| - | 40 " blue | 40 | 35 | 5 | 27/7/95 |
| - | 40 highlighted yellow | 40 | 40 | - | ✓ |
| - | 40 " blue | 40 | 25 | 15 | 27/7/95 |
| - | 40 " green | 40 | 25 | 15 | 27/7/95 |
| - | 2000 envelope airmail 105 x 235 | 2000 | NIL | 2000 | |
| - | 3000 " manila 145mm x 175 mm | 3000 | NIL | 3000 | |
| - | 3000 " " 229mm x 324 mm | 3000 | NIL | 3000 | |
| - | 100 Ink stamp blue | 100 | 10 | 90 | 27/7/95 |
| - | 100 " violet | 100 | 20 | 80 | ✓ |
| - | 40 Memorandum book | 40 | NIL | 40 | |
| - | 20 Opener letter, metal | 20 | 20 | - | 27/7/95 |
| - | 100 slip routing UNAMIR | 100 | 100 | - | ✓ |

IV. Communication Equipment

| | | | | | |
|---|-----------------------|---|-----|---|--|
| - | 2 Telephone (Imersat) | 2 | NIL | 2 | |
| - | 2 Photocopier | 2 | NIL | 2 | |
| - | 2 Generators | 2 | NIL | 2 | |
| - | 2 Fax machine | 2 | NIL | 2 | |

V. Office Furniture

| | | | | | |
|---|------------------------------------|----|-----|----|--|
| - | 20 writing desk with drawers | 20 | NIL | 20 | |
| - | 20 executive rotary chair with arm | 20 | NIL | 20 | |
| - | 12 chairs | 12 | NIL | 12 | |
| - | 12 chairs | 12 | NIL | 12 | |

- ~~10 trash can big~~
- 8 computer desk
- 50 in/out trays
- 4 filing cabinet, wood
- 14 waste paper basket

| | | | |
|----|-----|----|---------|
| 8 | 8 | — | 27/7/95 |
| 58 | NIL | 50 | |
| 14 | NIL | 4 | 27/7/95 |

1. Teaching Aids

- xx/ - 2 video cameras complete with accessories (light, batteries, battery recharger, exterior microphone, tripod, connection plug, blank tapes) NIL
- 2 TV NIL
- 2 VCRs ~
- xx - 200 video cassettes (blank) — ✓

- Note: The compilation of 8000 copies of hand-out for 2500 students at 5000 FRW each as mentioned in (5).

ROUTING SLIP FICHE DE TRANSMISSION

| | | |
|----------------------------------|-------------------|----------------------------|
| TO:
A: Colonel Diarra | | |
| FROM:
DE: Wilfrid de Souza WS | | |
| Room No. - No de bureau | Extension - Poste | Date
13/10/95 |
| FOR ACTION | | POUR SUITE A DONNER |
| FOR APPROVAL | | POUR APPROBATION |
| FOR SIGNATURE | | POUR SIGNATURE |
| FOR COMMENTS | | POUR OBSERVATIONS |
| MAY WE DISCUSS? | | POURRIONS-NOUS EN PARLER ? |
| YOUR ATTENTION | | VOTRE ATTENTION |
| AS DISCUSSED | | COMME CONVENU |
| AS REQUESTED | | SUITE A VOTRE DEMANDE |
| NOTE AND RETURN | | NOTER ET RETOURNER |
| FOR INFORMATION | | POUR INFORMATION |

Please expedite the
identification of the candidates.

Thank you for your cooperation.

UNAMIR - MINUAR

INTEROFFICE MEMORANDUM
MEMORANDUM INTERIEUR

| | |
|----------|---------------|
| Received | No. 13.34 |
| By: | A |
| Date: | OCT. 13. 1995 |

13 October 1995

✓
CP 1060
fraction
C

To: Col. Cheick O. Diarra
Civpol Commissioner

From: Norris R. Jorsling
CITMM

N. J.

Subject: Vehicles assigned to Rwandan Training Centers

I refer to your subject memorandum dated 10 October 1995 reference CIVPOL/MEMO/866/95 to the Force Provost Marshal wherein you indicated a total of five vehicles assigned to Ruhengeri Gendarmerie Training Center and Communal Training School Gishari.

Kindly note that the five vehicles in question are issued to Civpol to support the two projects. As indicated in my memorandum to the OIC Personnel Section dated 6 October 1995 (enclosed) and copied to your office, you should identify candidates to operate these vehicles. They will then be tested by this office and if successful will be employed by UNAMIR. It is in the best interest of the United Nations to ensure that the five vehicles are not allowed to be operated by non UNAMIR personnel.

Thank you for your usual cooperation.

cc: EDSRSG
CAO
CISS
OIC Personnel Section
FPM

Reçu le 13 OCT. 1995



UNAMIR - KIGALI

INTEROFFICE MEMORANDUM

6 October 1995

To: Mr. Joey Aguirre
OIC Personnel Section

From: N. R. Jorsling
CITMM

Subject: Issue of UNAMIR vehicles assigned to Rwandan Police Training Centre

Reference your subject memorandum of 3 October 1995, please be advised that after consultations with the office of the Civpol Commissioner, five drivers are immediately required by them.

Since the drivers are required to work mainly outside Kigali, this office suggests that the Civpol Commissioner's office be asked to identify candidates for the positions in question. They will then be tested by Transport Section prior to formalization for their employment by UNAMIR.

Regards.

cc: Civpol Commissioner
CISS

*10/10/95
Please refer to
the OIC of the
training centre to
ask us with the
proposal*

UNITED NATIONS



NATIONS UNIES

| | |
|----------|----------------|
| Received | 10/10/95 |
| Date | 10 OCT 12 1995 |

UNAMIR - KIGALI

INTEROFFICE MEMORANDUM

6 Oct 1995

6 October 1995

To: Mr. Joey Aguirre
OIC Personnel Section

From: N. R. Jorsling
CITMM

N. J.

Subject: Issue of UNAMIR vehicles assigned to Rwandan Police Training Centre

Reference your subject memorandum of 3 October 1995, please be advised that after consultations with the office of the Civpol Commissioner, five drivers are immediately required by them.

Since the drivers are required to work mainly outside Kigali, this office suggests that the Civpol Commissioner's office be asked to identify candidates for the positions in question. They will then be tested by Transport Section prior to formalization for their employment by UNAMIR.

Regards.

cc: Civpol Commissioner
CISS

C PLOGG
Cupre

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
CIVPOL HQ

To: CCPO
CITMM

Date: 11/10/95
Ref.: CIVPOL/MEMO/871/95

From: CIVPOL Commissioner

Info: SRSG, FC and CAO

Subject: UNAMIR Vehicles Assigned to Rwandan Police Training Centres

1. I refer to my memo CIVPOL/MEMO/852/95 dated 4th October, 1995 addressed to CCPO on the request of drivers for the two training centres at Ruhengeri and Gishari.
2. I would like to remind you about the need to have the drivers recruited as soon as possible to avoid possible ugly scenes like the one witnessed on 9th October, 1995 between Military Police and the Gendarmerie who were driving one of the vehicles loaned to them.
3. I therefore propose that in addition to the provision of drivers by UNAMIR, the other option of removing UN signs from the said vehicles be implemented as well.
4. Best regards.

Vu
0202
0202

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

INTEROFFICE MEMORANDUM
MEMORANDUM INTERIEUR

| | |
|----------|--------------------|
| Received | no. 1375 |
| By: | <i>[Signature]</i> |
| Rm n° | |
| Date: | OCT. - 9. 1995 |

7 October 1995

To: Col. Cheick O. Diarra
Civpol Commissioner

From: Norris R. Jorsling
CITMM

N. J.

Subject: Request for Replacement of UNAMIR 3804

This is to acknowledge receipt of your subject memorandum ref. CIVPOL/Memo/851/95 dated 4 October 1995.

Please be advised that this office does not have the authority to replace UNAMIR-3804 which was involved in a major accident.

You are therefore kindly advised to direct this request to the VEC for its consideration.

Thank you for your usual cooperation.

Col. DIARRA

Kigali, le 6/10/95
N° 593/04 18

MINISTRY OF INTERNAL AFFAIRS
AND COMMUNAL DEVELOPMENT
P.O. BOX 446 KIGALI

Ambassador Shahryar Khan,
S R G S
KIGALI - RWANDA.

Your Excellency,

I wish to present my compliments to the United Nations and take this opportunity to thank you for the dedication you have demonstrated in support of the Communal Police training programme. It's my hope that our efforts together will reach the programme to a successful end.

In the recent past however, an unfortunate incident occurred when one of the vehicles you lent us, (a Bedford lorry) for the training centre had an accident that rendered it immobile. This unfortunate incident has paralysed the preparation activities at the school.

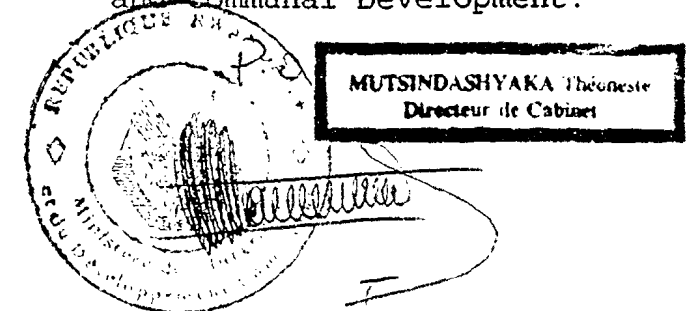
In order to be able to continue with the programme, I am calling for your usual co-operation and request that one other truck be availed to us to replace the former.

Strict measures have now been devised to ensure the safe-keeping and maintenance of these vehicles.

Accept your Excellency assurances of my highest consideration.

