



ENCLOSURE ATTACHED

NACIONES UNIDAS
COMISION ECONOMICA PARA AMERICA LATINA
EDIFICIO NACIONES UNIDAS
AVENIDA DAG HAMMARSKJOLD
CASILLA 179 D
SANTIAGO CHILE

REFERENCIA: ORG 300 (3-8)

RECEIVED
22 MAR 1976
DIRECTOR, C.E.C.
Kan

Santiago, 11 March 1976

Dear Mr. Burns:

On behalf of Mr. Enrique V. Iglesias, we are pleased to refer to your letter of 11 December 1975 regarding a programme of projects to be financed by the Danish International Development Agency (DANIDA).

... In this respect we are pleased to attach herewith two copies of our proposal for a "Latin American Seminar of Statisticians and Planners" which we are most interested to carry out with the financial support of the Danish Government.

Thanking you in advance for your kind attention to this matter, I am

Yours sincerely,

Nessim Arditi
Chief
Division of Operations

Mr. Findley Burns
Director
O T C
United Nations, New York

OFFICIAL CORRESPONDENCE
MUST BE RETURNED TO
RECORDS CONTROL, ROOM 2074
CONTROL NO.
3/670

RECEIVED

MAR 22 1976

THE AMERICAS BRANCH
OTC

Mr. Hackett

RECEIVED IN RECORDS CONTROL
18 MAR 1976
ACTION TO:
1. MR. F. BURNS
2. Kain
3. HACKETT
INITIALS: CPH
CABLE: UNATIONS
BRING FOR
ON DAY MONTH YEAR
TO:

TE 311/3(4)

11 March 1976

PROJECT REQUEST TO THE
DANISH INTERNATIONAL DEVELOPMENT AGENCY (DANIDA)

Region: Latin America

Title: Latin American Seminar of Statisticians and Planners

Requested by: United Nations Economic Commission for Latin America (ECLA)

Duration: 10 days

Contribution
from DANIDA: US\$ 89.195

I. DESCRIPTION AND BACKGROUND

The Seminar is designed to act as a mechanism for improving relations between the planning and statistical systems in the various countries which would improve the efficiency of both.

The relations between the two systems are not on the whole satisfactory, since there are important problems inside of each which hamper communication.

Although to remedy many of the shortcomings would seem to call primarily for action by the countries themselves, the Economic Commission for Latin America (ECLA), the Latin American Institute of Economic and Social Planning (ILPES) and other regional agencies have worked consistently to improve each system separately, organizing conferences and seminars on planning and on statistics and carrying out intensive training and advisory activities in the region.

The time seems to be ripe for ECLA and ILPES to try to co-operate with the countries in problems connected with the relationship between the two systems by organizing a Seminar of planners and statisticians. This Seminar would provide a forum for demonstrating how many problems of communication, which are usually ascribed to internal factors, are really of a different nature and could be the subject of joint study by statisticians and planners.

The need to hold this Seminar is manifested in resolutions adopted at the last few sessions of the Commission, it finds specific expression in the ECLA work programme, and it has recently been the subject of consultation with a group of high-level experts. Other background information comprises the experience of the permanent Conference of Statisticians organized by the United Nations economic commissions in other regions and various meetings of groups of experts on specific statistical subjects, and seminars of planning convened by ECLA and ILPES.

Resolution 306 (XIV) "Programme for the improvement of statistical services"

(adopted at the fourteenth session of the Commission in Santiago, April-May 1971), in the operative part of which the secretariat is recommended to intensify its efforts to assist the countries of the region in the field of statistics and to "organize, if it deems it necessary, after consulting the Governments and in co-operation with the other competent organizations of the region, a meeting of national officials concerned with the production and utilization of statistics to consider ways of improving and standardizing, to the possible extent the production of the statistical services, bearing in mind the views and priorities of the major users".

Resolution 328 (XV) "Activities relating to the regional appraisal of the International Development Strategy"

(adopted at the fifteenth session of the Commission in Quito, March 1973), in which the secretariat is requested, inter alia; "(g) to continue studies on criteria, methodology and procedures for the periodic review and appraisal of the International Development Strategy, including techniques for determining appropriate indicators and processing them...; (j) to continue to support the standardization of concepts, classifications and procedures used in statistical research in general...; and (k) to take steps to modernize the procedures for data collection, processing and storage and to improve the efficiency of channels of communication with national systems of statistics".

ECLA, Work Programme 1974-1975

Project 03.01.02 "State of national statistics and co-operation for their improvement", in compliance with the above-mentioned resolutions; the first Meeting of Statisticians and Planners is programmed for the last quarter of 1974.

Preliminary Consultation Meeting for the preparation of the Regional Conference of Statisticians and Planners, Santiago, Chile, December 1973.

This meeting of experts was convened by the secretariat to obtain the views of and exchange ideas with specialists in the region on the desirability, date, agenda and other aspects of the proposed conference. It was attended by high-level government officials from Argentina, Brazil, Colombia and Costa Rica, and senior staff members from the Inter-American Statistical Institute (IASI), ECLA and ILPES.

