

DESA

UTILIZATION OF DANISH INTERNATIONAL DEVELOPMENT AGENCY (DANIDA) FUNDS
REQUESTS FOR REGIONAL AND INTERREGIONAL SEMINARS TO BE FINANCED BY DANIDA

10 JAN 1973 - 29 JAN 1976

[3 STRICTLY CONFIDENTIAL]

VP/WG OCT 2014

PLEASE RETAIN
ORIGINAL ORDER

UN ARCHIVES

SERIES	<u>S-1906</u>
BOX	<u>58</u>
FILE	<u>1</u>
Att.C.	<u>TE 311/3(4)</u>

RECORDS CONTROL

FEB 9 1976

Gabriel
please check and
let me know
what it is
all about
T.H.

SN-355 (ECLOTC) SANTIAGOCH 29 30 1709Z

LTF
UNATIONS
NEWYORK

78 311/3(4)

INCOMING	
ACTION	
TO	FILE NO.
<input checked="" type="checkbox"/> ACTION COMPLETED	INITIALS
Return to Records Dept of Room 2074	

75/2/76

144 VANHEERDEN REF BURNS LETTER 11 DECEMBER PLEASE POUCH URGENTLY
COPIES PROJECTS FINANCED UNDER DANISH INTERNATIONAL DEVELOPMENT
AGENCY AS EXAMPLES FOR POSSIBLE SUBMISSION BY ECLA+

ARANGO+

COL 144 11 ++

UNITED STATES
1976 JAN 30 PM 2:54

RECORDS CONTROL

ORIGINAL DIRECT

FEB 4 1976

JS/mq

Mr. Findley Burns, Director
Office of Technical Cooperation, ESA

29 January 1976

TS 344/3 (4)

Tse-chun Chang, Director
Division of Public Administration and Finance, ESA

Seminars Financed from Danish Funds

Reference your memo of 10 December 1975 on a programme of projects to be financed by the Danish International Development Agency (DANIDA) for implementation during the fiscal year beginning 1 April 1977.

..... I enclose two project proposals from the Division of Public Administration and Finance.

Once we are assured of Danish Government agreement, in principle, on financing either or both of these projects we shall need to elaborate and substantiate the scope and thrust.

WORKSHOP ON INSTITUTION-BUILDING FOR PLANNED
DEVELOPMENT IN THE LEAST DEVELOPED COUNTRIES

A. Background:

1. The introduction of development planning in developing countries for their accelerated and planned economic and social change has given rise to new administrative problems and requirements. It is widely recognized that one viable way to induce and increase administrative and management capability is by establishing, strengthening and re-structuring institutions which foster and develop administrative and management innovations. While many developing countries have made significant progress in establishing their public administration and finance systems for development planning, many of the least developed countries still have to create or strengthen national development administrative institutions and processes to accelerate their economic and social development. In this task, institution - building has strongly been called upon for creating and developing organizations responsible for diffusion of public administration and management innovations. Appropriate public administration institution-building strategies must be explored and applied which take fully into account the peculiar administrative, human and financial conditions of these countries.

2. The Division has been carrying out a study of critical technical issues of creating and developing administrative reform agencies and institutions of public administration performing a variety of functions such as research, training and consulting services. The ongoing research project is meant to generate strategies for building and improving those institutions. Upon the finalization of the studies, a meeting of a small expert group is scheduled to be organized in early 1977, (at the cost of the UN Regular Programme) in which a feasible model/models suitable to the special conditions of the least developed countries will be formulated.

3. Following this, a workshop will be organized to apply the selected models and strategies to the particular institution-building and development in one of the least-developed countries. One administrative reform agency will be chosen for the purpose from among these countries.

4. The experience of technical cooperation projects in public administration institution building has brought out the strong need for such workshop which will provide a useful forum of exchanging the experiences and useful strategies of public administration and institution-building. Additionally, the workshop will be part of the Division's contribution to the implementation of the recommendation of the Seventh Special Session that all UN effort be geared towards removing the bottle-necks of development in least developed countries.

B. Objectives of the seminar-workshop:

5. The objectives of the workshop are: (i) to appraise the performance of a particular institution; (ii) to conduct action-oriented study on the national experience of institution-building efforts applying the institution building models and strategies; (iii) to exchange information on public administration institution-building; (iv) to formulate programmes for improvement of the institution; and (v) furnish the participants with better institution-building models and strategies.

6. It is expected that the outcome of the workshop would generate useful ideas and approaches for national administrators who are entrusted with the tasks of public administration institution-building in the least developed countries as well as technical assistance experts.

C. Substantive Framework:

7. The following items are tentatively identified areas of particular interest:

- (i) Process of change; response to innovation; resistance to change.
- (ii) Innovative institutions and dynamics of development planning.

- (iii) Cross-cultural perspectives and optimal models of public administration institution-building.
- (iv) Pre-project planning.
- (v) Strategic issues: choice of administrative innovations; choice of organizations; leadership styles; immediate organizational output v.s. long range organizational success; initial operating programmes and tactics; organizational design; external linkages; institutional maturity; controlling and feedback; role of technical assistance and change agents.
- (vi) Tools of institution-building; interaction of technologies with environment.
- (vii) Development of indigenous institutional leaders; and
- (viii) International cooperation.

D. Organization and Participation:

8. The Institute to which the institution building models will be applied will be asked to organize a team for conducting action-research before the workshop. The action-research team will be assisted by a group of consultants organized by the Un comprising Danish specialists, experts from UN regional public administration centers and others. It will be composed of approximately ten key persons concerned with creating and developing the particular institution. These may be directors or senior officers of the institution; administrative heads of prime ministers office; and heads of public administration units in planning agencies. The action-research will take about two weeks. Its work will be guided by the institution-building models and strategies formulated in the Division's on-going research project. It will identify problems of institution-building, appraise the performance of the past and formulate programmes for improvement.

9. The action-research will be followed by a one-week workshop in which the institution building models, strategies, and new programmes will be discussed. Participation, will be extended both to persons concerned with the running of particular institutions and to approximately fifteen persons from other countries.

E. Summary of Stages of Project Implementation:

- (i) Research -- UN in house activity
- (ii) Small expert group - to discuss appropriate models
- (iii) Action-research-on specific institution by specialized team
- (iv) Workshop

F. Time and Place

10. The workshop is scheduled to be held in November 1977. Denmark or any of the least developed countries could be the venue of the workshop.

G. Documentation:

11. The report of the afore-mentioned meeting of small expert group will be the basic document for the workshop. The findings in the action-research team as well as the workshop will be synthesized with those of the on-going research project. The synthesized report will be published and distributed to participants, practitioners and relevant institutions in the least developed countries.

H. Working Languages:

12. English and French will be the working languages of the meeting. Arrangements will be made for simultaneous interpretation, if necessary.

Estimated Budget

<u>Items</u>	<u>No.</u>	<u>Honorarium In</u> <u>Local Research</u>	<u>Travel</u>	<u>Per diem</u>	<u>Total</u>
		<u>Cost</u>		<u>days</u>	
1. Participants (one national committee of 10 members and 15 additional participants from other countries)	25	20,000 =	15x700 =	30x20/25 =	
		20,000	10,500	15,000	45,500
2. Staff members	3	-	3x700 =	3x20x30 =	
			2,100	1,800	3,900
3. Regional Centres					
ACDA	1	-	700	600	11,300
CAPRAD	1	-	700	600	1,300
4. Consultants*	4	30,000	2,800	2,400	35,200
5. Two Preparatory Visits by staff member	2	-	1,400	500	1,900
6. Miscellaneous					
1) shipping and local costs					2,000
2) publication of documentation**					12,000
GRAND TOTAL					103,100

*Danish, and other consultants

**Additional portion will be programmed under the UN regular programme.

CH
C.Hackett/tg

ORIGINAL DIRECT

CLEARANCE: P. Blacque-Belair

RECORDS CONTROL

F. Buras, Jr. *B3*

JAN 30 1976

22 January 1976

TE 311/3 (4)
Dear Mr. Scavenius,

Thank you for your letter of 22 December 1975 informing me that you had taken over DANIDA's multilateral and bilateral seminar programme from Mr. Holm Pedersen. I very much look forward to continuing with you the fine cooperation which has existed between DANIDA and the United Nations.

I was indeed sorry to learn that it was not possible for DANIDA to finance any UN seminars in 1976, but we would very much hope that you would be able to finance some seminars in 1977.

In this connection, we will be sending to you very early in the spring of this year our proposals for projects to be financed for 1977.

Yours sincerely,

Issoufou Saidou Djermakoye
Under-Secretary-General
Commissioner for Technical Co-operation

Mr. Jørgen Scavenius
Head of Department
Danish International Development Agency
Ministry of Foreign Affairs
Amaliegade 7
DK-1256 København K
Copenhagen, Denmark

CH v. Hackett/tg

13
CLEARED: P. Blacque-Belair

cc: Mr. Ditchburn

ORIGINAL DIRECT

Mr. Esko O. Kosunen, Chief
Rehabilitation Unit, SDD

6 January 1976

RECORDS CONTROL

JAN 30 1976

76 311/3 (4)

Findley Burns, Jr., Director
Office of Technical Co-operation

Seminars Financed from Danish Funds

1. We wrote to Mr. Pedersen of the Danish International Development Agency (DANIDA) in December, submitting project proposals for financing in 1976. We have now received a reply from DANIDA informing us that they will be unable to finance any UN seminars in 1976. We nevertheless hope that in response to our memorandum to all substantive divisions of 10 December 1975 that we will receive proposals which we will submit to DANIDA for financing in 1977.

.....
2. In the particular case of your division, you will note from a previous letter, dated 5 November from Mr. Pedersen to OTC, a specific interest was expressed in convening a seminar on rehabilitation. This certainly seems to be a priority subject within DANIDA, and it is, therefore, suggested that you re-establish contacts with the International Society of Prosthetics and Orthotics (ISPO) to involve them in the preparation of the project proposal which will eventually be submitted to the board of DANIDA for approval.

CH C. Hackett/tg

B3
CLEARED: P. Blacque-Belair

cc: Mr. Ditchburn

RECORDS CONTROL

ORIGINAL DIRECT

Mr. V. Baum, Director
Centre for Natural Resources, Energy and Transport

6 January 1976

JAN 30 1976

Findley Burns, Jr., Director
Office of Technical Co-operation

TE 311/3 (4)

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CH U. Hackett/tg
ORIGINAL DIRECT

B3
Cleared: P. Blacque-Belair

cc: Mr. Ditchburn

RECORDS CONTROL

Mr. E. Paul Mwaluko, Director
Centre for Housing, Building and Planning
JAN 30 1976

6 January 1976

Findley Burns, Jr., Director
Office of Technical Co-operation
78-311/3 (4)

Seminars Financed from Danish Funds

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ORIGINAL DIRECT

RECORDS CONTROL

Mr. Findley Burns Jr., 9 1976
Director, Office of Technical Co-operation

5 January 1975

J. Pierre Benoit, Acting Assistant Director-in-Charge,
Financial Resources Development Branch,
Centre for Development Planning, Projections and Policies
Your memorandum of 10 December 1975 concerning seminars to
be financed from Danish funds.

TE 311/3 (4)

With reference to your above-mentioned memorandum, I am attaching hereto a proposal for the holding of an interregional workshop on ways of facilitating access of developing countries to foreign capital markets.

C.H. Hackett/tg

ORIGINAL DIRECT

RECORDS CONTROL

Mr. R. Mora-Rubio, Chief
Housing Section, CHBP

JAN 30 1976

5 January 1976

Christopher F. Hackett, Programme Co-ordinator
Programme Planning and Co-ordination Section, OTC

Seminars Financed from Danish Funds

TE 311/3 (4)

Following your note to Kan Akatani on the procedures to be followed for submitting project proposals to DANIDA, we wrote to Mr. Pedersen early in December of last year submitting a number of projects which we wanted to have financed in 1976.

.....

We have now received a reply (copy attached) informing us that it would not be possible for DANIDA to finance any UN seminars this year. This, I am sure, is disappointing to us all, but we will submit our proposals for 1977 at a very early stage with the hope that we will have a few of them approved for financing by DANIDA.

UDENRIGSMINISTERIET
MINISTRY OF FOREIGN AFFAIRS

DANIDA

Afdelingen for internationalt udviklingssamarbejde
Danish International Development Agency

JAN 30 1976

Mr. Issoufou Said Djermakoye,
Under-Secretary-General,
Commissioner for Technical
Co-operation,
United Nations, New York 10017,
New York,
USA.

AMALIÉGADE 7

DK-1256 KØBENHAVN K.

TELEFON: (01) 12 30 60

TELEGRAM ADR.: ETRANGERES

POSTGIRO: 9 16 80 01

RECEIVED

Mr. Hackett

1 Bilag D.Kur. 104.I.2/3.

ENCL

(BEDES ANFØRT VED BESVARELSE) (TO WHICH PLEASE REFER)

29 DEC 1975

DATE

22 December 1975.

78 311/3 (4)

Dear Mr. Said Djermakoye,

I am pleased to inform you that Danida's multilateral and bilateral courses and seminars which were formerly dealt with in Mr. Lose's department by Mr. Holm Pedersen, who has been posted abroad, have now become my direct responsibility.

In taking over these activities, I am, therefore, also looking forward to taking up with you the continuation of the mutual cooperation between our organisations in this field.

With regard to your letter of 8 December 1975 I wish to refer to Mr. Holm Pedersen's letter of 5 November 1975 to Mr. Gleboff. For your easy reference a copy of this letter is enclosed.

./.

As will be seen it will unfortunately not be possible to finance any UN seminars in 1976, but we are planning to have one or two seminars in cooperation with the United Nations in 1977. With regard to the planning of the 1977-activities we will be looking forward to receiving your reply to our letter of 5 November 1975.

Yours sincerely,

Jørgen Scavenius
Jørgen Scavenius
Head of Department

c.c. Dr. Knud Jansen,
co ISPO
P.O. Box 42
2900 Hellerup

Mr. N. Gleboff,
Office-in-Charge of the
Office of the Director,
Office of Technical Co-operation,
United Nations,
New York 10017,
New York, USA.



D.4. 104.I.2/3.

5 November 1975.

Dear Mr. Gleboff,

I wish to refer to your letter of 23 June 1975 concerning the UN/DANIDA course programme for 1976.

Since we received your letter we have been working on finding means for financing seminars to be held in cooperation with the United Nations during our fiscal year 1976/77 starting 1 April 1976. However, I regret to inform you that it has proved impossible.

On the other hand we will find it advisable already now to make preparations for a possible course programme for 1977. In this connection we would like to inform you that we have received a proposal for a rehabilitation seminar from the International Society of Prosthetics and Orthotics (ISPO) whose president is Dr. Knud Jansen.

In the past a number of UN/DANIDA rehabilitation seminars in the field of prosthetics and orthotics have been held. As this is among the subjects which we find suitable for UN/DANIDA cooperations we want to suggest to the UN that a seminar within this field should be organized for 1977 in cooperation with the ISPO. Dr. Jansen concurs with this proposal. If also the UN is agreeable to this arrangement we suggest that a direct contact between the ISPO and UN is established as soon as possible with a view to preparing a proposal which can be presented to the Board of Danida for approval.