Sincerely,

Col. Alexis KANYARENGWE
Vice - Prime Minister and
Minister of Internal Affairs
and Communal Development.





CIVPOL

TO: CCPO

Date: 4 October 1995

FROM: CIVPOL Commissioner

Ref: CIVPOL/MEMO/852/95

SUBJECT: Request for Drivers

1. Reference is made to the acting CAO memo dated 27th September, 1995 and that of CITMM dated 30th September 1995 on the subject of "vehicles assigned to Rwandan Police Training Centres" which were all copied to me and are being acknowledged.
2. In light of the aforesaid therefore, I request for the following drivers for both Ruhengeri and Gishari as follows :
 - a) 5 drivers for Pick-ups
 - b) 2 drivers for Trucks
3. Thanking you for your continued co-operation.

1
see me
C

UNITED NATIONS



NATIONS UNIES

UNAMIR - MINUAR

INTEROFFICE MEMORANDUM

| |
|---------------------|
| Received No. 1306 |
| By: [Signature] |
| Date: SEP. 27. 1995 |

27 September 1995

To: Mr. Wilfrid de Souza
Executive Director

From: W. Clive
Acting CAO [Signature]

Subject: Vehicles assigned to Rwandan Training Centres

This is to acknowledge receipt of your subject memorandum dated 25 September 1995.

After discussions with the CITMM, it has been decided that option "A" should be pursued.

By copy of this memorandum, the Civpol Commissioner is requested to liaise with the CITMM and the Civilian Personnel Section to recruit the additional drivers.

Regards.

cc: Civpol Commissioner
CCPO
CITMM

1
✓
C3P1000
2

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

| |
|-------------------------|
| Received No. 1302..... |
| By:..... |
| Date: 27 SEP. 1995..... |

UNAMIR - MINUAR

INTEROFFICE MEMORANDUM

TO : Mr. Willian Clive
OIC, Chief Administration

Date: 25 September 1995

FROM: Wilfrid de Souza
Executive Director

SUBJECT: Vehicles assigned to Rwandan Training Centres

1. The SRSG has requested me to look into the problem raised in the attached memorandum.
2. In my view, Option A is the best solution and, may be, the cheapest in the long run. The use of the so-called "Vehicle Assignment Undertaking" seems too complicated and not practical. Furthermore, it is not realistic to expect the users to abide by the provisions of paras 2 and 5 of the above document.
3. I should be grateful if you would kindly review the situation with a view to solving the problem.

cc. CIVPOL Commissioner



TO: Major Sichilima
Force Provost Marshal/
SO2 G1 Discipline

Date: 27 September 1995

FROM: CIVPOL Commissioner *Destiny*

Ref: CIVPOL/MEMO/818/95

INFO: CAO, COS

SUBJECT: Issue of UNAMIR Vehicles Assigned to Rwandan Police Training Centres

1. Reference to the above subject, I would like to draw your attention to the fact that on 26/9/95 at approximately 1630 hrs your men went to the residence of Major Eugene Ruhetamacumu, the Commandant of National Gendarmerie Training School at Kiyovu after sighting a UNAMIR 620 vehicle which was officially assigned to him.

2. In order to prevent any incident with the Rwandese officials, I would like to suggest that you should please stay action in respect of the subject matter pending the outcome of the final decision to be taken by the CAO with a view to solving the problem.

.... 3 Attached is the copy of the memo sent to the CAO for your perusal.

4. Best regards.



UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA

NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
CIVPOL HQ

To: Mr. Norris Jorsling
CITMM

Date: 20 September 1995
Ref.: CIVPOL/Memo/797/95

From: CIVPOL Commissioner

Subject: Issue of UNAMIR 620 to Gendarmerie in Ruhengeri

I refer to your memorandum dated 18 September, 1995 on the above subject.

1. I am very much aware that Vehicle Establishment Committee (VEC) is the sole authority for allocation of vehicles to various components of UNAMIR. Your observation on paragraphs a, b and c refers.
2. I would also like to inform you that I didn't request for any vehicle from the Vehicle Establishment Committee (VEC) on behalf of the Rwandan Government for the training centres.
3. The issue of providing vehicles to the Rwandan Police Training Centres was decided by the SRSG and the CAO instructed to provide items including vehicles.
4. Please be informed that we are sharing the same opinion concerning the solution.
5. Find attached United Nations Development Program project document in respect of the issue.
6. Best regards.

UNITED NATIONS DEVELOPMENT PROGRAMME

Title: Strengthening the National Gendarmerie of Rwanda

Number: RWA/95/D16/A/6Y/99

Duration: 6 Months

Starting Date: July 15, 1995

Sector: Security Activities

Executing Agency: Ministry of Defense

Cooperating Agencies: UNAMIR, WHO

Project Budget: US\$ 350,000

Source of Funds: UN Trust Fund

Summary

The project will assist in the renovation of the National Gendarmerie training facility in Ruhengeri, Rwanda. During the war the facility suffered interior and exterior structural damage and much of its equipment, furniture and instructional materials was destroyed. The project will enable physical rehabilitation of the buildings, particularly to the badly damaged roofs, and allow the training centre to acquire equipment and materials needed to function properly.

Approved on behalf of :

Government

Mr. Jean Berchmans Birara
Minister of Planning

6.7.95
Date

Executing Agency

Major-General Paul Kagame
Minister of Defense

6 / 1995
Date

UNDP

Ms. Ellen Johnson Sirleaf
Assistant Administrator

6/7/95
Date

Cooperating Agency

SRSG, Ambassador Khan
UNAMIR

6.7.95
Date

Background and Justification

In Rwanda there are currently not enough sufficiently trained personnel to carry out the responsibilities of the National Gendarmerie. Many of the previous Gendarmes were killed or fled during the war. Therefore, as noted in the United Nations' Security Council resolution 965, the current force needs to be increased but at the same time should receive proper training for carrying out their responsibilities in the areas of law enforcement, criminal investigations and assistance to the judiciary. Instruction in proper codes of conduct is particularly important if the Gendarmes are to comport themselves in a professional manner that will engender respect and trust from the local community. Untrained men in positions of authority can be more of a threat than a stabilizing presence to a commune.

The project will enable the Government, but more specifically, the Ministry of Defense to properly train recruits for positions as Gendarmes. The outcome will be a more professional, reliable and responsible Gendarmerie to serve the country. This will benefit all elements of the population living within Rwanda by bringing a greater order and sense of security to the country which in turn serves to attract those staying outside to return.

At a time when there are still tensions in the country it is imperative that a trained force is capable of maintaining public order without violating human rights. It should also have the capacity to properly (as agreed in international standards) arrest suspects and conduct investigations.

This strategy (the support of the training facility) has been chosen because it is necessary to have greater security at the commune level where the internally displaced have just returned and where the majority of refugees are watching for indications of the country's safety. The Gendarmerie also assists the work of the Judiciary which is critical for reestablishing justice within the country. A well trained and bipartisan gendarmerie is essential to provide both of these services and this project is being implemented in conjunction with others from UNDP to improve the safety and well being of Rwandans throughout the country.

The creation of the International Liaison Unit (ILU) comes as the result of increased security problems over the past months to members of the international community in Kigali and the lack of appropriate responses to these.

Development Objectives

The long term objective of the project is the restoration of order and security throughout the country by establishing a professional and impartial Gendarmerie. As stated in the Round Table document, and Programme of National Reconciliation and Socio-Economic Rehabilitation, it is of paramount importance to restore the functioning and management capacity of the Rwandan Government and its national institutions. These are necessary conditions to ensure, among others, a climate of peace and national reconciliation.

The Arusha Peace Agreement specifically assigns the National Gendarmerie the role of:

- Re-establishing the maintenance of public order;
- Prevention of crimes; and
- Serving as Judiciary police.

The mobile team assigned to the International Liaison Unit will receive special training on how to initially respond to residential emergencies, traffic accidents, and medical emergencies for the international community; these skills can then be applied to the needs of the local population. The team will also benefit from the presence of a UNAMIR Civpol Officer or Military Police who would accompany the team on each call. The operating equipment would be supplied by UNDP and the international community then kept by the unit after the needs of the international community have ceased.

Immediate Objectives

The immediate objectives are to build the National Gendarmerie's capacity to properly train recruits to carry out its responsibilities. This will be achieved by making necessary structural improvements to the training facility and providing it with essential administrative, educational and accommodation facilities.

The creation of an emergency response force, the ILU, for the safety of the international community and the capacity building of local Gendarmerie.

