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INFORMATION CIRCULAR N° 063/95

CPTO
137/30/11/95

Received in.....

By:.....

n°.....

Date: NOV-29-1995

DATE: 28 November 1995

TO: All UNAMIR Military, Civilian Police
and Civilian Personnel

FROM: Susan Matthew, CAO

SUBJECT: Security checks

Further to my information circular of 16 November 1995 on Security checks at UNAMIR premises (Amahoro and Trafipro), the following additional security measures will come into immediate effect at Trafipro. The aim of these measures is to further tighten the loose ends in our system.

(a) The water point gate (back gate) will be closed to all in-coming vehicles after 1730 hrs. daily; and only vehicles in the parking lot will be allowed exit. On Saturdays the gate will be closed at 1330 hrs. and will remain closed on Sundays.

(b) The main gate will be the only entry point to all vehicles after the closure of the water point gate.

(c) All visitors to local staff members will be met by the individual staff members outside the gates;

(d) All staff members working late will be required to sign out, as well as signing in and out on late entry, and on weekends;

(e) Staff members are advised to properly close their offices at close of duty, and that if any office is left open, the staff member may be obliged to reimburse the UN for any loss of goods and/or equipment from the office in question; They are further advised to leave the lights on in their offices at night.

(f) The back entrance to the two main office buildings will be closed at the close of duty, and entry will only be through the main entrances.

Your understanding and cooperation in the event of any inconvenience caused by these measures will be highly appreciated.

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SECURITY AND REPORTING OF INFORMATION

GENERAL

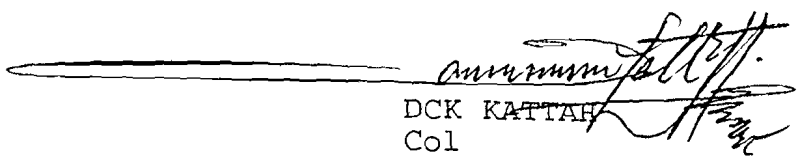
1. A number of Security Instructions and information Collection Task Table have been issued to all Formed Troops for adherence to and information collection.
2. There is the need for all formed Tps to enforce these security measures and to make all aware of what to do in Emergencies as specified in our Security Contingency Plans.

Information Reporting

3. "No information is useless" and therefore all data gathered must be passed on to the appropriate Force Branch for their integration, collation, evaluation and finally interpreting into useful information.
4. At the moment when all seem quiet, we may be deceived into believing that everything is well. The present situation could be described as the "calm before the storm". All are therefore to be more vigilant and apply themselves to their various assigned tasks more professionally and seriously.
5. It is expected that information collection and reporting should improve in details and promptness. All sources (political, military, social etc) must be explored for the collection of information.
6. This is being issued with the intention to jolt all from the slumber into which they are falling as a result of the misinterpretation of the situation.

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7. All concerned are therefore requested to remain ever vigilant and monitor the situation closely in their respective sectors so that we are not caught off guard at any point in time


DCK KATTAR
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