

11R

G3 OPERATIONS/PLANS - TACTICAL HEADQUARTERS  
BOARD OF INQUIRY (BOI)

9 SEPT 1994 - 2 MAY 1995

PLEASE RETAIN  
ORIGINAL ORDER

STRICTLY CONFIDENTIAL  
RHWG JUNE 2009

UNARCHIVES  
SERIES S-1042  
BOX 117  
FILE 2  
ACC. 1998/0283

UN RESTRICTED

TO : UNAMIR CTO  
UNAMIR HQ, KIGALI

INFO : TRANSPORT WORKSHOP SECTION  
UNAMIR HQ, KIGALI

FROM : LT-COL MO OJO *signed*  
TAC HQ, BUTARE

DATE : MARCH, 1995

REQUEST FOR REPAIR OF VEHICLE NO 056311

1. Above-mentioned vehicle was left behind by the team of Canadian Staff Officers when they were redeployed. It has since being lying down here.
2. On critical examination, it was discovered that the vehicle has no Servicing Records. However it was being used when they were here.
3. The vehicle could be made serviceable perhaps after minor repairs. Battery and alignment were said to be the main problems.
4. Arrangement has been concluded to tow the vehicle to the Chief Transport Officer's Workshop for necessary attention. The CTO is highly implored to assist in it's repairs. The repair of the vehicle will ease the present transport problems encountered among the staff officers at Tac HQ, Butare.
5. We count much on your usual cooperation.

UN RESTRICTED

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UN RESTRICTED



27 October 94

Information Circular No. 014/94

TO: All UNAMIR  
Military and Civilian Personnel

FROM: Ally H. Golo  
Officer-in-Charge, Administration  
UNAMIR

SUBJECT: Vehicle Regulations - Weekly Trip Tickets

It has been brought to my attention that a number of UNAMIR personnel driving UNAMIR's vehicles are not complying with the vehicle regulations stipulated in Administrative Instruction No. 001/94 with regard to "Weekly Trip Tickets"

As indicated in the Instruction, the trip ticket serves as an authority to operate an UNAMIR vehicle. The driver is responsible for the completion of trip tickets with regard to recording the mileage driven daily, the gasoline, diesel and/or oil received, the location of the services station, and the speedometer reading. Completed trip tickets should be submitted weekly to the office of the Chief Transport Officer in Kigali or the Field Services Assistants (FSA's) in the sectors.

Coo

64

It is imperative that trip tickets are completed daily by the drivers concerned and submitted weekly as indicated above so that the Transport Section may compile the total kilometers and fuel used for their monthly statistical reports.

It will be much appreciated, therefore, if Heads of Components/Branches/Units could ensure that personnel authorized to operate UNAMIR vehicles are regularly reminded to complete their weekly trip tickets.

Please note that failure to complete trip tickets may result in the suspension of driving privileges and in the application of other measures as appropriate.



EDP EQUIPMENT ISSUE FORM

REQUEST					
LAST NAME:		FIRST NAME:		TITLE:	
SECTION:		ID NO:		EXT#	
SIGNATURE:		APPROVED BY (CHIEF OF OFFICE):			ROOM#
SIGNATURE:		APPROVED BY (CHIEF OF OFFICE):			DATE:
COMMENTS / JUSTIFICATION					

INSTALLATION		ISSUED BY:		DATE:	
ACCESSORIES		QUANTITY	DESCRIPTION	SERIAL NO.	SIGNATURE
Personal Computer					
Desktop Monitor					
Desktop CPU					
Laptop					
Printer					
HP Deskjet 500					
HP Deskjet portable					
LASERJET 4					
CANON Bubblejet					
Battery					
Extension cord					
Network cable					
Mouse					

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
(CMISO)

UNITED NATIONS



NATIONS UNIES

ASSISTANCE MISSION FOR RWANDA

MISSION POUR L'ASSISTANCE AU RWANDA

From: Col K M Tutu  
DCOS (Sp)  
HQ UNAMIR

Extn 11109

To: DFC, COS, DCOS(Ops), A/DCOS, IOC, HAC, FMO, CMPO, BMES *TAC HQ*

Info: Contingent Commanders: SENBATT, MALI, TUNBATT, MALAWI

File Reference: 4000.1/LOG-4

Date: *2* May 95

Subject: PROPOSED FUTURE APPOINTMENTS WITHIN FORCE HQ

1. The FC has directed that Tac HQ is to close. This will take effect 13 May 1995 and the personnel currently there are to be employed as shown below. As agreed at today's COS Conference BMES is requested to assist in finding accommodation for these personnel.

2. The HQ will be receiving additional staff officers from MALI and SENEGAL and their future employments are also shown below.

NAME	CURRENT APPOINTMENT	PROPOSED POSTING
COL OSAE-ADDAE	CO TAC HQ	IOC
LT COL OJO	G3 TAC HQ	NOT CONFIRMED
MAJ BEN CHEIKH	G2 TAC HQ	G2
MAJ MHONE	SDO TAC HQ	IOC
MAJ COOPER-GLAWU	G4 TAC HQ	FMO LOG OFFR
CAPT BEN KHALIFA	G2 TAC HQ	LO. MAJ SOULA RETURNS TO CONTINGENT
CAPT CHOUDHURY	DO TAC HQ	SO TO COS
S/SGT OPOKU	CLK TAC HQ	G3 CLK
MAJ NDIAYE	NEW	TO BE SENIOR G2
MAJ SISSOKO	NEW	HAC
MAJ Cisse	NEW	NOT CONFIRMED
CAPT COULIBALY	NEW	DO CAPT USMAN (NIGERIA) RETURN TO CONTINGENT