Outputs

By the end of 1995, the training center will be equipped with the following:

- a) furniture, materials and equipment for the dormitories, kitchen and cafeteria
- b) desks, chairs and chalk boards for classrooms
- c) administrative office equipment
- d) dispensary furniture and refrigeration
- e) communications equipment
- f) The provision of subcontract work for structural repairs
on staff housing, on the most damaged roofs and in other badly damaged areas
- g) The formation, training and equipping of the ILU

Inputs

The Government of Rwanda has named Major Eugene Ruhetamacumu to provide the administrative and management services for the project. As the National Project Coordinator he will also conduct pricing surveys on the contract work, equipment, furniture and materials to be purchased. UNAMIR has already assisted in some renovation of the training center, provided instructors and committed further technical services to be provided in this project. WHO will be asked to contribute basic medicines to the project. The United Kingdom has donated mattresses and the Netherlands' Minister of Development Cooperation has indicated its willingness to provide financial assistance. UNDP will provide the following items:

- a) Dormitories
200 beds with sheets and blankets
200 chairs and desks

Kitchen
6 charcoal burning stoves
2 electric stoves
1 repaired kitchen floor

Cafeteria
100 tables
200 benches
600 sets of dishes
3 refrigerators
1 freezer

- b) Classrooms
100 desks
blackboards and chalk

- c) Office equipment
2 computers and printers
10 typewriters
2 photocopiers
5 cabinets
pens and stationery

- d) Dispensary
1 small refrigerator
chairs, tables and cabinets

- e) Communications Equipment
10 walkie-talkie radios

- f) Structural repairs
dormitory Roofs
staff housing
other areas as needed

Equipment for the International Liaison Unit would be provided principally by the international community and would include:

- 1) Transportation - Two vehicles, radio equipped
- 2) Communications - One repeater and hand held radios for team members, a phone number and line from

COUNTRY

RWANDA

DATE PRINTED: 06/07/95 PAGE 1

PROJECT NUMBER RWA/95/016/A/91/99

PROJECT TITLE STRENGTHENING THE NATIONAL GENDARMERIE OF RWANDA

SHADOW BUDGET LAST REV: 03/7/95

PROJECT BUDGET COVERING UNDP CONTRIBUTION (in U.S. dollars)

| PROJECT COMPONENTS | | TOTAL AMT | 1995 AMT |
|--------------------|---------------------------|--------------|----------|
| | | M/M | M/M |
| *020 | SUBCONTRACTS | | |
| 020-001 | SOUS CONTRATS | 147,000 | 147,000 |
| 029 | COMPONENT TOTAL | (**) 147,000 | 147,000 |
| *040 | EQUIPMENT | | |
| 040-001 | PROCUREMENT OF FURNITURE | 96,400 | 96,400 |
| 040-002 | LOCAL PROC.OFFICE EQUIP. | 83,000 | 83,000 |
| 040-003 | INTERV PROC.EQUIP&CONSUM. | 23,600 | 23,600 |
| 049 | COMPONENT TOTAL | 203,000 | 203,000 |
| 099 | SHADOW TYPE TOTAL | 350,000 | 350,000 |
| 999 | TOTAL | 350,000 | 350,000 |

ANNEX A

Project Number: RWA/95/016
 Project Title: .. Strengthening the National Gendarmerie of Rwanda
 Source of Funds: Trust Fund
 Executing Agency: Ministry of Defense

| Budget Line | Line Description | Project Total |
|-------------|--|---------------|
| 20 | Subcontracts | \$147,000 |
| 40 | Total Equipment, Furniture and supplies | 203,000 |
| 45.01 | Local procurement of Furniture and equipment non consumable | 96,400 |
| 45.02 | Local procurement of office equipment and materials consumable | 83,000 |
| 45.03 | International procurement of Equipment non consumable | 23,600 |
| TOTAL | | 350,000 |

ANNEX D

| ITEM | QUANTITY | PROVIDED BY | COST USD |
|-------------------------|----------|-------------|----------|
| beds and mattresses | 200 | UNDP | 40,000 |
| chairs and desks | 200 | UNDP | 20,000 |
| blankets | 400 | UNDP | 12,000 |
| sheets | 400 | UNDP | 4,000 |
| charcoal stoves | 6 | UNDP | 3,000 |
| electric stoves | 2 | UNDP | 1,500 |
| tables | 100 | UNDP | 6,000 |
| benches | 200 | UNDP | 8,000 |
| dishes | 600 sets | UNDP | 12,000 |
| refrigerator | 3 | UNDP | 2,400 |
| freezer | 1 | UNDP | 1,600 |
| kitchen floor repair | 1 | UNDP | 2,000 |
| desks | 100 | UNDP | 10,000 |
| blackboards | | UNDP | 2,000 |
| computers and printers | 2 | UNDP | 10,000 |
| typewriters | 10 | UNDP | 5,000 |
| photocopiers | 2 | UNDP | 2,000 |
| cabinets | 5 | UNDP | 1,000 |
| pens & stationery | | UNDP | 5,000 |
| dispensary refrigerator | 1 | UNDP | 500 |

| | | | |
|--|----|--------|----------------|
| dispensary
chairs, table &
cabinet | | UNDP | 2,000 |
| walkie talkies | 10 | UNDP | 5,000 |
| truck | 1 | UNAMIR | |
| pickups | 2 | UNAMIR | |
| minibus | 1 | UNAMIR | |
| jeep | 1 | UNAMIR | |
| generators | 2 | UNAMIR | |
| subcontract work | | UNDP | 145,000 |
| Equipment for ILU | | UNDP | 50,000 |
| TOTAL | | | 350,000 |



UNAMIR - MINUAR

TO: Col. WJ Fletcher
DCOS (SP)

Date: 18 September 1995
Ref: CIVPOL/MEMO/787/95

FROM: CIVPOL Commissioner

SUBJECT: Issue of UNAMIR Vehicles to Gendarmerie in Ruhengeri

1. I acknowledged your memo n° 4000-1 LOG 41 dated 14 September, 1995 on the above subject matter.

2. Please be informed that we are sharing the same opinion on the subject matter. I thank you so much for the concern and advice. I would also like to inform you that a memo had already been sent to the CAO on the same issue and I am waiting for his final decision with a view to solving the problem.

.... 3. Find attached a copy of the memo sent to the CAO.

4. Best regards.



[Handwritten signature]
16/9

To: CAO

From: CIVPOL Commissioner

Info: SRSG

Date: 15 September 1995
Ref.: CIVPOL/INT/Memo/772/95

Subject: Vehicles Assigned to Rwandan Police Training Centres

1. As you are aware some of the UNAMIR vehicles have been assigned to the Rwandan Police Training Centres (National Gendarmerie and Communal Police) in accordance with the training program jointly signed by UNAMIR, UNDP, World Food Programme and World Health Organization.
2. In spite of my request about the drivers, those vehicles have been allocated without drivers. At this period the procedure we found on the basis of the recommendations from the CTO was to request from the Rwandese Officials who are to drive those vehicles in the frame of the activities of the training Centres to sign an undertaking attached.
3. Since the allocation of those vehicles I have been called by the Military Police, The Special Task Officer and the CTO on the fact that those vehicles have been seen driven by the Rwandese Officials. Unfortunately one of the trucks UNAMIR 3804 had an accident recently while going to the parking lot after having dropped beds at the training school at Gishari. The accident raised the issue of responsibility linked to the allowing of non-UNAMIR-Personnel to drive UNAMIR Vehicles.
4. Faced with this situation and in view of the respect of the commitment taken by UNAMIR in this assistance project to the Rwandan Police Training Programme, I strongly suggest for two options with a view to solving the problem :

Option A:

Drivers should be provided by UNAMIR under CIVPOL control.

Option B:

Drivers should be provided by the Rwandan Government under CIVPOL control.

- An undertaking to be sign by the drivers plus authorization from the Administration.
- To remove all UNAMIR number plates and UNAMIR insignia from the vehicles to avoid any incident with the Military Police and to preserve the image of UNAMIR.

5. I will appreciate your advice and your decision in this respect so that by respecting the UN regulation we can also honour the commitment taken in the frame of the assistance programme which is part of UNAMIR mandate under resolution 997.

6. Best regards.

CP PLO 060
for me



| | |
|------|-------------|
| Rec | 1241 |
| E | A |
| Date | SEP 15 1995 |

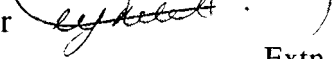
UNITED NATIONS

NATIONS

UNIES

ASSISTANCE MISSION FOR RWANDA

MISSION POUR L'ASSISTANCE AU RWANDA

From: Col W J Fletcher
DCOS (Sp)  Extn 11109

To: CIVPOL Commissioner

Info: FPM, CAO, CITMM, CO MP COY, Chief BOI, SO TPT/MOV

File Reference: 4000.1/LOG-41

Date: 14 Sep 95

Subject: ISSUE OF UNAMIR VEHICLES TO GENDARMERIE IN RUHENGERI

Reference: CIVPOL Memo/769/95 dated 13 September 1995

1. Your response to FPM at ref is acknowledged, in particular para 3. Notwithstanding, there remains some confusion regarding the operation of vehicles allocated to CIVPOL to ease the transport problem at the Rwandan Gendarmerie Training School. On 21 August, the VEC approved additional vehicles for allocation to CIVPOL, to provide needed transport for the Gendarmerie Training School, under the impression that the vehicles would be operated by CIVPOL. To my knowledge there was no indication that these vehicles would be allocated to and driven by members of the Gendarmerie.

3. You will appreciate the precarious position in which members of UNAMIR and the UNAMIR MP Coy are placed having UNAMIR vehicles driven by other than UNAMIR personnel. For example the appearance of UNAMIR 620 at the Gisenyi-Goma Border Crossing with six Gendarmes places the UNAMIR personnel in Gisenyi at risk from any FRGF element which may attempt to destabilize the region. If UNAMIR vehicles are now driven by the Gendarmerie, then the assumption may well be that UNAMIR vehicles could become targets of such forces. As well, the current and proposed vehicle safety program will see a greater emphasis on deterrence and random spot checks. Here the potential increases for a repeat of the incident on 10 September which led to confrontation between UNAMIR MPs and the Gendarmes.

4. I addressed this point at a meeting of the senior UNAMIR staff and was under the impression that action was being taken to rectify the situation. If my understanding of the terms of use of the vehicles currently operating at the Gendarmerie Training School in Ruhengeri is incorrect, and approval has been provided to loan the vehicles in question to the Gendarmerie, then all UN markings must be removed. Otherwise, the vehicles are authorized to be operated only by UNAMIR personnel. In any case, steps must be taken to prevent a recurrence of the type of incident that has resulted from the allocation of these vehicles to the Gendarmerie. I ask your assistance in resolving this issue.

