

Top Edi: "Duarte"

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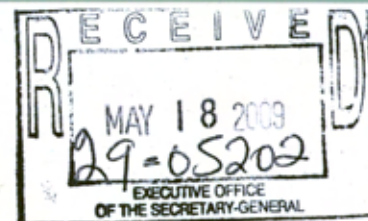
United Nations



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INTEROFFICE MEMORANDUM

MEMORANDUM INTERIEUR



LVN
KWS [signature]

DATE: 15 May 2009

TO: All Heads of Departments at Headquarters and
A: Offices away from Headquarters

REFERENCE:

THROUGH:

S/C DE:

Sergio Duarte

FROM: High Representative

DE: Office for Disarmament Affairs

SUBJECT: Absence from Headquarters

OBJET:

1. I will be away from Headquarters from 18 to 20 May 2009. In my absence, Ms. Hannelore Hoppe will be Officer-in-Charge of the Office for Disarmament Affairs.
2. Please note that all correspondence should continue to be routed through the Office of the High Representative for Disarmament Affairs.

cc: Mr. Nambiar
Mr. Kim
Ms. Hoppe

MAY 19 2009