UNITED NATIONS  
ASSISTANCE MISSION FOR RWANDA



NATIONS UNIES  
MISSION POUR L'ASSISTANCE AU RWANDA

UNAMIR - MINUAR

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INFORMATION CIRCULAR No. 023/95

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DATE: 6 April 1995

TO: All UNAMIR Military Contingents

FROM: Ally H. Golo, Officer-in-Charge  
Administration

SUBJECT: Janitorial services provided to Military Contingents

I would like to inform you that, in accordance with instructions received from the Director of Field Administration and Logistics Division, Department of Peace Keeping Operations, New York, the janitorial services to be provided by Brown & Root Services Corporation for the Military Contingents are to be limited to offices and common areas only. The Contingents have to take care of all their other janitorial services needs, including the cleaning of the accommodation of Officers of any rank.


Thank you for your cooperation.



UN RESTRICTED

TO : DFC/CMO/CONTICO  
UNAMIR HQ, KIGALI

INFO : CO, GH2, KIBUNGU  
MAJ SADUNGU, GHANBATT TRANSIT CAMP  
KIGALI

FROM : COO, TAC HQ, BUTARE 

DATE : 2 MAY, 1995

SUBJECT : BOI INTO TRAFFIC ACCIDENT INVOLVING  
M7784 S/SGT CHRISTOPHER BLAME

References:

- A. TAC/12/A dated 12 Mar 95.
- B. OPS/042 of 271645B Apr 95.
1. A Board of Inquiry was convened vide ref 'A' to investigate the above-mentioned accident. The Board was to submit it's report on 18 April, 1995.
2. On 27 April 1995, a reminder was sent to the President of the Board, Maj Sadungu to expedite action on the submission of his report. Please refer to ref 'B' above. There has not been any re-action from the President so far.
3. Sir, I am proceeding immediately to contact the President to find out the cause of the delay and will inform you accordingly.
4. Respectfully submitted for consideration.

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TO : DFC/CMO/CONTICO  
UNAMIR HQ, KIGALI

FROM : COO, TAC HQ, BUTARE

DATE : 2 MAY, 1995

SUBJECT: ANONYMOUS LETTER FROM  
DISBANDED SUPPLY PLATOON

1. The task of investigating into the above subject was given to Maj V Cooper-Glawu and Capt J Kweifio-Okai individually on separate dates.

2. According to Maj V Cooper-Glawu, he has already submitted a recorded cassette tape on the issue to you personally. This was done just before you proceeded on your leave of absence.

3. Attached is another report as presented by Capt J Kweifio-Okai.

4. Respectfully submitted for your further action, please.

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CONFIDENTIAL

REPORT OF INVESTIGATION INTO ANONYMOUS LETTER

GHANA SUPPLY PLATOON

1. Investigation into an anonymous letter believed to have originated from the Ghana Supply Platoon, was ordered by the Deputy Force Commander Brig-Gen HK Anyidoho. The purpose of the investigation was to determine the author of the letter. Initial investigation was conducted by Captain Kweifio-Okai, and later by Maj Cooper-Glawu.

2. The initial investigation involved collecting the handwriting of all personnel of the Platoon and comparing them with that on the anonymous letter. It became easy to do this largely because at the time of the investigation, CIF forms had been issued out for troops to fill and return to Bn HQ for processing. Completed CIF forms were collected from all individuals with the excuse of forwarding them to Bn HQ for onward processing. Having gone through all the forms, I came out with the conclusion that whereas it was difficult to detect who exactly wrote the letter by merely comparing handwritings (that would require the opinion of an expert), the following striking similarities compel one to link the anonymous letter to PO 2 Klutse:

- a. The loops of the letter "m".
- b. The circular dotting of the letter "i".
- c. Use of the phrase " I mean..." which runs through PO 2 Klutse's everyday conversations.

3. Maj Cooper-Glawu's investigation involved a recorded conversation on an audio cassette which he submitted to the DFC prior to the commencement of the latter's leave. It identifies WO 1 Avorgah and Staff Sergeant F Quarshie making confessionary claims to be the prime originators of the anonymous letter.

4. WO 1 Avorgah and S/Sgt F Quarshie were said to have drafted the letter and gave it to a third person, a Rwandese national (in order to evade detection) who copied the final letter in her handwriting. Two copies were despatched in Kigali; one for the FC and the other for the DFC.

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5. Given the difference in identification of the culprit as a result of the varied investigative methods employed, one is inclined to accept the latter as more reliable and therefore reflecting the true source of the anonymous letter.

2/5/95

*[Handwritten signature]* - *[Handwritten signature]*

J Kweifio Okai  
Capt  
OC Sup Pl

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TAC HQ  
BUTARE

TAC/12/A

27 MARCH, 1995

See Distribution

CONVENING ORDER

BOARD OF INQUIRY INTO ROAD TRAFFIC ACCIDENT  
INVOLVING A HUMAN RIGHT TOYOTA PICK-UP VEHICLE  
NO UNAMIR 1934 ON 19 MARCH 1995 AT KIGALI  
BY ORDER OF COL H OSAE-ADDAE (M1215)  
psc, jdc, ACTING GHANAIAN CONTINGENT COMMANDER

GENERAL

1. A Board of Inquiry as composed below is to meet at a time and place convenient to the President, but not later than 3rd April 1995, to investigate the circumstances leading to the involvement of a Human Right Toyota Pick-Up vehicle No.1934 driven by S/Sgt Christopher Blame (M7784) in a road traffic accident within the compound of Belgium Village, Kigali on 19 March 1995.

