

Subject files regarding Organization -

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L-776/64

Personal + Confidential

4 November 1964

Dear Bruce,

1964 Administrative Budget

Many thanks for your letter of 22 October. We have already a general guarantee from the Prime Minister of dollar support funds for 1965, and are now in process of confirming in writing that the sum of \$300,000 will be available specifically for the administrative budget. ①

John Saunders is at present putting together the first draft of the 1965 administrative budget, when we shall see just how far the surgery must go. We aim to achieve a budget of less than one million dollars in other currencies, if possible, and to make the reduction of expenditure in terms of the Government's contribution, since we all share that uncomfortable feeling regarding the lack of complete certainty in the Government's future attitude toward us.

Copies will reach you shortly of the statement of 1964 expenditures and obligations as at 30 September, which shows us to be still above the water and right side up. The calculations for this statement were done in considerable detail, to provide a basis for the 1965 budget calculations.

Yours sincerely,

B. F. Osorio-Tafall,
Resident Representative and
Director of Special Fund Programmes

Mr. R. B. Stedman
Director
JAD/TAB
New York, New York

① We already have
the P.M. Okay (B.F.O.T.)

TECHNICAL ASSISTANCE BOARD



BUREAU DE L'ASSISTANCE TECHNIQUE

UNITED NATIONS
NEW YORK

TELEPHONE: PLAZA 4-1234

CABLE ADDRESS: TECABOARD * NEW YORK

REFERENCE: PERSONAL AND
CONFIDENTIAL

22 October 1964

Dear Bibi,

Undoubtedly, you are aware of the correspondence that has been exchanged by this office with John Saunders, concerning the 1965 budget for your establishment. In a word, we have said that you can safely count on \$200,000 from TAB and \$500,000 from US PROAGS toward the general support of your office. The ultimate shape of your budget will depend of course upon arrangements you are able to make with the Government for the continuation of its cash support in both foreign exchange and local currency. There is no hope of increasing the amounts mentioned as forthcoming from TAB and the US PROAGS, so far as I can tell now.

It is an uncomfortable position to be in, where we are so heavily dependent on the financial support of the host Government, but there seems to be no alternative. If there were to be a sudden or dramatic change in the attitude of the Government toward our office, there would be immediate budgetary consequences for us.

I am sure that you are giving more thought to this question than I am, but I wanted to ensure that we have the same understanding of the position. I know you will pass along any information concerning the Government's commitments as soon as you feel able to do so.

With warm personal regards,

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'R. B. Stedman', is written over the typed name.

Mr. B. Osorio-Tafall
Resident Representative of the
Technical Assistance Board in the
Democratic Republic of Congo
ONUC - Boite Postale 7248
Leopoldville, Democratic Republic of Congo

R. B. Stedman
Director
Joint Administration Division

JMS:jmg

Cleared: Mr. Osorio-Tafall
Mr. Brooks

L-768/64

Personal + Confidential

4 November 1964

Dear Vaid,

Revised manning table - Office of the Resident Representative

With reference to your memorandum of 26 October, copies of the revised general manning table, of 1 October, will reach you in this pouch. I am afraid that the copies had already been printed before your memorandum arrived, but I shall of course issue a revision to reflect any changes that may be required later.

In the light of experience, we also had had some new thoughts about the nature of the duties for the post labelled "executive officer". We agree that the title is not appropriate, and we shall use the title "Assistant Resident Representative" already approved by Bruce Stedman, and Mr. Pennacchio will be the occupant of the post. I should be able to give you a job description next week.

The appointment of Mr. Stathis to his new post until 31 December 1964 has been agreed by all concerned (Mr. Stathis himself will leave the Congo at the end of this year, when his contract expires). The plan is to divide his duties between two other members of the counterpart fund secretariat. The duties are:

- (a) Statistical, of a kind which will be handled by the Congolese Government.
- (b) Accounting, involving the preparation of statements on counterpart funds. Such statements will be prepared by the counterpart fund secretariat.

Mr. A. Vaidyanathan
Associate Director
JAD/TAB
New York, New York

The arrangements described were the subject of discussion here with Helen Seymour. With her agreement, this is a small contribution we have made to the clarification of lines of responsibility in the handling of counterpart funds, as between United Nations and the Government.