Conference of European Statisticians, set up by the United Nations Economic Commission for Europe in 1953 to improve official European statistics and to facilitate their international comparability, in compliance with the recommendations of the United Nations Statistical Commission and its specialized agencies.

It holds annual sessions and promotes a large number of meetings of experts and working groups on specific statistical topics.

Conference of Asian Statisticians and Conference of African Statisticians, organized by the respective regional economic commissions; they have operated for over ten years along much the same lines as the Conference of European Statisticians.

Meetings of experts on specific subjects, organized in the last few years by the ECLA Statistics and Projections Division:

1. Working Group on Statistics and Indices of Prices and Quanta, ECLA and the Statistical Office of the United Nations, Santiago, Chile, 24-28 November 1969.
2. Working Group on Industrial Statistics, ECLA and the Statistical Office of the United Nations, Santiago, Chile, 3-14 August 1970.
3. Working Group on Statistics of the Distribution of Income, Consumption and Health, ECLA and the Statistical Office of the United Nations, Santiago, Chile, 8-12 November 1971.

4. Seminar on the Preparation and Use of Population and Housing Census Tabulations, ECLA, the Statistical Office of the United Nations and the United Nations Fund for Population Activities with the collaboration of the Latin American Demographic Centre, Santiago, Chile, 14-19 August 1972.
5. Working Group on the System of Demographic and Social Statistics, ECLA and the Statistical Office of the United Nations, Santiago, Chile, 11-15 December 1972.
6. International Seminar on Statistics of International Economic Relations, ECLA and the German Foundation for International Development, Berlin, 10-28 September 1973.
7. Committee of Experts for the Improvement of Sources of Demographic Statistics, ECLA and the United Nations Fund for Population Activities with the collaboration of the Latin American Demographic Centre, Buenos Aires, 25-29 March 1974.

Permanent Group of Latin American Experts on Social Accounting, set up at the meeting of the Working Group on Statistics of the Distribution of Income, Consumption and Wealth, held at Santiago in November 1971, at the request of the participants with the purpose of ensuring permanent communication between specialists on national accounting in the region. The Group is currently composed of 80 members including the regions most eminent specialists in this field. The National Accounts Section of the Statistics and Projections Division acts as the Co-ordinating Centre of this Group.

The following are the most important meetings held by ECLA and ILPES in connexion with planning at which the question of information for planning was discussed:

1. Latin American Seminar on Planning, ECLA, Santiago, Chile, 19-24 February 1962.
2. Seminar on Planning Organization and Management, organized by the Latin American Institute for Economic and Social Planning (ILPES), Santiago, Chile, 6-14 July 1965.
3. Seminar on Financial Programming, ILPES, Santiago, 27 November to 2 December 1967.

4. Working Group on Annual Operational Planning, organized by the Latin American Institute for Economic and Social Planning (ILPES) and the Government of France, Santiago, Chile, 5-20 April 1968.
5. Seminar on Planning, organized by the Latin American Institute for Economic and Social Planning (ILPES), the Organization of American States (OAS) and the Inter-American Development Bank (IDB), Santiago, Chile, 17-21 July 1972.
6. First Meeting of the Committee of High-Level Government Experts for the Regional Appraisal of the International Development Strategy, ECLA, Santiago 26 February to 1 March 1973.

II. OBJECTIVES

The main objectives of the regional seminar to be convened include:

- study and formulation of guidelines and proposals to improve the co-ordination and effectiveness of the statistical and planning activities of the countries' official institutions, as a function of the present and future requirements of the principal users;
- analysis of the growing information needs arising from work on the design, evaluation, control and revision of national strategies, plans and policies and from the appraisal machinery for the International Development Strategy;
- Strengthening of the instruments for identifying technical assistance requirements in respect of statistics so as to concentrate on those areas that are considered to have priority from the point of view of planning;
- consideration of the possibility of organizing a Conference of Latin American Statisticians and Planners on a permanent basis which, by taking advantage of the experience of Europe, Asia and Africa, could provide a constant link with the statisticians and planners of the region, promote the improvement of national statistics and help to strengthen the ECLA secretariat's activities in this field.

III. OUTLINE OF SUBJECTS TO BE DISCUSSED

A. New theoretical trends and modern techniques significantly affecting planning and statistical systems

Progress in the application of the unified approach in planning.

Development of integrated systems of information in the field of statistics promoted by the United Nations.

Models developed in the field of planning and statistics as a result of computer potential. The use of these new instruments in planning and economic policy as a guide for allocating resources in the statistical field.

The effect of computers on the possibilities of making better use of existing statistical data.

B. Planning processes and information requirements

Orientation of joint work by planners and statisticians. Trend of planners demand for information. Trends and progress in the production of statistics.

