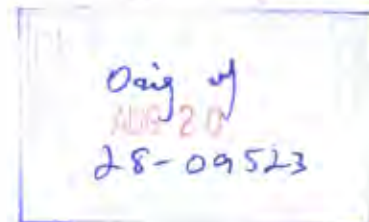




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United Nations Institute for Training and Research



CL/TR/780

13 August 2008

Dear Vijay,

We are making progress in the preparations for the SRSG Seminar and are most pleased that the Secretary-General will be participating in the meeting.

Thank you for the contribution of your office to the programme. I have also received the input of the heads of DPA, DPKO, DFS and OCHA. This has been **incorporated** into the attached draft programme which I would be pleased to receive your comments on.

Please find enclosed as well the list of participants for the seminar. We would welcome receiving the information from the Executive Office of the Secretary-General on which staff members would be participating in the seminar. We very much hope you will be able to be present yourself as was the case for last year's meeting. This was much appreciated.

The departmental Heads of Mission conferences are planned for 20 November. The **DPA retreat** has been confirmed. I will be in discussion with Alain following Jean-Marie's request to hold this meeting in tandem with the SRSG Seminar after the successful HoM retreat last year.

I look forward to further discussions with you as the preparations for the SRSG Seminar progress.

Yours sincerely,

Carlos Lopes
UN Assistant Secretary-General
UNITAR Executive Director

*Mr. Vijay Nambiar
Chef de Cabinet
Executive Office of the Secretary-General, Room S-3830
United Nations
New York, New York 10017 USA*

**FIFTH SEMINAR FOR CURRENT SPECIAL AND PERSONAL
REPRESENTATIVES AND ENVOYS OF THE UN SECRETARY-GENERAL**

DRAFT PROGRAMME

17- 19 November 2008

Organized by: The United Nations Institute for Training and Research
In Association with: The United Nations System Staff College

MONDAY, 17 NOVEMBER

12:30 - 2:00 Lunch with Special Guest

2:00 - 2:30 **WELCOME**

Carlos Lopes
Assistant Secretary-General
Executive Director, United Nations Institute for Training and Research
Director, United Nations System Staff College

Swiss Representative
Federal Department of Foreign Affairs of Switzerland

2:30 – 4:00 **DIALOGUE WITH THE SECRETARY-GENERAL**

Chair: *Vijay Nambiar*
Chef de Cabinet, Executive Office of the Secretary-General

Ban Ki-moon
Secretary-General of the United Nations

4:00 – 4:30 Group photo

4:30 – 5:00 Coffee Break

5:00 – 6:00 **INTRODUCTION AND VISION: MR. ALAIN LE ROY AND
MS. SUSANA MALCORRA**

Chair: *Staffan de Mistura*
Special Representative of the Secretary-General for Iraq

Alain Le Roy
Under-Secretary-General for Peacekeeping Operations
United Nations Department of Peacekeeping Operations

Susana Malcorra
Under-Secretary-General, Head of the Department of Field Support
United Nations Department of Field Support

7:30

Dinner

TUESDAY, 18 NOVEMBER

9:00 - 10:30

INTEGRATED MISSIONS: OPTIMIZING COOPERATION WITH ALL PARTNERS

Chair: *Carlos Lopes*
Executive Director of UNITAR

B. Lynn Pascoe
Under-Secretary-General for Political Affairs
United Nations Office for the Coordination of Humanitarian Affairs

Alan Doss
Special Representative of the Secretary-General for the Democratic Republic of the Congo, United Nations Organization Mission in the Democratic Republic of the Congo

Ashraf Jehangir Qazi
Special Representative of the Secretary-General for the Sudan
United Nations Mission in the Sudan

General Discussion

10:30 - 11:00

Coffee Break

11:00 - 12:30

STRENGTHENING REGIONAL COOPERATION

Chair: *Ahmedou Ould-Abdallah*
Special Representative of the Secretary-General for Somalia
and former head of UNOWA

Ramtane Lamamra
Commissioner for Peace and Security
African Union

Said Djinnit
Special Representative of the Secretary-General and Head of the Office of the Special Representative for West Africa

Miroslav Jenča
Special Representative and Head of the UN Regional Centre for Preventive Diplomacy in Central Asia

