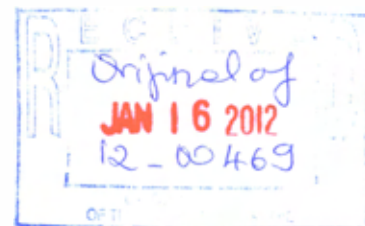


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Note to Mr. Nambiar

Meeting with the Secretary-General

1. I wish to request a meeting with the Secretary-General at his convenience during the week of January 23 or the first half of February to provide him my quarterly update on developments in peacebuilding. The main topics will include the request of the Union of Comoros to be placed on the agenda of the PBC, the implementation of the New Deal for Engagement in Fragile States as presented during the Fourth High-Level Forum on Aid Effectiveness in Busan, our collaboration with DFS on implementing the recommendations of the Civilian Capacities Review, and the work of the Peacebuilding Fund, which I manage on his behalf.
2. My recent quarterly meetings with the Secretary-General were held on 7 October and 29 June 2011. Within the late January and early February time period noted above, I would request the next quarterly meeting during the week of 13 February 2012, if possible, depending on the calendar of the Secretary-General.
3. I look forward to a positive consideration of this request after which my office would get in touch directly with the scheduling office.

Judy Cheng-Hopkins
13 January 2012



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