Collaboration of planners and statisticians in specially selected areas where joint work may be carried out efficiently.

Nature of demand for statistics required for plan formulation. Suggestion of some machinery for the combined work of statisticians and planners on the preparation of a plan.

Elements, criteria and prospects for the overall appraisal of plans and policies. Levels, frequency and nature of the task. Adaptation, frequency and reliability of statistics. The policy content of short-term plans and statistics.

Experiences in the participants' own countries will be discussed under the appropriate agenda items. With this purpose, they will be requested to present papers showing the progress made or existing projects in their respective countries which are covered by some item on the agenda.

In addition, the secretariat would prepare two supporting documents on the present situation of the statistical offices and planning offices in the region, as a contribution towards the general information and as a basis for the general debate.

The secretariat of the Inter-American Statistical Institute (IASI) will also be requested to prepare an information document summarizing its activities in those statistical fields most directly linked to planning, and indicating the future course of its work.

IV. PARTICIPANTS

The Director of Statistics and the Director of the Planning Office of each country of the region will be invited to participate in the Seminar. Should they be unable to attend, they may be represented by the Assistant Director or some high-level technical official from the Statistical Office and from the Global Programme Officer of the Planning Office, respectively.

It is intended to invite representatives from the Statistical Office of the United Nations, CELADE, FAO, ILO, UNESCO, UNICEF, WHO, etc.

It is also considered necessary to invite representatives from other regional and international agencies: IAST, CIESMES, IDB, IERD, etc.

V. PLACE, DATE AND WORKING LANGUAGES OF THE MEETING

- A. In line with the secretariat's policy of decentralizing ECLA's activities, and especially of spreading its programme of conferences over various Latin American capitals, various alternative venues are currently being considered for the meetings: the place finally chosen will however depend on which Latin American country makes an official invitation. Therefore, the place for the Seminar, should be a Latin American capital city, to be determined on the basis of consultations with the Governments of the region.
- B. The Seminar is tentatively scheduled to take place in October 1977.
- C. Working languages: English and Spanish

DESCRIPTION OF DANIDA INPUTS

1. Project personnel

a) Two consultants, internationally recruited, with qualifications and experience in new theoretical trends and in modern techniques in planning and statistical systems. One of the consultants would work in Santiago during three months prior to the Seminar, integrating the special task force referred to below in order to contribute to the preparation of the documentation to be presented at the Seminar.

b) Travel and subsistence for 48 participants and ICLA staff.

2. Interpreters

3. Miscellaneous expenses

DESCRIPTION OF ECLA INPUTS

1. Supporting infrastructure

ECLA Statistical Division will be responsible for co-ordinating the substantive activities of the project, including the preparation of the necessary background information and the co-ordination of a special interdivisional task force that will be in charge of the documentation for the seminar and of preparing, after the end of the Seminar, the Final Report; the Director of the Seminar will be a senior ECLA staff member from the Statistical Division.

The Division of Documents and Conference Services will take care of the organization of the Seminar.

The Division of Operations will be responsible for the management aspects of the project.

The Division of Administration will provide the support required for appointing and paying the experts and participants.

DESCRIPTION OF HOST COUNTRY INPUTS

This project assumes that the host country will provide a suitable meeting room with capacity for 100 people and facilities for simultaneous interpretation into English and Spanish, and what it will further supply the offices, office machinery, stationery, local personnel and transport required for the running of the Seminar.

PROJECT BUDGET COVERING DANIDA CONTRIBUTION

(in US dollars)

Title: Latin American Seminar of Statisticians and Planners

Duration: Ten days

Project component	N° of posts	Total	Subsistence	Travel	Fees	Other
1. <u>Participants</u>	48	48.480	19.680	28.800		
2. <u>International personnel</u>						
a) Director of the Seminar ^{a/}	1	1.610	410	1.200		
b) Consultants ^{b/}	2	16.700	4.200	4.000	8.500	
c) Chief organization and Conference services ^{a/}	1	1.610	410	1.200		
3. <u>Interpreters</u> ^{c/} (US\$ 00 x 10 x 4)	4	7.270	1.640	1.630	4.000	
4. <u>Miscellaneous</u> (cables, communications, hospitality, etc.)		2.500				2.500
TOTAL		78.170	26.340	36.830	12.500	2.500
5. <u>Overhead</u> ^{d/}		10.940				
6. <u>Appendix "D"</u> ^{e/}		85				
GRAND TOTAL		<u>89.195</u>				

a/ UN staff

b/ Internationally recruited (preferably from Denmark). Includes fees and per diem for one consultant for three months

c/ 2 Spanish and 2 English, locally recruited

d/ 14% of total for administrative costs

e/ Insurance coverage as established by UN staff rules, 1% net salary of experts

AY95 TA147 (CAP) BANGKOK 70 10 0357Z=

MAR 19 1976

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UNATIONS

NEWYORK =

RECEIVED
10 MAR 1976
DEMOBIL, OTC

RECORDS CONTROL
12 MAR 1976
INCOMING
ACTION
TO Mr. Lachitt
FILE NO.
<input checked="" type="checkbox"/> ACTION COMPLETED
INITIALS eht
Return to Records Control Room 2074