	<i>General Discussion</i>
12:30 - 2:00	Lunch
2:00 – 3:30	<p>BUILDING CAPACITY FOR MORE EFFECTIVE CONFLICT PREVENTION</p> <p>Chair: <i>B. Lynn Pascoe</i> <i>Under-Secretary-General for the Department of Political Affairs</i></p> <p><i>Navanethem Pillay</i> <i>High Commissioner for Human Rights</i></p> <p><i>Jan Egeland</i> <i>Special Adviser to the Secretary-General on matters relating to the prevention and resolution of conflict</i></p> <p><i>Gareth Evans</i> <i>President and CEO</i> <i>International Crisis Group (ICG)</i></p> <p><i>General Discussion</i></p>
3:30 - 4:00	Coffee Break
4:00 – 5:30	<p>MEDIATION AND MEDIATION SUPPORT</p> <p>Chair: <i>Mr. Taye-Brook Zerihoun</i> <i>Special Representative of the Secretary-General and Head of Mission, United Nations Peacekeeping Force in Cyprus</i></p> <p><i>Representative from the DPA Mediation Support Unit and standby team</i></p> <p><i>Mr. Djibril Yipènè Bassolé</i> <i>Joint AU-UN Chief Mediator for Darfur</i></p>
7:30	Dinner

WEDNESDAY, 19 NOVEMBER

9:00 - 10:30	<p>PROTECTION CHALLENGES IN CONFLICT SITUATIONS</p> <p>Chair: <i>John Holmes</i> <i>Under-Secretary-General for Humanitarian Affairs</i></p> <p><i>António Guterres</i> <i>High Commissioner for Refugees</i></p>
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Radhika Coomaraswamy
Special Representative of the Secretary-General for Children and Armed Conflict

Pierre Schori
Former Special Representative of the Secretary-General for Cote d'Ivoire and Director, Fundación para las Relaciones Internacionales y el Diálogo Exterior

General Discussion

10:30 - 11:00

Coffee Break

11:00 - 12:30

**DISCIPLINE AND CONDUCT IN UN PEACE OPERATIONS:
MILITARY AND CIVILIAN STAFF**

Chair: *Susana Malcorra*
Under-Secretary-General for Field Support

Ellen Margrethe Løj
Special Representative of the Secretary-General for Liberia
United Nations Mission in Liberia

Major General Per Arne Fjerve
UN Military Adviser
United Nations Department of Peacekeeping Operations

Hédi Annabi
Special Representative of the Secretary-General and Head of Mission
United Nations Stabilization Mission in Haiti

General Discussion

12:30 - 2:00

Lunch

2:00 - 3:30

**ADDRESSING THE CHALLENGES OF SECURITY SECTOR
REFORM AND STRENGTHENING THE RULE OF LAW**

Chair: *Kai Eide*
Special Representative of the Secretary-General for Afghanistan

Victor da Silva Angelo
Special Representative and Head of the United Nations Mission in the Central African Republic and Chad

Atul Khare
Special Representative of the Secretary-General for Timor-Leste and
Head the United Nations Integrated Mission in Timor-Leste

Dmitry Titov
Assistant Secretary-General for Rule of Law and Security Institutions

General Discussion

3:30 - 4:00

Coffee Break

4:00 - 5:30

**CONSOLIDATING PEACE THROUGH REINTEGRATION
AND EMPLOYMENT CREATION**

Chair: *Ad Melkert*
Associate Administrator, United Nations Development Programme

Jane Holl Lute
Assistant Secretary-General for Peacebuilding Support
United Nations Peacebuilding Support Office

Youssef Mahmoud
Executive Representative of the Secretary-General for Burundi
and Head of the United Nations Integrated Office in Burundi

François Lonseny Fall
Special Representative of the Secretary-General and Head of the
United Nations Peacebuilding Office in the Central African Republic

General Discussion

5:30

CLOSING OF MEETING

Carlos Lopes
Assistant Secretary-General
Executive Director
United Nations Institute for Training and Research
Director, United Nations System Staff College

8:00

CLOSING DINNER

PARTICIPANTS LIST
2008 SEMINAR FOR CURRENT SPECIAL AND PERSONAL REPRESENTATIVES
AND ENVOYS OF THE SECRETARY-GENERAL

Mr. Rodolphe Adada
Joint AU-UN Special Representative for Darfur
and Head of the Joint AU-UN Peacekeeping Mission in Darfur

Mr. Hédi Annab
Special Representative of the Secretary-General and Head of Mission
United Nations Stabilization Mission in Haiti (MINUSTAH)