COMPOSITION

2. The Board will be composed as below:

- a. Maj MG Sadungu M6647 (GH/1636) - President
- b. Maj EK Klevor (GH1992) - Member
- c. Capt J Kweifio-Okai M721 (GH/2242) - Member
- d. 2/Lt I Imoro-Sanda M6666 (GH/2706) - Member/Sec

TERMS OF REFERENCE

3. The Board will fully investigate the circumstances leading to the road traffic accident, express opinions, make findings and recommendations.

4. The Board will establish the following facts:

- a. Whether the vehicle was on authorised route.
- b. Who authorised the journey.
- c. Was the vehicle properly assigned to the driver.
- d. Who assigned the vehicle to the driver.
- e. The nature of duty the driver was performing.
- f. Whether the trip ticket was properly booked.
- g. Who signed the trip ticket.
- h. Whether the driver holds a current UNAMIR Driving Permit.
- i. Whether the driver holds his country's current National Driving License.
- j. Whether the driver holds his country's current Military Driving License/Permit.
- k. Whether the driver was sober prior to and after the accident.

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- l. The conditions of the road at the time of the accident.
- m. Visibility at the time of the accident.
- n. Defects on the vehicle prior to the accident.
- o. The speed at which the vehicle was travelling at the time of the accident.
- p. Extent of damage on the vehicle after the accident.
- q. Estimated cost of the damage to the vehicle.
- r. Whether the proper procedure for reporting accidents was followed after the accident.
- s. Was there any passenger(s) on board the vehicle at the time of the accident.
- t. Was there any inquiry or injuries to any of the passengers.

WITNESSES

5. The following witnesses will appear before the board to give evidence. All evidence will be given on oath.
  - a. S/Sgt Christopher Blame (M7784)
  - b. S/Sgt Henry Arthur (M722)
  - c. Cpl Ernest Sasaniba (6792)
  - d. Cpl William Andoh (719)
  - e. Miss Ruci Nailati (M575) - Human Rights
6. The Board is authorised to call any other person(s) whose evidence will be relevant to the Board.

DOCUMENTS

7. The under-listed documents should be attached to the report:
  - a. Damage and discrepancy report (if any).
  - b. Military Police accident report.
  - c. Trip Ticket for the period.
  - d. Medical Report (In respect of victim (s)).

FINDINGS

8. The Board will make findings as to:
  - a. Time, date and place of the accident.
  - b. Cause(s) of the accident.
  - c. Who was responsible for the accident.
  - d. Whether there was any civilian casualty.
  - e. Whether there was any military casualty.
  - f. Any other civilian interest.

OPINION

9. The Board is free to express its opinion as it deems fit.

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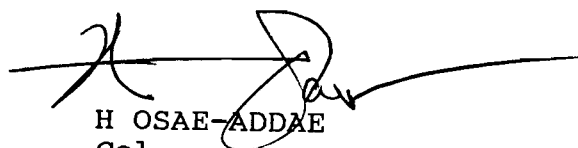
RECOMMENDATIONS

10. The Board will make recommendations on:

- a. Who is to be blamed for the accident.
- b. Who should bear the cost of repairs of the accident vehicle.
- c. Whether any compensation is due and to whom.
- d. Measures to prevent occurrences of such accidents in the future.

REPORT

11. The Board is to submit eight (8) copies of board of inquiry proceedings to this HQ by 18 April, 1995.

  
H OSAE-ADDAE  
Col  
Acting Contingent Comd

Distribution:

External:

Action:

Maj MG Sadungu  
Maj EK Klevor  
Capt MC Kweifio-Okae  
2/Lt I Imoro-Sanda  
S/Sgt Christopher Blame  
S/Sgt Henry Arthur  
Cpl Ernest Sasaniba  
Cpl William Andoh  
Miss Runci

Information:

DFC  
Human Rights  
Mil Police

Internal:  
COO

TAC HEADQUARTERS  
BUTANE

See Distribution

12 MARCH, 1995

INSUBORDINATE BEHAVIOUR OF AN  
OFFICER CAPT S CHOUDHARY

1. Sir, through this medium I wish to bring to your notice the indiscipline behaviour of Capt S Chaudhary to me on Friday 10 March 1995. This would not have been necessary, but events since the incident suggests that his insubordinate behaviour will continue and it is likely to degenerate which is likely to affect our performances here.
2. On Thursday 9 March 1995, Capt S Chaudhary had travelled to Kigali to attend Medal Presentation. The following day, 10 March 1995, he had been asked whether he checked for mails for Tactical Headquarters. He had replied that he did not because Thursday was a Public Holiday. However he was reminded that even on Sundays there should be duty clerks in the UNAMIR Force Headquarters Orderly Room to attend to people. At this stage, having realised the futility of his argument, he flared up and shouted at the top of his voices saying that he is an officer and that he must be treated with respect. The officer hates being corrected.
3. Capt S Choudhary went on calling me unprintable names and ended up with a threat that he would report me to Kigali. This is not the first time he would issue such a threat. He had told me in the past that he would report the Chief Operations Officer here to the UNAMIR Chief of Staff for his refusal to allow him to travel to Kigali the day he was on duty. He had threatened to report Ghanbatt II Operation Officer for what he termed writing him insulting letter. In all these cases I had prevailed on him. Now it is my turn to be humiliated by Capt S Choudhary.
4. Capt S Choudhary was on the verge of attacking me when I quickly moved away from him. That would not have saved me from his wrath either, but thanks to fellow officers and NGOs who held him back, and pacified an extremely enraged trembling Sanjit. Maj Alick Mhone can testify to this.
5. The officer has threatened to take appropriate action against me. As a testimony to this, the officer will neither pay me compliment nor would he talk to me. So I have to perform my



duty in perpetual fear of Capt S Choudhary as I risk being beaten up. Incidentally, my duty as the G3 Ops here require constant supervision of all officers here under me, most especially when they are on duty. This I cannot do in the case of Capt S Choudhary as he feels he could not be corrected. He is likely to carry other officers along with him.