TO 311/3 (4)

321 FOR BURNS FROM MARAMIS URCAB 282 RE

PROJECT PROPOSALS FOR DANISH FINANCING. ESCAP PRIORITY PREFERENCES
ARE FIRST WORKSHOP ON ENERGY STATISTICS SECOND INSERVICE
TRAINING FOR MANAGEMENT PERSONNEL OF FERRY SERVICES THIRD
ONBOARD TRAINING FOR FERRY SERVICE OPERATORS FOURTH SEMINAR ON
STATISTICAL ORGANISATION FIFTH SEMINAR=

P2=

ON SOCIAL STATISTICS SIXTH ROVING SEMINARS ON CONSTRUCTION
STATISTICS AND SEVENTH WORKSHOP ON DEVELOPMENT
OF INTERISLAND FERRY SERVICES=

ESCAP BANGKOK +

CLP 321 282 +

UNITED NATIONS
CABLE OFFICE
1976 MAR 10 AM 10:18

UNITED NATIONS



NATIONS UNIES

INTEROFFICE MEMORANDUM

MEMORANDUM INTERIEUR

TO: Mr. Gabriel Velázquez-Muñoz

DATE: 4 March 1976

THROUGH:
S/C DE:FROM: Christopher Hackett
DE:SUBJECT: Question on Financial Implications
OBJET:

RECORDS CONTROL

MAR 17 1976

REFERENCE:

15311/3 (4)

With regard to the question on financial implications, DANIDA will provide funds to the United Nations for those projects (Inter-regional and Regional) which have been approved for implementation during the financial year 1977. In addition, DANIDA will cover all local costs when seminars are held in Denmark. Where seminars are held outside of Denmark, then the host country would be required to cover all local costs, with DANIDA covering the cost of any Danish inputs into the seminar. The only possible cost to ECLA I can envisage may be the cost of preliminary visit to Denmark for organizing the seminar.

ROUTING SLIP

FICHE DE TRANSMISSION

TO:

A:

Mrs. Christopher Hachett

FROM:

DE:

Gabriel Velaizquez-Munoz

Room No. - No de bureau

Extension - Poste

Date

24110

2939

2/3/76

FOR ACTION

POUR SUITE A DONNER

FOR APPROVAL

POUR APPROBATION

FOR SIGNATURE

POUR SIGNATURE

FOR COMMENTS

X

POUR OBSERVATIONS

MAY WE DISCUSS?

POURRIONS-NOUS EN PARLER,?

OUR ATTENTION

VOTRE ATTENTION

AS DISCUSSED

COMME CONVENU

AS REQUESTED

SUITE A VOTRE DEMANDE

NOTE AND RETURN

NOTER ET RETOURNER

FOR INFORMATION

POUR INFORMATION

Would you be kind enough
to clarify the query raised
in the attached letter?

Thanks

F 2/3/76



NACIONES UNIDAS
COMISION ECONOMICA PARA AMERICA LATINA
EDIFICIO NACIONES UNIDAS
AVENIDA DAG HAMMARSKJOLD
CASILLA 179 D
SANTIAGO, CHILE

REFERENCIA: ORG 300 (3-8) DENMARK

OFFICIAL CORRESPONDENCE
CONTROL NO.
2/697

RECEIVED RECORDS CONTROL
23 FEB 1976
ACTION TO:
1 Mr. van Heerden
2
3
☒ PUT AWAY
INITIALS
☐ BRING FORWARD
ON DAY MONTH YR.
TO

Santiago, 17 February 1976

Dear Jan:

Many thanks indeed for your letter of 9 February and two examples of projects financed under Danish International Development Agency.

One point where we need clarification is financial implications of this sort of projects for the Regional Commissions. Should the Seminar be held in Denmark or outside, are there any portions of their costs to be financed by us or all the expenses be covered by DANIDA?

Best regards,

Fabio Arango
Programme Officer
Division of Operations

Mr. Jan van Heerden
Chief, Central America, Caribbean
and Regional Projects Section
O T C
United Nations, New York

VIA POUCH

RECEIVED

FEB 24 1976

CACRPS/AB/OTC

ORIGINAL DIRECT



GVM/bb
9/2/76

TE 322/1 LA

TE 311/3(4)

Dear Mr. Arango,

Subject: Projects under Danish International Development Agency

.....

With reference to your cable No. 144 please find enclosed the requested documents concerning the Danish International Development Agency financed projects.