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

Handwritten signature and date:
26/9

TO: Mr. Norris Jorsling
CITMM

Date: 13 September 1995

FROM: CIVPOL Commissioner

Ref: CIVPOL/MEMO/768/95

INFO: CAO

SUBJECT: Allowing Non-UNAMIR personnel to operate UNAMIR Vehicles

1. I acknowledged your memo dated 12 September 1995 on the above subject matter.
2. I appreciated you reminded me that before allocation of UNAMIR vehicles to the Rwandan training centres in the frame of a joint assistance programme between UNAMIR, UNDP, World Food Programme and World Health Organization, I got in touch with you on the procedure of allowing non-UNAMIR Personnel to operate those vehicles when you told me that you don't have drivers.
3. At the same time you promised to discuss the issue with CAO to find a way of allowing the Rwandan personnel of the training Centre to drive UNAMIR vehicles allocated to the Centres for the carrying out the activities of the training programme.
4. On the second request you informed me that those people who are to drive those vehicles should sign an undertaking and, I have done it as directed. I am surprised now to note that it is necessary plus having an authorisation from the administration.
5. In view of the foregoing, I strongly suggest for two options:
 - Option A - drivers should be provided by UNAMIR.
 - Option B
 - drivers should be provided by the Rwandan Government.
 - an undertaking to be sign by the drivers plus authorization from the administration.
 - to remove UNAMIR number plates and UNAMIR insignia from the vehicles in order to avoid any incident with the military police and to preserve the image of UNAMIR.
6. Best regards.

URGENT
for Mr. P

UNITED NATIONS NATIONS UNIES
ASSISTANCE MISSION FOR RWANDA MISSION POUR L'ASSISTANCE AU RWANDA
UNAMIR - MINUAR

INTEROFFICE MEMORANDUM
MEMORANDUM INTERIEUR

| | |
|----------|-------------|
| Received | 1227 |
| By: | |
| Date: | SEP 12 1995 |

12 September 1995

To: Col. Diarra
Civpol Commissioner

From: Norris R. Jorsling
CITMM

N. J. L.

Subject: Vehicles Assigned to Civpol

I refer to a memorandum from the FPM to your office dated 11 September 1995 (enclosed) in which it is stated that UNAMIR 620 assigned to Civpol was being driven by RPA/Gendarmer soldiers.

Please be advised that allowing non UNAMIR personnel to operate UNAMIR vehicles clearly contravenes several administrative instructions.

During earlier discussion between us, you expressed your intentions to seek permission for the two directors of the training school to operate UNAMIR vehicles. I indicated that this would require a waiver to be signed by the persons in question, plus authorization from the Administration. In the absence of these conditions you are kindly requested to ensure discontinuance of any UNAMIR vehicles by non UNAMIR personnel.

Thank you for your cooperation.

cc: DCOS (Sp)
FPM
Co MP Coy
Chief BOI Unit/Admin. Legal Officer
CISS

URGENT
CPT/LOD
See me

UNITED NATIONS
ASSISTANCE MISSION IN RWANDA



NATIONS
MISSION POUR L'ASSISTANCE

UNAMIR - MINUAR

| | |
|------------------|--------------|
| Received from... | 1287 |
| By... | DNIES |
| Date... | SEP. 14 1995 |

TO: COMMISSIONER CIVIL POLICE

FROM: MAJOR J SICHILIMA
FORCE PROVOST MARSHAL/SO2 G1 DISCIPLINE

INFO: DCOS SP
CITMM
CHIEF OF BOI/ADMIN LEGAL OFFICER
CO MP COY

FILE: FPM/0017/B


DATE: 11 September 1995

SUBJECT: ISSUE OF UNAMIR 620 TO GENDARMERE IN RUHENGARI

1. On 09 September 1995 at 2100 hours UNAMIR 620 was found by Military Police in Remera, Kigali parked at a Bar with 05 RPA/Gendarmere soldiers from Ruhengeri gendarmere Training School. The vehicle had UN and UNAMIR markings. When MPs approached the occupants, they became very unco-operative. The undersigned went to the scene and resolved the ~~the~~ issue. The initial investigations conducted by the undersigned reviewed that the vehicle was loaned to the School Commandant in Ruhengeri by CIVPOL.

2. We request in future when you loan a vehicle to locals, although I feel is not correct please inform other wings like Military Police to avoid re-occurrence of confrontations and advise them to co-operate with Military Police, in cases concerning UN property as opposed to what had happened on Saturday.

3. Best regards.


J SICHILIMA
Major
Force Provost Marshal/SO2 G1 DISCIPLINE



To: All CPMT and Division Chiefs

Date: 4 September 1995

From: Colonel C.O. Diarra
CIVPOL Commissioner

Ref.: CIVPOL/INT/MEMO/72/95

Subject: Vehicles Assignment to EGENA

1. In the line of the project "Strengthening the National Gendarmerie of Rwanda" the UNAMIR assigned vehicles to CIVPOL as follows:

- One truck Vehicle UNAMIR 3814
- One pick-up Vehicle UNAMIR 704
- One Jeep Vehicle UNAMIR 620
- One Minibus Vehicle UNAMIR 206

The above listed vehicles are available for the Rwandese part for the use of sustaining the activities of training 500 gendarmes.

2. The truck, the pick up and the jeep vehicles will be placed on the EGENA level under the direct responsibility of the commander of Training School and under the administrative control of the Training Director. The Director shall make sure that the utilization of vehicles be in the conformity of their assignment and respond to the administrative noms of the United Nations.

3. The UNAMIR declines all responsibility regarding any prejudices caused to third party resulting from the utilization of those vehicles.

4. The Minibus vehicle will be placed in Kigali on the level of CIVPOL Training Division and will exclusively be used for transporting the off duty rwandese instructors.

5. I attach a great importance to the execution with regular of the present instructions.

cc : - H.E. Mr. Shaharyar Khan
SRSG
- Chief of Staff of National Gendarmerie
- Maj. Commander of the EGENA



UNAMIR - MINUAR

Received in 1331
By: MS
Rm n° 1.4
Date: OCT. 2. 1995

INTEROFFICE MEMORANDUM

30 September 1995

To: Mr. W. Clive
OIC Administration

From: Norris Jorsling
CITMM

Subject: Issue of UNAMIR vehicles assigned to Rwandan Police Training Centers

In light of the Civpol Commissioner's memo ref. CIVPOL/Memo/818/95 dated 27 September 1995 to the FPM, kindly use your good office to ensure that drivers are immediately recruited to operate UNAMIR vehicles assigned to Civpol.

Continued operation of UNAMIR vehicles by non UNAMIR personnel is a flagrant violation of several UNAMIR Administration Instructions and could lead to libel against the Organization.

Thank you for your cooperation.

cc: EDSRSG
Civpol Commissioner
FPM
Chief BOI Unit/Admin. Legal Officer



CP/2004/1

To: CAO

From: CIVPOL Commissioner

Info: SRSG

Date: 15 September 1995

Ref.: CIVPOL/INT/Memo/772/95

Subject: Vehicles Assigned to Rwandan Police Training Centres

1. As you are aware some of the UNAMIR vehicles have been assigned to the Rwandan Police Training Centres (National Gendarmerie and Communal Police) in accordance with the training program jointly signed by UNAMIR, UNDP, World Food Programme and World Health Organization.

2. In spite of my request about the drivers, those vehicles have been allocated without drivers. At this period the procedure we found on the basis of the recommendations from the CTO was to request from the Rwandese Officials who are to drive those vehicles in the frame of the activities of the training Centres to sign an undertaking attached.

3. Since the allocation of those vehicles I have been called by the Military Police, The Special Task Officer and the CTO on the fact that those vehicles have been seen driven by the Rwandese Officials. Unfortunately one of the trucks UNAMIR 3804 had an accident recently while going to the parking lot after having dropped beds at the training school at Gishari. The accident raised the issue of responsibility linked to the allowing of non-UNAMIR-Personnel to drive UNAMIR Vehicles.

4. Faced with this situation and in view of the respect of the commitment taken by UNAMIR in this assistance project to the Rwandan Police Training Programme, I strongly suggest for two options with a view to solving the problem :

Option A:

Drivers should be provided by UNAMIR under CIVPOL control.

Option B:

Drivers should be provided by the Rwandan Government under CIVPOL control.

- An undertaking to be sign by the drivers plus authorization from the Administration.
- To remove all UNAMIR number plates and UNAMIR insignia from the vehicles to avoid any incident with the Military Police and to preserve the image of UNAMIR.

5. I will appreciate your advice and your decision in this respect so that by respecting the UN regulation we can also honour the commitment taken in the frame of the assistance programme which is part of UNAMIR mandate under resolution 997.

6. Best regards.

VEHICLE ASSIGNMENT UNDERTAKING

1. I, the undersigned, undertake to handle the UNAMIR Land Cruiser Vehicle n° 620 assigned to me for the performance of my duties as the Director of National Gendarmerie Training School with care.
2. I also undertake to accept financial responsibility either partially or no full for any financial loss suffered by United Nation as a result of negligence or violation of any traffic regulation.
3. I undertake observe the use of weekly trip ticket as authority to operate a UN Vehicle from point to point recording in particular:
 - a) place of departure and arrival;
 - b) kilometres travelled;
 - c) quantity of petrol and oil put into the vehicle and the station where it was obtained.
4. I also undertake to bear the responsibility for daily maintenance of the vehicle its cleanliness and the reporting of vehicle faults promptly.
5. I here by confirm that in the event of any accident the UN will not be responsible for any reparation.

Remarks.....
.....
.....

Name. E. GENE. BAHAMBAWANA.....Signature.....

