

[1 CONFIDENTIAL]

UNARCHIVES

SERIES S-1062
BOX 78
FILE 5
ACC. 1998/0283

NGO CONFIDENTIAL

CONTINGENCY EVACUATION PLAN FOR PROTECTED PERSONNEL IN
BUTARE - NGO SUGGESTIONS AND RECOMMENDATIONS.

para 1c (1) - "timely information about the security situation as it develops".

1. When codewords are communicated by UNAMIR to NGOs, UNAMIR MUST verify with each NGO that they have received and understood the codeword. UNAMIR should adopt a checklist of ALL NGOs for communications, and a test should be done in "peacetime" to familiarise UNAMIR and NGOs with this procedure.

2. UNAMIR TACHQ Butare should brief all NGO coordinators/security officers EVERY WEEK on the security situation in this sector and adjoining sectors, detailing security incidents since the previous briefing, the current situation, and the threat assessment for the next 7 days. A regular weekly briefing should NOT be a substitute for calling NGOs together IMMEDIATELY should the situation require.

para 1 c.(3) "escort to safe areas".

3. At what point would armed UNAMIR escort be provided from NGO residence/place of work to Designated Areas (DAs) ?. How will UNAMIR advise NGOs of 'safe' routes to DAs?

para 1 d. "Designated areas" (DAs)

4. Each sector should have a primary and at least one fallback DA.

5. All DAs should be agreed with the resident of that location beforehand, especially UN agency and NGO premises.

6. Area A - Sennbatt Log Base - this is a good location.
Possible fallbacks - the Stadium, UNICEF House/Office, Butare Post Office.

7. Area B - UNAMIR TACHQ and Senbatt Platoon locations are good locations.
Possible fallbacks - BDA house/office, Human Rights Office.
Note - Area B houses the largest number of NGO residences and personnel - we estimate up to 50 vehicles and 100 personnel within this sector would require protection and escort/evacuation. We suggest therefore more than one DA for this area, for example Area B1 and B2 each with fallback locations.

8. Area C - CARE Australia Quarters is NOT acceptable due to the presence of over 100 unaccompanied children.

Possible alternatives and fallbacks - Economat General, UNHCR/UNREO office compound, Hotel Ibis (very popular!), University Campus/Basketball court area.

NGO CONFIDENTIAL

NGO CONFIDENTIAL

OPERATION PLAN

para 3 b.(2) "Yellow Bravo and Charlie".

9. Can this be just Yellow Bravo?

para 3 c.(2) "compilation of list of people to be moved"

10. UNAMIR TACHQ should have this already and do a roll call in the DA of each NGO with NGO coordinators/convoy heads.

11. NGOs should provide UNAMIR TACHQ/Senbatt with numbers of vehicles to be evacuated.

para 5. Codewords

12. Codewords should correspond DIRECTLY with each alert state

eg Op Nike Green -	Codeword 'FAME',
Yellow Alpha -	Codeword 'AMAMA'
Yellow Bravo -	Codeword 'DUST'
All Clear -	Codeword 'POLLENS'

GENERAL

13. Op Jason (UNAMIR evacuation plan) should be available to NGO coordinators/security officers on request.

14. The UNAMIR TACHQ and Senbatt Duty Officer/Ops rooms should both have DETAILED maps showing EXACT locations of NGO residences and places of work. NGO frequencies, callsigns and telephone numbers should also be to hand. This is especially relevant to reacting to 'ZERO ALPHA' calls for UNAMIR assistance.

15. It is suggested UNAMIR (Senbatt?) 'RED TEAMS' visit all NGO houses and workplaces in daylight and at night (if possible) at least once during their tour of duty to acquaint themselves with our locations.

16. UNAMIR TACHQ should produce a list of NGO personnel, locations, frequencies, callsigns and telephone numbers and NGOs should confirm these details to UNAMIR and any significant changes as required.

17. It is suggested NGOs provide UNAMIR TACHQ with 2 routes (A and B) from their residence to their DA and from their place of work to their DA. When NGO personnel move to their DA at Op NIKE Yellow Bravo, they can advise UNAMIR or be advised by UNAMIR which route to use.

NGO CONFIDENTIAL

DRAFT

EVACUATION PLAN - TAC HQ BUTARE

1. The UNAMIR Contingency Plan which allows for safe evacuation of foreign nationals operating in Butare by UNAMIR forces, has been found to be too laborious and complex. A new attempt has consequently been made ~~that~~^{which} aims at producing a simpler evacuation method that can be understood and easily followed by all.

2. The plan describes [REDACTED] and the action expected to be taken as follows:

a. [REDACTED] This level envisages a rising security risk for all UN personnel and other NGOs (It should be assumed that we are presently in this stage of alert)

ACTION: Movement restricted. Communications with all UN agencies and NGOs established.

b. [REDACTED] Worsening security situation.

ACTION: Civilian personnel may be withdrawn to sector safe areas.

c. [REDACTED] Security situation has worsened to the extent that normal duties can no longer be carried out.

ACTION: Immediate evacuation of all foreign nationals to KIGALI or to alternate safe country.

NOTE:

The stage of alert in each case will be as issued as the security situation progressively deteriorates, by UNAMIR HQ, Kigali and will be communicated to ALL by Call Sign ZERO.

3. [REDACTED]

a. STAGE ONE (Establishment of communications with all UN agencies and NGOs):

The process of getting a common channel and frequency for all personnel concerned has already been achieved. The homes of a considerable number of foreign nationals are already known to the staff at this HQ. Beginning immediately, the homes of all foreign nationals living in Butare will be visited by staff of the TAC HQ and their locations further confirmed. At all times, personnel must endeavour to keep this HQ informed of their movement, especially when it takes them outside Butare. Again this HQ must be promptly notified whenever a new personnel arrives in Butare. An effort has been made to produce a residential map of Butare that shows the location of all foreign nationals in Butare that UNAMIR is obliged to offer protection. Commendable though this is, it has been found to omit a few houses. An enlarged and elaborate map is currently being prepared which it is hoped will reflect the true state of personnel deployment.

b. STAGE TWO (Civilian personnel withdrawn to safe areas):

UNAMIR HQ and SENBATT HQ have been designated BUTARE SAFE AREAS to accommodate an estimated one hundred foreign nationals expected to be evacuated. It is hoped that

there will be enough space to hold the number of vehicles expected. The security situation as it develops will be communicated to all over the handset and shall be IN CLEAR. Where the immediate security situation allows it, personnel may move to any of these two BSAs at the earliest opportunity. However, where it is considered unsafe to move, personnel are advised to adopt the following:

- a. Lock gates of house.
- b. Barricade self in and quickly gather essential personal effects while maintaining a constant listen on the handset.
- c. Call or await UNAMIR to effect evacuation.

It is to be expected that in the situation envisaged, the need for personnel to be evacuated from their homes rather than on their own, will be greater. Under the circumstance, and considering our resources, delays are bound to occur. Personnel are advised to remain calm in such situations. In the likely event of a particular household being threatened, message to that effect should be sent IN CLEAR over the hand set. Such occupants facing imminent threat, will be given priority for evacuation. Personnel will then be evacuated to any of the designated safe areas.

c. STAGE THREE (Evacuation) Evacuation from Butare will be by road convoy under armed escort provided by SENBATT.

4. [REDACTED]

- a. Radio Frequencies - RX 173.450
- TX 168.450
- b. Channels - 13 (For now)
- c. Call Signs - Zero Alpha (TAC HQ)
- Nine Alpha (Evacuation Coordinator)
- d. Safe Areas - TAC HQ
- SENBATT HQ