Mr. Pennacchio will not carry out any part of the duties of Mr. Stathis, and I am sorry that by putting the tiles of posts 6 and 9 opposite each other, the misleading impression was given that duties were related.

Mr. Osorio-Tafall has written a letter of 23 October 1964 to Mr. Stedman on the subject of Mr. Succar.

I share the concern, expressed in your paragraph 4, regarding the need to follow established TAB policies and procedures. Under no circumstances have any commitments been made here regarding the possibilities of promotion, nor will any such commitment be made in the future. The authority of the TAB/SF Appointment and Promotion Board will not be compromised by any promise or undertaking regarding promotion given here.

The aim is to secure that appointments also are proposed to the Appointment and Promotion Board in advance of action. The achievement of this aim is slightly more complicated, because the preparatory work involved in some of these appointments goes back for several weeks or months, and is based on approvals or guidance given by senior visitors to the Congo, e.g. the conversion of the field office posts from FS4 to P2/3 following discussions with Mr. McDiarmid. Headquarters has been very helpful in giving us flexibility to make appointments and changes during this year, but we have no intention of trespassing upon that generosity. I want you to know that we are very conscious of being in the last stage of a long transition to normal TAB methods and controls, and if there are still one or two unorthodox actions still to come, we plan to have disposed of the last exceptions no later than the end of the year.

In this connexion, you could help me by sending a note of the procedure that should be followed in all appointment and promotion questions, including a definition of the categories of staff affected. I should like to circulate such a note to all concerned.

Yours sincerely,

John M. Saunders
Dep. Res. Rep. (Admin)

ORG 110

TECHNICAL ASSISTANCE BOARD



BUREAU DE L'ASSISTANCE TECHNIQUE

OCT 29 1964

UNITED NATIONS

NEW YORK

ACTION

TELEPHONE: PLAZA 4-1234

CABLE ADDRESS: TECABOARD * NEW YORK

REFERENCE: 2.4.01/Congo(L)
(CD/197)

TO:	Mr. Saunders
1
2
3
<input type="checkbox"/>	Action Completed
<input type="checkbox"/>	Acknowledged
<input type="checkbox"/>	No Action Required
INITIALS.....	

26 October 1964

To: Mr. John M. Saunders, Deputy Resident Representative
(Administration)

From: A. Vaidyanathan, Associate-Director
Joint Administration Division

Subject: Revised Manning Table - Office of the Resident Representative

16 Sep/64

1. Further to my letter of 16 October 1964 I wish to refer to your memorandum L-605 addressed to Mr. Stedman requesting approval of certain proposed changes in the 1 July 1964 Manning Table.

2. The Manning Table as of 1 October 1964 which, I understand, is now being prepared by your office will be reviewed in JAD and the Office of the Controller after which the authorized Manning Table for 1964 will be issued.

3. It is our view that the proposed changes in the office of the Resident Representative should be reviewed in the light of your global submission. It may be useful however that the following points be taken into consideration in the preparation of your Manning Table as of 1 October 1964:

a) The title of "Executive Officer" has acquired a certain connotation in U.N. Administration and this connotation does not seem to fit in with the functions you have in mind. Perhaps "Programme Officer" might be more appropriate. I would appreciate your comments on this point, together with a statement of the duties attached to this post.

b) Post No. 9, of the old Manning Table is shown as having been cancelled, the incumbent being transferred to the counterpart secretariat. Do we understand that the tripartite Committee has agreed to the appointment of Mr. Stathis? How then would the duties of the post of Research Assistant and Statistician be carried out? Is Mr. Pennachio expected to carry out some of the duties previously assigned to Mr. Stathis? I would appreciate receiving some clarification in this matter.

./...



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4. You will understand our concern in trying to follow the established TAB policies and practices ^{in respect} to the TAB office in the Congo. As you already know, the TAB/SF Appointment and Promotion Board is now in control of the professional category of personnel working in the Congo and therefore, no commitments should be made locally to the incumbents regarding possibilities of promotion, especially where such action would leave the posts involved upgraded for the future.

5. All these questions will be solved, I hope, once the Authorized Manning Table for 1964 is finally issued and in this respect I would welcome receiving your revised proposals in terms of staff establishment as of 1 October 1964 as soon as possible.

A. Vaidya Bhatnagar

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