Rank/Titre.. Major... Command School Unit.. E. GENE. BAHAMBAWANA (Gendarmerie T/School)
Gendarmerie

VEHICLE ASSIGNMENT UNDERTAKING

1. I, the undersigned, undertake to handle the UNAMIR Hilux Pick Up Vehicle *Nº 704* assigned to me for the performance of my duties as the Director of National Gendarmerie Training School with care.
2. I also undertake to accept financial responsibility either partially or in full for any financial loss suffered by United Nation as a result of negligence or violation of any traffic regulation.
3. I undertake to observe the use of weekly trip ticket as authority to operate a UN Vehicle from point to point recording in particulars:
 - a) place of departure and arrival;
 - b) kilometres travelled;
 - c) quantity of petrol and oil put into the vehicle and the station where it was obtained.
4. I also undertake to bear the responsibility for daily maintenance of the vehicle, its cleanliness and the reporting of vehicle faults promptly.
5. I here by confirm that in the event of any accident the UN will not be respnsible for any reparation.

Remarks.....
.....
.....

Name *CAMARASE RUKA* Signature *[Signature]*
Rank/Titre *Lt. 2^e Const* Unit *EGEND*



VEHICLE ASSIGNMENT UNDERTAKING :

1. I, the undersigned, undertake to handle the UNAMIR vehicle (make) BED FORD TRUCK n° 3814 assigned to me for the performance of my duties at EGNA RUHENSERI TRG SCHOOL
2. I also undertake to accept financial responsibility either partially or in full for any financial loss suffered by United Nations as a result of negligence or violation of any traffic regulations.
3. I undertake to observe the use of the weekly trip ticket as an authority to operate a UN Vehicle from point to point recording in particular :
 - (a) place of departure and arrival
 - (b) Kilometres travelled
 - (c) quantity of petrol and oil put into the vehicle and the name of the station where it was obtained.
4. I also undertake to bear the responsibility for daily maintenance of the vehicle its cleanliness and the reporting of vehicle faults promptly.
5. I hereby confirm that in the event of any accident, the UN will not be responsible for any reparation.

Remarks :
.....
.....
.....
.....

NAME : RUTEMANA MUKUNDA

SIGNATURE: [Signature]

RANK/TITLE: Major

UNIT: EGNA

DATE: 01/09/1995

CURRENT REQUIREMENTS

| N0 | LIST OF REQUIREMENTS | QUAN
TITY | UNIT
PRICE | TOTAL
in US\$ | REMARKS |
|----|-------------------------------|--------------|---------------|------------------|-------------------------|
| | <u>I. BUILDINGS-ROOMS</u> | | | | |
| | Repairs and maintenance | | | 165003 | CF Devis Brown and Root |
| 1 | police station | | | | |
| 2 | operations room | | | | |
| 3 | sleeping quarters | | | | |
| 4 | refectory | | | | |
| 5 | classroom | | | | |
| 6 | offices | | | | |
| 7 | hospital ward | | | | |
| 8 | kitchen | | | | |
| 9 | shop | | | | |
| 10 | canteen | | | | |
| 11 | library | | | | |
| 12 | accomodations | | | | |
| 13 | lecture hall | | | | |
| | <u>II Furniture</u> | | | | |
| | <u>a) Office</u> | | | | |
| 1 | tables | 43 | 53 | 2279 | |
| 2 | chairs | 35 | 37 | 1295 | |
| 3 | arm chairs | 2 | 91 | 182 | |
| 4 | computer desks | 4 | 100 | 424 | |
| 5 | cupboards | 6 | 70 | 420 | |
| | <u>b) Classrooms</u> | | | | |
| 1 | tables (wood) | 350 | 20 | 7000 | |
| 2 | chairs (wood) | 700 | 30 | 21000 | |
| | <u>c) Library</u> | | | | |
| 1 | tables (large) | 5 | 300 | 1500 | |
| 2 | shelves | 10 | 128 | 1280 | |
| | <u>d) Kitchen</u> | | | | |
| 1 | cooking-pots | 10 | 30 | 300 | |
| 2 | ovens (electric) | 4 | 259 | 1036 | |
| | <u>e) Refectory</u> | | | | |
| 1 | eating tables | 175 | 266 | 46550 | |
| 2 | chairs | 700 | 175 | 122500 | |
| | <u>f) Bedding/Bed clothes</u> | | | | |
| 1 | beds (singles) | 700 | 112.5 | 78750 | |
| 2 | mattresses (singles) | 700 | 112.5 | 78750 | |
| 3 | blankets | 1400 | 30 | 42000 | |
| 4 | sheets (singles) | 1400 | 4.45 | 6230 | |
| | <u>g) Utensils</u> | | | | |
| 1 | forks | 700 | 180 | 10440 | |
| 2 | spoons | 700 | 180 | 10440 | |
| 3 | knives | 700 | 180 | 10440 | |
| 4 | plates | 700 | 5.00 | 3.500 | |
| 5 | cups | 700 | 3000 | 1740 | |

| MENT | | | | |
|--------------|-------------------------------|------|---------|--------|
| al equipment | | | | |
| | generators | 2 | 2.000 | 4.000 |
| | refrigerators | 5 | 400 | 2.000 |
| | freezer | 2 | 500 | 1000 |
| | antenna satellite | 1 | 2.500 | 2500 |
| | complete system | | | |
| | 15 KVA | | | |
| | b) Office equipment | | | |
| | typewriters | 4 | 650 | 2600 |
| | computers | 4 | 2600 | 10.400 |
| | photocopy machine | 2 | 3500 | 7.000 |
| | c) Equipment for lecture hall | | | |
| | overhead projector | 15 | 1000 | 15.000 |
| 2 | video camera (camcorder) | 1 | 2000 | 2.000 |
| 3 | televisions | 2 | 487.34 | 974,68 |
| 4 | video tape recorder | 2 | 500 | 1000 |
| 5 | colour slide projector | 2 | 620 | 1240 |
| 6 | camera | 3 | 300 | 900 |
| 7 | cinema projector 16mm | 1RWF | 800.000 | 3588 |
| 8 | machine to develop photos | 1RWF | 1000000 | 4485 |
| | teaching aids for 20 subjects | 1000 | 8 | 160000 |
| | d) Equipment for sick bay | | | |
| | diverse equipment - medicines | | | |
| | e) Equipment for sports | | | |
| | - Tennis | | | |
| 1 | tables | 5 | 188 | 940 |
| 2 | rackets | 10 | 8.50 | 85 |
| 3 | balls | 10 | 0.35 | 35 |
| 4 | shoes | 60 | 50 | 3.000 |
| | - Volleyball | | | |
| 1 | net | 5 | 15.5 | 775 |
| 2 | balls | 10 | 10.10 | 101 |
| 3 | jerseys | 60 | 30 | 1800 |
| 4 | shoes | 60 | 50 | 3.000 |
| | - Football | | | |
| 1 | nets (double/pairs) | 3 | 247 | 741 |
| 2 | balls | 10 | 10.10 | 101 |
| 3 | suits/jerseys | 60 | 30 | 1800 |
| 4 | shoes (football boots) | 60 | 70 | 4.200 |
| | - Basketball | | | |
| 1 | balls | 5 | 10.10 | 50,50 |
| 2 | baskets | 10 | 40 | 400 |
| 3 | suits/jerseys | 50 | 30 | 1500 |
| 4 | shoes | 60 | 50 | 3000 |
| | - Karate | | | |
| | kimonos | 100 | 400 | 40000 |
| | - Judo | | | |
| | kimonos | 100 | 400 | 40000 |
| | tatamis (carpet, size 8m²) | 2 | 1000 | 2000 |
| | IV. Office stationary | | | |
| | a) office | | | |
| 1 | typing paper | 500 | 3 | 1500 |
| 2 | reams (duplicating paper) | 300 | 3.30 | 990 |
| 3 | pens (red) | 10 | 6.00 | 60 |
| 4 | pens (blue) | 30 | 6.00 | 180 |
| 5 | pens (black) | 2 | 6.00 | 12 |
| 6 | files | 100 | 2.00 | 200 |

See annex on the list of materials submitted by Gendarmerie

| | LIST OF REQUIREMENTS | QUAN
TITY | UNIT
PRICE | TOTAL
IN US\$ | REMARKS |
|----|--|--------------|---------------|------------------|---------|
| | registers | 10 | 2.00 | 20 | |
| | large note paper | 20 | 0,50 | 10 | |
| | note book | 3000 | 0,50 | 1500 | |
| | correcting fluid | 20 | 0,80 | 16 | |
| | marking pen (black) | 20 | 1.00 | 20 | |
| | staplers | 10 | 9.00 | 90 | |
| | staples (box) | 100 | 5.00 | 500 | |
| | pins (box) | 10 | 0.40 | 4.00 | |
| | clips (box) | 20 | 0.19 | 38 | |
| | scotch tape | 10 | 0.75 | 7.50 | |
| | glue sticks (pots) | 10 | 0.50 | 5.00 | |
| | rulers | 5 | 1.00 | 5.00 | |
| | baskets | 10 | 1.00 | 10 | |
| | b) <u>library</u> | | | | |
| 1 | penal law, general | 10 | 20.00 | 200,00 | |
| 2 | penal law, special | 10 | 20.00 | 200,00 | |
| 3 | penal procedure | 10 | 20.00 | 200,00 | |
| 4 | criminology | 10 | 20.00 | 200,00 | |
| - | penitentiary science | 10 | 20.00 | 200,00 | |
| 5 | UNO Charter | 10 | | | |
| 7 | OAU Charter | 10 | | | |
| | pharmacology | 10 | 20.000 | 200,00 | |
| 9 | Human Rights Charter | 10 | | | |
| 10 | Rwandan laws (V1 to 4) | 40 | 20 | 80 | |
| | V. <u>MATERIAL</u> | | | | |
| | a) <u>Transport material</u> | | | | |
| 1 | | 1 | 17.600 | 17.600 | |
| 2 | buses | 2 | 22.300 | 44.600 | |
| 3 | trucks | 4 | 8.900 | 35.600 | |
| 4 | jeeps | 5 | 1.033 | 5.165 | |
| | motor cycles | | | | |
| 1 | VI. <u>Food needs</u> | | 8.00 | 672.000 | |
| | rations for 700 pupils for 4 months | | | | |
| 1 | VII. <u>Equipment for maintenance of order</u> | | | | |
| 2 | shields (antiriot) | 150 | 200.00 | 30,000 | |
| - | batons | 150 | 50.00 | 7,500 | |
| 4 | gas masks | 150 | 400.00 | 60,000 | |
| - | leg protectors | 150 | 50.00 | 2,500 | |
| - | whistle | 150 | 50.00 | 7,500 | |
| 7 | anti-riot webbing belts | 150 | 50.00 | 7,500 | |
| 8 | anti-riot helmets | 150 | 150.00 | 22,500 | |
| 9 | anti-riot gelders | 150 | 75.00 | 11,250 | |
| 10 | anti-riot megaphones | 150 | 100.00 | 15,000 | |
| | maps of Rwanda | 10 | 25.00 | 250 | |
| | T O T A L | | | 4,165,050.4 | |