It will be difficult to find way and means for the financing of more than one UN seminar during 1977. We will, however, not exclude this possibility entirely. As we do not favour any special subjects we are open to proposals coming from the UN with an indication of priority.

Yours sincerely,

M. Holm Pedersen
Assistant Head of Division

ALC/ER

-6 NOV 1975

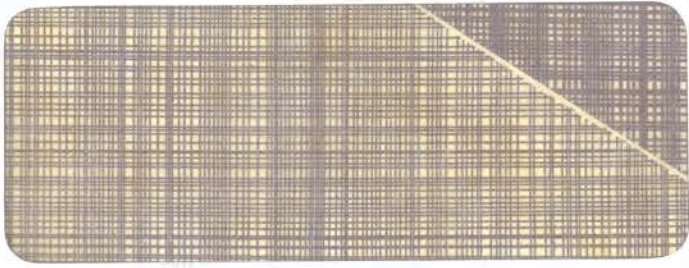
LUFTPOST
PAR AVION



7072



Udenrigsministeriet



UDENRIGSMINISTERIET — MINISTRY OF FOREIGN AFFAIRS

DANIDA Afdelingen for internationalt udviklingssamarbejde
Danish International Development Agency

Amaliegade 7
DK-1256 Copenhagen K.

DEC 15 1975

10 December 1975

TE 311/3

(4)

TO: Mr. Vladimir Baum, Director
Centre for Natural Resources, Energy and Transport

Mr. Tse-chun Chang, Director
Division of Public Administration and Finance

Mr. Simon A. Goldberg, Director
Statistical Office

Mr. George D. Howard, Director
Social Development Division

Mr. Jean-Pierre Levy, Chief
Ocean Economics and Technology Office


Mr. E. Paul Mwaluko, Director
Centre for Housing, Building and Planning

Mr. Klaus-Heinrich Standke, Director
Office for Science and Technology

Mr. Leon Tabah, Director
Population Division

Mr. Simos G. Vassiliou, Assistant Director-in-Charge
Development Planning Advisory Services

Mr. Nian-tzu Wang, Assistant Director-in-Charge
Financial Resources Development Branch, CDPDP

FROM: Findley Burns, Jr., Director
Office of Technical Co-operation 

SUBJECT: Seminars Financed from Danish Funds

1. The Office of Technical Co-operation is planning to draw up a programme of projects to be financed by the Danish International Development Agency (DANIDA) for implementation during the fiscal year beginning 1 April 1977.

2. In this connection, it would be appreciated if your division could prepare fully developed project proposals. These proposals could be of three kinds:

(i) Interregional seminars to be held in Denmark;

- (ii) Seminars held in countries outside of Denmark. However, in such cases DANIDA requires that some Danish expertise be used as a contribution to the seminar;
- (iii) Roving Seminars or courses involving a number of neighboring countries. Here again DANIDA requires that some Danish expertise be utilized.

The third alternative is much more suited to situations in the Regional Economic Commissions, and it may therefore be preferable for the Substantive Divisions at Headquarters to concentrate on the first possibilities.

3. We are advised by the Danish authorities in Copenhagen that the complete set of proposals should be submitted to them very early in the spring of 1976. In order, therefore, to provide OTC with sufficient time to evaluate the proposals, and to prepare a complete programme, we would appreciate receiving your submissions on or before 30 January 1976.

cc: Mr. Blacque-Belair
Mr. Ditchburn
Mr. Mortensen

ORIGINAL DIRECT

W. Garcés/ra

Mr. Findley Burns, Jr., Director
Office of Technical Co-operation

14 November 1975

E. Paul Mwaluko, Director
Centre for Housing, Building and Planning

DANIDA Seminars

78 311 / 3 (4)

..... Please find attached a note to the file prepared by Mr. R. Mora-Rubio which is self-explanatory.

Although Mr. Mora Rubio has provided Mr. K. Akatani with a copy, in calling your attention to the concerns expressed by the Danish authorities, I would like to enquire what is the position adopted by your Office, as we would like to submit for your consideration and approval some seminars to be sponsored by DANIDA.

Dr: Kan Akatani/cb KA
cl in draft: Mr. P. Blacque-Belair
cc: Miss A. Gindy

JUN 2

TE 311/3 (4)

25 June 1975

Dear Mr. Booth,

I refer to your letter of 2 June 1975 to Miss Gindy on the Seminar on Rehabilitation Services.

The DANIDA Board approved one seminar (out of 11 submissions) for the fiscal year 1 April 1975 - 31 March 1976 on the Social Aspects of Housing. The DANIDA budget appears to be quite tight for the time being, we do not anticipate too many seminars to be funded by them in the fiscal year beginning 1 April 1976.

If the holding of the proposed seminar is predicated on funds being made available by the DANIDA, the likelihood of its being held is very slim.

The involvement of ESCAP in the seminar would be excellent but would of necessity be very circumscribed, and limited possibly to the funding of a few participants from the least developed of the member States of ESCAP.

The holding of the Seminar would still be possible if the Iranian Government would underwrite all costs of the seminar. This would mean an additional disbursement of roughly \$65,000 as estimated in the attached Annex.

.....

The above amount would be deposited with the UNDP as a Fund-in-Trust to be used for the specific seminar in question. The seminar would be a UN Interregional Seminar funded and hosted by the Iranian Government.

In the light of the above, would you be interested in sounding out the Iranian Government if they would consider the suggested formula for the holding of the seminar.

Yours sincerely,

Mr. Roger Booth
UNDP Resident Representative
P.O. Box 1555
Tehran, Iran

N. Gleboff
Officer-in-Charge of the
Office of the Director
Office of Technical Co-operation

Seminar on Rehabilitation Services

Cost Plan

	<u>Travel</u>	<u>Fees</u>	<u>Subsistence</u>		<u>Total</u>
1. <u>Participants</u>					
25 x 1,000	25,000				
25 x 16 x 37			14,800		39,800
2. <u>Seminar Staff and Lecturers</u>					
a) UN Director (18 x 37)	2,000		666	2,666	
b) Iranian Co-director	-		-	-	
c) Lecturers					
(3 x 2,000)	6,000				
(3 x 1,000)			3,000		
(3 x 16 x 37)			1,776	<u>10,776</u>	13,442
3. <u>Miscellaneous</u>					
a) Documentation				500	
b) Communications				500	
c) Final Report (in Two languages)				5,000	
d) Others				<u>3,092</u>	<u>9,092</u>
			Grand Total		<u>62,334</u>

ORIGINAL DIRECT

Dr: Kan Akatandj/ob

~~cc: Mr. M. Bjelic~~

1 - JUL 1975

TE 311/3 (4)

23 June 1975

Dear Mr. Pedersen,

The UN/DANIDA seminars which have been held over the years through the generous contribution of your Government have elicited great interest in the developing countries as witnessed by past attendance.

In order to give ourselves some time to prepare for the seminars for the fiscal year beginning 1 April 1976, we would be grateful if you would agree to begin a correspondence on this subject.

As in the past, we would like to co-ordinate the proposals for the United Nations Office of Technical Co-operation and the UN Regional Economic Commissions.

An indication from you on the scope of the programme that you envisage for the fiscal year 1976, as well as a general idea of the disciplines in which you are interested would guide us in our preparation.

We are extremely happy to report that preparations for the Interregional Seminar on the Social Aspects of Housing which your Board approved for implementation in 1975 are well in hand and hope that with your co-operation we will have a successful seminar next September.

I remain,

Yours sincerely,

N. Gleboff
Officer-in-Charge of the
Office of the Director
Office of Technical Co-operation

Mr. M. Holm Pedersen
Danish International Development Agency
Ministry of Foreign Affairs
Copenhagen, Denmark

cc: Miss B. Moller

ENCLOSURE ATTACHED

سازمان ملل متحد



UNITED NATIONS

NATIONS UNIES

برنامه عمران

DEVELOPMENT PROGRAMME IN

CABLES: UNDEVPRO TEHRAN

POSTAL ADDRESS: BOX 1555

TEL: 49281-9

تلفن ۴۹۲۸۱-۹

Sem. on Rehabilitation Services
1975

2 June 1975

Dear Miss Gindy,

Proposed Inter-regional Seminar on the
Co-ordination of Medical, Educational, Social
and Vocational Rehabilitation Services

With reference to your letter of 7 March I am pleased to inform you that the Government of Iran is positive to your suggestion to involve the ESCAP Social Development Division in the implementation of the above seminar should DANIDA not respond favourably. Attached please find for your information a copy of H.E. the Minister of Social Welfare's letter of 21 May, to that effect.



Yours sincerely,

R.B. Booth

Roger Booth
Resident Representative in Iran

Miss A. Gindy
Chief
Social Integration & Welfare
Section
Social Development Division
Centre for Social Development
and Humanitarian Affairs
United Nations
New York.

RECEIVED IN RECORDS CONTROL
12 JUN 1975
ACTION 10:
MISS GINDY
M. K. AKATANI
IRAN
1555
CA.
2 JUNE 1975
DAY MONTH YR.

Dear Mr. Booth:

7.

$$SS : ss$$

Shack

Letter to Miss Judy
2/11

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524
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ORIGINAL DIRECT

~~Sanon~~

C. Convers/ep

copy

RECORDS CONTROL

JUN 30 1975

TE 311/3 (4)

9 May 1975

Dear Mr. Pedersen,

This is to acknowledge receipt with thanks of your letter dated 28 April attaching three copies of the International Programme of Study, Courses and Seminars 1975, financed by the Government of Denmark and organized in co-operation with the United Nations and the Specialized Agencies.

Thank you very much for this information which we consider very helpful.

Yours sincerely,

KW

Kenneth Watts
Officer-in-Charge
Office of the Director
Office of Technical Co-operation

Mr. Holm Pedersen
Assistant Head of Division
Ministry of Foreign Affairs
DANIDA
Amaliegade 7
DK-1256 Copenhagen
DENMARK

UDENRIGSMINISTERIET
MINISTRY OF FOREIGN AFFAIRS

DANIDA

Afdelingen for internationalt udviklingssamarbejde
Danish International Development Agency

RECORDS CONTROL

JUN 30 1975

78 311/3 (4)

Mr. R.J. Crooks,
Director,
Office of Technical Co-operation,
UNITED NATIONS,
New York, N.Y. 10017,
U.S.A.

AMALIEGADE 7

DK-1256 KØBENHAVN K.

TELEFON: (01) 12 30 60

TELEGRAM ADR: ETRANGERES

POSTGIRO: 16 80 01

3 D.4. 104.I.1.h
BILAG NR
ENCL (BEDES ANFØRT VED BESVARELSE) (TO WHICH PLEASE REFER)



28 April 1975.

Dear Sir,

./.

For your information I enclose 3 copies of a publication containing information about courses and seminars to be held in 1975, financed by the Government of Denmark and organized in co-operation with the United Nations and the Specialized Agencies.

Yours sincerely,

M. Holm Pedersen
M. Holm Pedersen

Assistant Head of Division

*Pl ack in
my name KH*

ELAIPB/OTC
RECEIVED
7 MAY 1975

Drafted: E. Kosunen
Cleared: A. Gindy
EK/JCC

ORIGINAL DIRECT

7 March 1975

RECORDS CONTROL

17 MAR 1975

TE 311/3(4)

Ref. 50154/1(1)

Dear Mr. Booth,

This is in reference to the correspondence between Mr. N. Shallon and Mr. G.D. Howard, Director, Social Development Division on an Iranian proposal to host a United Nations Inter-regional Seminar on co-ordination of medical, educational, social and vocational rehabilitation services. Copies of that corres- pondence are attached for your easy reference. I also attach a copy of the project proposal which was submitted last year to the Danish International Development Agency (DANIDA) with a request for funds for the external expenses not covered by the offer contained in Dr. Sheikholeslamzadeh's letter to Mr. Shallon of 3 June 1974.

By today we have received no reaction from DANIDA to the above request and it is becoming obvious that the time alone may not permit the organization of the proposed seminar in Tehran this year under the joint UN/DANIDA/Government of Iran auspices.

While we still hope that the DANIDA decision would be forthcoming in the near future and that it were positive, I should like to suggest that alternative means of implementing this project should also be looked for. As one of the possibilities the Minister of Social Welfare could be advised to inquire whether the ESCAP Social Development Division would be interested in co-sponsoring the Seminar. On the basis of the discussions we had with Mr. Homji, Chief of that Division, here in January, I believe that he would

Mr. Roger Booth
Resident Representative
United Nations Development Programme
P.O.Box 1555
Teheran, Iran

cc: Mr. Homji

favourably consider such a proposal. The financial contribution of ESCAP would be limited to providing fellowships to participants from other ESCAP countries and, probably to a smaller number of them than what has been suggested in the attached project proposal which, probably, would have to be revised in some other respects as well.

Would you kindly bring this suggestion to the attention of Dr. Sheikholeslamzadeh.

Should DANIDA decide to co-sponsor the Seminar you would be informed immediately.

Yours sincerely,

Aida Gindy
Chief
Social Integration and Welfare Section
Social Development Division
Centre for Social Development and Humanitarian Affairs

Rec'd. 11/2/75

UNITED NATIONS



NATIONS UNIES

ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC (ESCAP)
ECONOMIC COMMISSION FOR ASIA AND THE PACIFIC (ESCAP)

SALA SANTITHAM
BANGKOK 2, THAILAND.

TELEPHONE : 813544
CABLE : ESCAPE BANGKOK
ESCAP BANGKOK

ENCLOSURE ATTACHED *W.M.*

TEC 141

5 FEB 1975
ACTION TO:
Mr. R. J. Crooks

28 January 1975

Dear Mr. Crooks,

As desired in your letter TE 311/3(4) of 10 December 1974 concerning proposals for DANIDA financing, I enclose herewith further details on country and level of participants in respect of the four seminars proposed by us, in accordance with the wishes of the Danish Government.

Your presumption that the four seminars are for execution in the fiscal year beginning 1 April 1976 is correct; the dates given therein may, therefore, be altered accordingly wherever they occur in the documents.

Yours sincerely,

J.M. Van der Most
J.M. Van der Most
Chief
Technical Co-operation Unit

Mr. R.J. Crooks
Director
Office of Technical Co-operation
United Nations, New York

VDM/MG/ph

OFFICIAL CORRESPONDENCE

CONTROL NO.

MUST BE RETURNED TO
RECORDS CONTROL, ROOM 2074

2/53

NATIONAL PROGRESS THROUGH REGIONAL CO-OPERATION
JUNE 1947 - JUNE 1972

Details on Country and level of participation

1. Working Group on Statistics of Housing and Construction

Countries participating: Afghanistan, Burma, Fiji, Hong Kong, India, Indonesia, Iran, Republic of Korea, Malaysia, Nepal, Pakistan, Papua New Guinea, Philippines, Singapore, Sri Lanka, Thailand and Republic of Viet-Nam.

Australia, Japan, and New Zealand will participate at their own cost. Invitations will be extended to member countries of ESCAP outside the region.

Level of participation: Senior statisticians working in the field of housing and construction.