6. It is the opinion of Capt S Choudhary that nobody here can discipline him, indeed I agree with him but someone can report him, which is the purpose of this piece. What Capt S Choudhary had done to me I can never do it to my senior whatever nationality he might be. He ridiculed me because I am not of the same national as he is.

I am your most obedient officer.

*Manmohan Singh*  
MO OJO  
Lt-Col  
G3 Ops

Distribution:

External:

Action:

D/CONS OPS

Information:

FC  
DFC  
COS

Internal:

COO: Sir, this is a follow-up of the incident which I had earlier reported.

NL BURUM LES 493139097=FOPD X 27-MAR-1995 10:56:11 731398

UNCLAS (URGENT)///  
FILE NO: 3000.10(OPS)

TO : TAC HQ////  
 COMD SECTOR 1  
 COMD SECTOR 2  
 COMD SECTOR 3  
 COMD SECTOR 4A  
 COMD SECTOR 4B////  
 COMD SECTOR 4C  
 COMD SECTOR 5  
 COMD SECTOR 6  
 OC MALICOY  
 OC MALAWICOY  
 CO AUSMED  
 CO 95 FLSG  
 G3 AIR  
 FSO

INFO : COS  
 DCOS OPS  
 FMO  
 G1  
 G2  
 G3 OPS  
 G3 PLANS  
 G3 ENGR  
 G4  
 CLO

DATE : 24 MAR 95

SUBJECT : FC'S MONTHLY CONFERENCE WITH UNIT/SECTOR  
 COMDS ON 28 MAR 95

1. THE ABOVE MENTIONED CONFERENCE IS SCHEDULED FOR 28 MAR 95 AT 95  
 FLSG BRIEFING ROOM LOCATED AT TRAFIPRO GR 112822 AT 0930 HRS. ALL  
 ADDRESSEES ARE INVITED TO ATTEND.

2. UNIT/SECTOR COMMANDERS SHOULD BE PREPARED TO HIGHLIGHT CURRENT  
 OPERATIONAL PROBLEMS THEY FACE IN THEIR SECTORS/AOR.

3. HELI ARRANGEMENT FOR THE CONFERENCE IS AS FLOWS :

LOC	ETA	ETD
A. KIGALI		0630 HRS
B. MUTRARA	0705 HRS	0710 "
C. KIBUYE	0725 "	0730 "
D. CYANGUGU	0755 "	0800 "
E. GIKONGORO	0820 "	0825 "
F. BUTARE	0830 "	0845 "

4. A PROGRAMME FOR THE CONFERENCE IS HEREBY ATTACHED.

PROGRAMME FOR THE FORCE COMMANDER'S CONFERENCE 28 MAR 95

BER	TIME	ACTIVITY	REMARKS
1.	0930	FC'S REMARKS	
2.		COMD SECTOR 1	10 MINS EACH
3.		COMD SECTOR 2	"

4. A PROGRAMME FOR THE CONFERENCE IS HEREBY ATTACHED.

PROGRAMME FOR THE FORCE COMMANDER'S CONFERENCE 28 MAR 95

SER	TIME	ACTIVITY	REMARKS
1.	0930	FC'S REMARKS	
2.		COMD SECTOR 1	10 MINS EACH
3.		COMD SECTOR 2	"
4.		COMD SECTOR 3	"
5.		OC MALICOY	AS REQD
6.		OC MALAWICOY	"
7.		COMD SECTOR 4A	10 MINS
8.		COMD SECTOR 4B	10 MINS EACH
9.		COMD SECTOR 4C	"
10.		COMD SECTOR 5	"
11.		COMD SECTOR 6	"
12.		AUSMED	"
13.		95 FLSG	"
14.		OC FORCE ENGR COY	"
15.		COO TAC HQ	"
16.		DCMO	"
17.		PTS FROM STAFF	AS REQD
18.		FC'S CONCLUDING REMARKS	
19.	1200	LUNCH	
20.	1400	HELI DEPARTURE	

IN.608

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45  
11/17

11h30~

IN.600

Page 1

UTC Time: 95-03-26 13:27:43

NL BURUM LES 493139097=FOPD X 26-MAR-1995 11:24:51 722962

UN CLASSIFIED

FROM:GHANBATT HQ

TO:COC A/CONTICO-BUTARE

26/1220B MAR95

GH2/229/A

=====

BOI INTC TFC ACCIDENT PD REF OPS/625 OF 25 MAR 95PD ONE PD FOR PERS  
NOMINATED PD

ALPHA PD MAJOR MG SADUNGU (GH/1636)

BRAVO PD MAJOR EK KLEVOR (GH/1992)

CHARLIE PD CAPT MC KWEIFIO (GH/2247)

DELTA PD 2/LT I IMORO-SANDA (GH/2706)

TWO PD PSE ACCEPT FOR NEC ACTION///

GH2/056/A

IN.600

UN RESTRICTED

TO : UNAMIR FORCE HQ  
KIGALI

FROM : COO  
TAC HQ, BUTARE

INFO : FORCE ENGR OFFICER  
KIGALI

DATE : 27 MARCH, 1995

SUBJECT : REQUEST FOR ENGR ASSISTANCE

1. The Catholic Mission in Butare has requested for UNAMIR assistance to clear a site intended to be used for accommodation of displaced students.

