

## 2. Installation at Hotel Bristol

Time: 11:00 – 12:00

Venue: **Hotel Bristol**

Kärntner Ring 1

1010 Vienna

Phone: (+43-1) 515-160

Focal point: Mrs. Isabella Rittenschober, Front Desk Manager and Mr. Martin Heindl, Account Manager.

### Room Allocation at Hotel

Name	Room #
The Secretary-General and Mrs. BAN	
Mr. Yury Fedotov	166
Mr. KIM Won-soo	171
Mr. Thomas Stelzer	165
Mr. Martin Nesirky	168
Ms. Simona Petrova	170
Ms. Astrid Melchner	169
Ms. Toni Gallagher	179
Ms. Elena Stroganova	183
Mr. Mark Garten	164
Mr. Americo Canepa	182
Mr. Curtis Hunt	172
Mr. Daniel Roos	157
Office	180

### Arrangements:

The Secretary-General and the delegation will be met by the management of the Hotel upon arrival.

### **Transfer from Hotel Bristol to Ministry of Foreign Affairs**

**12:00 – 12:05**

**MFA-PROT. 1:**

Van

Amb. SCHUBERT

Amb. MAYR-HARTING

[evt. Amb. BÖCK]

Mr. ELSNER-MACKAY

**UN-PROT. 2: WD-840**

Mr. SEQUEIRA

Mr. GARTEN

Ms. LAWRENCE

CAR A: H.E. Mr. BAN KI-moon  
Mr. FEDOTOV

CAR 1: WD-84 Mr. KIM  
Mr. STELZER

CAR 2: Mr. NESIRKY, Ms. PETROVA, Mr. NASSER  
MFA-Van Ms. MELCHNER

<b>3. Tête-à-tête with H.E. Mr. Spindelegger, Federal Minister for European and International Affairs</b>
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Time: 12:05 – 12:20

Venue: Ministry for European and International Affairs, Minister's Office

Participants: **United Nations**  
1. The Secretary-General

**Austria**

1. H.E. Mr. Michael Spindelegger, Federal Minister of FMEIA

Scenario: Mr. Spindelegger will greet the Secretary-General upon arrival.  
There will be a brief photo-op in the entrance.

Support material: - Talking points  
- Background note

Interpretation: No. English only.

Photo-op: upon arrival

<b>4. Joint stake-out with Minister Spindelegger</b>
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Time: 12:20 – 12:30

Venue: Ministry for European and International Affairs, Hallway in front of  
Minister's office

Participants: **United Nations**  
1. The Secretary-General  
2. Mr. Martin Nesirky, Spokesperson

**Austria**

1. H.E. Mr. Michael Spindelegger, Foreign Minister  
2. Mr. Michael Schallenberg, Spokesperson of Foreign Minister