2. Regional Seminar on Skills for Social Development in Social Work Education

Countries participating: Afghanistan, Bangladesh, Burma, Cook Islands, Fiji, Gilbert and Ellice Islands, Hong Kong, India, Indonesia, Iran, Laos, Malaysia, Nepal, Pakistan, Papua New Guinea, Philippines, Republic of Korea, Republic of Viet-Nam, Singapore, Sri Lanka, Thailand, Western Samoa.

Australia, Japan and New Zealand will be invited to participate at their own expenses.

Level of participation: Senior social work educators/Trainers; Directors or Deputy Directors of Schools of Social Work and Community Development; Directors or senior staff of local or national development agencies/institutes.

3. Meeting of Directors of Building Research Institutes and Development Organizations

Countries participating: Afghanistan, Australia, Bangladesh, China, India, Indonesia, Iran, Japan, Republic of Korea, Malaysia, New Zealand, Pakistan, Philippines, Singapore, Sri Lanka, and Thailand.

Level of participation: Directors or Assistant Directors of building research and development organizations.

4. Seminar on efficient Use of Fertilizers and other Requisites in the Tropical Agriculture

Countries participating: Afghanistan, Bangladesh, Burma, China, Fiji, India, Indonesia, Iran, Khmer Republic, Korea, Laos, Malaysia, Pakistan, Philippines and Viet-Nam.

Level of participation: Senior Officers in charge of planning; technical officers dealing with purchase, storage, distribution programmes, etc.

To: Mr. J. M. ~~AT~~ Van der Most
Chief, Technical Co operation Unit

From:

1976)

Subject: DANIDA Seminar proposals
This refers

1. ~~With reference~~ to your letter of 28 January

1975 enclosing ESCAP's proposals for seminars

(DANIDA financing in 1976.

2. We have submitted your proposals to

the Danish Government for ^{their} consideration.

ORIGINAL DIRECT

RECORDS CONTROL

Dr: Kan Akatani/cb *ka*
cl in draft: Mr. P. Blacque Belair

JAN 15 1975

TE 311/3 (4)

14 January 1975

Dear Mr. Pedersen,

I refer to my letter TE 311/3 (4) of 13 November 1974 forwarding details on our proposals for seminars for consideration and selection by the DANIDA Board.

As you well know, considerable time is required to organize these seminars, so that any time gained from early knowledge on your choice of seminars for funding during the fiscal year beginning 1 April 1975 will be to our advantage.

We would, therefore, be most grateful if you would inform us which seminars were chosen by your Board for implementation by us.

Wishing you and your staff the best for the New Year.

I remain,

Yours sincerely,

R. J. Crooks
Director
Office of Technical Co-operation

Mr. M. Holm Pedersen
Danish International Development Agency
Ministry of Foreign Affairs
Copenhagen, Denmark

ORIGINAL DIRECT

Dr: Kan Akatani/cb KA
cl + cc: Mr. P. Blacque-Belair B

RECORDS CONTROL

10 December 1974 1975

TE 311/3(4)

Dear Mr. van der Most,

With reference to your letter of 30 October 1974, submitting proposals for DANIDA financing, the Danish Government wishes to have further details regarding country and level of participants. I would be grateful if you would send this additional information for transmittal to DANIDA.

As the proposals for the 1974 seminars have already been submitted to DANIDA, it is presumed that the four seminars submitted by you are proposed for execution in the fiscal year beginning 1 April 1976, and that the dates given should be advanced by a year.

Yours sincerely,

R. J. Crooks
Director
Office of Technical Co-operation

Mr. J. M. van der Most
Chief
Technical Assistance Unit
ESCAP
Sala Santitham
Bangkok, Thailand

ORIGINAL DIRECT

RECORDS CONTROL

NOV 25 1974

Dr: Kan Akatani/cb *KA*

TE 311/3 (4)

21 November 1974

Dear Mr. Pedersen,

I refer to Mr. I. S. Djermakoye's letter of 13 November 1974 submitting our proposals for seminars to be financed by DANIDA.

.....

Enclosed is the budget for the additional seminar mentioned in the letter on the Regional Seminar on the Use of Research as a Basis for Social Defence Policy and Planning.

The substantive division which supplied the enclosed budget wish to draw your attention to the fact that the agenda for the proposed seminar will closely follow the agenda of the DANIDA-sponsored interregional seminar on the same subject held in Copenhagen in 1973 very successful.

They also noted that in the selection of consultants and the preparation of the documentation, the needs of the region will be given special consideration. In all other respects, however, the proposed Seminar will conform to and pursue the same objectives as the Copenhagen Seminar.

Yours sincerely,

R. J. Crooks
Director

Office of Technical Co-operation

Mr. M. Holm Pedersen
Danish International Development Agency
Ministry of Foreign Affairs
Copenhagen, Denmark

K. Mortensen/ms

RECORDS CONTROL

cc. Mr. Edokpayi
Mr. Watts
Mr. Platzer

ORIGINAL DIRECT

NOV 22 1974

18 November 1974

TE 311/3 (4)

Dear Mr. Christensen,

I wish to acknowledge with thanks the receipt of your cable which arrived here on 13 November. On behalf of Mr. Watts, who is away on a mission to Africa, I should like to express our gratitude to the Danish Ministry of Foreign Affairs for having made available this contribution of \$15,000 to the ECA Training Development Conference. We are particularly grateful for the spirit of understanding displayed by your Ministry in making the contribution available in spite of the very late date of our formal request.

Yours sincerely,

Kai Mortensen
Acting Chief
Human Resources Projects Section, Africa Branch
Office of Technical Co-operation

Mr. Vissing Christensen
Ministry of Foreign Affairs
Annaliegade 7
DK-1256
Copenhagen K, Denmark

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NOV 21 1974

REGISTRY FILE COPY

DRAFTER: _____

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YN179 NEWYORK 29/28 14 2240Z =

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TB 311/3 (4)

1501 JEFFREYCKER FURTHER OUR 1434 TRUST YOU HAVE RECEIVED
INFORMATION DIRECTLY THAT DANIDA AFTER ALL MADE AVAILABLE 15,4000
DOLLARS TO TRAINING DEVELOPMENT CONFERENCE =

WEIDLUND +

COL 1501 1434 15,000 +

NOV 21 1974

ORIGINAL DIRECT

Dr: Kan Akatani/cb KA.

RECORDS CONTROL

NOV 13 1974

TE 311/3 (4)

13 November 1974

Dear Mr. Pedersen,

Thank you for your letter of 14 October 1974 requesting us to resubmit our seminar proposals giving our priorities and further details on the budget, number, nationality and qualifications of the participants.

The revised list of seminars according to our priorities is as follows:

- 1) Social Aspects of Housing*
- 2) Co-ordination of Rehabilitation Services*
- 3) Facilitation of the International Combined Transport of Goods
- 4) Methodology for Comprehensive Planning*
- 5) Application of Cartography for Economic Development
- 6) Regional Seminar on the Media and Sex Role*
- 7) Coastal Shipping and Feeder Services*

We wish to draw your attention to the fact that in your list, seminars 1 and 2 are identical with 6 and 2, so that the total number of seminars proposed by us is 11 and not 13.

We are now reducing the number to seven with one more possible addition at a later date.

..... We hope that the requested additional information on the seminars (those marked with asterisk) submitted in 15 copies at this time will meet your requirements.

DANIDA's continuing interest in organizing seminars with us is greatly appreciated.

Yours sincerely,

Mr. M. Holm Pedersen
Danish International
Development Agency
Ministry of Foreign Affairs
Copenhagen, Denmark
cc: Mr. Jorgen Hartnack

Issoufou Saidou Djermakoye
Commissioner
Office of Technical Co-operation

ORIGINAL DIRECT

RECORDS CONTROL

NOV 12 1974

WG/RMR/LBL

Cleared by: Mr. W. Garcés
cc: Mr. Kan Akatani- Rm: 2513
7 November 1974

Mr. Jan Van Ierden, Physical Resources
Projects Section, Europe, Latin America and
Inter-regional Projects Branch/OTC

E. Paul Maluko, Director
Centre for Housing, Building and Planning/ESA

TE 311/3 (4)
X-REF TE 326/1 (240-70)

Interregional Seminar on Social Aspects of Housing and the
Interregional Seminar on Comprehensive Planning in Copenhagen,
Denmark, 1975 - DANIDA

..... In compliance with Mr. Akatani's request, we are attaching the Aide Memoires and Budgets for the Interregional Seminars on Social Aspects of Housing and on Comprehensive Planning. In addition please find below the additional information required:

1. Interregional Seminar on Social Aspects of Housing

Participation

The participants should be high-ranking government officials involved in decision-making in the field of housing policies and programmes. They will be invited from the National Planning Offices, Ministries of Housing, National Housing Agencies or Ministries of Social Affairs.

Twenty-five participants will be selected from interested developing countries, selected on the basis of their professional backgrounds, positions and on a geographic basis as follows:

Africa	7
Asia and the Pacific	8
Latin America and the Caribbean	8
Western Asia	2

2. Interregional Seminar on Comprehensive Planning in Copenhagen, Denmark, 1975

Participation

Senior planners from a broad range of disciplines and high-ranking officers in charge of planning on national, regional and local levels from developing countries will be invited to participate.

Thirty participants will be selected on the basis of professional backgrounds, position in government and geographic distribution as follows:

Africa	7 to 8
Asia and the Pacific	7 to 8
Latin America and the Caribbean	6 to 7
Western Asia	2 to 3
Europe	2 to 3
Regional Economic Commissions	4

*/ Additional European Countries will be invited to attend at their own expense.

Interregional Seminar on Social Aspects of Housing

BUDGET

Project Component	No. of Posts	Total	Fee	Subsistence	Travel
I. Participants	25	44,550	-	19,550 ^{1/}	25,000 ^{2/}
II. International Staff					
(a) Director, Technical Secretary	2	3,748	-	1,738 ^{3/}	2,000
(b) Consultants	5	8,910	-	3,910	5,000
(c) Representatives of Eco. Com.	3	5,346	-	2,346	3,000
III. Documentation					
(a) Preparation of background and working papers		3,000	3,000	-	-
(b) Reproduction and printing of final report (E,F,S)		15,000	-	-	-
IV. Miscellaneous		2,500	-	-	-
V. Hospitality		800	-	-	-
TOTAL		83,854	3,000	27,554	35,000

^{1/} \$1,000 average per participant round trip economy class

^{2/} \$46 per day, total of 17 days (16 days of seminar, 1 day for arrival/departure)

^{3/} \$46 per day, total of 19 days (16 days of seminar, 1 day for arrival/departure and 2 days of preparation in the host country).

Interregional Seminar on Comprehensive Planning

BUDGET					
Project Component	No. of Posts	Total	Fee	Subsistence	Travel
I. Participants	30	50,700	-	20,700 ^{1/}	30,000 ^{2/}
II. International Staff					
(a) Director, Technical Secretary and Rapporteur	3	5,350	-	2,350 ^{3/}	3,000
(b) Consultants	6	10,140		4,140	6,000
III. Documentation					
(a) Preparation of background and working papers		3,000	3,000 ^{4/}		
(b) Reproduction and printing of final report (E,F,S)		15,000			
IV. Miscellaneous		2,500			
V. Hospitality		1,000			
TOTAL		87,690	3,000	27,190	39,000

^{1/} \$46 per day, total of 15 days (14 days of seminar, 1 day for arrival/departure).

^{2/} \$1,000 average per participant round trip economy class.

^{3/} \$46 per day, total of 17 days (14 days of seminar, 1 day for arrival/departure and 2 days of preparation in the host country).

^{4/} Six papers at \$500 each.

REGION:

Interregional

TITLE: Interregional Seminar on the Social
Aspects of Housing

NUMBER:

EXECUTING AGENCY:

United Nations

I. BACKGROUND AND SUPPORTING INFORMATION

ECOSOC Resolution 1168 (XLI) calls for the Secretary-General to make a study on the experience of countries which have made substantial progress in solving the social problems of housing and urban development and to intensify the international exchange of experience in this field through the Centre for Housing, Building and Planning. The Centre has been actively working in social programming of housing, social indicators for housing and social integration through housing programmes. The discussion of social aspects of housing at an interregional level is now necessary.

II. OBJECTIVES OF THE PROJECT

(1) To provide the opportunity to exchange experience among countries on the ways in which social problems of housing have been solved. (2) To identify areas in which developing countries would require special assistance. (3) To study the experience of Scandinavian countries and ways of adapting their methods to developing countries. (4) To recommend measures for improving knowledge and practices in policy formulation, programme preparation and implementation in solving the social aspects of housing.

Institutional Framework

(1) The seminar is sponsored by the United Nations and the Government of Denmark. (2) Within the United Nations the Centre for Housing, Building and Planning and the Office of Technical Co-operation are collaborating in the organization of the seminar. The regional economic commissions and relevant UN agencies will be invited to collaborate.

Project Follow-up

A United Nations publication, for wide distribution to all countries, containing the documentation, summary of discussions and conclusions will be published by the United Nations. This document will serve to guide governments in policy formulation and programme preparation toward solving the social problems of housing.

Tentative Agenda

The tentative agenda would cover the following topics: (1) Social goals in housing policies; (2) Social programming techniques for housing; (3) Social consequences of housing standards; (4) Standards for community facilities, social amenities and services in housing projects; (5) Tenant education and participation in the management and maintenance of housing estates.

Date and Place

The seminar would be held in Denmark for three weeks.

Documents and Languages

There will be approximately ten working papers. The seminar will be conducted in English only. Participants will produce country monographs on the experience of their countries in dealing with the social aspects of housing.

Participants

Twenty-five high ranking officers in charge of housing policy and programme formulation in developing countries will be invited to participate in the seminar.

III. OUTLINE FOR WORKING PAPERS

Social goals in Housing Policies

In this paper social goals in housing policies and their relationships to general social goals will be discussed. Examples on the formulation of social goals in housing policies will be given and their transformation into operative objectives for housing programmes will be analyzed. The paper will give (1) recommendations on the implementation of social goals through housing policies and (2) guidelines on the formulation of social goals in housing policies.

Social Indicators for Housing

The paper will outline the need to develop social indicators for housing by analyzing available data on housing conditions in housing statistics and housing surveys. Criteria and methods for the development of social indicators for housing will be discussed. Social concerns and goals for housing will be summarized and indicators to measure progress towards these goals will be proposed. The paper will (1) give recommendations on the testing of the proposed indicators and their application and (2) outline the future research tasks necessary to improve the reporting on housing conditions on the national and international level.

Housing Standards and their Social Consequences

The paper will give a brief review on the situation with respect to housing standards in various countries. What are the mechanisms for setting standards? To which groups of population do they apply? By whom and how are they enforced? Social consequences of the various types of standards (spatial, comfort, sanitary, equipment, etc.) will be discussed and examples given. The feasibility of differentiated standards for different target groups (socio-economic, religious, cultural, etc.) will be analyzed. The paper will give

guidelines on (1) how to assess the social consequences of standards for housing and community services and facilities and (2) propose new approaches or changes on the present system of setting standards.

Standards for community services and facilities

A brief review of the state-of-the-art on standards for community services and facilities. What kind of standards have been defined and implemented? Who are the responsible authorities for setting standards and enforcing those? How are the standards differentiated for application in neighbourhoods with different characteristics? Examples of successful experiences in setting and implementing standards for community services and facilities. The paper will conclude by giving guidelines for the development and application of standards for community services and facilities.