Yours sincerely,

Jan van Heerden, Chief
Central America, Caribbean &
Regional Projects Section,
The Americas Branch
Office of Technical Co-operation

Mr. Fabio Arango
Programme Officer
Operations Division
Economic Commission for Latin America
Casilla 179-D
Santiago, Chile

ORIGINAL DIRECT

C.H.
C.Hackett/tg

Mr. Ion Stancescu, Special Technical Adviser
Energy Section, EMBB, CNRET

2 March 1976

RECORDS CONTROL

MAR 5 1976

Christopher F. Hackett, Programme Co-ordinator
Programme Planning and Co-ordination Section, OTC

Seminars Financed from Danish Funds

TE 311/3 (4)

1. I refer to Mr. Baum's memorandum of 27 February 1976 submitting proposals for seminars to be financed from Danish funds in 1977. One of these proposals deals with energy conservation and economy.

.....
2. Further to our telephone discussions of earlier today, I would appreciate your revising the project proposal, incorporating the comments I made on the telephone. I have attached a format of a cost plan which you can use as a guide.

3. I would appreciate receiving your revised proposal by Friday, 5 March 1976, at the latest.

ORIGINAL DIRECT

RECORDS CONTROL

MAR 5 1976

C.F.H.
C. Hackett/tg

Mr. W.P. Smith, Special Technical Adviser
Transport and Cartography Branch, CNRET

2 March 1976

Christopher F. Hackett, Programme Co-ordinator
Programme Planning and Co-ordination Section, OTC

Seminars Financed from Danish Funds

TE 311/3 (4)

1. I refer to Mr. Baum's memorandum of 27 February 1976 submitting proposals for seminars to be financed from Danish funds in 1977. One of the proposals is a seminar on cartography.

.....
2. Further to our telephone discussions of earlier today, I would appreciate your revising the project proposal, incorporating the comments I made on the telephone. I have attached a format of a cost plan which you can use as a guide.

3. I would appreciate receiving your revised proposal by Friday, 5 March 1976, at the latest.

ORIGINAL DIRECT

C.H. C. Hackett/tg

Mr. Jan Mikolaj, ~~Chief~~ ^{CHIEF} Transport Section
Transport and Cartography Branch, CNRET

2 March 1976

MAR 5 1976

Christopher F. Hackett, Programme Co-ordinator
Programme Planning and Co-ordination Section, OTC

Seminars Financed from Danish Funds

TE 311/3 (4)

1. I refer to Mr. Baum's memorandum of 27 February 1976 submitting proposals for seminars to be financed from Danish funds in 1977.

2. Two of these proposals are in fields for which your section is responsible. I have already discussed OTC's comments on these two seminars with one of your officers, Mr. R. Traut, and would appreciate if a revised proposal could be submitted to us as soon as possible, by Friday, 5 March 1976, at the latest.

3. The main comments were the following:

-
- (a) There should be a section in the proposal which deals with the participants: how they are selected, and their requirements for participating, such as the preparation of a country paper. Also 35 participants are too many to enable us to work within our budgetary allocation, and a figure of 25 is suggested;
 - (b) A cost plan for each proposal should be prepared following the format which is attached;
 - (c) You should try to keep the seminar budget within a total figure of \$80,000.

cc: Mr. R. Traut

ORIGINAL DIRECT

RECORDS CONTROL

W. Garcés/ra

MAR 5 1976

27 February 1976

Mr. Findley Burns, Jr, Director
Office of Technical Co-operation

E. Paul Mwaluko, Director
Centre for Housing, Building and Planning

Seminars Financed from Danish Funds

..... As requested and following the discussion with Mr. Hackett of your office, please find enclosed the following proposals for seminars to be submitted to DANIDA.

1. Inter-regional Seminar on Silicate Materials and Precast Concrete Technologies for Low-Cost Housing Construction.

..... This has been formulated on the basis of the discussions held with Mr. Jørgen Fakstorp at which Mr. Hackett of your office was present and reflects the points discussed. See Mr. Hackett's note to file. (Copy attached).

2. Inter-regional seminar on sites and services and aided-self-help housing programmes for low-income groups.

It is proposed to hold this seminar in Indonesia.

3. An Inter-regional Workshop on Methodology on Exchange of Information and Experience relating to Human Settlements.

4. Inter-regional seminar on comprehensive planning for human settlements.

As you will recall, this was submitted on 8 December 1975. The enclosed proposal has been reformulated to reflect present concerns.

5. Inter-regional Seminar on Housing, Policy Programme and Administration.

It should be recalled that some time ago it was proposed to hold this seminar in the U.S.S.R. Since there has not been any reply regarding this, the possibility of obtaining the Danish support may be explored. However, it is listed last as several seminars on this or related topics have already been held in Denmark.

78 311/3 (4)

ORIGINAL DIRECT

RECORDS CONTROL

Mr. Findlay Burns, Director
Office of Technical Co-operation

BS/af

24 February 1976

MAR 3 1976

TB 311/3 (4)

Vladimir Baum, Director
Centre for Natural Resources, Energy and Transport

Seminars financed from Danish Funds

With reference to your memorandum of 10 December 1975, please find attached proposals for the following seminars:

1. International Workshop on Energy Conservation and Economy.
2. Interregional Seminar on Cartography.
3. Interregional Seminar on the Facilitation of International Combined Transport of Goods.
4. Interregional Seminar on Coastal Shipping and Feeder Services.