Mr. Ban Ki-moon
Secretary-General
United Nations

Mr. Joaquim Chissano
Special Envoy of the Secretary-General
for the Lord's Resistance Army-affected areas

Mr. Young-jin Choi
Special Representative of the Secretary-General for Côte d'Ivoire - [Acting]
United Nations Operation in Côte d'Ivoire (UNOCI)

Ms. Radhika Coomaraswamy
Special Representative of the Secretary-General
for Children and Armed Conflict

Mr. Victor da Silva Angelo
Special Representative and Head of the United Nations Mission in
the Central African Republic and Chad
United Nations Mission in the Central African Republic and Chad (MINURCAT)

Mr. Staffan de Mistura
Special Representative of the Secretary-General for Iraq
United Nations Assistance Mission for Iraq (UNAMI)

Mr. Francis Deng
Special Adviser to the Secretary-General
on the Prevention of Genocide

Mr. Said Djinnit
Special Representative of the Secretary-General
and Head of the United Nations Office for West Africa (UNOWA)

Mr. Alan Doss
Special Representative of the Secretary-General for the Democratic Republic of the Congo
United Nations Organization Mission in the Democratic Republic of the Congo (MONUC)

Mr. Alexander Downer
Special Adviser of the Secretary-General on Cyprus
United Nations Peacekeeping Force in Cyprus (UNFICYP)

Mr. Jan Egeland
Special Adviser to the Secretary-General on matters
relating to the prevention and resolution of conflict

Mr. Kai Eide
Special Representative of the Secretary-General for Afghanistan
United Nations Assistance Mission in Afghanistan (UNAMA)

Mr. Jan Eliasson
Special Envoy of the Secretary-General for Darfur

Mr. Azouz Ennifar
Special Representative of the Secretary-General for Ethiopia/Eritrea (Acting)
United Nations Mission in Ethiopia and Eritrea

Major General Per Arne Fjerve
UN Military Adviser
United Nations Department of Peacekeeping Operations

Mr. Ibrahim Gambari
Special Adviser to the Secretary-General on Myanmar
Special Advisor to the Secretary-General on the International Compact with Iraq
and Other Political Issues

Major-General Claudio Graziano
Force Commander
United Nations Interim Force in Lebanon (UNIFIL)

Mr. Antonio Guterres
United Nations High Commissioner for Refugees
Office of the United Nations High Commissioner for Refugees

Mr. Julian Harston
Special Representative of the Secretary-General for Western Sahara
United Nations Mission for the Referendum in Western Sahara (MINURSO)

Ms. Jane Holl Lute
Assistant Secretary-General for Peacebuilding Support
United Nations Peacebuilding Support Office

Sir John Holmes
Under-Secretary-General for Humanitarian Affairs and Emergency Relief Coordinator
United Nations Office for the Coordination of Humanitarian Affairs

Mr. Miroslav Jenča
Special Representative and Head of the UN Regional Centre
for Preventive Diplomacy for Central Asia
UN Regional Centre for Preventive Diplomacy for Central Asia (UNRCCA)

Major-General Wolfgang Jilke
Force Commander
United Nations Disengagement Observer Force (UNDOF)

Mr. Walter Kälin
Representative of the Secretary-General
on the Human Rights for Internally Displaced Persons

Mr. Atul Khare
Special Representative of the Secretary-General for Timor-Leste and
Head the United Nations Integrated Mission in Timor-Leste (UNMIT)

H.E Mr. Ramtane Lamamra
Commissioner for Peace and Security
African Union

Mr. Alain Le Roy
Under-Secretary-General for Peacekeeping Operations
United Nations Department of Peacekeeping Operations

Ms. Ellen Margrethe Løj
Special Representative of the Secretary-General for Liberia
United Nations Mission in Liberia (UNMIL)

Mr. François Lonseny Fall
Special Representative of the Secretary-General and Head of the United Nations
Peacebuilding Office in the Central African Republic

Mr. Carlos Lopes
Assistant Secretary-General
Executive Director
United Nations Institute for Training and Research
Director, United Nations System Staff College

Mr. Edward C. Luck
Special Adviser to the Secretary-General for the Responsibility to Protect

Mr. Youssef Mahmoud
Executive Representative of the Secretary-General for Burundi
and Head of the United Nations Integrated Office in Burundi (BINUB)