Social Programming Techniques for Housing

A brief discussion on the relationship between social goals in housing policies and the need for social programming techniques for housing. Review of techniques available and those applied in various countries. Analysis of the experience in the use of these techniques in the countries participating in the seminar (based on country monographs presented). Conclusions on the state-of-the-art of social programming and its application to housing and recommendation for further action on the international and national levels.

Community participation in the planning and implementation of housing programmes and the management of housing estates

The paper will discuss community participation in the early states of planning and how it can provide important inputs to the planning and design processes. The paper will also examine community participation in the management of residential neighbourhoods. Based on these experiences the paper will give recommendations on the implementation of community participation in the planning, design and management of housing.

ORIGINAL DIRECT

RECORDS CONTROL

NOV 15 1974

RB/IM/neh

cc. Mrs. Sipilä

6 November 1974

Mr. Robert J. Crooks, Director
Office of Technical Co-operation

TE 311/3 (4)

Margaret K. Bruce, Deputy Director
Centre for Social Development and Humanitarian Affairs
and in charge of the Branch for the Promotion of Equality of Men and Women
Danish International Development Agency (DANIDA) Regional Seminar
on the Media and Sex Roles

1. As requested by Mr. Akatani on the phone and further to the memorandum of Mr. Kahale dated 13 August 1974 and the letter of Mr. Pedersen dated 14 October 1974, enclosed please find further details on the proposed regional seminar on the media and sex roles.

2. This seminar is intended to explore the influence of the media (broadcasting, such as TV and radio and printed material, such as newspapers and magazines) on the population and assess the extent to which it perpetuates traditional attitudes that discriminate against women and/or promotes new attitudes towards the achievement of equality of men and women.

3. We attach a great deal of importance to this seminar. It would constitute not only a major activity of International Women's Year, but also a unique opportunity to further the understanding of the relationships between the media and traditional discriminatory attitudes which constitute a major stumbling block in the work of the Commission on the Status of Women and the Branch for the Promotion of Equality of Men and Women.

UNITED NATIONS



NATIONS UNIES

ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC (ESCAP)

ECONOMIC COMMISSION FOR ASIA AND THE FAR EAST

SALA SANTITHAM

BANGKOK 2, THAILAND

RECORDS CONTROL

3 JAN 1975

TELEPHONE : 8 1 3 5 4 4

CABLE : ESCAP BANGKOK

ESCAP BANGKOK

30 October 1974

TEC 110/74 (DANISH)

Dear Mr. Crooks,

Please refer to your cables 1136 of 16 August 1974 and 1187 of 27 August 1974, concerning project proposals for possible financing from Danish funds in 1975.

We regret that it has not proved possible to submit ESCAP proposals in September, for transmission to the Danish Authorities during the session of the DANIDA Board.

.....
We are however forwarding herewith four selected project proposals for Danish financing in 1975, and should be grateful if you would kindly transmit them to the Danish Authorities for consideration.

Yours sincerely,

J.M. Van der Most
Chief
Technical Assistance Unit

Mr. Robert J. Crooks
Director
Office of Technical Co-operation
Department of Economic and Social Affairs
United Nations, New York



VDM/MG/ph

Rec'd U.N.I. 74

Project Request for Danish Funds for Working Group

Country: Thailand

Project Title: Working Group on Statistics of Housing
and Construction

Requested by: ESCAP

Executive Agency: Economic and Social Commission for
Asia and the Pacific

Project Duration: One week

Starting Date: September 1975

I. Background and Supporting Information

Justification for the project

1. Construction industry occupies an important place in the economics of the countries of the ESCAP region. Its activities result in the production of buildings used for residential (housing), industrial, commercial, agricultural and institutional purposes. It provides infrastructure in the form of road networks, highway bridges, water, gas and electricity mains, railway tracks, harbours, waterways, airports, dams, irrigation projects, marine construction, land reclamation, etc. It is, therefore, vital for the general progress of the economy.
2. Housing units, which are the product of construction activity provide shelter to most of the households. The structure of housing units, their age and accommodation provided by them are necessary for a housing plan.
3. Data on housing and construction industries are needed for project formulation; estimates of capital formation; for perspective medium and short-term (annual) plans; quarterly/half-yearly/annual plan progress reporting; estimation of demand and supply of various material inputs and their prices; and volume of employment in unskilled and various skilled categories. For project formulation and national, regional and manpower planning data are also needed separately for public, private, joint and co-operative sectors on a regional basis as well as by rural and urban areas.
4. A working group on construction statistics was organized by the ECAFE (ESCAP) secretariat in May 1970 with the help of funds available from the OTC. It had noted that the status of construction statistics in most countries of the region was far from satisfactory and had recommended similar working groups on construction statistics at least once in two years to review the progress of work done and to exchange experiences. The tenth session of the Conference of

Asian Statisticians held in April 1971 had recognized the need for a series of meetings on construction statistics. The twelfth session of the Conference of Asian Statisticians held in December 1974 recommended the convening of a working group on statistics of housing and construction in 1975.

II. Objectives of the Project

A. Long term objectives

To enhance the capacity, effectiveness and responsiveness of the statistical services of member countries in the collection and compilation of housing and construction statistics.

B. Immediate objectives

- (i) To evaluate the state of housing and construction statistics in the countries of the region,
- (ii) to review the procedures adopted in the compilation of housing and construction statistics,
- (iii) to discuss methods of compiling indexes for construction activity, and
- (v) to help in the development of capabilities in the countries of the region for collection and compilation of construction statistics in the public and private sectors.

III. Institutional framework

Serving staff

The substantive staff for the meeting, and its direction, will be provided by the Statistics Division of ESCAP. The Division of Administration of ESCAP will assist in servicing the meeting. In addition, provision is requested for one staff member from the United Nations Statistical Office and a consultant to prepare two of the papers needed for the working group.

Site and timing

Bangkok. Duration of meeting for one week in September 1975.

Participation

Participants from selected countries to be invited (17).

Working language

English.

IV. Cost plan

The estimated cost of organizing the meeting would be as follows:-

1. Travel and subsistence allowance of 18 participants including a representative of United Nations Statistical Office	US\$14,000
2. Consultant: honorarium, travel and per diem	1,500
3. Miscellaneous expenses (e.g. postage, cables, documentation, etc.)	500
	<hr/>
Total	US\$16,000
	<hr/> <hr/>

Rec'd 11. XI. 74

PROJECT PROPOSAL

Title: Regional Seminar on Skills for Social Development in Social Work Education

A. Background and objectives

In conformity with the recommendation made by the Global Conference (1968) and the First Asian Conference (1970), of Ministers Responsible for Social Welfare, that Governments of developing countries should be assisted in reorienting the social work profession and social work education to developmental goals, ECAFE (now ESCAP) in co-operation with the UNICEF/EAPRO, undertook in 1971 with the assistance of a special consultant, a regional survey on the relevance of existing curricula of schools of social work to national development. The survey which was published in January 1972 entitled: "An exploration of the curricula of social work in some countries of Asia with special reference to the relevance of social work education to social development goals," was subsequently used as a major document in the Joint ECAFE/UNICEF Seminar on Developmental Aspects of Social Work Training Curricula, held at Bangkok from 14 to 25 November 1972, and attended by selected high-level social work educators and experts and some social welfare planners in the region.

The seminar discussed the problems and prospects of the schools of social work contributing to overall development in the context of the ESCAP region, and in the light of such knowledge, recommended a draft long-term plan of action at different levels in order to assist member governments and schools of social work, who may desire to undertake

/projects

projects for the social work profession and social work training geared to national development objectives.

Since then schools of social work in the region are undertaking follow-up action monitored by ESCAP, it would seem that member countries and the schools for social work education are moving to direction of development orientation. On regional basis, an expert group meeting on the determination of social development content in social work education curricula is scheduled to be held in November 1974 in Bangkok.

The group will produce guidelines for developing curriculum content based on social problem analysis to be used by universities who desire to proceed the matter more definitely.

These guidelines on follow-up action thereon would seem to bring out necessity of teaching new social work skills to students of development-oriented social work education, and it is considered to be a logical necessity to enumerate and work out such new skills.

These would include:

1. the ability to work with indigenous community groups in order to help to identify needs and to train and strengthen indigenous leadership for collective self-help;
2. the ability to work with and within bureaucratic structures in order to direct their resources for social development;
3. the ability to analyse and formulate social policy;

4. the ability to plan, programme and organize and utilize resources for implementing social services; and
5. the ability to collect, manage and monitor information relating to policy and programmes, including the ability to design and implement descriptive and evaluative action-oriented research, etc.

/The

The objectives of the proposed seminar will therefore be:

1. to exchange information, theories and practical experiences on social work skills for social development, found either effective or non-effective in practice in the region as well as outside the region;
2. to identify social work skills for social development which social work education needs to have included in its curriculum for the class-room, field as well as research instruction;
3. to suggest methods and techniques whereby these identified social work skills for social development can be continually tested and re-tested for their relevance for meeting social development needs in the region.

B. Project description

The seminar will be attended by about 35 high-level social work and social development educators, selected mostly from within the region but some from outside the ^{ESCAP}~~ECAT~~ region as well. These participants will be requested to prepare brief discussion papers on selected questions and issues relating to the subjects. A special consultant from USA (Dr. John F. Jones, Director of Duluth School of Social Work, University of Minnesota, USA, who is doing pioneering work in the above-mentioned direction at his school) will be appointed to assist ESCAP in planning and conducting the seminar including writing a baseline paper and guiding the seminar discussions. Another international consultant and three resource persons from within the region will be requested to write supporting papers on specific relevant subjects and present them at the seminar for discussion.

/The

The seminar will be serviced by the substantive staff of the ESCAP Social Development Division assisted by the Regional Advisers on Training in Social Work and Community Development; on Social Development Planning; and on Social Welfare Aspects of Family Planning. The specialized agencies (FAO, UNESCO, ILO and WHO) and UNICEF as well as selected non-governmental organizations (IASSW, ICSW, IFSW, etc.) interested in the project will be invited to participate in the meeting. Staff members of other ESCAP projects on social welfare/development training such as the Mobile Training Scheme for the Training of Front-line and Supervisory Developmental Personnel in the Least Developed Countries of the ESCAP Region or the Asian Centre for Training and Research in Social Welfare and Development in Manila will also be invited to participate.

C. Project follow-up

The report of the seminar which will be written in the form of guidelines for developing social development skills in social work education, will be disseminated widely throughout the region for the use of interested governmental departments, schools of social work, universities, and non-governmental organizations. It is hoped that as an immediate follow-up of the regional seminar, national workshops/seminars, sponsored by national associations of schools of social work and other social welfare and community development training institutions, will be organized to discuss the practical implications of undertaking the said approaches.

Their achievements at the national level will then be further reviewed at the "Regional consultation of directors of schools of social work and social welfare training institutions on the reorientation of social work education", which is proposed to be held in 1976, subject to

/extra-budgetary

extra-budgetary funding. This will be the final step in placing before universities and schools of social work, a ~~pre~~-tested development-oriented curriculum for teaching social work in developing countries of Asia.

D. Cost estimates

There are over 130 schools of social work in Asia of which 35 more developed schools will need to be invited to discuss this new orientation to social work education, if an adequate impact is to be immediately made. Therefore, the cost for financing the project is estimated as follows:

			US \$
1.	33 participants		35,772
	travel	700 x 33	23,100
	per diem	32 x 12 x 33	12,672
2.	2 international consultants		6,636
	honoraria	main consultant	1,000
		supportive consultant	500
	per diem	32 x 24 x 2	1,536
	travel	1,800 x 2	3,600
3.	3 resource persons for the region		3,852
	honoraria	200 x 3	600
	per diem	32 x 12 x 3	1,152
	travel	700 x 3	2,100
4.	2 secretariat staff members		1,500
	preparatory trip in the region	750 x 2	
5.	Documents reproduction and miscellaneous expenses (postage, cables, overtime, etc.)		1,900
6.	Printing of final report		<u>800</u>
	Total:		<u><u>50,460</u></u>

Rec'd 11.11.74

Submission for Allocation for a Regional
Project to be financed from Danish
Special Contributions

Housing, Building and Planning

REGION: Asia & the Pacific	Title: Meeting of Directors of Building Research Institutes and Develop- ment Organizations	Executing Agency: UN-ESCAP
-------------------------------	---	-------------------------------

1. Justification

During the deliberations of the Seminar on the Development of Building Materials that was held in Bangkok, Thailand, in January 1968, it was observed that there was considerable amount of overlapping of activities and duplication of efforts on building research in many countries in the region. There was considerable scope for close collaboration and co-ordination of research among the countries in the region. Accordingly, the Seminar recommended that a periodic meeting of Heads of Building Research Institutes in the region should be held as this would facilitate joint co-ordinated action and division of research projects among the existing research institutes and those that may be established in the future.

In accordance with the above recommendation, the first Meeting of Directors of Building Research Institutes and Development Organizations was held in Melbourne and Sydney, Australia, from 3 to 17 March 1971. The meeting provided an excellent opportunity for the examination of the programmes of building research being undertaken in the countries of the region and those that would be undertaken in the near future to avoid duplication of efforts and to make the best use of limited resources.

/The meeting

The meeting was found to be most useful and it evolved channels and means of communications, or a mechanism for insuring continuous exchange of information and research problems and close consultations between the building research institutes that were represented in the meeting.

At its 24th session held in 1972, the Committee on Industry and Natural Resources commended the first Meeting of the Directors of Building Research Institutes and Development Organizations and supported the view that there was an imperative need for regional co-operation in the field of building research and development, that the dissemination and exchange of information should be made on a continuing basis among the building research institutes, and that there was an urgent need for the co-ordination and integration of activities in this field.

The Committee also recognized the importance of continued development and upgrading of existing building research institutes and development organizations as well as the establishment of new ones, where they do not yet exist, as being of great importance to social and economic development, especially in respect of the changing component of the development process.

Recognizing the need for a continuing review, evaluation and follow-up on activities in building research and development and to insure co-ordination, integration and improvement of such activities, the Committee on Industry and Natural Resources endorsed the recommendation that a Meeting of Directors of Building Research Institutes and Development Organizations in the region be held once every 3 years. The second meeting should have been held in 1974.

2. Institutional framework

This project will be the second of its kind that will be held to benefit countries in the region. The first meeting was held in Melbourne/Sydney, Australia,

/in

in March 1971. This meeting is proposed to be held in Copenhagen, Denmark, in August/September 1975.

Danish authorities expressed interest in providing support for the organization of the second meeting of Directors of Building Research Institutes and Development Organizations.

3. Objectives

- a. To organize a meeting of 6 days duration, supplemented by visits to building research institutes in Denmark and Sweden. Total number of days = 9 days;
- b. To review the progress made on the integration of programmes, co-ordination of activities, and exchange of information on building research since the last meeting held in Australia in 1971;
- c. To study and discuss how (1) the integration of programmes and co-ordination of activities in building research (2) dissemination and exchange of research information on a continuing basis could further be improved; and (3) what mechanisms or means should be established to achieve them.