NATIONAL GENDARMERIE TRAINING SCHOOL - RUHENGRI
SITUATION OF REQUIREMENT

| General Offices/EDP/Communication
Office Equipment | | |
|---|----------------------------------|------------------|
| No. | ITEMS REQUESTED | ITEMS SUPPLIED |
| 1. | 2 typewriters | NIL |
| 2. | 2 Computers | 1 |
| 3. | 2 Giant Staplers | NIL |
| 4. | 2 Giant Punches | NIL |
| 5. | 4 Medium Punches | 6 |
| 6. | 2 Photocopiers | NIL |
| 7. | 2 HP LaserJet Printers | 1 (520 Printer) |
| 8. | 2 Batteries | 1 |
| 9. | 2 Toners for HP LaserJet Printer | 1 |
| | <u>Communication Equipment</u> | |
| 1. | 1 Base Station | NIL |
| 2. | 3 Walkie Tackies | NIL |
| 3. | 3 Battery Chargers | NIL |
| 4. | Car Radio | NIL |
| 5. | Telephone | NIL |
| | <u>Stationary</u> | |
| 1. | 700 Reams of Duplication Paper | NIL |
| 2. | 100 " " Typing Paper | NIL |
| 3. | 2 Packets of Blue Bird Pen | 2 Packets |
| 4. | 1 " " Red " " | NIL |
| 5. | 1 " " Black " " | NIL |
| 6. | 10 " " Erasers | NIL |
| 7. | 10 " " Glue Sticks | 10 Pieces |
| 8. | 10 " " Scotch Magic Tape | 10 |
| 9. | 10 " " Giant Size Wany Clips | NIL |
| 10. | 20 " " Clips | 20 Small Packets |
| 11. | 10 " " Office Pins | NIL |
| 12. | 100 " " Stapling Pins | 40 |
| 13. | 100 File Folders | 100 |

| | | |
|-----|-----------------------------|----------------------|
| 14. | 1 Big Register | NIL |
| 15. | 20 Note Books | 10 |
| 16. | 10 Correcting Fluid | 10 |
| 17. | 20 Exercise Book | NIL |
| 18. | 10 Packets of Ruler | 12 pieces (1 packet) |
| 19. | 3 Waste Paper Baskets (Big) | 3 small |
| 20. | 3 Dozen Brooms | NIL |

| | LIST OF NEEDS | QUANTITY | UNIT PRICE in US\$ | TOTAL in US\$ | REMARKS |
|-----|--|----------|--------------------|---------------|---|
| I. | <u>Buildings-Rooms Repairs</u> | | | | |
| 1. | Repairs of 4 existing buildings | 4 | 1,000 | 4,000.00 | Lump sum cost |
| | <u>II. Class Rooms equipment</u> | | | | |
| 2. | 2 Seater desks | 500 | 50 | 25,000.00 | |
| 3. | Black boards | 10 | 40 | 400.00 | |
| | | | | 25,400.00 | |
| | <u>III. Kitchen</u> | | | | |
| 4. | Cooking-pots | 27 | 30 | 810.00 | |
| 5. | Water containers (drums) | 20 | 40 | 800.00 | |
| 6. | Plates | 2054 | 5 | 10,270.00 | |
| 7. | Cups | 2054 | 3 | 6,162.00 | |
| 8. | Jerrican | 200 | 2 | 400.00 | Or put one water tank to their arrangement |
| | | | | 18,442.00 | |
| | <u>IV. Bedding</u> | | | | |
| 9. | Mattresses (singles) | 1027 | 50 | 51,350.50 | |
| 10. | Blankets | 1027 | 30 | 10,270.00 | |
| | | | | 61,620.00 | |
| | <u>V. Lightning equipment</u> | | | | |
| 11. | Generators | 2 | 2,000 | 4,000.00 | to be provided by UNAMIR |
| | <u>VI. Office Equipment</u> | | | | |
| 12. | Type-writers | 6 | 650 | 3,900.00 | |
| 13. | Computers | 4 | 2,600 | 10,400.00 | |
| 14. | Photocopy machine | 2 | 3,500 | 7,000.00 | |
| | | | | 21,300 | |
| 15. | Different equipments and medicine
First aid medicines for 1027 students | | | | World Health Organisation (WHO) can be contacted |
| | <u>VII. Educational stationery and supplies</u> | | | | |
| 16. | Note book | 7,000 | 0.50 | 3,500.00 | |
| 17. | Pen (red)/packet | 20 | 6 | 120.00 | |
| 18. | Pen (blue)/packet | 40 | 6 | 240.00 | |
| | | | | 3,860.00 | |
| | <u>VIII. Office stationery and supplies</u> | | | | |
| 19. | Typing sheets | 700 | 3 | 2,100.00 | To be provided by UNAMIR or Gendarmerie Training School |
| 20. | Realms (duplicating paper) | 500 | 3.30 | 1,650.00 | |
| 21. | Files | 150 | 2 | 300.00 | |
| 22. | Registers | 20 | 2 | 40.00 | |
| 23. | | 30 | 0.50 | 15.00 | |

| | LIST OF NEEDS | QUANTITY | UNIT PRICE in US\$ | TOTAL in US\$ | REMARKS |
|------------------|--|----------|--------------------|-------------------|---|
| 24. | Note book | 7000 | 0.50 | 3,500.00 | |
| 25. | Correcting fluid | 30 | 0.80 | 24.00 | |
| 26. | Pencil | 50 | 1.00 | 50.00 | |
| 27. | Staplers | 20 | 9.00 | 180.00 | |
| 28. | Staples (Box) | 100 | 5.00 | 500.00 | |
| 29. | Pins (Box) | 15 | 0.40 | 6.00 | |
| 30. | Clips (Box) | 30 | 0.19 | 5.70 | |
| 31. | Scotch-Tapes | 20 | 0.75 | 15.00 | |
| 32. | Glue | 15 | 0.50 | 7.50 | |
| 33. | Rulers | 10 | 1 | 10.00 | |
| 34. | Baskets | 15 | 1 | 15.00 | |
| | | | | 4,868.20 | |
| | X. Means of transport | | | | |
| 35. | Truck for troop transportation | 2 | 22,300 | 44,600.00 | UNAMIR may provide requested means to CIVPOL for the training purpose |
| 36. | Pick-up | 2 | 8,900 | 8,900.00 | |
| | | | | 53,500.00 | |
| | XI. Food needs | | | | |
| | Ration for 1927 students for 90 days | 1027 | 4x90 | 369,720.00 | World Food Programme (WFP) can be contacted |
| | X. Encampment equipment and supplies
22 tents which can hold 50 persons for each dormitory, class rooms and the refectory being 22x3 = 66 | | | | |
| 37. | Tents | 66 | 600 | 39,600.00 | |
| 38. | Soaps | 12,600 | 1 | 12,600.00 | |
| 39. | Shoe polish tins | 3081 | 1 | 3,081.00 | |
| 40. | Hoes | 150 | 4 | 600.00 | |
| 41. | Pickaxes | 50 | 4 | 200.00 | |
| 42. | Basins | 450 | 5 | 2,250.00 | |
| 43. | Scissors | 60 | 5 | 300.00 | |
| 44. | Razor blade | 1200 | 0.06 | 720.00 | |
| 45. | Slashers | 100 | 4 | 400.00 | |
| 46. | Padlocks | 15 | 10 | 150.00 | |
| 47. | Electric flat-iron | 30 | 12 | 360.00 | |
| 48. | Charcoal flat iron | 100 | 6 | 600.00 | |
| 49. | Machette | 150 | 3.40 | 510.00 | |
| | | | | 61,371.00 | |
| T O T A L | | | | 628,081.00 | |

Civ pol / unpop project

12/2/95

UNAMID inputs / Ruenzi + Gashaka

- 1 interpretation coordinator
(to supervise & review work of
local interpreters)
not necessarily at Civ pol

- 8 local interpreters
2 already at Civ pol
4 additional

- 8 ^{local} translators
2 already at Civ pol
4 additional

- 3 drivers
1 already at Civ pol
2 additional

- 3 trucks

- 4 pickups

- 2 minibuses

9/1

REPUBLIC OF RWANDA
MINISTRY OF INTERNAL AFFAIRS
& COMMUNAL DEVELOPMENT
B.P. 446 KIGALI

Kigali, le 2.08.95
N° 1390/0509.01/4

H.E. Ambassador Shahryr KHAN,
S.R.S.G-UNAMIR
Kigali - Rwanda.