2. You are requested to authorise Force Engr to come and assess task.

3. Please acknowledge receipt.

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TO : AUSMED COY  
FROM : COO  
TAC HQ BUTARE  
INFO : UNAMIR FORCE HQ  
KIGALI

DATE : 27 MARCH, 1995

SUBJECT : REQUEST FOR ASSISTANCE

1. A request for fumigation assistance has been made on UNAMIR by the Butare Catholic Mission.
2. The school complex was being used to temporarily house displaced people. The presence of pests in the complex has made staying there uncomfortable.
3. Your cooperation will be highly appreciated.

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**AUSTRALIAN ARMY**

Telephone:  
75216

Officers' Mess  
AUSMED  
Military College Barracks  
KIGALI

20 March 1995

MA to FC

*Dear Colonel,*

On Sat 1 Apr 95, from 1900 to 2300 hrs the AUSMED Officers' Mess is throwing a beach party. No this is not an April fools joke, but humour is expected to be a key characteristic of the event!

As the President of the Mess Committee, and on behalf of the CO and members of AUSMED Officers' Mess, I would like to extend an invitation to you and all Canadian Staff Officers at UNAMIR HQ to attend. An invitation has also been extended to the FC and officers of 95 FLSG.

I look forward to welcoming you and your fellow Canadian officers on the night.

*Yours sincerely,*

*David Galbraith*

*Please indicate if you intend to participate*

APC YES

AMA PC-YES

DCOS OPS \_\_\_\_\_

Maj Embry \_\_\_\_\_

✓ Capt Lodue \_\_\_\_\_

Capt Denny \_\_\_\_\_

Capt East \_\_\_\_\_

*Rtn to MA*

*A. L. COE*

TAC HEADQUARTERS  
BUTANE

See Distribution

MARCH, 1995

INSUBORDINATE BEHAVIOUR OF AN  
OFFICER CAPT S CHOUDHARY

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2. On Thursday 9 March 1995, Capt S Chaudhary had travelled to Kigali to attend Medal Presentation. The following day, 10 March 1995, he had been asked whether he checked for mails for Tactical Headquarters. He had replied that he did not because Thursday was a Public Holiday. However he was reminded that even on Sundays there should be duty clerks in the UNAMIR Force Headquarters Orderly Room to attend to people. At this stage, having realised the futility of his argument, he flared up and shouted at the top of his voices saying that he is an officer and that he must be treated with respect. The officer hates being corrected.

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I am your most obedient officer.

MO OJO  
Lt-Col  
G3 Ops

Distribution:

External:

Action:

D/CONS OPS

Information:


FC  
DFC  
COS

Internal:

COO : Sir, this is a follow-up of the incident which I had earlier reported.

UN RESTRICTED

TO : MR BRAIN PALMER  
SENIOR ADMINISTRATIVE OFFICER  
FIELD ADMINISTRATIVE OFFICE

FROM : COO, TAC HQ,   
BUTARE

DATE : FEBRUARY, 1995

SUBJECT : REFUND OF EXPENSES INCURRED ON THE  
BURIAL OF AN RPA SOLDIER

1. This is to inform you that I am fully aware of the amount of RF 8,000.00 spent by Lt-Col Ojo, on behalf of Tac HQ during the burial of an RPA soldier who was killed as a result of an accident involving a UNAMIR vehicle on 9 February 1995.


2. This amount was paid to cool off tempers and to restore the good relationship between UNAMIR and the RPA. Unfortunately, no official receipt was issued to that effect.

3. Please accept for further action.

UN RESTRICTED

UN RESTRICTED

TO : MR BRAIN PALMER  
SENIOR ADMINISTRATIVE OFFICER  
FIELD ADMINISTRATIVE OFFICE

FROM : COO, TAC HQ,  
BUTARE 

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BURIAL OF AN RPA SOLDIER

1. This is to inform you that I am fully aware of the amount of RF 8,000.00 spent by Lt-Col Ojo, on behalf of Tac HQ during the burial of an RPA soldier who was killed as a result of an accident involving a UNAMIR vehicle on 9 February 1995.
2. This amount was paid to cool off tempers and to restore the good relationship between UNAMIR and the RPA. Unfortunately, no official receipt was issued to that effect.
3. Please accept for further action.

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TAC HQ  
BUTARE

15 JANUARY, 1995

OPS//2

See Distribution:

CONVENING ORDER  
BOARD OF INQUIRY INTO ROAD TRAFFIC ACCIDENT  
INVOLVING BROWN AND ROOT WATER TANKER  
NO BR 62 ASSIGNED TO GHANAIAAN SUPPLY PLATOON  
ON 17 NOVEMBER 1994 BY ORDER OF  
COL H OSAE-ADDAE (M1215) jsc, psc  
CHIEF OPERATION OFFICER

GENERAL

1. A Board of Inquiry as composed below is to meet at a time and place convenient to the President, but not later than 24 January 1995, to investigate the circumstances leading to the involvement of BROWN and ROOT water tanker (BR 62), assigned to Ghanaian Supply Platoon and driven by Sgt CK Nani (M1338) in a road traffic accident between Butare and Gikongoro on 27 November 1994.