4. Allocation of Funds

An allocation of US\$46,200.00 is requested to cover the pro-forma cost of the dollar component of this project, including the salary and related costs for the services of 2 experts for 1½ months each, miscellaneous expenses, etc. The general breakdown of the amount requested is shown in "b" below. A more detailed cost plan will be submitted in due course.

/a.

a. Servicing staff required

The servicing staff required for this project will consist of two professional staff members of the Housing, Building and Planning Section, Division of Industry and Housing (ESCAP); two consultants and/or experts, who are to prepare one working paper each; a representative of the UN Centre for Housing, Building and Planning (CHBP), and a representative of the United Nations Industrial Development Organization (UNIDO).

Danish officials and/or experts are expected to assist in the servicing of this project while the meeting and the field visits are in progress in Denmark and Sweden.

b. Cost Plan

(i) Experts services

2 experts at 1½ m.m. each including cost of travel on recruitment and subsistence	US\$ 7,500.-
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(ii) Cost of travel

Economy, round-trip air tickets for 4 UN staff members, including excess baggage allowance, terminal and miscellaneous expenses	\$ 5,470.-
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Economy round-trip air-tickets for 2 consultants/experts to Copenhagen	\$ 3,330.-
--	------------

Economy, round-trip air tickets for 16 participants from member countries	\$28,900.-
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(iii) Miscellaneous expenses (for postage, cables, etc., including reproduction of documents and reports)	\$ 1,000.-
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- T o t a l - - - - -	US\$46,200.-
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I. Title of the Project:

Seminar on efficient Use of Fertilizers and Other Requisites in the Tropical Agriculture.

II. Authority:

Resolution 137(XXIX) "Activities of ECAFE in the field of Agriculture" adopted by the Commission at its 29th session held in Tokyo, April 1973, and work programme approved by its 30th session held in Sri Lanka, March/April 1974.

III. Objective and Scope:

To train government officials and staff of the agricultural co-operative organizations of the member countries of ESCAP in the efficient distribution, stocking, pricing and purchasing of agricultural requisites and to educate farmers in the efficient utilization of such inputs through extension services. It also includes assessment of the impact of use of modern inputs with the new high-yielding potential varieties of main food items under rainfed as well as irrigated condition in the monsoon as well as dry season.

All countries are using fertilizers and other requisites for increasing agricultural production. The uses of the requisites need efficient handling at various stages and so training in this respect will be very much useful in increasing agricultural production.

IV. Participants:

Two or three participants from each member countries who administer agricultural requisites including purchasing and distribution of such requisites, e.g. fertilizers, pesticides, etc. Total number would be around 40 participants.

V. Timing and Venue:

12 days in November/December 1975, Bangkok, Thailand.

VI. Cost Plan

1. Expert services

One expert, 3 m.m.
Travel and per diem

US\$7,000.-
3,000.-

2. Holding of the Seminar

(a) Travel of 40 participants (\$400 x 40)	16,000
Per diem (\$32 x 12 x 40)	15,360
(b) Travel of 2 lecturers (\$400 x 2)	800
Per diem (\$32 x 18 x 2)	1,152
(c) Publication of guide-book and other relevant document	4,000
(d) Conference services and miscellaneous	1,500
	<hr/>
Total	\$48,812
	<hr/>

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RECORDS CONTROL
NOV 1974
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OCT 18 1974

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TE 311/3 (4)

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UNATIONS

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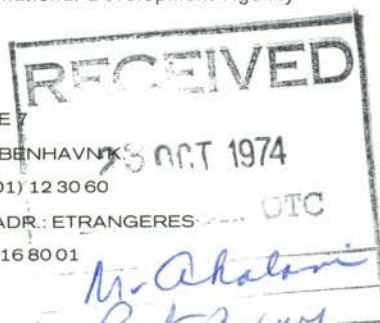
NOV. 4 1974

Mr. Robert J. Crooks,
Director,
Office of Technical Co-operation,
United Nations,
N.Y. 10017,
New York.

Legation

DANIDA

Afdelingen for internationalt udviklingssamarbejde
Danish International Development Agency



*Mr. Ahlstrom
Put Away
Karl P. Karan*

76311/3(4)

D.4. 104.I.2/3

BILAG NR (BEDES ANFØRT VED BESVARELSE) (TO WHICH PLEASE REFER)
ENCL.

14 October 1974.

*cc: Mr. Bjelke
Mr. Maya-Rubio
Mrs. R. Baare
Mr. V. Baum / Mr. Frank
Mr. de Houslee*

Dear Mr. Crooks,

Please be referred to your letters of 13 August, 14 August and 5 September addressed to Mr. C.V. Lose about seminars which you would like to have financed by the Danish Government in the fiscal year beginning 1 April 1975.

The letters are answered by me as his successor in capacity of Assistant Head of Department. From September 1 Mr. Lose has been promoted and now has charge as Head of Department.

With the said letters the following proposal for seminars have been received:

Social Development

- 1) Self-help Youth Programmes in the Least Developed Countries
- 2) Co-ordination of Medical, Educational, Social and Vocational Rehabilitation Services
- 3) IRS on Co-ordination of Rehabilitation Services for the Disabled
- 4) Regional Seminar on the Media and Sex Role
- 5) Seminar on Rural Development for Senior Officials from African Countries
- 6) IRS on Self-help Youth Programmes
- 7) IRS on the use of Research as a Basis for Social Defence Policy and Planning

Housing, Building and Planning

- 8) Social Aspects of Housing
- 9) Methodology for Comprehensive Planning

Transport

- 10) Facilitation of the International Combined Transport of Goods
- 11) Coastal Shipping and Feeder Services
- 12) Inter-Regional Seminar on the Application of Cartography for Economic Development
- 13) Inter-Regional Seminar on Economics of Mineral Engineering.

It is obvious that financial and practical reasons only will allow considerations of the implementation of few seminars.

Therefore it will be appreciated to learn the priority which is ascribed to the individual seminars.

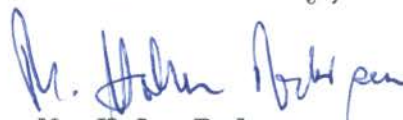
Furthermore many of the proposals lack information about the financial aspects, as an eventual presentation of proposal for seminars to Danida's Board will claim detailed information on the budget, the number and origin of the participants and their qualifications.

With respect to the budgets information are needed for the seminars no. 1,3,7,8,9,11 and 13. The seminar proposals no. 4,5 and 6 are very summary described and do not give any possibility for an evaluation.

When the requested information has been received and after a consultation of the seminars has taken place with Danish experts it will be considered to recommend some of the seminars for approval by the Board.

This procedure has, however, to be expedited soonest possible when the implementation of the seminars is supposed to take place in 1975. An early reply to this letter will therefor be much appreciated.

Yours sincerely,


M. Holm Pedersen

DATE 13 November 74

Sender's Tel. Ext: 4984

TO: *Mrs. Brune*

FROM: Codification Unit
Records Control, Registry Section

The letter referred to in the attached communication has not been received in Records Control. In order to complete the official file, would you please return both communications to Records Control, Room 2074.

Mr. Kanale's Office should have the letter referred to. The contents of it have been communicated to our office on the phone.

14 Nov. '74

We have only photocopies of the letter & memorandum referred to in our memo. They are attached to the Registry copies.

NEH

ORIGINAL DIRECT

RECORDS CONTROL

S. Zelleke/BC

NOV. 1 1974

TO 311/3 (4)

11 October 1974

Dear Mr. Lose,

Conference on Training Development to be Held in
Addis Ababa from 18-30 November 1974

.....
Reference is made to Mr. Christensen's letter of 28 May 1974 to Mr. Edokpayi of the Economic Commission for Africa indicating that DANIDA would only be able to finance part of the cost of the conference and suggesting that a formal request be submitted through the United Nations Office of Technical Co-operation. Accordingly, I am pleased to submit herewith the project data submission prepared by ECA. The total cost of the conference is estimated at US\$66,500 out of which the Danish International Development Agency is requested to furnish US\$15,000.

ECA advises that other organizations that have expressed interest in co-sponsoring the conference include the Commonwealth Foundation, Ford Foundation and the Canadian International Development Agency (CIDA). The agencies expected to participate in ~~the~~ observer capacity include CAFRAD, UNESCO, ILO, UNITAR, UN, UNIDO, WHO, UNDP, ASTD, IFEDO, DANIDA, CIDA and the Commonwealth Foundation.

We regret the delay in the formal transmission of the request but hope that it will be possible for you to indicate to us by cable that DANIDA is in a position to contribute the amount of US\$15,000 towards the cost of the conference.

Yours sincerely,

Kenneth Watts
Deputy Director, Africa Branch
Office of Technical Co-operation

Mr. V. Lose
Assistant Head of Department
Ministry of Foreign Affairs
DANIDA
Amaliegade 7
DK-1256
Copenhagen K, Denmark.

NY192/FN139 (ECAP/TA) ADDISABABA 33/31 26 0858Z

LTF

UNATIONS

NEWYORK

NI129 WATTS REF MYLET DATED 4/7/74 CONCERNING DANIDAS
USDLS 15000 CONTRIBUTION TOWARDS TRAINING DEVELOPMENT
CONFERENCE NOW SCHEDULED FOR 18-30/11. PLEASE EXPEDITE MATTER
AND CABLE WHETHER FUNDS DEPOSITED

JEFFREYCOCKER +

COL NI129 4/7/74 15000 18-30/11 ++

Mr. Zelleke

I have no previous
info on this.
Presume it is
yours.

TE 311/3 (4)

Nov 27/9

INCOMING
ACTION
TO Mr. Zelleke
FILE NO. 15000
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ROOM 2074

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Mr 26/ix

NNNN

RECORDS CONTROL

SEP 10 1974

9 September 1974

TS 311/3 (4)

Dear Mr. Andersen,

I realize it has been a long time in answering your letter, but only last Friday I learned of the interest of your Government on the possibility of holding a third inter-regional seminar on cartography in Denmark.

Before writing to you, my office checked with our colleagues in the Office of Technical Co-operation who informed us that the Danish International Development Agency had approached the United Nations on the holding of inter-regional seminars in Denmark, and we submitted that a third inter-regional seminar on cartography be held similar to the previous two. I hope that you will be able to follow this up through your good offices. We would be prepared to hold such a seminar with your co-operation in late May early June 1975.

I certainly thank you for your co-operation and your interest.

With my best regards to Colonel Sorensen,

Yours sincerely,

Chris N. Christopher
Chief, Cartography Section
Resources and Transport Division

Mr. E. Andersen
Director
Geodetic Institute
Copenhagen
Denmark

ORIGINAL DIRECT

Dr: Kan Akatani/cb *KA*
cc: Mr. K. Hansson

RECORDS CONTROL

SEP 10 1974

TE 311/3 *(4)*

5 September 1974

Dear Mr. Lose,

.....

We wish to submit for your Board's consideration a proposal for an Interregional Seminar on the Application of Cartography for Economic Development which would be a follow-up on the first seminar held in Helsinov, 3 - 31 October 1965 and the second held in Humleback 15 May to 11 June 1967 and an Interregional Seminar on Economics of Mineral Engineering (Draft Project Document attached). This is in addition to the list submitted to you on 14 August 1974.

The Office of Technical Co-operation will be ready to service these seminars for 1975, should the DANIDA Board choose to fund them.

Yours sincerely,

R. J. Crooks
Director
Office of Technical Co-operation

Mr. Carl Lose
Danish International Development Agency
Ministry of Foreign Affairs
Copenhagen, Denmark

ORIGINAL

drafted: B. Singh/mh

ORIGINAL

Mr. R. J. Crooks, Director
Office of Technical Co-operation, ESA

28 August 1974

RECORDS CONTROL
AUG 30 1974
TE 311/3(4)

Karl-Erik Hansson, Officer-in-Charge
Resources and Transport Division, ESA

Danish International Development Agency (DANIDA) Seminars

I refer to your memorandum on the above subject and suggest that the following seminars may be considered under the above funds:

1. A third United Nations Interregional Seminar on the Application of Cartography for Economic Development. The first was held in Helsinki in 1965 and the second in Humlebaek in 1967.
2. An Interregional Seminar on Economics of Mineral Engineering.
3. An Interregional Seminar on Non-metallic Minerals.

Suggestions for three seminars in the field of transport have been submitted to you already vide Mr. Baum's memorandum of 9 August.

.... Preparatory write-ups on the above three seminars herewith attached.

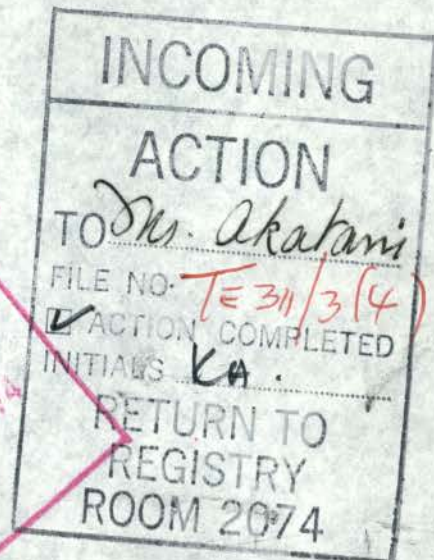
We feel that some clarification regarding the provision of funds by the U.N. for these seminars might be necessary. Are the seminars financed entirely by the Danish or is a U.N. contribution necessary? Will the Danish government be agreeable to hosting the seminar outside of Denmark - e.g., in a developing country? We shall appreciate hearing from you in due course.

NEDALIST PAPERS

SEVENTH MANIFOLD

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Registry



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UNATIONS

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1013 CROOKS . REFERENCE GOLDBERG 1136 OF 16 AUGUST
CONCERNING DANISH OFFER HOST SEMINARS 1975. SHOULD BE GRATEFUL
MORE DETAILS. PLEASE INDICATE WHETHER OFFER APPLIES TO ALL
SUBSTANTIVE FIELDS OR LIMITED TO STATISTICS =

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ORIGINAL

Mr. R.J. Crooks, Director
Office of Technical Cooperation



15 August 1974

L. Lyubimov, Acting Director
Centre for Housing, Building and Planning

Danish International Development Agency (DANIDA) Seminars

TE 311/3(4)

In reference to your memorandum on the above subject, please note that on 12 July 1974 we have submitted the Aide Memoire for the possible seminars in the field of housing, building and planning.

Please note that by mistake we had included the seminar on Interregional Seminar on Building Operations in Low-cost Housing Construction, which was already approved by UNDP. Thus, this seminar should not be submitted to DANIDA.

As requested by your office we included in it a summary for information regarding the two seminars for submission to DANIDA.