CABLE: ECA, ADDIS ABABA
P. O. BOX 3001
TELEPHONE 447000-447200

RECORDS CONTROL

AFRICA HALL
ADDIS ABABA

JUL 1 1976

DATE 23 February 1976

REFERENCE



18 311/3 (4)

Dear Mr. Burns,

..... Further to my letter of 19 February 1976 concerning project proposals to be submitted by ECA for possible financing by DANIDA, please find enclosed herewith six copies of the following additional proposals:

1. Seminar on Methodology of Agricultural Sector Analysis and Planning for East African English-speaking Countries.
2. Sub-Regional Consultation on Increasing Food Availability Through Waste Reduction and Marketing Improvement in the East African Sub-Region.

Yours sincerely,

HA 9
J.B. Jeffrey-Coker
Chief
Technical Assistance & Programme
Co-ordination Office

Mr. Findley Burns, Jr.
Director
Office of Technical Co-operation
United NATIONS Headquarters
New York, N.Y.
U.S.A.

Project submission Data for Bilateral Technical Co-operation
Arrangement with the Government of ~~Finland~~ DENMARK

I. Project Title: Seminar on Methodology of Agricultural Sector Analysis and Planning for East African English-speaking Countries

II. Background Information: Agricultural development depends much on the formulation of appropriate development plan. This includes formulation of suitable policies and presentation of these policies within a comprehensive framework indicating the linkage between the various sub-sectors in agriculture as well as the relationship between agriculture and other economic sectors. This requires critical analysis of the current policies and patterns of production and of the constraints to agricultural development.

In many African countries there is great shortage of personnel trained in agricultural development planning. FAO has, therefore, given priority in its work programme for 1974-75 and 1976-77 to group-country seminars on agricultural sector analysis and planning the basic objective of which is to disseminate the methodology of sectoral analysis as a guide for national agricultural development planning. Two seminars are planned for the Africa Region in 1976-77 and these are being organised by the ECA/FAO Joint Agriculture Division. The first seminar for the French-speaking West African countries will be organised in December, 1976. The second seminar for East African English-speaking countries is planned for May, 1977.

III. Justification: In view of the shortage of personnel trained in agricultural development planning, many countries often seek consultancy services or bilateral technical assistance for the preparation of their plans. This results in considerable expenditure and, often, the consultants or technical assistance personnel do not have sufficient knowledge of the countries concerned and consequently find it difficult to readily formulate appropriate agricultural development plans. Moreover, since the nationals do not participate effectively in the preparation of the plans, they find it difficult to monitor the implementation of the plans when the consultants or technical assistance personnel have left. As a result, not only are the plans not suitable but they are also not effectively implemented.

The seminar is designed to help overcome these difficulties. The participants will be those with training in economics or in agricultural economics and will have been involved in the formulation of agricultural development policies and in the preparation of agricultural development plans. Through the seminar, they will be exposed to the techniques of agricultural sector analysis and they will be assisted to improve their knowledge of agricultural sector planning. They will thus be able to deepen their knowledge in this field later and effectively prepare their national development plans.

IV. Objective of the Project: The objective of the seminar is:

- (i) to introduce the participants to, and acquaint them with, the various approaches to agricultural sector analysis and planning with a view to enabling them select the approach that is most suitable to their countries, and
- (ii) to promote exchange of views among the participants on the problems of agricultural sector analysis and planning and on the constraints to agricultural development in general with a view to their seeking solutions to these problems in common.

V. Duty Station or place in which the work on the project is to be undertaken: The seminar will be held in Dar-es-Salaam or Lusaka. FAO, in co-operation with ECA/FAO Joint Agriculture Division, is currently preparing country perspective studies for Tanzania and Zambia which will be the basic documents for the seminar.

VI. Probable date of commencement and duration of the project: The seminar will be held in May, 1977 for a period of two weeks.

VII. Type of bilateral assistance required: Assistance is requested for financing the seminar, including all travel cost for about 25 participants and two ECA staff members. Assistance is also requested for two Danish experts to present papers on agricultural sector analysis and planning and/or lead group discussions on the subject and also assist in organising the seminar.

VIII. Description of duties to be undertaken: The donor country will, in consultation with ECA and FAO, work out a programme for the seminar and make arrangements for the travel and accommodation of the participants, including ECA staff members. The donor country will also assist in directing the seminar and in leading group discussions.

IX. Type of support to be provided by ECA Secretariat: Staff members of ECA/FAO Joint Agriculture Division and of FAO will go on a preparatory mission about six months before the seminar to explain the objective of the seminar to member countries and assist them in selecting suitable participants at the seminar, and also finalise the administrative and other arrangements. ECA staff members will also present papers on agricultural sector analysis and planning and lead group discussions at the seminar. The administrative arrangement for the seminar will, in general, be the responsibility of the ECA Secretariat through the ECA/FAO Joint Agriculture Division.