COMPOSITION

2. The Board will be composed as below:

- |    |                          |   |                  |
|----|--------------------------|---|------------------|
| a. | Maj AY Assane (M6643)    | - | President        |
| b. | Maj SMG Sadungu (M6641)  | - | Member           |
| c. | Maj Alick Mhone (M4799)  | - | Member           |
| d. | Capt S Choudhary (M7442) | - | Member/Secretary |

TERMS OF REFERENCE

3. The Board will fully investigate circumstances leading to the road traffic accident, express opinions, make findings and recommendations.

4. The Board will establish the following facts:

- a. Whether the vehicle was on authorised route.
- b. Who authorised the journey.
- c. The nature of duty the driver was performing.
- d. Whether the trip ticket was properly booked.
- e. Who signed the trip ticket.
- f. Whether the driver holds a current UNAMIR Driving Permit.
- g. Whether the driver holds his country's current national driving license.

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- h. Whether the driver holds his country's current military driving license/permit.
- i. Whether the driver was sober prior to and after the accident.
- j. The conditions of the road at the time of the accident.
- k. Visibility at the time of the accident.
- l. Defects on the vehicle prior to the accident.
- m. The speed at which the vehicle was travelling at the time of the accident.
- n. Extent of damage on the vehicle after the accident.
- o. Estimated cost of damage to the vehicle.
- p. Whether the proper procedure for reporting accidents was followed after the accident.
- q. Was there any passenger(s) on board the vehicle at the time of the accident.
- r. Was there any injury or injuries to any of the passengers.

**WITNESSES**

5. The following witnesses will appear before the board to give evidence. All evidence will be given on oath.

- a. Maj Cooper-Glawu (M718)
- b. Capt J Kweifio-Okai (M721)
- c. WOI Addo-Kwakye (M1356)
- d. Sgt CK Nani (M1338)
- e. Cpl Oppong-Boakye (M1341)

6. The Board is authorised to call any other person (s) whose evidence will be relevant to the Board.

**DOCUMENTS**

7. The under-listed documents should be attached to the report:

- a. Damage and discrepancy report (if any)
- b. Military Police accident report.
- c. Trip Ticket for the period.
- d. Medical Report (in respect of victim (s)).

**FINDINGS**

8. The Board will make findings as to:

- a. Time, date and place of the accident.
- b. Cause(s) of the accident.
- c. Who was responsible for the accident.
- d. Whether there was any civilian casualty.
- e. Whether there was any military casualty.
- f. Any other civilian interest.

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OPINION

9. The Board is free to express its opinion as it deems fit.


RECOMMENDATIONS

10. The Board will make recommendations on:

- a. Who is to be blamed for the accident.
- b. Who should bear the cost of repairs of the accident vehicle.
- c. Whether any compensation is due to whom.
- d. Measures to prevent occurrences of such accidents in the future.

REPORT

11. The Board is to submit twelve (12) copies of board of inquiry proceedings to this HQ by 10 February, 1995.

  
H OSAE-ADDAE  
Col  
Chief Operation Officer

Distribution List

External:

Action:

Maj AY Assane  
Maj SMG Sadungu  
WOI Addo-Kwakyie  
Sgt CK Nani  
Cpl Oppong-Boakye

Information:

FC  
DFC  
DCO (Log)  
OIC Administration  
Legal  
CGSO (Claims)  
CTO  
CIVPOL  
Brown and Root

Internal:

Information:

Maj V Cooper-Glawu  
Maj Alick Mhone  
Capt J Kweifio-Okai  
Capt S Choudhery

TAC HQ  
BUTARE

15 JANUARY, 1995

OPS/12

See Distribution:

CONVENING ORDER

BOARD OF INQUIRY INTO ROAD TRAFFIC ACCIDENT  
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H OSAE-ADDAE  
Col  
Chief Operation Officer

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Sgt CK Nani  
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FC  
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CGSO (Claims)  
CTO  
CIVPOL  
Brown and Root

Internal:

Information:

Maj V Cooper-Glawu  
Maj Alick Mhone  
Capt J Kweifio-Okai  
Capt S Choudhery

BUTARE le 15/9/1994

Au Colonel, responsable  
de la MINUAR  
à BUTARE

Colonel,

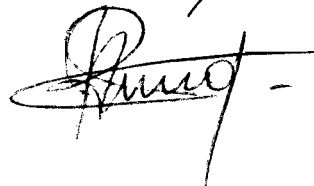
Nous avons été informé qu'une voiture immatriculée au Zaïre, suspectée d'avoir été volée à BUTARE, a été arrêtée et conduite par vos services dans les bâtiments de la MINUAR. Cet acte n'est pas, à notre avis, dans les attributions de la MINUAR, il est du ressort de l'Administration du pays.

La voiture doit être acheminée à la Préfecture qui se chargera de trancher le litige.

Veuillez agréer, Colonel, l'expression de notre franche collaboration.