RUSH

S

NATIONS UNIES

WG
UrgentRECORDS CONTROL
New York
AUG 1

TE 311/3(4)

2183

AC 16/5

To: ✓ Mr. Lev A. Lyubimov, Acting Director
Centre for Housing, Building and Planning

Mr. Simos G. Vassiliou, Assistant Director-in-Charge
Development Planning Advisory Services

Mr. Leon Tabah, Director
Population Division

Mr. Tse-chun Chang, Director
Division of Public Administration and Finance

Mr. Vladimir Baum, Director
Resources and Transport Division

Mr. George Howard, Director
Social Development Division

Mr. S. Goluberg, Director
Statistical Office

Mr. R.C. Desai, Acting Director
Office for Science and Technology

Mr. Jean-Pierre Levy, Officer-in-Charge
Ocean Economics and Technology Office

From: R. J. Crooks, Director
Office of Technical Co-operation



Subject: Danish International Development Agency (DANIDA) Seminars

1. We have been informed by the Government of Denmark that it wishes to host four or five seminars in collaboration with the Office of Technical Co-operation in the fiscal year beginning 1 April 1975.
2. DANIDA is holding a board meeting in August or September and wish to have our proposals as soon as possible. You are requested to send to my Office proposals for seminars to be serviced by your Centre or Division and funded by DANIDA in 1975. You are further requested to list the proposed seminars according to your priorities.
3. We regret the short notice but would appreciate your sending us the proposals by the morning of Tuesday 14 August 1974.

UNITED NATIONS

NATIONS UNIES

WG
Urgent

New York

RECORDS CONTROL
AUG 1

TE 311/3(4)

To: ✓ Mr. Lev A. Lyubimov, Acting Director
Centre for Housing, Building and Planning

Mr. Simos G. Vassiliou, Assistant Director-in-Charge
Development Planning Advisory Services

Mr. Leon Tabah, Director
Population Division

Mr. Tse-chun Chang, Director
Division of Public Administration and Finance

Mr. Vladimir Baum, Director
Resources and Transport Division

Mr. George Howard, Director
Social Development Division

Mr. S. Golberg, Director
Statistical Office

Mr. R.C. Desai, Acting Director
Office for Science and Technology

Mr. Jean-Pierre Levy, Officer-in-Charge
Ocean Economics and Technology Office

From: R. J. Crooks, Director
Office of Technical Co-operation

R. J. Crooks

Subject: Danish International Development Agency (DANIDA) Seminars

1. We have been informed by the Government of Denmark that it wishes to host four or five seminars in collaboration with the Office of Technical Co-operation in the fiscal year beginning 1 April 1975.
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3. We regret the short notice but would appreciate your sending us the proposals by the morning of Tuesday 14 August 1974.

ORIGINAL DIRECT

WC/ec

Mr. George D. Howard, Director
Social Development Division

14 August 1974

William Clifford, Assistant Director
in charge of the Crime Prevention
and Criminal Justice Section

RECORDS CONTROL

AUG 1 1974

TE 311/3(4)

Danish International Development Agency (DANIDA) Seminars

With reference to the attached memorandum, conversations were held with DANIDA in August 1973 with a view to repeating on a regional basis the "Interregional Seminar on Use of Research as a Basis for Social Defence Policy and Planning" which was held in Copenhagen in 1973. For 1975 India was suggested - the seminar to be held in New Delhi. Mr. Svenningsen of DANIDA was at that time very much in favor of such a seminar and we would propose it for future consideration. This will follow exactly the lines of the seminar held in Copenhagen in 1973 but would be concerned with the Asian region. For convenience, I attach an outline of the Copenhagen seminar.

ORIGINAL DIRECT

TCC/rn

cc: Mr. Bentil

Mr. Robert J. Crooks, Director
Office of Technical Co-operation

RECORDS CONTROL
AUG 2 1974

14 August 1974

TE 311/3(4)

Tse Chun Chang, Director
Division of Public Administration and Finance

Danish International Development Agency (DANIDA) Seminars

In response to your memorandum on the above subject, we wish to inform you that we have no proposal for any interregional seminar in the field of public administration and finance for 1975.

INTEROFFICE MEMORANDUM ~~CONTROL~~

MEMORANDUM INTERIEUR

TO:
AIMr. Robert J. Crooks, Director
Office of Technical Co-operation

DATE: 13 August 1974

REFERENCE: STASD/29

THROUGH:
S/C DE:FROM:
DE:Georges Kahale, Special Technical
Adviser on Social Development
Social Development Division (CSDHA)SUBJECT:
OBJET:Danish International Development Agency (DANIDA) Seminars

TE 311/3 (4)

1. With reference to your memorandum of 12 August 1974 on the above mentioned seminars, we are submitting for your consideration the following proposals, listed according to their order of priority:

- (1) Interregional seminar on co-ordination of rehabilitation services for the disabled (Annex I);
- (2) Regional seminar on the media and sex role (Annex II);
- (3) Seminar on rural development for senior officials from African countries (Annex III);
- (4) Interregional seminar on self-help youth programmes (Annex IV).

..... An explanatory statement regarding each of the proposed seminars is attached. You will note that these seminars are selected from different sectors of social development and an order of priority can not therefore be rigidly established.

2. We have listed in the first place the Interregional Seminar on the Co-ordination of Rehabilitation Services since the project has actually been carried over from 1971. The renewed offer of the Iranian Government to act as host and to bear the local costs may enhance the prospects of a favourable decision by DANIDA.

3. The Proposed Seminar on the Media and Sex Role deserves special consideration because of its timeliness. DANIDA might wish to take part in the programme envisaged in conjunction with the International Women's Year through its funding of this project in 1975.

4. We recommend that the Seminar on Rural Development be given favourable consideration. The results achieved from such seminars previously funded by DANIDA fully justify its inclusion in the 1975 Programme.

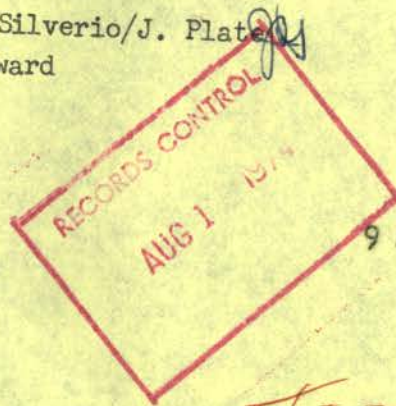
5. The proposed Interregional Seminar on Youth seems well justified in view of the emphasis placed on the development of manpower resources in national policies and development plans in Africa. We would be particularly glad to service this Seminar, since its substantive preparation may be directly linked to a number of priority projects in our work programme.

6. The explanatory statements referring to the proposed seminars has been hastily prepared to meet your urgent request of 12 August. We would be glad to furnish supplementary information on any of the proposed projects, should it be deemed required.

II. REGIONAL SEMINAR ON THE MEDIA AND SEX ROLE

1. The media has often been found to perpetuate discriminatory attitudes towards women, whereas it could actually serve as an instrument of social and attitudinal change to promote the full participation of women in the development effort. There is at present a wide gap between the principles proclaimed in international instruments and their implementation at the national level. The media, which covers publications, press, textbooks, radio and television, could serve to narrow this gap. The purpose of the Seminar is to examine the media in the performance of its various roles, namely; information, education, entertainment and advertising, so as to pinpoint the manner in which discrimination against women is perpetuated most.
2. A series of seminars on the Media and Sex Role are being envisaged in conjunction with the International Women's Year, 1975. An Interregional seminar on this subject is scheduled for August 1975, with the Government of Australia acting as host. Subject to availability of funds, regional meetings would also be organized for Europe, Latin America, Africa, Asia and the Middle East. These meetings are called for in view of the significant differences in prevailing cultural values and attitudes as well as in the role played by the media regarding woman's place in society. They would serve to bring deeper insight into the understanding of the influence of the mass media in the formation of attitudes and values. As an outcome of these seminars, it is hoped that a code of ethics would emerge.
3. The estimated cost of the proposed Seminar is approximately \$40,000, which may vary slightly from one region to another. CSDHA would be disposed to service any such regional meeting and provide for its substantive support.

Drafted by J.S. Silverio/J. Plate
Cleared by G. Howard



JSS/MdS

9 August 1974

Mr. Robert Crooks, Director
Office of Technical Co-operation

attention Mr. Kan Akatani

Mr. George Howard, Director
Social Development Division

TE 311/3 (4)

Youth Project Proposal for DANIDA

..... Mr. Akatani discussed with Mrs. Silverio and Mr. Plate of this Division the possible use of funds from DANIDA on a youth project which we felt may be of interest to DANIDA. We now attach a draft proposal from this Division for favourable consideration and approval.

c.c. Mr. Akatani

9 August 1974

Proposal for an interregional seminar on self-help youth programmes in the least-developed countries, to be held in Africa in 1975 or 1976 and financed from Danish Trust Funds.

Considerable experience now exists in the organization and administration of programmes at the national and local levels by which youth who are out-of-school and unemployed may be brought into the mainstream of economic life of their countries and contribute to national development. Much of this experience related to successful programming; a good deal relates to unsuccessful programming. An opportunity now exists to synthesize this experience and arrive at conclusions as to the conditions under which such programmes can be organized to result in significant contributions to both the well-being of the individual participants and national development. The programmes include youth service programmes, co-operatives, small industrial schemes, land settlement programmes and industrial brigades.

The proposed interregional seminar would draw participants from English and French speaking countries of the least-developed among developing countries who have responsibility and experience with such programmes. It would be held in one of the least-developed countries of Africa. The design and conduct of the seminar would be related to the project on Integration of Youth in Development Activities, which is included in the 1976-1979 Medium Term Plan and the 1976-1977 Programme Budget of the Centre, and would contribute to the preparation of the Report on experience in national programmes for integration of youth in development activities and the Manual of methods and techniques of programming in this field that are to result from the Project.

The Seminar would consist of approximately 25 participants and last approximately 14 days. Participants would prepare working papers on their countries experiences on this subject, and the United Nations would arrange for the preparation of two or three background papers. The Specialized Agencies of the UN system concerned would be asked to participate. A report and conclusions of the Seminar would be prepared before the Seminar's conclusion.

We are prepared to provide a more detailed proposal should it be needed.

ORIGINAL DIRECT

RECORDS CONTROL

AUG 12 1974

RET 8/9/74

RET/gm

9 August 1974

Mr. R. Crooks, Director
Office of Technical Co-operation

V. Baum, Director
Resources and Transport Division

Project Proposals for Inter-Regional Seminars to
be held in Co-operation with the Danish Government

TE 311/3(4)

.....

1. Attached are three project proposals for inter-regional seminars as requested. Twenty-five stenciled copies will follow by Tuesday, 13 August 1974.

2. It is suggested that the Danish Government be advised that we would prefer consideration of these project proposals in the following order of priority:

First: Facilitation of the International Combined
Transport of Goods

Second: Physical Requirements of Transport Systems
for Large Freight Containers

Third: Coastal Shipping and Feeder Services

3. We will be glad to furnish additional details on the above-mentioned project proposals.

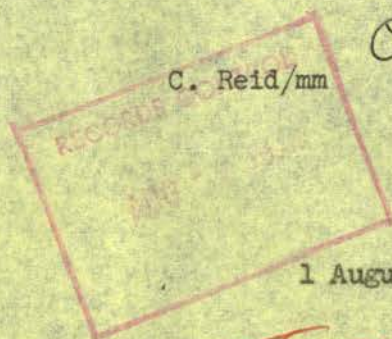
ORIGINAL DIRECT

Cl.: Mr. Basu

cc: Mr. Enberg
Mr. Basu
ECAFE

C. Reid/mm

CSR



TE 311/1 PAS

1 August 1974

TE 311/3(4)

Dear Mr. Lose,

Subject: Audio Visual Materials on Standardization
and Modular Coordination UN/ECAFE

We refer to our previous correspondence on the above subject. We have written to ECAFE requesting them to take necessary steps to ensure that the Danish experts are provided with all the information they need for the preparatory work of this project.

Concerning your proposal that the allocation of \$4,400 should be kept with DANIDA to defray expenses incurred in Denmark to be followed by an audit and complete accounts which will be forwarded to the United Nations, we have discussed this matter with our Finance Office and they advise that they have no objection to this proposal.

Yours sincerely,

Robert J. Crooks
Director
Office of Technical Co-operation

Mr. V. Lose
Assistant Head of Department
Ministry of Foreign Affairs
DANIDA
Amaliegade 7
DK-1256 Copenhagen K

ORIGINAL DIRECT

CSH

C. Reid/mm



TE 311/1 RAS

24 July 1974

VIA POUCH

TE 311/3(4)

Dear Mr. van der Most,

Audio Visual Materials on Standardization
and Modular Coordination UN/ECAFE

----- We refer to our previous correspondence on this subject, and attach hereto copy of letter dated 10 July 1974 which we have received from DANIDA.

As regards the final paragraph, we are discussing the financial arrangements with our Financial Services and shall advise DANIDA on this in the near future.

Your attention is directed to the second paragraph. We are sure you will be in touch with DANIDA concerning any information that may be required by the Danish experts in this preparatory work.

Yours sincerely,

W. van der Heide
Acting Deputy Director
Asia and Middle East Branch
Office of Technical Co-operation

Mr. M. van der Most
Chief, Technical Assistance Unit
ECAFE
Sala Santitham
Bangkok 2, Thailand

ORIGINAL DIRECT

RECORDS CONTROL

CFH/JB

CLEARANCE BY: W. Garces

12 July 1974

Mr. R. J. Crooks, Director
Office of Technical Cooperation, ESA

JUL 16 1974

TE 311/3 (4)

L. Iyubimov, Acting Director
Centre for Housing, Building and Planning

Seminars to be Sponsored by the Government
of Denmark in 1975

During a recent visit to Scandinavia one of the staff members in the Centre for Housing, Building and Planning was requested to stop over in Copenhagen to discuss with the Ministry of Housing there, the seminar proposed by the Centre for Housing, Building and Planning. A meeting was arranged with the representatives of the Ministry of Housing and DANIDA. It was evident from the meeting that DANIDA is subject to a cutback in its financial resources and because of this no seminars will be financed before the next fiscal year beginning 1 April 1975. It also seemed likely that no more than four or five seminars could be financed. In this connexion the representative of DANIDA requested that the Office of Technical Cooperation at the UN send to it a list of the proposed seminars based on a priority basis which the UN would like to have the Government of Denmark host in 1975. He also stressed that it was important to have this list submitted as soon as possible, in any case, before August since DANIDA's board meeting is likely to be held sometime between August and September of this year.

..... In this connexion I am submitting to you the proposed seminars which the Centre would like to have considered to be held under Danish funds during 1975.
..... These are given in order of priority. I have also attached an aide memoire for each of the proposals.

- (i) Interregional Seminar on the Social Aspects of Housing;
- (ii) Interregional Seminar on the Methodology for Comprehensive Planning;
- (iii) Interregional Seminar on Building Operations on Low-cost Housing Construction.

ORIGINAL DIRECT

C. Reid/mm

RECORDS CONTROL

JUL 1 6 1974

TE 311/1 RAS

10 July 1974

VIA POUCH

Dear Mr. Van Der Most,

Subject: Roving Seminar on the Implementation of
Modular Coordination and Component Building

We refer to your cable No. 832 concerning the suballotment of funds for implementation of this project. We are pleased to advise that DANIDA has informed us that they are depositing the funds in the United Nations Technical Assistance account at Chase Manhattan. We have requested our Financial Section to take the necessary action to sub-allot the funds to ECAFE.

..... We are attaching for your information and action copy of letter dated 27 June 1974 which we have received from DANIDA. We are forwarding to DANIDA and the Ministry of Housing the budget information requested.