X. Estimated cost of bilateral assistance required: This will include the following cost for participants:

- (i) Payment for round-trip air transportation economy class, from home country to Lusaka;

- ii) Payment of allowance covering board and lodging and for incidental expenses for the duration of the Seminar.

The proposed project budget is attached.

2. Governments nominating participants will be required to bear the following costs:

- 1) All expenses in the home country incidental to travel abroad, including expenditures for passport, the required medical examinations, inoculations and other such miscellaneous items and internal travel to airport of departure in home country;
- (ii) Salary of the participants during the period of the Seminar; and
- (iii) Medical and hospitalization costs if any. Denmark and the United Nations will not assume any responsibility for medical or hospitalization expenses or for compensation in the event of death or disability incurred in connexion with the Seminar.

Proposed budget covering DANIDA contribution

US\$

10	Personnel		
	11 Experts		
	11-01 Preparatory mission for two ECA staff - ECA/FAO Joint Agriculture Division and TAPCO: Travel and per diem	6,500	
	11-99 Component total		6,500
30	Seminar (14 days)		
	31-01 Two ECA staff: Travel and per diem	2,700	
	31-02 African participants (25): Travel and per diem	17,000	
	31-03 Contingency and sundry	<u>2,000</u>	
	31-99 Component total		21,700
50	Administrative support		
	51-01 Publication and printing of reports	1,500	
	51-02 Local transportation	500	
	51-03 Supporting cost	<u>1,000</u>	
	51-99 Component total		3,000
99	Grand total	<u>31,200</u>	

PROJECT SUBMISSION DATA FOR BILATERAL TECHNICAL ASSISTANCE

1. Project Title: Sub-Regional Consultation on Increasing Food Availability Through Waste Reduction and Marketing Improvement in the East African Sub-Region.
2. Background of the Project: The Office of Technical Co-operation is planning to draw up a programme of projects to be financed by the Danish International Development Agency (DANIDA) for implementation during the fiscal year beginning 1 April 1977.

The subject matter of the proposed consultation was selected on the basis of its relevance to the present world efforts to increase food availability in developing countries. The importance of reducing post-harvest losses of foods, through better handling, processing, storage and distribution, was stressed by many speakers during the World Food Conference meetings in Rome (5-16 November 1974). Furthermore, the FAO Director-General's Proposed Strategy of International Agricultural Adjustment emphasized, in its Policy guidelines, the necessity of avoiding food wastage.

A similar consultation financed by ECA, is provisionally scheduled to take place for the West African sub-region in 1976. The project, hereby submitted for bilateral assistance is, therefore, concerned with the East African sub-region.

3. Justification: In developing countries, of which Africa's are generally the least developed, while the productivity of agricultural resources in producing food is relatively low, food waste and losses occur at the various stages of production, harvesting, marketing, processing and consumption. In other words, while waste is too much of a luxury, certainly could not be afforded by developing countries, they are not sufficiently careful in preserving what little food output produced by their vast (though imbalanced, disorganized and not sufficiently developed) resources.

Much savings in food, thus considerable increase in its availability could materialize if conscious efforts were to be directed toward reduction in food waste along the production/consumption channel. Food waste and losses could be analysed on the basis of actual experience gained by African officials engaged in Agriculture under varied circumstances prevailing in East Africa, and within the framework of available technological possibilities and economic feasibility. Much benefit could, hopefully, be derived from this Consultation resulting in increasing food availability to the needy masses in East Africa.

4. Objective of the project: The objective of the Consultation is to exchange knowledge and views and share experience among the participants on the type and scope of food waste and losses occurring in the East African countries and to discuss ways and means of economically reducing such waste with a view to proposing action oriented programmes. It is hoped that the Consultation will shed light on the seriousness of the problem in order for the policy makers of the participating countries to make a conscious effort to formulate and implement policies and measure aimed at increasing food availability through reduction of waste and improving marketing systems.
5. Duty station or places in which work of the project is to be undertaken: In as much as the Consultation is addressed to the East African sub-region, the venue of the meeting would be an appropriate, conveniently located capital of any East African country.
6. Probable date of commencement and duration of work of the project: The Consultation would be expected to take place some time in October or November 1977 for a period of one week.
7. Type of bilateral assistance required: Assistance is requested from the Danish International Development Agency (DANIDA) to finance the Consultation. This would include travel cost and daily subsistence allowance for twenty representatives from fourteen East African countries, three ECA staff members, five FAO experts and consultants, three Danish experts and two interpreters.
8. Description of duties to be undertaken: ECA would in consultation with FAO and the donor country prepare the programme of the meeting. Invitations for participation in the consultation would be sent to relevant African countries with or without contributory papers. The administrative responsibilities of holding the Consultation would be shared by ECA, the donor country and the host country.
9. Type of support to be provided by ECA Secretariat: ECA secretariat, through the ECA/FAO Joint Agriculture Division, would undertake to prepare a proposal of the various topics expected to be covered in the meeting, in consultation with FAO Headquarters. Also contacts with participating African countries, other participating bodies, the host country and the donor country would be made by the Secretariat. The overall organization of the Consultation would be shared between the Secretariat and the donor country.
10. Estimate cost of bilateral assistance required:
 - A. Cost of bilateral assistance is expected to cover the following items:
 - (a) Round-trip air tickets economy class for participants, from their home countries (and duty stations) to the selected East African Capital;