Le Préfet a.i de BUTARE

RUGERINYANGE François



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ANNEX B TO  
UNAMIR SOPS  
PART 9 SECTION 7

LEAVE/CTO APPLICATION FOR HQ STAFF

PART I - APPLICANT'S PARTICULARS

Date: \_\_\_\_\_

1. Name: H OSAE - ADIAE Rank COL UNID M1215  
Sec/Sector TAC HQ BURMA Appointment \_\_\_\_\_  
Leave Address: GHC RECS, BURMA CAMP ACCRA Tel: 775552

PART II - LEAVE/CTO APPLICATION AND RECORD

2. Annual Leave Entitlement

APPROVAL BY

- a. DOA \_\_\_\_\_ DDM \_\_\_\_\_ = \_\_\_\_\_ months  
b. Total AL for the mission= \_\_\_\_\_ days  
c. AL balance B/E (if any) = \_\_\_\_\_ days  
d. Total AL entitled = \_\_\_\_\_ days  
e. Leave applied for  
From \_\_\_\_\_ To \_\_\_\_\_ = \_\_\_\_\_ days  
f. AL balance c/f = \_\_\_\_\_ days

APPROVED/NOT APPROVED

Signature [Signature]  
Rank \_\_\_\_\_  
Name H. K. ANYIDHOHO  
Appt BRIG GENERAL  
Date DEPUTY FORCE COMMANDER

3. CTO Entitlement

- a. Duty performed continuously  
From 5/1/94 To 9/1/94 = 86 days  
b. Total CTO earned = 12 days  
c. Accumulated CTO B/F = \_\_\_\_\_ days  
d. Total CTO entitled = 12 days  
e. CTO Applied for:  
From 10/1/94 To 2/1/95 = 12 days  
f. CTO Balance c/f (if any)  
\_\_\_\_\_ days

-----Detach the below portion-----

PART III - NOTIFICATION FOR LEAVE/CTO APPROVAL

Date: \_\_\_\_\_

To: Name H. OSAE - ADIAE Rank COL Branch/Sector TAC HQ BURMA

Your application for:

- a. Leave from \_\_\_\_\_ To \_\_\_\_\_ APPROVED/NOT PROVED  
b. CTO from 10/1/94 To 2/1/95 APPROVED/NOT APPROVED

Remarks: Good Luck

Signature: [Signature] Rank: Lt/Col Appt: CNPO


B - 1

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TO : FC, UNAMIR HQ  
KIGALI

INFO : DCOS (OPS)  
UNAMIR HQ, KIGALI

FROM : COO, TAC HQ   
BUTARE

DATE : 8 DECEMBER, 1994

SUBJECT : COMPLAINT OF NON-COOPERATION  
AGAINST MR RUDOLF REIMANN  
SENIOR ADMINISTRATIVE OFFICER BUTARE

1. Mr Rudolf Reimann is the Senior Administrative Officer of UNAMIR at Butare, who by the virtue of his appointment, whose role should be of cooperation with all UNAMIR personnel for overall interest of UNAMIR in order to achieve its set goal and realise the objective of the mission in Rwanda. But the officer does not seem to see his roles as that. He is rather divisive and vindictive in his behaviour.

2. On a number of occasions when matters of mutual interest should be discussed peacefully, Mr Rudolf Reimann would easily result to violent utterances which betrays the overall aim of the mission whose preponderance is cooperation and dialogue. This uncooperative attitude of his was displayed on Tuesday, 6 December 1994 when he violently walked Maj Rutherford, a Senior Canadian Officer and OC Signal Squadron away from his office for suggesting to him that the communication equipment should be installed at the main office at TAC HQ.

3. Mr Rudolf Reimann is easily animated whenever any of his civil staff is requested to assist in executing any task related to their employment. On a number of occasions he has refused to oblige the request that a translator attached to Tactical Headquarters should assist MILOBS for urgent translation task just outside the main office. The flimsy excuse is that MILOBS have their translators whereas he had no job for the staff at the material time.

4. The officer is very boastful, bossy, racist and self-conceited, who always rely on his long service with the UN as a license to be rude and uncooperative. He had been obsessed 6 days ago to see a group of Canadian drivers who were heartily chatting after a tortuous hard day's work. His request that the drivers be stopped had been ignored, which consequently angered him and made him to walk away.

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5. Presently, all the communication equipment issued to Mr Rudolf Reimann for the purpose of enhancing the efficiency and productivity of Tactical Headquarters have been installed in his office, where only him and his assistance has access. He would not oblige an alternate position where the Signal Operators would be able to use the equipment for the purpose it was issued for.

6. The equipment referred to are the Fax Machine, IMMARSAT and the Motorola Charger. The photo-copy machine that is in use in the main complex has also been clandestinely programmed by him. As at now, no one else can use the machine except him and this is a man whose past time is travelling out of Butare without telling anyone these days.

7. There is also an allegation from the RPA about his overspeeding and utter disrespect for traffic regulations in Butare area and has therefore promised to teach him a lesson which will compel all NGOs to respect the rules and authority of Rwandese government.

8. This Headquarters, in the interest of peaceful co-exist and cooperation which is paramount in achieving UNAMIR objective in Rwanda, is respectfully requesting for replacement of Mr Rudolf Reiman with another officer who will be tolerant and be prepared to work with other personnel of UNAMIR without rancor. His continuous stay at Butare poses a big threat not only to himself but to all UNAMIR personnel including the NGOs.

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FROM : COO - TAC HQ  
BUTARE 

TO : ALL STAFF OFFICERS - BUTARE

: DFC/COS  
: DCOS (OPS)  
: DCOS (PLANS)

DATE : 7 NOVEMBER, 1994

SUBJECT : MOVEMENT OF STAFF OFFICERS  
TACTICAL HEADQUARTERS- BUTARE

1. It has been noticed with concern the regular habit of some staff officers attached to TAC HQ who leave their place of duty as early as 0800 hrs on Saturdays and Sundays for Kigali ostensibly to attend conferences on Mondays.

2. Such Monday conferences invariably take place at UNAMIR HQ well after 0900 hrs. The distance from Butare to Kigali could be covered within two hours of driving. This indicates that the officers concerned have other ulterior motives for such weekend trips.