We direct your attention to the third paragraph of the letter concerning the difficulties experienced in the past by the experts. We are sure that you will take the necessary action to ensure that the experts are furnished with all information and instructions well in advance.

Yours sincerely,

W. van der Heide
Acting Deputy Director
Asia and Middle East Branch
Office of Technical Co-operation

Mr. M. van der Most
Chief, Technical Assistance Unit
ECAFE
Sala Santitham
Bangkok 2, Thailand

ORIGINAL DIRECT

Cleared: Mr. van der Heide *vdH*

CSH
C. Reid/mm

RECORDS CONTROL
JUL 1 1974
10 July 1974

TE 311/1 RAS

VIA POUCH
TE 311/3(4)

Dear Mr. Engberg,

UN/ECAFE Roving Seminar on the Implementation
of Modular Coordination and Component Building

We have been advised by Mr. Vigrand Lose of the Danish International Development Agency in his letter of 27 June 1974 that steps have taken to transfer \$48,000 US to the United Nations Technical Assistance account for the implementation of this seminar.

.....
Mr. Lose requested a revised budget, and we are pleased to attach a copy, herewith, for your information. A copy is also being sent to DANIDA.

With regard to the assignment of the Danish experts, we are requesting ECAFE to take all the necessary steps to ensure that the experts are provided with all necessary information and instructions in time.

We would like to take this opportunity to thank the Ministry of Housing for their interest and cooperation in this project.

Yours sincerely,

Robert J. Crooks
Director
Office of Technical Co-operation

Mr. Einer Engberg
Head of Department
Ministry of Housing
Slotsholmsgade 12
Copenhagen K
Denmark

cc: DANIDA

M E S S A G E

FOR: *Mrs Reed*
POUR :

FROM: *J. Hobbs*
DE :

Telephone No.: No de téléphone :	Extension: Poste :	Room No.: No de bureau :
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RETURNED YOUR CALL		VOUS A RAPPELÉ(E)
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WILL CALL YOU AGAIN		VOUS RAPPELLERA
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WOULD LIKE YOU TO CALL		VOUDRAIT QUE VOUS L'APPELIEZ
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CAME TO SEE YOU		EST VENU(E) VOUS VOIR
-----------------	--	-----------------------

WOULD LIKE TO SEE YOU		VOUDRAIT VOUS VOIR
-----------------------	--	--------------------

Carmen

*As discussed - -
Mr. Gold has
no objection to
their proposal*

Received by - Reçu par :	Date: <i>30/1/74</i>	Time - Heure :
--------------------------	-----------------------------	----------------

ROUTING SLIP

FICHE DE TRANSMISSION

TO:

A:

FOR ACTION		POUR SUITE A DONNER
FOR APPROVAL		POUR APPROBATION
FOR SIGNATURE		POUR SIGNATURE
PREPARE DRAFT		PROJET A REDIGER
FOR COMMENTS		POUR OBSERVATIONS
MAY WE DISCUSS?		POURRIONS-NOUS EN PARLER ?
YOUR ATTENTION		VOTRE ATTENTION
AS DISCUSSED		COMME CONVENU
AS REQUESTED		SUITE A VOTRE DEMANDE
NOTE AND FILE		NOTER ET CLASSER
NOTE AND RETURN		NOTER ET RETOURNER
FOR INFORMATION		POUR INFORMATION

Date:

FROM:
DE:

UDENRIGSMINISTERIET
MINISTRY OF FOREIGN AFFAIRS

Mr. Robert J. Crooks, Director,
Office of Technical Co-operation,
United Nations,
New York 10017, N.Y.
U.S.A.

DANIDA

Afdelingen for internationalt udviklingssamarbejde
Danish International Development Agency

AMALIEGADE 7

DK-1256 KØBENHAVN K.

TELEFON: (01) 12 30 60

TELEGRAM ADR.: ETRANGERES

POSTGIRO: 16 80 01

RECEIVED

17 JUL 1974

Mr. Robert J. Crooks
Mrs. Alling

D.4 104.I.136/71

BILAG
ENCL

NR
(BEDES ANFØRT VED BESVARELSE) (TO WHICH PLEASE REFER)

10 July 1974.

DATO
DATE

TE 311/3(4)

Dear Mr. Crooks,

Audio Visual Materials on Standardization and
Modular Coordination UN/ECAFE

I wish to refer to previous correspondence between the UN/ECAFE and the Danish Ministry of Housing concerning a request for support of the above follow-up project to the "Roving Seminars" on the Implementation of Modular Coordination" which were held in 1969 and 1972 in various countries in Asia.

I am pleased to inform you that DANIDA has approved to allocate US \$ 4.400,- to cover the expenses for the production of slides and textbooks as well as the expenses for shipment of the material. We have been informed by the Ministry of Housing that the audio-visual materials, which are being produced here in Denmark, will be introduced by the Danish expert group at the "3rd Roving Seminar on the Implementation of Modular Coordination and Component Building in Asia". This seminar is to start at the beginning of September, 1974 which means that the material should be finished by the middle of August. We hope therefore that the Division of Industry and Housing of the ECAFE will be able to assist the Danish experts if any pieces of information are needed for the preparatory work.

RECEIVED

1563
JUL 23 1974

OTC

This is agreed
J. Solled
24/7/74
to be recorded
when app. submitted

With regard to the allocation of the \$ 4.400,- we have thought it more convenient to keep the funds here in DANIDA since all expenses are to be defrayed in Denmark. When all expenses have been paid for audited and complete accounts will be forwarded to the United Nations. We assume that the UN can agree to this arrangement.

Yours sincerely,

Steen Ebbesen
for Vigand Løse
Assistant Head of Department

c.c. Mr. Engberg, Ministry of Housing
- Mr. Klaus Blach

Handwritten: RATES 11/1 RAS

Handwritten: copied Gold with request to suballot WF

AY173 TA 243 ECAFE BANGKOK 69 4 0442Z

INCOMING ACTION

TO *Miss Reid*

FILE NO. *TE 311/3(4)*

☒ ACTION COMPLETED

INITIALS *CR*

RETURN TO REGISTRY

FOO 4 774

Handwritten: may we discuss

RECORDS CONTROL

AUG 1 1974

LTF

UNATIONS
NEWYORK =

832 VANDERHEIDE FROM VANDERMOST • SUBALLOTMENT FUNDS
FOR ROVING SEMINAR IMPLEMENTATION MODULAR COORDINATION COMPONENT
BUILDING SUBJECT MYTELS 640 AND 774 URGENTLY NEEDED . ACCORDING
DANISH GOVERNMENT DANISH EXPERTS AVAILABLE ONLY SEPTEMBER AND
NOVEMBER . URGENT PREPARATORY WORK , INCLUDING RECRUITMENT AND
ITINERARY OF EXPERTS , SELECTION PARTICIPATIONS , =

P2/19 =

ETC. MUST BE STARTED SOONEST TO ENABLE COMPLETION EARLY
AUGUST = OTHERWISE MUST POSTPONE SEMINAR TO NEXT YEAR =

ECAFE +

COL 832 640 774 ++

RECEIVED

JUL - 8 1974

OTC

1974 JUL - 4 AM 8:12

P4E 10/7/74

UNITED NATIONS
ECONOMIC COMMISSION FOR AFRICA



AFRICA HALL
ADDIS ABABA

NATIONS UNIES
COMMISSION ECONOMIQUE POUR L'AFRIQUE

CABLE: ECA, ADDIS ABABA
P. O. BOX 3001
TELEPHONE 47000 - 47200

DATE 4 July 1974

REFERENCE

RECORDS CONTROL
NOV 1 1974

*Zelleke
for action*

TE 311/3 (4)

Dear Mr. Watts,

Conference on Training Development to be Held in Addis Ababa from 25
November to 6 December 1974

..... The ECA Manpower and Training Section is planning to organize a Conference on Training Development to be held in Addis Ababa from 25 November to 6 December 1974. As you will note from the attached letter dated 28 May 1974, the Danish International Development Agency (DANIDA) has indicated its willingness, in principle, to provide partial financial support for the Conference. Other Organizations that have already expressed interest in co-sponsoring the Conference include the Commonwealth Foundation, Ford Foundation and the Canadian International Development Agency (CIDA). The total cost of the conference is estimated at US\$66,500, out of which the Danish International Development Agency is required to furnish US\$15,000.

The objectives of the Conference are to promote the use of more effective instructional materials and to consider and finalise arrangements for the inauguration of appropriate professional associations for the promotion of training development. The Conference will be attended by sixty country trainers drawn from both Anglophone and Francophone African countries. Other collaborating and interested agencies expected to participate in an observer capacity include CAFRAD, UNESCO, ILO, UNITAR, UN, UNIDO, WHO, UNDP, ASTD, IFTDO, DANIDA, CIDA and the Commonwealth Foundation.

..... The Danish International Development Agency has suggested in their attached letter that we submit the request through OTC. Accordingly, please find enclosed for your records and for transmission to DANIDA ten copies of the project submission data in respect of the request.

I should be grateful if you would let me know DANIDA's reaction to the request as soon as possible.

Yours sincerely,

J.B. Jeffrey-Coker, Chief
Technical Assistance Programme
Co-ordination Office

Mr. Kenneth Watts
Deputy Director, Africa Branch
Office of Technical Co-operation
United Nations Headquarters
New York 10017, N.Y.
U.S.A.

DANIELA

D. 4. 104. € .58

28 May 1974.

CRG 100(10) TRG

Yours sincerely,

Vissing Christensen

21 June 1974

UNITED NATIONS
ECONOMIC COMMISSION FOR AFRICA
ADDIS ABABA
ETHIOPIA

PROJECT DATA SUBMISSION

1. Title:

Conference on Training Development.

2. Background:

The two weeks meeting will be a three-in-one conference on training development, embracing:

- (i) Exhibition, demonstration and workshop sessions on instructional materials and equipment.
- (ii) Conference for the formation of an African Association for Training and Development (AATD).
- (iii) Conference for the formation of an African Management Educators and Trainers Association (AMETA).^{1/}

This project is a follow-up of the Regional Expert Group Meeting on Higher Management Education and Training in Africa which was held in Addis Ababa in 1973 and sponsored by the German Foundation for International Development in collaboration with the Economic Commission for Africa. The meeting recognized the need for African trainers to be aware of locally produced as well as foreign instructional materials which can be adapted to increase the efficiency of their training activities. To provide a long lasting forum for the exchange of professional experience and foster a regional approach to training development the meeting also recommended that the formation of an African management educators and trainers association should be initiated as soon as possible.

^{1/} The Conference may decide to concentrate efforts in forming one all-embracing trainers association and consequently, integrate the objective of AMETA into that of AATD.

The conference is also a follow-up to the series of national trainers' workshops that ECA, with financial support from the Netherlands Government and the UNDP, has since 1971 been organizing in collaboration with participating African countries, and complementary to the efforts of African trainers to form national professional associations as in Nigeria, Tanzania and Kenya.

3. Justification and Origin:

This project is being undertaken in furtherance of Commission resolutions 82(V), 110(VI), 125(VII), 127(VII) and 202(IX). These resolutions require, inter alia, that ECA secretariat initiate programmes providing for studies, training workshops and advisory missions aimed at making African training systems and programmes more efficient, effective and relevant to the needs of economic and social development; improving the professional performance of instructors in African pre- and in-service training centres; promoting the use and development of more effective instructional materials; encouraging the co-ordination and harmonization of training policies and programmes at the national level; and, at promoting professional co-operation and leadership in training and development.

The project is included in the ECA Work Programme and Priorities for 1974 under project 11.26.10.28, "Workshops on training methods and the use of instructional materials and equipment for instructors of training institutes and in-service training centres and conference for the promotion of an African Association for Training and Development". It is designed to realize this part of the work programme. It will be the first regional exhibition of instructional materials and equipment to be sponsored under the aegis of the Commission.

To ensure that the project was being executed with the full support of African training institutions, a letter of enquiry was addressed in January 1974 to all African Institutes of Public Administration and Management Training Institutes to determine whether the proposed conference should be held; consider the adequacy and relevance of the objectives set for the conference; and indicate whether they would like to participate, hold some exhibition or demonstrate the use of their own instructional

materials. By May over twenty institutions have responded in full support of the objectives of the conference. Quite a number of the respondents indicated willingness to send two trainers to the conference and to participate in the exhibition and demonstration of the use of locally produced instructional materials.

4. Objective of the Project:

The specific objectives of the three inter-related meetings are:

- (1) To promote the use and local development of more effective instructional materials and other teaching aids, and to encourage a continental diffusion of ideas, techniques and experiences in the use and development of instructional materials suited to African conditions through demonstration and exhibition of these materials and thereby ultimately promote more effective training capability in African countries.
- (11) Provide an opportunity for trainers from both Anglophone and Francophone African countries to consider and finalize arrangements for the inauguration of appropriate professional associations for the promotion of training development at national and continental levels and so foster professionalism in training as recommended, for instance, by the Regional Expert Group Meeting on Higher Management Education and Training in Africa, held in Addis Ababa in June/July 1974, and which set up a Steering Committee to prepare the ground for the subsequent formation of AMETA.

5. Participants, Observers and Collaborating Organizations:

Sixty country trainers (excluding trainers from the host country) made up of 30-35 for AATD and 25-30 for AMETA, with dual membership ranging from 10 to 20 or more. Participation will be drawn from both Anglophone and Francophone member countries.

CAFRAD, UNESCO, ILO, UNITAR, UN, UNIDO, WHO, UNDP, ASTD, IPTDC, DANIDA, CIDA/Seneca College, Commonwealth Foundation and other collaborating bilateral donors and interested agencies are expected to participate in observer capacity.

ECA Information Unit will provide full coverage for the conference activities and will collaborate in organizing the exhibition of instructional materials and equipment.

6. Language:

English and French with simultaneous interpretation facilities (and/or consecutive interpretation during exhibitions).

7. Conference Programme (see Annex):

8. Dates and Duration:

Two weeks; 25 November to 6 December 1974 (Alternative dates, 18-30 November 1974).

9. Location:

Africa Hall, ECA Headquarters, Addis Ababa, Ethiopia.

10. Type of Bilateral Assistance Required:

It is hoped that a number of interested agencies and organizations will provide ECA direct financial grants to finance the participation of up to 60 trainers from African countries and meet necessary conference support expenditure. Specific financial support is requested from organizations that have already expressed interest in the project as follows:

- DANIDA	US\$15,000.00
- CIDA/Seneca College	10-15,000.00
- ASTD (American Association for Training and Development)	10-15,000.00
- Ford Foundation (East Africa)	5,000.00

It is hoped that the Commonwealth Foundation would favourably consider providing one consultant from a training development institute and fellowships for the participation of some African trainers from the least developed of the Commonwealth member States.

Total anticipated bilateral assistance amounts to \$40,000.00 or more out of a project requirement of \$66,500.00. It is anticipated that African governments and institutions would meet participants' accommodation and subsistence expenses estimated at US\$20,200.00.