- (b) Daily subsistence allowance and/or room and board for all participants for one week in addition to incidental expenses;
 - (c) Interpreters (two);
 - (d) Stationery, printing and clerical expenses.
- B. Cost borne by the East African governments nominating participants is expected to cover the following items:
- (a) All expenses in the home country incidental to travel abroad, including expenditures for passport, required medical examinations, inoculations and other such miscellaneous items and internal travel to airport of departure in home country;
 - (b) Salary of participants during the period of the Consultation (one week);
 - (c) Medical and hospitalization costs if any. Denmark and the United Nations will not assume any responsibility for medical or hospitalization expenses or for compensation in the event of death or disability incurred in connection with the Consultation.

Estimated Budget covering DANIDA Contribution

	US\$
10.00 Personnel experts	
10.01 ECA/FAO Division staff	
Travel and per diem	2,200
10.02 FAO Experts and Consultants	
Travel and per diem	4,800
10.09 Component total	7,000
11.00 African delegates (20)	
11.01 Travel and Room and Board	14,200
11.09 Component total	14,000
12.00 Interpreters (2)	1,200
13.00 Stationery, printing and clerical expenses	1,500
14.00 Miscellaneous expenses	1,300
99.99 Grand Total	25,000



CABLE: ECA, ADDIS ABABA
P. O. BOX 3001
TELEPHONE 447000-447200

AFRICA HALL
ADDIS ABABA



DATE 19 February 1976

REFERENCE

Dear Mr. Burns,

I wish to refer to your letter of 11 December 1975 regarding project proposals to be submitted by ECA for possible financing by the Danish International Development Agency (DANIDA) for implementation during the fiscal year beginning 1 April 1977. In this connection, please find enclosed herewith six copies each of the following project proposals for the consideration of DANIDA:

1. Workshop on Techniques for Collection and Analysis of Fertility Data.
2. Training Workshop on the Selection, Adoption and Application of Appropriate Technology for Small-scale Urban and Rural Industrial Development.
3. Working Group on Recommendations for the 1980 Round of Population and Housing Censuses in Africa.
4. Orientation Seminar and Study Tour on the Role of Surveying and Mapping in Economic Development.
5. Workshop on Assembling and Collecting Data on the Participation of Women in Development.
6. Training Course for Commercial Instructors and Senior Secretaries.
7. Training Programme for African Adult Educators for Rural Development.

I should be grateful if you could let me know, as soon as possible, the reaction of DANIDA to these project proposals.

Yours sincerely,

J.B. Jeffrey-Coker
Chief

Technical Assistance & Programme
Co-ordination Office

BULK ENCLOSURE
FILED SEPARATELY

Mr. Findley Burns, Jr.
Director
Office of Technical Co-operation
UN Headquarters
New York, N.Y.
U.S.A.

BULK ENCLOSURE
FILED SEPARATELY

UNITED NATIONS



NATIONS

ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC
SALA SANTITHAM
BANGKOK 2, THAILAND.

ENCLOSURE ATTACHED

TELEPHONE

CABLE : ESCAP BANGKOK

RECEIVED IN RECORDS CONTROL	
25 FEB 1976	
ACTION TO:	
1	Mr. Burns
2	Mr. Bickel
3	
<input checked="" type="checkbox"/> PUT AWAY	
INITIALS <i>CPH</i>	
<input type="checkbox"/> BRING FORWARD	
ON	DAY MONTH YR
TO:	

TEC 141

19 February 1976

TE 311/3 (4)

Dear Mr. Burns,

I should like to refer to your letter TE 311/3 of 11 December 1975 on the subject of project proposals for financing by the Danish International Development Agency (DANIDA) for implementation in 1977.

.....
As desired, I take pleasure in forwarding herewith a set of seven proposals conforming mostly to categories (ii) and (iii) of your letter under reply. I should be grateful if these could be evaluated at your earliest convenience and submitted to the Danish authorities in Copenhagen well before the spring of 1976.

Yours sincerely,

B.P. Maramis

B.P. Maramis
Executive Secretary

OFFICIAL COPY	ADDITIONAL NO.
MUST BE RETURNED TO RECORDS CONTROL, ROOM 2374	21772

Mr. Findley Burns, Jr.
Director
Office of Technical Co-operation
United Nations
New York

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