3. All staff officers employed at TAC HQ are reminded that the nature of their appointments require them to be in or around Butare for 24 hours each day of the week. The only exception is when one is on official duty outside the town or on official leave.


4. The practice whereby officers leave TAC HQ for Kigali for over 48 hours before and after conferences without tangible reasons will no longer be tolerated and will cease immediately.

5. Those who want to stay outside this HQ for a brief period can apply for their earned leave or CTO.

6. All staff officers are to take note and comply with this directives.

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FROM : COO - TAC HQ   
BUTARE

TO : ALL STAFF OFFICERS - BUTARE

INFO : DFC/COS  
DCOS (OPS)  
DCOS (PLANS)

DATE : 29 NOVEMBER, 1994

SUBJECT : STAFF OFFICERS CONFERENCE

1. Tactical Headquarters, Butare conducts two separate conferences everyday. The morning brief takes place at 0800 hrs everyday except on Sundays when it is conducted at 0900 hrs. Op Homeward conference is also carried out every evening at 1900 hrs except on Fridays when it is not held.


2. I want to make it clear that these conferences should be taken as parade by every officer. No officer should report absent without proper reason or excuse.

3. I hope the content in this letter has been understood and everyone should comply.

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29 November 1994

TO: DFC/CMO

FROM: COO,   
TAC HQ - Butare.

INFO: A/CMO

SUBJECT; MILOB POSTINGS

1. Ref. Plans 49/94 dated 23 November 94, Captain Leduc was replaced at the TAC HQ and has since left this location to report to his Sector. However, we believe he is on CTO to Nairobi and he may be reporting back to his Sector anytime.

2. Be informed that Capt. Leduc is not in this Headquarters. Any correspondences should be made to MILOB Headquarters in Kigali who will be able to locate him.



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TACTICAL HEADQUARTERS  
UNAMIR  
BUTARE

OPS 076/2

27 NOVEMBER, 1994

See Distribution:

MANPOWER REQUIREMENT  
AT TACTICAL HEADQUARTERS BUTARE


1. When the Tactical Headquarters was established in Aug 94, its main objective has been collection, collation and rapid dissemination of information to UNAMIR HQ for effective planning.
2. In order to achieve the set objectives, the office was equipped with good and reliable communication sets and correspondingly good radio operators, although some of the equipments had been dismantled. Subsequently officers were drafted to the headquarters for effective operation.
3. The equipment in use are:
  - a. 2 x VHF radio sets, one on the FC's net, while the other is on Sector Comd's net.
  - b. 1 x radio on channels linked with Military Observers, UNCHR and Non Governmental Organisations.
  - c. 1 x INMARSAT.
4. The effective operation of above mentioned equipment were facilitated by about 21 Canadian operators. The strength is now reduced to 4 operators. For effective coverage, the equipment were manned for 24 hours daily. The same equipment are now manned by 4 operators. Obviously the result may not be the same.
5. Most of the officer pioneers of the Headquarters have been reassigned. The expectation is that the corresponding number of officers reassigned would replace them. Pertinent to say that 2 of the officers sent to Tac HQ now cannot communicate effectively in English language whereas the business of the office is conducted in English language. This makes their deployment to Tac HQ irrelevant since they cannot perform the functions they were here for.
6. Furthermore, it is now a fact that the Canadian signallers would be leaving the operational area early next year. In order not to create a vacuum, it is suggested that qualified signallers from other units should be seconded to this HQ to understudy the

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procedure so that the transitional period would be smooth, not only at Tac HQ but also in other sectors.

7. It is also suggested that officers who cannot be effectively employed here as a result of language difficulties should be recalled to Kigali for re-assignment.

8. Please, accept for consideration.



H. OSAE-ADDAE  
Col  
Chief Operations Officer

Distribution:

External:

Action:

DCOS (OPS)

Information:

FC

DFC

DCOS (PLANS)



INTEROFFICE MEMORANDUM

MEMORANDUM INTERIEUR

To: DISTRIBUTION LIST

Info: MA/FC

From: AMA/FC

Date: 31 October 1994

Subject: STAFF REORGANIZATION - CONSOLIDATION OF AMA/FC AND VISITS OFFICER

1. Effective 28 October 1994, the functions of Assistant Military to the Force Commander (AMA/FC) and those of the Visits Officer have been consolidated under the AMA/FC.
2. All duties performed by the previous AMA/FC, Major Lancaster and the previous Visits Officer, Maj J.P. Lemay have been assumed by Major Peter T Campbell. He is a Canadian Officer assigned to UNAMIR HQ for a period of one year.
3. Major Campbell is working in room 2013 with LCol F. Haddow at phone number 11121. Please give this memorandum wide distribution. Please amend phone books and address lists upon receipt and redirect any related correspondence to this office. Thank you.

P.T. Campbell  
Major  
AMA/FC

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Coo  
63  
64



UNAMIR - MINUAR

INTER-OFFICE MEMORANDUM  
MEMORANDUM INTERIEUR

INFORMATION CIRCULAR NO. 015/94

Date: 31 October 1994

TO: All UNAMIR Personnel

FROM: Ally H. Golo  
Officer-in-Charge, Administration

SUBJECT: Official United Nations Holidays

The following days will be official UN holidays for the remaining of 1994:

Tuesday 01 November 1994, All Saints Day and

Monday 26 December 1994, as Christmas falls on Sunday 25 December 1994,  
the following Monday will be a holiday.

COO

G3

G4.