11. Cost of Project and Cost Plan:

The project is expected to cost a total of US\$66,500.00. This is made up of the following anticipated expenditures:

Travel of 60 participants	US\$35,000.00
Subsistence of 60 participants	20,200.00 *
Travel, salaries and per diem of 4 interpreters	9,600.00
Salaries of 6 ECA Professional and secretarial staff	-
Temporary Conference Assistant	400.00
Renting of equipment and display stands	600.00
Local transportation	400.00
Miscellaneous	<u>300.00</u>
TOTAL	66,500.00

12. ECA Contributions:

ECA will support the project with an estimated amount of US\$10,000.00 to cover the cost of interpretation, local transport, and documentation services, in addition to the salaries of the professional and secretarial staff which will organize and service the conference. It will also provide conference facilities.

* Obligation of participating African countries.

13. Contribution by African Countries:

Each African Government or institution nominating trainers to participate in the conference will be required to provide its nominees with the full costs of hotel accommodation and subsistence. In addition, those wishing to nominate additional candidates over and above those to be granted partial fellowships under the project may do so by bearing the full direct costs of the participation of such extra participants.

14. Follow-up Action:

ECA intends to follow-up this first exhibition of training materials with similar exhibitions in 1976 and 1979 and through its advisory and institution building services assist within the limit of its resources, the growth and development of national as well as regional trainers associations in Africa.

Conference Programme:

Week I, Monday to Saturday

- (a) Monday morning: Addresses, elections and organization of exhibition and workshops programme, Keynote Address.
- (b) Monday afternoon through Saturday morning:
 - General Exhibition (using Corridor and the Rotunda of Africa Hall).
 - Individual Exhibition/Demonstration Sessions, each of up to 1 3/4 hours; provision for 10 to 12 sessions. Exhibitors/Demonstrators must apply at least a month in advance for time allocation and must indicate type of room facilities required. Team Demonstrators Exhibitors representing an institution/agency/dealer firm will be welcomed but time allocation will be as for an individual demonstrator. It is hoped that as many African training institutions will apply for sessions, thus giving opportunity for across-the-continent exchange of experience, skills and ideas on locally developed instructional materials. There will be no charges for entry.
- (c) Sunday: Day-return Excursion

Week II

- (a) Monday through Tuesday morning:

Workshops or Discussion sessions on needs and problems of instructional materials development and further observations on the exhibition (Suggestions are requested from prospective participants).

(b) Tuesday afternoon:

- Ad hoc Working Group of country representatives to consider the formation of an African Association for Training and Development and a draft constitution (Committee Room 1).
- Meeting of the Steering Committee for the formation of AMETA to finalize draft constitution, and consider possible work programme to be recommended to founding conference (Committee Room 2 - 3).

(c) Wednesday:

- A.M. - General Meeting of all participants to finalize the draft constitution of AATD (Plenary Hall).
- P.M. - Free afternoon for individual shopping.

(d) Thursday:

- A.M. - Founding Conference of AATD - adoption of constitution, election of officers, registration of founder members, adoption of work programme for 1975-76 (Committee Room 1).
- P.M. - General Meeting of Management Educators and Trainers to finalize the draft constitution of AMETA (Committee Room 1).
- Continued registration of AATD members (Committee Room 3)

(e) Friday

A.M. - Founding Conference of ANETA - adoption of constitution, election of officers, registration of founder members, adoption of work programme for 1975-76 (Committee Room 1).

P.M. - Business meeting of the Executives of AATD (Committee Room 1) and ANETA (Committee Room 2).

Continued registration of ANETA members (Committee Room 3).

(f) Saturday,
Sunday

Participants leave for home.

UDENRIGSMINISTERIET
MINISTRY OF FOREIGN AFFAIRS

SPECIAL DELIVERY

Mr. Robert J. Crooks,
Director,
Office of Technical Co-operation,
United Nations,
NEW YORK, 10017, New York,
USA

EXPRESS

D4 104.I.136/74

BILAG
ENCL

NR

(BEDES ANFØRT VED BESVARELSE) (TO WHICH PLEASE REFER)

DANIDA

Afdelingen for internationalt udviklingssamarbejde
Danish International Development Agency

AMALIEGADE 7

DK-1256 KØBENHAVN K.

TELEFON: (01) 12 30 60

TELEGRAM ADR.: ETRANGERES

POSTGIRO: 168001

copied gold ECAFE WF

RECEIVED IN RECORDS CONTROL

1 JUL 1974

ACTION TO:

1 *Mr. Crooks*

2 *Miss Reed*

3

☒ **BRING FORWARD**

27 June 1974

TO:

DATE

Dear Mr. Crooks,

TE 311/3 (4)

UN/ECAFE 3rd Roving Seminar on the Implementation
of Modular Coordination and Component Building.

With reference to Mr. Van der Heide's telegramme of 22 June, 1974 concerning the transfer of funds for the above seminar I wish to inform you that steps have been taken to transfer US \$48,000.- to UN Technical Assistance no 2 account no 014-1-018531, with the Chase Manhattan Bank, 825 UN Plaza, New York 10017, N.Y.

As we understand from Mr. Engberg, The Danish Ministry of Housing, that there has been some alterations in the programme having consequences for the budget we would appreciate to receive a revised budget taking these alterations into account.

With regard to the assignment of the Danish Experts we understand that the group had some difficulties in obtaining medical clearance and other matters related to their contracts at the last roving seminar in 1972. We therefore ask you kindly to ensure that the experts are furnished with all necessary information, travelling instructions etc. in due time.

May we also take the opportunity to refer to our letter of 18 December, 1973 in which we suggest that direct contact could be taken between the UN and the Danish Ministry of Housing, but that all correspondence should be copied to this office.

OTC

OFFICIAL CORRESPONDENCE

RECORDS CONTROL

c.c. Mr. Engberg
Ministry of Housing

Yours sincerely,

Vigand
Vigand Lose

NNNN

ZCZC UNUN

AY20 TA42 (ECAFE) BANGKOK 50 17 0843Z =

ETAT

UNATIONS

-NEWYORK =

774 VANDERHEIDE FROM PAO. GRATEFUL YOU EXPEDITE
SUBALLOTMENT FUNDS FOR ROVING SEMINAR IMPLEMENTATION MODULAR
COORDINATION SUBJECT MYTEL 640 SENT YOU 15 MAY ENABLE ECAFE
PROCEED WITH URGENT PREPARATORY WORK. DANISH AUTHORITIES SUGGEST
SEMINAR START AUGUST. PREPARATORY WORK MUST THEREFORE BE COMPLETED
EARLIER =

ECAFE +

COL 774 640 15 +

Ref: TE 34/3(4)
RECORDS CONTROL

JUN 2 - 1974

INCOMING

ACTION

TO: Shrestha
FILE NO: TE 34/3(4)
☒ ACTION COMPLETED
INITIALS: TS

RETURN TO
REGISTRY
ROOM 2074

RECEIVED

JUN 17 1974

OTC

1974 JUN 17 AM 7:14

ENCLOSURE ATTACHE

UNITED NATIONS



NATIONS UNIES

ECONOMIC COMMISSION FOR ASIA AND THE FAR EAST
SALA SANTITHAM
BANGKOK 2, THAILAND.

RECEIVED IN RECORDS CONTROL
18 JUN 1974
ACTION TO:
MR. V. D. Heide
2
3
PUT AWAY
INITIALS
TELEPHONE: 813544
CABLE: ECAFE BANGKOK
ON 7 June 1974
TO:

Dear Mr. Van der Heide,

I refer to your letter TE/311/1 ECAFE of 13 February 1974 addressed to Mr. H.R. Gontha, Special Assistant to the Executive Secretary concerning the Seminar on Operational and Technical Aspects of Shipping, and the Seminar on the Implementation of Modular Co-ordination and Component Building in Asia and the Far East, which are being financed by DANIDA.

With regard to the former, you are already aware of the revised budget sent to DANIDA with our letter TEC 110/74 (9-2) of 2 April 1974, copied to you. The budget has since been approved by the said authorities. We have also advised DANIDA on (1) time for holding the Seminar; (2) draft outline of topics for the proposed training course; and (3) its assistance in locating suitable lecturers for the training course. We shall certainly keep you informed of developments from time to time. A copy of letter TR/W/20.12 of 24 April 1974 to DANIDA is enclosed herewith for your information.

Necessary action has since been taken concerning the Building Seminar.

Yours sincerely,

T.C. Pao
Officer-in-Charge
Technical Assistance Unit

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1341

JUN 19 1974

OTC

Mr. W. Van der Heide
Acting Deputy Director
Asian and Middle East Branch
Office of Technical Co-operation
United Nations Headquarters
New York

OFFICIAL CORRESPONDENCE

CONTROL NO.

MUST BE RETURNED TO
RECORDS CONTROL, ROOM 2074

6/196

NATIONAL PROGRESS THROUGH REGIONAL CO-OPERATION
JUNE 1947 - JUNE 1972

TR/W/20.12

24 April 1974

Dear Mr. Christensen,

Seminar cum Training Course on Operational
and Technical Aspects of Shipping in
co-operation with DANIDA

Our Technical Assistance Unit has been in touch with your office in connexion with the revision and updating of the budget and timing of the proposed ECATE/DANIDA Seminar cum Training Course on Operational and Technical Aspects of Shipping. We hope that our proposal for holding the Seminar in the month of February 1975 will be found convenient to DANIDA.

I am forwarding, herewith, a copy of a draft outline of topics for the proposed training course, which in our opinion would meet some of the special requirements of the ECATE developing countries. You will find that we have modified the original curriculum time-table, forwarded under cover of Mr. Masood Husein's letter No. TR/W/63 dated 3 December 1971, in order to meet specific requirements in the context of the rapid advance of technology in shipping. Certain topics have been deleted, not because they are of any less importance, but because short courses covering a multitude of subjects do not prove useful as the participants do not cover anything in sufficient depth for them to obtain any permanent benefit. They leave such courses with the feeling of having learned a great deal, but it seems that, in a matter of weeks, the superficiality of what they had learned means that it is forgotten and does not influence their subsequent decision-making and understanding. I would be most grateful for your views, comments and suggestions on the draft outline of topics prior to finalizing the curriculum and time-table for the proposed training course.

We have initiated preliminary action in finding suitable lecturers who would be available for the training course. The selection of the lecturers will, of course, be processed in consultation with DANIDA, after the initial phase of our enquiry is completed.

/DANIDA

Mr. Vlassing Christensen
Head of Department
Danish International Development Agency
Ministry of Foreign Affairs
7 Amaliegade
DK 1253 Copenhagen K, Denmark

cc: Mr. W.J. van der Most ✓
HEA/as

DANIDA has a great deal of experience in holding such training courses for the developing countries and we would be most grateful if you could kindly suggest the names of some shipping experts who could be invited for lectures. The preliminary enquiry about their availability and convenience could be made either by us or by DANIDA. We hope to remain in constant touch with DANIDA in the exchange of information to ensure close co-operation in the preparatory work and to avoid any possible duplication.

We propose to hold the Seminar in Bangkok, but I have been wondering whether it might not be more suitable and convenient to hold it in Copenhagen, which would, no doubt, provide some definite advantages. Not only would it make it easier to obtain suitable lecturers but it would also provide an opportunity for the participants to visit modern port facilities and the various organizations of shipping industry. It would also facilitate participation of UNCTAD and INCO. I am only seeking your reaction on a private and personal level to this proposal and should it find favour with you we could then work out the cost plan to see whether it would be possible to hold the Seminar in Copenhagen, within the available resources.

I do not wish to burden you with future correspondence on details of preparatory work and would therefore be grateful if you could kindly advise me on how to establish direct communication with DANIDA.

With kind regards,

Yours sincerely,

Haroon Ebni Ali
Chief
Water Transport Section

22 April 1974

DRAFT

CURRICULUM OF THE COURSE

Topics

1. Operation and management of shipping services:

- a) Role of shipping in a developing economy.
- b) Technological developments in ship design and choice of ships suitable for the maritime traffic of the developing countries.
- c) Impact of cargo unitization including containerization on the developing countries.
- d) Structure and organization of a shipping company.
- e) Management techniques.
- f) Route research analysis, and planning.
- g) Investment in ship acquisition.

2. Operation of liner services:

- a) Organization and operation of conference systems
- b) Cross trade operations
- c) Way port operations

3) Non-liner operations:

- a) Tramping operations and operations of tankers, bulk carriers and other specialized vessels
- b) Voyage and short term chartering
- c) Time and long term chartering
- d) Contract shipments

4. Co-operation in shipping:

- a) Multinational shipping enterprises
- b) Chartering exchanges
- c) Freight forwarding agencies

5. Effects of changing ship design on port requirements

6. Maritime legislation

- a) Review of international convention and agreements relating to maritime traffic
- b) The application of a Convention on International Intermodal Transport on developing countries of the ECARE region.

7. Visits to port, shipping company, specialized vessels as available in port

ORIGINAL DIRECT

RECORDS CONTROL

MAY 23 1974

P. Francisco/MG
cc. Mr. Kosunen

311/3(4)
TE 326/5(220-18)

17 May 1974

Dear Mr. Linner,

Interregional Training Course for Supervisors
of Orthotic/Prosthetic Workshops

We refer to the above-cited course which was held in Teheran, Iran from 12 April through 3 May 1974, and wish to call your attention to the fact that Mr. El Abiad, who was expected to participate in the event, did not travel to Iran.

You may wish, therefore, to inform the appropriate authorities accordingly.

Yours sincerely,

Carmen F. Korn, Chief
Human Resources Projects Section
Europe, Latin America and
Interregional Branch
Office of Technical Co-operation

Mr. S. Linnar
Resident Representative
UNDP in Egypt
P. O. Box 982
Cairo, Egypt

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APR 15 1974

drafted: K. Akatani/j1 *KA*

c.c. - Messrs. Hackett/Mora-Rubio

R. J. CROOKS

12 April 1974

TE 311/3 (4)

Dear Mr. Kristensen,

We refer to your letter of 18 December 1973 informing us of DANIDA's approval of two seminars for possible implementation in 1974. We have requested the Economic Commission for Asia and the Far East a) to advise us if the project proposals need up-dating, b) to advise DANIDA of the timing of the Seminar on Technical Co-operation Aspects of Shipping and of their position regarding Danish expert participation and c) concerning the Building Seminar, to follow your suggestion and to contact the Ministry of Housing directly. We will keep you informed on developments regarding these two seminars.

.... We take pleasure in enclosing in this letter a proposal for an Inter-regional Seminar on Social Aspects of Housing for your approval. This project was developed by the UN Centre for Housing, Building and Planning as a result of discussions between yourself, Mr. Einer Engberg, Head of Department of the Ministry of Housing and Mr. Rafael Mora-Rubio, Acting Chief of the Housing Section of the UN Centre for Housing, Building and Planning, last September in Holte, Denmark. These discussions were followed up by a meeting between Mr. Engberg and Mr. Mora-Rubio at the Centre in New York on 19 December 1973.

The Centre is keen on holding the Seminar this year, possibly in October-November at a place to be designated by you. We would be most grateful if you would study this proposal and inform us of your decision as soon as possible.

Yours sincerely,

Robert J. Crooks
Director
Office of Technical Co-operation

Mr. V. Kristensen
Head of Department
c/o DANIDA
Copenhagen, Denmark

1 copy, please

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