RE: COMMENCEMENT OF THE COMMUNAL POLICE TRAINING
PROGRAMME

After the support UNDP gave to the Communal Police Project, we are doing everything possible to put the requirements in place to enable a quick start of the programme.

Following the discussion I had with our Chief of Communal Police, we have agreed that the programme opens between 17th and 24th August 1995 as the food deliveries from WFP will be effected on 16th August 1995.

You will recall UNAMIR's commitment in assisting this programme, particularly with;

- 15 Qualified Instructors.
- 2 Trucks (1 lorry and 1 pick-up)
- Translators
- A Generator
- 80 Water drums.

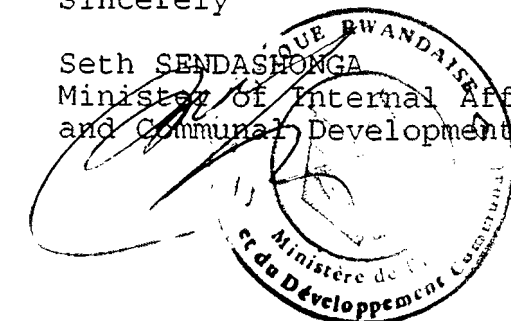
I suggest that you make a start in mobilising the above so as to meet the targeted starting date.

I would also like you to maintain constant discussion with us especially on other assistance than this mentioned above for the success of this programme.

Best regards.

Sincerely

Seth SENDASHONGA
Minister of Internal Affairs
and Communal Development



C.C: Col. DIARRA ✓
Commissioner CIV-POL
UNAMIR Kigali - Rwanda

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
CIVPOL HQ

APPENDIX A

**LIST OF NEEDED PEDAGOGICAL MATERIALS FOR THE TRAINING OF
GENDARMES**

- 6 overhead projectors and accessories (transparencies, white screen, felt markers);
- 1 video library comprised of:
 - . 6 televisions
 - . 6 Video Cassette Recorder
 - . 1 series of video-cassette documentaries on gendarmerie service
 - . 1 series of video-cassette documentaries on the criminal investigation police
 - . 3 Video cameras complete with accessories (light, batteries, Battery recharger, exterior microphone, tripod, connexion plug, blank tapes).
 - . 6 slide projectors
 - . series of slides
 - . 60 Criminal Investigative Police Officer (CIPO) kits
 - . 1 technical police laboratory
 - . photo equipment for studio
- Accident report kits
- Illustrated poster on traffic laws and traffic control
- 4 personal computers
- 2 photocopy machines

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
CIVPOL HQ

APPENDIX C

STATIONERIES FOR THE GENDARMERIE TRAINING SCHOOL

1. Two thousand reams of photocopying papers
2. One thousand packets of red biro pen
3. One thousand packets of black biro pen
4. One thousand packets of blue biro pens
5. One thousand packets of erasers
6. One thousand packets of glue sticks
7. One thousand packets of scotch magic tape
8. One thousand packets of giant size wavy clips
9. One thousand packets of office pins
10. One thousand big notebooks for use as registers
11. Two thousand file covers
12. One thousand folders
13. Ten thousand exercise books
14. One thousand packets of correcting fluid
15. Twenty five big waste paper plastic pails
16. One thousand brooms



APPENDIX D

STATIONERIES FOR COMMUNAL POLICE TRAINING CENTER

1. Two thousand reams of photocopying papers
2. One thousand packets of red biro pen
3. One thousand packets of black biro pen
4. One thousand packets of blue biro pens
5. One thousand packets of erasers
6. One thousand packets of glue sticks
7. One thousand packets of scotch magic tape
8. One thousand packets of giant size wavy clips
9. One thousand packets of office pins
10. One thousand big notebooks for use as registers
11. Two thousand file covers
12. One thousand folders
13. Ten thousand exercise books
14. One thousand packets of correcting fluid
15. Twenty five big waste paper plastic pails
16. One thousand brooms

UNITED NATIONS
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR
CIVPOL HQ

Admin

TO: STO
FROM: CIVPOL COMMISSIONER
INFO: SRSG, CAO, OSRSG/CIVPOL Liaison Officer
SUBJECT: INFORMATION REQUIRED FOR CIVPOL BUDGET PROPOSAL

Date: 14/12/94
Ref.: CIVPOL/MEMO/106/94

With reference to Fax N° 3.3090 from DPKO dated 12/12/94, find attached, lists of CIVPOL basic requirements on the above mentioned subject matter, please.

This requirements relate only to specific issues relating to CIVPOL and does not concern the basic requirements common to all UNAMIR components, including the need for additional increase in strength as a result of the new mandate.

Due to the urgency, we cannot provide the cost for each of the items. We therefore request that you enlist the assistance of the competent section.



CIVPOL BUDGET PROPOSAL REQUIREMENTS

I. PERSONNEL

I. 1. ADMINISTRATIVE PERSONNEL

| | |
|--|------------|
| 1.1.1 CIVPOL Commissioner | 1 |
| 1.1.2 CIVPOL Secretary (International level) | 2 |
| 1.1.3 Interpreters (International level) | 1 |
| 1.1.4 Interpreters (Local) | 13 |
| 1.1.5 Secretary (Local) | 5 |
| <u>I. 2 CIVPOL Observers</u> | <u>120</u> |

II. MATERIALS

II.1 INFRASTRUCTURES

| | |
|---|----|
| II.1.1 Rental of private office accommodation for training staff in Ruhengeri | 1 |
| II.1.2 Rental of quarters for office accommodation for Police Monitoring teams in each Prefecture | 10 |
| II.1.3 Major repairs of existing structures in Gendarmerie Training School in Ruhengeri | |
| II.1.4 Major repairs of existing structures in Prefectures for communal Police training | |

II.2. TEACHING AIDS

| | |
|---|--|
| II.2.1 Teaching equipments (see appendix A) | |
| II.2.2 Stationeries (see appendix B) | |



UNAMIR - MINUAR
CIVPOL HQ

ORGANISATION OF UNAMIR CIVPOL

1. MANDATE

In accordance with Resolution 872 of October 1993 of the Security Council, and Resolution 965 of November 1994, the mandates of CIVPOL are:

- (a) To monitor Gendarmerie and Communal Police, and provide supervision and advice to these bodies as required;
- (b) To assist in the establishment and training of a new integrated National Police Force.

2. TASK

To execute these mandates, the task of CIVPOL are:

- a) Deployment of CIVPOL to all Prefectures.
- b) Assist the Prefets in law and order maintenance.
- c) Monitor Police and gendarmes security situation.
- d) Investigate any cases of violations in conjunction with local authorities.
- e) Monitor the process of return of Rwandan refugees/displaced persons and their resettlement.
- f) To assist in the establishment of Communal Police training centres within the Prefectures.
- g) Conduct an intensive training programme to induct the communal Police and serve as an advisor when necessary.
- h) Supervise the screening of Communal Police and issue credentials at the end of their training.
- i) Assist to plan for disarming and facilitating the integration of ex RGF gendarmes in Rwanda.
- j) To undertake the training of new gendarmes.
- k) Training the trainers.
- l) Assist milobs and ground troops in police matters.
- m) Conduct operations in support of the troops as troops are deployed.

3. CONCEPT OF OPERATION

The CIVPOL monitoring teams are deployed in all prefectures to monitor the local police and gendarmes security situation, investigate cases of human rights violations. The CIVPOL also undertake the training of communal police at the prefectures level. The training at the centre level and other activities enumerated in paragraph I (i) above are coordinated at the headquarters level.

4. ORGANISATION

At the central level there is a Headquarters, and the Gendarmerie Training Centre. At the prefecture level there are Police Monitory Teams. (See organisation chart in appendix "C")

5. DEPLOYMENT

| | | |
|--|---|-----|
| Projected CIVPOL strength | - | 120 |
| (1) CIVPOL HEADQUARTERS : | - | 18 |
| (2) Liaison Officers (2 FHQ and 2 Milobs HQ) | | 4 |
| (3) Gendarmerie Training Centre RUHENGARI | | 20 |
| (4) KIGALI (Prefecture and Rural) | | 15 |
| (5) Other Prefectures (7 Observers each) | - | 63 |
| Total | | 120 |



APPENDIX A

LIST OF NEEDED PEDAGOGICAL MATERIALS FOR THE
TRAINING OF GENDARMES

- 6 overhead projectors and accessories (transparencies, white screen, felt markers);
- 1 Video library comprised of:
 - . 6 televisions
 - . 6 Video Cassette Recorders
 - . 1 series of video-cassette documentaries on gendarmerie service
 - . 1 series of video-cassette documentaries on the criminal investigative police
 - . 3 Video cameras complete with accessories (light, batteries, battery recharger, exterior microphone, tripod, connection plug, blank tapes).
 - . 6 slide projectors
 - . Series of slides
 - . 60 Criminal Investigative Police Officer (CIPO) kits
 - . 1 technical police laboratory
 - . 1 dark room
- Accident report kits
- Illustrated posters on traffic laws and traffic control
- 2 Personal computers
- 2 min...