Ms. Susana Malcorra
Under-Secretary-General
Head of the Department of Field Support
United Nations Department of Field Support

Mr. Ian Martin
Special Representative of the Secretary-General in Nepal
and Head of the United Nations Mission in Nepal (UNMIN)

Mr. Ad Melkert
United Nations Under-Secretary-General
Associate Administrator
United Nations Development Programme

Mr. Haile Menkerios
Assistant Secretary-General for Political Affairs
United Nations Department of Political Affairs

Mr. Edmond Mulet
Assistant Secretary-General for Peacekeeping Operations
United Nations Department of Peacekeeping Operations

Mr. Matthew Nimetz
Personal Envoy of the Secretary-General for the Greece-FYROM talks
Former Yugoslav Republic of Macedonia-Greece

Mr. Shola Omorogie
Representative of the Secretary-General and Head of the United Nations
Peacebuilding Support Office in Guinea-Bissau (UNOGBIS)

Mr. Sergei A. Ordzhonikidze
Personal Representative of the Secretary-General for the Conference on Disarmament and
Director-General of the United Nations Office in Geneva (UNOG)

Mr. Ahmedou Ould-Abdallah
Special Representative of the Secretary-General for Somalia
and Head of the United Nations Political Office for Somalia (UNPOS)

Mr. B. Lynn Pascoe
Under-Secretary-General for Political Affairs
United Nations Department of Political Affairs

Ms. Navanethem Pillay
United Nations High Commissioner for Human Rights
Office of the United Nations High Commissioner for Human Rights

Mr. Ashraf Jehangir Qazi
Special Representative of the Secretary-General for the Sudan
United Nations Mission in the Sudan (UNMIS)

Mr. Terje Rød Larsen
Special Envoy for the Implementation of Security Council Resolution 1559

Mr. Robert H. Serre
Special Coordinator for the Middle East Peace Process,
Personal Representative of the Secretary-General to the Palestine Liberation Organization
and the Palestinian Authority, and the Secretary-General's Envoy to the Quartet

Mr. Vladimir Solovov
Representative of the Secretary-General for Tajikistan
United Nations Tajikistan Office of Peacebuilding (UNTOP)

Mr. Dmitry Titov
Assistant Secretary-General for Rule of Law and Security Institutions
United Nations Department of Peacekeeping Operations

Mr. Johan Verbeke
Special Representative of the Secretary-General
in Georgia and Head of Mission
United Nations Observer Mission in Georgia (UNOMIG)

Mr. Peter van Walsum
Personal Envoy of the Secretary-General for Western Sahara

Mr. Michael C. Williams
Special Coordinator of the Secretary-General for Lebanon
Office of the United Nations Special Coordinator for Lebanon (UNSCOL)

Mr. Djibril Yipènè Bassolé
Joint AU-UN Chief Mediator for Darfur

Mr. Michael von der Schulenburg
Executive Representative for the United Nations
United Nations Integrated Peacebuilding Office in Sierra Leone (UNIPSIL as of 1 October)

Mr. Lamberto Zannier
Special Representative of the Secretary-General and Head of Mission
United Nations Interim Administration Mission in Kosovo (UNMIK)

Mr. Taye-Brook Zerihoun
Special Representative of the Secretary-General and Head of Mission
United Nations Peacekeeping Force in Cyprus (UNFICYP)

Guest Invitees

Mr. Lakhdar Brahimi
Director's Visitor at the Institute for Advanced Study
Institute for Advanced Study

Mr. Pierre Schori
Director-General
Fundación para las Relaciones Internacionales y el Diálogo Exterior (FRIDE)

Mr. Gareth Evans
President and CEO
International Crisis Group (ICG)

Funding Governments

Sweden – 1 representative
Switzerland – 1 representative
UK Government – 1 representative

UNITAR Staff

Ms. Lata Chandiramani
Programme Assistant
Programme in Peacemaking and Conflict Prevention
United Nations Institute for Training and Research

Ms. Connie Peck
Consultant
Programme in Peacemaking and Conflict Prevention
United Nations Institute for Training and Research

Ms. Trisha Riedy
Manager and Senior Trainer
Programme in Peacemaking and Conflict Prevention
United Nations Institute for Training and Research

UNSSC Staff

Ms. Svenja Korth
Programme Manager
Early Warning & Preventive Measures: Building UN Capacity
United Nations System Staff College

7 August 2008