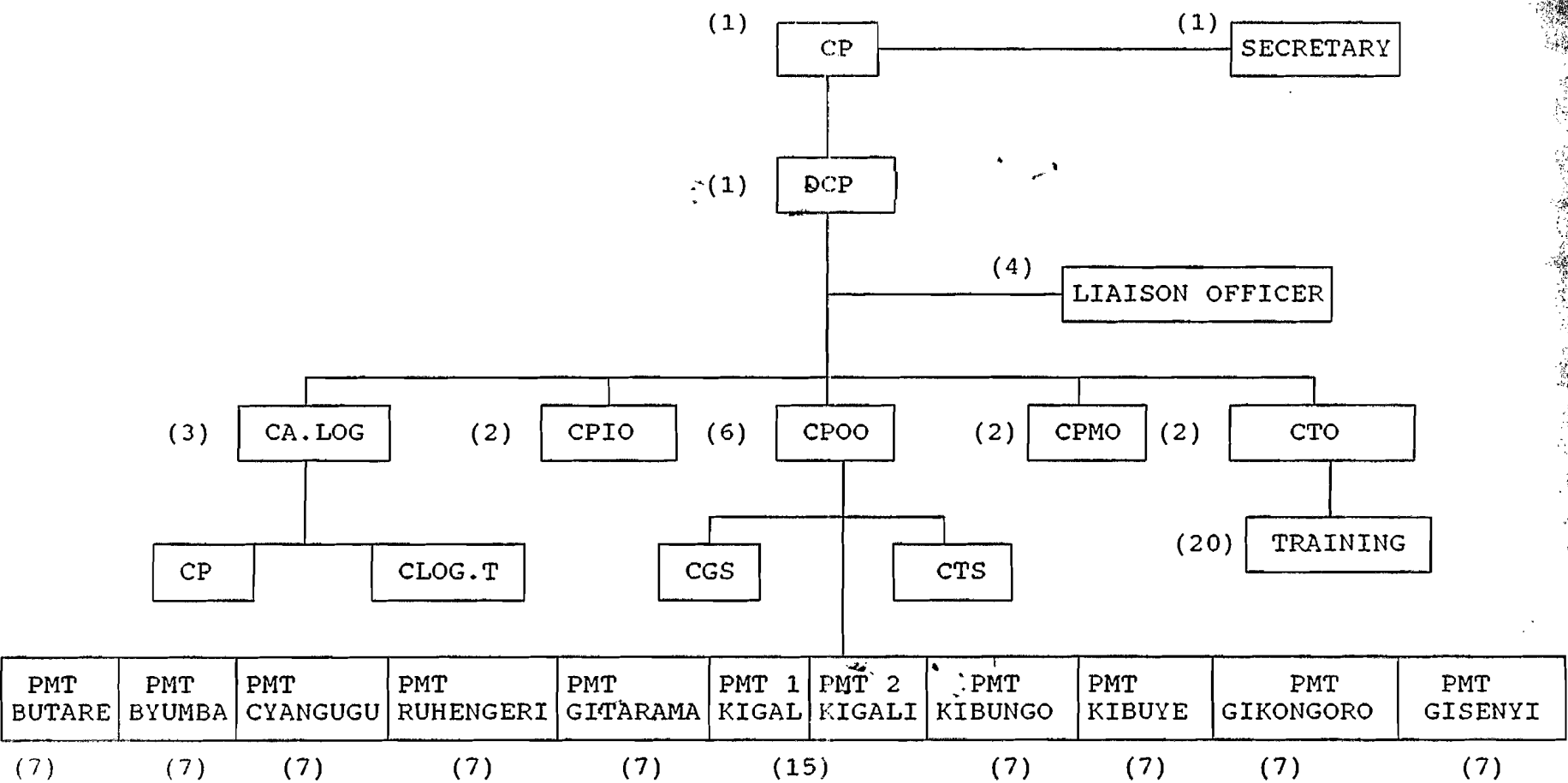
APPENDIX B

STATIONARY

1. Two thousand reams of photocopying papers
2. One thousand packets of red biro pen
3. Ten thousand packets of black biro pen
4. One thousand packets of erasers
5. One thousand packets of glue sticks
6. One thousand packets of scotch magic tape
7. One thousand packets of giant size wavy clips
8. One thousand packets of office pins
- 9 . One thousand big notebooks for use as registers
10. Two thousand file covers
11. One thousand folders
12. Ten thousand exercise books
13. One thousand packets of correcting fluid
14. Twenty five big waste paper plastic pails
15. One thousand brooms
16. Ten thousand packets of blue biro pens

CIVPOL ADMINISTRATIVE FRAMEWORK

APPENDIX C



TOTAL = 120 CIVPOL

NATIONAL POLICE TRAINING PROGRAMME

I. INTRODUCTION:

Faced with the increase in violations and exactions of all type and due to the lack of an effective professional police force in Rwanda as a result of the flight abroad of members of the former gendarmerie, the Broad-based Government of National Unity upon its inception requested the assistance of UNAMIR for the creation of a new national police force through the training of gendarmerie and Communal Police to meet the security requirements of the country.

Since the establishment of a police force is a contributing factor to the promotion of security in the country, UNAMIR assigned CIVPOL the task of carrying out, with those means available, this training alongside its mission of monitoring the activities of the local police and national gendarmerie forces.

Due to the urgency and importance of the needs expressed by the Government of Rwanda, which are of 6000 (six thousand) gendarmes of all the country and 10 (ten) policemen per Commune, it was essential to develop an accelerated and progressive training project corresponding to existing needs and likely to be integrated within the UNAMIR mandate as well as call upon the services of the Rwandan authorities.

The following was agreed upon:

- the accelerated training of 103 gendarmes over a period of 45 days to face up, as a matter of urgency, to the security needs in the town of Kigali;
- the accelerated training of 300 (three hundred) gendarmes over a period of 16 weeks who will eventually be deployed across the entire country;
- the training of 100 (one hundred) training officers to be selected from the ranks of the first 400 gendarmes trained;
- the training of gendarmerie officers which could be carried out with assistance from third countries as part of bilateral or multilateral projects.
- the training of gendarmes through the use of their own resources;
- the training of Communal Police (10) ten policemen per commune.

II. TRAINING PROGRAMS

II.1. Training of Gendarmes

This program is meant to give basic knowledge of gendarmerie activities, such as the areas of the judiciary, law and order, public security, traffic police, administrative police, scientific police, serving in brigades, and criminal investigation bureau, so that they have available those elements enabling them to carry out efficiently the tasks required by the duties of a gendarme. The trainees are capable, after the completion of their training, of serving in a mobile gendarmerie unit or in a territorial unit.

II.2 Intensive Training Course of 45 days

Period: - from 16 August to 8 October 1994

II.3 Intensive Training Course of 16 weeks,

This takes into account the deficiencies noted during the II.2 training Course and improves upon the later.

Period: - from 19 December 1994 to 19 April 1995

II.4 The Training of the Instructors

This is aimed at the improvement of knowledge acquired during training cycles II.2 and II.3 by improving the understanding of concepts and inculcate pedagogical knowledge.

Period: - from 1st June 1995 to 1st September 1995

II.5 The Training of Officers

The training of officers, because of its specific nature could be carried out with the direct help of a third country in a bilateral or multilateral context. This training requires human and material means which are difficult to carry out within the scope of the current UNAMIR mandate. It would, however, be desirable for this training to take place alongside the training of gendarmes so as to have available as soon as possible a supervisory staff of good quality.

II.6 The Training of Communal Police

Periods: - from 15 January to 15 April 1995 1st batch
 - from 15 May to 15 August 2nd batch
 - from 15 September to 15 December 3rd batch

III. Organization

The gendarme's training courses will take place in the National Gendarmerie School and the training courses of the Communal Police will take place in the Prefectures.

Colonel Cheik Oumar Diarra
CIVPOL Commissioner

Destine



Training

TO : Chief General Service Officer
FROM : Colonel Diarra, CIVPOL Commissioner. P/o [Signature]
INFO : SRSG, CAO
REF : CIVPOL/MEMO/48/94.
SUBJECT : SUPPLY OF MATERIALS FOR TRAINING.

1. In view of the programme for the training of 300 gendarmes which will start at the National Gendarmerie Training School, Ruhengeri, the underlisted training materials are needed to be supplied to the School :

OFFICE MATERIALS

- 2 typewriters, one with long carriage.
- 2 computers.
- 2 photocopiers, one for management and one for Photocopying of instruction sheets.
- 6 Staplers of which two should be giant ones.
- 2 hole punchers.

OFFICE SUPPLIES

- 700 reams of papers.
- 2 pkts. of 100 blue biros.
- 1 pkt of 100 red biros
- 1 pkt of 100 black biros.
- 10 erasers
- 10 pencils
- 10 glue Sticks
- 10 Scotch tapes.
- 20 pkts, of paperclips
- 100 pkts staples
- 10 pkts office pins
- 100 file covers
- 1 register
- 20 note books
- 10 correction fluids
- 20 exercise books.
- 5 rulers
- 3 baskets
- 3 brooms

2. Attached is Requisition Form (s) for your necessary action, please.



A : CGSO

Date : 23 Novembre, 1994

De : Colonel DIARRA, CIVPOL Commissioner

Info : SRSG

Ref. : CIVPOL/MEMO/48/94

Objet : Demande de matériels pour la formation.

1. Dans le cadre de la formation de 300 gendarmes devant se dérouler au Centre d'Instruction de la Gendarmerie Nationale à RUHENGARI, les besoins en matériels et fournitures de bureau que la MINUAR doit pourvoir sont les suivants :

I) BESOINS EN MATÉRIELS ET FOURNITURES DE BUREAU

* Matériels de Bureau.

- Machines à écrire (2) dont 1 long chariots
- Ordinateurs (2)
- Photocopieuses (2) -1 pour la direction
-1 pour photocopier les fiches d'instruction.
- Agrafeuses (6) dont 2 géantes
- Perforatrices (2)

*Fournitures de bureau

Rames de papier 700
2 paquets de 100 bics rouges
1 paquet de 100 noirs
Gommes -10
Crayons -20
Colles -10
Scotch -10
Trombones -20 paquets
Agrafes 100 paquets
Épingles -10 paquets
Classeurs -100
Registres -10
Blocs notes -20
Correcteurs -10
Cahiers -20
Règles -5
Paniers -5
Paniers -3
Balais -3

2. Veuillez accorder une attention particulière à cette requête.